MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s of 3 UGC Act, 1956)
Accredited by NAAC with 'A' Grade

Ref: MGMIHS/X-I/2020

Date: 04.11.2020

NOTIFICATION NO: 232/2020

ONLINE STUDENT REGISTRATION FOR FOURTH B.Sc NURSING COURSE EXAMINATIONS, NOVEMBER - 2020

NAME OF CENTRE: MGM MEDICAL COLLEGE, NAVI MUMBAI

	Date
Opening of Online Registration Process by Students	06.11.2020
Closing of Online Registration Process by Students	09.11.2020
Filling of Internal Assessment / Thesis approval & attendance by respective Principal	10.11.2020-13.11.2020
Payment of Examination Fees and completion of online examination form by students using own login ID with late fee	14.11.2020 to 19.11.2020
Generation of online Hall Tickets by Students	20.11.2020

STEPS FOR COMPLETION OF ONLINE APPLICATION FORMS

Steps	Activity
Step -1	Online Registration of Candidate at MGMIHS website (Student section) by PRN number, uploading phone number and E-mail address. While the e-mail address will remain as user-id, the student has to generate own password to remember.
Step -2	Students will now upload own Scanned signature and recent good quality, Full Face, Passport size, colored photo with Navy Blue background to the said portal using their login ID and password.

Specifications of Photograph
Caps, hats and dark glasses are not acceptable.

Scanner Properties of Photograph:	Cropping Properties of Photograph:
• Dpi setting = 200 dpi • True Color • File Format: (*.jpeg, *.jpg, *.jpe)	• File Size must be between 60KB to 100KB • Height must be 4.5 cm. • Width must be 3.5 cm.

Specifications of the Signature
The signature is proof of identity, it must be genuine and in full.

	Scanner Properties of Signature: Dpi setting = 200 dpi True Color File Format : (*.jpeg, *.jpg, *.jpe)	**Cropping Properties of Signature:** File Size must be between 10KB to 30KB. Height must be 1.5 cm. Width must be 3.5 cm.
Step -3	After approval of attendance, Internal Assessment (IA) by the Principal a pre-filled application form will be automatically generated in the system upon login. The student will be able to see the exact deficiency if in order to be eligible to proceed further for payment examination fees.	
Step -4	The online payment gateway from "E- pay" will be reflected on student's login once s/he generates the online examination form. The student now proceeds to pay examination fees	

Controller of Examinations

MGM Institute of Health Sciences,
Navi Mumbai