



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 – 27431094

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MGM Institute of Health Sciences E-Waste Policy

Policy Statement:

MGM Institute of Health Sciences (MGMIHS) is committed to responsible and sustainable management of electronic waste (e-waste) to minimize its environmental impact and ensure compliance with all applicable laws and regulations. This policy outlines our approach to managing e-waste within our university.

1. Definition of E-Waste:

E-waste includes all discarded or obsolete electronic devices, equipment, and accessories that no longer serve their intended purpose. This encompasses items such as computers, laptops, mobile phones, printers, monitors, keyboards, mice, and other electronic gadgets.

Please find the below list of items that are considered as e-waste:

Computers (desktops, laptops, servers)

Mobile phones and smartphones

Tablets and e-readers

Printers, scanners, and photocopiers

Televisions (CRT, LCD, LED)

Computer peripherals

DVD, pendrives and Blu-ray players

Audio equipment (speakers, headphones, microphones)

Cameras (digital cameras, camcorders)

Network equipment (routers, switches, modems)

Power banks and batteries (laptop, phone, etc.)

Electronic kitchen appliances (microwaves, blenders, coffee makers)

Refrigerators

Air conditioners

Electronic medical devices and equipments

(This will not include Biomedical equipments and waste)

2. Responsibilities:

2.1. E-Waste Management Committee: MGMIHS shall establish an E-Waste Management Committee responsible for overseeing and implementing this policy. The committee shall consist of representatives from various departments and disciplines within the university.



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2.2. Departments and Individuals: Every department and individual within the university is responsible for ensuring compliance with this policy. This includes proper disposal of e-waste and reporting e-waste for recycling.

3. E-Waste Collection:

3.1. MGMIHS shall set up designated collection points across the campus where individuals can deposit their e-waste. These collection points will be clearly marked and easily accessible.

3.2. E-waste collection will be scheduled periodically to prevent the accumulation of e-waste in inappropriate locations.

4. E-Waste Recycling:

4.1. MGMIHS will engage with authorized and certified e-waste recyclers to ensure the environmentally responsible disposal and recycling of e-waste.

4.2. All collected e-waste will be transported to authorized recycling facilities for proper dismantling, recycling, or disposal as per environmental regulations.

5. Data Security:

5.1. Before disposing of electronic devices IT department must ensure that all data stored on these devices is securely and irreversibly deleted.

5.2. In the case of sensitive data-bearing devices, it is the responsibility of individual departments to coordinate with the IT department to securely wipe data or destroy storage media.

6. E-Waste Awareness and Education:

6.1. MGMIHS shall conduct regular awareness campaigns, workshops, and training programs to educate the university community on the importance of responsible e-waste management.

6.2. Information regarding the e-waste policy and collection points shall be prominently displayed across the campus.



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7. Reporting:

7.1. Any member of the university community who identifies e-waste or is aware of improper e-waste disposal should report it to the individual institute head. The e-waste process will be done by the university.

7.2. The committee shall maintain records of e-waste collections, disposals, and recycling processes.

8. Compliance:

8.1. MGMIHS is committed to complying with all relevant laws and regulations related to e-waste management.

Partner with authorized and certified e-waste recycling and disposal facilities to ensure that e-waste is handled in compliance with legal and environmental standards.

9. Review and Updates:

9.1. This policy shall be reviewed yearly to ensure its effectiveness and relevance. Updates will be made as necessary.

10. Implementation:

10.1. This policy is effective upon adoption and will be communicated to all university members. Compliance is mandatory for all departments and individuals within the MGM Institute of Health Sciences.

11. Conclusion:

MGMIHS acknowledges its responsibility to safeguard the environment through responsible e-waste management. By implementing this policy, we aim to set an example of sustainable e-waste management practices and encourage our university community to be environmentally responsible.

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