



MAHATMA GANDHI MISSION  
**MEDICAL COLLEGE & HOSPITAL**  
Sector - 1, Kamothe, Navi Mumbai - 410 209  
Tel No. 27437668, 02227437900 Fax - 2743 3404

Date:- 03.06.2022

5.1.5 Student Grievance Complain/ Prevention of Sexual Harassment and Ragging

**Subject : Sensitization of Students and faculty for Prevention of Sexual Harassment and Ragging**


Respected Sir/ Madam.

**Member of ICC:-**

1. Dr Kalpana Rajiv Kumar, HOD ENT, Chairperson
2. Dr Rakesh Ghildiyal, HOD Psychiatry
3. Dr Jayaji Nath, Representative from NGO
4. Dr Philomena Isaac, Medical Administrator
5. Dr Swati Madhavi, Duputy Admin Officer
6. Dr Padmaja Dhavale, Nursing Superintendent
7. Mrs. Kulwant Kauri, Asst. Admin Officer

- I) Complaint was received in November 2021. ICC meeting after receiving the complaint the matter was investigated as per ICC guidelines and recommendations submitted to higher authorities.
- II) This is to inform that we from Internal complaints would be conducting sensitization program for students and faculty in presence of Dr Swati Shirodhar . This meeting was planned on 22.11.21, 09.12.2021 and 04/1/22

However due to COVID restriction imposed by govt, these meetings could not be conducted

  
Dr. Kalpana Rajivkumar  
Professor & HOD  
Dept. of ENT



# MGM Medical College & Hospital, Kamothe

Sector-01, Kamothe, Navi Mumbai - 410 209


MGM/KAM/HRD/2022/

Date: 27/02/22

## Action taken Report internal Complaints Committee

Action taken report of ICC Committee Meetings is submitted as under

Sr no	ICC Meeting Date	Point Discussed	ATR Status	Remarks/ evidence
1	23/11/21	Inappropriate touching/ molestation of a lady student by an employee, technician	Employee , technician has been dismissed from service  Posting of students in hospital under supervision of supervisory staff and buddy system to be followed	Closed
2	9/12 /21	Harassment of a staff by stores incharge	Complaint referred to the grievance Committee	Grievance committee action
3	4/1/22	Complaint by a staff against driver of vehicle	Warning issued to the driver  The changing area for staff be improved and made more secure	Closed

  
Dr Philomena Isaac **Dr. Philomena Isaac**  
MBBS, MS  
Medical Adminsitrator

  
Mrs Kulwant

Recommendation

1. He should be warned for the said incident and appropriate action taken.
2. Needs to do the changes in the changing area to make it safer.

Members of Inter Complaints Committee

Signature

1. Dr. Kalpana Rajivkumar, Chairman

Kalpana

2. Dr. Rakesh Ghildyal, Member

R Ghildyal

3. Dr. Padmaja Dhawale, Nursing Superintendent- Member

Dhawale

4. Mrs. Swati Madhavi, Deputy Admin Officer- Member

Swati

5. Mrs. Kulwant Kaur, Asst. Admin Officer - Member Secretary

K Kaur