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भारत सरकार/ Government of India

स्वास्थ्य परिवार कल्याण मंत्रालय /Ministry of Health and Family Welfare

स्वास्थ्य सेवा महानिदेशालय /Directorate General of Health Services

अखिल भारतीय भैतिक चिकित्सा एवं पुनर्वास संस्थान

**ALL INDIA INSTITUTE OF PHYSICAL MEDICINE AND REHABILITATION**

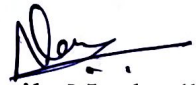
हाजी अली. के.के.मार्ग, महालक्ष्मी मुंबई-400034

Haji Ali, K.K.Marg, Mahalaxmi, Mumbai - 400034.

Date: 07/10/ 2021

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mrs. Uttara Deshmukh working as Incharge - Principal at MGM Institute's Department of Prosthetics and Orthotics, Kamothe, Navi Mumbai was present at this Institute as an External Examiner for conducting Practical Examinations from 06<sup>th</sup> and 07<sup>th</sup> October 2021 in the subjects of Orthotics Science IV and Orthotics Clinical Practice of IV BPO (2010& 2017) courses as per the appointment order issued by Maharashtra University of Health Sciences, Nashik.



Urmila Naukudkar

Examination Coordinator

अखिल भारतीय भैतिक चिकित्सा एवं पुनर्वास संस्थान  
All India Institute of Physical Medicine & Rehabilitation  
हाजी अली, मुंबई/Haji Ali, Mumbai-400 034.

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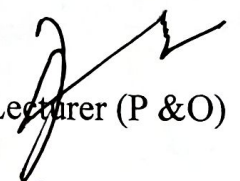
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Haji Ali, K.K.Marg, Mahalaxmi, Mumbai - 400034.

Date: 12/04/ 2022

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mrs. Uttara Deshmukh working as Incharge - Principal at MGM Institute's University Department of Prosthetics and Orthotics, Kamothe, Navi Mumbai was present at this Institute as an External Examiner for conducting Practical Examinations on 11<sup>th</sup> and 12<sup>th</sup> April 2022 in the subjects of Prosthetics Science III and Orthotics Science III at III BPO (2017) exam as per the appointment order issued by Maharashtra University of Health Sciences, Nashik.

  
Lecturer (P &O)

**श्री. डी. पी. प्रभु/Shri D. P. Prabhu**

ब्याख्याता (संयुक्तता एवं ऋष्यांग)

Lecturer (Prosthetic & Orthotic)

अखिल भारतीय भौतिक चिकित्सा एवं पुनर्वास

All India Institute of Physical Medicine & Rehabilitation

हाजी अली, मुंबई/Haji Ali, Mumbai-400034.

**Rehabilitation Council of India**  
**A Statutory Body of Ministry of Social Justice and Empowerment**  
**Department of Empowerment of Persons with Disabilities (Diyangjan)**  
**Govt. of India, New Delhi**

*E-mail*

Jan., 2022

<p>Dr. Uttara Deshmukh</p> <p>Mahatama Gandhi Mission Institute of Health Sciences, 3 rd Floor , MGM Educational Campus, Plot no. 1&amp;2, Kamothe , Navi Mumbai, Maharashtra ? 410209 Tel No.: 022 ? 27432994, 09820138937 Email: mgmuniversity@mgmuhs.com registrar@mgmuhs.com, mswagatika@gmai</p> <p>Mobile No.: 8888863363 Email ID.: uttara.deshmukh2010@gmail.com</p>	<p>Mr. D. P. Prabhu</p> <p>All India Institute of Physical Medicine and Rehabilitation, Haji Ali Park, K. Khadye Marg, Mahalaxmi, Mumbai, Maharashtra ? 400 034 Tel.No.- 022-24964331/332/, Fax.24962737 Email: aiipmr@vsnl.com, nbd.athani@nic.in,</p> <p>Mobile No.: 022-249643 Email ID.: aiipmr@vsnl.com</p>
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Sub:- Assessment of Training Institute for Extension Proposal of the B.P.O. course.

Madam/Sir,

This is to inform you that the Council is pleased to depute you as visiting expert (hereinafter referred as Visitor) on the basis of your qualification and experience in the field of rehabilitation of persons with disabilities for conducting joint assessment of the institute mentioned below.

<b>Name Of Institute</b>	<b>Name of Course(s)</b>
<p>Govt. Prosthetic &amp; Orthotic College</p> <p>Paraplegia Hospital &amp; Physiotherapy College Civil Hospital Campus, Ahemdabad, Gujarat? 380016</p> <p>079 ? 22680471, 22684258 , paraplegia@icenet.net, paraplegiahospital@vsnl.net</p>	<p>B.P.O.</p>

2. You are requested to assess the training facilities of the above mentioned Institute who has proposed for extension proposal (as mentioned above) with regard to adequacy of the standards of education of training programme(s) mentioned against its name including infrastructure, faculty, equipment, accommodation, library, laboratory, model Special School, number of CWSN and teaching staff in special school/ rehabilitation centre, and other relevant facilities along with the supporting documents for the fresh programme as prescribed in the norms (norms of the course are available on the RCI website) and submit your joint assessment report duly signed by the team members within two days from the date of conducting the assessment.

3. The Visitors are also required to completely fill the format of Joint Assessment Report. No column should be left blank and also it should accompany all enclosures as required. Incomplete report may not be accepted. Completion of Assessment Report will be responsibility of the Visitors.
4. Visiting expert may also please ensure that they do not have any connection (previous/present) to this institute. If yes, they should regret to inspect the institute in advance under intimation to RCI.
5. Visitors are requested to visit the above Institute at the earliest and as per the state protocol issued from time to time with regard COVID-19.
6. A line in confirmation about your willingness to conduct the joint assessment may please be intimated within **07 (seven) days (on email: [msrci-msje@nic.in](mailto:msrci-msje@nic.in), [adprci-depwd@gov.in](mailto:adprci-depwd@gov.in))** failing which it may be presumed that you are not willing to carry out the assignment and the Council will depute other expert(s).
7. It is pertinent to refer to letter no.8-A/Policy/RCI dt.29/09/2015 of Secretary, DEPwD & Chairperson RCI on the subject Inspection/visits to be mandatory regarding timely execution of inspection work as allotted by RCI shall be the responsibility of the head of the institution from where the expert has been deputed and no faculty / expert should be allowed to refuse to conduct inspection within given timeframe. The inspection will be treated as official duty. Copy of the letter is enclosed for your ready reference.
8. TA bills may be sent separately in the prescribed TA form attached. TA for the above visit will be reimbursed as per Central Govt. rules. However those who are **entitled to travel by Air are advised to travel only by Air India in economy class & at Apex fare and Air tickets may be purchased directly from Airlines (Air India)** (at booking Counters/Website of Airlines) or by utilizing the services of Authorized Travel Agents viz. **M/s Balmer Lawrie & Company, M/s Ashok Travels & Tours and IRCTC. Violations of above instructions shall lead to refusal of TA claim.** In order to expedite reimbursement of TA through Bank Transfer/NEFT, you are requested to send a blank cancelled cheque alongwith TA form. In case, the name of Account holder is not printed on the cheque, you may please provide the "Beneficiary name of the Account Holder". In case travelled by air as per entitlement, also enclose boarding passes in original.

**NOTE:** THE EXPENSES ON TRAVEL BY PRIVATE AIRLINE AND BOOKING THROUGH OTHER AGENCIES EXCEPT MENTIONED ABOVE CAN NOT BE REIMBURSED UNDER ANY CIRCUMSTANCES.

9. It is further requested that **Joint Assessment Report** may please be **dispatched within two days** of inspection by **speed post** so **as to reach** the Council **within 07 days**. Filled in TA/DA Form along with requisite documents duly verified may be sent along with joint assessment report.

Yours faithfully,

SD/-

**(Dr. Subodh Kumar)**

Contd.....

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**Note:**

1. The Council has taken a decision to conduct surprise inspection of training programme after grant of approval. During the surprise inspection, if the required infrastructure facilities are not found as per the report submitted earlier for the particular training programme, in such cases inspection team who have conducted inspection they may be de-listed from experts panel and their services will not be utilized further for any other academic activities of RCI.
2. As per para 7(viii) of RCI Revised Manual on Assessment of Training Institutions (available on the Council's website) that it is **compulsory to take photographs and video (unedited) during assessment** and to be submitted to this Council along with joint assessment report. Whereas, it has been observed that the visiting experts are submitting joint assessment report without videography. In order to bring transparency in the process of granting approval to institute, it has been decided that the entire process of assessment will be video-graphed. The following will be covered in the videography:
  3. Building including labs, library, classrooms and other facilities.
  4. Games & sports facilities.
  5. Process of teaching - learning in a few classes.
  6. Group photo of staff.
  7. Copy forwarded to above Institute **with a request to provide a copy of proposal submitted** with all the relevant information/records required for assessment/inspection.

Therefore, all the institutions must arrange the videography of entire process of assessment at their own cost and provide the same in CD/DVD/Pendrive to the visiting experts at the end of the assessment. The visiting experts in turn will submit the same along with joint assessment report to this Council. Report without Videography will not be entertained.

Encl.: - 1. TA Form (Rail/Air tickets and other travelling details in original may kindly be submitted)

2. Copy of Norms, guidelines and format of Joint Assessment Report
3. Letter No. 8-A/Policy/RCI dt.29/09/2015