



MGM INSTITUTE OF HEALTH SCIENCES,

(Deemed to be University u/s of 3 UGC Act, 1956)
Accredited by NAAC with 'A' Grade

MINUTES OF THE SPECIAL BOARD OF EXAMINATIONS MEETING (01/2022)

In pursuance to order of Hon'ble Vice Chancellor, a meeting was held through "Zoom Meeting" on 10.01.2022 at 12 Noon.

1. Dr. Shashank D. Dalvi, (Chairperson), Vice Chancellor, MGMIHS, Navi Mumbai
2. Dr. Nitin N. Kadam, Pro-Vice Chancellor, MGMIHS, Navi Mumbai
3. Dr. Parineeta Samant, Controller of Examinations, MGMIHS, Navi Mumbai
4. Dr. Rajesh Goel, Registrar, MGMIHS, Navi Mumbai
5. Dr. Rajesh Kadam, Dy.Registrar, Regional Office, MGMIHS, Aurangabad
6. Dr. Pravin R. Suryawanshi, Dean, MGM Medical College, Aurangabad
7. Dr. G. S. Narshetty, Dean, MGM Medical College, Navi Mumbai
8. Dr. Mansee Thakur, Director, MGM School of Biomedical Sciences, Navi Mumbai
9. Dr. Rajesh Dase, In-charge Director, MGM School of Biomedical Sciences, Aurangabad
10. Dr.(Mrs.) Prabha Dasila, The Principal, MGM New Bombay College of Nursing, Navi Mumbai
11. Dr. Rajani Mullerpatan, Director, MGM School of Physiotherapy, Navi Mumbai
12. Dr. Rinkle Hotwani, In-charge Principal, MGM School of Physiotherapy, Aurangabad
13. Mrs. Uttara Deshmukh, HOD In-Charge, MGM Institute University Dept of Prosthetic & Orthotics, Navi Mumbai

The Special Board of Examination meeting was conducted.

Agenda 1: Decision regarding conduction of UG & PG programmes examinations which are already notified.


In view of surge of Covid 19 cases with emergence of omicron virus and considering Govt of Maharashtra order No DMU/2020/CR.92/DISM-1 dated 8th January 2022.

Hon'ble Vice Chancellor had called on urgent meeting of University officials, Institute Heads from Navi Mumbai and Aurangabad on Zoom platform.

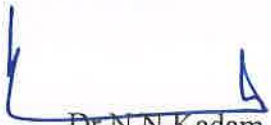
He reviewed the schedule of examinations, number of students attending colleges.

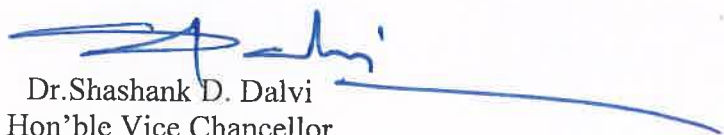
He also invited suggestion from the attending member and thoughtfully delivered following decisions:

- 1) All University and college level examination to be postponed till 15th Feb 2022 w.e.f
- 2) No offline teaching program for Undergraduate students till 15th Feb 2022.
- 3) Online teaching to be commenced by all constituent units of MGMIHS.
- 4) PG students involved in Health care services can be called and their duty roaster will be prepared by Institute Heads in consultation with Head of department/Unit head/Ward Incharge


Dr. Parineeta Samant
Controller of Examinations


Dr. Rajesh B. Goel
Registrar


Dr. N.N. Kadam
Pro Vice Chancellor


Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor



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MINUTES OF THE SPECIAL BOARD OF EXAMINATIONS MEETING (02/2022)

In pursuance to order of Hon'ble Vice Chancellor, a meeting was held through "Zoom Meeting" on 11.02.2022 at 11 am.

1. Dr. Shashank D. Dalvi, (Chairperson), Hon'ble Vice Chancellor, MGMIHS, Navi Mumbai
 2. Dr. Nitin N. Kadam, Pro -Vice Chancellor, MGMIHS, Navi Mumbai
 3. Dr. G. S. Narshetty, - Member, Dean, MGM Medical College, Navi Mumbai
 4. Dr. Rajendra Bohra, Member, Dean, MGM Medical College, Aurangabad
 5. Dr. Rajesh Goel, Registrar, MGMIHS, Navi Mumbai
 6. Dr. Dhananjay V. Bhale, Chairperson, Board of Studies- Pre Clinical
 7. Dr. Deepak S. Bhosale, Chairperson, Board of Studies- Para Clinical
 8. Dr. Naik Manjiri Rajiv, Chairperson, Board of Studies- Medicine And Allied
 9. Dr. Lisha Suraj, Chairperson, Board of Studies- Surgery And Allied
 10. All Heads of Department, MGM Medical College, Navi Mumbai & Aurangabad (Special Invitees)
- The Special Board of Examination meeting was conducted.

Agenda 1 : To finalise schedule of MD /MS University examination which are tentatively scheduled in the month of April 2022

After discussing with all the concerned Professors and Heads of department (Pre-clinical, Para clinical & Clinical) of both the campus and Deans (Dr. G.S.Narshetty & Dr. R. B. Bohra) of the Medical colleges from both the campuses and considering the need of senior residents, the decision for finalizing schedule of both the campuses was taken. Registrar, Hon'ble Pro-Vice Chancellor and Hon'ble Vice Chancellor also shared their views.

Resolution: It was decided that PG (MD/MS) University examination should commence after 15th April 2022. Detail time table for theory and practical examination will be prepared by Controller of Examinations. For practical examination dates of the departments where MCI inspection is due should be finalized in consultation with Dean of respective Medical College.

Controller of Examinations will conduct 5 A committee meeting for preparation of examiners panel for PG University examinations. All passed students should be given appointment as senior residents.

Agenda 2 : Decision on 16th Convocation dates

The proposed and approved dates for 16th Convocation was in month of Feb 2022 but due to Third wave of COVID pandemic and restriction laid by state govt. on public gathering it was postponed. Members were asked to suggest the convocation dates, Dean, MGM Medical College suggested that considering the various University examinations of MBBS, NAAC revisit and NMC inspection, convocation can be planned in May or June 2022.

Registrar, mentioned there is a mandate on University to conduct 6 monthly convocation as per UGC guidelines. Hence online convocation should be conducted in last week of May 2022. In this context Controller of Examinations said that convocation should be conducted offline and not online whenever scheduled.

Hon'ble Pro-Vice Chancellor suggested this agenda can be discussed separately and to be finalized after NAAC visit.

Resolution: This item is deferred after deliberations



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Agenda 3 : Any other point permission to chair

3.1. Internal Assessment Cell:

As per NAAC recommendation internal assessment cell should be established at University level and Controller of Examinations requested Registrar to elaborate on this point. He told all the members that University is planning to buy a software to automate this activity and monitor continuous evaluation and uploading the marks activity wise by the departments. This will enable monitoring, strengthening of IA mechanism and auto calculation of IA marks. Dean, Navi Mumbai suggested to have committee visit during or after formative or summative assessment. Controller of Examinations agreed and expressed need of establishing Internal Assessment cell at University level for monitoring and then decision will be taken in this regard.

Resolution: Hon'ble Vice Chancellor suggested to arrange a demonstration of IA software for all the user.

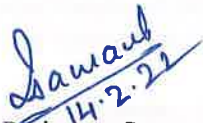
3.2. Appointment of CAP Custodian

Controller of Examinations informed to all the members about dedicated CAP centre at University level. She requested to extend support from constituent units in terms of deputation of senior faculty as CAP custodian. Dean, MGM Medical College, Navi Mumbai suggested to appoint a dedicated CAP Incharge for this purpose. He also suggested to start online answer book evolution. Registrar agreed to this suggestion of Dean, MGM MC, Navi Mumbai and also mentioned till such appointment is done Dean sir can support.

Hon'ble Pro-Vice Chancellor Sir asked Controller of Examinations to prepare a roadmap and submit for necessary provision till then Dean, MGM Medical College will extend support.
Hon'ble Vice Chancellor recommended the suggestion given by Pro-Vice Chancellor.

Resolution: It is resolved Controller of Examinations will prepare a roadmap for examination section and submit. Till then Dean, MGM Medical College, Navi Mumbai will extend support in terms of CAP custodian.

The meeting was concluded with vote of thanks


14.2.22

Dr. Parineeta Samant
Controller of Examinations



Dr. N.N. Kadane
Pro Vice Chancellor



Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor



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MINUTES OF THE SPECIAL BOARD OF EXAMINATIONS MEETING (03/2022)

In pursuance to order of Hon'ble Vice Chancellor, a meeting was held at MGM Institute of Health Sciences, Navi Mumbai on 25.05.2022 at 11 am.

1. Dr. Shashank D. Dalvi, (Chairperson), Hon'ble Vice Chancellor, MGMIHS, Navi Mumbai
2. Dr. Nitin N. Kadam, Pro -Vice Chancellor, MGMIHS, Navi Mumbai
3. Dr. Rajesh Goel, Registrar, MGMIHS, Navi Mumbai
4. Dr. Parineeta Samant, Controller of Examinations, MGMIHS, Navi Mumbai


The Special Board of Examination meeting was conducted.

Agenda Item 1:


Permission to start retotaling/ re-verification of marks of theory examination for all PG programmes of MGMIHS


This is bring to the notice of all members that in MGMIHS presently retotaling/ re-verification and reevaluation facility is available for all UG programmes. However, there is no such provision for PG programmes of retotaling/reverification of marks. In order to protect the right of the students and to make a channel available for student to submit their grievances. It is proposed to start only retotaling /re-verification for all PG Programme with immediate effect

Resolution: It was decided that to start retotaling/ re-verification of marks for all PG Programmes with immediate effect.


Dr. Parineeta Samant
Controller of Examinations


Dr. Rajesh B. Goel
Registrar


Dr. N.N. Kadam
Pro Vice Chancellor


Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor

Date: May25,2022



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MINUTES OF THE BOARD OF EXAMINATIONS MEETING (04/2022)

A Board of Examinations meeting was held at IQAC conference Hall, MGMIHS, Navi Mumbai & Members from Aurangabad joined the meeting through video conferencing on 27.06.2022 at 11 am.

Following members were present for the meeting:

1. Dr. Shashank D. Dalvi, (Chairperson), Vice Chancellor, MGMIHS, Navi Mumbai
2. Dr. Nitin N. Kadam, Pro-Vice Chancellor, MGMIHS, Navi Mumbai
3. Dr. Parineeta Samant, Controller of Examinations, MGMIHS, Navi Mumbai
4. Dr. Rajesh Goel, Registrar, MGMIHS, Navi Mumbai
5. Dr. G. S. Narshetty, - Member, Dean Faculty (PG), MGM Medical College, Navi Mumbai
6. Dr. R.B. Bohra, Dean Faculty of Medicine(UG) MGM Medical College, Aurangabad
7. Dr. Dhananjay V. Bhale, Chairperson, BOS (Pre Clinical), MGMIHS
8. Dr. Naik Manjiri Rajiv, Chairperson, BOS (Medicine & Allied), MGMIHS
9. Dr. Lisha Suraj, Chairperson, BOS (Surgery & Allied), MGMIHS
10. Dr. Shilpa Deshmukh, Chairperson, BOS (Super speciality), MGMIHS
11. Dr. Mansee Thakur, Chairperson, BOS (Biomedical Sciences), MGMIHS
12. Dr. Rinkle Hotwani, Chairperson, BOS (Physiotherapy & P & O), MGMIHS

Dr. Prabha Dasila, Dean Faculty (Nursing & Allied), MGM New Bombay College of Nursing, Navi Mumbai & Dr. Ponchitra has expressed their inability to attend the meeting due to prior commitment Dr. Sushan Jacob, Professor of Nursing, attended the meeting in the place of Dr. Prabha Dasila. Dr. Deepak Bhosale, Chairman, Board of Studies (Para Clinical) had telephonically informed his inability to attend the meeting due to personal reasons.

Hon'ble Vice Chancellor presided over the meeting and welcomed all the members. He briefed them about the purpose of the meeting, Dr. Parineeta Samant, Controller of Examinations conducted the meeting.



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Item 1 : To confirm the minutes of meeting held on 11.02.2022 at 11.00 am (BOE-02/2022)

Resolution 1 :

It was unanimously resolved to approve the minutes of the previous BOE 02/2022 dated 11.02.22

Item 2 : Presentation of Annual Report of the year 2021 – 2022

Resolution 2 :

Annual report was presented and unanimously accepted by all members (Annexure-1)

Item 3 : To consider awarding Degree Certificate for Fellowship Programme

Resolution 3 :

It was resolved to continue the existing practice of issuing of fellowship certificate by the University with signature of Registrar and Dean of Respective Medical Colleges. It is also resolved to conduct fellowship examinations not more than two examinations in a year, for any subject, with an interval of not less than 4 and not more than 6 months between the two examinations. If any candidate could not appear for the scheduled examination then next examination will be scheduled after six months.

Item 4 : Introducing Chancellor Medal for Bachelor in Prosthetics and Orthotics

Resolution 4 :

It was resolved to club the Bachelor in Prosthetics and Orthotics medal in Physiotherapy programme, as number of students are meagre.

Item 5 : To start verification/re-totaling of marks for theory examination in all PG programmes of MGMIHS for post facto approval

Resolution 5 :

The members of Board of Examination unanimously accepted verification/re-totaling of marks for theory examination in all PG programmes.

Item 6 : To introduce double evaluation system for theory paper of university examination for all UG programmes.



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Resolution 6 :

This item was discussed in length. Hon'ble Pro Vice Chancellor suggested to prepare a justification with merits and demerits of double evaluation and submit.

Hon'ble Pro Vice Chancellor suggested to consider the requirement of NAAC and UGC for revaluation / re-totaling facility at Deemed to be Universities. Hon'ble Vice Chancellor agreed to the suggestion given by Pro-Vice Chancellor.

Controller of Examination will prepare detail document covering all above suggestion and submit to Academic Council.

Item 7: To introduce online evaluation of answer booklets for all programmes

Resolution 7:

It is resolved principally to introduce online evaluation for all the programmes after considering following points:

- 7.1. Establishment of MOU with the approved vendor "Weshine Tech Pvt. Ltd, Pune" with detailed terms and conditions.
- 7.2. To ensure the security features like face identification and IP address security for remote evaluation assignment.
- 7.3. In 1st stage Theory assessment will be carried out on Pariksha Live and Online mode which will be a transformation phase. In 2nd stage CAP will be totally on shifted to online mode (digitized) for all programmes.

The extra expenses due to adoption of this technique need to be submitted to Finance Committee and Board of Management

Item 8: Conduction of University theory examination in CCTV surveillance

Resolution 8 :

It is resolved to conduct University theory examinations under CCTV surveillance. All the Examination halls will have CCTV cameras. IT department will check the availability of CCTV in examination Halls and will ensure its functionality.



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Each of Head of Unit will forward the list of examination halls to IT department at each campus for the needful.

Item 9 :To keep additional days for theory paper evaluation during practical examination for MD & MS

Resolution No 9 :

This issue discussed at length and resolved as keeping the additional day for MD & MS practical examination is not feasible option.

It is further resolved to conduct digitized CAP by additional set of (Internal + External) examiners. All answer books from Navi Mumbai and Aurangabad will be digitized and randomly assigned to examiners for online evaluation in respective CAP center initially.

Item 10: Modification of practical answer booklet for University examination

Resolution No 10 :

It is unanimously resolved not to change the practical answer booklet format for University examination instead it is resolved that conveners will submit all documents (practical question sets) pertaining to practical examination along with practical Answer books to examination section in separate sealed packet labelled as "Used stationery for practical examination".

Item 11 : Post facto approval of Answer book pages for programmewise

Resolution No 11:

All Board of Examinations members agreed and accepted to reduce number of pages of Answer book as per Annexure – 2. The members appreciated the cost-effective approach and environmental consciousness shown by the examination section.

Item 12 :Approval of revision of TA & DA as per MUHS

Resolution No 12:

It is unanimously resolved to accept revised MUHS TA & DA for conduct of University examinations. The proposed revision of TA & DA as per MUHS is accepted by all Board of Examinations members. (Annexure 3). It will be implemented after approval of Board of Management.



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Item 13 : Revision of remuneration for UG,PG programmes

Resolution No 13:

It was resolved to continue with the existing remuneration for UG & PG programmes (Theory + Practical).

Item 14 : Revision of examination fees & late fees for all programme

Resolution 14 :

It is resolved to hike the examination fees separately for medical and allied programmes and introduce late fees for all the programmes. It is further resolved to prepare comparative statement of existing fee structure of MGMIHS (examination section) & proposed exam fees, late fees with other Deemed Universities and submit in Academic Council & Finance Committee for approval.

Item 15 : Approval of rules for Unfair means

Resolution No 15:

Controller of Examinations presented draft of revised rules for Unfair means. Hon'ble Vice Chancellor asked all Board of Examinations member to go through it carefully. Any change/suggestion desired can be communicated within 15 days to Controller of Examinations. (Annexure-4)

Item 16 : Revision in UG gold medal criteria

Resolution No 16:

The members of BOE unanimously approved to remove criteria of "Personality" from the guidelines for chancellor medal UG. (Annexure 5)

Item 17 : Any other point with permission to chair

Resolution No 17:

17.1. Tentative Schedule for University Examination

Resolution No 17.1 : Hon'ble Vice Chancellor suggested to all the Board of Examinations member if any change/deviation is desired in this tentative schedule, requested to inform examination section within 15 days. (Annexure 6). Otherwise the examination schedule will be considered as accepted.



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17.2. Presentation of Examiners feedback

Resolution 17.2 : Examiners feedback was presented and noted by all members

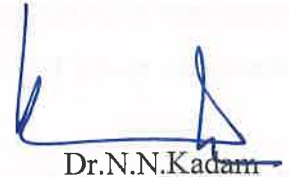
17.3. Eligibility criteria to appear for DM & MCh University examination

Resolution No 17.3 : Dr. Shilpa Deshmukh, Chairperson, BOS (Super speciality) suggested that the eligibility criteria as per NMC ("13.9 A postgraduate student of a postgraduate degree course in broad specialities/super specialities would be required to present one poster presentation, to read one paper at a national/state conference and to present one research paper which should be published/accepted for publication/sent for publication during the period of his postgraduate studies so as to make him eligible to appear at the postgraduate degree examination.") shall be monitored strictly by institute Heads in order to make DM & MCh candidates eligible for University examination.

Hon'ble Pro Vice Chancellor suggested to inform the eligibility criteria to both Colleges for information.


5.7.22

Dr. Parineeta Samant
Controller of Examinations



Dr. N.N. Kadam
Pro Vice Chancellor



Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor