



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

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No.MGM/01/AC-11/2020/031

January 14, 2020

Notification No. 37/2020

Important Instructions to students attending the 12th Convocation of MGM Institute of Health Sciences, Navi Mumbai to be held at Navi Mumbai campus on Sunday, 19th January, 2020

This is to inform all the students who have applied to receive their degrees 'in person' that, they need to report at the venue of the Convocation at "University Auditorium", MGM Institute of Health Sciences, Kamothe, Navi Mumbai at **8.00 am sharp** on 19th January, 2020.

Students are also requested to produce following documents at the Registration Counter of 12th Convocation without fail:

1. Printout of the convocation fee receipt
2. Valid Photo ID for verification (Aadhar Card/Driving License/PAN Card/Etc).
3. Rs. 2000/- (in cash only) as refundable security deposit for convocation costumes, must be carried in exact change to avoid delay (After convocation ceremony, students will be refunded Rs.2000/- security deposit, only on submission of complete set of Convocation Costumes).

Students should strictly abide by the instructions given to them at the Convocation Venue for ensuring the smooth conduct of the Convocation proceedings.

Kindly note that maximum of only 2 (Two) persons viz. Parents/Guardians/Close Relatives of the student can accompany them, and be part of the convocation proceedings. Due to limited seating capacity, all parents may not be accommodated in side convocation hall. All parents thus can view direct live telecasting of the Convocation proceeding in a separate hall.

Students are also requested not to leave the Convocation Hall in any circumstances till Academic Procession retreat from the hall.

The expected time of closing of Convocation is by 02.00 pm. Lunch will be served to all students, parents and staff.

For any query/information, please mail to registrar@mgmuhs.com

Registrar
Dr. Rajesh B. Goel
Registrar