



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s of 3 UGC Act, 1956)
Accredited by NAAC with 'A' Grade

Ref: MGMIHS/X-I/2020

Date: 15.12.2020

NOTIFICATION NO : 245/2020

ONLINE EXAMINATION FORMS FOR FIRST MBBS & THIRD MBBS (PART-II) EXAMINATIONS, FEBRUARY 2021

NAME OF CENTRE : MGM MEDICAL COLLEGE, NAVI MUMBAI / AURANGABAD

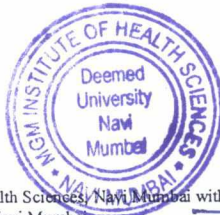
	Date
Opening of Online Registration Process by Students	18.01.2021
Closing of Online Registration Process by Students	23.01.2021
Filling of improved Internal Assessment / attendance by respective Deans	25.01.2021 to 28.01.2021
Payment of Examination Fees by students using own login ID	29.01.2021 to 1.02.2021
Generation of online Hall Tickets by Students	03.02.2021

STEPS FOR COMPLETION OF ONLINE EXAMINATION FORMS

Steps	Activity								
Step -1	Online Registration of Candidate at MGMIHS website (Student section) by PRN number, uploading phone number and E-mail address. While the e-mail address will remain as user-id, the student has to generate own password to remember. Those already register for last annual examination need not repeat now.								
Step -2	Those not registered earlier will upload own Scanned signature and recent good quality, full face, passport size colored photo with Navy Blue background to the said portal using login ID and password already generated. <table border="1" style="width: 100%;"> <tr> <td colspan="2">Specifications of Photograph Caps, hats and dark glasses are not acceptable.</td> </tr> <tr> <td>Scanner Properties of Photograph: <ul style="list-style-type: none"> • Dpi setting = 200 dpi • True Color • File Format: (*.jpeg, *.jpg, *.jpe) </td> <td>Cropping Properties of Photograph: <ul style="list-style-type: none"> • File Size must be between 60KB to 100KB • Height must be 4.5 cm. • Width must be 3.5 cm. </td> </tr> <tr> <td colspan="2">Specifications of the Signature The signature is proof of identity, it must be genuine and in full.</td> </tr> <tr> <td>Scanner Properties of Signature: Dpi setting = 200 dpi True Color File Format : (*.jpeg, *.jpg, *.jpe)</td> <td>Cropping Properties of Signature: File Size must be between 10KB to 30KB. Height must be 1.5 cm. Width must be 3.5 cm.</td> </tr> </table>	Specifications of Photograph Caps, hats and dark glasses are not acceptable.		Scanner Properties of Photograph: <ul style="list-style-type: none"> • Dpi setting = 200 dpi • True Color • File Format: (*.jpeg, *.jpg, *.jpe) 	Cropping Properties of Photograph: <ul style="list-style-type: none"> • File Size must be between 60KB to 100KB • Height must be 4.5 cm. • Width must be 3.5 cm. 	Specifications of the Signature The signature is proof of identity, it must be genuine and in full.		Scanner Properties of Signature: Dpi setting = 200 dpi True Color File Format : (*.jpeg, *.jpg, *.jpe)	Cropping Properties of Signature: File Size must be between 10KB to 30KB. Height must be 1.5 cm. Width must be 3.5 cm.
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Step -3	After approval of attendance, internal assessment marks improved if any, by the Dean a pre-filled application form will be automatically generated in the system upon login by student. s/he will be able to see the exact deficiency if any to be eligible.								
Step -4	The online payment gateway will be reflected on student's login once s/he generates the online examination form.								
Step -5	Thereafter, the student can generate his /her own hall-ticket online								

Signature

Controller of Examinations



Copy forwarded to:

1. The Registrar, MGM Institute of Health Sciences, Navi Mumbai with a request to urgently upload in MGMIHS website.
2. The Dean, MGM Medical College, Navi Mumbai
3. The Dean, MGM Medical College, Aurangabad
4. The Dy. Registrar (Regional Office), MGMIHS, Aurangabad
5. The Accounts Dept, MGMIHS, Navi Mumbai
6. Notice Board for information of students