



MGM INSTITUTE OF HEALTH SCIENCES
NAVI MUMBAI

(Deemed to be University u/s 3 of UGC Act, 1956)
Accredited by NAAC with 'A' Grade

INSTRUCTION FOR 16th CONVOCATION

Instruction for candidates attending 16th convocation (In presence) on 26th July 2022 at Aurangabad.

1. Registration will be starts from 25th July 2022, 5.00 pm onwards to 7.00 pm and will continue on 26th July 2022 from 7.00 am onwards. So kindly make travel /stay arrangements accordingly.
2. Candidates must carry valid ID proof and carry convocation application form.
3. Each candidate has to pay INR-2000/- in cash to pay as deposit towards convocation robe which is refundable after the convocation is over. Every candidate will be given coupon which should be produced to claim refund of the deposit. In case of loss of coupon/not reporting at the counter by the candidate/no return of robe, deposit will be confiscated.
4. Only one parent is allowed to accompany the candidate for attending 16th Convocation ceremony. Kindly note that due to space constraint inside Rukhmini Hall, the live streaming will be shown in the another hall for all attending parents.
5. Live streaming will be telecasted on YouTube. The link will be available on official website www.mgmuhs.com on 26th July 2022.
6. Candidate those who fail to report the auditorium before 9.45 am **WILL NOT BE** allowed inside the auditorium.
7. You are requested to be in your seat before 10.00 A.M. and remain seated till the convocation procession retires.
8. Please switch off your Mobiles during the Convocation.
9. Please rise and remain standing while ceremonial procession arrives and retires.

10. Please stand in attention at the time of rendition of National Anthem.
11. Only official photographer will be allowed to take photographs during the ceremony.
- 12. Selfie point is arranged at convocation venue for students to capture this memorable occasion.**
13. The convocation ceremony is a solemn occasion, please observe silence.
14. For all UG candidates the degree will be conferred off the stage, during the convocation but later on it will be handed over to each candidate on stage by Dean faculty after the convocation procession retire, therefore all UG candidates should remain seated in Auditorium to receive the degree on the stage until asked to leave.
15. In case, candidates who have registered for convocation in person but fails to attend will be considered 'in absentia' category and will have to pay additional charges of INR 2500/- to receive the degree 'in absentia'.
16. Candidates should verify all details on the degree certificate and in case of correction, can apply to the University on mail id convocation@mgmuhs.com till 25th August 2022. Request for correction received after 25th August 2022 will be chargeable.

Sanjay
18/07/22
Controller of Examinations

