



# MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A++' Accredited by NAAC**

Sector-01, Kamothe, Navi Mumbai - 410 209

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## **MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT** **(BOM – 76/2023)**

76<sup>th</sup> meeting of the Board of Management (BOM-76/2023) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Friday, 15<sup>th</sup> September, 2023 at 12:00 Noon via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairperson
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Dr. P.M. Jadhav	Member
Shri. A.N. Kadam	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. S.N. Kadam, Dr. Prabha Dasila and Dr. Madhuri Engade had conveyed their inability to attend the meeting and were granted leave of absence.

Dr. Vijay Kadam (Medical Director, MGM MC, Vashi), Dr. Sulabha Akarte (Dean, MGM MC, Vashi), Shri. Ashok Patil (CA) were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all.

In the opening remarks, Hon'ble Vice Chancellor informed members that the Eighteenth Convocation of MGM Institute of Health Sciences was successfully held on 27.08.2023 (Sunday) at Aurangabad campus wherein Dr. Bhagwat Karad, Hon'ble Minister of State, Ministry of Finance, GOI graced the occasion as Chief Guest. Further 769 qualified candidates were awarded their respective Degrees in the said convocation ceremony.

He further elaborated that with respect to Maharashtra Government's "Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti Yojna" for open category student studying in

Technical and Professional course, required information as per the prescribed format has been sent. Following which, the constituent colleges of MGMIHS have received Login ID & Password to register their institutes on MAHADBT Portal.

Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up items of the agenda for further deliberation and discussion:

**Item No. 1:** Agenda items deferred in BOM-74/2023 dt. 28/06/2023:

**Item No. 1.1:** To confirm the minutes of the 73<sup>rd</sup> meeting of Board of Management (BOM-73/2023) held on Wednesday, 17<sup>th</sup> May, 2023.

**Resolution No. 1.1:** Resolved to confirm the minutes [Annexure-1] of the 73<sup>rd</sup> meeting of Board of Management (BOM-73/2023) held on Wednesday, 17<sup>th</sup> May, 2023 with the below mentioned suggestion:

- While perusing subpoint No.i of Resolution No. 2 of BOM-73/2023 dt. 17.05.2023, Dr. P.M. Jadhav, Hon'ble Vice Chairman advised to replace the words "raised objection" to "suggested".

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 1.2:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management ((BOM-73/2023) held on Wednesday, 17<sup>th</sup> May, 2023.

**Resolution No. 1.2:** Resolved to confirm the Action Taken Report [Annexure-2] on Resolutions of Board of Management ((BOM-73/2023) held on Wednesday, 17<sup>th</sup> May, 2023 with the following observations:

- Dr. P.M. Jadhav, Hon'ble Vice Chairman enquired about the draft Policy for sponsorship to MGM faculties desiring to pursue any course. To which Hon'ble Vice Chancellor stated that the draft Policy for sponsorship MGM faculties desiring to pursue any course is prepared and will be circulated (after the current BOM meeting) to Hon'ble BOM members for their feedback/opinion.
- Dr. P.M. Jadhav, Hon'ble Vice Chairman enquired about the committee constituted to prepare Annual Report 2021-22 of MGMIHS. To which Hon'ble Vice Chancellor mentioned that the committee to prepare Annual Report 2021-22 of MGMIHS has been constituted. The draft copy of MGMIHS Annual Report 2021-22 which is prepared after receiving suggestions/feedback of committee members, will be circulated (after the current BOM meeting) to Hon'ble BOM members for their approval.
- Dr. P.M. Jadhav, Hon'ble Vice Chairman enquired about the committee constituted to prepare University Diary for the calendar year 2024. To which Hon'ble Vice Chancellor replied that the various vendors have been asked to submit designs/samples for preparing University Diary for the calendar year 2024.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 1.3:** To establish an Office at University for International affairs as per UGC letter No. 152-8/2020(IC) dated 13<sup>th</sup> January 2021.

**Resolution No. 1.3:** Resolved to establish an Office at University for “International affairs” as per UGC letter No. 152-8/2020(IC) dated 13<sup>th</sup> January 2021 [**Annexure-3**].

**Action to be taken by: Registrar, MGMIHS**

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**Item No.1.4:** To discuss an approval note entitled leave benefits for contractual staff received from Dean MGM Medical College, Aurangabad.

**Resolution No. 1.4:** Resolved to request Dean, MGM Medical College, Aurangabad to submit legal opinion on the approval note entitled leave benefits for contractual staff [**Annexure-25**].

**Action to be taken by: Dean MGM Medical College, Aurangabad**

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**Item No. 1.5:** To consider the draft “endowment/donation policy for sponsoring gold medals”, submitted by COE, MGMIHS (prepared with respect to Resolution No. 9 of BOM-72/2023 dt. 13.04.2023).

**Resolution No.1.5:** Resolved to approve the policy [**Annexure-4**] for accepting endowments/donations for instituting the award/gold medal from individuals, academic institutions, organizations etc. It was further resolved to finalize the onetime amount of Rs. 5,00,000/- (Five lakhs Rupees only) as “endowment amount” for sponsoring Gold medal.

**Action to be taken by: COE, MGMIHS**

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**Item No. 2:** To confirm the minutes of the 74<sup>th</sup> meeting of Board of Management (BOM-74/2023) held on Wednesday, 28<sup>th</sup> June, 2023.

**Resolution No. 2:** Resolved to confirm the minutes [**Annexure-5**] of the 74<sup>th</sup> meeting of Board of Management (BOM-74/2023) held on Wednesday, 28<sup>th</sup> June, 2023 with the below mentioned suggestion:

- To delete “Deans are requested to extend necessary administrative assistance to the committees” in Resolution No. 8 of BOM-74/2023 dt. 28.06.2023.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 3:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-74/2023) held on Wednesday, 28<sup>th</sup> June, 2023.

**Resolution No. 3:** Resolved to approve the Action Taken Report [**Annexure-6**] on resolutions of Board of Management (BOM-74/2023) held on Wednesday, 28<sup>th</sup> June, 2023.

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**Item No. 4:** To confirm the minutes of the 75<sup>th</sup> meeting of Board of Management (BOM-75/2023) held on Sunday, 27<sup>th</sup> August, 2023 (Special BOM for 18<sup>th</sup> Convocation).

**Resolution No. 4:** Resolved to confirm the minutes [Annexure-7] of the 75<sup>th</sup> meeting of Board of Management (BOM-75/2023) held on Sunday, 27<sup>th</sup> August, 2023 (Special BOM for 18<sup>th</sup> Convocation).

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**Item No. 5:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-75/2023) held on Sunday, 27<sup>th</sup> August, 2023 (Special BOM for 18<sup>th</sup> Convocation).

**Resolution No. 5:** Resolved to approve the Action Taken Report (ATR) [Annexure-8] on resolutions of Board of Management (BOM-75/2023) held on Sunday, 27<sup>th</sup> August, 2023 (Special BOM for 18<sup>th</sup> Convocation).

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**Item No. 6:** To peruse the decisions & recommendations of Finance Committee (FC – 56/2023) held on 15<sup>th</sup> September, 2023.

**Item No. 6.1 (i.e. Item No.1 of FC-56/2023):** To confirm the minutes of the meeting held on 28<sup>th</sup> June, 2023 (FC-55/2023).

**Resolution No. 6.1:** Resolved to confirm the minutes of FC-55/2023 dt.28<sup>th</sup> June, 2023 [Annexure-9].

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.2 (i.e. Item No.2 of FC-56/2023):** To Consider and Approve the Action Taken Report on Resolutions of FC-55/2023.

**Resolution No. 6.2:** Resolved to confirm the Action Taken Report on Resolutions of FC-55/2023 [Annexure-10] with the following notification:

- a. Regarding the salary revision of Teachers of Medical Colleges, Kamothe and Aurangabad, the Committee advised that the revised pay scales prepared by all three medical colleges be shared between the three College Committees so as to come up with a uniform pattern of salary proposal for various categories of teachers. The same is to be then submitted to the Hon. Vice Chancellor to obtain approval and enable implementation of the pay revisions in the salary of September, 2023 payable in October, 2023.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.3 (i.e. Item No.3 of FC-56/2023):** To Consider and approve Receipts and Payments Accounts for the period from April 2023 to June 2023.

**Resolution No. 6.3:** Resolved to approve Receipts and Payments Accounts for the period from April 2023 to June 2023 [Annexure-11A].

It was further resolved to approve the Financial Report of all MGMIHS Units presented to the Committee as on 31.08.2023 [Annexure-11B].

**Action to be taken by: FO, MGMIHS**



**Item No. 6.4 (i.e. Item No.4 of FC-56/2023):** To Consider and approve Fee Reconciliation statements as on 31<sup>st</sup> August 2023.

**Resolution No. 6.4:** Resolved to approve the Fee Reconciliation statements as on 31<sup>st</sup> August 2023 [Annexure-12].

**Action to be taken by: FO; MGMIHS**

**Item No. 6.5 (i.e. Item No.5 of FC-56/2023):**

i. To open new operative savings bank accounts for MGMIHS with IDBI, CBD Belapur for accounting of fee collections and expenditures being done by MGMIHS on behalf of the following constituent units:

- a. MGM MEDICAL COLLEGE, Vashi, Navi Mumbai
- b. MGM MEDICAL COLLEGE, Kamothe, Navi Mumbai
- c. MGM MEDICAL COLLEGE, Aurangabad

**Resolution No. 6.5:** Resolved that a Separate operative Savings Account of the following constituent units of MGMIHS is to be opened with IDBI, Belapur to account for daily collections and daily expenses done by MGMIHS on behalf of each constituent Unit. Further, these bank accounts shall be operated upon and cheques, declarations, etc. be signed by any two 'of the four signatories indicated against each account:

Sr. No.	Name of the Account	Name of the authorized signatory	Designation
1	MGM Medical College, Vashi, Navi Mumbai	1. Dr. P.G. Ramesh	(Vice Chancellor)
		2. Dr. Rajesh B. Goel	OR (Pro Vice-Chancellor)
		3. Dr. Nitin N. Kadam	(Registrar)
		4. Dr. Shashank D. Dalvi	OR (Finance Officer)
2	MGM Medical College, Kamothe, Navi Mumbai	1. Dr. P.G. Ramesh	(Vice Chancellor)
		2. Dr. Rajesh B. Goel	OR (Pro Vice-Chancellor)
		3. Dr. Nitin N. Kadam	(Registrar)
		4. Dr. Shashank D. Dalvi	OR (Finance Officer)
3	MGM Medical College, Aurangabad	1. Dr. P.G. Ramesh	(Vice Chancellor)
		2. Dr. Rajesh B. Goel	OR (Pro Vice-Chancellor)
		3. Dr. Nitin N. Kadam	(Registrar)
		4. Dr. Shashank D. Dalvi	OR (Finance Officer)

**(One signatory is compulsory from Sr. Nos. 1 & 2 and the second signatory is compulsory from Sr.Nos.3 & 4.)**

As and when any change takes place in the signing, authorities, the bank be advised about such change and fresh resolution regarding the operations of the account be forwarded to the bank with approval from BOM.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.6 (i.e. Item No.6 of FC-56/2023):** To open a new operative savings bank account at IDBI, CBD Belapur for the newly established MGM School of Pharmacy, Nerul, Navi Mumbai.

**Resolution No. 6.6:** Resolved that a separate new savings bank account be opened in IDBI Bank, CBD Belapur, for the newly established Constituent Unit of MGM Institute of Health Sciences, titled MGM School of Pharmacy, Nerul for day-to-day collections and payments.

The account will be operated by and the instructions regarding the account be given by the following signatories:

<u>Sr. No.</u>	<u>Name of the Account</u>	<u>Name of the authorized signatory</u>	<u>Designation</u>
1	MGM SCHOOL OF PHARMACY	1. Dr. Madhusudan S. Gadge	Principal
		2. Dr.Sudhirchandra N. Kadam	Medical Director
		3. Dr. Nitin N. Kadam	Pro. Vice Chancellor
		<b>Sr. No. 1 and any one from Sr. No. 2 &amp; 3 are Compulsory.</b>	

As and when any change takes place in the above signatories, the bank be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank with approval from BOM.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.7 (i.e. Item No.7 of FC-56/2023):** To Consider and approve the resolution passed through Circulation Agenda dtd.01.08.2023, to open a new bank account at ICICI, Khanda Colony Branch, New Panvel as per the intimation of the Department of Biotechnology, Ministry of Science & Technology for the Grants to be received from DBT against Research Project Titled, "Re-configuration of management of osteoporosis in children and adults: a shift in paradigm from treatment to prevention using a novel biotechnology device 'SwasthyaTavasya' [BT/PR48544/MED/32/895/2023]" for which the P.I. will be Dr. Rajani Mullerpatan, Professor & Director, School of Physiotherapy MGM Kamothe, Navi Mumbai.

**Resolution No. 6.7:** Resolved to accord post facto approval to the following circulation Resolution:

"Resolved to open a new Savings Account at ICICI Bank as per the intimation of Department of Biotechnology, Ministry of Science & Technology for the Grants to be



received from DBT against Research Project Titled, “Re-configuration of management of osteoporosis in children and adults: a shift in paradigm from treatment to prevention using a novel biotechnology device ‘SwasthyaTavasya’ [BT/PR48544/MED/32/895/2023]” for which the P.I. will be Dr. Rajani Mullerpatan, Professor and Director, MGM School of Physiotherapy, Kamothe, Navi Mumbai.

Further, the Bank Account Title will be “MGM Institute of Health Sciences – AsthiSwasthya”. The account will be operated by and the instructions regarding the Account shall be given by any two of the following Signatories, out of which the Signatory mentioned at No.1 will be mandatory:

1. Dr. Rajani Mullerpatan - Principal Investigator (P.I.)
2. Dr. P.G. Ramesh - Finance Officer
3. Dr. Rajesh B. Goel - Registrar

The Account will have an online facility to view bank statements.

As and when any change takes place in the above signatories, the bank will be advised about such change and a fresh resolution regarding the operations of the account will be forwarded to the bank with approval from BOM.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.8 (i.e. Item No.8 of FC-56/2023):** Post Facto approval for payment amounting to Rs. 16,49,500/- on 05.09.2023 towards stamp duty and registration charges against allotment of Land at 8C, Node Panvel, West in the name of MGM Institute of Health Sciences.

**Resolution No. 6.8:** Resolved to approve the payment amounting to Rs. 16,49,500/- on 05.09.2023 towards stamp duty and registration charges against allotment of Land at 8C, Node Panvel, West in the name of MGM Institute of Health Sciences.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.9 (i.e. Item No.9 of FC-56/2023):** Post Facto approval for the annual remuneration of Rs.15,00,000/- to Mr. N.C. Chandak, Strategic Consultants/Advisers towards the consultancy for the maintenance of all lifts existing and proposed to be installed/modernized at MGM, Navi Mumbai.

**Resolution No. 6.9:** Resolved to approve the annual remuneration of Rs.15,00,000/- payable to Mr. N.C. Chandak, Strategic Consultants/Advisers towards consultancy for the maintenance of all lifts existing and proposed to be installed/modernized at MGM, Navi Mumbai.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.10 (i.e. Item No.10 of FC-56/2023):** To discuss the total expenditure of Rs. 90.60 Crores to be made by MGMIHS during the FY 2023-24 as required as per income tax provisions as pointed out by Auditors.

**Resolution No. 6.10:** BOM noted that Rs. 90.60 Crores needs to be spent during the FY 2023-24 as required as per income tax provisions [Annexure-13].

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.11 (i.e. Item No.11 of FC-56/2023):** To discuss about the purchase of a Building at Kalamboli, at the estimated cost of Rs. 45 crores.

**Resolution No. 6.11:** Resolved to approve a provision of Rs. 45 Crores towards the purchase of a Building at Kalamboli and for the required repairs needed for this building. However, it was emphasized that the approval of legal advisors needs to be necessarily obtained regarding clear documentation for the land and building being considered for this purchase.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.12 (i.e. Item No.12 of FC-56/2023):** Approval for Payments against Purchases above Rs.10 lakhs

- a. Post Facto Approval for Payments against Purchases above Rs.10 Lakhs approved by Hon'ble V.C.
- b. Payments made above Rs.10 Lakhs which are already approved in BOM (For Information)

**Resolution No. 6.12:** It was unanimously resolved to accord Post Facto Approval for Payments against Purchases above Rs.10 Lakhs approved by Hon'ble V.C. [Annexure-14A].

Members noted the payments made above Rs.10 Lakhs which are already approved in BOM (For Information) [Annexure-14B].

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.13 (i.e. Item No.13 of FC-56/2023):** CPD Purchases:

1. Approval for new purchases and procurement through CPD
2. CPD Progress Report as on 07.09.2023
3. Report on savings made through CPD Purchases and procurements from 01.08.2022 to 04.09.2023
4. "A Timeline of Four Years of CPD" – A Report

**Resolution No. 6.13:**

1. Resolved to approve the new CPD purchases and procurements as per the list enclosed [Annexure-15].
2. Noted the CPD Progress Report presented in the meeting as on 14.09.2023 [Annexure-16].
3. Noted the report on Savings made through CPD purchases and procurements for the period from 01.08.2022 to 14.09.2023 [Annexure-17] and placed on record its appreciation for the same.



4. Noted the report on “A Timeline of Four Years of CPD” presented in the meeting.

While appreciating the achievements made by CPD, Members also noted the problem areas in purchases and procurements and advised to arrange to resolve them.

It was pointed out that if there are any issues in CPD approved pharmacy purchases at Aurangabad, the Dean, MC, A’bad shall take up such issues with Pro Vice Chancellor and resolve them. Similarly, the issues in Ortho Implant purchases at Kamothe, should also be arranged to be resolved.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6.14 (i.e. Item No.14 of FC-56/2023):** Any other Item with Permission of the Chair.

1. It was agreed in the meeting that the next meeting of the Finance Committee shall be held in the month of October, 2023, primarily to approve the Supplementary Budgets of MGMIHS HO and all Constituent Units. Accordingly, all MGMIHS Units should necessarily submit their supplementary Demands for adding in Budget, to HO necessarily before 05-10-2023.

**Action to be taken by: FO, MGMIHS**

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**Item No. 7:** To discuss and finalize restructuring Executive Council (earlier Board of Management) & Finance Committee as per UGC (Institutions Deemed to be Universities) Regulations, 2023.

**Resolution No. 7:** Resolved to restructure Executive Council (earlier Board of Management) & Finance Committee of MGMIHS by seeking nominations from Sponsoring Body, UGC, Hon’ble Chancellor & Hon’ble Vice Chancellor as per UGC (Institutions Deemed to be Universities) Regulations, 2023 [**Annexure-18**].

**Action to be taken by: Registrar, MGMIHS in consultation with Hon’ble Vice Chancellor & Hon’ble Chancellor Sir.**

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**Item No. 8:** To discuss and approve continuation of “Sonosim facility at MGMIHS, Kamothe” for a period of 03 years (2023-2025).

**Resolution No. 8:** Resolved to approve continuation of “Sonosim facility at MGMIHS, Kamothe” for a period of 03 years (2023-2025) and to approve an amount of Rs.66,60,000/- for 03 years (2023-2025) [**Annexure-19**]

**Action to be taken by: Mr. Subodh Rahate, SONOSIM Coordinator in consultation with Dean, MGM Medical College, Kamothe, NM.**

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**Item No. 9:** To consider and approve re-installation of “Solar Panel at Kamothe campus”.

**Resolution No. 9:** Resolved to approve the re-installation of “Solar Panel at Kamothe campus” along with total charge of Rs.44,91,461/- (including GST 18%) [Annexure-20]

**Action to be taken by: Site Office, Kamothe, Navi Mumbai Campus**

**Item No. 10:** To discuss regarding affidavit from sponsoring Trust for MGM Medical College, Vashi & MGM School of Pharmacy, Nerul under MGMIHS as per UGC Regulations.

**Resolution No. 10:** Resolved to prepare an affidavit to be signed by sponsoring Trust for MGM Medical College, Vashi & MGM School of Pharmacy, Nerul under MGMIHS as per UGC Regulations 2023 [Annexure-21].

**Action to be taken by: Registrar, MGMIHS**

**Item No. 11:** To discuss regarding a letter received from Dean, MGM Medical College, Aurangabad regarding Stipend payment during internship to foreign medical graduates' students who are doing internship at MGM Medical College, Aurangabad.

**Resolution No. 11:** Resolved not to pay Stipend during internship to Foreign Medical Graduates as there is no budgetary provision as of now for the same.

**Action to be taken by: Deans of constituent Medical Colleges to take a note.**

**Item No. 12:** To discuss regarding a letter received from Senior Residents of Urology & Cardiology, MGM Medical College, NM addressed to VC, regarding increment in Stipend for Superspeciality Senior Residents.

**Resolution No. 12:** Resolved to revise the remuneration/stipend amount paid to Post Graduates (Broad Speciality) & (Super Speciality) as mentioned below, to be effective for all existing PGs and new PGs from 1<sup>st</sup> October 2023 onwards. This revision is in accordance with Clause No.13.3 of MCI's PG Medical Education Regulations, 2000.

**For Post Graduates (Broad Speciality)**

Year	Revised Stipend
1 <sup>st</sup> Year	Rs.65,000/- (Rs. Sixty-Five Thousand only)
2 <sup>nd</sup> Year	Rs.66,000/- (Rs. Sixty-Six Thousand only)
3 <sup>rd</sup> Year	Rs.67,000/- (Rs. Sixty-Seven Thousand only)

**For Post Graduates (Super Speciality)**

Year	Revised Stipend
1 <sup>st</sup> Year	Rs.75,000/- (Rs. Seventy-Five Thousand only)
2 <sup>nd</sup> Year	Rs.76,000/- (Rs. Seventy-Six Thousand only)
3 <sup>rd</sup> Year	Rs.77,000/- (Rs. Seventy-Seven Thousand only)

**Action to be taken by: Deans of constituent Medical Colleges**

**Item No. 13:** To obtain essentiality certificates and submit proposals to National Medical Commission (NMC) for starting 02 new Medical Colleges at Nerul & Panvel.



**Resolution No. 13:** Resolved to apply for obtaining “Essentiality Certificates” and submit proposals to National Medical Commission (NMC) for starting 02 new Medical Colleges at Nerul & Panvel, under MGMIHS [Annexure-22].

**Action to be taken by: Registrar, MGMIHS**

**Item No. 14:** To appoint Dr. Rajesh A. Kinhikar as Professor & Head, Medical Physics for establishing Cancer/Radiotherapy facilities, academics, research & statutory permissions at Kamothe, Vashi and Aurangabad campuses.

**Resolution No. 14:** Resolved to appoint Dr. Rajesh A. Kinhikar as Professor & Head, Medical Physics for establishing Cancer/Radiotherapy facilities, academics, research & statutory permissions at Kamothe, Vashi and Aurangabad campuses. His total remuneration would be Rs. 2,50,000/- per month (Rs.1,00,000/- from MGMIHS, Rs. 50,000/- from each Medical College - Kamothe, Vashi & Aurangabad, with effect from October 2023 [Annexure-23]

**Action to be taken by: Registrar, MGMIHS**

**Item No. 15:** To appoint Finance Officer, MGMIHS as per UGC (Institutions Deemed to be Universities) Regulations, 2023.

**Resolution No. 15:** Resolved to advertise “Vacancy for the position of Finance Officer, MGMIHS and other support staff”.

**Action to be taken by: Registrar, MGMIHS**

**Item No. 16: FOR INFORMATION**

- a) Appointment of Dr. Pravin Suryawanshi as “Principal Planning & Executive Officer” to carry out proposed Cancer facility at Aurangabad.


**BOM noted**


- b) MOU between MGM Trust and Venture Centre Pune

**BOM noted & directed Director (R&D) to pursue the matter [Annexure-24] further.**

**Item No. 17:** Any other matter with the permission of the Chair.

As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Dr. Rajesh B. Goel**  
Registrar & Secretary  
MGM Institute of Health Sciences  
(Deemed University u/s 3 of UGC Act, 1956)  
Navi Mumbai- 410 299

  
Vice Chancellor & Chairperson  
Vice Chancellor  
MGM Institute of Health Sciences  
Navi Mumbai - 410209



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## MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT (BOM – 77/2024)

77<sup>th</sup> meeting of the Board of Management (BOM-77/2024) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Wednesday, 17<sup>th</sup> January, 2024 at 12:00 Noon via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairperson
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. S.N. Kadam	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. P.M. Jadhav had conveyed his inability to attend the meeting and was granted leave of absence.

Dr. Vijay Kadam (Medical Director, MGM MC, Vashi), Dr. Sulabha Akarte (Dean, MGM MC, Vashi), Shri. Ashok Patil (CA) were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all.

Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up items of the agenda for further deliberation and discussion:

**Item No. 1:** To confirm the minutes of the 76<sup>th</sup> meeting of Board of Management (BOM-76/2023) held on Friday, 15/09/2023.



**Resolution No. 1:** Resolved to confirm the minutes of the 76<sup>th</sup> meeting of Board of Management (BOM-76/2023) [Annexure-1] held on Friday, 15/09/2023.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 2:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management ((BOM-76/2023) held on Friday, 15/09/2023.

**Resolution No. 2:** Resolved to approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-76/2023) [Annexure-2] held on Friday, 15/09/2023 with the following discussion/suggestion:

- While perusing Resolution No. 6.9 of BOM-76/2023 regarding “approving annual remuneration of Rs.15,00,000/- payable to Mr. N.C. Chandak, Strategic Consultants/Advisers towards consultancy for the maintenance of all lifts existing and proposed to be installed/modernized at MGM, Navi Mumbai”, members were appraised of an incidence Report regarding lift mishap at PG Hostel, Kamothe, NM. Board opined that as Mr. N.C. Chandak, Strategic Consultants/Advisers have been appointed for consultancy for the maintenance of all lifts, the said Consultant/Adviser will ensure non-repetition of such untoward event.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 3:** To peruse the decisions & recommendations of the Academic Council (AC-48/2023) in its meeting held on Tuesday, 12<sup>th</sup> December, 2023 for their feasibility and implementation.

**Resolution No. 3:** BOM perused and concurred with the resolutions passed in Academic Council (AC-48/2023) [Annexure-3] meeting held on 12<sup>th</sup> December, 2023 with the following discussions/suggestions:

- While perusing Resolution No. 6.20 of AC-48/2023 dt12.12.2023 regarding “starting of M.Sc. Nurse Practitioner in Critical Care (NPCC) & M.Sc. Nurse Practitioner in Emergency and Trauma care (NPTEC) –Post Graduate Residency Program in MGM New Bombay Hospital, Vashi”, for its feasibility, Members discussed to explore the possibility of starting both these programs at teaching hospital attached to MGM Medical College, Chhatrapati Sambhaji Nagar from academic year 2024-25.

**Resolution No. 3.1:** Resolved to explore the possibility of starting M.Sc. Nurse Practitioner in Critical Care (NPCC) & M.Sc. Nurse Practitioner in Emergency and Trauma care (NPTEC) programs at teaching hospital attached to MGM Medical College, Chhatrapati Sambhaji Nagar from academic year 2024-25.

**Action to be taken by: Dean, MGM Medical College, Chhatrapati Sambhaji Nagar**

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**Item No. 4:** To peruse the decisions & recommendations of Finance Committee (FC-57/2023) held on 18<sup>th</sup> October, 2023.

**Item No. 4.1 (i.e. Item No.1 of FC-57/2023):** To confirm the minutes of the meeting held on 15<sup>th</sup> September 2023: FC-56/2023.

**Resolution No. 4.1:** Resolved to confirm the minutes of FC-56/2023 dt. 15<sup>th</sup> September 2023 [Annexure-4].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.2 (i.e. Item No.2 of FC-57/2023):** To consider and approve the Action Taken Report on Resolutions of FC-56/2023.

**Resolution No. 4.2:** Resolved to confirm and approve the Action Taken Report on Resolutions of FC-56/2023 dt. 15<sup>th</sup> September 2023 [Annexure-5].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.3 (i.e. Item No.3 of FC-57/2023):** To consider and approve Receipts and Payments Accounts for the period from July 2023 to September 2023.

**Resolution No. 4.3:** Resolved to approve the Receipts and Payments Accounts for the period from July 2023 to September 2023 [Annexure-6].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.4 (i.e. Item No.4 of FC-57/2023):** To Consider and approve Receipts and Payments Accounts for the period from April 2023 to September 2023.

**Resolution No. 4.4:** Resolved to approve the Receipts and Payments Accounts for the period from April 2023 to September 2023 [Annexure-7].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.5 (i.e. Item No.5 of FC-57/2023):** To Consider and approve Fee Reconciliation statements as on 30<sup>th</sup> September, 2023.

**Resolution No. 4.5:** Resolved to approve Fee Reconciliation statements as on 30<sup>th</sup> September, 2023 [Annexure-8].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.6 (i.e. Item No.6 of FC-57/2023):** To consider and approve supplementary/Additional Budget for the year 2023-24 of MGMIHS and its Constituent Units.

The Supplementary Budget 2023-24 as submitted by HO and various Constituent Units was presented in the meeting [Annexure-9]

After detailed deliberations, Members noted that not even 20% of the approved annual budget has been utilized till date by the constituent units of MGMIHS.

Members felt that there is no need to sanction an additional budget. It was felt that what is



actually necessary is a reallocation of the ongoing budget instead of an additional budget. The reallocated budget shall be considered as the revised budget for the FY 2023-24.

**Resolution No. 4.6:**

- i. Resolved that all Units should submit their justification and reasons for not meeting the expenses as per the budgets approved by BoM, which was based on the requirements submitted by each Unit.
- ii. In this regard, a separate committee will be constituted under the Chairmanship of Vice Chancellor with the members being Pro Vice Chancellor, Dr. P.M. Jadhav, Vice Chairman (for Aurangabad Campus), Dr. S.N. Kadam, Medical Director (for Navi Mumbai Campus) along with the Heads of the Constituent Units of the respective campuses. The revised budget of each Unit shall be presented to this committee and the proposed final revised budget will be then submitted in the next meeting of the finance meeting.
- iii. Till the revised budget is approved, the ongoing approved budget and the supplementary budget presented [Annexure-9] in this meeting may be considered as per the urgent necessities of each unit.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.7 (i.e. Item No.7 of FC-57/2023):** Post Facto approval for payment amounting to Rs. 2,21,45,087.98 to CIDCO against Grant of additional FSI in respect of Plot No.1&2, Road No.00, Sector 1 at Kamothe, Navi Mumbai.

**Resolution No. 4.7:** Resolved to approve post facto approval for the payment amounting to Rs. 2,21,45,087.98 to CIDCO against Grant of additional FSI in respect of Plot No.1&2, Road No.00, Sector 1 at Kamothe, Navi Mumbai.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.8 (i.e. Item No.8 of FC-57/2023):** Post Facto approval for payment amounting to Rs. 15,00,000/- to DMER against the Establishment of a New Medical college for the MBBS Programme at CBD, Belapur.

**Resolution No. 4.8:** Resolved to approve post facto approval for the payment amounting to Rs. 15,00,000/- to DMER against the establishment of a new Medical college for the MBBS Programme at CBD, Belapur.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.9 (i.e. Item No.9 of FC-57/2023):** Post Facto approval for payment amounting to Rs. 11,80,000/- to NMC against Establishment of New Medical college for MBBS Programme at CBD, Belapur.

**Resolution No. 4.9:** Resolved to approve post facto approval for the payment amounting to Rs. 11,80,000/- to NMC against the establishment of a new Medical College for the MBBS Programme at CBD, Belapur.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.10 (i.e. Item No.10 of FC-57/2023):** Approval for Payments against Purchases above Rs. 10 lakhs (Lists Enclosed)

- a. Post Facto Approval for Payments against Purchases above Rs.10 Lakhs approved by Hon'ble V.C.
- b. Payments made above Rs.10 Lakhs which are already approved in BOM (For Information)

**Resolution No. 4.10:**

- i. Resolved to approve post facto approval for payments made against purchases above Rs.10 Lakhs approved by Hon'ble V.C.as per **Annexure-10**.
- ii. Members noted the payments made above Rs.10 Lakhs which are already approved in BOM (For Information) as per **Annexure-11**.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.11 (i.e. Item No.11 of FC-57/2023):** CPD Purchases - Approval for new purchases and procurement through CPD

**Resolution No. 4.11:** Resolved to give approval for the new purchases and procurements made through CPD as per **Annexure-12**.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.12 (i.e. Item No.12.1 of FC-57/2023):** Any other Item with Permission of the Chair - Approval for following resolutions of BOE-02/2023 dt. 16-8-2023 and BOE-3/2023 dt. 10-10-2023 for the following three proposals:

- i) Proposal for examination fees for PhD Thesis Defense
- ii) Proposing revision of examination fees for MBBS, MD/MS & DM/MCh Programmes and other University fees.
- iii) Proposal for applying late fees for examinations

**Resolution No. 4.12:** Resolved to accord approval for the following resolutions of BOE-02/2023 dt. 16-8-2023 and BOE-3/2023 dt. 10-10-2023:

**BoE Resolutions:**

1. *It is resolved to introduce PhD thesis defense fees of Rs.25000/- per student from Academic Year 2023-2024.*
2. *It is resolved to introduce late fees for all discipline in examination session calendar which is notified by examination section as given below:*

<u>Heads of Fees</u>	<u>Exam Late Fees</u>
<u>MBBS Programme (UG)</u>	<u>Late Fees</u>
Late Fee	500
<u>Physiotherapy/Nursing/Allied Programmes (UG)</u>	
Late Fee	500
<u>MD/MS Programme (PG)</u>	



Late Fee	1000
<u>DM &amp; MCh Programme (PG)</u>	
Late Fee	1000
Late Fee	500

3. It is unanimously resolved to accept and implement revised examination fees for Medical programmes (MBBS, MD/MS and DM/ MCh Programme). There is no change in exam fees structure of B.Sc. Nursing/ BPT/ BPO/ B.Sc. (A.H.S)/ PBBS/ M.Sc. (A.H.S)/ M.Sc. Medical/ MPT/ M.Sc. Nursing programmes.

The detail deliberation and discussions were done programme wise (MBBS, MD/MS and DM/ MCh) on examination expenditure and following Fees mentioned in table are finalized.

<u>Programme</u>	<u>Yearly Examination Fees</u>	
	<u>Regular</u>	<u>Supplementary</u>
MBBS	10000/-	5000 Per Subject*
MD/MS including Dissertation fees	20000/-	20000/-
DM/MCh	30000/-	30000/-

\*Maximum upto 10,000/-

**Action to be taken by: FO, MGMIHS**

**Item No. 4.13 (i.e. Additional Agenda Item No.1 of FC-57/2023):** To discuss the purchase of University Plots at Yamuna Expressway, Greater Noida and to assign the necessary budget for the same.

**Resolution No. 4.13:** Resolved to accord approval for providing an approximate budget of Rs.130 Cr. in FY 2023-24 for purchase of University Plots at Yamuna Expressway, Greater Noida, U.P.

**Action to be taken by: FO, MGMIHS**

**Item No. 4.14 (i.e. Additional Agenda Item No.2 of FC-57/2023):** To consider & approve fund allocation against the grant of Additional FSI at Nerul, Vashi, Kalamboli & CBD Locations of MGM.

**Resolution No. 4.14:** Resolved to approve fund allocations for the grant of Additional FSI at Nerul, Vashi, Kalamboli & CBD Locations of MGM as follows:

1. Hospital Plot No. 1 & 2 Sector 1A CBD Belapur, Navi Mumbai- 11.53 crore
2. Higher Educational Plot No.14, sector 8, Nerul Navi Mumbai.5.15 crore
3. Hospital Plot No. 4 & 17 Sector 4E, kalamboli. 6.27 crores
4. MGM Vashi (Hospital + Medical College), Navi Mumbai Campus- (FSI-2) Appx 117.91 crores+6.36 Crores= 124.27
5. Plot No.1&2, Road No.00, Sector 1 at Kamothe, Navi Mumbai – Balance Payment against additional FSI – Appx. 9 Crores

Total Fund Allocation is approximately Rs. 156.22 Cr.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.15 (i.e. Additional Agenda Item No.3 of FC-57/2023):** To consider and approve a fund transfer of Rs. 7,50,00,000/- in the newly opened bank account in the name of MGM Medical College, Nerul at IDBI, CBD against performance bank guarantee of Rs. 150 Lakhs and Rs. 550 Lakhs to be issued to National Medical Commission for Establishment of Medical College at Nerul and its Infrastructural Facilities & Establishment of Teaching Hospital & Its Infrastructural Facilities, respectively.

**Resolution No. 4.15:** Resolved to approve post facto approval for the transfer of funds amounting to Rs. 7,50,00,000/- in the newly opened bank account in the name of MGM Medical College, Nerul at IDBI, CBD against a performance bank guarantee of Rs. 150 Lakhs and Rs.550 Lakhs to be issued to National Medical Commission for Establishment of Medical College at Nerul and its infrastructural Facilities and Establishment of Teaching Hospital and Its infrastructural Facilities, respectively.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.16 (i.e. Additional Agenda Item No.4 of FC-57/2023):** To consider and approve the issue of Performance Bank Guarantees of Rs. 150 Lakhs & 550 Lakhs to be issued to the National Medical Commission for the Establishment of the Medical college at Nerul and its Infrastructural Facilities & Establishment of Teaching Hospital and its Infrastructural Facilities respectively.

**Resolution No. 4.16:** Approved post facto approval to issue Performance Bank Guarantees of Rs. 150 Lakhs and Rs. 550 Lakhs to the National Medical Commission for the Establishment of the Medical college at Nerul and its infrastructural Facilities & Establishment of Teaching Hospital and its Infrastructural Facilities respectively, along with the bank charges.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.17 (i.e. Additional Agenda Item No.5 of FC-57/2023):** To discuss and approve additional investment of Rs. 15 Crores in Govt. Security Bonds at SBI as corpus Fund as per new UGC regulation, 2023.

**Resolution No. 4.17:** Resolved to approve the additional investment of Rs. 15 Crores in Govt. Security Bonds to be made with SBI as Corpus Fund as per new UGC regulation, 2023.

**Action to be taken by: FO, MGMIHS**

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**Item No. 5:** To peruse the decisions & recommendations of Finance Committee (FC-58/2024) held on 17<sup>th</sup> January, 2024.

**Item No. 5.1 (i.e. Item No.1 of FC-58/2024):** To Consider and approve the Revised Budget for the year 2023-24 of MGMIHS and Constituent Units.

**Resolution No. 5.1:** Resolved to approve the Revised Budget for the year 2023-24 of MGMIHS and Constituent Units [Annexure-13].



**Action to be taken by: FO, MGMIHS**

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**Item No. 5.2 (i.e. Item No.2 of FC-58/2024):** To open new separate savings bank accounts of 3 medical colleges of both campuses at SBI in view of Fixed Deposit investments to be done at SBI.

**Resolution No. 5.2:** Resolved to open separate savings bank accounts with a view facility of each medical college of both campuses in SBI Kamothe Branch, at the University level to invest funds in SBI through Fixed Deposits.

Further, these bank accounts shall be operated upon and cheques, declarations, etc. be signed by any two of the four signatories indicated against each account:

	Name of the Account	Name of the authorized signatory	Designation
1	MGM Medical College, Vashi, Navi Mumbai	1. Dr. Shashank D. Dalvi	(Vice Chancellor)
		2. Dr. Nitin N. Kadam	OR (Pro Vice-Chancellor)
		3. Dr. Rajesh B. Goel	(Registrar)
		4. Dr. P.G. Ramesh	OR (Finance Officer)
2	MGM Medical College, Kamothe, Navi Mumbai	1. Dr. Shashank D. Dalvi	(Vice Chancellor)
		2. Dr. Nitin N. Kadam	OR (Pro Vice-Chancellor)
		3. Dr. Rajesh B. Goel	(Registrar)
		4. Dr. P.G. Ramesh	OR (Finance Officer)
3	MGM Medical College, Aurangabad	1. Dr. Shashank D. Dalvi	(Vice Chancellor)
		2. Dr. Nitin N. Kadam	OR (Pro Vice-Chancellor)
		3. Dr. Rajesh B. Goel	(Registrar)
		4. Dr. P.G. Ramesh	OR (Finance Officer)
(One signatory is compulsory from Sr. Nos. 1 & 2 and the second signatory is compulsory from Sr. Nos. 3 &4)			

As and when any change takes place in the signing authorities, the bank be advised about such change and fresh resolution regarding the operations of the account be forwarded to the bank with approval from BOM.

**Action to be taken by: FO, MGMIHS**

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**Item No. 5.3 (i.e. Item No.3 of FC-58/2024):** Approval for Payments against Purchases above Rs. 10 lakhs (Lists enclosed)

- Post Facto Approval for Payments against Purchases above Rs.10 Lakhs approved by Hon'ble V.C.
- Payments made above Rs 10 Lakhs which are already approved in BOM (For Information)

**Resolution No. 5.3:**

- Resolved to accord Post Facto Approval for Payments against purchases above Rs.10 Lakhs approved by Hon'ble V.C [Annexure-14]
- Members noted the Payments made above Rs.10 Lakhs, which are already approved in BOM.

**Action to be taken by: FO, MGMIHS**

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**Item No. 5.4 (i.e. Item No.4 of FC-58/2024):** Approval for new purchases and procurement through CPD.

**Resolution No. 5.4:** It was unanimously resolved to approve the new purchases and procurements made through CPD [Annexure-15].

**Action to be taken by: FO, MGMIHS**

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**Item No. 5.5 (i.e. Item No.5.1 of FC-58/2024):** Any other Item with Permission of the Chair: Budget Proposal for the proposed MGM Medical College, Nerul, for Rs. 25 Crores (Rs. 15 Crores for Hospital and Rs. 10 Crores for Medical College) for meeting the expenditures that are being made for this new MGMIHS Unit.

**Resolution No. 5.5:** Resolved to approve the budget of Rs. 25 Crores for the proposed MGM Medical College, Nerul (Rs. 15 Crores for the Hospital and Rs.10 Crores for the Medical College) as seed money, to meet the expenditures that are being made for this new MGMIHS Unit.

**Action to be taken by: FO, MGMIHS**

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**Item No. 5.6 (i.e. Item No.5.2 of FC-58/2024):** Any other Item with Permission of the Chair: To Approve Fees collection through payment gateway (Portal) of IDBI with its partner Solutions Global Limited.

**Resolution No. 5.6:** It was unanimously resolved that MGMIHS shall approach IDBI Bank for facilitating a Payment Gateway on website of MGMIHS through its partner Solutions Global Limited.

It was further resolved that Dr. Rajesh B. Goel, Registrar be and is hereby authorized to sign, execute the necessary documents for and on behalf of the MGM and to do the necessary acts and deeds incidental and / or ancillary to give effect to this resolution.

**Action to be taken by: FO, MGMIHS**

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**Item No. 6:** To consider and approve the request submitted by Director MGMSBS, Kamothe, Navi Mumbai for "Fee Reduction of Bachelor of Science (Physician Assistant in Emergency &Trauma Care) Course for students admitted in the AY 2022-23". [Annexure-16].





While discussing the agenda, Hon'ble Chancellor Sir wanted to know if training (Dual degree) pertaining to allied skills (e.g. MHA) could be imparted to students pursuing MBBS, which will help them in their career growth.

**Resolution No. 6:**

- i) Resolved to offer Freeship to students admitted in the AY 2022-23 for the programme - Bachelor of Science (Physician Assistant in Emergency & Trauma Care) as mentioned below:

Academic year	Freeship amount
2 <sup>nd</sup> year (2023-24)	Rs.2,00,000/-
3 <sup>rd</sup> Year (2024-25)	Rs.1,00,000/-

**Action to be taken by: Director MGMSBS, Kamothe, Navi Mumbai in consultation with FO, MGMIHS**

- ii) Resolved to explore the possibility of starting the programme - Bachelor of Science (Physician Assistant in Emergency & Trauma Care) at MGM School of Biomedical Sciences, Chhatrapati Sambhaji Nagar from academic year 2024-25.

**Action to be taken by: Director, MGMSBS, Chhatrapati Sambhaji Nagar**

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**Item No. 7:** To consider the request received from Director MGM School of Biomedical Sciences, Kamothe, Navi Mumbai regarding "Stipend for internship students" [Annexure-17].

**Resolution No. 7:**

- (i) Resolved to charge tuition fees for 4<sup>th</sup> year of B.Sc. (AHS) programmes from students admitted in academic year 2024-25 onwards, as internship (4<sup>th</sup> year) is having "credits" as per NEP 2020 & NCrf.
- (ii) Resolved to provide stipend of Rs.3000/- per month to B.Sc. AHS students of all UG programs under MGMSBS admitted in academic year 2021-22 onwards, as and when they start their internship.

**Action to be taken by: Director MGMSBS, Kamothe, Navi Mumbai in consultation with FO, MGMIHS**

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**Item No. 8:** To consider and approve the request received from Principal, MGM School of Pharmacy, Nerul regarding "partial waive off of eligibility fees along with provision for installment payment (due to delayed admission process) [Annexure-18].

**Resolution No. 8:** Resolved not to waive off of eligibility fees for B.Pharm. & D.Pharm programmes offered under MGM School of Pharmacy, Nerul. However, looking at the financial condition of individual student, installment payment of eligibility fees may be considered.

**Action to be taken by: Principal, MGM School of Pharmacy, Nerul to take a note.**

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**Item No. 9:** To discuss & approve "Disability Policy" submitted by Dr. Uttara Deshmukh, HOD, MGM Institute's University Department of Prosthetics & Orthotics, Navi Mumbai.

**Resolution No. 9:** Resolved to approve “Disability Policy” submitted HOD, MGM Institute’s University Department of Prosthetics & Orthotics, Navi Mumbai [**Annexure-19**].

**Action to be taken by: HOI’s of constituent units.**

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**Item No. 10:** To consider request received from students and forwarded by Dean, MGM Medical College, Aurangabad regarding concession in tuition fee/installment payment facility fees.

**Resolution No. 10:** Resolved to reiterate that matters regarding concession in tuition fee/installment payment facility fees must be referred to “local Fee waiver Committee” for their remarks/recommendation and thereafter should be forwarded to BOM [**Annexure-20**].

**Action to be taken by: Dean, MGM Medical College, Chhatrapati Sambhaji Nagar**

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**Item No. 11:** To discuss agenda items received from University IQAC Co-Ordinator, MGMIHS, NM.

- i) Draft of AQAR 2022-23 for perusal and approval [**Annexure-21**].
- ii) Request for ISO Audit – Energy, Green, Environment.
- iii) Permission for AAA to be conducted in December 2024.
- iv) Report on Performance Appraisal for Academic Year 2022-23 [**Annexure-22**].

Members perused the Draft of AQAR 2022-23. Further Board discussed and noted the Report on Performance Appraisal for Academic Year 2022-23.

**Resolution No. 11:**

- (i) Resolved to approve the Draft of AQAR 2022-23 and authorized Hon’ble Vice Chancellor for final submission after incorporating suggested changes [**Annexure-21**].
- (ii) Resolved to approve a tentative budget of Rs.10,00,000/- for Financial year 2024-25 towards ISO Audit – Energy, Green, Environment.
- (iii) Resolved to authorize Hon’ble Vice Chancellor to go ahead and undertake Academic and Administrative Audit (AAA) in December 2024, as per NAAC norms.

**Action to be taken by: University IQAC Co-Ordinator, MGMIHS in consultation with Hon’ble VC, MGMIHS.**

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**Item No. 12:** To consider and approve the “Holiday List 2024 for MGMIHS and its constituent units” and “Days to be celebrated” as a central event of University.

**Resolution No. 12:** Resolved to approve the “Holiday List 2024 for MGMIHS and its constituent units” and “Days to be celebrated” as a central event of University [**Annexure-23**].

**Action to be taken by: Registrar & HOIs of constituent units to take a note.**

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**Item No. 13:** To consider & approve the “Schedule of Meetings of MGMIHS for Academic Year 2023-2024”



**Resolution No. 13:** Resolved to approve the “Schedule of Meetings of MGMIHS for Academic Year 2023-2024” [Annexure-24].

**Action to be taken by: Registrar, COE, FO, Director (R&D), University IQAC Coordinator & HOIs of constituent units to take a note.**

**Item No. 14: FOR INFORMATION:**

- (i) Letter received from Secretary, University Grants Commission regarding Conferment of status/ Privilege/recognition to HEIs [Annexure-25].
- (ii) Letter received from University Grants Commission regarding “Extension/continuation of Deemed to be Universities status of MGMIHS” [Annexure-26].
- (iii) “Show Cause Notice” issued by NMC to the Dean, MGM Medical College, Vashi & Aurangabad [Annexure-27].
- (iv) Reduction in the annual intake capacity (12 to 10) in the course of MS (OBGY) from the Academic Year 2024-25 at MGM Medical College, Kamothe, Navi Mumbai [Annexure-28].
- (v) Reduction in the annual intake capacity (08 to 07) in the course of MS (General Surgery) from the Academic Year 2024-25 at MGM Medical College, Aurangabad [Annexure-29].
- (vi) Representation from Students/parents (verbal & email) regarding “Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti Yojna” [Annexure-30].
- (vii) Regarding interview conducted for the position of FO, MGMIHS and joining of Mr. Mohan Habaji Chorghe as “Finance officer” of MGMIHS [Annexure-31].
- (viii) UGC Nominee for Finance Committee, MGMIHS [Annexure-32].
- (ix) Admissions to Superspecialty programs in the academic year 2023-24 [Annexure-33].

Registrar appraised Members about above statutory circulars [Annexure:25-33] received and BOM noted. Members were further informed that new Finance officer - Mr. Mohan Habaji Chorghe will be joining from 1<sup>st</sup> February, 2024. For the month of February & March, 2024, Dr. P.G. Ramesh (outgoing FO) & Mr. Mohan Habaji Chorghe will work in close coordination for smooth handover process. Mr. Mohan H. Chorghe will take over the independent charge from the new financial year April 1<sup>st</sup> 2024.

Thereafter BOM resolved as follows:

**Resolution No. 14:**

- (i) Resolved not to submit the tuition fees as per Govt. GR and the concern regarding “Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti Yojna” should be followed up with MAHADBT for appropriate resolution.

**Action to be taken by: HOIs of constituent units**

- (ii) Resolved that with effect from 1<sup>st</sup> April 2024, Mr. P.G. Ramesh (outgoing Finance officer of MGMIHS) will be appointed as “internal auditor cum CPD In-charge of MGMIHS along with any other responsibility given from time to time”.

**Action to be taken by: Mr. P.G. Ramesh (outgoing Finance officer of MGMIHS) for information**

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**Item No. 15:** Any other matter with the permission of the Chair.

- (i) 12 Week notice Period to resign for Faculties

**Resolution No. 15.1:** Resolved to reiterate that 12 Week notice Period is mandatory for resignation of Teaching Faculties. Otherwise they need to deposit 03 months' pay. For the purpose of recovery of pay in lieu of notice of the prescribed period, the term “pay” shall include all amounts payable as pay but shall exclude all amounts payable as allowances.

**Action to be taken by: HOIs of constituent units**

- (ii) AVM enterprises – Approval for Rs.75 Lakhs- 4<sup>th</sup> floor, MGMIHS

**Resolution No. 15.2:** Resolved to forward the proposal for construction of office at 4<sup>th</sup> floor of MGMIHS to CPD [Annexure-34].

**Action to be taken by: CPD, MGMIHS**

- (iii) MOU between MGMIHS and ACTREC & APOLLO for enhancement of cancer training/treatment.


BOM noted [Annexure-35].


- (iv) Dedicated vehicle for University use.

**Resolution No. 15.3:** Resolved to forward the matter for purchase of two dedicated vehicles for University use to CPD.

**Action to be taken by: CPD, MGMIHS**

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As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Dr. Rajesh B. Goel**  
Registrar & Secretary  
MGM Institute of Health Sciences  
(Deemed University u/s 3 of UGC Act, 1956)  
Navi Mumbai-410 209

  
Vice Chancellor & Chairperson  
Dr. Shashank Dalvi  
Vice Chancellor  
MGM Institute of Health Sciences  
Navi Mumbai-410209





# MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A++' Accredited by NAAC**

Sector-01, Kamothe, Navi Mumbai - 410 209

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## MINUTES OF THE MEETING OF THE EXECUTIVE COUNCIL

(EC – 78/2024)

78<sup>th</sup> meeting of the Executive Council (EC-78/2024) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Thursday, 21<sup>st</sup> March, 2024 at 11:00 AM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairperson
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. P.M. Jadhav	Member
Dr. S.N. Kadam	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. Vijay Kadam (Medical Director, MGM MC, Vashi), Dr. Sulabha Akarte (Dean, MGM MC, Vashi), Shri. Ashok Patil (CA) were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all. In his opening remarks, he informed members:

- In response to UGC letter No.6-1/2023(CPP-I/DU) dated 23rd February, 2024, he made a presentation for 5 minutes on the implementation of NEP, extraordinary achievements of MGMIHS before UGC Chairman on 04<sup>th</sup> March 2024.
- He also elaborated regarding interactive session on 13.03.2024 with President & Member, UGMEB along with Chairman, NMC and President, PGMEB. During which the following agenda items were discussed in length:

- Portal for annual declaration
  - Examination-Passing Criteria
  - Academic batch calendar-2020-21-22-23 batches
  - Internal Assessment
  - Attendance of students for taking up annual examinations/supplementary examination
  - AEBAS for Faculty/SR/Tutors/Demonstrators and students
  - Family Adoption through Village outreach
  - Faculty Development Programs-CBME, ACME, CISP
  - Student harassment and mitigation, Mentor-Mentee program etc.
- Hon'ble Vice Chancellor informed members that Revised Accreditation reforms have been proposed with a strategic intent to be consistent with the Vision of NEP 2020. Few salient features are:
    - Binary Accreditation (Either accredited or not accredited) rather than grades.
    - Maturity-Based Graded Accreditation (Level 1 to 5) to encourage accredited Institutions to raise their bar, continuously improve, evolve in-depth or in-breadth in disciplines from 'Level 1' to 'Level 4' as Institution of National Excellence, and then to 'Level-5' i.e. Institution of Global Excellence for Multi-Disciplinary Research and Education.
    - One Nation One Data Platform has been proposed as part of the reform to ensure integrity and transparency in handling institutional data. The new platform shall capture superset of data from HEIs for the varied purposes (of approval, accreditation, ranking) with an in-built design for collateral cross-checking to check authenticity of data. In addition, to improve the validity and reliability of the data "Stakeholder validation" has been proposed to effectively integrate stakeholders as part of the accreditation and ranking process. The system shall be based on Trust and Data Driven with minimal visits to an institution for verification; however, carrying heavy penalties on giving wrong submissions. The Maturity based Graded levels will be implemented by December 2024.
  - Hon'ble Vice Chancellor informed members about the future plan for a new medical college at Nerul, Navi Mumbai, increase in MBBS intake capacity from 200 to 250 at MGM Medical College, Chhatrapati Sambhaji Nagar and starting of M.Sc. Medical Physics under MGM School of Biomedical Sciences at Kamothe (Navi Mumbai) and Chhatrapati Sambhaji Nagar campus from academic year 2024-25.

Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up items of the agenda for further deliberation and discussion:

**Item No. 1:** To confirm the minutes of the 77<sup>th</sup> meeting of Board of Management (BOM-77/2024) held on Wednesday, 17/01/2024.

**Resolution No. 1:** Resolved to confirm the minutes of the 77<sup>th</sup> meeting of Board of Management (BOM-77/2024) held on Wednesday, 17/01/2024 [**Annexure-1**].

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**Item No. 2:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-77/2024) held on Wednesday, 17/01/2024.



**Resolution No. 2:** Resolved to approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-77/2024) held on Wednesday, 17/01/2024 [Annexure-2] with the following discussion/suggestion:

- i) While perusing Resolution No. 3.1 of BOM-77/2024 dt. 17/01/2024 regarding “exploring the possibility of starting M.Sc. Nurse Practitioner in Critical Care (NPCC) & M.Sc. Nurse Practitioner in Emergency and Trauma care (NPTEC) programs at teaching hospital attached to MGM Medical College, Chhatrapati Sambhaji Nagar from academic year 2024-25, Members advised Dean, MGM Medical College, Chhatrapati Sambhaji Nagar to expedite and do the needful in this regard before 30<sup>th</sup> March 2024.

**Resolution No. 2.1:** Resolved to expedite and do the needful regarding “exploring the possibility of starting M.Sc. Nurse Practitioner in Critical Care (NPCC) & M.Sc. Nurse Practitioner in Emergency and Trauma care (NPTEC) programs at teaching hospital attached to MGM Medical College, Chhatrapati Sambhaji Nagar from academic year 2024-25.

- ii) While perusing Resolution No. 7 of BOM-77/2024 dt. 17/01/2024 regarding “providing stipend of Rs.3000/- per month to B.Sc. AHS students of all UG programs under MGMSBS admitted in academic year 2021-22 onwards, as and when they start their internship, it was clarified that it applies for students of both MGM School of Biomedical Sciences at Kamothe (Navi Mumbai) and Chhatrapati Sambhaji Nagar campus.

**Resolution No. 2.2:** Resolved to provide stipend of Rs.3000/- per month to B.Sc. AHS students of all UG programs under MGMSBS at Kamothe (Navi Mumbai) and Chhatrapati Sambhaji Nagar campus, admitted in academic year 2021-22 onwards, as and when they start their internship.

- iii) While perusing Resolution No. 11.1 of BOM-77/2024 dt. 17/01/2024 regarding “approving the draft of AQAR 2022-23 for final submission to NAAC”, Hon’ble Vice Chancellor intimated members that the last date for submitting the same has been postponed to 30<sup>th</sup> April 2024, hence the draft is being rechecked before submission.

- iv) While perusing Resolution No. 11.1 of BOM-77/2024 dt. 17/01/2024 regarding “Approving a tentative budget of Rs.10,00,000/- for Financial year 2024-25 towards ISO Audit – Energy, Green, Environment”, Hon’ble Vice Chancellor informed members that this approval of budget is for both Navi Mumbai & Chhatrapati Sambhaji Nagar campus.

Discussion: As MGMIHS is having 03 constituent units at Chhatrapati Sambhaji Nagar campus. Further at Chhatrapati Sambhaji Nagar, MGM University (State Private University) is located alongwith its educational units. Therefore, it was suggested that Rs. 5 Lakhs share for Chhatrapati Sambhaji Nagar campus towards “ISO Audit – Energy, Green, Environment” may be contributed by MGM University (State Private University).

**Resolution No. 2.3:** Resolved that MGM University (State Private University) to be requested to share Rs.5,00,000/- towards ISO Audit – Energy, Green, Environment”



for Financial year 2024-25 for Chhatrapati Sambhaji Nagar campus.

**Item No. 3:** To peruse the decisions & recommendations of Finance Committee (FC-59/2024) held on 29/02/2024.

**Item No. 3.1 (i.e. Item No.1 of FC-59/2024):** To confirm the minutes of the meeting and the Action Taken Report on Resolutions of the FC meeting FC-57/2023 held on 18<sup>th</sup> October 2023.

**Resolution No. 3.1:** Resolved to approve the minutes of the meeting and the Action Taken Report on Resolutions of the FC meeting FC-57/2023 held on 18<sup>th</sup> October 2023 [Annexure-3].

**Item No. 3.2 (i.e. Item No.2 of FC-59/2024):** To confirm the minutes of the meeting and the Action Taken Report on Resolutions of the FC meeting FC-58/2024 (Revised Budget 2023-24) held on 17<sup>th</sup> January 2024.

**Resolution No. 3.2:** Resolved to confirm the Action Taken Report on Resolutions of the FC meeting FC-58/2024 (Revised Budget 2023-24) held on 17<sup>th</sup> January 2024 [Annexure-4] with the further changes.

Further to BOM-77/2024 Resolution - 5.2 w.r.t. opening separate savings bank accounts with view facility of each medical college of both campuses in SBI Kamothe Branch, at the University level to invest funds in SBI through Fixed Deposits, it was further decided to change the signatory of Finance Officer to Mr. Mohan Choraghe instead of Dr. P.G. Ramesh, who is taking over as new finance officer of MGMIHS w.e.f. 01.04.2024.

It was further resolved "To open separate savings bank accounts with a view facility of view for each medical college of both campuses (Vashi, Kamothe at Navi Mumbai & Aurangabad) in SBI Kamothe Branch, at the University level to invest funds in SBI through Fixed Deposits.

	<u>Name of the Account</u>	<u>Name of the authorized signatory</u>	<u>Designation</u>
1	MGM Medical College, Vashi, Navi Mumbai	1. Dr. Shashank D. Dalvi	(Vice Chancellor)
		2. Dr. Nitin N. Kadam	OR (Pro Vice-Chancellor)
		3. Dr. Rajesh B. Goel	(Registrar)
		4. Mr. Mohan Choraghe	OR (Finance Officer)
2	MGM Medical College, Kamothe, Navi Mumbai	1. Dr. Shashank D. Dalvi	(Vice Chancellor)
		2. Dr. Nitin N. Kadam	OR (Pro Vice-Chancellor)
		3. Dr. Rajesh B. Goel	(Registrar)
		4. Mr. Mohan Choraghe	OR (Finance Officer)
3	MGM Medical College, Aurangabad	1. Dr. Shashank D. Dalvi	(Vice Chancellor)
		2. Dr. Nitin N. Kadam	OR (Pro Vice-Chancellor)



	3. Dr. Rajesh B. Goel	(Registrar)
	4 Mr. Mohan Choraghe	OR (Finance Officer)
(One signatory is compulsory from Sr. Nos. 1 & 2 and the second signatory is compulsory from Sr. Nos. 3 & 4)		

As and when any change takes place in the signing authorities, the bank be advised about such change and fresh resolution regarding the operations of the account be forwarded to the bank with approval from BOM.

**Item No. 3.3 (i.e. Item No.3 of FC-59/2024):** To Consider and approve Financial Statements for the period from October 2023 to December 2023.

**Resolution No. 3.3:** Resolved to approve Financial Statements for the period from October 2023 to December 2023 [Annexure-5].

**Item No. 3.4 (i.e. Item No.4 of FC-59/2024):** To Consider and approve Budget for the year 2024-25 of MGMIHS & Its Constituent Units.

**Resolution No. 3.4:** Resolved to approve Budget for the year 2024-25 of MGMIHS & Its Constituent Units [Annexure-6].

**Item No. 3.5 (i.e. Item No.5 of FC-59/2024):** To discuss about the budget provision is to be made for proposed MGM Medical College, Nerul.

**Resolution No. 3.5:** Resolved to approve the budget of Rs. 25 Crores for the proposed MGM Medical College, Nerul (Rs. 15 Crores for the Hospital and Rs.10 Crores for the Medical College) as seed money, to meet the expenditures that are being made for this new MGMIHS Unit.

**Item No. 3.6 (i.e. Item No.6 of FC-59/2024):** Post Facto Approval for payment of Customs Duty Rs. 3,55,23,339/- for Linear Accelerator (Radiotherapy machine) from Siemens Healthineer Intl. AG to be installed at MGM New Bombay Hospital, Vashi.

**Resolution No. 3.6:** Resolved to approve post facto approval for payment of Customs Duty Rs. 3,55,23,339/- for Linear Accelerator (Radiotherapy machine) from Siemens Healthineer Intl. AG to be installed at MGM New Bombay Hospital, Vashi.

**Item No. 3.7 (i.e. Item No.7 of FC-59/2024):** To confirm the Fees structure of all units for the year 2024-25

**Resolution No. 3.7:** Resolved to approve Fees structure of all units for the year 2024-25 [Annexure-7].

**Item No. 3.8 (i.e. Item No.8 of FC-59/2024):** Approval for Payments above Rs. 10 lakhs  
a. Post Facto Approval for Payments above Rs.10 Lakhs approved by Hon'ble V.C.  
b. Payments made above Rs.10 Lakhs which are already approved in BOM (For Information)

**Resolution No. 3.8:**

- Resolved to accord Post Facto Approval for Payments against purchases above Rs.10 Lakhs approved by Hon'ble V.C. [Annexure-8].
- Noted Payments made above Rs.10 Lakhs, which are already approved in BOM [Annexure-9].

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**Item No. 3.9 (i.e. Item No.9 of FC-59/2024):** Approval for new CPD purchases being made as on 20.02.2024.

**Resolution No. 3.9:** Resolved to approve new purchases and procurements made through CPD [Annexure-10].

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**Item No.4:** Agenda Items received from COE, MGMIHS:

**Item No. 4.1:** To approve the award of the following degrees in the 19<sup>th</sup> Convocation of MGM Institute of Health Sciences on 30.03.2024 at Kamothe, Navi Mumbai:

- Ph.D. Degrees on successful and qualified Students.
- DM, M.Ch., M.D., M.S., M.Sc. AHS/MHA, M.Sc. Med., M.P.T., M.Sc.(Nursing), NPCC Degrees on successful and qualified Students.
- M.B.B.S., B.Sc.(AHS), B.P.T., B.Sc.(Nursing), P.B.B.Sc. and B.P.O Degrees on successful and qualified Students.

<b>Eligible Student data for 19th Convocation</b>			
<b>PG Course</b>	<b>Number of Students</b>		<b>Total</b>
	<b>NM</b>	<b>Aurangabad</b>	
M.Sc. NPCC	2	0	2
M.Sc. Nursing	8	0	8
MPT	9	9	18
M.Sc. AHS/MHA	7	0	7
M.Sc. Med	19	3	22
MD/MS	11	10	21
Super Speciality	3	1	4
Ph.D.	4	5	9
Fellowship	0	0	0
<b>Total</b>	<b>63</b>	<b>28</b>	<b>91</b>
<b>UG Course</b>			
MBBS	7	6	13
BPT	15	22	37
BPO	9	0	9
B.Sc. Nursing	48	0	48
P.B.B.Sc.	18	0	18
B.Sc. (AHS)	106	29	135
D.Pharma	0	0	0
B.Pharma	0	0	0
<b>Total</b>	<b>203</b>	<b>57</b>	<b>260</b>
	<b>266</b>	<b>85</b>	<b>351</b>



**Resolution No. 4.1:** Resolved to award the Degrees to the qualified/eligible candidates in the 19<sup>th</sup> Convocation of MGM Institute of Health Sciences on 30.03.2024 at Kamothe, Navi Mumbai as enlisted in **Annexure-11**.

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**Item No.4.2:** To consider the recommendations of the Screening Committee for award of Chancellor's medal in the 19<sup>th</sup> Convocation of the University to be held on 30.03.2024 at Kamothe, Navi Mumbai.

**Resolution No. 4.2:** Resolved to award the following candidates with Chancellor's Medals for their Academic achievements in the 19<sup>th</sup> Convocation of MGM Institute of Health Sciences on 30.03.2024 at Kamothe, Navi Mumbai:

1. Chancellor's Medal to PATIL SNEHAL RAJENDRA from MGM New Bombay College of Nursing, Navi Mumbai for being the "Best Graduate in Nursing" (Batch 2021-2023)

2. Chancellor's Medal to SUPRIYA VINAY TIWARI from MGM School of Biomedical Sciences, Navi Mumbai for being the "Best Graduate in Paramedical Sciences" (Batch 2019-22).

3. Chancellor's Medal to RANE SHRADDHA SUDHAKAR from MGM New Bombay College of Nursing, Navi Mumbai for being the "Best Post Graduate in Nursing" (Batch 2021-2023)

4. Chancellor's Medal to VYAS DAX BHARATKUMAR from MGM School of Physiotherapy, Aurangabad, for being the "Best Post Graduate in MPT" (Batch 2021-2023)

5. Chancellor's Medal to VEKHANDE MRUNAL GAJENDRA SUCHITRA from MGM Medical College, Navi Mumbai, for being the "Best Post Graduate in M.Sc. (Medical Pharmacology) 3 Years" (Batch 2020-2023)

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**Item No. 5:** To consider and discuss a request received from Principal, MGM School of Pharmacy, Nerul regarding "Proposed fees structure of B. Pharm & D. Pharm for Academic year 2024-25".

**Resolution No. 5:** Resolved to submit the "Interim fees structure of B. Pharm & D. Pharm programs for Academic year 2023-24/2024-25" to "Fees Fixation Committee" for consideration and appropriate decision [**Annexure-12**].

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**Item No. 6:** Any other matter with the permission of the Chair.

- i) To open separate savings bank account in IDBI, CBD branch with Facility of Net Banking & View for MGM Medical College, Vashi, Navi Mumbai for making NMC online fee payments & Online Statutory payments.

**Resolution No. 6.i:** Resolved to open a separate savings bank account in IDBI, CBD branch with Facility of Net Banking & View for MGM Medical College, Vashi, Navi

Mumbai for making NMC online fee payments & Online Statutory payments. It was further resolved to forward the said agenda item to “MGM Trust” for consideration.

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- ii) Provision of Rs.430 crores to be made in the Budget for FY 2024-25 for the construction of new buildings in MGM Kamothe Campus so as to replace the existing old buildings.

Hon’ble Chancellor Sir apprised members that the following notification has been released by Urban Development Dept., Govt. of Maharashtra in the Maharashtra Regional & Town Planning Act, 1966 – No.TPS-1224/1018/CR.15/24/UD-12. [Annexure-13].

'A New Clause 10.16 in the Chapter 10-City Specific Regulation is proposed to be included in the sanctioned Unified Development Control and Development Regulations as follows: 10. 16-AREA WITHIN PANVEL MUNICIPAL CORPORATION In area of Panvel Municipal Corporation, 75% of the total permissible TDR component as mentioned in Column 5 of the Table-6G in the Regulation No. 6.3, may be utilized on payment of premium at the rate of 60% land rate mentioned in the Annual Statement of Rates subject to following condition. Balance 25% to be utilised in the form of TDR only Condition: - This provision shall only be applicable till the sanction of the Development Plan of Panvel Municipal Corporation under section 31(1) of the Maharashtra Regional and Town Planning Act, 1966.

Almost all of the existing buildings in the MGM Kamothe campus of Medical College, Hospitals, Hostels, University and other buildings are now 35-38 years old and need renovation and reconstruction. It is therefore thought pertinent that in view of the recent (15th March, 2024) relaxed FSI availability and permissible TDR loading in the Kamothe plot now notified, the construction of new buildings with a view to replace the existing old buildings can be taken up in the FY 2024-25.

Approximately, 10 lakhs Sq Ft of new construction would be required. At an average construction cost of Rs.2500/ Sq Ft, the cost works out to Rs. 250 Crores. Further, for the additional FSI and TDR requirement another Rs. 180 Crores are needed. Hence, the total requirement for construction works out to Rs. 430 Crores.

**Resolution No. 6.ii:** Resolved to approve the inclusion of Rs 430 Crores in the budget of FY 2024-25 towards the construction of new buildings in the MGM Kamothe and Kalamboli Campuses.

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- iii) Proposal to participate in assessing its digital maturity.

Hon’ble Vice Chancellor Sir informed members that a Proposal is received from Senior Manager Client Relations, QS I-GAUGE regarding “QS Digital Maturity Framework in collaboration with AWS and Intel” which is a rating for assessing the digital maturity of higher educational institutions”.

**Resolution No. 6.iii:** Resolved to permit MGM Institute of Health Sciences (Deemed to be University) to participate in the assessment exercise & join the next pilotbatch for



assessing its digital maturity through “QS Digital Maturity Framework in collaboration with AWS and Intel”.

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As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Registrar & Secretary**  
**Dr. Rajosh B. Goel**  
**Registrar**

**MGM Institute of Health Sciences**  
(Deemed University u/s 3 of UGC Act, 1956)  
Navi Mumbai- 410 209

  
**Vice Chancellor & Chairman**  
**Dr. Shashank B. Patil**

**Vice Chancellor**  
**MGM Institute of Health Sciences**  
**Navi Mumbai - 410209**



# MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

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## MINUTES OF THE MEETING OF THE EXECUTIVE COUNCIL (EC – 79/2024)

79<sup>th</sup> meeting of the Executive Council (EC-79/2024) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Friday, 24<sup>th</sup> May, 2024 at 11:00 AM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairperson
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. P.M. Jadhav	Member
Dr. S.N. Kadam	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Pravin H. Shingare	Member
Dr. Vijay Kadam	Member
Dr. Madhura Nelanuthala	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. Sulabha Akarte (Dean, MGM MC, Vashi), Shri. Ashok Patil (CA), Mr. Mohan Chorghe (FO, MGMIHS), Dr. Parineeta Samant (COE, MGMIHS) were present as special invitees for the said meeting.

Prof. Mamilla Ravi Sankar, member (UGC Nominee) had conveyed his inability to attend the meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all. In his opening remarks, he informed members about the following:

1. MOA has been submitted on 30th April, 2024 to UGC.
2. Various steps are being taken to implement the changes in consonance with the new Regulations.



3. Implementation of NEP 2020 within the framework of regulatory councils is being done and data of various activities is being uploaded on UTSAH portal, time to time.
4. All the three medical colleges received the continuation / renewal of seats for Academic Year 2024-25.
5. Inspection of the existing colleges and newly proposed medical college at Nerul is expected anytime.

Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up items of the agenda for further deliberation and discussion:

**Item No. 1:** To confirm the minutes of the 78<sup>th</sup> meeting of Executive Council (EC-78/2024) held on Thursday, 21/03/2024.

**Resolution No. 1:** Resolved to confirm the minutes of the 78<sup>th</sup> meeting of Executive Council (EC-78/2024) held on Thursday, 21/03/2024 [**Annexure-1**].

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**Item No. 2:** To consider and approve the Action Taken Report (ATR) on resolutions of Executive Council (EC-78/2024) held on Thursday, 21/03/2024.

**Resolution No. 2:** Resolved to approve the Action Taken Report (ATR) on resolutions of Executive Council (EC-78/2024) held on Thursday, 21/03/2024 [**Annexure-2**] with the following discussion/suggestion:

- While perusing the opening remarks of Hon'ble Vice Chancellor in EC-78/2024 dt. 21.03.2024, Dr. N.N. Kadam Sir enquired about the roadmap for MGMIHS to evolve from Level 1' to 'Level 5' as Institution of National Excellence/Institution of Global Excellence as envisaged by NEP 2020 under Maturity-Based Graded Accreditation. To which Hon'ble Vice Chancellor informed that the blueprint of the roadmap is being worked upon by the Director-IQAC which will be presented in next EC meeting.
- While discussing the ATR in response to Resolution No. 2.1 of EC-78/2024 dt. 21.03.2024, regarding exploring the possibility of starting M.Sc. Nurse Practitioner in Critical Care (NPCC) & M.Sc. Nurse Practitioner in Emergency and Trauma care (NPTEC) programs at teaching hospital attached to MGM Medical College, Chhatrapati Sambhajanagar from academic year 2024-25, members opined to expedite the process. To which Hon'ble Vice Chancellor agreed to have a discussion/meeting with all concerned post EC-79/2024 (current) meeting.

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**Item No. 3:** To finalise "Executive Council nominees" in the reconstituted Finance Committee of MGMIHS.

Registrar appraised members that as per Clause No. 18.1.iv of the UGC (Institutions Deemed to be Universities) Regulations, 2023, in the composition of Finance Committee, three persons are to be nominated by the Executive Council, out of whom at least one shall be a member of the Executive Council. Members discussed and opined to nominate Dr. P.M. Jadhav (member of EC), Dr. Sameer Kadam and Dr. Kshitija Gadekar in the Finance Committee of MGMIHS as nominee of Executive Council.



**Resolution No. 3:** Resolved to nominate Dr. P.M. Jadhav (member of Executive Council), Dr. Sameer Kadam, Prof. & Head, Surgery, MGM Medical College, Kamothe and Dr. Kshitija Gadekar, Prof. & Head, Nephrology, MGM Medical College, Chhatrapati Sambhajanagar in the Finance Committee of MGMIHS as nominee of Executive Council.

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**Item No.4:**

- i. "Thanks giving" to Dr. N.N. Kadam for completion of his tenure as Pro Vice Chancellor, MGMIHS.
- ii. Appointment of "Dr. Nitin N. Kadam as "Officiating Vice Chancellor" in absence of Vice Chancellor, in the capacity of "Senior Professor" (approval note received from Hon'ble Chancellor Sir).

Hon'ble Vice Chancellor elaborated the accomplishments of Dr. N.N. Kadam during his tenure as Pro Vice Chancellor, MGMIHS. Hon'ble members appreciated his enormous work and felicitated Dr. N.N. Kadam for his outstanding contribution to MGMIHS with a silver plaque.

Further in absence of Vice Chancellor, Hon'ble Chancellor Sir approved to appoint Dr. N.N. Kadam as "Officiating Vice Chancellor" in the capacity of "Senior most Professor", as per UGC (Institutions Deemed to be Universities) Regulations, 2023.

**Resolution No. 4:** Resolved that in absence of Vice Chancellor Dr. N.N. Kadam will be working as "Officiating Vice Chancellor" in the capacity of "Senior most Professor".

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**Item No. 5:** To peruse the decisions & recommendations of the Academic Council (AC-49/2024) in its meeting held on Thursday, 25<sup>th</sup> April, 2024 for their feasibility and implementation.

**Resolution No. 5:** BOM perused and concurred with the resolutions passed in Academic Council (AC-49/2024) in its meeting held on Thursday, 25<sup>th</sup> April, 2024 [**Annexure-3**].

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**Item No. 6:** To consider/discuss a request received from Director, MGM School of Biomedical Sciences, Kamothe, Navi Mumbai regarding "UGC norms for fee refund & Non-retention of original documents".

**Resolution No. 6:** Resolved to strictly abide by the guidelines of UGC for fee refund & non-retention of original documents.

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**Item No. 7:** To consider / discuss a request received from Director, MGM School of Physiotherapy, Kamothe, Navi Mumbai regarding "proposal to procure a Mobile Physiotherapy Van".

**Resolution No. 7:** Resolved to authorize Dr. S.N. Kadam for finalizing the procurement of mobile Physiotherapy Van as per proposal received from Director, MGM School of Physiotherapy, Kamothe, Navi Mumbai [**Annexure-4**].

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**Item No. 8:** Any other matter with the permission of the Chair:

- (i) **Items received from FO, MGMIHS:**



**Item No. 8.1.i:** Guidance for fund utilization against expenses of Proposed Medical Colleges

At present two new proposed medical colleges are in the list of MGMIHS constituent unit for which MGMIHS is funding for capital expenditure & other revenue expenditure as per various BOM decisions.

From, Nov-2023 onwards the respective college Fees are deposited in respective Units account instead of MGMIHS account.

Now the various payments to new proposed MGM college as and when required as per BOM Decisions for capital or revenue nature the payments of proposed colleges will be done from the account of MGM Medical College, Kamothe.

**Resolution No. 8.1.i:** Resolved that Capital Expenditure as well as Revenue expenditure of new proposed Medical Colleges of Navi Mumbai Campus will be done from the Tuition Fee account of MGM Medical College, Kamothe, Navi Mumbai.

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**Item No. 8.1.ii:** To open a separate Tuition Fee account for MGM Medical college, Nerul at University level.

A Separate operative Savings Account of new proposed MGM Medical College, Nerul Mumbai a constituent unit of MGMIHS is to be opened with IDBI, Belapur for daily collections and daily expenses done by MGMIHS on behalf of each constituent Unit. The budgeted amount by the unit will be transferred to this account and the expenses will be done accordingly.

Further, these operative Saving accounts when opened be operated upon and cheques, declarations etc. be signed by any two of the four signatories indicated against each account.

Sr. No.	Name of the Account	Name of the authorized signatory	Designation
1	MGM Medical College, Nerul, Navi Mumbai	Dr. Shashank D. Dalvi	(Vice Chancellor)
		Dr. Nitin N. Kadam	
		Dr. Rajesh B. Goel	(Registrar)
		Mr. Mohan Choraghe	OR (Finance Officer)

- (a) As and when any change takes place in the signatory authorities the bank be advised about such change and fresh resolution regarding the operations of the account be forwarded to the bank forthwith.

**Resolution No. 8.1.ii:** Resolved that a separate operative Savings Account of new proposed MGM Medical College, Nerul Mumbai to be a constituent unit of MGMIHS, is to be opened with IDBI, Belapur for day to day collections and expenses done by MGMIHS on behalf of each constituent Unit.

Further, these operative Saving accounts when opened be operated upon and cheques, declarations etc. be signed by any two of the four signatories indicated against each account:

Sr. No.	Name of the Account	Name of the authorized signatory	Designation
1	MGM Medical College, Nerul, Navi Mumbai	Dr. Shashank D. Dalvi	(Vice Chancellor)
		Dr. Nitin N. Kadam	
		Dr. Rajesh B. Goel	(Registrar) OR (Finance Officer)
		Mr. Mohan Choraghe	

- (a) As and when any change takes place in the signatory authorities the bank be advised about such change and fresh resolution regarding the operations of the account be forwarded to the bank forthwith.

**Item No. 8.1.iii:** To close OD Accounts operating from Mahatma Gandhi Mission & MGM Medical college, Kamothe, Navi Mumbai

As per the suggestion given by Mr. Ashok Patil Sir, C.A. (Statutory auditor) Over Draft (OD) accounts operating from respective unit to be closed in view to avoid non-compliances for application of money especially when institute have sufficient fund.

Following OD accounts are operating from Mahatma Gandhi Mission.

1. OD Account No. 0376655000000046 of Mahatma Gandhi Mission – Utilized Fund along with Interest till 01.05.2024 is Rs. 3,86,82,556/-
2. OD Account No. 0183651000002240 of Mahatma Gandhi Mission – Utilized Fund along with Interest till 01.05.2024 is Rs. 31,15,79,594/-
  - a. Regarding OD Account No. 0376655000000046 of Mahatma Gandhi Mission which was opened for construction of a building at the MGM Nerul Campus, which is now earmarked for the Proposed Medical College, Nerul, we would like to inform that Rs. 3,85,00,000/- on 22.05.2024 were paid against the OD Account No. as per the approval of Hon'ble Medical Director, Dr. Sudhir Kadam for MGM Medical College, Kamothe Navi Mumbai.
  - b. Regarding OD Account No. 0183651000002240 of Mahatma Gandhi Mission – The above OD account is used for MGM Hospital & Research Centre, Sanpada, The account needs to be closed by paying Rs. 3,15,79,594/- against the OD Account.

As the above OD accounts are utilized against Medical Colleges of Nerul & Vashi It is preferable to pay the amount from MGM Medical college, Kamothe Navi Mumbai.

**Resolution No. 8.1.iii:** Resolved that following Over Draft (OD) account of MGM trust has to paid fully and keep non-operative till further instruction and approval from Executive Committee:



1. OD Account No.0376655000000046 of Mahatma Gandhi Mission – Utilized Fund along with Interest till 01.05.2024 is Rs. 3,86,82,556/-
2. OD Account No.183651000002240 of Mahatma Gandhi Mission – Utilized Fund along with Interest till 01.05.2024 is Rs. 31,15,79,594/-

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**Item No. 8.1.iv:** To approve change of signatory for the following Banks accounts in view of appointment of new Finance Officer, Mr. Mohan Choraghe:

Sr. No.	Name of Account Holder	A/c No.	Old Signatories	New Signatories
1	<b>SBI Current A/c</b>			
	MGM Institute of Health Sciences	37711736289		
	MGM Institute of Health Sciences	34326061020		
	MGM Institute's University Department of Prosthetic & Orthotics	37711751593		
2	<b>IDBI Saving A/c</b>			
	MGM Institute of Health Sciences	08410200000240		
	MGM Institute of Health Sciences	08410200000301		
	MGM Institute of Health Sciences	0183104000132763		
	MGM Institute of Health Sciences Research	0183104000347532		
	MGM Institute of Health Sciences-Gratuity	0183104000363167	1. Dr. Shashank D. Dalvi	1. Dr. Shashank D. Dalvi
	MGM Institute of Health Sciences Dream-E Project	0183104000334013	2. Dr. Nitin N. Kadam	2. Dr. Nitin N. Kadam
	MGM Institute of Health Sciences (For Net Banking)	0183104000264792	3. Dr. Rajesh B. Goel	3. Dr. Rajesh B. Goel
	MGM Institute of Health Sciences ICMR CELL TOWER	0183104000278850	4. Dr. P.G. Ramesh	4. Mr. Mohan Choraghe
	MGM Institute of Health Sciences DBT- PFN	792801000006		
	MGM Institute's University Department of Prosthetic & Orthotics	0183104000175944		
3	Bank of Maharashtra, Kamothe Branch - MGM INSTITUTE OF HEALTH SCEINCES DREAM E	60428611837		
4	ICICI Bank, Khanda Colony Branch- MGM Institute of Health Sciences DBT- PFN	792801000006		

5	<b>IDBI Savings Account</b>			
	MGM Medical College Kamothe NM	0183104000373456		
	MGM Medical College Aurangabad	0183104000373463		
	MGM Medical College Vashi Navi Mumbai	0183104000373470		
(One signatory is compulsory from Sr. Nos. 1 & 2 and the second signatory is compulsory from Sr. Nos. 3 &4)				

**Resolution No. 8.1.iv:** Resolved to approve the change of signatories for the following Bank accounts in view of appointment of new Finance Officer, Mr. Mohan Choraghe:

Sr. No.	Name of Account Holder	A/c No.	Old Signatories	New Signatories
1	<b>SBI Current A/c</b>			
	MGM Institute of Health Sciences	37711736289		
	MGM Institute of Health Sciences	34326061020		
	MGM Institute's University Department of Prosthetic & Orthotics	37711751593		
2	<b>IDBI Saving A/c</b>			
	MGM Institute of Health Sciences	08410200000240		
	MGM Institute of Health Sciences	08410200000301	1. Dr. Shashank D. Dalvi	1. Dr. Shashank D. Dalvi
	MGM Institute of Health Sciences	0183104000132763	2. Dr. Nitin N. Kadam	2. Dr. Nitin N. Kadam
	MGM Institute of Health Sciences Research	0183104000347532	3. Dr. Rajesh B. Goel	3. Dr. Rajesh B. Goel
	MGM Institute of Health Sciences-Gratuity	0183104000363167	4. Dr. P.G. Ramesh	4. Mr. Mohan Choraghe
	MGM Institute of Health Sciences Dream-E Project	0183104000334013		
	MGM Institute of Health Sciences (For Net Banking)	0183104000264792		
	MGM Institute of Health Sciences ICMR CELL TOWER	0183104000278850		
	MGM Institute of Health Sciences DBT- PFN	792801000006		




	MGM Institute's University Department of Prosthetic & Orthotics	0183104000175944		
3	Bank of Maharashtra, Kamothe Branch - MGM INSTITUTE OF HEALTH SCIENCE DREAM E	60428611837		
4	ICICI Bank, Khanda Colony Branch- MGM Institute of Health Sciences DBT- PFN	792801000006		
5	<b>IDBI Savings Account</b>			
	MGM Medical College Kamothe NM	0183104000373456		
	MGM Medical College Aurangabad	0183104000373463		
	MGM Medical College Vashi Navi Mumbai	0183104000373470		
(One signatory is compulsory from Sr. Nos. 1 & 2 and the second signatory is compulsory from Sr. Nos. 3 & 4)				

- (ii) Proposal received from Dr. Aakanksha Kadam, Associate Professor, Dept. of General Surgery, MGM Medical College, Vashi for purchase of machines and instruments for proposed Aesthetic Centre, MGM Medical College, Vashi.

**Resolution No. 8.2:** Resolved to approve a budget of Rs. 2,86,80,000/- towards purchase of machines and instruments (Phase-1) for proposed Aesthetic Centre, MGM Medical College, Vashi. It is further resolved to submit a separate budget for architectural layout and related cost to be incurred for the said centre.

As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Dr. Rajesh B. Goel**  
 Registrar & Secretary  
 MGM Institute of Health Sciences  
 (Deemed University u/s 3 of UGC Act, 1956)  
 Navi Mumbai- 410 209

  
 Vice Chancellor & Chairperson  
 Dr. Shashank B. Datta  
 Vice Chancellor  
 MGM Institute of Health Sciences  
 Navi Mumbai - 410209