



MGM INSTITUTE OF HEALTH SCIENCES

(DEEMED UNIVERSITY u/s 3 of UGC Act, 1956)
Accredited by NAAC, Grade A++

Sector-1, Kamothe, Navi Mumbai – 411 209, Tel: 022-27432471/27431994,
Website: www.mgmuhs.com

MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING **(AA-50/2023) OF MGMIHS**

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 18th September, 2023, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 3. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 4. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 5. Dr. Sulabha Akarte | - Dean, MGM Medical College, Sanpada, Vashi (Online) |
| 6. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 7. Dr. Ponchitra | - Vice Principal, MGM New Bombay College of Nursing |
| 8. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 9. Dr. Deepshika Raut | - Asst. Prof., MGMIUDP&O |
| 10. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul (Online) |
| 11. Dr. Raman Yadav | - Director (OMICS) |
| 12. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 14. Dr. Chandramani Pathak | - Director (R&D) |
| 15. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 16. Ms. Sunita Kumari | - IT Manager |

Aurangabad Campus:

- | | |
|--------------------|--|
| 1. Dr. R.B. Bohra | - Dean, MGM Medical College |
| 2. Dr. Rajesh Dase | - I/C/ Director, MGM School of Biomedical Sciences |



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3. Dr. Rinkle Hotwani - Principal, MGM School of Physiotherapy
4. Dr. Benazeer Jadhav - Asso. Prof (Biochemistry) & IQAC Coordinator

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. 18th Convocation held at Rukhmani Auditorium, Chatrapati Sambhaji Nagar on 27th August, 2023, was conducted smoothly. Dr. Bhagwat Karad (Hon'ble Minister of State, Ministry of Finance) was the Chief Guest and Hon'ble Shri Kamalkishor Kadam Sir (Hon'ble Chancellor, MGMIHS) delivered the Presidential Address. All the unit heads actively participated.
2. NIRCON "Research Mela" was conducted on 2nd and 3rd September, 2023 at Aurangabad Campus with 4 credit points of MMC - Dr. Dhananjay Bhale was the organizing member.
3. MAHA Tele Medicon CME at MGMIHS Auditorium at Navi Mumbai campus was organized by Dr. S.V. Kulkarni and his team on 17th September, 2023 with credit points.
4. Rajashree Shahu Scholarship Scheme benefit to be made available for the students. HOI should help students in obtaining the scholarship. A circular in this regard will be forwarded to all the units.
5. Last date for QS I Gauge is 30th September, 2023. All the unit heads should forward their institute data to IQAC.
6. Induction program of all the units completed very well. Feedback to be given to IQAC.
7. Anti Ragging Committees and Caste discrimination Committee to be active at Institute level.
8. Dr. Kailash Sharma from Tata Memorial Centre and Dr. Sudeep Gupta from ACTREC visited our university and discussed regarding strengthening and initiating of Oncology services in multispecialty hospitals.
9. Some issues with regard to paper setting and moderation with exam section will be discussed by the Controller of Examinations.



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10. MGMIHS Knowledge Update Program was conducted on 5th September, 2023.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-49/2023) held on Monday, 21st August, 2023.

The Registrar read out the minutes of AA-49/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	Invites comments / suggestions / feedback on the Draft University Grants Commission (Recognition and Grant of Equivalence to Qualifications obtained from Foreign Educational Institutions) Regulations, 2023
	1a	Draft University Grants Commission (Recognition and Grant of Equivalence to Qualifications obtained from Foreign Educational Institutions) Regulations, 2023
	2	Implementation of Curriculum and Guidelines on Life Skills (Jeevan Kaushal) 2.0
	2a	Curriculum and Guidelines for Life Skills (Jeevan Kaushal) 2.0



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	3	The list of Higher Educational Institutions (HEIS) entitled to start full-fledged online programmes without prior approval of the UGC.
	4	Celebration of National Sports Day from 21 st August to 29 th August, 2023.
	4a	SOP for Celebration of National Sports Day.
	5	Celebration of World Entrepreneurs' Day 21 st August
	6	Celebration of SwachhataPakhwada from 1 st to 1 st September' 2023
	7	Chandrayaan- 3 Mission
	8	Broadcasting of Programme titled "Avenues of Excellence" on DD National for Higher Education Institutions
	9	Announcement of Examination date for SWAYAM Courses offered in January and July 2023 Semester.
	10	Opening of Amrit Udyan, Rashtrapati Bhawan, New Delhi during - Udhyan Utsav- II from 16 th August to 17 th September 2023
	11	Chandrayaan Utsav
	12	Display of Aadhaar number on provisional certificates and degrees issued by universities.
	13	To participate in the quiz competition on Chandrayaan- 3
	14	Jeevan Raksha Padak series of awards 2023.
NMC	1	"Guidelines for Under Graduate Courses under Establishment of New Medical Institutions, Starting of New Medical Courses, Increase of Seats for Existing Courses & Assessment and Rating Regulations, 2023".
	2	Inviting applications for the under graduate MBBS Courses i.e. starting of new Medical Colleges, increase of MBBS seats and renewal of courses pending for recognitions for the academic year 2024-25



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	3	Submission of Applications by Medical Colleges/institutes for increase of seats in various post -graduate courses for admission in the academic session 2024-25
	4	Processing of application of Temporary Registration to the foreign Medical Practitioners sponsored by any Institute/Hospital in the Country
	5	Advisory on payment of Stipends to PG Medical Students
	6	NMC Notification 23 rd August 2023
	7	Filling of 1 st /2 nd Appeals under relevant sections [u/s 22(3), 28(5), 30(4), 35(5)] of NMC Act, 2019
	8	Competency Based Medical Education Curriculum (CBME) Guidelines National Medical Commission.
	9	Filling of UG and PG seats for the Academic Year 2023-24
	10	Fake/Forged letter of Permission issued to various colleges
	11	Registration of additional qualifications of students passing post graduate courses
	12	Public Notice – Grievances Handling
	13	Public Notice – Grievances Handling 4 th September, 2023
	14	Public Notice use of digital signature in order of commission
	15	Seeking comments of the stakeholder on draft minimum standard of Requirements for post graduate courses 2023
	16	Seeking comments of the stakeholder on draft PG Medical Education Regulation 2023
	17	Streamlining of the counseling process for admission to Medical seats
	18	Fake/Forged letter of Permission issued to various colleges- List of Valid letter of Permission
INC	1	No upper age limit for Nursing programs



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	2	Last date is 31 st October, 2023 for uploading the compliance report by the institution where suitability is not extended for the A.Y. 2023-24
MNC	1	Notification regarding appointment of Administrator
	2	Cancellation of NRTS fee
RCI	1	Invitation of proposals (fresh and extension) for grant of approval to conduct RCI approved training programmes for the academic session 2024-25
	2	Online proposal for academic session 2024-25
	3	Circular with regards to conduct of Inspection/ Re-Inspection
	4	Invitation of Proposals to conduct Community Based Inclusive Development (CBID) Training Programme

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during August, 2023 and the activities to be undertaken / ongoing in September, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. Dr. Kamble, Community Medicine, Vashi to train the staff of MGM Hospital, Kamothe for MJPJAY. Dr. Salgotra to initiate the process.
2. With regard to various requirements of MGM Medical College, Vashi, Dr. Goel, Registrar will take further steps in this matter.
3. Dr. Bohra, Dean, MGM Medical College, Aurangabad, applied for increase in MBBS seats from 200 to 250.
4. Medical Education Unit of MGM Medical College, Vashi to start enrollment process with Regional Co-ordination Centre.



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5. With regard to space crunch at MGM School of Physiotherapy, Kamothe, Registrar's office will organize a separate meeting in this regard.
6. MGMUDP&O to submit differently abled data of Raigard district and Navi Mumbai – Target & Goal.
7. MD/MS dissertations to be converted to publications.
8. Every three months review of PG Students research to be undertaken by Director (Research). Finalization of PG Student dissertation to be done within six months.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks



Dr. Rajesh Goel
Registrar/Member



Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 30th September, 2023.

MEMORANDUM FOR THE RECORD

DATE: [Faint text]

TO: [Faint text]

FROM: [Faint text]

SUBJECT: [Faint text]

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[Handwritten initials]





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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-51/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 16th October, 2023, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 3. Dr. Sudhir N. Kadam | - Medical Director |
| 4. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 5. Dr. Khandelwal | - Acting Dean, MGM Medical College, Kamothe |
| 6. Dr. Sulabha Akarte | - Dean, MGM Medical College, Sanpada, Vashi (Online) |
| 7. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 8. Dr. Ponchitra | - Vice Principal, MGM New Bombay College of Nursing |
| 9. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 10. Dr. Deepshika Raut | - Asst. Prof., MGMIUDP&O |
| 11. Dr. Raman Yadav | - Director (OMICS) |
| 12. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 14. Dr. Chandramani Pathak | - Director (R&D) |
| 15. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 16. Ms. Sunita Kumari | - IT Manager |

Aurangabad Campus:

- | | |
|----------------------|---|
| 1. Dr. Rajesh Kadam | - Acting Dean, MGM Medical College |
| 2. Dr. H.R. Raghavan | - Medical Superintendent, MGM Medical College |

Received
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3. Dr. Rajesh Dase - I/C/ Director, MGM School of Biomedical Sciences
4. Dr. Rinkle Hotwani - Principal, MGM School of Physiotherapy
5. Dr. Benazeer Jadhav - Asso. Prof (Biochemistry) & IQAC Coordinator

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Academic year 2023-24 already started.
2. Supplementary Budget meeting for the financial year 01.04.2023 to 31.3.2024 is scheduled on 18.10.2023. All the HOI's should review the budget requirements and amend accordingly.
3. UGC circular with regard to university as well constituent units website to be upgraded. IT Manager will brief all the points and take review of the same.
4. UGC has granted 12B status to MGM Institute of Health Sciences, Navi Mumbai. Faculties and students can take advantage of the opportunities available with this status. PhD fellowship benefit can be availed. HOI's to communicate with all the faculties and students of this status and avail the benefits. However, with this status we will not be benefitted with any grants.
5. Dr. Ruslan Nasyrov from Saint Petersburg State Pediatrics Medical University visited MGMIHS on 27.09.2023.
6. MRCP Clinical Exams conducted successfully from 5th October, 2023 to 8th October, 2023.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-50/2023) held on Monday, 18th September, 2023.

The Registrar read out the minutes of AA-50/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.



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1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	UGC Letter regarding: Launch of UGC Guidelines entitled, "Credit-Based Course on Pedagogical Aspects for Teaching Divyangjans and Persons with Specific Learning Disabilities (SLDs)"
	1a	Guidelines for Credit Based Course on Pedagogical Aspects for Teaching Divyangjans and Persons with Specific Learning Disabilities (SLDs)
	2	Online Submission of Application Form for SWAYAM Examination for Courses offered in the January 2023 Semester.
	3	Malaviya Mission - Teacher Training Programme.
	3a	MM-TTP Information Brochure
	3b	MM- Teacher Training Centres list
	4	Special Campaign for disposal of Pending Matters from 02 nd October to 31 st October, 2023
	5	The Sports Grant Programme
6	Public Notice regarding Deemed to be University Application Portal	



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7	Public Notice regarding “Precautions to be taken by the students before enrolling in Programmes offered under Open & Distance Learning (ODL) and/or Online Learning mode”
8	Vigilance Awareness Week 2023
9	"IGNITING INDIA'S JOURNEY To 2047: VISION OF A DEVELOPED INDIA “Organizing Yuvamanthan Experiential learning programmes at institutions under the purview of Department of Higher Education.
10	G20 University Connect Event on 26 th September 2023, New Delhi
11	Bhartiya Bhasha Utsav
12	G20 University Connect Event on 26 th September 2023, New Delhi
13	NEP SAARTHI
13a	List of Nominated NEP SAARTHI
14	Meri Mati MeraDesh
15	Amrit Kalash Yatra under the “Meri Maati-MeraDesh” Campaign
16	Invitation of applications from ELIGIBLE Educational Institutions (HEIs) for recognition to offer programmes under Open and Distance Learning (ODL) mode and /or Online mode for academic year 2023-24, academic session beginning February, 2024 and onwards
17	Khadi Mahotsav observing from 2.10.2023 to 31.10.2023
18	Extension of last date of admission for academic session July – August, 2023 for open and Distance Learning (ODL) and Online programmes being offered by recognized/entitled Higher Educational Institutions (HEIs)
19	Conferment of a status/privilege/recognition to HEIs



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	20	UGC invites comments/suggestions/feedback on the draft UGC Guidelines for Internship/Research Internship for Undergraduate Students.
	20a	Draft guidelines for Internship/Research Internship for Undergraduate Students.
	21	Annexure-2(Item No.3-Registrar's Brief on important circular(13.10.2023))1. UGC\21.User Manual for uploading Photographs.pdf
	21a	SOPs
	22	List of NSS, NYKS and State Nodal Officers of the “Amrit Kalash Yatra” under the “Meri MaatiMeraDesh” campaign
	22a	State Nodal officer
	22b	Head National Service Scheme
	22c	State Director in NYKS
	23	UGC Public Notice regarding: Inviting comments/suggestions/feedback on the draft Minimum Mandatory Disclosure for Universities/HEIs.
	23a	Draft Minimum Mandatory Disclosure for Universities/HEIs
	24	UGC Letter reg Chandrayaan 3 Maha Quiz
	24a	Instruction issued by the Ministry of Electronics and Information Technology
NMC	1	<u>Frequently asked questions for “Guidelines for Establishment of New Medical Institutions, Starting of New Medical Courses, Increase of Seats for Existing Courses, And Assessment And Rating Regulations For Undergraduate Medical Education, 2023 (UG-MSR 2023)”.</u>
	2	<u>Frequently asked questions related to CBME Course Curriculum</u>
	3	<u>Modified format of Essentiality Certificate in consonance with MSR, 2023</u>



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4	<u>Timeline/schedule for completion of approval/disapproval for increase of seats/starting new broad specialty & superspecialty courses/establishment of new medical college/renewal of college for academic year 2024-25</u>
5	<u>Personal Hearing in case pertaining to the 01.01.2018 to 31.12.2021 (on the basis of receipt of applications for issue of Eligibility Certificate as per the portal.</u>
6	<u>Public Notice: Modified Format of Essentiality Certificate in consonance with MSR, 2023</u>
7	<u>Press Release: National Commission (NMC) Achieves Prestigious WFME Recognition Status for 10 Years</u>
8	<u>Cleanliness drive to be held as a part of SwachhataPakhwada - Swachhata Hi Seva (SHS): 2023</u>
9	<u>Assessment Results (LOPs/LORs) of Academic Year 2023-24 notified on the National Medical Commission's Website</u>
10	<u>Seeking Comments of the stakeholders on draft Post-Graduate Medical Education Regulations, 2023</u>
11	<u>Corrigendum Assessment Results (LOPs / LORs) of Academic Year 2023-24</u>
12	<u>Publication of E-Gazette Maintenance of Standards of Medical Education Regulations, 2023.</u>
13	<u>Corrigendum CBME Curriculum</u>
14	<u>NEET UG syllabus for 2024.</u>
15	<u>Press Release National Medical Commission Launches E-Book</u>
16	<u>Press release</u>
17	<u>Online filling of information relating to admissions made in Medical Colleges for 1st year MBBS degree for the Academic Year 2023-24.</u>



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	18	<u>Press Release: NMC. Hosts Critical Meeting Addressing Healthcare Challenges with SMCs</u>
	19	<u>Press Release: NMC Commemorates World Mental Health Day with Tele MANAS Recognition</u>
	20	<u>Press Release: Emergency Meeting at NMC Addresses Tragic Suicide of PG Resident Doctor; Urgent Measures Implemented to Tackle Harassment.</u>
	21	<u>Public Notice Submission of necessary Bank Guarantees (BGs) by the applicants for starting/increase of UG and PG Courses in Medical Colleges during the AY 2024-25</u>
INC	1	<u>Extension of Last date of Admission for all the Nursing Programs Notification no. 13 of 2023- reg</u>
	2	<u>Swachhata Hi Seva (SHS) “EkTareekhEk Ghanta” campaign in Nursing Institutions Notification no. 14 of 2023</u>
	3	<u>A Special broadcast on Sansad TV: In conversation with Shri Sudhansh Pant, Union Health Secretary, MoHFW. Notification no. 15 of 2023 - reg</u>
	4	<u>Maha Quiz on Chandrayaan 3 for Nursing students.</u>
MNC	1	<u>Regarding police verification in Nursing Registration</u>
RCI	1	<u>Celebration of 9 years of Swachh Bharat Mission</u>
	2	<u>SwachhataPakhwada – Swachhata Hi Seva (SHS) 2023</u>
	3	<u>Extension of last date for submission of fresh and extension proposals for the Academic Session 2024-25</u>

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during September, 2023 and the activities to be undertaken / ongoing in October, 2023 under the following heads :-



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Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. The constituent units are permitted to modify vacation calendar as per work requirement without altering quantum of days.
 - A. MGM Medical College, Navi Mumbai vacation dates changed as follows:-
 - i. Anatomy/Physiology/Biochemistry – From 23.10.2023 to 22.11.2023.
 - ii. Other Departments – From 16.10.2023 to 15.11.2023.
 - B. MGM Medical College, Vashi – from 19.10.2023 to 18.11.2023.
 - C. MGM New Bombay College of Nursing – From 01.11.2023 to 15.11.2023 for faculty and students.
2. Internal and external examiners to cooperate with the exam section to avoid rescheduling and postponement of CAP.
3. Vision Document should now be 2035 instead of 2030. Opinion of Trustees as well as ~~HC/PG students~~ ^{all stakeholders} to be taken and thereafter approval of Board of Management. IQAC will work in this matter.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 7th November, 2023



Annexure-1

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Following members were present :-

Navi Mumbai Campus:

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| 1. Dr. Nilin N. Kadam | - Pro Vice Chancellor and Chairman |
| 2. Dr. Sudhir N. Kadam | - Medical Director |
| 3. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 4. Dr. Sudhir Raghuwanshi | - Prof. of Pathology-MGM Medical College, Vashi |
| 5. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 6. Dr. Prabha Dasila | - Principal, MGM New Bombay College of Nursing |
| 7. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 8. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 9. Dr. Raman Yadav | - Director (OMICS) |
| 10. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 11. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital (on Line) |
| 12. Dr. Chandramani Pathak | - Director (R&D) |
| 13. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 14. Ms. Sunita Kumari | - IT Manager |
| 15. Dr. Rajesh A. Kinrikar | - Prof. & Head - Medical Physics, MGMIHS |
| 16. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul (on Line) |

Aurangabad Campus:

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| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 3. Dr. R. B. Bohra | - Dean, MGM Medical College |



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| 4. Dr. P.R. Suryawanshi | - Dy. Dean, MGM Medical College |
| 5. Dr. H.R. Raghavan | - Medical Superintendent, MGM Medical College |
| 6. Dr. Rajesh Kadam | - Acting Dean, MGM Medical College |
| 7. Dr. Rinkle Hotwani | - Principal, MGM School of Physiotherapy |
| 8. Dr. Srikant Sant | - Prof. MGM SOP |
| 9. Dr. Anugretha Dhanke | - Tutor , MGM SBS |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Compilation of AQAR data from 1st September, 2022 to 31st August, 2023 is in process. Institutional IQAC Coordinators to be accurate and active during the compilation process as there will be no further chance to modify. This data will be considered as a part of SSR for five years.
2. Data for the year 2021-22 forwarded to QS I Gauge on 9th and 10th November, 2023. Verification will begin soon. Results will be declared in May, 2024.
3. Research: Each faculty must publish at least one paper annually, which will be linked to increment.
4. PG exams (university level) to be video recorded as per NMC SOP which will have to be provided to the Assessors during Medical College inspection.
5. NMC Aadhar link biometric system to be strengthened as all three medical colleges are expecting inspection.
6. Eligibility / PRN numbers to be generated in time of all constituent colleges as exams are approaching.
7. MGMIHS has got Three Star rating for Incubation Innovation Council (2022-23).
8. Vision Document 2035 is under preparation. All the stake holders will be provided with the background data for interviews & Google form. The task is assigned to University IQAC Coordinator
9. Dr. P.R. Suryawanshi, Professor of Surgery and Deputy Dean, MGM Medical College, Aurangabad was congratulated and facilitated for being elected as "President of Surgical Association of India".



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ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-51/2023) held on Monday, 16th October, 2023.

The Registrar read out the minutes of AA-51/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1.	Special Campaign 3.O, Swachhata hi Sewa, and Mainstreaming of Mission Life – 2nd October 2023 to 31st October, 2023.
	2.	Regarding Special Campaign for Online Organ Donation Pledge Registry (SevaPakhwada)
	3.	Live streaming of Western Zone Vice Chancellors' Conference on 26th October 2023.
	4.	Observance of Rashtriya Ekta Diwas (National Unity Day) on 31 st October, 2023.
	5.	Taking of pledge and promote activities related to "Khadi Mahotsav and from 2.10.2023 to 31.10.2023.
	6.	Wider dissemination of the "National Programme on Artificial Intelligence" (NPAI) to build momentum around Skilling in Artificial Intelligence (AI).
	6a	National Programme on Artificial Intelligence (NPAI) Skilling Framework



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	7.	Celebration of "Fit India Week" from 15th November to 15th December, 2023.
	8.	Use of the Y Break protocol/App. Among all the Employees & Students.
NMC	1	Dedicated e-mail IDs for submission of queries related to AEBAS, HMIS and CCTV cameras installed in medical colleges/ institutions by National Medical Commission.
	2	Deferment of the clause regarding provisions of ratio of 100 MBBS seats for 10 lakh population for one year
	3	MARB Guidelines for the AY 2024-25
	4	NBEMS cardiopulmonary resuscitation (CPR) Awareness Programme on 6th December 2023
	5	Re-opening of NMC Portal for Establishment of New Medical Colleges or Increase of MBBS Seats in an Existing Medical Colleges in the States/UTs
	6	Email Ids for official communication of MARB
INC	1	Dr. Thimmappa Honored with 2023 Princess Srinagarindra Award for Nursing Excellence
	2	Urgent and Immediate General Notice of 2023
	3	Extension of Last of Admission for all Nursing Programs for AY 2023-24
RCI	1	Call for Research Article for publication in Journal of Rehabilitation Council of India (JRCI)

ITEM NO. 4 : Presentation by Dr. Rajesh A. Kinshikar, Professor & Head, Medical Physics, MGMIHS regarding establishment of Radiotherapy facilities (Kamothe, Vashi & Aurangabad) under the aegis of MGMIHS.

Dr. Rajesh A. Kinshikar made a presentation detailing all the requirements with regard to setting up of Radiotherapy facilities at Kamothe, Vashi and Aurangabad. The necessary parameters, drawings, Guidelines, approval from AERB, collaboration etc., were explained and discussed. He assured to start M.Sc. (Medical Physicist) Programme.



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ITEM NO. 5 : Presentation by Dr. Raman P. Yadav, Technical Director, MGMIHS OMIC Research Center, Navi Mumbai regarding "Institution Innovation Council" updates (5.0 & 6.0).

Dr. Raman P. Yadav informed that this year MGMIHS has got Three Star rating from "Institution Innovation Council". MGMIHS had acquired Four Star rating last year. He assured that extra efforts will be taken for increasing the rating for next year.

ITEM NO. 6 : Presentation by Dr. Chandramani Pathak, Director (Research & Development Cell), MGMIHS, regarding faculty Development Programs for accelerating research to publication.

Dr. Chandramani Pathak informed that research publications at both the campuses should be enhanced. He presented a proposal received from BMJ (six months on line certificate program - 200 Hrs). He explained the benefits and discount offered by BMJ.

ITEM NO. 7 : Constituent Institute Heads to present a brief report on activities undertaken during October, 2023 and the activities to be undertaken / ongoing in November, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

Due to time constraint, all the constituent Institute Heads were requested to present a combined brief report in the next Academic & Administrative Meeting.




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ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks


Dr. Rajesh Goel
Registrar/Member


Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 06.12.2023



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-53/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 18th December, 2023, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor and Chairman |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor (on Line) |
| 3. Dr. Sudhir N. Kadam | - Medical Director |
| 4. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 5. Dr. N.C. Mohanty | - Acting Dean, MGM Medical College, Kamothe |
| 6. Dr. Sulbha Akarte | - Dean, MGM Medical College, Vashi |
| 7. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 8. Dr. Prabha Dasila | - Principal, MGM New Bombay College of Nursing |
| 9. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 10. Dr. Uttara Deshmukh | - I/C IIOD, MGMIUDP&O |
| 11. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 12. Dr. Raman Yadav | - Director (OMICS) |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital (on Line) |
| 14. Dr. Chandramani Pathak | - Director (R&D) |
| 15. Dr. P.G. Ramesh | - Finance Officer |
| 16. Rita Khadkikar | - IQAC Coordinator, MGMIHS (on Line) |
| 17. Ms. Sunita Kumari | - IT Manager |

Aurangabad Campus:

- | | |
|-------------------------|---------------------------------|
| 1. Dr. P.R. Suryawanshi | - Dy. Dean, MGM Medical College |
| 2. Dr. Rajesh Kadam | - Dy. Registrar, MGMIHS |

Handwritten signature
31/12/2023



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- | | |
|-------------------------|--|
| 3. Dr. Srikant Sant | - Prof. MGM SOP |
| 4. Dr. Benazeer Jadhav | - Asso Prof (Biochemistry) & IQAC Coord. |
| 5. Dr. Anugretha Dhanke | - Tutor , MGM SBS |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. As per NMC circular, attendance of faculty is very crucial as inspections at both the campuses due for renewal and increase in intake.
 - a) Aurangabad from 200-250 (increase intake), 150-200 (1st renewal)
 - b) Kamothe 150-200 (1st renewal)
 - c) Vashi - (1st renewal)

Show cause notice has been received at two units to monitor three months attendance. Staff attendance should be more than 75% as per norms. Notice reply given by both the units. **Attendance of faculty members must be improved.**

2. Ragging: Certain incidences are there at other nearby colleges, but not in our campus. All the Institute Heads to be careful and watchful.
3. Allied Health Programmes of Biomedical Sciences are 100% skill based programmes with combination of theory and practical. UGC mentions that all accreditation statuses will continue if there are no complains of any kind, otherwise, the status and benefits will be withdrawn. **Acquiring status is easy but maintaining the status is difficult.**
4. A meeting with University of Sydney is scheduled on 8th January, 2024, regarding collaboration of PG Programmes.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-52/2023) held on Monday, 20th November, 2023.



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The Registrar read out the minutes of AA-52/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	UGC Public Notice regarding- Draft Curriculum and Credit Framework for Postgraduate Programmes
	1a	Draft Curriculum and Credit Framework for Postgraduate Programmes
	2	Sardar Unity Trinity Quiz
	3	Organizing activities relating to the Celebration of Constitution Day
	4	Teaching in mother tongue/local languages in the Higher Education Institutions
	5	UGC letter regarding Professor of Practice Portal
	6	Setting up "Selfie Point" in Universities and Colleges to create awareness among the youth about India's achievements in various fields
	7	Appointment of Ombudsperson(s) as provided in the University Grants Commission (Redressal of Grievances of Students) Regulation, 2023



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	8	Merger of Post-Graduate Studies Schemes
	9	An appeal to Higher Educational Institutions that have not constituted an Internal Complaint Committee
	10	UGC letter regarding: "Curbing the menace of ragging in Higher Educational Institutions".
NMC	1	SOP on evaluating examination process as a part of inspection for recognition/recognition
	2	Biology as additional subject for NEET UG eligibility
	3	Public Notice for the website upload
	4	Use of ABHA ID
	5	Online filling of information relating to admission made in Medical College/Postgraduate Institute for postgraduate medical courses for the academic year 2023- 24-reg.
	6	Link to access 'Medical Shodhganga': a thesis topics repository of Indian Medical Postgraduate theses
	7	Frequently Asked Questions (FAQs) related to FMGs with reference to the Public Notice dated 7 th December, 2023
	8	Providing additional attempt (mercy attempt) to MBBS students of the first professional examination for the academic year 2020-2021
INC	1	Inviting Nominations for National Florence Nightingale Nurses Award for the year, 2024
	2 2a	NBEMS CPR Awareness Programme on 6 th Dec, 2023 How to join the CPR Awareness Programme and Download Digital Certificate.
	3	Last date for uploading the compliance report by the institution where suitability is not extended for the A.Y 2023-24 is 14th December, 2023
RCI	1	On-Boarding of RCI recognized/approved Institutes on National Scholarship Portal (NSP) for scholarship.



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ITEM NO. 4: To present the brief outline of the planned activities for “Viksit Bharat@2047: Voice of Youth” (email sent from Hon’ble Vice Chancellor office)(Annexure-3):

The Registrar informed that all the Heads of Institution should encourage and motivate their students to participate in “Viksit Bharat@2047: Voice of Youth”. Details of students participating / Registered for this activity should be sent to university for onward submission to UGC.

ITEM NO. 5: Constituent Institute Heads to present a brief report on activities undertaken during October & November 2023 and the activities to be undertaken/ongoing in December-2023 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. M.Sc. Medical Physics course to be initiated at Navi Mumbai and Aurangabad.
2. ACTREC has agreed only for internship programme.
3. Results / Exam pattern / teaching system / assessment and marking system of Physiotherapy at both the campuses should be standardized.
4. University to prepare Bridge Course – Diploma to Degree on hybrid mode.
5. Pharm D course is very promising. After XII, 5 year course. Lateral entry after B.Pharm (3 years).



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ITEM NO. 6 : Any other matter with the permission of the chair.

Dr. P.G. Ramesh, Finance Officer presented the details of the budget 2022-2023. All the institute heads were directed to revert back with their requirements (as per budget) to CPD before 05.01.2024.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 2nd January, 2024.



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING
(AA-54/2024) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 15th January, 2024, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor and Chairman |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor |
| 3. Dr. Sudhir N. Kadam | - Medical Director |
| 4. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 5. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 6. Dr. Sulbha Akarte | - Dean, MGM Medical College, Vashi |
| 7. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 8. Dr. Prabha Dasila | - Principal, MGM New Bombay College of Nursing |
| 9. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 10. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 11. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 12. Dr. Parineeta Samant | - Controller of Examination, MGMIHS |
| 13. Dr. Raman Yadav | - Director (OMICS) |
| 14. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 15. Dr. Chandramani Pathak | - Director (R&D) |
| 16. Dr. P.G. Ramesh | - Finance Officer |
| 17. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 18. Dr. Rajesh A. Kinhikar | - Professor & Head, Medical Physics, MGMIHS |

Aurangabad Campus:

- | | |
|-------------------------|----------------------------------|
| 1. Dr. R.B. Bohra | - Dean, MGM MCA |
| 2. Dr. P.R. Suryawanshi | - Dy. Dean, MGM Medical College |
| 3. Dr. Rajesh Kadam | - Dy. Registrar, MGMIHS |
| 4. Dr. H.R. Raghavan | - Medical Superintendent, MGMMCA |



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5. Dr. Srikant Sant - Prof. MGM SOP
6. Dr. Benazeer Jadhav - Asso Prof (Biochemistry) & IQAC Coord.
7. Dr. Anugretha Dhanke - Tutor, MGM SBS

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He wished everyone a Very Happy and Prosperous New Year 2024 and Makar Sankranti wishes. He briefed as follows:-

1. He briefed the admission status of Super Specialty ;
Navi Mumbai : MCh Neurosurgery 0/3, Urology 2/3, CVTS 0/1, Cardiology 3/3
Aurangabad: Cardiology 4/4, Urology 4/4, Nephrology 1/1, Plastic 0/1, CVTS 0/1
2. He showed his concern with regard to reduction in PG seats as under;
Navi Mumbai : 2 seats of OBGY (12 to 10)
Aurangabad: 1 seat of surgery (8 to 7)
3. He informed that complaints on UGC Portal from MGM School of Biomedical Sciences, Navi Mumbai and MGM Medical College, Kamothe, Navi Mumbai should be handled amicably by the Grievance Committee of the respective colleges. Timely internal meetings throughout the year should be organized to adhere to the difficulties faced by the students.
4. He informed that Dr. Rupali Gujar has been appointed as "Assistant Registrar (Student Affairs) at the university who will look after student related activities and Criteria V of NAAC.
5. Hostel requirement for Navi Mumbai and Aurangabad need to be enhanced.
6. State Level Conference was organized by Community Medicine department (MHIAPSMIPHACON 2024) on 5th and 6th January, 2024.
7. A Lecture by Dr. Raman Gangakhedkar was organized by the Research department on 11th January, 2024.
8. National Conference was organized by MGM New Bombay College of Nursing on 13th January, 2024.
9. All the three medical colleges should be ready for NMC inspections.
10. Monthly News Bulletin should be restarted from January, 2024 edition. All the unit heads should provide information, data, photographs of their unit of January, 2024 and submit it to the Registrar.
11. MGMIHS stake holders should be very careful while using social media.



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12. Regulations / Guidelines / Circulars from respective councils are mandatory & binding and should be followed accordingly.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-53/2023) held on Monday, 18th December, 2023.

The Registrar read out the minutes of AA-53/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	The UGC (Academic Collaboration between Indian and Foreign Higher Education Institutions to offer Twinning Programme, Joint Degree, Dual Degree Programmes) Regulations, 2022.
	2	Viksit Bharat @ 2047: Voice of Youth.
	2a	Concept Note of Viksit Bharat@2047-Voice of Youth Campaign
	2b	Standard Banner to be used for all event pertaining to this campaign
	2c	SOPs for Students and Higher Education Institutes
	2d	Poster with QR Code and Weblink
	2e	Presentation for your reference



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3	Inviting comments/suggestions/feedback on the UGC "Guidelines for the Introduction of Short-Term Skill Development Courses in Higher Educational Institutes (HEIs)"
3a	Guidelines for the Introduction of Short-Term Skill Development Courses in Higher Educational Institutes (HEIs)
4	MoU signed between Election Commission of India and Ministry of Education.
5	Incorporation of new feature in SWAYAM Prabha SMS/WhatsApp facility
6	Standard Operating Procedure (SOP) prepared by BSNL for providing broadband services for VVIP/VIP functions.
7	Promotion for organs donation.
8	Debar the OPJS University, Rawatsar Kunjla, Near Sankhu Fort, Rajgarh, Jhunjunu Road, Churu, Rajasthan-331303, from enrolling scholars under its Ph.D. Programmes.
9	Inviting comments/suggestions/feedback on the draft SOPs for operationalization of National Credit Framework (NCrF) in Higher Education and Vocational Education, Training & Skilling.
9a	SOP for Operationalization of National Credit Framework (NCrF) in HIGHER EDUCATION
9b	SOP for Operationalization of National Credit Framework (NCrF) in Vocational Education, Training and Skilling (VETS)
10	Inviting comments/suggestions/feedback on the draft Guidelines for Implementation of the Reservation Policy of the Government of India in Higher Education Institutes (HEIs).
10a	Guidelines for Implementation of the Reservation Policy of the Government of India in Higher Education Institutes (HEIs)
11	"Curbing the menace of ragging in Higher Educational Institutions".
12	Implementation of Nasha Mukh Bharat Abhiyaan (NMBA)
13	Implementation of UGC Guidelines on "Sustainable and Vibrant University-Industry Linkage System for Indian Universities"



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	13a	Sustainable-and-Vibrant-University-Industry-Linkage-System
NMC	1	Ban on e-cigarettes and HTPs and promoting responsible research with healthcare community - reg.
	2	Details of attendance of Faculties observed through Aadhaar Enabled Biometric Attendance System (AEBAS) in respect of the colleges applied for increase of seats/Renewal of permissions/Recognition of degree /continuation of Recognition for MBBS
	3	Fake letter issued with regard to CPS Diploma course
	4	Information regarding internship completion date of 2018 batch of MBBS students
	5	Starting of the Academic Session 2023-24 for the Super Specialty Courses
	6	Post-Graduate Medical Education Regulations, 2023
	7	National Medical Commission (Recognition of Medical Qualification) Regulations, 2023
	8	National Medical Commission (Recognition of Medical Qualification) Regulations, 2023
	9	Online filling of information relating to admission made in Medical College/ Postgraduate Institute for Super Specialty courses on the basis of NEET - SS 2023.
INC	1	Charging of fees for continuing Nursing Education credit hours allotment by state Nursing Registration Councils
	2	Renewal of Suitability of Nursing Educational Institutions for the Academic Year 2024-25
MNC	1	Circular regarding Assessment Fee and Continuation of validity Fee by online of A.Y. 2023-2024
RCI	1	Circular for pre-CRE points to students pursuing RCI approved training programs

ITEM NO. 4: Constituent Institute Heads to present a brief report on activities undertaken during December,2023 and the activities to be undertaken/ongoing in January, 2024 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.



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AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. AQAR submission - All the constituent units to upload metrics.
2. NIRF 2024 data to be submitted by 16th January, 2024.
3. AEBAS faculty attendance of medical colleges to be strictly followed.
4. One day workshop (orientation session) to be organized with the help of ACTREC to sensitize doctors on Oncology.
5. MGM Medical College, Vashi OPD services in the new building to start as soon as possible.
6. Commercialization of Copyrights to be initiated.
7. More and more MOOC courses are required to be prepared.
8. Dedicated inhouse transplant surgeon to be appointed.
9. Requirement of one full time Oncologist at Kamothe.
10. Monthly report of activities should be related with last calendar month only hereafter (with effect from January, 2024 onwards).

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 24th January, 2024



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING
(AA-55/2024) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 12th February, 2024, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|------------------------------|---|
| 1. Dr. Shashank Dalvi | - Vice Chancellor and Chairman |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor |
| 3. Dr. Sudhir N. Kadam | - Medical Director |
| 4. Dr. Vijay Kadam | - Medical Director, MGMMC, Vashi (Online) |
| 5. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 6. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 7. Dr. Sulbha Akarte | - Dean, MGM Medical College, Vashi |
| 8. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 9. Dr. Prabha Dasila | - Principal, MGM New Bombay College of Nursing |
| 10. Dr. Himanshu Rajat Gupta | - Asso. Prof., MGM School of Biomedical Sciences, |
| 11. Dr. Gauri Panse | - Assistant Professor, MGMIUDP&O |
| 12. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 13. Dr. Parineeta Samant | - Controller of Examination, MGMIHS |
| 14. Dr. Raman Yadav | - Director (OMICS) |
| 15. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 16. Dr. Chandramani Pathak | - Director (R&D), MGMIHS |
| 17. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 18. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS (Online) |
| 19. Dr. Rajesh A. Kinhikar | - Professor & Head, Medical Physics, MGMIHS |
| 20. Mr. Mohan Habaji Chorghe | - Finance Officer (New), MGMIHS |

Aurangabad Campus:

- | | |
|-------------------------|---------------------------------|
| 1. Dr. R.B. Bohra | - Dean, MGM MC A |
| 2. Dr. P.R. Suryawanshi | - Dy. Dean, MGM Medical College |



MGM INSTITUTE OF HEALTH SCIENCES

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- | | |
|------------------------|--|
| 3. Dr. H.R. Raghavan | - Medical Superintendent, MGGMCA |
| 4. Dr. Rinkle Hotwani | - Principal, MGM SOP |
| 5. Dr. Benazeer Jadhav | - Asso Prof (Biochemistry) & IQAC Co-ordinator |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. All the Deans of medical colleges should upload the data on DMER website for Rajashri Chatrapati Shahu scholarship and take undertaking from the students for scholarship. He mentioned that there is no relation between tuition fees and Rajashri Chatrapati Shahu Scholarship as per letters from DMER. This scholarship scheme will benefit the deserving MBBS students with approx.. Rs. 4-5 lakhs sanction per year.
2. Apart from MBBS, Rajashri Chatrapati Shahu Scholarship Scheme is now available for BPT, B.Sc (Nursing) and Post Basic B.Sc. (Nursing) and Pharmacy (2023-24 onwards). Heads of the Institutions to upload data accordingly to enable students to avail benefit.
3. Final year MBBS fees of MGM Medical College, Aurangabad pending - approx.. Rs. Four crores. Efforts to be made to recover the fees.
4. NMC Show Cause notices compliances should be done immediately. Attendance / Biometrics to be adopted scrupulously.
5. With regard to NMC Exam video recording, university will issue circular in this regard. Report to be submitted to NMC within 7 days.
6. Fee status and seats structure circular to be issued.
7. Dr. Parwati Dutta, Director, Mahagami, MGM University, Aurangabad conducted a workshop on Indian Dance Heritage on 8th February, 2024
8. Research Integrative Seminar II for UG, PG & Ph.D. students was organized by Research & Development Cell on 13th February, 2024. Dr. Ramesh Deka was invited to talk and interact with students and faculties.
9. Hon'ble Shri Nitin Gadkari, Minister - Road Transport and Highways, has donated 2 copies of a book entitled "Unmasking India". Those are made available in library.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-54/2024) held on Monday, 15th January, 2024.



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The Registrar read out the minutes of AA-54/2024.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	UGC letter regarding: The Beti Bachao Beti Padhao (BBBP) initiative.
	2	UGC letter regarding: Ceremonial dress code.
	3	Allocation of land/built up space within their campuses for establishing Working Women Hostel (WWH) in the campuses.
	4	List of defaulting Universities who have not appointed Ombudsperson(s) as provided in the University Grants Commission (Redressal of Grievance of Students) Regulations, 2023.
	5	Implementation of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
	6	Training of Master Trainers for hand-holding of the Universities/HEIs on Content Creation and Teaching through Bharatiya Languages".
	7	UGC letter regarding: GO4Youth Olympiad.
	8	UGC letter regarding: Celebration of National Voters' Day.
	9	Major reforms in Accreditation of HEIs in India: Press release from NAAC dated 27th Jan 2024.
	10	List of SWAYAM Courses for the January 2024 Semester and an online meeting regarding these Courses. Letter



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	10a	Minute to Minute Programme Schedule
	11	Guidelines for Institutional Development plans for Higher Education Institutions
	11a	IDP Guidelines
NMC	1	Public Notice - Impersonation Case
	2	Minimum Standard Requirement for Post Graduate Courses, 2023-(PGMSR, 2023)
	3	Frequently asked questions regarding WFME
	4	Public Notice- Guidelines on Temporary Registration - regarding
	5	Arrangements for viewing "Pariksha Pe Charcha 2024" - Hon'ble Prime Minister's interaction with students, teachers and parents on 29.01.2024-reg
	6	Public Notice dated 24.01.2024: Seeking Comments from the stakeholders on the NMC, National Exit Test Regulations, 2023 -reg.
	7	Public Notice dated 25.01.2024: Seeking Comments from the stakeholders on the NMC, National Exit Test Regulation, 2023 -reg.
	8	Clarifications/ directions regarding implementation of Aadhaar Enabled Biometric Attendance System (AEBAS) in all government and private medical colleges.
	9	Public Notice on 'Live Surgery Broadcast'-
	10	Addendum to Public Notice dated 23.01.2024-reg.
	11	Return of Expired Bank Guarantees- Request therefor-Regarding.
	12	Regarding sharing of data related to annual examination for granting renewals of permission
	13	Public Notice for returning expired BG
INC	1	Schedule of Admission for the Academic Year 2024-25- B.Sc.(N) - NOTIFICATION - 3 of 2024
	2	Last date of Admission for Nursing Programmes for Academic Year 2024- 2025 - NOTIFICATION - 4 of 2024.
	3	Extension of last date for submission of nominations to National Florence Nightingale Award for the year 2024
MNC	1	Assessor Empanelment for AY 2023-24



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	Ia	Eligibility Criteria for Assessor Empanelment at MNC
RCI	I.	Payment of Salary of Faculty and Staff members of RCI approved training programme as per relevant provision of Income Tax.

ITEM NO. 4: Constituent Institute Heads to present a brief report on activities undertaken during December, 2023 and the activities to be undertaken/ongoing in January, 2024 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. Dr. Bohra informed that for the present year appeal facility has been withdrawn. For the same seats application can be made for Academic Year 2025-2026.
2. Nominate 2-3 faculties who are well versed in Marathi for training by UGC - IKS (Indian Knowledge System).
3. HOI to encourage students to create ABC id.
4. NMC notification with regard to World Federation for Medical Education (WFME) - All medical college Deans should go through the notification and forward feedback to the Registrar in order to proceed with registration.
5. Live Surgery broadcast - Patient consent is mandatory.
6. MGM Medical College, Aurangabad - Rs. 55 Lakhs Bank Guarantee to be renewed, as per NMC website.
7. MGM Medical College, Vashi OPD to start immediately in the new hospital
8. Accommodation for Staff Nurses of MGM Hospital, Kamothe to be done at Girls hostel at Kamothe.
9. One year diploma course on IDCCN (for Nurses) and IDCCD (for Doctors) to be reviewed and planned.



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ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 27th February, 2024



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING
(AA-56/2024) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 18th March, 2024, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|---------------------------------|--|
| 1. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 2. Dr. Sudhir N. Kadam | - Medical Director, MGM Hospital, Kamothe |
| 3. Dr. Vijay Kadam | - Medical Director, MGMMC Vashi |
| 4. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 5. Dr. Sulabha Akarte | - Dean, MGM Medical College, Vashi |
| 6. Dr. Bela Agarwal | - Prof., MGM School of Physiotherapy |
| 7. Dr. Prabha Dasila | - Principal, MGM New Bombay College of Nursing |
| 8. Dr. Mansee Thakur | - Director, MGM School of Biomedical Sciences. |
| 9. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 10. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul. |
| 11. Dr. Raman Yadav | - Director (OMICS) |
| 12. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 14. Dr. Chandramani Pathak | - Director (R&D) |
| 15. Dr. P.G. Ramesh | - Finance Officer |
| 16. Mr. Mohan Habaji Choraghe | - Finance Officer |
| 17. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 18. Dr. Rajesh A. Kinrikar | - Prof. & Head - Medical Physics, MGMIHS |
| 19. Dr. Debapriya Das Choudhury | - NEP Coordinator MGMIHS (on-Line) |

Aurangabad Campus:

1. Dr. Shashank Dalvi - Vice Chancellor
2. Dr. Rajesh Goel - Registrar, MGMIHS
3. Dr. R. B. Bohra - Dean, MGM Medical College
4. Dr. P.R. Suryawanshi - Dy. Dean, MGM Medical College (on-Line)
5. Dr. H.R. Raghavan - Medical Superintendent, MGM Medical College
6. Dr. Rajesh Kadam - Acting Dean, MGM Medical College
7. Dr. Rinkle Hotwani - Principal, MGM School of Physiotherapy
8. Dr. Sanjau Guddetwar - I/C Principal, MGM SBS
9. Dr. Benazeer Jadhav - Asso.Prof. (Biochemistry) & IQAC Coordinator
10. Dr. Anugretha Dhanke - Tutor, MGM SBS

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Dr. Raman Yadav and Dr. Ipseeta Ray were felicitated by Dr. Nitin Kadam, Pro Vice Chancellor and Dr. Sudhir Kadam, Medical Director for grant of patent
2. Hon'ble Vice Chancellor informed that the university officials (Vice Chancellor/Registrar/Controller of Examinations) had a meeting with UGC at Delhi on 4th March, 2024 and presentation with regard to NEP 2020 was done. He informed that NEP Portal has now started and Dr. Debapriya Das Choudhury (MGMIHS NEP Coordinator) should be given necessary information to upload. He further informed that CUET as per UGC for Allied programmes will be at All India Level.
3. Hon'ble Vice Chancellor further informed that an online meeting with NMC officials was conducted on 15th March, 2024 and following points were discussed:-
 - a) Increase in seats in future will depend on the annual declaration.
 - b) Passing criteria for UG theory is 40%
 - c) Academic Batch Calendar for Community Medicine and Forensic Medicine
 - d) Internal Assessment – separate passing required. No correlation of university exam.
 - e) Attendance of students – 75%
 - f) AEBAS for students & faculty - Mandatory
 - g) Family Adoption program
4. AISHE Data uploading last date 20th March, 2024.
5. Dr. Ramesh C. DeKa delivered a lecture on "Safe uses of sustainable technology & Medical Practice" on 13th February, 2024.
6. MOA signed between MGMIHS and ACTREC, Kharghar – TMC for Academic, Service and Research on 20th February, 2024.
7. 12th Liver Transplant done at MGM New Bombay Hospital, Vashi.

8. MGMIHS 19th Convocation to be conducted at Navi Mumbai on Saturday, 30th March, 2024. Dr. Sudeep Gupta, Professor of Medical Oncology & Director, Tata Memorial Centre, Mumbai - 400 012 is the Chief Guest.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-55/2024) held on Monday, 12th February, 2024.

The Registrar read out the minutes of AA-55/2024.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	Introduction of Khadi products during felicitations.
	2	GO4Youth Olympiad.
	3	UGC (Redressal of Grievances of Students) Regulation, 2023
	4	Non-Refund of Fee
	5	List of defaulting Universities who have not appointed Ombudsperson(s) as provided in the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.
	6 6a 6b	National Minimum Standards and Protocol for Creches (Operation and Management) National-Minimum-Standards-And-Protocal-For-Creches National-Minimum-Guidelines-Act-2017 National-Minimum-Standards-and-Protocol-for-Creches
	1	Extension of duration for Seeking Comments from the stakeholders on the NMC, National Exit Test Regulations. 2023.
	2	Hostel accommodation for Post-graduate Medical Students
	3	In continuation Regarding sharing of data related to annual examination for granting renewals of permission.

NMC	4	Online filling of information relating to admission made in Medical College/ Postgraduate Institute for Super Specialty courses on the basis of NEET - SS 2023
	5	National Medical Commission Issues Directive on Post-graduate Medical Student Housing
	6	Processing Applications for PG Medical Courses for the Academic Year :2024-25
	7	Processing of applications for starting of New PG Medical courses and Increase of seats in PG Medical courses for Academic Year 2024-25 - Issue of Communications to the Medical Institutions or Colleges concerned
	8	Processing of applications for starting of New PG Medical courses and Increase of seats in PG Medical courses for Academic Year 2024-25 - Issue of Communications to the Medical Institutions or Colleges concerned
	9	Processing of applications for starting of New PG Medical courses and Increase of seats in PG Medical courses for Academic Year: 2024-25- Submission of sworn in Affidavit
	10	Processing of Applications for UG MBBS course i.e. starting of new medical colleges and increase of MBBS seats for the Academic Year 2024-25
	11	Installation of CCTV and connecting cameras feeds to NMC.
TNC	1	Enrolment of Nursing Teaching Faculty is mandatory into NRTS while submitting the Renewal application for the academic year 2024-25 of the Institution - NOTIFICATION - 5 of 2024.
	2	Short survey about the nurses to support directly with international employers or preparing them for international jobs dated 22.02.2024.
	3	Number of sanction seats for B.Sc. (N) program - NOTIFICATION NO-6 OF 2024 dated 06.03.2024.
	4	Penalty for Nursing Institutions functioning in the same campus
RCI	1	Circular for requirement of last three years data with regard to passed out students.
	2	Mandatory of having UDID Registration / UDID Number of students with disability (Divyangjan) in special schools at RCI approved institutions
	3	Comments / Suggestions on draft revised Curriculum of training programme
	4	Circular for preference in admission to RCI approved diploma and certificate level course for parents and siblings of PwDs
	5	Circular for rejected CRE programmes during surprise inspection
	6	Circular for participation of faculty members in Faculty Capacity Building Programmes being organised by Malviya Mission Centre

ITEM NO. 4: Constituent Institute Heads to present a brief report on activities undertaken during 01/02/2024 to 29/02/2024 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. NRTS Registration Mandatory - Data to be uploaded at INC website.
2. MGM School of Biomedical Sciences can start National Skill Enhancement / Development Course – Certificate / Diploma.
3. Research Publications to be encouraged – One Research paper by each faculty in a year.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks



Dr. Rajesh Goel
Registrar/Member



Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 16th April, 2024

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING **(AA-57/2024) OF MGMIHS**

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 22nd April, 2024, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 3. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 4. Dr. Sudhir N. Kadam | - Medical Director, MGM Hospital, Kamothe |
| 5. Dr. Sulabha Akarte | - Dean, MGM Medical College, Vashi |
| 6. Dr. Rajani Mullerpatan | - Director - MGM School of Physiotherapy |
| 7. Dr. Mansee Thakur | - Director, MGM School of Biomedical Sciences, |
| 8. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 9. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 10. Dr. Raman Yadav | - Director (OMICS) |
| 11. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 12. Dr. Chandramani Pathak | - Director (R&D) |
| 13. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 14. Dr. Rajesh A. Kinhikar | - Prof. & Head – Medical Physics, MGMIHS |
| 15. Dr. Debapriya Das Choudhury- | NEP Coordinator MGMIHS |

Aurangabad Campus:

- | | |
|-----------------------|--|
| 1. Dr. R. B. Bohra | - Dean, MGM Medical College |
| 2. Dr. Rajesh Kadam | - Acting Dean, MGM Medical College |
| 3. Dr. Shreekant Sant | - HOD & Prof. Community Dept. on behalf of
Principal, MGM School of Physiotherapy |

Handwritten signature and date:
8/18/2024

4. Dr. Sanjay Guddetwar - I/C Principal, MGM SBS
5. Dr. Benazeer Jadhav - Asso.Prof. (Biochemistry) & IQAC Coordinator

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Hon'ble Vice Chancellor congratulated Hon'ble Pro Vice Chancellor, Dr. Nitin Kadam for receiving the "Ramakrishna Bajaj Award" given to MGM New Bombay Hospital, Vashi. Dr. Nitin Kadam Sir was felicitated by Hon'ble Vice Chancellor and Hon'ble Medical Director.
2. Hon'ble Vice Chancellor informed that prior arrangements, before starting of summer vacation, with regard to admission for the Academic Year 2024-2025 should be updated on the website with the below mentioned information:-
 - a) Academic Programme details
 - b) Fees for each programme
 - c) Strength of the unit.
 - d) Faculty Information
3. Planning of Induction programme for students should be informative, attractive, systematic and well organized.
4. Implementation of NEP is monitored by UGC. Dr. Debapriya Das Choudhury has been appointed as NEP Coordinator of MGMIHS. All information/details of the constituent units should be coordinated with NEP Coordinator by the head of the institutions.
5. Internationalization of Education : Guest Lecture by one international faculty once in a year should be organized by each unit separately and should be cost effective. This will increase the rating of the institute.
6. Alumni meet to be organized once in a year.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-56/2024) held on Monday, 18th March, 2024.

The Registrar read out the minutes of AA-56/2024.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar enumerated all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the relevant statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official

websites from time to time for implementation accordingly and where ever applicable. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	Implementation of Guidelines Accessibility Guidelines and Standards for Higher Education Institutions and Universities -
	2	National Eligibility test (NET) as an Entrance test for Admission to Ph.D.
	3	Invitation to Join Webinar on Cyber Hygiene in HEIs on 3rd April 2024
	4	DEEKSHARAMBH-STUDENT-INDUCTION PROGRAMME
	5	National Eligibility test (NET) as an Entrance test for Admission to Ph.D
	6	Regarding landmark initiative of Tele Mental Health Assurance and Networking Across States (Tele- MANAS)
	7	Dissemination of information in HEIs through creatives on Voter Awareness
	8	Compliance to Academic Calendar by Higher Education Institutions (HEIs)
NMC	1	Processing of applications for starting of New PG Medical courses and Increase of seats in PG Medical courses for Academic Year: 2024-2025 - Issue of Communications to the Medical Institutions/Colleges concerned-Regarding.
	2	Public Notice (Annual declaration form Submission)
	3	PUBLIC NOTICE NEET PG-2024
	4	Processing of applications for Establishment of New Medical Colleges and Increase of MBBS Seats in existing Medical Colleges for academic year 2024-2025 - Issue of Communications to the Medical Institutions/Colleges concerned-Regarding.
	5	PUBLIC NOTICE dated 10_04_2024(Annual declaration form Submission)
	6	Processing of Applications for PG Medical Courses for the Academic Year 2024-25 – submission of SAF
	7	Clarification on Post Graduate Medical Education Regulations-2023 (PGMER-23)
	8	Directions for submitting details of Stipend paid to UG Interns, Post Graduate residents and Senior Residents or PGs in Super Specialty by Medical Colleges/Institutions.
INC	1	Renewal of Suitability of Nursing Educational Institutions for the academic year 2024-25 - Notification no -8 of 2024.

	2	Extension of Renewal of Suitability of Nursing Educational Institutions for the Academic Year 2024-2025 - NOTIFICATION NO-9 OF 2024 Dated 16.04.2023.
RCI	1	Circular for online application for empanelment of experts in various fields of specialization
	2	Circular for Enforcement of the Model Code of Conduct issued by the Secretariat of the Election Commission of India

ITEM NO. 4: Constituent Institute Heads to present a brief report on activities undertaken during 01/03/2024 to 31/03/2024 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. Academic Calendar for all the courses of all the units should be uploaded on the website.
2. MGM Medical College, Aurangabad to present statistics of oncology analyses data of Chemotherapy and Radiology.
3. Centralized HR Policy need to be developed.
4. Increase in number of students in NSS of MGM School of Physiotherapy, Navi Mumbai
5. To initiate starting of the following programmes :-
 - a) MPT Specialties - Geriatric, Pediatrics and Oncology.
 - b) Bioinformatic Programme linked with AI (Machine Learning)

ITEM NO. 6 : Any other matter with the permission of the chair.

A Power point presentation was made by M/s. Presco with regard to Hospital Management paperless system.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 02.05.2024



MGM INSTITUTE OF HEALTH SCIENCES

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING **(AA-58/2024) OF MGMIHS**

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Tuesday, 21st May, 2024, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|---------------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 3. Dr. Sudhir N. Kadam | - Medical Director, MGM Hospital, Kamothe |
| 4. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 5. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 6. Dr. Sudhir Raghuvanshi | - Prof. of Pathology, MGM Medical College, Vashi |
| 7. Dr. Bela Agarwal | - Professor - MGM School of Physiotherapy |
| 8. Dr. Mansee Thakur | - Director, MGM School of Biomedical Sciences, |
| 9. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 10. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 11. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 12. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital, Kamothe |
| 13. Dr. Raman Yadav | - Director (OMICS) |
| 14. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 15. Dr. Chandramani Pathak | - Director (R&D) |
| 16. Dr. Rita Khadkikar | - IQAC Director, MGMIHS |
| 17. Mr. Mohan Habaji Chorghate | - Finance Officer, MGMIHS |
| 18. Dr. Rajesh A. Klnhikar | - Prof. & Head – Medical Physics, MGMIHS |
| 19. Dr. Debapriya Das Choudhury | - NEP Coordinator MGMIHS |

Aurangabad Campus:

1. Dr. R. B. Bohra - Dean, MGM Medical College
2. Dr. Rinkle Hotwani - Principal, MGM School of Physiotherapy
3. Dr. Sanjay Guddetwar - I/C Principal, MGM School of Biomedical Science
4. Dr. Benazeer Jadhav - Asso.Prof. (Biochemistry) & IQAC Coordinator

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. All the institutions website to be updated with regard to the Program details, faculty details, seats and fee structure for the year 2024-2025.
2. Hon'ble Vice Chancellor congratulated Dr. Narshetty and Dr. Bohra for receiving continuation of renewal of MBBS seats for the year 2-024-2025 at MGM Medical College, Kamothe and MGM Medical College, Chhatrapati Sambhanji Nagar respectively. Congratulations to Dr. Akarte for the continuation of renewal of MBBS seats for the year 2024-2025 at MGM Medical College, Vashi.
3. As per UGC Regulations 2023, the below mentioned changes will be implemented;
 - a) "Board of Management" name changed to "Executive Council".
 - b) Reconstitution of various statutory bodies i.e. Executive Council, Academic Council, Finance Committee is being done. Respective members will be communicated about their nomination.
 - c) With regard to formation of Board of Studies, the Vice Chancellor stressed the need of subject-wise Board of Studies to be formulated. Minimum two members of each department of each medical college alongwith external members will be included in the board. In this way total 20 Board of Studies will come into existence. Due to this the Board of Studies will play an active role in implementation of CBME effectively. CBME Guidelines, in its true nature, implementation is necessary. Guidelines of both internal and external examination to be strictly followed uniformly by all the units and all the campuses. Board of Studies will also look into these aspects. This will also help our students to appear for NeXT examination in a more better way.
 - d) IQAC Co-ordinator will now be designated as "IQAC Director". Registrar to issue necessary notification.
4. Pandit Madan Mohan Malviya Faculty Development Programme to be continued and participation need to be increased.
5. Faculty Development Programme – Faculties interested in any Coursera / Udemi online course relevant to their job profile, can register. On successful completion of the programme, university will reimburse upto Rs. 5000/- to such faculty in the financial year.
6. NAAC – Binary Accreditation method will only assess our institution next time. IQAC to prepare yearly calendar of various activities for 2024-2025 as per guidelines. With regard to Levels of Accreditation, a half day workshop in the month of June, 2024 will be organized at both campuses. Participation for faculty is MANDATORY. This workshop will help us during our mid term assessment by an external in December, 2024.

7. Feed back for number of students participated actually in electoral campaign need to be collected.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-57/2024) held on Monday, 22nd April, 2024.

The Registrar read out the minutes of AA-57/2024.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar enumerated all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the relevant statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time for implementation accordingly and where ever applicable. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	An online meeting under the Chairmanship of JS(TEL), MoE, regarding the outreach and awareness for the SWAYAM Programme.
	2	"Curbing the menace of ragging in Higher Educational Institutions" 2009.
	3	Guidelines for Admission and Supernumerary seats of International Students in Undergraduate and Postgraduate Programmes in Higher Educational Institutions in Ind
	4	UGC letter regarding: Constitution of Anti-Ragging Committee at district level.
	5	Implementation of Guidelines for Gender Champions in Higher Educational Institutions.
	6	Prohibition of use of electronics cigarettes in Higher Education Institutions (HEIs).
	7	Implementation of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
	8	Live Webinar on SWAYAM Plus Portal on 13th May 2024 from 10:00 AM onwards
	9	Publishing of Map of India in conformity with maps provided by survey of India.
	10	Curbing the menace of ragging in Higher Educational Institutions.
NMC	1	Online survey on mental health and well being of medical students.

	2	Directions for submitting details of stipend paid to UG interns, PG residents and Senior Residents or PGs in Super Specialty by Medical Colleges/Medical Institutions.
	3	Prospective Implementation of UG-MSR, 2023
	4	Celebration/Observance of World Hypertension Day-2024
MNC	1	Circular for Admission Regulating Authority approved student enrollment
RCI	1	Open House Interaction
	2	Submission of monthly information w.r.t. the activities conducted
PCI	1	Implementation of Aadhaar Authentication by PCI
	2	Registration of Students on Student Portal of PCI
	3	Notification No.SSUHS/629/2023/EX/1537 dt.28.2.2024 issued by Srimanta Sankaradeva University of the Health Sciences fro Exit Examination for D.Pharm and B.Pharm.
	4	Commencement of M. Pharm admissions after declaration of result for GPAT 2024 examination.
	5	Extension of time for completion of approval and appeal process 2024-2025 for pharmacy institutions.
	6	Guidelines for the Institutions for the Inspection process of academic year 2024-2025

ITEM NO. 4: Constituent Institute Heads to present a brief report on activities undertaken during 01/04/2024 to 30/04/2024 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. With regard to UGC Circular on "Curbing the menace of ragging in Higher Educational Institutions" 2009, online Affidavit of students to be submitted by HOI's by 31st May, 2024. Further, online Affidavit should be included in the checklist during new admissions 2024-2025.
2. Anti-ragging squad / cell / committee to be constituted at each Institute. District Collector will be the Head of the Committees. Measures to be taken, meetings to be conducted monthly and compliance to be documented.
3. Students to be sensitized during induction program regarding complaints to UGC.

4. With regard to UGC circular on "Prohibition of use of electronics cigarettes in Higher Educational Institutions", University to prepare a "Code of Conduct" with legal consultation for UG/PG students for the type of punishment to be given for various offenses (smoking/drinking/sexual harassment etc. at workplace) and the same should be briefed during students induction programme at all the institutes.
5. All the institutes should adhere to UGC circular for Map of India conformity with maps provided by survey of India.
6. Dr. Kamble to give a presentation on MJPJAY and PMJAY on both the schemes
7. One workshop on "Family Adoption Program" to be organized by Community Medicine for all the three medical colleges to have uniformity of the same.
8. Dean, MGM Medical College, Chhatrapati Sambhaji Nagar to send a reminder to NMC with regard to increase in MBBS seats - 250 seats.
9. MGM Medical College, Vashi to start OPD in the new hospital as soon as possible.
10. M.Sc.(Medical Physics) course formalities to be completed so that it can be started from Academic Year 2024-25.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks



Dr. Rajesh Goel
Registrar/Member



Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 31st May, 2024.



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Accredited by NAAC Grade 'A⁺⁺'

Sector-01, Kamothe, Navi Mumbai - 410 209 Tel 022-27432471, 022-27432994, 022 35202701

Website : www.mgmuhs.com

MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING

(AA-59/2024) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 17th June 2024, at 11.00 a.m.

Following members were present: -

Navi Mumbai Campus:

- | | |
|---------------------------------|---|
| 1. Dr. Nitin N. Kadam | - Pro Vice Chancellor |
| 2. Dr. Sudhir N. Kadam | - Medical Director, MGM Hospital, Kamothe |
| 3. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 4. Dr. Sandhya Gujar | - MGM Medical College, Vashi |
| 5. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy, Kamothe |
| 6. Dr. Himanshu Gupta | - IQAC Coordinator Mgm School Of Biomedical Sciences, Kamothe |
| 7. Dr. R. Ponchitra | - Professor & Vice Principal, MGM New Bombay College of Nursing, Kamothe, |
| 8. Dr. Utara Deshmukh | - I/C HOD, MGMIUD P&O |
| 9. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 10. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital, Kamothe |
| 11. Dr. Raman Yadav | - Technical Director, MGMIHS OMICS Research Center, MGMIHS, |
| 12. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 13. Dr. Chandramani Pathak | - Director (R&D) |
| 14. Mr. Mohan Habaji Choraghe- | - Finance Officer, MGMIHS |
| 15. Dr. Rajesh A. Kinrikar | - Prof. & Head - Medical Physics, MGMIHS |
| 16. Dr. Debapriya Das Choudhury | - NEP Coordinator MGMIHS (Online) |

Aurangabad Campus:

- | | |
|-------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor and Chairperson |
| 2. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 3. Dr. R. B. Bohra | - Dean, MGM Medical College |
| 4. Dr. Rita Khadkikar | - Director – IQAC MGMIHS |
| 5. Dr. Rajesh Kadam | - Acting Dean, MGM Medical College |
| 6. Dr. Rinkle Hotwani | - Principal, MGM School of Physiotherapy |
| 7. Dr. Sanjay Guddetwar | - I/C Principal, MGM SBS |
| 8. Dr. Benazeer Jadhav | - Asso.Prof. (Biochemistry) & IQAC Coordinator |

ITEM NO. 1: Hon'ble Vice Chancellor's brief

1. Reforms for strengthening assessment and accreditation of HEI in India, NAAC Binary accreditation system – awareness program.
2. All 3 medical colleges has got approval to increasing intake capacity for academic year 2024-25
3. One new Medical college at Belapur, expected to start, the process is due, working under the guidance of Dr. Sudhir Kadam Sir.
4. Mentor – Mentee system- Start one mentor mentee system throughout academic career from next academic year.
5. Organize robust Student Induction program (Deeksharambh)

ITEM NO. 2: To confirm the minutes of last monthly meeting (AA- 58/2024) held on Tuesday, 21st May, 2024.

The Registrar read out the minutes of AA-58/2024.

ITEM NO. 3: Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar enumerated all statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the relevant statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time for implementation accordingly and where ever applicable. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	Prevention of Caste-Based Discrimination in Higher Education Institutions.
	2	Food Safety measures.
	3	Demand for mandatory BLS Technique Training in HEIs to reduce sudden cardiac arrest death rate.
	4	Free of cost verification of genuineness of the educational certificates.
	5	Extension of last date of submission of applications from Eligible HEIs for recognition to offer programmes under Open and Distance Learning (ODL) mode and /or Online mode for academic year 2024-25, academic session beginning September, 2024 (revised from July-August, 2024) and onwards.
	6	Celebration of International Day of Yoga on 21st June, 2024.
	7	PM Awards for Yoga 2024.
	8	Guidelines on Public Self-Disclosure by Higher Education Institutions, 2024.
	8a	Guidelines-on-Public-Self-Disclosure-By-Higher-Education-Institutions
9	Fee Refund Policy 2024-25.	

NMC	1	Extension of two years to carry out internship by Foreign Medical Graduates in Non-Teaching Hospitals.
	2	Public Notice - Impersonation Case
	3	Meeting with the stakeholders in hybrid mode on mental health and well-being of medical Students
	4	National Medical Register.
	5	Invitation of applications from Eligible Higher Educational Institutions (HEIs) for recognition to offer programmes under Open and Distance Learning (ODL) mode and / or Online mode for academic year 2024-25, academic session beginning September, 2024 and onwards
	6	Public Notice- Registration of ABHA ID of patients visiting hospitals
	7	Clarification regarding conduct of internship for FMGs
	8	Annual declaration Information submitted by Medical Colleges for UG (MBBS) course.
	9	Details of the students admitted through NEET PG 2023.
MNC	1	NRTS Circular 07.06.2024- NRTS Primary Registration
INC	1	World Hypertension Day 2024 on 17th May 2024- regarding
	2	ICC National Nursing Excellence Awards 2024 - Invite to submit Nomination.
	3	Midwifery-Led Care for Every Woman - Brochure.
	4	Midwifery-Led Care for Every Woman - Posters.
RCI	1	Circular for empanelment of Experts in various area at RCI
	2	Comments / Suggestions on draft revised Curriculum of training programme
PCI	1	Press release regarding - Fraudulent admission to D. Pharm and B. Pharm courses
	2	Follow the rules and regulations of the UGC and State Government

ITEM NO. 4: Constituent Institute Heads to present a brief report on activities undertaken during "01/05/2024 - 31/05/2024" in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the members had congratulated

1. **Medical College Aurangabad**, community Dept. HOD for
2. **Medical College Vashi**, in college 2nd year Appreciate to for book publish
3. **To Dr. Raman Yadav** for patent grant.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS PUT FOURTH / RESOLVED:

1. All the HOI are instructed to

- i. All the Institutes website should be updated with the activities on the weekly basis. Disclosure of the points on the website is again recently circulated on 9th July, 2024.
- 2 Meeting schedule for changing nomenclature of Physiotherapy post graduate degree of MGMIHS on 1st July 2024 and then put up in BOS for further approval.
- 3 Hon'ble Dr. Nanasaheb Thorat will visit the Navi Mumbai Campus on 26th June 2024, the schedule will be circulating after finalization.
- 4 MGMIHS is shortlisted in the Limerick University list (on no.178) as per QS I- Gauge by the UGC for international collaborations

ITEM NO. 5: Any other matter with the permission of the chair

As there was no other point for discussion, the meeting ended with a vote of thanks.



Dr. R. B. Goel
Registrar/ Member



Dr. Shashank Dalvi
Vice Chancellor/ Chairperson



MGM INSTITUTE OF HEALTH SCIENCES

(DEEMED UNIVERSITY u/s 3 of UGC Act, 1956)

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING **(AA-60/2024) OF MGMIHS**

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 15th July, 2024, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|--------------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Sudhir N. Kadam | - Medical Director, MGM Hospital, Kamothe |
| 3. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 4. Dr. Nimian Mohanty | - I/C Dean, MGM Medical College, Kamothe |
| 5. Dr. Sulabha Akarte | - Dean, MGM Medical College, Vashi (Online) |
| 6. Dr. Geeta K.N. | - Professor, MGM Medical College, Nerul |
| 7. Dr. Bela Agarwal | - Professor - MGM School of Physiotherapy |
| 8. Dr. Mansee Thakur | - Director, MGM School of Biomedical Sciences, |
| 9. Dr. R. Ponchitra | - Professor, MGM New Bombay College of Nursing |
| 10. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 11. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 12. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital, Kamothe |
| 13. Dr. Raman Yadav | - Director (OMICS) |
| 14. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 15. Dr. Chandramani Pathak | - Director (R&D) |
| 16. Dr. Rita Khadkikar | - IQAC Director, MGMIHS |
| 17. Mr. Mohan Habaji Choraghe- | Finance Officer, MGMIHS |
| 18. Dr. Rajesh A. Kinhikar | - Prof. & Head – Medical Physics, MGMIHS |

Aurangabad Campus:

- | | |
|-------------------------|---|
| 1. Dr. R. B. Bohra | - Dean, MGM Medical College |
| 2. Dr. P.R. Suryawanshi | - Dy.Dean, MGM Medical College |
| 3. Dr. Rajesh Kadam | - Dy. Registrar, MGMIHS |
| 4. Dr. Rinkle Hotwani | - Principal, MGM School of Physiotherapy |
| 5. Dr. Sanjay Guddetwar | - I/C Principal, MGM School of Biomedical Science |
| 6. Dr. Benazeer Jadhav | - Asso.Prof. (Biochemistry) & IQAC Coordinator |
| 7. Mr. Susmit Dhinde | - Co-ordinator Medical Courses |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. MGMIHS is expanding day by day. The programs are being added, the students are increasing.
Not only this, the number of constituent units are also increasing. With constant and untiring efforts rendered by Hon'ble Medical Director, Dr. Sudhirchandra Kadam Sir and team at CBD, Dr. Sandhya Khadse, Dean and her colleagues, the dream of MGM Medical College, Nerul came true for the academic year 2024-25. We have received the letter of permission from National Medical commission. At the beginning, the intake capacity sanctioned is 50. In the state of Maharashtra, out of 14 colleges including government and private, only two have received the LoP. This is a matter of proud to all of us.
2. "National Conference on Mainstreaming Rehabilitation in Healthcare System in India" organized by our two units jointly, MGM School of Physiotherapy, Navi Mumbai and MGM Institute's University Department of Prosthetics & Orthotics on 28th and 29th June 2024. The special feature of this conference is jointly organized with World Health Organization, Geneva and Niti Aayog, Govt. of India. The number of different organizations of assistive technology and their key persons participated during the conference.
The conference organized was with grand success. This is also a proud moment for MGMIHS. Now MGMIHS is on the canvas of WHO as well as Niti Aayog. Congratulations to Dr. Rajani Mullerpatan, Dr. Bela Agrawal, Dr. Uttara Deshmukh and their colleagues.
3. The third big event at the campus occurred during 24th June to 29th June, 2024 where MRCS Part B examination was successful organized by the surgery department of MGM Medical College, Kamothe. Nearly 200 candidates were assessed during the examinations. Twenty well-known examiners from different part of globe and India assessed the candidates. MGM Skill Lab played an important roll during the examination. Dr. Sameer Kadam deserves the appreciation on organizing this event successfully. The feed back is also good. Congratulations to Dr. Sameer Kadam, Dr. Vishwas Sathe and for the great support given by Dean Dr. Narshetty Sir for the success of this event.

4. The Fourth important event of the last month. UGC has given certain criteria's and guidelines for doing the International Collaboration in their regulation. The UGC allows or advices to do collaboration with top 500 Universities in the world, that too only with 250 Universities of the country. We are one out of those 250 universities eligible for doing the International Collaboration.
On 26th June, 2024, we have done International collaboration with Limrick University of Ireland which is 178th in World University Ranking. On the same day, we heard the expert talk by Dr. Nanasaheb Thorat faculty from Limrick University on "Usage of Nano-Medicine in treatment of cancer patients with reference to targeted drug delivery". We have given him offer on editorial board of our Journal and he has accepted the same.
5. NAAC has selected our university and our Biomedical Sciences unit for pilot study for binary accreditation. We are participating in that.
6. On 10th July, 2024, our renovated examination hall was inaugurated by Dr. Sudhir Kadam Sir. Now this 300 capacity multipurpose hall will be useful for MBBS and other allied university examinations. It can also be used for other purposes if needed.
7. On 14th July, 2024, MGMIHS entrance test "CET" was conducted successfully. All the MGMIHS units were earning reputations from the response of candidates to the exam. Pharmacy unit have also made good beginning. COE, Dr. Parineet Samant, Centre incharges - Dr. Narshetty, Dr. Saigave, Dr. Kasekar and Dr. Holkar deserves congratulations.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-59/2024) held on Tuesday, 18th June, 2024.

The Registrar read out the minutes of AA-59/2024.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

The Registrar enumerated all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the relevant statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time for implementation accordingly and where ever applicable. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	<u>UGC Public Notice regarding: Curriculum and Credit Framework for Postgraduate Programmes.</u>
	1A	<u>Curriculum-and-Credit-Framework-for-Postgraduate-Programmes</u>
	2	<u>UGC Public Notice regarding: Timely Conduct of Exams and Issuance of Academic Awards to Students by Higher Education Institutions.</u>
	3	<u>UGC letter regarding: Publicity for Creating Awareness of the three New Criminal Laws.</u>
	4	<u>UGC Public Notice regarding: Biannual Admission in Higher Education Institutions (HEIs).</u>
	5	<u>UGC letter regarding: Celebration of International Day of Yoga (IDY) on 21st June, 2024.</u>
	6	<u>UGC letter regarding: Participation in the National Students Paryavaran Competition (NSPC) from 1st July 2024 to 21st August 2024.</u>
	7	<u>UGC Letter regarding: NCC as an Elective Subject.</u>
NMC	8	<u>UGC Public Notice regarding: Strict Compliance of UGC Notification/Guidelines regarding Fee Refund Policy</u>
	1	<u>AEBAS attendance marking - Advance Declaration of Holidays to the Medical Colleges in the Module - reg.</u>
	2	<u>Examination Schedule for the students of the academic year 2021 for Post-graduate Board Speciality Courses</u>
	3	<u>Applications for Establishment of New UG Medical Colleges for Academic Year: 2024-25 - "Communication of final decisions of MARB, NMC to the Medical Institutions/Colleges concerned- Regarding.</u>
RCI	4	<u>Misleading and baseless news in Print/Electronic Media regarding Grant of Permission for Establishment of New Medical Colleges for the Academic Year 2024-25. -Reg.</u>
	1	<u>Office Order for debarred Institutions of CRE Programmes</u>
PCI	2	<u>Celebration of International Yoga Day on 21st June, 2024</u>
	1	<u>Guidelines for the Inspectors towards Inspection process of academic year 2024- 2025.</u>

ITEM NO. 4 : To discuss regarding "Ensuring 24x7 Emotional Wellness Support" for MGMIHS. (Annexure-3).

YourDOST Health Solutions Pvt. Ltd. Business proposal dated 20th June, 2024 with regard to "Ensuring 24x7 Emotional Wellness Support" was circulated to all the HOI. All the HOI to give their feedback in this regard to the university.

ITEM NO. 5: Constituent Institute Heads to present a brief report on activities undertaken during "01/06/2024 - 30/06/2024" in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the Heads of the Institutions presented their report.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. Iron tablets to be distributed to Asha Workers during camps to anemic patients.
2. MGM Medical College, Chhatrapati Sambhaji Nagar to maintain caesarean ratio as per WHO regulations.
3. All the units should forward complete data of the students who have received Rajashree Shahu Scholarship to the university.
4. Nursing Counselling dates 29/07/2024 to 31/07/2024.
5. MGM School of Biomedical Sciences to conduct CET for next year onwards.
6. Dr. Rita Khadkikar to give feed back on "Digital Physiology".
7. Dr. Raman Yadav to co-ordinate with the clinicians with regard to patent on TB and conduct trials accordingly.
8. Government Notification on address of MGM as Sector 1 to be obtained at the earliest.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks



Dr. Rajesh Goel
Registrar/Member



Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 19th July, 2024



MGM INSTITUTE OF HEALTH SCIENCES

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING **(AA-61/2024) OF MGMIHS**

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 26th August, 2024 at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|---------------------------------|---|
| 1. Dr. Nitin N. Kadam | - Hon'ble Vice Chancellor & Chairperson |
| 2. Dr. Sudhir N. Kadam | - Hon'ble Medical Director, MGM Hospital, Kamothe |
| 3. Dr. P.M. Jadhav | - Hon'ble Member of Executive Council |
| 4. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 5. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 6. Dr. Sulabha Akarte | - Dean, MGM Medical College, Vashi (Online) |
| 7. Dr. Sandhya Khadse | - Dean, MGM Medical College, Nerul |
| 8. Dr. Rajani Mullerpatan | - Director - MGM School of Physiotherapy |
| 9. Dr. Mansee Thakur | - Director, MGM School of Biomedical Sciences, |
| 10. Dr. R. Ponchitra | - Professor, MGM New Bombay College of Nursing |
| 11. Dr. Uttara Deshmukh | - I/C HOD, MGMIUDP&O |
| 12. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital, Kamothe |
| 14. Dr. Raman Yadav | - Director (OMICS) |
| 15. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 16. Dr. Chandramani Pathak | - Director (R&D) |
| 17. Mr. Mohan Habaji Choraghe | - Finance Officer, MGMIHS |
| 18. Dr. Rajesh A. Kinhikar | - Prof. & Head – Medical Physics, MGMIHS |
| 19. Dr. Debapriya Das Choudhury | - MEP Co-Ordinator |

HOI of non MGMIHS units:

- | | |
|-------------------------|---|
| 1. Dr. Geeta Lathkar | - MGM Engineering College, Kamothe |
| 2. Dr. Shrivali | - MGM Dental College, Kamothe |
| 3. Dr. Vrushali Panhale | - MGM College of Physiotherapy, Belapur |
| 4. Dr. Chaitali Gadekar | - MGM College of Computer Science, Kamothe |
| 5. Dr. Ashwini Arte | - MGM School of Management Studies, Kamothe |

Aurangabad Campus:

- | | |
|-------------------------|---|
| 1. Dr. R. B. Bohra | - Dean, MGM Medical College |
| 2. Dr. Rinkle Hotwani | - Principal, MGM School of Physiotherapy |
| 3. Dr. Sanjay Guddetwar | - I/C Principal, MGM School of Biomedical Science |
| 4. Dr. Benazeer Jadhav | - Asso.Prof. (Biochemistry) & IQAC Coordinator |
| 5. Mr. Susmit Dhinde | - Co-ordinator M.Sc. Medical Courses |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Nitin N Kadam, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. As per order of Hon'ble Supreme Court, Health Ministry has directed all the institutions to provide all the details of current safety measures taken by the institutions and future measures which will be taken to the Health Ministry.
2. MGMIHS has a student ratio of 70 % Females and 30% males
And staff and faculty ratio of 60% Females and 40% males.
3. Hon'ble Vice Chancellor informed that the HOI should take immediate action for any complaints received without delaying the process and strict punishment to be implemented.
4. All corrective measures should be taken for the safety of students, faculty and staff.

ITEM NO. 2: Each Institute Head will present a brief note on "Students and Staff Safety in the premises".

All the Institute Heads (including NON MGMIHS units) discussed all the safety measures taken by their units and improvement / additional measures required.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-

1. Adequate separate duty rooms with attached washrooms for male and female doctors on each floor/unit of the hospital.

2. Central Rooms / Changing Rooms for other specialties (Nurses / Biomedical / Physiotherapy) with attached washrooms for males and females separately in each floor of the hospital.
3. High resolution cameras to be placed in critical areas. All installed cameras to be functional. Additional cameras to be installed where required. One dedicated IT person to monitor the CCTV 24x7.
4. Adequate lighting in the campus and critical / dark / disserted areas to be identified.
5. Wards / class rooms which are not operative should be locked.
6. Increase in male/female security guards
7. Well-rehearsed Code Purple.
8. Display of posters in surveillance areas in three languages with Penalty clause.
9. Entry of vehicles without name plates to be restricted.
10. Regular self - defense training to be done periodically for staff and students.
11. Contract / Housekeeping staff – Police verification and pass mandatory.
12. Parking building rounds to be taken by the security daily.
13. One patient One relative system to be followed at the hospital.
14. Panic buttons to be installed at various places. Penalty (strict punishment) for false alarm to be known to all concern.
15. Two additional social workers to be appointed at the hospital at Kamothe.
16. Complaint boxes on each floor of the hospital/institutes placed and action taken accordingly.
17. Faculties to be proactive and vigilant.
18. Mentor/Mentee/ Buddy /GPS monitoring system to be installed.
19. Awareness program of law and order to be organized.
20. Male/Female security in civilian clothes to overlook all the functioning.
21. Lady Librarian after office hours required.
22. Inhouse Psychologist for periodically counselling the staff/students.
23. Problem solving meetings by HOI once in 15 days.
24. Coffee with Dean/Principal/Director to be held quarterly with students for general discussion (no academics).
25. Coordination with parents of students as and when necessary.
26. I Cards a must for everyone in the campus.

Hon'ble Vice Chancellor and Hon'ble Medical Director directed all the HOI's to email their suggestions and views on "**Students and Staff Safety in the premises**" to the Registrar. They further informed that the Registrar shall prepare a SOP which should be strictly followed by all HOI's.

ITEM NO. 3 : To confirm the minutes of last monthly meeting (AA-60/2024) held on Monday, 15th July, 2024.

The minutes of the meeting AA-60/2024 held on 15th July, 2024 were taken as read

ITEM NO. 4 : Registrar's brief on important circulars / notifications of statutory bodies.

The Registrar enumerated all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the relevant statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time for implementation accordingly and where ever applicable. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	Nasha Mukh Bharat Abhiyaan (NMBA)
	2	Prohibition of sales of unhealthy foods in educational institutions and promote healthy food options in canteens of Higher Education Institutions (HEIs).
	3	Dissemination of the Booklet 'Ek Bharat Shreshtha Bharat - Journey So Far'
	4	Academic Bank of Credits (ABC).
	5	Advisory related to "Rights of Persons with Disabilities (RPwD) Act, 2016".
	6	Appeal to adopt water conservation measures.
	7	UGC letter regarding: Academic Bank of Credits (ABC).
	8	UGC letter regarding: Nasha Mukh Bharat Abhiyaan (NMBA).
	9	Declaring the last for uploading of credit data on the ABC portal is 31st December, 2024.
	10	List of UGC Master Trainers in IKS.
	11	Celebration of National Sports Day (NSD) 2024 between 26th and 31st August 2024.
NMC	1	Impersonation of attendances in AEBAS in medical colleges/institutions
	2	Updating of Faculty details on the website of medical Colleges/ Institutions
	3	Advisory for all Medical Colleges and Institutions for ensuring safe work place environment.
	4	National Task Force on Mental Health of Medical Students report
	5	Establishment of Tobacco Cessation Centers in All Medical Colleges.
	6	Implementation of Nasha Mukh Bharat Abhiyan in Medical Colleges/Institutions
	7	Webinar with all medical institutes to orient them on setting up Tobacco Cessation Centres (TCC) at their institutes

INC	1	Addition of Foreign language as optional subject/course in B.Sc. (N)/GNM program.
OTPT	1	Public Notice-Appeal from the Registrar.
PCI	1	Celebrate of 10th International Day of Yoga on 21.06.2024.

Due to time constrain, individual statutory circulars / notifications were not discussed in detail.

ITEM NO. 5: Constituent Institute Heads to present a brief report on activities undertaken during "01/07/2024 - 31/07/2024" in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the Heads of the Institutions presented their report.

AFTER DISCUSSIONS ON VARIOUS MATTERS, IT WAS RESOLVED:-


1. M.Sc. Nursing vacant seats to be filled by in-service candidates.
2. Appointment of an experienced IT Manager.
3. As per NMC guidelines MD/MS Theory and Practical exams to be completed by 31.12.2024. The results to be declared ONLY after completion of term.
4. Official work related matters to be communicated by official email id ONLY.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks



Dr. Rajesh Goel
Registrar/Member



Dr. Nitin N. Kadam
Vice Chancellor/Chairperson

11th September, 2024