

## MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A<sup>++</sup>' Accredited by NAAC**

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : [registrar@mgmuhs.com](mailto:registrar@mgmuhs.com) | Website : [www.mgmuhs.com](http://www.mgmuhs.com)

MGM/01/A-116/2023/46A

Date:01/04/2023

To

Dr.Madhusudan S Gadge

16, Sea Cost, CBD Belapur,

410210 Navi Mumbai (India)

**Sub.: Appointment to the post of "Professor with additional charge of Principal" at MGM School of Pharmacy, Plot No. 14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from April 1, 2023- Reg.**

Dear Dr.Madhusudan S Gadge,

It is pleasure to appoint you as Full Time "Professor with additional charge of Principal" at MGM School of Pharmacy, Plot No. 14, Sector-8, Nerul (West), 400706, Navi Mumbai on the following terms and conditions:-

1. You will be paid as per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During your appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any institute of this management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof
6. You will not divulge information collected during tenure of employment to outside institution / organizations.
7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.

(P.T.O)



8. During tenure of employment you will not take any part-time / full time assignment. In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the institution or any court case/legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. You have to follow all rules and regulations as per PCI, New Delhi & MGMIHS, Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Registrar  
**Dr. Rajesh B. Goel**  
Registrar

**MGM Institute of Health Sciences**  
(Deemed University u/s 3 of UGC Act, 1956)  
Navi Mumbai- 410 209

Copy for information to:

- a) Hon'ble Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'ble Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai /Aurangabad campus.





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A+' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuh.com](mailto:pharmacy@mgmuh.com)

MGM/SOP/02/A-02/2023

Date: 08-11-2023

To,  
Dr. Nirmal Milind Kasekar  
B-3/8/1:1, Sector - 15, Vashi,  
Navi Mumbai 400703

**Sub:** Appointment to the post of "Professor In Pharmaceutics and Vice Principal" at MGM School of Pharmacy, Plot No. 14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 18-07-2023.

Dear Dr. Nirmal Milind Kasekar.

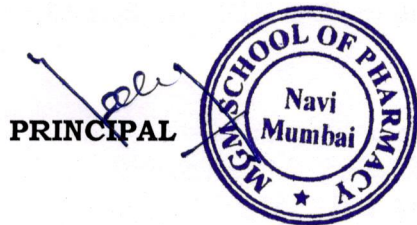
It is pleasure to appoint you as Full time "Professor In Pharmaceutics and Vice Principal" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Pay scale of Rs.37400-67000 with AGP Rs.9000 (Basic Rs. 44820 & Special allowance Rs.15000). Total Gross Salary of Rs.1,61,914/- (Rs. One Lakh sixty one thousand nine hundred fourteen only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During your appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.
7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The

deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.

8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. Along with the responsibility as a Professor in Pharmaceutics and Vice Principal you will be also In Charge of MGM Pharmacy – Kamothe, Kalamboli and CBD Belapur.
14. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

*Rechnal*  
*8th Nov/2023*





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A+' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

MGM/SOP/03/A-03/2023

Date: 08-11-2023

To,  
Brinda Sreelesh,  
D-06/1102, L & T Seawood Residency,  
Plot No R1, Sector 40, Seawood (E)  
Navi Mumbai 400706.

**Sub:** Appointment to the post of "Associate Professor" at MGM School of Pharmacy, Plot No.14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 04-10-2023.

Dear Brinda Sreelesh

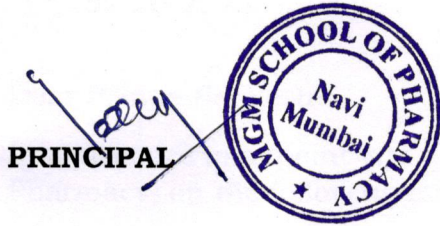
It is pleasure to appoint you as Full time "Associate Professor" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 1,10,000 (One Lakh ten thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During your appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.
7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.



8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

Received oo  
10/11/23  
Bhimdas





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A+' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

---

MGM/SOP/04/A-04/2023

Date: 08-11-2023

To,  
Dr. Pooja Pherwani  
Building G-6, Flat 2-1, Suyog CHS,  
Sector 18, Nerul, Navi Mumbai 400706.

**Sub:** Appointment to the post of "Associate Professor" at MGM School of Pharmacy, Plot No. 14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 16-10-2023.

Dear Dr. Pooja Pherwani

It is a pleasure to appoint you as Full time "Associate Professor" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 1,10,000 (Rs. One Lakh ten thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During your appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.



7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.
8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.

  
**PRINCIPAL**



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

Received  
PLP  
10/11/23  
(Dr. Pooja Pherwani)





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A++' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

MGM/SOP/10/A-10/2023

Date: 08-11-2023

To,  
M.P. Jyothi  
B-402, Shah Heritage, Sector - 42/A,  
Opp. D-Mart, Seawood - 400706.

**Sub:** Appointment to the post of "Assistant Professor" at MGM School of Pharmacy, Plot No. 14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 01-11-2023.

Dear M.P. Jyothi

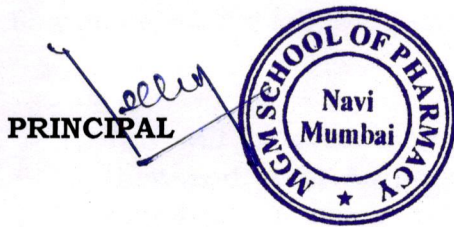
It is pleasure to appoint you as Full time "Assistant Professor" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 70,000 (Rs. Seventy thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During you appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.



7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.
8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

*Received*

*HP Jyalle*  
*10/11/23*





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A+' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

MGM/SOP/13/A-13/2024

Date: 15<sup>th</sup> Jan 2024.

To,  
Priyanka R.Varade.  
Flat No -209, A-Wing,  
Jai Malhar Appartment,  
Phase -II, Shedung,  
Panvel - 410221.

**Sub:** Appointment to the post of "Assistant Professor" at MGM School of Pharmacy, Plot No.14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 11-01-2024.

Dear Priyanka R. Varade.

It is pleasure to appoint you as Full time "Assistant Professor" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 55,000 (Fifty five thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During your appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.
7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one




- month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.
8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
  9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
  10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
  11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
  12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
  13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

  
01/02/2024.  
Received





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A++' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

---

MGM/SOP/05/A-05/2023

Date: 08-11-2023

To,  
Ajanta Janardan Totre  
Sai Sadam -643, Flat No -205,  
Sector -1, Shirvane Nerul  
Navi Mumbai 400706.

**Sub:** Appointment to the post of "Lecturer" at MGM School of Pharmacy,  
Plot No. 14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect  
from 25-09-2023

Dear Ajanta Janardan Totre


It is pleasure to appoint you as Full time "Lecturer" at MGM School of Pharmacy,  
on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 25,000 (Rs. Twenty Five Thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During you appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.



7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.
8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.

  
**PRINCIPAL**



*Received.*  
*10/11/2023*  
*Ans*  
*10/11/23*

Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.





# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A+' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

MGM/SOP/12/A-12/2024

Date: 1<sup>ST</sup> Jan 2024.

To,  
Manisha Khemnar.  
Flat No 403, Manas Shubhan,  
Plot No 67, Sector-9,  
Ulwe, Navi Mumbai 410206.

**Sub:** Appointment to the post of "Assistant Professor" at MGM School of Pharmacy, Plot No.14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 26-12-2023.

Dear Manisha Khemnar

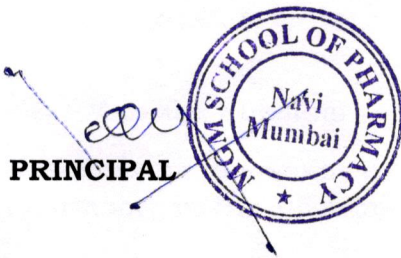
It is pleasure to appoint you as Full time "Assistant Professor" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 45,000 (Forty five thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During you appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.
7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.



8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

Received  
Adhomed  
21/02/2024



# MGM School of Pharmacy

(Constituent unit of MGM Institute of Health Sciences Deemed to be University u/s 3 of UGC Act 1956)

Grade 'A+' Accredited by NAAC

Plot No.-14, Sector-08, Nerul, Navi Mumbai.

E-Mail: [pharmacy@mgmuhs.com](mailto:pharmacy@mgmuhs.com)

MGM/SOP/14/A-14/2024

Date: 10<sup>th</sup> January 2024

To,  
Sneha S. Sirsat.  
Apex Arambh Apartment,  
1<sup>st</sup> Floor, Flat No 101,  
Sector -R3, Plot No 84,  
Karanjade, Navi Mumbai 410206.

**Sub:** Appointment to the post of "Assistant Professor" at MGM School of Pharmacy, Plot No.14, Sector-8, Nerul (West), 400706, Navi Mumbai with effect from 08-01-2024.

Dear Sneha S. Sirsat

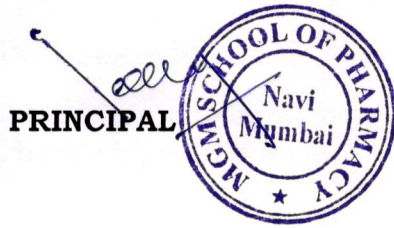
It is pleasure to appoint you as Full time "Assistant Professor" at MGM School of Pharmacy, on the following terms and conditions:-

1. You will be paid monthly Consolidated Salary of Rs. 25,000 ( Twenty five thousand only) As per MGM Institute of Health Sciences (MGMIHS), Navi Mumbai.
2. Your appointment is governed by services rules as framed by MGM Management from time to time.
3. During you appointment you will carry out duties as assigned to you by the authorities.
4. During the tenure of your employment you are liable to transfer to any Institute of this Management.
5. Your appointment is subject to your furnishing Photocopies of following along with original for verification.
  - (a) Birth Certificate.
  - (b) Educational Certificate.
  - (c) Address Proof.
6. You will not divulge information collected during tenure of employment too outside institution / organizations.
7. You will have to pay one month's salary as deposit at the time of joining or it will be deducted in four equal installments from your monthly salary. The deposit will be refunded on your leaving of services if you have submitted one



- month notice, after obtaining no dues certificate from accounts department, otherwise it will be forfeited. No leave entitled during notice period.
8. During tenure of employment you will not take any part time / full time assignment In case MGM management came to know such activity then your services will be terminated immediately and deposit will be confiscated.
  9. Your appointment is subject to the approval of PCI and MGMIHS, Navi Mumbai.
  10. Your services will be terminated by giving one month notice if your performance is not suitable to the Institution or any court case / legal disputes pending against you. Your continuous unauthorized absence from duty will lead to terminate of your services, effective from the date of from which you remain absent from duties.
  11. You have to do the Academic of students teaching & Evaluation and research to meet the requirement of department / Hospital as per PCI/UGC/NAAC/NABH/MGMIHS. You will comply with all statutory requirements of the Institute as per State & Central Govt norms.
  12. You will work Full Time in MGM School of Pharmacy, Navi Mumbai.
  13. You have to follow all rules and regulations as per PCI, New Delhi & MGM HIS Navi Mumbai from time to time.

If you are agreeable and abide by the above terms and conditions, please submit signed duplicate copy.



Copy for information to:

- a) Hon'able Vice Chancellor, MGM Institute, Navi Mumbai.
- b) Hon'able Pro Vice Chancellor, MGM Institute of Health Sciences, Navi Mumbai.
- c) Director (Research), MGM Institute of Health Sciences, Navi Mumbai.
- d) Finance Officer, MGM Institute of Health Sciences, Navi Mumbai.
- e) All Institute Heads of Navi Mumbai / Aurangabad campus.

Received.  
Suresh