

MAHATMA GANDHI MISSION

1A, C. B. D. (Belapur), Navi Mumbai - 400 614 & 2757229°, 27570219, 65168127 Fax 01-22-27571162

Ref. No. :- MGM/47/08204/40/2007

11th May 2007

To, Dr.(Mrs.)Rajani Kanade-Mullerpatan, 43, Holkham Close, Arnold Nottingham, NG5 6PU.

Subject: Appointment.

With reference to your C. V. I am glad to appoint you as Professor of Physiotherapy and In-charge Principal at MGM College of Physiotherapy, Navi Mumbai, on the following terms and conditions:-

- 1. Your appointment is on probation for two years and subject to approval from Maharashtra University of Health Sciences, Nashik.
- 2. You will draw your salary in the Pay Scale of Rs.16,400 420 22,000 with basic pay fixed at Rs.16,400/- plus admissible allowances as applicable.
- 3. Your Services shall be governed by the rules and regulations of Maharashtra University of Health Sciences, Nashik and Mahatma Gandhi Mission, as made applicable from time to time.
- 4. You will communicate your acceptance by E- mail to <u>mgmhospital@hotmail.com</u> on or before 26th May 2007.

Thanking you,

Dr. S. N. Kadam Trustee Mahatma Gandhi Mission

Copy to :-

1) Account Dept.

2) Personal File.

Disty Documents Mighton 204517.54-47-8.doc

01 July 2008

Dr Rajani Mullerpatan B 402, Kukreja Estate, Sector 11, CBD Belapur, Navi Mumbai 400 614

Dr Sudhir Kadam, Director, MGM Hospital, CBD Belapur

Re: Resuming services at MGM Medical College, Navi Mumbai

Dear Dr. Kadam

I am pleased to inform you that I accept the offer from MGM Medical College, Navi Mumbai and resume services at the department of Physiotherapy, MGM Medical College, Navi Mumbai in the capacity of Professor & Principal from today, 1st July 2008.

I look forward to working with this Institute which operates on the noble principles of Mahatma Gandhi of truth and hard work. It will be my pleasure to contribute my very best efforts towards the growth of this department and the University at large. In this endeavor I expect the undeterred support from the University.

Thanking you.

Yours truly

hilespatan

Dr. Rajani Mullerpatan (PhD, MSc)



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956) Grade 'A' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY Sector-1, Kamothe, Navi Mumbai – 410209

MGM/ SOP/266/2019

Date: 30/07 /2019

To, Dr. Bela Agarwal (PT) A-304 Navjyotirling, Riddhi Garden Film City Road, Malad (E) – 400 097.

Subject: Appointment as "Professor" in MGM School of Physiotherapy, Navi Mumbai...

Dear Dr. Bela Agarwal (PT)

This has reference to your appointment letter as Associate Professor MGM/SOP/51/2012 dated 31st January 2012, we are pleased to inform that you are promoted as "**Professor**" with effect from 1st August 2019 on following terms and conditions :

- 1. You will be paid a consolidated monthly salary of INR 70,000/- (Seventy Thousand Only)
- 2. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai.
- 3. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.
- 4. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 5. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.

Sector 1, Kamothe, Navi Mumbai,



- 6. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 7. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 8. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 9. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 10. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 11. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 12. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956) Grade 'A' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai - 410209

- 13. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- 14. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 15. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.
- You will retire from the services of the company on reaching the age of 60 years. Your date of birth in our records is 9th July 1980.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We wish you every success in your career with us.

sh B. Goel

Registrar MGM Institute of Health Sciences (Deemed University u/s 3 of UGC Act, 1956) Navi Mumbai- 410 209

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy
- 3. Accountant
- 4. Office copy

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Sector 1, Kamothe, Navi Mumbai,

MGM INSTITUTE OF HEALTH SCIENCES MGM SCHOOL OF PHYSIOTHERAPY (CONSTITUENT UNIT)

11th April, 2014

To,

Dr.Bela Agarwal (PT) Associate Professor MGM School of Physiotherapy MGM Institute of Health Sciences Kamothe, Navi Mumbai

Sub: Appointment as In-charge Principal, MGM School of Physiotherapy

Dear Dr.Bela Agarwal (PT),

In recognition of your intense academic experience for last 9 yrs and able administrative abilities; following approval from Hon'ble Vice Chancellor, MGM Institute of Health Sciences, it is my pleasure to convey to you that you are appointed as In-charge Principal, MGM School of Physiotherapy w.e.f. 11th April 2014.

In the capacity of In-charge Principal, you will be expected to look after day-to-day administration of MGM School of Physiotherapy in consultation with Director, MGM School of Physiotherapy.

We extend our best wishes to you and look forward to your bright performance.

Best regards

Sincerely,

Dr.Rajani P Mullerpatan Prof-Director



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Sec-1, Kamothe, Navi Mumbai 410 209, Tel.:022 65143108, E-mail: mgmschoolofphysiotherapy@gmail.com



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MGM/ SOP/566/2019

Date : 01/10/2019

To, Dr. Amrita Ghosh (PT) 54/4, 6th Cross, Jai Bhuvaneswari Layout, K.R Puräm, Bangalore Karnataka – 560036

Subject: Contractual Appointment as "Full-time Associate Professor" in MGM School of Physiotherapy. Navi Mumbai.

Dear Dr. Amrita Ghosh (PT)

This has reference to your application for the post of "Associate Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment with us as "Associate Professor" with effect from, 3rd October 2019 for period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 65,000/- (Sixty Five Thousand Only)
- Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

- 4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.

Sector I. Kamothe, Navi Mumbai .



E-mail: mgmschoolofphysiotherapy@gmail.com



- 6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (cs) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- You will have to open an account with respective bank to enable us to remit your salary. 14.

Sector I, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@gmail.com



- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.



Competent Authority

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy
- Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@gmail.com



MGM INSTITUTE OF HEALTH SCIENCES MGM SCHOOL OF PHYSIOTHERAPY (CONSTITUENT UNIT)

MGM/SOP/275/2015

Date: 28/07/2015

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To, Dr. Triveni V. Shetty 1503/1803, Payal Heights CHS, Sec-19 Plot No 93, Kharghar, Navi Mumbai- 410210

Subject: Appointment as "lecturer" in MGM School of Physiotherapy, Navi Mumbai.

Dear Madam,

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us. We are pleased to offer you an appointment with us as "Lecturer" with effect from,

3rd August 2015 on the following terms and conditions:

- 1. Your appointment is effective from your date of joining for the academic year 2015-2016.
- 2. You will be paid in the pay scale of Rs. 15600-39100+AGP+DA+HRA and other admissible allowance with effect from 3rd August 2015.
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Murabai. Until your appointment is approved by this university, it will be treated purely to porary and liable to be terminated without accigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

- 4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.

Quived on 3/8/15

6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.

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- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its 'ustomer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or cumstances which $\neg_y y$ arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the first year of service except casual leave which could ne availed by you only after three months of your joining the services.
- 14. You will have to open an account with respective bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation

or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memory whether in hard or soft copy which is in your possession or custody.

- 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.
- 19. You will retire from the services of the company on reaching the age of 60 years. Your date of birth in our records is 11th March 1985.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy

X

- 3. Accountant
- 4. Office copy

Sec-1, Kamothe, Navi Mumbai 410 209, Tel.:022 65143108, E-mail: mgnuscheolofphysiotherapy@gmail.com



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956) Grade 'A' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/396 /2020

Date : 26/10/2020

To. Dr. Triveni Shetty (PT) Sector-19, Kharghar Navi Mumbai

Subject: Appointment as "Full-time Associate Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Triveni Shetty (PT)

This has reference to your application for the post of "Associate Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment with us as "Associate Professor" with effect from, 1st November 2020 for period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid in the pay scale of Rs. 18562+8000(AGP)+DA+HRA and other admissible allowance with effect from 1st November 2020
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.



- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.



14. You will have to open an account with designated bank to enable us to remit your salary.

- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor - Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy
- 3. Accountant
- 4. Office copy



Registrar

Sector 1, Kamothe, Navi Mumbai,



Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/ 812/2023

Date : / /2023

To, Dr. Ruturaj Shete (PT) Lenyadri CHS (2), Plot No. 47/01, Block No. D1, Flat -101, Sector-19A Nerul (E), Navi Mumbai – 400706.

Subject: Appointment as "Full-time Associate Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Ruturaj Shete (PT)

This has reference to your application for the post of "Associate Professor" and faculty appraisal interview had with us. We are pleased to offer you appointment with us as "Associate Professor" with effect from 1st August 2023.

- 1. You were appointed as an "Assistant professor" from 17th July 2017 to 31st July 2023 and You are being promoted as an Associate Professor from 1st August 2023.
- 2. You will be paid in the pay scale of INR 19810+6000 (AGP) + DA+HRA and other admissible allowance with effect from 1st August 2023.
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.

Sector 1, Kamothe, Navi Mumbai,



- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all dutics and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done annually by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.



14. You will have to open an account with respective bank to enable us to remit your salary.

- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Registrar

Sector 1, Kamothe, Navi Mumbai,



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956) Grade 'A' Accredited by NAAC

MGM Institute's University Department of Physiotherapy

Sector-1, Kamothe, Navi Mumbai - 410209

MGM/1UDOP/2.59/2017

Date : 5/7/2017

To. Dr. Ruturaj. S. Shete (PT) Lenyadri C.H.S. Plot-47/1, Block-D1, Flat-101, Sector-19 A. Opposite Madhvi C.H.S, Nerul East, Navi Mumbai- 400706.

Subject: Appointment as "Full-time Lecturer" in MGM Institute's University Department of Physiotherapy, Navi Mumbai.

Dear Dr. Ruturaj. S. Shete (PT),

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us We are pleased to offer you an appointment with us as "Lecturer" with effect from, 17th July 2017 on the following terms and conditions:

- 1. Your appointment is effective from your date of joining for the academic year 2017-2018. The said appointment is purely on contractual basis for a period of one year.
- You will be paid in the pay scale of Rs. 15600-39100+AGP+DA+HRA and other admissible allowance with effect from 17th July 2017.
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

 λ sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

4. You will report to Director, MGM Institute's University Department of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.

Tel. No.: 022-65143108 E-mail: udpt.mgmihs@gmail.com Website: www.mgmudot-nm.edu.in

MGM Institute Of Health Sciences Dinetr. 9 malabra Dare: <u>8/7/17</u> Din17. REF: Face WARD NO. 6556. 27



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956) Grade 'A' Accredited by NAAC

MGM Institute's University Department of Physiotherapy

Sector-1, Kamothe, Navi Mumbai - 410209

- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the one year of service except easual leave which could be availed by you only after three months of your joining the services.

Tel. No.: 022-65143108 E-mail: udpt.mgmihs@gmail.com Website: www.mgmudpt-nm.edu.in



MGM INSTITUTE OF HEALTH SCIENCES (Deemed University u/s 3 of UGC Act, 1956) Grade 'A' Accredited by NAAC

MGM Institute's University Department of Physiotherapy

Sector-1, Kamothe, Navi Mumbai - 410209

- 14. You will have to open an account with respective bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourselt informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
 - 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
 - 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
 - 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Mullapatan

Professor-Director

Copy to:

- Registrar, MGM Institute of Health Sciences 1.
- Director, MGM Institute's University Department of Physiotherapy 2
- 3. Accountant
- Office copy 4.

Tel. No. : 022-65143108 E-mail : udpt.mgmlhs@gmail.com Website : www.mgmudpt-nm.edu.in



MGM INSTITUTE OF HEALTH SCIENCES (Deemed University u/s 3 of UGC Act, 1956) Grade 'A++' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/813/2023

Date : / /2023

To, Dr. Mamta Shetty (PT) Building C-11, Flat No 12 Kendriya Vihar, Sector-11, Kharghar Navi Mumbai – 410 210.

Subject: Appointment as "Full-time Associate Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Mamta Shetty (PT),

This has reference to your application for the post of "Associate Professor" and faculty appraisal interview had with us. We are pleased to offer you appointment with us as "Associate Professor" with effect from 1st August 2023.

- 1. You were appointed as an "Assistant professor" from 6th October 2017 to 31st July 2023 and You are being promoted as an Associate Professor from 1st August 2023.
- 2. You will be paid in the pay scale of INR 20590+ 6000 (AGP) + DA+HRA and other admissible allowance with effect from 1st August 2023.
- Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.

Sector 1, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@mgmsopnm.edu.in



- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.

Sector 1, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@mgmsopnm.edu.in



- 14. You will have to open an account with respective bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,

istrar



MGM/ SOP/ 461/2017

Date : 06/10/2017

To. Dr. Mamta Shetty (PT) Building C-11, Flat No 12, Kendriya Vihar, Kharghar, Navi Mumbai- 410 210.

Subject: Appointment as "Full-time Lecturer" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Mainta Shetty (PT),

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us. We are pleased to offer you an appointment with us as "Lecturer" with effect from, 6th October 2017 on the following terms and conditions:

- 1. Your appointment is effective from your date of joining for the academic year 2017-2018.
- You will be paid in the pay scale of Rs. 15600-39100+AGP+DA+HRA and other admissible allowance with effect from 6th October 2017.
- Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.

Sector 1, Kamothe, Navi Mumbai , Tel.:022 65143108. E-mail: mgmschoolofphyslotherapy@gmail.com



- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the first year of service except casual leave which could ne availed by you only after three months of your joining the services.
- 14. You will have to open an account with respective bank to enable us to remit your salary.

Sector 1, Kamothe, Navi Mumbai , Tel.:022 65143108, E-mail: memschoolofphysiotherapy@gmail.com



- 15 You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.
- You will retire from the services of the company on reaching the age of 60 years. Your date of birth in our records is 5th October 1991.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your carcer with us.

Professor-Director

Copy to-

W

Dr. Rajesh B. Goel Registrar MGM Institute of Health Sciences (Deemed University ws 3 of UGC Act, 1956) Navi Mumbal- 410 209

- Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy
- Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai , Tel.:022 65143108, E-mail: mgmschoolofphysiotherapy@gmail.com



Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/ 814/2023

Date : / /2023

To, Dr. Shrutika Parab (PT) B-2/204, Bhimashankar CHS, Sector- 19A Nerul, Navi Mumbai

Subject: Appointment as "Full-time Associate Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Shrutika Parab (PT)

This has reference to your application for the post of "Associate Professor" and faculty appraisal interview had with us. We are pleased to offer you appointment with us as "Associate Professor" with effect from 1st August 2023.

- 1. You were appointed as an "Assistant professor" from 6th October 2017 to 31st July 2023 and You are being promoted as an Associate Professor from 1st August 2023.
- 2. You will be paid in the pay scale of INR 20590+ 6000 (AGP) + DA+HRA and other admissible allowance with effect from 1st August 2023.
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.



- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done annually by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
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- 14. You will have to open an account with respective bank to enable us to remit your salary.
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- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy



MGM/ SOP/ 463/2017

Date : 06/10/2017

To, Dr. Shrutika Parab (PT) B2/2:4, Bhimashankar CHS, Sector 19A, Nerul Navi Mumbai

Subject: Appointment as "Full-time Lecturer" in MGM School of Physiotherapy, Navi Mumbai.

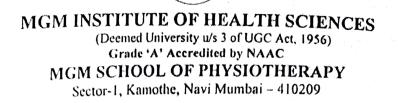
Dear Dr. Shrutika Parab (PT),

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us. We are pleased to offer you an appointment with us as "Lecturer" with effect from, 6th October 2017 on the following terms and conditions:

- 1. Your appointment is effective from your date of journing for the academic year 2017-2018.
- You will be paid in the pay scale of Rs. 15600-39100+AGP+DA+HRA and other admissible allowance with effect from 6th October 2017.
- Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

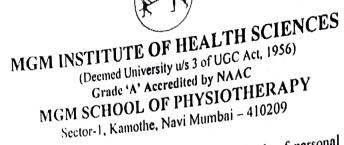
A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.



- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
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- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
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- 14. You will have to open an account with respective bank to enable us to remit your salary.

Sector 1, Kamothe, Navi Mumbai , Tel.:022 65143108, E-mail: mgmschoolofphysiotherapy@gmail.com



- You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary 15. policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory 16. on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- All other terms and conditions will be governed by the organization's policies as announced from 17. time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- This You will execute all other documents as may be required to give effect to this offer. 18. appointment is subject to your being declared medically fit by a competent authority.
- 19. You will retire from the services of the company on reaching the age of 60 years. Your date of birth in our records is 2nd August 1992.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor-Director .

Dr. Rajesh B. Goel Registrar MGM Institute of Health Sciences (Deemed University u/s 3 of UGC Act, 1956) Navi Mumbai-410 200.

- Copy to:
- Registrar, MGM Institute of Health Sciences 1.
- Director, MGM School of Physiotherapy 2.
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai , Tel.:022 65143108, E-mail: mgmschoolofphysiotherapy@gmail.com



Date : 18/02/2019

MGM/ SOP/ 117/2019

To. Dr. Hiranmayee Bagwe (PT) 131/3596, A.S.Gawde Marg.Opp ICICI Pantnagar Branch. Pantnagar, Ghatkopar (East). Mumbai - 400 075.

Subject: Contractual Appointment as "Full-time Lecturer" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Hiranmayee Bagwe (PT),

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment with us as "Lecturer" with effect from, 1st March 2019 for period of one year.

- 1. Your appointment is effective from your date of joining for the academic year 2018-2019.
- You will be paid a consolidated monthly salary of INR 50,000/- with effect from 1st March 2019.
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

- 4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location

Sector I, Kamothe, Navi Mumbai,

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- 6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment
- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services
- 14. You will have to open an account with respective bank to enable us to remit your salary

Sector I, Kamothe, Navi Mumbai,

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- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director



Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,

E-mail: memschoolofphysiothstapyscemail.com



(Deemed University u's 3 of UGC Act. 1956) Grade 'A' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/ [18/2019

Date : 18/02/2019

To, Dr. Payal Mahesh Murkudkar (PT) 2nd floor vasanti apartment, Chendani koliwada, near cidco bus-stop Thane (west) 400601

Subject: Contractual Appointment as "Full-time Lecturer" in MGM School of Physiotherapy. Navi Mumbai.

Dear Dr. Payal Mahesh Murkudkar (PT)

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment with us as "Lecturer" with effect from. 1st March 2019 for period of one year.

- 1. Your appointment is effective from your date of joining for the academic year 2018-2019.
- 2. You will be paid a consolidated monthly salary of INR 50,000 with effect from 1° March 2019.
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

- 4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.

Sector I, Kamothe, Navi Mumbai,

E-mail: ingmschoolotphysiot, et. py a great com



- 6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.

8. Absence for a continuous period of eight days without prior approval of your superiors, including

- overstay of leave, may lead to your services being terminated without notice. 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- You will have to open an account with respective bank to enable us to remit your salary. 14.

Sector 1, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy a gmail.com



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Sector-1, Kamothe, Navi Mumbai - 410209

- You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the 15. above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- We shall conduct a background and reference check as per company policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory 16. on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies. 17.
- You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority. 18.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Copy to:

- Registrar, MGM Institute of Health Sciences
- Director, MGM School of Physiotherapy 1.
- 2. Accountant
- 3.
- Office copy 4.



cuistrar



MGM/ SOP/ 462/2019

Date: 23/08/2019

To, Dr. Bhoomika Deepak Sawant (PT) D/07,Siddhant Apt 100ft Ambadi Road, Vasai West, Palghar District -401202

Subject: Contractual Appointment as "Full-time Lecturer" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Bhoomika Deepak Sawant (PT)

This has reference to your application for the post of "Lecturer" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment with us as "Lecturer" with effect from, 26th August 2019 for period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period.

- 4. You will report to Director, MGM School of Physiotherapy. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM group from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM group conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.



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- 6. Your services may be terminated by either party, giving notice in writing for one month's or payment of one month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7 The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8 Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9 During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority
- 10 You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12 You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM group and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM group any such interests or circumstances which may arise during your employment.
- 13 You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.

Ye a will have to open an account with respective bank to enable us to remit your salary.



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15

You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.

- We shall conduct a background and reference check as per company policy and this offer is 16 conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM group may, in its sole discretion, revoke this offer at any time.
- All other terms and conditions will be governed by the organization's policies as announced from 17. time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- You will execute all other documents as may be required to give effect to this offer 18. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Competent Authority

Corv to

- Registrar, MGM Institute of Health Sciences 1.
- Director, MGM School of Physiotherapy
- 7 Accountant
- Office copy 4



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Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/440/2021

Date: 13/09/2021

To, Dr. Akhila Natesan (PT) 101 crown jewel Yogi hill, Mulund (W)

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Akhila Natesan (PT)

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



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- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director **Professor - Director MGM** School of Physiotherapy **MGMIHS**, Navi Mumbai

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy





Sector-1, Kamothe, Navi Mumbai – 410209

MGM/SOP/02/2022

Date: 01/01/2022

To, Dr. Aamreen Ryain (PT) 5/b-1, Dongre Sadan, Mohili Village, Sakinaka, Andheri East, Mumbai-72.

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Aamreen Ryain (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

1. Your appointment is effective from your date of joining.

2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)

3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

Sector 1, Kamothe, Navi Mumbai,



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,



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Sector-1, Kamothe, Navi Mumbai - 410209

MGM/SOP/12/2022

Date: 01/01/2022

To. Dr. Victoria David Kuttan (PT) Room no 64, Behind Ashirwad Niwas, K.L.Colony Gandhi Nagar Kopri, Thane East 400603.

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Victoria David Kuttan (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

- Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Karnothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

Sector 1, Kamothe, Navi Mumbai ,





- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.

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- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- You will be required to apply and maintain the highest standards of personal conduct and integrity and 15. keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
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- You will execute all other documents as may be required to give effect to this offer. This appointment 18. is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor - Director

Copy to:

- Registrar, MGM Institute of Health Sciences 1.
- Director, MGM School of Physiotherapy, Navi Mumbai 2.
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai ,



Registrar





MGM/ SOP/ 12 /2022

Date: 01/01 /2022

To. Dr. Victoria David Kuttan (PT) Room no 64, Behind Ashirwad Niwas, K.L.Colony Gandhi Nagar Kopri, Thane East 400603.

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Victoria David Kuttan (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

Sector 1, Kamothe, Navi Mumbai .





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Sector-1, Kamothe, Navi Mumbai – 410209

MGM/ SOP/282/2022

Date: 17/05-/2022

To, Dr. Ncha Anil Padia (PT) Sector 5, New Panvel (E), Navi Mumbai,

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Neha Anil Padia (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

Sector 1, Kamothe, Navi Mumbai,



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.

Sector 1, Kamothe, Navi Mumbai,



- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

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- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,



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MGM/ SOP/ 320/2022

Date: 01 / 06 /2022

To, Dr. Aarohi Joshi (PT) BN-26, RIL Township, Nagothane, Tal- Pen Dist. Raigad - 402125

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Aarohi Joshi (PT)

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

1. Your appointment is effective from your date of joining.

2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)

3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor - Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@mgmsopnm.edu.in

gistrar



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MGM/ SOP/3352022

Date: 15/ 6/2022

To, Dr.Ramandeep Kaur Saini (PT) Shiv Krupa Apartments, NL 4/3/6, Sector 11, Nerul, Navi Mumbai, 400706.

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr.Ramandeep Kaur Saini (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

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SCOUTT, Namour, Navi Antinoar 410207

- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- Absence for a continuous period of eight days without prior approval of your superiors, including overstay
 of leave, may lead to your services being terminated without notice.
- During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



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- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- We shall conduct a background and reference check as per MGM IHS policy and this offer is 16. conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
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- You will execute all other documents as may be required to give effect to this offer. This appointment 18. is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor - Director

Copy to:

- Registrar, MGM Institute of Health Sciences 1.
- Director, MGM School of Physiotherapy, Navi Mumbai 2.
- 3. Accountant
- 4. Office copy

ar I, Kamothe, Navi Mumbai .

E-mail: mgmschoolofphysiotherapy@mgmsopnm.edu.in

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Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/452/2022

Date: 12/08 /2022

To, Dr. Krutika Dnyaneshwar Gawade (PT) Shri Kisan Appt, 3rd floor, Room No.305, Kalwa, Thane

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Krutika Dnyaneshwar Gawade (PT)

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of one year.

1. Your appointment is effective from your date of joining.

- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment and is required to be taken up at the earliest, as per UGC eligibility criteria for admission to PhD program.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



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Sector-1, Kamothe, Navi Mumbai - 410209

- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
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Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor - Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Acgistrar Dr. Rajesh B. Goel Registrar MGM Institute of Health Sciences (Deemed University u/s 3 of UGC Act, 1956) Navi Mumbai- 410 209

Sector 1, Kamothe, Navi Mumbai,



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MGM/ SOP/ 8/9/2023

Date: / /2023

To, Dr. Gargi Chandrashekhar Mishra (PT) 302 Matruchaya Chs,Mandhane Compound, Ganpati Chowk,Agra Road, Kalyan west. Dist. Thane.

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Gargi Chandrashekhar Mishra (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of two years.

- 1. Your appointment is effective from your date of joining. (1st August 2023).
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment. A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
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- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between

Sector 1, Kamothe, Navi Mumbai,



- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
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Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

istrar



MGM INSTITUTE OF HEALTH SCIENCES (Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/ | 09/2023

Date: 20/ 02/2023

To, Dr. Shrutika Pramod Sawant (PT) Sector 11, Kharghar, Panvel,410210

Subject : Contractual Appointment as "Junior Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Shrutika Pramod Sawant (PT),

This has reference to your application for the post of "Junior Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Junior Assistant Professor" for a period of two years.

1. Your appointment is effective from your date of joining.

- 2. You will be paid a consolidated monthly salary of INR
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment.

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- The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



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Sector-1, Kamothe, Navi Mumbai – 410209

- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
 - 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
 - 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
 - 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- Accountant
- Office copy

Sector 1, Kamothe, Navi Mumbai,

Registrar



MGM/ SOP/82_0/2023

Date: 1 / 8 /2023

To, Dr. Shrutika Pramod Sawant (PT) Sector 11, Kharghar, Panvel,410210

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Shrutika Pramod Sawant (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of two years.

- 1. Your appointment is effective from your date of joining (1st August 2023)
- 2. You will be paid a consolidated monthly salary of

3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



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- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment. Dr. Shrutika Pranasi Sawam (PT
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory. 7.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



MGM INSTITUTE OF HEALTH SCIENCES (Deemed to be University u/s 3 of UGC Act, 1956)

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Sector-1, Kamothe, Navi Mumbai - 410209

- You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Registrar

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- Accountant
- Office copy

Sector 1, Kamothe, Navi Mumbai,



(Deemed to be University u/s 3 of UGC Act, 1956) Grade 'A++' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai – 410209

Sector-1, Ramothe, Ravi Warnow

MGM/ SOP/ 818/2023

Date: 1 / 8 /2023

To, Dr. Anubhuti Jha (PT) B-401, Samata Apartment Near Amar Nagar Bus Stop, Moti Nagar, Mulund West Mumbai 400 082.

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Anubhuti Jha (PT)

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of two years.

1. Your appointment is effective from your date of joining (1st August 2023).

2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)

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3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment.

A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



- You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IIIS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.

Sector 1, Kamothe, Navi Mumbai .



- You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,



MGM/ SOP/ 107/2023

Date: 20/ 2. /2023

To, Dr. Anubhuti Jha (PT) B-401, Samata Apartment Near Amar Nagar Bus Stop, Moti Nagar, Mulund West Mumbai 400 082.

Subject : Contractual Appointment as "Junior Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Anubhuti Jha (PT)

This has reference to your application for the post of "Junior Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Junior Assistant Professor" for a period of two years.

1. Your appointment is effective from your date of joining.

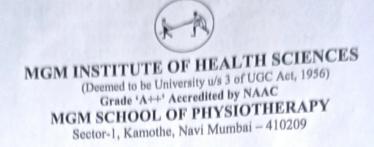
2. You will be paid a consolidated monthly salary of INR 40,000/- (Forty Thousand Only)

3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment. A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

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Sector 1, Kamothe, Navi Mumbai,



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.

Sector I, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@mgmsopnm.edu.in

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13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.

- 14. You will have to open an account with designated bank to enable us to remit your salary.

You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.

- We shall conduct a background and reference check as per MGM IHS policy and this offer is 16. conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- You will execute all other documents as may be required to give effect to this offer. This appointment 18. is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor – Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,

E-mail: mgmschoolofphysiotherapy@mgmsopnm.edu.in

Registrar



Mahatma Gandhi Mission N-6 CIDCO, Aurangabad 431 003 Tel: 0240 – 2484693, 2483401, 2, Fax 0240 – 2484445, 2487727 E-mail: <u>mgmaurg@themgmgroup.com</u>, Website: <u>www.themgmgroup.com</u>

Ref: MGM/TO/IOP/HR/2019/ UI 44

01st August 2019

To, Dr. Kajal Kadam, Flat. No.05, Yash Heights, Beside Seven Hills, Aurangabad.

Sub: Appointment as "Assistant Professor" at MGM's School of Physiotherapy, Aurangabad.

Management is pleased to appoint you as "Assistant Professor" in Kinesiotherapy & Physical Diagnosis at MGM's School of Physiotherapy, Aurangabad w.e.f. 01/08/2019 on the following terms and conditions:-

- 1. Your appointment is initially on probation for a period of "One Year" from the date of your joining.
- 2. You will be paid consolidated salary of <u>Rs 30000</u>/- per month.
- 3. Your appointment is governed by service rules as framed by MGM Management from time to time.
- 4. During your appointment you will carry out duties as assigned to you by the authorities and you will have to work in any shift as may be directed as per job responsibilities.
- 5. At the time of joining you will sign an agreement to abide by terms and condition of MGM management.
- 6. You will not claim any service benefits including permanency, scale, etc. similar to permanent staff.
- During tenure of employment you will not take any part time/full time assignment. In case MGM management came to know such activity, then your service will be terminated immediately.
- Your appointment is subject to your furnishing Photostat copies of following documents along with originals for verification :-a) Birth Certificate, b) Educational Certificates, c)Work experience certificate from past employer along with character certificate, d) Last salary drawn along with salary slip, e) Four passport size photographs and f) Medical fitness certificate from MGM Medical Board.
- 9. You will attend all such other work as may be assigned by the authorities from time to time.
- 10. During the tenure of your employment you are liable to transfer to any institute at any part of India, run by Mahatma Gandhi Mission.
- 11. You will not divulge information collected during your tenure of employment to outside institute/organizations.
- 12. If your performance not found satisfactory, your service can be terminated at any time without assigning any reason thereof.
- 13. While resigning the job, you will have to give 1 month notice or pay 1 month salary in lieu of 1 month notice.
- 14. You should ensure all possible steps for preventing ragging in the premises of Institution.
- 15. As a token of your acceptance of the terms and conditions of your appointment letter, you will sign the office copy of the letter.

MGM School of Physiotherapy MGM School Q



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VICE CHÀIRMAN Mahatma Gandhi Mission Aurangabad



Mahatma Gandhi Mission School of Physiotherapy N-6 CIDCO, Aurangabad 431 003 Tel: 0240 – 6601100, Extn.- 2912/2913 E-mail: <u>mgmsop@themgmgroup.com</u>, Website: <u>www.themgmgroup.com</u>

Ref: MGM/SOP/HR/2021/9 4

Date: 24th August 2021

To, Dr. Kajal Kadam, Flat No - 5, Yash Heights, Besides Seven Hills, Aurangabad, Maharashtra.

Sub : Continuation of service as "Assistant Professor – Kinesiotherapy & Physical Diagnosis" at MGM's School of Physiotherapy, Aurangabad.

We are pleased to continue your appointment as 'Assistant Professor – Kinesiotherapy & Physical Diagnosis' at MGM's School of Physiotherapy, Aurangabad, w.e.f 01st August 2021 on the terms & conditions mentioned below as mutually agreed between us.

- 1. You will be paid consolidated salary of Rs. 30,000/- per month (Rs. Thirty Thousand Only per month).
- 2. Your appointment is governed by service rules as framed by MGM-IHS Mumbai from time to time.
- 3. During your appointment you will carry out duties as assigned to you by the authorities from time to time and you will have to work in any shift as may be directed as per job responsibilities.
- 4. You will not claim any service benefits including permanency, scale etc.
- 5. During tenure of employment you will not take any part time/full time assignment. In case MGM management came to know such activity, then your service will be terminated immediately.
- 6. Your appointment is subject to your furnishing Photostat copies of following documents along with originals for verification :-

s) Birth Certificate, b) Aadhar Card & PAN card c)Educational Certificates, d)Work experience certificate from past employer along with character certificate, e) Last salary drawn along with salary slip, f) Four passport size photographs and g) Medical fitness certificate from MGM Medical Board.

- 7. During the tenure of your employment you are liable to transfer to any institute at any part of India, run by Mahatma Gandhi Mission.
- 8. You will not divulge information collected during your tenure of employment to outside institute/organizations.
- 9. If your performance not found satisfactory, your service can be terminated at any time without assigning any reason thereof.
- 10. While resigning the job, you will have to give 1 month notice or pay 1 month salary in lieu of 1 month notice.
- 11. You should ensure all possible steps for preventing ragging in the premises of Institution.
- 12. As a token of your acceptance of the terms and conditions of your appointment letter, you are required to sign the office copy of this letter.

MGM's School 619 Hysiotherapy MGN School of Physiomerapy Aurangahad



Vice-Mahatma Gandhi Mission



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MGM/ SOP/7-60/2023

Date: 11 / 12/2023

To, Dr. Charuta Vinayak Behare (PT) 404, Laxmi Heights Plot no.78, Sector -18 Near Sanjeevani International School Kharghar, Navi Mumbai 410210

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Charuta Vinayak Behare (PT),

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of two years.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment. A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

Sector 1, Kamothe, Navi Mumbai,



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.

Sector 1, Kamothe, Navi Mumbai,



- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

- Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,





(Deemed to be University u/s 3 of UGC Act, 1956) Grade 'A++' Accredited by NAAC MGM SCHOOL OF PHYSIOTHERAPY

Sector-1, Kamothe, Navi Mumbai - 410209

MGM/ SOP/76572023

Date: 11 / 12/2023

To, Dr. Veda Hadawale (PT) 1/1 New Shivdarshan CHS, Plot No.17/8, Sector – 4, Sanpada, Navi Mumbai – 400705

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Veda Hadawale (PT)

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of two years.

- 1. Your appointment is effective from your date of joining.
- 2. You will be paid a consolidated monthly salary
- 3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment. A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.



- 4. You will report to Director, MGM School of Physiotherapy, Navi Mumbai Constituent Unit of MGM Institute of Health Sciences, Navi Mumbai. Your services will be governed by the rules, regulations and office orders in force and framed by the MGM IHS from time to time which will form part of your service conditions and terms of your employment.
- 5. Your services are transferable, and you may be assigned, after reasonable notice, to any location with in India or abroad where MGM Trust conducts business. While on transfer you will be governed by the rules, regulations and conditions of services of the location.
- 6. Your services may be terminated by either party, giving notice in writing for three month's or payment of three month's salary in lieu thereof. The organization reserves the right not to accept salary in lieu of notice.
- 7. The organization reserves the right to terminate your employment without notice on grounds of breach of policy, misconduct or where your performance has been found to be unsatisfactory.
- 8. Absence for a continuous period of eight days without prior approval of your superiors, including overstay of leave, may lead to your services being terminated without notice.
- 9. During your employment with us, you will not be permitted to undertake any other full time or part time employment or engage in any external activities of a commercial nature without prior written approval of authority.
- 10. You will be required to effectively carry out all duties and responsibilities assigned to you by your superiors and others authorized by the organization to assign such duties and responsibilities. Your performance evaluation will be done periodically by your superiors as per our appraisal system.
- 11. You shall not divulge to any third party any information regarding the affairs or business matters of our organization or information regarding its customer / patients/ students and / or employees without prior written approval. All information that comes to your knowledge by reasons of your employment with us is deemed to be confidential and any breach thereof shall be deemed to be a violation of our policies and you will be liable for any disciplinary and legal action.
- 12. You have confirmed that you have disclosed fully all of your business/personal interests to us whether or not they are similar to or in conflict with the business (es) or activities of our organization, and all circumstance in respect of which there is, or there might be perceived, a conflict of interest between MGM IHS and you or any immediate relatives. Also, you agree to disclose fully and immediately to the MGM IHS any such interests or circumstances which may arise during your employment.



- 13. You will not be allowed to avail of any kind of leave in the one year of service except casual leave which could be availed by you only after three months of your joining the services.
- 14. You will have to open an account with designated bank to enable us to remit your salary.
- 15. You will be required to apply and maintain the highest standards of personal conduct and integrity and keep yourself informed and comply with all our policies and procedures. Any violation of the above mentioned or any other procedures and policies would attract action as per our disciplinary policy in force, including and up to termination. In the event of termination of your services on account of breach of disciplinary policy, we will not be liable to pay any amount in lieu of notice. Upon separation on account of either resignation or termination, you shall immediately return to us all the assets and property (including any leased properties) of the organization including documents, files books, papers and memos whether in hard or soft copy which is in your possession or custody.
- 16. We shall conduct a background and reference check as per MGM IHS policy and this offer is conditional upon the result of such checks. In the event the results of such checks are unsatisfactory on any account, the MGM IHS may, in its sole discretion, revoke this offer at any time.
- 17. All other terms and conditions will be governed by the organization's policies as announced from time to time and it may in its sole discretion as it deems fit revoke or change such policies.
- 18. You will execute all other documents as may be required to give effect to this offer. This appointment is subject to your being declared medically fit by a competent authority.

Please sign and return a copy of this letter as a token of your acceptance of this offer of employment.

We welcome you and wish you every success in your career with us.

Professor - Director

Copy to:

- 1. Registrar, MGM Institute of Health Sciences
- 2. Director, MGM School of Physiotherapy, Navi Mumbai
- 3. Accountant
- 4. Office copy

Sector 1, Kamothe, Navi Mumbai,

Registrar



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MGM/ SOP/789/2023

Date: 18 / 12/2023

To, Dr. Sayali Sanjay Khedekar (PT) 602, Rohidas Apt. Near Krishna Heights, 100 Ft. Road, Haji Malang Road, Kalyan (E)- 421306

Subject : Contractual Appointment as "Assistant Professor" in MGM School of Physiotherapy, Navi Mumbai.

Dear Dr. Sayali Sanjay Khedekar (PT)

This has reference to your application for the post of "Assistant Professor" and the subsequent interviews you had with us. We are pleased to offer you contractual appointment (full time) with us as "Assistant Professor" for a period of two years.

1. Your appointment is effective from your date of joining.

2. You will be paid a consolidated monthly salary of INR 50,000/- (Fifty Thousand Only)

3. Your appointment is subject to approval by MGM Institute of Health Sciences, Kamothe Navi Mumbai. Until your appointment is approved by this university, it will be treated purely temporary and liable to be terminated without assigning any reason. You understand that registration for PhD at MGM Institute of Health Sciences is mandatory for higher promotions and salary increment. A sum equivalent to one month's salary will be deducted from your salary in four installments and will be kept as Security Deposit. This will be paid to you at the end of the service period. The security deposit will be enhanced as and when salary hike is given to the employee to make it equal to the hiked salary.

Sector 1, Kamothe, Navi Mumbai,