



**MGM INSTITUTE'S UNIVERSITY DEPARTMENT OF PROSTHETICS & ORTHOTICS**  
(A constituent unit of MGM INSTITUTE OF HEALTH SCIENCES, NAVI MUMBAI)  
(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A<sup>++</sup>' Accredited by NAAC

Sector-1, Kamothe, Navi Mumbai-410 209 | Tel.: 022-27437829, 27437620

Email: [mgmudpo@mgmuhs.com](mailto:mgmudpo@mgmuhs.com) | Website: [www.mgmudpo.edu.in](http://www.mgmudpo.edu.in)

## **CIRCULAR**

Date: 1<sup>st</sup> August, 2023.

### **ACADEMIC MEETING FOR DISCUSSION REGARDING CODE OF CONDUCT FOR FACULTY AND IT'S IMPLEMENATTION AT MGMIUDPO.**

This is to inform all the faculties that, a meeting with all faculties is organized to discuss regarding Code of Conduct of Faculty and its proper implementation throughout the Academic Year 2023-2024.

#### **The Details are as follows: -**

1. **Date:** 02<sup>nd</sup> August 2023.
2. **Time:** 04.00 PM.
3. **Venue:** Principal Office, Academic Section, MGM Department of Prosthetics & Orthotics.

**Note:** All are informed to join the meeting mandatorily.

*Uttara*

**Dr. Uttara Deshmukh (P&O)**  
Associate Professor,  
Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

**Head of the Department,  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
OF PROSTHETICS AND ORTHOTICS  
NAVI MUMBAI**





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## MINUTES OF THE MEETING

### ACADEMIC MEETING TO DISCUSS REGARDING CODE OF CONDUCT FOR FACULTY AND IT'S IMPLEMENTATION

Date: - 02<sup>nd</sup> August, 2023

Time: - 04.00 pm - 04.30 pm

Venue: - Department of Prosthetics and Orthotics (Room No. 54)

#### Members of the committee:

Dr. Uttara Deshmukh (P&O).

Dr. Deepshikha Raut(P&O).

Dr. Gauri Panse (P&O)

Dr. Subhasish Paikray (P&O).

Dr. Ravi Kumar Barela (P&O).

Dr. Simranjeet kaur Manni (P&O).

#### Minutes of the Meeting

The meeting was started with the warm welcome by the Head of the Department, Dr. Uttara Deshmukh (P&O) to all faculties of MGMIUDPO.

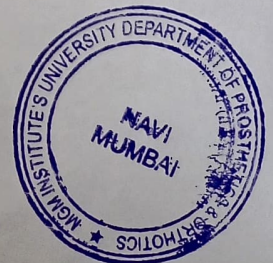
- The Head of the Department first explained the importance of **CODE OF CONDUCT OF FACULTY** which is provided by MGM Institute of Health Sciences (MGMIHS) to all constituent units of it for proper conduction of day to day academic activities.
- Then she read and explained all the codes of conduct which are provided by the MGMIHS to all faculty and emphasized that to all faculty that they must follow It.
- All faculty agreed that they must follow the Codes of Conduct which are instructed by the Head of the Department.
- A proper planner was made during the meeting for proper implementation of codes of conduct of faculty throughout the Academic year 2023 -24 and implemented accordingly under the guidance of Head of the Department.

Dr. Uttara Deshmukh (P&O)

Associate Professor, Head of the Department,

MGM Institute's University Department of Prosthetics and Orthotics,

Sector-01, Kamothe, Navi Mumbai.



**Head of the Department,**  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
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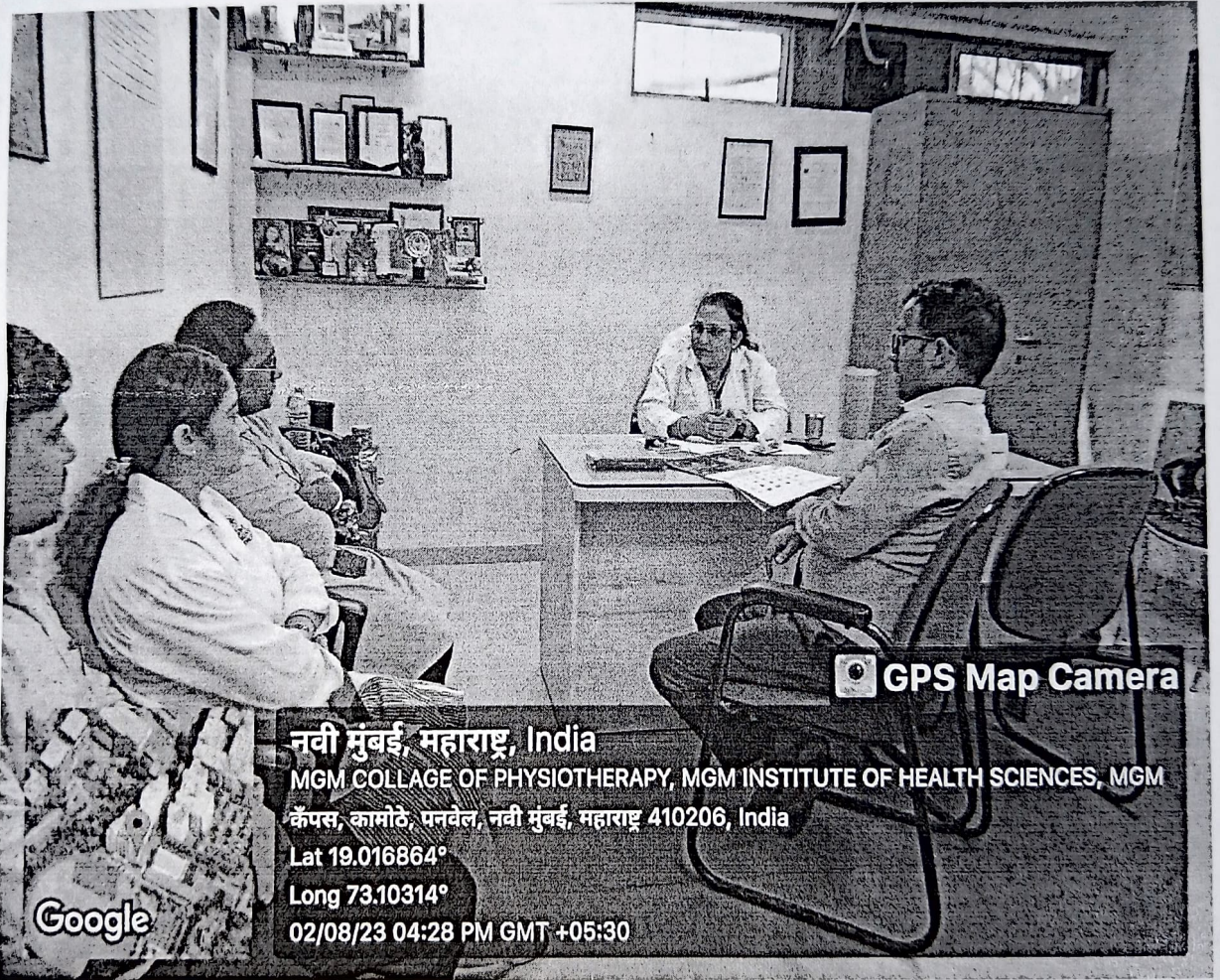
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**GLIMPSE OF MEETING AT MGMIUDPO FOR PROPER IMPLEMENTATION OF**  
**CODES OF CONDUCT BY FACULTY.**  
**DATE – 02-08-2023**



नवी मुंबई, महाराष्ट्र, India

MGM COLLEGE OF PHYSIOTHERAPY, MGM INSTITUTE OF HEALTH SCIENCES, MGM

कॅम्पस, कामोठे, पनवेल, नवी मुंबई, महाराष्ट्र 410206, India

Lat 19.016864°

Long 73.10314°

02/08/23 04:28 PM GMT +05:30

Google

**Head of the Department,**  
**MGM INSTITUTE'S UNIVERSITY DEPARTMENT**  
**OF PROSTHETICS AND ORTHOTICS**  
**NAVI MUMBAI**





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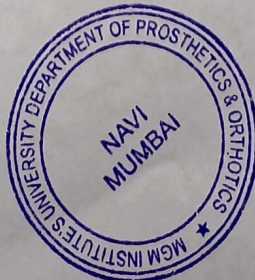
Name of the Activity	:	Academic meeting for Discussion Regarding Code of Conduct of faculty.
Date	:	2 <sup>nd</sup> August 2023
Time	:	4.00 PM - 4.30 PM
Venue	:	Principal office, Academic Section, MGM IUDPO

**List of Faculty Participated**

Sr No.	Name of the Faculty	Signature
1	Dr. Uttara Deshmukh	
2	Dr. Deepshikha Raut	
3	Dr. Subhash Chandra Patil	
4	Dr. Gauri Pande	
5	Dr. Ravi Barola	
6	Dr. Simranjeet Kaur Manni	

Dr. Uttara Deshmukh (P&O)  
Associate Professor, Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

Head of the Department,  
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## CIRCULAR

Date: 07<sup>th</sup> August, 2023.

### MEETING WITH FIRST YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS.

This is to inform all the First year students that, **Dr. Subhasish Paikray (P&O)**, Assistant Professor, IQAC Co-ordinator of MGMIUDPO will take a meeting during the **(Induction Programme - 2023-2024)** to discuss about on Code of Conduct of Students and its proper implementation throughout the academic year.

#### The Details are as follows:

1. **Date:** 08<sup>th</sup> August 2023, Tuesday
2. **Time:** 10.30 AM – 11.00 AM.
3. **Venue:** Class No-01, Academic Section, MGM Department of Prosthetics & Orthotics.

**Note:** All are informed to join the meeting with full Strength.

Dr. Uttara Deshmukh (P&O)  
Associate Professor,  
Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

Head of the Department,  
MGM INSTITUTE'S UNIVERSITY  
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## MINUTES OF THE MEETING

### MEETING WITH SECOND YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS.

Date: - 08<sup>th</sup> August, 2023

Time: - 10.30 AM - 11.00 AM.

Venue: - Department of Prosthetics and Orthotics, Academic Building, Class Room - No -01

#### Attendees:

Dr. Subhasish Paikray (P&O) & 9 Students of First year.

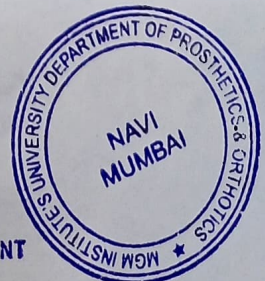
#### MINUTES OF THE MEETING –

- As newly joined first year students don't know about the proper code of conduct of MGMIHS, it is important that the institute must teach the code of conduct to them, so the Department appointed Dr. Subhasish Paikray (P&O), to take a lecture of First Year Students about the Code of Conduct of Students, so they must follow it throughout the year.
- The meeting was started with the warm welcome by Dr. Subhasish Paikray (P&O), Assistant Professor & IQAC Coordinator to all newly joined First year students of MGMIUDPO.
- Then he first explained the importance of **CODE OF CONDUCT OF STUDENTS** which is provided by MGM Institute of Health Sciences (MGMIHS) to all constituent units of it for proper conduction of day to day academic activities.
- Then he read and explained all the codes of conduct which are provided by the MGMIHS to all students and said that to all that they must follow It during their academic year.
- All Students agreed that they must follow the Codes of Conduct which are instructed by the Head of the Department and Second Year Coordinator.
- A proper planner was made after the meeting between H.O.D and First Year Coordinator for proper implementation of Code of conduct of students throughout the Academic year 2023 -24 and implemented accordingly under the guidance of Head of the Department.

*Uttara*

Dr. Uttara Deshmukh (P&O)  
Associate Professor, Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

Head of the Department,  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
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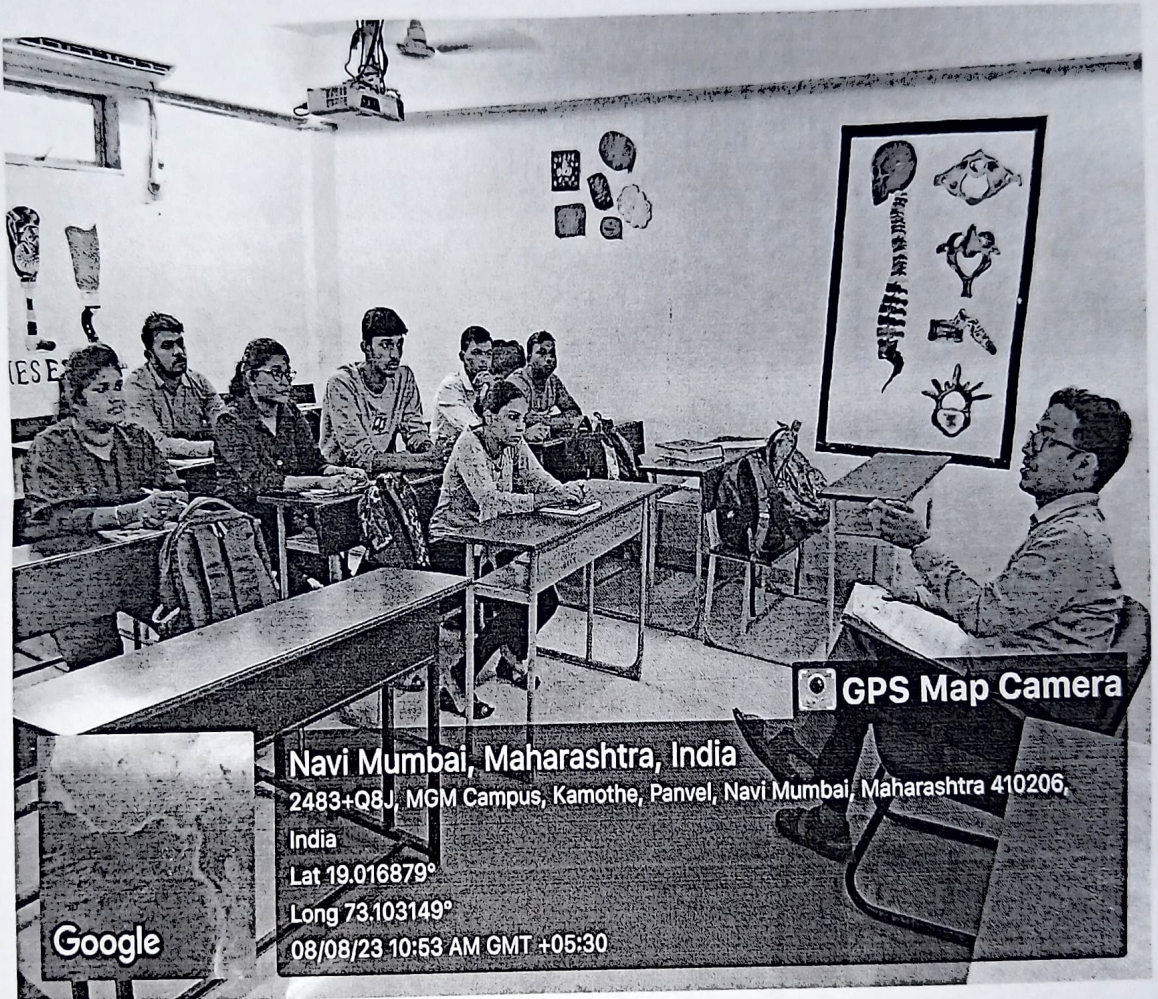
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**GLIMPSE OF MEETING AT MGMIUDPO FOR PROPER IMPLEMENTATION OF CODE OF CONDUCT BY STUDENTS WITH FIRST YEAR STUDENTS.**

**DATE - 08-08-2023**



*Jaffar*

Head of the Department,  
 MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
 OF PROSTHETICS AND ORTHOTICS  
 NAVI MUMBAI





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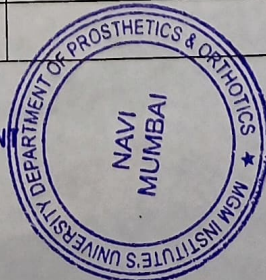
Name of the Activity	:	Meeting with first year students to Discuss about Code of Conduct for Students
Date	:	08-08-2023
Time	:	10.30 AM - 11.00 AM
Venue	:	Class Room No-01, Academic Building,

Sr No.	Name of the Faculty	Signature
1	Dr. Subhash Jai K Ray	

**List of First Year Students Participated in the Meeting**

Sr No.	Name of the Students	Signature
1	Kimaya Pawar	
2	Noel George Thomas	
3	Riya Ray	
4	Shraddha Sonawale	
5	Ashutosh A. Sonare	
6	Pramod N. Vane	
7	Parth P. Pawar	
8	Yogesh D. Ladam	
9		
10		
11		

Head of the Department,  
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## **CIRCULAR**

**Date: 07<sup>th</sup> August, 2023.**

### **MEETING WITH SECOND YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS.**

This is to inform all the second year students that, **Dr. Subhasish Paikray**, Assistant Professor will take a meeting to discuss about on Code of Conduct for Students and its implementation throughout the Academic year.

#### **The Details are as follows:**


1. **Date:** 08<sup>th</sup> August 2023, Tuesday
2. **Time:** 12.30 PM – 01.00 PM.
3. **Venue:** Class No-01, Academic Section, MGM Department of Prosthetics & Orthotics.

**Note:** All are informed to join the meeting with full Strength.

**Dr. Uttara Deshmukh (P&O)**  
Associate Professor,  
Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

**Head of the Department,  
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## MINUTES OF THE MEETING

### MEETING WITH SECOND YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS.

Date: - 08<sup>th</sup> August, 2023

Time: - 12.30 PM - 01.00 PM

Venue: - Department of Prosthetics and Orthotics, Academic Building, Class Room - No -01

#### Attendees:

Dr. Subhasish Paikray (P&O) & 9 Students of Second year.

#### Minutes of the Meeting

The meeting was started with the warm welcome by Dr. Subhasish Paikray (P&O), Assistant Professor & IQAC and Second Year Coordinator to all second year students of MGMIUDPO.

- He first explained the importance of **CODE OF CONDUCT OF STUDENTS** which is provided by MGM Institute of Health Sciences (MGMIHS) to all constituent units of it for proper conduction of day today academic activities.
- Then he read and explained all the code of conduct which are mentioned by the MGMIHS to all students and said that to all that they should follow during their academic tenure.
- All Students agreed that they should follow the Code of Conduct which were instructed by the Head of the Department and Second Year Coordinator.



**Dr. Uttara Deshmukh (P&O)**  
Associate Professor, Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

**Head of the Department,**  
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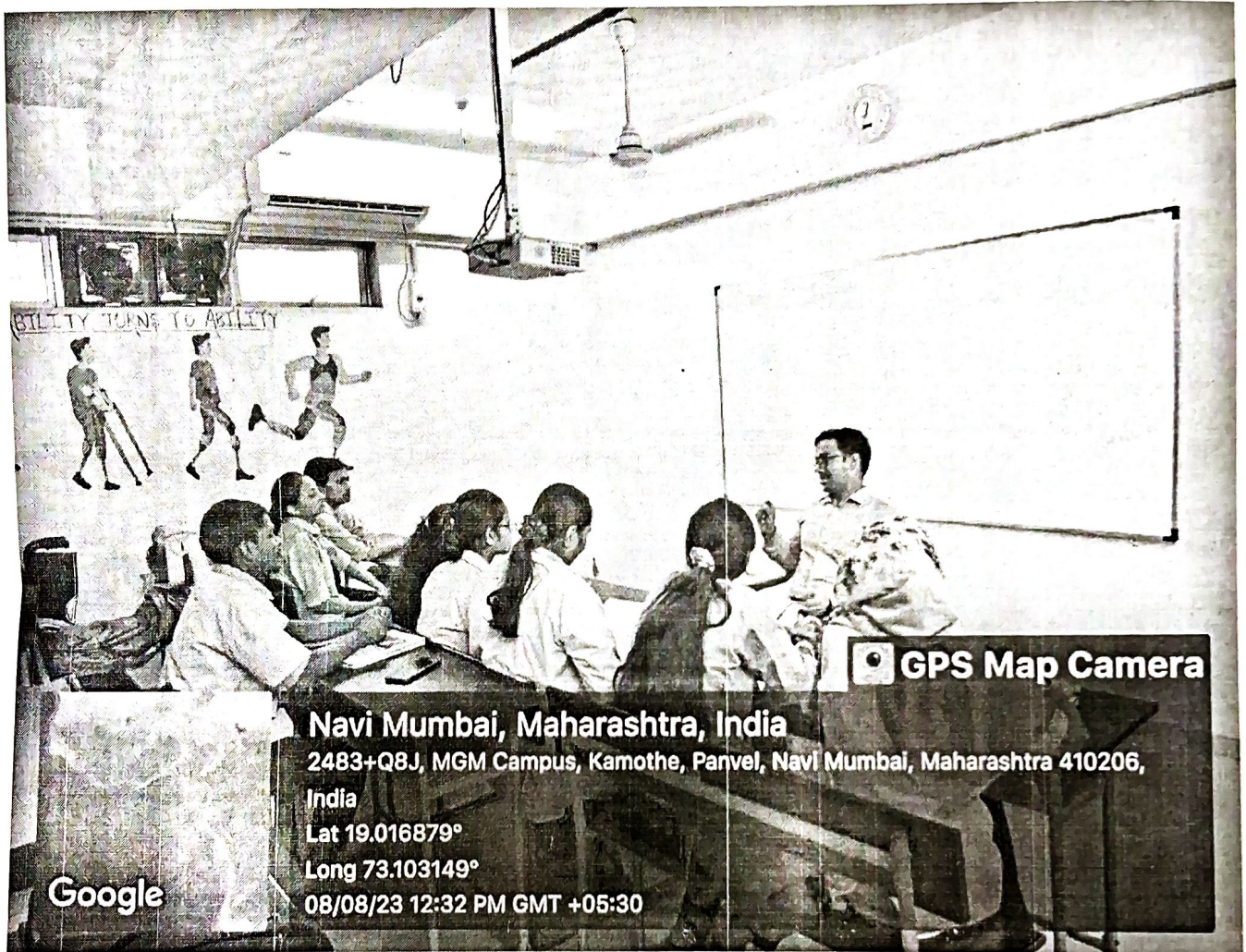
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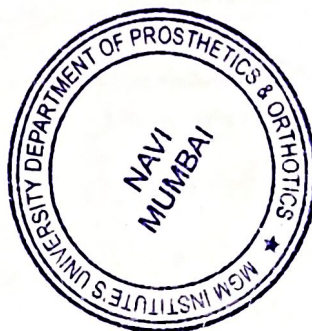
**GLIMPSE OF MEETING AT MGMIUDPO FOR PROPER IMPLEMENTATION OF  
CODE OF CONDUCT OF STUDENTS WITH SECOND YEAR STUDE.**

**DATE – 08-08-2023**



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**Head of the Department,  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
OF PROSTHETICS AND ORTHOTICS  
NAVI MUMBAI**





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Name of the Activity	:	Meeting with Second year Students to Discuss about Code of Conduct for Students.
Date	:	08/08/2023
Time	:	12.30 PM - 01.00 PM
Venue	:	Class Room No-01, Academic Building .MGMUDPO

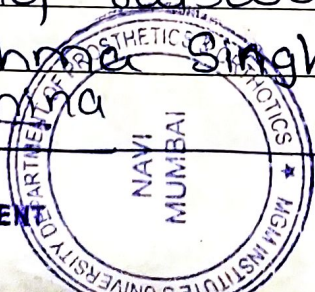
List of Faculty Participated

Sr No.	Name of the Faculty	Signature
1	DR. Subhasish Paikray.	
2	<del>_____</del>	<del>_____</del>

List of Students Participated

Sr No.	Name of the Students	PRNo.	Signature
1	Aishwarya Surve	12210600010	
2	Janhavi Bhojane	12210600002	
3	Fiza Khan	12210600005	
4	Bhavya Pai	12210600001	
5	Kartika Agrawal	12210600004	
6	Aarti Manani	12210600006	
7	Manoj Jaiswal	12210600003	
8	Sushrma Singh	12210600009	
9	Shahana	12210600008	

Head of the Department,  
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## **CIRCULAR**

**Date: 07<sup>th</sup> August, 2023.**

### **MEETING WITH THIRD YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS**

This is to inform all the Third Year students that, **Dr. Subhasish Paikray**, Assistant Professor will take a meeting to discuss about on Code of Conduct of Students and its proper implementation throughout the Academic Year.

**The details are as follows:**

1. **Date:** 08<sup>th</sup> August 2023, Tuesday
2. **Time:** 11.00 AM – 11.30 AM.
3. **Venue:** Class No-01, Academic Section, MGM Department of Prosthetics & Orthotics.

**Note:** All are informed to join the meeting with full Strength.

*Uttara*

**Dr. Uttara Deshmukh (P&O)**  
Associate Professor,  
Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

**Head of the Department,**  
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## **MINUTES OF THE MEETING**

### **MEETING WITH THIRD YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS.**

Date: - 08<sup>th</sup> August, 2023

Time: - 11.00 AM -11.30 AM

Venue: - Department of Prosthetics and Orthotics, Academic Building, Class Room - No -01

#### **Attendees:**

Dr. Subhasish Paikray (P&O) & 4 Students of Third year.

#### **Minutes of the Meeting**

The meeting was started with the warm welcome by Dr. Subhasish Paikray (P&O), Assistant Professor & IQAC Coordinator, MGM Institute's University Department of Prosthetics and Orthotics (MGMIUDPO) to all second year students of MGMIUDPO.

- He first explained the importance of **CODE OF CONDUCT OF STUDENTS** which is provided by MGM Institute of Health Sciences (MGMIHS) to all constituent unit of it for proper conduction of Day today academic activities.
- Then he read and explained all the code of conduct which are provided by the MGMIHS to all students and explained that they must follow them during their academic tenure.
- All Students agreed that they should follow the Code of Conduct which are instructed by the Head of the Department and Third Year Coordinator.

**Dr. Uttara Deshmukh (P&O)**  
Associate Professor, Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

**Head of the Department,**  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
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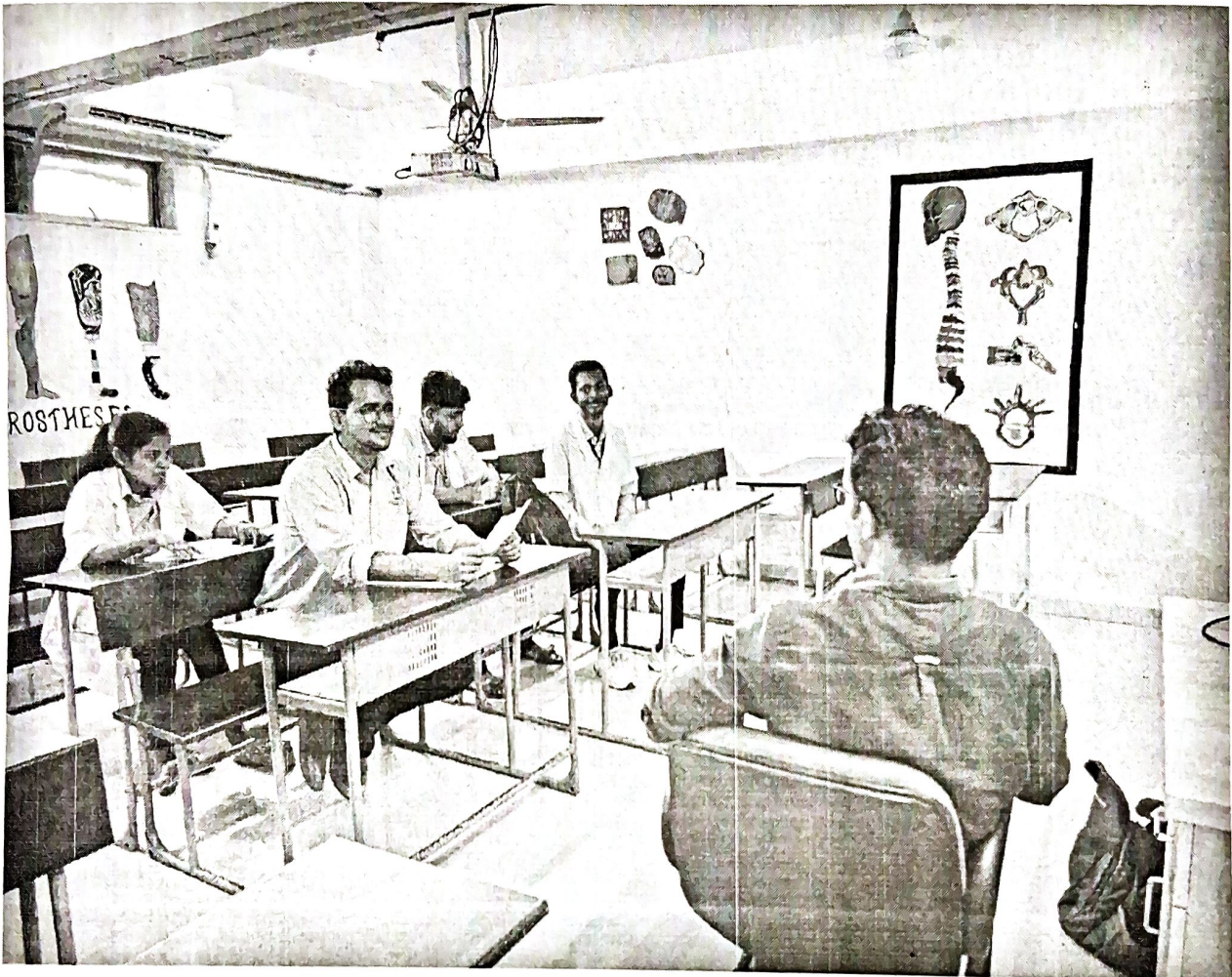
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**GLIMPSE OF MEETING AT MGMIUDPO FOR IMPLEMENTATION OF  
CODE OF CONDUCT OF STUDENTS WITH THIRD YEAR STUDENTS.**

**DATE – 08-08-2023**



*[Handwritten Signature]*

**Head of the Department,  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
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NAVI MUMBAI**





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Name of the Activity	:	Code of Conduct Meeting with 3 <sup>rd</sup> year BPO students.
Date	:	08/08/2023
Time	:	11.00 Am - 11.30 Am.
Venue	:	Academic Section, Dept of Prosthetics + orthotics.

**List of Faculty Participated**

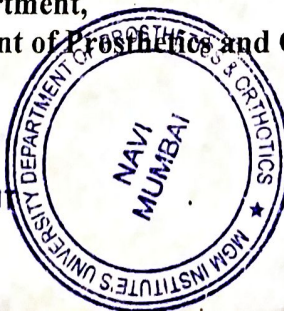
Sr No.	Name of the Faculty	Signature
1	Dr. Seebhadrish Paikray	
2		

**List of Students Participated**

Sr No.	Name of the Students	PRNo.	Signature
1	Pranaya More	1211060006	
2	Mayuresh Shinde	1211060004	
3	Rohan Dekate	1211060005	
4	Divyanshu Ghondiya	1211060008	

Dr. Uttara Deshmukh (P&O)  
Associate Professor, Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

Head of the Department,  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
OF PROSTHETICS AND ORTHOTICS  
NAVI MUMBAI







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## **CIRCULAR**

**Date: 07<sup>th</sup> August, 2023.**

### **MEETING WITH FINAL YEAR STUDENTS TO DISCUSS ABOUT CODES OF CONDUCT FOR STUDENTS IN INDUCTION PROGRAMME OF FINAL YEAR.**

This is to inform all final year students that, **Dr. Uttara Deshmukh, H.O.D, In charge Principal**, will take a meeting to discuss about Codes of Conduct for students and its proper implementation throughout the **academic year 2023-2024** in the Induction Programme for Final Year.

#### **The details are as follows:**

1. **Date:** 28<sup>th</sup> July 2023.
2. **Time:** 11.30 AM – 12.00 PM.
3. **Venue:** Class No-02, Academic Section, MGM Department of Prosthetics & Orthotics.

**Note:** All are informed to join the meeting with full Strength.

**Dr. Uttara Deshmukh (P&O)**  
Associate Professor,  
Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.

**Head of the Department,**  
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## MINUTES OF THE MEETING

### MEETING WITH FINAL YEAR STUDENTS TO DISCUSS ABOUT CODE OF CONDUCT FOR STUDENTS.

Date: - 08<sup>th</sup> August, 2023

Time: - 12.30 pm - 01.00 pm

Venue: - Department of Prosthetics and Orthotics, Academic Building, Class Room - No -01

#### Attendees:

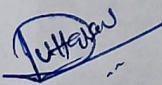
Dr. Uttara Deshmukh (P&O)

Dr. Gauri Panse

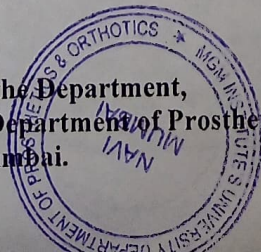
& 7 Students of final Year.

#### Minutes of the Meeting

- As Third year students will join final year from 1<sup>st</sup> August 2023 for their Final Year after successfully passed out from third year university exam, it is important that the Department will guide them in this important aspect of the academic life, so they will do their **Final year job** (To complete patient work for Brace Clinic Presentation, Study properly of all academic subjects, guide juniors in clinical and academic problems, also successfully completion of their final year projects).
- The meeting was started with the warm welcome by Dr. Uttara Deshmukh, H.O.D / In charge Principal of MGMIUDPO (P&O), Associate Professor & Dr. Gauri Panse (P&O), Assistant Professor and Final Year Coordinator to all 4<sup>th</sup> year students of MGMIUDPO.
- Then H.O.D first explained the all the rules regulations of final year and the importance of **CODE OF CONDUCT FOR STUDENTS** which is provided by MGM Institute of Health Sciences (MGMIHS) to all constituent units of it for proper conduction of day to day academic activities.
- Then she read and explained all the code of conduct which are s provided by the MGMIHS to all students and said that to all that they must follow It during their academic year.
- All Students agreed that they must follow the Code of Conduct which are instructed by the Head of the Department.
- A proper planner was made after the meeting between H.O.D and Final Year Coordinator for proper implementation of Code of conduct of students throughout the Academic year 2023 -24 and implemented accordingly under the guidance of Head of the Department.

  
Dr. Uttara Deshmukh (P&O)

Associate Professor, Head of the Department,  
MGM Institute's University Department of Prosthetics and Orthotics,  
Sector-01, Kamothe, Navi Mumbai.



**Head of the Department,**  
MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
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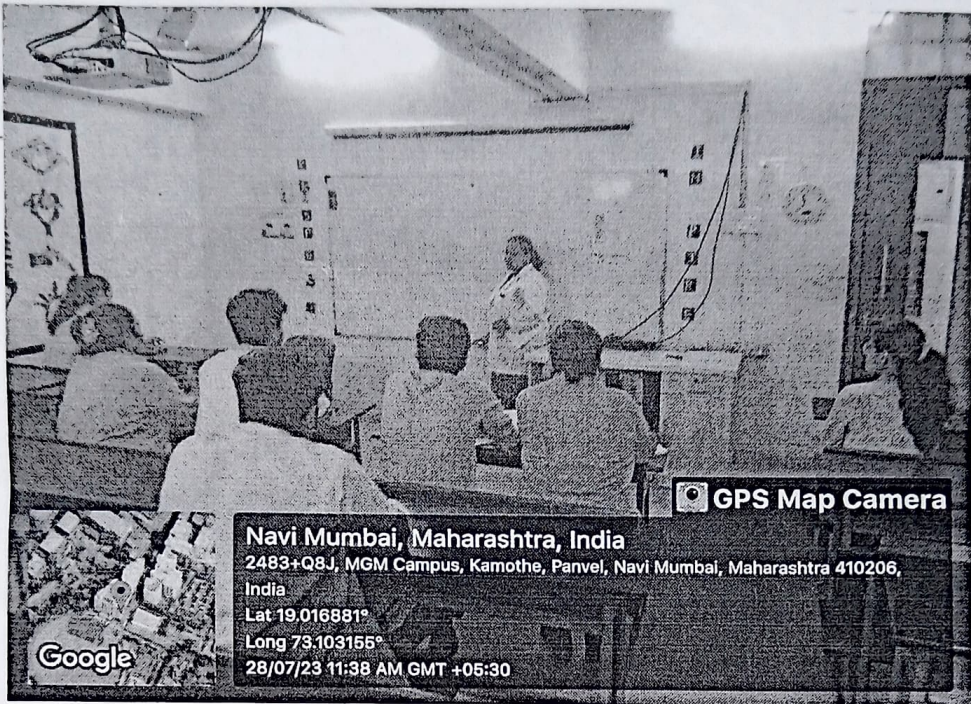
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**GLIMPSE OF MEETING AT MGMIUDPO FOR PROPER IMPLEMENTATION OF CODE OF CONDUCT OF STUDENTS WITH FINAL YEAR STUDENTS.**

**DATE – 28-07-2023**



**Navi Mumbai, Maharashtra, India**  
 2483+Q8J, MGM Campus, Kamothe, Panvel, Navi Mumbai, Maharashtra 410206,  
 India  
 Lat 19.016881°  
 Long 73.103155°  
 28/07/23 11:38 AM GMT +05:30

Google

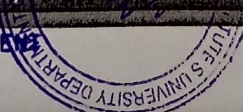


**Navi Mumbai, Maharashtra, India**  
 2483+Q8J, MGM Campus, Kamothe, Panvel, Navi Mumbai, Maharashtra 410206,  
 India  
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 Lon: 73.10316°  
 28/07/23 11:38 AM GMT +05:30

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**Head of the Department**

**MGM INSTITUTE'S UNIVERSITY DEPARTMENT OF PROSTHETICS AND ORTHOTICS NAVI MUMBAI**



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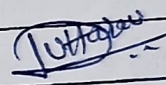
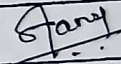
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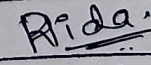
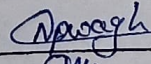

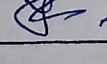
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Name of the Activity	:	Induction Program for B.P.O-IV (2023-24)
Date	:	28 <sup>th</sup> July 2023.
Time	:	11:00 am to - 12:00 pm.
Venue	:	Classroom 1, Academic Session, MGM IUDPO.

**List of Faculty Participated**

Sr No.	Name of the Faculty	Signature
1	Dr. Uttara. U. Deshmukh. (P&O)	
2	Dr. Gauri. D. Parse.	
3	<del> </del>	<del> </del>
4	<del> </del>	<del> </del>
5	<del> </del>	<del> </del>
6	<del> </del>	<del> </del>
7	<del> </del>	<del> </del>

**List of Students Participated**

Sr No.	Name of the Students	PRNo.	Signature
1	Haida Ansari	12010600001	
2	Nikhil Wagh	12010600007	
3	Maandaj Wajid	12010600003	
4	Yasmin Shaikh	12010600009	

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5	Mariya. M. Ubare	11910600003	Mariya
6	Vanshika. R. Raval	11910600002	Vanshika
7	Kaushik. Jadhav	11910600007	Kaushik
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*Jadhav*

**Head of the Department,  
 MGM INSTITUTE'S UNIVERSITY DEPARTMENT  
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