

# **Student Support**

# College Management System:

College Management System

**Master Software Service**  
C-1, Plot No.14, CIDCO, Near Bus Stand  
Nagpur - 440024. INDIA. Tel : +91- 9922263199  
Email: mss@gmail.com

**MSS**  
Together for excellence

## Software License Certificate

To,  
MGM Medical College,  
N-6, CIDCO,  
Aurangabad

College Management System ( CMS-09) License Certificate

Certificate No. : 2002/CMS/0008

Issue Date : 02.05.2002

Please find the details of CMS-09 Software license for "College Management System – 09"

License Type	Product Key	Batch No.	Number of User	Subscription Period	Packs Subscribed
New	CMS-MGMMCA-2002-0009	CMS-09-0009	25	ONE TIME	NO PACKS

Please register the product after installing it using the above product key. Registered users will receive updates for the Subscription Period From the date of registration. For understanding the terms and condition, kindly read the CMS-09 License Agreement.

For Support, Please Contact :  
Customer Care No. : 9359641882  
Customer Care Email : support@mss.com



## KOHA: Integrated Library Management System:

The screenshot displays a web browser window titled "MGM WEB - OPAC". The address bar shows "Not secure | 10.1.18.250". The page header features the MGM Mahatma Gandhi Mission logo on the left, the text "WEB-OPAC Online Public Access Catalog" in the center, and "Login Admin" and "Select Libra" buttons on the right. Below the header is a large banner image of a white building with greenery. Overlaid on the banner is a search interface with the text "Search Web-OPAC", a "Select Library" dropdown menu, and a "Go!" button. The Windows taskbar at the bottom shows the system tray with the time "11:37 AM" and date "4/3/2019".

The screenshot displays the MGMCL catalog website. At the top, there is a navigation bar with the MGM logo, a shopping cart icon, a 'Lists' dropdown, and a 'Log in to your account' link. Below this is a large blue banner with the MGM logo and the text 'MGM Central Medical Library Mahatma Gandhi Mission'. A search bar is located below the banner, with a 'Go' button. Underneath the search bar are three buttons: 'Advanced search', 'Authority search', and 'Tag cloud'. The main content area is divided into three columns. The left column has a 'Home' link and a 'Related Links' menu with options for HOME, ABOUT, CONTACT, LIBRARY, and DIGITAL LIBRARY. The middle column is titled 'About MGM' and contains a paragraph of text describing the trust's history and services. The right column is titled 'Log in to your account:' and includes a login form with fields for 'Login:' and 'Password:', and a 'Log in' button. The Windows taskbar is visible at the bottom, showing the time as 11:38 AM on 4/3/2019.

## Library In /Out System:

The screenshot shows a web browser window with the following details:

- Browser tab: IN-OUT SYSTEM
- Address bar: Not secure | 14.139.125.221:81/inout\_mgmcentral/login.php
- Page Title: MGM Central Medical Library
- Page Content: Welcome to Library  
In / Out Management System
- Form: Login Panel with fields for Username, Password, and a dropdown menu. Buttons for Log In (green) and clear (red) are present.
- Taskbar: Windows 7 taskbar with icons for Start, File Explorer, Chrome, Internet Explorer, VLC, Firefox, and Paint. System tray shows 11:38 AM on 4/3/2019.

# Urkund license:



## URKUND LICENCE AGREEMENT

### Customer Information

Customer (Company/educational organisation/school)	MGM Medical College and Hospital, Aurangabad
Billing Address	Dr Rajesh Kadam MGM Medical College and Hospital N - 6, Cidco, Aurangabad - 431003 Maharashtra
Contact Person Name	Dr. Rajesh Kadam
Contact Person Email	dr.rajeshkadam07@gmail.com
Contact Person Phone / Mobile	+91 - 95617 07496
Contact Person Address	Same as above

### Specification

Particulars	Total in INR
Licence URKUND Academic, 12 months for a maximum of 1000 Documents* including URSA Minor Access	75,075/-
<b>Total Amount in INR</b>	<b>75,075/-</b>
<b>Additional GST @ 18% would be applied on the above</b>	

Licence Period (Start):

### Signature

Signature For Institute: <i>RJK</i>	Signature For eGalactic: <i>Nisha</i> Proprietor
Institute Details: MGM Medical & Hospital N-6 cidco. Aurangabad	eGalactic B - 302, Supreme Palms, Balewadi, Pune - 411045
Date: 29 NOV 2018	Date: 27th November, 2018
City/Town: AURANGABAD.	City / Town: Pune
	Contact Details: support@egalactic.in



eGalactic, B302, Supreme Palms, Balewadi, Pune - 411045  
support@egalactic.in

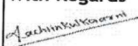


# IBM SPSS:

IBM SPSS License

DATE: Wednesday 25th July, 2018

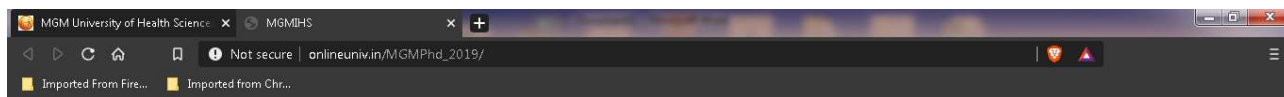
## AMC LICENSE DOCUMENT

<p><i>Dear SPSS Customer,</i>  <i>As part of the installation process, you will be asked for an authorization code to enable the software. If you reinstall the software, you need to re-use the authorization code. Please keep it in a safe place. Your unique code appears below.</i></p>					
<b>END USER DETAILS</b>					
Name:	Dr. Rajesh Goel		Designation:	Registrar	
Department:			Organisation:	MGM Institute of Health Sciences	
Address:	Sector 1, Kamothe, Navi Mumbai- 410209		Phone No:	022-27432471	
			Fax No:		
			Mobile:	9820362185	
			Email:	registrar@mghmuhs.com	
<b>LICENSE DETAILS</b>					
Invoice No:			Customer ID:	227204	
PO Number:			Authorization Code:	e677883c80890749c952	
Date on PO:			Validity:	Perpetual	
Region:	West		Installation Type:	Network	
			No. Of Users:	16	
<b>SI No.</b>	<b>Product &amp; Version</b>	<b>Quantity</b>	<b>No. Of Users</b>	<b>License Type</b>	<b>Purchase Type</b>
1	IBM SPSS Base 25.0	1	16	Perpetual	Under AMC
2	IBM SPSS Advanced Statistics	1	16	Perpetual	Under AMC
3	IBM SPSS Bootstrapping	1	16	Perpetual	Under AMC
4	IBM SPSS Exact Tests	1	16	Perpetual	Under AMC
5	IBM SPSS Regression	1	16	Perpetual	Under AMC
<b>SI No.</b>	<b>AMC</b>	<b>Validity</b>	<b>Comments</b>		
1	Yes	30.03.2018			
<p><i>Your SPSS license is perpetual.</i>  <i>For queries regarding technical issues, please contact Technical Support at support@spss.co.in .</i>  <i>Please reference your customer ID in the subject line for all communications.</i></p>					
<p>Thank you for your support for SPSS software and services.  <b>With Regards</b>    <b>Sachiin Kulkaarni</b></p>					

SPSS South Asia Pvt Ltd. n # 2353/1-4, 4th Floor, "Dolphin" n Hennur Main Raod  
 Opp. Harmony Apartments, Kacharkanhalli, Bangalore - 560 043  
 Ph: 0091-080-4112 3945 - 948n Fax: 0091-80-4132 3618 n E-Mail: license@spss.co.in

## Academic Information:

# Interfaces of Online Registration & Eligibility Forms

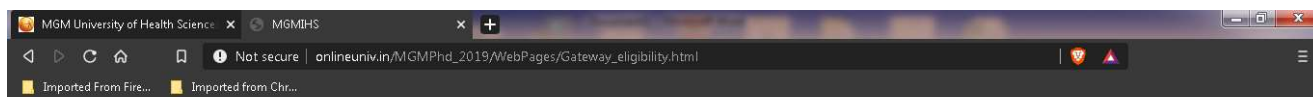


MGM - PhD (2019 - 2020)  
Online Registration & Eligibility Form

ONLINE REGISTRATION & ELIGIBILITY FORM

LOGIN FORM

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**Important Points to note before filling the Application form:**

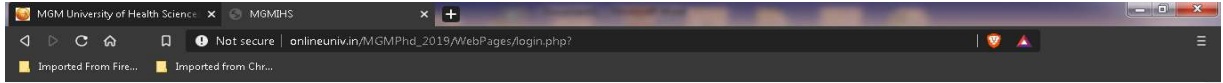
1.	Candidate must have valid and functional email id & Mobile number which will be used for further process and official communication.
2.	Candidates are requested to carefully read/navigate all important instructions before filling online Registration & Eligibility Forms.
3.	While filling the Online Registration & Eligibility Forms candidates must have following scanned documents ready with them. <a href="#">Please click Scanned copy of documents list (in .jpg or .jpeg file format and file size must be less than 100 kb).</a>
4.	<b>Applicants need not send hard copy of Application Form or any Document unless and until asked by this office.</b>
5.	Candidate must verify the entries made in Form before Click on Submit Button. There is no provision to make changes in the Registration & Eligibility Forms once 'Submit' button is clicked.
6.	On successful validations of prescribed online Application Form and documents to be uploaded, you will be redirected to online payment gateway to pay required Registration and Eligibility Fees through Acknowledgement Page. No other mode of payment (Cash/Cheque/DD) will be accepted. In case of failure of online payment during transaction process, applicant can pay the required fees from his/her login portal and need not to fill fresh online form.
7.	After successful payment 'Acknowledge cum Eligibility Form' will appear on the screen, candidates are requested to save and keep printout of the same for his/her personal record.
8.	Without successful receipt of acknowledgement Eligibility Form your application will be considered as invalid
9.	NAD Registration link ( * Candidate must have registerd on NAD Portal before clicking the Next Button ) : <a href="#">Please click here to register for National Academic Depository</a>
10.	After reading above instructions to fill Online Registration & Eligibility Forms, the Applicant has to click Next button to display Online Form.

For any clarification email at: [registrar@mgmuhs.com](mailto:registrar@mgmuhs.com)

NEXT

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**MGM** Mahatma Gandhi Mission **MGM INSTITUTE OF HEALTH SCIENCES**  
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)

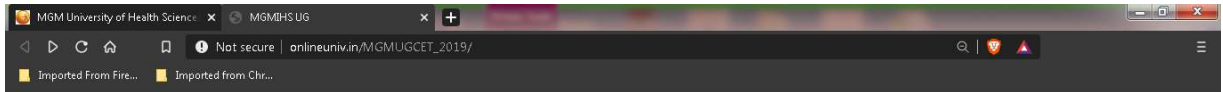
**MGM - PhD (2019 - 2020 )**  
**Online Registration & Eligibility Form**

**LOGIN**

Username / Application No

Password


[Forgot Password?](#)



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**MGM - UG - PROGRAMME (2019 - 2020)**

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**MGM**  
Mahatma Gandhi Mission

**MGM INSTITUTE OF HEALTH SCIENCES**  
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)

**Important Points to note before filling the Application form:**

1. Candidate must have valid and functional email id & Mobile number which will be used for further official communication. (Either of the parents can use their email id/mobile number if they wish)
2. Candidates are requested to carefully read/navigate all the information brochures / websites, details of courses, eligibility, fees & refund rules before filling online application forms.
3. While filling the Online Application Form candidates must have following scanned documents ready with them.  
1. The Passport Size Photograph and Signature as per guidelines: ([Click Here for Important Guidelines for Scanning Photograph AND Signature](#))  
2. Scanned copy of statement of mark for all qualified examination in .jpg or .jpeg file format and file size must be less than 100 kb.  
3. Scanned copy of Leaving/Transfer Certificate in .jpg or .jpeg file format and file size must be less than 100 kb.
4. **Please remember the Password given by you & Application Number, which will be generated automatically after submission of your online application form (Please note that this application number will be your user id). It is important for future login and admission process.**
5. Please note that, while selecting the preference of program, the application charges payable are Rs. 1500/- for the first academic program selected and for each subsequent program Rs. 500/- will be added. Thus, the total amount payable will be displayed on the same screen simultaneously.  
**\* Please download and check the codes for programme**
6. Applicants need not send hard copy of Application Form or any Document unless and until asked by this office.
7. Candidate must verify the entries made in Application Form before Click on Submit Button. There is no provision to make changes in the Application Form once 'Submit' button is clicked.
8. On successful validations of prescribed online Application Form, you will be redirected to online payment gateway to pay required application fees through Acknowledgement Page. No other mode of payment (Cash/Cheque/DD) will be accepted. In case of failure of online payment during transaction process, applicant can pay the required fees from his/her login portal and need not to fill fresh online application.
9. After successful payment 'Acknowledge cum Application Form' will appear on the screen, candidates are requested to save and keep printout of the same for his/her personal record.
10. Since applicant's email id and mobile number will be used to send future notification, important information and events about counseling, they must provide accurate contact details.
11. Without successful receipt of acknowledgement cum Application form your application will be considered as invalid
12. After reading above instructions to fill Online Application Form, the Applicant has to click Next button to display Online Application Form.

For any clarification email at: [registrar@mgmhs.com](mailto:registrar@mgmhs.com)

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APPLICATION FOR ADMISSION TO UNDER GRADUATE PROGRAMME (2019 - 2020)

PERSONAL INFORMATION

Candidate's Full name :  Candidate's Full name as per last Qualifying Examination \*

Candidate's Surname :  Candidate's Surname

Name :  Candidate's Name

Father Name / Husband Name :  Father Name / Husband Name

Candidate's Father's Surname :  Candidate's Father's Surname

Name :  Name

Father Name :  Father Name

Candidate's Mother's Surname :  Candidate's Mother's Surname

Name :  Name

Father Name / Husband Name :  Father Name / Husband Name

Date Of Birth :  DDMMYYYY

Nationality :  Indian  Foreigner  NRI

Sex :  Male  Female  Transgender

Category :  General  SC  ST  OBC  OTHER

Aadhar Card No. :  Aadhar Card No

COMMUNICATION INFORMATION

Local Address :  Address line no.1

Address line no.2

Address line no.3

Address line no.4

Pin :  Pin

Permanent Address :  As Above

Address line no.1

Address line no.2

Address line no.3

Address line no.4

Pin :  Pin

Mobile No. :  Mobile No

Tel.No With STD Code :  Telephone No

Email Address :  Email Address

QUALIFICATION

Board/ University	School/ College	Year of passing	Subjects	Aggregate Percentage	P.C.B. Percentage
S.S.C. / 10 th H.S.C (10+2) Or equivalent ( Science Stream ) Any Other:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> %	<input type="text"/> %
<input type="radio"/> Appeared for HSC ( Feb/March 2019 )	<input type="radio"/> HSC Passed				

ADMISSION TYPE

First year admission 2019 -2020  Lateral Entry admission 2019 -2020

PREFERENCE OF COLLEGE CAMPUS

Preference No. 1 - Preference Of College Campus :  [SELECT]

Preference No. 2 - Preference Of College Campus :  [SELECT]

EXAMINATION CENTRE

CET Examination Centre (\* Only for - BPT and B.Sc. Nursing programmes)  [SELECT]

\* Important Note - Centre '04 - Not Applicable' for all other programme.

UPLOAD DOCUMENTS

1. S.S.C. / 10 th Statement of Marks : \*  No file chosen File must be in .jpg or .jpeg format and file size must be less than 100 kb.

2. S.S.C / 10 th Passing Certificate:  No file chosen File must be in .jpg or .jpeg format and file size must be less than 100 kb.

3. H.S.C. / 12 th Statement of Marks :  No file chosen File must be in .jpg or .jpeg format and file size must be less than 100 kb.

4. H.S.C / 12 th Passing Certificate:  No file chosen File must be in .jpg or .jpeg format and file size must be less than 100 kb.

5. School / College Leaving Certificate :  No file chosen File must be in .jpg or .jpeg format and file size must be less than 100 kb.

6. Certificate/statement of Marks for any other qualification:  No file chosen File must be in .jpg or .jpeg format and file size must be less than 100 kb.

UPLOAD PHOTO AND SIGN

(Click Here for Important Guidelines for Scanning Photograph and Signature)



LOGIN DETAILS

Password :

Re-Enter Password :

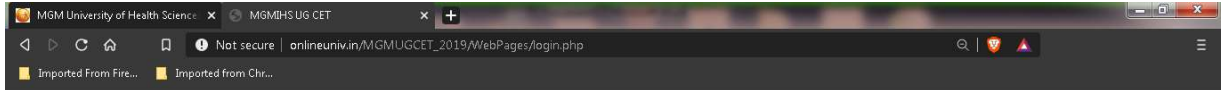
DECLARATION BY THE CANDIDATE

Declaration :

- I hereby solemnly and sincerely affirm that the statements made and information given by me in the application form are true and correct.
- I have not concealed any material information. However, if any information submitted herein is fraudulent, incorrect, misleading or untrue, I understand that I am liable to criminal prosecution and I also agree to forgo my seat in the MGM Institute of Health Sciences. I understand that the selection and admission to the course is also liable to be cancelled.
- I agree to abide by the Rules & Regulations of the MGM Institute, Navi Mumbai as contained in the information Brochure and also the modifications made thereto from time to time.
- I understand that my contact information (Mobile Number and email id) will be used to keep me informed about future Notifications, updates & events.
- I undertake to submit all the Original Certificates at the time of my selection process, as per the rules, failing which my claim for selection shall not be granted. ( Note : All original documents will be returned to the student after verification and granting of eligibility by the University.)
- I understand that, if the Board of Examination from which I have passed/appeared XII Std. HSC Exam is not approved by COBSE, I shall stand disqualified for admission process of MGM Institute, Navi Mumbai. In case later it is found, I shall be entitled for payment of entire course fee and legal course of action.

I Agree

SUBMIT



**MGM** **MGM INSTITUTE OF HEALTH SCIENCES**  
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)  
MGM UG CET (2019 - 2020)

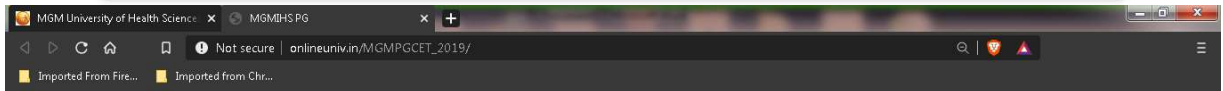
**LOGIN**

Username / Application No.

Password


[Forgot Password?](#)

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**MGM** **MGM INSTITUTE OF HEALTH SCIENCES**  
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)  
MGM - PG - PROGRAMME (2019 - 2020 )

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**MGM INSTITUTE OF HEALTH SCIENCES**  
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)


**Important Points to note before filling the Application form:**

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- While filling the Online Application Form candidates must have following scanned documents ready with them:
  - The Passport Size Photograph and Signature as per guidelines: ([Click Here for Important Guidelines for Scanning Photograph AND Signature](#))
  - Scanned copy of statement of mark for all qualified examination in .jpg or .jpeg file format and file size must be less than 100 kb.
  - Scanned copy of Leaving/Transfer Certificate in .jpg or .jpeg file format and file size must be less than 100 kb.
- Please remember the Password given by you & Application Number, which will be generated automatically after submission of your online application form (Please note that this application number will be your user id). It is important for future login and admission process.
- Please note that, while selecting the preference of program, the application charges payable are Rs. 2000/- for the first academic program selected and for each subsequent program Rs. 500/- will be added. Thus, the total amount payable will be displayed on the same screen simultaneously.  
 \* Please download and check the codes for programme
- Applicants need not send hard copy of Application Form or any Document unless and until asked by this office.
- Candidate must verify the entries made in Application Form before Click on Submit Button. There is no provision to make changes in the Application Form once 'Submit' button is clicked.
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- After successful payment 'Acknowledge cum Application Form' will appear on the screen, candidates are requested to save and keep printout of the same for his/her personal record.
- Since applicant's email id and mobile number will be used to send future notification, important information and events about counseling, they must provide accurate contact details.
- Without successful receipt of acknowledgement cum Application Form your application will be considered as invalid.
- After reading above instructions to fill Online Application Form, the Applicant has to click Next button to display Online Application Form.

For any clarification email at: registrar@mgmuis.com

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**MGM INSTITUTE OF HEALTH SCIENCES**  
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)

**APPLICATION FOR ADMISSION TO POST GRADUATE PROGRAMME ( 2019 - 2020 )**

**PERSONAL INFORMATION**

Candidate's Full name :   
As per last Qualifying Examination \*

Candidate's Surname :   
 Name :   
 Father Name  Husband Name :

Candidate's Father's Surname :   
 Name :   
 Father Name :

Candidate's Mother's Surname :   
 Name :   
 Father Name  Husband Name :

Date Of Birth :

Nationality :  Indian  Foreigner  NEI  
 Sex :  Male  Female  Transgender  
 Category :  General  SC  ST  OBC  OTHER  
 Aadhar Card No. :

**COMMUNICATION INFORMATION**

Local Address :   
  
  
  
 Pin :   
 Permanent Address :  As Above  
 Address line no.1  
  
  
  
 Pin :   
 Mobile No. :   
 Tel.No With STD Code :   
 Email Address :

**QUALIFICATION**

Board/ University	School/ College	Year of passing	Subjects	Aggregate Percentage	Class Obtained
<input type="text" value="S.S.C. / 10 th Or its equivalent"/>	<input type="text" value="H.S.C. (10+2) Or equivalent ( Science Stream )"/>	<input type="text" value="Degree Course:"/>	<input type="text" value="Any Other:"/>	<input type="text" value=""/>	<input type="text" value=""/>
<input type="radio"/> Appeared	<input type="radio"/> Completed	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

**PREFERENCE PROGRAMME**

\* Please download and check the codes for programme

Preference No.01 :   
 Preference No.02 :   
 Preference No.03 :

Preference No.04 :   
 Preference No.05 :   
 Preference No.06 :   
 Preference No.07 :   
 Preference No.08 :   
 Fee Payable  Fee PG


**PREFERENCE OF COLLEGE CAMPUS**  
 Preference No. 1 - Preference Of College Campus :   
 Preference No. 2 - Preference Of College Campus :

**EXAMINATION CENTRE**  
 CET Examination Centre : ( \* Only for : MPT programme and Master of Science (M.Sc. Nursing) )   
 \* Important Note : Centre 04 - Not Applicable for all other programme.

**UPLOAD DOCUMENTS**

1. S.S.C. / 10 th Statement of Marks :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
2. S.S.C. / 10 th Passing Certificate :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
3. H.S.C. / 12 th Statement of Marks :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
4. H.S.C. / 12 th Passing Certificate :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
5. Degree Course mark sheet :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
6. Degree Passing Certificate :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
7. Transfer certificate :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
8. Migration Certificate :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.
9. Nationality Certificate :	<input type="button" value="Choose File"/>	No file chosen	File must be in .jpg or .jpeg format and file size must be less than 100 kb.

**UPLOAD PHOTO AND SIGN**  
 (Click Here for Important Guidelines for Scanning Photograph AND Signature)



**LOGIN DETAILS**  
 Password :   
 Re-Enter Password :

**DECLARATION BY THE CANDIDATE**

**Declaration**  
 1. I hereby solemnly and sincerely affirm that the statements made and information given by me in the application form are true and correct.  
 2. I have not concealed any material information. However, if any information submitted herein is fraudulent, incorrect, misleading or untrue, I understand that I am liable to criminal prosecution and I also agree to forgo my seat in the MGM Institute of Health Sciences. I understand that the selection and admission to the course is also liable to be cancelled. In case later it is found, I shall be entitle for payment of entire course fees & legal course of action.  
 3. I agree to abide by the Rules & Regulations of the MGM Institute as contained in the information Brochure and also the modifications made thereto from time to time.  
 4. Your contact information (Mobile Number and email id) will be used to keep you informed about our Notifications, future updates & events.  
 5. I undertake to submit all the **Original Certificates** at the time of my selection process, as per the rules, failing which my claim for selection shall not be granted. (Note - All original documents will be returned to the student after verification and granting of eligibility by the University)

Agree

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MGM University of Health Science x MGMBHS

Not secure | onlineuniv.in/MGMConvocation/#

Imported From Fire... Imported from Chr...

MGM Institute of Health Sciences, Navi Mumbai

[APPLY \(STEP - 1\)](#) [LOGIN AND ONLINE PAYMENT \(STEP - 2\)](#)



Mission  
 To improve the quality of life, both at individual and community level by imparting quality medical education to tomorrow's doctors and medical scientists and by advancing knowledge in all fields of Health Sciences through meaningful and ethical research.

**ImageGallery**

**Important Notification**

- Guidelines for Scanning Photograph with Signature
- Important Instructions for Online Application Form
- Notification of 11th Convocation

**Convocation**

- Date: 31st July, 2019 (Wednesday)
- Venue: Rajmani Hall, MGM Education
- Complex: H-5, SDCO, Aurangabad - 431 003

**Contact Us**

Address : MGM Campus, Sector 1, Aurangabad  
 Maharashtra-432002, www.mgm11th.com  
 432002  
 Telephone : 020-2743294  
 FAX : 020-2743294  
 E-mail : gm@mgm11th.com  
 gm@mgm11th.com

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MGU University of Health Science x MGMBHS x MGMIHS x

Not secure | onlineuniv.in/MGM\_Convocation\_2019/WebPages/Gateway.html

Imported From Fire... Imported From Chr...

**Important Instructions :**

**Following candidates are eligible to apply for the degree.**

1. a) Candidates whose University Qualifying Examination results have been declared as 'passed' on or before 30 June 2019.  
b) Candidates who have completed their Internship (If Applicable) on or before June 30, 2019.
2. **Important Dates:**  
**Start of Online Application Form Thursday, 01 August, 2019**
3. **Process of Application:**
  - a) Candidate must enter valid Permanent Registration Number (PRN No. is available on qualifying examination mark statement) and Date of Birth submitted at the time of admission & then click on submit button. Please note that 'PRN Number' & 'Date of Birth' will be your username and password respectively for future login.
  - b) On successful validation, all relevant information will appear on the screen (Pre filled Application Form). If the pre filled information is correct then the candidate needs to fill only 'blank fields' in the form and **need to upload following documents:**
    - Scanned Photo and signature ([Click Here for Important Guidelines for Scanning, Photograph and Signature](#))
    - Scanned copy of final year Mark Sheet of qualifying Examination / Passing Certificate / Copy of Result Notification for PhD students.
    - Scanned copy of the University Internship Completion Certificate (If Applicable)
  - c) If after entering 'PRN Number' and 'Date of Birth', error appears OR any pre filled information is incorrect & corrections required, in that case student is directed not to submit the form and he/she has to write an email from his/her email id to Registrar at [registrar@mgmuhs.com](mailto:registrar@mgmuhs.com) with following details:
    - PRN Number:
    - Applicant's Name: (As per last qualifying Examination)
    - Date of Birth:
    - Name of the Degree applying for:
    - Month & Year of Qualifying examination:
    - Internship Completion Date (If Applicable):
    - Mobile No.
4. On successful submission of online application form an acknowledgement receipt is generated and will be displayed on the screen. Candidates are requested to take a printout of the same for future reference.
5. **Convocation Fees:**  
Convocation Application fee:  
Candidates applying to receive the degree 'An Absentia' should pay Rs. 5000/- (Rupees Five Thousand only).
- Payment Procedure:**
  - a) Candidate has to pay applicable Convocation fees through **Online Payment Portal**, which will be available on acknowledgement receipt generated after successful submission of online form (as mentioned in Point No.3).
  - b) Candidate can also pay the Convocation fees from his/her **Login** under online application portal.
  - c) On successful submission of online payment an acknowledgement receipt is generated and will be displayed on the screen. Candidates are requested to take a printout of the same for future reference.
  - d) After 2 - 3 working days from submission of Online Application and Online Payment of Convocation Fees, the **Completed Application Form** will be available in candidate's login section for printing and future use.
6. Please note that, mere submission of online application form without Convocation fees OR Payment of convocation fee without online application form will be considered as incomplete application procedure and in such cases claim to participate in convocation will be rejected without any intimation/clarification and no further communication will be entertained in this regard.

NEXT

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**MGMIHS CONVOCATION**

**LOGIN**

Enter the PRN Number

Enter Date of Birth (DD/MM/YYYY)

**LOGIN**

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