



**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A++' Accredited by NAAC**

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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 70/2022)**

70<sup>th</sup> Meeting of the Board of Management (BOM-70/2022) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Friday, 16<sup>th</sup> December, 2022 at 11:00 AM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Dr. S.N. Kadam	Member
Shri. A.N. Kadam	Member
Dr. P.M. Jadhav	Member
Dr. Pravin Shingare	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. Nivrutti G. Patil and Dr. Prakash Doke had conveyed their inability to attend the meeting and were granted leave of absence.

Shri. Ashok Patil, CA and Dr. P.G. Ramesh, Finance Officer, MGMIHS were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all. In his opening remarks he briefed the following:

- Category I University: With NAAC "A++" & CGPA-3.55, MGMIHS is upgraded to "Category-I" University by UGC. He briefed various benefits of the same. With "Category-I" recognition, University may now start new courses / programmes / department / school / center in disciplines that form a part of its existing academic

framework without approval of the UGC. University may open constituent units / off-campus centres within its geographical jurisdiction, without the approval of the UGC, provided it is able to arrange both recurring and non-recurring revenue sources and does not need any assistance for the same from the UGC or the Government. It is now possible to have academic collaborations with foreign educational institutions, as per the UGC (Promotion and Maintenance of Standards of academic Collaboration between Indian and Foreign Educational Institutions) Regulations, 2016, without approval of the Commission with foreign institutions in top 500 of Times Higher Education World University Rankings or QS Rankings.

With 12 B status, University has now better chances for funding of extramural research grants. No physical review is required for continuation of deemed to be University status.

- Institution Innovation Council established at MGMIHS has obtained “3.5 STAR” rating in the Institution’s Innovation Council calendar year 2021-22 by MOE, Govt. of India. Hon’ble Vice Chancellor mentioned that all the constituent units of both the campus have contributed in the success of IIC.
- National Credit Framework Workshop at IIT Mumbai on 28.11.2022 was attended by Hon’ble Vice Chancellor, Dr. Rajani Mullerpattan, Dr. Mansee Thakur, Dr. Prabha Dasila, Dr. Parineeta Samant, Dr. Ponchitra, Dr. Sharvari Samant from Navi Mumbai Campus and Dr. Rinkle Hotwani, Dr. Rajesh Dase & Dr. Rajesh Kadam from Aurangabad Campus.
- Mass casualty handled very well by MGM Kamothe Hospital - Dept. of Surgery, Anaesthesia & Paediatric & all the authorities of the hospital.
- Admission process - 2022-23, is now at fag end. He advised to take review by each unit.

Following the opening remarks Hon’ble Chancellor Sir moved the “motion of appreciation” for Hon’ble Vice Chancellor for his valuable contribution and guidance to achieve grade “A+++” in the 2<sup>nd</sup> cycle accreditation of MGMIHS by NAAC.

Thereafter, Hon’ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-70/2022:** To confirm the minutes of the 69<sup>th</sup> meeting of Board of Management (BOM-69/2022) held on Friday, 26<sup>th</sup> August, 2022.

**Resolution No. 1 of BOM-70/2022:** The minutes of the 69<sup>th</sup> meeting of Board of Management (BOM-69/2022) held on Friday, 26<sup>th</sup> August, 2022 were confirmed and approved with following corrections: [Annexure-1]

**Resolution No. 6.10.1 of BOM-69/2022:** The last para which is as follows:

“As and when any change takes place in the Board of Management, the bank be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank forthwith”.

**Needs to be read as:** As and when any change takes place in the above Signatories, the bank be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank forthwith.

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**Resolution No. 6.10.2 of BOM-69/2022:** “As and when any change takes place in the Board of Management, the bank be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank forthwith”.

**Needs to be read as:** As and when any change takes place in the above signatories, the bank be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank forthwith.

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**Resolution No. 6.11.1 of BOM-69/2022:** “As and when any change takes place in the Board of Trustees, the bank will be advised about such change and fresh resolution regarding the operations of the account will be forwarded to the bank forthwith.

**Needs to be read as:** As and when any change takes place in the above Signatories, the bank will be advised about such change and fresh resolution regarding the operations of the account will be forwarded to the bank forthwith”.

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**Item No. 2 of BOM-70/2022:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-69/2022) held on Friday, 26<sup>th</sup> August, 2022.

**Resolution No. 2 of BOM-70/2022:** The Action Taken Report (ATR) [Annexure-2] on resolutions of Board of Management (BOM-69/2022) held on Friday, 26<sup>th</sup> August, 2022 was accepted and approved with following suggestions/resolutions:

- i) **ATR of resolution No. 2.ii needs to be read as:**
- From FO, MGMIHS - The Resolution to provide 50% waiver in tuition fees to Inhouse staff has been conveyed to the Principal, New Bombay College of Nursing, Kamothe.
  - Dr. Prabha Dasila, Principal, MGM NBCON, NM. has informed that the Resolution implemented.
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- ii) **ATR of resolution No. 5 needs to be read as:** Hon’ble Vice Chancellor informed that detailed ATR in this regard will be placed in next BOM meeting.
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**Action to be taken by: University IQAC Coordinator**

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- iii) **ATR of resolution No. 6.4 needs to be read as:**
- Noted for records.
  - Noted for implementation.
  - All MGMIHS Institutes have been informed of the BoM decision for implementation. The Students are given one-month period to pay the fees after promotion to the next year.
  - The financial health of all MGMIHS Units was presented in the Finance Meeting FC-52/2022

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iv) **ATR of resolution No. 6.7 needs to be read as:**

- Noted for implementation.
- As per the Secretary of MGM Employees Cooperative Credit Society Aurangabad, a branch of Cooperative credit society of Aurangabad cannot be opened in Navi Mumbai as the jurisdiction of the branch differs. So, the possibility of opening a new Employee's Cooperative Credit Society for Navi Mumbai Campus shall be explored. Till that time the existing practice being followed in all MGMIHS Units of Navi Mumbai campus shall continue.

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v) **ATR of resolution No. 10.iv:** Dr. G.S. Narshetty, Dean, MGM Medical College, NM requested to start new programmes DM Gastroenterology and M.Ch. Hepatobiliary Surgery from 2023-24.

**Resolution No.2.i of BOM-70/2022:** Resolved to start the following new programmes at MGM Medical College, Navi Mumbai from AY 2023-24 and submit the proposal through Academic Bodies of the University:

1. M.Ch. Hepato Pancreato Biliary Surgery
2. DM Gastroenterology

**Action to be taken by: Dean, MGM Medical College, Navi Mumbai**

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**Item No. 3 of BOM-70/2022:** To peruse the decisions & recommendations of the Academic Council (AC-44/2022) in its meeting held on Friday, 09<sup>th</sup> December, 2022 for their feasibility and implementation.

Hon'ble BOM member Dr. P.M. Jadhav suggested that the items discussed in Academic Council on one hand needs to consist of mandatory requirements of regulatory bodies but at the same time, items related to academic excellence, research and innovation must also be discussed so as to maintain the accreditation in future.

**Resolution No. 3 of BOM-70/2022:** BOM perused and concurred with the resolutions passed in Academic Council (AC-44/2022) meeting held on 09<sup>th</sup> December, 2022 [Annexure-3].

**Action to be taken by: Registrar through concerned stakeholders/HoIs**

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**Item No. 4 of BOM-70/2022:** To peruse and take appropriate decisions on the recommendations of the Finance Committee (FC-52/2022) in its meeting held on Thursday, 15<sup>th</sup> December, 2022.

While perusing the minutes/recommendations of the Finance Committee (FC-52/2022), necessary corrections were suggested by Hon'ble BOM members. Following which, Vice Chancellor directed FO, MGMIHS to immediately incorporate the rectifications and submit the revised FC recommendation/minutes for incorporation in BOM minutes.

Following are the revised minutes of Finance Committee (FC-52/2022) and decisions taken:

**Item No. 4.1 of BOM-70/2022 (i.e. Item No.1 of FC-52/2022):** To confirm the minutes of the meeting held on 25<sup>th</sup> August, 2022: FC-51/2022

**Resolution No.4.1 of BOM-70/2022:** Resolved to confirm the minutes of FC-51/2022 dt. 25<sup>th</sup> August, 2022 [Annexure-4].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.2 of BOM-70/2022 (i.e. Item No.2 of FC-52/2022):** To Consider and Approve the Action Taken Report on Resolutions of FC-51/2022.

**Resolution No.4.2 of BOM-70/2022:** It was unanimously resolved to approve the action taken Report on the resolutions of FC-51/2022 dt. 25<sup>th</sup> August, 2022 [Annexure-5] with the following points:

1. Regarding outstanding fees a special meeting of all Heads of Units should be called under the chairmanship of Hon'ble Pro V.C. for a review and future planning of fees recovery.
2. Regarding fees recovery, those students who are promoted to the next year must pay their fees within one month from the start of the academic year. The fees of those students who are not eligible for promotion to the next academic year shall not be shown in the Fees dues of the year.
3. Regarding the expenditure to be incurred for the financial year 2022-2023 for MGMIHS & its constituent Units (except Medical Colleges & Hospitals), as informed by auditors, an expenditure of Rs. 42.50 crores including atleast Rs. 7.50 crores towards capital expenditure against Form 10 should be incurred in the FY 2022-23.  
Hon'ble Chancellor Sir advised that such expenditure being incurred should be justifiable and that Hon. VC and FO should submit a proposal in one month's time, based on guidance from auditors, on how to incur the above expenditure in the FY 2022-23. Further, the weekly expenditure status shall be prepared by the Finance Officer and submitted to Hon. Chancellor.
4. W.r.t. Item No.11 of FC-51/2022 (Resolution No. 6.11.1 of BoM-69/2022), Hon. VC informed that the proposal to have two separate bank accounts at each MGMIHS Unit shall be kept in abeyance. The existing practice shall be continued.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.3 of BOM-70/2022 (i.e. Item No.3 of FC-52/2022):** To consider and approve Receipts and Payments Account for the period from July-2022 to Sept. 2022.

**Resolution No.4.3 of BOM-70/2022:** Resolved to approve the Receipts and Payments Account for the period from July-2022 to Sept. 2022 [Annexure-6].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.4 of BOM-70/2022 (i.e. Item No.4 of FC-52/2022):**

- i) To consider and approve Receipts and Payments Account for the period from April-2022 to Sept. 2022.
- ii) To Consider the Financial Health of MGMIHS and its Constituent Units.

**Resolution No.4.4 of BOM-70/2022:**

- i) It was unanimously resolved to approve the Receipts and Payments Account for the period from April-2022 to Sept. 2022 [Annexure-7].
- ii) The Members noted the status of the Financial Health of MGMIHS and its Constituent Units.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.5 of BOM-70/2022 (i.e. Item No.5 of FC-52/2022):** To consider and approve Fee Reconciliation statements as on 30<sup>th</sup> Sept-2022.

**Resolution No.4.5 of BOM-70/2022:** Resolved to approve the Fee Reconciliation statements as on 30<sup>th</sup> Sept-2022 [Annexure-8].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.6 of BOM-70/2022 (i.e. Item No.6 of FC-52/2022):** To approve the Revised Budget of MGMIHS & Its Constituent Units for the year 2022-2023.

**Resolution No.4.6 of BOM-70/2022:**

- i) It was unanimously resolved to approve the Revised Budget presented in the Finance Committee meeting. It was further unanimously resolved to approve the Additional Budget presented in the Finance Committee meeting and include the same in the revised budget [Annexure-9].
- ii) It was unanimously resolved to approve additional grant as well as approval for new purchases as per the list of 17 Nos. of medical equipments [Annexure-10], for an estimated total cost of Rs. 7,59,90,000/-.
- iii) Hon'ble Pro.V.C. informed that Rs. 6 Crores should be provided for 2 Bunkers for Radiology Departments of both campuses in the budget of FY 2023-24.
- iv) Hon'ble Chancellor Sir directed that an amount of Rs. 25 Crores be provided towards construction of the New University Building in the Budget of MGMIHS for FY 2023-24

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.7 of BOM-70/2022 (i.e. Item No.7 of FC-52/2022):** Approval for Fee Waiver to MBBS, Aurangabad Student Ms. Gauri Atmaram Pandule.

**Resolution No.4.7 of BOM-70/2022:** It was unanimously approved to grant fee waiver of Rs. 27,00,000/- to the MBBS Student of Aurangabad (Batch 2019), Ms. Gauri Atmaram Pandule [Annexure-11].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.8 of BOM-70/2022 (i.e. Item No.8 of FC-52/2022):** Approval to obtain the National Bharat Laghu Udyam Suraksha Policy for the Assets covered under MGM Institute of Health Sciences, Navi Mumbai & Aurangabad.

**Resolution No.4.8 of BOM-70/2022:** It was unanimously resolved to approve taking an Asset Insurance Policy of Tata AIG for the year 2022-2023 for MGMIHS & Its Constituent Units with premium amount of Rs. 48,000/- [Annexure-12].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.9 of BOM-70/2022 (i.e. Item No.9 of FC-52/2022):** For Information of BoM:

1. Payments made above Rs. 10 Lakhs.
2. Receipt of refunds of Deposits made with CIDCO against tender applications for various Plots.

**Resolution No.4.9 of BOM-70/2022:**

- i) The Payments made above Rs. 10 lakhs were noted [Annexure-13].
- ii) Receipt of refunds of Deposits made with CIDCO against tender applications for various Plots was noted.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.10 of BOM-70/2022 (i.e. Item No.10 of FC-52/2022):** Items for Post Facto Approval of BoM:

- i. Post Facto Approval for payment by MGMIHS against Electricity Duty arrears (with Interest) amounting to Rs. 2,69,27,985/- for Aurangabad Campus.
- ii. Post facto Approval for taking an Internet lease Line of 1000 MBPS (1GB) from Tata Tele Business Services amounting to Rs. 20,17,800/-
- iii. Post Facto Approval for Payments against Purchases above 10 lakhs approved by Hon'ble V.C.

**Resolution No.4.10 of BOM-70/2022:**

- i) It was unanimously resolved to approve the payment by MGMIHS against Electricity Duty arrears (with Interest) amounting to Rs. 2,69,27,985/- for Aurangabad Campus [Annexure-14].
- ii) It was unanimously resolved to approve taking an Internet lease Line of 1000 MBPS (1GB) from Tata Tele Business Services amounting to Rs. 20,17,800/- [Annexure-15].
- iii) It was unanimously resolved to approve payments against Purchases above Rs. 10 lakhs, approved by Hon'ble V.C. [Annexure-16].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.11 of BOM-70/2022 (i.e. Item No.11 of FC-52/2022):** Central Purchase Department (CPD) items:

- i. 2<sup>nd</sup> Tender of Pharmacy Items (Dec. 22) – Savings made over the 2021 tender rates
- ii. Approval for New Purchases and Procurements above Rs. 10 lakhs
- iii. CPD Ongoing Progress Report

**Resolution No.4.11 of BOM-70/2022:**

- i) The Members noted Savings made in the Dec. 2022 Pharmacy Tender over the 2021 tender rates [Annexure-17].
- ii) Approved the New Purchases and Procurements above Rs. 10 lakhs that was submitted to the Finance Committee excluding the Neurosurgery Department

Equipment, Medical College, Aurangabad, costing Rs. 4.5 Crores, which should be submitted to the Board again with the necessary justification for its purchase, number of procedures required to be carried out as well as the expected revenue generation using this equipment [Annexure-18].

- iii) Noted the ongoing CPD Progress Report. Hon. Chancellor Sir directed that three Cathlabs may be finalized at the earliest for Kamothe, Aurangabad and Vashi Hospitals (Vashi hospital purchase with finances from Vashi Hospital). The fourth order for upcoming Sanpada Hospital may be finalized but PO to be deferred till their site is ready [Annexure-19].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.12 of BOM-70/2022 (i.e. Item No.12 of FC-52/2022):** Any other items with Permission of Chair.

1. For Guidance regarding opening a new account for gratuity disbursement of employees of MGMIHS & its constituent Units in IDBI.

**Resolution No.4.12 of BOM-70/2022:** It was resolved to open a new saving account in IDBI Bank, CBD Belapur, titled MGM INSTITUTE OF HEALTH SCIENCES - GRATUITY for settlement of the gratuity claims of the employees in the payroll of MGMIHS & its Constituent Units.

The account will be operated by and the instructions regarding the Account be given by any two of the following Signatories:

<u>Sr.No.</u>	<u>Name of the Account</u>	<u>Name of the authorized signatory</u>	<u>Designation</u>
1	MGM Institute of Health Sciences-Gratuity	Dr. Shashank D. Dalvi	(Vice Chancellor)
		Dr. Nitin N. Kadam	OR (Pro Vice Chancellor)
		Dr. Rajesh B. Goel	(Registrar)
		Dr. P.G. Ramesh	OR (Finance Officer)
		Two Signatures are needed, one from each group.	

As and when any change takes place in the above Signatories, the bank be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank forthwith.

2. Hon'ble VC informed that the Deans of both Medical Colleges at Navi Mumbai and A'Bad be called as Regular Invitees in the FC meetings.

**Action to be taken by: FO, MGMIHS**

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**Item No. 5 of BOM-70/2022:** To peruse the updates regarding "increase in intake of MBBS from 150 to 250" by Dean, MGM Medical College, Navi Mumbai & Aurangabad campus.

**Resolution No. 5 of BOM-70/2022:** Resolved to reapply for increase in intake of MBBS from 150 to 250 for both the colleges (NM & A'bad) as the NMC Online Window is open



from December 15 to December 23 for Academic year 2023-24. It was further resolved that based on the infrastructure, clinical material and faculty, Deans of both campuses must finalise the increase to 200 or 250 so as to avoid rejection of the proposal by NMC.

**Action to be taken by: Dean, MGM Medical College, Navi Mumbai & Aurangabad**

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**Item No. 6 of BOM-70/2022:** To start multidisciplinary programmes apart from Health Sciences under MGMIHS and discuss regarding change of name of University accordingly.

**Resolution No. 6 of BOM-70/2022:** Resolved to prepare the list of such programmes where multidisciplinary approach may be adopted without losing the main focus of MGMIHS i.e. "Health Sciences", alongwith considering to approach UGC/MOE for bringing MGM Dental College & Hospital, Kamothe into its ambit. It was further resolved to write to AICTE regarding clarity about permission to start technical programme under the university.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 7 of BOM-70/2022:** To discuss regarding appointment of "Search cum Selection Committee" for appointment/reappointment of Vice Chancellor.

Hon'ble Vice Chancellor has written the letter to the office, mentioning the need of formulation of the "Search cum Selection Committee" for the appointment of new Vice Chancellor as his term is ending on 30<sup>th</sup> April 2023.

He also expresses his willingness to offer the services again as a Vice Chancellor if re-appointment is given.

Registrar briefed the house regarding the provisions which are in existence for appointment of Vice Chancellor and tenure of the same as per UGC (Institutions Deemed to be Universities) Regulations, 2019, by office note.

Board of Management was Chaired by Dr. N.N. Kadam Pro Vice Chancellor as Vice Chancellor requested for leave of absence for this item.

Hon'ble Pro Vice Chancellor briefed the members regarding the tremendous and remarkable work accomplished/achievements by Hon'ble Vice Chancellor Dr. Shashank D. Dalvi during last 4 ½ years which are summarized as follows:

- Dr. Shashank Dalvi took over the charge of Vice Chancellor on 1<sup>st</sup> May, 2018.
- In his tenure, he initiated monthly performance meeting of all the unit heads i.e. Monthly administrative and academic meetings which helped to make all the units on vibrant mode, created healthy competitive spirit amongst all units for better coordination between two campuses. All the units have started participating in various National events. Few of the prizes are mentioned below: -
  - MGMIHS received First rank for Swachh Campus Ranking 2019 of HEI's by MHRD.

- Research and contribution to community services in the field of Tuberculosis Programme has been recognized by Directorate of Health Services of Government of Maharashtra in 2019.
  - MGM Medical College was awarded “Excellence in Community Engagement” by Association of Health Care Provider, India (AHPI) in Global Conclave in 2019.
  - National prizes awarded to several students including 1st and 6th ranks in survey on Gandhian Values by Delhi based NGO “Re Think India” in 2018 on the occasion of 150<sup>th</sup> Birth Anniversary Year of Father of the Nation, Mahatma Gandhi.
  - MGMIHS is being considered as “Green Institution Mentor” for exemplary performance in water and sanitation management by Mahatma Gandhi National Council of Rural Education, Hyderabad, MHRD, GOI.
  - Institutions Innovation Council has received national recognition.
  - MGM Journal of Medical Sciences listed in DOAJ, UGC CARE List (Group I)
- Out of eight constituent units of MGM Institute of Health Sciences, two Medical Colleges were on the record of UGC & Ministry of Education. Now all the remaining units got approval as constituent unit status by UGC/MoE and thereby recognition at the level of State, UGC and Ministry of Education, GOI.
  - In his tenure, MGMIHS has participated in preparation of Health Science manual by NAAC during pilot study. This has helped for increasing recognition of the institute.
  - First cycle of NAAC ‘A’ Grade was available for two medical colleges. In the 2<sup>nd</sup> Cycle of NAAC, all our eight units are accredited and A<sup>++</sup> Grade is available to all these units, with CGPA of 3.55.
  - University has received status of Category I recently.
  - MGMIHS is always figured in NIRF ranking since 2019 onwards (University category rank band 151-200 since last 4 years).
  - MGMIHS participated in ARIIA and ranked as “promising university for innovation and research”.
  - Both hospitals NABH and labs NABL accredited.
  - During COVID period all university related activities from admissions to exams were conducted in time and smoothly.
  - Successful implementation of CBCS in the University for various academic programs.
  - Automation to a great extent for different university activities and functions.

- Central Purchase Department at University level has helped University in saving money as better purchase practices are in place now.
- He has taken efforts so that various well recognized National Educationist visited MGMIHS – Prof. Vedprakash, Prof. Bhushan Patwardhan, Prof. R.C. Deka, Prof. Sanjay Zodpey and so on. This has helped for recognition of University on national level.

All Hon'ble members of Board expressed unanimously their concurrence on above achievements. Thereafter Hon'ble Chancellor placed his consent for re-appointed of Dr. Shashank D. Dalvi as Hon'ble Vice Chancellor for second term.

**Resolution No. 7 of BOM-70/2022:** It is resolved to reappoint Dr. Shashank D. Dalvi as Hon'ble Vice Chancellor for second term. This reappointment will be for a period of 05 years or until Hon'ble Vice Chancellor attains the age of 70 years, whichever is earlier.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 8 of BOM-70/2022:** To peruse and discuss the report on "Consultancy charges to Medical Full-time teachers" prepared and submitted by Dr. Pravin Shingare, Hon'ble Pro Chancellor, Krishna Institute of Medical Sciences, Karad.

BOM members appreciated the hardwork done by Dr. Pravin Shingare in preparing the said report which will guide BOM to streamline the issue of "Consultancy charges to Medical Full-time teachers".

**Resolution No. 8 of BOM-70/2022:** Resolved to request BOM members to suggest their feedback/opinion on the report [Annexure-20] submitted by Dr. Pravin Shingare, Hon'ble Pro Chancellor, Krishna Institute of Medical Sciences, Karad regarding "Consultancy charges to Medical Full-time teachers".

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 9 of BOM-70/2022:** To consider and take appropriate decisions on a submission note forwarded by Dean, MGM Medical College, A'bad and approved by Vice Chairman, MGMIHS regarding 100% concession in tuition fees for Medical college teaching staff for pursuing Ph.D.

**Resolution No. 9 of BOM-70/2022:** Resolved to forward the request [Annexure-21] for 100% concession in tuition fees for Medical college teaching staff for pursuing Ph.D. to Director (R & D) for justification. Until then the existing practice will continue.

**Action to be taken by: Director (R & D), MGMIHS**

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**Item No. 10 of BOM-70/2022:** To create various Teaching posts at constituent units [MGM School of Biomedical Sciences, NM & MGM School of Physiotherapy (NM & A'bad)] under MGMIHS.

**Resolution No. 10 of BOM-70/2022:** Resolved that Hon'ble Vice Chancellor is empowered to initiate necessary action for creating various Teaching posts at constituent units [MGM

School of Biomedical Sciences, NM & MGM School of Physiotherapy (NM & A'bad)] under MGMIHS" in consultation with respective Head of Constituent Unit & concerned BOM members in view of regulatory norms and student teacher ratio. Further being a self-financed University, appointments on such created posts needs to be justified accordingly.

**Action to be taken by: Head of Constituent Unit in consultation with Hon'ble Vice Chancellor, MGMIHS**

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**Item No. 11 of BOM-70/2022:** To consider and take appropriate decision regarding establishment of separate University Building at Head office (Kamothe Campus), Navi Mumbai.

**Resolution No. 11 of BOM-70/2022:** Resolved to appoint an Architect who can assist the University to plan the proposal of establishment of separate University Building at Head office (Kamothe Campus), Navi Mumbai. It was further resolved to enhance the budget provision for establishment of separate University Building at Head office (Kamothe Campus), Navi Mumbai to Rs.25 Crore in Financial Year 2023-24.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 12 of BOM-70/2022:** To consider and approve the "Holiday List 2023 for MGMIHS and its constituent units" and "Days to be celebrated" as a central event of University.

**Resolution No. 12 of BOM-70/2022:** It is unanimously resolved to:

- i) approve the Holiday list for 2023 [Annexure-22] and
- ii) The important National/International days, events & festivals to be celebrated as central event at each campus through NSS units during 2023. [Annexure-23]

**Action to be taken by:**

- i) Registrar, MGMIHS
- ii) University NSS Coordinator

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**Item No. 13 of BOM-70/2022:** To consider & approve the "Schedule of Meetings of MGMIHS for Academic Year 2022-2023".

**Resolution No.13 of BOM-70/2022:** It is resolved to approve the schedule of statutory meetings of various authorities of MGMIHS for the academic year 2022-23 [Annexure-24].

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 14 of BOM-70/2022:** For Information:

- i) Draft UGC (Institutions Deemed to be Universities) Regulations 2022 and MGMIHS comments/suggestions on it.
- ii) Letter from Secretary, University Grants Commission (UGC) regarding grading "MGM Institute of Health Sciences, Navi Mumbai" as "Category I" (Deemed to be University) as per UGC [Categorization of universities (only) for Grant of Graded Autonomy] Regulations, 2018.
- iii) Information regarding Hon'ble Supreme Court Judgement regarding "Private Medical Colleges can't make students sign Bond".

- iv) Letter regarding “3.5 STAR” rating to MGMIHS in the “University” category in the Institution Innovation Council Annual Performance for AY 2021-22.

Hon’ble Vice Chancellor has informed the house on Point No.14ii and 14.iv in his opening remarks in the current meeting and members noted the same.

Hon’ble member Dr. Pravin Shingare suggested to relook at Hon’ble Supreme Court Judgement regarding “Private Medical Colleges can’t make students sign Bond” from legal Counsel to take a final decision regarding “signing PG Bond”.

**Resolution No.14 of BOM-70/2022:** Resolved to relook at Hon’ble Supreme Court Judgement regarding “Private Medical Colleges can’t make students sign Bond” from legal Counsel so as to take a final decision regarding “signing PG Bond”.

**Action to be taken by: Dean, MGM Medical College, Navi Mumbai & Aurangabad**

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**Item No. 15 of BOM-70/2022: Any other matter with the permission of the Chair:**

- i) 17<sup>th</sup> Convocation of MGMIHS

Hon’ble Pro Vice Chancellor, Dr. N.N. Kadam suggested to consider Mr. Kailash Satyarthi, Nobel Peace Laureate as Chief Guest for the forthcoming Convocation of MGMIHS.

**Resolution No.15.i of BOM-70/2022:** Resolved to finalize dates for scheduling 17<sup>th</sup> Convocation of MGMIHS as per availability/convenience of Chief Guest.

**Action to be taken by: Controller of Examinations, MGMIHS**

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- ii) Dr. R.B. Bohra, Dean, MGM Medical College, Aurangabad suggested to consider stipend for those fellowships where fellows are given admission as “Non-SR”.

Hon’ble Vice Chancellor, suggested that any matter which is proposed under “any other item” must be presented with a detailed note which will help members to decide on the matter.

Hon’ble Chancellor felicitated Dr. Shashank D. Dalvi for his re-appointment by offering the bouquet.

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As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
Registrar & Secretary

  
Vice Chancellor & Chairman



**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A++' Accredited by NAAC**

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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 71/2023)**

71<sup>st</sup> Meeting of the Board of Management (BOM-71/2023) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Saturday, 18<sup>th</sup> February, 2023 at 03:00 PM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. Nivritti G. Patil	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. P.M. Jadhav, Dr. S.N. Kadam and Dr. Madhuri Engade had conveyed their inability to attend the meeting and were granted leave of absence.

Shri. Ashok Patil, CA and Dr. P.G. Ramesh, Finance Officer, MGMIHS were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all.

Thereafter, Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-71/2023:** To confirm the minutes of the 70<sup>th</sup> meeting of Board of Management (BOM-70/2022) held on Friday, 16<sup>th</sup> December, 2022.

**Resolution No. 1 of BOM-71/2023:** The minutes of the 70<sup>th</sup> meeting of Board of Management (BOM-70/2022) held on Friday, 16<sup>th</sup> December, 2022 were confirmed and approved [**Annexure-1**] with the following discussion:

- i) While confirming the Resolution No. 7 of BOM-70/2022 pertaining to reappointment of Dr. Shashank D. Dalvi as Hon'ble Vice Chancellor for second term, Dr. Pravin Shingare pointed out that as the power of reappointment lies with Hon'ble Chancellor, Board of Management may resolve to place on record their gratitude for the same.

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**Item No. 2 of BOM-71/2023:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-70/2022) held on Friday, 16<sup>th</sup> December, 2022.

**Resolution No. 2 of BOM-71/2023:** The Action Taken Report (ATR) [Annexure-2] on resolutions of Board of Management (BOM-70/2022) held on Friday, 16<sup>th</sup> December, 2022 was accepted and approved with following suggestions/resolutions:

- i) While discussing the ATR/suggestions recd. from Dr. Prakash Doke in response to Resolution No.8 of BOM-70/2022 pertaining to "Consultancy charges to Medical full time Teachers", Hon'ble Chancellor opined that Hospitals are the backbone of Medical College. Hence Deans being the administrators are fully accountable and must undertake a fact-finding exercise to find out the expenditure incurred per bed.

**Resolution No. 2.i of BOM-71/2023:** Resolved to undertake a fact-finding exercise to find out the expenditure incurred per bed in attached hospitals.

**Action to be taken by: Dean, MGM MC, NM & A'bad**

- ii) While discussing the ATR recd. from Director, MGM SBS, NM in response to Resolution No.10 of BOM-70/2022 pertaining to creation of Teaching post, it was pointed out and rectified that there should not be any "Sr. Tutor" post. Based on experience (seniority) as a Tutor, he/she may be promoted to "Asst. Professor".

**Resolution No. 2.ii of BOM-71/2023:** Resolved to re-designate the "Sr. Tutor" post as "Asst. Professor".

**Action to be taken by: Director, MGM SBS, NM**

- iii) While discussing the ATR recd. from Director, MGM SOP, NM in response to Resolution No.10 of BOM-70/2022 pertaining to creation of Teaching post, Dr. Pravin Shingare informed the house that the Maharashtra OTPT Council have been dissolved. Central council for allied health will soon start functioning for Physiotherapy and other allied health programmes. Therefore, the appointments/promotions of staff may be relooked in view of probable designation change/Faculty requirement as per the new Physiotherapy Council.

**Resolution No. 2.iii of BOM-71/2023:** Resolved to re-look the appointments/promotions of Teaching staff in view of probable designation change/Faculty requirement as per the new Central council for allied health programmes.

**Action to be taken by: Director, MGM SOP, NM & A'bad**

**Item No. 3 of BOM-71/2023:** To consider recommendations of Special Academic Council Meeting (AC-45/2023) held on Friday, 17<sup>th</sup> February, 2023 regarding 17<sup>th</sup> Convocation of MGMIHS.

**Resolution No. 3.1 of BOM-71/2023:** It is resolved to conduct 17<sup>th</sup> Convocation of MGM Institute of Health Sciences on 01.03.2023 in an offline mode at Navi Mumbai.

**Action to be taken by: COE, MGMIHS**

**Resolution No. 3.2 of BOM-71/2023:** Resolved to award the following Degrees to the qualified candidates in the 17<sup>th</sup> Convocation of MGM Institute of Health Sciences to be held on 01.03.2023 at Navi Mumbai: [Annexure-3]

Programme name	NM	Aurangabad	Total Eligible Student data
<b>PG Course</b>			
M.Sc.Nursing (NPCC)	8	0	8
M.Sc. Nursing	4	0	4
MPT	0	0	0
M.Sc. AHS/MHA	50	3	53
M.Sc. Med	18	0	18
MD/MS	0	3	3
Super Speciality	0	1	1
Ph.D.	8	2	10
Fellowship	5	2	7
<b>Total (PG)</b>	<b>93</b>	<b>11</b>	<b>104</b>
<b>UG Course</b>			
MBBS	11	10	21
BPT	5	15	20
B.Sc. Nursing	49	0	49
P.B.B.Sc Nursing	10	0	10
B.Sc. (AHS)	86	26	112
<b>Total (UG)</b>	<b>161</b>	<b>51</b>	<b>212</b>
<b>Overall Total</b>	<b>254</b>	<b>62</b>	<b>316</b>

**Action to be taken by: COE, MGMIHS**

**Resolution No. 3.3 of BOM-71/2023:** Resolved to approve the award of the Chancellor's medal in the 17<sup>th</sup> Convocation of the University to be held on 01.03.2023 at Navi Mumbai:

1. Chancellor's Medal to JEMY GEORGE DANIEL from MGM New Bombay College of Nursing, Navi Mumbai for being the "Best Graduate in Nursing" (Batch 2018-2022)



2. Chancellor's Medal to YAGYA KOIRALA from MGM New Bombay College of Nursing, Navi Mumbai for being the "Best Post Graduate in Nursing" (Batch 2020-2022)
3. Chancellor's Medal to S JAYALAKSHMI from MGM Medical College, Navi Mumbai, for being the "Best Post Graduate in M.Sc. (Medical Microbiology) 3 Years" (Batch 2019-2022)
4. Chancellor's Medal to BINMAZI BARKA SAUD from MGM School of Biomedical Sciences, Aurangabad, for being the "Best Post Graduate in M.Sc. (Clinical Research) 2 Years" (Batch 2020-2022)
5. Chancellor's Medal to MONICA MOVIES from MGM School of Biomedical Sciences, Navi Mumbai for being the "Best Graduate in Paramedical Sciences" (Batch 2018-21) SHARING WITH Chancellor's Medal to SHAIKH SUMINISHA KAMRUDDIN from MGM School of Biomedical Sciences, Navi Mumbai for being the "Best Graduate in Paramedical Sciences" (Batch 2018-21)

**Action to be taken by: COE, MGMIHS**

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**Item No. 4 of BOM-71/2023:** To peruse and take appropriate decisions on the recommendations of the Finance Committee (FC-53/2023) in its meeting held on Saturday, 18<sup>th</sup> February, 2023.

**Item No. 4.1 of BOM-71/2023 (i.e. Item No.1 of FC-53/2023):** To confirm the minutes of the held-on 15<sup>th</sup> Dec 2022: FC-52/2022.

**Resolution No. 4.1 of BOM-71/2023:** It was unanimously resolved to confirm the minutes of FC-52/2022 held on 15<sup>th</sup> Dec 2022 [Annexure-4].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.2 of BOM-71/2023 (i.e. Item No.2 of FC-53/2023):** To consider and approve the Action Taken Report on Resolutions of FC-52/2022.

**Resolution No. 4.2 of BOM-71/2023:** It was unanimously resolved to approve the Action Taken Report on the resolutions of FC - 52/2022 dtd. 15<sup>th</sup> December, 2022 [Annexure-5] with the following points:

- i) Regarding outstanding fees, a special meeting of all Heads of Units should be called under the chairmanship of Hon'ble V.C. for a review and future planning of fees recovery.
- ii) Regarding fee recovery, those students who are promoted to the next year must pay their fees before the start of the next academic year, to ensure recovery of fees.
- iii) The Minutes of the Meeting of Fees Recovery Committee held on 06.02.2023 under the chairmanship of Hon'ble Pro. V.C. was presented in the meeting. It was advised to present the lists of students whose fees are not likely to be recovered, in the following categories:
  - a. The students who have stopped attending classes

- b. Students who have died.
- c. The students who have completed the course, whose No-Dues are issued but have not paid the fees.
- d. The NRI Students who will pay only the regular fees of merit students and not the NRI rate of fees.

The above data is to be submitted to Hon. Pro VC, who shall recommend to the Management whether these fees are to be written off / converted to Freeship etc.

- iv) Regarding the expenditure amounting to Rs. 6547 Lakhs (Rs 5797 Lakhs + 750 lakhs set Aside against Form 10) that needs to be spent for the FY 2022-23, Finance Officer presented the latest status of expenditure incurred as on 15-02-2023, as follows:

STATUS OF EXPENDITURE FOR THE YEAR 2022-23 (As on 15-02-2023)		
<u>Particulars</u>	<u>Salary/ Non Salary/ Capital Expenditure</u>	<u>Total</u>
Total Expenditure to be spent for the year 2022-23 (85% of Total income Rs. 6820/-)		6547.00
Less: Actual Expenditure till 15-02-2023	1785.68	
Less: Advances paid for capital expenses till 15-2-2023	<u>1534.40</u>	
Balance	-	3226.92
Less: Recurring Expenses Projected to be Spent till 31-3-2023	750.77	
Less: CPD purchases, Projected to be Spent till 31-3-2023	404.04	
Balance Needed to be Spent before 31-3-2023		2072.11
Less: Paid to CIDCO against Misc. Expenses for Sanpada Land*		580.00
*However, this payment shall not be in the books of accounts of MGMIHS; but in Trust Account		

The members noted that an amount of Rs. 20.72 Cr needs to be additional spent during the FY 2022-23, over and above the planned expenditure for this year.

**Action to be taken by: FO, MGMIHS**

**Item No. 4.3 of BOM-71/2023 (i.e. Item No.3 of FC-53/2023):**

- i) To Consider and approve Receipts and Payments Accounts for the period from Oct-2022 to Dec-2022.
- ii) To Consider the Financial Health of MGMIHS and its Constituent Units.

**Resolution No. 4.3 of BOM-71/2023:**

- i) It was unanimously resolved to approve the Receipts and Payments Account for the period from October-2022 to Dec-2022 [Annexure-6]
- ii) The members noted the status of the financial health of MGMIHS and its Constituent Units presented as of 15-02-2023.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.4 of BOM-71/2023 (i.e. Item No.4 of FC-53/2023):** To consider and approve Fee Reconciliation statements as on 31st Dec.-2022.

**Resolution No. 4.4 of BOM-71/2023:** It was unanimously resolved to approve the Fee Reconciliation statements as on 30th Dec.-2022 [Annexure-7].

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.5 of BOM-71/2023 (i.e. Item No.5 of FC-53/2023):** To approve Budget of MGMIHS & its Constituent Units for the year 2023-2024.

**Resolution No. 4.5 of BOM-71/2023:** The Budget item is deferred.

It was decided to hold separate Budget sessions from 08.03.2023 to 13.03.2023 under the chairmanship of Hon'ble Pro V.C., wherein all Unit Heads and all Dept. Heads shall present their budgets in presence of Hon. VC/ Pro VC/ Medical Director/ Respective Dean /HOI and Finance Officer.

In these budget sessions, the HODs shall present their budget requirements, justifying such requirements viz. NMC requirement / replacing old systems / increased load / new facility being created / etc.

In the cases of replacement of existing equipment, the data of the equipment to be replaced viz. the purchase date and amount, no. of years used, no. of procedures carried out, depreciated value, revenue earned, etc. should be presented.

After the above budget sessions are completed, the final budget is to be presented in special meetings of FC and BoM to be called before 31.03.2023.

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.6 of BOM-71/2023 (i.e. Item No.6 of FC-53/2023):** Post Facto Approval for Payments against Purchases above 10 lakhs approved by Hon'ble V.C.

6.1 Payments made above Rs. 10 lakhs (For Information Only)

6.2 Facto approval for payments against Purchases above 10 Lakhs approved by Hon'ble V.C.

**Resolution No. 4.6 of BOM-71/2023:**

- i) The payments made above Rs. 10 lakhs, submitted for information only, were noted by FC Members.
- ii) It was unanimously resolved to approve the payments above Rs. 10 Lakhs, approved by Hon'ble VC [Annexure-8]

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.7 of BOM-71/2023 (i.e. Item No.7 of FC-53/2023):** CPD Purchases & progress report.

- 7.1 To Give Approval for New Purchases through C.P.D. Department.  
7.2. CPD Progress Report

**Resolution No. 4.7 of BOM-71/2023:**

- i) The Finance Committee considered the new purchases and procurements through CPD as submitted by various MGMIHS Units, including the requirements that were not included in the budget. It was unanimously resolved to approve the new purchases and procurements through CPD [Annexure-8.1]

Since MGMIHS has now implemented a budget-based system, Hon. Pro VC mandated that from the next FY onwards, only those requirements that are included in the approved budget shall be taken up for purchase by CPD.

- ii) The Finance Committee noted the ongoing CPD progress report as submitted vide [Annexure-8.2]

**Action to be taken by: FO, MGMIHS**

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**Item No. 4.8 of BOM-71/2023 (i.e. Item No.8 of FC-53/2023):** Any other Items with the Permission of the Chair.

8.1 Post Facto approval for payment made on 16.02.2023 against administrative charges of Rs. 5,80,36,916.70 to CIDCO for incorporation of Medical college use along with the other permissible land uses of MGM Hospital in Plot No.46, Sector 30, Vashi (Sanpada), as per Demand note received from CIDCO on 13th Feb 2023.

**Resolution No. 4.8 of BOM-71/2023:** It was unanimously resolved to approve the payment of Rs. 5,80,36,916.70 to CIDCO made on 16.02.2023 against administrative charges for incorporation of Medical college use along with the other permissible land uses of MGM Hospital in Plot No.46, Sector 30, Vashi (Sanpada) as per Demand note received from CIDCO on 13<sup>th</sup> Feb 2023 [Annexure-9].

**Action to be taken by: FO, MGMIHS**

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After discussing the decisions of Finance Committee (FC-53/2023), Hon'ble Pro Vice Chancellor mentioned about increasing number of patients of different cancer which needs radiotherapy. This was also concurred by the Deans as NMC also time and again insists to enhance the cancer treatment and to participate actively in cancer registry. After lots of deliberation resolution was passed on the following item:

**Item No. 4.9 of BOM-71/2023:** To purchase Linear Accelerator Model Halcyon Bold (Radio Therapy Equipment) from the vender Siemens Healthineers International AG, Hinterbergstrasse 14, CH-6312, Steinhausen, Switzerland by sanctioning US Dollar 1154883.

**Resolution No. 4.9 of BOM-71/2023:** It was unanimously resolved to purchase Linear Accelerator Model Halcyon Bold (Radio Therapy Equipment) by MGM Institute of Health Sciences from the vender Siemens Healthineers International AG, Hinterbergstrasse 14, CH-6312, Steinhausen, Switzerland amounting to US dollar 1154883 through Seaport/Airport.”

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**Item No. 5 of BOM-71/2023:** To peruse the minutes of “Advisory Committee for Research & Development, MGMIHS” meeting held on Tuesday, 14<sup>th</sup> February, 2023.

**Resolution No. 5 of BOM-71/2023:** Resolved to place the recommendations of “Advisory Committee for Research & Development, MGMIHS” for discussion/approval of Academic Council for effective implementation.

**Action to be taken by: Director (Research & Development Cell), MGMIHS**

**Item No.6 of BOM-71/2023:** Fees related matter for consideration:

- i) To discuss regarding “Academic” and “Examination” fees of students admitted under Prime Minister's Special Scholarship Scheme (PMSSS) at MGM New Bombay College of Nursing, Navi Mumbai from academic year 2022-23.

**Resolution No. 6.i of BOM-71/2023:** Resolved to grant freship/scholarship equivalent to the difference in fees between the Central Govt. scheme refund (AICTE) and actual fees (MGMIHS) to those students who were admitted under Prime Minister's Special Scholarship Scheme (PMSSS) at MGM New Bombay College of Nursing, Navi Mumbai in the academic year 2022-23 until clarity is sought from AICTE on this matter.

**Action to be taken by: Principal, MGM NBCON, NM & FO, MGMIHS**

**Item No. 6 of BOM-71/2023:** Fees related matter for consideration:

- ii) Refund of fees to Father of Late Dr. A. Romanos Jonowyn (MD Anaesthesiology 2019-20 batch)

**Resolution No. 6.ii of BOM-71/2023:** Resolved to refund the tuition fees Rs. 25,00000/- (Rs. Twenty-five lakhs) of 2<sup>nd</sup> year MD Anaesthesiology to father of Late Dr. A. Romanos Jonowyn (MD Anaesthesiology 2019-20 batch) in view of untimely sad demise of the student.

**Action to be taken by: Dean, MGM MC, NM & FO, MGMIHS**

**Item No. 6 of BOM-71/2023:** Fees related matter for consideration:

- iii) To consider request received for fee waiver of “Mr. Soham Anil Ingavale”, BPT from MGM SOP, NM.

**Resolution No. 6.iii of BOM-71/2023:** Resolved to grant 50% concession in tuition fees from second year onwards to “Mr. Soham Anil Ingavale”, BPT of MGM SOP, NM in view of death of the student’s father.

**Action to be taken by: Director, MGM SOP, NM & FO, MGMIHS**

**Item No. 7 of BOM-71/2023:** To consider signing Memorandum of Understanding (MOU) between MGMIHS & Saint Louis University.

**Resolution No. 7 of BOM-71/2023:** Resolved not to sign Memorandum of Understanding (MOU) with Saint Louis University as the said University is not among the top 500 Universities in the World ranking.

**Item No. 8 of BOM-71/2023:** To consider signing Memorandum of Understanding (MOU) between MGMIHS & Astute Counselling LLC, Chicago, USA.

**Resolution No. 8 of BOM-71/2023:** It is resolved not to sign Memorandum of Understanding (MOU) with “Astute Counselling LLC, Chicago, USA” as the Astute Academy have not satisfactorily answered/justified the exact benefit which MGMIHS Students/Faculties will get by having a collaboration with it, as it is not a University or an educational Institute.

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**Item No. 9 of BOM-71/2023:** For information:

- i) Subscription to Online Resources: Clinical key & ClinicalKey student of Elsevier Publication for three years.

**Resolution No. 9.i of BOM-71/2023:** Resolved to approve the subscription of Online Resources-Clinical key & ClinicalKey student of Elsevier Publication for three years by allocating a fund of Rs. 4,23,88,515.00/- and sign an agreement with M/s Elsevier in this regard.

**Action to be taken by: University Librarian, NM**

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**Item No. 9 of BOM-71/2023:** For information:

- ii) Application for QS I-Gauge rating of MGMIHS from QS-ERA India Private Limited

**Resolution No. 9.ii of BOM-71/2023:** Resolved to sign an agreement with QS-ERA India Private Limited and make a payment of Rs. 14,77,500.00/- + GST@18% towards QS I-Gauge rating of MGMIHS.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 10 of BOM-71/2023: Any other matter with the permission of the Chair:**

- i) Dr. Nitin Kadam sought advice of members regarding accreditation of MGM Hospitals by “Joint Commission International (JCI)” which is accredited by the International Society for Quality in Health Care External Evaluation Association (IEEA). To which Dr. Prakash Doke elaborated that there is also an “European Foundation for Quality Management (EFQM)” for accreditation of hospitals which is cost effective.

**Resolution No.10.i of BOM-71/2023:** Resolved to compare the cost of accreditation of MGM Hospitals by “Joint Commission International (JCI)” and “European Foundation for Quality Management (EFQM)”.

**Action to be taken by: Pro Vice Chancellor, MGMIHS**

- ii) Dr. Prakash Doke suggested MGMIHS to join COPE (Committee on Publication Ethics) which is committed to educate and support editors, publishers, universities, research institutes, and all those involved in publication ethics. He further added that it will increase the value of MGM Research Journal in return.

**Resolution No.10.ii of BOM-71/2023:** Resolved to join COPE (Committee on Publication Ethics) which will further increase the value of MGM Research Journal.

**Action to be taken by: Director (Research & Development Cell), MGMIHS**

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- iii) Hon'ble Chancellor Sir advised to look into the proposal of purchasing a residential building at Kalamboli, Navi Mumbai from legal perspective.

**Resolution No.10.iii of BOM-71/2023:** Resolved to look into the legal perspective regarding purchase of a residential building having 70 flats at Kalamboli, Navi Mumbai.

**Action to be taken by: Registrar, MGMIHS**

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As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.



**Registrar & Secretary**



**Vice Chancellor & Chairman**



**MGM INSTITUTE OF HEALTH SCIENCES**  
 (Deemed to be University u/s 3 of UGC Act, 1956)  
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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM - 72/2023)**

72<sup>nd</sup> meeting of the Board of Management (BOM-72/2023) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Thursday, 13<sup>th</sup> April, 2023 at 11:00 AM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Dr. S.N. Kadam	Member
Dr. P.M. Jadhav	Member
Shri. A.N. Kadam	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. Nivrutti G. Patil and Dr. Madhuri Engade had conveyed their inability to attend the meeting and were granted leave of absence.

Shri. Ashok Patil, CA and Dr. P.G. Ramesh, Finance Officer, MGMIHS were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all. In his opening remarks, he informed members the following:

- Increase in intake from 150-200 MBBS seats at MGM Medical College, Navi Mumbai for the Academic Year 2023-24 has been conveyed by NMC.
- Similar increase for MGM Medical College, Aurangabad is due. The result is expected soon as compliance is already submitted.
- The new upcoming MGM Medical College, Vashi with 100 intake for MBBS program for the year 2023-24 is also awaiting NMC approval. The result is expected soon as 1<sup>st</sup> appeal has already been submitted to NMC.



- MGM Medical College, Navi Mumbai, got permission to start new superspecialty MCh Neurosurgery program from Academic Year 2023-24 with intake capacity of 3 seats.
- MGM Medical College, Aurangabad got permission for increase in seats for MCh Urology from 01 to 04 seats and for DM Cardiology from 01 to 04 seats from Academic Year 2023-24.
- MGMIHS have signed a MOU with QS-ERA India Private Limited for QS I-Gauge rating of MGMIHS and has enrolled for International accreditation QS-I Gauge activity. The whole process will take nearly six to eight months.

Thereafter, Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-72/2023:** To confirm the minutes of the 71<sup>st</sup> meeting of Board of Management (BOM-71/2023) held on Saturday, 18<sup>th</sup> February, 2023.

**Resolution No. 1 of BOM-72/2023:** The minutes of the 71<sup>st</sup> meeting of Board of Management (BOM-71/2023) held on Saturday, 18<sup>th</sup> February, 2023 were confirmed and approved [Annexure-1] with the following discussion:

- While confirming the Resolution No. 2.iii of BOM-71/2023 pertaining to re-lookng the appointments/promotions of Teaching staff in view of probable designation change/Faculty requirement as per the new Central council for allied health programmes, Dr. P.M. Jadhav expressed his concern that it may take time for new Central council to come into effect. Hence members opined to adhere to existing norms (State OTPT Council) till then and following resolution was passed:

**Resolution No. 1.i of BOM-72/2023:** Resolved to adhere to existing state Physiotherapy Regulatory Body norms till new National Commission for Allied Health norms/guidelines are made effective.

**Action to be taken by: Director, MGM SOP, NM & A'bad**

- While confirming the Resolution No. 5 of BOM-71/2023 pertaining to placing the recommendations of "Advisory Committee for Research & Development, MGMIHS" for discussion/approval of Academic Council for effective implementation, Dr. P.M. Jadhav pointed that the recommendations of "Advisory Committee for Research & Development, MGMIHS" are not enclosed with resolution.

Registrar informed hon'ble members that the recommendations of "Advisory Committee for Research & Development, MGMIHS" will be circulated to all for perusal immediately after the meeting.

- While confirming the Resolution No. 9.i of BOM-71/2023 pertaining to subscription of Online Resources-Clinical key & ClinicalKey student of Elsevier Publication, Dr. P.M. Jadhav suggested to mention the preamble briefly for better understanding/recalling of content. Further CA Shri Ashok

Patil advised to have a cost benefit analysis before allocating funds for next year. After much deliberation, the following resolution was passed:

**Resolution No. 1.ii of BOM-72/2023:** Resolved to undertake an exercise of cost benefit analysis before allocating funds for continuation of subscription of Online Resources-Clinical key & ClinicalKey student of Elsevier Publication after completion of first year.

**Action to be taken by: University Librarian, NM in consultation with:**

- FO, MGMIHS
- Deans of both Medical Colleges (NM & A'bad)
- Representative of Elsevier Publication

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**Item No. 2 of BOM-72/2023:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-71/2023) held on Saturday, 18<sup>th</sup> February, 2023.

**Resolution No. 2 of BOM-72/2023:** The Action Taken Report (ATR) [Annexure-2] on resolutions of Board of Management (BOM-71/2023) held on Saturday, 18<sup>th</sup> February, 2023 was accepted and approved with following suggestions/resolutions:

While discussing the timeline for implementation of resolution passed in BOM, Hon'ble Chairman opined to send the minutes of BOM to its members for their perusal within 15 days of completion of meeting and wait for another 15 days for their approval/confirmation/remarks/opinion/suggestions. Thereafter the resolution passed in BOM must be implemented.

**Resolution No. 2.i of BOM-72/2023:** Resolved to send the minutes of BOM to its members for their perusal within 15 days of completion of meeting and wait for another 15 days for their approval/confirmation/remarks/opinion/suggestions. After receipt of the same, the resolution passed in BOM must be implemented.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 3 of BOM-72/2023:** To peruse and take appropriate decisions on the recommendations of the Finance Committee (FC-54/2023) in its meeting held on Wednesday, 29<sup>th</sup> March, 2023.

**Item No. 3.1 of BOM-72/2023 (i.e. Item No.1 of FC-54/2023):** To confirm the minutes of the FC-53/2023 meeting held on 18<sup>th</sup> February, 2023.

**Resolution No. 3.1 of BOM-72/2023:** It was unanimously resolved to confirm the minutes of FC-53/2023 held on 18<sup>th</sup> February, 2023 [Annexure-3].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.2 of BOM-72/2023 (i.e. Item No.2 of FC-54/2023):** To consider and approve the Action Taken Report on Resolutions of FC-53/2023.

**Resolution No. 3.2 of BOM-72/2023:** It was unanimously resolved to confirm the Action Taken Report on Resolutions of FC-53/2023 [Annexure-4] with the following notes to be forwarded to MGMIHS TRUST:

Regarding NRI fees, the following suggestions were given:

1. All fees dues of NRI students should be shown as outstanding in the books of accounts of both medical colleges, Navi Mumbai and Aurangabad and not to be accounted as freeship.
2. All efforts should be taken for collecting maximum outstanding fees from the students.
3. All HOIs shall send reminders from time to time to the students whose fees are outstanding and should show the status of such outstanding fee recoveries to the management each month.

Ways and means of controlling these fee losses to the University should be addressed by suggesting possible ways, viz.:

- a. Varying fees to be fixed for different branches - depending on the demand for each branch. For fixing these fees, the cost of education at each branch should be got calculated by the Deans of both Medical Colleges.
- b. Taking a Declaration from the NRI students that they shall necessarily pay the fees throughout their course tenure or otherwise their degrees shall not be awarded to them.
- c. NRI fees structure needs to be reconsidered.
- d. Possibility of doing away with NRI seats and converting them to management seats, etc.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.3 of BOM-72/2023 (i.e. Item No.3 of FC-54/2023):** To consider and approve Fee Reconciliation statements as on 20<sup>th</sup> March-2023.

**Resolution No. 3.3 of BOM-72/2023:** It was unanimously resolved to approve the Fee Reconciliation statements as on 20<sup>th</sup> March-2023 [Annexure-5].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.4 of BOM-72/2023 (i.e. Item No.4 of FC-54/2023):** To approve the Budget of MGMIHS & its Constituent Units for the year 2023-2024.

**Resolution No. 3.4 of BOM-72/2023:** It was unanimously resolved to approve the Budget presented in the Finance Committee meeting for the FY 2023-24 [Annexure-6].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.5 of BOM-72/2023 (i.e. Item No.5 of FC-54/2023):** Approval for Payments against Purchases:

- i. Post Facto Approval for Payments against Purchases above Rs.10 lakhs approved by Hon'ble V.C.
- ii. Payments made above Rs.10 Lakhs (For Information Only).

**Resolution No. 3.5 of BOM-72/2023:**

- i. It was unanimously resolved to accord Post Facto Approval for Payments against Purchases above Rs.10 lakhs approved by Hon'ble V.C. [Annexure-7]
- ii. The members noted the Payments made above Rs.10 Lakhs (For Information Only).

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.6 of BOM-72/2023 (i.e. Item No.6 of FC-54/2023):** Approval for CPD Purchases.

**Resolution No. 3.6 of BOM-72/2023:** It was unanimously resolved to approve purchases submitted through CPD [Annexure-8]. It was further resolved that Central Purchase Department will scrutinize all purchases above Rs.1 Crore for their actual need. After satisfactory justification only, the matter to be processed.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.7 of BOM-72/2023 (i.e. Item No.7 of FC-54/2023):** Any other Items with Permission of Chair:

1. Approval for Purchase of Linear Accelerator for MGMIHS

**Resolution No. 3.7.1 of BOM-72/2023:** It was unanimously resolved to approve the purchase of a Linear Accelerator for MGMIHS amounting to approximately Rs. 13.50 Crores which will be installed at New Bombay MGM Hospital Vashi, in the Oncology Department. Further resolved to send all details to CA for seeking GST clarification for the said purchase.

**Action to be taken by: FO, MGMIHS**

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2. To open a new Savings Account in IDBI Bank for new MGM Medical College, Vashi, Navi Mumbai.

**Resolution No. 3.7.2 of BOM-72/2023:** Resolved that a Savings Account to be opened in IDBI Bank for new MGM Medical College, Vashi, Navi Mumbai. The Bank Account Title will be "MGM Medical College, Vashi, Navi Mumbai. The account will be operated by and the instructions regarding the Account be given by any two of the following Signatories:

1. Sulabha Vikas Akarte - Dean
2. Vijay Kamalkishor Kadam - Medical Director
3. Kamalkishor Nanasaheb Kadam – Chairman

As and when any change takes place in the signatories, the bank will be advised about such change and a fresh resolution regarding the operations of the account be forwarded to the bank forthwith.

**Item No. 4 of BOM-72/2023:** To discuss matter related to salary of constituent units under MGMIHS:

- a. Increase in DA from existing 150% to 189%
- b. To fix the pay scale as per actual VIth pay "basic" & "AGP" for teaching staff of Medical Colleges.
- c. To consider providing NAAC incentive/increment to teaching staff of Physiotherapy/Nursing/SBS/P&O units of Kamothe (Navi Mumbai) & Aurangabad campuses.

**Resolution No. 4 of BOM-72/2023:** Resolved to differ the agenda item as it requires detailed discussion. Further decided to place the item in a separate Board meeting after 01 month. It was also resolved to forward the item to MGMIHS TRUST meeting [Annexure-9].

**Action to be taken by: FO, MGMIHS**

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**Item No. 5 of BOM-72/2023:** To discuss and take appropriate decision on Maharashtra Govt. Order regarding Rajarshi Shahu Maharaj Scholarship for reserved category students being admitted in self-financed Deemed Universities with effect from 2022-23.

**Resolution No. 5 of BOM-72/2023:** Resolved to act only after receipt of direct communication of Government of Maharashtra regarding Govt. Order on Rajarshi Shahu Maharaj Scholarship for socially and economically backward category students being admitted in self-financed Deemed Universities [Annexure-10].

**Action to be taken by: HOIs of constituent Units**

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**Item No. 6 of BOM-72/2023:** To consider request received from Dr. Suvarna G. Magar, Asst. Prof., Paed Dept., MGM Medical College, A'bad for permission to join MD in Neurometabolism & Cell Biology for Clinicians in Barcelona University, Spain and reimbursing Course fees.

**Resolution No. 6 of BOM-72/2023:** Resolved to reimburse Course fees (Rs.3,36,000/-) as per request received from Dr. Suvarna G. Magar, Asst. Prof., Paed Dept., MGM Medical College, A'bad for permission to join MD in Neurometabolism & Cell Biology for Clinicians in Barcelona University, Spain [Annexure-11].

**Action to be taken by: Dean, MGM MC, Aurangabad**

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**Item No. 7 of BOM-72/2023:** To consider and approve the estimated cost of MGMIHS UBA (Unnat Bharat Abhiyan) Project for 2023-24.

**Discussion:** Dr. Ashlesha Tawde, UBA Coordinator alongwith Mr. Balwant Patil, Site Engineer (NM) were invited and they elaborated the proposal with estimated cost to Hon'ble members.

**Resolution No. 7 of BOM-72/2023:** Resolved to approve the estimated cost of Rs. 1567500.00/- for MGMIHS UBA (Unnat Bharat Abhiyan) Project for 2023-24. [Annexure-12].

**Action to be taken by: UBA Coordinator, MGMIHS**

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**Item No. 8 of BOM-72/2023:** To consider request from Mr. Birendra Kumar, Administrative officer, MGM Dental College & Hospital & Warden (UG-Boys & PG) for waiving off house rent.

**Resolution No. 8 of BOM-72/2023:** Resolved to refer the issue to Dean, MGM MC, NM to consider as per appointment terms & conditions of the employee [Annexure-13].

**Action to be taken by: Dean, MGM MC, NM**

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**Item No. 9 of BOM-72/2023:** To consider and approve the deposit amount for awarding Gold Medals at MGMIHS during convocations.

Discussion: MGMIHS has been awarding Gold medals, since its 1<sup>st</sup> convocation, to students in honor of their performance. The expenses in this regard are borne/sponsored by University. Therefore, a fixed amount for deposit, for preparing these medals needs to be decided.

**Resolution No. 9 of BOM-72/2023:** Resolved to prepare a policy for awarding gold medals including the sponsorship amount if it is to be named for a particular personality.

**Action to be taken by: COE, MGMIHS**

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**Item No. 10 of BOM-72/2023:** To consider for provision of additional space requirement of University until separate building of University is constructed.

**Resolution No. 10 of BOM-72/2023:** It is resolved to allot additional space to the university on the newly constructed 4<sup>th</sup> floor of the Medical College (NM) building to accommodate new staff/additional staff and to have more departments and meeting halls.

**Action to be taken by:**

- **Site Engineer, NM Campus for needful assistance to prepare the place as per University requirements.**
- **Registrar, MGMIHS**
- **Dean, MGM MC, NM (for information)**

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**Item No.11 of BOM-72/2023:** To reappoint Dr. N.N. Kadam as Pro Vice Chancellor of MGMIHS.

Hon'ble Vice Chancellor thanked members for reappointing him as Vice Chancellor for a further term and requested members to extend the tenure of Pro VC, as the post of Pro VC is co-terminus with Vice Chancellor. He also thanked Pro Vice Chancellor Dr. N.N. Kadam for extending full support & cooperation for all the endeavours of University.

**Resolution No. 11 of BOM-72/2023:** Resolved to reappoint Dr. N.N. Kadam as Pro Vice Chancellor of MGMIHS as the post of Pro VC is co-terminus with Vice Chancellor as per Clause No. 10.12.3.iii of UGC (Institutions Deemed to be Universities) Regulations, 2019.

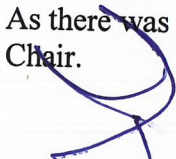
**Action to be taken by: AR Establishment, MGMIHS**


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**Item No.12 of BOM-72/2023: Any other matter with the permission of the Chair:**

- i) Dr N.N. Kadam, Hon'ble Pro Vice Chancellor expressed his happiness as Royal College of Pediatrics and Child Health (RCPCH) has selected Dept of Pediatrics, MGM Medical College, Navi Mumbai to host MRCPCH Clinical Examinations on 7<sup>th</sup> & 8<sup>th</sup> October 2023 and informed members that this is a great pride to host such prestigious exams at our center [Annexure-14].

BOM noted

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As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Registrar & Secretary**

  
**Vice Chancellor & Chairman**



**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)  
**Grade 'A++' Accredited by NAAC**

Sector-1, Kamothe, Navi Mumbai - 410209  
Tel. No. 022-27432471, 022-27432994, Fax No. 022 - 27431094  
E-mail: registrar@mgmuhs.com ; Website: [www.mgmuhs.com](http://www.mgmuhs.com)

**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 73/2023)**

73<sup>rd</sup> meeting of the Board of Management (BOM-73/2023) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Wednesday, 17<sup>th</sup> May, 2023 at 11:00 AM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Dr. S.N. Kadam	Member
Dr. P.M. Jadhav	Member
Shri. A.N. Kadam	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. Nivritti G. Patil had conveyed his inability to attend the meeting and was granted leave of absence.

Dr. Vijay Kadam (Medical Director, MGM MC, Vashi), Dr. Sulabha Akarte (Dean, MGM MC, Vashi), Shri. Ashok Patil (CA), Dr. P.G. Ramesh (Finance Officer, MGMIHS), Dr. K.R. Salgotra (Hospital Director, MGM hospital, Kamothe) and Dr. Parineeta Samant, COE, MGMIHS were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all. In his opening remarks, he informed members regarding:

- Receipt of “Letter of Intent (LOI)” from NMC for new MGM Medical College, Vashi with 100 intake for MBBS program for the year 2023-24.
- Submission of proposal to Pharmacy Council of India (PCI) for new MGM School of Pharmacy at Nerul, Navi Mumbai for B.Pharm. & D.Pharm. programme.

Hon’ble Chancellor Shri. Kamalkishor Kadamji thanked Vice Chancellor, Registrar, Finance Officer, Dean, HoD of Anatomy/Physiology/Biochemistry of MGM Medical College, Kamothe and all others directly/indirectly associated with the establishment of new MGM Medical College at Vashi.

Hon’ble Chancellor informed that he has started working on the feasibility of proposal for new Medical College at Noida (Off-campus).

Dr. Pravin Shingare applauded that MGMIHS is the only Deemed to be University in Maharashtra, with 03 Medical Colleges.

Thereafter, Hon’ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up the items of the agenda for further deliberation and discussion.

**Item No. 1:** To confirm the minutes of the 72<sup>nd</sup> meeting of Board of Management (BOM-72/2023) held on Thursday, 13<sup>th</sup> April, 2023.

Minutes of BOM-72/2023 were circulated by Registrar on 29.04.2023 and suggestions received from Hon’ble BOM members were incorporated.

**Resolution No. 1:** The minutes of the 72<sup>nd</sup> meeting of Board of Management (BOM-72/2023) held on Thursday, 13<sup>th</sup> April, 2023 were confirmed and approved [Annexure-1] with the following discussion/suggestions:

- Dr. Pravin Shingare, Hon’ble BOM member suggested to replace the word “conveyed by NMC” to “approved by NMC” mentioned in the opening remarks of Hon’ble Vice Chancellor in the minutes of BOM-72/2023.

**Action to be taken by: Registrar, MGMIHS**

- Dr. P.M. Jadhav, Hon’ble Vice Chairman suggested to reframe the agenda Item No. 3.5.ii of BOM-72/2023 (i.e. Item No.5.ii of FC-54/2023) i.e.  
“Payments made above Rs.10 Lakhs (For Information Only) to  
“Payments made above Rs.10 Lakhs which are already approved in last BOM (For Information)”.

**Action to be taken by: FO, MGMIHS**

- Hon’ble Chancellor Shri. Kamalkishor Kadamji enquired about the schedule of separate Board meeting as per Resolution No. 4 of BOM-72/2023 to discuss matter related to salary of constituent units under MGMIHS:
  - a. Increase in DA from existing 150% to 189%
  - b. To fix the pay scale as per actual VIth pay “basic” & “AGP” for teaching staff of Medical Colleges.



- c. To consider providing NAAC incentive/increment to teaching staff of Physiotherapy/Nursing/SBS/P&O units of Kamothe (Navi Mumbai) & Aurangabad campuses.

It was decided to schedule the separate Board meeting in the last week of June 2023.

**Action to be taken by: Registrar, MGMIHS**

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- While perusing the Resolution No. 6 of BOM-72/2023 regarding reimbursing Course fees (Rs.3,36,000/-) to Dr. Suvarna G. Magar to join MD in Neurometabolism & Cell Biology for Clinicians in Barcelona University, Spain, Members suggested to have a policy for sponsorship of such faculties desiring to pursue any course and let them sign a bond to serve MGMIHS for 05 years after the programme completion.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 2:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-72/2023) held on Thursday, 13<sup>th</sup> April, 2023.

**Resolution No. 2:** The Action Taken Report (ATR) [Annexure-2] on resolutions of Board of Management (BOM-72/2023) held on Thursday, 13<sup>th</sup> April, 2023 was accepted and approved with following suggestions/resolutions:

- i) While discussing the ATR received in response to Resolution No. 1.i of BOM-73/2023 pertaining to “adhering to existing state Physiotherapy Regulatory Body norms till new National Commission for Allied Health norms/guidelines are made effective”, Dr. P.M. Jadhav, Hon’ble Vice Chairman raised objection to ATR submitted by Director, MGM SOP, NM and asked to remove ATR part mentioning “The resolution will .....12.08.2022”. To which Hon’ble Vice Chancellor assured that the necessary deletion will be done.

**Action to be taken by: Registrar, MGMIHS**

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- ii) While discussing the ATR received in response to Resolution No. 3.2 of BOM-73/2023 regarding “Ways and means of controlling fee losses to the University” Members opined to delete Point No. d (i.e. Possibility of doing away with NRI seats and converting them to management seats, etc.)

**Action to be taken by: Registrar, MGMIHS**

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- iii) While discussing the ATR received in response to Resolution No. 5 of BOM-73/2023 regarding “Non-receipt of direct communication of Government of Maharashtra regarding Govt. Order on Rajarshi Shahu Maharaj Scholarship for socially and economically backward category students”, Members pointed that while Resolution was “Not to act till there is direct communication of Government of Maharashtra in this regard, Director, MGM SBS, NM took action and encouraged students to participate in it. Therefore, it was decided to inform Director, MGM SBS, NM accordingly.

**Action to be taken by: Registrar, MGMIHS**

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- iv) While discussing the ATR received in response to Resolution No. 10 of BOM-73/2023 regarding "allotting additional space to the university on the newly constructed 4<sup>th</sup> floor of the Medical College (NM) building", FO, MGMIHS raised his concern about impending rains which creates problem for the accounts section every year and therefore requested to provide them a better place for immediate shifting.

It was also observed that the allotted space to university on the newly constructed 4<sup>th</sup> floor of the Medical College (NM) building may not be available to University as Dean, MGM MC, NM objected to it in view of NMC requirement.

Hon'ble Chancellor Sir intervened and said that he will personally look into the matter.

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 3:** To peruse the decisions & recommendations of the Academic Council (AC-46/2023) in its meeting held on Friday, 28<sup>th</sup> April, 2023 for their feasibility and implementation.

**Resolution No. 3:** BOM perused and concurred with the resolutions passed in Academic Council (AC-46/2023) [Annexure-3] meeting held on 28<sup>th</sup> April, 2023 with the following discussions/suggestions:

- (i) Dr. P.M. Jadhav, Hon'ble Vice Chairman sought clarification if necessary correction of the agenda item "Updated List of Examiners" to "Panel of examiners" has been done, to which COE, MGMIHS replied that necessary changes have been incorporated.
- (ii) Dr. Pravin Shingare enquired about the actions taken by Hon'ble Vice Chancellor in response to Dr. S.P. Dubhashi (Educationist of repute) statement that Super-specialty electives cannot be offered in a merged format with broad specialty [Resolution No. 5.39 of Academic Council (AC-44/2022) regarding "elective posting of 2 months for CBME 2019 UG (MBBS) Batch"], to which Hon'ble Vice Chancellor replied that he has asked the Chairman of CBME Committee of both the campuses to submit the details.

**Action to be taken by: Chairman of CBME Committee, MGM MC, NM & A'bad**

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- (iii) Dr. P.M. Jadhav, Hon'ble Vice Chairman suggested to mention the word "Convocation" alongwith the agenda item No.3 & 4 (i.e. confirmation of minutes & ATR of special meeting of AC-45/2023) of AC-46/2023.

**Action to be taken by: Registrar**

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**Item No. 4:** To consider request received from Dr. Sameer Kadam, Professor & Head Dept. of Surgery, MGM Medical College, Navi Mumbai regarding proposal for installation of Hybrid OT at MGM Medical College, Navi Mumbai.

Discussion – Registrar informed members that Dr. Sameer Kadam has been held up in an emergency Operation case and unable to attend the meeting.

**Resolution No. 4:** Resolved to defer the agenda item and put up in next BOM meeting.

**Action to be taken by: Dr. Sameer Kadam**

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**Item No. 5:** To approve Rs. 5 Crore for MGM Hospital, Kamothe to meet urgent and important requirement related to improvement in Hospital services.

Discussion – Members opined that due to the increasing incidences of trauma and other emergency patients being admitted in MGM Hospital, Kamothe leading to increased footfalls due to patients relatives, political leaders, media personnel's and other high profile visitors, it is observed that the existing hospital infrastructure especially ground floor and casualty/emergency area is not sufficient to accommodate the crowd. Further Building is too old and unable to cope up with increasing workload.

**Resolution No. 5:** Resolved to approve Rs. 5 Crore for MGM Hospital, Kamothe to meet urgent and important requirement related to improvement in Hospital services [**Annexure-4**].

**Action to be taken by: Dr. K.R. Salgotra in consultation with FO, MGMIHS**

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**Item No. 6:** To consider the proposal of constructing a new 1000 bedded hospital building in front of existing hospital building at Navi Mumbai campus.

Discussion - As the existing MGM Hospital, Kamothe building is almost 30 years old building and has been constructed/upgraded over the years as per ever increasing patient load and NMC requirements, also major alterations or modifications in the existing building may not be sustainable in long run, it is suggested that a new hospital building with 1000 beds need to be constructed in front of the existing building over next few years as per existing norms.

**Resolution No. 6:** Resolved to approve the proposal of constructing a new 1000 bedded hospital building in front of existing hospital building at Navi Mumbai campus [**Annexure-4**].

**Action to be taken by: Dr. K.R. Salgotra in consultation with FO, MGMIHS**

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**Item No. 7:** To seek approval for starting a new institution "MGM School of Pharmacy, Navi Mumbai" from academic session 2023-24 at Nerul, Navi Mumbai.

Discussion - The proposal was put forward by Hon'ble Medical Director (Dr. Sudhir Kadam) in Academic Council meeting held on 28.04.2023.

"To start MGM School of Pharmacy at Nerul campus in Navi Mumbai with following UG programs with effect from AY 2023-24 under MGMIHS":

- B. Pharm (60 intake)
- D. Pharm (60 intake)

Members were appraised that Pharmacy Council of India (PCI) restarted the online process of applications (for these programmes) for a short duration from April 25, 2023 to May 5, 2023.

Further as per PCI norms, deemed universities do not have to obtain State Government NOC to establish the pharmacy institutes.

As the newly constructed building at Nerul Campus fulfills the required infrastructure and space requirement as per PCI norms. The online form was submitted with all enclosures on May 4, 2023 with a DD amount of Rs. 9 lakh + 18% GST.

Dr. Madhusudan S Gadge (Ph.D. Pharmacy, M. Pharma) has been appointed as Principal of the proposed school by virtue of his experience in the field and guidance received from him while submitting the online proposal.

Also, as immediate expenditure is to be incurred on construction of labs, classrooms, admin facilities etc. as per PCI norms, a suitable budget may be allocated.

**Resolution No. 7:**

- (i) Resolved to approve starting of “MGM School of Pharmacy at Nerul, Navi Mumbai with following UG programs with effect from AY 2023-24 under MGMIHS”:
- B. Pharm (60 intake)
  - D. Pharm (60 intake)
- (ii) It was resolved to approve a budget of Rs. 2 Cr for construction of labs, classrooms, admin facilities etc. as per PCI norms in “MGM School of Pharmacy, Nerul, Navi Mumbai”.

**Action to be taken by:**

- i) Registrar, MGMIHS
- ii) FO, MGMIHS in consultation with Principal, MGM School of Pharmacy, Nerul, Navi Mumbai

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**Item No. 8:** To consider request received from Dr. Sangeeta Rankhamb, Associate Professor, Physiology, MGM Medical College, Aurangabad for payment of remaining tuition fees (Rs 20 Lakhs) of her daughter Shivani Patil, in installment (Rs 5,00,000 per year) & returning original certificates and caution money to her. (Request forwarded by Dean, MGM Medical College, Aurangabad).

**Resolution No. 8:** Resolved to forward the matter of “Dr. Sangeeta Rankhamb, Associate Professor, Physiology, MGM Medical College, Aurangabad for payment of remaining tuition fees (Rs 20 Lakhs) of her daughter Shivani Patil, in installment (Rs 5,00,000 per year) & returning original certificates and caution money to her” to Dean, MGM Medical College, Aurangabad so as to discuss with local Committee alongwith Hon’ble BOM Members at A’bad and take suitable decision [Annexure-5].

**Action to be taken by: Dean, MGM MC, A’bad**

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**Item No. 9:** To discuss regarding appointment of “Ombudsperson” as per revised University Grants Commission (Redressal of Grievance of Students) Regulation, 2023.

Registrar briefed that the recently announced Students Grievance Redressal Regulations of UGC mentions that each university should establish a SGRC to redress the student’s

grievances. If a student is not happy with the decision of the SGRC, he/she may prefer for appeal to "OMBUDSPERSON" who is to be appointed by the University.

Dr. P.M. Jadhav Sir wanted to know the expenditure to be incurred due to the appointment of "OMBUDSPERSON", to which it was clarified that expenditure will be towards "Travel allowance at actuals and pre-decided remuneration of the work" as and when his services will be necessary.

**Resolution No. 9:** Resolved to appoint "Dr. Mukund Tayde, Professor of Surgery, Grant Medical College and Sir J.J. Group of Hospitals, Mumbai as OMBUDSPERSON to MGMIHS Students Grievance Redressal Committee, for redressing the student's grievances [Annexure-6].

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 10:** To consider and approve the proposed fee for training program/awareness activities conducted at MGM Centre of Human Movement Science, Navi Mumbai.

**Resolution No. 10:** It is resolved to approve the fees of Rs.2000/- per visitor for "02 days Workshop ONLY" to be conducted at MGM Centre of Human Movement Science, Navi Mumbai.

**Action to be taken by: Director, MGM Centre of Human Movement Science, Navi Mumbai**

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**Item No.11:** To approve increase in annual tuition fee for B.Sc. Nursing from Rs. 100000/- per year to Rs. 150000/- per year from academic year 2023-24 as desired by the Principal, MGM NBCON, NM.

**Resolution No. 11:** Resolved to approve increase in annual tuition fee for B.Sc. Nursing from Rs. 100000/- per year to Rs. 125000/- per year from academic year 2023-24 onwards.

**Action to be taken by: Principal, MGM NBCON, NM in consultation with FO, MGMIHS**

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**Item No.12: Any other matter with the permission of the Chair:**

**Item No.12.1:** Budget for FY 2023-24 for Medical College, Vashi and Medical College Hospital, Vashi

Discussion-Anticipating approval for the new MGM Medical College, Vashi, a tentative estimated budget was prepared for FY 2023-24 and was approved by the Board of Management.

Since the approval for MGM Medical College, Vashi is now obtained, the Dean, Medical College, Vashi shall prepare a revised budget according to the actual requirements for the new Medical College and Medical College hospital, Vashi and submit the same for approval of BoM in its next meeting.

**Resolution No.12.1:** Resolved that the Dean, MGM Medical College, Vashi shall prepare the Revised budget of Medical College, Vashi and Medical Hospital, Vashi for the year 2023-24 according to the actual requirements for the new Medical College and Medical College Hospital and shall submit the same for approval of BoM through next Finance Committee.

**Action to be taken by: FO, MGMIHS in consultation with Dean, Medical College, Vashi**

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**Item No.12.2 (Post-Facto Approval):** A new separate Savings Account No.0183104000367561 in the name of "MGM Medical College, Vashi, Navi Mumbai has been opened in IDBI Bank. The account will be operated by and the instructions regarding the Account be given by any two of the following Signatories.

1. Sulabha Vikas Akarte - Dean
2. Vijay Kamalkishor Kadam - Medical Director
3. Kamalkishor Nanasaheb Kadam - Chairman

As and when any change takes place in the signatories, the bank will be advised about such change and a fresh resolution regarding the operations of the account shall be forwarded to the bank forthwith.

**Resolution No.12.2:** Resolved to give post facto approval for the newly opened Account No. 0183104000367561 in the name of "MGM Medical College, Vashi, Navi Mumbai in IDBI Bank. The account will be operated by and the instructions regarding the Account be given by any two of the following Signatories.

1. Sulabha Vikas Akarte - Dean
2. Vijay Kamalkishor Kadam - Medical Director
3. Kamalkishor Nanasaheb Kadam - Chairman

As and when any change takes place in the signatories, the bank will be advised about such change and a fresh resolution regarding the operations of the account shall be forwarded to the bank forthwith.

**Action to be taken by: FO, MGMIHS**

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**Item No.12.3 (Post-Facto Approval):** As per the norms of the National Medical Commission, there is a need to issue 2 nos. of Performance Bank Guarantees amounting to Rs. 1,50,00,000/- and Rs. 5,50,00,000/- for the duration of 5 years for the Establishment of Medical College and its Infrastructural Facilities and for Establishment of Teaching Hospital & Its Infrastructural Facilities respectively against the lien of Fixed Deposits totaling Rs. 7,00,00,000/-. Further, an amount of Rs. 50,00,000/- is needed for meeting the day-to-day expenses at Medical College, Vashi.

Therefore, an amount of Rs. 7,50,00,000/- has been transferred from MGM Institute of Health Sciences to MGM Medical College, Vashi, Navi Mumbai for the issue of the above two FDs and for meeting the day-to-day expenses of Medical College, Vashi.

**Resolution No.12.3:** Resolved to give post facto approval for Transferring fund amounting to Rs. 7,50,00,000/- from MGM Institute of Health Sciences to MGM Medical College, Vashi, Navi Mumbai to invest in Fixed deposits of Rs. 7,00,00,000/- and Rs. 50,00,000/- for meeting day to day expenses at Medical college, Vashi [Annexure-7].

**Action to be taken by: FO, MGMIHS**

**Item No.12.4 (Post-Facto Approval):** Performance bank Guarantees amounting to Rs. 150 Lakhs & Rs. 550 Lakhs have been issued on 16.05.2023 to the President, MARB, National Medical Commission, New Delhi having its office at pocket-14, Sector-8, Dwarka Phase-1, New Delhi-110077 from IDBI Bank, CBD, Belapur of Medical College, Vashi against the lien of fixed deposits of Rs. 7,00,00,000/- for establishment of Medical College and its infrastructural Facilities & for establishment of Teaching Hospital & its infrastructural facilities, respectively.

**Resolution No.12.4:** Resolved to give post facto approval for issuing Performance Bank Guarantees on 16.05.2023 amounting to Rs. 150 Lakhs & Rs. 550 Lakhs to the President, MARB, National Medical Commission, New Delhi Having its office at pocket-14, Sector-8, Dwarka Phase-1, New Delhi-110077 from IDBI Bank, CBD, Belapur against the lien of Fixed deposits of Rs. 7,00,00,000/- for the establishment of Medical College and its infrastructural facilities and for the establishment of Teaching Hospital and its infrastructural facilities, respectively. The Total Expenses to issue 2 nos. of performance Bank Guarantees are as follows [Annexure-8]:

Fixed Deposits for 5 years kept into Lien for 2 Nos of Performance Bank Guarantees of Rs. 150 Lakhs & 550 Lakhs	7,00,00,000/-
Bank commission for the Performance Bank Guarantee amounting to Rs. 550 Lakhs	29,21,562/-
Bank commission for the Performance Bank Guarantee amounting to Rs. 150 Lakhs	7,97,562/-
Total Amount of Bank Commission	37,19,124/-

**Action to be taken by: FO, MGMIHS**

**Item No.12.5 (Post-Facto Approval):** An amount of Rs. 10,00,00,000/- has been transferred on 03.02.2022 from O.D. Account No. '0183651000002240 of MGM Medical College, Kamothe to MGM Hospital and Research Centre, Sanpada, Account No. 39234600447 for meeting various vendor payments. The approval of Hon'ble V.C. Sir and Hon'ble Pro.V.C. Sir is attached herewith.

**Resolution No.12.5:** Resolved to give post-facto approval for the transfer of the amount of Rs. 10 Crores from MGM Medical College, Kamothe, Navi Mumbai to MGM Hospital & Research Centre, Sanpada, for meeting various vendor payments [Annexure-9].

**Action to be taken by: FO, MGMIHS**

**Item No.12.6: Approval for CPD purchases:**

- i) Approval for new purchases and Procurements as on 17-05-2023 as per Annexure

**Resolution No.12.6.i:** It was unanimously resolved to approve the purchases submitted by CPD as per [Annexure-10] except for the Item of AC Pandal @ an estimated cost of Rs. 50 lakhs which was since withdrawn by the Registrar, Indenter.

**Action to be taken by: FO, MGMIHS**

- ii) CPD Progress Report as on 16-05-2023 as per Annexure

**Resolution No.12.6.ii:** The Board noted the CPD progress report presented as on 16-05-2023 as per [Annexure-11].

**Action to be taken by: FO, MGMIHS**

**Item No.12.7:** To schedule 18<sup>th</sup> Convocation of MGMIHS in the last week of July at Aurangabad.

**Resolution No.12.7:** Resolved to schedule 18<sup>th</sup> Convocation of MGMIHS in the last week of July 2023 or first half of August 2023 at Aurangabad.

**Action to be taken by: COE, MGMIHS**

**Item No.12.8:** To sanction Rs.10,000/- as "Petty cash" for day-to-day minor office expenditure at MGM Medical College, Vashi.

**Resolution No.12.8:** Resolved to sanction Rs.10,000/- as "Petty cash" for day-to-day minor office expenditure at MGM Medical College, Vashi.

**Action to be taken by: FO, MGMIHS**

**Item No.12.9:** To empanel Skills lab/simulation lab at MGM Medical College, Kamothe, NM for NBEMS Trainees.

Members appreciated the recognition received for the training conducted at Skills lab/simulation lab at MGM Medical College, Kamothe, NM.

**Resolution No.12.9:** Resolved to grant permission for Empanelment of Skills lab/simulation lab at MGM Medical College, Kamothe, NM for NBEMS Trainees [Annexure-12].

**Action to be taken by: Dean, MGM MC, NM**

**Item No.12.10:** To consider the proposal for use of classroom and accommodation facilities for NHS Mental Health Integration programme for trained Nurses, by Ebek.



**Resolution No.12.10:** Resolved not to consider the proposal for use of classroom and accommodation facilities for NHS Mental Health Integration programme for trained Nurses, by Ebek as it has been received on a very short notice [**Annexure-13**].

**Action to be taken by: Registrar, MGMIHS**

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**Item No.12.11:** Appointment of Professor of Practice in Universities & College in line with NEP 2020 and UGC initiative to bring industry and other professional expertise into academic institutions through a new category of positions called Professor of Practice.

**Resolution No.12.11:** Resolved to appoint Prof Margareta Nordin, as Professor of Practice on Honorary basis at MGM School of Physiotherapy, Navi Mumbai after verifying the eligibility conditions as mentioned in the UGC guidelines for Engaging Professor of Practice in Universities and Colleges [**Annexure-14**].

**Action to be taken by: Director, MGM School of Physiotherapy, Navi Mumbai in consultation with Registrar, MGMIHS**

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**Item No.12.12:** To prepare Annual Report 2021-22 of MGMIHS.

**Resolution No.12.12:** Resolved to constitute a committee to prepare Annual Report 2021-22 of MGMIHS.

**Action to be taken by: Registrar, MGMIHS**

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**Item No.12.13:** To prepare University Diary of MGMIHS.

**Resolution No.12.13:** Resolved to constitute a committee to prepare University Diary for the calendar year 2024 showcasing the overall activities of the University along with planner.

**Action to be taken by: Registrar, MGMIHS**

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**Item No.12.14:** Proposal for purchase of Land admeasuring approx. 85 acres costing around Rs. 160 Crs. on the Mumbai Pune expressway at Khalapur Taluka, village-Lodhivali (20 minutes from Kamothe campus), through Maharashtra State Road Transport Corporation (MSRDC) Ltd.

**Resolution No.12.14:** Resolved to apply for the tender for purchase of Land admeasuring approx. 85 acres costing around Rs. 160 Crs. on the Mumbai Pune expressway at Khalapur Taluka, village-Lodhivali (20 minutes from Kamothe campus), through Maharashtra State Road Transport Corporation (MSRDC) Ltd.

**Action to be taken by: Registrar, MGMIHS to forward the BOM decision to MGM trust for further consideration.**

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**Item No.12.15:** Hon'ble Vice Chancellor informed members regarding increase in MBBS seats from 300 to 500 from academic year 2023-24 onwards and opined that the

MBBS annual tuition fees needs to be relooked and hence requested CA Shri Ashok Patil and FO, MGMIHS to schedule an urgent meeting of Fee Fixation Committee.

**Resolution No.12.15:** Resolved to schedule a meeting of Fee Fixation Committee to relook MBBS annual tuition fees in view of permission granted to new MGM Medical College at Vashi and increase in seats from 150 to 200 for MGM Medical College at Kamothe & A'bad campuses.

**Action to be taken by: FO, MGMIHS**

As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.



**Registrar & Secretary**



**Vice Chancellor & Chairman**



## MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC

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### MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT (BOM – 74/2023)

74<sup>th</sup> meeting of the Board of Management (BOM-74/2023) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Wednesday, 28<sup>th</sup> June, 2023 at 12:00 Noon via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairperson
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Dr. S.N. Kadam	Member
Dr. P.M. Jadhav	Member
Shri. A.N. Kadam	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Dr. Nivrutti G. Patil and Dr. Prabha Dasila had conveyed their inability to attend the meeting and were granted leave of absence.

Dr. Vijay Kadam (Medical Director, MGM MC, Vashi), Dr. Sulabha Akarte (Dean, MGM MC, Vashi), Shri. Ashok Patil (CA), Dr. P.G. Ramesh (Finance Officer, MGMIHS) were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all.

Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up only urgent items of the agenda for further deliberation and discussion:

**Item No. 3:** To peruse the decisions & recommendations of Finance Committee (FC – 55/2023) to be held on 28<sup>th</sup> June, 2023.

**Item No. 3.1 (i.e. Item No.1 of FC-55/2023):** To confirm the minutes of Finance Committee (FC-54/2023) meeting held on 29<sup>th</sup> March, 2023.

**Resolution No. 1:** Resolved to confirm the minutes of Finance Committee (FC-54/2023) meeting held on 29<sup>th</sup> March, 2023 [**Annexure-1**].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.2 (i.e. Item No.2 of FC-55/2023):** To consider and approve the Action Taken Report on Resolutions of FC-54/2023.

**Resolution No. 2:** Resolved to confirm the Action Taken Report [**Annexure-2**]. on Resolutions of Finance Committee (FC-54/2023) meeting held on 29<sup>th</sup> March, 2023 with following amended Resolution No. 2 of FC-54/2023:

**Amended Resolution No. 2 of FC-54/2023:** Resolved to abide by the Hon'ble Supreme Court of India and NMC guidelines/directives issued from time to time for admission of NRI seats.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.3 (i.e. Item No.3 of FC-55/2023):** Post Facto approval for fund transfer amounting to Rs. 8,25,00,000/- to MGM Medical College, Kamothe Navi Mumbai for issue of Bank Guarantee against lien of Fixed Deposits of Rs. 8,25,00,000/- to MSRDC for tender of leasing a plot at Lodhivali, Taluka: Khalapur, Dist: Raigad.

**Resolution No. 3:** Resolved to accord post-facto approval for the fund transfer amounting to Rs. 8,25,00,000/- to MGM Medical College, Kamothe Navi Mumbai for issue of Bank Guarantee against lien of Fixed Deposits of Rs. 8,25,00,000/- to MSRDC for tender of leasing a plot at Lodhivali, Taluka: Khalapur, Dist: Raigad [**Annexure-3**].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.4 (i.e. Item No.4 of FC-55/2023):** Post Facto approval for payment amounting to Rs. 3,59,32,490.48 towards the purchase of Land at 8C, Node Panvel, West in the name of MGM Institute of Health Sciences.

**Resolution No. 4:** Resolved to accord post-facto approval for the payment amounting to Rs. 3,59,32,490.48 towards the purchase of Land at 8C, Node Panvel, West in the name of MGM Institute of Health Sciences [**Annexure-4**].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.5 (i.e. Item No.5 of FC-55/2023):** To consider the Tuition Fee recommendations of Fee Fixation Committee meeting (FFC-07/2023) held on 17.06.2023 for UG & PG courses of MGM Medical Colleges, Kamothe and Vashi at Navi Mumbai and at Aurangabad Campus, w.e.f. the academic year 2023-24.

**Resolution No. 5:** BOM has finalized the annual tuition fees for MBBS & MD/MS programs of constituent Medical Colleges of MGMIHS for the batches to be admitted

for the academic year 2023-24 onwards as submitted by Fee Fixation Committee (FFC-07/2023) with appropriate corrections [Annexure-5].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.6 (i.e. Item No.6 of FC-55/2023):** To discuss regarding the opening of a separate new Bank account for each MGMIHS unit in IDBI bank for collection of tuition fees and for payments above Rs. 10,00,000/-, on behalf of each unit.

**Resolution No. 6:** Resolved to defer the item and forward to MGMIHS Trust with a detailed note for guidance.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.7 (i.e. Item No.7.1 of FC-55/2023):** Increase in DA from existing 150% to 189%.

**Resolution No. 7:** Resolved not to increase DA from existing 150% to 189%.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.8 (i.e. Item No.7.2 of FC-55/2023):** To fix the pay scale as per actual VI<sup>th</sup> pay "basic" & "AGP" for teaching staff of Medical Colleges.

**Resolution No. 8:** Resolved to approve the revised Pay Band [Annexure-6] for Medical College teachers based on the 6<sup>th</sup> pay commission (Basic & AGP) for all existing teaching staff and new recruitments.

It was further resolved to follow enclosed guidelines [Annexure-7] while undertaking the exercise of revised pay fixation to be made effective from July 2023 salary. Following pay advisory committees are constituted to undertake the pay revision exercise:

**Medical College, Kamothe, Navi Mumbai:**

1. Dr. Sudhir Kadam- Hon'ble Medical Director
2. Dr. G.S. Narshetty – Dean, Medical College, Kamothe
3. Mr. Sunil Gawade- Accountant of MGM Medical College, Kamothe

**Medical College, Aurangabad:**

1. Dr. P.M. Jadhav - Hon'ble Vice Chairman, MGMIHS Trust
2. Dr. Rajendra Bohara - Dean, Medical college, Aurangabad
3. Mr. Prabhakar Pathrikar - Accountant of MGM Medical College, Aurangabad.

**Medical College, Vashi, Navi Mumbai:**

1. Dr. Vijay Kadam- Hon'ble Medical Director
2. Dr. Sulabha Akarte- Dean, Medical College, Vashi, Navi Mumbai
3. Mrs. Priti Gupta- Accountant of MGM Medical College, Vashi

Deans are requested to extend necessary administrative assistance to the committees.

It was also resolved to prepare a comparative statement of salaries of all the medical colleges of Deemed universities in Maharashtra for ready reference to committees

formulated to undertake pay revision exercise.

These committees shall submit revised pay of all teachers (revised pay sheets) in the prescribed format [Annexure-8] to the Hon. Vice Chancellor within 15 days.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.9 (i.e. Item No.7.3 of FC-55/2023):** To consider providing NAAC incentive/increment to teaching staff of Physiotherapy/Nursing/SBS/P&O units of Kamothe (Navi Mumbai) & Aurangabad campuses.

**Resolution No. 9:** Resolved to provide NAAC incentive in the form of one increment to the teaching staff of Physiotherapy/Nursing/SBS/P&O units of Kamothe (Navi Mumbai) & for Physiotherapy/SBS units of Aurangabad campuses, with retrospective effect from the salary of September, 2022. One additional increment is to be given to the teaching staff of these Units on the recommendations of respective HoI for their additional contribution to NAAC with effect from September 2022 salary.

It was further resolved to provide one increment (incentive) to all non-teaching staff of MGMIHS and its Constituent Units with retrospective effect from the salary of September, 2022 for their contribution in NAAC work.

It is to be noted that the Teaching & Non-teaching staff who were on roll of the School/College during NAAC Peer team visit (April 2022) need to be considered for above incentives.

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.10 (i.e. Item No.8 of FC-55/2023):** To consider and approve Fee Reconciliation statements as on 20<sup>th</sup> June, 2023.

**Resolution No. 10:** Resolved to approve the Fee Reconciliation statements as on 20<sup>th</sup> June, 2023. [Annexure-9].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.11 (i.e. Item No.9 of FC-55/2023):** To discuss and approve fee Waiver of outstanding fees on unfortunate death of Students and for other reasons of MGM Medical college, Kamothe, Navi Mumbai and Aurangabad Campuses.

**Resolution No. 11:** Resolved to approve the fee waiver of outstanding fees of students, due to unfortunate death and for other reasons of MGM Medical college, Kamothe, Navi Mumbai and Aurangabad Campuses, as submitted by the Deans as per list attached. [Annexure-10].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.12 (i.e. Item No.10 of FC-55/2023):** Approval for Payments against Purchases above Rs. 10 lakhs

i) Post Facto Approval for Payments against Purchases above Rs.10 Lakhs

- approved by Hon'ble V.C.
- ii) Payments made above Rs.10 Lakhs which are already approved in BOM (For Information).

**Resolution No. 12:**

- i) It was unanimously resolved to accord Post Facto Approval for Payments against Purchases above Rs.10 Lakhs approved by Hon'ble V.C. [Annexure-11].
- ii) Members noted the Payments made above Rs.10 Lakhs which are already approved in BOM. (For Information) [Annexure-11].

**Action to be taken by: FO, MGMIHS**

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**Item No. 3.13 (i.e. Item No.11 of FC-55/2023): CPD Purchases**

**Resolution No. 13:**

- i) It was unanimously resolved to approve the CPD Purchases as per the list attached [Annexure-12] subject to item No. 7 for the purchase of 2 Nos. of Laparoscopic Systems for Dept. of Surgery, Medical College, Aurangabad for which justification for these purchases are awaited from MC, Aurangabad.
- ii) The Committee noted the CPD progress report presented in the meeting [Annexure-12]

**Action to be taken by: FO, MGMIHS**

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**Item No. 6:** To consider request I/C Director, MGM SBS, Navi Mumbai regarding "Revision of fees for B.Sc. Physician Assistant program In Emergency & Trauma Care".

**Resolution No. 14:** Resolved to approve the revision of tuition fees for "B.Sc. Physician Assistant program in Emergency & Trauma Care" i.e. Rs.1.05 lakh/year from academic Year 2023-24 onwards.

**Action to be taken by: I/C Director, MGM SBS, Navi Mumbai; FO, MGMIHS & Admission Section, MGMIHS.**

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**Item No. 7:** To consider receipt of ₹ 20,330 for conducting MRCPCH clinical examination at MGM MC, Navi Mumbai centre in October 2023.

**Resolution No. 15:** Resolved to approve the receipt of ₹ 20,330 for conducting MRCPCH clinical examination at MGM MC, Navi Mumbai centre in October 2023 [Annexure-13].

**Action to be taken by: COE, MGMIHS in consultation with FO, MGMIHS.**

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**Item No. 8:** To consider the release of MGMIHS advertisement in the 35th edition of Universities Handbook (2023) of AIU and sanction an amount of Rs.1.50 lakh (+ 5% GST) for the same.

**Resolution No. 16:** Resolved to sanction an amount of Rs.1.50 lakh (+ 5% GST) towards the release of MGMIHS advertisement in the 35th edition of Universities Handbook (2023) of AIU [Annexure-14].

**Action to be taken by: Registrar, MGMIHS**

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**Item No. 10:** To peruse and adopt UGC [Institutions Deemed to Be Universities] Regulations, 2023 along with salient feature in a summarized format and accordingly modify "Memorandum of Association (MOA) of MGMIHS".

**Resolution No. 17:** Resolved to re-circulate UGC [Institutions Deemed to Be Universities] Regulations, 2023 along with salient feature in a summarized format to all BOM Members for their perusal [Annexure-15A & 15B]

**Action to be taken by: Registrar, MGMIHS**

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Looking at the paucity of time, it was suggested to defer the below mentioned items to next BOM meeting:

**Item No. 1:** To confirm the minutes of the 73<sup>rd</sup> meeting of Board of Management (BOM-73/2023) held on Wednesday, 17<sup>th</sup> May, 2023.

**Item No. 2:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management ((BOM-73/2023) held on Wednesday, 17<sup>th</sup> May, 2023.

**Item No. 4:** To establish an Office at University for International affairs as per UGC letter No. 152-8/2020(IC) dated 13th January 2021.

**Item No. 5:** To discuss an approval note entitled leave benefits for contractual staff received from Dean MGM Medical College, Aurangabad.

**Item No. 9:** To consider the draft policy for awarding gold medals submitted by COE, MGMIHS (prepared with respect to Resolution No. 9 of BOM-72/2023 dt. 13.04.2023).

Hon'ble Vice Chancellor informed the members regarding contribution of Eminent academics member of BOM nominated by Chancellor - Dr. Pravin Shingare, Dr. Prakash Doke and Dr. Nivritti G. Patil in the BOM proceedings. He requested Hon'ble Medical Director & Trustee Dr. S.N. Kadam to felicitate them on the occasion of completion of tenure as per new UGC Regulations.

Dr. S.N. Kadam presented a Silver Plaque, Memento & Shawl towards appreciation for their academic, administrative and research guidance throughout.

BOM Members appreciated their efforts and assistance towards quality sustenance including their presence at the time of "NAAC Peer Team Visit" during 2<sup>nd</sup> cycle accreditation.

Hon'ble Chancellor Shri. Kamalkishor Kadamji thanked them for their continuous support & guidance and desired their association with MGMIHS in future as well.

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The meeting concluded with a Vote of Thanks to the Chair.

  
Registrar & Secretary

  
Vice Chancellor & Chairperson





**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)  
**Grade 'A++' Accredited by NAAC**  
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**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 75/2023)**

75<sup>th</sup> Meeting of the Board of Management (BOM-75/2023) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Sunday, 27<sup>th</sup> August, 2023 at 09.15 AM.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. P.M. Jadhav	Member
Dr. S.N. Kadam	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Secretary

Hon'ble Chancellor Shri. Kamalkishor Kadamji graced the meeting.

Shri. Ashok Patil, CA and Dr. P.G. Ramesh, Finance Officer, MGMIHS were present as special invitees for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and expressed his warm greetings to all.

Thereafter, Hon'ble Vice Chancellor directed Dr. Rajesh Goel, Registrar & Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-75/2023:** To consider recommendations of Special Academic Council Meeting (AC-47/2023) held on Sunday, 27<sup>th</sup> February, 2023 regarding 18<sup>th</sup> Convocation of MGMIHS.

**Item No. 1.1:** To approve the award of the following degrees in the 18<sup>th</sup> Convocation of MGM Institute of Health Sciences on 27.08.2023 at Aurangabad: **[Annexure-1]**

- a. Ph.D. Degrees on successful and qualified Students.
- b. M.D., M.S., M.Sc. AHS/MHA, M.Sc. Med., M.P.T. Degrees on successful and qualified Students.

- c. M.B.B.S., B.Sc.(AHS), B.P.T. and B.P.O Degrees on successful and qualified Students.

Programme name	Eligible Student data		
	Number of Students		
PG Course	NM	Aurangabad	Total
MPT	9	8	17
M.Sc. AHS/MHA	70	3	73
M.Sc. Med	3	1	4
MD/MS	107	62	169
Ph.D.	6	2	8
UG Course	Number of Students		
MBBS	151	143	294
BPT	69	53	122
BPO	21	0	21
B.Sc. (AHS)	33	28	61
	<b>469</b>	<b>300</b>	<b>769</b>

**Resolution No. 1.1 of BOM-75/2023:** Resolved to award the following Degrees to the qualified candidates in the 18<sup>th</sup> Convocation of MGM Institute of Health Sciences on 27.08.2023 at Aurangabad: [Annexure-1]

**Action to be taken by: COE, MGMIHS**

**Item No.1.2:** To consider the recommendations of the Screening Committee for award of Chancellor's & Gold medal in the 18<sup>th</sup> Convocation of the University to be held on 27.08.2023 at Aurangabad:

1. Chancellor's Medal for MD/MS Examination in Pre & Para Clinical Sciences to **KANDI NIDHI SHIRISH** from MGM Medical College, Aurangabad for being the "Best Post Graduate in Pre & Para Clinical Sciences (MD/MS)" (Batch 2020-2023)
2. Chancellor's Medal for MD/MS Examination in Clinical Sciences **AJINKYA RAVERKAR** from MGM Medical College, Aurangabad for being the "Best Post Graduate in Clinical Sciences (MD/MS)" (Batch 2020-2023)
3. Chancellor's Medal for MBBS to **SHROFF NEETA GAUTAM** from MGM Medical College, Aurangabad, for being the "Best Graduate in MBBS" (Batch 2017-2023)
4. Chancellor's Medal for Best Post Graduate in Physiotherapy to **QURAIISHI MALIHA FATIMA KHUSRO AHMED** from MGM School of

**Physiotherapy, Aurangabad, for being the “Best Post Graduate in MPT” (Batch 2020-2023)**

5. Chancellor's Medal for BPT & BPO to **UBHARE APEKSHA VILAS** from **MGM Institute’s University Department of Prosthetics & Orthotics, Navi Mumbai**, for being the “Best Graduate in BPO” (Batch 2018-2023)
6. Chancellor's Medal for Best Post Graduate in M.Sc. Biomedical Courses (2 Years) to **SINGH MADHU RANGBAHADUR MEERA** from **MGM School of Biomedical Sciences, Navi Mumbai** for being the “Best Post Graduate in M.Sc. (Medical Biotechnology) (2years)” (Batch 2021-2023)
7. **Dr. A.M. Vare Gold Medal** to **MUSKAN AGRAWAL** from **MGM Medical College, Navi Mumbai** for securing **Highest Marks in Anatomy Subject (1<sup>st</sup> Year MBBS; Batch 2017-2023)**
8. **Dr. R. D. Kulkarni Gold Medal** to **KOLHE VAISHNAVI SUNIL** from **MGM Medical College, Navi Mumbai** for securing **Highest Marks in Pharmacology Subject (2nd year MBBS; Batch 2017-2023)**
9. **Dr. C.A. Franklin Gold Medal** to **PRABHU ANUSHA NICOLE** from **MGM Medical College, Navi Mumbai** for securing **Highest Marks in FMT Subject (2<sup>nd</sup> Year MBBS; Batch 2017-2023)**
10. **Dr. L.H. Hiranandani Gold Medal** to **SHIWANSH YADAV** from **MGM Medical College, Navi Mumbai** for securing **Highest Marks in ENT Subject (3<sup>rd</sup> Year Part – I MBBS) Batch 2017-2023)**
11. **MGMIHS Gold Medal** to **SHROFF NEETA GAUTAM** from **MGM Medical College, Aurangabad** for securing **Highest Marks in General Medicine (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**
12. **MGMIHS Gold Medal** to **SHROFF NEETA GAUTAM** from **MGM Medical College, Aurangabad** for securing **Highest Marks in General Surgery (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**
13. **MGMIHS Gold Medal** to **SHROFF NEETA GAUTAM** from **MGM Medical College, Aurangabad** for securing **Highest Marks in Paediatrics. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

There was the tie for Gold Medal for UG (MBBS) programme as three candidates secured same score. it was resolved to give this medal on sharing basis.

14. **MGMIHS Gold Medal** to **MUSKAN AGRAWAL** from **MGM Medical College, Navi Mumbai** for securing **Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

*(Sharing)*

**MGMIHS Gold Medal** to **SHROFF NEETA GAUTAM** from **MGM Medical College, Aurangabad** for securing **Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

(Sharing)

**MGMIHS Gold Medal to SHRUTI SARANG JOSHI from MGM Medical College, Aurangabad for securing Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

**Resolution No. 1.2 of BOM-75/2023:** Resolved to award the following candidates with Chancellor's Medals & Gold medal for their Academic achievements in the 18<sup>th</sup> Convocation of the University to be held on 27.08.2023 at Aurangabad:

1. Chancellor's Medal for MD/MS Examination in Pre & Para Clinical Sciences to KANDI NIDHI SHIRISH from MGM Medical College, Aurangabad for being the "Best Post Graduate in Pre & Para Clinical Sciences (MD/MS)" (Batch 2020-2023)
2. Chancellor's Medal for MD/MS Examination in Clinical Sciences AJINKYA RAVERKAR from MGM Medical College, Aurangabad for being the "Best Post Graduate in Clinical Sciences (MD/MS)" (Batch 2020-2023)
3. Chancellor's Medal for MBBS to SHROFF NEETA GAUTAM from MGM Medical College, Aurangabad, for being the "Best Graduate in MBBS" (Batch 2017-2023)
4. Chancellor's Medal for Best Post Graduate in Physiotherapy to OURAISHI MALIHA FATIMA KHUSRO AHMED from MGM School of Physiotherapy, Aurangabad, for being the "Best Post Graduate in MPT" (Batch 2020-2023)
5. Chancellor's Medal for BPT & BPO to UBHARE APEKSHA VILAS from MGM Institute's University Department of Prosthetics & Orthotics, Navi Mumbai, for being the "Best Graduate in BPO" (Batch 2018-2023)
6. Chancellor's Medal for Best Post Graduate in M.Sc. Biomedical Courses (2 Years) to SINGH MADHU RANGBAHADUR MEERA from MGM School of Biomedical Sciences, Navi Mumbai for being the "Best Post Graduate in M.Sc. (Medical Biotechnology) (2years)" (Batch 2021-2023)
7. Dr. A.M. Vare Gold Medal to MUSKAN AGRAWAL from MGM Medical College, Navi Mumbai for securing Highest Marks in Anatomy Subject (1<sup>st</sup> Year MBBS; Batch 2017-2023)
8. Dr. R. D. Kulkarni Gold Medal to KOLHE VAISHNAVI SUNIL from MGM Medical College, Navi Mumbai for securing Highest Marks in Pharmacology Subject (2nd year MBBS; Batch 2017-2023)
9. Dr. C.A. Franklin Gold Medal to PRABHU ANUSHA NICOLE from MGM Medical College, Navi Mumbai for securing Highest Marks in FMT Subject (2<sup>nd</sup> Year MBBS; Batch 2017-2023)

10. **Dr. L.H. Hiranandani Gold Medal to SHIWANSH YADAV from MGM Medical College, Navi Mumbai for securing Highest Marks in ENT Subject (3<sup>rd</sup> Year Part – I MBBS) Batch 2017-2023)**
11. **MGMIHS Gold Medal to SHROFF NEETA GAUTAM from MGM Medical College, Aurangabad for securing Highest Marks in General Medicine (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**
12. **MGMIHS Gold Medal to SHROFF NEETA GAUTAM from MGM Medical College, Aurangabad for securing Highest Marks in General Surgery (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**
13. **MGMIHS Gold Medal to SHROFF NEETA GAUTAM from MGM Medical College, Aurangabad for securing Highest Marks in Paediatrics (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

There was the tie for Gold Medal for UG (MBBS) programme as three candidates secured same score. it was resolved to give this medal on sharing basis.

14. **MGMIHS Gold Medal to MUSKAN AGRAWAL from MGM Medical College, Navi Mumbai for securing Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

*(Sharing)*

**MGMIHS Gold Medal to SHROFF NEETA GAUTAM from MGM Medical College, Aurangabad for securing Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

*(Sharing)*

**MGMIHS Gold Medal to SHRUTI SARANG JOSHI from MGM Medical College, Aurangabad for securing Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS; Batch 2017-2023)**

**Action to be taken by: COE, MGMIHS**

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As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
**Registrar & Secretary**

  
**Vice Chancellor & Chairman**