



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s of 3 UGC Act, 1956)
Accredited by NAAC with 'A++' Grade

MINUTES OF THE (SPECIAL) BOARD OF EXAMINATIONS MEETING (05/2022)

In pursuance to order of Hon'ble Vice Chancellor, a special meeting was held through "Zoom Meeting" on 18.11.2022 at 11.00 am:

1. Hon'ble Vice Chancellor, MGMIHS – Chairperson
2. Dr. N. N. Kadam, Pro-Vice Chancellor, MGMIHS, Navi Mumbai
3. Dr. S. N. Kadam, Medical Director, MGM Medical College, Navi Mumbai
4. Dr. Ajit Shroff, Medical Director, MGM Medical College, Aurangabad
5. Dr. G.S. Narshetty, Dean Faculty of Medicine(PG), MGM Medical College, Navi Mumbai
6. Dr. R.B. Bohra, Dean Faculty of Medicine(UG) MGM Medical College, Aurangabad
7. Dr. Dhananjay V. Bhale, Chairperson, BOS (Pre Clinical), MGM Institute
8. Dr. Naik Manjiri Rajiv, Chairperson, BOS (Medicine & Allied), MGM Institute
9. Dr. Lisha Suraj, Chairperson, BOS (Surgery & Allied), MGM Institute
10. Dr. Shilpa Deshmukh, Chairperson, BOS (Superspeciality), MGM Institute
11. Dr. Anjali Sabnis, Co-Chairperson, BOS (Pre Clinical), MGM Institute
12. Dr. Shilpi Sahu, Co-Chairperson, BOS (Para Clinical), MGM Institute
13. Dr. Vijay Kamale, Co-Chairperson, BOS (Medicine & Allied), MGM Institute
14. Dr. Lakshmi Rachakonda, Co-Chairperson, BOS (Surgery & Allied), MGM Institute
15. Dr. Kshitija Gadekar, Co-Chairperson, BOS (Superspeciality), MGM Institute
16. Registrar, MGMIHS, Navi Mumbai- Member
17. Controller of Examinations – Member Secretary

All Members participated in the meeting, the members of Navi Mumbai attended the meeting in person and the members of Aurangabad attended the meeting via zoom meeting. except Dr. Deepak Bhosle, Chairperson, (Paraclinical), Prof of Pharmacology, MGM Medical College, Aurangabad. Dr. R.B.Bohra, Dean, MGM Medical College, Aurangabad mentioned that he has been permitted leave of absence.

Hon'ble Vice Chancellor presided over the meeting and welcomed all the members. He briefed that NMC is stressing for all Medical colleges and their Universities not to deviate from Academic calendar issued by them so this meeting is being taken. Dr. Parineeta Samant, Controller of Examinations conducted the proceedings of the meeting.

Item 1 : Finalization of final dates of UG /PG University examinations for I, II, III/I, III/II MBBS, MD/MS and DM/MCh, as per NMC calendar considering last examination conducted and academic calendar of MGMIHS.

Resolution 1 : Controller of Examinations presented the UG & PG examinations schedule to all the members as per NMC and academic calendars prepared by MGM Medical Colleges Navi Mumbai & Aurangabad which were approved in Board of Studies and Academic Council.

The detail deliberation and discussions were done programme wise (MBBS, MD/MS and DM/MCh) on NMC guidelines, NMC calendar and Academic calendars of MGMIHS and following dates mentioned in table are finalized

Table 1:

Programme	Batch	Exam Month & Year
First MBBS	2021	3 rd Feb 2023
Second MBBS	2020	21 st Jan 2023
Third MBBS (Part-I)	2019	3 rd March 2023
Third MBBS (Part-II)	2018	8 th Feb 2023
MD/MS	2020	June 2023
MD/MS	2021	January 2025
MD/MS	2022	October 2025
DM & MCh	2020	January 2024

It was resolved that the DM Cardiology Batch 2021-2022 examination is scheduled in March 2025 as the admission was done in April 2022 for Aurangabad centre. Whereas the DM Cardiology examination is scheduled on June 2025 Navi Mumbai as admission was done in June 2022.

It was decided that UG & PG University examination should be as per NMC calendar. The detail time table for theory and practical examination will be prepared by Controller of Examinations. The starting date of examination finalized in the meeting as mentioned in above table 1.

It was unanimously resolved to adhere the NMC UG Academic Calendar for Batch 2022-2023 issued on 12.10.2022 (Ref No:U.11026/02/2022-UGMEB).

Professional Year	Time frame	Subjects	Months (Teaching+ Exam+Results)
1 st	15 th Nov 22 to 15 th Dec 23	Anatomy, Physiology, Biochemistry	13 months
2 nd	16 Dec 23 to 15 th Jan 25	Pathology, Microbiology, Pharmacology	13 months
3 rd (III Part I)	16 Jan 25 to 30 Nov 25	For.Med & Toxicology and Community Medicine/PSM	10.5 months
4 th (III Part 2)	Dec 25 to May 27	Gen.Surgery, Gen. Medicine, Pediatrics, ObGy, ENT, Ophthalmology	17.5 months
Internship	1 st June 27 to 31 st May 28	As per CRMI 2021 Regulations	12 months
PG		1 st Jul 28	

Item 2 : Finalization of semester wise examination fees for Nursing programmes.

Resolution No 2 : It is resolved to constitute committee for deciding University examination fees. Hon'ble Pro-Vice Chancellor suggested to include one member from account section and constituent unit as well, in the committee for calculating the cost involved per subject for University examination.

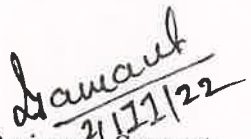
Item 3 : Year wise dates for submission of PG dissertations


Resolution No 3: It was resolved that the date for submission of dissertation will be 6 months prior to the University examination as per NMC rules. The same should be notified by Registrar to the Deans of Medical Colleges.


Item 4 : Any other point with permission to chair

Item 4.1 : Proposing 17th Convocation due in Jan 2023

Resolution No 4.1 : Hon'ble Vice Chancellor informed that the Final date for 17th Convocation will be decided after the consultation with Hon'ble Chancellor afterwards.


21/11/22
Dr. Parineeta Samant
Controller of Examinations


Dr. N.N. Kadam
Pro Vice Chancellor


Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor





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MINUTES OF THE BOARD OF EXAMINATIONS MEETING (01/2023)

A Board of Examinations meeting was held at Conference Hall, MGMIHS, Navi Mumbai & Members from Aurangabad joined the meeting through video conferencing on 23.05.2023 at 11 am.

Following members were present for the meeting:

1. Dr. Shashank D. Dalvi, Vice Chancellor, MGMIHS – Chairperson
2. Dr. N. N. Kadam, Pro-Vice Chancellor, MGMIHS, Navi Mumbai
3. Dr. G.S. Narshetty, Dean Faculty of Medicine(PG), MGM Medical College, Navi Mumbai
4. Dr. R.B. Bohra, Dean Faculty of Medicine(UG) MGM Medical College, Aurangabad
5. Dr. Dhananjay V. Bhale, Chairperson, BOS (Pre Clinical), MGM Institute
6. Dr. Naik Manjiri Rajiv, Chairperson, BOS (Medicine & Allied), MGM Institute
7. Dr. Shilpi Sahu, Co-Chairperson, BOS (Para Clinical), MGM Institute
8. Dr. Vijay Kamale, Co-Chairperson, BOS (Medicine & Allied), MGM Institute
9. Registrar, MGMIHS, Navi Mumbai- Member

Dr. Anjali Sabnis, Chairman, Board of Studies (Pre Clinical) had telephonically informed his inability to attend the meeting due to personal reasons.

Hon'ble Vice Chancellor presided over the meeting and welcomed all the members. He briefed them about the purpose of the meeting, Dr. Parineeta Samant, Controller of Examinations conducted the meeting.

Item 1 : To confirm the minutes of meeting held on 18.11.2022 (BOE 05/2022)

Resolution 1 :

It was unanimously resolved to approve the minutes of the previous BOE 05/2022 dated 18.11.2022

Item 2 : To review the dates examiners appointed, exam related compliance for PG examinations scheduled in various PG departments for increase in seats Aurangabad & Navi Mumbai

Resolution 2 :

Hon'ble Vice Chancellor briefed all the member about the purpose of the meeting. In his opening remarks.



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He advised Dean faculties to verify the eligibility criteria of all examiners appointed for MD & MS examinations.

He also mentioned changes of NMC in passing criteria and practical examination formats must be known to all the examiners. He suggested that both the Dean's (Navi Mumbai and Aurangabad) should conduct one meeting with the conveners and appraise them about theory and practical examination formats.

Controller of Examinations presented campuswise list of departments scheduled for NMC inspections for increase in seat of MD /MS programme and also the departments for which only practical examination is scheduled but no NMC inspection.

Controller of Examinations appraised all the members about updated MD / MS curriculum (CBME) and practical evaluation format of all subjects as per NMC along with reference of academic council approval. Dean Dr. G. S. Narsheety stated that all updated syllabus and practical formats will be required for forthcoming MD /MS inspection. Controller of Examination specified that these updated syllabus should also be available on MGMIHS website.

In response to this Dr. Rajesh Goel, Registrar requested all the Heads of the department to visit academic section of MGMIHS and get the latest approved curriculum on upload MGMIHS website.

Dr. G. S. Narshetty proposed to start on screen evaluation of MD /MS answer booklet. After examining the merits and demerits of the process, it is decided to start onscreen evaluation for MD/MS theory paper from June 2023 onwards. Before implementing this on mass scale it is necessary to work as pilot project in same subjects at both the campuses. Hon'ble Vice Chancellor & Pro-Vice Chancellor also suggested to keep plan B ready in case of any technical problem in the subjects in which digital evaluation will be carried out.

Hon'ble Vice Chancellor inform expressed the idea to establish new CAP centre at Navi Mumbai campus under MGM Medical College, Navi Mumbai. Also appoint one senior faculty as CAP Director & one dedicated CAP Incharge for this purpose.



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MD /MS examiners appointment : Controller of Examination presented the panel of Internal & external examiners appointed through 5A committee and approved by Dean faculty.

It is resolved to accept the panel which approved by 5A Committee.

Item 3 : Information about mercy attempt rule by NMC for 1st M.B.B.S 2019-20 batch

Resolution 3 :

Controller of Examinations Presented the result data of I MBBS students, academic year 2019-20 from Navi Mumbai & Aurangabad. NMC has issued a circular of mercy attempt to MBBS student of 1st professional, In context to that and clarified that all students of 2019-20 batch oif MBBS first professional are passed and there is no backlog.

It was unanimously resolved to inform the mercy attempt rule by NMC for 1st M.B.B.S 2019-20 batch, in undertaking taken from students and parents. Also all rules with the MBBS programme should be part of foundation course.

Item 4 : Review of Number of fail students of 1st M.B.B.S Batch 2020-21 & 2021-2022

Present status of MBBS first professional 2020-21 and 2021-22 batches was also presented by Controller of examinations.

All first professional students of 2020-21 batch at Aurangabad are passed where as there is one student from Navi Mumbai campus where revaluation is remaining.

All students First professional MBBS 2021-22 batch from Aurnagabad have passed in April 2023 examination where as from Navi Mumbai campus 3 students have failed in 2nd attempt.

Resolution 4 :

It is resolved to take undertaking from MBBS student at the time of admission about the attempt guidelines.



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Item 5 : Approval of definition of "ATTEMPT" in University Examinations.

Resolution 5 :

The members of Board of Examination unanimously accepted definition of "ATTEMPT" in University Examinations.

Item 6 : Any other matter with permission of the chair

6.1. Re-examination of Third MBBS (Part II)

Resolution 6.1 : As per NMC guidelines only two examinations per year can be conducted. Hence the request for re-examination for Third MBBS (Part II) MBBS students cannot be accepted. As these students are from old MBBS.

6.2. Policy for Gold Medal

Resolution 6.2 : The Hon'ble Vice Chancellor suggested to circulate this policy to all Board of Management members for inputs.

6.3. Guest House for examiners

Resolution 6.3 : Dean faculty Dr. G. S. Narshetty suggested to have University own guest house to reduce expenditure on accommodation. In response to this Pro-Vice Chancellor asked Controller of Examinations to prepare expenditure statement on accommodation & also Hon'ble Pro- Vice Chancellor informed to all the members that a new guest house near the MGM Kamothe campus with amenities can be proposed in Board of Management.

Samant
30/5/23

Dr. Parneeta Samant
Controller of Examinations

N.N. Kadam

Dr.N.N.Kadam
Pro Vice Chancellor



Shashank D. Dalvi

Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor



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MINUTES OF THE BOARD OF EXAMINATIONS MEETING (02/2023)

A Board of Examinations meeting was held at Conference Hall, MGMIHS, Navi Mumbai & Members from Aurangabad joined the meeting through video conferencing on 16.08.2023 at 11 am.

Following members were present for the meeting:

1. Dr. Shashank D. Dalvi, Vice Chancellor, MGMIHS – Chairperson
2. Dr. N. N. Kadam, Pro-Vice Chancellor, MGMIHS, Navi Mumbai
3. Dr. G.S. Narshetty, Dean Faculty of Medicine (PG), MGM Medical College, Navi Mumbai
4. Dr. R.B. Bohra, Dean Faculty of Medicine (UG) MGM Medical College, Aurangabad
5. Dr. Dhananjay V. Bhale, Chairperson, BOS (Pre-Clinical), MGM Institute
6. Dr. Deepak Bhosale, Chairperson, BOS (Para Clinical), MGM Institute
7. Dr. Naik Manjiri Rajiv, Chairperson, BOS (Medicine & Allied), MGM Institute
8. Dr. Shilpa Deshmukh, Chairperson, BOS (Super specialty), MGM Institute
9. Dr. Mansee Thakur, Chairperson, BOS (Biomedical Sciences), MGMIHS
10. Dr. Rinkle Hotwani, Chairperson, BOS (Physiotherapy & P & O), MGMIHS
11. Dr. Ponchitra R, Chairperson, BOS (Nursing), MGMIHS
12. Registrar, MGMIHS, Navi Mumbai- Member
13. Dr. Parineeta Samant, Controller of Examinations, MGMIHS – Member Secretary

Dr. Prabha Dasila had informed her inability to attend the meeting due to personal reasons.

Hon'ble Vice Chancellor presided over the meeting and welcomed all the members. He briefed them about the purpose of the meeting, Dr. Parineeta Samant, Controller of Examinations conducted the meeting.

Item 1 :To confirm the minutes of meeting held on 23.05.2023 (BOE 01/2023)

Resolution 1 :

It was unanimously resolved to approve the minutes of the previous BOE 01/2023 dated 23.05.2023

Item 2 : Presentation of Annual Report of examination section of Academic Year 2022-2023

Resolution 2 :

The annual report of year 2022-23 examination section was presented by Controller of Examinations. It is resolved to approve with following correction suggested by Dr. Rajesh Goel and Hon'ble Vice Chancellor. (Annexure -1)

1. Changes in M.Sc. programme result analysis chart
2. Show separate column of change in marks and change in status in grievance redressal.



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Item 3 : Presentation of IVS (Internal Vigilance Squad) report

Resolution 3 :

It is resolved to approve and accept IVS squad reports submitted by Navi Mumbai & Aurangabad campus was placed for the Board of Examination members.

Pro-Vice Chancellor suggested to upgrade all jammers 4G to 5G at both campuses.

Item 4 : To keep additional days for theory paper online evaluation during practical examination for MD and MS programme

Background of Resolution:

It is observed that examiners do not get adequate time for correction of theory paper on the day of practical examinations. Hence it is proposed to have additional one day prior to the day of practical examination for CAP.

Resolution 4 :

It is resolved to assign additional day for CAP for all the examiners and conduct onscreen evaluation of theory paper by same set of examiners (Internal + External) prior to commencement of practical examination. The theory papers from Navi Mumbai and Aurangabad will be scanned together and will be assigned randomly to Internal and External examiners for assessment.

Item 5 : Proposing revision of remuneration for examiners as per MUHS only Medical programmes

Background of Resolution:

MUHS has revised the remuneration for admissible manpower from 25th April 2023. As per resolution of BOM 38 dated 28-11-2014, MGMIHS accept and implement the rates of admissible manpower whenever MUHS revises after talking approval through BOM.

Resolution 5 :

It is unanimously resolved to accept and implement revised rates of remuneration as per MUHS notification date: 25.04.2023 as per BOM 38 resolution dated 28-11-2014. Considering the additional economic burden, hike in examination fees of all the programmes is essential. (Annexure-2)



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Item 6 : Proposal for examination fees for PhD thesis Defense

Background of resolution:

For PhD Thesis defense MGMIHS invites two referees (One within state and another from outside state). The traveling and dearness allowance along with remuneration amounts to approximately 25000 to 30000 per candidate. Presently there is no fees charged to candidate for submitting thesis for evaluation.

Resolution 6 :

It is resolved to introduce PhD thesis defense fees of Rs.25000/- per student from Academic Year 2023-2024.

Item 7 : Proposing revision of examination fees for MBBS, MD/MS & DM/MCh programme & other University fees.

With reference to Item no 5 and its resolution, the economic burden is expected to rise by 40 to 45% hence it was proposed to hike the examination fees for Medical programmes

Resolution 7 :

It is resolved to take decision of revision of examination fees for all programmes only after review of student wise exam expenditure of all programme. This item will be taken in forthcoming Board of Examinations and MOM of the same will be referred to Board of Management.

Item 8: Proposal for applying late fees for examinations

It is observed that invariably examination process timeline (session Calendar filling examination form, payment of examination fees) is not followed by students. Exam section receives multiple request beyond the defined time line, Due to which examination related activities like generation admit cards, barcodes, printing of question papers, are delayed. so in order to bring discipline, it is proposed to introduce late fees for examination form filling and payment of Examination fees beyond the notified date in the session calendar.

Resolution 8 :



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It is resolved to introduce late fees for all discipline in examination session calendar which is notified by examination section. (Annexure 5)

Item 9: Any other matter with permission of the chair

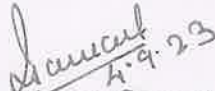
Resolution 9 :


9.1. Eligible student data for 18th convocation & final Medal list for 18th Convocation.


The eligible student & medal list of 18th Convocation was presented by Controller of Examinations. All Board of Examinations members agreed and accepted.

9.3. Policy for Tie in Highest marks for Medal

Hon'ble Vice Chancellor advised to circulate criteria prepared by examination section to all Institutes for awarding Gold Medal for highest score in a specific subject in case of tie between Two or More students. (Annexure 6)


Dr. Parineeta Samant
Controller of Examinations


Dr. Shashank D. Dalvi
Hon'ble Vice Chancellor


Dr. N.N. Kadam
Pro Vice Chancellor

