



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 – 27431094

E-mail : registrar@mgmuhs.com ; Website : www.mgmuhs.com

AQAR- 2022-23

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-49/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 21st August, 2023, at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 3. Dr. S.N. Kadam | - Medical Director |
| 4. Dr. Vijay Kadam | - Medical Director, MGM Medical College, Vashi(Online) |
| 5. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 6. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 7. Dr. Sulabha Akarte | - Dean, MGM Medical College, Sanpada, Vashi (Online) |
| 8. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 9. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 10. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 11. Dr. Uttara Deshmukh | - Head, MGMIUDP&O |
| 12. Dr. Madhusudan Gadge | - Principal, MGM School of Pharmacy, Nerul (Online) |
| 13. Dr. Raman Yadav | - Director (OMICS) |
| 14. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 15. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 16. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 17. Dr. Chandramani Pathak | - Director (R&D) |
| 18. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 19. Ms. Sunita Kumari | - IT Manager |

Received
Chalvy
21/8/2023



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Aurangabad Campus:

- | | |
|-------------------------|--|
| 1. Dr. R.B. Bohra | - Dean, MGM Medical College |
| 2. Dr. P.R. Suryawanshi | - Dy. Dean, MGM Medical College (Online) |
| 3. Dr. Rajesh Dase | - Principal, MGM School of Biomedical Sciences |
| 4. Dr. Rinkle Hotwani | - Principal, MGM School of Physiotherapy |
| 5. Dr. H.R. Raghavan | - Medical Superintendent |
| 6. Dr. Benazeer Jadhav | - Asso. Prof (Biochemistry) & IQAC Coordinator |
| 7. Dr. Rajesh Kadam | - Dy. Registrar, MGMIHS |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Dr. Madhusudan Gadge, Principal, MGM School of Pharmacy, Nerul has been added in MGMIHS constituent college group. Now MGMIHS has total 10 constituent units.
2. MGMIHS has already started with QS-I Gauge rating. All the IQAC Coordinators are aware that AQR of 2021-22 is to be submitted.
3. All Head of Institutes at both the campuses should submit Annual Report 2021-22 at the earliest.
4. Convocation scheduled on Sunday, 27th August, 2023 at Aurangabad. All HOI should participate and take the privilege of offering the degrees to their students.
5. NMC/UGC Regulations are changing rapidly. Recently regulations for medical colleges with regard to removable / addition of departments have been issued which the Registrar will explain in detail.
6. Induction Programmes (DEEKSHARAMBH 2023) of all the institutes (except medical colleges) of both the campuses were commendable and in line with UGC norms. I look forward for the Induction Programme of all three medical colleges and also MGM School of Pharmacy, Nerul.
7. Congratulations to Dr. Prabha Dasila Ma'am for increase in B.Sc. Nursing seats from 50 to 100 and also increase in M.Sc. Programs.
8. Recently, Dr. Karbhani Kale, Hon'ble Vice Chancellor of Technical University, Lonere and Dr. Pierre Cote, Director, Institute Disable Rehabilitation, Ontario Tech University, Canada had visited. Both the universities have shown desire to sign a



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MOU in the field of research (Nursing/Biomedical Sciences/Physiotherapy/Prosthetics & Orthotics).

9. With regard to Mukhya Mantri Rajashri Shahu Maharaj Scholarship Yojna, we need to see the possibility benefit to our students in the state of Maharashtra. Some faculty may be designated to implement this scheme at Navi Mumbai. Registrar will take necessary steps. *office*
10. NABH reaccreditation completed at Navi Mumbai and we have received appreciation from NABH team.
11. On 5th August, 2023, live Abdominal Wall Reconstructive Surgery was performed at MGM Medical College, Aurangabad in which more than 100 medical colleges participated.

Dr. Pravin Suryawanhi and Dr. Bohra from MGM Medical College, Aurangabad and Dr. Ramesh Punjani and Dr. Pramod Shinde from AWRC- good fellowship programme titled "Abdominal Wall Reconstructive Surgery" is coming up in collaboration with AWRC.

Hon'ble Pro Vice Chancellor Dr. Nitin Kadam suggested as follows:-

1. Antibiotic Policy and Reserved Antibiotic Policy at both the hospitals mandatory.
2. In view of increase in the sanction from 2.5 lakhs to 4.5 lakhs by government MPJ schemes for Nephrology, Dialyses, efforts to be taken to improve transplant program.
3. Separate OPD's for super specialty to be undertaken for improved patient care.
4. Separate Ethics Committee for Physiotherapy, Biomedical Sciences and Nursing to be constituted.
5. Inter college students interaction programmes to be organized more often.
6. NMC Foundation Day to be observed from 17.9.2023 to 25.9.2023. All the medical colleges to participate and submit report.



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ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-48/2023) held on Monday, 17th July, 2023.

The Registrar read out the minutes of AA-47/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	Request to Display UGC e-Samadhan Portal Link on HEIs Website.
	2	Participation in the "Meri MaatiMeraDesh" Campaign
	3	UGC Public notice regarding Fake degrees awarded by Universities/Institutions
	4	UGC invites comments/suggestions/feedback on the Draft UGC Guidelines for Institutional Development Plan for Higher Education Institutions.
	4a	Draft-UGC Guidelines for Institutional Development Plan for Higher Education Institutions (HEIs)
	5	Participation in the Meri MaatiMeraDesh. Campaign
	6	List of MOOCs currently offered by UGC, NPTEL, IGNOU, CEC, IIM-B on SWAYAM Platform (www.swavam.gov. in) for July 2023 Semester.
	6a	289 Universities (attached list)
	7	Har GharTirangaProgramme under Azadi Ka Amrlt



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		Mahotsav (AKAM)-Reg.
NMC	1	Recognition/Continuation of Recognition (CoR) of MBBS degree for the year 2022-23
	2	Online Counselling for NEET PG courses
	3	Public Notice-Providing contact details of the Medical Associations (having RMPs as Members) for expeditious communication
	4	Ratification of NEET PG Counselling Schedule for the Academic year 2023 for all India Quota & State Quota
	5	NEET UG Counselling Schedule for the Academic year 2023 for all India Quota & State Quota
	6	Directions of the Hon'ble Supreme Court of India regarding the implementation of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 (PoSH Act, 2013)
	7	Memorandum of Understanding (MoU) between the Medical Assessment & Rating Board (MARB) and the Quality Council of India (QCI for the Assessment and Rating of Medical Colleges by QCI
	8	Competency Based Medical Education Curriculum (CBME) Guidelines- National Medical Commission
	9	Draft Framework for Accreditation and Ranking of Colleges Regulated by NMC
	10	Draft Framework for Medical Colleges/Institutes
	11	Celebration of Patient Safety Programme from 17 th to 25 th September, 2023 and National Medical Commission Foundation Day on 25 th September, 2023 request for participation from the Medical colleges.
	12	Advisory/alert for Indian students seeking admission in foreign institutes/universities for Undergraduate Medical Courses
	13	Implementation of National Medical Register (NMR)
	14	Composition of Medical Education Unit (MEU) and Curriculum Committee
	15	National Medical Commission Registered Medical Practitioner (Professional Conduct) Regulation, 2023



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	16	Observation of Anti Ragging Day and Anti Ragging Week
	17	NMC UG Medical Education Board (Notification dated 16 th August, 2023)
	18	Public Notice-application are invited for the post Graduate Course
	19	Public Notice-Inviting application for the undergraduate MBBS course i.e starting of new medical colleges, increase of MBBS seats and renewal of courses pending for recognitions for the academic year 2024-25
MNC	1	Addition of Foreign language as optional subject/course in B.Sc.(N)/GNM program
	2	Monitoring of Anti-Ragging measures in Nursing Institutions as per UGC guidelines
RCI	1	Circular for observing Anti Ragging Day & Week
	2	Invitation of Proposals (fresh & Extension) for the Academic Session 2024-25
Maharashtra Paramedical Council	1	MPMC Notice for New appointment of administrator dt 14/07/2023
	2	MPMC Notice for SRTM University, Nanded dated 25/07/2023

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during July, 2023 and the activities to be undertaken / ongoing in August, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.



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ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 29th August, 2023.



Annexure -1

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-48/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 17th July, 2023 at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Nitin N. Kadam | - Pro Vice Chancellor and Chairman |
| 2. Dr. S.N. Kadam | - Medical Director |
| 3. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 4. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 5. Dr. Sulabha Akarte | - Dean, MGM Medical College, Sanpada, Vashi |
| 6. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 7. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 8. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 9. Dr. Uttara Deshmukh | - Head, MGMIUDP&O |
| 10. Dr. Raman Yadav | - Director (OMICS) |
| 11. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 12. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 14. Dr. Chandramani Pathak | - Director (R&D) |
| 15. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 16. Ms. Sunita Kumari | - IT Manager |

Aurangabad Campus:

- | | |
|-----------------------|--|
| 1. Dr. R.B. Bohra | - Dean, MGM Medical College |
| 2. Dr. Rajesh Dase | - Principal, MGM School of Biomedical Sciences |
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5. Dr. Benazeer jadhav - Prof & HOD, Dept. of OBGY
6. Dr. Rajesh Kadam - Dy. Registrar, MGMIHS

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Nitin Kadam, Hon'ble Pro Vice Chancellor and Chairman of the meeting welcomed all the members and requested the Registrar to proceed further with the agenda items.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-47/2023) held on Monday, 19th June, 2023.

The Registrar read out the minutes of AA-47/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained and discussed all the statutory bodies Regulations/Circulars/Notifications and requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at official websites from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

Statutory Body	Sr. No.	Circular /Notification
UGC	1	9th International Day of Yoga (IDY) on 21st June, 2023. 1A-Annexure-I 1B-Annexure-II
	2	Prevention of Caste-Based Discrimination in Higher Education institutions.
	3	Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
	4	NashaMukt Bharat Pakhwada.
	5	Short Video Competition on MyGov platform, before



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		commemoration of Third Anniversar5z of NEP, 2020, on 29.07 .2023.
	6	"YUVA PRATIBHA- Singing and painting Talent Hunt'.
	7	National Students Paryavaran Competition (NSPC).
	8	Anti-Ragging-Day.
	9	Draft Guidelines on Sustainable and Vibrant University Industry Linkage System for Indian Universities. 9A- Guidelines
NMC	1	Availability of recognized, permitted postgraduate Broad specialty seats for seat Matrix for admission for Academic Session 2023.
	2	Withdrawal of Guidelines under Graduate Medical Education Regulation 2023.
	3	Seeking comments of the stakeholders on National Medical Commission (Competency Based Medical Education Curriculum) Regulation, 2023.
	4	Seeking Comments of the stakeholders on NMC (Maintenance of Standards of Medical Education) Regulations, 2023.
	5	Seeking comments of the stakeholders on draft Regulations of NMC (Minimum standard Requirements for Establishment of New Medical College/Increase of seats in MBBS Course) Regulations, 2023.
	6	"NMC, National Exit Test Regulations, 2023."
	7	Details of students admitted through NEET PG and NEET SS
	8	Clarification Regarding Recognition/Continuation of Recognition (CoR) for one year.
	9	National Exit Test (NEXT) examination.
MNC	1	Important Circular for Nursing Institutes.
	2	Email id list for correspondence with Maharashtra Nursing Council.
	3	Clerk and Principal Circular 13-6-2023.
	4	Circular 06-07-2023.
RCI	1	Circular for CRE programme.
	2	Circular for CRE proposals.
	3	Circular for Registration Data update.



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	4	Celebration of International Yoga Day on 21st June, 2023.
	5	eCRR Certificate validation.
Maharashtra Paramedical Council	1	MPMC Notice dated 08/06/2023.

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during June, 2023 and the activities to be undertaken / ongoing in July, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

Controller of Examinations:

Dr. Parineeta Samant informed that the 18th Convocation of MGMIHS is scheduled on 27th August, 2023 at Aurangabad. Link for registration is open. All the units should furnish information on time.

IQAC:

Dr. Rita Khadkikar briefed all the members as follows:-

1. MGMIHS has chosen 3 Quality mandates of UGC namely:-
 - a. Deeksharambh – Induction program
 - b. Mulya Pravah 2.0
 - c. Jeevan Kaushal
2. E Content Development programme is in progress
3. 5 webinars will be conducted this month



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Director (Research)

Dr. Chandramani Pathak informed submission of projects as follows:-

1. Navi Mumbai campus = 39
2. Aurangabad campus = 02

Director (OMICS)

Dr. Raman P. Yadav, Technical Director, MGMIHS OMICS Research Center, MGMIHS
briefed as follows: -

1. Till date two patents have been granted to our team with most recent is in 2023 - Patent No. 434082-Biogenic method for generation of monodisperse and fluorescent cerium oxide nanoparticles with enhanced antioxidant activity.
2. First examination report (FER) response and hearing are over on patent application No.3616/MUM/2015 A -Biogenic method for generation of multiple nanoparticles (Zn, Fe, Mg, Ca,Ce,Si,Ag). Waiting for NBA (National Biodiversity Authority) approval and hoping may receive 3rd patent soon.
3. Initiated preliminary discussion with potential Industries for commercialization of our granted patents. They have shown their keen interest.
4. Under Mentor-Mentee scheme, 2023-24 initiated by the Ministry of Educations Innovation Cell and AICTE, our institute have been considered for the same. This program is a valuable opportunity for top-performing Institutions Innovation Council in HEIs. In previous edition,50 mentor institutions received annual grants of 2.25 lakh each to 250 mentee institutions.
5. Visited MGM school, Nerul, Navi Mumbai and discussed with Principal of the school and promoted for possible establishment of Atal Tinkering Lab.
6. He informed; he is aggressively working on one project proposal of ICMR under CAR (Centre for Advanced Research) which will be submitted in due time.



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Hon'ble Pro Vice Chancellor and Chairman Dr. Nitin Kadam suggested as follows:-

1. Strengthening of existing oncology department by installing ~~MGM~~ Radiation Oncology department at MGM Kamothe & Aurangabad.
2. To establish Transplant Programme at MGM Kamothe in collaboration with MGM, Aurangabad or MGM Vashi.
3. Research projects to be encouraged at MGM Medical College, Aurangabad
4. MGM Medical College, Aurangabad should go ahead with MOU with Abdominal Wall Reconstruction Surgeons Community (AWRSC).
5. MPT seats may be increased from 12 to 24 at MGM School of Physiotherapy, Navi Mumbai and Aurangabad from academic year 2024-2025.
6. MHA Curriculum Committee to be formed to re-design the syllabus.
7. Physician Assistant syllabus to be designed very carefully.
8. Timeline for commercialization of Patents to be followed.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Nitin Kadam
Pro Vice Chancellor/Chairperson

Date: 17th August, 2023.



Annexure-1

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Following members were present :-

Navi Mumbai Campus:

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| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor |
| 3. Dr. Vijay Kadam | - Medical Director, MGM MC, Sanpada |
| 4. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 5. Dr. G.S. Narshetty | - Dean, MGM Medical College, Kamothe |
| 6. Dr. Sulabha Akarte | - Dean, MGM Medical College, Sanpada, Vashi |
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| 8. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 9. Dr. Himanshu Gupta | - MGM School of Biomedical Sciences, |
| 10. Dr. Uttara Deshmukh | - Head, MGMIUDP&O |
| 11. Dr. Raman Yadav | - Director (OMICS) |
| 12. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 13. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 14. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 15. Dr. Chandramani Pathak | - Director (R&D) |
| 16. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
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Aurangabad Campus:

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4. Dr. Rajesh Dase - Principal, MGM School of Biomedical Sciences
5. Dr. Junneshwar Bidre - Associate Prof. MGM School of Physiotherapy
6. Dr. Rajesh Kadam - Dy. Registrar, MGMIHS

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Hon'ble Vice Chancellor informed all the members that Government of Maharashtra has introduced "Mukhya Mantri Rajashri Shahu Maharaj Scholarship Yojna" for deemed university with the supreme court's order. He informed that the Registrar will explain in detail with regard to this scheme.
2. He further informed that UGC has time and again stressed on upgradation of the website with details of admission, fees, etc. All the Heads of Institutes should adhere to this. The deadline given by UGC in this matter is 30th June, 2023.
3. He urged that for accreditation, IQAC coordinator's role is very important at both the campuses. As Dr. Kavita More, IQAC coordinator of Navi Mumbai campus and Dr. Swati Shiradkar, IQAC coordinator of Aurangabad campus, are assigned other responsibilities, they should be replaced on urgent basis, as the institute is working for QS-I Gauge rating.
4. Hon'ble Vice Chancellor informed that Aurangabad campus has been given status of National Headquarters for Centre of Excellence for minimal invasive surgery. Dr. Suryawanshi was congratulated and felicitated for this achievement.

Dr. Suryawanshi thanked the Hon'ble Vice Chancellor and informed that this conference for endoscopy was hosted first time in India, where the infrastructure of the Aurangabad campus was appreciated by all. He thanked the management for all the support.



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5. Hon'ble Vice Chancellor congratulated Dr. Raman Yadav for approval of the patent "**Biogenic Method for Generation of Monodisperse and Fluorescent Cerium Oxide Nanoparticles with Enhanced Antioxidant Activity**". This patent was submitted 3-4 years back by Dr. Raman Yadav. Dr. Raman Yadav was congratulated and felicitated for this achievement. Hon'ble Vice Chancellor informed that further progress will be planned and discussed in future.

Dr. Raman Yadav thanked the management for the support.

6. MGMIHS CET was conducted at both the campuses successfully for allied branches and Ph.D.

Thereafter, Hon'ble Vice Chancellor requested the Registrar to proceed further with the agenda items.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-46/2023) held on Monday, 15th May, 2023.

The Registrar read out the minutes of AA-46/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

1. The Registrar explained that "Mukhya Mantri Rajashri Shahu Maharaj Scholarship Yojna" is for open category students of Maharashtra for MBBS, Nursing and BPT programmes only. This scheme was started from the academic year 2022-23. Out of the total fees charged, certain specific amount according to academic program. The amount will be transferred by the Government to the student's account. The scheme will be channelized through the university.



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2. Academic Year 2023-24 for all the programmes should start by 1st August, 2023 / as per notifications by various statutory bodies.
3. MGMIHS CET 2023 was conducted successfully on 18th June, 2023. Admission process will start from July, 2023. **He instructed everyone not to entertain any elements for admission as it is purely on merit based system.**
4. He requested all the Heads of the Institutes to forward report of all the activities undertaken by their unit on the occasion of International Yoga Day, to the Registrars' office to enable prepare a combined report for further submission to UGC.
5. The Registrar requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at NMC website from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during May, 2023 and the activities to be undertaken / ongoing in June, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.



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ITEM NO. 5 : Presentation by Director, MGM SBS, Navi Mumbai, to introduce “AARAMBH-MGMIHS: Science and Wellness Club” at Kamothe campus.

Students of MGM School of Biomedical Sciences, Navi Mumbai made a presentation on “AARAMBH-MGMIHS”.

Hon’ble Vice Chancellor appreciated the proposal and asked to submit through Academic Council.

ITEM NO. 6 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 26th June, 2023.



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-46/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 15th May, 2023 at 11.30 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank Dalvi | - Vice Chancellor |
| 2. Dr. S.N. Kadam | - Medical Director (Kamothe) |
| 3. Dr. Vijay Kadam | - Medical Director (Sanpada) |
| 4. Dr. Sameer Kadam | - Director (Skill Lab) |
| 5. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 6. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 7. Dr. N.C. Mohanty | - I/C Dean, MGM Medical College |
| 8. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 9. Dr. Raman Yadav | - Director (OMICS) |
| 10. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 11. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 12. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 13. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 14. Dr. Deepshika Raut | - MGMIUDP&O |
| 15. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 16. Dr. Chandramani Pathak | - Director (R&D) |
| 17. Ms. Sunita Kumari | - IT Manager |
| 18. Dr. Sulabha Akarte | - Dean, MGM Medical College, Sanpada, Vashi |

Aurangabad Campus:

- | | |
|-------------------------|---------------------------------|
| 1. Dr. R.B. Bohra | - Dean, MGM Medical College |
| 2. Dr. P.R. Suryawanshi | - Dy. Dean, MGM Medical College |

Pathak
13/5/2023



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- | | |
|-----------------------|---|
| 3. Dr. Rajesh Dase | - I/C Director, MGM School of Biomedical Sciences |
| 4. Dr. Shrikant Sant | - Professor, MGM School of Physiotherapy |
| 5. Dr. H.R. Raghavan | - Medical Superintendent, MGM Hospital |
| 6. Dr. Benezen Jadhav | - Asso. Prof. (Biochem) |
| 7. Mrs. Jyoti Kadam | - I/C Librarian |

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. MGM Medical College, Sanpada/Vashi has received LOI on 11th May, 2023. Letter of Permission is awaited. He congratulated the Medical Director, Dr. Vijay Kadam and Dean, Dr. Sulabha Akarte. Dr. Vijay Kadam thanked Hon'ble Vice Chancellor, Registrar, Dean and support received from all the staff of Medical College, Kamothe. Hon'ble Vice Chancellor informed that Vashi will be our 3rd campus.
2. With regard to UGC meeting with Mr. Joshi (Secretary) with all Vice Chancellors of deemed universities, Hon'ble Vice Chancellor informed all the Heads of the Institutions that UGC is monitoring very closely the working of the deemed universities. Below mentioned points should be implemented urgently:-
 - a) Prospectus of each unit should be available on the website before starting of admission process. Programs available in each unit should be mentioned in the Prospectus. Admission process and fees should be mentioned clearly alongwith internship details.
 - b) Although BPO has already uploaded the Prospectus, it has to be updated with all the elements.
 - c) Feed back of Alumni
 - d) Faculty photographs
 - e) Medical College, hospital section to be added.
3. NCrF & NHEQF : Qualification Framework of Physiotherapy, Biomedical Sciences and Nursing should be updated in the terms and conditions of NCrF.



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Internship credits to be included. This is not applicable for Medical Colleges as they come under NMC Regulations.

4. Hon'ble Vice Chancellor informed that very soon we will be starting another unit at Nerul with B.Pharm programme.

Thereafter, Hon'ble Vice Chancellor requested the Registrar to proceed further with the agenda items.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-45/2023) held on Monday, 24th April, 2023.

The Registrar read out the minutes of AA-45/2023.

ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

The Registrar requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at NMC website from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during April, 2023 and the activities to be undertaken / ongoing in May, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards,



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Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

ITEM NO. 5 : Deans of MGM MC, Kamothe & Aurangabad to give the figure of beneficiaries enrolled and actual usage of Elsevier software of ClinicalKey Flex and Clinicalkey Students.

Both the Deans & Librarians agreed to take efforts and present the figures in the next meeting.

ITEM NO. 6 : Any other matter with the permission of the chair.

Dean, MGM Medical College, Aurangabad informed that students were facing problems like migration certificate, and difficulty in uploading the essential documents. He requested waiving of Penalty for eligibility.

Registrar informed that one staff should be directed to explain the procedure to the students (Time slot to be given to the students to approach the staff).

Director, MGM New Bombay College of Nursing informed that INC is recommending dual degree programme with Universities of Canada (collaboration/Jointly). Hon'ble Vice Chancellor directed that MGMIHS is open for such collaborations.

As there was no other point for discussion, the meeting ended with a vote of thanks.

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 9th June, 2023.



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING
(AA-45/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 24th April, 2023 at 11.30 a.m.

Following members were present :-

Navi Mumbai Campus:

1. Dr. S.N. Kadam - Medical Director
2. Dr. Nitin N. Kadam - Pro-Vice Chancellor (on Line)
3. Dr. Rajesh Goel - Registrar, MGMIHS
4. Dr. Parineeta Samar - Controller of Examinations, MGMIHS
5. Dr. G.S. Narshetty - Dean, MGM Medical College
6. Dr. Rajani Mullerpatil - Director, MGM School of Physiotherapy
7. Dr. Raman Yadav - Director (OMICS)
8. Dr. Rita Khadkikar - IQAC Coordinator, MGMIHS
9. Dr. P.G. Ramesh - Finance Officer, MGMIHS
10. Dr. Prabha Dasila - Director, MGM New Bombay College of Nursing
11. Dr. Mansee Thakur - I/C Director, MGM School of Biomedical Sciences,
12. Dr. Uttara Deshmukh - Head, MGMIUDP&O
13. Dr. K.R. Salgotra - Hospital Director, MGM Hospital
14. Dr. Chandramani Pathak - Director (R&D)
15. Ms. Sunita Kumari - IT Manager
16. Dr. Sulabha Akarte - Dean, MGM Medical College, Sanpada, Vashi

Aurangabad Campus:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS
2. Dr. R.B. Bohra - Dean, MGM Medical College
3. Dr. Rajesh Dase - Principal, MGM School of Biomedical Sciences
4. Dr. Rinkle Malani - Principal, MGM School of Physiotherapy



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ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

1. Faculty Vacation for Academic Year 2023-24 is to be carefully planned so that work will not suffer. We should maintain NAAC A++ category and work more hard
2. Clinical software – Elsevier – a very useful software demonstration given at Navi Mumbai on 20.4.2023 and at Aurangabad on 27.4.2023. All the students and faculties should make good use of it.
3. Guidelines for medical teachers and students has been given by NMC. Deans and Medical Education units should take efforts for implementation.
4. All the unit heads have appointed IQAC coordinators for QS rating activities. The appointment order needs to be given.
5. Recently, chief minister of Maharashtra had visited Navi Mumbai Hospital in view of mass casualty accident and heat wave incident at Pitharghar. Congratulations to Dr. G.S. Narshetty, Dean and Dr. Salgotra, Hospital Director for the efforts taken.

Thereafter, Hon'ble Vice Chancellor requested the Registrar to proceed further with the agenda items.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (AA-44/2023) held on Monday, 20th March, 2023.

The Registrar read out the minutes of AA-44/2023.



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ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

The Registrar requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at NMC website from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

The Registrar informed all the members that the university had been working on a robust user-friendly ERP system since last few months from different vendors. "Wordpro soft" (Nagpur based) vendor was found to be fulfilling our needs.

Hon'ble Medical Director informed Registrar and IT Manager that **no** advance payment should be done to any vendor. Only after complete satisfaction from our side full and final payment should be done (maybe with additional amount also).

Thereafter, on line Demo was conducted by "Wordpro Soft".

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during ^{March} ~~January~~, 2023 ~~& February, 2023~~ and the activities to be undertaken / ongoing in ^{April} ~~March~~, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.



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All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

ITEM NO. 3 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Date: 6th May, 2023

Dr. Shashank Dalvi
Vice Chancellor/Chairperson



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-44/2023) OF MGMIHS

The monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 20th March, 2023 at 11.30 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank D. Dalvi | - Vice Chancellor & Chairman, MGMIHS |
| 2. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 3. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 4. Dr. N. Mohanty | - Acting Dean, MGM Medical College |
| 5. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 6. Dr. Raman Yadav | - Director (OMICS) |
| 7. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 8. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 9. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 10. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 11. Dr. Uttara Deshmukh | - Head, MGMIUDP&O |
| 12. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 13. Dr. Chandramani Pathak | - Director (R&D) |
| 14. Ms. Sunita Kumari | - IT Manager |

SPECIAL INVITEES

1. Dr. Vijay Kadam
2. Dr. Sulabha Akarte

Aurangabad Campus:

1. Dr. R.B. Bohra - Dean, MGM Medical College



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2. Dr. Rajesh Dase - Principal, MGM School of Biomedical Sciences
3. Dr. Rinkle Malani - Principal, MGM School of Physiotherapy

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed Dr. Vijay Kadam and Dr. Sulabha Akarte and introduced them to all the members. He briefed as follows:-

- ❖ Hon'ble Vice Chancellor informed all the members that the inspection of Sanpada/Vashi College for 100 seats MBBS for the academic year 2023-24 has been completed and approval awaited. He further informed that Dr. Sulabha Akarte has been appointed as Dean of Vashi College.
- ❖ Hon'ble Vice Chancellor congratulated Dr. G.S. Narshetty, Dean, MGM Medical College, Kamothe, Navi Mumbai and his team for getting approval of 200 seats MBBS for the academic year 2023-24 and MCh Neurology approval.
- ❖ Hon'ble Vice Chancellor further informed that inspection for 200 seats MBBS for the academic year 2023-24 at MGM Medical College, Aurangabad has been completed and approval awaited.

Thereafter, Hon'ble Vice Chancellor requested the Registrar to proceed further with the agenda items.

ITEM NO. 2 : To confirm the minutes of last monthly meeting (A 43/2023) held on Monday, 16th January, 2023.

The Registrar informed that due to various inspections at Navi Mumbai and Aurangabad in the month of February, 2023, the Academic and Administrative Meeting was not conducted in the month of February, 2023. He read out the minutes of AA-43/2023.



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ITEM NO. 3 : Registrar's brief on important circulars / notifications of statutory bodies.

The Registrar requested all the members present that they should go through the major statutory bodies Regulations/Circulars/Notifications issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at NMC website from time to time and forward their suggestions to the university. A copy of all the circulars/notifications were already attached and forwarded with the notice and agenda of the meeting to all the members / head of the institutes.

ITEM NO. 4 : Constituent Institute Heads to present a brief report on activities undertaken during January, 2023 & February, 2023 and the activities to be undertaken / ongoing in March, 2023 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

ITEM NO. 3 : Any other matter with the permission of the chair.

Director (Research):

Dr. Chandramani Pathak presented all the details of research activities

Controller of Examinations

Dr. Parineeta Samant informed :-



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- University MD/MS theory exams are scheduled from 02.06.2023. Notification will be issued shortly.
- MGMIHS UG/PG CET is scheduled in 2nd week of July, 2023
- All the institute heads should ensure that all the students generate ABC id.

IQAC

Dr. Rita Khadkikar informed as follows :-

- ❖ AQAR 2021-2022 has been submitted on 9th March, 2023. The same was reviewed and resubmitted on 18th March, 2023.
- ❖ Compilation of data for 2022-2023 is in process.
- ❖ The Audit (green, environmental, energy) for the year 2023 is in process.
- ❖ MGMIHS intends to go in for ISO (Education) Certification 21001 – three years.

Technical Director

Dr. Raman Yadav informed that all the activities are completed.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 1st April, 2023



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-43/2023) OF MGMIHS

A monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 16th January, 2023 at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Shashank D. Dalvi | - Vice Chancellor & Chairman, MGMIHS |
| 2. Dr. Nitin N. Kadam | - Pro Vice Chancellor, MGMIHS |
| 3. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 4. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 5. Dr. G.S. Narshetty | - Dean, MGM Medical College |
| 6. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 7. Dr. Raman Yadav | - Director (OMICS) |
| 8. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 9. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 10. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 11. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 12. Dr. Uttara Deshmukh | - Head, MGMIUDP&O |
| 13. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 14. Dr. Chandramani Pathak | - Director (R&D) |
| 15. Ms. Sunita Kumari | - IT Manager |

Aurangabad Campus:

- | | |
|----------------------|--|
| 1. Dr. P.M. Jadhav | - Hon'ble Trustee, MGMIHS |
| 2. Dr. R.B. Bohra | - Dean, MGM Medical College |
| 3. Dr. Rajesh Dase | - Principal, MGM School of Biomedical Sciences |
| 4. Dr. Rinkle Malani | - Principal, MGM School of Physiotherapy |

Received
18/2/2023



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ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

- ❖ Hon'ble Vice Chancellor informed all the members of the meeting that there are certain academic & administrative components which are to be addressed and improved for the benefit of the students with regard to Eligibility and Exam forms. Sometimes, internal assessment marks and attendance are not uploaded in time which is culminating to the students are unable to fill up the form in time. He mentioned that we need to resolve this issue amicably by assisting the students in the difficulties faced by them in uploading / compressing the documents, and in some cases procuring the documents required.

He directed the Registrar & COE to conduct a training session with HOI/HOD and concerned staff of each unit, both at Navi Mumbai and Aurangabad with regard to Eligibility portal and Exam Form portal, so that the students are guided by their institutes accordingly to avoid any mistake / delay in uploading the data.

- ❖ Hon'ble Vice Chancellor informed that the beginning of the year 2023 has been very good. He mentioned that during end December, 2022, Patent was granted to the university for multidisciplinary project titled "A Micro-Trench based Biochip Device for screening of infectious diseases using metal Nano particles / Nano coating". He congratulated Dr. Mansee Thakur (one of the investigator from MGMIHS) and requested Hon'ble Medical Director, Dr. Sudhir Kadam Sir to facilitate her. This was a big achievement for MGM Institute of Health Sciences in multidisciplinary research.

Thereafter, Hon'ble Vice Chancellor requested the Registrar to proceed further with the agenda items.



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Before proceeding with the Agenda items, the Registrar requested all the members present that they should go through the major regulations issued by all the respective councils UGC/NMC/INC/MNC etc. and amended rules / guidelines issued at NMC website from time to time and forward their suggestions to the university.

In order to sustain/maintain NAAC A++ Grade the following actions need to taken:-

1. Website up gradation of the university as well as all the constitute units both at Navi Mumbai and Aurangabad to be implemented.
2. HIMS data at Navi Mumbai and Aurangabad should match with the data sent to NMC
3. Data should be stored in cloud.
4. Eligibility and Exam Forms to be streamlined.
5. Research status of all the units should be shown monthly and comparative chart to be prepared to show the progress.
6. IQAC to prepare a chart with regard to Research showing Quarterly data.
7. Research Papers / Publications should have proper nomenclature with regard to name of the university.
8. MOOC courses data to be uploaded
9. HIMS data of Kalamboli to be verified
10. Budget to be prepared in the format provided by university office.
11. Incorporate two more courses in SWAYAM platform
12. Trainer at Navi Mumbai and Aurangabad for Heartfulness program to be appointed.
13. Ultrasound - Sonoantomy, Sonopathology to be included as per NMC Guidelines.

ITEM NO. 2 : Constituent Institute Heads to present a brief report on activities undertaken during November, 2022 and the activities to be undertaken / ongoing in December, 2022 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.



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Website: www.mgmuhs.com

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

ITEM NO. 3 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 10th February, 2023



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VICE CHANCELLOR

MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-42/2022) OF MGMIHS

A monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 19th December, 2022 at 11.00 a.m.

Following members were present :-

Navi Mumbai Campus:

- | | |
|----------------------------|--|
| 1. Dr. Nitin N. Kadam | - Pro Vice Chancellor, MGMIHS |
| 2. Dr. Rajesh Goel | - Registrar, MGMIHS |
| 3. Dr. Parineeta Samant | - Controller of Examinations, MGMIHS |
| 4. Dr. G.S. Narshetty | - Dean, MGM Medical College |
| 5. Dr. Rajani Mullerpatan | - Director, MGM School of Physiotherapy |
| 6. Dr. Raman Yadav | - Director (OMICS) |
| 7. Dr. Rita Khadkikar | - IQAC Coordinator, MGMIHS |
| 8. Dr. P.G. Ramesh | - Finance Officer, MGMIHS |
| 9. Dr. Prabha Dasila | - Director, MGM New Bombay College of Nursing |
| 10. Dr. Mansee Thakur | - I/C Director, MGM School of Biomedical Sciences, |
| 11. Dr. Uttara Deshmukh | - Head, MGMIUDP&O |
| 12. Dr. K.R. Salgotra | - Hospital Director, MGM Hospital |
| 13. Dr. Chandramani Pathak | - Director (R&D) |

Aurangabad Campus:

- | | |
|--------------------------|--|
| 1. Dr. Shashank D. Dalvi | - Vice Chancellor & Chairman, MGMIHS |
| 2. Dr. P.M. Jadhav | - Hon'ble Trustee, MGMIHS |
| 3. Dr. R.B. Bohra | - Dean, MGM Medical College |
| 4. Dr. Rajesh Dase | - Principal, MGM School of Biomedical Sciences |
| 5. Dr. Rinkle Malani | - Principal, MGM School of Physiotherapy |

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VICE CHANCELLOR

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

- ❖ Hon'ble Vice Chancellor mentioned about granting of Autonomy Category-1 recognition to MGM Institute of Health Sciences, Navi Mumbai by UGC. He mentioned the various benefits of the same.
- ❖ He congratulated all the units for participating effectively in the IIC activities, which has resulted in getting Institution's Innovative Council (IIC) **STAR 3.5** for the year 2021-22. He informed that we have received 77.25% of the score and there is surely scope of improving the same.
- ❖ He advised the Deans of both the Medical Colleges to apply for increase in seats on or before 23.12.2022. He also mentioned to discuss the number of seats to be applied with local advisory committee members.
- ❖ He insisted to follow the deadline mentioned for NIRF, AISHE and IQAR 2021-22 for data submission.

Thereafter, Hon'ble Vice Chancellor Sir requested The Registrar to proceed further with the agenda items.

ITEM NO. 2 : Constituent Institute Heads to present a brief report on activities undertaken during November, 2022 and the activities to be undertaken / ongoing in December, 2022 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.



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VICE CHANCELLOR

ITEM NO. 3 : Discussion about “Online courses” offered through “SWAYAM” platform for credit transfer.

- i. “Research Methodology Workshop” - All PhD, post graduates and UG of four years program must complete on SWAYAM platform.
- ii. UGC Guidelines for all CBCS program are applicable
“Fostering social responsibility for Community Engagement.” All must do on SWAYAM platform.
- iii. Faculty should work on preparing modules for SWAYAM platform for UGC directed “Environmental Studies” course available on SWAYAM platform.

ITEM NO. 4 : To re-evaluate the proposal of UG Conference of Medical Students titled NEXUS 2023 [Item forwarded by Academic Council (AC-44/2022 dated 09/12/2022)].

Hon'ble Vice Chancellor permitted both the Deans to have this activity separately or jointly at alternate year.

ITEM NO. 5 : Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

Date: 3rd January, 2023



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VICE CHANCELLOR

MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING **(AA-41/2022) OF MGMIHS**

A monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 21st November, 2022 at 2.00 p.m.

Following members were present :-

Navi Mumbai Campus:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS
2. Dr. Nitin N. Kadam - Pro Vice Chancellor, MGMIHS
3. Dr. Sudhir N. Kadam - Medical Director
4. Dr. Rajesh Goel - Registrar, MGMIHS
5. Dr. Parineeta Samant - Controller of Examinations, MGMIHS
6. Dr. G.S. Narshetty - Dean, MGM Medical College
7. Dr. Rajani Mullerpatan - Director, MGM School of Physiotherapy
8. Dr. Sabita Ram - Director (Research), MGMIHS
9. Dr. Raman Yadav - Director (OMICS)
10. Dr. Rita Khadkikar - IQAC Coordinator, MGMIHS
11. Dr. P.G. Ramesh - Finance Officer, MGMIHS
12. Dr. Prabha Dasila - Director, MGM New Bombay College of Nursing
13. Dr. Mansee Thakur - I/C Director, MGM School of Biomedical Sciences,
14. Dr. Uttara Deshmukh - Head, MGMIUDP&O
15. Dr. K.R. Salgotra - Hospital Director, MGM Hospital
16. Dr. Chandramani Pathak - Director (R&D)

Aurangabad Campus:

1. Dr. R.B. Bohra - Dean, MGM Medical College
2. Dr. Rajesh Dase - Principal, MGM School of Biomedical Sciences
3. Dr. Rinkle Malani - Principal, MGM School of Physiotherapy



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VICE CHANCELLOR

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

- NIRF Ranking – date for registration is upto 18th November, 2022. He congratulated both the Deans of Medical Colleges, Navi Mumbai and Aurangabad for participating in individual ranking process from the year 2023. He requested the Deans to get approval of data from the University before submitting the same to NIRF with regard to academic, research and financial data as it has to match with university data, of all the units.
- National Credit Framework (NCrF) workshop is organized by IIT, Mumbai through Education Ministry on Monday, 28th November, 2022 in which eight faculties and Vice Chancellor will be attending the same. This workshop will be of use to all the units implementing credit system of 2022-23.
- Hon'ble Vice Chancellor informed that medical college new batches of 2022-23 have started their academic sessions at at both the campuses. Review of corrective and preventive measures are to be taken to curb ragging as per UGC Regulations. Affidavits should be taken from all the students during admission and should be uploaded on the designated websites as per UGC norms. All the existing committees should be active and functioning.
- AQAR of IQAC for the year 2021-22 needs to be completed on time.
- Academic Calendar to be streamlined with the guidelines of NMC.
- During Academic Calendar of all other units, admission information, entrance examination & university examination exact dates will be finalized by respective section of University. Tentative week/month may be mentioned by the unit. Later after notifying by the section, the same can be uploaded.



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VICE CHANCELLOR

Thereafter, Hon'ble Vice Chancellor Sir requested The Registrar to proceed further with the agenda items.

ITEM NO. 2 : Constituent Institute Heads to present a brief report on activities undertaken during August, 2022 and the activities to be undertaken / ongoing in September, 2022 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

ITEM NO. 3 : Discussion on operational matters by various university sections / departments:-

1. IQAC Coordinator – Dr. Rita Khadkikar

Dr. Rita Khadkikar requested all Heads of the Institutions as follows:-

- a) AQAR data should be completed by all the unit heads and submitted to IQAC by 30.11.2022.
- b) Students should be sensitized / motivated for completing the student satisfaction forms on line as we have received only 50% response.
- c) As per UGC guidelines “Constitutional Day” is to be celebrated on 26.11.2022 by all the constitute units of MGMIHS.

Dr. Salgotra suggested that periodic meetings are required with regard to submission of AQAR for guidance / understanding.

Dr. Narshetty suggested that a centralized program for “Constitutional Day” for all the colleges together should be arranged to save time and at the same time not affect the teaching program. He further emphasized that International Cell and



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Student Placement Cell is a need of an hour and Dr. N.C. Mohanty can continue to head it.

2. Finance & CPD – Dr. P.G. Ramesh

There is a need for taking efforts to enhance dues of tuition fee collection at constitute units level.

3. Research – Dr. Sabita Ram

Dr. Ram requested all the institute heads as follows:-

- a) One Research Meeting should be held every month at all the constituent colleges for various research projects.
- b) Publications are very low. Need to increase our publications or else it will effect our NIRF Ranking.
- c) MGMIHS has registered for KAPILA

4. Exam - Dr. Parineeta Samant

Dr. Samant briefed the following:-

- a) Digilocker – Its authenticity and benefits to the students and institute
- b) Academic Calendar – should be prepared as per NMC norms and uploaded on the websites of the University as well as all constituent colleges for student's convenience.

5. Registrar – Dr. Rajesh Goel

Dr. Goel informed all the Heads of the Institutes as under :-

- a) All student documents should be forwarded to the Academic section of the university to complete eligibility criteria.
- b) Visiting Faculties are welcomed but a timetable should be made and prior approval taken from the university.
- c) Reports/Data should be submitted to the university in the given format ONLY and should strictly abide by the time limit.



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d) Most of the time Dissertations titles are not matching. Head of the institutes should ensure that the signatures of the Guide and Head of the Institute are affixed before submitting the dissertations to the university.

6. Hon'ble Medical Director – Dr. S.N. Kadam

Dr. S.N. Kadam Sir informed that after getting A++ Grade from NAAC, we need to maintain our standards and advance further in the next five years. He directed all the institutes heads as follows:-

- a) Initiative to be taken to fill up the vacant seats.
- b) Flagship programs to be introduced
- c) Appreciated that NPCC and MS Traumatology are the first course in the country
- d) Timely and accurate upload of NIRF data.
- e) Internship – Strict Guidelines to be followed. No externship to be given to any students.
- f) Promote meditation and yoga courses
- g) Celebration of **ONLY** constitutional days. Religious activities should be performed at home.

7. Pro Vice Chancellor – Dr. N.N. Kadam

Dr. N.N. Kadam Sir directed all the institutes heads as follows:-

- a) Clinical Trial Labs projects to enhance
- b) Best Practices Unit wise to be followed
- c) Cadaver Lab and Sonosyn Lab for PG students to be included in the curriculum.
- d) Hands on training more attractive
- e) Traumatology services to be given more preference in the next 5 years.
- f) Clinical five pathways to be introduced – Trauma, Stroke, Angioplasty etc.
- g) Monthly audit to be carried out by the HOI

Dr. Salgotra suggested that two pathways should be suggested by each clinical department's HOD. A check list should be prepared in a systematic manner which should be in line with National & International standards.

Dr. Narshetty informed that a Committee for the above should be constituted and SOP prepared.



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ITEM NO. 4: Any other matter with the permission of the chair.

Hon'ble Pro Vice Chancellor, Dr. N.N. Kadam Sir suggested that it would be better if henceforth, the monthly Academic and Administrative Meeting are conducted in the morning from 10.30 a.m to 01.00 p.m.

Hon'ble Vice Chancellor and Registrar consented for the same. The next Academic and Administrative Meeting will be held on Monday, 19th December, 2022 at 10.30 a.m. Hon'ble Vice Chancellor and Registrar will join from Aurangabad.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

2nd December, 2022



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VICE CHANCELLOR

MINUTES OF THE ACADEMIC & ADMINISTRATIVE MEETING (AA-40/2022) OF MGMIHS

A monthly Academic & Administrative meeting (video conferencing) of all the constituent unit heads of both campuses was held on Monday, 19th September, 2022 at 2.00 p.m.

Following members were present :-

Navi Mumbai Campus:

1. Dr. Shashank D. Dalvi – Vice Chancellor & Chairman, MGMIHS.
2. Dr. Nitin N. Kadam - Pro Vice Chancellor, MGMIHS
3. Dr. Rajesh Goel - Registrar, MGMIHS
4. Dr. Parineeta Samant - Controller of Examinations, MGMIHS
5. Dr. N.C. Mohanty - Acting Dean, MGM Medical College
6. Dr. Rajani Mullerpatan - Director, MGM School of Physiotherapy
7. Dr. Sabita Ram - Director (Research), MGMIHS
8. Dr. Raman Yadav - Director (OMICS)
9. Dr. Rita Khadkikar - IQAC Coordinator, MGMIHS
10. Dr. Ponchitra - Vice Principal, MGM New Bombay College of Nursing
11. Dr. Uttara Deshmukh - Head, MGMIUDP&O
12. Dr. Himanshu - Nominee for MGM School of Biomedical Sciences,

Aurangabad Campus:

1. Dr. R.B. Bohra - Dean, MGM Medical College
2. Dr. Rajesh Dase - Principal, MGM School of Biomedical Sciences
3. Dr. Rinkle Malani - Principal, MGM School of Physiotherapy
4. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Following members conveyed their inability to attend the meeting:-

1. Dr. Sudhir N. Kadam - Medical Director, MGM Hospital, NM
2. Dr. G.S. Narshetty - Dean, MGM Medical College, NM

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3. Dr. K.R. Salgotra - Medical Superintendent, MGM Hospital, NM
4. Dr. P.G. Ramesh - Finance Officer, MGMIHS, NM
5. Dr. Prabha Dasila - Director, MGM New Bombay College of Nursing, NM
6. Dr. Mansee Thakur - I/C Director, MGM School of Biomedical Sciences, NM

ITEM NO. 1 : Hon'ble Vice Chancellor's brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed as follows:-

- All Head of Institutes should put in all efforts and take preventive measures to curb ragging. He also referred to the UGC Regulations wherein Affidavits should be taken from all the students during admission and should be uploaded on the designated websites as per UGC norms. All the existing committees should be active and functioning.
- ICSSR has sponsored a two weeks workshop. HOI should nominate faculty and directly apply to ICSSR for selection and inform Registrar accordingly.
- As the Academic Cum Calendars are prepared and approved for the academic year in consultation with constituent units, the constituent units **should not** request for postponement of any academic activity / exams.
- NAAC accreditation and NIRF ranking of MGMIHS to be depicted correctly by all units.
- All the internal assessment marks and attendance data should be thoroughly checked and then uploaded. Please note, no change in data is permissible after uploading.
- Hon'ble Vice Chancellor informed that he alongwith Hon'ble Pro Vice Chancellor, Dr. N.N. Kadam, had visited Public Health Foundation of India, New Delhi on 8th September, 2022, with regard to international collaboration with University of Sydney. MGMIHS, MAHE, DMIMS and AIIMS Jodhpur has shown their willingness.



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- A meeting with the Australian Universities namely; University of Sydney, Melbourne University and Monash University is scheduled on 26th September, 2022. Hon'ble Vice Chancellor and Hon'ble Pro Vice Chancellor are participating in the same.
- On 30th September, 2022 a webinar has been organized when Dr. DiTusa, Dean of Science from Perdue University, USA will be giving a talk on "Multidisciplinary Research work in USA".
- All the HOI's are requested to review all the suggestions / corrections given by the Internal Audit (Finance) Team. The tuition fee collection from the students is very low (less than 60%). Active efforts by the Head of the Units is necessary in this matter for increasing the same.
- Academic term has already started for Non NEET programs. Cut off date is 30th September, 2022. All measures to be taken by HOI's to fill up the seats.

Thereafter, Hon'ble Vice Chancellor Sir requested The Registrar to proceed further with the agenda items.

At this juncture, Dr. Goel requested Hon'ble Pro Vice Chancellor to felicitate Hon'ble Vice Chancellor for leading MGMIHS and its constituent units of both the campuses for achieving the highest grade (A++ with 3.55 CGPA) in NAAC 2nd cycle accreditation.

Hon'ble Pro Vice Chancellor felicitated Hon'ble Vice Chancellor, on behalf of MGM Trust, MGMIHS and all staff, by offering a khadi shawl and a bouquet.

ITEM NO. 2 : Dr. Raman Yadav to explain the protocol for organizing and submitting reports of events under IIC Calendar activity and self driven activity

Dr. Raman Yadav explained step by step IIC Calendar Activity and Self-driven Activity.



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He informed that the IIC activities should strictly be around domains of Innovation, IPR, Entrepreneurship and start-up or the thrust areas as mentioned in the IIC Calendar. The activity report along with the relevant documents and geo-tagged photographs to be submitted to the IIC MGMIHS team for further action. He emphasized that only the university logo and permissible institutions Innovation Council (IIC) logo to be used in the banner, program schedule, activity report, online virtual background etc. Other than these, permission will be required.

He further mentioned that as we have acquired 4 Star rating from IIC and A++ Grade from NAAC, we will have to maintain our rating and grade by expanding/increasing our research activities, publications, patents etc.

ITEM NO. 3 : Constituent Institute Heads to present a brief report on activities undertaken during August, 2022 and the activities to be undertaken / ongoing in September, 2022 under the following heads :-

Academic, Administrative, Research, Clinical Services, Outreach / Extension activities, Digital Initiatives, Green Initiatives, Accreditation / Awards, Collaborations.

All the constituent Institute Heads presented a brief report and submitted the soft copy for records.

ITEM NO. 4: Any other matter with the permission of the chair.

As there was no other point for discussion, the meeting ended with a vote of thanks

Dr. Rajesh Goel
Registrar/Member

Dr. Shashank Dalvi
Vice Chancellor/Chairperson

22nd September, 2022