

5.1.4 - The Institution has an active international student cell

The screenshot displays the homepage of the MGM Institute of Health Sciences. The browser's address bar shows the URL mgmuhs.com/index.html. The website header includes the logo and name of the institution, along with its accreditation details: (DEEMED UNIVERSITY u/s of 3 UGC Act, 1956) Accredited by NAAC with 'A++' Grade. A navigation menu on the left lists various sections, with the 'International Student Cell' highlighted in yellow and pointed to by a red arrow. The main content area features several announcements, including 'Important Notice - MGM Institute of Health Sciences', 'Cautionary Notice for Students and Parents', 'Admission for the Academic Year 2022-23', 'Admission To Fellowship Program For Academic Year 2021-22', and 'E-Tender'. The footer contains contact information and a welcome message.

MGM
Mahatma Gandhi Mission

MGM INSTITUTE OF HEALTH SCIENCES
(DEEMED UNIVERSITY u/s of 3 UGC Act, 1956)
Accredited by NAAC with 'A++' Grade

Home | Alumni Association of MGMIHS | Site map | Apply for | Contact us

Important Notice - MGM Institute of Health Sciences

Cautionary Notice for Students and Parents

Admission for the Academic Year 2022-23

Admission To Fellowship Program For Academic Year 2021-22

E-Tender

Placement Cell

International Student Cell

Capability Enhancement Skills

MGMIHS Convocation

MGMIHS Campus Reopening Guidelines

Research & Development Cell | MGM Central Library | NIRF

ARIIA | e-Learning

Extension Activities | Accreditations/Awards | IQAC

Important Events

Welcome to Mahatma Gandhi Mission Institute of Health Sciences (MGMIHS)

MGM Institute of Health Sciences, Navi Mumbai

- Home
- About Us
- Authorities
- Officers
- Academic
- Institutions
- Admissions
- Examination
- Research
- Events
- Sitemap

Placement Cell

International Student Cell

Capability Enhancement Skills

International Student Cell

→ MGMIHS International Student Cell

International Student Cell of MGMIHS provides opportunities of exposure and experience in Indian universities and hospitals to students moving in from foreign varsities for Global Health experience. The friendly atmosphere in our campus makes it easy for International Students to settle fast into a homogenous and cosmopolitan culture. Many students from Europe and Asia have benefitted during their training in biomedical sciences and medicine, both in regular programs as well as on short-term observership. The Cell is headed by Director, Staff and Students' Welfare affairs at MGM Institute of Health Sciences, Navi Mumbai.

Objectives:

- To support desirous students of over-seas universities through on-line process of application for short term training and observerships in our hospitals and laboratories.
- To offer optimal support to these students for visa processing, pay tuition fees and complete police verification process (Registration with Foreign Registration Office: FRO).
- To provide support through mentorship, language support, accommodations, food, local transport and community participation in health care through our well structured out-reach services.
- To promote our indigenus students interest for visiting outside universities for short-term training programs in health science institutions and hospitals.

The Process:

- The Student Welfare Cell co-ordinates activities pertaining to International Students for their to and fro movement and co-ordinates with respective constituent institutes both at Navi Mumbai and Aurangabad campuses.
- There is tie-up with a private agency "World United" (<https://www.world-unite.de/en/internshipvolunteering/india-mumbai/electives-final-year-rotation-nursing-hospitals.html>) to facilitate completion of visa formalities, police NOC and Registration as foreign students while in India.
- The MGMIHS students' Alumni members abroad have been instrumental in extending information their current peers.

- Home
- About Us
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- Placement Cell**
- International Student Cell**
- Capability Enhancement Skills**

International Student Cell

MGMHS International Student Cell

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- The MGMHS students' Alumni members abroad have been instrumental in extending information their over-sea peers.

Activities:

- The Cell provides support to the students to apply online for varieties of programs and patients care facilities under MGHHS. There is provision to provide accommodation to needy students in our Guest House at MGM CBD Belapur campus Navi Mumbai and at international students hostel at Aurangabad campus.
- Ongoing mentor support, along with the Students Cell helps the international students to blend with the rest of the students and makes their stay on the campus comfortable and enjoyable.
- The MGM Institutes of Health Sciences International Students Cell disseminated required information through website, pamphlets, railway concession forms, maps of Navi Mumbai, canteen food coupons, bank account forms, etc.
- MGM Institutes of Health Sciences has a Language facility which is designed to develop language skills of International students in National language Hindi and Local language Marathi.
- The Cell encourages students Council on the campus to integrate with overseas students, with true spirit of globalization.
- A student exchange program in Physiotherapy exists between MGM School of Physiotherapy, Navi Mumbai and School of Allied Health Sciences of University of Salford, Australia for DPT and MPT students of both Universities.
- A MoU also exists with Kyungpook National University Medical Centre, Korea, Shastrri Foundation, Canada and MGMHS. These linkages contribute to faculty and student development in research and competency skills.

[Link Format for Registration Click here](#)



Application Fee: Rs. 1,000/-

MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector -1, Kamothe, Navi Mumbai – 410 209.

Tel: 022-27432471 / 27432994, Fax: 022-27431092

Email: registrar@mgmuhs.com | Website: www.mgmuhs.com

Application Form for Non – MGM Institute Students to Pursue Observer-ship / Short Term Training at MGM Institute

Important Instruction: Completed application form with all enclosures must be submitted as a hard copy at least one month in advance from the expected date of joining to Registrar Office.

Name of Observer / Visiting Student in full (Mr./Mrs./Ms./Dr.)	:								
		Surname		First Name		Middle Name			
Date of Birth	:	D	D	M	M	Y	Y	Y	Passport size Photograph to be affixed and sign in the space below
Age in completed years & months	:								
Communication Address complete with landmark and pin code (Attach address proof)	:								
Permanent Address complete with landmark and pin code (Attach address proof)	:								
Name of School / College / Institution /Organization currently studying / working with address and telephone no.	:								
Mobile No.	:								
Landline Telephone No. with STD Code	:								
Email Address (write legibly)	:								
Nature of Observer-ship (Write in short or attach a separate sheet to this Form if space allotted is insufficient.	:								

Time Frame (Maximum 3 months)	:	Start Date	End Date	Hours per day	Certain Days of week
Reason for Observer - ship (in brief. If space is insufficient, attach separate sheet)	:				
Degree earned / pursuing	:				
Specialties of interest	:				
Whether Citizen of India	:	Yes (<input type="checkbox"/>) No. (<input type="checkbox"/>) <i>Please tick</i>			
If not a citizen of India, the following details may please be furnished (applicable for foreign students / Persons of Indian Origin settled abroad)					
Do you hold a current visa and passport, if yes, the details of passport no. and validity may be mentioned. (Attach Passport Copy)	:				
Sponsoring Institution details					
Name of the Sponsoring Institution	:				
Address of Sponsoring Institution	:				
Telephone No.	:				
Email ID:	:				
Contact Person Details of the sponsoring Institution with name and Mobile No.	:				
Name of the Constituent Unit of MGM Institute of Health Sciences, where the Observer/Visiting Student intends to pursue Observer-ship / Short Term Training (For details – Please refer Page No. '3')	:				

Signature of the Observer: _____

Date: _____

Name & Signature of Supervisor / Mentor: _____

Date: _____

Name & Signature of HOD
(with Stamp)

Date: _____

Name & Signature of Institute Head
(With Stamp)

Date: _____

Approved by:

Date: _____

Registrar
MGM Institute of Health Sciences
Navi Mumbai

Seal:

Enclosures:

1. Identity and Address Proof
2. Observers' Confidentiality and Non-Disclosure Statement & Waiver of Liability
3. NOC from Relieving Institute
4. Constituent Unit of MGM Institute where the students desires to undergo Observer-ship.
5. Police Verification, Passport and Valid Visa Details *(for foreign students only)*
6. Curriculum Vitae' / Bio-Data / Resume
7. E-Receipt of payment of Rs. 1000/- through SBI Collect Online Payment Portal.
(Go to ww.mgmuhs.com, under 'Pay Online' tab).

Constituent Units of MGM Institute of Health Sciences	
Navi Mumbai	Aurangabad
1. MGM Medical College and Hospital	1. MGM Medical College and Hospital
2. MGM School of Physiotherapy	2. MGM School of Physiotherapy
3. MGM School of Biomedical Sciences	3. MGM School of Biomedical Sciences
4. MGM New Bombay College of Nursing	
5. MGM University Department of Prosthetics & Orthotics	



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Observers' Confidentiality and Non-Disclosure Statement & Waiver of Liability

I, _____, wish to observe the activities of the _____ in furtherance of my personal, educational goals.

I understand that I will be under the supervision of _____.

I understand that if I breach this agreement, it will result in immediate termination of my observer-ship.

I understand that even though I will only be observing activities in _____, I may be exposed to certain risk of bodily injury and other dangers, including but not limited to, exposure to blood borne pathogens, biological waste and dangerous chemicals. I am aware of these risks and voluntarily assume these risks.

For and in consideration of MGM Institute of Health Sciences allowing me to observe the activities of the _____ to further my educational goals, I hereby release and forever discharge MGM Institute of Health Sciences and its officers and employees from all claims, demands, rights and causes of action of whatever kind or nature arising from any by reason of any and all known and unknown, foreseen and unforeseen bodily and personal injuries, death, or damage to property arising out of my observation activities, including but not limited to, these specific risks enumerated above.

I have read this document carefully and voluntarily choose to participate in the activities described herein. I hereby certify that I am at least 18 years of age, I am legally competent, and I am signing this document with full knowledge of its significance.

Contd..2

I am also aware of the Hospital's and University Department's Regulations and Policies as follows:-

- I understand that all patient information, including medical records, other medical information, billing and financial data is confidential.
- I agree to keep all patient information confidential.
- I agree to comply with all Hospital Privacy Policies and Procedures.
- I understand that if I violate patient confidentiality by using or disclosing patient information improperly, I may be subject to disciplinary action including having my observer-ship immediately terminated.
- I understand that if I have any questions or concerns about the Privacy Rules and/or the proper use or disclosure of patient information, I shall ask my Supervisor / Sponsor, the Hospital Privacy Officer, or the Hospital Compliance Officer or the Medical Superintendent.
- I understand and agree that the Hospital Privacy Policies and Procedures will apply to all patient information even after my observer-ship has been completed.
- I have read the Rules and Guidelines for Observer-ship.

OBSERVER

Name: _____ Date: _____

Signature: _____

Name of Witness in Full: _____

Address of Witness: _____

Signature of Witness: _____

Date: _____



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Rules & Guidelines for Observerships/Visiting Student

1. MGM Institute of Health Sciences or its Constituent Units / Departments may, at its sole discretion, terminate the observer-ship without recourse to due process or appeal process by the observer.
2. No stipend, support, compensation, insurance coverage, benefits, or accommodation / housing or boarding charges will be provided by MGM Institute of Health Sciences or its Constituent Units /Departments.
3. Suitable observation charges/fee and cost towards Laboratory use / other expenses may be charged.
4. The observer will not receive any academic credit for the experience. The observer-ship does not constitute medical education, graduate medical education, continuing medical education or training leading to licensure or board certification
5. If required by the training program, the observer/visiting student must complete an evaluation/ feedback after completion of the observer-ship.
6. Upon satisfactory completion of the observer-ship, MGM Institute of Health Sciences will provide the observer a certificate of completion.
7. In case of foreign students, valid passport / visa / police clearance to be submitted at the time of joining.
8. The students need to maintain the logbook which can be submitted to the physician / Head of the Department / Institutional Head based on which Observer-ship Certificate can be issued by the University.
9. Identity Card / Dress Code / Working Hours / duration with 80% attendance must be adhered to strictly.
10. The above rules and guidelines will be applicable to the Observer. In case of any complaint disciplinary action including expulsion and stoppage of work will be applicable.
11. The initial sanction for observer-ship will be a maximum period of 3 months only. Based on requirement and necessity, extension may be granted for which necessary permission will have to be obtained in advanced.

P.T.O.

- The primary objective of enabling the Observer to pursue his/her Observer-ship in MGM Institute of Health Sciences is to give a fillip / thrust to research activities pursued at the Institution / University on an ongoing basis.
- The Observer-ship acceptance is subject to the broad Memorandum of Understanding that would be agreed / entered into between MGM Institute of Health Sciences and the sponsoring institute before commencement of the Observer-ship Training.
- It is made clear that the Teachers/Professors at MGM Institute of Health Sciences can act only as Observers / Supervisor/ Mentor and cannot act as Guides as per UGC guidelines.
- Based on the successful completion of Observer-ship training by the student, if any research papers are presented later on by the Observer in National / International Conferences / Journals based on the findings during the Observer-ship, the patent / due credit should be given to MGM Institute of Health Sciences.

**Office order for establishment of
International student cell (2017)**



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Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : registrar@mgsuhs.com ; Website : www.mgsuhs.com

No. MGM/01/AC-/2017/

January 9, 2017

OFFICE ORDER

Subject: International students' cell at MGMIHS, Navi Mumbai

It has been decided that an international student cell will be established at MGMIHS Navi Mumbai to facilitate observership/ internship academic program for foreign nationals from overseas. This cell will formulate a standard operating procedure to make the process smooth in accordance with statutory regulations and international procedures for international students.

Composition:

The International students' cell of MGMIHS shall comprise of advisors from the management and faculty

1. Director, MGMIHS students' Affairs Ex-officio Chairperson.
2. Registrar, MGMIHS Ex-officio Member Secretary
3. Faculty advisor: Dr. Gildiyal at university MGMIHS
4. Members: One senior faculty to be nominated by each heads of institutes
5. Office assistant: Mr Sachin


Procedure:

1. The departments and facilities available for observership in various clinical/ paraclinical/ paramedical branches at the constituent colleges will be displayed in the university website providing links to respective institutions. Such visibility will encourage overseas institutions and individual students/ researches to nominate their candidate duly mentioning the period of attachment and exact nature of observership. They will follow the letdown procedure as applicable to their respective institutions /organizations.
2. The applications in proper format, downloadable from MGMIHS website are required to be forwarded through their own institutions along with requisite fees payable online as specified.
3. On receiving the applications the MGMIHS international students' cell will confirm the students acceptance depending upon the availability of such facilities and duration subject to following required VISA formalities.

4. For this purpose one agency has to be hired to facilitate these formalities including verification procedure by local police in advance.
5. The said agency will be responsible to receive the overseas students and facilitate their logistics as demanded by the individual students.
6. The deans of respective medical colleges at Navi Mumbai and Aurangabad will provide at least four rooms at each campus in the PG hostel to accommodate these overseas students on specific demand of accommodation by them. The necessary mess facilities will also be provided in the PG hostel itself.
7. On reporting for observership the international students cell MGMIHS, heads of institutes will provide log book/worksheet to the student along with a letter to respective heads of departments under which student is desirous to pursue his/her observership.
8. During their stay they will be mentored personally by respective heads of the departments. They can be posted in rotation to various branches within the department as specified by the university. They will not be allowed to perform procedures on human subjects or handle any sensitive equipment independently.
9. No leave will be permitted except on gazette holidays and sickness.
10. On completion of the program the completion certificate has to be issued by the Registrar MGMIHS initiated by respective HODs and processed at International Students' Cell
11. The work and conduct of the student will be strictly according to MGMIHS rules and other graduate attributes of the university.
12. The concerned overseas students are required to submit feedback to MGMIHS, failing which completion certificate will not be issued.

Attachment

- Sample application form
- Sample completion certificate
- Sample worksheet
- Rules and regulations as displayed on the university website


Registrar
MGMIHS
Dr. Rajesh B. Goel
Registrar
MGM Institute of Health Sciences
(Approved University u/s 3 of UGC Act, 1956)
Navi Mumbai- 410 209



Dr. Nimish C. Mohanty
9.1.2017 ✓

In-charge Director
International Students' Cell
Dr. Nimish C. Mohanty, MD (PGI)
Director, Student & Staff Welfare
MGM Institute of Health Sciences
Navi Mumbai- 410209