



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

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MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT
(BOM – 51/2017)

Meeting of the Board of Management (BOM-51/2017) of MGM Institute of Health Sciences, Navi Mumbai (MGM Institute) was held on Monday, 28th August, 2017 at 11:00 AM in the Conference Room, 3rd floor, MGM Institute, Navi Mumbai.

Following members were present:

Dr. S.N. Kadam	Vice-Chancellor & Chairman
Dr. (Lt. Gen.) S.K. Kaul	Pro Vice Chancellor
Dr. Chander P. Puri	Pro Vice Chancellor (Research)
Dr. G.S. Narshetty	Member
Dr. P.M. Jadhav	Member
Dr. N.N. Kadam	Member
Dr. K.R. Salgotra	Member
Shri. A.N. Kadam	Invitee
Dr. R.B. Goel	Registrar & Member Secretary

Dr. A.G. Shroff, Dr. Shafaat H. Talib had conveyed his inability to attend the meeting and were granted leave of absence.

Dr. S.N. Kadam, Hon'ble Vice Chancellor & Chairman welcomed all the members and asked Dr. Rajesh Goel, Registrar & Member Secretary, to take up the items on the Agenda for further deliberation and discussion.

Item No. 1 of BOM-51/2017: To discuss the agenda not deliberated upon in BOM-49/2017 dt. 05th June 2017:-

Item No. 1.1 of BOM-51/2017: (Agenda Item No. 01 of BOM-49/2017): To confirm the minutes of the meeting of the Board of Management (BOM-48/2017) held on Tuesday, 24th January, 2017.

The members of Board of Management perused the minutes of last meeting (BOM-48/2017) dated 24th January, 2017 and approved the same.

Resolution No. 1.1 of BOM-51/2017: It was resolved to approve the minutes of the meeting of Board of Management (BOM-48/2017) held on Tuesday, 24th January, 2017.

Item No. 1.2 of BOM-51/2017: (Agenda Item No. 02 of BOM-49/2017): To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-48/2017) held on Tuesday, 24th January, 2017.

Resolution No. 1.2 of BOM-51/2017: The Action Taken Report on the Resolutions of BOM-48/2017 dated 24th January, 2017 was accepted and approved.

Item No. 1.3 of BOM-51/2017: (Agenda Item No. 03 of BOM-49/2017): To consider and take appropriate resolutions on the recommendations and decisions taken by the Academic Council (AC-26/2017) in its meeting held on Friday, 21st April, 2017.

Based on discussions during AC-26/2017, the following resolutions were passed:

Resolution No. 1.3.1 of BOM-51/2017: It is resolved to sensitize Doctors of MGMIHS to follow the practice to prescribe medicines in their Generic names.

Resolution No. 1.3.2 of BOM-51/2017: It is resolved to encourage PG Guides to be ready with the project/thesis, which could be achievable within the limits of expenses and that too well before the admission of PG Students, for timely submission of PG thesis. Further Guides should make all possible efforts to get external fundings before seeking financial assistance from University. It is to be noted that Fundings from University would require specific recommendations by Scientific Advisory Committee of respective Institutes..

Resolution No. 1.3.3 of BOM-51/2017: It is resolved to have basic sciences lectures for all clinical "PG"s during their 1st year.

Academic Council further discussed on the below mentioned points:

- 1. Research Project Entitled : "Impact of radiations from cell phone towers and cell phone use on health of pregnant women, neonates and infants: A multidisciplinary collaborative effort":**

Funded By: ICMR, New Delhi, PI: Dr. Maninder Singh Setia

Date of Sanction: March 2017

Objectives of the study :

- To compare the pregnancy outcomes in a cohort of pregnant women staying close to cell phone towers (up to 300 m) with those staying far away from cell phone towers (300 m, this group will provide base-line information).
- To compare the neuro-developmental outcome in children born to mothers staying close to cell phone towers with those staying far away from these towers.

Departments involved in the Project:

- Obstetrics and Gynecology
- Paediatrics
- Electronics and Telecommunication
- Pathology
- Microbiology
- Radiology
- Psychiatry
- Epidemiologist

Duration of Project: 3 years**Budget :** (Sanctioned in March 2017)

Budget Line	1st Year	2nd Year	3rd Year	Rupees
Staff	1,725,600.00	1,725,600.00	1,725,600.00	5,176,800.00
Recurring (Chemicals)	1,500,000.00	1,500,000.00	300,000.00	3,300,000.00
Non Recurring (Equipments)	1,650,000.00	-	-	1,650,000.00
AMC	-	100,000.00	100,000.00	200,000.00
Travel	50,000.00	50,000.00	50,000.00	150,000.00
Total	4,925,600.00	3,375,600.00	2,175,600.00	10,476,800.00
Overheads	161,280.00	161,280.00	101,281.00	423,841.00
Total	5,086,880.00	3,536,880.00	2,276,881.00	10,900,641.00

Amount received in March 2017 is Rs. 50 lakhs**Sample Size** to be recruited: 2000 participants**Status: as on 13 Dec 2017**

- Participants recruited: 237
- Activities under the project:
 - Meeting with the ICMR Scientists to discuss the progress of the project
 - Designing and finalizing the forms
 - Designing the data entry sheets
 - Standardising the radiation measurement instrument
 - Home visits for radiation monitoring

Next three months plan

Recruitment of the remaining participants for Year 1

Preliminary data analysis for discussion with the ICMR Scientists

Report submission to the ICMR in Feb 2017

2. **MAHACON-IV:** Department of Anatomy MGM Medical College, Navi Mumbai has successfully conducted MAHACON-IV, 4th state level conference in Anatomy under Regional Chapter of Anatomy, Maharashtra. Conference was held at MGMMC under MGMIHS, on 15th & 16th September 2017.

224 delegates attended the conference not only from Maharashtra but also from other states. The conference was based on theme of "Birth Defects". Eminent Guest speakers dealt with this topic under heads like Epidemiology, Genetics, Surgery, Radiology etc.

Regarding future prospects in Anatomy there was a panel discussion "Expanding Horizons of Anatomists".

Stalwarts like Director DMER, Dr. P.H. Shingare, Dr. Vedprakash Mishra, and Dr. R. Wabale from MCI, participated in this discussion along with senior professors like Dr. Kshirsagar and Dr. Kohli. Anatomists like Dr. Chopade and Dr. Angha Nawal with Genetics and Clinical Embryology experience also shared their views.

Senior Anatomists were also felicitated for their life time contribution by our honorable V.C. Sir, Dr. Sudhir Kadam, by MGMIHS during the conference. In the Scientific sessions there were 5 Award papers, 26 Oral presentations and 24 Poster presentations. The conference also received funding from MCI and ICMR.

3. ENDOWORLD-2017- Hepato-Pancreato Biliary:

EVENT REPORT: Department of General Surgery And Hepato-Pancreato Biliary Surgery, MGM Medical College and Hospital in association with AMASI organized AMASI West Zone Conference on 15th to 16th July 2017. The theme for the conference was laparoscopic HPB Surgery."Association of Minimal Access Surgeons of India is conducting this Conference for the first time in Aurangabad" and it was blessed by the presence of Founder President of AMASI Padma bhushan Dr. C. PalaniveJu Sir. Who mentored operating faculty as well as delegates. It was for the first time that AMASI hosted such single theme based regional conference.

About 300 Delegates, eminent faculties from the Maharashtra, Gujrat, Madhya Pradesh, and Goa had participated in this Conference and imparted their knowledge & shared their experience with delegates. There was live operative demonstration of complex HPB surgeries from 4 ultra modern theaters to an auditorium on huge LED wall. Total 19 operations were demonstrated Jive in 2 days. There were guest lectures, seminar on both the days. There was active participation from industries too. All reputed companies displayed their products in the exhibition areas. Also there was great banquet programme with delicious food and entertainment.

The Conference was inaugurated by Dr. Sudhir. N. Kadam, Vice Chancellor MGM University of Health Sciences in the presence of Founder President Dr. C. Palanivelu Dr. P. M. Jadhav, Vice chairman MGM Trust, Shri. A. N. Kadam, Secretary MGM Trust, Shri Pratap Borade, Trustee MGM Dr. A. G. Shroff, Medical Director, MGM Medical College, Dr. R. B. Bohra MGM Medical College, Aurangabad, Dr. Dilip Gode, Vice Chancellor, Datta Meghe Medical Institute Dr. Tamonas Chaudhuri, President AMASI, Dr. Jugindra Sorokhaibam Secretary AMASI, Dr. Pratap Warute, President, Maharashtra State Chapter of ASI, Dr. Roy Patankar, Secretary Maharashtra State.

The eminent faculties from all over India who were present for this Conference -

1. Dr. C. Palanivelu - Founder President of AMASI
2. Dr. Dilip Gode - Vice Chancellor of Datta Meghe Medical Institute, Wardha

3. Dr. Roy Patankar, Mumbai
4. Dr. Abhay Dalvi, Mumbai
5. Dr. P. Senthilnathan, Coimbatore
6. Dr. Suresh Chandra Hari, Hyderabad
7. Dr. P. P. Rao, Mumbai
8. Dr. Jugindra S., Manipur
9. Dr. Shailesh Shrikhande, Mumbai
10. Dr. Tamonas Chaudhuri, Kolkata
11. Dr. S. S. Bhalerao, Pune
12. Dr. Deepraj Bhandarkar, Mumbai
13. Dr. Pankaj Desai, Gujrat

According to the Operating faculty and delegates comments these were ideal cases for demonstration with excellent audio visual display. This benefitted delegates to upgrade their knowledge and skills in Laparoscopic Hepato-pancreato biliary surgery to boost their confidence and become efficient doctors in future.

4. AHF, California - Health Care Foundation, New Delhi which works towards upliftment of HIV patients:

AIDS Health Care Foundation (AHF) – India Cares and MGM Institute of Health Sciences Trust, Navi Mumbai, are referred to together as “the parties” from 29th April 2017.

The scope for partnership includes seven sub projects. The progress of the projects is as follows:

S. No	Title of project	Progress
a)	Enhancing coverage and reach of HIV prevention messages through the outreach program in the villages, among students, staff and faculty.	Pending due to FCRA Account. However application for FCRA is submitted to IDBI Bank and FCRA registration is in pipeline.
b)	Provide subsidized diagnostics and treatment to people infected and affected by HIV which is in congruent to the organization's mission.	Executed from 1 st August 2017 and Central lab is receiving more than
c)	Through the medical colleges, it could be one of the first few private institutes to provide HIV fellowship training programs to medical practitioners in the region	Pending due to FCRA Account
d)	Provide training to medical practitioners on universal precaution, management of HIV/AIDS & TB and house based care	Pending due to FCRA Account
e)	Provide stigma free services to all the HIV infected and affected people.	Whenever Patients are referred by JCC AHF IPD/OPD and all necessary services are rendered.
f)	Identify and provide free HIV testing services to the vulnerable and high risk people in the nearby communities.	ICTC centre is functional in MGM and AHF.

Item No. 2 of AC-26/2017: To approve the Action Taken Report (ATR) on the decision taken in the meeting of Academic Council (AC-25/2016) held on Thursday, 29th December 2016: On the basis of suggestion of AC-25/2016, BOM resolved the following:

Resolution No. 1.3.4 of BOM-51/2017: Institute Heads must conduct a meeting with all HODs on receipt of BOM resolution for their effective assimilation down the line. Further tangible ATR must be sent to Registrar's Office before the stipulated date so that the Hon'ble BOM Members could be apprised of the ATR.

Resolution No. 1.3.5 of BOM-51/2017: To communicate the change in names of constituent Schools under MGMIHS to UGC, Charity Commissioner and in all Bank Accounts immediately.

Resolution No. 1.3.6 of BOM-51/2017: To develop the syllabus of all M.Sc. Courses in lines with CBCS and a functional CBCS syllabus should be adopted from Academic year 2017-18 onwards.

Item No. 3 of AC-26/2017: To consider the recommendations of the Board of Studies/Faculty of medicine made at their meetings held in March 2017:-

- a) Board of Studies - Pre Clinical
- b) Board of Studies - Para Clinical
- c) Board of Studies - Medicine & Allied
- d) Board of Studies - Surgery & Allied
- e) Board of Studies - Superspeciality
- f) Board of Studies - Biomedical & Allied Health Sciences
- g) Board of Studies - Physiotherapy
- h) Board of Studies - Nursing

1.3.7: PRE-CLINICAL

Item No. 1.3.7.1 of BOM-51/2017 (Agenda Item No.3(a) of BOS)

- a) Internal assessment pattern (UG Courses)

Decision of BOS – It is resolved to continue current Internal Assessment pattern as it has been revised recently.

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - It is resolved to continue the current Internal Assessment pattern (i.e. 5 marks for Day-to-day assessment) for Pre and Para Clinical subjects (Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology and FMT). For rest subjects Internal Assessment is to be calculated from terminal and Prelims examination.

Resolution No. 1.3.7.1 of BOM-51/2017: Resolved to continue the current Internal Assessment pattern for MBBS (i.e. 5 marks for Day-to-day assessment) for Pre and Para Clinical subjects (Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology and FMT).

For rest of the subjects, Internal Assessment is to be calculated from terminal/Post end exam marks and Prelims examination, with immediate effect.

Item No. 1.3.7.2 of BOM-51/2017 (Agenda Item No.3(b) of BOS)

b) First MBBS examination – Physiology paper – system change

Decision of BOS – It is resolved to shift ‘General Physiology’ system from Paper-I to Paper-II topics at First MBBS-University Question Papers’ system distribution.

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.2 of BOM-51/2017: Resolved to shift topic ‘General Physiology’ from Paper-I to Paper-II in the First MBBS-University examination from Academic year 2017-18.

Item No. 1.3.7.3 of BOM-51/2017 (Agenda Item No.3(c)(i) of BOS)

c) Curriculum –

i) Bioethics- (UG courses)

Decision of BOS - It was resolved to include Bioethics in First MBBS curriculum with three Lectures (1 hr each) per subject of Anatomy, Physiology, Biochemistry with topics as below –

1) Anatomy –

- 1) Cadaveric oath
- 2) Genetic counseling
- 3) Biomedical waste disposal

2) Physiology –

- 1) Animal Ethics
- 2) Research Ethics
- 3) Patient’s privacy & confidentiality

3) Biochemistry –

- 1) Prudence of investigations, Confidentiality of tests & results
 - 2) Disposal of investigation material & integrity
 - 3) Informed consent
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Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.3 of BOM-51/2017: Approved to include Bioethics in First MBBS curriculum with three Lectures (1 hr each) per subject of Anatomy, Physiology and Biochemistry with topics: (with effective from Academic year 2017-18)

- 1) Anatomy –
 - 1) Cadaveric oath
 - 2) Genetic counseling
 - 3) Biomedical waste disposal
 - 2) Physiology –
 - 1) Animal Ethics
 - 2) Research Ethics
 - 3) Patient's privacy & confidentiality
 - 3) Biochemistry –
 - 1) Prudence of investigations, Confidentiality of tests & results
 - 2) Disposal of investigation material & integrity
 - 3) Informed consent
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Item No. 1.3.7.4 of BOM-51/2017 (Agenda Item No.3(c)(ii)(a) of BOS)

- ii) Biochemistry – Syllabus – UG
 - a) Theory – Lecture cum Demonstration on Glucose Tolerance Test.

Decision of BOS - To be included

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.4 of BOM-51/2017: Approved to include "Lecture cum Demonstration" on Glucose Tolerance Test in the UG (MBBS) Syllabus of Biochemistry with effective from Academic year 2017-18.

- b) Practical – Test for polysaccharides
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Decision of BOS - Not to be included

Item No. 1.3.7.5 of BOM-51/2017 (Agenda Item No.3(c)(iii) of BOS)

iii) MCQ removal from UG Theory Examination and to be replaced by 1 mark 10 Questions or 2 marks 5 Questions.

Decision of BOS - Not accepted. Present system to be continued.

Faculty of Medicine recommendation – It was decided to ask for clarification from MCI on this matter. Till that time present system to be continued.

Decision of AC-26/2017 – Decided that BOS Chairpersons will have to define the 20% MCQs and accordingly work out the changes in Section B & C and propose in next Academic Council meeting, through BOS, for approval. Till then Status Quo is to be maintained in this regard. Further University Examination section must validate the MCQ Question Bank by all Faculties before giving it to question setter.

Resolution No. 1.3.7.5 of BOM-51/2017: Resolved that

- i) In all the subjects of all courses, MCQ weightage (Section A) shall be a maximum of 20% of the total marks in each paper.
- ii) BOS will have to accordingly workout the changes in Section B & C weightage and put up in forthcoming BOS meeting.
- iii) Further University Examination section must validate the MCQ Question Bank by Faculties before giving it to question paper-setter.

Item No. 1.3.7.6 of BOM-51/2017 (Agenda Item No.3(d) of BOS)

d) Integration topics –

Decision of BOS –

- 1) Horizontal Integration – Anatomy – Physiology – Biochemistry
 - Two topics per semester
- 2) Vertical Integration – with paraclinical and clinical departments
 - One topic per semester

Faculty of Medicine recommendation – Referred back to BOS for want of details.

Decision of AC-26/2017 - Referred back to BOS for want of details.

Resolution No. 1.3.7.6 of BOM-51/2017: Resolved to refer back to BOS for want of details.

Item No. 1.3.7.7 of BOM-51/2017 (Agenda Item No.3(e) of BOS)

e) Examiners Panel.

Decision of BOS - Examiners panel list is submitted

Faculty of Medicine recommendation – Accepted

Decision of AC-26/2017 – Post facto approved the Examiners panel list submitted to MGMIHS Examination Section.

Resolution No. 1.3.7.7 of BOM-51/2017: Resolved to give Post facto approval to the Examiners panel list submitted to MGMIHS Examination Section. [Annexure-I]

Item No. 1.3.7.8 of BOM-51/2017 (Agenda Item No.3(f) of BOS)

f) Handbook –

Decision of BOS - 1) Anatomy Handbook is submitted
2) Physiology and Biochemistry handbook will be submitted by next BOS.

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted the Anatomy Handbook submitted and forwarded to BOM for approval. However instructed BOS (Preclinical) Chairperson to submit Physiology and Biochemistry handbook in next BOS scheduled in September 2017.

Resolution No. 1.3.7.8 of BOM-51/2017: Resolved to:

- i) **Accept the Anatomy Handbook for UG (MBBS). [Annexure-II]**
 - ii) **It is resolved to have a common Handbook for UG students which could be divided into year wise (i.e. 1st yr, 2nd yr, 3rd yr etc.) and further subject wise.**
 - iii) **It is further resolved to have subject specific Handbook for PG.**
 - iv) **Therefore, Chairpersons of all BOS should discuss the above separately and put up the same in forthcoming BOS meeting.**
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Item No. 1.3.7.9 of BOM-51/2017 (Agenda Item No.3(g) of BOS)

g) Academic calendar 2017-18 for UG & PG

Decision of BOS - It is enclosed

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.9 of BOM-51/2017: Resolved to accept Academic calendar 2017-18 for UG (Ist MBBS) & PG (Anatomy, Physiology, Biochemistry). [Annexure-III]

Item No. 1.3.7.10 of BOM-51/2017 (Agenda Item No.4(a) of BOS)

Item No.4-Item dated to PG Courses

Decision of BOS – a) P.G. Allied postings are suggested as below -

- 1) MD Anatomy -
 - i. Pathology - 2 weeks
 - ii. Forensic Medicine & Toxicology – 2 weeks
 - iii. Radiology - 4 weeks

- 2) MD Physiology –
 - i) Medicine (1 Month)
(General Medicine-10 days, Respiratory Medicine-5days, Cardiology-5 days, Neurology-5 days, Yoga/Physiotherapy-5days)
 - ii) Pathology (1 Month)
(Pathology-10 days, Biochemistry-5 days, Blood Bank-5days, Infertility/OBGY-5days, Nephrology/Dialysis-5 days)

- 3) MD Biochemistry Postgraduate allied posting schedule for fourth semester
 - i) The students will be posted in the Dept. of Pathology & Microbiology for a period of one month each to learn haematology, Blood grouping & serology etc.
 - ii) The students will be posted in the Dept. of Medicine to study the Clinical cases for a period of 2 months. However, they will attend P.G. activities and duties in the Department of Biochemistry & Central Clinical Laboratory of the Hospital.

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted P.G. allied postings as suggested above for MD Anatomy & MD Biochemistry. However instructed BOS (Paraclinical) Chairperson to submit P.G. allied postings MD Physiology after necessary corrections as suggested.

BOM had already resolved in this regard:

Resolution No. 3.3(a) of BOM-40/2015 dated 13/05/2015 to have rotation of Post Graduate Students to Various Sub Specialties, since as per MCI, 6 months of Allied posting can be given as per HOD's mutual agreement between parent department and receiving departments in consultation with Dean.

In view of above resolution of BOM, BOM-51/2017 had resolved the following:

Resolution No. 1.3.7.10 of BOM-51/2017: Resolved that:

- i) Allied postings for PG students (maximum upto 06 months) must be consisting of :
 - a) Mandatory or essential : Common for both campuses
 - b) Elective or facility based : Depending on the facility available at respective campus.
 - ii) Therefore, in the light of above, BOS Chairpersons should remodify and submit the P.G. allied postings in the forthcoming BOS.
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Item No. 1.3.7.11 of BOM-51/2017 (Agenda Item No.4(b) of BOS)

b) Bioethics in P. G. Curriculum –

Decision of BOS - To be included in common induction programme for new PGs, to be conducted by Medical Education Unit.

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval

Resolution No. 1.3.7.11 of BOM-51/2017:

- i) Resolved that the following Bioethics topics in PG Curriculum are to be included for PG students of all specialization and a sensitization of these topics can be done during PG Induction programme:
 - Concept of Autonomy
 - Informed Consent
 - Confidentiality
 - Communication Skills
 - Patient rights
 - Withholding / Withdrawing life-saving treatment
 - Palliative Care
 - Issues related to Organ Transplantation
 - Surgical Research and Surgical Innovation
 - Hospital Ethics Committee
 - Doctor-Patient relationship
 - ii) In addition to above common topics, subject specific (PG) Bioethics topics, if any, could be included in respective subject which needs to be defined separately and put up in next BOS.
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Item No. 1.3.7.12 of BOM-51/2017 (Agenda Item No.4(c) of BOS)

c) Plagiarism guidelines -

Decision of BOS - To be issued by university

Faculty of Medicine recommendation – Approved by BOM as per Resolution No. 6.9(c)(ii) of BOM-48/2017.

Decision of AC-26/2017 - Plagiarism guidelines as developed by MGMIHS would be viewed in the light of UGC Plagiarism software called as “Urkund” which is available free of cost. Further Plagiarism guidelines developed at Aurangabad would be referred to and thereafter final MGMIHS Plagiarism guidelines would be prepared. On the basis of the finalized MGMIHS Plagiarism guidelines appropriate software would be installed.

Resolution No. 1.3.7.12 of BOM-51/2017: Resolved that Plagiarism guidelines as developed by MGMIHS would be viewed in the light of UGC Plagiarism software called as “Urkund” which is available free of cost. Further Plagiarism guidelines developed at Aurangabad would be referred to and thereafter final MGMIHS Plagiarism guidelines would be prepared. On the basis of the finalized MGMIHS Plagiarism guidelines, appropriate software would be installed.

Item No. 1.3.7.13 of BOM-51/2017 (Agenda Item No.4(d) of BOS)

d) PG Topics (50 hrs) – Anatomy, Physiology, Biochemistry

Decision of BOS - Enclosed list

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.13 of BOM-51/2017: Resolved to accept PG Topics (50 hrs)– Anatomy, Physiology, Biochemistry [Annexure-IV]

Item No. 1.3.7.14 of BOM-51/2017 (Agenda Item No.4(e) of BOS)

e) Research funding towards lab investigations and other hospital facilities.

Decision of BOS - 1) Routine investigations should be made free of cost for P.G. Students for dissertation / thesis work. For other investigations, Research Cell should give funding for good research proposal.

Faculty of Medicine recommendation –

1. All routine investigations can be made free and must be sent to the biochemistry lab which is specially doing investigations for charity patients.
2. These free investigations although free for research students but still they have a cost which is born by the hospital and therefore this must be accounted under research expenditure head.
3. Students must try for extramural funding with various funding agencies like ICMR, DBT etc.
4. The specifically recommended projects by scientific advisory committee of institute/college may seek for university funding.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval

Resolution No. 1.3.7.14 of BOM-51/2017: Resolved that for Research funding towards lab investigations and other hospital facilities:

1. All routine investigations can be made free/subsidized after obtaining suitable permission from respective authorities.
2. All free/subsidized investigations although free for research but still they have a cost which is born by the hospital and therefore this must be accounted under research expenditure head by the concerned lab./facility.
3. Faculties and Students must also try for extramural funding with various funding agencies like ICMR, DBT etc.
4. The specifically recommended projects by “Institutional Scientific Advisory Committee” of institute/college may seek for university funding.

1.3.8: PARACLINICAL

Item No. 1.3.8.1 of BOM-51/2017 (Agenda Item No.4 of BOS)

Item No. 4: Change in the scheme of Microbiology university practical examination

Decision of BOS - It was resolved that in absence of positive findings in stool mounts, students may be asked to draw diagrams/identify the possible findings of Ova / Cyst / Trophozoites

Faculty of Medicine recommendation – Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval

Resolution No. 1.3.8.1 of BOM-51/2017: Resolved that in absence of positive findings in stool mounts, students may be asked to draw diagrams/identify the possible findings of Ova / Cyst / Trophozoites Microbiology practical examination to be effective immediately.

Item No. 1.3.8.2 of BOM-51/2017 (Agenda Item No.5 of BOS)

Item No. 5 : Combining theory and oral marks at moderation of answer books for MBBS Course

Decision of BOS - As per the Resolution of BOM No-48/2017 dated 24.1.2017; No 5.13(b) moderation of answer sheets has been abolished with immediate effect. It was resolved not to pursue the matter further.

Faculty of Medicine recommendation – The existing system of moderation of answer books for UG courses must be maintained. At the same time, COE must work upon the system in which viva marks can be added to the theory marks (all sections) and in the presence of external examiners, answer books can be moderated in coded format.

Decision of AC-26/2017 – Resolved to have no moderation for answer-books and recommended to BOM for approval

BOM had already resolved in this regard:

Resolution No. 5.13(b) of BOM-48/2017 dt. 24th January, 2017 to abolish the practice of moderation of answer books of university theory examinations with immediate effect.

Item No. 6: Addition of internal assessment marks separately to theory and practical heads for passing

Decision of BOS - This is not consistent with MCI Regulations. Hence it was resolved not to pursue the matter further.

Item No. 7: Mode of calculating day to day assessment as proposed by Pathology

Decision of BOS –It was resolved that no further action is necessary in this regards.

Item No. 1.3.8.3 of BOM-51/2017 (Agenda Item No.8 of BOS)

Item No.8: Introducing adverse drug reaction (ADR) Reporting in IInd MBBS Curriculum

Decision of BOS – It was resolved to include ADR Reporting in IInd MBBS Curriculum

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval

Resolution No. 1.3.8.3 of BOM-51/2017: Resolved to include ADR Reporting in IInd MBBS Curriculum for the batch entering in 2nd MBBS in academic year 2017-18.

Item No. 1.3.8.4 of BOM-51/2017 (Agenda Item No.9 of BOS)

Item No.9: Introducing demonstration of various Injection Techniques on dummy model (Mannequins) in Pharmacology Practical teaching (2nd MBBS)

Decision of BOS – It was resolved to introduce demonstration of various injection techniques on dummy model (Mannequins) in Pharmacology Practical teaching

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 - Accepted and recommended to BOM for approval

Resolution No. 1.3.8.4 of BOM-51/2017: Resolved to introduce demonstration of various injection techniques on dummy model (Mannequins) in Pharmacology Practical teaching for the batch entering in 2nd MBBS in academic year 2017-18.

Item No. 1.3.8.5 of BOM-51/2017 (Agenda Item No.10 & 11 of BOS)

Item No. 10 and 11 : Suggested subject wise topics for PG teaching

Decision of BOS –

1. The subject wise topics for PG teaching may be considered for approval
2. However considering the development and research in a dynamic subject like medical sciences this must be amended from time to time.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.8.5 of BOM-51/2017: Resolved to approve subject wise topics for PG teaching (Microbiology, Pathology, Pharmacology, FMT). [Annexure-V]

Item No. 1.3.8.6 of BOM-51/2017 (Agenda Item No.12 of BOS)

Item No.12: Proposal to permit 2nd year MD Pharmacology students elective visit to Pharma Industries for training.

Decision of BOS – It was agreed that additional information (draft MOU, Project Report format, mechanism to ensure compliance to attendance) in a structured format, will be submitted shortly, for inclusion in subsequent BOS after discussion with various pharmaceutical industries/CRO.

Faculty of Medicine recommendation- Referred back to BOS for want of information.

Decision of AC-26/2017 - Referred back to BOS for want of information. No recommendation to BOM.

Resolution No. 1.3.8.6 of BOM-51/2017: Resolved to refer back to BOS for want of information

Item No. 1.3.8.7 of BOM-51/2017 (Agenda Item No.13 of BOS)

Item No.13: Use of simulated systems for MD Pharmacology Practical's in situations where animals experiments are not possible

Decision of BOS – Part of the assessment may be based on computer aided Learning (CAL) software in MD Pharmacology Examination wherever animal experiments are not possible/feasible

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.8.7 of BOM-51/2017: Resolved that Part of the assessment may be based on computer aided Learning (CAL) software in MD Pharmacology Examination wherever animal experiments are not possible/feasible/permitted.

Item No. 1.3.8.8 of BOM-51/2017 (Agenda Item No.14.1 & 14.2 of BOS)

Item No.14.1 and 14.2:

Item :14.1: New Teaching Learning method of Problem case discussion (problem based learning) to be included for 2nd MBBS students at the end of theory practical class

Item :14.2: Inclusion of novel teaching for example discussion on case studies at the end of theory lecture

Decision of BOS –

1. It was resolved to introduce problem case discussion in all para clinical subjects on topics identified by respected faculty
2. Training/Orientation sessions of the faculty in Problem case discussion (problem based learning) will be conducted by MET Cell, MGMIHS

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.8.8 of BOM-51/2017: Resolved to:

- i) **Introduce problem case discussion (problem based learning) in all para-clinical subjects on topics identified from batch entering in IInd MBBS in 2017-18 onwards. [Annexure-VI]**
- ii) **Training/Orientation sessions of the faculty in Problem case discussion (problem based learning) will be conducted by MET Cell, MGMIHS**

Item No.14.3: Short talk 10 minutes by students in Pharmacology

Decision of BOS – It was resolved not to pursue this Item further.

Item No. 1.3.8.9 of BOM-51/2017 (Agenda Item No.14.4 of BOS)

Item No. 14.4 : Practical Record book Updating for 2nd MBBS (Pharmacology)

Decision of BOS – The final consensus draft of the updated journal is being submitted herewith for Approval

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.8.9 of BOM-51/2017: Resolved to approve the updated Practical Record book for 2nd MBBS (Pharmacology) from batch entering into 2nd MBBS from academic year 2017-18 onwards. [Annexure-VII]

Item No. 1.3.8.10 of BOM-51/2017 (Agenda Item No.14.5 & 14.6 of BOS)

Item No.14.5 and 14.6:

Item 14.5:Inclusion of criticism of research paper in MD Pharmacology Practical's

Item 14.6:Inclusion of research protocol writing (Designing) in MD Pharmacology Practical's

Decision of BOS – It was resolved to introduce protocol writing and criticism of research paper under the subhead of clinical pharmacology in MD Pharmacology examination.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.8.10 of BOM-51/2017: Resolved to introduce research protocol writing and criticism of research paper under the subhead of clinical pharmacology in MD Pharmacology Practical examination from May/June 2018 examination onwards. [Annexure-VIII]

Item No. 1.3.8.11 of BOM-51/2017 (Agenda Item No.15 of BOS)

Item No.15: Introduction of Bioethics in UG and PG Curriculum

Decision of BOS – The topics to be included under Bioethics in UG and PG Curriculum is being submitted herewith subject wise for approval.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted the topics to be included under Bioethics in UG and recommended to BOM for approval. Further decided that Bioethics in PG Curriculum is to be combined with PG Induction programme.

Resolution No. 1.3.8.11 of BOM-51/2017: Resolved to approve the topics to be included under Bioethics in UG. [Annexure-IX]

Regarding Bioethics topics for PG, BOM had also resolved vide Resolution No. 1.3.7.11 of BOM-51/2017:

i) Resolved that the following Bioethics topics in PG Curriculum are to be included during PG Induction programme:

- Concept of Autonomy
- Informed Consent
- Confidentiality
- Communication Skills
- Patient rights
- Withholding / Withdrawing life-saving treatment

- Palliative Care
- Issues related to Organ Transplantation
- Surgical Research and Surgical Innovation
- Hospital Ethics Committee
- Doctor-Patient relationship

ii) In addition to this, subject specific (PG) Bioethics topics, if any, could be included in respective subject which needs to be defined separately and put up in next BOS.

Item No. 1.3.8.12 of BOM-51/2017 (Agenda Item No.16 of BOS)

Item No.16: Allied posting for PG student

Decision of BOS –The posting schedule of MD students in allied departments is submitted herewith for approval.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

BOM had already resolved in this regard:

Resolution No. 3.3(a) of BOM-40/2015 dated 13/05/2015 to have rotation of Post Graduate Students to Various Sub Specialties, since as per MCI, 6 months of Allied posting can be given as per HOD's mutual agreement between parent department and receiving departments in consultation with Dean.

In view of above resolution of BOM, BOM-51/2017 had resolved the following:

Resolution No. 1.3.7.10 of BOM-51/2017: Resolved that:

i) All BOS chairpersons should define the mandatory departments for allied postings of PGs. In addition to this, postings to various other elective departments available should be defined.

ii) Therefore, in the light of above, BOS Chairpersons should remodel and submit the P.G. allied postings in the forthcoming BOS.

Item No. 1.3.8.13 of BOM-51/2017 (Agenda Item No.17 of BOS)

Item No.17: Introduce vertical and horizontal integrated teaching in MBBS Curriculum

Decision of BOS – The topics for vertical and horizontal integrated teaching so identified subject wise are submitted herewith for approval.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.8.13 of BOM-51/2017: Resolved to approve the topics for vertical and horizontal integrated teaching in IInd MBBS Curriculum from batch entering in IInd MBBS in 2017-18 onwards. [Annexure-X]

Item No. 1.3.8.14 of BOM-51/2017 (Agenda Item No.18 of BOS)

Item No.18: Departmental handbook for UG/PG students

Decision of BOS – It was resolved that the para-Clinical departments will prepare handbook for UG/PG students as per broad guidelines of MGMIHS for submission.

Faculty of Medicine recommendation- Referred back for want of information.

Decision of AC-26/2017– Referred back to BOS for want of information. No recommendation to BOM.

BOM had already resolved in this regard above:

Resolution No. 1.3.7.8 of BOM-51/2017: Resolved to:

- ii) It is resolved to have a common Handbook (including all subjects pertaining to that year) for UG which could be divided into year wise (i.e. 1st yr, 2nd yr, 3rd yr etc.).
- iii) It is further resolved to have subject specific Handbook for PG.
- iv) Therefore, Chairpersons of all BOS should discuss the above separately and put up the same in forthcoming BOS meeting.

1.3.9: MEDICINE & ALLIED

Item No. 1.3.9.1 of BOM-51/2017 (Agenda Item No.1(B) of BOS)

Item No. 1 (B): Fifty hours of PG teaching per year.

It was discussed by some of the members that the topics should be common for both the colleges, further it was suggested that the matter be resolved department wise for preparing the common list. The chairman suggested that the topics could be selected keeping needs of the students as many aspects of the subjects are covered in seminars/journals and group discussions separately at both places, hence there is no need for preparing common list of PG lectures for teaching.

Decision of BOS – The Decisions are forwarded to faculty of medicine for necessary consideration and implementations.

Faculty of Medicine recommendation- A common list of basic minimum topics must be prepared for both colleges. These topics must include basic sciences as per MCI norms.

Decision of AC-26/2017 – Accepted and recommended to BOM

Resolution No. 1.3.9.1 of BOM-51/2017: Resolved that BOS Chairperson must prepare a common list of basic minimum topics for both colleges including basic sciences as per MCI norms.

Item No. 1.3.9.2 of BOM-51/2017 (Agenda Item No.1(D) of BOS)

(D) Lectures for Undergraduate & Postgraduate on Bioethics.

Decision of BOS – All members were apprised of the topic requirement.

Faculty of Medicine recommendation- Referred back to BOS for want of information

Decision of AC-26/2017 – Referred back to BOS for want of information

Resolution No. 1.3.9.2 of BOM-51/2017: Resolved to refer back to BOS for want of information i.e. Bioethics topics for UG.

Regarding Bioethics topics for PG, BOM had already resolved vide Resolution No. 1.3.7.11 of BOM-51/2017:

i) Resolved that the following Bioethics topics in PG Curriculum are to be included during PG Induction programme:

- Concept of Autonomy
- Informed Consent
- Confidentiality
- Communication Skills
- Patient rights
- Withholding / Withdrawing life-saving treatment
- Palliative Care
- Issues related to Organ Transplantation
- Surgical Research and Surgical Innovation
- Hospital Ethics Committee
- Doctor-Patient relationship

ii) In addition to this, subject specific (PG) Bioethics topics, if any, could be included in respective subject which needs to be defined separately and put up in next BOS.

Item No. 1.3.9.3 of BOM-51/2017 (Agenda Item No.3 of BOS)

Item No. 3: Request for cancellation of split markings in practical examinations of 3rd MBBS subject medicine.

Decision of BOS – It was unanimously decided to eradicate marking of split system in medicine IIIrd MBBS practical examination and with doing necessary corrections in the mark sheet. (Annexure A 1 &A2)

Faculty of Medicine recommendation- Decision was rejected and recommended to maintain the same pattern existing at present.

Decision of AC-26/2017 – It was resolved to have split markings in long case in practical examinations of 3rd MBBS subject medicine. But there should be no split markings in short case in practical examinations of 3rd MBBS subject medicine.

Resolution No. 1.3.9.3 of BOM-51/2017: Resolved to retain split markings in long case in practical examinations of 3rd MBBS subject “Medicine”. But there should be no split markings in short case in practical examinations of 3rd MBBS subject “Medicine”, to be implemented with immediate effect.

Item No. 1.3.9.4 of BOM-51/2017 (Agenda Item No.4 of BOS)

Item No.4: Paucity of SR in various clinical departments:

Decision of BOS – It is suggested that candidates who get through MD examination should be provided with mandatory SR post for 6 months to 1 year with salaries / stipend as per pay commission norms. Alternatively bond may be taken from the students for serving 6 months to 1 year as SR post MD with salaries/ stipend as per pay commission norms. The agenda item was discussed, decision was taken unanimously to forward the same to faculty of medicine for consideration, duly recommended.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted that candidates who get through MD examination should be provided with mandatory SR post for 6 months to 1 year with salaries / stipend as per pay commission norms, subject to vacancy. Alternatively bond may be taken from the students for serving 1 year as SR post MD with salaries/ stipend as per pay commission norms. This is recommended to BOM for approval.

Resolution No. 1.3.9.4 of BOM-51/2017: Resolved that candidates who get through MD/MS examination should be provided with mandatory SR post for 6 months to 1 year subject to vacancy. Alternatively bond may be taken from the students for serving one (01) year as SR post MD/MS.

Item No. 1.3.9.5 of BOM-51/2017 (Agenda Item No.5 of BOS)

Item No. 5: Request for appointments of separate set of examiners for theory IIIrd MBBS examination.

Decision of BOS - The above item was duly discussed and recommended for forwarding to faculty medicine for its necessary approval.

Faculty of Medicine recommendation- Rejected since the existing practice of examiners (4+2) for UG exams is in place and must be followed strictly.

BOM had already resolved in this regard:

Resolution No. 4.7 of BOM-43/2015 dt. 06th November, 2015:

- (a) Resolved for UG (MBBS) courses 6 examiners (3 externals and 3 internals) will be invited during practical examination. While 4 (2+2) will take practical's, 2(1+1) will be utilized for evaluation of written papers during the day. They will be rotated by the convener/senior most examiners every day.
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Item No. 1.3.9.6 of BOM-51/2017 (Agenda Item No.6 of BOS)

Item No. 6: Inclusion of rotatory internship in geriatric medicine for atleast 2 weeks.

Decision of BOS - It was resolved by honorable members with majority, not to recommend the request forwarded by DR. T. K. BISWAS for rotatory internship in geriatric medicine for 2 weeks, in view of MCI regulation guidelines.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted for rotatory internship in geriatric medicine for 2 weeks, in view of MCI regulation guidelines. (Annexure J & K) and recommended to BOM for approval.

Resolution No. 1.3.9.6 of BOM-51/2017: Resolved to include internship in geriatric medicine under existing Medicine posting itself.

Item No. 1.3.9.7 of BOM-51/2017 (Agenda Item No.7 of BOS)

Item No. 7: Reasons for unproductive internship training and suggestions for making internship training program effectively productive.

Suggestions of BOS

- 1) A student what so ever kind of examination he proposes to face viz. NEET, EXIT CET, for securing PG seats neglect in toto MBBS examination and internship training program as they consider this training and MBBS examination merely a qualifying visa for future forthcoming examination. It is therefore suggested that timing of examinations CET, NEET etc may be pre pond before the start of internship program so that internship program goes well without hurdling the candidate for his future examination. The results of NEET /EXIT CET examination should be declared only after completion of internship.
- 2) It would be appropriate if some percentage of MBBS marks are added to CET markings (which is purely theoretical based, is devoid of clinical skills and bed side manure). The part MBBS marks when considered for securing PG seats shall make the student vibrant for proper MBBS training and adherence to internship program.
- 3) Interns/MBBS students who have performed researches, published papers/poster presentation in conferences be awarded suitable additional marks for considerations to seek PG seats as additional source. This will have a positive change in the aptitude of the candidates towards research.

Decision of BOS - Members have unanimously recommended to forwarding the contents of this letter to the faculty of medicine /academic council for necessary consideration for onward transmission to higher authorities responsible for admission to post graduate courses in the country.

Faculty of Medicine recommendation- Suggestion may be forwarded to the concerned authorities. At the same time the internship must be monitored strictly and the required skills to be gained must be recorded in the log book properly and based on the scoring, internship completion can be given after deciding the competency of the interns.

Decision of AC-26/2017 – Not under the purview of AC. Faculties must help students in qualifying NEET successfully.

Resolution No. 1.3.9.7 of BOM-51/2017:

- i) Resolved that authorities must strictly monitor internship and the required skills to be gained must be recorded in the log book properly and based on the scoring, internship completion can be given after deciding the competency of the interns.
- ii) Further Teachers must help students in preparation for NEET PG exam during internship wherever possible.

Item No. 1.3.9.8 of BOM-51/2017 (Agenda Item No.8(A) of BOS)

Item No. 8:

**(A) Change in UG teaching syllabus-
BLS for IVth and VIth (Mumbai) semester once a week in a group of ten by rotation.**

Decision of BOS - BLS training for the medical students of the above semesters is duly recommended. The ALS program is under taken by interns should be duly entered in their log books. The said proposal is recommended & forwarded to faculty of medicine for necessary approval.

Faculty of Medicine recommendation- This matter has already been resolved in last BOM.

Decision of AC-26/2017 – Already resolved in last BOM.

BOM has already adopted following resolution on this matter:

Resolution No. 3.4(d) of BOM-45/2016 dt. 28/04/2016: As ALS/BLS is already included in the syllabus of MBBS/PG courses, hence there is no need to have separate structured programme.

Resolution No. 1(v) of BOM-46/2016 dt. 11/08/2016: Resolved to include 01 additional page in the Intern's log book indicating that the Students have undergone ALS/BLS training.

Resolution No. 5.9(b) of BOM-48/2017 dt. 24/01/2017: It is resolved that as ALS/BLS is already a part of the syllabus of MBBS/PG courses, it is not necessary to have a separate structured programme for ALS/BLS. However looking at its importance, it becomes essential to retrain UG and PG students, therefore, it is also resolved to certify the interns and PG students during their internship and PG training respectively by incorporating a certificate of completion in the Intern's log book/PG log book indicating that the Students have undergone ALS/BLS training. This training can be imparted by Department of Emergency Medicine/Anaesthesia. This will be effective from the batch of internship during 2017 and PG batch of academic year 2015-16.

Item No. 1.3.9.9 of BOM-51/2017 (Agenda Item No.8(B) of BOS)

(B) Clinical posting changes

Decision of BOS - It is resolved by honorable members of BOS to accept the above change and recommended for forwarding the same to faculty medicine for necessary approval.

Faculty of Medicine recommendation- Clinical posting during MBBS can be modified or shifted in between semesters as per the local needs which is also permitted by MCI.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval

Resolution No. 1.3.9.9 of BOM-51/2017: Resolved that Clinical posting during MBBS can be modified or shifted in between semesters as per needs abiding MCI norms.

Item No. 1.3.9.10 of BOM-51/2017 (Agenda Item No.8(C)(1) of BOS)

(C) Exam related problems-

(1) Change in MBBS syllabus for setting of question papers

The changes desirable are as under:

Syllabus should have topics under heads as a) Must know b) Desirable to know c) Nice to know

Decision of BOS - It is conveyed by majority that teachers are trained & they know the importance of subject being taught as lecture, however they must not forget to emphasize the vital importance of the ratings as stated above. Forwarded to faculty of medicine for information & necessary guidance.

Faculty of Medicine recommendation- Syllabus which is categorized in Must Know (60%), Nice to know (30%) and Desirable to know (10%) topics has to be provided to paper setters as well so that the same can be reflected in the question papers.

Decision of AC-26/2017 – University Examination section must provide hard copy/CD of Syllabus which is categorized in Must Know (60%), Nice to know (30%) and Desirable to know (10%) to all HODs and paper setters as well so that the same can be reflected in the question papers.

Resolution No. 1.3.9.10 of BOM-51/2017: Resolved that University Examination section must provide hard copy/CD of Syllabus which is categorized in Must Know (60%), Nice to know (30%) and Desirable to know (10%) to all paper setters so that the same can be reflected in the question papers.

Item No. 1.3.9.11 of BOM-51/2017 (Agenda Item No. 8(C)(2) of BOS)

(2) Moderator should have right to change the questions in section B & C whenever discrepancy is observed.

Decision of BOS - It is decided unanimously that the moderator should have the right to change the questions in B & C section should discrepancy arises. Submitted to faculty of medicine for necessary approval.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted that Moderator should have right to change the questions in section B & C whenever discrepancy is observed, with justification to change.

Question paper Moderators have right to change the questions in section B & C whenever discrepancy is observed, with justification to change. It is already mentioned in Examination rules & regulations of MGMIHS. So no resolution was passed by BOM.

Item No. 1.3.9.12 of BOM-51/2017 (Agenda Item No. 8(D) of BOS)

(D) Introduction of portfolio cases in the PG curriculum (5 cases as under)

Decision of BOS - It was resolved by majority that the present examination system should continue, submitted to faculty medicine for information and necessary guidance.

Faculty of Medicine recommendation-It was recommended that the system can be started on a trial basis at Mumbai and if found to be effective can be implemented in future.

Decision of AC-26/2017 – Approved for introduction of portfolio cases in the PG curriculum internal exams.

Resolution No. 1.3.9.12 of BOM-51/2017: Resolved to introduce portfolio cases in the PG internal exams (General Medicine) for the batch admitted in academic year 2017-18 onwards. [Annexure-XI]

Item No. 1.3.9.13 of BOM-51/2017 (Agenda Item No.8(E) of BOS)

(E) Research methodology be taught in first year PG through workshop/series of lectures (Annexure E).

Decision of BOS - It is recommended that research methodology including biostatistics be taught to first year PG students by biostatistician from dept. of PSM, submitted for necessary approval in the faculty.

Faculty of Medicine recommendation- Recommended arranging the research methodology sessions during orientation of all PGs with the help of MEU.

Decision of AC-26/2017 – Approved for arranging the research methodology sessions during orientation of all PGs with the help of MEU.

Resolution No. 1.3.9.13 of BOM-51/2017: Resolved to arrange the basic research methodology sessions during orientation induction of all PGs and a separate training workshop (03 full days/06 half days) with the help of MEU in the first 06 months of joining.

Item No. 1.3.9.14 of BOM-51/2017 (Agenda Item No.8(F) of BOS)

(F) Change in pattern of theory paper with all questions as short Notes, marks 10 each:

Decision of BOS - The short answer questions of three hours may be kept if desirable specifically for Basic sciences (Paper-I) which includes applied anatomy, physiology, biochemistry, pharmacology, microbiology, immunology & pathology. As this Basic sciences paper has wider coverage of the subject. 10/12 short answer questions with each question carrying 10 marks are desirable. The pattern above presently is followed in JIPMER. The rest papers (II, III, & IV) should be same as before. Practical exam should be as before.

The opinion on the above item were divided, as no concrete consensus obtained it is resolved to forward the same to the faculty medicine for information and needful.

Faculty of Medicine recommendation- It was recommended to have 10 short answer questions of 10 marks each with 1 option in theory examination for MD/MS/Diploma.

Decision of AC-26/2017 – Resolved to maintain status quo as of now.

Resolution No. 1.3.9.14 of BOM-51/2017: Resolved to maintain status quo as of now in pattern of theory paper for PG(MD/MS/Diploma) exams.

Item No. 1.3.9.15 of BOM-51/2017 (Agenda Item No.11 of BOS)

Item No. 11: Masters in Health Profession Edu. Course (Structures and module)

Decision of BOS - The same proposal is recommended and forwarded to faculty medicine for its approval.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted the Structures and module for Masters in Health Profession Edu. Course based on CBCS and recommended to BOM for approval.

Resolution No. 1.3.9.15 of BOM-51/2017: Resolved to accept the Structures and module for M.Sc (Health Profession Edu.) Course based on CBCS from batch admitted in 2017-18 onwards. [Annexure-XII]

Item No. 1.3.9.16 of BOM-51/2017 (Agenda Item No.12 of BOS)

Item No. 12: Proposal for Master in hospital administration

Decision of BOS - The proposed syllabus is approved for submission to faculty medicine for their necessary approval.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted the syllabus for Masters in hospital administration based on CBCS and recommended to BOM for approval.

Resolution No. 1.3.9.16 of BOM-51/2017: Resolved to accept the syllabus for Masters in hospital administration (MHA) based on CBCS from batch admitted in 2017-18 onwards. [Annexure-XIII]

Item No. 1.3.9.17 of BOM-51/2017 (Agenda Item No.13 of BOS)

Item No. 13: Proposal for M.Sc. in biostatistics (course outline)

Decision of BOS - The same proposal of outline along with proposal of master of sciences in biostatistics duly approved and submitted to faculty medicine for their consideration and necessary action.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted the syllabus for M.Sc. in biostatistics based on CBCS and recommended to BOM for approval.

Resolution No. 1.3.9.17 of BOM-51/2017: Resolved to accept the syllabus for M.Sc. in biostatistics based on CBCS from batch admitted in 2017-18 onwards. [Annexure-XIV]

Item No. 1.3.9.18 of BOM-51/2017 (Agenda Item No.14(1) of BOS)

Item No.14: (Any other item)

- (1) Like PG manual , there should be **UG hand book manual** giving details of teaching curriculum like foundation course, horizontal vertical integration between disciplines, theory and practicals, basic and laboratory sciences hospital based medicine and community medicine, patient doctor relationship, electives etc. The manual should not be in the form of a book it should be a really hand book of pocket size.

Faculty of Medicine recommendation- Referred back to BOS for want of details.

Decision of AC-26/2017 – Referred back to BOS for want of details.

BOM had already resolved in this regard:

Resolution No. 1.3.7.8 of BOM-51/2017: Resolved to:

- ii) It is resolved to have a common Handbook (including all subjects pertaining to that year) for UG which could be divided into year wise (i.e. 1st yr, 2nd yr, 3rd yr etc.).
- iii) It is further resolved to have subject specific Handbook for PG.
- iv) Therefore, Chairpersons of all BOS should discuss the above separately and put up the same in forthcoming BOS meeting.

Item No. 1.3.9.19 of BOM-51/2017 (Agenda Item No.14(2) of BOS)

- (2) **Ancillary postings of residents (6 months):** The details of the allied postings of the residents are not being communicated regularly, the information should be furnished in their log book and information be forwarded centrally.

Faculty of Medicine recommendation- Referred back to BOS for want of details.

Decision of AC-26/2017 – Referred back to BOS for want of details.

BOM had already resolved in this regard:

Resolution No. 1.3.7.10 of BOM-51/2017: Resolved that:

- i) All BOS chairpersons should define the mandatory departments for allied postings of PGs. In addition to this, postings to various other elective departments available should be defined.
- ii) Therefore, in the light of above, BOS Chairpersons should remodel and submit the P.G. allied postings in the forthcoming BOS.

Item No. 1.3.9.20 of BOM-51/2017 (Agenda Item No.14(3) of BOS)

- (3) **List of integrated teaching topics:** There should be department wise list of integrated teaching topics that need to be prepared and implemented.

Faculty of Medicine recommendation- Referred back to BOS for want of details.

Decision of AC-26/2017 – Referred back to BOS for want of details.

Resolution No. 1.3.9.20 of BOM-51/2017: Resolved to refer back to BOS for want of details.

1.3.10: SURGERY AND ALLIED

Item No. 1.3.10.1 of BOM-51/2017 (Agenda Item No.3(1) of BOS)

Item No. 3: Curriculum:

- (1) OBGY: New curriculum approved by both colleges and BOS.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.1 of BOM-51/2017: Resolved to accept the new curriculum for MS OBGY. & DGO from Academic Year 2017-18 onwards. [Annexure-XV]

- (2) 50 hours per year to be included for PG students- (Clubbed with item No. 11 of BOS)

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Referred back for want of details

Item No. 1.3.10.2 of BOM-51/2017 (Agenda Item No.3(3) of BOS)

- (3) Allied posting:

- a. OBGY: MS: 2months: NICU, Radiology, Anesthesia and Surgery and allied/ SICU/OBGY ICU for 15 days each.
- b. Surgery: 6months: it was unanimously decided that MS surgery candidate will have rotation in allied disciplines for maximum period of 6 months. The institutes may decide upon the scheme of rotation. The specialties to be considered are as follows:
 - CVTS
 - Urology
 - SICU
 - Emergency Medicine
 - Plastic Surgery
 - Neurosurgery
- c. Orthopedics: 3months: Surgery, Anesthesia and EMS for 1 month each.
- d. ENT: 2 months plastic surgery
- e. Ophthalmology: 1 month casualty, 1 month medicine,
- f. Anesthesia: 2 months CVTS, 2 months ICU, 2 months casualty
- g. Radiology:

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval. BOS (S&A) Chairperson is instructed to submit Allied posting for ENT, Ophthalmology, Anesthesia, Radiology.

BOM had already resolved in this regard:

Resolution No. 1.3.7.10 of BOM-51/2017: Resolved that:

i) All BOS chairpersons should define the mandatory departments for allied postings of PGs. In addition to this, postings to various other elective departments available should be defined.

ii) Therefore, in the light of above, BOS Chairpersons should remodify and submit the P.G. allied postings in the forthcoming BOS.

Item No. 1.3.10.3 of BOM-51/2017 (Agenda Item No.3(4) of BOS)

(4) Bioethics topics for departments - OBGY, Surgery Orthopedics, ENT, Ophthalmology, Radiology, Anesthesia:

- Concept of Autonomy
- Informed Consent
- Communication Skills
- Patient rights
- Withholding / Withdrawing life-saving treatment

PG:

- Concept of Autonomy
- Informed Consent
- Confidentiality
- Communication Skills
- Patient rights
- Withholding / Withdrawing life-saving treatment
- Palliative Care
- Issues related to Organ Transplantation
- Surgical Research and Surgical Innovation
- Hospital Ethics Committee
- Doctor-Patient relationship

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval. BOS (S&A) Chairperson is instructed to submit Bioethics topics for Orthopedics, ENT, Ophthalmology, Anesthesia, Radiology.

Resolution No. 1.3.10.3 of BOM-51/2017: Resolved to approve the following Bioethics topics for UG for departments - OBGY, Surgery Orthopedics, ENT, Ophthalmology, Radiology, Anesthesia:

- Concept of Autonomy
- Informed Consent
- Communication Skills
- Patient rights
- Withholding / Withdrawing life-saving treatment

Regarding Bioethics topics for PG, BOM had already resolved vide Resolution No. 1.3.7.11 of BOM-51/2017:

i) Resolved that the following Bioethics topics in PG Curriculum are to be included during PG Induction programme:

- Concept of Autonomy
- Informed Consent
- Confidentiality
- Communication Skills
- Patient rights
- Withholding / Withdrawing life-saving treatment
- Palliative Care
- Issues related to Organ Transplantation
- Surgical Research and Surgical Innovation
- Hospital Ethics Committee
- Doctor-Patient relationship

ii) In addition to this, subject specific (PG) Bioethics topics, if any, could be included in respective subject which needs to be defined separately and put up in next BOS.

Item No. 1.3.10.4 of BOM-51/2017 (Agenda Item No.4 of BOS)

Item No. 4: Progress card for PG students:

Decision of BOS - Changes suggested by Dr. Shiradkar, HOD OBGY of MGM Aurangabad may be discussed.

Changes suggested

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.4 of BOM-51/2017: Since BOM had already resolved vide Resolution No. 5.25 of BOM-48/2017 dt. 24/01/2017 to institute 6 monthly progress Report for PG

Students of all Courses from the batches admitted in 2016-17. [Annexure-XVII of BOM-48/2017], BOS Chairperson is requested to clarify how the proposed Progress card for UG & PG students [Annexure-XVI] is different from the previous accepted progress Report

Item No. 1.3.10.5 of BOM-51/2017 (Agenda Item No.5 of BOS)

Item No. 5: Change in MD Anesthesia practical exam pattern:

Decision of BOS – To the change, where 400 marks will be divided as follows:

1 long case: 100 marks

2 short cases :100 marks (50 marks each)

Table viva with ECG, Drugs, CPR and Anesthesia Machine: 200 marks (50 marks each).
Change to be implemented for May-June 2018 examinations.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.5 of BOM-51/2017: Resolved to approve the Change in MD Anesthesia practical exam pattern as given below:

400 marks will be divided as follows:

1 long case: 100 marks

2 short cases :100 marks (50 marks each)

Table viva with ECG, Drugs, CPR and Anesthesia Machine: 200 marks (50 marks each). To be implemented from May-June 2018 examinations onwards.

Item No. 1.3.10.6 of BOM-51/2017 (Agenda Item No.6 of BOS)

Item No. 6: Research Methodology induction program for PGs:

Decision of BOS – To be held at the beginning of the course for 2 days.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

BOM had already resolved in this regard:

Resolution No. 1.3.9.13 of BOM-51/2017: Resolved to arrange the research methodology sessions during orientation of all PGs/separate training workshop with the help of MEU.

Item No. 1.3.10.7 of BOM-51/2017 (Agenda Item No.7 of BOS)

Item No. 7: Revision lectures for failed students before betterment examination.

Decision of BOS – As it is not a requirement of MCI, attendance for the lectures is not mandatory. Lectures to be organized by each department. One person to be detailed for the batch. No extra remuneration to be given.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.7 of BOM-51/2017: Resolved to conduct Revision lectures for failed students before their betterment examination. Further Department HoD should earmark faculty for such classes, with immediate effect.

Item No. 1.3.10.8 of BOM-51/2017 (Agenda Item No.8 of BOS)

Item No. 8: Change in UG curriculum for Anesthesiology:

Decision of BOS – To allot 7 days from Surgery clinical rotation in 8th semester for Anesthesia practical classes which will include:

- Cardio-pulmonary resuscitation on mannequin
- Anesthesia machine
- Airway equipment
- Emergency drugs

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.8 of BOM-51/2017: Resolved to allot 7 days from Surgery clinical rotation in 8th semester for Anesthesia, in the MBBS curriculum for Anesthesiology, which will be utilized for training in:

- Cardio-pulmonary resuscitation on mannequin
- Anesthesia machine
- Airway equipment
- Emergency drugs

This is to be effective for batch entering in 8th Semester from February 2018 onwards.

Item No. 1.3.10.9 of BOM-51/2017 (Agenda Item No.9 of BOS)

Item No.9: Internal Assessment calculation for undergraduates:

- a. OBGY: Theory: VI: 40 marks
VII:40marks } reduced to 20 marks
Prelim: 80 marks
- Practical: VIII: 40 marks
Prelims:80marks } reduced to 20 marks

b. Surgery:

Theory		Practical	
6 th semester(60)	} reduced to 20 marks	6 th semester(60)	} reduced to 20 marks
8 th semester(60)			
Prelims (120)			

- c. Ophthalmology: Theory:VI:40 marks
Prelims:40marks } reduced to 10 marks
- Practical:VI:40marks
Prelims:40marks } reduced to 10 marks
- d. ENT : Theory:VI:40marks
Prelims:40marks } reduced to 10 marks
- Practical:VI:40marks
Prelims:40marks } reduced to 10 marks

Faculty of Medicine recommendation- The day to day assessment component of the internal assessment has to be there as per MCI norms.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

BOM had already resolved in this regard:

Resolution No. 1.3.7.1 of BOM-51/2017: Resolved to continue the current Internal Assessment pattern (i.e. 5 marks for Day-to-day assessment) for Pre and Para Clinical subjects (Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology and FMT). For rest subjects Internal Assessment is to be calculated from terminal/Post end exam marks and Prelims examination.

In addition to above the following resolution is passed:

Resolution No. 1.3.10.9 of BOM-51/2017: Resolved to approve the following pattern for Internal Assessment calculation for MBBS with effective from batch entering into III/II & III/I from February 2018 onwards:

a. OBGY: Theory: VI: 40 marks
 VII:40marks } reduced to 20 marks
 Prelim: 80 marks }

 Practical: VIII: 40 marks }
 Prelims:80marks } reduced to 20 marks

b. Surgery:

Theory		Practical	
6 th semester(60)	} reduced to 20 marks	6 th semester(60)	} reduced to 20 marks
8 th semester(60)		8 th semester(60)	
Prelims (120)		Prelims (120)	

c. Ophthalmology: Theory:VI:40 marks }
 Prelims:40marks } reduced to 10 marks

 Practical:VI:40marks }
 Prelims:40marks } reduced to 10 marks

d. ENT : Theory:VI:40marks }
 Prelims:40marks } reduced to 10 marks

 Practical:VI:40marks }
 Prelims:40marks } reduced to 10 marks

Item No. 1.3.10.10 of BOM-51/2017 (Agenda Item No.10 of BOS)

Item No. 10: Practical Handbook of the department of OBGY: The first part of the handbook is already in printing after the approval of Vice Chancellor, Dr. Sudhir Kadam.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Members were apprised that there are total 20 chapters. 05 Chapters have been printed so far. 01 month required to print the rest. **(No recommendation).**

Resolution No. 1.3.10.10 of BOM-51/2017: Resolved to expedite the printing and make the book available as early as possible.

Item No. 1.3.10.11 of BOM-51/2017 (Agenda Item No.11 of BOS)

Item No. 11: Teaching session for PG students: 50 hours of mandatory teaching per year for PG students was resolved. Same lecture series will be continued for all 3 years.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.11 of BOM-51/2017: Resolved to have 50 hours of mandatory teaching per year for PG students. [Annexure-XVII]

Item No. 1.3.10.12 of BOM-51/2017 (Agenda Item No.12(I) of BOS)

Item No. 12 : Any other matter

(I) MCQs for UG examination was resolved to be continued instead of one line answers.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.5 of BOM-51/2017: Resolved that

- i) In all the subjects of all courses, MCQ weightage (Section A) shall be a maximum of 20% of the total marks.
- ii) BOS Chairpersons will have to accordingly workout the changes in Section B & C weightage and propose in next Academic Council meeting, through BOS, for approval.
- iii) Further University Examination section must validate the MCQ Question Bank before giving it to question paper-setter.

Resolution No. 1.3.10.12 of BOM-51/2017: Resolved to continue MCQs for UG examination instead of one line answers.

Item No. 1.3.10.13 of BOM-51/2017 (Agenda Item No.12(II) of BOS)

(II) Integrated teaching topics of each department:

- a. OBGY: Vertical integration with department of:
 1. Medicine: Heart disease and Liver disease
 2. Surgery: Appendicitis, Appendicular abscess, Obstruction
 3. Pediatrics: Neonatal resuscitation, Birth asphyxia, Neonatal Jaundice, APGAR score
 4. Anatomy: Pelvic dissection
 5. Anesthesia: Labor analgesia

- b. Surgery
 - 1. Peptic ulcer
 - 2. Thyroid
 - 3. Breast
 - 4. Salivary gland
 - 5. Shock
 - 6. Blood and blood transfusion
 - 7. Liver
 - 8. Hematemesis
 - 9. Urinary retention
- c. Ophthalmology:
- d. Orthopedics:
- e. ENT: Anatomy of larynx, physiology of phonation, larynx disease, Thyroid-Anatomy, physiology, medicine, ENT-surgery, vestibular system-anatomy, physiology, ENT
- f. Radiology:
- g. Anesthesia:

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval. BOS (S&A) Chairperson is instructed to submit Integrated teaching topics for Orthopedics, ENT, Ophthalmology, Anesthesia, Radiology.

Resolution No. 1.3.10.13 of BOM-51/2017: Resolved to:

- i) **Approve the Integrated teaching topics as mentioned below for OBGY, Surgery & ENT, with immediate effect:**

OBGY: Vertical integration with department of:

- 1. Medicine: Heart disease and Liver disease
- 2. Surgery: Appendicitis, Appendicular abscess, Obstruction
- 3. Pediatrics: Neonatal resuscitation, Birth asphyxia, Neonatal Jaundice, APGAR score
- 4. Anatomy: Pelvic dissection
- 5. Anesthesia: Labor analgesia

Surgery:

- 1. Peptic ulcer
- 2. Thyroid
- 3. Breast
- 4. Salivary gland
- 5. Shock
- 6. Blood and blood transfusion
- 7. Liver

8. Hematemesis
9. Urinary retention

ENT: Anatomy of larynx, physiology of phonation, larynx disease, Thyroid-Anatomy, physiology, medicine, ENT-surgery, vestibular system-anatomy, physiology, ENT

- ii) **Instruct BOS (S&A) Chairperson to submit Integrated teaching topics for Orthopedics, Ophthalmology, Anesthesia, Radiology.**
-

Item No. 1.3.10.14 of BOM-51/2017 (Agenda Item No.12(III) of BOS)

(III) List of examiner for UG and PG examination to be submitted to the chairperson of BOS Surgery and allied, Dr. Sushil Kumar.

Faculty of Medicine recommendation- Referred back to BOS for want of information

Decision of AC-26/2017 – BOS (S&A) Chairperson has submitted the List of examiner for UG and PG examination to University Examination section.

Resolution No. 1.3.10.14 of BOM-51/2017: Resolved to give post facto approval to the list of examiner for UG and PG examination submitted by chairperson of BOS (Surgery and allied) to University Examination section.

Item No. 1.3.10.15 of BOM-51/2017 (Agenda Item No.12(IV) of BOS)

(IV) Proposals for Change in PG examination:

- a. Two separate sets of examiners for Theory and Practical exam: no consensus could be obtained.
- b. Additional day can be given for theory paper correction, as examiner find it tiring to finish practical exam and theory paper correction on the same day.
- c. General viva can have questions pertaining to the candidate's thesis, as per discretion of the examiner. No separate marks to be assigned for thesis viva.
- d. Exam can be conducted on Sundays, as per convenience of the concerned department.

Faculty of Medicine recommendation-As per the suggestions COE can work upon the possibility of having one extra day if required.

Decision of AC-26/2017 – Exam can be conducted on Sundays. Compensatory Off to be given to Staff deployed on Examination duties on such Holidays.

Resolution No. 1.3.10.15 of BOM-51/2017: Resolved to conduct University Exams on Sundays, if required. Compensatory Off to be given to Staff deployed on Examination duties on Sundays.

Item No. 1.3.10.16 of BOM-51/2017 (Agenda Item No.12(V) of BOS)

(V) Certificate courses in Ophthalmology to be started in MGM Aurangabad: reply from MCI and approval awaited.

Faculty of Medicine recommendation- MCI approval awaited for certificate and fellowship courses.

Decision of AC-26/2017 – MCI approval awaited for certificate and fellowship courses.

Resolution No. 1.3.10.16 of BOM-51/2017: Resolved not to start Certificate courses in Ophthalmology since MCI does not permit such courses.

Item No. 1.3.10.17 of BOM-51/2017 (Agenda Item No.12(VI)(a) of BOS)

(VI) Recommendations from Surgery (PG):

(a) Change in clinical postings:

Clinical posting schedules may vary to a minor extent from institute to institute.

Existing: posting of 4 weeks in 5th semester

Proposed: posting of 4 weeks in 4th semester

(proposed in consultation with other clinical departments)

Faculty of Medicine recommendation - Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

BOM had already resolved in this regard:

Resolution No. 1.3.9.9 of BOM-51/2017: Resolved that Clinical posting during MBBS can be modified or shifted in between semesters as per the local needs which is also permitted by MCI.

Item No. 1.3.10.18 of BOM-51/2017 (Agenda Item No.12(VI)(b) of BOS)

(VI) Recommendations from Surgery (PG):

(b) Day to day assessment: Day to day assessment will be carried out using seminars, DOPS, Mini-CEX, MCQs, etc.

Faculty of Medicine recommendation - Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

BOM had already resolved in this regard:

Resolution No. 1.3.7.1 of BOM-51/2017: Resolved to continue the current Internal Assessment pattern (i.e. 5 marks for Day-to-day assessment) for Pre and Para Clinical subjects (Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology and FMT). For rest subjects Internal Assessment is to be calculated from terminal/Post end exam marks and Prelims examination.

Item No. 1.3.10.19 of BOM-51/2017 (Agenda Item No.12(VI)(c) of BOS)

(VI) Recommendations from Surgery (PG):

(c) **Change in pattern of MS Surgery Practical Examination**

Proposed:

Clinical	One Long Case	100 Marks	300 marks	
	Two Short Cases (50 marks each)	100 marks		
	Ward Rounds (4 cases; 25 marks each)	100 marks		
Viva	Surgical Anatomy	15 marks	Table 1 (45 marks)	100 marks
	Surgical Pathology	15Marks		
	Radiology	15 marks		
	Instruments, Catheters	20 marks	Table 2 (45 marks)	
	Operative Surgery	25 marks		
	Microteaching	10 marks		

Existing:

One Long Case	100 marks
Two Short Cases	100 marks
Surgical Pathology	50 marks
Radiology	50 marks
Instruments, Catheters	50 marks
Operative Surgery	50 marks

Faculty of Medicine recommendation - Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.10.19 of BOM-51/2017: Resolved to approve the proposed change in the pattern of MS Surgery Practical Examination as given below from batch appearing in May/June 2018 examination onwards:

Clinical	One Long Case	100 Marks	300 marks	
	Two Short Cases (50 marks each)	100 marks		
	Ward Rounds (4 cases; 25 marks each)	100 marks		
Viva	Surgical Anatomy	15 marks	Table 1 (45 marks)	100 marks
	Surgical Pathology	15Marks		
	Radiology	15 marks		
	Instruments, Catheters	20 marks	Table 2 (45 marks)	
	Operative Surgery	25 marks		
	Microteaching	10 marks		

1.3.11: SUPERSPECIALTY

Item No. 1.3.11.1 of BOM-51/2017 (Agenda Item No.1 of BOS)

Item No. 1: The pattern of question paper should be changed to cover more syllabus. There should be 11 short notes of 10 marks each and 10 short notes should be compulsory. (Answer 10 out of 11). The date from which this pattern of examination is applicable will be decided by University.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Not accepted instead decided to abide by existing pattern of question paper.

Resolution No. 1.3.11.1 of BOM-51/2017: Resolved not to accept the change in pattern of question paper instead decided to abide by existing pattern of question paper.

Item No. 1.3.11.2 of BOM-51/2017 (Agenda Item No.2 of BOS)

Item No. 2: Pattern of practical examination should also be changed . There should be 1 long case and three short cases. Marks distribution will be Long case-110 marks. Short case -30 each. The date from which this pattern of examination is applicable will be decided by University.

Faculty of Medicine recommendation-Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Not accepted instead decided to abide by existing pattern of practical examination i.e. 01 long case and 02 short cases of 50 marks each.

Resolution No. 1.3.11.2 of BOM-51/2017: Resolved not to accept the change in pattern of practical examination instead decided to abide by existing pattern of practical examination i.e. 01 long case and 02 short cases of 50 marks each.

Item No. 1.3.11.3 of BOM-51/2017 (Agenda Item No.3 of BOS)

Item No. 3: Superspecialty residents should be deputed for a period of three months in other ancillary departments. The schedule should be informed to university.

Faculty of Medicine recommendation-Referred back to BOS for want of details

Decision of AC-26/2017 – BOM had already resolved in this regard (As defined by MCI).

BOM had already resolved in this regard:

Resolution No. 1.3.7.10 of BOM-51/2017: Resolved that:

- i) All BOS chairpersons should define the mandatory departments for allied postings of PGs. In addition to this, postings to various other elective departments available should be defined.**
 - ii) Therefore, in the light of above, BOS Chairpersons should remodify and submit the P.G. allied postings in the forthcoming BOS.**
-

Item No. 1.3.11.4 of BOM-51/2017 (Agenda Item No.4 of BOS)

Item No. 4: Fellowship in Nephrology -It was decided to get information from other universities whether MCI approval is necessary for starting fellowship program.

Faculty of Medicine recommendation- Response from MCI is awaited.

Decision of AC-26/2017 – Response from MCI is awaited.

Resolution No. 1.3.11.4 of BOM-51/2017: Resolved not to start Fellowship in Nephrology since MCI does not permit such courses (As per reply recd. from MCI).

Item No. 1.3.11.5 of BOM-51/2017 (Agenda Item No.5 of BOS)

Item No. 5: Starting M.Ch. CVTS after MBBS. It was decided to refer matter to MCI for approval of such course.

Faculty of Medicine recommendation- Not permitted as per MCI

Decision of AC-26/2017 – Rejected since not permitted as per MCI

Resolution No. 1.3.11.5 of BOM-51/2017: Resolved not to start M.Ch. CVTS after MBBS since not permitted as per MCI.

Item No. 1.3.11.6 of BOM-51/2017 (Agenda Item No.6 of BOS)

Item No. 6: All HODs were requested to submit 50 hours teaching program for each year.

Faculty of Medicine recommendation-Referred back to BOS for want of information

Decision of AC-26/2017 – Referred back to BOS for want of information

Resolution No. 1.3.11.6 of BOM-51/2017: Resolved to refer back to BOS for want of information.

1.3.12: NURSING

Item No. 1.3.12.1 of BOM-51/2017 (Agenda Item No.4 of BOS)

Item No.4: Subfaculty of Nursing regarding.

Decision of BOS- Dr Asha Sharma opposed for resolution No. 5.13 (d) for subfaculty of nursing under faculty of medicine. The members suggested to have an independent Faculty of Nursing instead of forming a subfaculty under faculty of medicine.

All the members unanimously agreed for an independent Board of Faculty of Nursing.

Faculty of Medicine recommendation-Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.12.1 of BOM-51/2017: Resolved to have an independent Faculty of Nursing instead of forming a subfaculty under faculty of medicine.

Item No. 1.3.12.2 of BOM-51/2017 (Agenda Item No.5 of BOS)

Item No.5: To discuss and recommend curriculum for Nurse Practitioner in Critical Care (Post Graduate Residency) programme.

Decision of BOS – It was resolved to implement the curriculum of M.Sc Nursing (Nurse Practitioner in Critical Care) after necessary modifications from the academic year 2017-18.

It was also resolved to follow Credit System of evaluation instead of scoring system

Faculty of Medicine recommendation-Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.12.2 of BOM-51/2017: Resolved to implement the curriculum of M.Sc. Nursing (Nurse Practitioner in Critical Care) after necessary modifications from the academic year 2017-18 at Navi Mumbai Campus. Further it was resolved to follow Choice Based Credit System of evaluation instead of scoring system. [Annexure-XVIII]

Item No. 1.3.12.3 of BOM-51/2017 (Agenda Item No.6 of BOS)

Item No. 6: Discuss and recommend integration of revised ICD –11 & DSM - 5 in the curriculum of all courses for details.

Decision of BOS – All the members unanimously agreed to continue ICD 10 guidelines till the revised ICD -11 is available for its integration in the curriculum of all UG and PG courses. The members also agreed to integrate the approved DSM – 5 in Mental Health Nursing curriculum of UG programme.

Faculty of Medicine recommendation-Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.12.3 of BOM-51/2017: Resolved to :

- i) continue ICD 10 guidelines till the revised ICD -11 is available for its integration in the curriculum of all UG and PG courses.
- ii) integrate the approved DSM – 5 in Mental Health Nursing curriculum of UG programme.

[Annexure-XIX]

Item No. 1.3.12.4 of BOM-51/2017 (Agenda Item No.7 of BOS)

Item No. 7: To prepare and submit Academic Calendar 2017-18 and discuss regarding INC amendment for commencement of academic session from 1st October every year for all nursing programmes.

Decision of BOS – The academic calendar was accepted and approved unanimously by all the members. The members agreed for the suggestion to admit the students before October and maintaining the cut-off date to 31st October.

Faculty of Medicine recommendation-Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.12.4 of BOM-51/2017: Resolved to :

- i) accept the Academic Calendar 2017-18 and
- ii) to admit the students before October and maintaining the cut-off date to 31st October.

[Annexure-XX]

Item No. 1.3.12.5 of BOM-51/2017 (Agenda Item No.8(1) of BOS)

Item No. 8: Any Other

- (1) To identify certain topics in nursing and include in Bioethics. And to introduce integrated teaching learning strategies in the curriculum with the consensus of MGMIUDN, Aurangabad.

Faculty of Medicine recommendation-Referred back to BOS for want of information

Decision of AC-26/2017 – Referred back to BOS for want of information

Resolution No. 1.3.12.5 of BOM-51/2017: Resolved to refer back to BOS for want of information.

Item No. 1.3.12.6 of BOM-51/2017 (Agenda Item No.8(2) of BOS)

- (2) Preparing departmental handbooks with minimum of 15 pages which can be given to the students at the time of entry to the new department.

This handbook may consist of brief department profile, teaching & learning, activities and any other important / novel strategies etc.

Faculty of Medicine recommendation- Referred back to BOS for want of information

Decision of AC-26/2017 – Referred back to BOS for want of information

Resolution No. 1.3.7.8 of BOM-51/2017: Resolved to:

- ii) It is resolved to have a common Handbook (including all subjects pertaining to that year) for UG which could be divided into year wise (i.e. 1st yr, 2nd yr, 3rd yr etc.).
-

- iii) It is further resolved to have subject specific Handbook for PG.
iv) Therefore, Chairpersons of all BOS should discuss the above separately and put up the same in forthcoming BOS meeting.
-

Item No. 1.3.12.7 of BOM-51/2017 (Agenda Item No.8(3) of BOS)

- (3) Multiple choice questions in the undergraduate (B.Sc Nursing) examination. Suggested to incorporate one line sentences instead of MCQ's for UG syllabus with the same allotted marks for MCQ's.

Decision of BOS – All the members agreed for one sentence answer in B.Sc Nursing examination instead of Multiple Choice Questions.

Faculty of Medicine recommendation-To retain MCQs as per the existing norms

Decision of AC-26/2017 – To retain MCQs as per the existing norms

Resolution No. 1.3.7.5 of BOM-51/2017: Resolved that

- (i) In all the subjects of all courses, MCQ weightage (Section A) shall be a maximum of 20% of the total marks.
(ii) BOS Chairpersons will have to accordingly workout the changes in Section B & C weightage and propose in next Academic Council meeting, through BOS, for approval.
-

1.3.13: PHYSIOTHERAPY

Item No. 1.3.13.1 of BOM-51/2017 (Agenda Item No.3 of BOS)

Item No.3: Handbook for BPT Course

Decision of BOS – Handbook was approved by members of BOS (Physiotherapy)

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.1 of BOM-51/2017: Resolved to accept the Handbook for BPT Course. [Annexure-XXI]

In this regard BOM had also resolved which is as follows:

Resolution No. 1.3.7.8 of BOM-51/2017: Resolved to:

- iii) It is further resolved to have subject specific Handbook for PG.
iv) Therefore, Chairpersons of all BOS should discuss the above separately and put up the same in forthcoming BOS meeting.
-

Item No. 1.3.13.2 of BOM-51/2017 (Agenda Item No.4 of BOS)

Item No.4: Implementation of Journals in the subjects of Fundamentals of Electrotherapy (I BPT), Electrotherapy (II BPT), Fundamentals in Kinesiotherapy (IBPT) and Kinesiotherapy (II BPT).

Decision of BOS – Journals were approved. Implementation of journals for I BPT students in the subjects Fundamentals of Electrotherapy and Fundamentals in Kinesiotherapy will be commenced from I BPT batch that will be admitted in academic year 2017-18. Journals in the subjects of Electrotherapy and Kinesiotherapy for students of II BPT will be commenced from academic year 2017-18.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.2 of BOM-51/2017: Resolved to accept the Journals in the subjects of Fundamentals of Electrotherapy (I BPT), Electrotherapy (II BPT), Fundamentals in Kinesiotherapy (IBPT) and Kinesiotherapy (II BPT) from 2017-18. [Annexure-XXII]

Item No. 1.3.13.3 of BOM-51/2017 (Agenda Item No.5 of BOS)

Item No.5: Inclusion of Minor Corrections in BPT Curriculum

Decision of BOS –The curriculum copy with above corrections was approved.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.3 of BOM-51/2017: Resolved to accept the Minor Corrections in BPT Curriculum. [Annexure-XXIII]

Item No. 1.3.13.4 of BOM-51/2017 (Agenda Item No.6 of BOS)

Item No.6: To approve Academic calendar for BPT 2017-18 for old and new curriculum

Decision of BOS –Academic calendar for BPT course 2017-18 was approved.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.4 of BOM-51/2017: Resolved to accept the Academic calendar for BPT 2017-18 for old and new curriculum. [Annexure-XXIV]

Item No. 1.3.13.5 of BOM-51/2017 (Agenda Item No.7 of BOS)

Item No.7: To approve Academic calendar MPT 2016-18 & 2017-19.

Decision of BOS – Academic calendar of MPT 2016-18 & 2017-19 was approved.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.5 of BOM-51/2017: Resolved to accept Academic calendar MPT 2016-18 & 2017-19. [Annexure-XXV]

Item No. 1.3.13.6 of BOM-51/2017 (Agenda Item No.8 of BOS)

Item No.8: Timetable for BPT & MPT University Examination

Decision of BOS – University has provided time tables well in advance for theory and practical exam therefore no revision is desired in the above schedule.

Faculty of Medicine recommendation - Only for information. No recommendation.

Item No. 1.3.13.7 of BOM-51/2017 (Agenda Item No.9 of BOS)

Item No.9: Approval of Syllabus and Academic Calendar for Bachelors Degree course in Prosthetics and Orthotics

Decision of BOS – Syllabus and Academic Calendar for Bachelors Degree course in Prosthetics and Orthotics was approved. This syllabus is revised syllabus for 2017-18 batch as per RCI recommendation, 2016.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.7 of BOM-51/2017: Resolved to accept the revised Syllabus (RCI) and Academic Calendar for Bachelors Degree course in Prosthetics and Orthotics from academic year 2017-18 onwards. [Annexure-XXVI]

Item No. 1.3.13.8 of BOM-51/2017 (Agenda Item No.10 of BOS)

Item No.10: Approval for Journals for students of Bachelors Degree course in Prosthetics and Orthotics

Decision of BOS – Journal for students of Bachelors Degree course in Prosthetics and Orthotics was approved.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.8 of BOM-51/2017: Resolved to accept the common single practical Journal for students of Bachelors Degree course in Prosthetics and Orthotics for entire course of four years.[Annexure-XXVII]

Item No. 1.3.13.9 of BOM-51/2017 (Agenda Item No. Any other Item of BOS)

Item No. :- Any other Item

Retaining MCQ's in Theory examination

Decision of BOS –

- It was resolved to delete MCQ's from University examination but to retain MCQs as a part of formative internal assessment.
- Model answer to be provided along with question paper.

Faculty of Medicine recommendation-Recommended to retain MCQs

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.7.5 of BOM-51/2017: Resolved that

- (i) In all the subjects of all courses, MCQ weightage (Section A) shall be a maximum of 20% of the total marks.

- (ii) **BOS Chairpersons will have to accordingly workout the changes in Section B & C weightage and propose in next Academic Council meeting, through BOS, for approval.**
-

Item No. 1.3.13.10 of BOM-51/2017 (Agenda Item No. Any other Item of BOS)

Item No. :- Any other Item

Introduction of Bio-ethics in BPT & MPT curriculum

Decision of BOS – It was informed to all members that subject ‘Ethics and Professionalism’ was taught in all years of BPT curriculum however the terminology may be changed to Bioethics with inclusion of greater details in the curriculum. To rename the subject as Bioethics

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.10 of BOM-51/2017: Resolved to rename the subject ‘Ethics and Professionalism’ as “Bioethics” with inclusion of greater details in all years of BPT curriculum.

Item No. 1.3.13.11 of BOM-51/2017 (Agenda Item No. Any other Item of BOS)

Item No. :- Any other Item

Inter-professional Interaction of Faculty and students

Decision of BOS – Interaction of faculty and students within campus of different institutes for development of innovative methods in academic and extracurricular activities needs to be promoted to inculcate inter-professional respect and provides awareness of scope of each profession in healthcare. To be put forth for further discussion in Academic Council and BOM.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.11 of BOM-51/2017: Resolved to promote Interaction of faculty and students within campus of different institutes for development of innovative methods in academic and extracurricular activities to inculcate inter-professional respect and provides awareness of scope of each profession in healthcare. [Annexure-XXVIII]

Item No. 1.3.13.12 of BOM-51/2017 (Agenda Item No. Any other Item of BOS)

Item No. :- Any other Item

Masters in Sports Physiotherapy (MPT-Sports) at Navi Mumbai.

Decision of BOS – It was resolved to commence Masters in Sports Physiotherapy (MPT-Sports) at Navi Mumbai campus.

Faculty of Medicine recommendation- Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.13.12 of BOM-51/2017: Resolved to commence Masters in Sports Physiotherapy (MPT-Sports) at Navi Mumbai campus from Academic year 2017-18 onwards.

Item No. 1.3.13.13 of BOM-51/2017 (Agenda Item No. Any other Item of BOS)

Item No. :- Any other Item

PG approval for teachers at MGMSOP Aurangabad

Decision of BOS – BOM would make necessary decision regarding Postgraduate teachers required to guide students admitted to MPT course affiliated to MGMIHS and MPT course affiliated to MUHS.

Faculty of Medicine recommendation- Referred back for want of details

Decision of AC-26/2017 – Referred back for want of details

Resolution No. 1.3.13.13 of BOM-51/2017: Resolved to follow 1:3 ratio regarding Postgraduate teachers required to guide students admitted to MPT course.

1.3.14: BIOMEDICAL SCIENCES

Item No. 1.3.14.1 of BOM-51/2017 (Agenda Item No. 5.1 of BOS)

Item No. 5.1: Eligibility criteria for B.Sc. (Allied Health Sciences) examiners

The following was recommended regarding the eligibility criteria:

1. M.Sc. with 5 yrs teaching experience/

2. PhD with 1 yr teaching experience/
3. MD with 1 year teaching experience/

Note: The faculty should be active in teaching and a subject expert and a recognized UG teacher from a recognized University.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.1 of BOM-51/2017: Resolved to approve the Eligibility criteria for B.Sc. (Allied Health Sciences) examiners. [Annexure-XXIX]

Item No. 1.3.14.2 of BOM-51/2017 (Agenda Item No. 5.2(a) of BOS)

Item No. 5.2 : Rescheduling the pattern of supplementary university exam for B.Sc. (Allied Health Sciences) courses

- a) The subject to put forward to the Academic Council for approval

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.2 of BOM-51/2017: Resolved to approve rescheduling of the pattern of supplementary university exam for B.Sc. (Allied Health Sciences) courses. [Annexure-XXX]

Item No. 1.3.14.3 of BOM-51/2017 (Agenda Item No. 5.3 of BOS)

Item No. 5.3 : List of Textbooks for B.Sc. Paramedical Courses / MSc Molecular Biology

Unanimously agreed by BOS members

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.3 of BOM-51/2017: Resolved to approve the List of Textbooks for B.Sc. Paramedical Courses / M.Sc. Molecular Biology. [Annexure-XXXI]

Item No. 1.3.14.4 of BOM-51/2017 (Agenda Item No. 5.4 of BOS)

Item No. 5.4 : Common lectures for General Pharmacology and ANS, all Second year B.Sc. Paramedical courses

Members unanimously agreed to include and continue these topics in existing batch of 2016-17(2nd year BSC) and henceforth.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.4 of BOM-51/2017: Resolved to include Common lectures for General Pharmacology and ANS, for all Second year B.Sc. Paramedical courses. Further it was resolved to include and continue these topics in existing batch of 2016-17(2nd year B.Sc.) and henceforth. [Annexure-XXXII]

Item No. 1.3.14.5 of BOM-51/2017 (Agenda Item No. 6.1 of BOS)

Item No.6.1: Eligibility criteria for examiners of MSc Medical Courses

The following was recommended regarding the eligibility criteria:

1. M.Sc. with 8 yrs teaching experience/
2. PhD with 3 yr teaching experience/
3. MD with 3 year teaching experience/

Note: The faculty should be active in teaching and a subject expert and a recognized PG teacher from a recognized University.

Suggestion was accepted by all the BOS members and put forward to Academic Council for approval

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.5 of BOM-51/2017: Resolved to approve the Eligibility criteria for M.Sc. examiners. [Annexure-XXXIII]

Item No. 1.3.14.6 of BOM-51/2017 (Agenda Item No. 6.2 of BOS)

Item No.6.2: Rescheduling the university supplementary examination for MSc 2 year courses.

To consider the reappearing of student who have failed in any of the semester of two year MSc courses, BOS members opined that keeping in view the future prospective of students, not only students should be allowed to clear failed paper in subsequent semester but also in case of 3rd semester, the said students should be allowed to submit their dissertation along with other regular students.

Results of such students will be notified after a period of 01 months of result notification of regular students.

Proposal was to be put forward to academic council

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.6 of BOM-51/2017: Resolved to maintain status quo regarding university supplementary examination for M.Sc. 2 year courses.

Item No. 1.3.14.7 of BOM-51/2017 (Agenda Item No.6.3 of BOS)

Item No.6.3 : Agenda given by Dept of Genetics

To include normal metabolism (biochemistry) in 1st semester of M.Sc. Medical genetics

Proposal approved to be implemented w.e.f academic year 2017-18

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.7 of BOM-51/2017: Resolved to include normal metabolism (biochemistry) in 1st semester of M.Sc. Medical genetics w.e.f academic year 2017-18.

Item No. 1.3.14.8 of BOM-51/2017 (Agenda Item No.7.1 of BOS)

Item No. 7.1: Need for Infrastructure

The proposal regarding the need for Infrastructure and dedicated faculty /administrative staff for SBS was accepted and it was resolved that both the Directors (Navi Mumbai & Aurangabad) should discuss and come up with detailed proposal and a structural plan.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.8 of BOM-51/2017: Resolved to accept the proposal regarding the need for Infrastructure and dedicated faculty /administrative staff for SBS. Further it was resolved that both the Directors/Incharge/Coordinator (Navi Mumbai & Aurangabad) should discuss and come up with detailed proposal and a structural plan.

Item No. 1.3.14.9 of BOM-51/2017 (Agenda Item No.7.2 of BOS)

Item No.7.2 : Rechecking of University exam papers

Proposal approved by all members for re-totaling of marks to be done in presence of students

Recommendations of Faculty of Medicine: It is a standard practice of University.

Decision of AC-26/2017 – It is a standard practice of University.

It is a standard practice of University.

Item No. 1.3.14.10 of BOM-51/2017 (Agenda Item No.7.3 of BOS)

Item No. 7.3 : Career Provision: Industrial visits

Industrial visits were approved by all the BOS members

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.10 of BOM-51/2017: Resolved to undertake Industrial visits as Career Provision for all students pursuing M.Sc.(2 yr & 3 yr) courses. [Annexure-XXXIV]

Item No. 1.3.14.11 of BOM-51/2017 (Agenda Item No.8.1 of BOS)

Item No.8.1: Referred back items : Introduction of 1 year Internship program

Board members suggested constructing a detailed structured internship program for all 7 streams. for internship format attached for all courses for approval by AC members.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Referred back for want of details.

Resolution No. 1.3.14.11 of BOM-51/2017: Resolved to refer back for want of details.

Item No. 1.3.14.12 of BOM-51/2017 (Agenda Item No. 9.1 of BOS)

Item No. 9.1 : To start new programmes from academic year 2017-18:

- B. Sc. Optometry
- Ph.D. in Molecular Biology, Health Profession Education, Biostatistics, Hospital Administration.

Board members suggested to take B.Sc. Optometry as the **pilot program with semester system** and to implement it in the coming academic year 17-18 and yearly plan was also proposed by Lotus Eye Institute. It is requested by the Academic council to suggest which plan is best suited for our course because the existing course is yearly and not semester.

Dr. Puri suggested that Aurangabad faculty should review the possibility of the optometry program by collaborating with other Eye Hospitals locally by conducting the meeting with higher management.

Members also decided to start Ph.D. in Molecular Biology, Health Profession Education, Biostatistics, Hospital Administration to enhance research in interdisciplinary and allied subjects.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.12 of BOM-51/2017:

- i) Resolved to implement B. Optometry as the pilot program based on CBCS with semester pattern in the academic year 2017-18. Rest of the B.Sc. courses will be based on annual pattern for 2017-18 batch.
 - ii) Resolved to start Ph.D. in Molecular Biology, Health Profession Education, Biostatistics, Hospital Administration to enhance research in interdisciplinary and allied subjects.
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Item No. 1.3.14.13 of BOM-51/2017 (Agenda Item No.10.1 of BOS)

Item No. 10.1: Addition of IPR and Bioethics module in all MSc final year and BSc first year syllabus as an elective subject

Unanimous agreed by BOS members

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.13 of BOM-51/2017: Resolved to include “IPR and Bioethics” module in all B.Sc. (AHS) courses based on annual pattern in 1st year, M.Sc. (2 yr courses) in 4th semester and M.Sc. (3 yr courses) in 6th semester as an elective subject from batch admitted in 2017-18 onwards. [Annexure-XXXV]

Item No. 1.3.14.14 of BOM-51/2017 (Agenda Item No.11 of BOS)

Item No. 11 : Academic Calendar

Academic Calendar for B.Sc and M.Sc Medical was approved in BOS

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.14 of BOM-51/2017: Resolved to accept the Academic Calendar for B.Sc. Further there should be no vacation for M.Sc. students, hence Academic Calendar for PG should be revised and put up for approval. [Annexure-XXXVI]

Item No. 1.3.14.15 of BOM-51/2017 (Agenda Item No. Others Items A of BOS)

Others Items :

- A. The eligibility criteria for MSc Clinical research course in Aurangabad given is MBBS/BDS/BAMS/BHMS/ BSc and other Life Sciences courses. It was pointed out by Dr. Rajesh Kadam why not to include BSc Allied Health Science courses also as they fulfill the eligibility criteria for the same.

Unanimously approved and to be put forward to academic council.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Not accepted and decided to maintain status quo in this regard. Directors, SBS at both the campus are instructed to prepare a detail proposal regarding eligibility criteria by studying other Universities.

Resolution No. 1.3.14.15 of BOM-51/2017: Resolved not to accept and decided to maintain status quo in eligibility criteria for M.Sc. Clinical research course. Directors, SBS at both the campus are instructed to prepare a detail proposal regarding eligibility criteria by studying other Universities.

Item No. 1.3.14.16 of BOM-51/2017 (Agenda Item No. Others Items B of BOS)

- B. As per existing practice the last date for submitting the ethical approval by the ethical committee to the university is 30th September (3rd sem) for both 2 & 3 year MSc courses.

As the time period between the submission of protocol and written approval from the ethical committee is too less it was proposed by the BOS members that the ethical committee should receive the protocols from the students by 1st September and they should send their written approvals to the university by 31st of October.

Approved by the BOS members.

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.16 of BOM-51/2017: Resolved to maintain status quo regarding date of submission of dissertation protocol to the university for both 2 & 3 year M.Sc. courses.

Item No. 1.3.14.17 of BOM-51/2017 (Agenda Item No. Others Items C of BOS)

- C. It was pointed out that in the existing syllabus of BSc (1st year) the students appear for 3 papers (for 5 subjects). The members of the board suggested to have all separate papers i.e 5 papers to reduce the failure rate.

Unanimously recommended by BOS members

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.17 of BOM-51/2017: Resolved not to have separate papers i.e. 5 papers for 5 subjects for B.Sc. (1st year) since syllabus based on CBCS (semester pattern) is to be made effective from 2018-19 onwards.

Item No. 1.3.14.18 of BOM-51/2017 (Agenda Item No. Others Items D of BOS)

- D. Organizing CME-SBS has already organized a CME on Tuning into your Heart, a Heartfulness approach to wellbeing. Another workshop will be arranged by Dr. Raman Yadav. (Annexure)

Detailed program of CME was approved by BOS members

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.18 of BOM-51/2017: Resolved to approve CME to be arranged by Dr. Raman Yadav. [Annexure-XXXVII]

Item No. 1.3.14.19 of BOM-51/2017 (Agenda Item No. Others Items E of BOS)

- E. SBS is offering 9 PG courses of which 5 MSc (Anatomy, Physiology, Biochemistry, Microbiology & Pharmacology) are under medical college and 3 MSc (Genetics, Biotechnology and Molecular Biology) are under SBS. The syllabus based on CBCS for 03 subjects - Genetics, Biotechnology and Molecular Biology was put up for approval. Dr. Raman Yadav and Dr. Mansee also suggested as we are offering these 3, PG courses we should plan starting the UG courses for the same.

It was resolved that once a separate infrastructure is in place with its dedicated staff, these courses can be added (BSc courses Biotechnology, Molecular Biology, Genetics).

Recommendations of Faculty of Medicine: Accepted and recommended to Academic Council for Approval.

Decision of AC-26/2017 – Accepted and recommended to BOM for approval.

Resolution No. 1.3.14.19 of BOM-51/2017: Resolved

i) To approve the syllabus based on CBCS for 04 subjects – M.Sc. Genetics, M.Sc. Biotechnology, M.Sc. Molecular Biology and M.Sc. Clinical Embryology from academic year 2017-18. [Annexure-XXXVIII]

ii) that once a separate infrastructure is in place with its dedicated staff, B.Sc. Biotechnology, B.Sc. Molecular Biology, B.Sc. Genetics can be added from academic year 2018-19 onwards. Syllabus to be put up for approval.

Item No. 1.3.15 of BOM-51/2017 (Agenda Item No. 4 of AC)

Item No. 4 of AC-26/2017: To review the research activities of MGMIHS: A trend analysis of last 5 years.

Discussion during AC-26/2017: A brief presentation of research activities of MGMIHS was presented by Dr. C.P. Puri in which various aspects of research such as publication, conferences, seminars, Ph.D., fundings etc. were highlighted.

Resolution No. 4 of AC-26/2017: Resolved to continue the efforts for enhancing the research at MGMIHS.

Resolution No. 1.3.15 of BOM-51/2017: Resolved to continue the efforts for enhancing the research at MGMIHS.

Item No. 1.3.16 of BOM-51/2017 (Agenda Item No. 5 of AC)

Item No. 5 of AC-26/2017: To review the IQAC activities of MGMIHS: A trend analysis of last 4 years

Discussion during AC-26/2017: Dr. S.K. Kaul presented IQAC activities of last 04 years

Resolution No. 5 of AC-26/2017: It was decided to make a comparative analysis of quality initiatives of MGMIHS undertaken in last 04 years and put up the same in next BOM.

Resolution No. 1.3.16 of BOM-51/2017: Resolved to prepare the AQAR based on revised format of NAAC in view of forthcoming UGC Expert Review Committee visit to MGMIHS.

Item No. 1.3.17 of BOM-51/2017 (Agenda Item No. 6 of AC)

Item No. 6 of AC-26/2017: To peruse UGC letter No. D.O.No.F.9-2/2017 (CPP-II) dt. 15th March 2017 regarding up-gradation of syllabi of courses and its reviewing every 3 years.

Decision of Academic Council (AC-26/2017): Since updation of syllabi is a continuous process, therefore it was resolved to update the minor revision in syllabus as and when required and make major necessary revision in every 03 years. Recommended to BOM for approval.

Resolution No. 1.3.17 of BOM-51/2017: Resolved to inform all Institute Heads, BOS chairperson and members to update the minor revision in syllabus as and when required and make major necessary revision in every 03 years.

Item No. 1.3.18 of BOM-51/2017 (Agenda Item No. 7 of AC)

Item No. 7 of AC-26/2017: To finalize the panel/schedule/proforma of Academic Audit for the academic year 2017-18.

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval. [Annexure- Academic Audit Formats- XXXIX]

Resolution No. 1.3.18 of BOM-51/2017: Resolved to approve the proforma of Academic Audit for the academic year 2017-18. [Annexure- Academic Audit Formats-XXXIX]

It was further resolved that Institute Heads (Medical/Biomedical/Physiotherapy/Nursing) at both campus to nominate members to be included in the Academic Audit Panel (2017-18).

Item No. 1.3.19 of BOM-51/2017 (Agenda Item No. 8 of AC)

Item No. 8 of AC-26/2017: To discuss and approve the draft of Ph.D. rules/regulations of MGMIHS based on UGC 2016 guidelines.

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.19 of BOM-51/2017: Resolved to approve the draft of Ph.D. rules/regulations of MGMIHS based on UGC 2016 guidelines. [Annexure-XL]

Item No. 1.3.20 of BOM-51/2017 (Agenda Item No. 9 of AC)

Item No. 9 of AC-26/2017: To discuss and approve the Resident Hand Book for PG students (MD/MS/PG Diploma).

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.20 of BOM-51/2017: Resolved to approve the Resident Hand Book for PG students (MD/MS/PG Diploma). [Annexure-XLI]

Item No. 1.3.21 of BOM-51/2017 (Agenda Item No. 10 of AC)

Item No. 10 of AC-26/2017: To discuss and implement the Graduate/Intern Medical Outcome.

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.21 of BOM-51/2017: Resolved to implement the Graduate/Intern Medical Outcome. [Annexure-XLII]

Item No. 1.3.22 of BOM-51/2017 (Agenda Item No. 11 of AC)

Item No. 11 of AC-26/2017: To discuss the measures to improve Communication Skill amongst UG & PG students.

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.22 of BOM-51/2017: Resolved to improve Communication Skill amongst UG & PG students. [Annexure-XLIII]

Item No. 1.3.23 of BOM-51/2017 (Agenda Item No. 12 of AC)

Item No. 12 of AC-26/2017: To discuss and implement a Structured Induction programme (07 days) for PG students.

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.23 of BOM-51/2017: Resolved to implement a Structured Induction programme (07 days) for PG students. [Annexure-XLIV]

Item No. 1.3.24 of BOM-51/2017 (Agenda Item No. 13 of AC)

Item No. 13 of AC-26/2017: To discuss and finalize the scope of MEU at college level.

Decision of Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.24 of BOM-51/2017: Resolved to broaden the horizon of the scope of MEU at college level. [Annexure-XLV]

Item No. 1.3.25 of BOM-51/2017 (Agenda Item No. 14(i) of AC)

Item No. 14 of AC-26/2017: Any other matter with the permission of the Chair:

Item No. 14(i) of AC-26/2017: To approve the Student Charter.

Decision of the Academic Council (AC-26/2017): Accepted and recommended to BOM for approval.

Resolution No. 1.3.25 of BOM-51/2017: Resolved to approve the Student Charter. [Annexure-XLVI]

Item No. 1.3.26 of BOM-51/2017 (Agenda Item No. 14(ii) of AC)

Item No. 14(ii) of AC-26/2017: To approve the Performance Appraisal Policy for MGMIHS teaching & non-teaching employees. [Annexure-L]

Decision of the Academic Council (AC-26/2017): Accepted the Performance Appraisal Policy for MGMIHS teaching & non-teaching employees and recommended to BOM for approval. [Annexure-L].

Resolution No. 1.3.26 of BOM-51/2017: Resolved to approve the Performance Appraisal Policy for MGMIHS teaching & non-teaching employees [Annexure-L].

Item No. 2 of BOM-51/2017: To confirm the minutes of the meeting of the Board of Management (BOM-49/2017) held on Monday, dt. 05th June 2017. [Annexure-XLVII]

Resolution No. 2 of BOM-51/2017: It was resolved to approve the minutes of the meeting of the Board of Management (BOM-49/2017) held on Monday, dt. 05th June 2017. [Annexure-XLVII]

Item No. 3 of BOM-51/2017: To consider and approve the Action Taken Report (ATR) on resolutions of meeting of the Board of Management (BOM-49/2017) held on Monday, dt. 05th June 2017. [Annexure-XLVIII]

Resolution No. 3 of BOM-51/2017: The Action Taken Report (ATR) on resolutions of meeting of the Board of Management (BOM-49/2017) held on Monday, dt. 05th June 2017 was accepted and approved. [Annexure-XLVIII]

Item No. 4 of BOM-51/2017: To confirm the minutes of the special meeting (VII Convocation) of the Board of Management (BOM-50/2017) held on Tuesday, 25th July, 2017. [Annexure-XLIX]

Resolution No. 4 of BOM-51/2017: It was resolved to approve the minutes of the special meeting (VII Convocation) of the Board of Management (BOM-50/2017) held on Tuesday, 25th July, 2017. [Annexure-XLIX]

Item No. 5 of BOM-51/2017: To consider and approve the Action Taken Report (ATR) on resolutions of special meeting (VII Convocation) of the Board of Management (BOM-50/2017) held on Tuesday, 25th July, 2017. [Annexure-XLIX]

Resolution No. 5 of BOM-51/2017: The Action Taken Report (ATR) on resolutions of special meeting (VII Convocation) of the Board of Management (BOM-50/2017) held on Tuesday, 25th July, 2017 was accepted and approved. [Annexure-XLIX]

Item No. 6 of BOM-51/2017: To consider and approve a nominee to be in the panel of Search cum Selection Committee for appointment of Vice Chancellor of MGMIHS as per UGC (Institutions Deemed to be Universities) Regulations 2016.

BOM members were apprised that UGC had conveyed that “Prof. Randeep Guleria, Director, All India Institute of Medical Sciences, New Delhi” as UGC nominee to be in the panel of Search cum Selection Committee for appointment of Vice Chancellor of MGMIHS

Resolution No. 6 of BOM-51/2017: It was resolved to:

- (i) nominate Dr. A.G. Shroff as Board of Management nominee to be in the panel of Search cum Selection Committee for appointment of Vice Chancellor of MGMIHS as per UGC (Institutions Deemed to be Universities) Regulations 2016.**
 - (ii) Request Dr. K.G. Narayankhedkar, Hon’ble Chancellor to nominate one person who would act as his nominee in the panel of Search cum Selection Committee for appointment of Vice Chancellor of MGMIHS.**
 - (iii) To release advertisement on all India basis for filling the vacant position for Vice Chancellor of MGMIHS.**
-

Item No. 7 of BOM-51/2017: To approve reimbursement of travel grant of Rs. 65,808/- towards participation of Dr. Rajani Mullerpatan in the conference from 23-27 July 2017 held at Brisbane, Australia and Rs.13970/- towards her visit to Sydney University.

Resolution No. 7 of BOM-51/2017: It was resolved to approve reimbursement of travel grant of Rs. 65,808/- towards participation of Dr. Rajani Mullerpatan in the conference from 23-27 July 2017 held at Brisbane, Australia and Rs.13970/- towards her visit to Sydney University

Item No. 8 of BOM-51/2017: To confirm approval of Circulation agenda dt. 14/07/2017 and Resolution passed thereof for purchasing the land at Aurangabad (totaling 15 Acres in Gut No.285 at Gandheli Shiwar for about Rs.04 Crore) and 5 Acres at Navi Mumbai or nearby (within 10 KM radius of existing MGMIHS head quarter) in the name of MGM Institute of Health Sciences, Navi Mumbai for future expansion of the University.

Resolution No. 8 of BOM-51/2017: It was resolved to confirm approval of Circulation agenda dt. 14/07/2017 and Resolution passed thereof for purchasing the land at

Aurangabad (totaling 15 Acres in Gut No.285 at Gandheli Shiwar for about Rs.04 Crore) and 5 Acres at Navi Mumbai or nearby (within 10 KM radius of existing MGMIHS head quarter) in the name of MGM Institute of Health Sciences, Navi Mumbai for future expansion of the University.

It was also decided to inspect and find out the feasibility of purchasing the land at India First Foundation School at Karjat.

Item No. 9 of BOM-51/2017: To shift MGM School of Physiotherapy, Navi Mumbai housed at Kamothe campus of the university to Vashi campus of the University.

Resolution No. 9 of BOM-51/2017: It is resolved that as per the provision made in the UGC (Institutions deemed to be universities) regulations, 2016, under point 2.02 (annexed), MGM School of Physiotherapy, Navi Mumbai, a constituent unit of MGM Institute of Health Sciences, Navi Mumbai (Deemed to be University, u/s 3 of UGC act 1956) which is housed at Kamothe campus of the university having address at MGM Education Campus, Sector - 1, Kamothe, Navi Mumbai be shifted to Vashi campus of the University having address at Plot No. 46, Sector – 30, Vashi, Navi Mumbai from academic year 2017-18.

Item No. 10 of BOM-51/2017: To peruse and take appropriate action on curricular Feedback from different stakeholders for academic year 2016-17 prepared by University IQAC.

Resolution No. 10 of BOM-51/2017: Resolved to accept curricular Feedback from different stakeholders for academic year 2016-17 prepared by University IQAC and decided to implement action (as suggested in the report) by each Institute Head for improving the respective curriculum. (Annexure-L)

Item No. 11 of BOM-51/2017: Any other matter:

i) To nominate Dr. Mansee Rathore as Chairperson of BOS (Biomedical Sciences), MGMIHS.

Resolution No. 11.1 of BOM-51/2017: Resolved to nominate Dr. Mansee Rathore as Chairperson of BOS (Biomedical Sciences), MGMIHS.

ii) To start the course/programme of B.Sc. Nursing in MGM School of Nursing, Aurangabad from the academic year 2018-19 onwards.

Resolution No. 11.2 of BOM-51/2017: Resolved to start the course/programme of B.Sc. Nursing in MGM School of Nursing, Aurangabad from the academic year 2018-19 onwards.

As there was no other items for discussion the meeting concluded with a Vote of Thanks to the Chair.



Registrar & Secretary

Dr. Rajesh B. Goel

Registrar

MGM Institute of Health Sciences
(Deemed University u/s 3 of UGC Act, 1956)
Navi Mumbai-410 209



Vice Chancellor & Chairman

(For approval)



Vice Chancellor & Chairman

(For confirmation)

Vice Chancellor
MGM INSTITUTE OF HEALTH SCIENCES
(DEEMED UNIVERSITY u/s 3 of UGC Act, 1956)
KAMOTHE, NAVI MUMBAI



(Annexure-L)

MGM INSTITUTE OF HEALTH SCIENCES
(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector-1, Kamothe, Navi Mumbai - 410209

Tel. No. 022-27432471, 022-27432994, Fax No. 022 - 27431094

E-mail : registrar@mgmuhs.com ; Website : www.mgmuhs.com

PERFORMANCE APPRAISAL FORMAT FOR TEACHER'S

(Academic Year: July - June)

Part – I (To Be filled by Employee)

1. Date of joining this Institute:

Before 1st July 20 __ __

Between 1st July 20 __ __ - 31st December 20 __ __

Between 1st January 20 __ __ - 30th June 20 __ __

2. Name of the Teacher: _____

3. Email ID & Mobile No.: _____ & _____

4. Name of the College/School: _____ Campus: _____

5. Name of the Department: _____

6. Present Designation: _____

7. Educational Qualifications acquired/pursuing during last academic year: Yes/No ; If yes (Details of course like *Diploma /Fellowship/ Ph.D./online course/others*)

8. a. Total Teaching Experience post PG as on 30th June 2019: ____ Years ____ Months

b. University Approval as a teacher (UG/PG/PhD) (Please attach attested photocopy of approval letter):

	Yes/No
UG	
PG	
PhD	

9. **Awards/Medals/Recognitions/Appreciations:** (Please attach relevant attested photocopies of Certificates)

Level	Award / Medal/Recognition/Appreciation (Institutional/Local/State/Regional/National/International)	Domain (Teaching/Health Care/Research/others)
UG		
PG		
Post PG		

10. Health Science Education Technology related event participation: Yes/No ; If Yes (Provide details):

11. Research work: (Please attach attested photo copy of Certificates)

- **Publications:** National / International (Indexing status of the publications)
- **Conference:** Participated as a: Delegate/Resource person/Reading of Research Paper OR Poster display/ChiefGuest/Anyother:

(Please attach relevant proof / Certificates)

(Conference proceedings must be available)

Name of Conference	Date & Venue	Local/State /National / International/Other Level	Role

- Intellectual Property Rights (IPR): _____ (Attach details, If any)
- Start ups: _____ (Attach details, If any)
- Projects: (Please mention number of Projects in the table)

a)

Project Duration \Rightarrow Funds Received \Downarrow	Short Term (< 01 Year)	Long Term (> 01 Year)
< 1 Lakh		
> 1 Lakh		

- b) Funding Agency :
- Self Financed
 - MGMIHS
 - External Funding Agency

12. Author of Text/Reference books/Chapter/Monogram/Editor/Any other:

_____ (Please attach relevant proof / Certificates i.e. photocopy of cover & last page)

Name of Book	Publisher	Role (Main Author/ Contributory Author/ Editor)

13. Guest Lectures/Orations delivered:

Sr. No.	Title of Lecture/Orations	Event	Venue	Date

14. Resource person at Workshops/CME/Seminar/Symposium/Panel Discussion: (attach certificate copy)

Sr. No.	Resource person as			Event	Venue	Date
	Faculty	Judge	Chairperson			

15. Faculty Development Program (Academic Skills/Soft Skills/Administrative Skills etc.) attended: Yes/No ; If Yes, Give details:

16. Contribution/suggestions given for improvement in teaching learning process for discussions in Board of Studies meetings of the University: Yes/No ; (If Yes, Give attach an undertaking to this effect from respective BOS Chairperson)

Other responsibilities & activities during last academic year: (Please attach relevant proof / Certificates)

Participation as	Activity details	Achievements with documentary proof
Mentorship details / any significant finding		Name of the mentees assigned to you (Attach the list)
Examiner / Paper setter / Moderator		
University appointed		

Committee Member		
Any other Administrative Commitment		
Extra-ordinary Contribution to society / Felicitation by State / Central Govt.		
Member of organizing committee of Institute level conference/CME/ etc)		

17. Teaching work during last academic year: (Mention "actually taken/assigned" for below points a & b)

a) Teaching: UG Lectures _____, Clinics/Practical's _____, Tutorials _____

b) Teaching: PG Lectures _____, Clinics/Practical's _____, Journal Club/Seminar/others _____

c) Preparation of Learning Resource Material : Yes/No ; If yes Topic: _____

18. Clinical Care: OPD _____, OT _____ (as applicable), Camps attended _____ (Indicate average figure as a percentage)

19. How would you rate your performance during last academic year:

a) Indicate what % of your total time (during working hours) is generally utilized for following responsibilities/domains **AND**

b) Rate your performance on a scale of 0 to 5 in following aspects of your job responsibility (during last Academic year): ("0" being the lowest and "5" being the highest)

Responsibilities/Domain	%	0 - 5
Teaching		
Research		
Administration		
Clinical/Patient Care		

20. Membership / Office Bearer of professional bodies: (mention only those which you acquired during last academic year)

21. Any other information which you would like to share /disclose:

(Please attach relevant proof / certificates)

22. Any other special training undertaken during last academic year): (Please attach relevant proof / certificates)

23. Plagiarism incidence/Disciplinary action against you (If any) in last academic year:

24. Contribution to the Institution in the last academic year:

1. Medical Book/Literature/ Manuscript/ Rare Book: -----
2. Donation: -----
3. Represented the institute in culture/sport/other activity): -----
4. Any other: -----

25. One Strength/Talent/Ability which you possess and wish to be utilized for the institutional growth:

Total days present for teaching [excluding all kind of leaves (Sunday/Public holidays/Vacation/CL/SL/EL/Other leaves): _____/365
If present on non-instructional days (Please Tick): August 15 <input type="checkbox"/> October 2 <input type="checkbox"/> January 26 <input type="checkbox"/>

I solemnly declare that, the above information furnished is true and correct to the best of my knowledge.

Date:

(Signature of Teacher)

PART II (VERIFICATION)

TO BE FILLED IN BY THE REPORTING OFFICER

(i) NATURE AND QUALITY OF WORK

Please comment on self appraisal form out by the faculty member and specifically state whether you agree with the answers relating to targets, objectives, achievements and shortfalls. Also specify constraints, if any, in achieving the objectives. Ratify the self appraisal. Also Please comment on the faculty member's quality of performance having regard to standard of work and programme objectives, and constraints, if any.

(II)ASSESSMENT (OUT OF 05 EACH) : _____/50

a) INTELLECT b) Teaching Ability c) Experimental or Practical Ability d) Technical Judgment e) Administrative

f) Theoretical Knowledge g) Organizing Ability h) Leadership i) Work Output j) Quality of Work

h) Any adverse observations or incidence with which the concerned staff was associated with during the year : Negative (Out of 10)

(iii) Perspective and Visualization of Future Directions : _____

Signature,Reporting Officer / HOD

PART III

(I) REMARKS OF THE REVIEWING OFFICER

(a)	Length of service under the Reviewing Officer	Total Service : _____ Yrs.
(b)	Do you agree with the Reporting officer's remarks on Part II of this form? Is there anything you wish to modify or add	
(c)	How do you rate the concerned staff with respect to patient care and clinical acumen and professional ethics?	A++, A+, A, B+, B, B-, C
(d)	How do you rate the staff with regard to administration including instructional ability	A++, A+, A, B+, B, B-, C

(A++ Exceptionally brilliant,, A+Outstanding A-Very Good, B+-Good,, B-Average, B - Below Average, C- Not worth retaining)

(II) Recommendations. _____

(III) What are the strengths of the officer which could be gainfully utilized in the organization?

(IV) If the grading is B+ or below would you recommend a change of assignment.

(V) General remarks. ; _____

Recommended / Not Recommended

Signature
Name

Dean (Reviewing Officer)

PART IV

REMARKS OF THE ACCEPTING AUTHORITY
Sanctioned / Not Sanctioned

Place :

Date

Signature of the Accepting Authority



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : registrar@mgmuhs.com | Website : www.mgmuhs.com

Date:- / /

ANNUAL PERFORMANCE APPRAISAL FORM FOR THE YEAR (NON TEACHING)

(To be filled by Individual)

Employee's Name: - _____ Present Designation:- _____

Department: - _____ Date of Joining:- _____

Educational Qualification: - _____ Professional Qualification:- _____

Total Experience in MGM Hospital: - _____ Previous Experience (If Yes Please mention the details):- _____

1. Please give your comments about your performance/Key result areas for the current year.

.....
.....
.....
.....

2. Do you have any suggestion to improve the functioning of your Department/the Hospital?

.....
.....
.....
.....

3. Do you need any training? If yes, please indicate.

.....
.....
.....
.....

4. Any Achievements or any other information

.....
.....
.....
.....

5. Please indicate your Key Result Areas (KRAs) for the next year.

.....
.....
.....
.....

6. Date of Confirmation/Promotion to the present post; if any:-

.....
.....
.....
.....

(Signature of the Employee)

To be filled by Immediate In-charge/ Supervisor/HOD

(Please give rating in 1 – 6 scale)

Rating Scale	1-2 Unsatisfactory	2-3 Satisfactory	3-4 Good	4- 5 Very Good	5-6 Excellent
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Sr. No	Particulars	Immediate In-charge	Supervisor/ In-charge/ HOD	Supervisor/ In-charge/ HOD' Remark
1	Aptitude			
2	Capacity to do Hard work			
3	Discipline			
4	Knowledge about the job assigned			
5	Intelligence			
6	Personality			
7	Commitment towards work			
8	Organising Ability			
9	Verbal Expression			
10	Written Expression			
11	Punctuality/Regularity in attendance			
12	Communication skill			
13	Interpersonal relationship			
14	Decision making/Problem solving skills			
15	Loyalty and Integrity			
16	Training Skills			
	Signature and Date			

To be filled by HOD

1. Whether reprimanded for any shortcomings:-
Yes/No If yes, please give details: -

2. Overall Assessment:-

1. Excellent

- 2. Very Good
- 3. Good
- 4. Satisfactory
- 5. Unsatisfactory

3. Recommendation for:-

- i. Promotion
- ii. Special Increase
- iii. Training Requirement (if any, please mention)

.....

.....

.....

(Signature of Supervisor/Head of Department)

(Supervisor/Head of Department, Kindly submit filled form in sealed envelope to HR Department)

(To be filled by the Head of the Institution)

- Do you agree? Yes/No
- Any other comment? Positive/Negative

Head of the Institution