

Metric 6.1.2: Effective leadership is reflected in various Institutional practices such as decentralization and participative management etc. AQAR 2020-21

Sr. No.	No. of Academic and Administrative meeting	Date of Meeting
1	Minutes of AA-28-2021	22 nd February, 2021
2	Minutes of AA-29-2021	15 th March, 2021
3	Minutes of AA-30-2021	20 th April, 2021
4	Minutes of AA-31-2021	17 th May, 2021
5	Minutes of AA-32-2021	21 st June, 2021
6	Minutes of AA-33-2021	19 th July, 2021
7	Minutes of AA-34-2021	16 th August, 2021
8	Minutes of AA-35-2021	20 th September, 2021



MGM INSTITUTE OF HEALTH SCIENCES

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-28/2021) MEETING OF MGMIHS

Twenty-Eighth monthly Academic & Administrative Meeting' (AA-28/2021) of the constituent unit Heads & allied Section Heads of both campuses (Navi Mumbai & Aurangabad) with Hon'ble Vice-Chancellor of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Monday, 22nd February, 2021 at 2:00 PM through 'Zoom platform'.

Following members were present:

At Navi Mumbai:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS, NM
2. Dr. S.N. Kadam - Medical Director, MGM Medical College & Hospital, NM
3. Dr. G.S. Narshetty - Dean, MGM Medical College, NM
4. Dr. K.R. Salgotra- Medical Superintendent, MGM Hospital, NM
5. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
6. Dr. Rajani Mullerpatan – Director, MGM School of Physiotherapy, NM
7. Dr. Mansee Thakur – I/c Director, MGM School of Biomedical Sciences, NM
8. Dr. Uttara Deshmukh – I/C HOD, MGM Institute's University Dept. of P & O, NM
9. Dr. Rita M. Khadkikar, MGMIHS IQAC Coordinator, NM
10. Dr. Parineeta Samant – Controller of Examination, MGMIHS, NM
11. Dr. Sabita Ram – Director (Research), MGMIHS, NM
12. Dr. Raman P. Yadav - MGMIHS OMICS, Research Centre, NM
13. Dr. R.P. Dixit, University Librarian, MGMIHS, NM
14. Dr. P. G. Ramesh – Finance Officer, MGMIHS, NM

15. Dr. R.B. Goel - Member Secretary, MGMIHS, NM

At Aurangabad:

1. Dr. A.G. Shroff - Medical Director, MGM Medical College & Hospital, Aurangabad
2. Dr. Rajendra B. Bohra - Dean, MGM Medical College, Aurangabad
3. Dr. Pravin R. Suryawanshi - Deputy Dean, MGM Medical College Aurangabad
4. Dr. Veena Hatholkar - I/c Director, MGM School of Biomedical Sciences, A'bad
5. Dr. Zaki Anwar – In-charge Principal, MGM School of Physiotherapy, A'bad
6. Dr. Swati Shiradkar - IQAC Coordinator, Aurangabad Campus
7. Dr. Dinesh Rao - Academic Administrator, MGM Medical College, Aurangabad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members and directed Dr. Rajesh B. Goel, Registrar, to take up the items on the agenda for further deliberation and discussion.

Item No.1. Hon'ble Vice Chancellor's brief.

Hon'ble Vice Chancellor Sir informed that as MGM Hospitals of both the campuses were busy in COVID-19 Patient care, constituent School/Institution/Departments were very much occupied with NAAC preparation and many special meetings pertaining to academics/examinations were conducted in presence of University officials, therefore monthly meetings for last 03 months could not be conducted.

Item No.2. NMC Inspection for recognition of 150 intake and approval for 250 intake in MBBS programme – Updates by both Deans, MGM Medical College, Navi Mumbai and Aurangabad.

MGM Medical College of the both the campuses have applied for increase in intake for MBBS from 150-250 to NMC.

Dean of Medical College of the both colleges (Navi Mumbai & Aurangabad) intimated the status regarding pending inspection by NMC.

Item No.3. Upcoming University Examination and their conduction – Brief report by COE, MGMIHS.

Controller of Examination, MGMIHS submitted a brief report on examinations delayed due to COVID-19 Pandemic and the schedule for conducting these university examinations.

Item No.4. Discussion regarding statutory compliances regarding anti ragging/prevention of sexual harassment/grievance management/ discrimination related issues/hostel regulations etc.

Registrar discussed and requested all constituent unit heads to adhere to statutory body/regulatory body guidelines on preventing ragging/sexual harassment/grievance/discrimination related issues/hostel regulations etc.

He further instructed all to timely submit the necessary compliance to respective regulatory council.

Item No.5. Discussion regarding various academic programmes to be offered from academic year 2021-22 onwards with intake and provisional tuition fees - Brief presentation by each constituent Unit Head.

Constituent unit heads of both campuses presented a brief report on the academic programmes which could be offered from academic year 2021-22 onwards along with permitted intake capacity and provisional tuition fees.

Hon'ble Vice Chancellor opined to permit needy parents to pay tuition fees in installments in view of the economic slowdown due to COVID-19 Pandemic.

Item No.6. Display of annual academic calendar on the website of both medical colleges for Phase 1 and Phase 2 batches.

National Medical Commission (NMC) has intimated all Medical Colleges across the country to display the academic calendar on their website.

Dean, Medical Colleges of both campuses informed that the annual academic calendar for Phase-1 & Phase-2 batches is being displayed on respective institution's website.

Item No.7. Discussion regarding curriculum /Competency Based Medical Education (CBME) /Choice Based Credit System (CBCS) /Outcome Based Education (OBE) committees.

Registrar informed that although there are separate committees like Competency Based Medical Education (CBME) /Choice Based Credit System (CBCS) /Outcome Based Education (OBE) committees, a central "Curriculum Committee" has been constituted to supervise and take overall decision on curriculum.

This committee has been constituted as per directions of Hon'ble Vice Chancellor and will be chaired by Dr. R.S. Inamdar, Prof. & Head, Dept. of Physiology, MGM Medical College, Navi Mumbai.

Item No.8. Any other matter with the permission of the chair.

As there was no further discussion point, the meeting ended with a vote of thanks.



**Member Registrar
Dr. Rajesh B. Goel
Registrar**

**MGM Institute of Health Sciences
(Deemed University u/s 3 of UGC Act, 1956)
Navi Mumbai- 410 209**



**Dr. Shashank D. Dalvi
Vice Chancellor
MGM Institute of Health Sciences
Navi Mumbai - 410209**



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-29/2021) MEETING OF MGMIHS

Twenty-Ninth monthly Academic & Administrative Meeting (AA-29/2021) of the constituent unit Heads & allied Section Heads of both campuses (Navi Mumbai & Aurangabad) with Hon'ble Vice-Chancellor of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Monday, 15th March, 2021 at 2:00 PM through 'Zoom platform'.

Following members were present:

At Navi Mumbai:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS, NM
2. Dr. S.N. Kadam - Medical Director, MGM Medical College & Hospital, NM
3. Dr. G.S. Narshetty - Dean, MGM Medical College, NM
4. Dr. K.R. Salgotra- Medical Superintendent, MGM Hospital, NM
5. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
6. Dr. Rajani Mullerpatan – Director, MGM School of Physiotherapy, NM
7. Dr. Mansee Thakur – I/c Director, MGM School of Biomedical Sciences, NM
8. Dr. Uttara Deshmukh – I/C HOD, MGM Institute's University Dept. of P & O, NM
9. Dr. Rita M. Khadkikar, MGMIHS IQAC Coordinator, NM
10. Dr. Parineeta Samant – Controller of Examination, MGMIHS, NM
11. Dr. Sabita Ram – Director (Research), MGMIHS, NM
12. Dr. P. G. Ramesh – Finance Officer, MGMIHS, NM
13. Dr. Avinash Narayankar, MGM Media Lab, NM
14. Dr. R.B. Goel - Member Secretary, MGMIHS, NM

At Aurangabad:

1. Dr. A.G. Shroff - Medical Director, MGM Medical College & Hospital, Aurangabad

2. Dr. Rajendra B. Bohra - Dean, MGM Medical College, Aurangabad
3. Dr. Pravin R. Suryawanshi - Deputy Dean, MGM Medical College Aurangabad
4. Dr. Veena Hatholkar - I/c Director, MGM School of Biomedical Sciences, A'bad
5. Dr. Zaki Anwar – In-charge Principal, MGM School of Physiotherapy, A'bad
6. Dr. Swati Shiradkar - IQAC Coordinator, Aurangabad Campus
7. Dr. Dinesh Rao - Academic Administrator, MGM Medical College, Aurangabad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members and directed Dr. Rajesh B. Goel, Registrar, to take up the items on the agenda for further deliberation and discussion.

Item No.1. Hon'ble Vice Chancellor's brief.

Hon'ble Vice Chancellor expressed his concern for increasing cases of COVID-19 in the lethal 2nd wave. He alerted everyone to follow physical distancing, wear mask and to wash hands frequently.

Item No.2. Discussion of the plan of action regarding new lockdown guidelines at Aurangabad & Panvel areas due to rise in COVID-19 cases.

The new lockdown guidelines at Aurangabad & Panvel areas due to rise in COVID-19 cases was discussed in the meeting and Registrar requested all to adhere to these guidelines.

Item No.3. Constituent Institute Heads to present a brief report on activities undertaken during February - 2021 and the activities to be undertaken/ongoing in March 2021 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the constituent Institute Heads presented the brief report and submitted the soft copy for records.

Item No.4. Updated of HIMS implementation at MGM Hospital, Kamothe by Hospital Director Dr. K.R. Salgotra.

Dr. K.R. Salgotra, Hospital Director, MGM Hospital, Kamothe informed the members regarding Hospital information Management system (HIMS) software and its implementation schedule.

Item No.5. To utilize the facilities of MGM Media Center and (LMS) Learning Management System.

Registrar informed head of all constituent units to utilize the facilities of MGM Media Center at Navi Mumbai campus for developing "E-Content" which could be integrated with Learning Management System (LMS) which is available on its website.

Item No.6. To discuss regarding participation of students in (VAC) Value Added Courses.

Registrar urged constituent unit heads to encourage more and more students to participate in Value Added Courses (VAC).

Item No.7. To discuss about UGC circular on commemorating the 75 years of India's Independence as "Bharat ka Amrut Mahostav".

Registrar discussed about the UGC circular on commemorating the 75 years of India's Independence as "Bharat ka Amrut Mahostav" and it was decided to designate NSS University Coordinator, Dr. Madhavi Mankar to prepare an action plan for celebrating 75 years of India's Independence as "Bharat ka Amrut Mahostav" involving NSS Units of all constituent units of MGMIHS.

Item No.8. Any other matter with the permission of the chair.

As there was no further discussion point, the meeting ended with a vote of thanks.



Member Registrar

Dr. Rajesh B. Goel

Registrar

MGM Institute of Health Sciences

(Deemed University u/s 3 of UGC Act, 1956)

Navi Mumbai- 410 209



Dr. Shashank D. Dalvi

Vice Chancellor

MGM Institute of Health Sciences

Navi Mumbai - 410209



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-30/2021) MEETING OF MGMIHS

Thirtieth Monthly Academic & Administrative Meeting' (AA-30/2021) of the constituent unit Heads & allied Section Heads of both campuses (Navi Mumbai & Aurangabad) with Hon'ble Vice-Chancellor of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Tuesday, 20th April, 2021 at 2:00 PM through 'Zoom platform'.

Following members were present:

At Navi Mumbai:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS, NM
2. Dr. S.N. Kadam - Medical Director, MGM Medical College & Hospital, NM
3. Dr. G.S. Narshetty - Dean, MGM Medical College, NM
4. Dr. K.R. Salgotra - Medical Superintendent, MGM Hospital, NM
5. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
6. Dr. Rajani Mullerpatan – Director, MGM School of Physiotherapy, NM
7. Dr. Mansee Thakur – I/c Director, MGM School of Biomedical Sciences, NM
8. Dr. Uttara Deshmukh – I/C HOD, MGM Institute's University Dept. of P & O, NM
9. Dr. Rita M. Khadkikar, MGMIHS IQAC Coordinator, NM
10. Dr. Parinceta Samant – Controller of Examination, MGMIHS, NM
11. Dr. Sabita Ram – Director (Research), MGMIHS, NM
12. Dr. P. G. Ramesh – Finance Officer, MGMIHS, NM
13. Dr. R.B. Goel - Member Secretary, MGMIHS, NM

At Aurangabad:

1. Dr. A.G. Shroff - Medical Director, MGM Medical College & Hospital, Aurangabad
2. Dr. Rajendra B. Bohra - Dean, MGM Medical College, Aurangabad

3. Dr. Pravin R. Suryawanshi - Deputy Dean, MGM Medical College Aurangabad
4. Dr. Veena Hatholkar - I/c Director, MGM School of Biomedical Sciences, A'bad
5. Dr. Zaki Anwar – In-charge Principal, MGM School of Physiotherapy, A'bad
6. Dr. Swati Shiradkar - IQAC Coordinator, Aurangabad Campus
7. Dr. Dinesh Rao - Academic Administrator, MGM Medical College, Aurangabad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members and directed Dr. Rajesh B. Goel, Registrar, to take up the items on the agenda for further deliberation and discussion.

Item No.1. Hon'ble Vice Chancellor's brief.

Hon'ble Vice Chancellor urged all to get vaccinated against COVID-19. He further alarmed to be very careful and take all possible safety measures, protocol to prevent COVID-19.

Item No.2. Brief of COVID-19 (Second wave) hospital statistics and patient management at MGM Hospital, Kamothe and Aurangabad by respective Medical Superintendent.

Medical Superintendent of MGM Hospital, Kamothe and Aurangabad gave a brief description on hospital statistics on COVID-19 cases and patient management.

Item No.3. Constituent Institute Heads to present a brief report on activities undertaken during March- 2021 and the activities to be undertaken/ongoing in April 2021 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the constituent Institute Heads presented the brief report and submitted the soft copy for records.

Item No.4. Any other matter with the permission of the chair.

As there was no further discussion point, the meeting ended with a vote of thanks.


Member Registrar
Dr. Rajesh B. Goel
Registrar

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-31/2021) MEETING OF MGMIHS

Thirty-first Monthly Academic & Administrative Meeting' (AA-31/2021) of the constituent unit Heads & allied Section Heads of both campuses (Navi Mumbai & Aurangabad) with Hon'ble Vice-Chancellor of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Monday, 17th May, 2021 at 2:00 PM at 2:00 PM through 'Zoom platform'.

Following members were present:

At Navi Mumbai:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS, NM
2. Dr. S.N. Kadam - Medical Director, MGM Medical College & Hospital, NM
3. Dr. G.S. Narshetty - Dean, MGM Medical College, NM
4. Dr. K.R. Salgotra - Medical Superintendent, MGM Hospital, NM
5. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
6. Dr. Rajani Mullerpatan – Director, MGM School of Physiotherapy, NM
7. Dr. Mansce Thakur – I/c Director, MGM School of Biomedical Sciences, NM
8. Dr. Uttara Deshmukh – I/C HOD, MGM Institute's University Dept. of P & O, NM
9. Dr. Rita M. Khadkikar - MGMIHS IQAC Coordinator, NM
10. Dr. Parineeta Samant – Controller of Examination, MGMIHS, NM
11. Dr. Sabita Ram – Director (Research), MGMIHS, NM
12. Dr. P. G. Ramesh – Finance Officer, MGMIHS, NM
13. Dr. R.B. Goel - Member Secretary, MGMIHS, NM

At Aurangabad:

1. Dr. A.G. Shroff - Medical Director, MGM Medical College & Hospital, Aurangabad
2. Dr. Rajendra B. Bohra - Dean, MGM Medical College, Aurangabad
3. Dr. Pravin R. Suryawanshi - Deputy Dean, MGM Medical College Aurangabad
4. Dr. Vccna Ilatholkar - I/c Director, MGM School of Biomedical Sciences, A'bad

5. Dr. Zaki Anwar – In-charge Principal, MGM School of Physiotherapy, A'bad
6. Dr. Swati Shiradkar - IQAC Coordinator, Aurangabad Campus
7. Dr. Dinesh Rao - Academic Administrator, MGM Medical College, Aurangabad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members and directed Dr. Rajesh B. Goel, Registrar, to take up the items on the agenda for further deliberation and discussion.

Item No.1. Hon'ble Vice Chancellor's brief.

Honble'Vice Chancellor informed the following:

- Certificate awarded by District Collector & District Magistrate to MGM Medical College & Hospital, Navi Mumbai for exemplary performance under integrated Ayushman Bharat Pradhan Mantri Jan Arogya Yojna and MJPJAY.
- Certificate awarded by District Collector & District Magistrate to MGM Medical College & Hospital, Navi Mumbai for Women's & Children for exemplary performance under integrated Ayushman Bharat Pradhan Mantri Jan Arogya Yojna and MJPJAY.

He insisted all to follow safety protocol against COVID-19 as the 2nd wave is not yet over.

Item No.2. Regarding change in the nomenclature of International Chair in Bioethics. (Encl-I)

Registrar informed that the nomenclature of Bioethics Chair has been changed as they have signed a collaboration agreement with World Medical Association (WMA).

The new name to be followed is "International Chair in Bioethics (WMA Cooperation Centre)".

Item No.3. To discuss regarding following administrative matter related to students.

- a) University registration and eligibility.
- b) Payment of tuition fees.

Registrar once again reiterated that University registration and eligibility process is a time bound activity and therefore institute heads must strictly intimate students to adhere and complete the process within the schedule period.

Institute Heads were informed to collect tuition fees while being considerate to needy parents and allowing them to pay in installments.

Item No.4. Discussion regarding opening of admission for new academic year 2021-22

Registrar intimated that online applications for admissions for new academic year 2021-22 have been started since 1st April-2021 for all programmes.

Item No.5. Constituent Institute Heads to present a brief report on activities undertaken during April- 2021 and the activities to be undertaken/ongoing in May- 2021 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the constituent Institute Heads presented the brief report and submitted the soft copy for records.

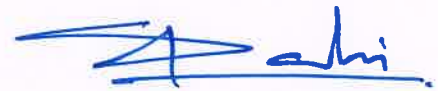
Item No.6. Any other matter with the permission of the chair.

As there was no further discussion point, the meeting ended with a vote of thanks.



Member Registrar
Dr. Rajesh B. Goel
Registrar

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-32/2021) MEETING OF MGMIHS

Thirty-Second monthly Academic & Administrative Meeting (AA-32/2021) of the constituent unit Heads & allied Section Heads of both campuses (Navi Mumbai & Aurangabad) with Hon'ble Vice-Chancellor of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Monday, 21st June, 2021 at 2:00 PM through 'Zoom platform'.

Following members were present:

At Navi Mumbai:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS, NM
2. Dr. S.N. Kadam - Medical Director, MGM Medical College & Hospital, NM
3. Dr. G.S. Narshetty - Dean, MGM Medical College, NM
4. Dr. K.R. Salgotra- Medical Superintendent, MGM Hospital, NM
5. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
6. Dr. Rajani Mullerpatan – Director, MGM School of Physiotherapy, NM
7. Dr. Mansee Thakur – I/c Director, MGM School of Biomedical Sciences, NM
8. Dr. Uttara Deshmukh – I/C HOD, MGM Institute's University Dept. of P & O, NM
9. Dr. Rita M. Khadkikar, MGMIHS IQAC Coordinator, NM
10. Dr. Parineeta Samant – Controller of Examination, MGMIHS, NM
11. Dr. Sabita Ram – Director (Research), MGMIHS, NM
12. Dr. P.G. Ramesh, Finance Officer, MGMIHS, NM
13. Dr. Mamta Shetty, LMS Coordinator, MGMIHS, NM
14. Mr. Sachin Jadhav, Librarian, MGM Medical College & Hospital, NM
15. Dr. R.B. Goel - Member Secretary, MGMIHS, NM

At Aurangabad:

1. Dr. A.G. Shroff - Medical Director, MGM Medical College & Hospital, Aurangabad
2. Dr. Rajendra B. Bohra - Dean, MGM Medical College, Aurangabad
3. Dr. Pravin R. Suryawanshi - Deputy Dean, MGM Medical College Aurangabad
4. Dr. Veena Hatholkar - I/c Director, MGM School of Biomedical Sciences, A'bad
5. Dr. Zaki Anwar – In-charge Principal, MGM School of Physiotherapy, A'bad
6. Dr. Swati Shiradkar - IQAC Coordinator, Aurangabad Campus
7. Dr. Dinesh Rao - Academic Administrator, MGM Medical College, Aurangabad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members and directed Dr. Rajesh B. Goel, Registrar, to take up the items on the agenda for further deliberation and discussion.

Item No.1. Hon'ble Vice Chancellor's brief.

Hon'ble Vice Chancellor expressed his gratitude towards Hon'ble Chancellor Sir, on behalf of all MGM staff for recognizing the hard work rendered during difficult times of COVID-19, and issuing personalized signed appreciation letters to each of the COVID-19 frontline warrior.

Item No.2. Demonstration of "Learning Management System (LMS)" by "QUICKLRN".

Agency named "QUICKLRN" demonstrated "Learning Management System (LMS)" before the members during the meeting. Members discussed on its implementation.

Item No.3. Demonstration of "JUNO Campus ERP System" by ERP In-charge of MGM University, Aurangabad.

ERP In-charge of MGM University, Aurangabad gave a demonstration of "JUNO Campus ERP System" in the meeting.

Item No.4. Demonstration regarding use of DELNET (Developing Library Network) by Librarian, MGM Medical College & Hospital, Navi Mumbai.

Librarian, MGM Medical College & Hospital, Navi Mumbai demonstrated the use of DELNET (Developing Library Network) in remote access on mobile app or any browser.

Item No.5. Constituent Institute Heads to present a brief report on activities undertaken during May-2021 and the activities to be undertaken/ongoing in June-2021 on the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the constituent Institute Heads presented the brief report and submitted the soft copy for records.

Item No.6. Any other matter with the permission of the chair.

As there was no further discussion point, the meeting ended with a vote of thanks.



Member Registrar
Dr. Rajesh B. Goel
Registrar

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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-34/2021) MEETING OF MGMIHS

Thirty-fourth monthly Academic & Administrative Meeting (AA-34/2021) of the constituent unit Heads & allied Section Heads of both campuses (Navi Mumbai & Aurangabad) with Hon'ble Vice-Chancellor of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Monday, 16th August, 2021 at 2:00 PM through 'Zoom platform'.

Following members were present:

At Navi Mumbai:

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS, NM
2. Dr. S.N. Kadam - Medical Director, MGM Medical College & Hospital, NM
3. Dr. G.S. Narshetty - Dean, MGM Medical College, NM
4. Dr. K.R. Salgotra - Medical Superintendent, MGM Hospital, NM
5. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
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8. Dr. Uttara Deshmukh – I/C HOD, MGM Institute's University Dept. of P & O, NM
9. Dr. Rita M. Khadkikar, MGMIHS IQAC Coordinator, NM
10. Dr. Parineeta Samant – Controller of Examination, MGMIHS, NM
11. Dr. Sabita Ram – Director (Research), MGMIHS, NM
12. Dr. P. G. Ramesh – Finance Officer, MGMIHS, NM
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At Aurangabad:

1. Dr. A.G. Shroff - Medical Director, MGM Medical College & Hospital, Aurangabad
2. Dr. Rajendra B. Bohra - Dean, MGM Medical College, Aurangabad
3. Dr. Pravin R. Suryawanshi - Deputy Dean, MGM Medical College Aurangabad

4. Dr. Veena Hatholkar - I/c Director, MGM School of Biomedical Sciences, A'bad
5. Dr. Zaki Anwar – In-charge Principal, MGM School of Physiotherapy, A'bad
6. Dr. Swati Shiradkar - IQAC Coordinator, Aurangabad Campus
7. Dr. Dinesh Rao - Academic Administrator, MGM Medical College, Aurangabad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members and directed Dr. Rajesh B. Goel, Registrar, to take up the items on the agenda for further deliberation and discussion.

Item No.1. Hon'ble Vice Chancellor's brief.

Hon'ble Vice Chancellor briefed members regarding receding status of COVID-19. However he urged members to continue maintaining physical distance, wearing mask and washing hands frequently. Protocol for prevention of COVID-19 must be strictly adhered to.

Item No.2. To discuss about organizing "Graduation Ceremony" at each constituent unit of MGMIHS, Navi Mumbai, post online convocation.

As the convocation will be online in view of COVID-19 pandemic and avoid mass gathering, so it was proposed by few members to organize "Graduation Ceremony" at each constituent unit of MGMIHS, Navi Mumbai and handover degrees to qualified students. However the proposal was disagreed.

Item No.3. Constituent Institute Heads to present a brief report on activities undertaken during July- 2021 and the activities to be undertaken/ongoing in August- 2021 in the below mentioned heads:

Academic, Administrative, Research, Clinical Services, Outreach/Extension activities, Digital Initiatives, Green Initiatives, Accreditation/Awards, Collaborations.

All the constituent Institute Heads presented the brief report and submitted the soft copy for records.

Item No.4. Any other matter with the permission of the chair.

As there was no further discussion point, the meeting ended with a vote of thanks.



Member Registrar
Dr. Rajesh B. Goel
Registrar

MGM Institute of Health Sciences
(Deemed University u/s 3 of UGC Act, 1956)
Navi Mumbai- 411 209



Dr. Shashank D. Dalvi
Vice Chancellor
MGM Institute of Health Sciences
Navi Mumbai - 410209



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MINUTES OF THE ACADEMIC & ADMINISTRATIVE (AA-35/2021) MEETING OF MGMIHS

A monthly AA meeting (online) of the all constituent unit heads of both campuses was held on **20 Sept 2021** at 01:00 pm through zoom platform.

Following members were present for the meeting.

At Navi Mumbai Campus

1. Dr. Shashank D. Dalvi - Vice Chancellor & Chairman, MGMIHS
2. Dr K R salgotra, MS, MGM Medical College & Hospital, NM
3. Dr Rajesh Goel, Registrar, MGMIHS, NM
4. Dr. Parineeta Samant - Joint Controller of Examinations, MGMIHS, NM
5. Dr. Rajani Mullerpatan - Director, MGM School of Physiotherapy, NM
6. Dr. Prabha Dasila - Principal, MGM New Bombay College of Nursing, NM
7. Dr. Mansee Rathore- I/c Director, MGM School of Biomedical Sciences, NM
8. Dr. Uttara Deshmukh - Head, MGMIUDP&O, NM
9. Dr Rita Khadkikar – IQAC Coordinator, MGMIHS, NM
10. Dr Ramesh PG, Finance Officer, MGMIHS, NM
11. Dr Sabita Ram, Director Research, MGMIHS, NM

At Aurangabad:

1. Dr P M Jadhav, Vice Chairman, MGM
2. Dr R B Bohra – Dean, MGM Medical College, A'bad
3. Dr. Pravin Suryawanshi- Deputy Dean, MGM Medical College, A'bad
4. Dr. Swati Shiradkar -- Prof., OBGY., MGM Medical College, A'bad
5. Dr H R Raghavan, MS, MGM Medical College & Hospital, A'bad
6. Dr. Rajesh Dase - Principal, MGM School of Biomedical Sciences, A'bad
7. Dr. Rinkle Malani - Principal, MGM School of Physiotherapy, A'bad
8. Dr. Rajesh Kadam - Deputy Registrar, MGMIHS

Following Members conveyed their unavailability

Dr. G.S. Narshetty - Dean, MGM Medical College, NM

Item No. 01: Hon'ble Vice Chancellor's Brief

Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor welcomed all the members. He briefed on following points to all members:



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- He informed the house that MGMIHS has given first date for NAAC assessment i.e. 19 to 21 Oct 2021. The schedule will be finalised on zero day meeting with Hon'ble peer team members. The final schedule will be circulated through what's app group on zero day may be till 10 pm.
- He mentioned that we have submitted an undertaking that we will follow all the precautions of Covid 19-pandemic. He requested to all HOI about temperature measuring & availability of hand sanitiser at appropriate entry points. Also to maintain the social distancing at campus, departments and at classrooms specially during the peer team interactions. He stressed that all these Covid precautions to be followed very meticulously at campus.
- He informed the house that the NAAC assessment period is from 01 July 2014 to 30 June 2019, the quantitative assessment is already done by DVV partner and now there will be peer team visit to assess the qualitative metrics.
- He informed that all departments heads should be ready with their power point presentations along with all documentary records also they should be ready for just interaction with peer team where he/she should tell the highlights of the departments in brief.
- He requested to all HOI to submit the details of any specific requirements for its compliance.

Thereafter he asked Dr R B Goel, Registrar to proceed further with the agenda items.

Item No. 02: Discussion regarding UGC letter No. D.O.No.F.1-7/2011(SCT) dated 9th September on "Prevention of Caste Based Discrimination in Higher Education" (Annexure-I)

- Dr Rajesh Goel informed that MGMIHS has received a circular from UGC and have sought the data on caste-based discrimination in Higher Education, In this regard he requested all head of institute to submit the data in given format so that University can compile the same and will upload on UGC portal.

Item No. 03: To discuss about starting of 1st year academic term for UG/PG program for Non NEET/Non MGM CET programs.

- Dr R B Goel informed the house that, head of institute (MGM SBS) have requested to start the academic program of newly admitted students.
- Hon'ble vice chancellor asked registrar to assess the admission status in non-CET program where admissions are done on the basis of 12th Marks.
- Dr R B Goel requested the Principal of MGM SBS of both campuses to submit the status of admission process/no of admissions done. The final decision of commencement of new academic year will be taken after the assessing the admission status.

Item No. 04: To discuss about letter received from Statistics Division, Directorate of Higher Education regarding "Addition of new programmes in the DCF of "AISHE 2020-21".

- Dr R B Goel informed the house that, MGMIHS have received notification from AISHE to update regarding "Addition of new programmes in the DCF of "AISHE 2020-21".



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- He said that this is an annual exercise to submit the data to AISHE, in AY 2019-20 the survey was delayed because of COVID pandemic. Now they are starting the survey for 2019-20, before that as a routine practice they have asked to update the information of any new programs added during this year.
- He requested all the HOI to fill the updated information on AISHE portal and submit it to University for approval. After approval same can be submitted to AISHE through institutional Login ID. He also informed that this is one of the eligibilities for NAAC assessment.

Item No. 05: Constituent Institute Heads to present a brief on NAAC preparation.

- Dr Shashank Dalvi requested to all HOI to brief about the preparation of NAAC peer team visit at respective institute level.
- Following Head of Institutes briefed about the ongoing preparation at their institute:
 - Dr R B Bohra, MGM MCHA
 - Dr Rinkle Malani, MGM SOP, A'bad
 - Dr Rajesh Dase, MGM SBS, A'bad
 - Dr Mansee Rathore, MGM SBS, NM
 - Dr Rajani Mullerpatan, MGM SOP, NM
 - Dr Prabha Dasila, MGM New Bombay College of Nursing, NM
 - Dr Uttara Deshmukh, MGM Institute's department of P & O, NM
 - Dr K R Salgotra, MS, MGM Medical College & Hospital, NM
 - Dr H R Raghavan, MS, MGM Medical College & Hospital, A'bad

Item No. 06: Any other matter with the permission of the chair:

- Dr Pravin Suryawanshi informed that in upcoming internal audit there two separate presentation scheduled i.e. Hospital presentation and NABH quality presentation. In this regard he told that NABH quality department usually work / take various initiatives and adopt several quality procedures to enhance and sustain the quality, of which some part will be covered in hospital presentation. Regarding this he requested Hon'ble vice chancellor sir to guide further on this particular matter. Dr S D Dalvi, Hon'ble vice chancellor suggested that in NABH quality presentation, Medical Superintendent can highlight about the process adopted and various initiatives taken by quality cell to achieve and maintain the quality and in hospital presentation, hospital data along with various services provided can be presented.

There were no further agenda items to discuss, the meeting ended with vote of thanks.

Member Secretary
Dr. Rajesh B. Goel
Registrar

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Dr. Shashank D. Dalvi
Vice Chancellor
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