MGM Medical College & Hospital, Kamothe, Navi Mumbai

Department of Information Technology

SUVARNA-HIMS MANUAL

(Hospital Information Management System)

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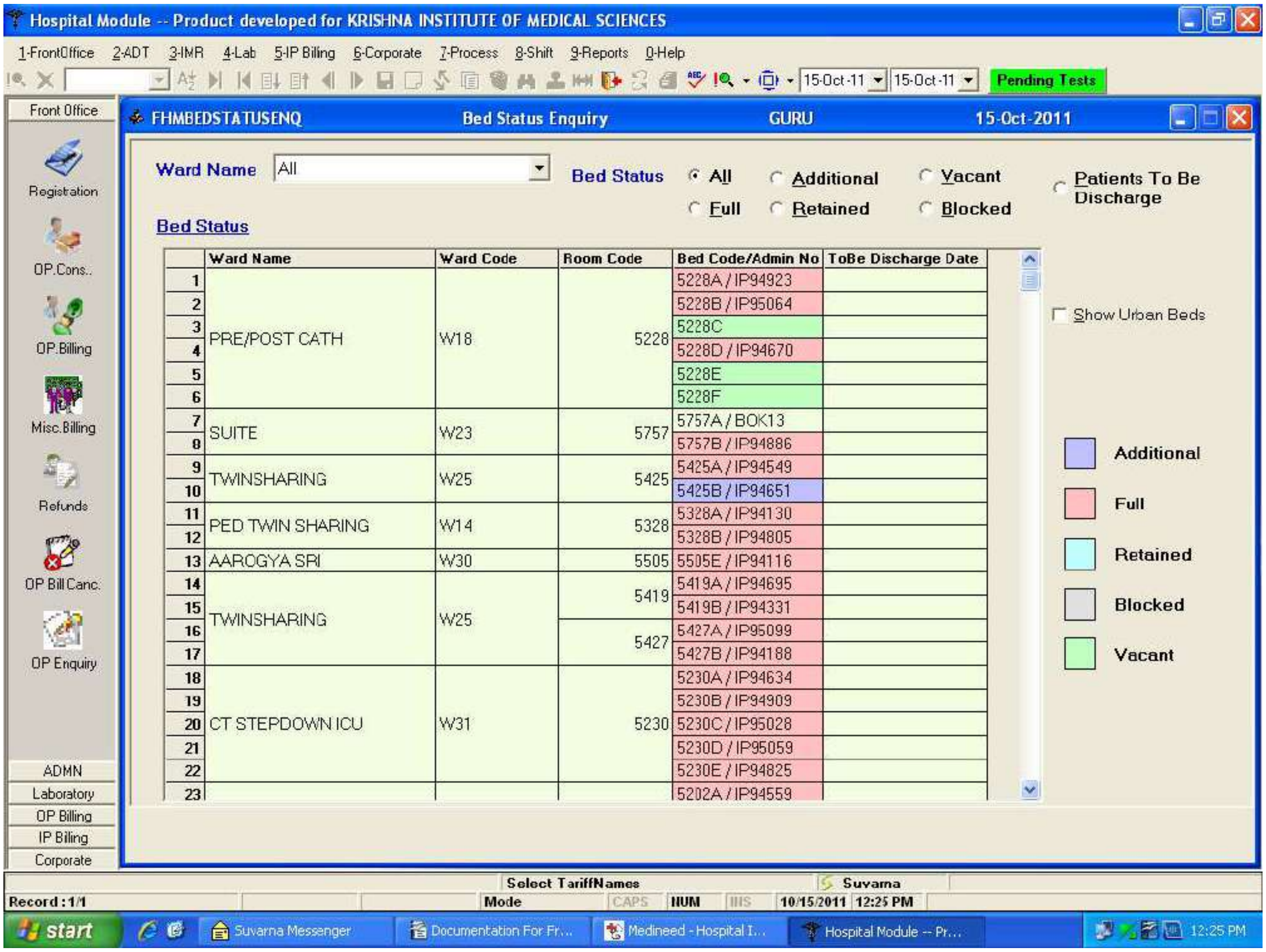
Bed Status Enquiry Form

The Main Purpose Of this document is to See the Bed Status Whether the Beds are in Full or vacant status etc..



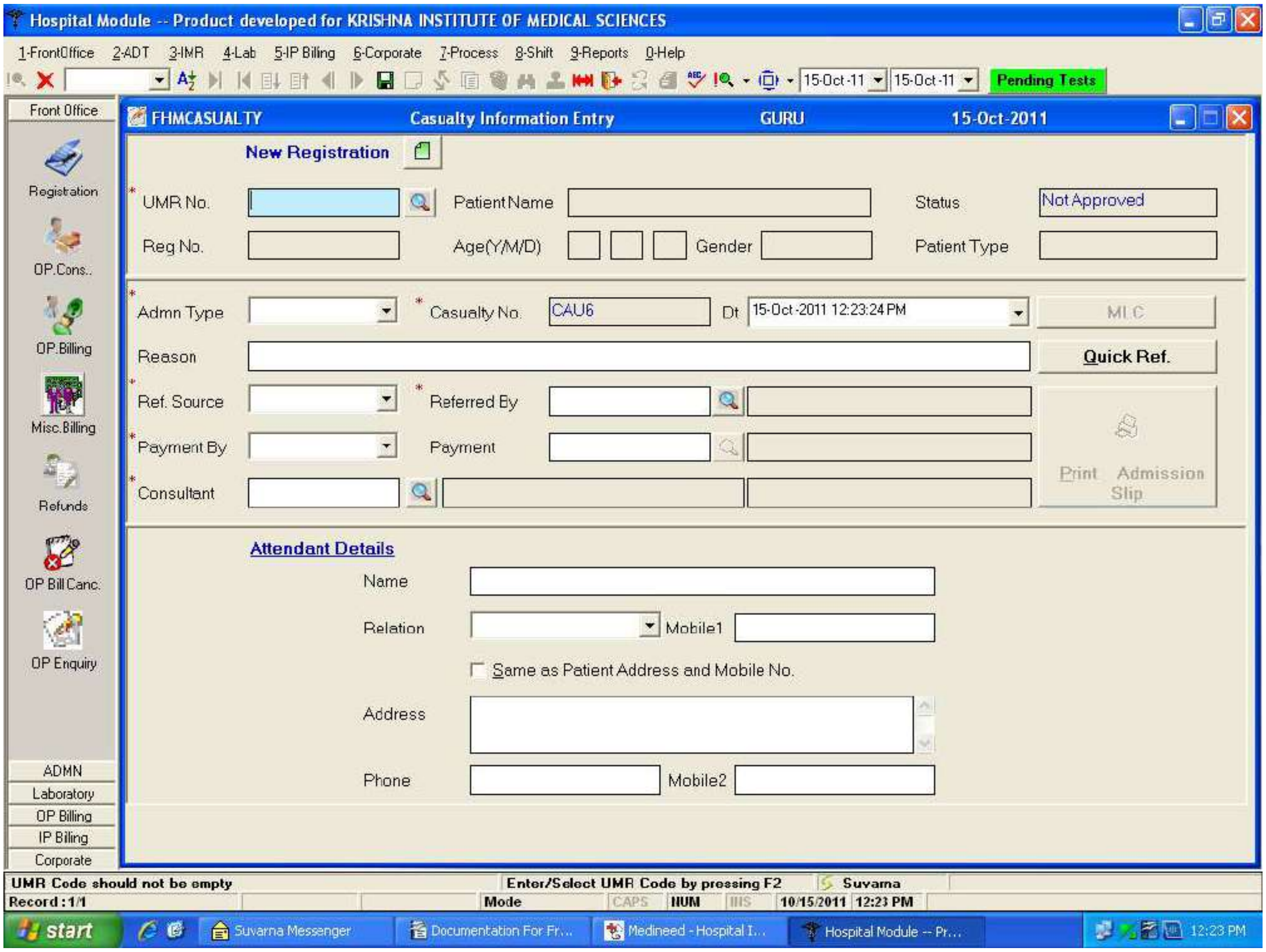
Ward Name : If User Selects the ward Name as Arogyasri and then select the Bed Status like Additional or Vacant or Full or retained or Blocked or Patient To be Discharge then it will show the Status of the beds. If User Selects the All radio button then All Bed Status Details will be displayed.

Here For Each bed Status we are indicating the Color.

Show Urban Beds Check box :

Casualty Information Entry Form

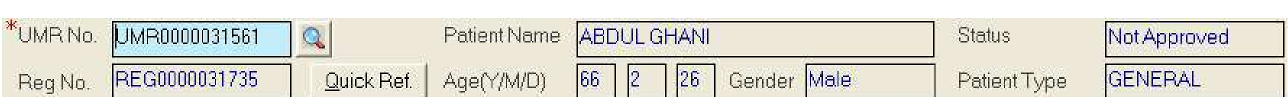
The Main Purpose Of this document is,if any Emergency Cases is Comes to hospital at that time this form will be used.



From Casualty Information Entry Screen We Can Register the New Patient as shown below.

UMR#: Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

When UMR NO is Selected by default all details will be displayed as Patient Name,Reg No etc.



Casualty No : It is an Auto generated No. User Cannot Edit this.

Casualty : Current Date should displayed. If any changes want to do user can change the date and time.

Admission Type : By using drop down box we can select the Admission Type. When Ever Admission Type is selected as MLC then MLC button will be enabled.

Referral Source : This is entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

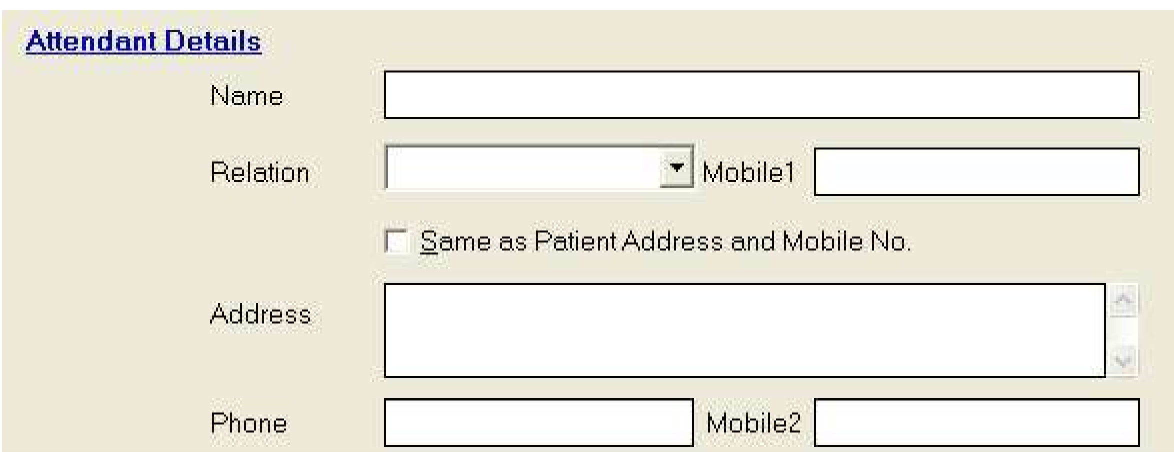
Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Payment By : Refers to the Patient is either General Payable or Corporate Payable..

Organization : When Ever User Selects the Payment By as Corporate then only the Organization Search button will be enabled. Then Select the Organization Name.

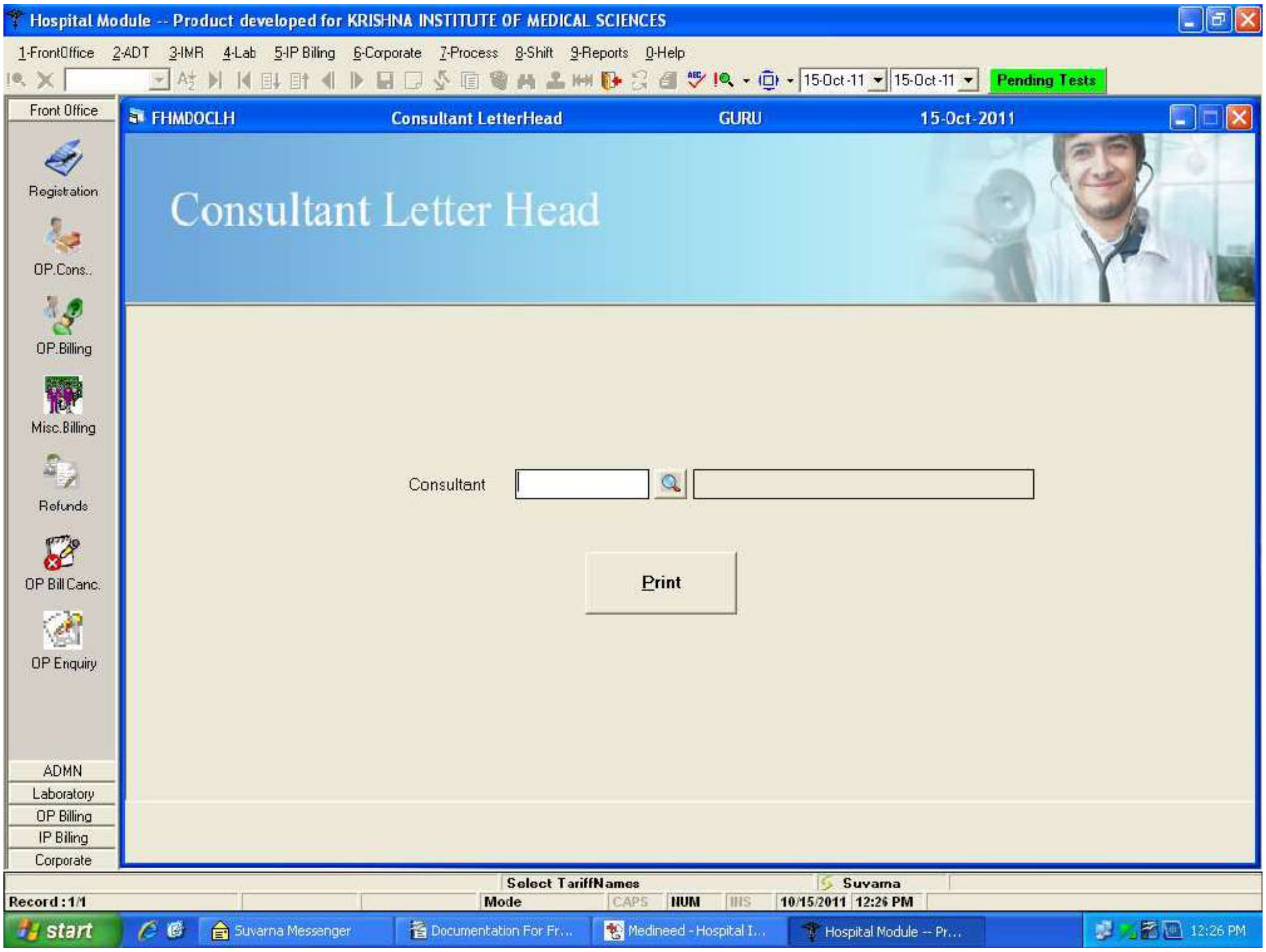
Consultant : The name of the doctor who has given the treatment needs to be entered in this entity.

Attendant Details : Patients Address Details can enter here like Patients Relative Name. Address,Mobile No etc.



Consultant Letter Head Form

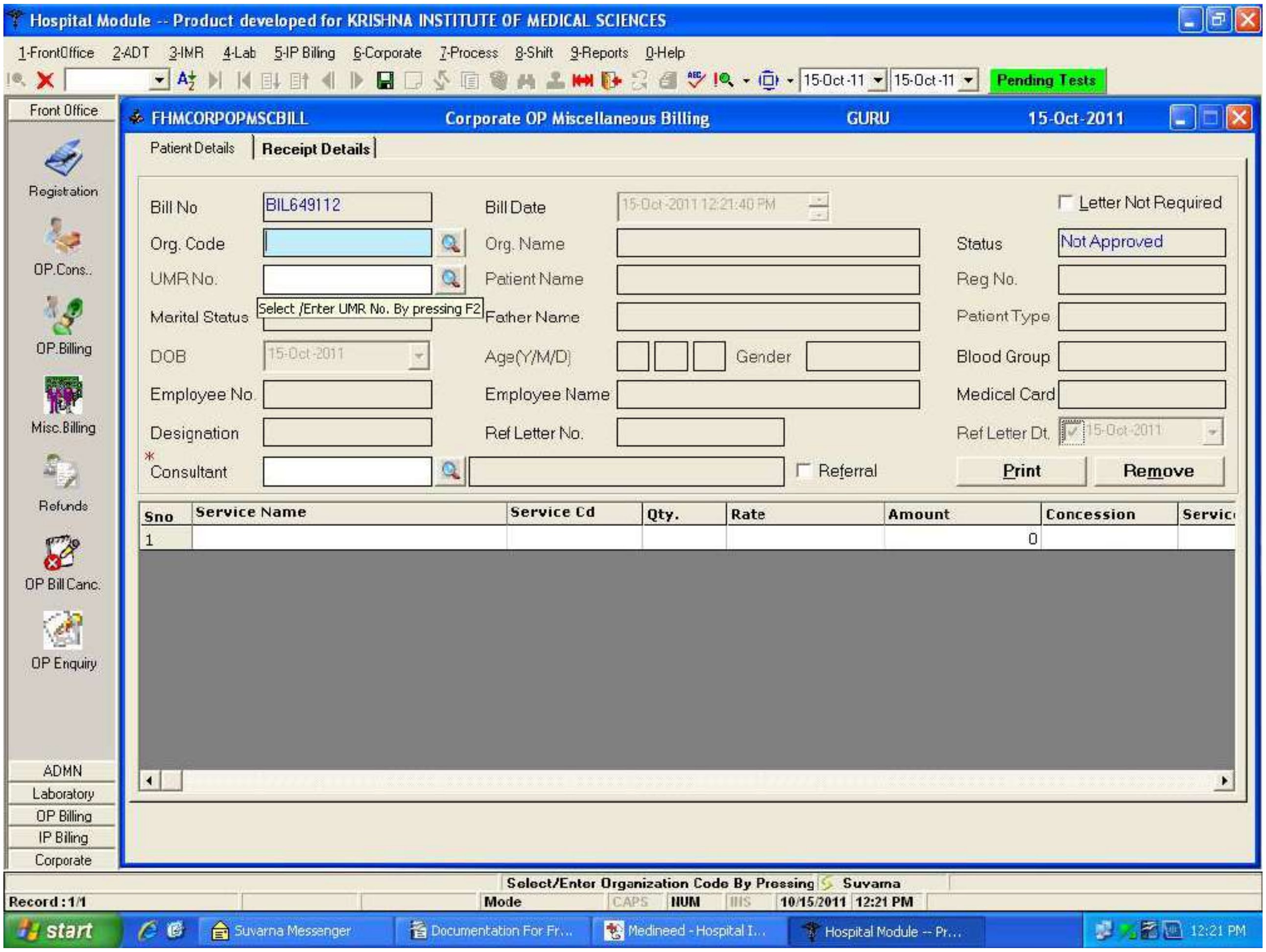
The Main Purpose Of this document is to Set the Doctor Name in the Report



Consultant : It Refers to the Doctors Name. Set the Doctor Name and Click on Print button then in Print Page the Consultant Name will be displayed in Top most left Corner.

Corporate OP Miscellaneous Billing Form :

The Main Purpose Of this document is to Post the Miscellaneous Services to the Corporate Patient



Bill No : It is an Auto generated No. User Cannot Edit this Field

Bill Dt : Current Date should display.

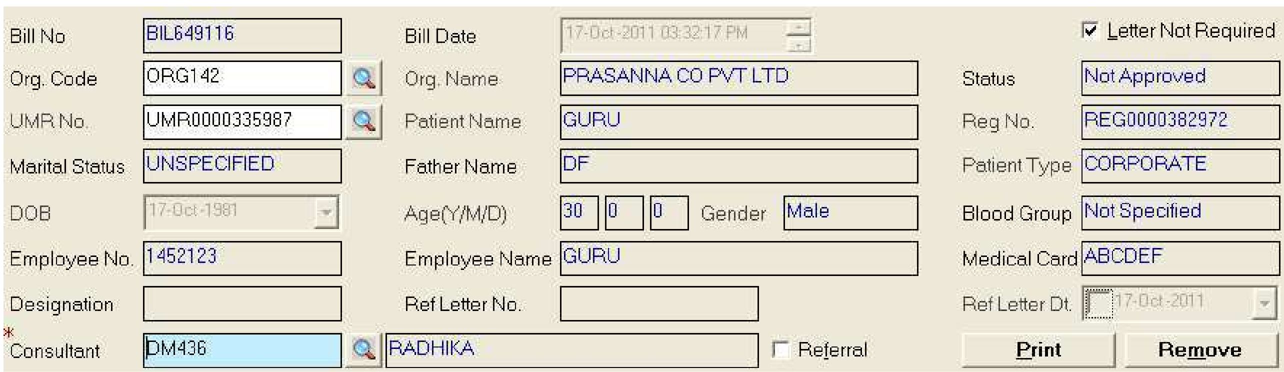
Org. Code : It Refers to an Organization Name.

Letter Not Required : While Creating Organization Master if user Checks the letter is required then Corporate Patient should submit the Letter and in Corporate OP Consultation Screen the Letter Not Required check box is Unchecked.

While Creating Organization Master if user is Unchecked the letter check box then in Corporate OP Consultation Screen the Letter Not Required check box is checked as shown below.

UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

when UMR No is Selected all the Details will be displayed as shown below



Referral check box : The entity provided to enter the name of the doctor if the reference source is a doctor.

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity.

C.type	
S.No	
Service Name	
Service Code	
Qty	
Rate	
Amount	
Concession	
Service Group	
Is Pkg	
Service Type	
Concession	
Tariff Code	
Equ Service Code	
Emp Tax amt	

Org Tax amt	

The details entered by the user will be displayed in the grid.

Receipt No : The number on the receipt provided to the patient.

Receipt Date : Current Date will be displayed.

Receipt Amount : The Amount Paid by the Patient.

Org % : It Refers how much percentage the Organization should Pay.

Emp % : It Refers how much percentage the Employee should Pay.

Gross Amount : This is the total amount before the deduction of the concession.

Net Amount : The amount after deducting the the concession.

Corp.Pay Amount : Organization Payable amount.

Corp.Due Amount : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Emp. Pay Amount : Employee Payable amount.

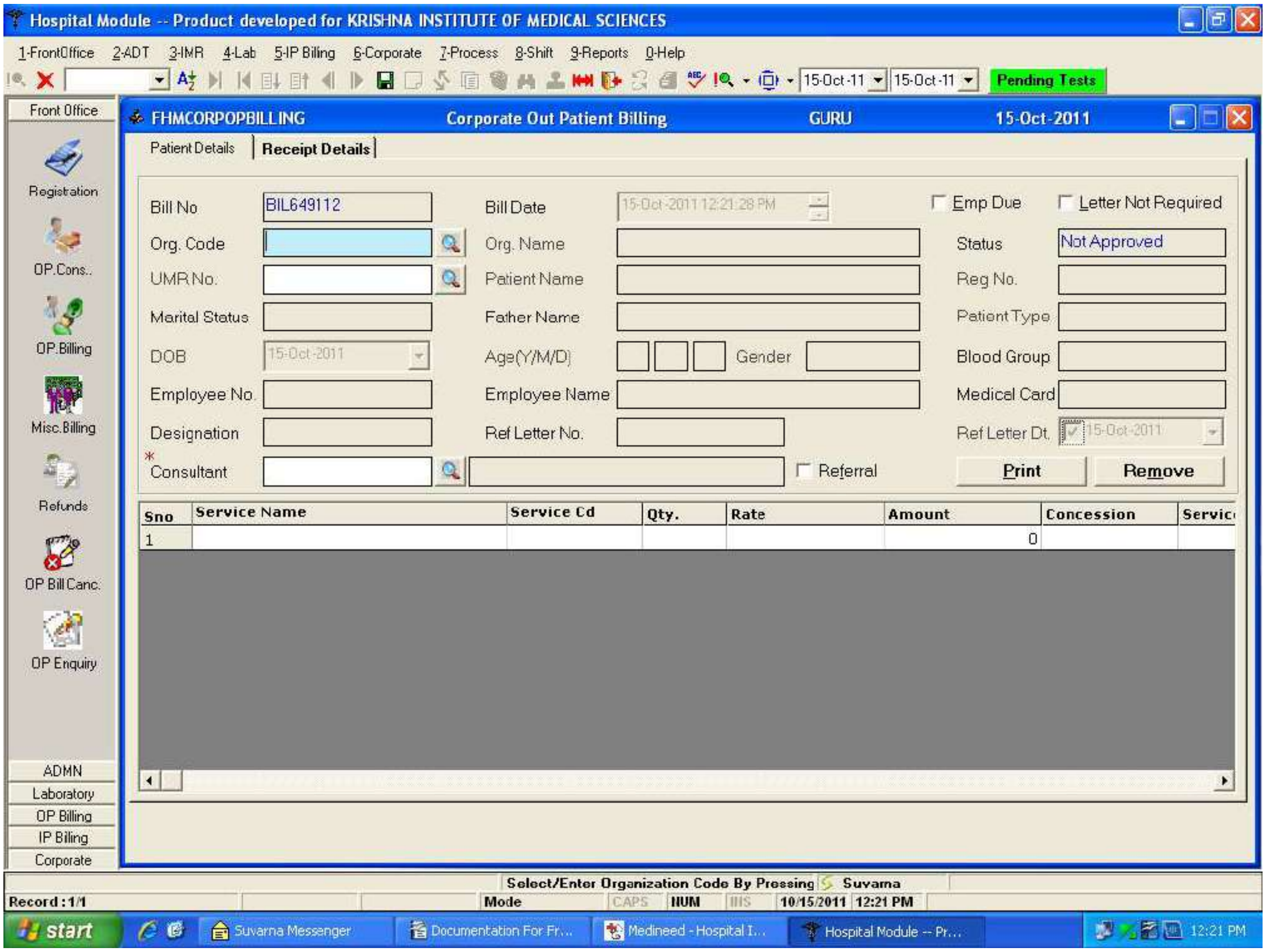
Authorized By : Name of the authorized person for the payment.

Payment mode: This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

Service tax : It Refers to the tax on the bill. Service Tax should Configure in Masters --> Services Menu tab --> Services --> Service tax.

Corporate OP Billing Form :

The Main Purpose Of this document is to bill the Corporate Patients. Here We can Post the Services to the Corporate Patient.(Services Like investigations. Services)



Bill No : It is an Auto generated No. User Cannot Edit this Field

Bill Dt : Current Date should display.

Org. Code : It Refers to an Organization Name.

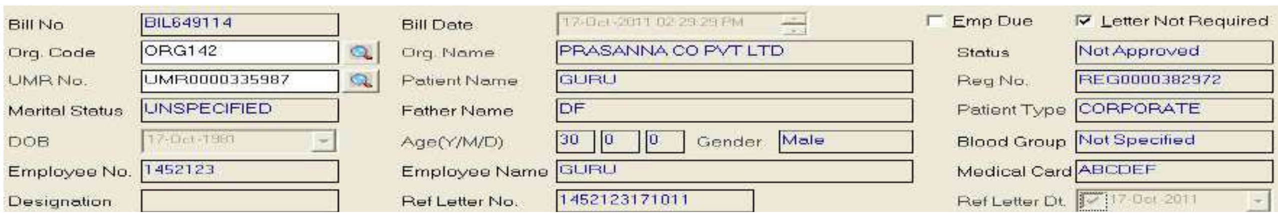
Emp Due : It Refers to whether the Employee is due then check the check box

Letter Not Required : While Creating Organization Master if user Checks the letter is required then Corporate Patient should submit the Letter and in Corporate OP Consultation Screen the Letter Not Required check box is Unchecked.

While Creating Organization Master if user is Unchecked the letter check box then in Corporate OP Consultation Screen the Letter Not Required check box is checked as shown below.

UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

when UMR No is Selected all the Details will be displayed as shown below



Referral check box : The entity provided to enter the name of the doctor if the reference source is a doctor.

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity.

C.type	
S.No	
Service Name	
Service Code	
Qty	
Rate	
Amount	
Concession	
Service Group	
Is Pkg	
Service Type	
Concession	
Tariff Code	
Equ Service Code	
Emp Tax amt	
Org Tax amt	

The details entered by the user will be displayed in the grid.

Receipt No : The number on the receipt provided to the patient.

Receipt Date : Current Date will be displayed.

Receipt Amount : The Amount Paid by the Patient.

Org % : It Refers how much percentage the Organization should Pay.

Emp % : It Refers how much percentage the Employee should Pay.

Org Tax Amount : It Refers how much tax amount the Organization should Pay.

Emp Tax Amount : It Refers how much tax amount the Emp should Pay.

Gross Amount : This is the total amount before the deduction of the concession.

Net Amount : The amount after deducting the the concession.

Corp.Pay Amount : Organization Payable amount.

Corp.Due Amount : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Emp. Pay Amount : Employee Payable amount.

Authorized By : Name of the authorized person for the payment.

Payment mode: This refers to the different ways that a patient payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

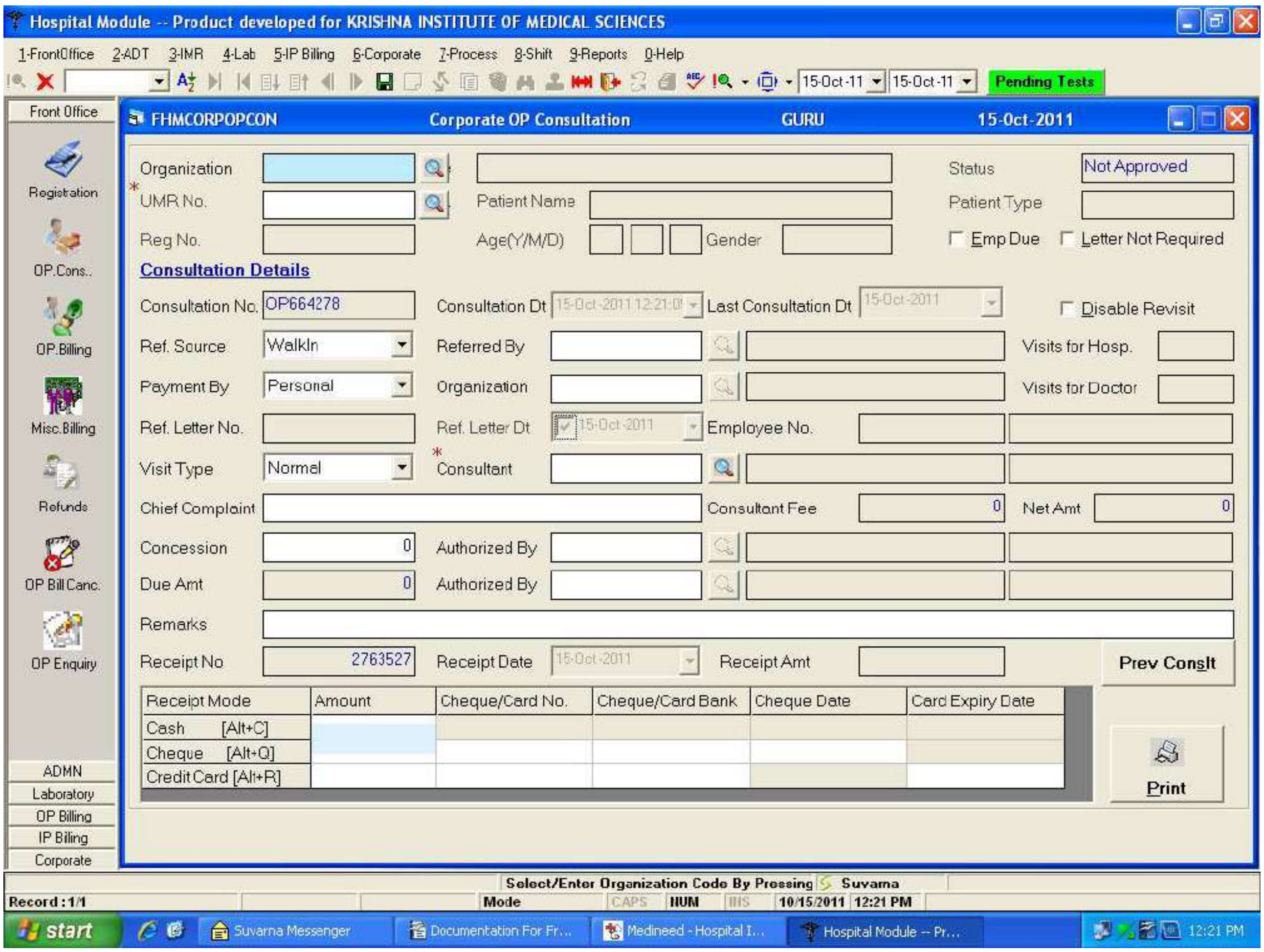
Service tax : It Refers to the tax on the bill. Service Tax should Configure in Masters --> Services Menu tab --> Services --> Service tax.

Corporate OP Consultation Form :

The Main Purpose Of this document is to Consult the Doctor.(Only Corporate Doctors)

Note : First Corporate Registration should done to the Patient then only the Patient fetch in Corporate OP Consultation Form.

Navigation Path is Hospital ---> Corporate ---> Corporate Registration



Organization : It Refers to Organization Name. It should Select by using Search button.

UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

When UMR NO is selected all the details will be displayed as shown below.

Emp Due : It Refers to whether the Employee is due then check the check box
Letter Not Required : While Creating Organization Master if user Checks the letter is required then Corporate Patient should submit the Letter and in Corporate OP Consultation Screen the Letter Not Required check box is Unchecked.

While Creating Organization Master if user is Unchecked the letter check box then in Corporate OP Consultation Screen the Letter Not Required check box is checked as shown below.

Consultant No : It is an Auto generated No. User Cannot Edit this.

Consultation Dt & Last Consultation Dt : Current Date should displayed.

Disable Revisit : If we Check the Check box, User Can select the Revisit option in Visit Type other wise we can't select it.(Refers to Patient is Revisiting to the Doctor)

Referral Source : This is an entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Payment By : Refers to the Patient is either General Payable or Corporate Payable..

Organization : When Ever User Selects the Payment By as Corporate then only the Organization Search button will be enabled. Then Select the Organization Name.

Ref. Letter No : It Refers the Referral Letter No to the Patient which is entered in Corporate Registration.

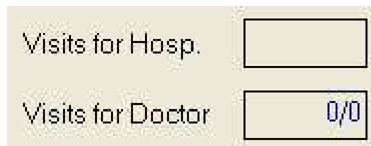
Here Referral Letter No with Today's Date as extension and Name will be displayed in Corporate OP Consultation Screen

Visit Type : It refers to the Doctor Visit. Visits are of three types 1) Normal 2) Emergency 3) Revisit

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity. When Ever the Doctor Name is Selected the Consultant fee Will be displayed and department Name also will be displayed as shown below

Note : Here For the Organization Name the Doctor Name should Mapped in Consultation Chargers screen.(Masters --> Services Menu tab --> Consultations --> Source of Consultation Chargers Form in this Tariff Name should change set the chargers to the Doctor)

When Ever the Doctor Name is Selected,how many times the patient is visited to hospital and Docotor Count will be observed as shown below



Consultant Fee : Doctor Charges will be displayed. When Visit Type is Selected.

Net Amount : The amount after deducting the the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Due Amnt : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

When Due amount is there to the Patient then Due Authorized Person Should Select.

Receipt No : It is an Auto generated No. User Cannot Edit this Field.

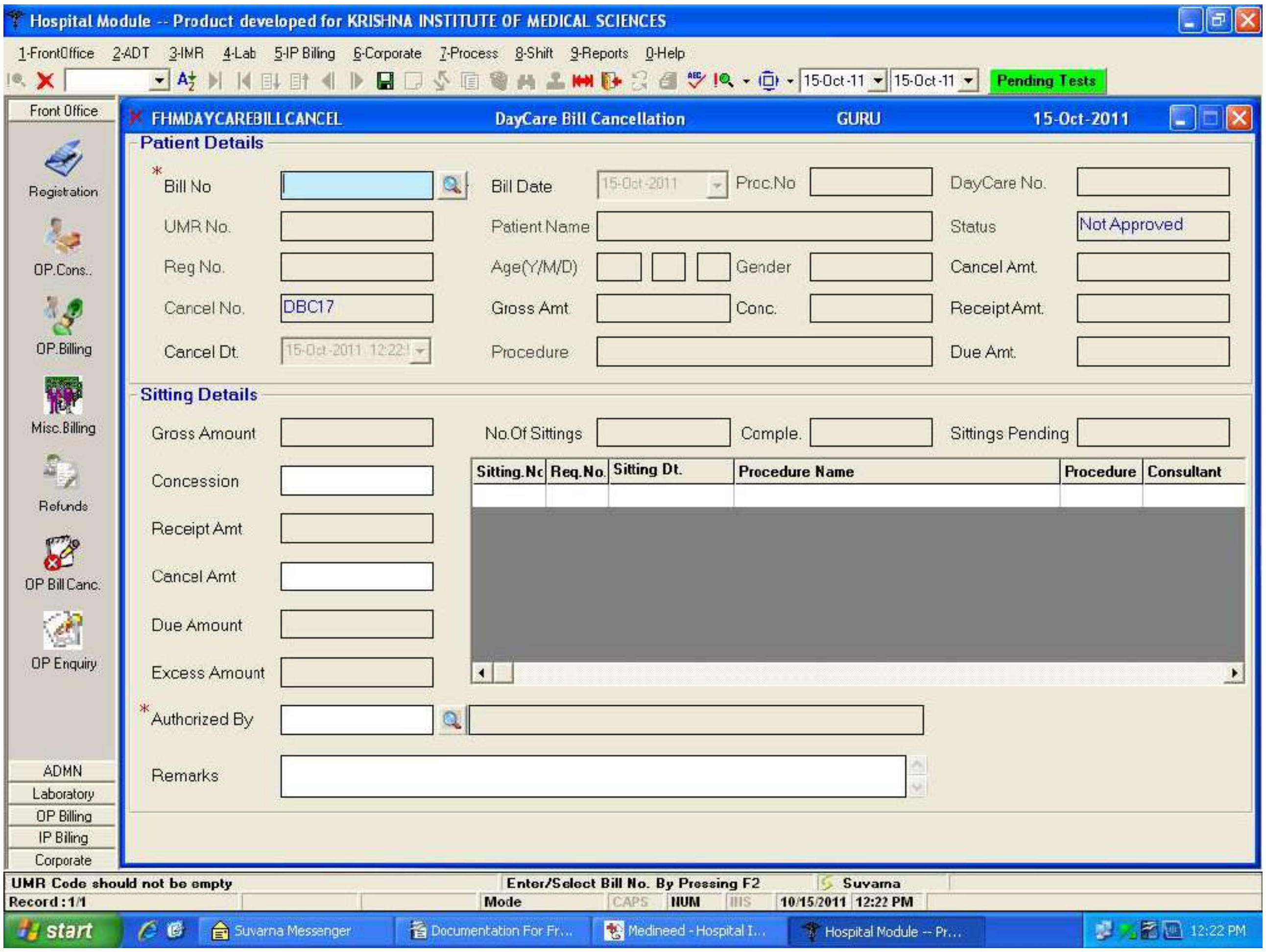
Receipt Date : It should be Current Date.

Receipt Amount : This is the total amount before the deduction of the concession.

Note : If any Previous Consultations is there to this patient then click on Previous Consultation button. If Patient want Print page click on Print Button.

Day Care Bill Cancellation Form :

The Main Purpose Of this document is to cancel the Services for Day Care Patients.



Bill No : It should select by using search button. When Bill No is Selected all the details will be displayed.

Bill Dt : Current Date should be observed and it is in disable mode.

UMR NO : When Bill No is Selected the UMR NO will be displayed.

Patient Name : When Bill No is Selected the Patient Name will be displayed. etc...

Gross Amount : When Bill No is Selected the Gross Amount will be displayed.

Concession : If any Concession given previously that concession amount will be displayed.

Receipt Amount : The Amount Paid by the Patient.

Cancel Amount : How much amount should cancel from the bill that amount should entered here.

Due Amount : If any Due given previously that Due amount will be displayed.

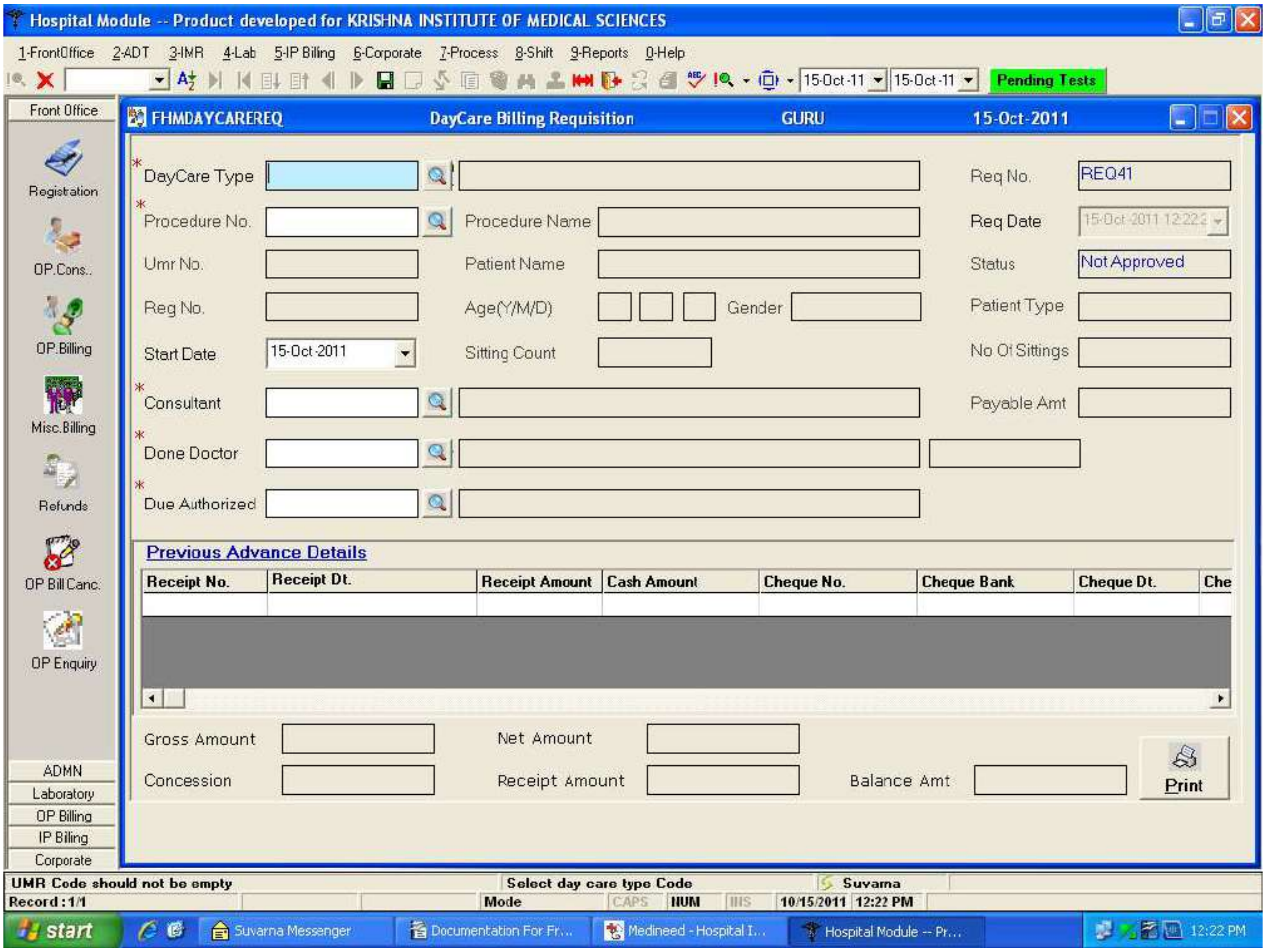
Excess Amount : If any Excess amount is there that Amount will be displayed here.

Authorized By : Name of the authorized person for the payment.

Remarks : User can enter remarks manually.

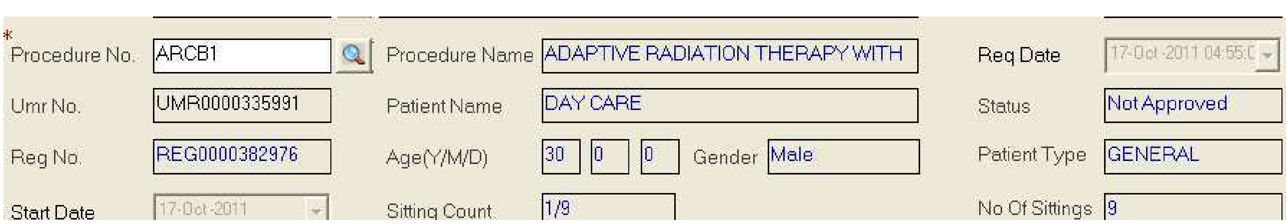
Day Care Billing Requisition Form :

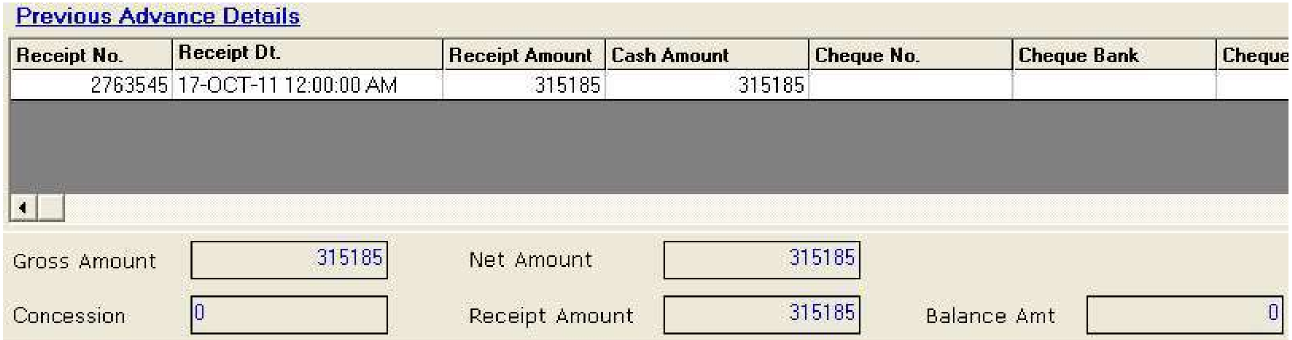
The Main Purpose Of this document is to



Day Care Type : It Refers to the Procedures types.

Procedure No : When Procedure No is selected all the details will be displayed as shown below.





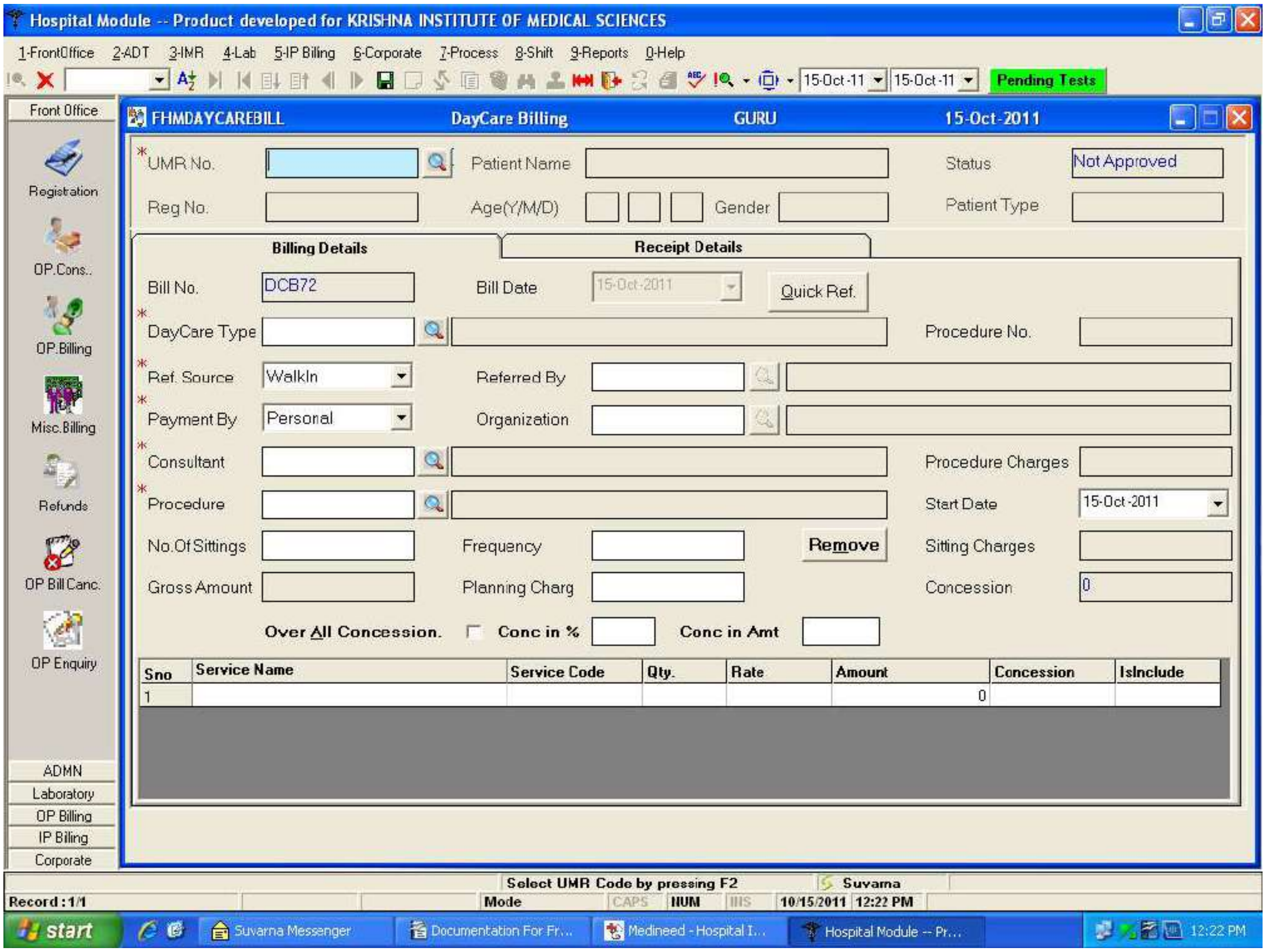
Consultant : It Refers to the Doctors Name.

Done Doctor : It Refers to the Doctors Name.

Due Authorized : Name of the authorized person for the payment.

Day Care Billing Form :

The Main Purpose Of this document is to bill the Day Care Patients.



UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

when UMR No is Selected all the Details will be displayed as shown below

Bill No : It is an Auto generated No. User Cannot Edit this Field

Bill Dt : Current Date should display.

Day Care Type : It Refers to the Procedures types.

Referral Source : This is an entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

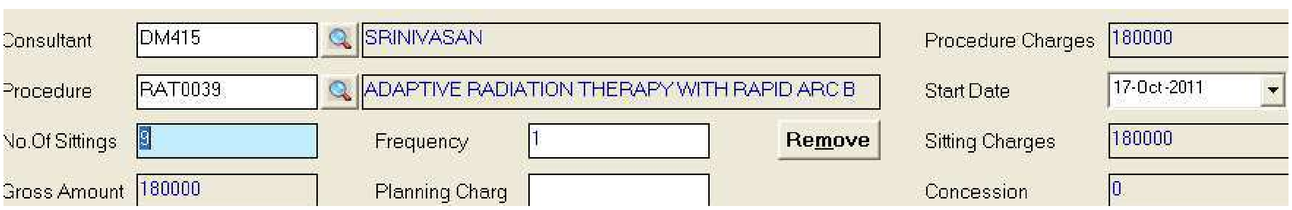
Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Payment By : Refers to the Patient is either General Payable or Corporate Payable..

Organization : When Ever User Selects the Payment By as Corporate then only the Organization Search button will be enabled. Then Select the Organization Name.

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity.

Procedure : Refers to what procedure is to done to the Patient. It is Used to Select by using Search button. When Selecting Procedure all the details will be displayed as shown below



Concession Type : This represents the type of concession provided to the patient/payer. There are different types of concessions and they are Over all Concession % or in amount and Free Concessions.

C.type	
S.No	
Service Name	
Service Code	
Qty	
Rate	
Amount	
Concession	
Is Include	

The details entered by the user will be displayed in the grid.

When Is Include Check box is selected the total amount will be display in Planning Charge field.

Receipt No : The number on the receipt provided to the patient.

Receipt Date : Current Date will be displayed.

Receipt Amount : The Amount Paid by the Patient.

Gross Amount : This is the total amount before the deduction of the concession.

Net Amount : The amount after deducting the the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Authorized Type : Represents the type of authorization, if it is a person or any insurance company.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Authorized By : Name of the authorized person for the payment.

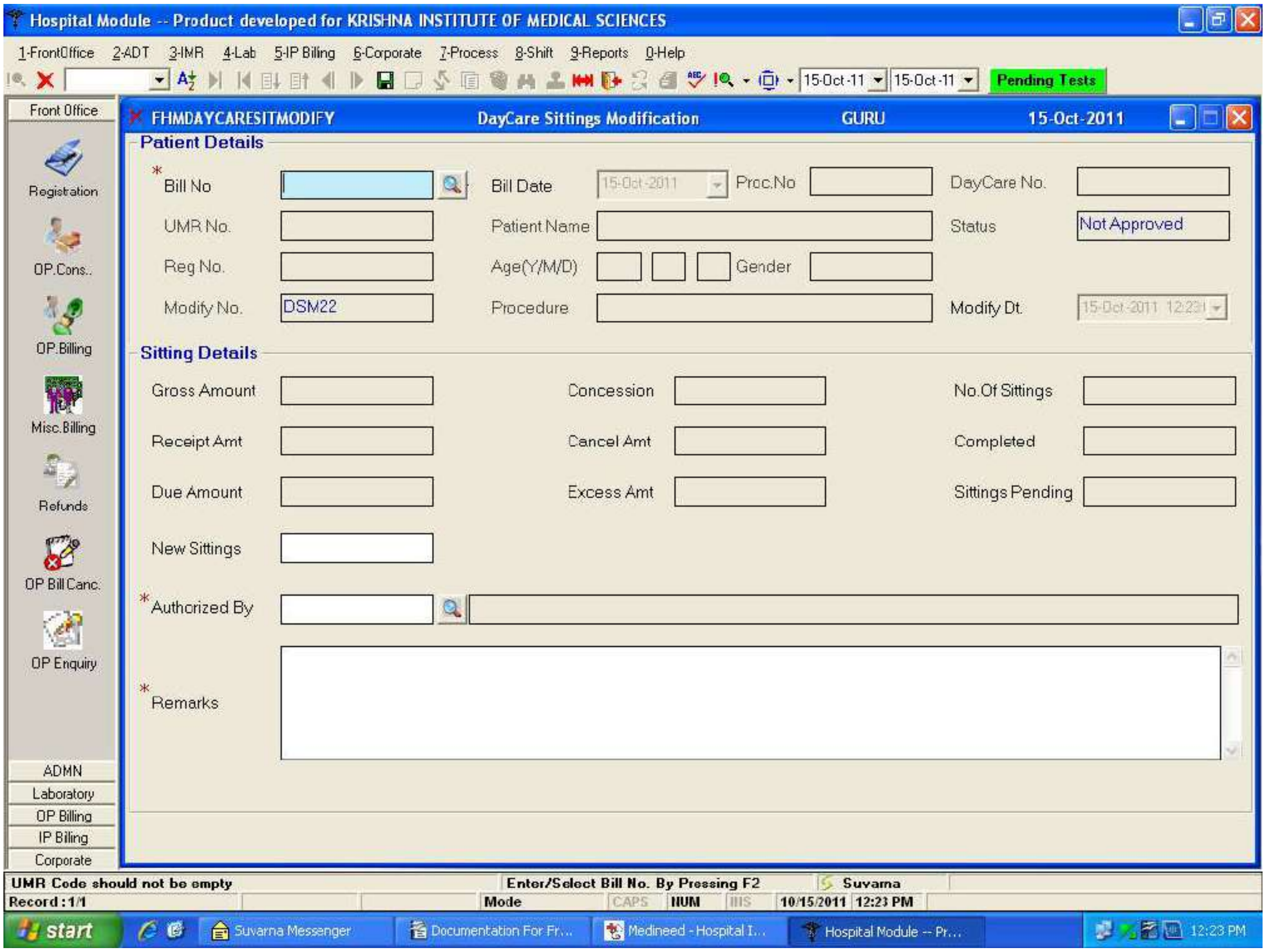
Authorized Type : Represents the type of authorization, if it is a person or any insurance company.

Payment mode: This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

Remarks : User can enter remarks manually.

Day Care Sittings Modifications Form

The Main Purpose Of this document is to modify the Sittings to the Day Care Patients.



Bill No : It should select by using search button. When Bill No is Selected all the details will be displayed.

Bill Dt : Either Dt May be Current Date or Previous Dates.

UMR NO : When Bill No is Selected the UMR NO will be displayed.

Patient Name : When Bill No is Selected the Patient Name will be displayed. etc...

Modify No : It is an Auto generated No.

Modify Dt : Modify Dt should be today's Date.

Gross Amount : When Bill No is Selected the Gross Amount will be displayed.

Concession : If any Concession given previously that concession amount will be displayed.

No Of Sittings : Previously how many sittings are there that no will display here

Receipt Amount : The Amount Paid by the Patient.

Cancel Amount : Canceled Amount should be display here.

Due Amount : If any Due given previously that Due amount will be displayed.

Excess Amount : If any Excess amount is there that Amount will be displayed here.

Sittings Pending : How Many sittings are Pending to the patient that details will be display here.

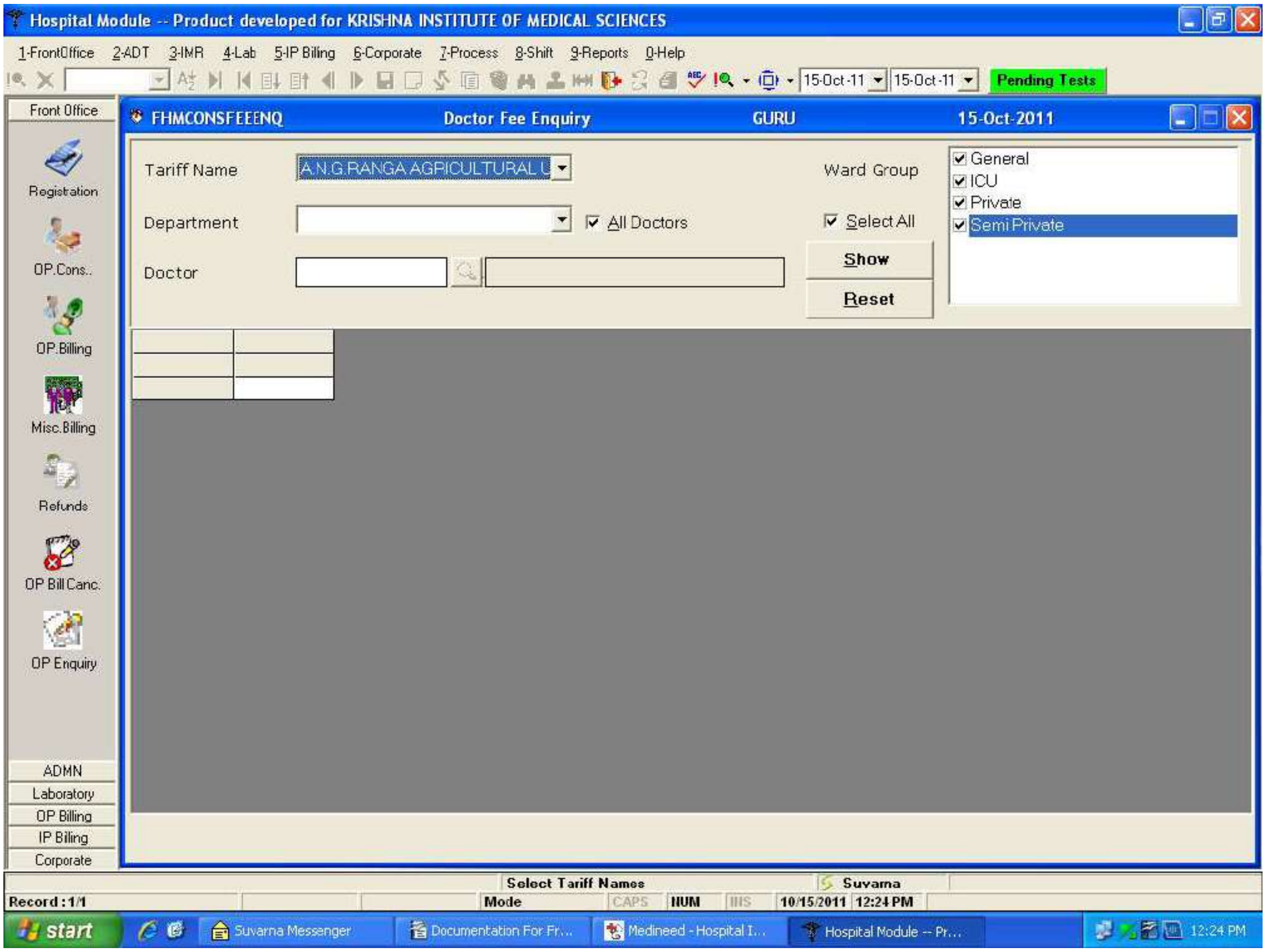
New Sittings : How Many sittings should are need to the patient that details should enter here.

Authorized By : Name of the authorized person for the payment.

Remarks : User can enter remarks manually why sittings are increasing to the Patient.

Doctor Fee Inquiry Form

The Main Purpose Of this document is to See the Doctor Fee of Each Consultant.



Reset : If User Clicked on Reset button the Page will be refreshed.

Tariff Name : It Refers to the Tariff Names like KIMS Tariff or NIMS tariff or A.P.state Govt tariff

Department : It refers to in which Department the Tariff Name is applied. If User Checks the All Doctors Check box All Doctors list will be displayed in All Departments.

Where as if Uncheck the All Doctors Check box only particular or Selected Department Doctors will available

Ward Group : If User Selects the Tariff Name as KIMS then No of Wards will be displayed.

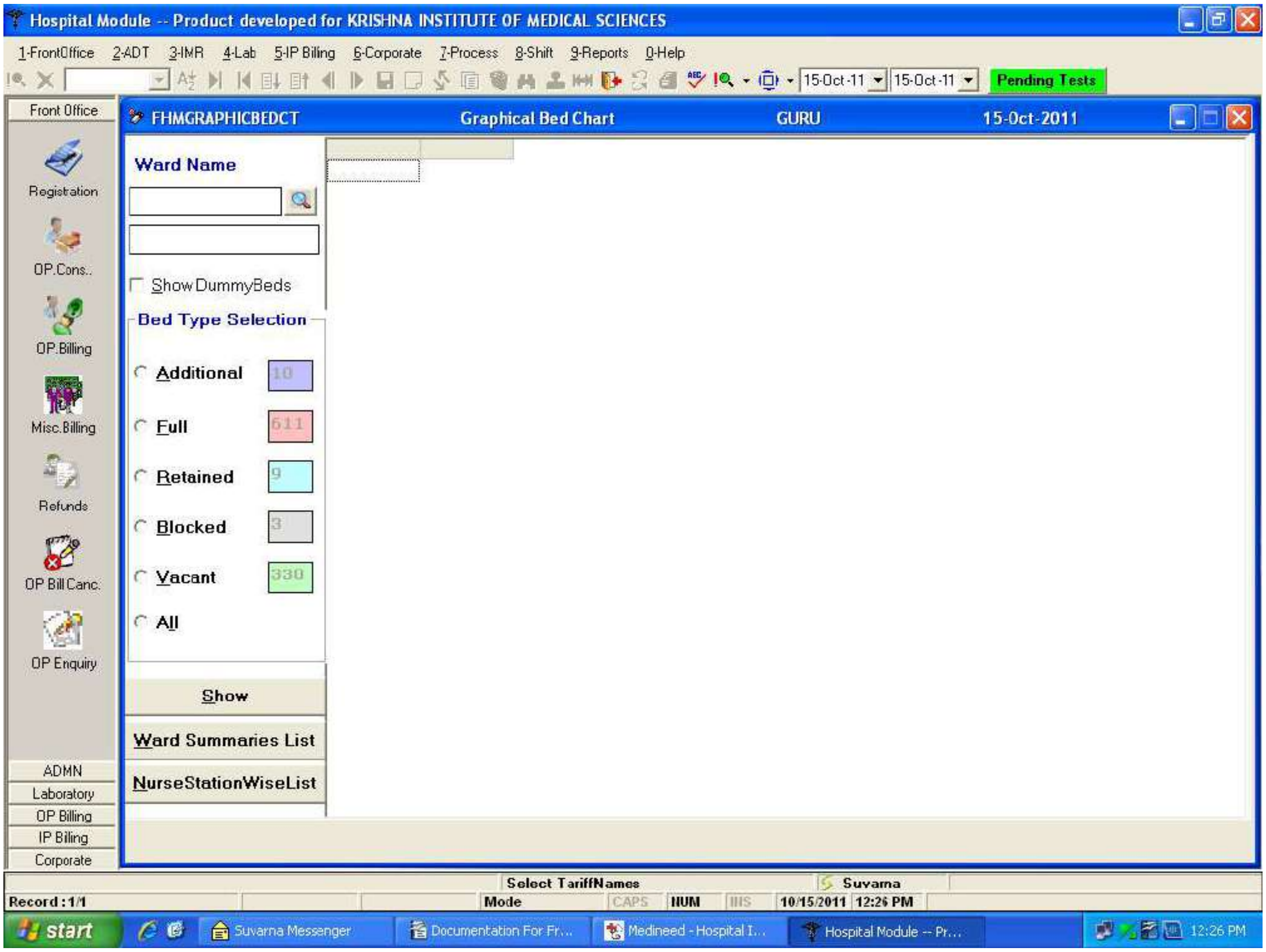
If User Selects the Tariff Name as NIMS or A.P.State Govt then the Wards will be General or ICU or Private or Semi Private check boxes will be displayed.

Then If User want to see the individual ward Group Details then Select one ward and Click on show button only the checked ward Doctor Details will be displayed.

If User Click on Select All Check box then all the Wards will be checked and Click on Show button then all the Ward Doctor Details will be displayed.

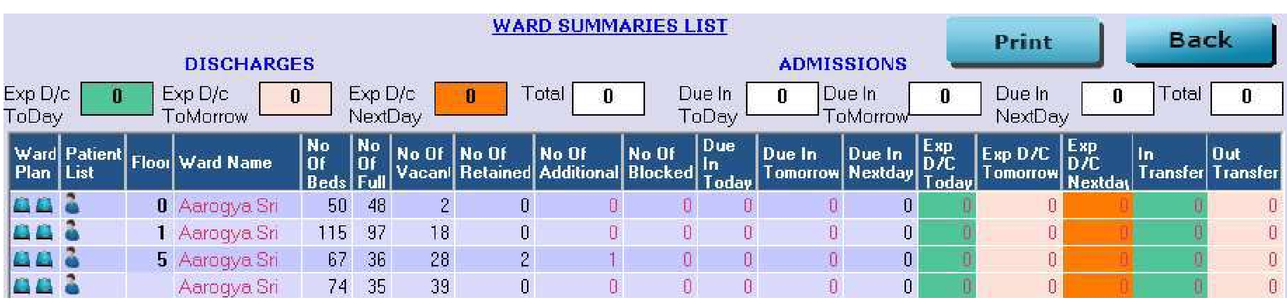
Graphical Bed Chart Form

The Main Purpose Of this document is to See the all details Graphically



Ward Name : If User Selects the ward Name as Arogyasri and Click on show button all the Bed Status will be displayed

If User Click on Ward Summary List then it will be displayed as



WARD SUMMARIES LIST

Print Back

DISCHARGES: Exp D/c ToDay 0 | Exp D/c ToMorrow 0 | Exp D/c NextDay 0 | Total 0

ADMISSIONS: Due In ToDay 0 | Due In ToMorrow 0 | Due In NextDay 0 | Total 0

Ward Plan	Patient List	Floor	Ward Name	No Of Beds	No Of Full	No Of Vacant	No Of Retained	No Of Additional	No Of Blocked	Due In Today	Due In Tomorrow	Due In Nextday	Exp D/C Today	Exp D/C Tomorrow	Exp D/C Nextday	In Transfer	Out Transfer
		0	Aarogya Sri	50	48	2	0	0	0	0	0	0	0	0	0	0	0
		1	Aarogya Sri	115	97	18	0	0	0	0	0	0	0	0	0	0	0
		5	Aarogya Sri	67	36	28	2	1	0	0	0	0	0	0	0	0	0
			Aarogya Sri	74	35	39	0	0	0	0	0	0	0	0	0	0	0

If User Click on Nurse Station wise List then it will be displayed as

Nurse Station Wise List

Back

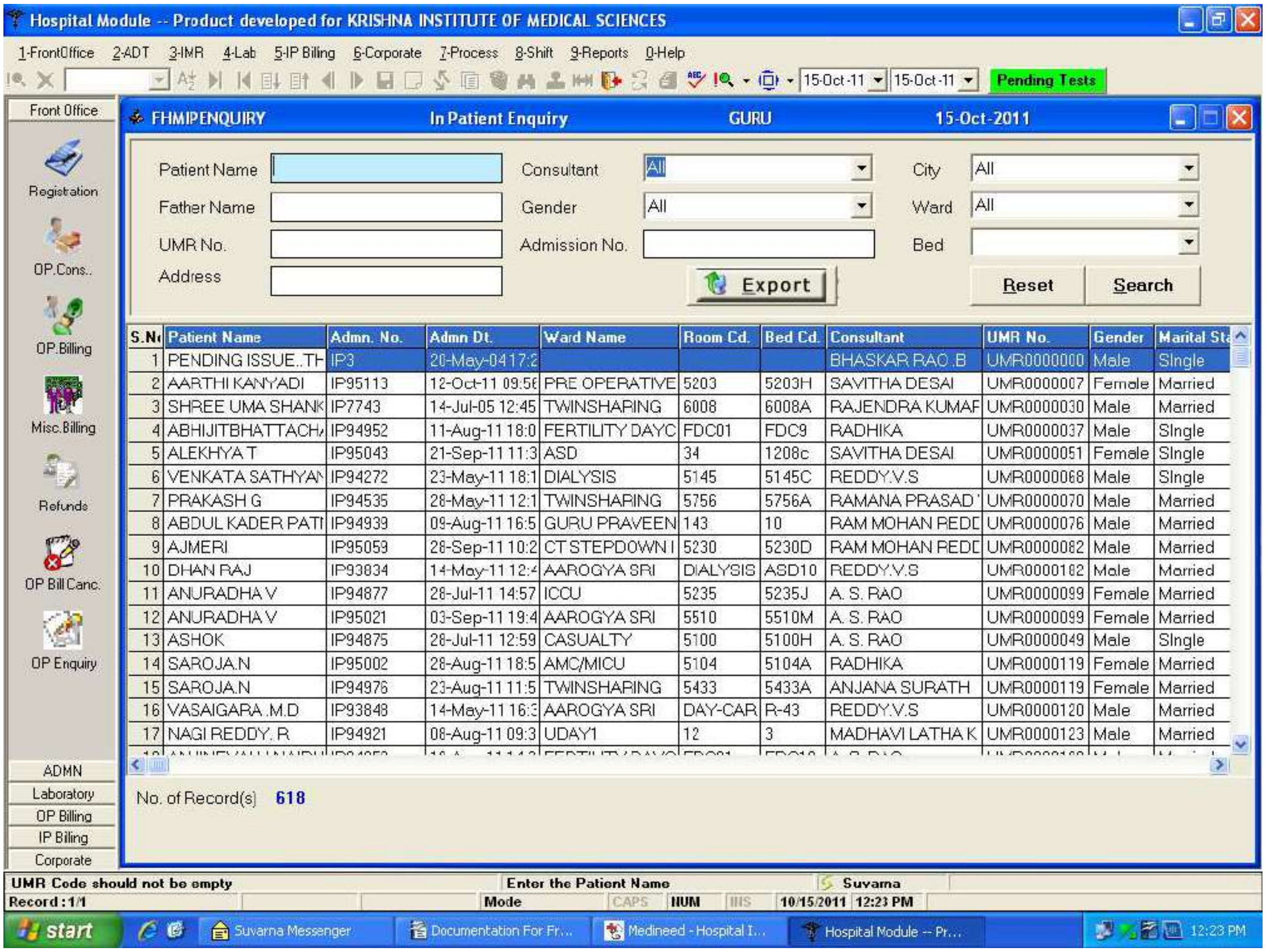
DISCHARGES — Exp D/c ToDay: 0 | Exp D/c ToMorrow: 0 | Exp D/c NextDay: 0 | Total: 0

ADMISSIONS — Due In ToDay: 0 | Due In ToMorrow: 0 | Due In NextDay: 0 | Total: 0

Ward Plan	Patient List	Nurse Station Name	Ward Name	No Of Beds	No Of Full	No Of Vacant	No Of Retained	No Of Additional	No Of Blocked	Due In Today	Due In Tomorrow	Due In Nextday	Exp D/C Today	Exp D/C Tomorrow	Exp D/C Nextday
		4TH EAST WING	Aarogya Sri	14	14	0	0	0	0	0	0	0	0	0	0
		5TH NEW BLOCK	Aarogya Sri	10	7	3	0	0	0	0	0	0	0	0	0
		5TH OLD BLOCK	Aarogya Sri	17	16	0	1	0	0	0	0	0	0	0	0
		AAROGYA SRI	Aarogya Sri	50	48	2	0	0	0	0	0	0	0	0	0
		AAROGYASRI	Aarogya Sri	140	67	71	1	1	0	0	0	0	0	0	0
		RADIATION NS	Aarogya Sri	75	64	11	0	0	0	0	0	0	0	0	0

In Patient Enquiry Form

The Main Purpose Of this document is to See the IP patients are in Which status.



Patient Name : Represents name of the patient. When User enter the Patient Name all the Details will be displayed

Consultant : It Refers to the Doctors Name. When User enter the Doctor Name all the Details will be displayed

City : This field is provided for the users to enter the name of the city where patient resides.
When User enter the City Name all the Details will be displayed

Father Name : Represents patients Father name. When User enter the Father Name all the Details will be displayed

Gender : If User Select the Gender as Male and Click on Search button only Male related Details will be displayed.

If User Select the Gender as Fe-Male and Click on Search button only Fe-Male related Details will be

displayed.

If User Select the Gender as All and Click on Search button both Fe-Male & Male related Details will be displayed.

Ward : When User Selects the Ward name and Click on Search button the only Selected Ward Names details should display.

UMR NO : When User Enter the UMR NO the Entered UMR NO Details will be displayed.

Admission No : When User Enter the Admission No the selected Admission No Details will be displayed.

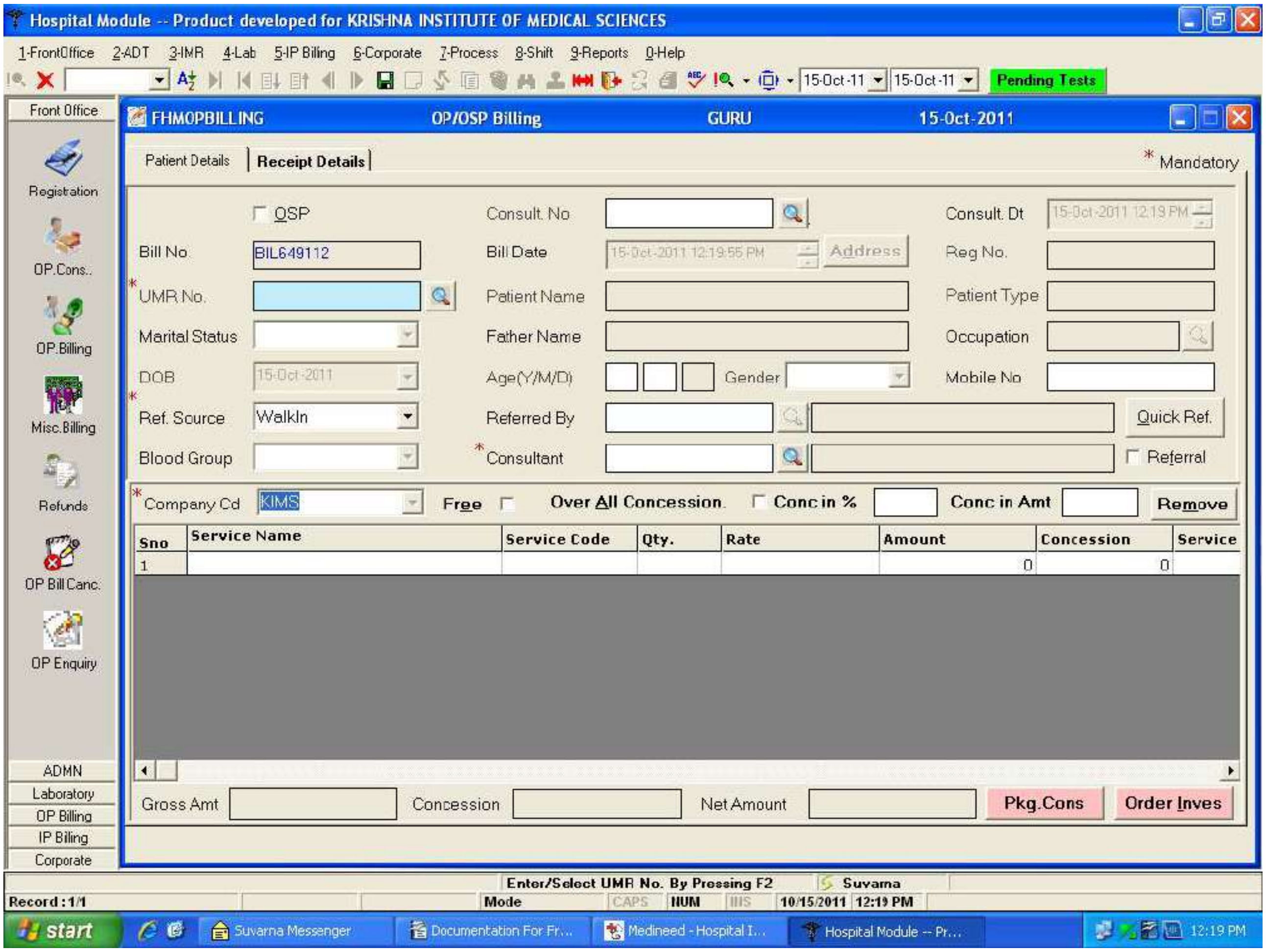
Bed : When User Enter the Bed No the entered Bed No Details will be displayed.

Address : To collect the information regarding the address of the patient. When User enter the Address details all the Details will be displayed

Reset : If User Clicked on Reset button the Page will be displayed normally

OP Billing Form :

The Main Purpose Of this document is to Bill the patient. Here We can Post the Services to the Patient. (Services Like investigations. Services)



Bill No : It is an Auto generated No. User Cannot Edit this Field

Bill Dt & Consult Dt : Either Dt May be Current Date or Previous Dates.

UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

when UMR No is Selected all the Details will be displayed as shown below

Referral Source : This is an entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity.

Concession Type : This represents the type of concession provided to the patient/payer. There are different types of concessions and they are Over all Concession % or in amount and Free Concessions.

C.type	
S.No	
Service Name	
Service Code	
Qty	
Rate	
Amount	
Concession	
Service Group	
Is Pkg	
Service Type	
OS service CD	
OS service Name	

The details entered by the user will be displayed in the grid.

Receipt No : The number on the receipt provided to the patient.

Receipt Date : Current Date will be displayed.

Receipt Amount : The Amount Paid by the Patient.

Gross Amount : This is the total amount before the deduction of the concession.

Net Amount : The amount after deducting the the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

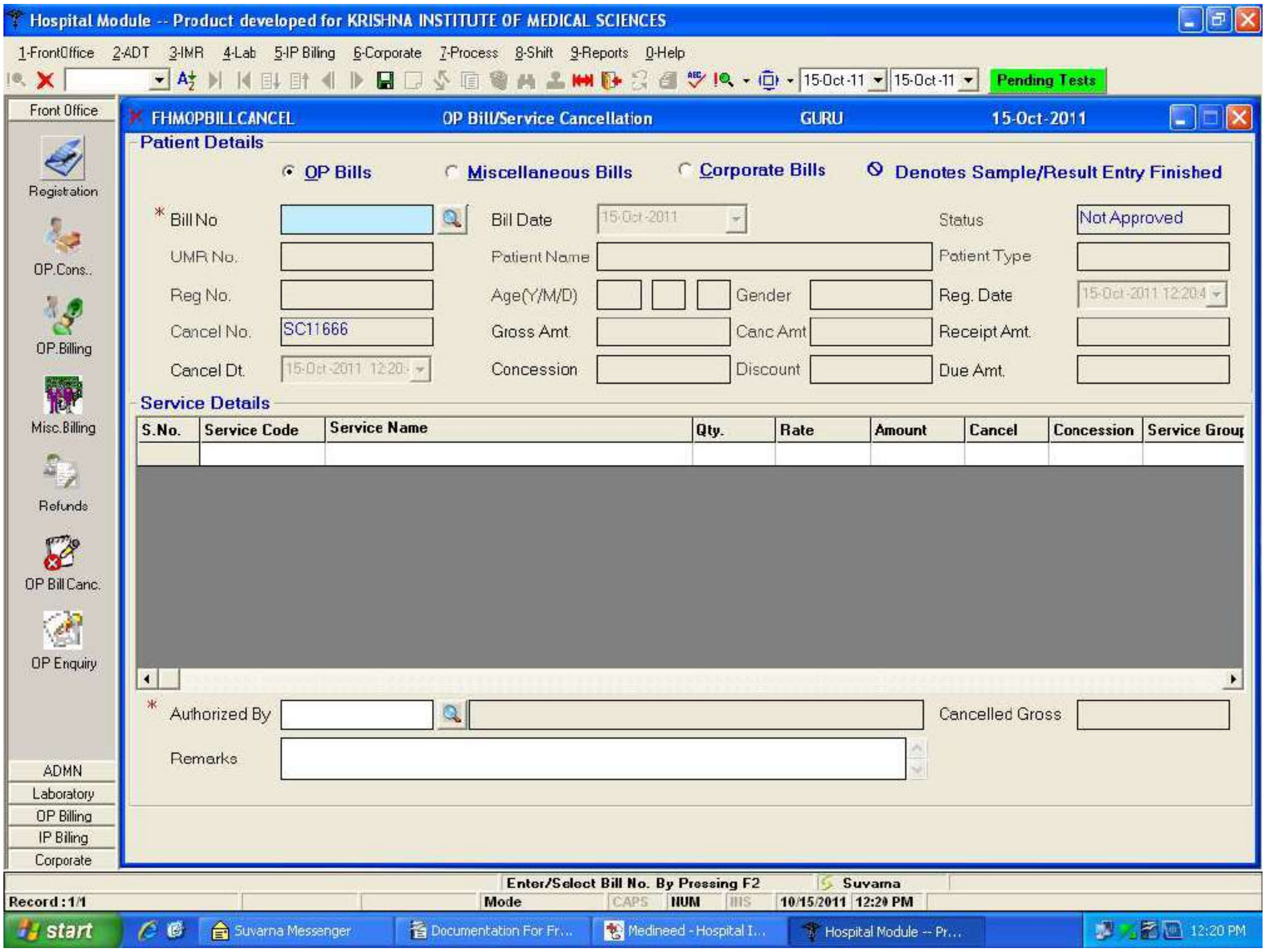
Authorized Type : Represents the type of authorization, if it is a person or any insurance company.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Payment mode: This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

OP Bill/Service Cancellation Form :

The Main Purpose Of this document is to Cancel the Services to the Patient after the OP/OP Miscellaneous or Corporate Bills.



Bill No : It is an Auto generated No. User Cannot Edit this Field.

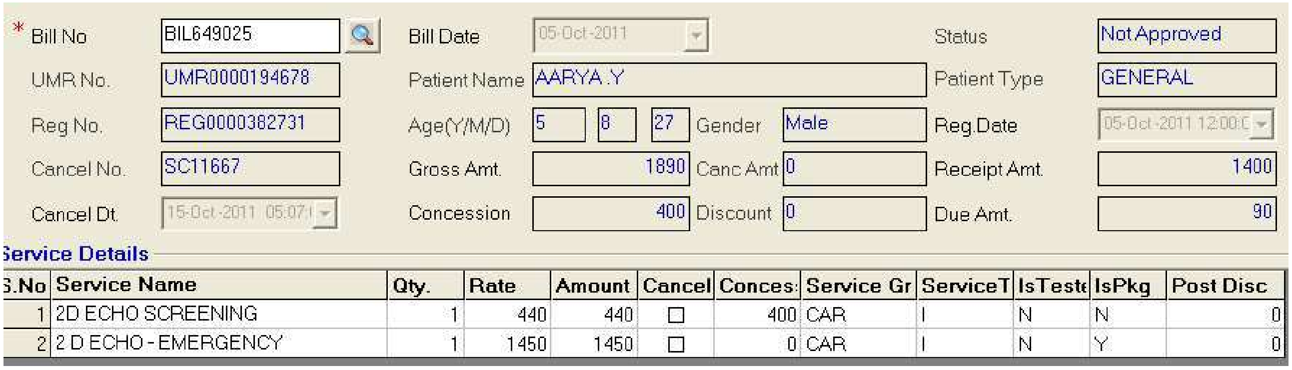
Bill Dt : Current Date should be displayed.

Reg Dt : Either Dt May be Current Date or Previous Dates.

Cancel No : It is an Auto generated No. User Cannot Edit this Field.

Cancel Dt : Current Date should be displayed.

When Bill No is Selected all the Details will be displayed as shown below



Then Select the Check boxes in Cancel Column and Save the Record.

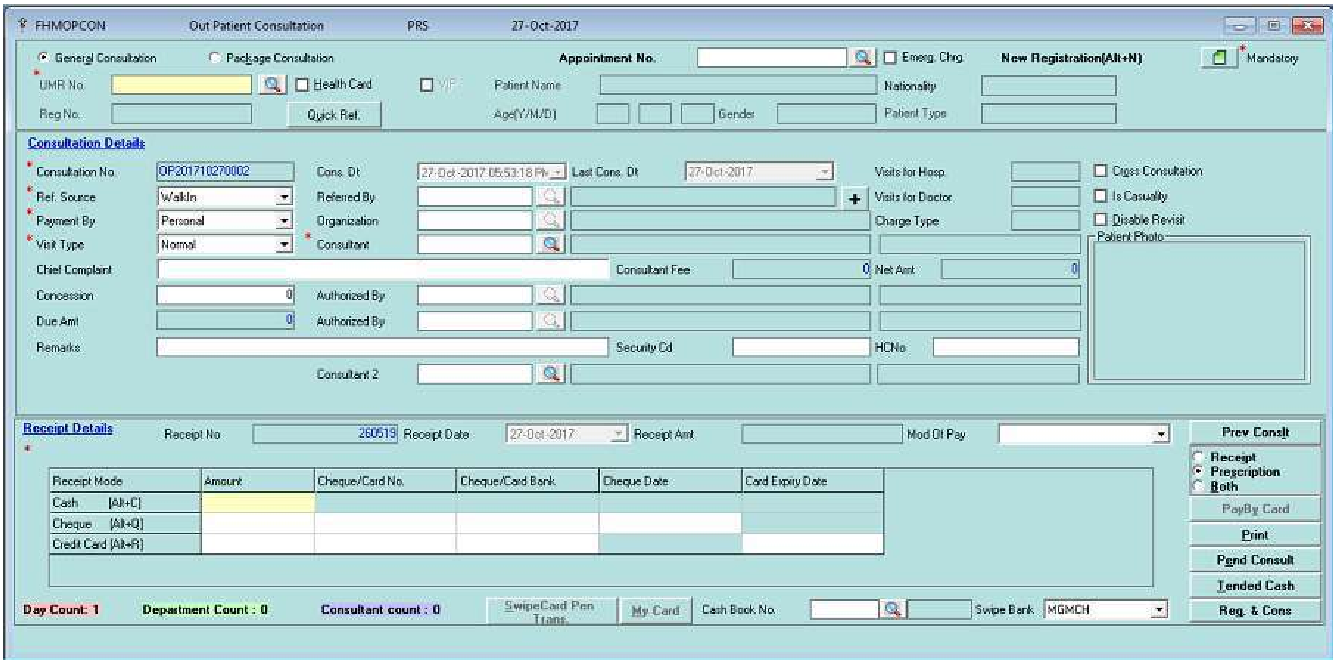
Authorized By : Name of the authorized person for the payment.

Canceled Gross : Total Canceled Amount will be displayed here.

Remarks : User Can enter Manually.

OP Consultation Form

The Main Purpose Of this document is to Consult the Doctor.



From OP Consultation Screen also We Can Register the New Patient as shown below.

UMR : Refers to the Unique Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

When UMR NO is Selected by default all details will be displayed as Patient Name,Reg No etc.

Consultant No : It is an Auto generated No. User Cannot Edit this.

Cons.Dt & Last Cons.Dt : Current Date should displayed.

Referral Source : This entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Payment By : Refers to the Patient is either General Payable or Corporate Payable..

Organization : When Ever User Selects the Payment By as Corporate then only the Organization Search button will be enabled. Then Select the Organization Name.

Visit Type : It refers to the Doctor Visit. Visits are of three types 1) Normal 2) Emergency 3) Revisit

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity. When Ever the Doctor Name is Selected the Consultant fee Will be displayed and department Name also will be displayed as shown below

In the Same Way, when Ever the Doctor Name is Selected,how many times the patient is visited to hospital and Doctor Count will be observed as shown below

Net Amount : The amount after deducting the the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Due Amt : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

When Due amount is there to the Patient then Due Authorized Person Should Select.

Receipt No : It is an Auto generated No. User Cannot Edit this Field.

Receipt Date : It should be Current Date.

Receipt Amount : This is the total amount before the deduction of the concession.

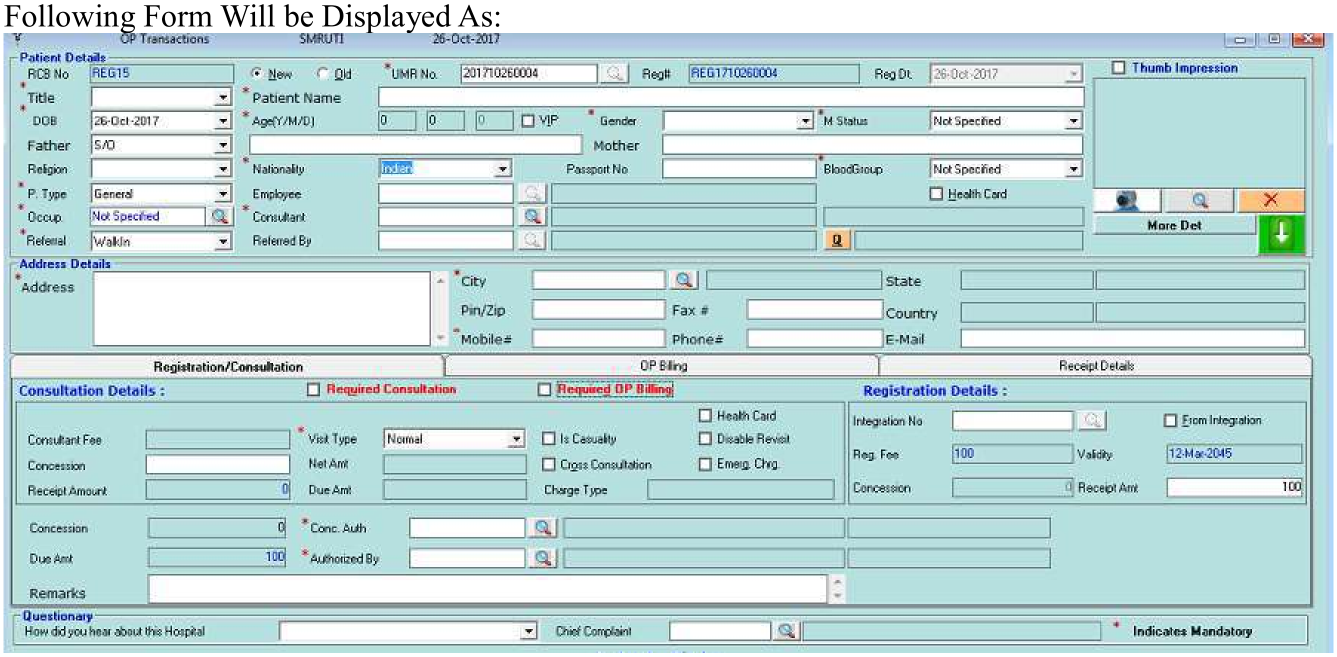
Note : After Filling all the Details if patient wants the Print Page then Click on Print button and if the patient is Consult Previously then that details wants to see then Click on Previous Consultation Button. If Any Pending Consultation is there then Click on Pending Consultation Button.

Front Office Menu tab

1) OP Transaction
   Navigation Path : Hospital Module ---> Front Office Menu tab-------> Op Transaction

The Main Purpose of this Document is to register the New Patients along with we can do the Op Consultations and Op billing.

Following Form Will be Displayed As:



----> This Form Has 4 parts

1. **Patients Details----> This Belongs To New Registration**

When New Radio button is selected the UMR NO and Registration No will be Auto generated.
If Registration Validity is over to the Patient then Select Old Patient Radio button and Enter all the Details(UMR NO will be Same but Registration No will be differ)

UMR#: Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.
Search option should be disabled while registering a new patient.

Registration#: Represents the registration number assigned to the patient at the time of registration. This number will be provided by the authorized user who has the right to register a patient.

Reg Date : Refers to the date on which patient was registered.

Title: Represents an inscription which defines the designation of the patient which in turns defines the martial status and gender of the applicant. The default values for each title will be configured in the Title Master.

Patient Name : Represents name of the patient.

Date of birth: Indicates the birth date of the patient. Here an option to select date from the predefine calender will be provided.

Age: Represents the age of the patient which will display age in years, months and days format. It is an auto generated field which is based on date of birth provided.

Gender: Defines the gender of the patient. This field will be populated based on title selected. And also user can select the gender if required.

Martial status: Defines the martial status of the patient. This field will be populated based on title selected. And also user can change the status if required.

Blood Group: Refers to the blood group of the patient.

Father/Husband Name : Represents patients Father/Husbands name.

Mother Name : Represents patients Mother name.

Patient Type : Refers to the Patient is either General Patient or Corporate Patient or Insurance Patient or Staff Patient.

Employee : When Ever User Selects the Patient type as Staff or Corporate then only the Employee or Corporate Search button will be enabled.

Occupation: Refers to the profession of the patient.

Consultant : It Refers to the Doctors Name.

Referral Source : This is an entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Passport number: Represents the unique number provided for each individual at the time of applying for a new passport, this number should be provided here.

Address : To collect the information regarding the address of the patient.

City : This field is provided for the users to enter the name of the city where patient resides.

State : This entity needs to be filled in with the name of the state where patient is resides.

Country : This entity refers to the name of the country to which the patient belongs.

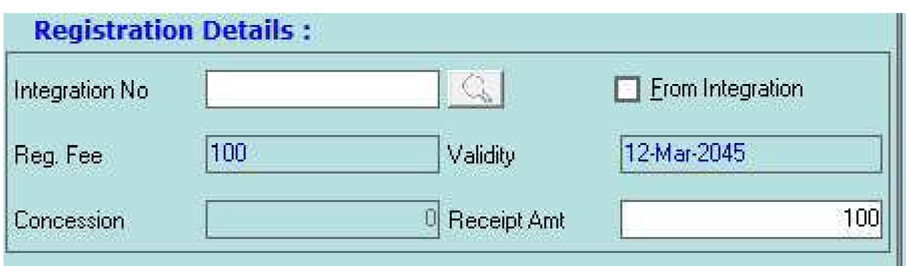
Pin/Zip code : This entity is provided to enter the zone improvement plan code which refers to a code of letters and digits added to a postal address to aid in the sorting of mail.

Phone# : This entity is provided to enter the land line number of the patient which is used for communication purpose.

Mobile Number: Refers to the mobile number of the patient.

Fax Number : Refers to the fax number of the patient.

Email id: The email id of the patient needs to be entered in this entity.



Reg.Fee : Refers to the Fee to the Patient.

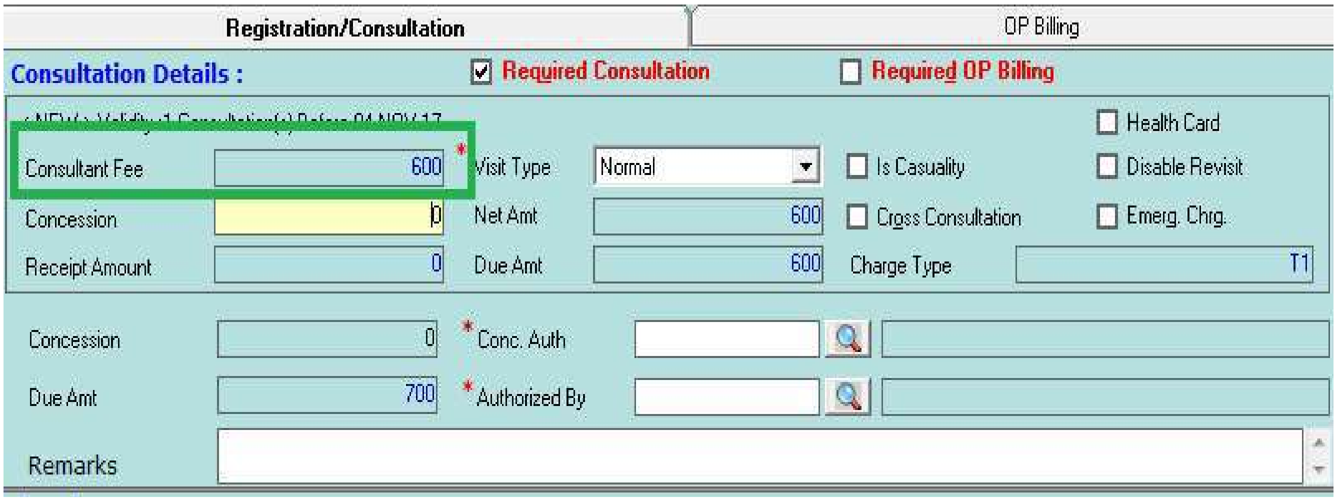
Concession : The amount of concession provided to the patient.

Receipt No : Refers to the Receipt No and it is an auto generated no.

Validity : It Refers the validity of the Patient.

2. **Consultation Details:**

Based On this **Required Consultation** Check Box enabled the consultant fee will be append in consultation fee field against that doctor selected at the time of registration.



Net Amount : The amount after deducting the the concession.

Concession : The amount of concession provided to the patient.

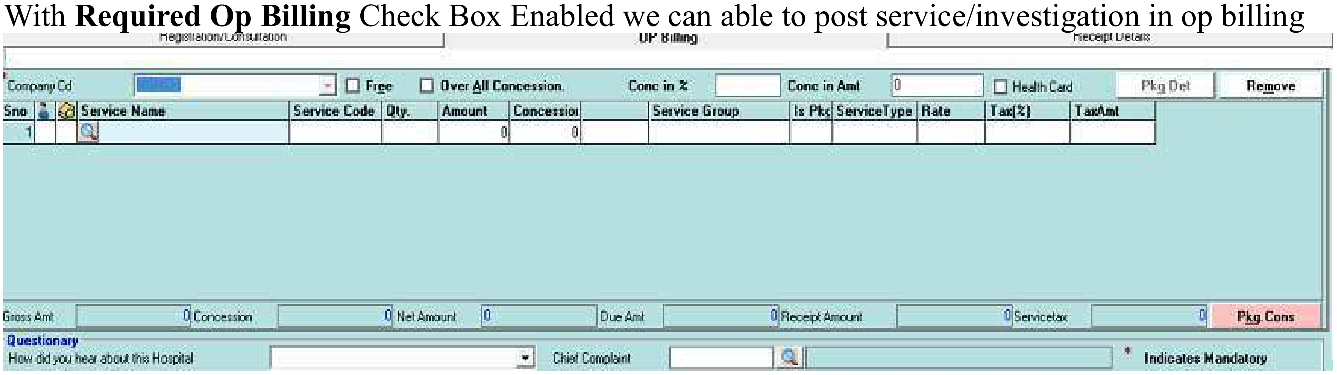
Authorized By : Name of the authorized person for the payment.

Due Amnt : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

When Due amount is there to the Patient then Due Authorized Person Should Select.

3. **Op Billing:**

With **Required Op Billing** Check Box Enabled we can able to post service/investigation in op billing



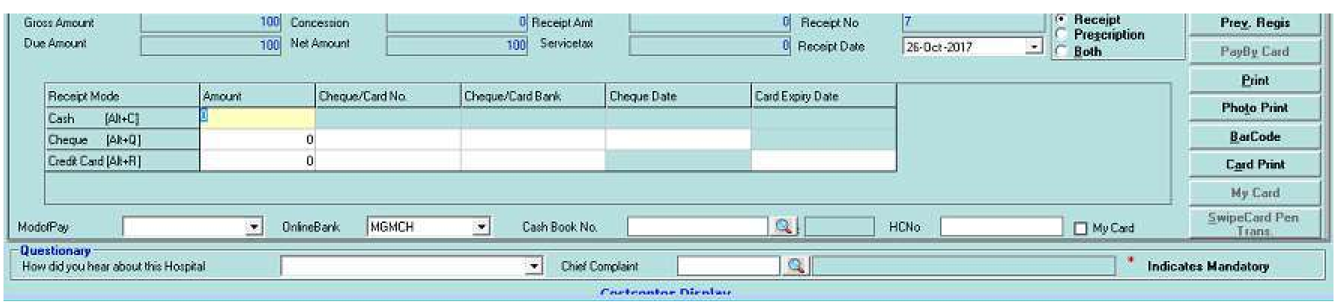
The Main Purpose Of this screen is to bill the patient. Here We can Post the Services to the Patient.(Services Like investigations. Services)

Gross Amount : This is the total amount before the deduction of the concession.

Concession Type : This represents the type of concession provided to the patient/payer. There are different types of concessions and they are Over all Concession % or in amount and Free Concessions.

-----> By clicking the search button under **Service Name** field it will display a widow as displayed above in which we can post service/investigation against the patient.

4.



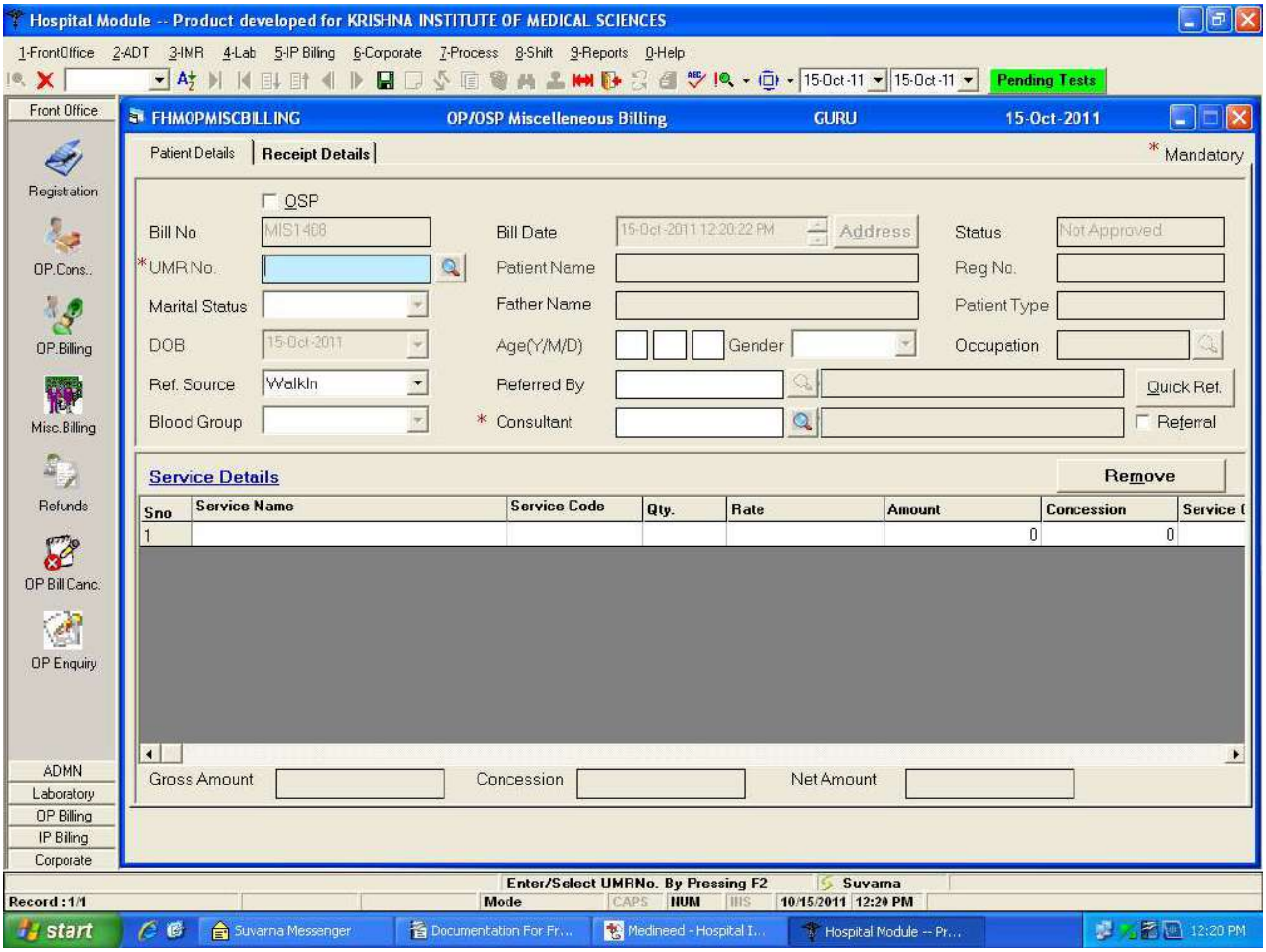
----> Here in this screen we can pay the total amount(including registration fee,consultation fee,and service/investigation charges posted in op billing).

-----> **Receipt No:-** It is an auto generated filed.

------> Here user can pay the total amount in 3 receipt modes i.e. either cash ,cheque,or credit card

OP/OSP Miscellaneous Billing Form :

The Main Purpose Of this document is to Post the Miscellaneous Services to the Patient

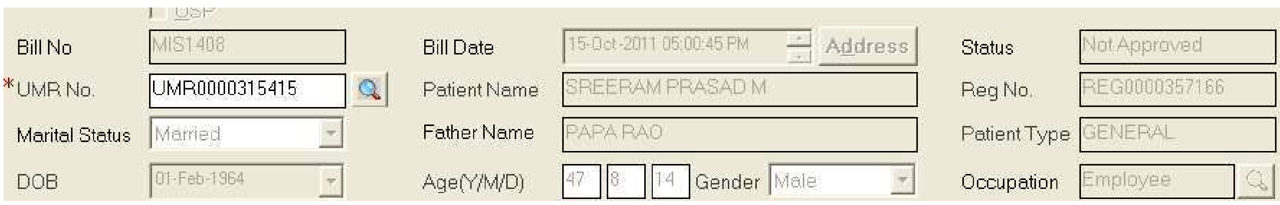


Bill No : It is an Auto generated No. User Cannot Edit this Field

Bill Dt & Consult Dt : Either Dt May be Current Date or Previous Dates.

UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. By Using Search button UMR NO should selected.

when UMR No is Selected all the Details will be displayed as shown below



Referral Source : This is an entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Consultant : The name of the doctor who has given the treatment needs to be entered in this entity.

Concession Type : This represents the type of concession provided to the patient/payer. There are different types of concessions and they are Over all Concession % or in amount and Free Concessions.

C.type	
S.No	
Service Name	
Service Code	
Qty	
Rate	
Amount	
Concession	
Service Group	
Is Pkg	
Service Type	
os service cd	
os service Name	

The details entered by the user will be displayed in the grid.

Receipt No : The number on the receipt provided to the patient.

Receipt Date : Current Date will be displayed.

Receipt Amount : The Amount Paid by the Patient.

Gross Amount : This is the total amount before the deduction of the concession.

Net Amount : The amount after deducting the the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Authorized Type : Represents the type of authorization, if it is a person or any insurance company.

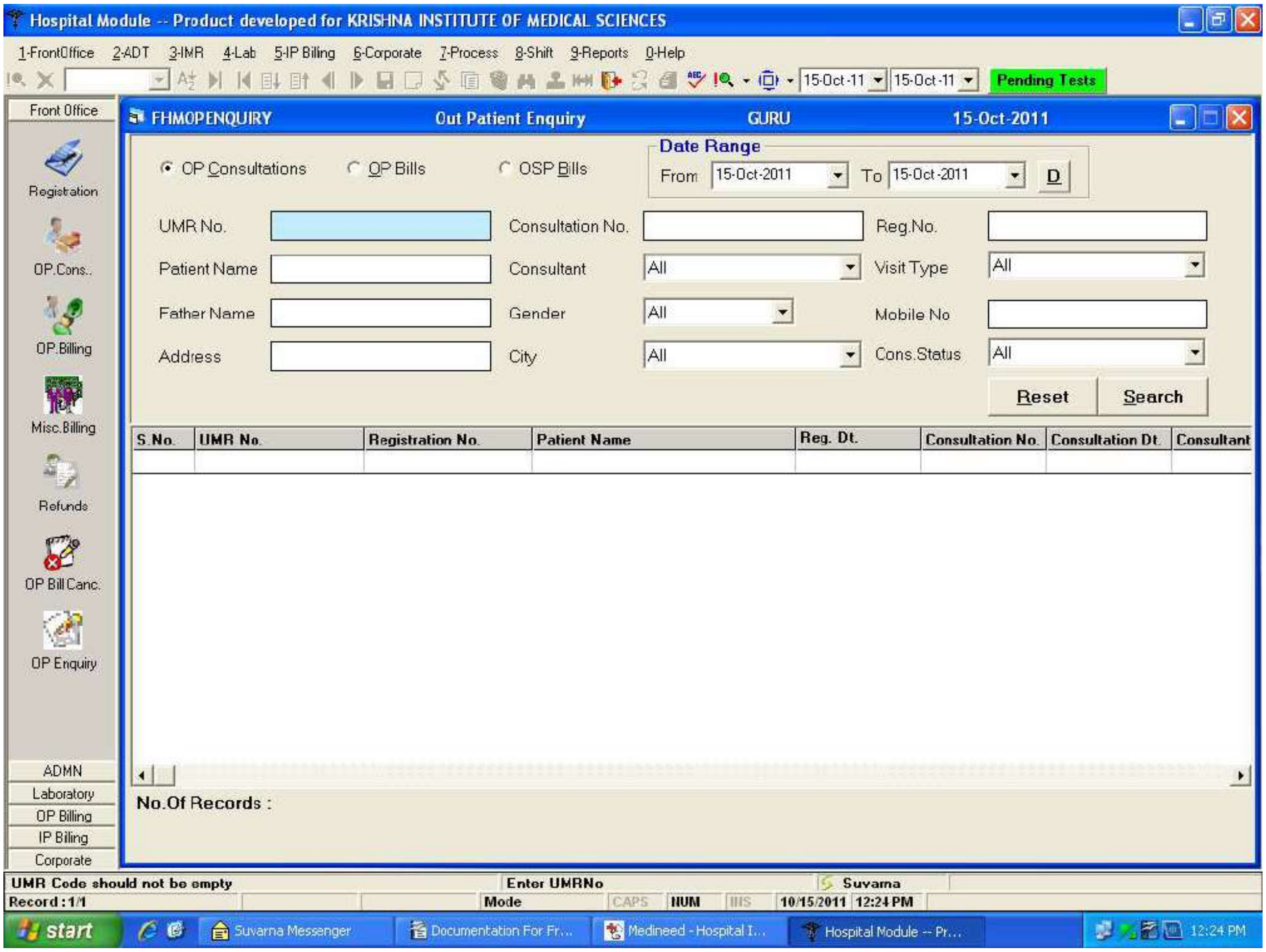
Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Payment mode: This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

Note : If Miscellaneous Bill saved to the Patient then the Record will be shown in OP Billing Form in Grid Mode

Out Patient Enquiry Form

The Main Purpose Of this document is to See the How Many Consultations and Bills are done



Select the radio buttons as OP Consultation or OP Bills or OSP Bills

Select the Date Ranges

UMR NO : When User Enter the UMR NO the Entered UMR NO Details will be displayed.

Consultant No: It Refers to the Consultant Number. When User enter the Consultant Number all the Details will be displayed

Reg. No: It Refers to the Registration Number. When User enter the Registration Number all the Details will be displayed

Patient Name : Represents name of the patient. When User enter the Patient Name all the Details will be displayed

Consultant : It Refers to the Doctors Name. When User enter the Doctor Name all the Details will be displayed

Visit Type : Select the Visit Type as Normal and Click on Search button then, Only Normal Visit Type Details will be displayed.

Select the Visit Type as Emergency and Click on Search button then, Only Emergency's Visit Type Details will be displayed.

Select the Visit Type as Re-visit and Click on Search button then, Only Re-visit's Visit Type Details will be displayed.

Gender : If User Select the Gender as Male and Click on Search button only Male related Details will be displayed.

If User Select the Gender as Fe-Male and Click on Search button only Fe-Male related Details will be displayed.

If User Select the Gender as All and Click on Search button both Fe-Male & Male related Details will be displayed.

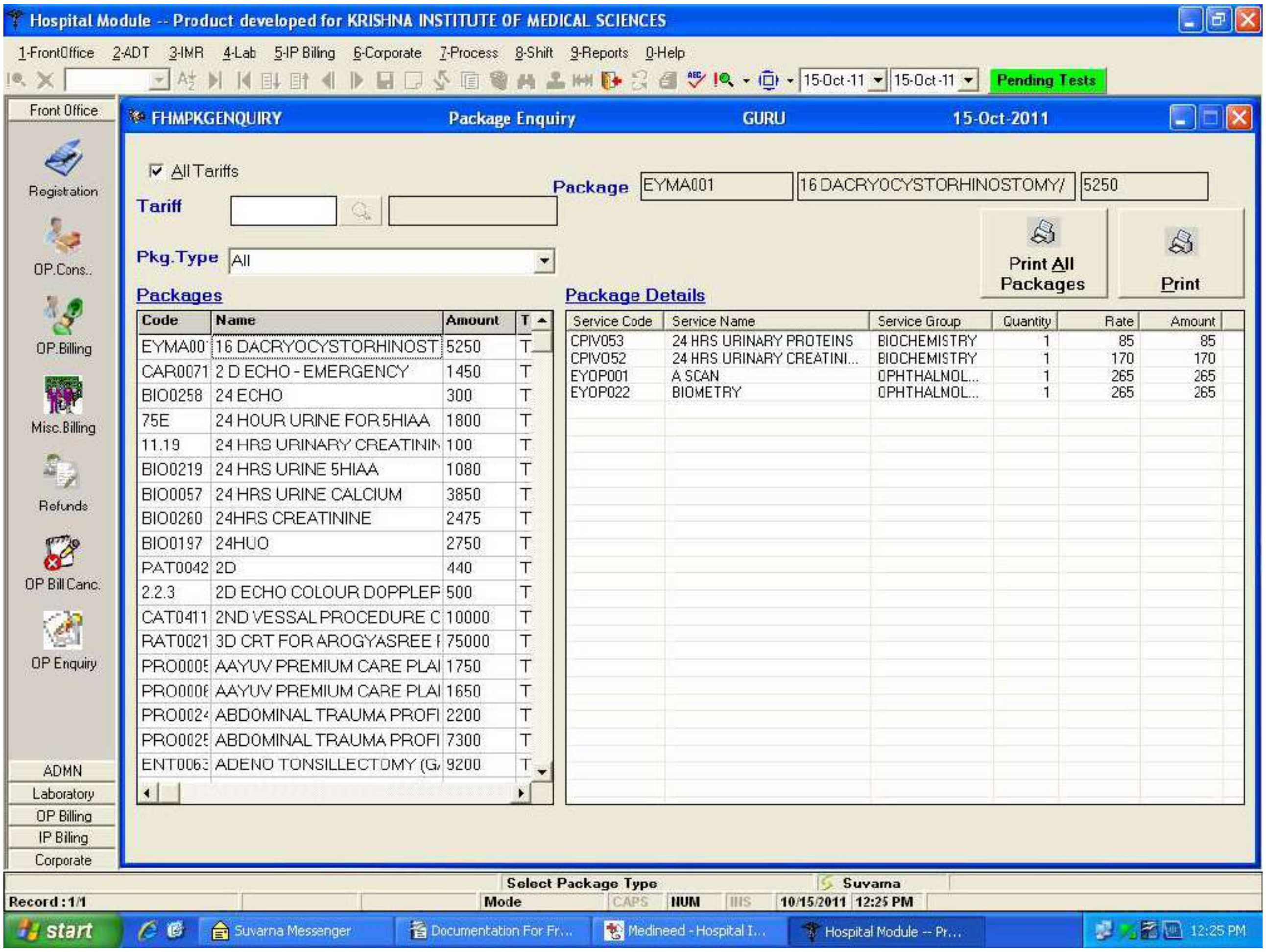
Mobile NO : When User Entered Mobile No then only that Particular Mobile no details will be displayed

City : This field is provided for the users to enter the name of the city where patient resides.
When User Selects the City Name and Click on Search button then ,Particular City Details will be displayed.

Reset : If User Clicked on Reset button the Page will be displayed normally

Package Enquiry Form

The Main Purpose Of this document is to See the Package Details



All Tariffs Check box : If User Checks this field all Tariff Package Details will be displayed.
If it is Unchecked then it will ask to Select the Tariff Name

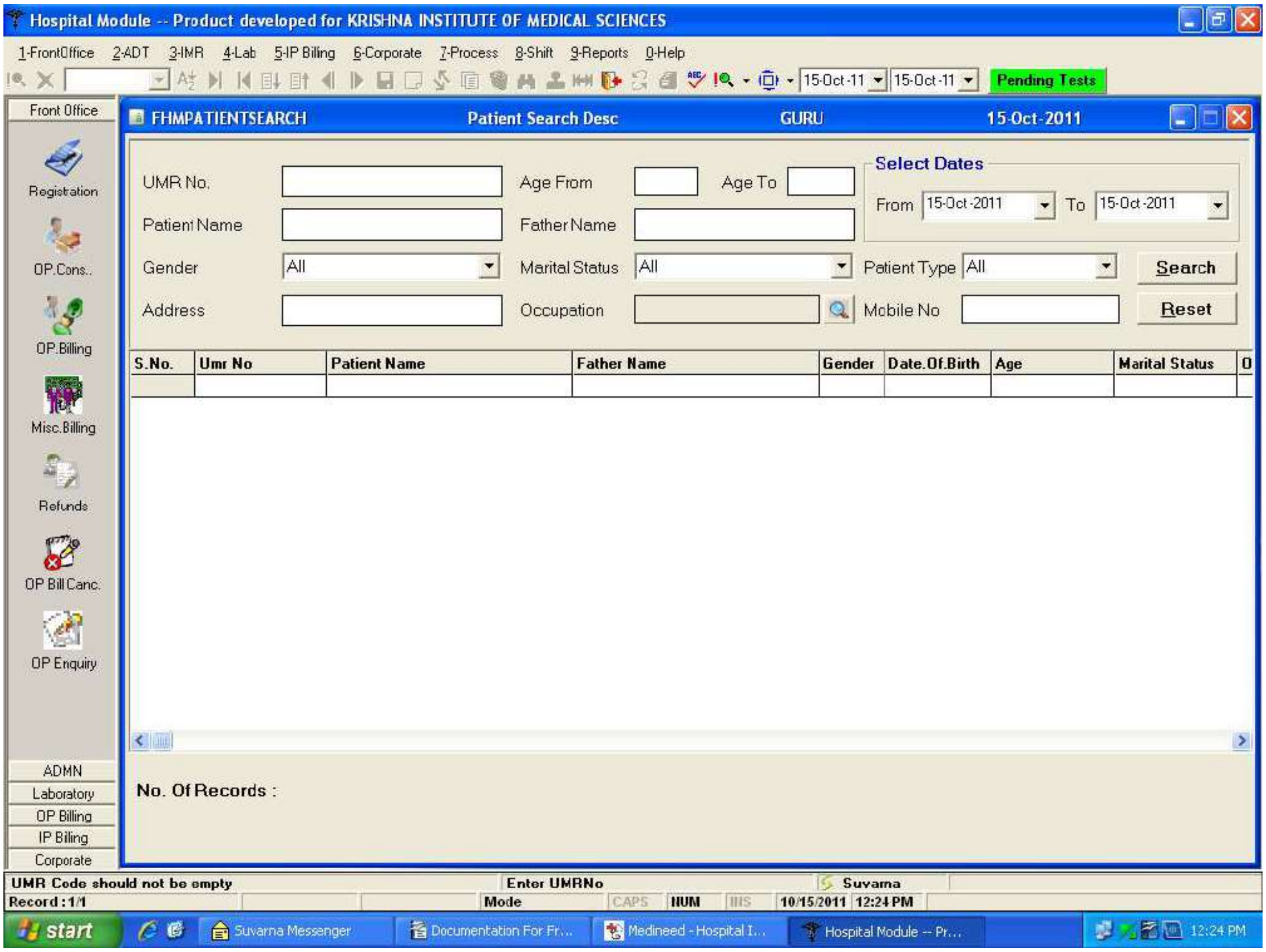
Package Type : It Refers to the Package Types like Operational Packages,Health Checkups and Profile

Print All Packages : If user click on this button all the Package Details will be displayed in Print Page

Print : User Should Select the Package Name in Packages Column and Click on Print button then it will be display the Selected Package Details list in Print Page.

Patient Search Description Form

The Main Purpose Of this document is to search the Patient and Status of the Patient.



Select the Date Ranges

UMR NO : When User Enter the UMR NO the Entered UMR NO Details will be displayed.

Age From and To : Enter the From Age as 10 and To age as 50 then Click on Search button only between that ages details will be displayed.

Patient Name : Represents name of the patient. When User enter the Patient Name all the Details will be displayed

Father Name : Represents Father name of the patient. When User enter the Father Name all the Details will be displayed

Gender : If User Select the Gender as Male and Click on Search button only Male related Details will be displayed.

If User Select the Gender as Fe-Male and Click on Search button only Fe-Male related Details will be

displayed.

If User Select the Gender as All and Click on Search button both Fe-Male & Male related Details will be displayed.

Marital Status : Select the Marital Status as Single or widow etc..then Click on Search button only selected status details will be displayed.

Patient Type : Select the Patient Type as General or Corporate or insurance etc..then Click on Search button only selected Patient type details will be displayed.

Address : To collect the information regarding the address of the patient. When User enter the Address details all the Details will be displayed

Occupation : Select the Occupation as Business or housewife or software etc..then Click on Search button only selected occupation details will be displayed.

Mobile NO : When User Entered Mobile No then only that Particular Mobile no details will be displayed

Reset : If User Clicked on Reset button the Page will be refreshed.

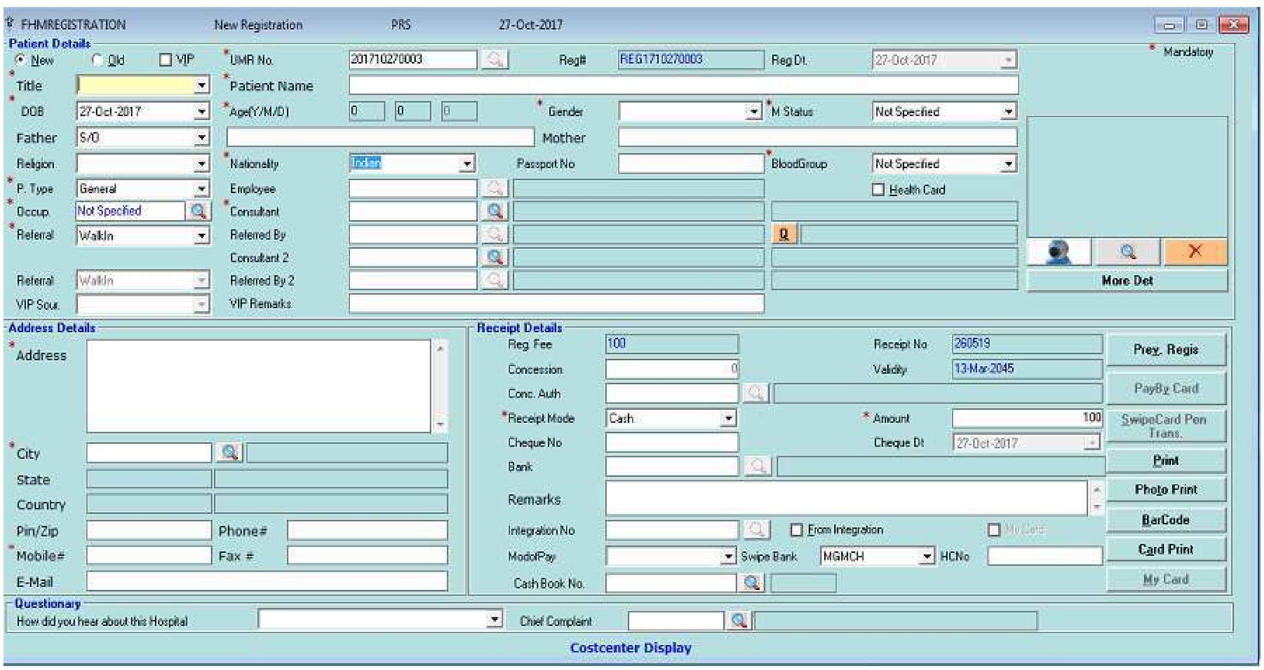
Front Office Menu tab

Navigation Path : Hospital Module ---> Front Office Menu tab.

1) New Registration Form:

The Main Purpose of this Document is to register the New Patients.

When New Radio button is selected the UMR NO and Registration No will be Auto generated.
If Registration Validity is over to the Patient then Select Old Patient Radio button and Enter all the Details(UMR NO will be Same but Registration No will be differ)



UMR#: Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.
Search option should be disabled while registering a new patient.
Registration#: Represents the registration number assigned to the patient at the time of registration. This number will be provided by the authorized user who has the right to register a patient.

Reg Date : Refers to the date on which patient was registered.

Title: Represents an inscription which defines the designation of the patient which in turns defines the martial status and gender of the applicant. The default values for each title will be configured in the Title Master.

Patient Name : Represents name of the patient.

Date of birth: Indicates the birth date of the patient. Here an option to select date from the predefine calender will be provided.

Age: Represents the age of the patient which will display age in years, months and days format. It is an auto generated field which is based on date of birth provided.

Gender: Defines the gender of the patient. This field will be populated based on title selected. And also user can select the gender if required.

Martial status: Defines the martial status of the patient. This field will be populated based on title selected. And also user can change the status if required.

Blood Group: Refers to the blood group of the patient.

Father/Husband Name : Represents patients Father/Husbands name.

Mother Name : Represents patients Mother name.

Patient Type : Refers to the Patient is either General Patient or Corporate Patient or Insurance Patient or Staff Patient.

Employee : When Ever User Selects the Patient type as Staff or Corporate then only the Employee or Corporate Search button will be enabled.

Occupation: Refers to the profession of the patient.

Consultant : It Refers to the Doctors Name.

Referral Source : This is an entity provided to enter the name of the person or doctor or the hospital etc who has referred the patient to the hospital.

Referred By : The entity provided to enter the name of the doctor if the reference source is a doctor.

Passport number: Represents the unique number provided for each individual at the time of applying for a new passport, this number should be provided here.

Address : To collect the information regarding the address of the patient.

City : This field is provided for the users to enter the name of the city where patient resides.

State : This entity needs to be filled in with the name of the state where patient is resides.

Country : This entity refers to the name of the country to which the patient belongs.

Pin/Zip code : This entity is provided to enter the zone improvement plan code which refers to a code of letters and digits added to a postal address to aid in the sorting of mail.

Phone# : This entity is provided to enter the land line number of the patient which is used for communication purpose.

Mobile Number: Refers to the mobile number of the patient.

Fax Number : Refers to the fax number of the patient.

Email id: The email id of the patient needs to be entered in this entity.

Reg.Fee : Refers to the Fee to the Patient.

Receipt No : Refers to the Receipt No and it is an auto genarated no.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Validity : It Refers the validity of the Patient.

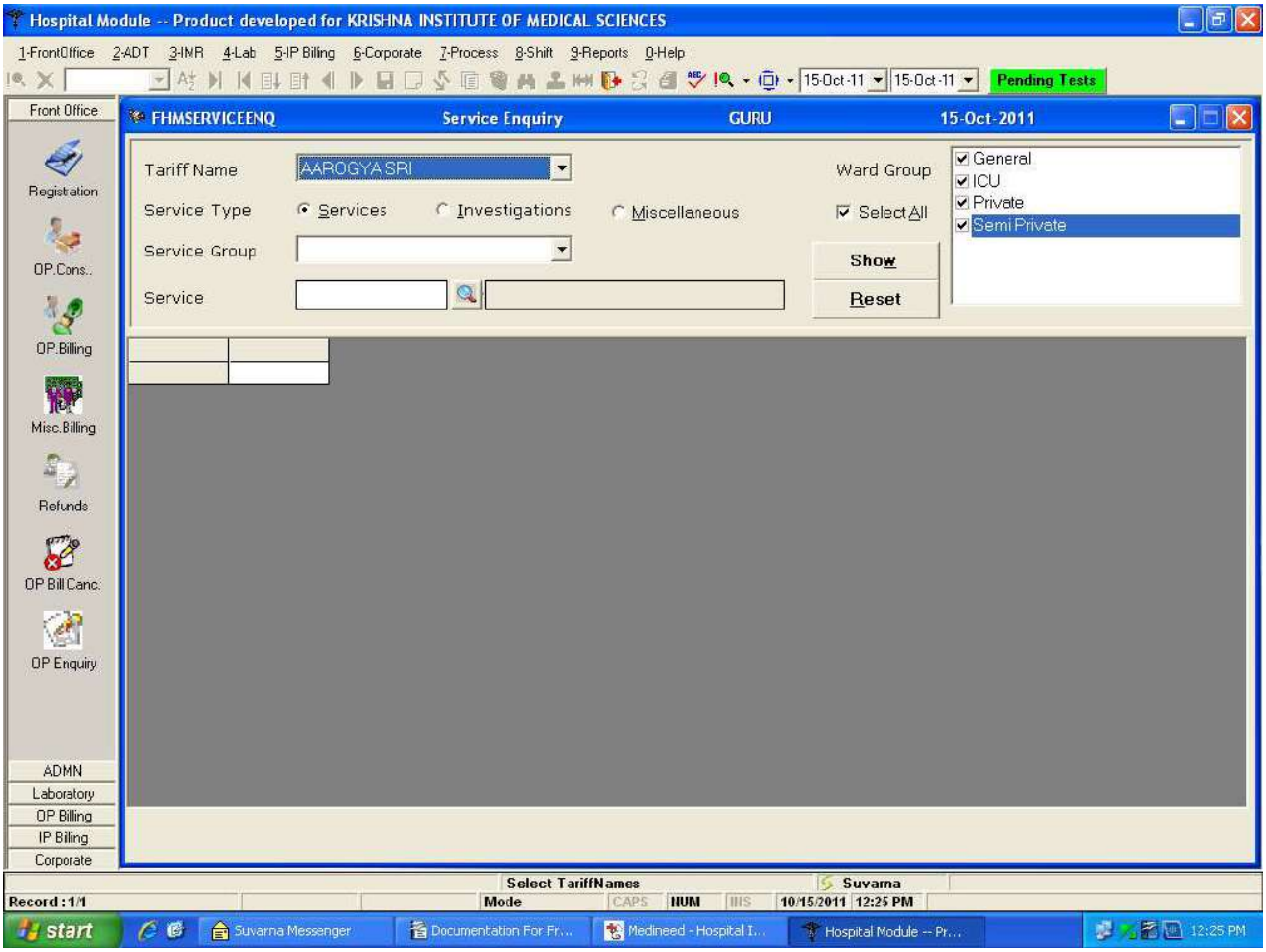
Receipt Mode : This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

Remarks : User Can Enter any Remarks to the Patients.

Note : After Filling all the Details if patient wants the Print Page then Click on Print button and if the patient is Registered Previously then that details wants to see then Click on Previous Button.

Service Enquiry Form

The Main Purpose Of this document is to See the Services Details.



Tariff Name : It Refers to the Tariff Names like General Tariff or NIMS tariff or A.P State Govt tariff

Service Type : It Refers to the Service or Investigation or Miscellaneous

Service Group : Select the Service group Name and Select the Service type as Service or Investigation or Miscellaneous and Click on Show button then all the Details will be displayed.

Service : Select the Particular Service Name and Service Group Name and Service Type then Click on Show button then it will be displays all the Details.

Ward Group : If User Selects the Tariff Name as KIMS then No of Wards will be displayed.

If Tariff Name as NIMS or A.P.State Govt then the Wards will be General or ICU or Private or Semi

Private check boxes will be displayed.

Then If User want to see the individual ward Group Details then Select one ward and Click on show button only the checked ward Services Details will be displayed.

If User Click on Select All Check box then all the Wards will be checked and Click on Show button then all the Ward Services Details will be displayed.

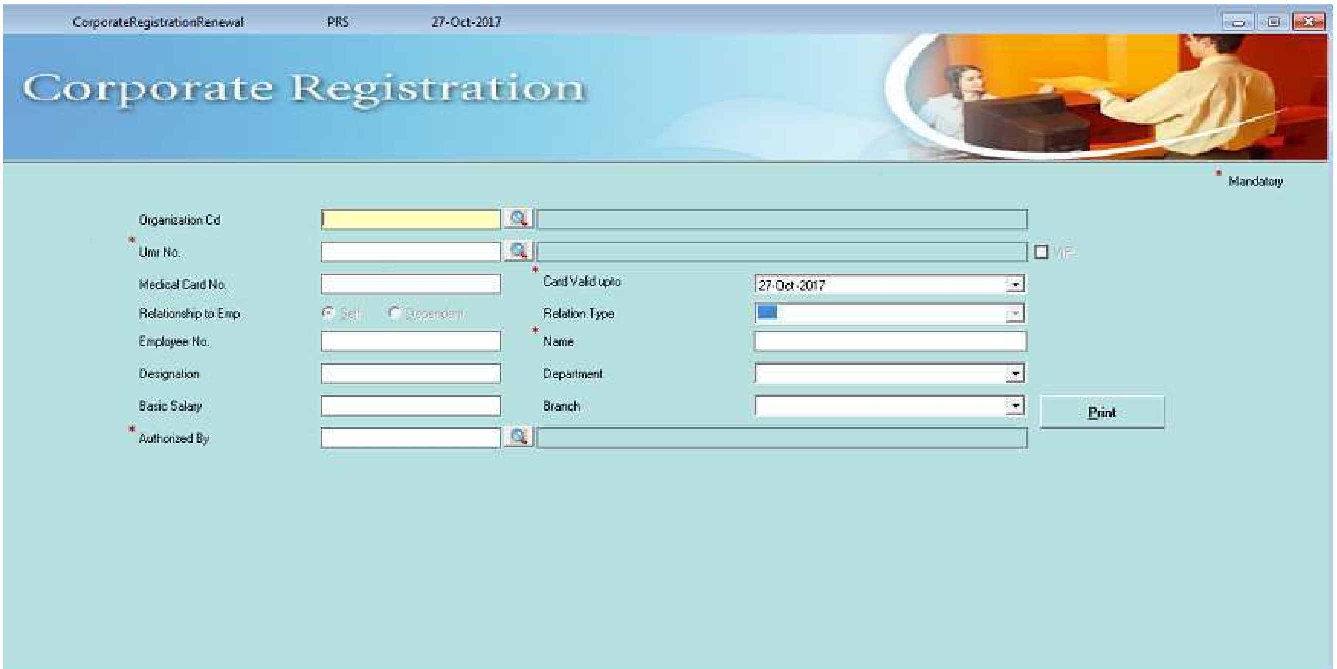
Reset : If User Clicked on Reset button the Page will be refreshed.

Corporate Registration Renewal Form

Navigation Path : Hospital Module ---> Corporate Menu tab.

Corporate Registration Renewal Form:

The Main Purpose of this Document is to Renewal the Register For Corporate Patients if the registration validation is completed.



Organization Name : It Refers to the Which Organization the Patient indicates. It should select by using search button.

UMR NO : Refers to the Unique Medical Record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field. It should select by using search button.

Medical Card No : It Refers to the Patients Medical Card Number.

Card Validity Up to : It Refers to Card Validity. It should be greater than the system date.

Relationship to Employee : If the Employee is an Patient then Select Self radio button or other wise Select Dependent radio button and select the Relation Type.

Employee No : It Refers to Employee ID Number

Name : It Refers to the Patients Name. When UMR NO is selected then Name will be displayed.

Designation : It Refers to the Employee Designation.

Department : It Refers to the Employee is working in which department.

Basic Salary : It Refers to the Employee Salary.

Branch : It Refers to the Employee is working in which branch.

Authorized by: It Refers the authorized persons who is accepting that registration.

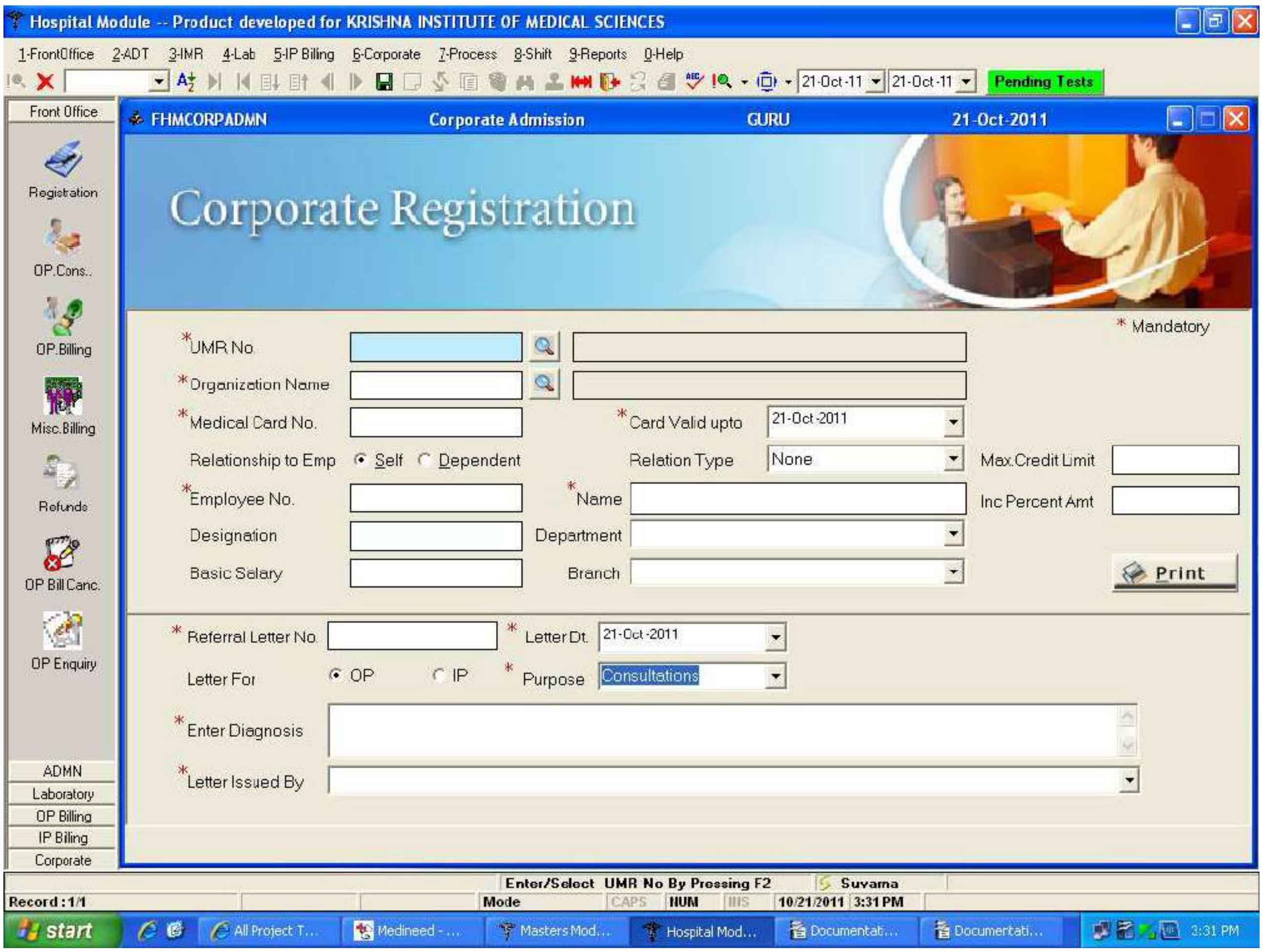
Corporate Menu tab

Navigation Path : Hospital Module ---> Corporate Menu tab.

Corporate Registration Form:

The Main Purpose of this Document is to register the Corporate Patients.

Note : For Corporate patients Normal Registration should do(Front Office --> New Registration Form) then only Corporate Registration should done to the Patient.



UMR NO : Refers to the Unique Medical Record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field. It should select by using search button.

Organization Name : It Refers to the Which Organization the Patient indicates. It should select by using search button.

Medical Card No : It Refers to the Patients Medical Card Number.

Card Validity Upto : It Refers to Card Validity. It should be greater than the system date.

Relationship to Employee : If the Employee is an Patient then Select Self radio button or other wise Select Dependent radio button and select the Relation Type.

Employee No : It Refers to Employee ID Number

Name : It Refers to the Patients Name. When UMR NO is selected then Name will be displayed.

Designation : It Refers to the Employee Designation.

Department : It Refers to the Employee is working in which department.

Basic Salary : It Refers to the Employee Salary.

Branch : It Refers to the Employee is working in which branch.

Max.Credit limit : It Refers to the Employee maximum credit limit availability.

Inc Percent Amt : It Refers increment percent amount on corporate final bill or corporate package bill for that particular patient. It should apply only when we select Rate increment required check box for that particular organization in master module.

Note : Below referral letter details are not mandatory to enter in this corporate registration form. If patient have referral letter at the time of corporate registration user can enter those details here. No need to select the corporate referral letter form this is for user friendly.

Referral Letter No : It Refers to the Patient Referral Letter No. It should bring their corresponding Organizations.

Letter Date : It Refers to the Referral Letter Date.

Eligibility : It Refers to the eligibility ward for that particular patient based on organizations. Its only for In patient. It should select by using search button. When IP radio button is selected the Eligibility ward should appeared.

Letter For : It Refers to the IP or OP

If IP Radio button is selected then Details will be displayed as

Purpose : It Refers to the Patient is Admitted.

Admission No : It Refers to an Patients Admission No. If patient is admitted before enter the referral letter, automatically admission number displaying here otherwise we can not able to save the record.

Enter Diagnosis : It Refers to the patient diseases.

Letter Issued By : It Refers to the Letter issued by (Name of the Organization).

If OP Radio button is selected then Details will be displayed as

Letter Dt : It Refers to the Referral Letter date

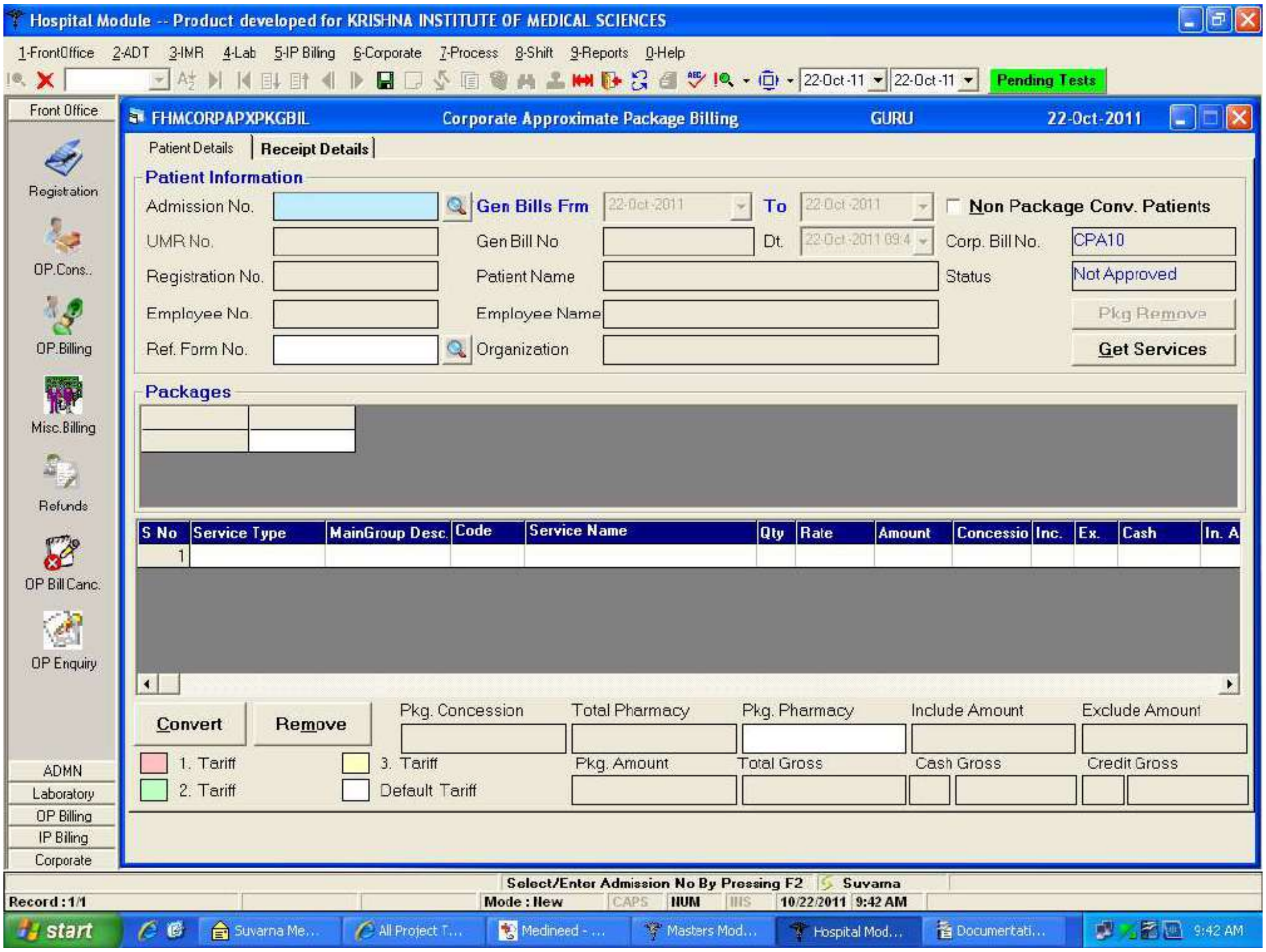
Purpose : It Refers to the Consultant the Doctor or investigation should post to the patient or Both or Pharmacy these options should select by using drop down box.

Enter Diagnosis : It Refers to the patient diseases.

Letter Issued By : It Refers to the Letter issued by (Name of the Organization).

Corporate Approximate Package Billing Form

The Main Purpose of this Document is to display the Package approximate bill.



Non Package Conversion Patients Check box : If User Uncheck this check box then the Corporate Package Conversion Done Patients will display in Admission Search window

If User Check the Check box then Corporate Package Conversion not done patients will display in Admission Search window

Admission No : It Refers to an Patients IP No. It should select by using Search button.

When Admission No is selected all the details will be displayed as shown below

Ref.letter No : It Refers to the referral letter no. It should select by using Search button.

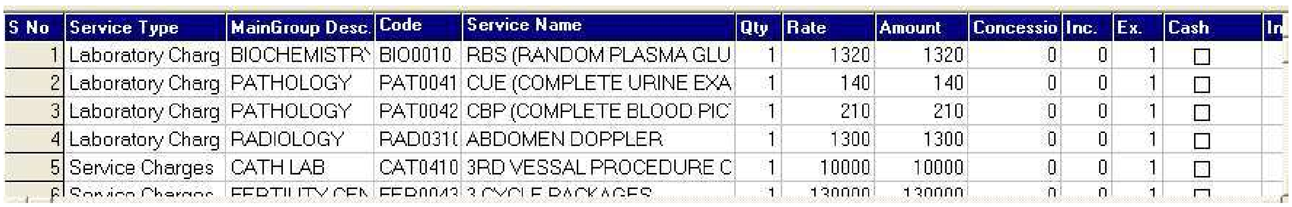
When referral letter no is selected the Details will be displayed as show below


Employee No. 143 | Employee Name PPP | Pkg Remove
Ref. Form No. 145632 | Organization PJ PVT LTD | Get Services

Packages

S.No	Tariff Name	Tariff Cd	Package Cd.	Package Name	Package Amt	Conc	From Dt	To Dt
1	MIDHANI	TR8	2.2.3	2D ECHO COLOUR DOPPL	500	0	22-Oct-11	25-Oct-11

Get Services button : When User Clicked on Get Services button then the Posted Services list will be display to the patient as shown below



S No	Service Type	MainGroup Desc.	Code	Service Name	Qty	Rate	Amount	Concessio	Inc.	Ex.	Cash	In
1	Laboratory Charg	BIOCHEMISTR	BIO0010	RBS (RANDOM PLASMA GLU	1	1320	1320	0	0	1	☐	
2	Laboratory Charg	PATHOLOGY	PAT0041	CUE (COMPLETE URINE EXA	1	140	140	0	0	1	☐	
3	Laboratory Charg	PATHOLOGY	PAT0042	CBP (COMPLETE BLOOD PIC	1	210	210	0	0	1	☐	
4	Laboratory Charg	RADIOLOGY	RAD031(	ABDOMEN DOPPLER	1	1300	1300	0	0	1	☐	
5	Service Charges	CATH LAB	CAT0410	3RD VESSAL PROCEDURE C	1	10000	10000	0	0	1	☐	
6	Service Charges	FERTILITY CEN	FER0043	3 CYCLE PACKAGES	1	130000	130000	0	0	1	☐	

Convert Button : After Selecting Get Services button Click on Convert button. When Clicking on Convert button the Services will be converted in to selected tariff.

Remove button : If any service want to remove then click on Remove button

Pkg Concession : In Package Grid Concession Column will be there. In that Select the Package Name,when selecting Package Name, Package amount will be displayed, if user gives any concession in concession column that will display in the Package Concession text box.

Total Pharmacy : If any Pharmacy related items are there that amount will be displayed here.

Pkg. Pharmacy : If any Pharmacy related items are under package that amount will be displayed here.

Include Amount : The total amount of services cost will be displayed. when the services are in include column.

Here if you want to add services then Place the Cursor in Service type column and Wright Click on Mouse and Select the Insert option add the what ever services user want to enter and when ever user adding services Include Amount will be increase.

Exclude Amount : The total amount of services cost will be displayed. when the services are in exclude column.

Pkg Amount : What ever the Packages is posted to the patient that Package amount will be displayed here.

Total Gross : The total amount before the deduction of the concession.

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

In General Receipt Details :

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : If the Patient Paid any advance that Amount will be displayed here.

Net Amount : The amount after deducting the the concession.

Receipt Amount : The Amount Paid by the Patient.

Total Discount : After bill any Post discount is given to the patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Corporate Receipt Details :

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

Org % : It Refers to an Organization %(While Creating Organization Master we will set the Organization % that, % will be displayed here)

Org Payable on Credit Gross : Organization credit amount is displayed here.

Emp % : It Refers to an Emp %(While Creating Organization Master we will set the Emp %, that % will be displayed here)

Emp Payable on Credit Gross : Employee credit amount is displayed here.

Concession : The amount of concession provided to the patient.

Emp Pay Amt : The amount payable by the Employee.

Emp Tax Amt : The Tax amount payable by the Employee.

Org Tax Amt : The Tax amount payable by the Organization.

Net Amount : The amount after deducting the the concession.

Total Received : It Refers to the total amount paid by the Patient

Emp Due Amt : The Amount Employee needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Org Due Amt : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Exc.Concession : The hospital gave the Excess concession to the Patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Emp Co-Pay : Employee Payable Amount

Emp Naration : User Can Enter Manually.

Org Conc. : The amount of concession provided to the organization.

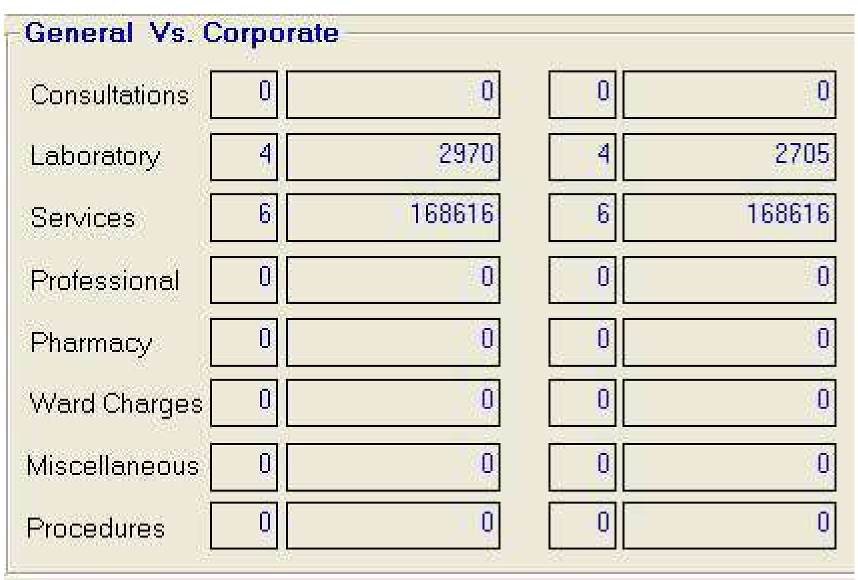
Conc. Naration : User Can Enter Manually.

Org Due : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Due Naration : User Can Enter Manually.

If User Click on Service tax button the Service tax amount is displayed.

If User Click on General vs Corporate button it will be displays as

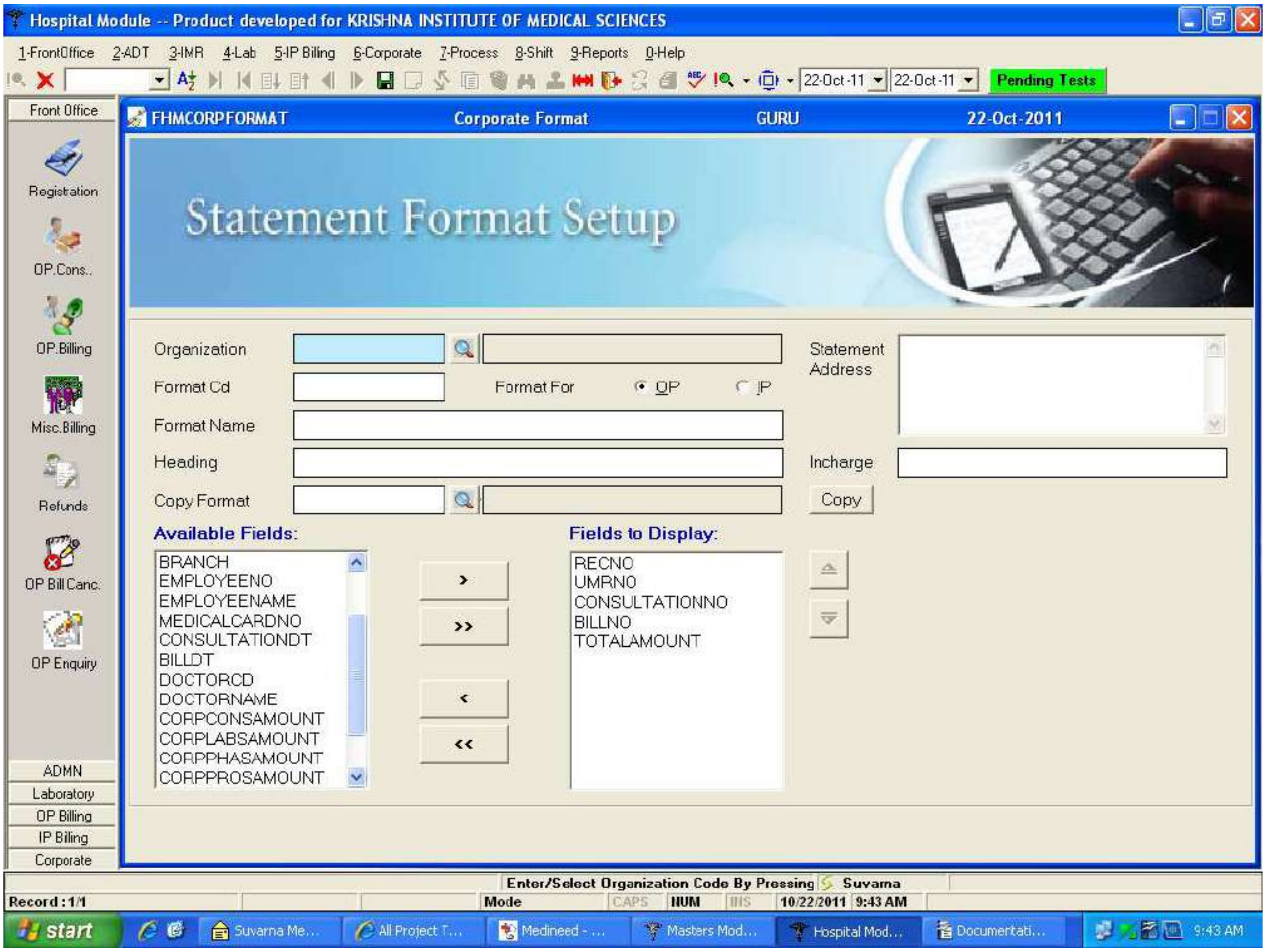


Here we can see the difference between the Services Posted to the patients in General bill and Corporate bill time.

If User Click on Print options button then it will be shown as

Statement Format Set up Form

The Main Purpose of this Document is to send the Statement format set up to particular Organization.



Organization : It refers to an Organization Name. Select the Organization Name by using search button.

Format Cd : User can enter manually.

Format For : It Refers to an IP or OP Patients.

Format Name : User can enter manually.

Heading : User can enter manually.

Copy Format : If any Format wants to copy then select the search button and select the organization name of copy format

Statement Address : To collect the information regarding the address of the Organization.

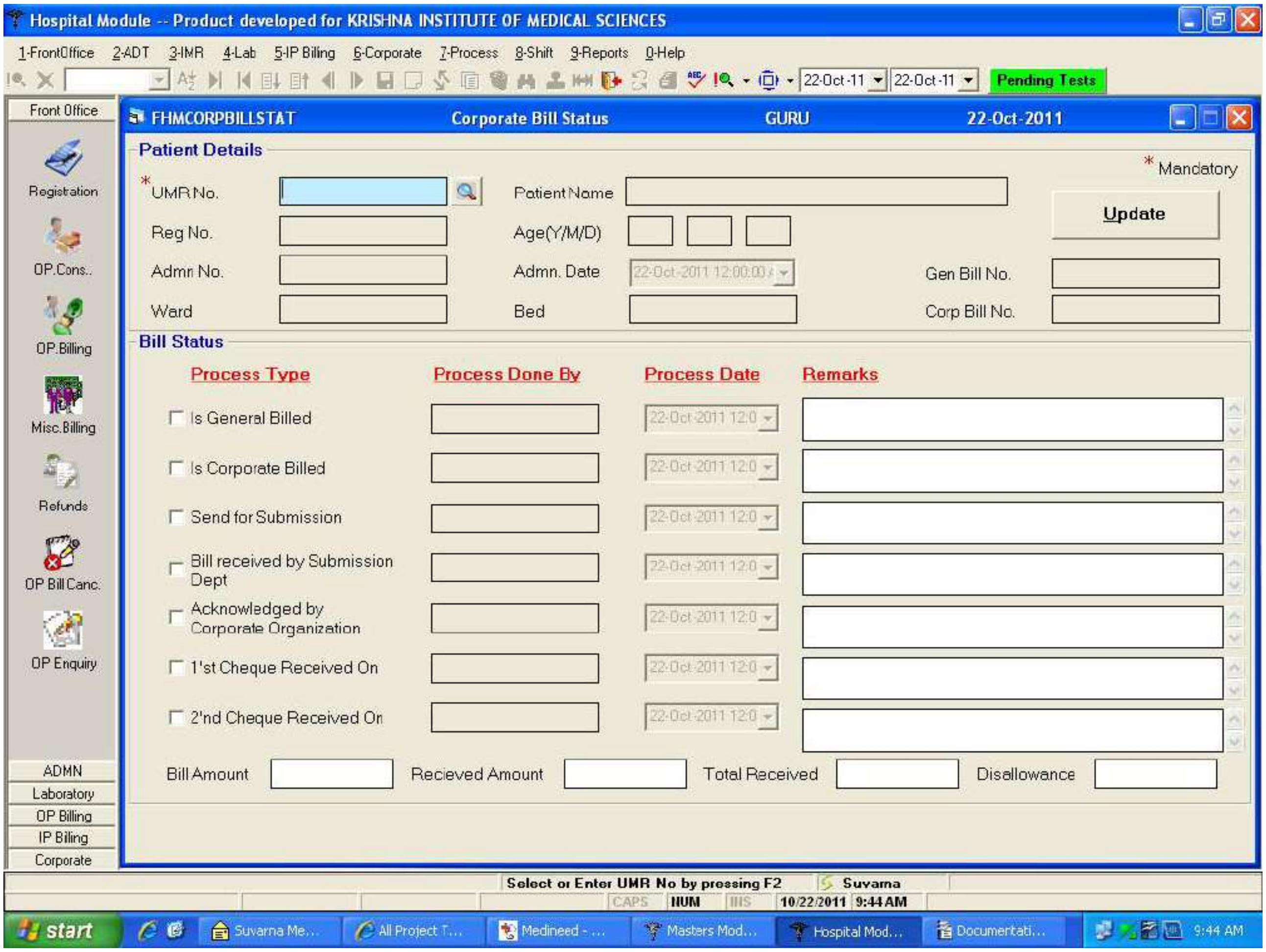
Incharge : Enter the incharge Name of the Organization.

In Print Page what fields should display in Header Part that should select in Available Fields Grid and Click on Arrow button (>) the Selected Field will be display in Fields to Display Column.

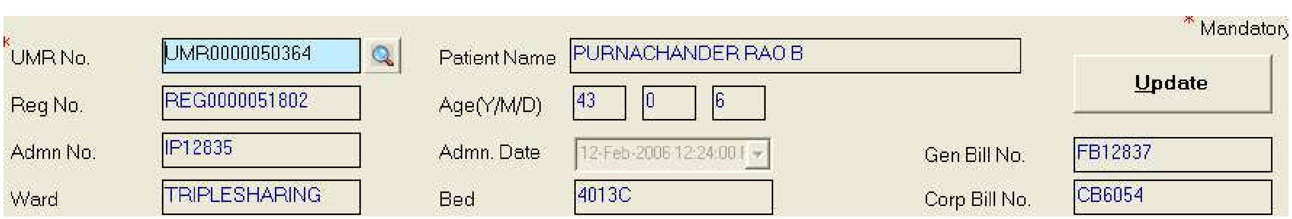
If User Selected the Arrow as ">>" all the Available fields will be display in Fields to Display Column.

Corporate Bill Status Form

The Main Purpose of this Document is to show the Patients Status.

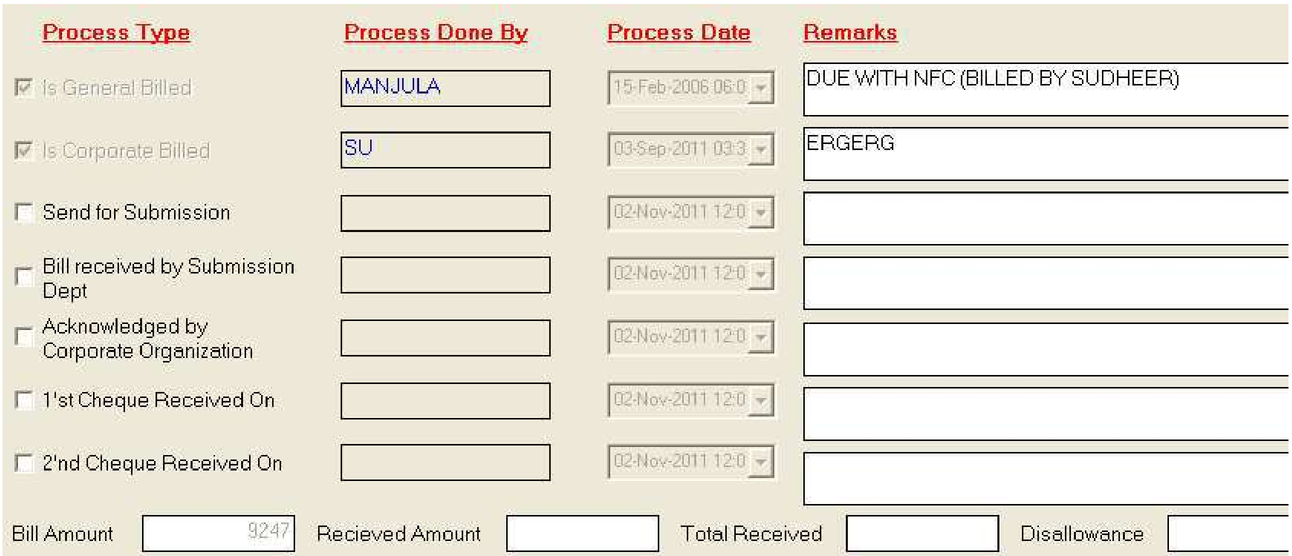


UMR NO : UMR NO should select by using search button. When UMR NO is selected the Patients status will be displayed as shown below.



The Patient is in which status that details will be shown below.

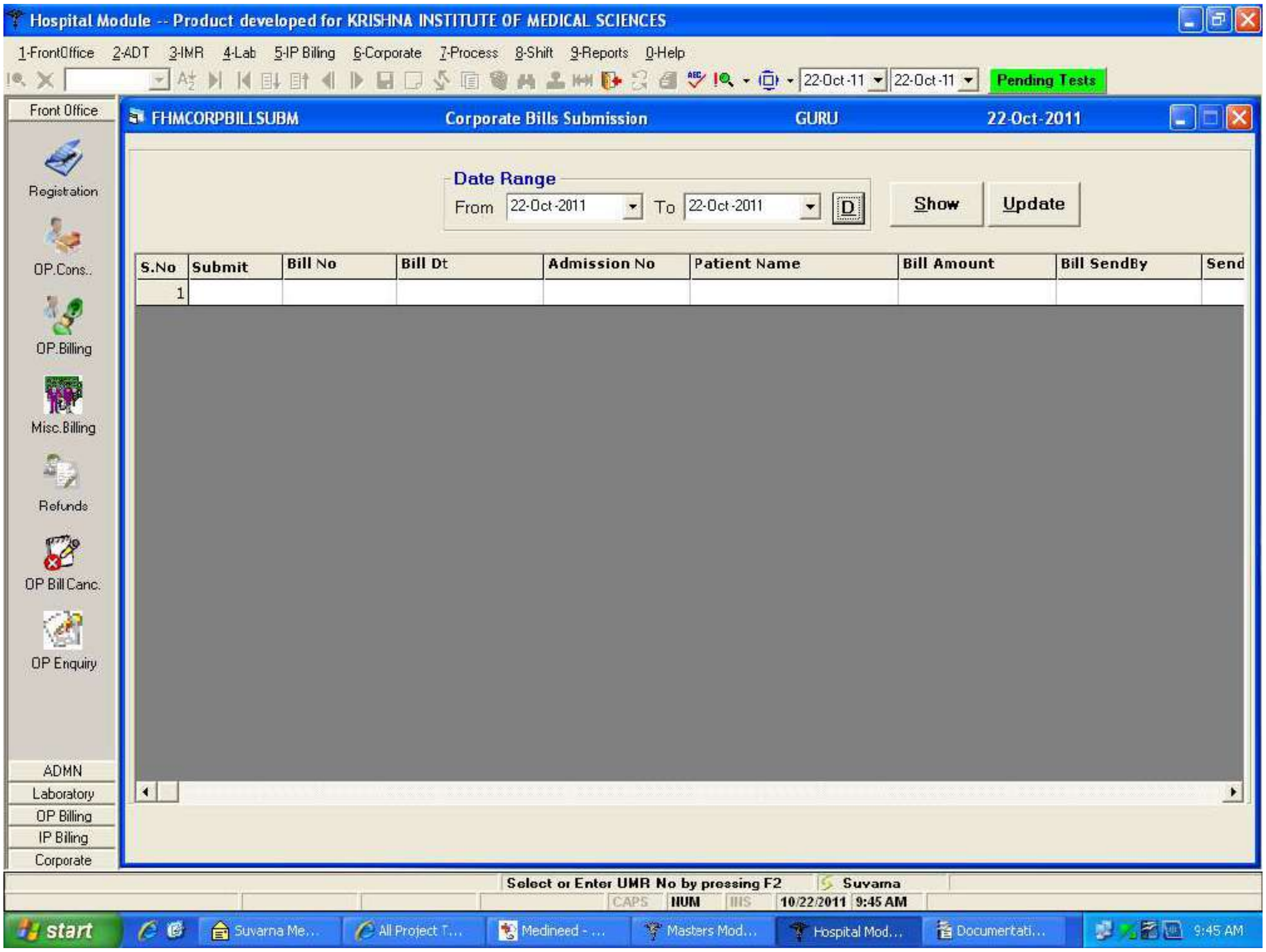
If user want to Update the Details then Select the Check box and enter the Remarks and Click on Update button as show below.



When Clicked on Update button it will display a Pop up message. In that Click on OK button the record will be updated.

Corporate Bills Submission Form

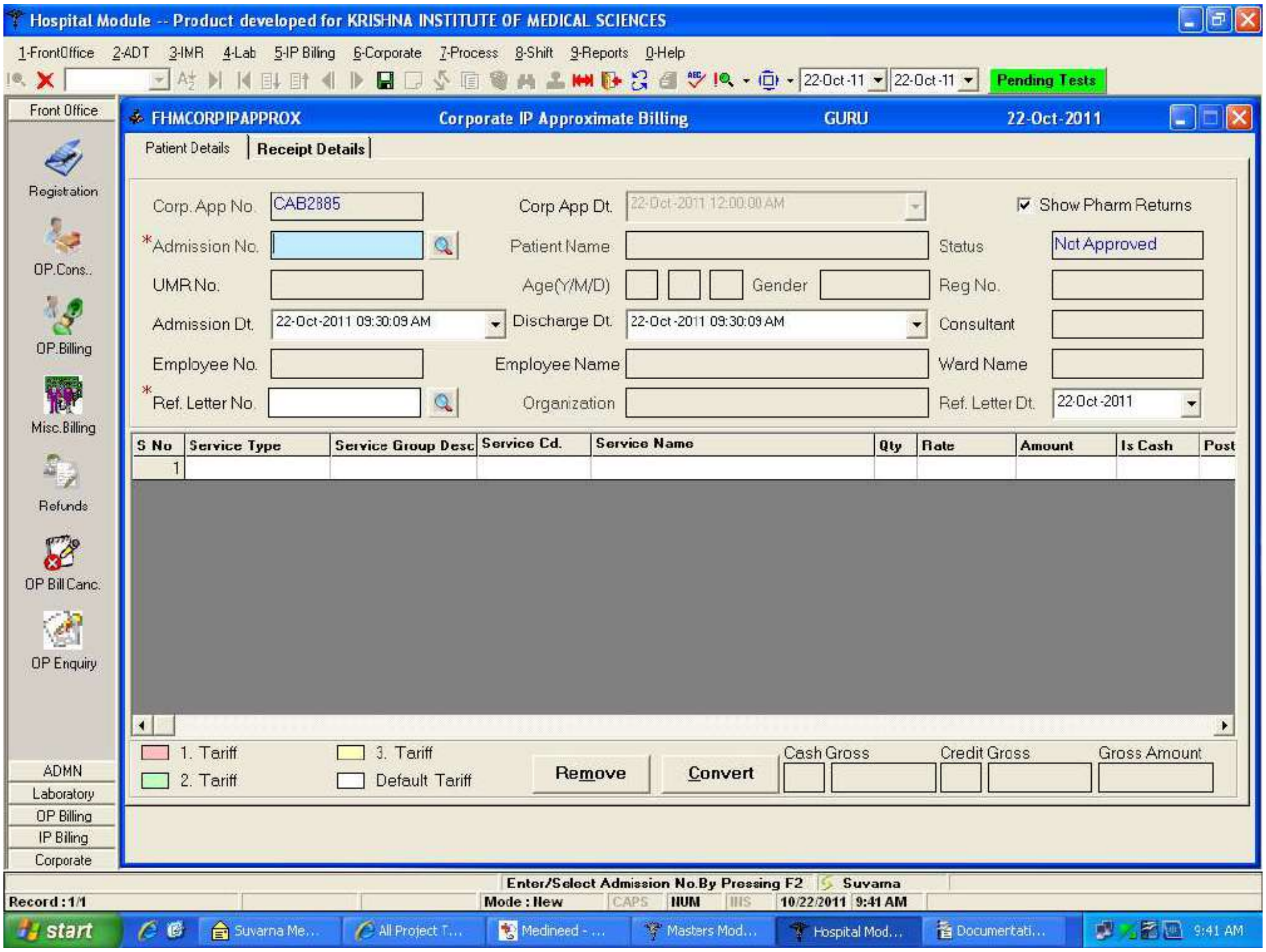
The Main Purpose of this Document is to update the Corporate Bill Submissions.



Select the Date ranges and Click on Show button. When Clicked on Show button the Details will be displayed. Select the Check boxes in Submit column and Click on Update button.

Corporate IP Approximate Billing Form

The Main Purpose of this Document is to display the IP patients Approximate Bill.

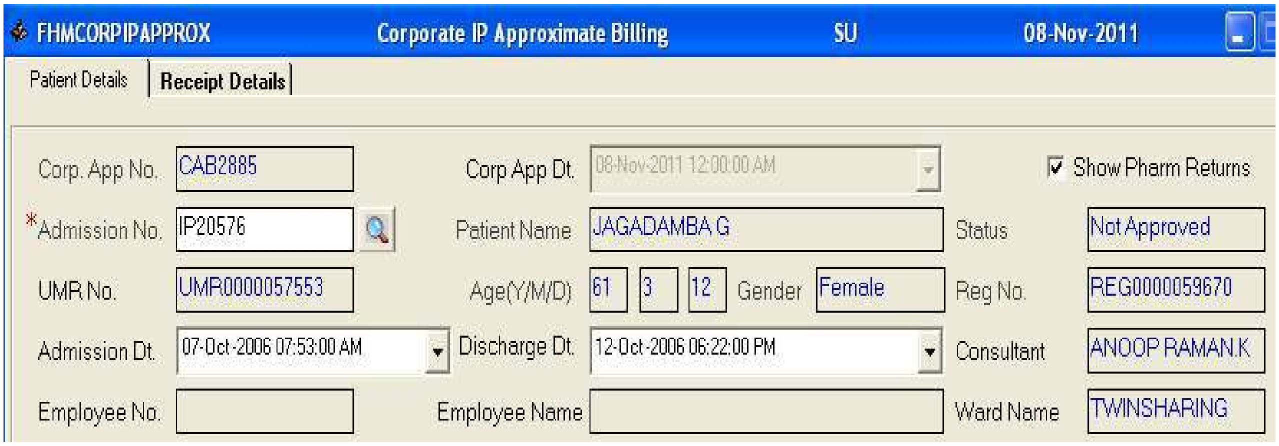


Corp.App No : It is an Auto generated No.

Corp.App Dt : It will display the current date

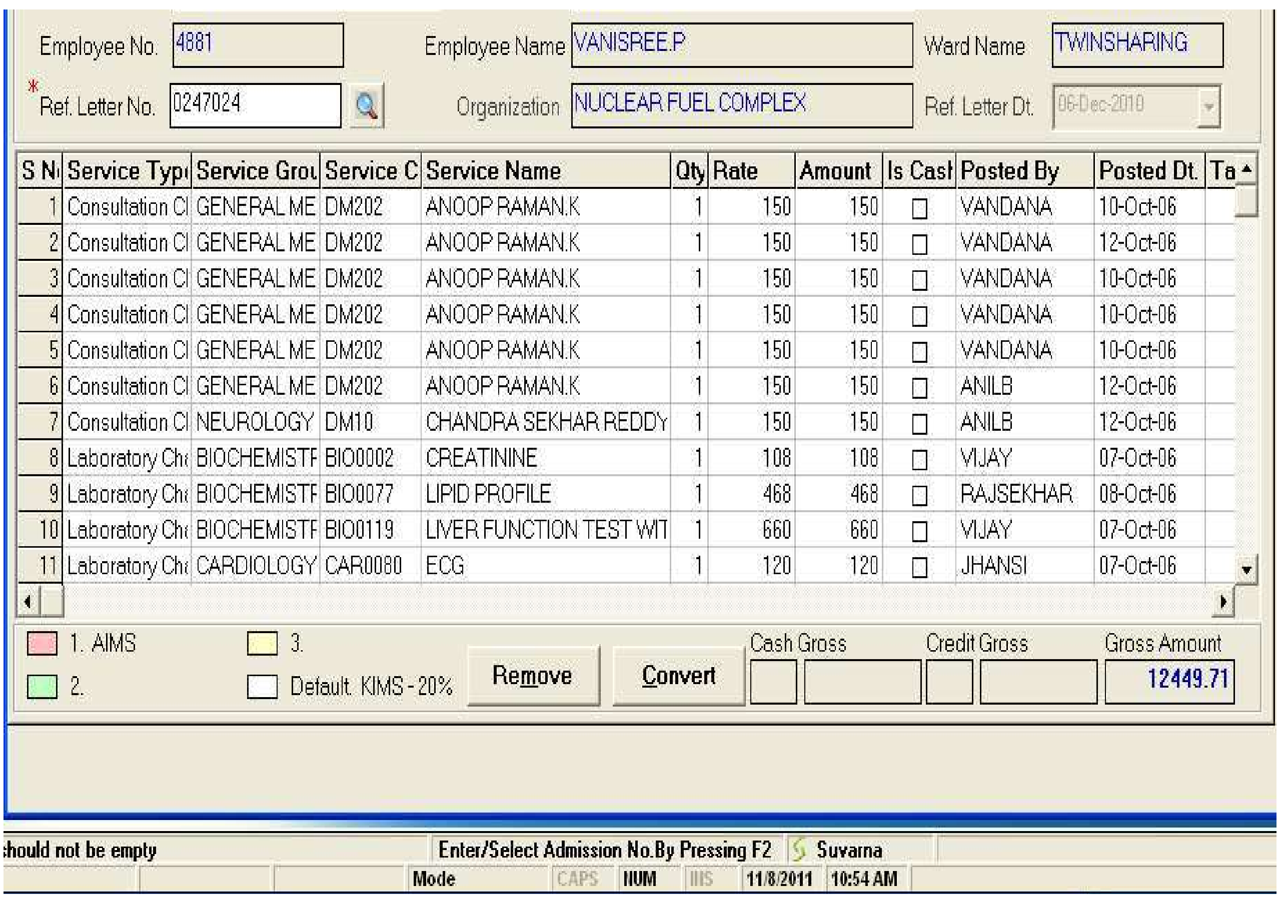
Show Pharm Returns check box : If user want to pharmacy returns in billing, should check this check box.

Admission No : It Refers to the Patient IP NO. When IP NO is selected all the details will be displayed.



Ref.letter No : It Referrs to the referral letter no.It should select by using Search button.

When referral letter no is selected the Details will be displayed as show below



After Selecting Referral Letter all the Services details will be display.Then Click on Convert button,Posted services converted according to corporate tarif rates whatever we have selected priority tariff's in oraganisation master.

In General Receipt Details :

Gross Amount : The amount which is displaying How much gross amount displayed at the time of final billing If final bill is done to the patient,Otherwise it displays posted services gross amount in this field. It is not editable.

Total Advance : If the Patient Paid any advance that Amount will be displayed here.It is not editable.

Net Amount : The amount which is after deducting the concession and advance from Gross amount.It is not editable.

Receipt Amount : The Amount Paid by the Patient at the time of final bill.It is not editable.

Total Discount : After bill any Post discount and concession is given to the patient that amount will be displayed here.It is not editable.

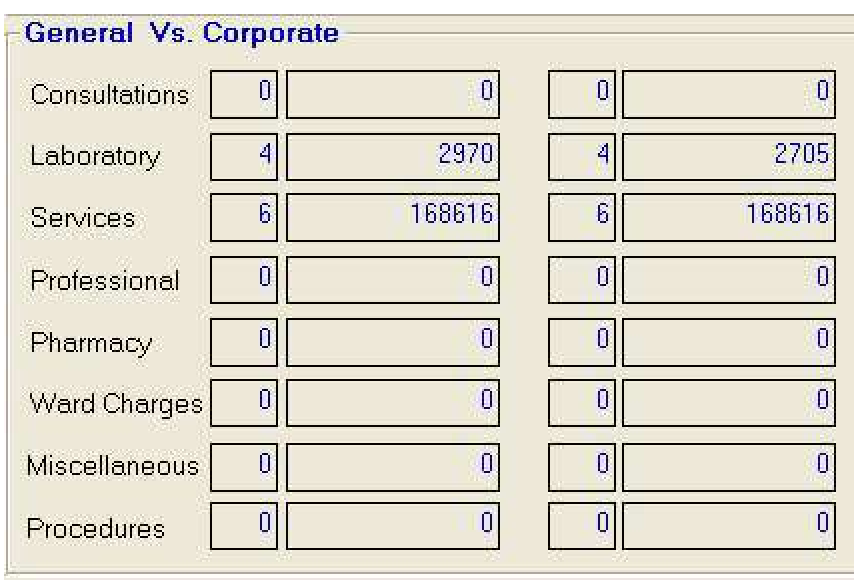
Excess Amt : If the Patient is Paid excess amount that will be displayed here.It is not editable.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount).It is not editable.

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

General vs Corporate Receipt Details :

Here we can see the difference between the Services Posted to the patients in General bill and Corporate bill time.



Corporate Receipt Details :

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

Org % : It Referrs to an Organisation %(While Creating Organisation Master we will set the Organisation % that, % will be displayed here)

Org Payable on Credit Gross : Organisation credit amount is displayed here.

Emp % : It Referrs to an Emp %(While Creating Organisation Master we will set the Emp %, that % will be displayed here)

Emp Payable on Credit Gross : Employee credit amount is displayed here.

Concession : The amount of concession provided to the patient.

Emp Pay Amt : The amount payable by the Employee.

Emp Tax Amt : The Tax amount payable by the Employee.

Org Tax Amt : The Tax amount payable by the Organisation.

Net Amount : The amount after deducting the the concession.

Total Received : It Referrs to the total amount paid by the Patient

Emp Due Amt : The Amount Employee needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Org Due Amt : The Amount Organisation needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Gen.Concession : In the final bill time the concession amount will be there that amount will be displayed here.

If User Click on Print options button then it will be shown as

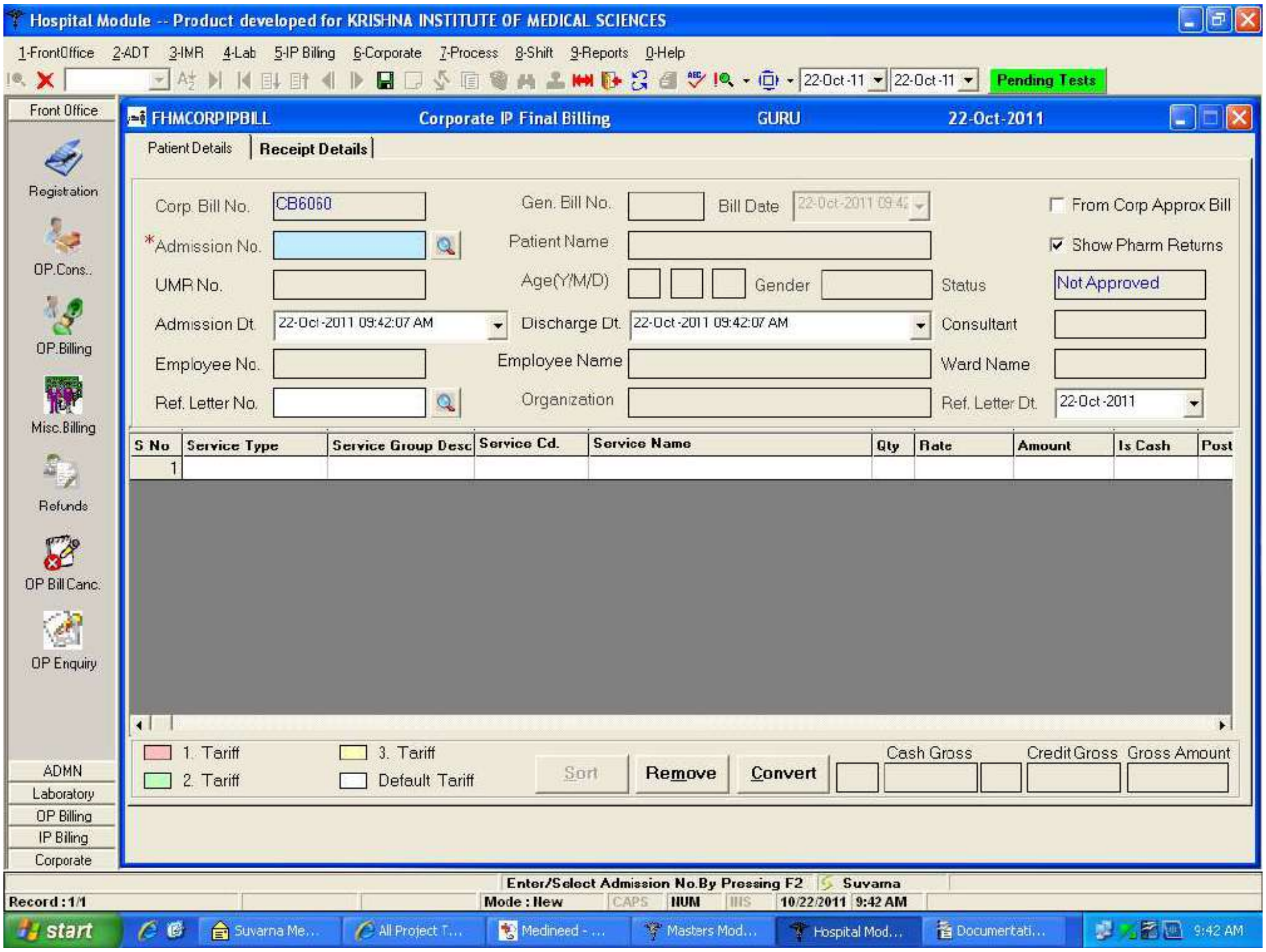
If User Clicked on Service tax button the Service Tax amounts will be displayed.

NOTE : 1) With out General Final Bill also we can do the Corporate IP Approximate Final Bill.

2) Referral Entery mandatory.

Corporate IP Final Bill Form

The Main Purpose of this Document is to do the Final bill for Corporate Patients.



Corp.Bill No : It is an Auto generated No.

Corp.App Dt : It will display the current date

Show Pharm Returns check box : From Pharmacy any items are posted to the patient then select this check box.

Admission No : It Refers to the Patient IP NO. When IP NO is selected all the details will be displayed.

Ref.letter No : It Refers to the referral letter no. It should select by using Search button.

When referral letter no is selected the Details will be displayed as show below

After Selecting Referral Letter all the Services details will be display. Then Click on "Convert button" then it will shows the Services in color.(It Refers the Organization Service)

In General Receipt Details :

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : If the Patient Paid any advance that Amount will be displayed here.

Net Amount : The amount after deducting the the concession.

Receipt Amount : The Amount Paid by the Patient.

Total Discount : After bill any Post discount is given to the patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Corporate Receipt Details :

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

Org % : It Refers to an Organization %(While Creating Organization Master we will set the

Organization % that, % will be displayed here)

Org Payable on Credit Gross : Organization credit amount is displayed here.

Emp % : It Refers to an Emp %(While Creating Organization Master we will set the Emp %, that % will be displayed here)

Emp Payable on Credit Gross : Employee credit amount is displayed here.

Concession : The amount of concession provided to the patient.

Emp Pay Amt : The amount payable by the Employee.

Emp Tax Amt : The Tax amount payable by the Employee.

Org Tax Amt : The Tax amount payable by the Organization.

Net Amount : The amount after deducting the the concession.

Total Received : It Refers to the total amount paid by the Patient

Emp Due Amt : The Amount Employee needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Org Due Amt : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Exc. Concession : The hospital gave the Excess concession to the Patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Emp Co-Pay : Employee Payable Amount

Emp Naration : User Can Enter Manually.

Org Conc. : The amount of concession provided to the organization.

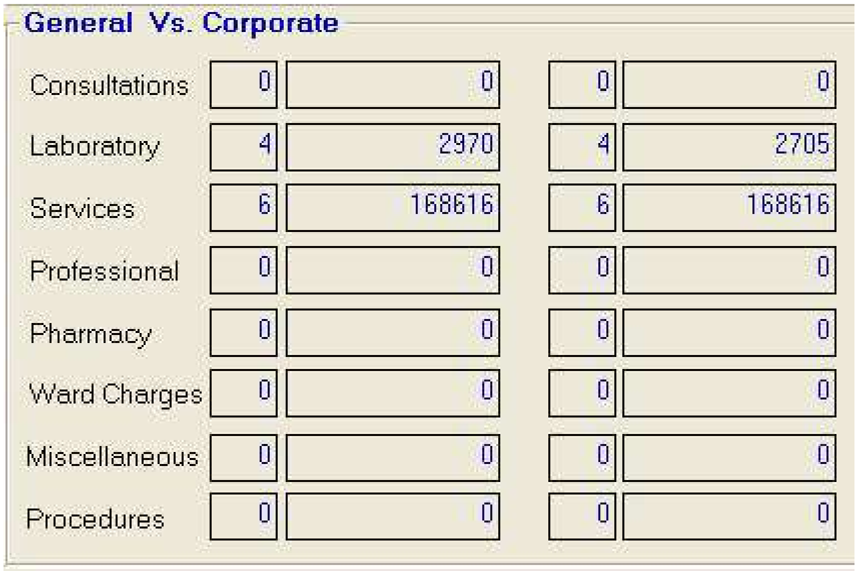
Conc. Naration : User Can Enter Manually.

Org Due : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Due Naration : User Can Enter Manually.

If User Click on Service tax button the Service tax amount is displayed.

If User Click on General vs Corporate button it will be displays as



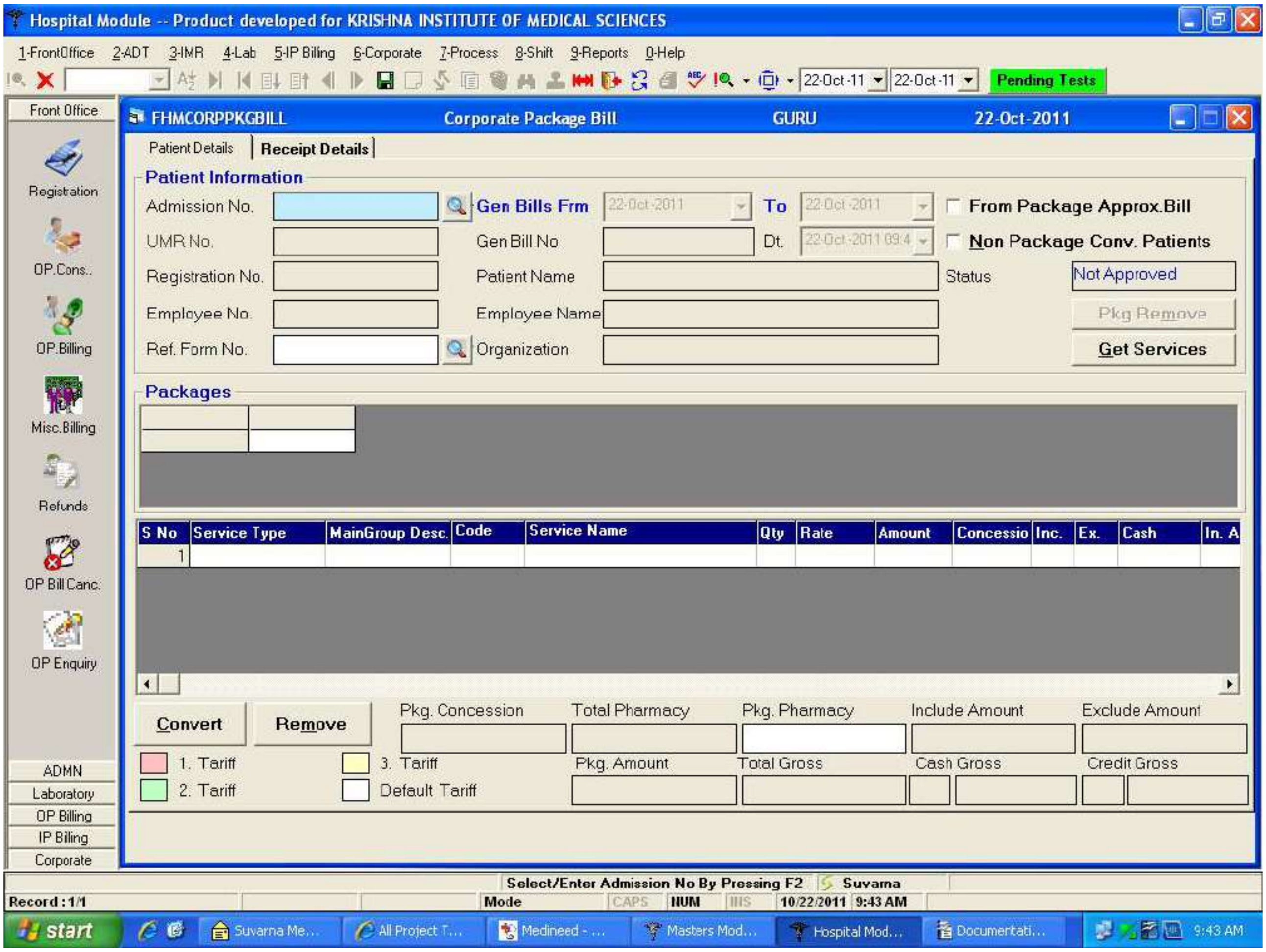
Here we can see the difference between the Services Posted to the patients in General bill and Corporate bill time.

If User Click on Print options button then it will be shown as

NOTE : 1) General Final Bill is an mandatory.

Corporate Package Billing Form

The Main Purpose of this Document is to bill the patient.



From Package Approx. Bill Check box : If User check this check box then,

The Package Approx. Bill Done to the Patient and IP Final Bill is also Done to the Patient, and it will display in Admission Search window

When Package Approx. Bill check box is selected the Date Ranges will be enable and Non-Package Conversion Patient Check box will be in disable Mode.

From Non-Package Conversion Patients Check box : If User check this check box then,

The Package Conversion is not Done to the Patient and IP Final Bill is also Done to the Patient, and it will display in Admission Search window

From Package Approx.Bill & From Non-Package Conversion Patients Check box : If User Uncheck this two check boxes then,

The Package Approximate Bill is not Done and Package Conversion is Done to the Patient, and it will display in Admission Search window

Admission No : It Refers to an Patients IP No. It should select by using Search button.

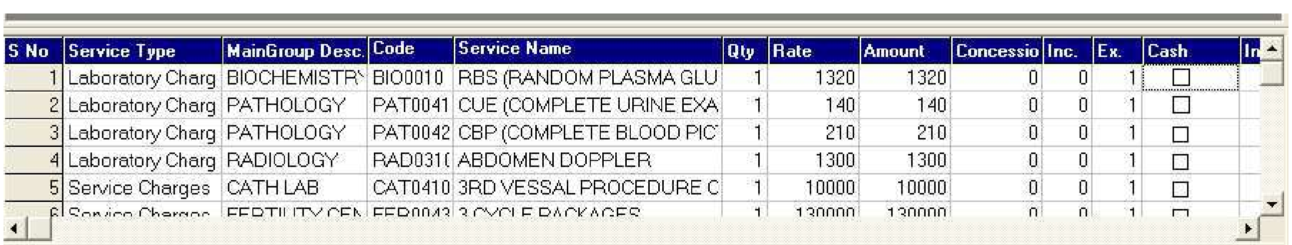
When Admission No is selected all the details will be displayed as shown below

Ref.Form No : It Refers to the referral letter no. It should select by using Search button.

When referral letter no is selected the Details will be displayed as show below

S.No	Tariff Name	Tariff Cd	Package Cd.	Package Name	Package Amt	Conc	From Dt	To Dt
1	MIDHANI	TR8	2.2.3	2D ECHO COLOUR DOPPL	500	0	22-Oct-11	25-Oct-11

Get Services button : When User Clicked on Get Services button then the Posted Services list will be display to the patient as shown below



S No	Service Type	MainGroup Desc.	Code	Service Name	Qty	Rate	Amount	Concessio	Inc.	Ex.	Cash	In
1	Laboratory Charg	BIOCHEMISTRY	BIO0010	RBS (RANDOM PLASMA GLU	1	1320	1320	0	0	1	☐	
2	Laboratory Charg	PATHOLOGY	PAT0041	CUE (COMPLETE URINE EXA	1	140	140	0	0	1	☐	
3	Laboratory Charg	PATHOLOGY	PAT0042	CBP (COMPLETE BLOOD PIC	1	210	210	0	0	1	☐	
4	Laboratory Charg	RADIOLOGY	RAD031(	ABDOMEN DOPPLER	1	1300	1300	0	0	1	☐	
5	Service Charges	CATH LAB	CAT0410	3RD VESSAL PROCEDURE C	1	10000	10000	0	0	1	☐	
6	Service Charges	FERTILITY CEN	FER0043	3 CYCLE PACKAGES	1	130000	130000	0	0	1	☐	

Convert Button : After Selecting Get Services button Click on Convert button. When Clicking on Conver button the Services wiil be converted in to selected tariff.

Remove button : If any service want to remove then click on Remove button

Pkg Concession : In Package Grid Concession Column will be there. In that Select the Package Name,when selecting Package Name, Package amount will be displayed, if user gives any concession in concession column that will display in the Package Concession text box.

Total Pharmacy : If any Pharmacy related items are there that amount will be displayed here.

Pkg.Pharmacy : If any Pharmacy related items are under package that amount will be displayed here.

Include Amount : The total amount of services cost will be displayed. when the services are in include column.

Here if you want to add services then Place the Cursor in Service type column and Wright Click on Mouse and Select the Insert option add the what ever services user want to enter and when ever user adding services Include Amount will be increase.

Exclude Amount : The total amount of services cost will be displayed. when the services are in exclude column.

Pkg Amount : What ever the Packages is posted to the patient that Package amount will be displayed here.

Total Gross : The total amount before the deduction of the concession.

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

In General Receipt Details :

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : If the Patient Paid any advance that Amount will be displayed here.

Net Amount : The amount after deducting the the concession.

Receipt Amount : The Amount Paid by the Patient.

Total Discount : After bill any Post discount is given to the patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Corporate Receipt Details :

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

Org % : It Refers to an Organization %(While Creating Organization Master we will set the Organization % that, % will be displayed here)

Org Payable on Credit Gross : Organization credit amount is displayed here.

Emp % : It Refers to an Emp %(While Creating Organization Master we will set the Emp %, that % will be displayed here)

Emp Payable on Credit Gross : Employee credit amount is displayed here.

Concession : The amount of concession provided to the patient.

Emp Pay Amt : The amount payable by the Employee.

Emp Tax Amt : The Tax amount payable by the Employee.

Org Tax Amt : The Tax amount payable by the Organization.

Net Amount : The amount after deducting the the concession.

Total Received : It Refers to the total amount paid by the Patient

Emp Due Amt : The Amount Employee needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Org Due Amt : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Exc.Concession : The hospital gave the Excess concession to the Patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Emp Co-Pay : Employee Payable Amount

Emp Naration : User Can Enter Manually.

Org Conc. : The amount of concession provided to the organization.

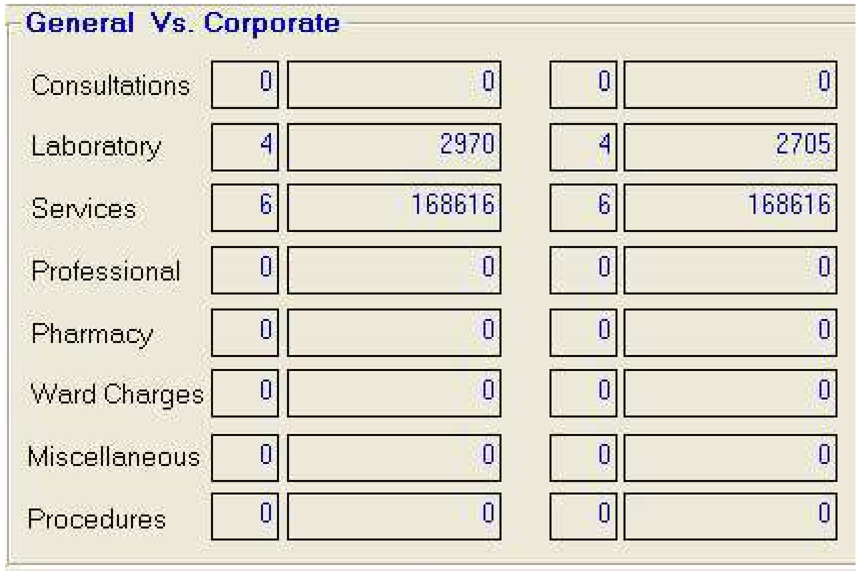
Conc. Naration : User Can Enter Manually.

Org Due : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Due Naration : User Can Enter Manually.

If User Click on Service tax button the Service tax amount is displayed.

If User Click on General vs Corporate button it will be displays as

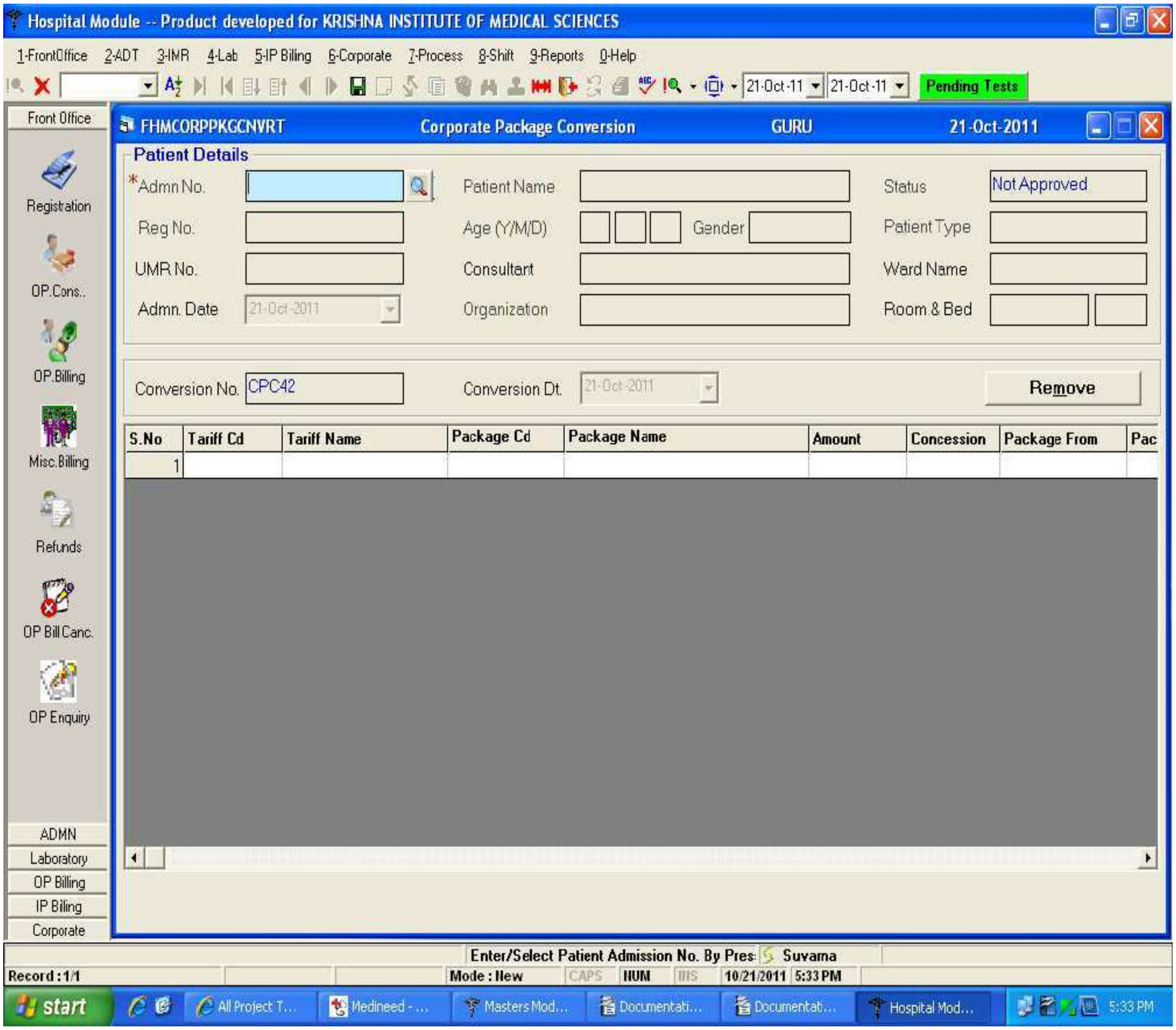


Here we can see the difference between the Services Posted to the patients in General bill and Corporate bill time.

If User Click on Print options button then it will be shown as

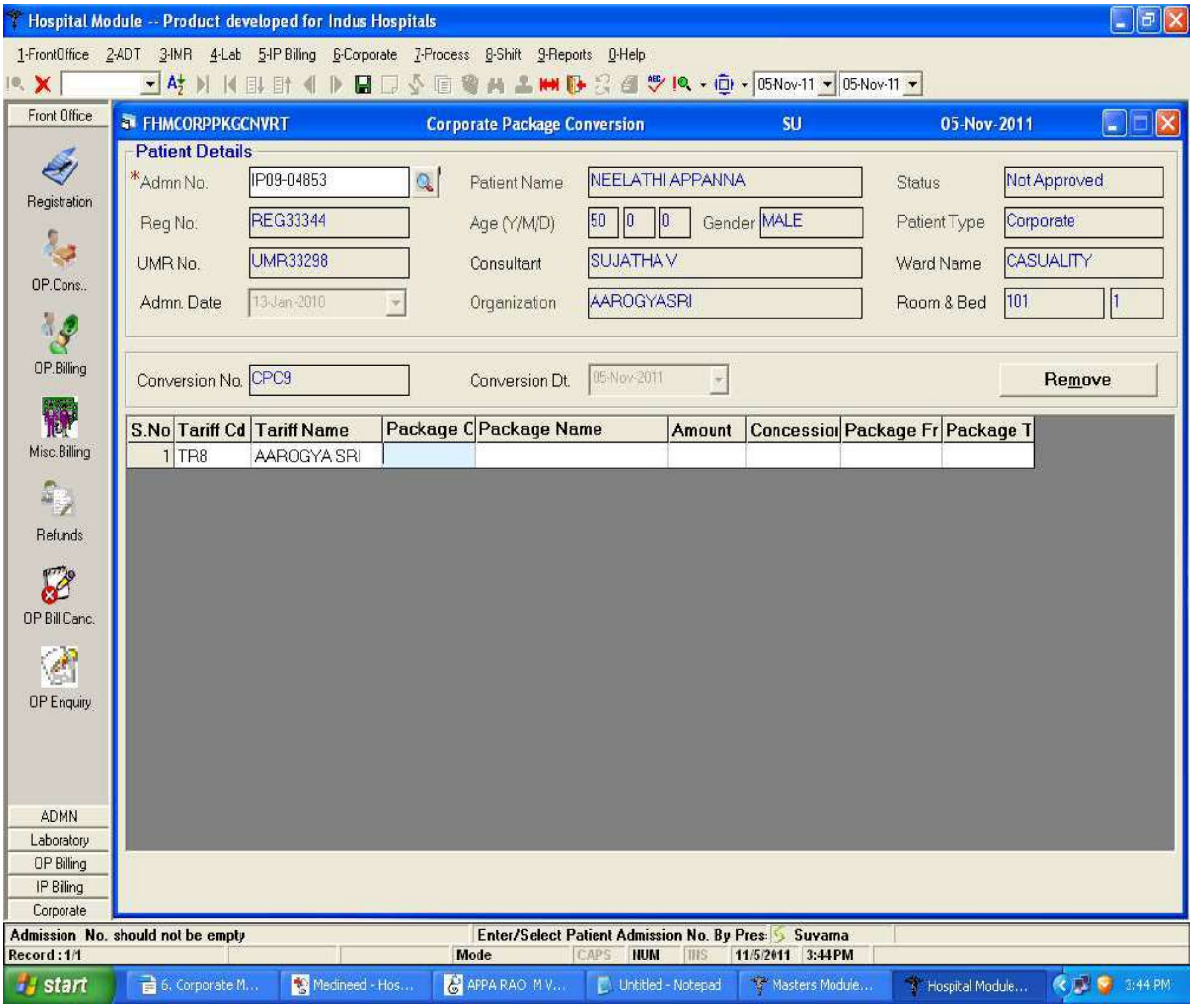
Corporate Package Conversion Form

The Main Purpose of this Form is to Convert into package based on priority corporate tariff for the Corporate patients.



Admission No : It Refers to an Patients IP No. It should select by using Search button.

When Admission No is selected all the details will be displayed as shown below



Conversion No : It is an Auto generated No.

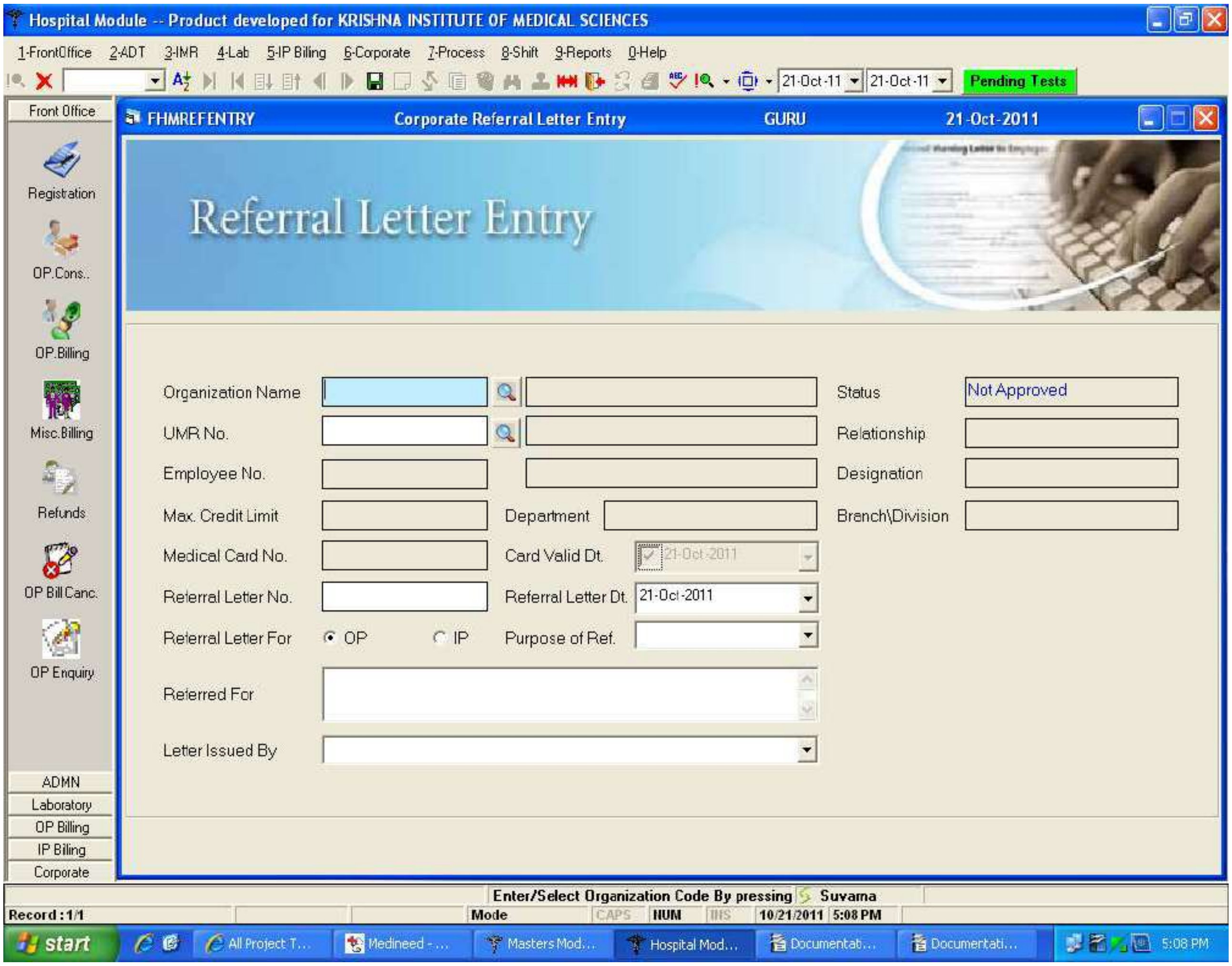
Conversion Dt : It will display the Current date.

Select the Package Code and Package Name by Pressing F2 key. By default Selected Package From and to dates will be displayed , Package from date is editable, when user change the package from date automatically package to date adjusted.

NOTE : If General bill is not done to the patient then we can't do Corporate Package Conversion.

Corporate Referral Letter Entry Form

The Main Purpose of this Document is to Enter the referral Letter Details of the Corporate Patient.

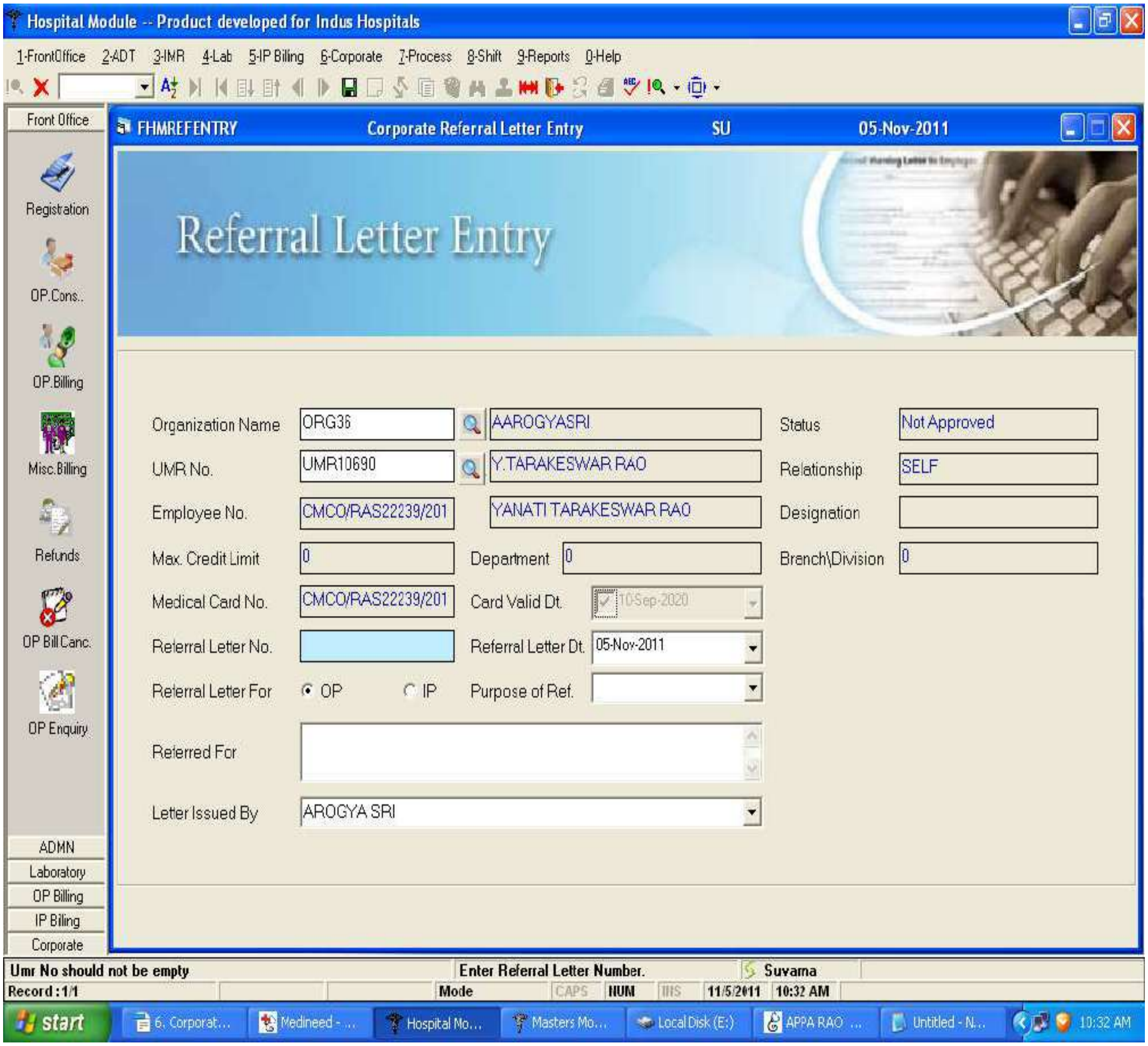


Organization Name : It Refers to the Which Organization the Patient indicates. It should select by using search button.

UMR NO : Refers to the Unique Medical Record number. It should select by using search button.

In search window the patients who are registered under the selected organization those should be displayed.

when UMR NO is selected in search window all the details will be displayed as shown below



Referral Letter No : It Refers to the Patient Referral Letter No. It should bring their corresponding Organizations.

Referral Letter Date : It Refers to the Referral Letter Date.

Letter For : It Refers to the IP or OP

If IP Radio button is selected then Details will be displayed as

Purpose : It Refers to the Patient is Admitted.

Admission No : It Refers to an Patients Admission No. If patient is admitted before enter the referral letter, automatically admission number displaying here otherwise we can not able to save the record.

Referred For: It Refers to the patient diseases.

Letter Issued By : It Refers to the Letter issued by (Name of the Organization).

If OP Radio button is selected then Details will be displayed as

Referral Letter Dt : It Refers to the Re feral Letter date

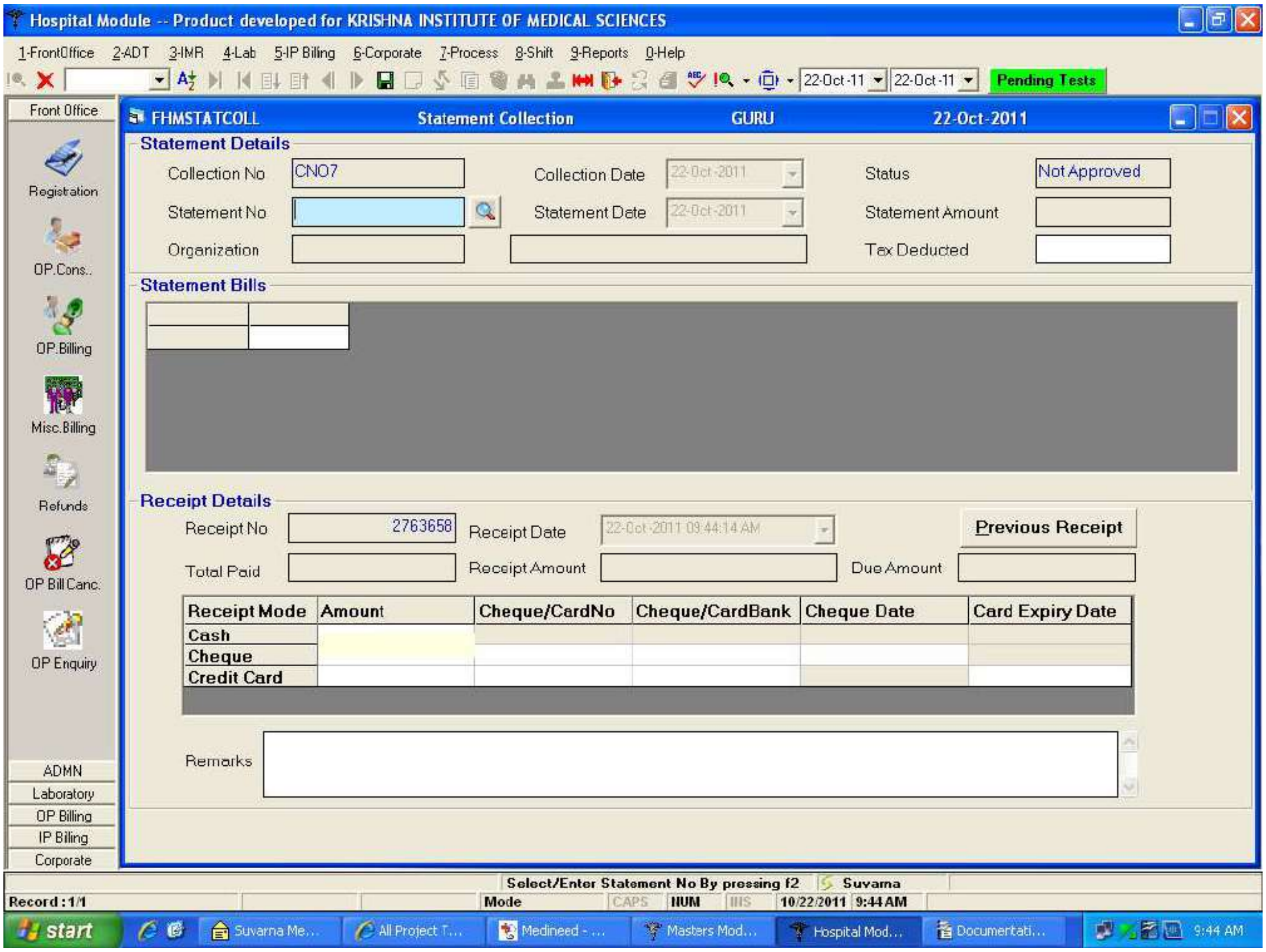
Purpose of Ref. : It Refers to the Consultant the Doctor or investigation should post to the patient or Both or Pharmacy. These options should select by using drop down box.

Referred For : It Refers to the patient diseases.

Letter Issued By : It Refers to the Letter issued by (Name of the Organization).

Statement Collection Form

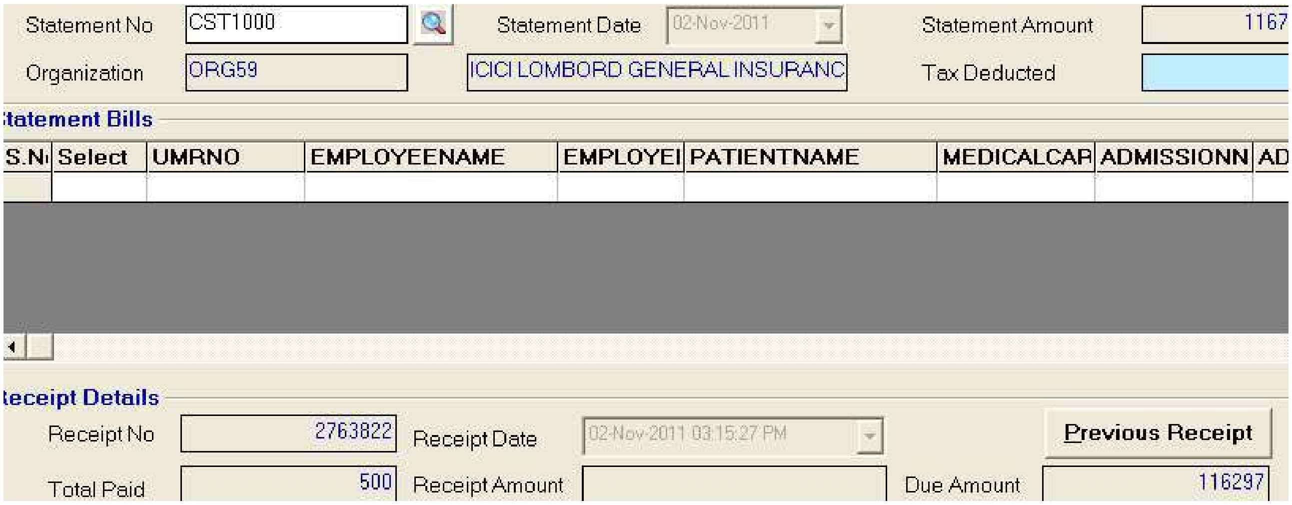
The Main Purpose of this Document is to Collect the Statement from the Organization.



Collection No : It is an Auto generated No.

Collection Date : It refers to an Date,Date will be in disable mode and current date will be displayed.

Statement No : It should select by using search button. When Statement no is selected all the details will be displayed.

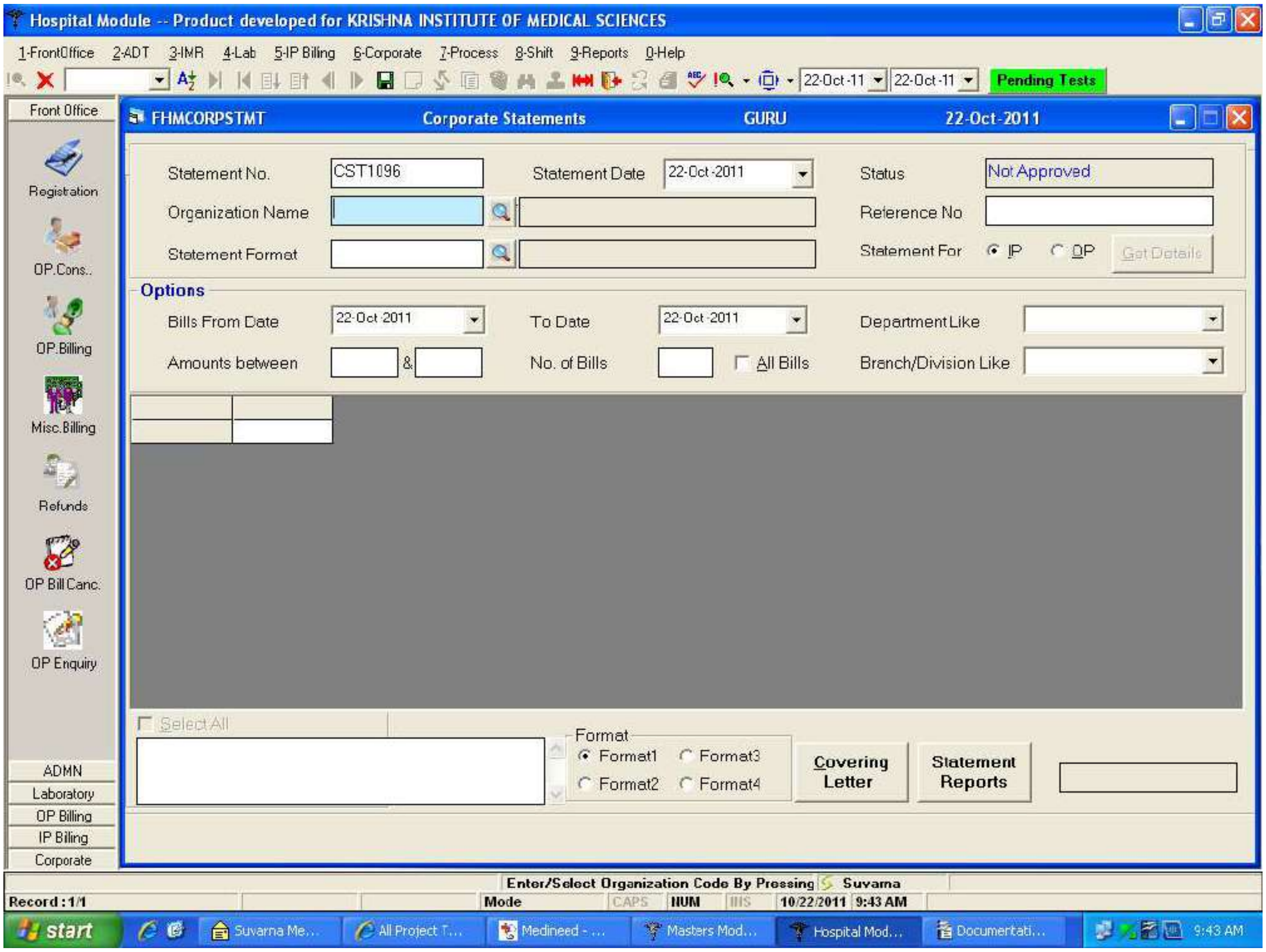


Statement Date : It refers to an Date,Date will be in disable mode and current date will be displayed.

Previous Receipt : If the Organization have any previous receipts that details will be shown here. When Clicked on Previous receipts button it shows the details and it will be displays as Bill Details.

Corporate Statements Form

The Main Purpose of this Document is to send the Statement to the Organization.



Statement No : It is an Auto generated No.

Statement Date : It should select by using Calendar.

Organization Name : It refers to an Organization Name. Select the Organization Name by using search button.

Statement Format : It should select by using search button.

Statement For : It should select IP or OP.

Get Details : When Organization Name and Statement For is Selected the Get Details button will be displayed. When Clicked on Get Details button all the Services will be displayed

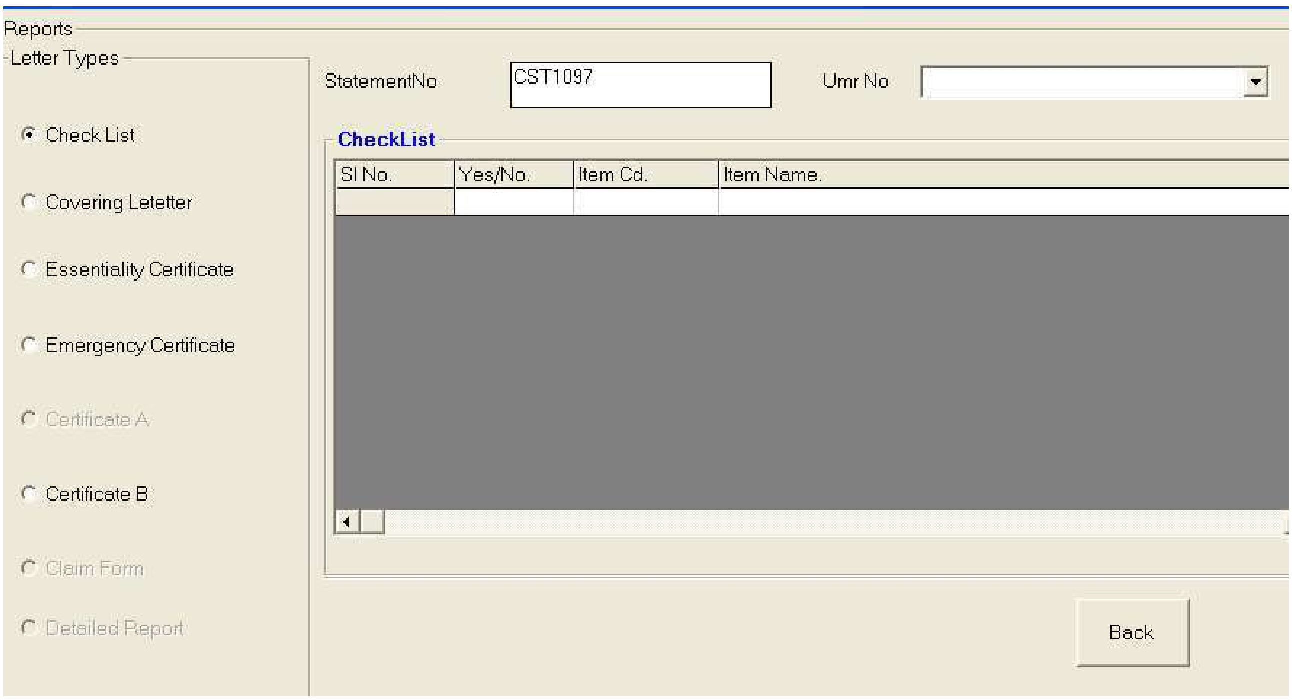
Bills From Date and To Date : It should Select by using Calender.

Age Between : Enter the Age between (For Eg: 1to 30)

No of Bills : Enter the Number in the text box

All Bills Check box : If user checks this check box all the bills will be displayed.

Statement Report Button : If User Click on this button it will be displays as

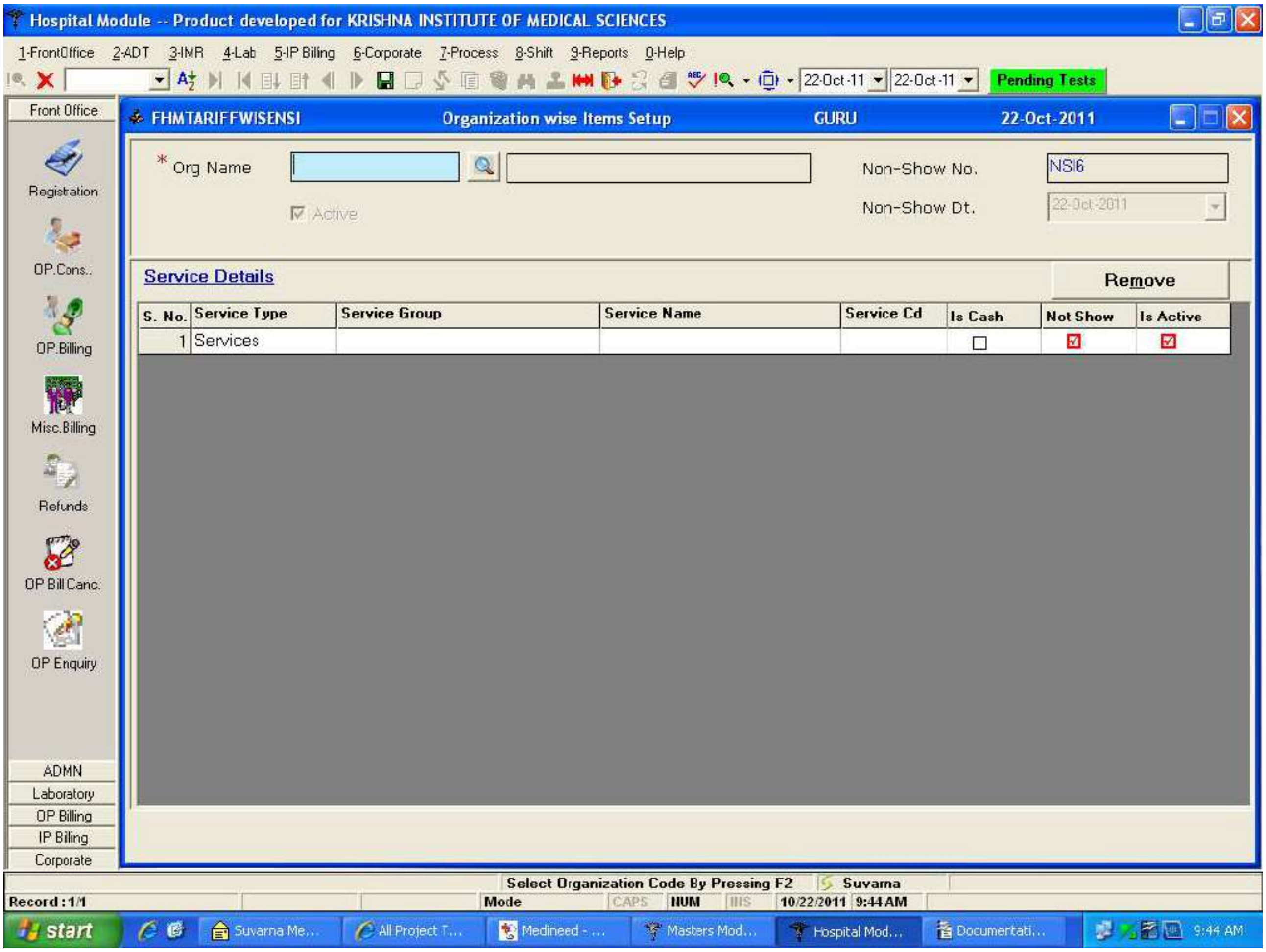


Select t the Report title and Click on back button.

Covering Button : After Approving only we can give the Covering letter.

Tariff Wise Non-Show items Form

The Main Purpose of this Document is to not show the services in Corporate Final Bill.

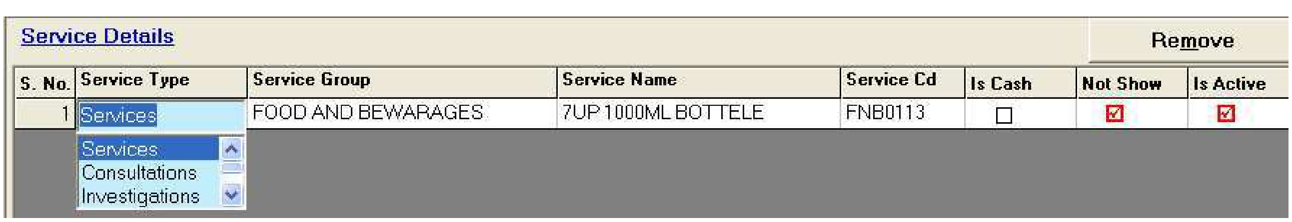


Org Name : Select the Organization Name by using Search button.

Non-Show No : It is an Auto generated No.

Non-Show Date : Current Date will be displayed and it will be in disable mode.

Service Details : Select the Service Types as shown bellow



If User checked the Is Cash check box the Patient should pay in the final bill time.

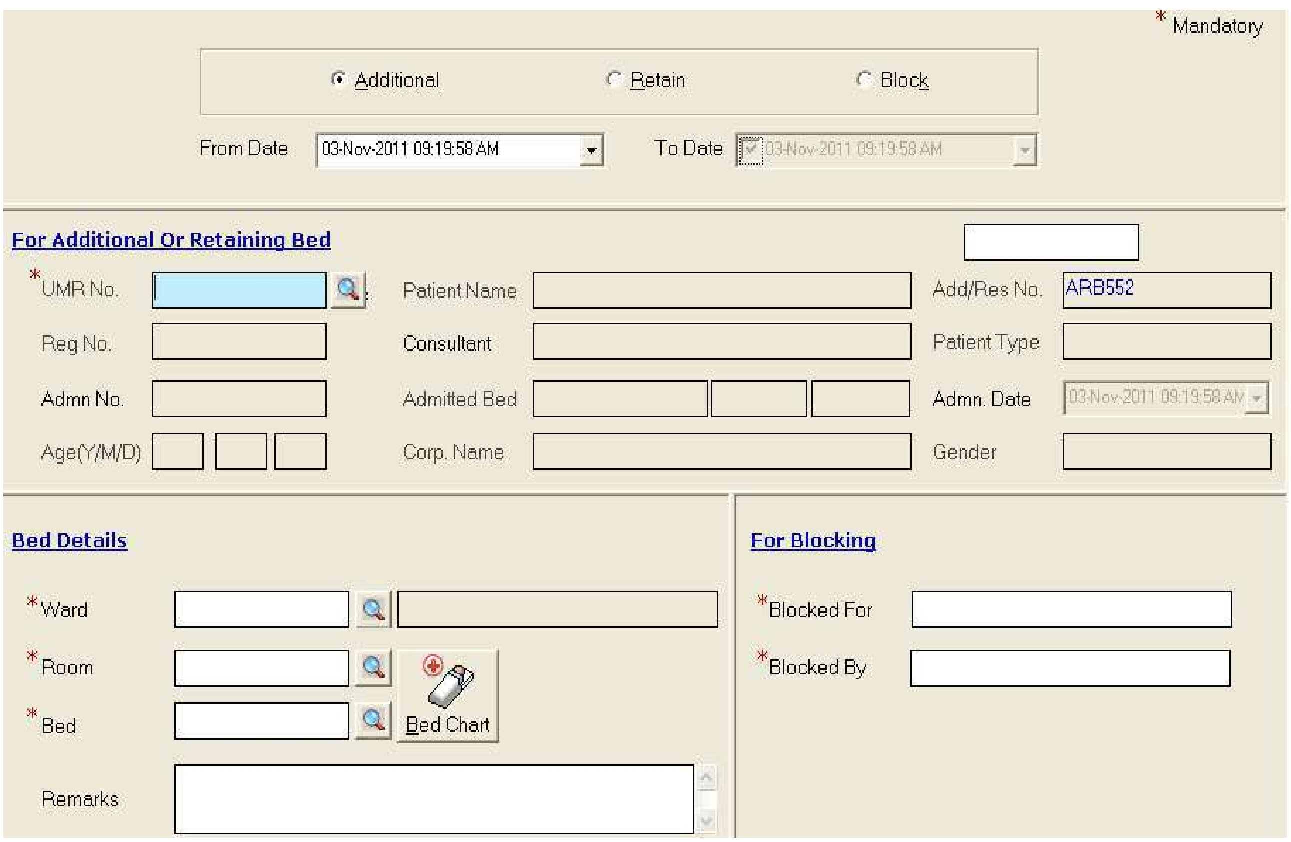
If User checked the Not Show check box the Service will not shows in the final bill time.

Remove Button: Place the Cursor in Service Type Column and Click on Remove button. When Clicked on Remove button the Service will be removed.

ADT-->Additional or Retaining Bed

Description: The purpose of this form is to give Additional Bed for the patient attender. If the User selects the Block,the Bed will be in repair condition so after repairing the Bed will be alloted for the Patient.
Navigation: Hospital Module-->ADT-->Additional or Retaining Bed **.**

Following form will be displayed as

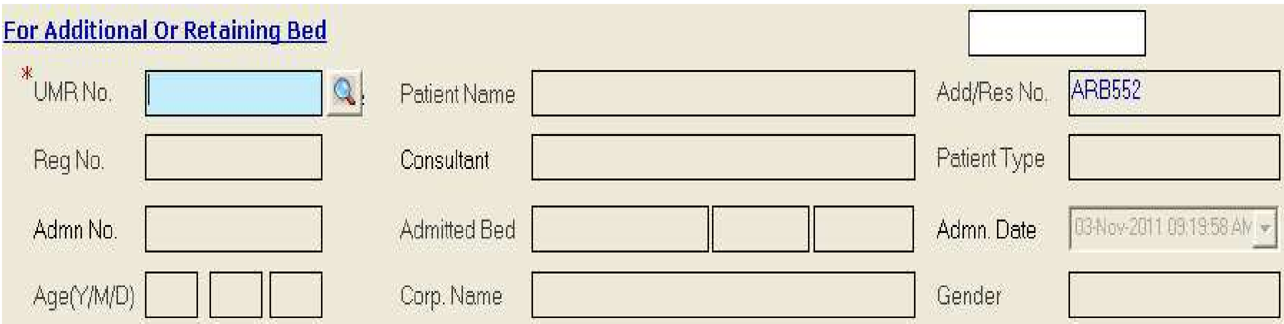


--> Bed types are Full,Retained,Vacant and Blocked or Reserved.

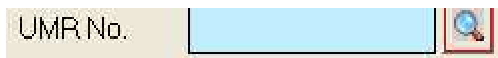
--> Here the User can check the Additional or Retained or Block.

--> If the User checks the Additional ,then the Bed will be used for the Patient's Attender. And if User Checks Retained means ,then the Bed will be kept in Retained state. And if the user selects the Block,the Bed will be in blocked state means the bed is in repair.

From Date:The From Date should be today's date only(by default).



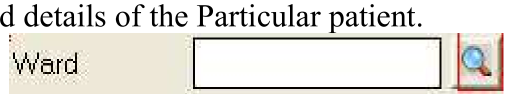
--> Here this represents the Additional or Retaining Bed details.



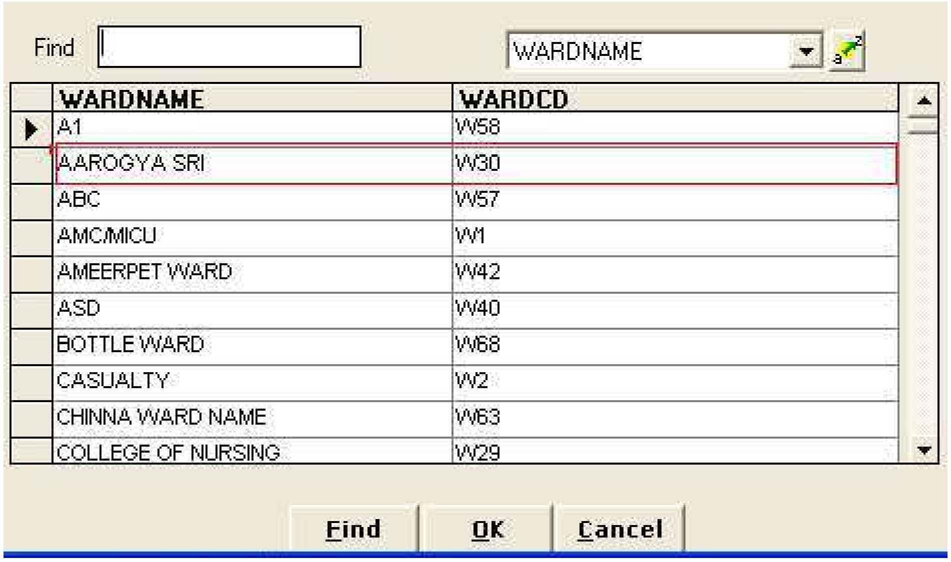
--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button . Here the Patent details like Patient Name,Registration Number, Consultant,Admn No,Admited Bed,Admn Date, Age gender will be Populated automatically.

Add/Res No:Here this entity represents auto generated.

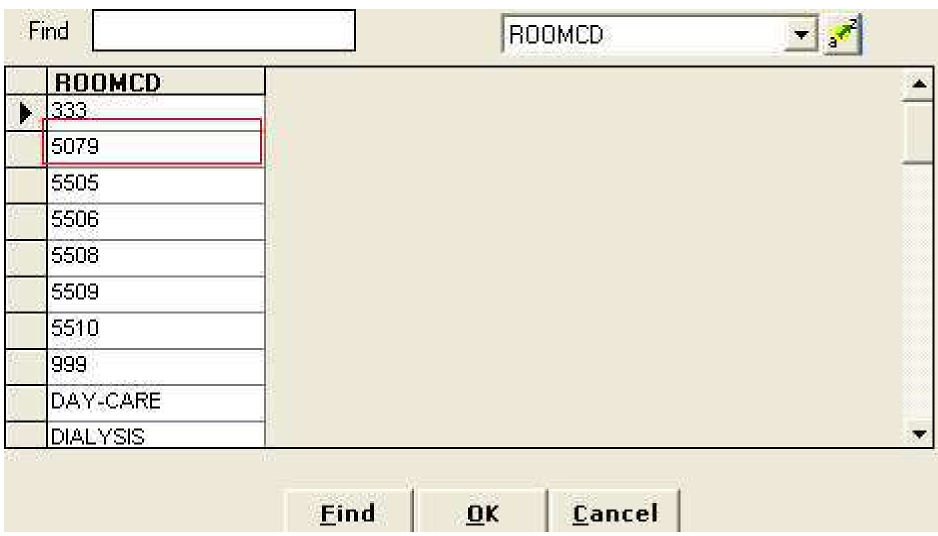
--> Here this represents the Ward details of the Particular patient.



--> Here when the user selects the search icon, a window will be populated. This represents on which ward he has been admitted.

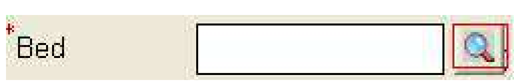


--> The window will contains the WardName along with the code. If the Patient has joined in Aarogyasriward, select that wardname from the grid and it automatically populate in the corresponding fields.



--> Here when the user selects the search icon, a window will be populated. This represents on which Room he has been admitted.

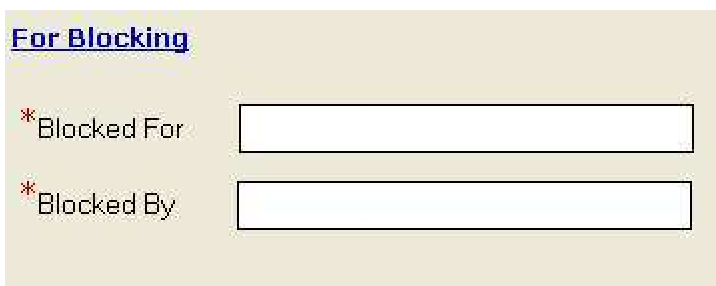
--> The window will contains the Room code. And select the corresponding roomcd from the grid and click on the OK button. The roomcd will be populated in the field.



--> Here when the user selects the search icon, a window will be populated. This represents on which Bed he has been admitted.

--> When click on the search icon ,the Beds will be displayed and should select the Green one here. Or otherwise from the Graphical Bed chart also the Bed can be selected.

Remarks:Here this entity represents to enter the remarks.



-->Here this represents the Blocking details.

--> If the User selects the radio button Block,the Bed will be in repair condition after repairing the Bed will be allotted for the patient.

Blocked For:Here this entity represents to enter the Blocked For details like Repair.

Blocked By:Here this entity represents to enter the details of the Blocked Person.

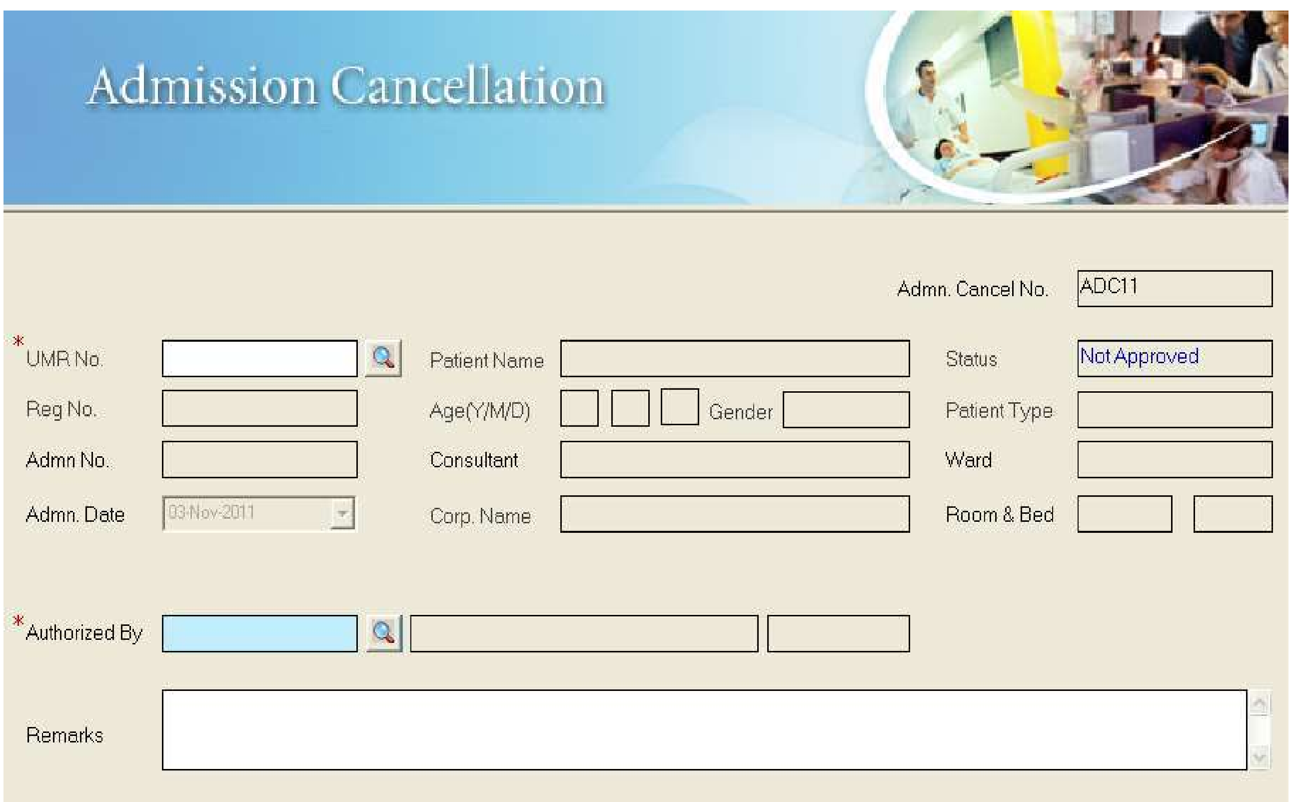
ADT-->Admission Cancellation

Description: This form purpose is used to cancel the Admission of the patient.
There are two conditions must be followed by the User.

- If the Patient has services then at first we should cancel the services for that patient and then the Admission can be canceled.
- If there are no services posted to that patient then also then Admission cancellation can be done.

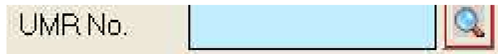
Navigation:Hospital Module-->ADT-->Admission Cancellation.

Following Form will be displayed as

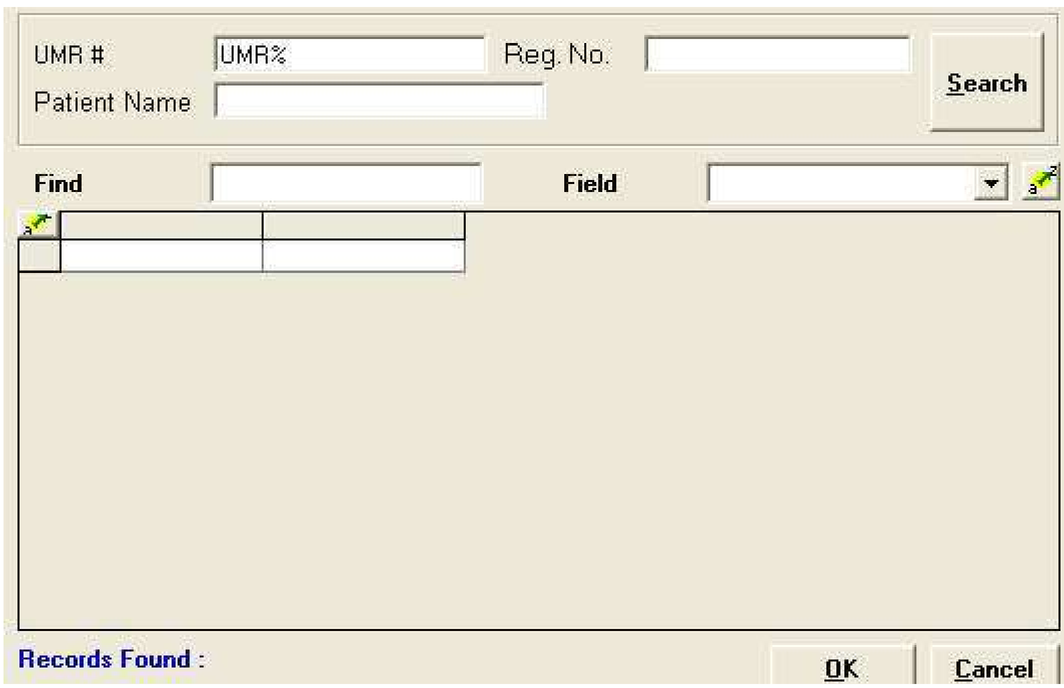


Admn Cancel No: This entity represents the admission cancel number which is auto generated.

Admn Date:This entity represents the default today's date only in the corresponding field.

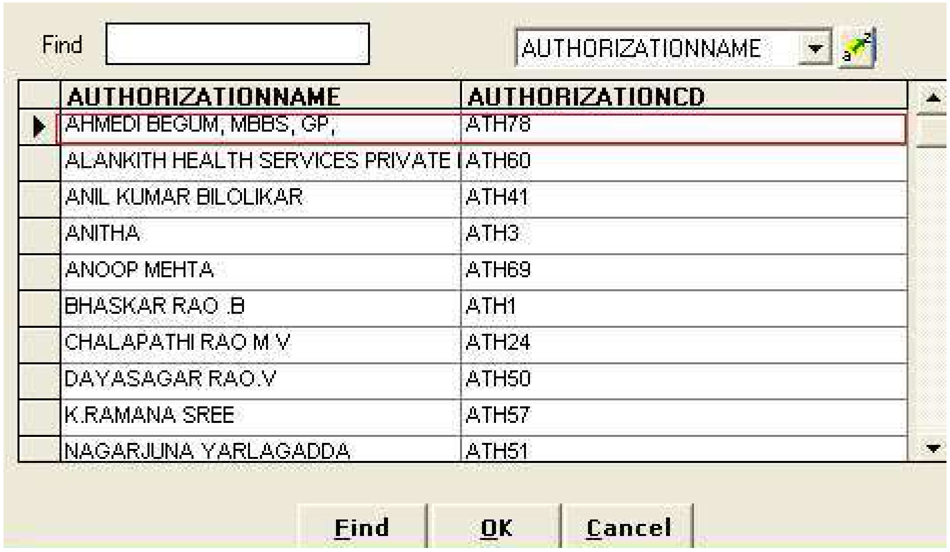


--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Consultant,Ward, Room &Bed etc..,

Authorized By: Here the User clicks on the search icon button a window will be populated and can select the authorized person and click on OK button the Authorized Person will automatically populate in the corresponding field who is going to authorize.



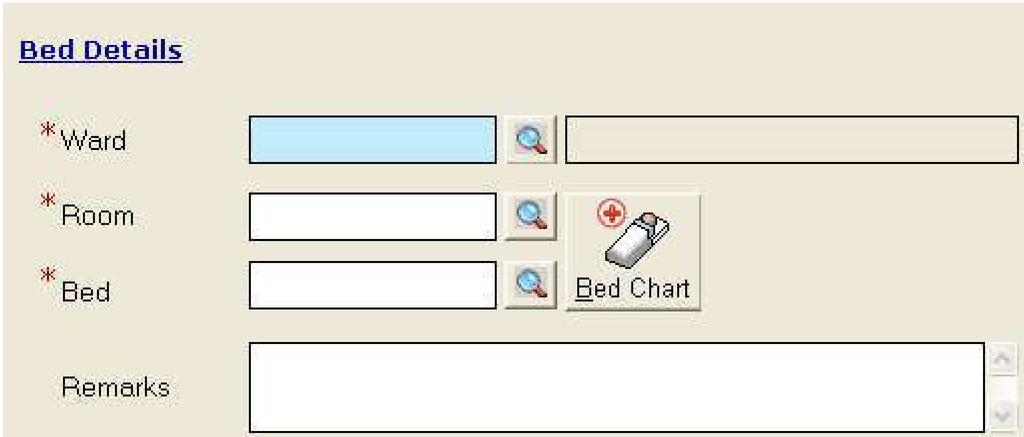
Remarks:This entity is to enter the remarks.

ADT-->Release Of Bed

Description: The purpose of this form is used to Release Bed for the Patients. We can release Additional or Reserved ,Retained and Blocked Beds. If the Patient has been discharged that Bed will be automatically discharged.

Navigation:Hospital Module-->ADT-->Release OF Bed

Following Form will be displayed as



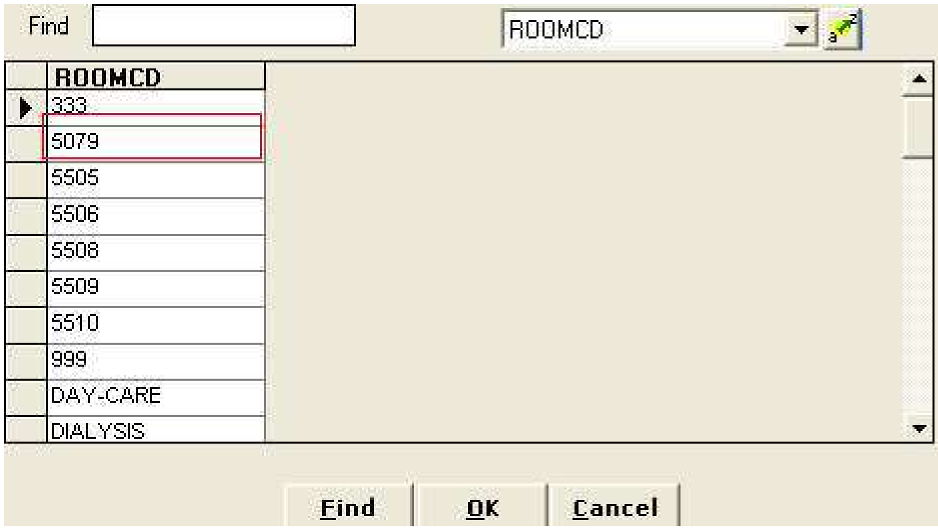
-->Here this represents the Bed details for releasing of Bed.

--> Here this represents the Ward details of the Particular patient.

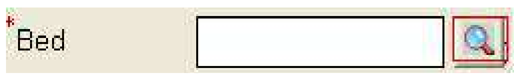
--> Here when the user selects the search icon, a window will be populated. This represents on which ward he has been admitted.

--> The window will contains the Ward Name along with the code. If the Patient has joined in Aarogyasriward, select that ward name from the grid and it automatically populate in the corresponding fields.

--> Here when the user selects the search icon, a window will be populated. This represents on which Room he has been admitted.



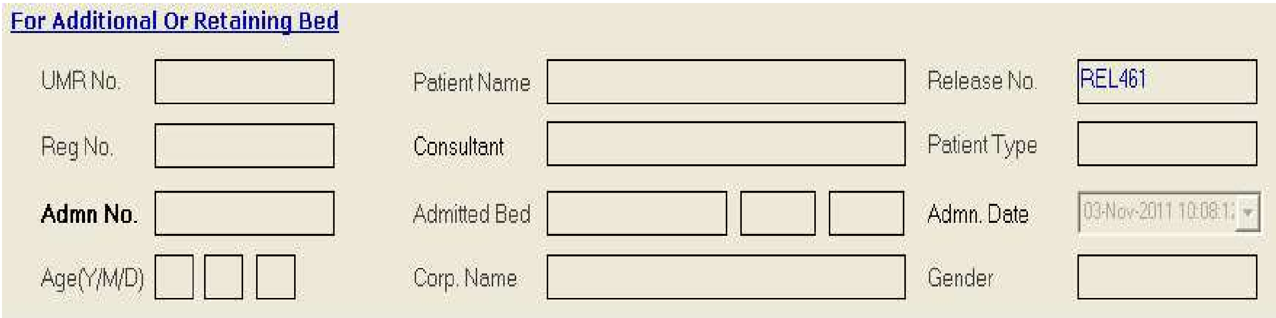
--> The window will contains the Room code. And select the corresponding roomcd from the grid and click on the OK button. The roomcd will be populated in the field.



--> Here when the user selects the search icon, a window will be populated. This represents on which Bed he has been admitted.

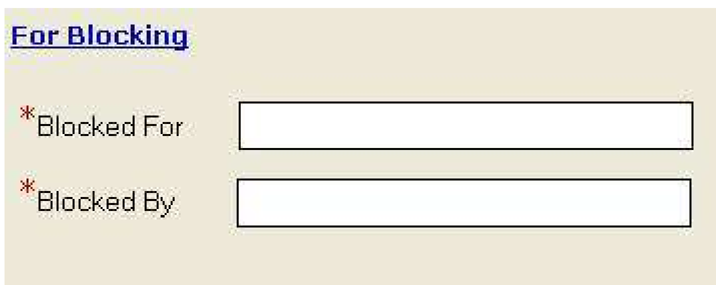
--> When click on the search icon ,the Beds will be displayed and should select the Green one here. Or otherwise from the Graphical Bed chart also the Bed can be selected.

Remarks:Here this entity represents to enter the remarks.



-->Here when the user selects the Ward,Room and Bed details the UMR No ,Patient Name, RegNo, Admn No, Admitted Bed, Age, Gender, Admn Date will automatically populate.

Release No:Here this entity represents auto generated.



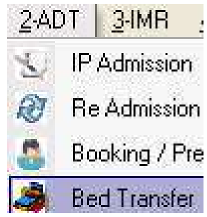
-->Here this represents the Blocking details.
--> If the User selects the radio button Block,the Bed will be in repair condition after repairing the Bed will be allotted for the patient.
Blocked For:Here this entity represents to enter the Blocked For details like Repair.

Blocked By:Here this entity represents to enter the details of the Blocked Person.

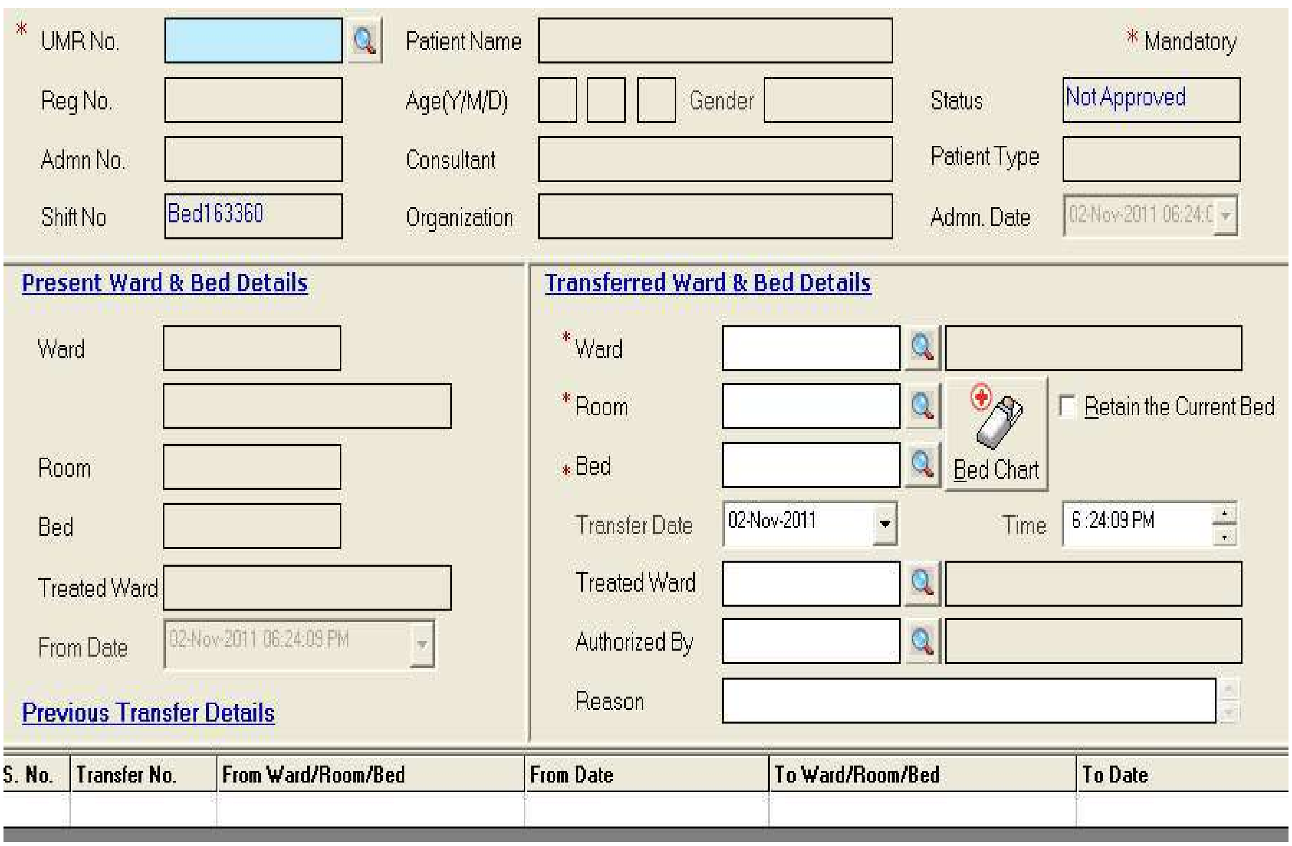
<u>**ADT--> Bed Transfer**</u>

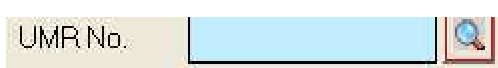
Description: The purpose of this form is used to transfer the Patient from one location to another location and we will maintain the Present ward details.

Navigation:Hospital Module-->ADT-->Bed Transfer

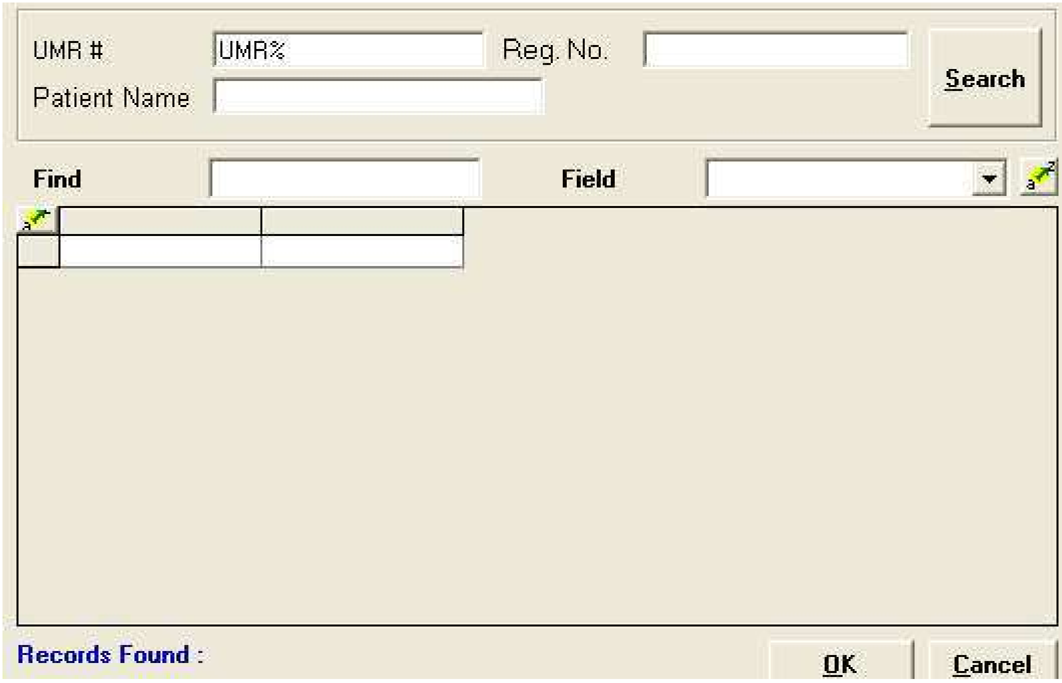


Following Form will be displayed as





--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .

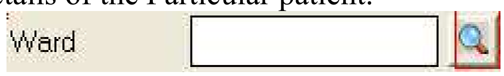


--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type, Consultant etc..,

Shift No:Here this entity represents the auto generated.

--> Here this represents the Present Ward and Bed details of the particular Patient.
Ward:This entity represents the on which ward Patient is admitted.
Room:This entity represents on which Room Patient is admitted.
Bed:This entity represents on which Bed Patient is admitted.
Treated Ward: This entity represents the same ward. And also based on treated ward only the service charges will be entered.
From Date:This entity represents on which date the patient has been transferred.

--> Here this represents the Transferred Ward and Bed Details.
Ward:This entity represents the for which ward the patient has been Transferred.
Here this represents the Ward details of the Particular patient.

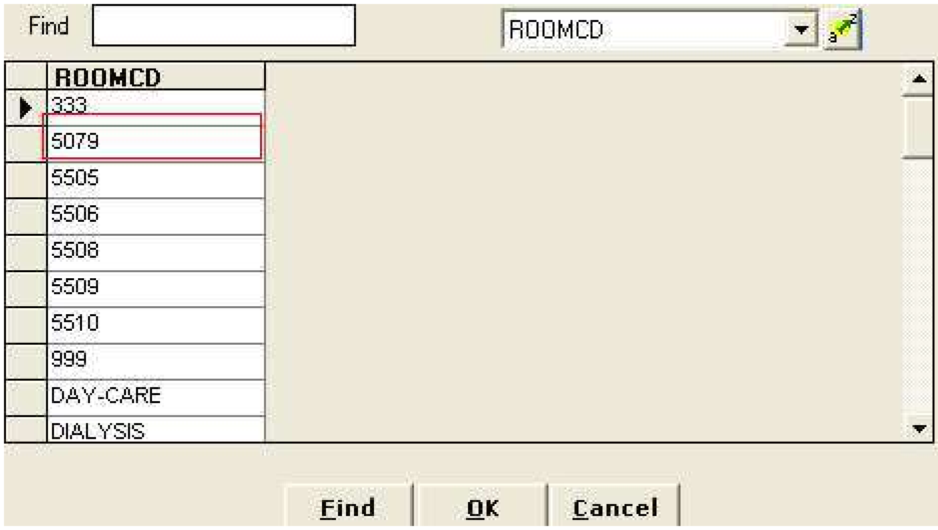


--> Here when the user selects the search icon, a window will be populated. This represents on which ward he has been admitted.

--> The window will contains the Ward Name along with the code. If the Patient has joined in Aarogyasriward, select that ward name from the grid and it automatically populate in the corresponding fields.

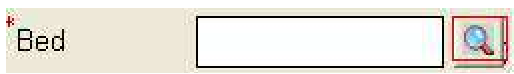
Room:This entity represents to which Room the Patient has been Transferred.

--> Here when the user selects the search icon, a window will be populated. This represents on which Room he has been admitted.



--> The window will contains the Room code. And select the corresponding roomcd from the grid and click on the OK button. The roomcd will be populated in the field.

Bed:This entity represents for which Bed the Patient has been Transferred.



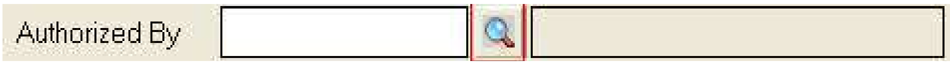
--> Here when the user selects the search icon, a window will be populated. This represents on which Bed he has been admitted.

--> When click on the search icon ,the Beds will be displayed and should select the Green one here.

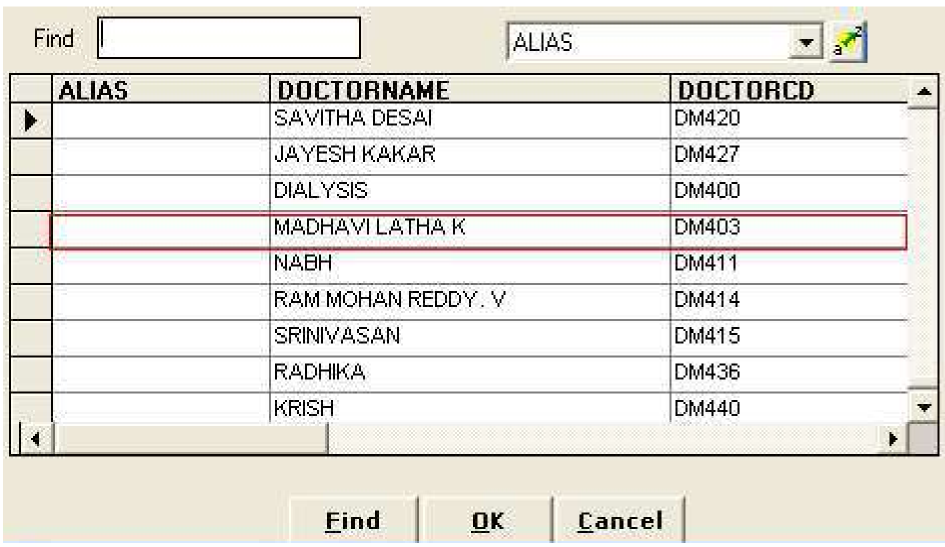
Or otherwise from the Graphical Bed chart also the Bed can be selected.

Transfer Date:This entity represents that on which Date the Patient has been transferred.

Treated Ward: This entity represents the same ward. And also based on treated ward only the service charges will be entered.



Authorized By:This entity represents that who has given the Authorized person for the Bed transfer.



--> When click on the search icon a window will be populated and contains the Doctor Name along with the Doctor code. The user can select one of the Doctor form the grid and this will be automatically populated in the corresponding fields.

Time:This entity represents the at which time the patient has been transferred.

Reason:This entity represents to give reason why the patient is going to transfer.

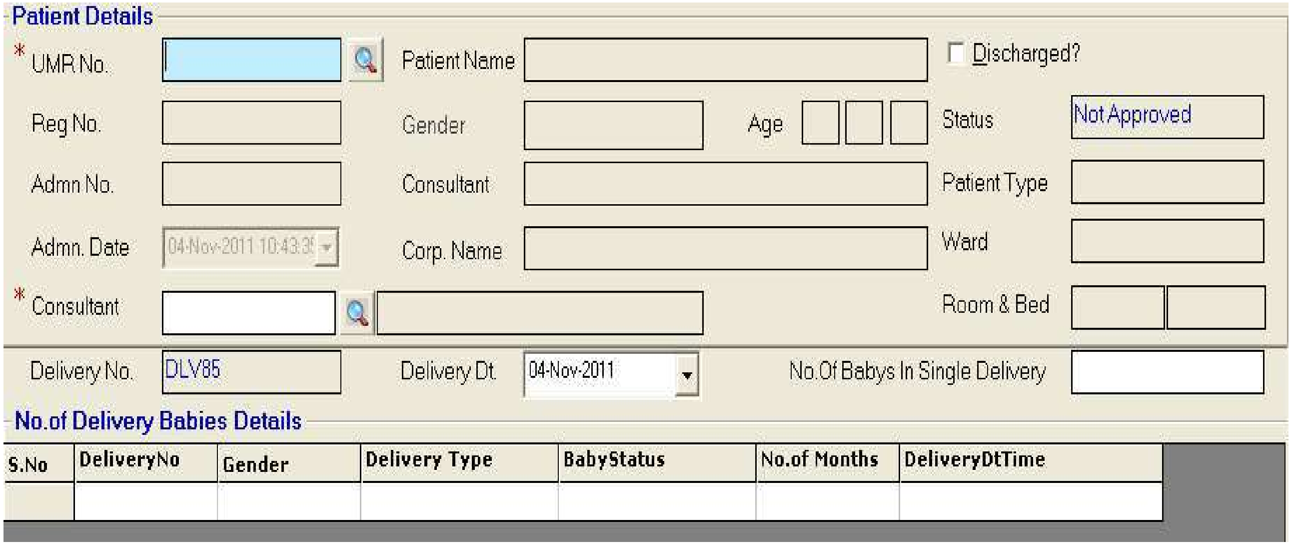
Retain the Current Bed:If the User checks this check box,the current bed will be kept in retained state for the patient. If the patient undergoes any surgery the Current Bed will be kept in retain state.

<u>**ADT-->Delivery Information Entry**</u>

Description: The main purpose of this form is used to enter the Delivery Information of the Patient.

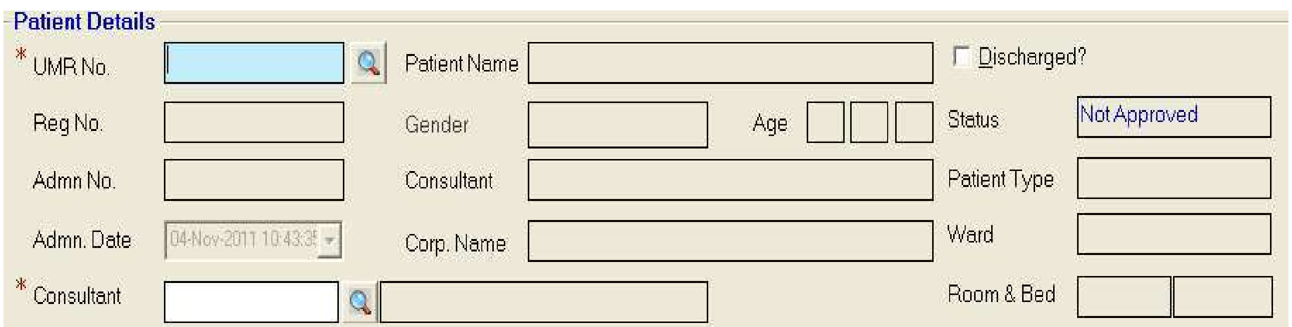
Navigation:Hospital Module-->ADT-->Delivery Information Entry.

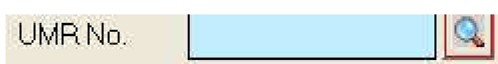
Following Form will be displayed as



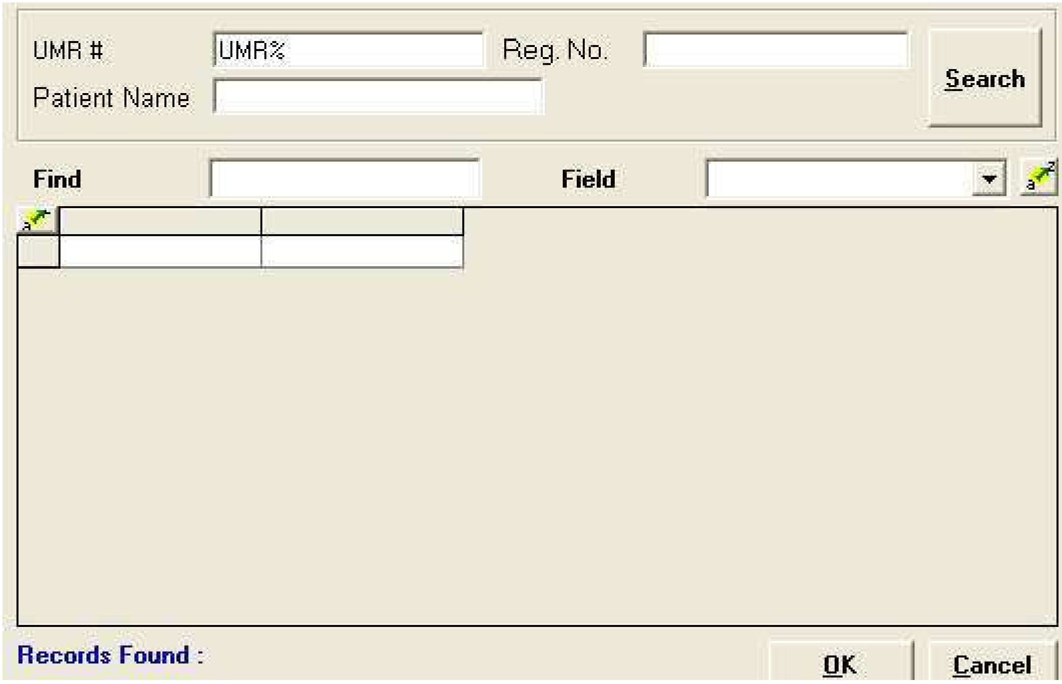
-->Here this represents the Patient details.

Discharged:If the User checks this one,the discharged delivery patients will come when clicking on UMR No.



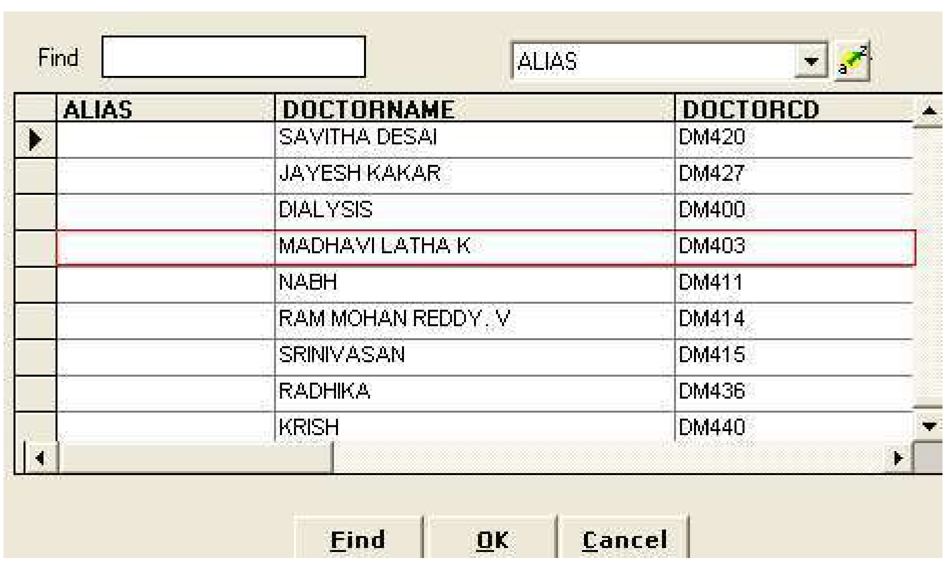


--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Room, Bed etc..,

Consultant: This entity represents that consultant and clicks on the search icon a window will be populated with the Doctor Name,Doctor code along with alias.



--> Here the user can select any one of the Doctor from the grid and click on the OK button the corresponding Doctor Name will automatically comes in the corresponding field.

Delivery No:This entity refers to the auto generated number of the Delivery number.

Delivery Date:This entity refers to the Date of Delivery of the Patient.

No Of Babies in Single Delivery:This entity refers to enter the No Of Babies to deliver in Single Delivery.

-->Here this represents the No Of Delivery Babies Details.
In the grid it consists of Delivery No,Gender,Delivery Type,Baby Status,No of Months,Delivery Time.

Gender: This entity represents whether the baby is Male or Female and can select from the Dropdown list.

Delivery Type: The User can select the Delivery Types from Drop down list.

- **Normal:**If the delivery type is Normal,then the User should select Normal from the Drop down list.
- **Cesarian:**If the delivery type is Cesarian,then the User should select Cesarian from the Drop down list.

Baby Status:The User can select the Baby Status from Drop down list.

- **Normal:**If the Baby Status is Normal,then the User should select Normal from the Drop down list.
- **Premature:**If the Baby Status is Premature,then the User should select Premature from the Drop down list.

- **Death**:If the Baby has died ,then the User should select Death from the Drop down list.

No Of Months: This entity represents the No of Months of delivery.

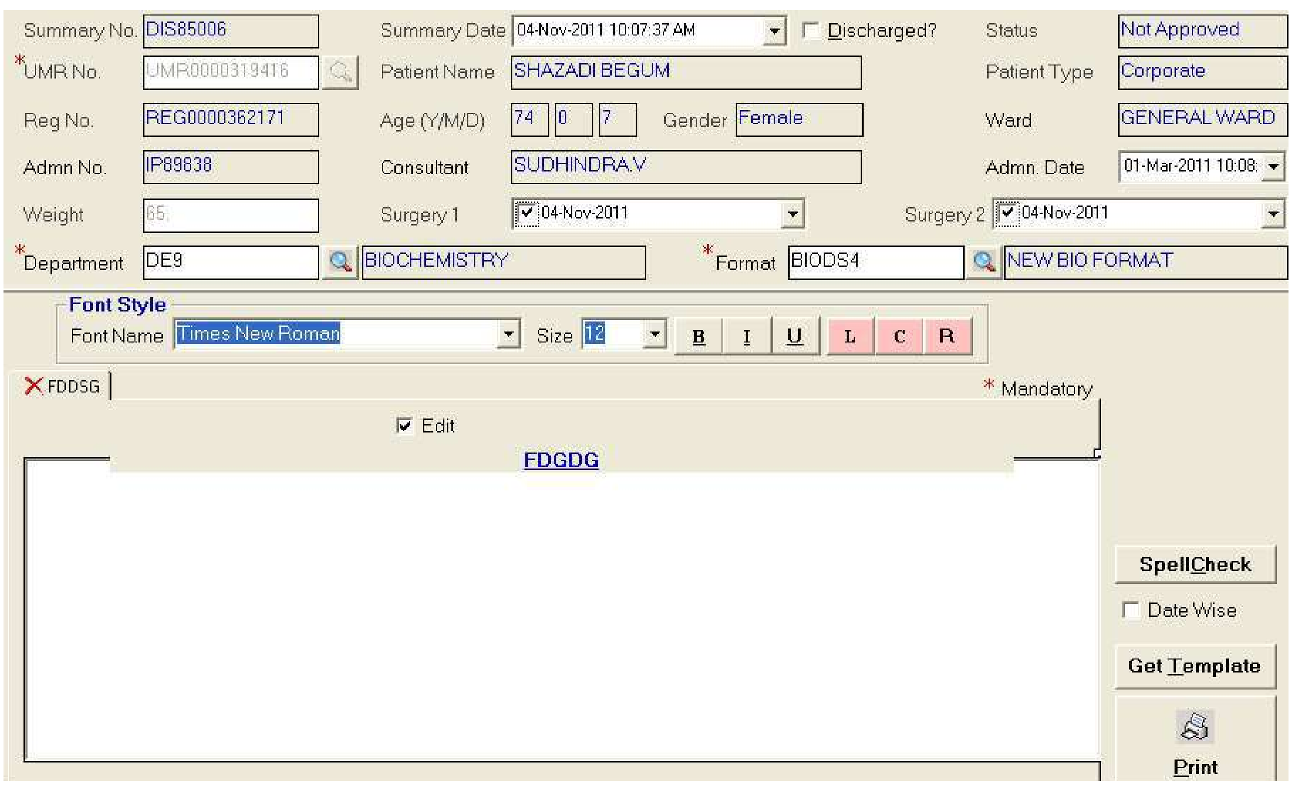
Delivery Time: This entity represents the Time of delivery of baby.

ADT-->Discharge Summary Modification

Description: This form is to modify the details of the Patient.

Navigation: Hospital Module-->ADT-->Discharge Summary Modification.

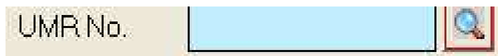
Following Form will be displayed as



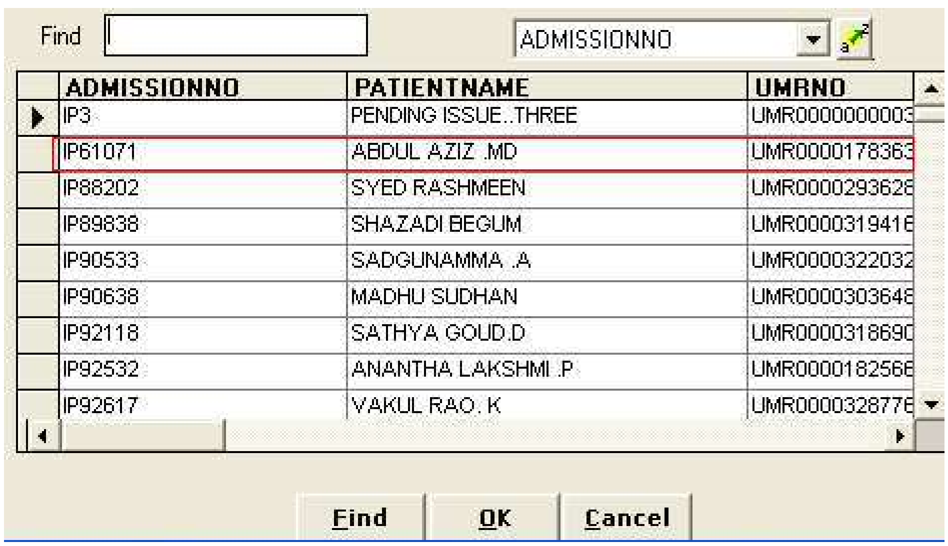
Discharged:If the User checks this one,the already discharged summary patients will come when clicking on UMR No.

Summary No: This entity represents the Summary Number which is auto generated

Summary Date: This entity represents the Date of Summary preparation.



--> Here the user must click on the search icon then a window will be popped up. Then this window will consists of Admission Number,Patient Name,UMR NO etc.., will be populated. Then the User can select any one from the grid and click on the OK button the details will be automatically populated in the corresponding fields.



-->The fields like Patient Name,Gender,Admn Date,Ward,Bed,Patient Type,Admn No,Consultant etc,,. All these details will be fetched from the Admission form.

Weight:This entity represents the weight of the patient.

Admn Weight:This entity refers to enter the weight at the time Admission time.

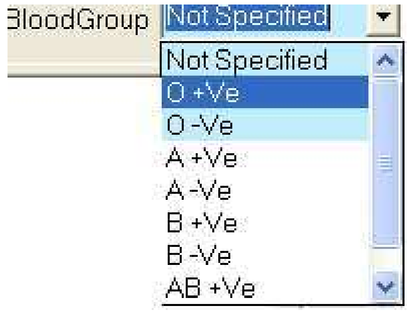
Disc Weight: This entity refers to enter the Discharge time weight.

Height: This entity refers to enter the Height.

Head Circ Weight:This entity refers to enter the Head circumference weight.

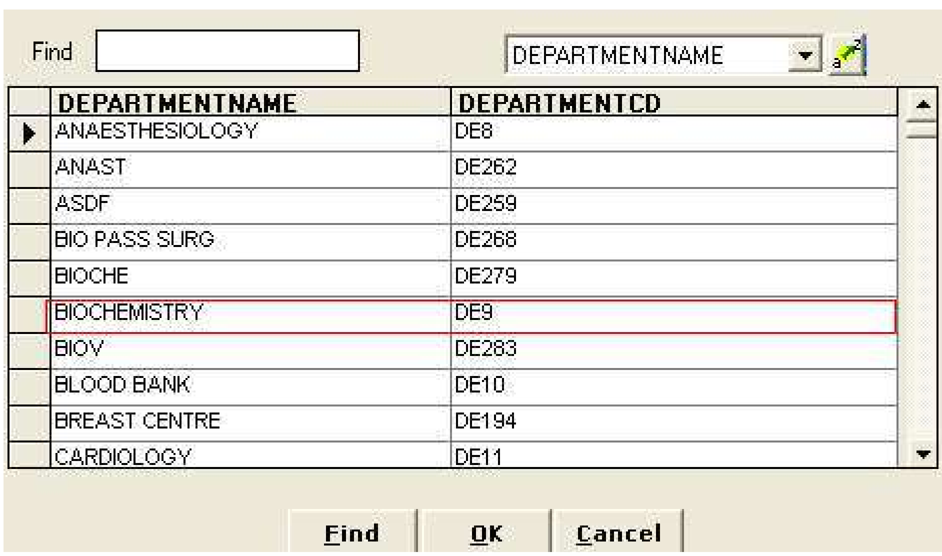
Surgery 1:This entity refers to the surgery date and the user can modify.

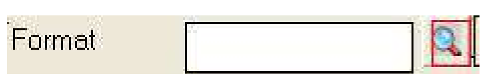
Surgery 2:This entity refers to the surgery date and the user can modify.



Blood Group: The User can select the Blood Group of the Patient like O+ve,B+ve, A+ve etc..,

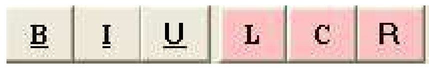
--> Here the user must click on the search icon then a window will be popped up. Then this window will consists of Department Name,Department Code. When the User selects the Department Name from the grid and clicks on the OK button then the Department Name will be automatically populate in the corresponding field and this should be configure in Discharge Template form in Masters Module.





-->Here the user must click on the search icon then a window will be popped up. Then this window will consists of Format Name,Format Code. When the User selects the Format Name from the grid and clicks on the OK button then the Format Name will be automatically populate in the corresponding field and this should be configure in Discharge Template form in Masters Module.

-->Here this represents the Font Details.
FontName: Here the User can select any one of the Font Name which is displayed in the Drop down list.
Size: The User can also select the different Sizes from the drop down list.



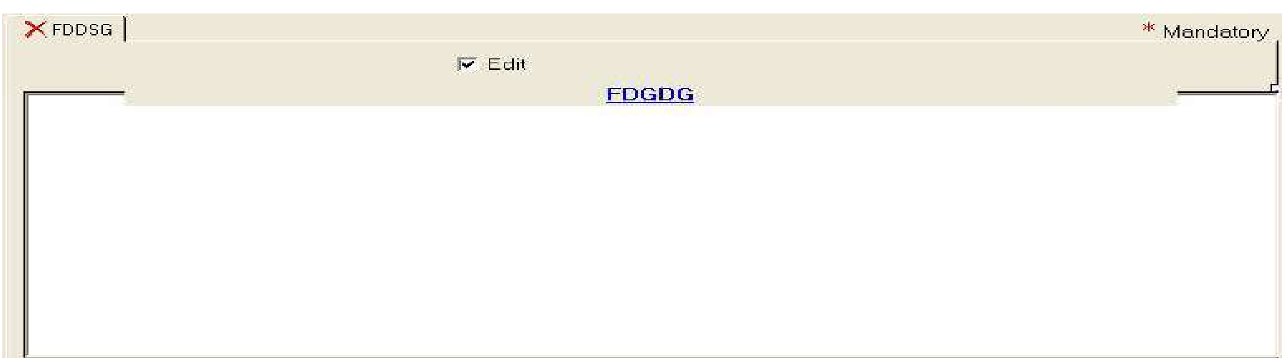
- If the User selects the B letter which is Underlined,the letters will come in Bold.
- If the User selects the I   letter which is Underlined,the letters will come in Italic.
- If the User selects the U letter which is Underlined,the letters will come in Underlined.
- If the User selects the L letter which is not Underlined,the letters will come from the left position.
- If the User selects the C letter which is not Underlined,the letters will come from the Center
- position
- If the User selects the R letter which is Underlined,the letters will come from the Right position.

Date Wise: If the User selects the Date Wise,in report it will display Date wise.

Spell Check: This button is selected when there are any grammatical mistakes in the sentence.

GetTemplate:If the User selects this button,the Template will be fetched from the Discharge Template form which is in Masters Module what the user created that will come here with the details.

Print: If the User clicks on this button,then the report will be displayed with all the details of the patient.



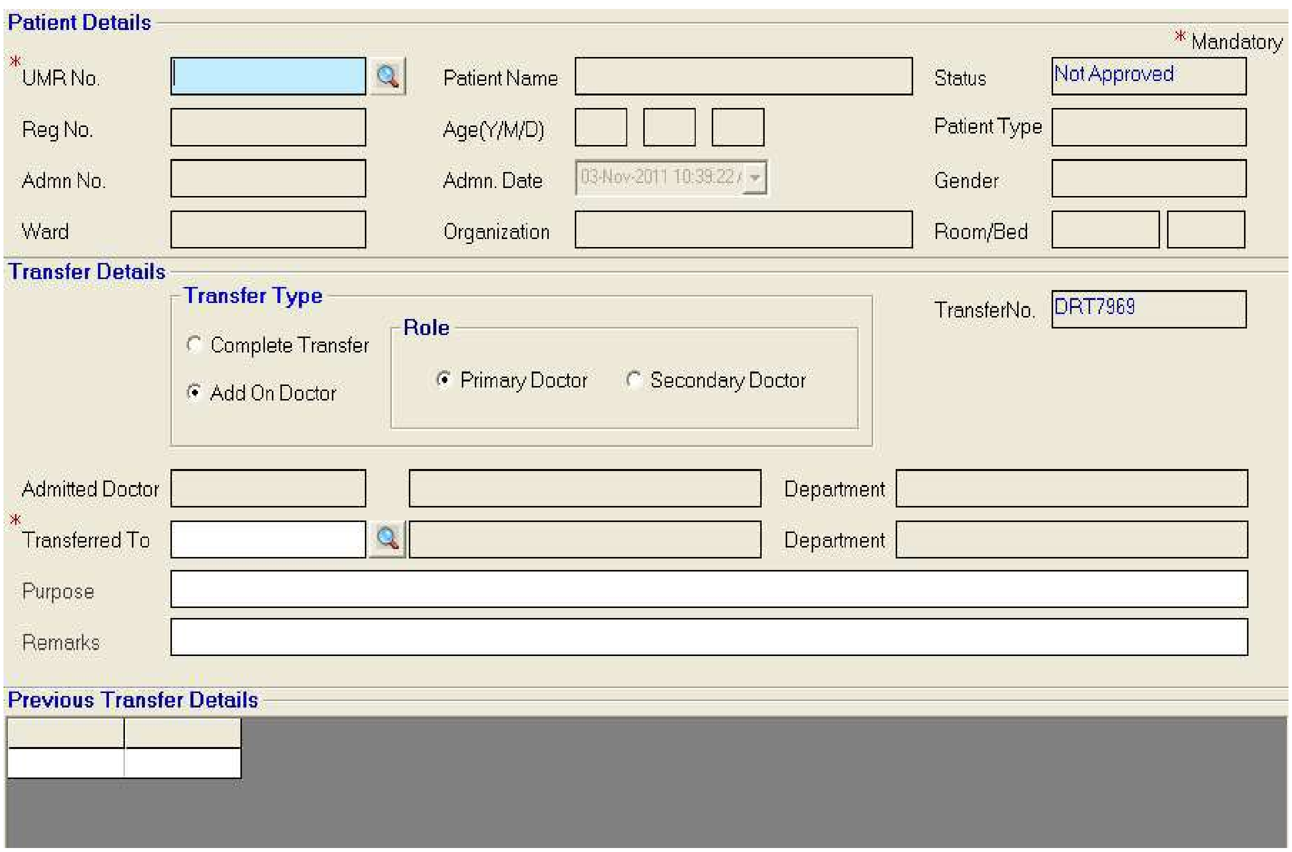
-->In this text box the User can Modify the text by selecting the Check box Edit. If the check box is unchecked the crossed one will be in disable mode and the user can't edit the text.

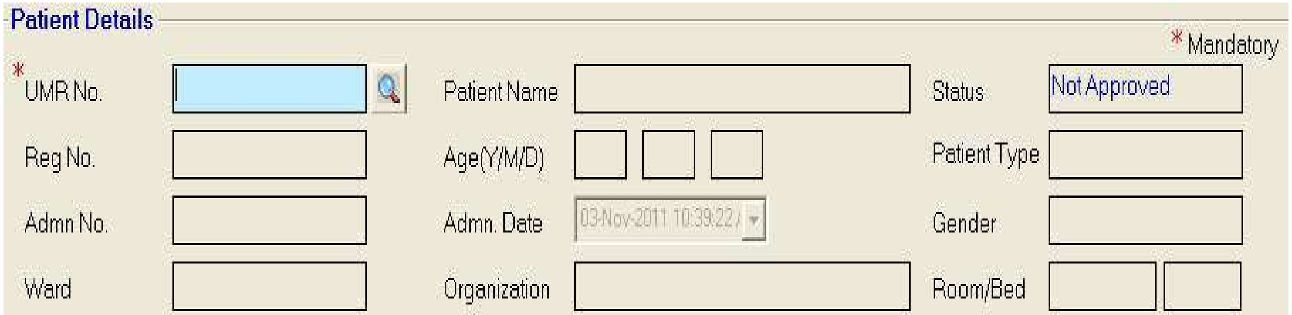
ADT-->Doctor Transfer

Description: The Purpose of this form is used to transfer the Doctor from one to another.

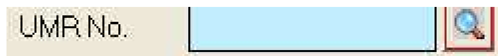
Navigation:Hospital Module--> ADT-->Doctor Transfer

Following form will be displayed as

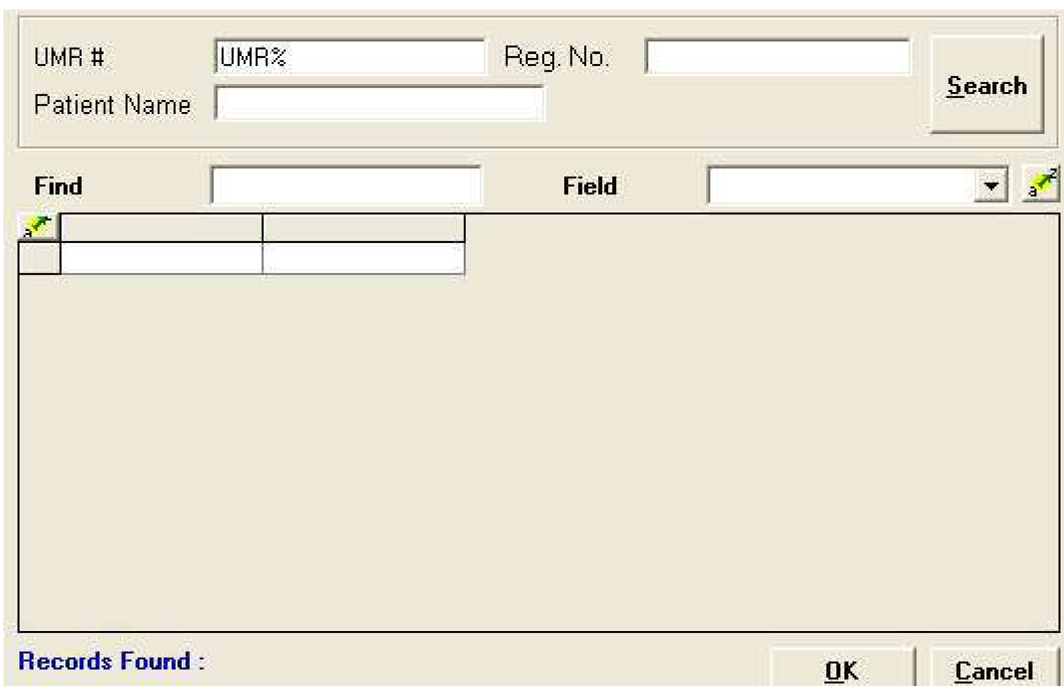




--> Here this represents the Patient details which will be fetched from the Registration Form.



--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



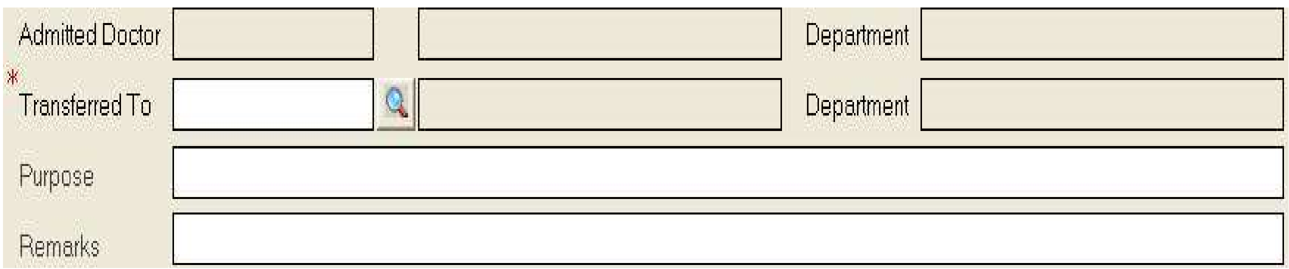
--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No etc..,

Transfer Type:There are two types of Doctor Transfer. Primary and Secondary.

Complete Transfer:If the User selects the radio button Complete Transfer, i.e..,To transfer from Primary Doctor to Secondary Doctor completely.

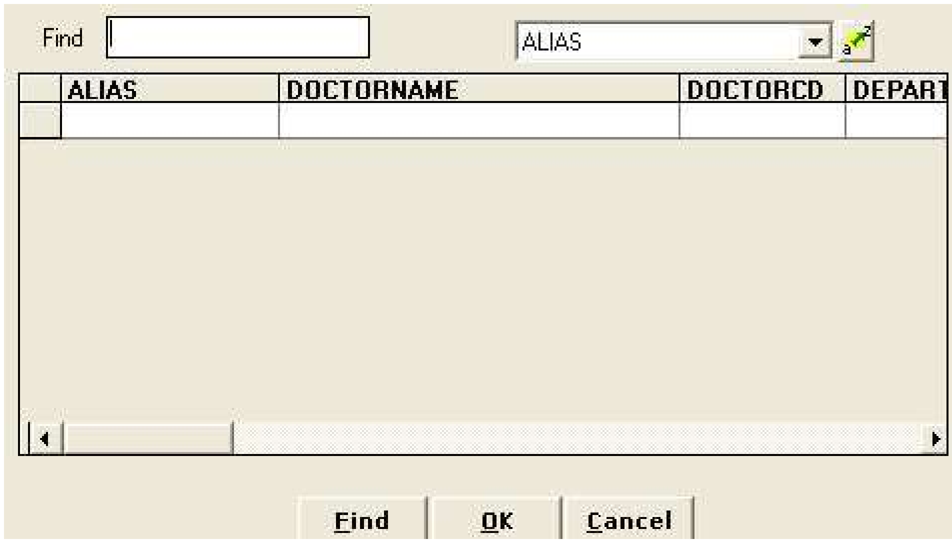
Add On Doctor: If the User selects the radio button Add On Doctor,i.e.., To Transfer from Primary Doctor to Secondary Doctor.

Transfer No:Here this entity represents the auto generated.



Admitted Doctor: Here this entity represents the for the first time the patient has been admitted under which Doctor and the Department will also come.

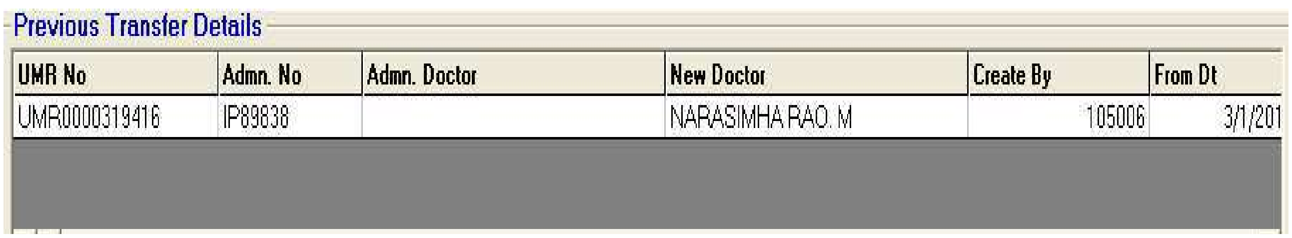
Transferred To: If the User cliks on the search icon ,a window will be popped up and can select the Doctor Name from the grid and click on the OK button then the Doctor Name will automatically fetched in the corresponding fields.



-->If the User selects the Complete Transfer radio button and Selects the Primary Doctor ,
the Patientr will be transferred from Primary Doctor to Secondary Doctor completely.
And if the User selects the radio button Add on Doctor ,and selects the Primary then the Patient will be Transferred to the Primary Doctor.

Purpose:Here this entity represents to enter the Purpose.

Remarks: Here this entity represents to enter the particular Remarks.



Previous Details: Here this represents the Previous Transfer Details of the Patient
i.e.., from which Doctor to which Doctor the patient has been transferred and on which date Create By, From Date,To Date,Transfer Type,Role and Purpose.

ADT-->Flash Code Helper

Description: The main purpose of this form is to find the ICD Codes and these will be assigned in the ICD assignment form.

Navigation: Hospital Module-->ADT-->Flash Code Helper.

Following Form will be displayed as

-->Here the Code ,Main Group Code range,ICD Main group will be displayed.
If the user clicks on the Main group range ,the sub group range will be displayed those will come from the ICD Sub Chapter Master. If the User clicks on the Sub group range ,then ICD Codes will be displayed from the ICD Master.

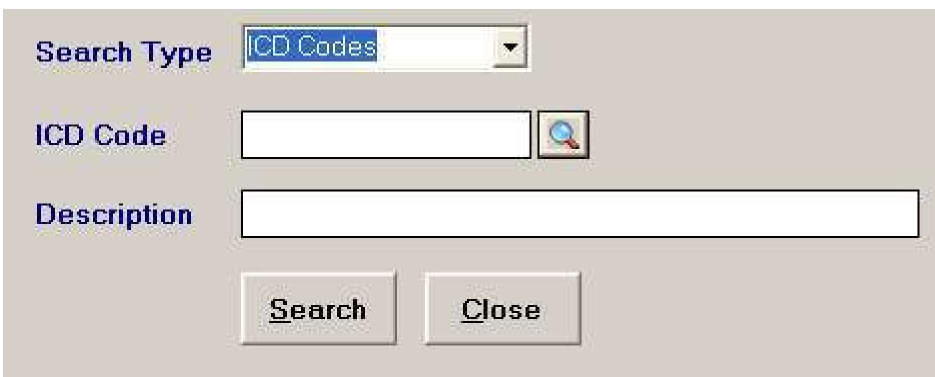
New Search: If the User clicks on the New Search button, a window will be displayed.
This consists of Description field where the the user can write the ICD Description.
And can be selected the Search Type from drop down list and clicks on the search button.
Then if the user finds that one ,then the user can close the window.

-->If the User clicks on the Enter button it is navigating to the ICD Master.

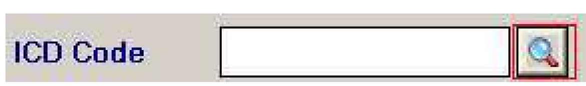
Last Search: If the User clicks on the Last Search button, a window will be displayed.
This consists of Description field where the the user can write the ICD Description which the user has last searched that can be given in the description field. And can be selected the Search Type from drop down list and clicks on the search button. Then if the user finds that one ,then the user can close the window.

-->If the selects the radio button 4digit or 3 digit that will be displayed from H00-H60 like this it will be displayed.

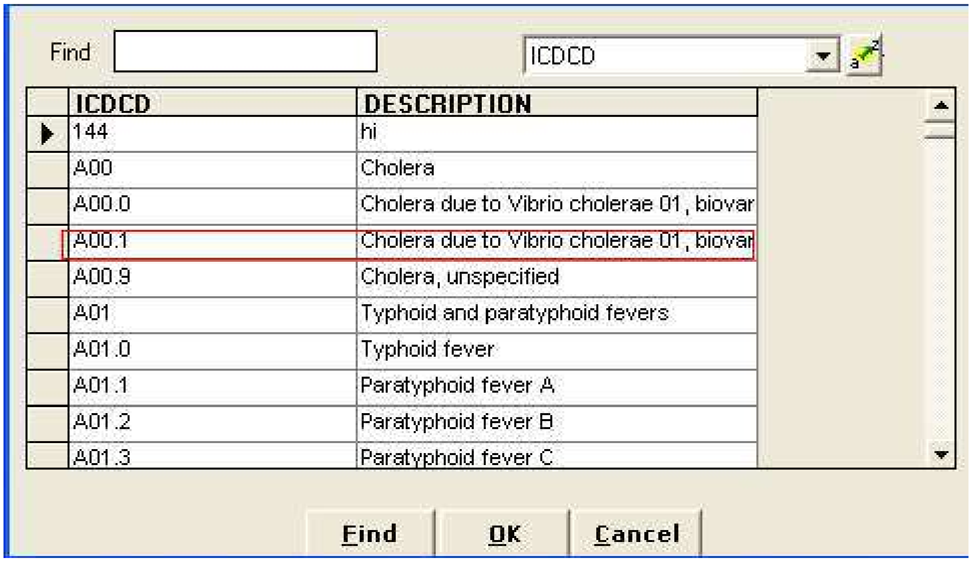
Assigned ICD List:If the User wants to search particular Assigned ICD then the user clicks on the Assigned ICD List button. A pop up message will be Opened and the user can search the ICD by clicking on the ICD search button .



Search Type: Here the User selects the Search type from the drop down list.



If the User clicks on the Search icon a window will be displayed and it consists of the ICD Code and the Description.



Then the User selects the ICD code from the grid and clicks on the OK button .And in the Description will come automatically in the corresponding field and clicks on the Search button and close the pop up message.

Search: This button is used to search the ICD code in the code helper.

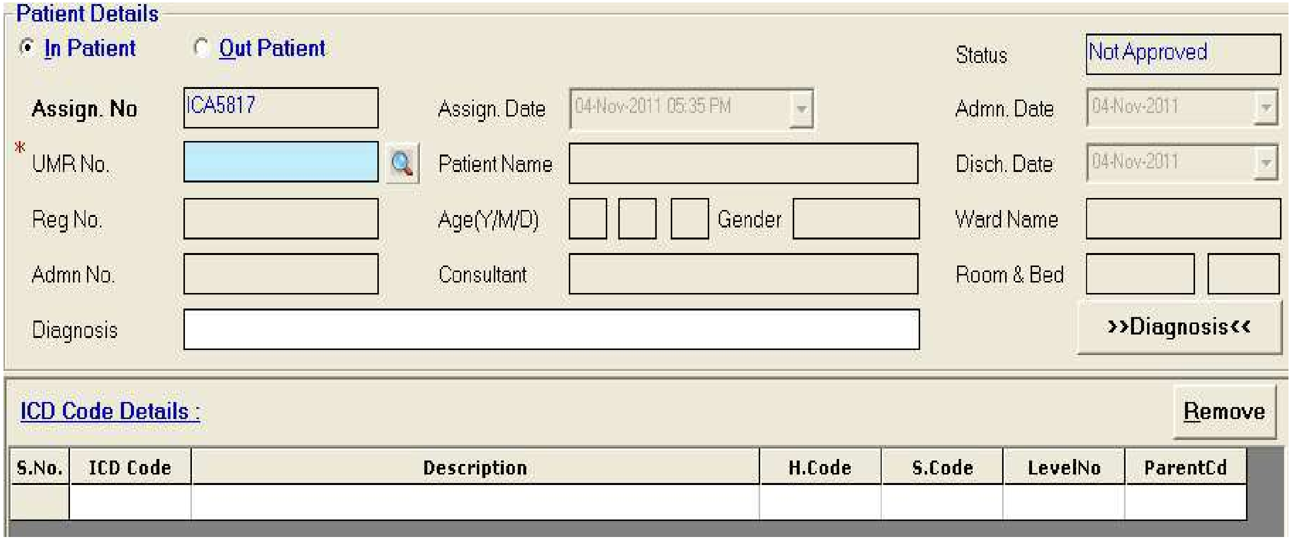
Close: This button is used to close the Pop up message.

ADT-->ICD Code Assignment Form

Description:ICD means International Classification of Diseases and Related Health Problems is the classification is used to code and classify the mortality the data from the Death certificates. These codes are unique in the world wide. It is a medical classification list for the coding of diseases ,signs and symptoms ,abnormal findings, complaints and external causes of
injury or diseases. The main purpose of this form is useful for Doctors and patients. For example

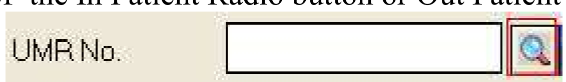
Navigation: Hospital Module-->ADT-->ICD Code Assignment Form.

Following form will be displayed as



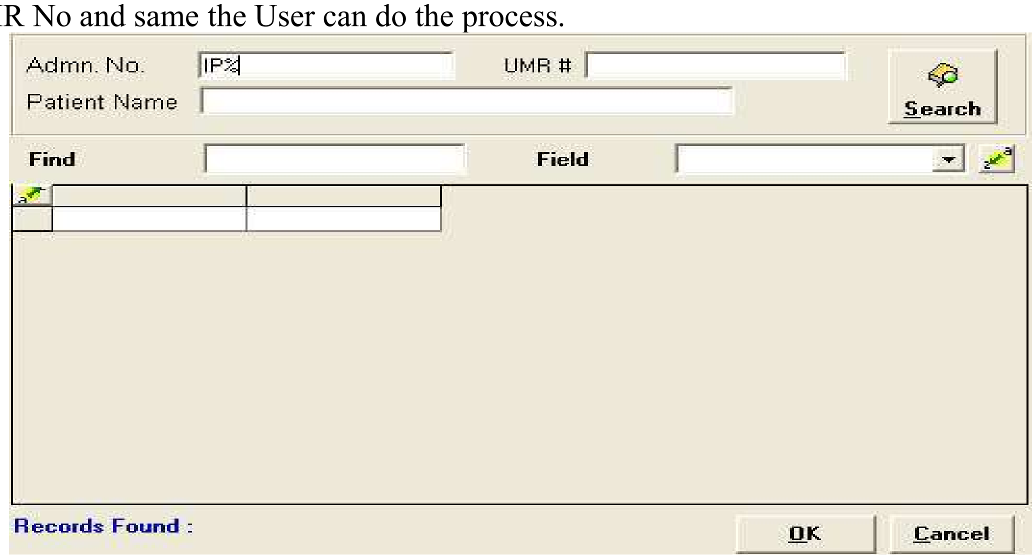
-->Here this represents the Patient Details.

The User can select any one of the In Patient Radio button or Out Patient radio button.



If the User select the In Patient radio button in the UMR search window Admn.No will come.
Then the user will give the patient admission number in Admn.No field and clicks on the search button the patient will be fetched from the admission form and clicks on OK button the details will be fetched from the IP Admission form.

If the User selects the Out Patient radio button ,then in UMR search window in place of Admn.No there will be UMR No and same the User can do the process.



Assign No: This entity represents the auto generated number.

Assign Date: This entity refers to the which Date the code is assigned will be displayed.

AdmnDate: This entity refers to the Date on which the patient has been admitted will be displayed.

Then all the fields will be fetched from the IP admission form.

Diagnosis: The art or act of recognizing the presence of the disease from its signs or symptoms. Or
Its a medical analysis made by a medical specialist who theorizes the cause of the examined symptoms.
This entity refers to enter the Diagnosis in this field.

Diagnosis: If the user clicks on this button,this will be fetched from the Diagnosis Master which is in Masters Module.

--> Here this represents the ICD Code details.
ICD code: Here the ICD code will be displayed. And this code is unique.

Description: Here the Description of the ICD Code will be displayed.

H.Code: Her Code means Home Health Aide will be displayed.

S. Code:

Level No: Here the Level number will be displayed.

Parent CD: Here the Parent code will be displayed.

Remove: This button is used to remove the ICD Code details from the grid and should select that one in the grid.

ADT TAB

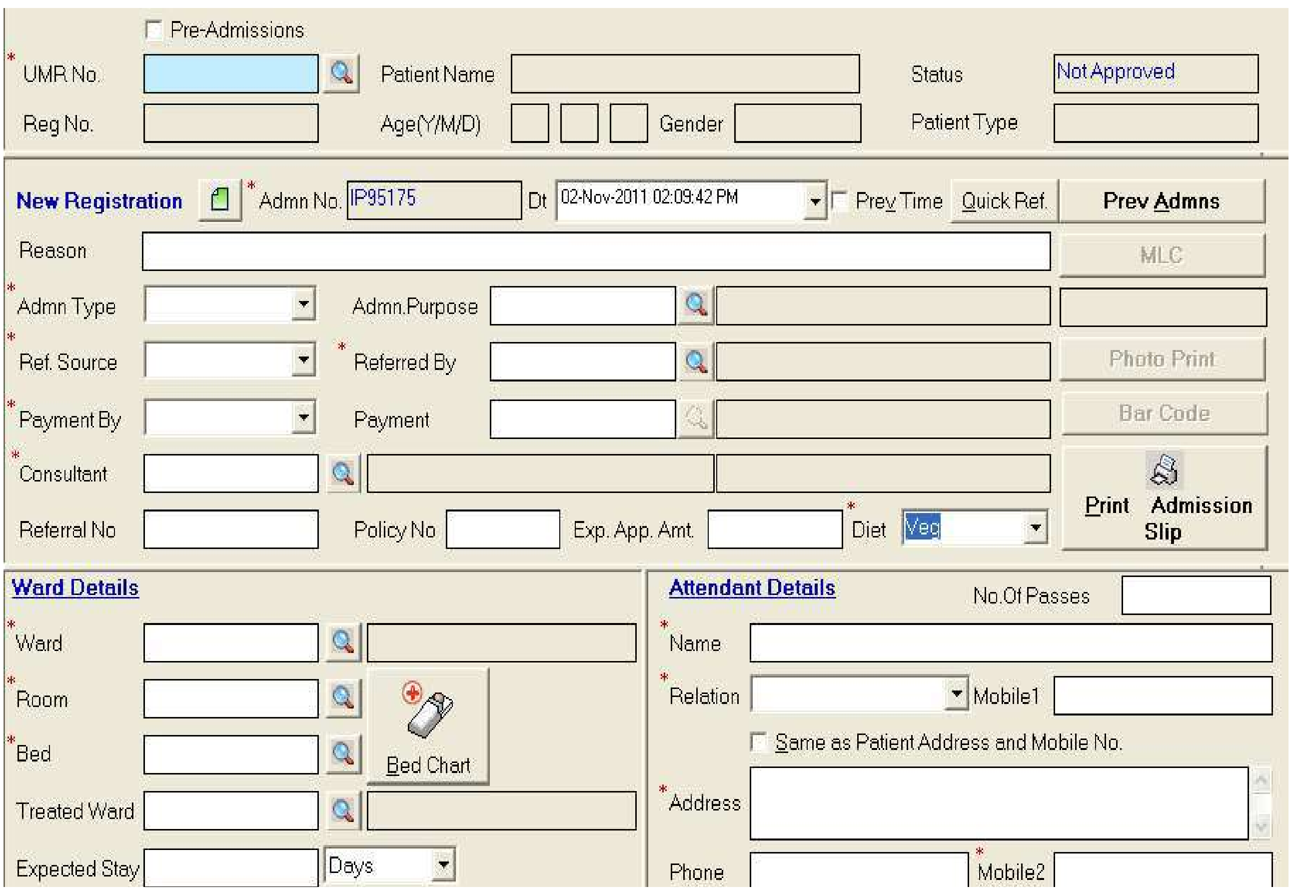
Hospital Module---> ADT or Alt +2

ADT--> IP Admission

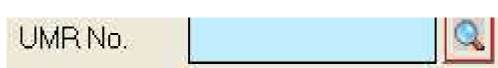
Description: This Form is used to admit the Patients. And if the user wants to readmit the Patient without discharging also for that in Company Master Settings --.>Settins[3]-->and select Allow Multiple Admissions Under Same UMR No.

Navigation: Hospital Module**-->** ADT**-->**IP Admission

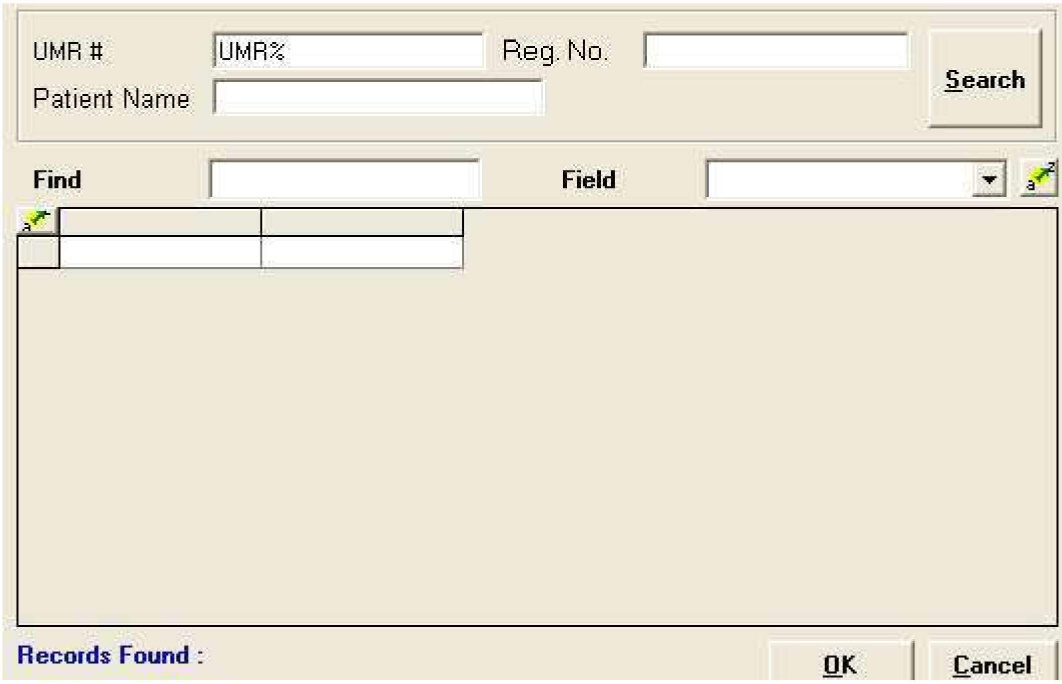
Following Form will be displayed as



Pre Admission: If we check this box and click on the UMR Number then those patients who are admitted from the Pre Admission form will come here.



--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields.

--> Here when user clicks on the New Registration button,the New Registration form will be Opened. And also the User Can do the registration here.

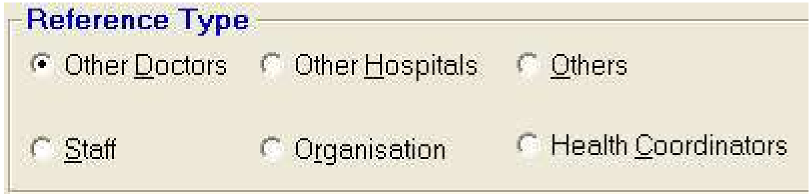
Admn No:Here the Admission number is auto generated.
Dt:Here Date field is that on which date the patient has been admitted.

--> Here when click on the check box on which previously admitted.

--> Here when the user clicks on the Quick Ref button ,it will navigate to the Referral Master Form.

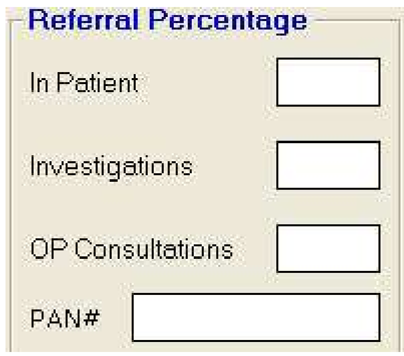
--> Here in ths form the user should give the referral details and also should give the address details of the Particular Reference doctor. And also can select any one of the Reference Type.

Reference Type:



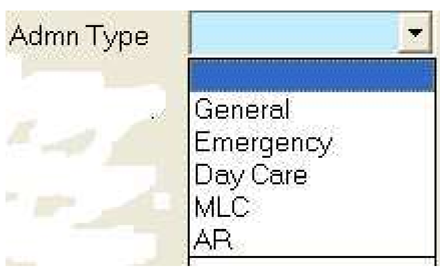
--> Here the User can select any one of the Reference Type .

--> Here the Reference code is auto generated.
--> Here the user should give the Reference Name.
--> Here the Alias represents the other name .



--> Here the referral Percentage means that on which is giving.
--> Here the user can give on In Patient,Investigations,OP Consultations and also on Pan #.

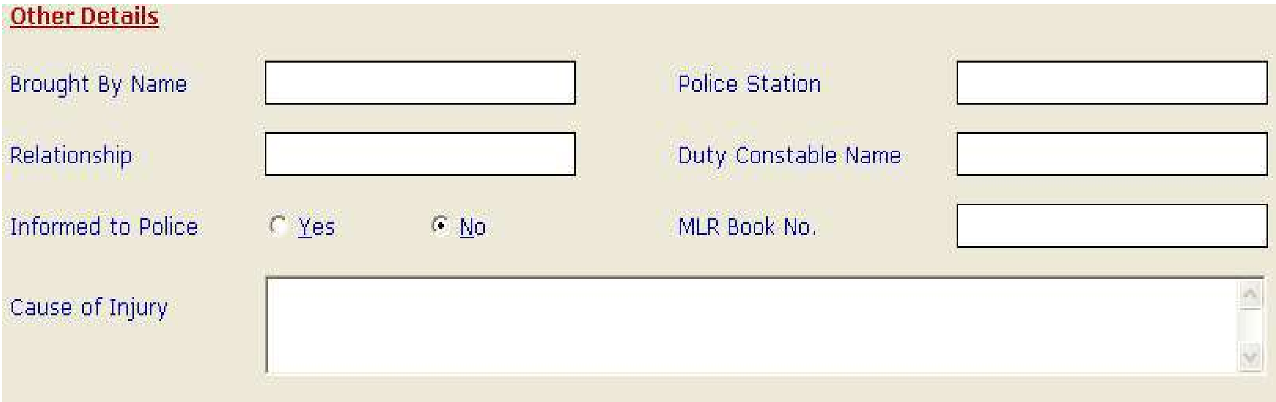
Reason:Here the user can give the corresponding reason.



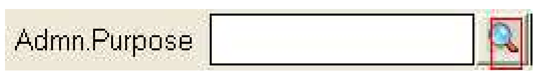
Admn Type:Here the user can select any one of the Admission types. If the user select the Admission type as MLC the MLC button will be enabled and when click on the MLC button the form will be opened.

--> Here the MLC No is auto generated. And the UMR Number and the Patient Name will be come automatically.

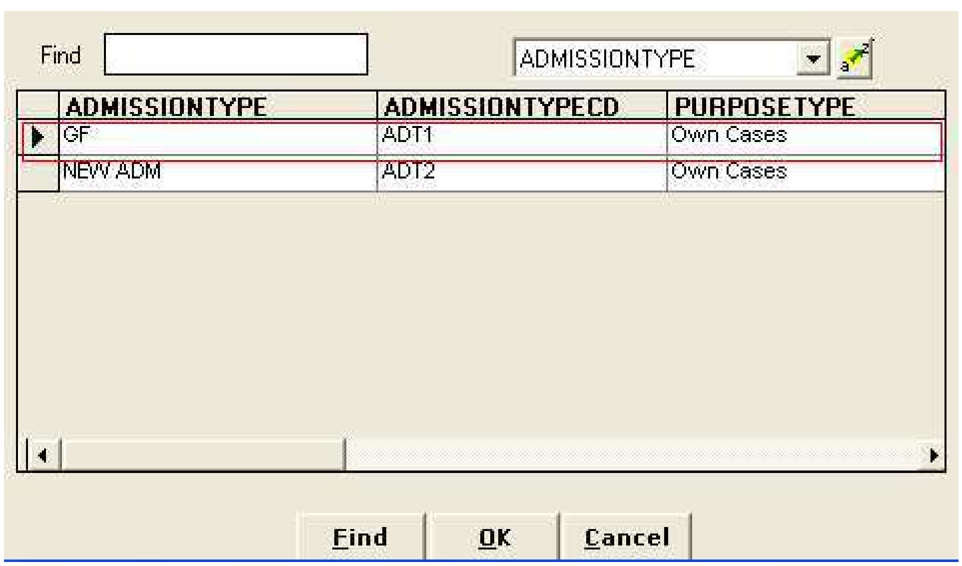
Place Of:This entity represents particular place the accident took place.
Type of Injury: This entity represents the type of the injury.
Incident Type:This entity represents the type of the Incident whether it is accident or Murder.
Description Of Injuries:Here this represents the injury description.
Incident Date and Time:This entity represents the On which date and time the incident has occured.



Brought By Name:This entity represents the Name of the Person who has brought that Patient.
Relationship:This entity represents the Relation ship of the Patient.
Police station:This entity represents the Name of the Police station.
Duty Constable Name:This entity represents the Name of the Duty Constable.
Informed To Police:Here the user should select the radio button ,if he has informed means should select yes radio button.
MLR Book No:This entity represents the MLR Book number.
Cause of Injury:This entity represents the cause of the injury.

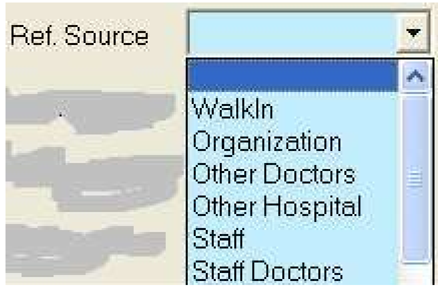


--> Here when the user clicks on the Search icon the window will be populated.



--> Here the user can select any one of the record from the grid, and click on the OK button.

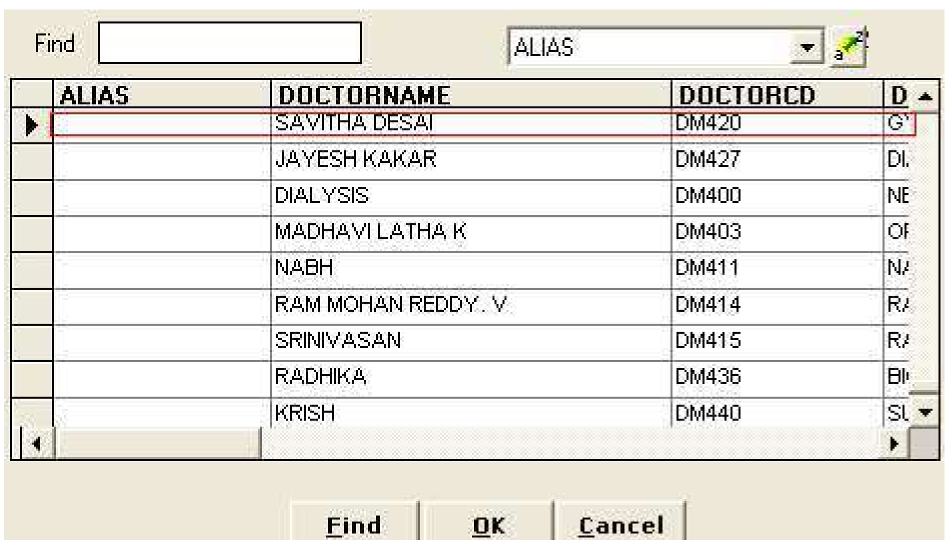
Ref Source:



--> Here the User can select any one of the Ref Source provided in the drop down list. If the User selects except walk in the Referred By will be enabled.

--> Here the User can select any one of the Payment By provided in the drop down list. If the User selects Corporate the Corporate will be enabled.

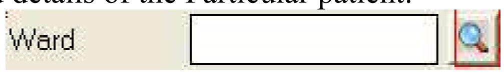
--> Here when the user clicks on the search icon ,a window will be populated and can select the Consultant Doctor.



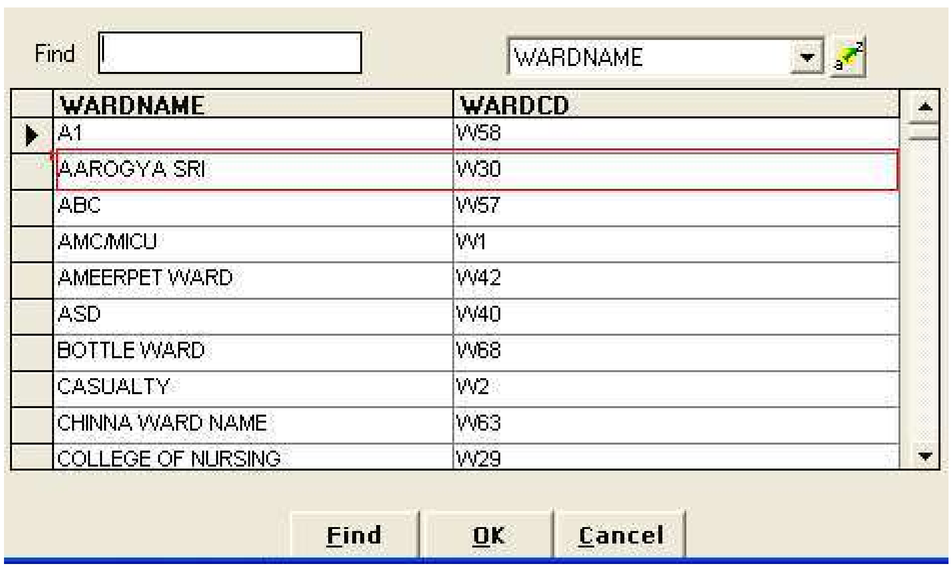
--> In this window the Doctor Name along with the Doctor codes will be displayed and the user can select anyone one of the doctor and click on the OK button.

-->Here this represents the Diet whether the patient eats Veg or Non veg.

-->Here this represents the Ward details of the Particular patient.

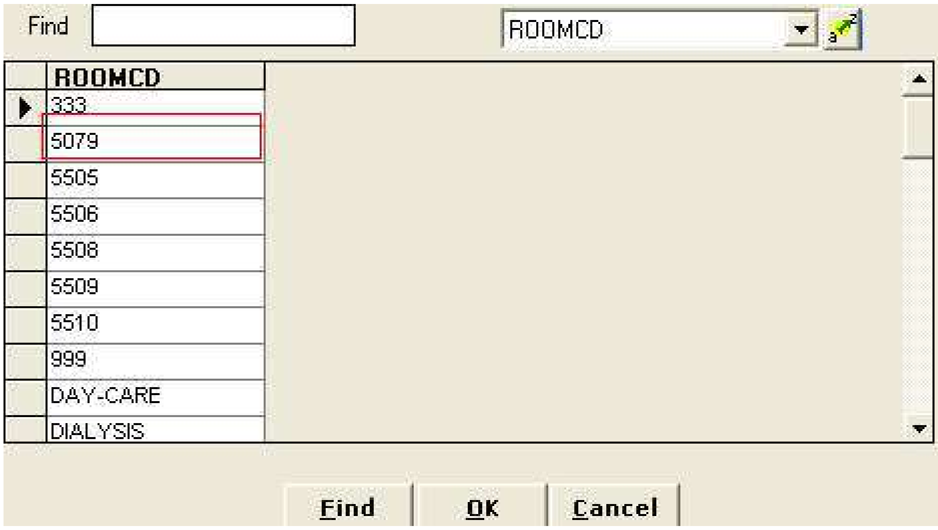


--> Here when the user selects the search icon, a window will be populated. This represents on which ward he has been admitted.

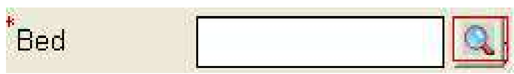


--> The window will contains the Ward Name along with the code. If the Patient has joined in Aarogyasriward, select that ward name from the grid and it automatically populate in the corresponding fields.

--> Here when the user selects the search icon, a window will be populated. This represents on which Room he has been admitted.



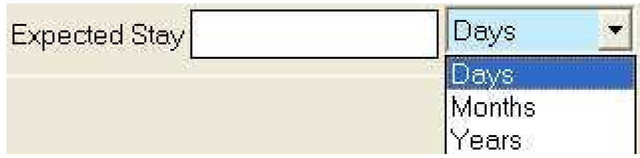
--> The window will contains the Room code. And select the corresponding roomcd from the grid and click on the OK button. The roomcd will be populated in the field.



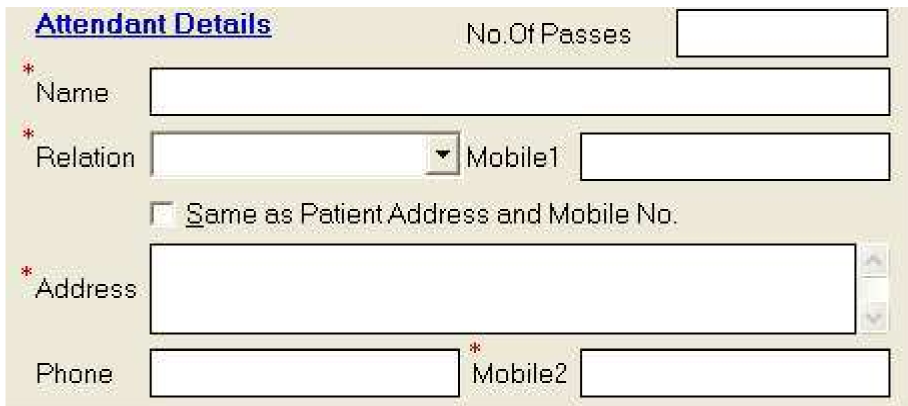
--> Here when the user selects the search icon, a window will be populated. This represents on which Bed he has been admitted.

--> When click on the search icon ,the Beds will be displayed and should select the Green one here. Or otherwise from the Graphical Bed chart also the Bed can be selected.

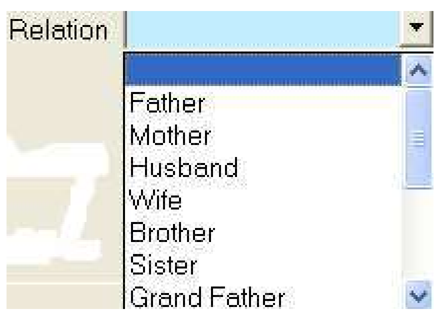
--> Here the Treated ward will be same as ward name.



Expected Stay:Here the user can select one from the drop down list i.e Days,Months or Years.



--> Here this Tab represents the Attendant Details.
No Of Passes:
Name:This entity represents the Name of the Attendant for the Patient.



Relation:Here the Relation can be selected from the Drop down list. The relation may be Father or Husband or Wife etc..,

--> Here this represents like Same as Patient address and Mobile number. When the user selects the check box,then what we entered the Address and Mobile number will automatically will be populated in the corresponding Address field and also in Mobile field.

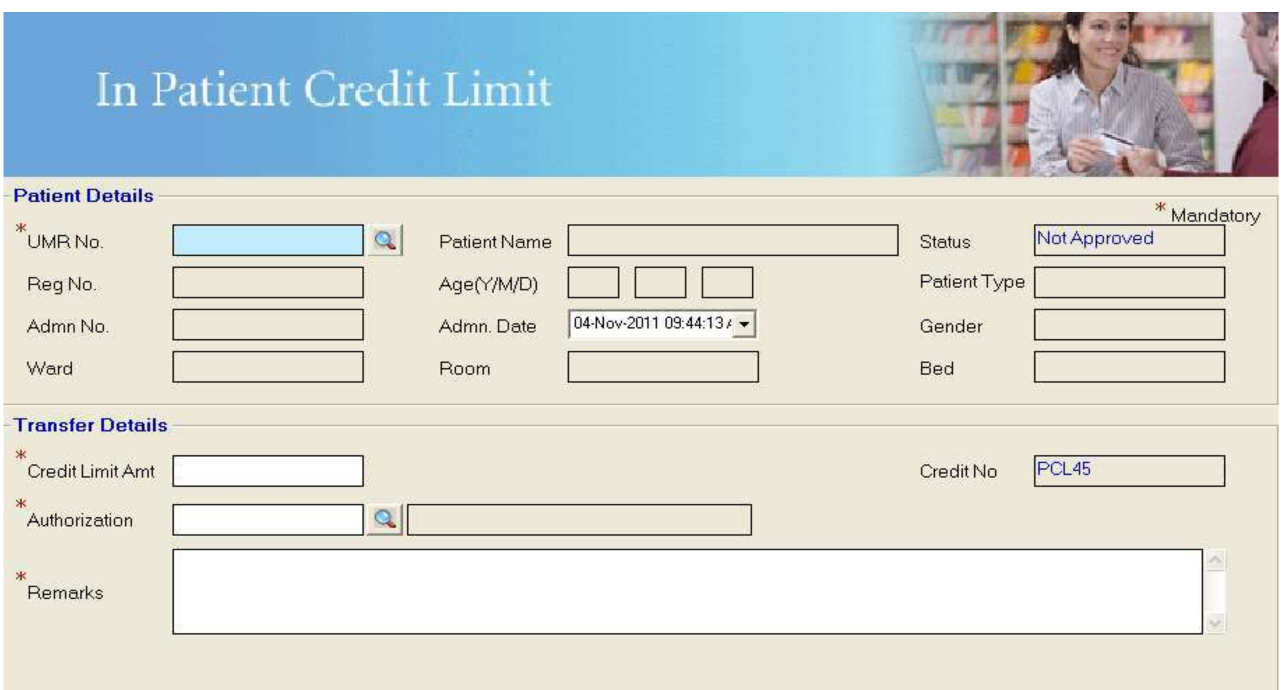
Address:If we won't check the box means, the user should manually give the Address.
Mobile2:This entity represents to enter the Mobile number.

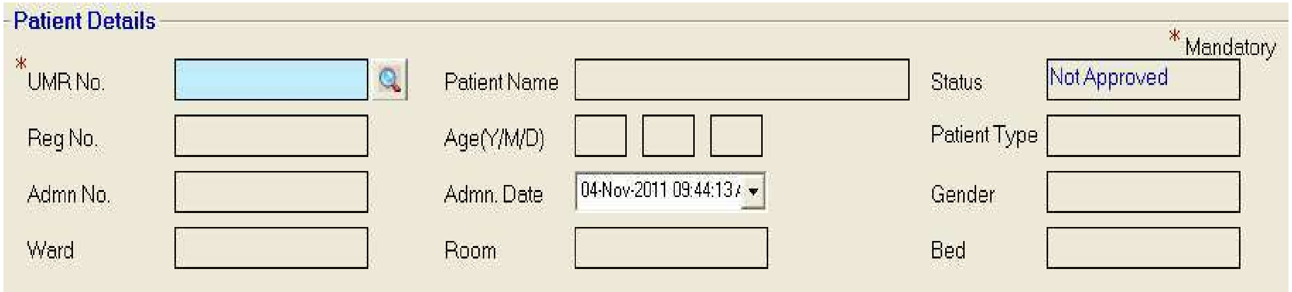
ADT-->Patient Wise Credit Limit

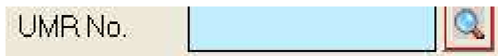
Description:

Navigation: Hospital Module-->ADT-->Patient Wise Credit Limit.

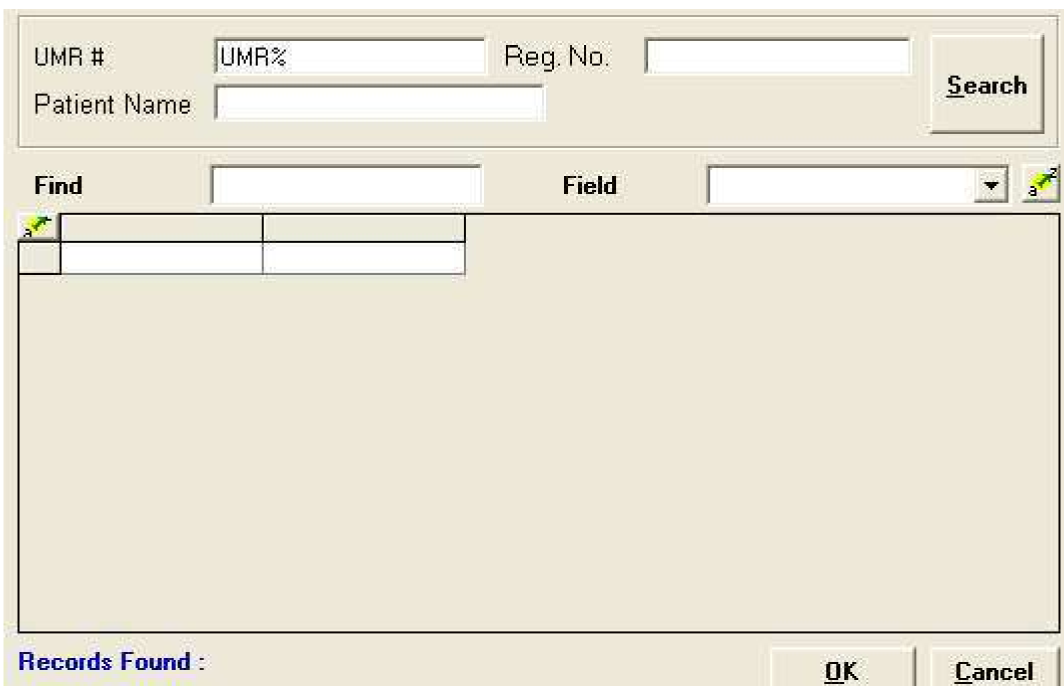
Following Form will be displayed as



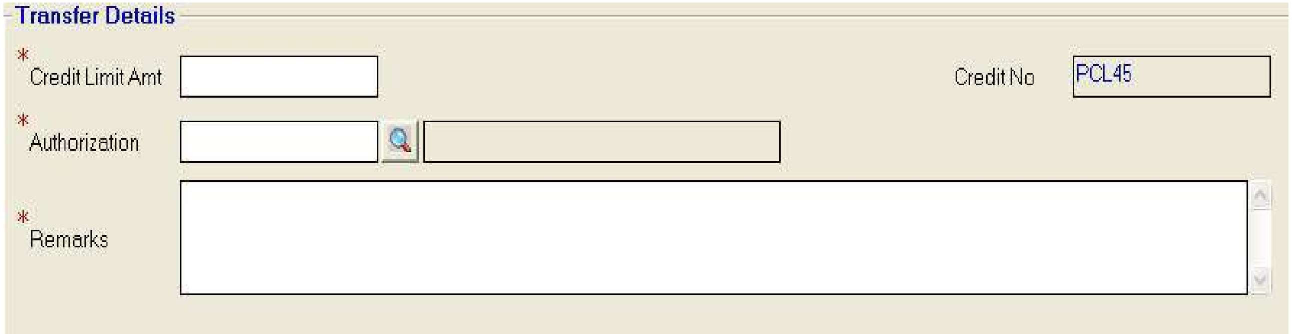




--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



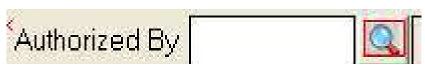
--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Room, Bed etc..,



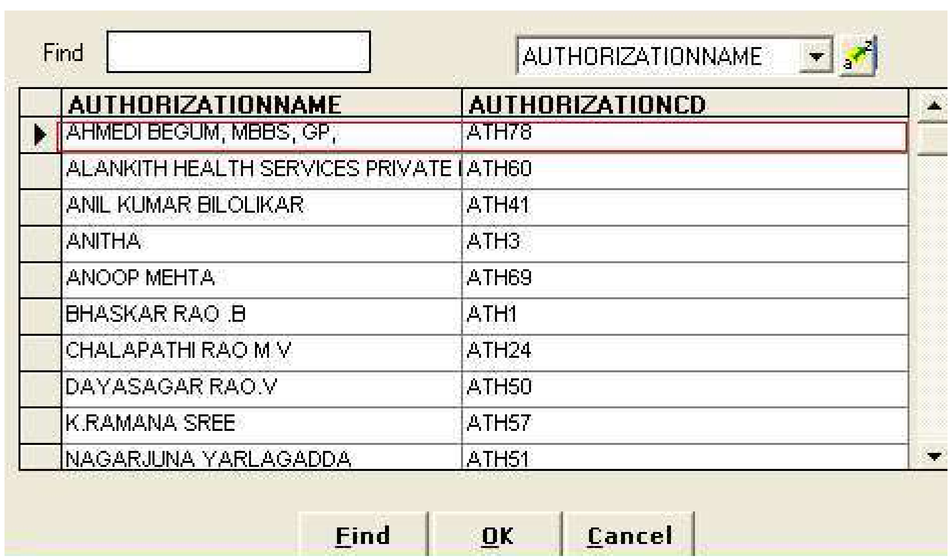
--> Here this represents the Transfer details.

Credit Limit Entry:Here this entity refers to enter the Credit Limit Entry.
For this one condition is there in Master settings-->Settings[1]-->Apply Credit Limit.
The User has to select this one compulsory,then only this will effect in this form.

Credit No:This enmity refers to auto generated number.



Authorized By: Here the User clicks on the search icon button a window will be populated and can select the authorized person and click on OK button the Authorized Person will automatically populate in the corresponding field who is going to authorize.



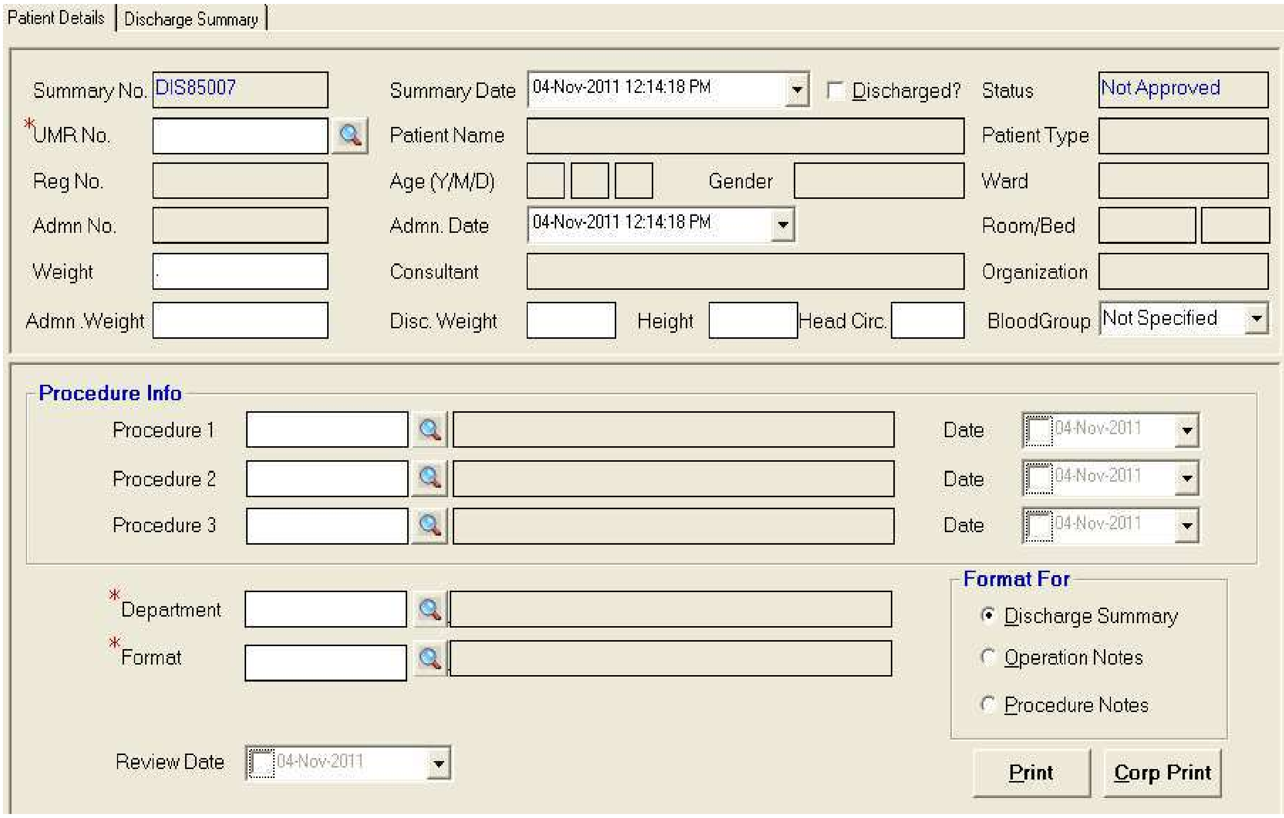
Remarks:This entity is to enter the remarks.

ADT-->Discharge Summary

Description: The main purpose of this form is used to prepare Discharge Summary for the Patient. When a Patient is Discharged ,the Users Create Discharge Summary containing all procedures which he/she has undergone. And this also contains all findings and doctor suggestions etc..,

Navigation:Hospital Module-->ADT-->Discharge Summary

Following Form will be displayed as

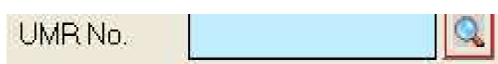


-->Here this represents the Patient Details.

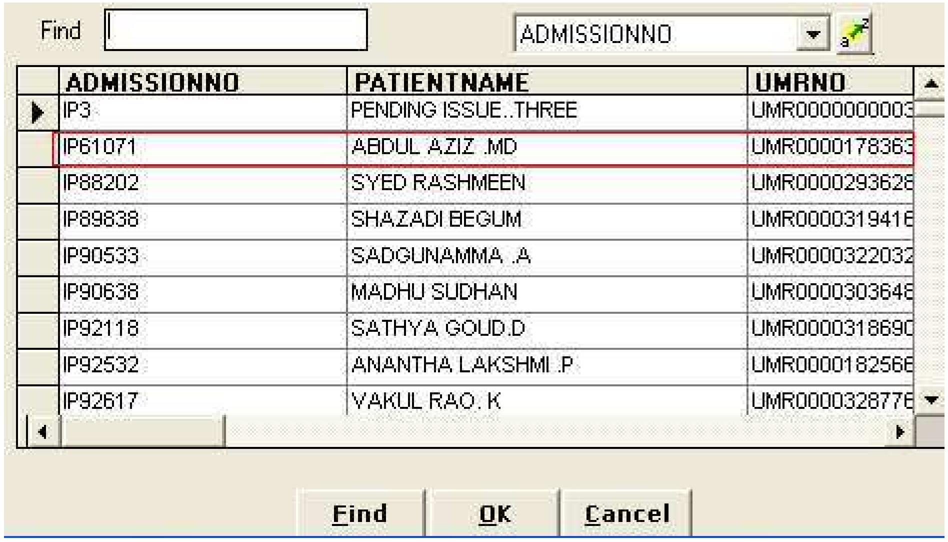
Discharged:If the User checks this one,the already discharged summary patients will come when clicking on UMR No.

Summary No: This entity represents the Summary Number which is auto generated

Summary Date: This entity represents the Date of Summary preparation.



--> Here the user must click on the search icon then a window will be popped up. Then this window will consists of Admission Number,Patient Name,UMR NO etc.., will be populated. Then the User can select any one from the grid and click on the OK button the details will be automatically populated in the corresponding fields.



-->The fields like Patient Name,Gender,Admn Date,Ward,Bed,Patient Type,Admn No,Consultant etc,,. All these details will be fetched from the Admission form.

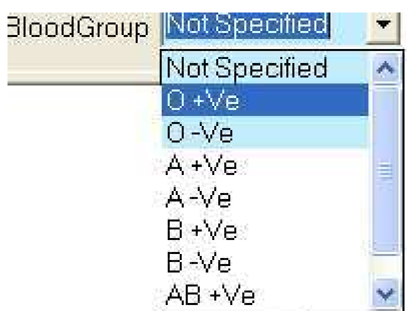
Weight:This entity represents the weight of the patient.

Admn Weight:This entity refers to enter the Admission time weight.

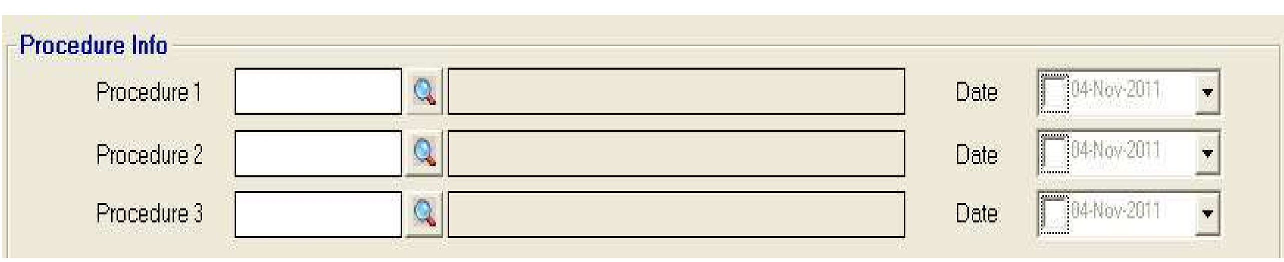
Disc Weight: This entity refers to enter the Discharge time weight.

Height: This entity refers to enter the Height.

Head Circ Weight:This entity refers to enter the Head circumference weight.



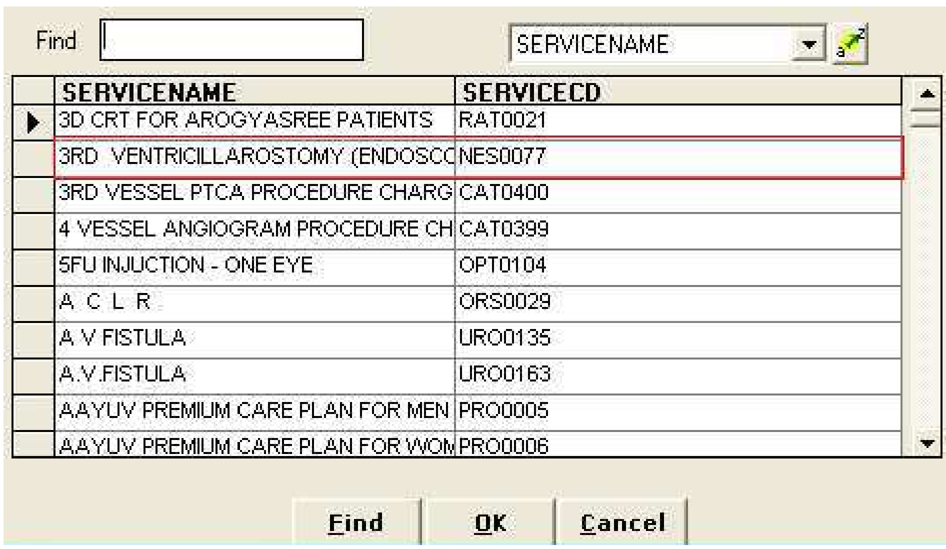
Blood Group: The User can select the Blood Group of the Patient like O+ve,B+ve, A+ve etc..,



-->Here this represents the Procedure Info details. The User can know what the Procedures has been done to the patient.

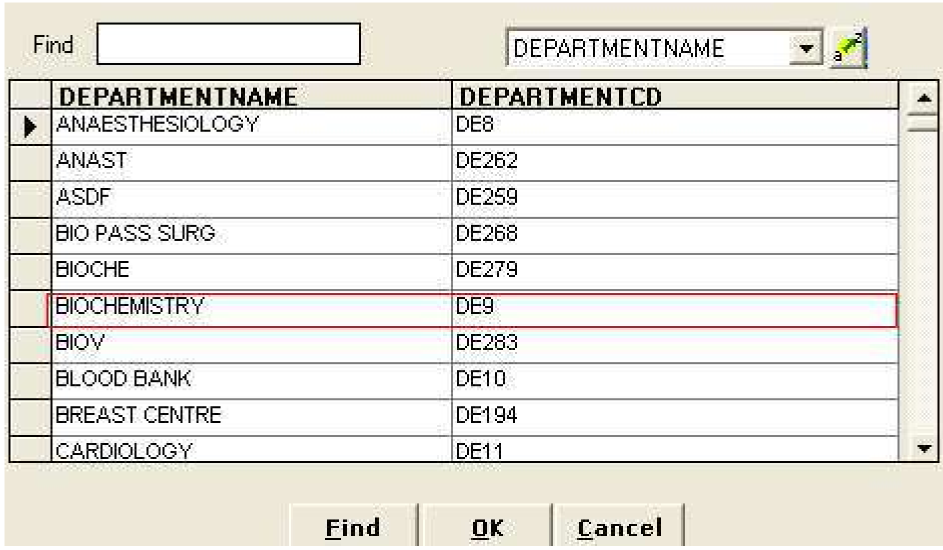
--> At first the User must select the Procedures should be checked in Discharge Summary Template form in Masters Module. Then only it will effect in Discharge Summary form.

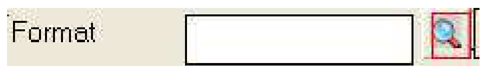
-->Here the user must click on the search icon then a window will be popped up. Then this window will consists of Service Name,Service Code. When the User selects the Service Name from the grid and clicks on the OK button then the Service Name will be automatically populate in the corresponding field.



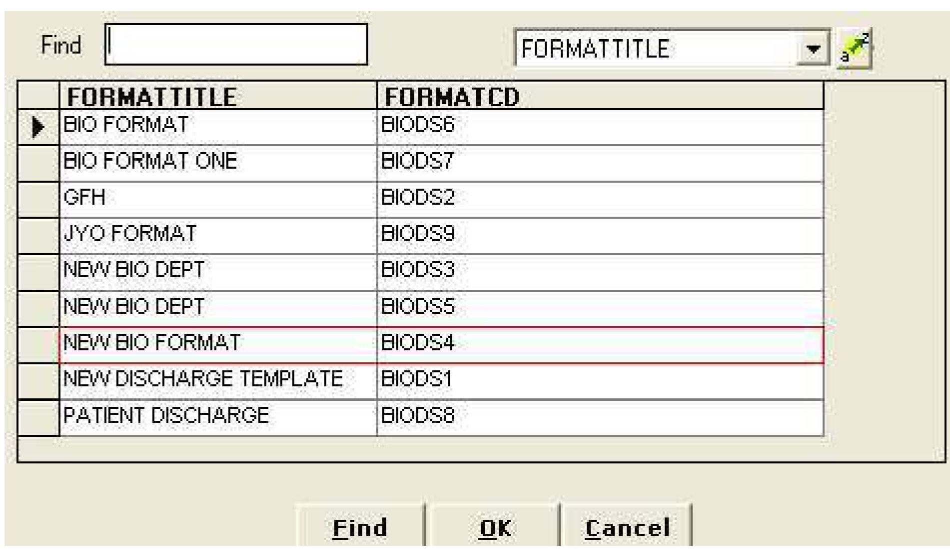
-->The Corresponding Date also be selected.

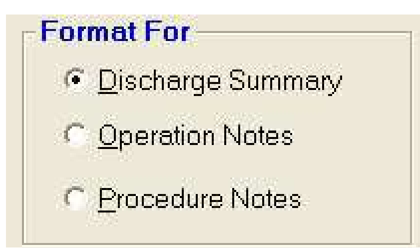
--> Here the user must click on the search icon then a window will be popped up. Then this window will consists of Department Name,Department Code. When the User selects the Department Name from the grid and clicks on the OK button then the Department Name will be automatically populate in the corresponding field and this should be configure in Discharge Template form in Masters Module.





-->Here the user must click on the search icon then a window will be popped up. Then this window will consists of Format Name,Format Code. When the User selects the Format Name from the grid and clicks on the OK button then the Format Name will be automatically populate in the corresponding field and this should be configure in Discharge Template form in Masters Module.

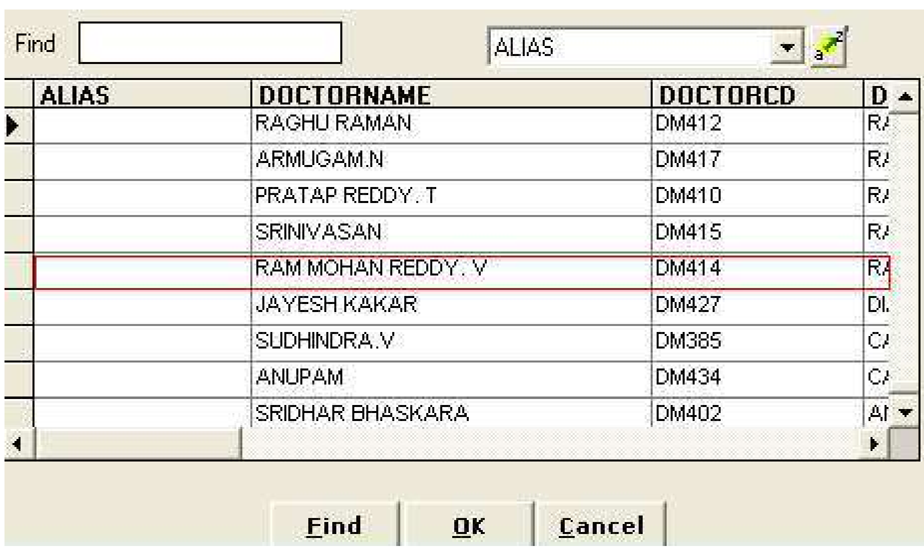




-->Here this represents the Details of Format for.

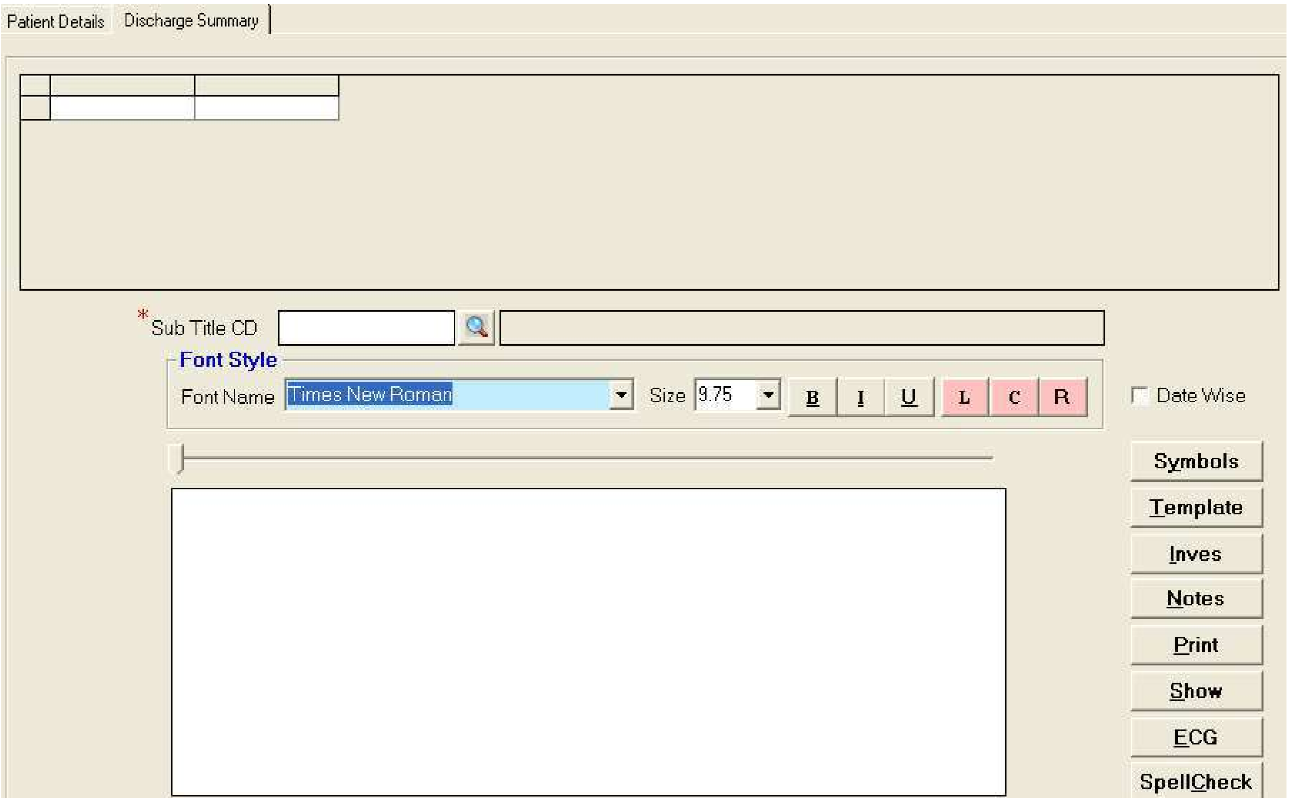
- **Discharge Summary**:If the User selects the Discharge Summary ,the Review date will be visible. And also in print report Discharge Summary format will come if the user select this one.
- **Operation Notes**:If the User selects the Operation Notes ,the Review Date will not be visible. And also in print report Operation Notes format will come if the user select this one.
- **Procedure Notes:**If the User selects the Procedure Notes ,the Review Date will not be visible. And also in print report Procedure Notes format will come if the user select this one. If the User selects this radio button,the Proc Done By will be enable.

-->Here the user must click on the search icon then a window will be popped up. Then this window will consists of Doctor Name,Doctor Code,Department Name. When the User selects the Doctor Name from the grid and clicks on OK button then ,the Doctor Name automatically will be populated in the corresponding field.



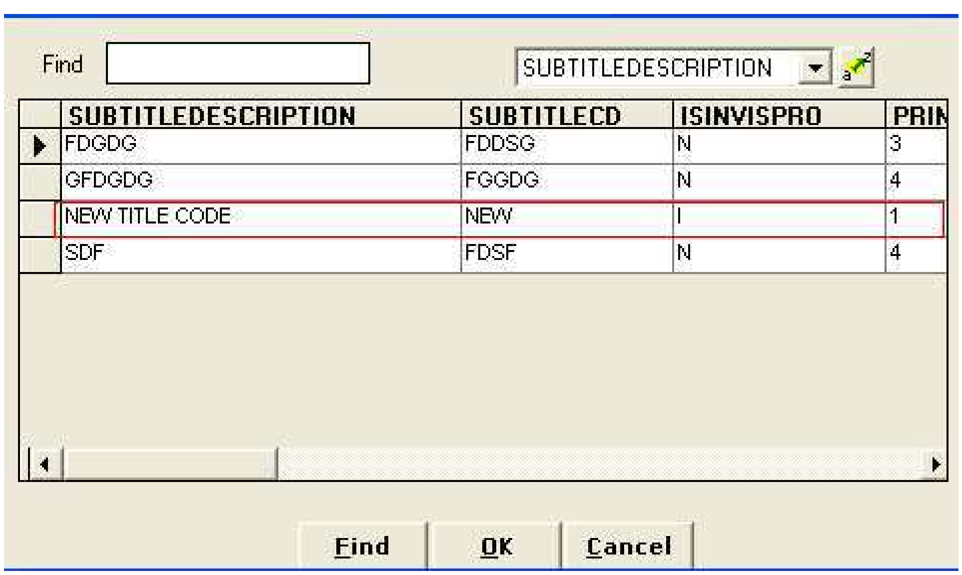
-->If then User clicks on the Print button,the report will be displayed with all the details of the patient. And if the User clicks on the Corp Print button,for the Corporation Patients the report will be displayed.

Review Date: This entity refers to the Date of Review will be displayed.



-->Here this represents the Discharge Summary Details.

-->Here the Subtitle code fetches from the Discharge Summary Template form in Masters Module.



-->When the user clicks on the search icon button,a window will be popped up. And this consists of the Subtitle Description,Subtitlecd,Print etc..,.Here the User can select any one from the grid and clicks on the OK button ,that will be populated in the corresponding fields. If this is selected
the Test Name,Parameter, Result values,Moderate,sensitive,Resistive,Print etc,. All fields will be displayed respectively.

-->Here this represents the Font Details.
FontName: Here the User can select any one of the Font Name which is displayed in the Drop down list.
Size: The User can also select the different Sizes from the drop down list.

- If the User selects the B letter which is Underlined,the letters will come in Bold.
- If the User selects the I letter which is Underlined,the letters will come in Italic.
- If the User selects the U letter which is Underlined,the letters will come in Underlined.
- If the User selects the L letter which is not Underlined,the letters will come from the left position.
- If the User selects the C letter which is not Underlined,the letters will come from the Center
- position
- If the User selects the R letter which is Underlined,the letters will come from the Right position.

DateWise: If the User selects the Date Wise,in report it will display Date wise.

Symbols: If the User selects the Symbols, a window will be displayed from this the user can select the Symbol which he wants.

Template: If the user selects this one ,this will become Template.

Inves: If the User selects this one,then the Investigation will be shown in the grid when the user selects the Investigations radio button in Discharge Template form in Masters Module.

Notes: If the User wants to write Notes,then this should be selected.

Print: If the User selects the Print button,the report will be displayed with the details.

Show: If the user selects this button,the details will be shown.

ECG: If the User selects the ECG button,the ECG which has done to the patient will be shown in the grid when the User must configure in the Discharge Summary Template form in Masters Module.

Spell Check: This button is selected when there are any grammatical mistakes in the sentence.

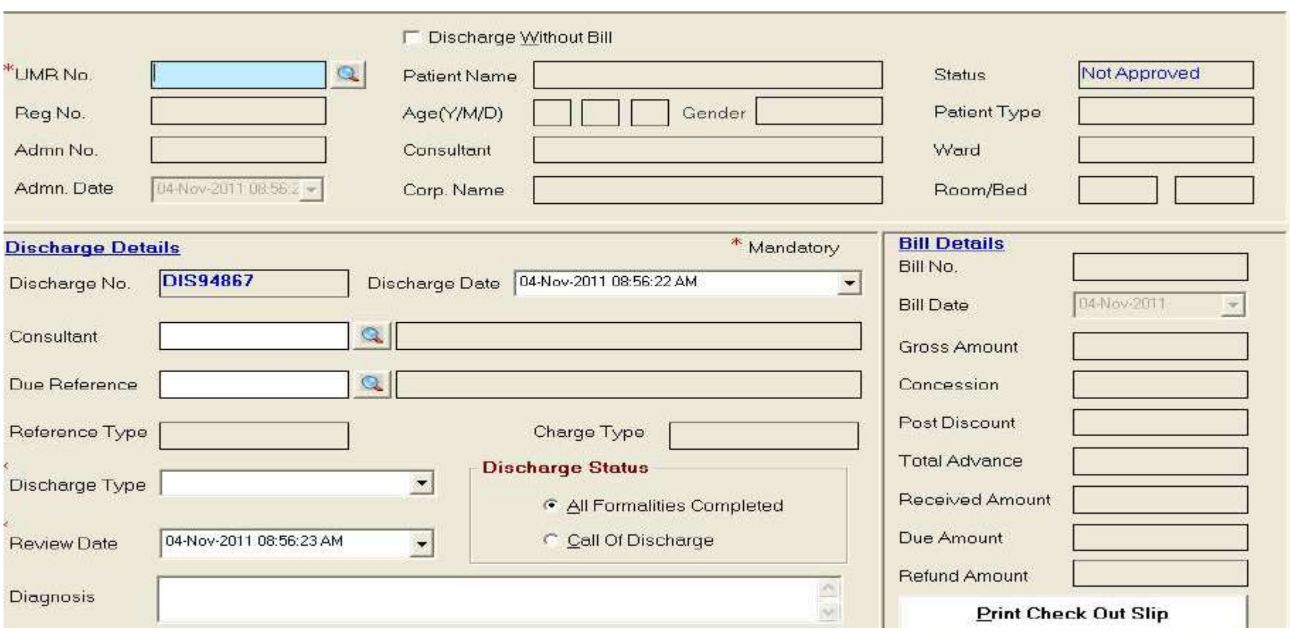
- If the Patient is having already posted investigations that should come to Discharge Summary means that in Company Master Settings—>Settings[2]--there will be Required Department Wise Service Mapping in Discharge Summary check box should be selected,that will come to Discharge Summary form. And the User should map those services in Discharge Service Mapping form.

ADT-->IP Discharge

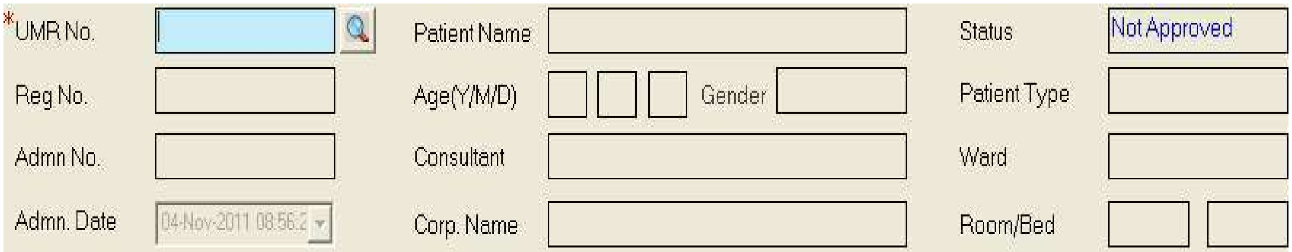
Description: The purpose of this form is used to Discharge the Ip Patients.

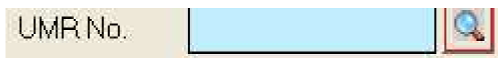
Navigation:Hospital Module-->ADT-->IP Discharge

Following form will be displayed as

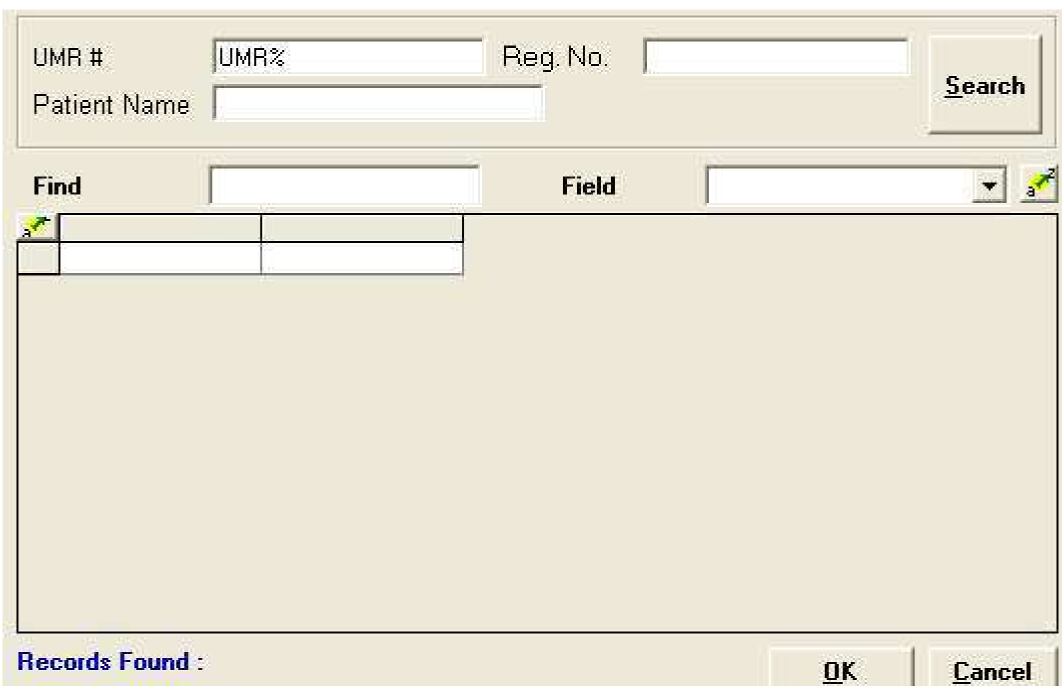


Discharge Without Bill: If the User checks this box,then the patients without final bill will come.

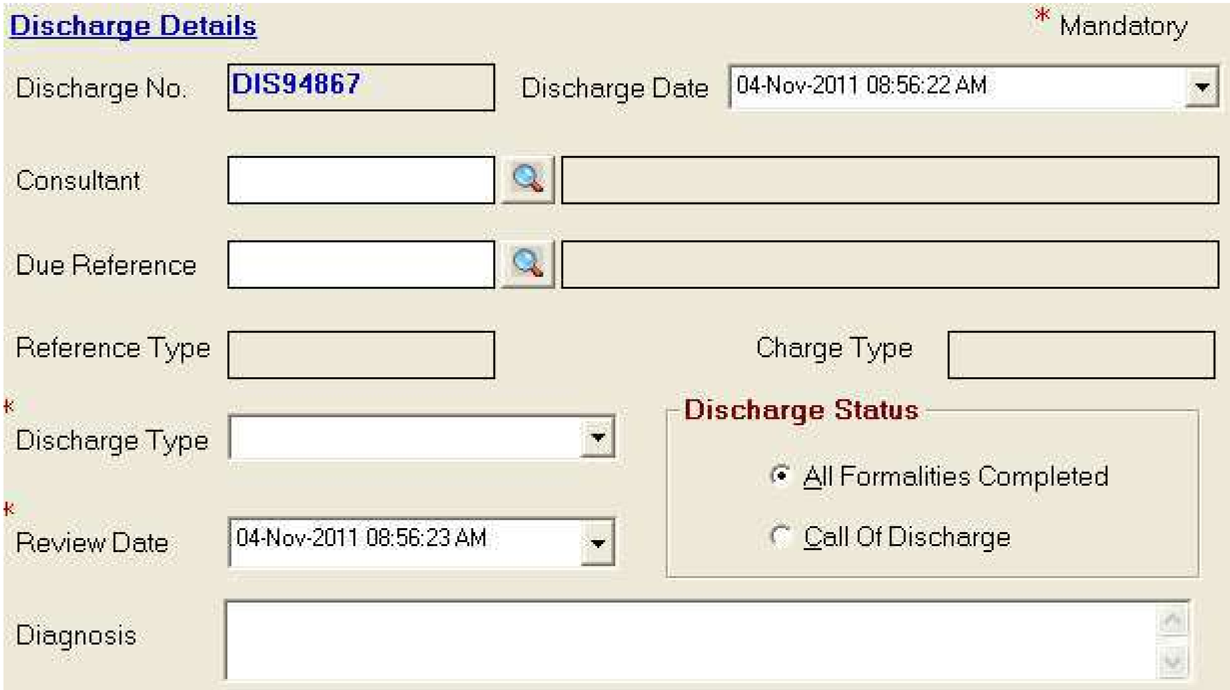




--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Room, Bed etc..,

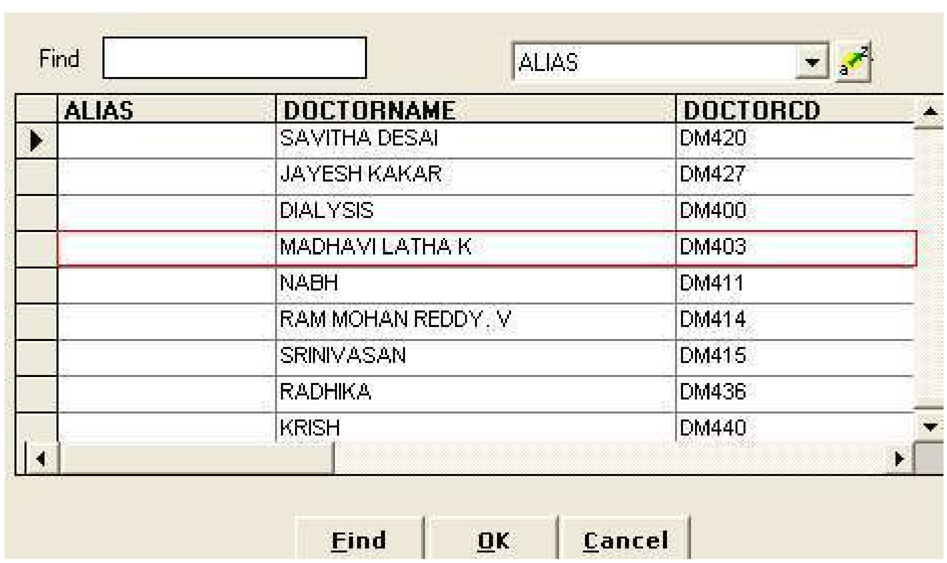


-->Here this represents the Discharge details of the Patient.

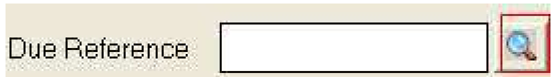
Discharge No:Here this entity represents the Discharge Number and it is auto generated.

Discharge Date:This entity represents the Discharge Date and from the Calendar icon the User can change the Discharge Date.

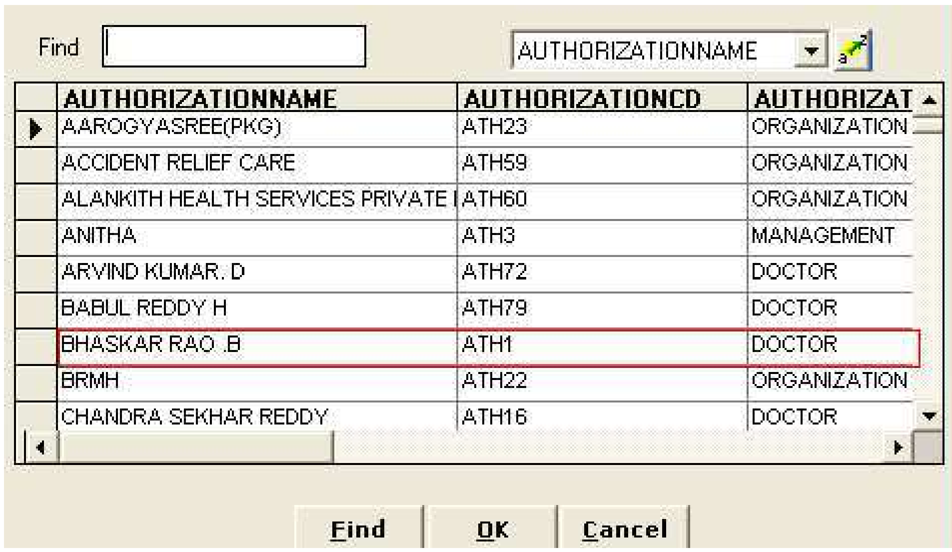
Consultant: This entity represents that consultant and clicks on the search icon a window will be populated with the Doctor Name,Doctor code along with alias.



--> Here the user can select any one of the Doctor from the grid and click on the OK button the corresponding Doctor Name will automatically comes in the corresponding field.



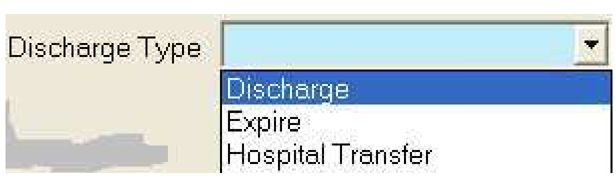
Due Reference:This entity represents the Due Reference person and clicks on the search icon a window will be populated with the Authorization Name,Authorized Code etc..,



-->Here the user can select any one of the Authorization Name from the grid and click on the OK button the corresponding Authorization Name along with the code will automatically comes in the corresponding field. And also Reference Type will also comes in the field.

Reference Type: This entity refers to the Authorization Type i.e., who has given due authorization to the patient.

Charge Type:This entity refers to the Charge Type field like T1,T2 etc..,

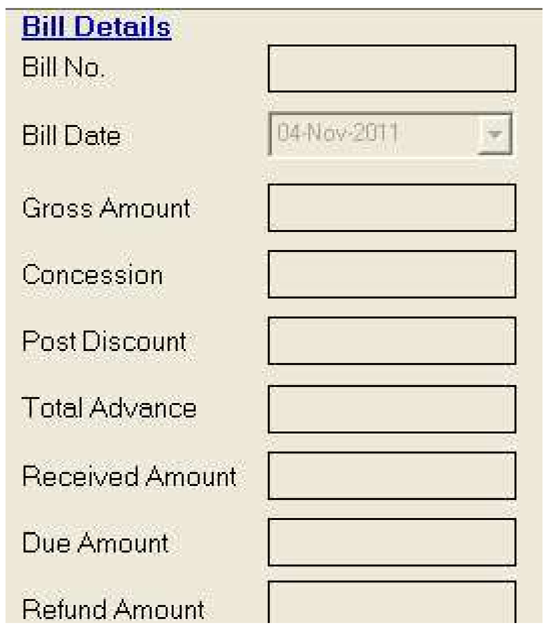


Discharge Type:This entity refers the Discharge Type and the User can select any one from Drop down list like Discharge,Expire etc..,

Discharge Status:If the User selects the radio button All Formalities Completed means that on behalf of Hospital the Person can discharge and the formalities has been completed.
And if the User selects the Call of Discharge means that the patient will not come into Admissions and Ip Final Billing form.

Review Date: This entity represents the Review Date and from the Calendar icon the User can Review the date.

Diagnosis:The art or act of recognizing the presence of the disease from its signs or symptoms. Or Its a medical analysis made by a medical specialist who theorizes the cause of the examined symptoms. This entity refers to enter the Diagnosis in this field.



-->Here the Bill details will be displayed when we select that patient.
Bill No: This entity represents the Bill No and list is displayed.
Bill Date: This entity represents the Bill Date and it shows Default Today's only.

Gross Amount: Here this entity displays the Gross Amount.

Concession: If the patient has any concession in this field the Concession will be displayed.

Post Discount: This entity displays the Post Discount.

Total Advance: This entity displays the Total Advance.

Received Amount: This entity displays the Received Amount.

Due Amount: In this field the Due Amount will be displayed.

Refund Amount: This entity displays the Refund Amount.

Print Check Out Slip:If the User give all the details and click on the Print button the Report will be displayed.

ADT-->Booking/Pre Admission

Description: This form is used to Book the admission by Phone or Person.
Navigation: Hospital Module-->ADT--> Booking/Pre-Admission.

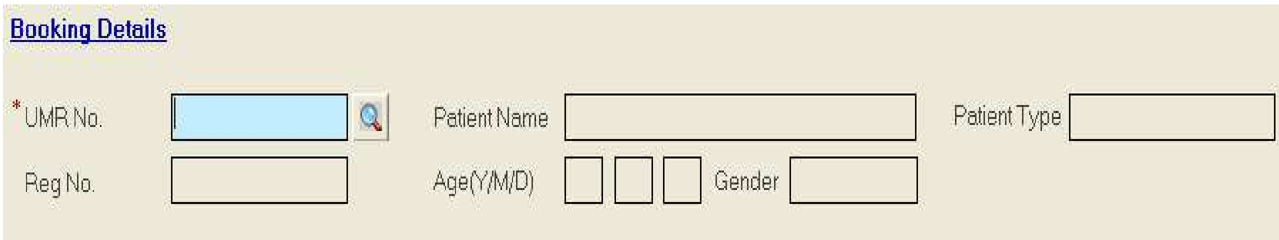
Following Form will be displayed as

Booking Type:Here the user can select any one from the drop down list and book the Admission.

Booking No:Here the booking number is auto generated.

Approx Admin Date:Here the user can enter the Approximate Admission Date.

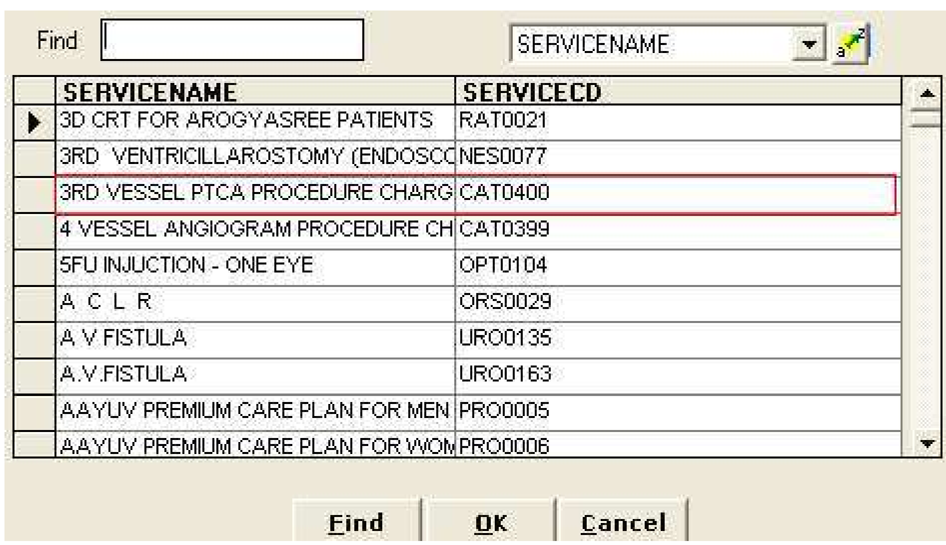
--> If the User is not registered the click on the New registration Form. If it is checked the Booking details will be enabled.



--> By selecting the UMR Number the Corresponding details will be fetched from the Registration form.

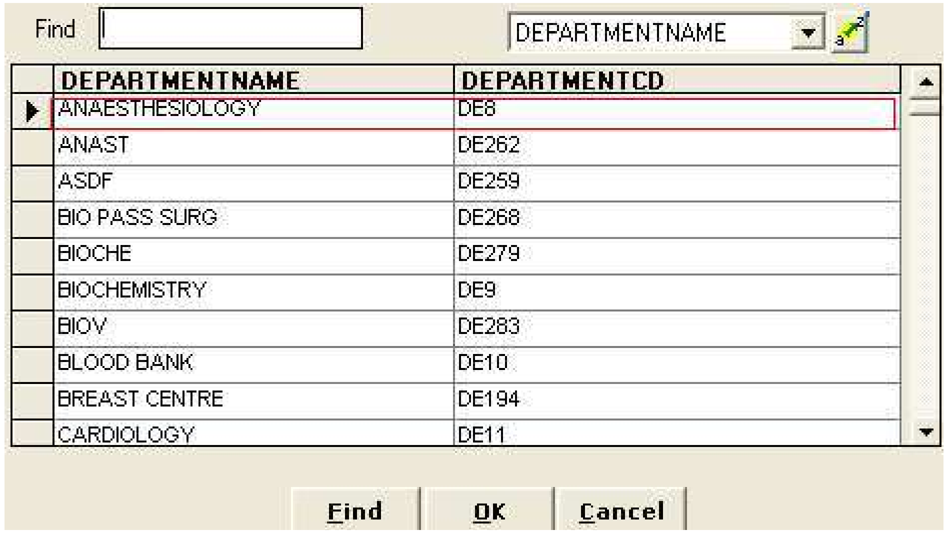
--> Here when user clicks on the New Registration button,the New Registration form will be Opened. And also the User Can do the registration here.

--> If the user wants any Procedure then should select the search icon button a window will be popped up and select the Service Name from the grid and click on the OK button then it will fetch automatically in the corresponding field.



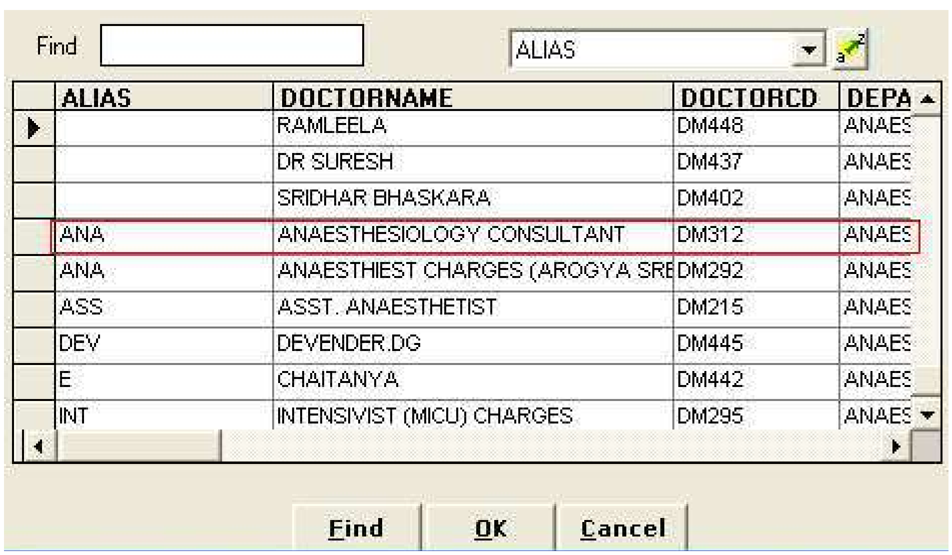
SERVICENAME	SERVICECD
3D CRT FOR AROGYASREE PATIENTS	RAT0021
3RD VENTRICILLAROSTOMY (ENDOSCO	NES0077
3RD VESSEL PTCA PROCEDURE CHARG	CAT0400
4 VESSEL ANGIOGRAM PROCEDURE CH	CAT0399
5FU INJUCTION - ONE EYE	OPT0104
A C L R	ORS0029
A V FISTULA	URO0135
A.V.FISTULA	URO0163
AAYUV PREMIUM CARE PLAN FOR MEN	PRO0005
AAYUV PREMIUM CARE PLAN FOR WOM	PRO0006

-->Here the user should select the Department by clicking on the search icon a window will be populated and can select the Department Name from the grid and click on the OK button then it will fetch automatically in the corresponding field.



DEPARTMENTNAME	DEPARTMENTCD
ANAESTHESIOLOGY	DE8
ANAST	DE262
ASDF	DE259
BIO PASS SURG	DE268
BIOCHE	DE279
BIOCHEMISTRY	DE9
BIOV	DE283
BLOOD BANK	DE10
BREAST CENTRE	DE194
CARDIOLOGY	DE11

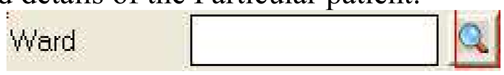
--> Here the user can select the Consultant . By clicking on the search icon a window will be populated and can select the Consultant Doctor from the grid and click on the OK button then it will fetch automatically in the corresponding field.



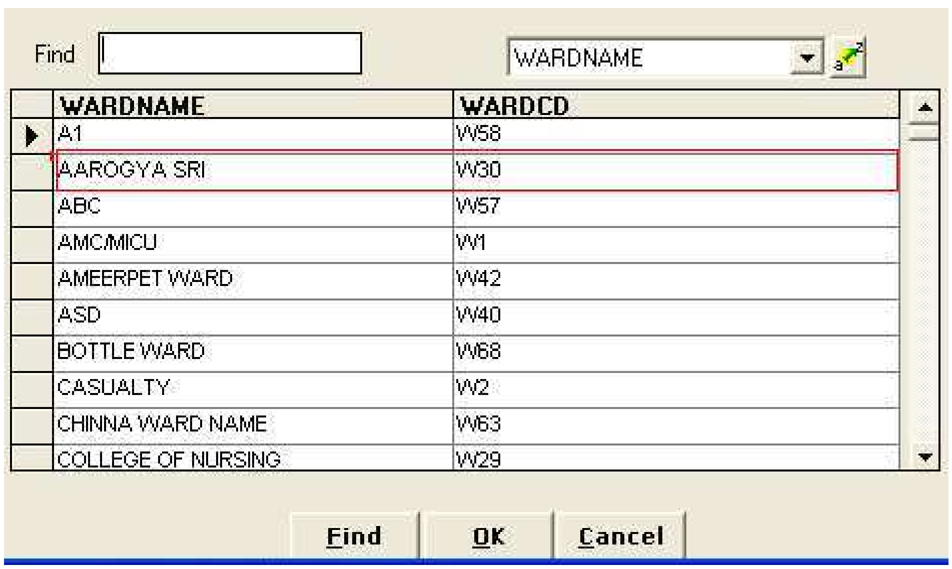
ALIAS	DOCTORNAME	DOCTORCD	DEPA
	RAMLEELA	DM448	ANAES
	DR SURESH	DM437	ANAES
	SRIDHAR BHASKARA	DM402	ANAES
ANA	ANAESTHESIOLOGY CONSULTANT	DM312	ANAES
ANA	ANAESTHIEST CHARGES (AROGYA SRE	DM292	ANAES
ASS	ASST. ANAESTHETIST	DM215	ANAES
DEV	DEVENDER.DG	DM445	ANAES
E	CHAITANYA	DM442	ANAES
INT	INTENSIVIST (MICU) CHARGES	DM295	ANAES

Remarks:Here this entity represents to enter the remarks for the Patient.

--> Here this represents the Ward details of the Particular patient.

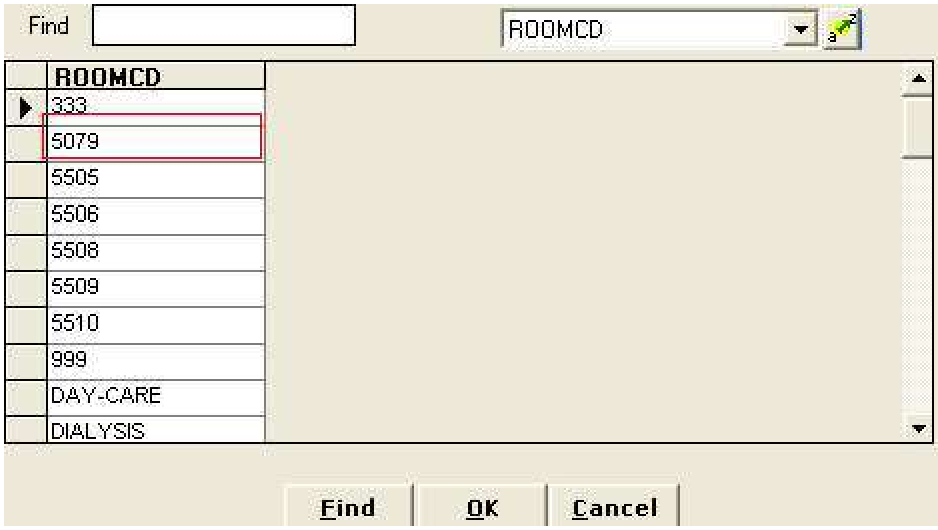


--> Here when the user selects the search icon, a window will be populated. This represents on which ward he has been admitted.

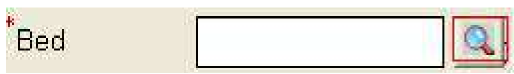


--> The window will contains the Ward Name along with the code. If the Patient has joined in Aarogyasriward, select that ward name from the grid and it automatically populate in the corresponding fields.

--> Here when the user selects the search icon, a window will be populated. This represents on which Room he has been admitted.



--> The window will contains the Room code. And select the corresponding roomcd from the grid and click on the OK button. The roomcd will be populated in the field.



--> Here when the user selects the search icon, a window will be populated. This represents on which Bed he has been admitted.

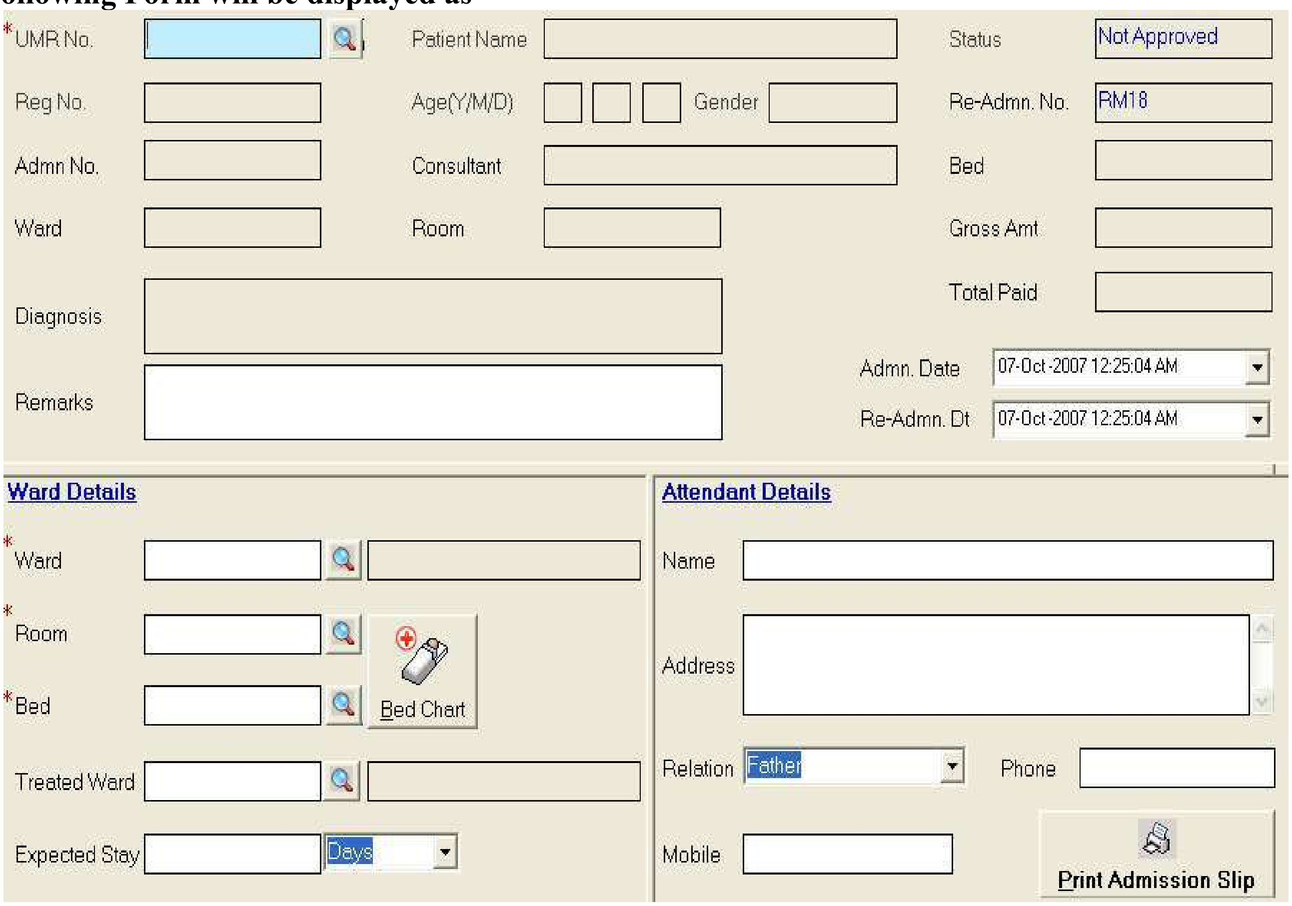
--> When click on the search icon ,the Beds will be displayed and should select the Green one here. Or otherwise from the Graphical Bed chart also the Bed can be selected.

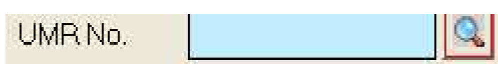
ADT-->Re Admission

Description: This Form purpose is used to Re admit the Patient once again.

Navigation:Hospital Module-->ADT-->Re Admission

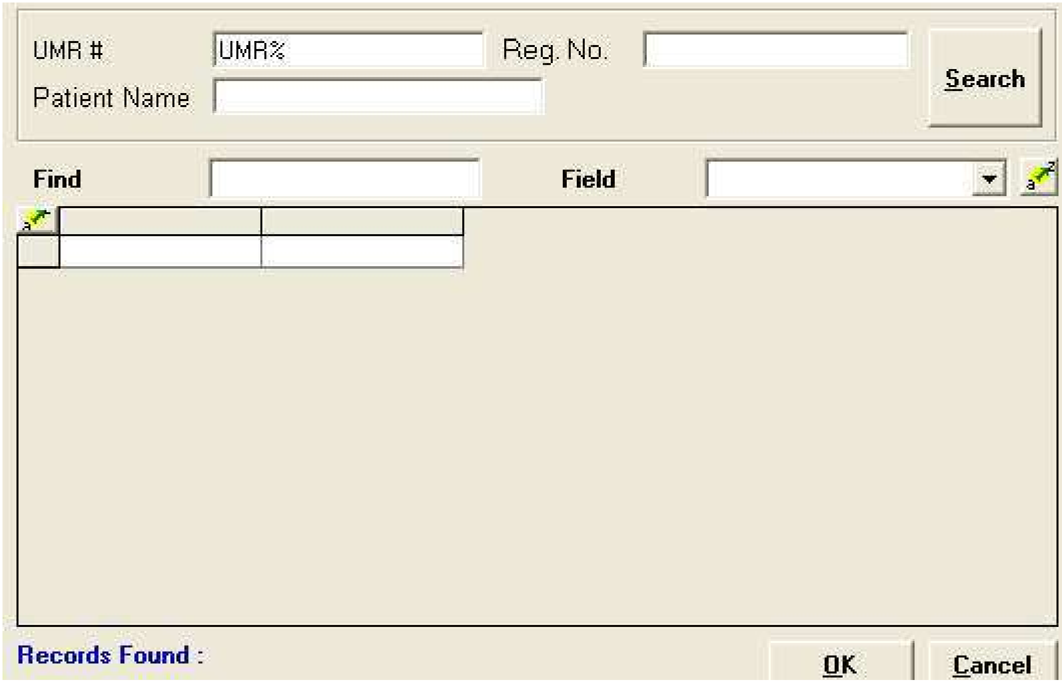
Following Form will be displayed as





--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .

--> And if we do discharge without final bill for that Patient ,then we can admit the same patient with same admission number.



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields.
--> Here the Re admin no is auto generated.
Diagnosis:Here this entity represents the identifying the nature of cause or illness.
Remarks:Here this entity represents the remarks of the illness.

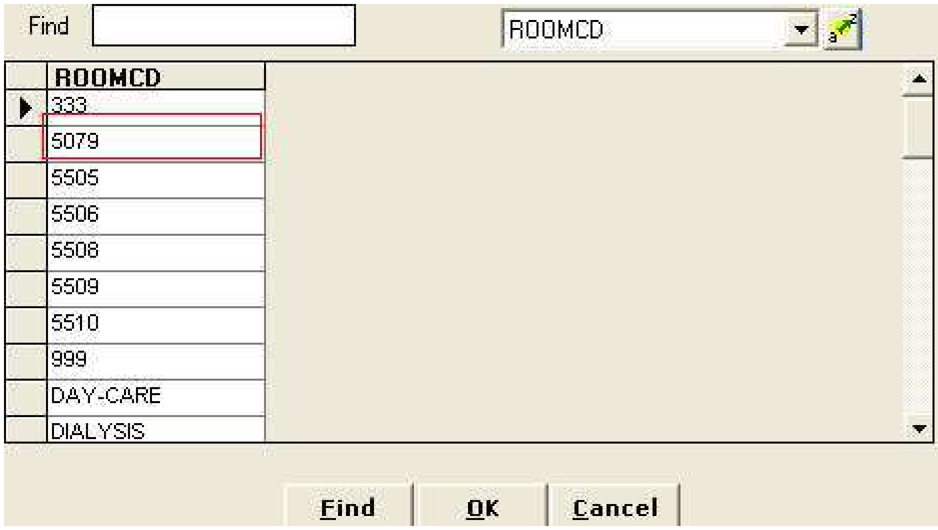
Admn.Date:This entity represents the on which date the Patient has been admitted will be displayed.
Re-Admn.Date:This entity represents the Re admission date of the patient.

-->Here this represents the Ward details of the Particular patient.

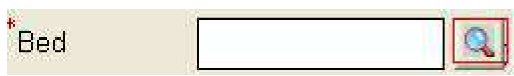
--> Here when the user selects the search icon, a window will be populated. This represents on which ward he has been admitted.

--> The window will contains the Ward Name along with the code. If the Patient has joined in Aarogyasriward, select that ward name from the grid and it automatically populate in the corresponding fields.

--> Here when the user selects the search icon, a window will be populated. This represents on which Room he has been admitted.



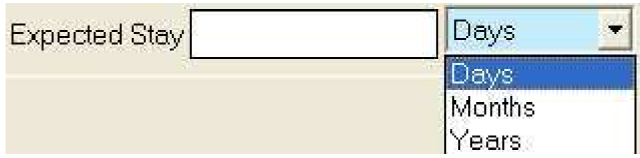
--> The window will contains the Room code. And select the corresponding roomcd from the grid and click on the OK button. The roomcd will be populated in the field.



--> Here when the user selects the search icon, a window will be populated. This represents on which Bed he has been admitted.

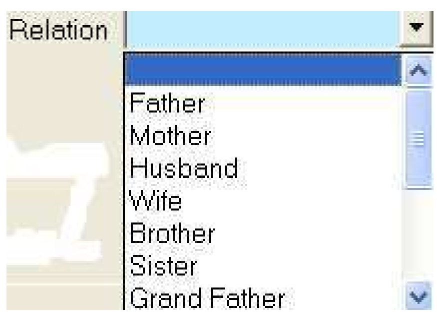
--> When click on the search icon ,the Beds will be displayed and should select the Green one here. Or otherwise from the Graphical Bed chart also the Bed can be selected.

--> Here the Treated ward will be same as ward name.



Expected Stay:Here the user can select one from the drop down list i.e Days,Months or Years. Here the User wants to how many days.

Name:This entity represents the Name of the Attendant for the Patient.



Address: Here the user must enter the address details.

Relation:Here the Relation can be selected from the Drop down list. The relation may be Father or Husband or Wife etc..,

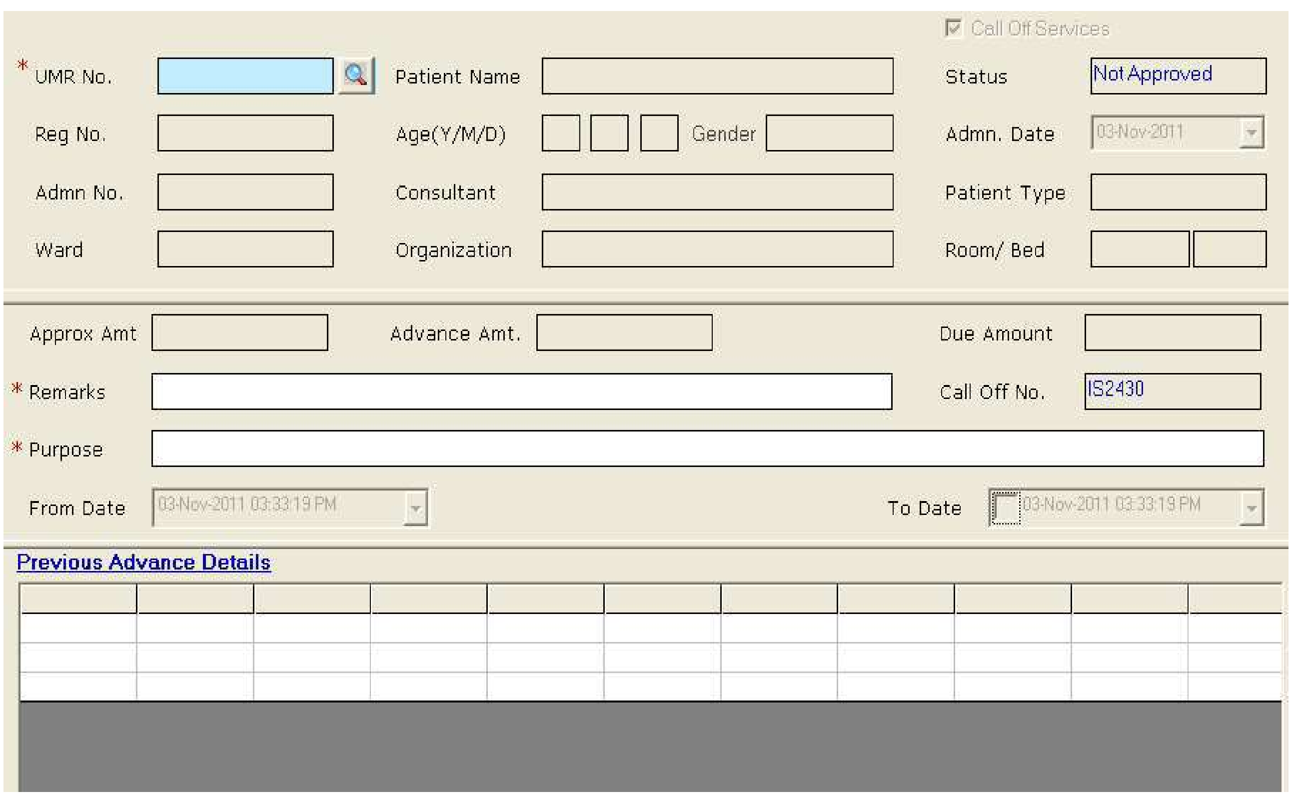
Phone:This entity represents the Phone number .
Mobile:This entity is for to enter the Mobile number of the Patient.

Print Admission Slip:If the user clicks on the Admission slip means the report will be appeared.

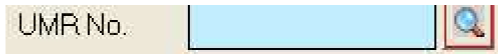
ADT-->IP Service Call Off

Description: The Users can use this form when they want to stop the services to be posted to that patient due to some reason.
Navigation:Hospital Module-->ADT-->IP Service Call Off

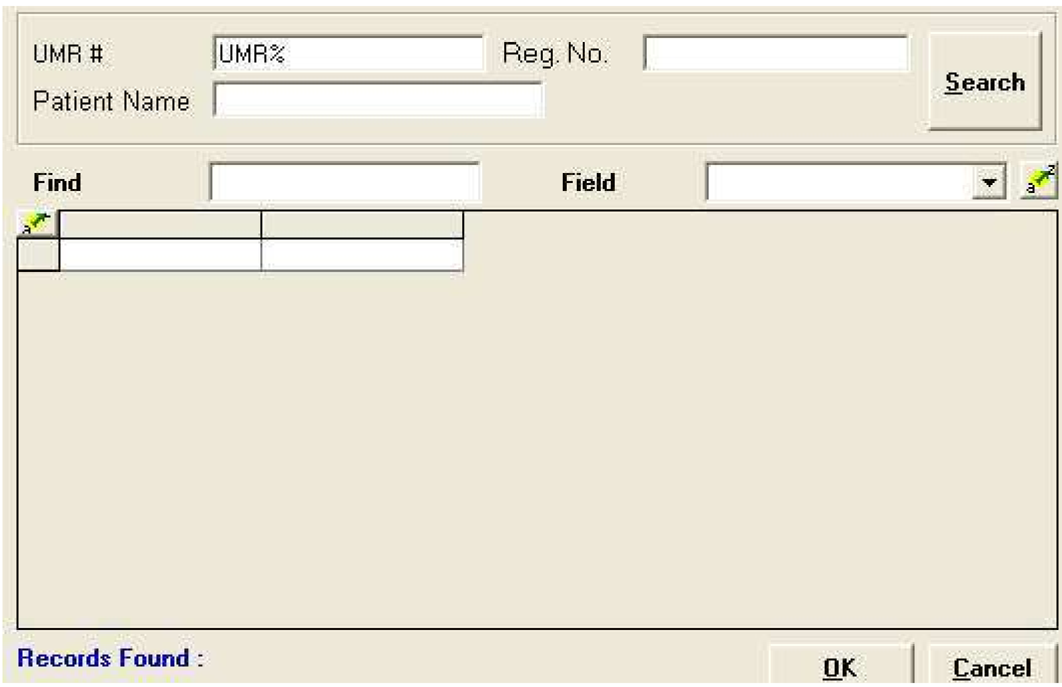
Following form will be displayed as



Call off Services:Here in this form the Call off services will be in disable mode and it is checked.



--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No etc..,

Approx Amount:This entity displays the Approximate amount .

Advance Amount:This entity displays the Advance amount will be displayed in this field.

Due Amount:If any Due amount is there for the patient that will be displayed in this field.

Remarks:This entity represents to enter the remarks.

Purpose:This entity represents to enter the Purpose.

Call Off:This entity is auto generated and displays then Call Off number.

From Date:This entity displays Today's date only (By default).

To Date:This entity displays Today's date only (By default).

Previous Advance Details

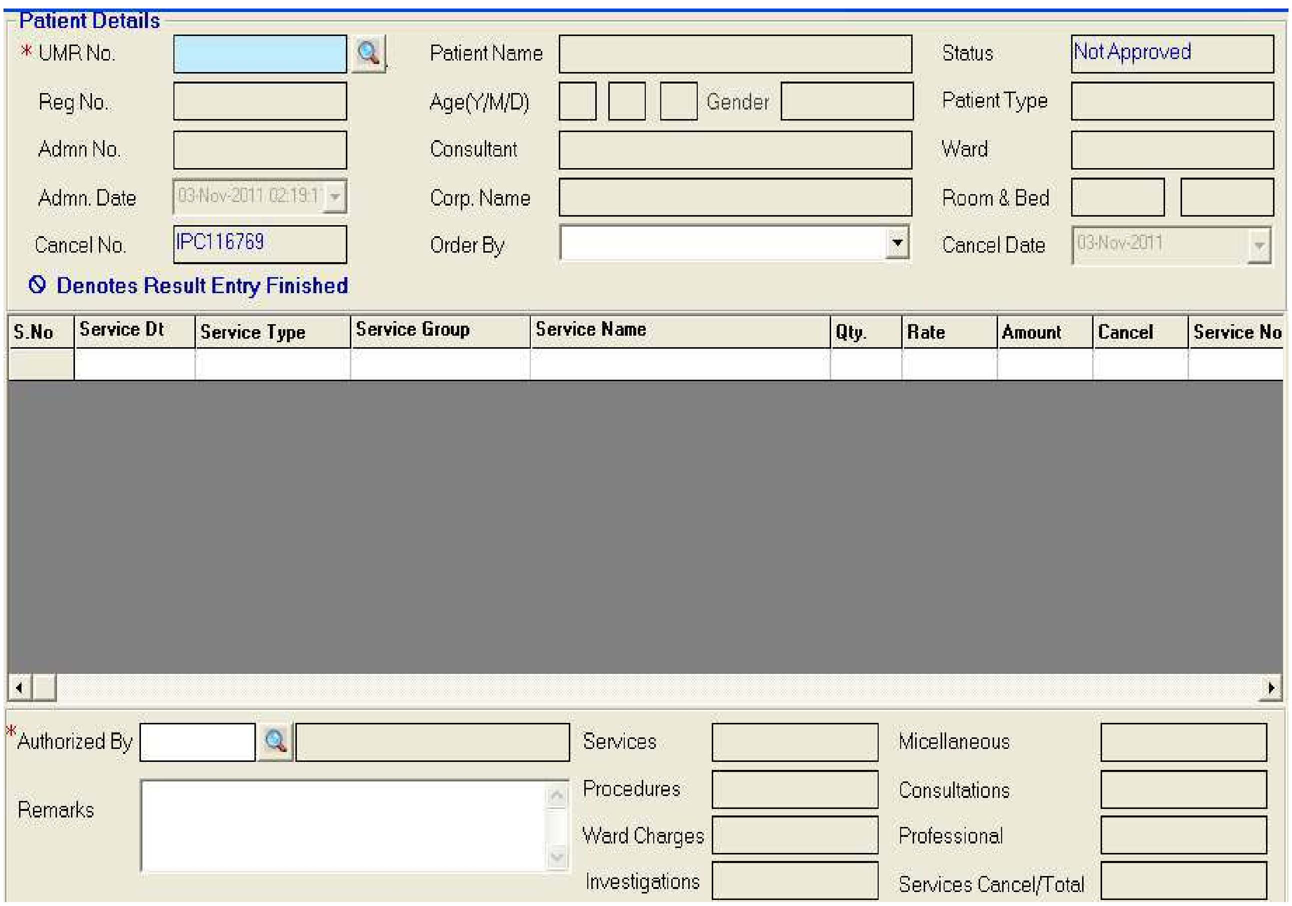
Receipt No	Receipt Dt.	Receipt An	Cash Amount	Cheque No.	Cheque Bank	Cheque Dt.	Cheque An	Card No.	Card B
2763653	21-OCT-11 11:59:12 A	40000	15000	RAJ3325	HDFC	10/27/2011	25000		

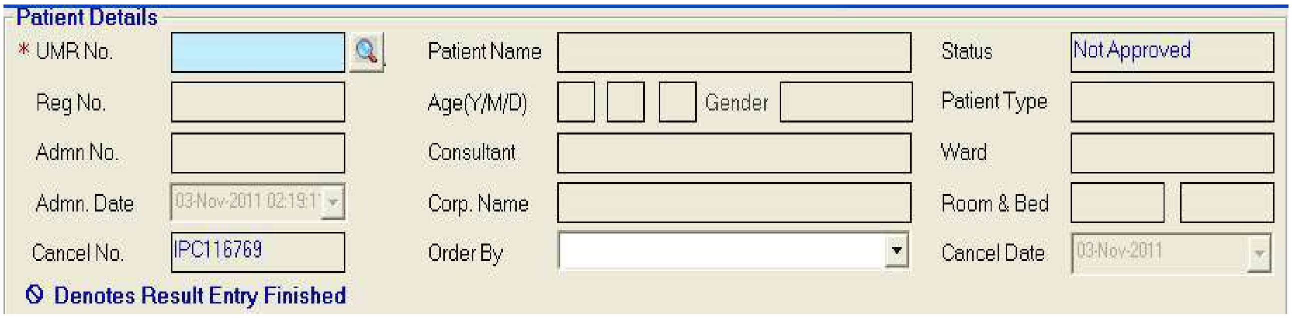
-->Here the Advance details will be displayed in the grid, if the patient is having any Advance details.

<u>**ADT-->IP Services Cancellation**</u>

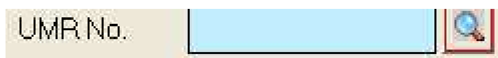
Description: This form purpose is used to cancel the services at a time for that patient.
Navigation:Hospital Module-->ADT-->IP Services Cancellation

Following Form will be displayed as

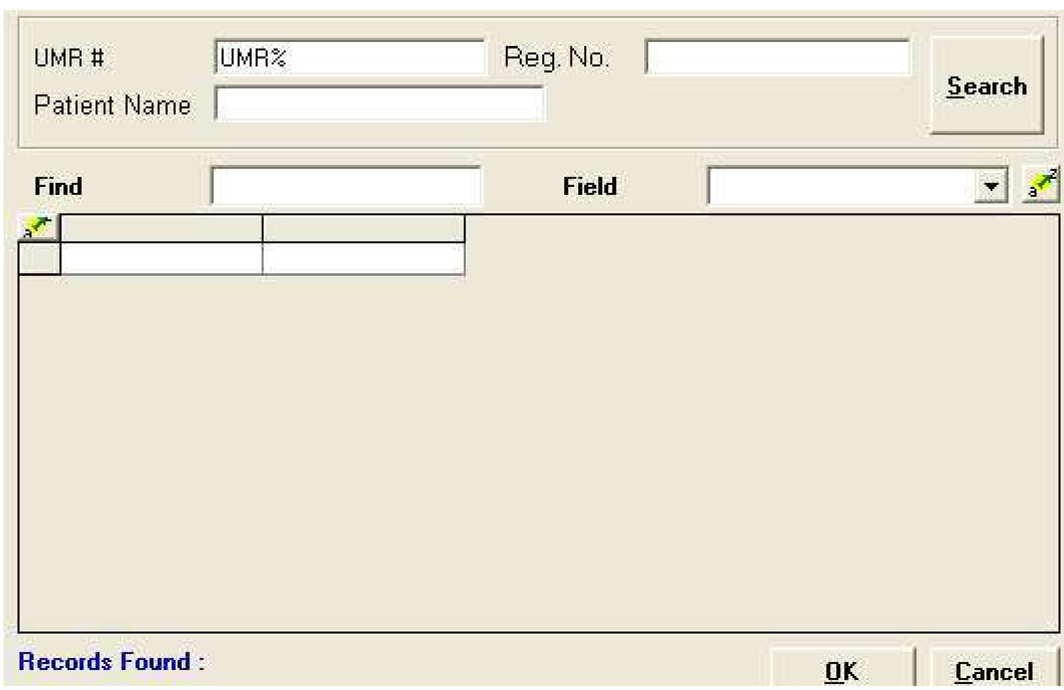




-->Here this represents the Patient details.

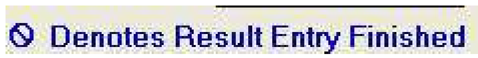


--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .

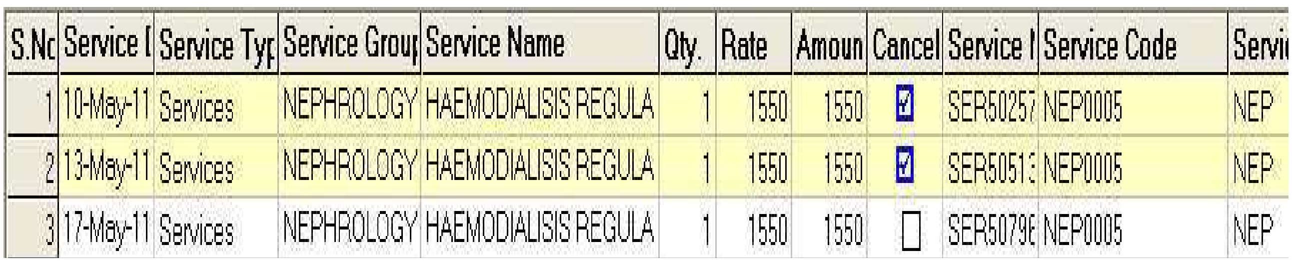


--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Consultant,Ward, Room &Bed etc..,

Cancel No:This entity represents the Cancel no for the Ip Patient. And it is auto generated.
Cancel Date:This entity represents the on which date we are canceling the services for that patient. By default there will be Today's date only will be in the field.
Order By:This entity represents that the user can select order by from drop down list.Based on the Order the Services get sorted in the grid.

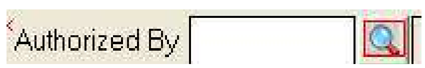


--> Here this symbol represents that after Result entry finished the user can cancel the services from the grid.

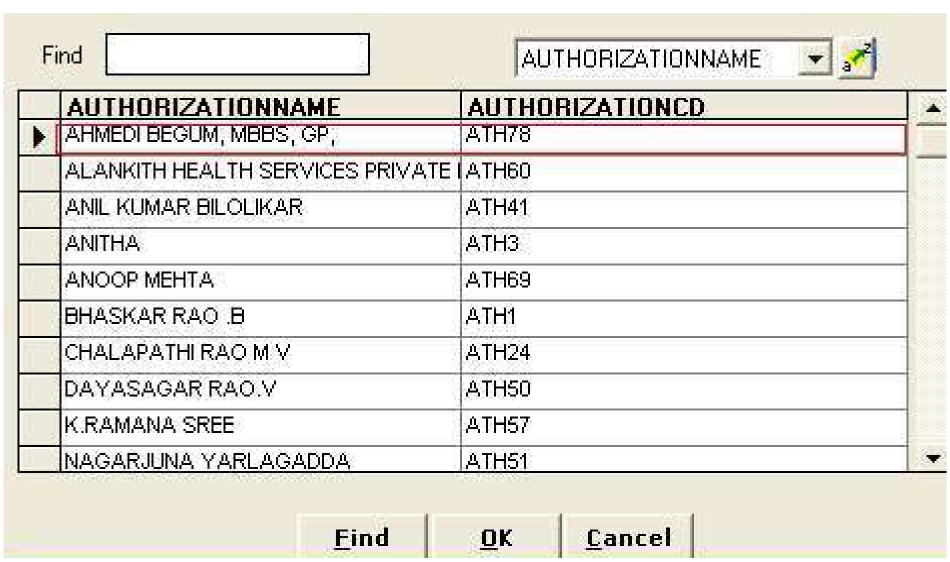


S.Nc	Service I	Service Typ	Service Grou	Service Name	Qty.	Rate	Amoun	Cancel	Service I	Service Code	Servi
1	10-May-11	Services	NEPHROLOGY	HAEMODIALISIS REGULA	1	1550	1550	☑	SER5025	NEP0005	NEP
2	13-May-11	Services	NEPHROLOGY	HAEMODIALISIS REGULA	1	1550	1550	☑	SER5051	NEP0005	NEP
3	17-May-11	Services	NEPHROLOGY	HAEMODIALISIS REGULA	1	1550	1550	☐	SER5079	NEP0005	NEP

-->This grid consists of the Service Type,Service Group,Service Name,Qty,Rate,Amount,Cancel, Service Code etc.., Here the user should select the Service by clicking on the Cancel check box and the user can cancel the service.



Authorized By: Here the User clicks on the search icon button a window will be populated and can select the authorized person and click on OK button the Authorized Person will automatically populate in the corresponding field who is going to authorize.



AUTHORIZATIONNAME	AUTHORIZATIONCD
AHMEDI BEGUM, MBBS, GP,	ATH78
ALANKITH HEALTH SERVICES PRIVATE I	ATH60
ANIL KUMAR BILOLIKAR	ATH41
ANITHA	ATH3
ANOOP MEHTA	ATH69
BHASKAR RAO .B	ATH1
CHALAPATHI RAO M V	ATH24
DAYASAGAR RAO.V	ATH50
K.RAMANA SREE	ATH57
NAGARJUNA YARLAGADDA	ATH51

Remarks:This entity is to enter the remarks.

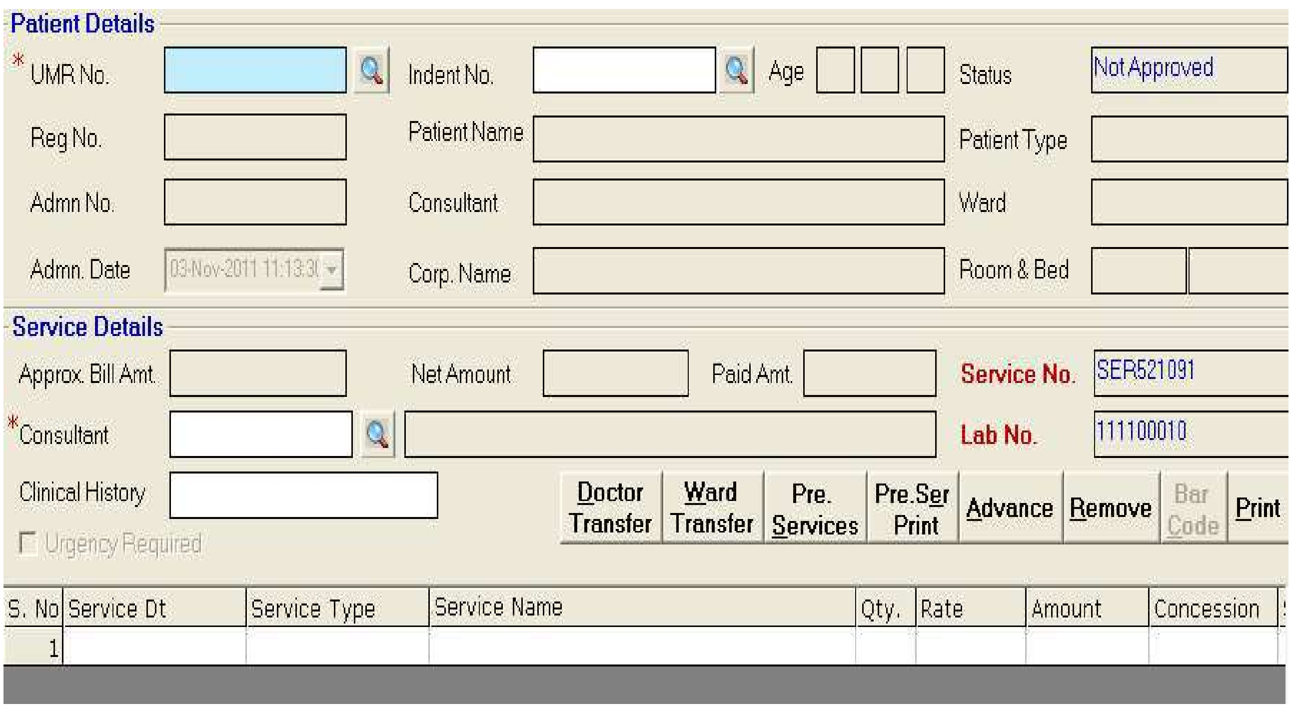
-->Here the total no of Services amount will be displayed which are displayed in the grid.
And if there are any Procedures also the amount will be displayed in the Procedure field. And also for Ward charges,Miscellaneous,Consultations,Investigations etc,,. The amount will be displayed in their corresponding fields.
-->Here this field displays the Services canceled by Total no of services which are displayed in the

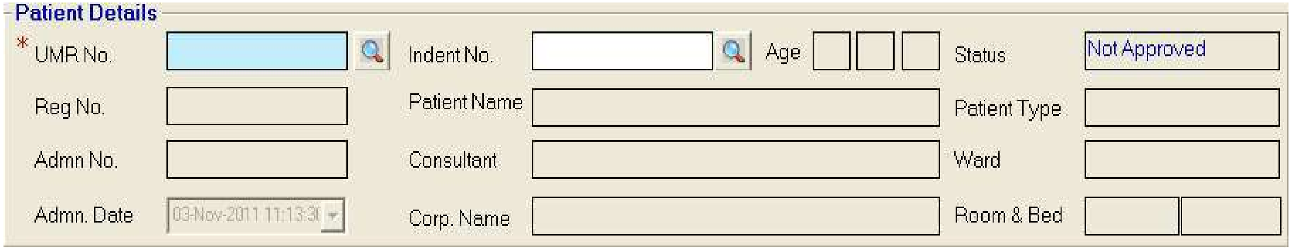
ADT-->IP Services

Description: This form is used to enter the Services entry for the Patient.

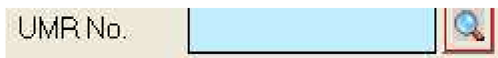
Navigation:Hospital Module-->**ADT-->IP** Services.

Following Form will be displayed as

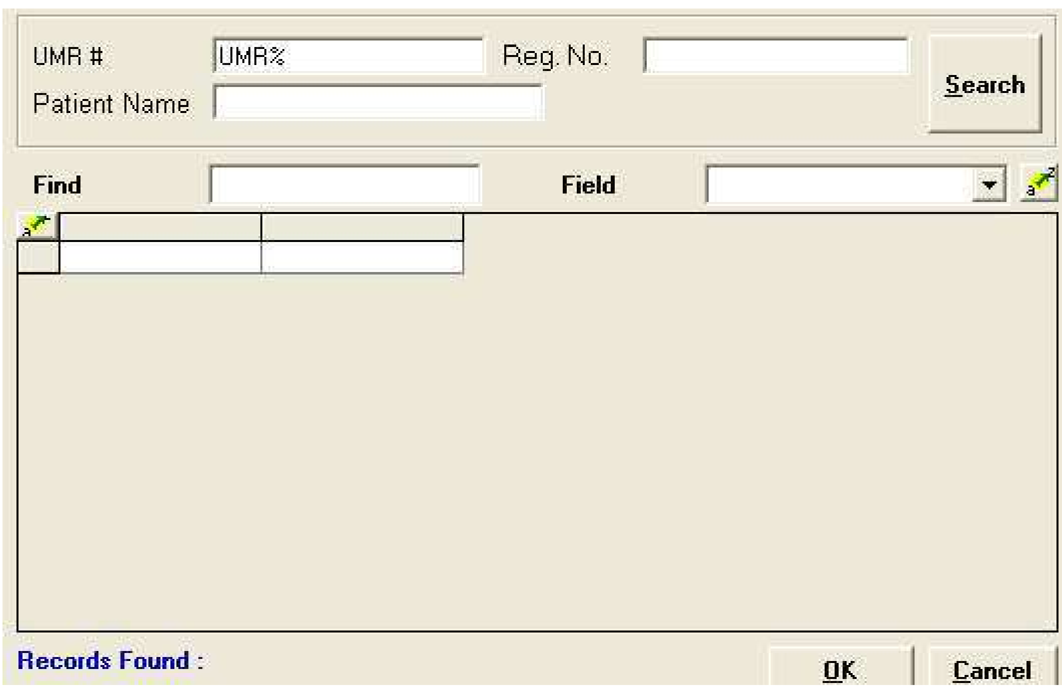




-> Here this represents the Patient details which will be fetched from the Registration Form.



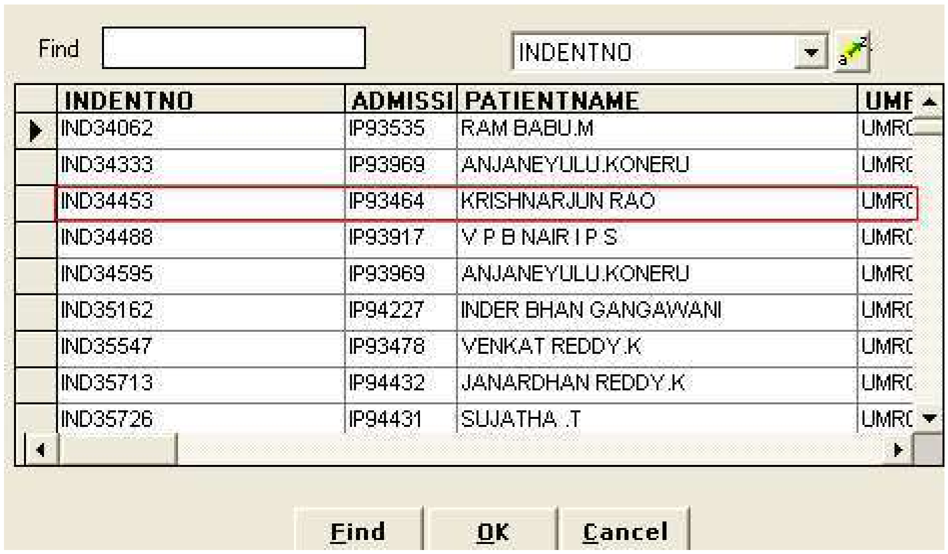
--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .

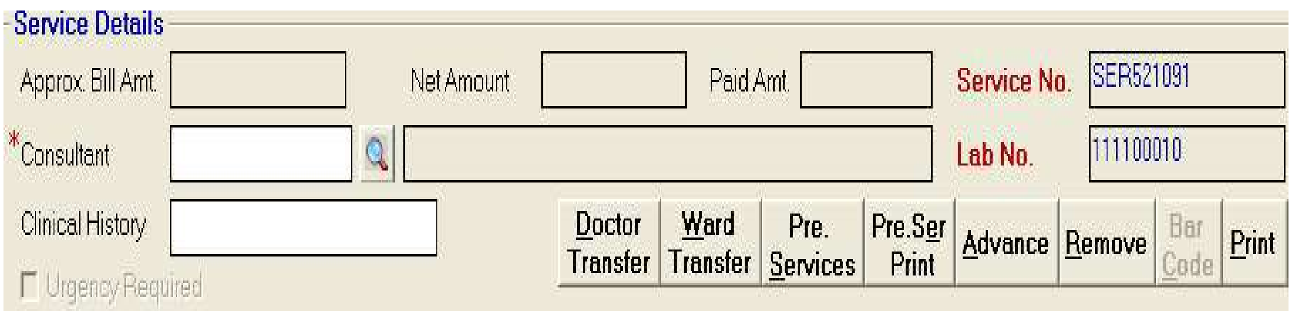


--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No etc..,

Indent No :Here this entity represents that whatever the Nurses has posted the services in Indent form

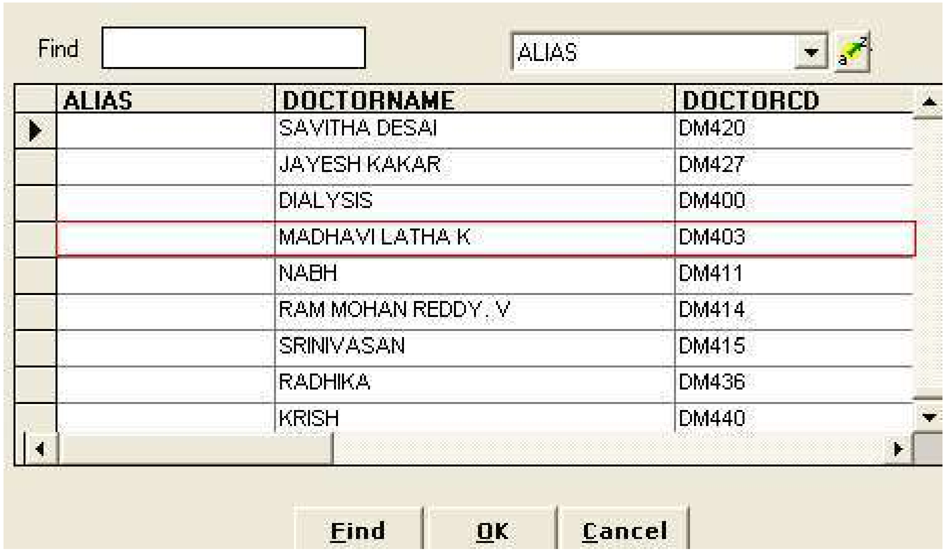
those will be fetched when click on the search icon. When clicked on the search icon a window will be populated with the Indent No,Admission No,Patient Name,UMR No etc..,
And the User can select the Indent from the grid and clicks on OK button.





--> Here this represents the Service Details.
Approx Bill Amt:Here this entity represents the Approx Bill amt should be displayed.
Net Amount:Here this entity represents the what services are posted to the patient the Net Amount will be displayed in this field.
Paid Amount:Here this entity represents the Paid Amount will be displayed in this field.
Service No:Here this entity represents the auto generated Service number.

Consultant: This entity represents that consultant and clicks on the search icon a window will be populated with the Doctor Name,Doctor code along with alias.



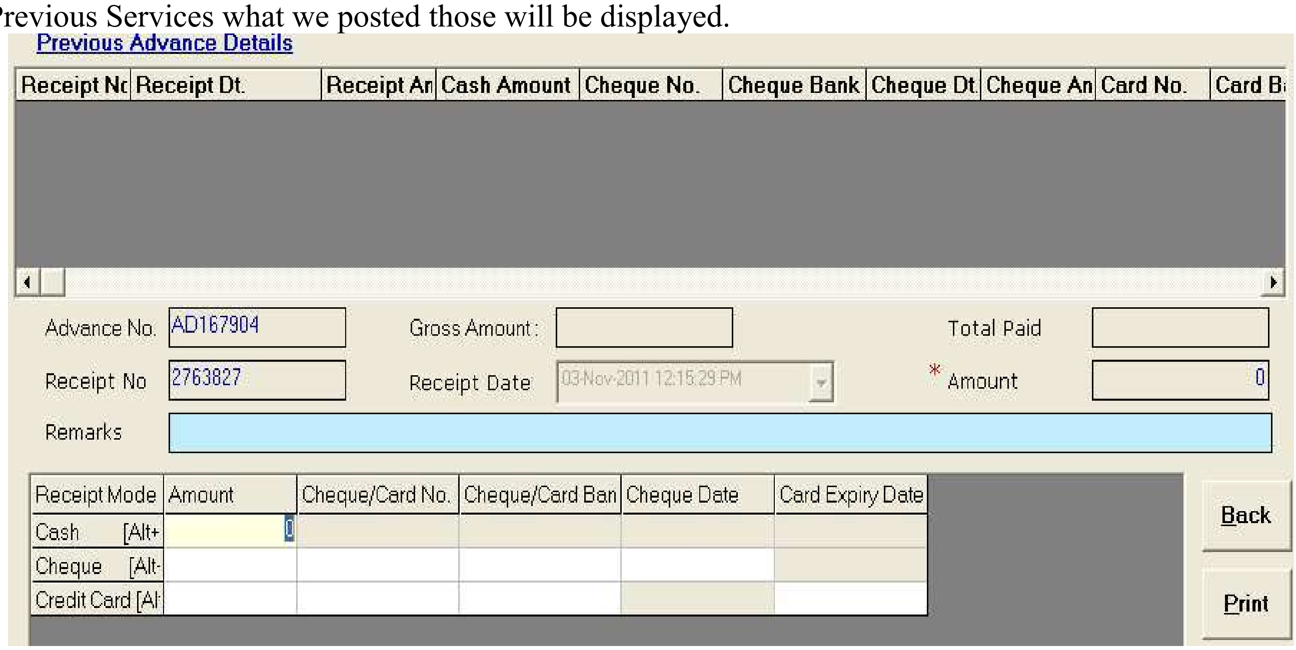
--> Here the user can select any one of the Doctor from the grid and click on the OK button the corresponding Doctor Name will automatically fall in the field.
When this will be selected the Search icon will be populated in the following grid.
Lab No:Here this entity represents the auto generated.

Doctor Transfer:If this is clicked the details of the patient will be shown in the grid from which Doctor the patient is transferred.

Ward Transfer:If this is clicked the details of the patient will be shown in the grid from which Ward the patient is transferred.

Pre Services:If this is clicked ,what services we posted earlier to the patient will be displayed.

Pre Ser Print:If this button is clicked the report will be displayed. And in this report consists of Previous Services what we posted those will be displayed.



Advance:If this button is clicked the details of the Previous Advance details will be displayed.

Advance No:Here this entity represents the auto generated number.

Gross Amount:This entity represents the Gross amount should be displayed.

Total Paid:This entity represents display the Total Paid amount.

Receipt No:This entity represents the Receipt Number will be displayed.

Receipt Date:This entity represents the Receipt Date will be displayed.

Amount:This entity represents the Amount.

Remarks: This entity represents to enter the Remarks.

Receipt Mode	Amount	Cheque/Card No.	Cheque/Card Ban	Cheque Date	Card Expiry Date
Cash [Alt+	0				
Cheque [Alt-					
Credit Card [Al					

--> Here the User can Pay the Amount in Cash,Cheque or Credit Card Modes.

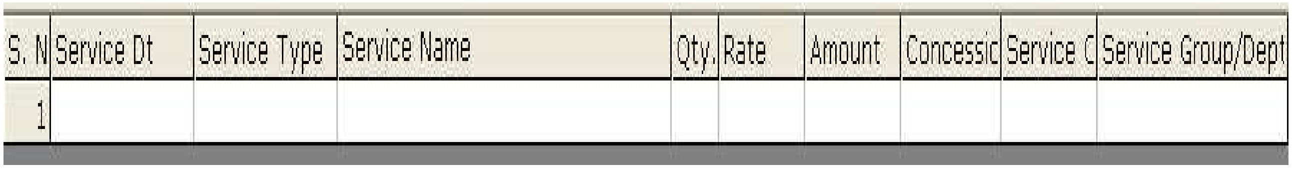
- If the User wants to Pay the Amount in Cash or Press Alt+C and enter the Amount in cash field.
- If the User wants to Pay the Amount in Cheque or Press Alt+Q and enter the Amount in Cheque field and should also give the Cheque/Card No,Card Bank, Cheque Date also should enter.
- If the User wants to Pay the Amount in Credit Card or Press Alt+R and enter the Amount in Credit Card field and should give the Cheque/Card No,Card Bank, Cheque Date, Card Expiry Date also should enter.

Back:This button is used to go back when user clicks on this one.
Print:When user clicks on the Print button ,the report will be generated.

Remove:If the User clicks the button the service will be removed from the grid.
Print:When user clicks on the Print button ,the report will be generated with full details.

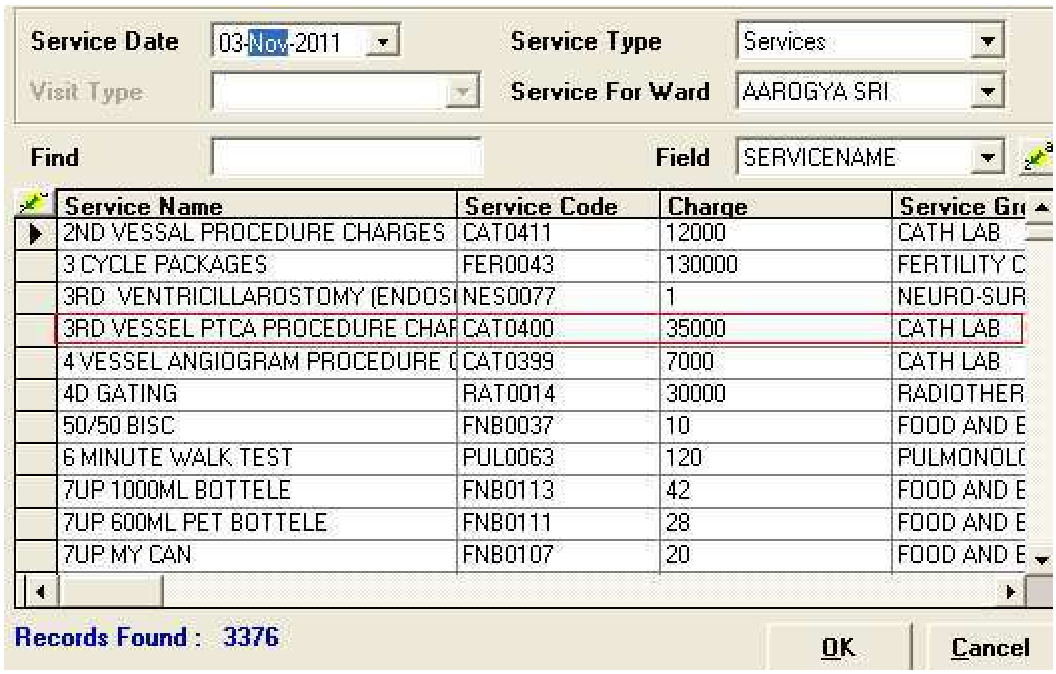
--> When the User selects the Indent Number the Urgency Required will be enabled. When the User selects the check box means that it is Urgency required.

Clinical History:This entity is to enter the Clinical History for the Patient.



S. N	Service Dt	Service Type	Service Name	Qty.	Rate	Amount	Concessic	Service C	Service Group/Dept
1									

-->The Search icon will be populated when the user selects the Consultant. In this the user must click on this search icon and the user can post the services from this window.



Service Name	Service Code	Charge	Service Gr
2ND VESSAL PROCEDURE CHARGES	CAT0411	12000	CATH LAB
3 CYCLE PACKAGES	FER0043	130000	FERTILITY C
3RD VENTRICILLAROSTOMY (ENDOS	NES0077	1	NEURO-SUR
3RD VESSEL PTCA PROCEDURE CHAF	CAT0400	35000	CATH LAB
4 VESSEL ANGIOGRAM PROCEDURE (	CAT0399	7000	CATH LAB
4D GATING	RAT0014	30000	RADIOTHER
50/50 BISC	FNB0037	10	FOOD AND E
6 MINUTE WALK TEST	PUL0063	120	PULMONOL(
7UP 1000ML BOTTELE	FNB0113	42	FOOD AND E
7UP 600ML PET BOTTELE	FNB0111	28	FOOD AND E
7UP MY CAN	FNB0107	20	FOOD AND E

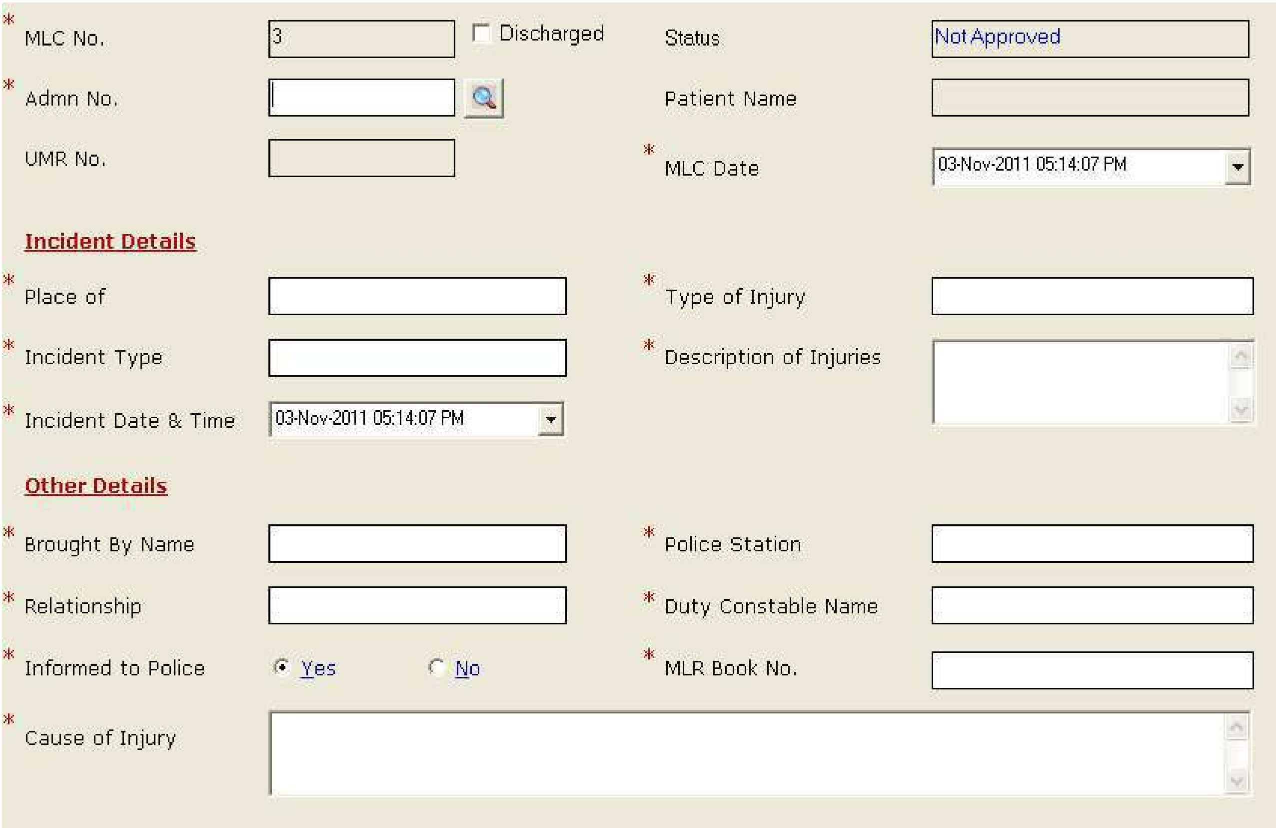
Service Date:This entity represents the on which date we posted the services to the patient.
Service Type:Her this entity is for selecting the Type of the Service like Services,Consultations,Investigations etc..,

Service For ward:This entity represents the for which ward we posted the services.
-->Here the User selects the Service Type and selects the Service Name from the grid and clicks on OK button,that service will be automatically populated into the grid. Here in this Service Name,Qty,Rate,Amount,Concession etc.., will be displayed.

ADT-->MLC Details

Description: The purpose of this form is used to store the information regarding the accident cases.
Navigation:Hospital Module--> ADT-->MLC Details

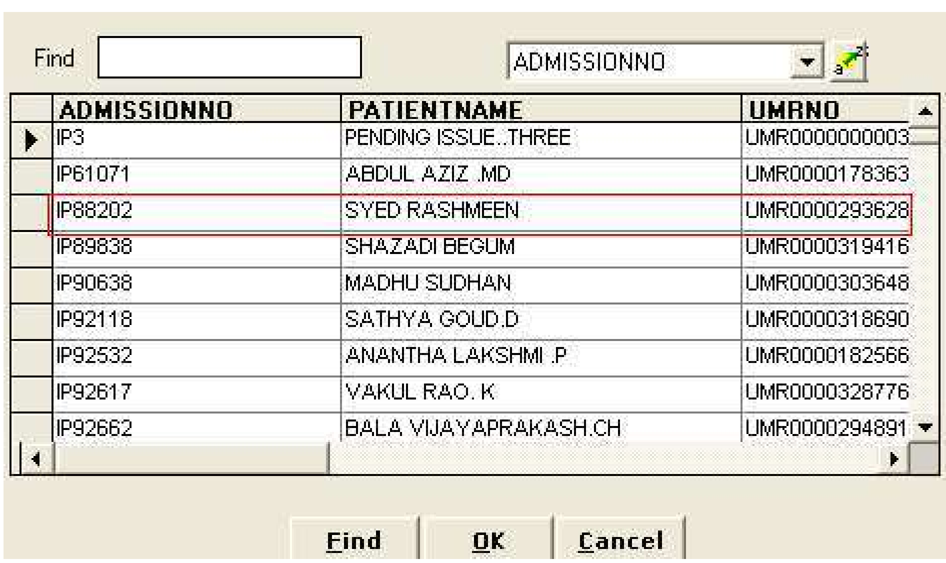
Following Form will be displayed as



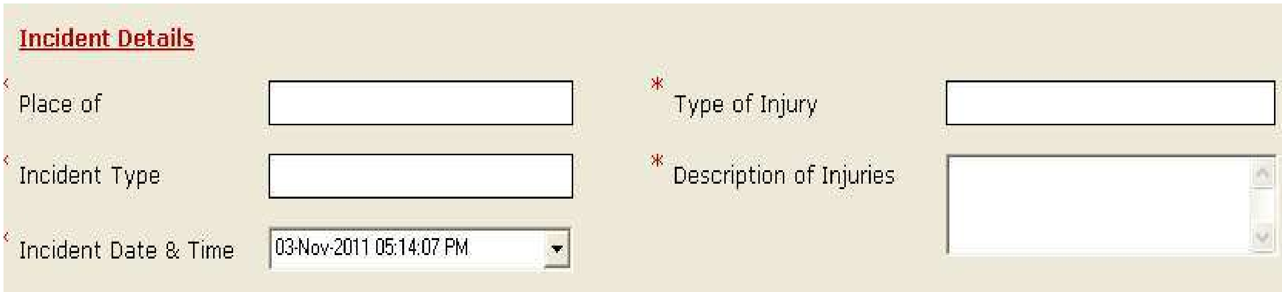
Discharged: If the user checks means the Patient has been discharged.

MLC No: Here this entity represents the auto generated number.

Admn No:The User should click on the search icon button,a window will be popped up with the Admission number,Patient Name,UMR no.

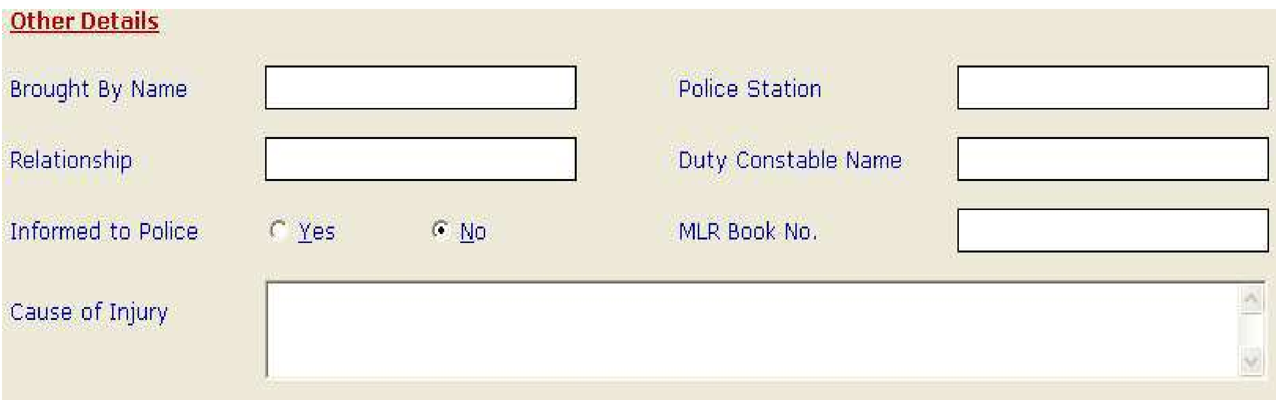


Here the User can select the Admission Number from the grid and clicks on OK button ,then the Ip Number and the Patient Name,UMR Number will be displayed in the corresponding fields respectively.



--> Here this represents the Incident Details.

Place Of:This entity represents particular place where the accident took place.
Type of Injury: This entity represents the type of the injury.
Incident Type:This entity represents the type of the Incident whether it is accident or Murder.
Description Of Injuries:Here this represents the injury description.
Incident Date and Time:This entity represents the On which date and time the incident has occurred.



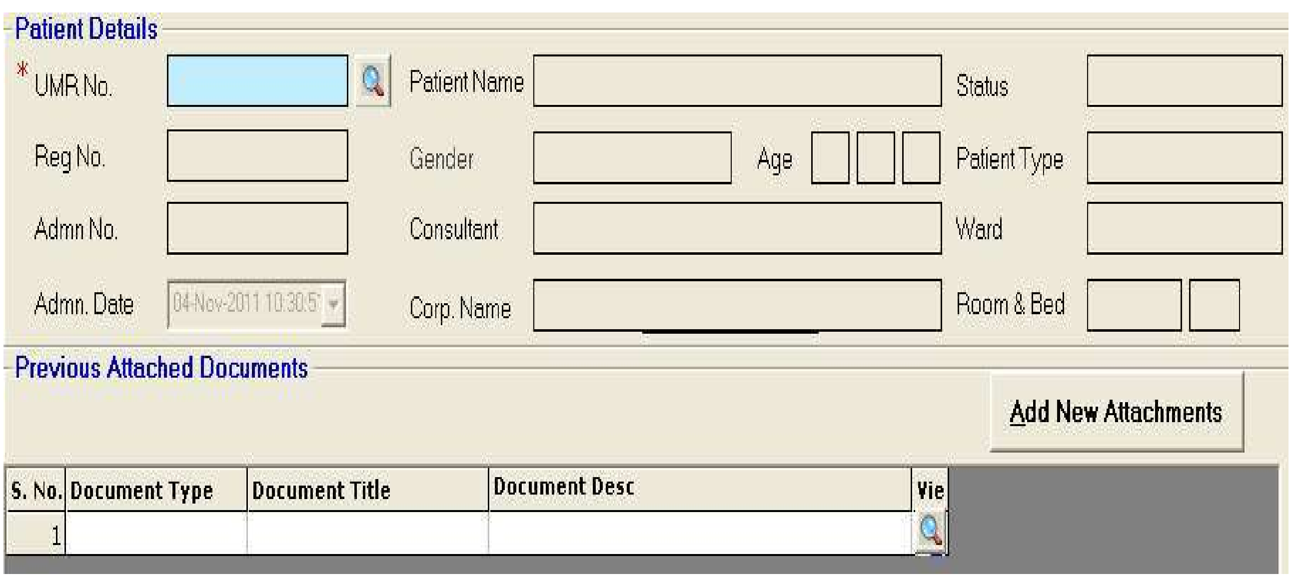
Brought By Name:This entity represents the Name of the Person who has brought that Patient.
Relationship:This entity represents the Relation ship of the Patient.
Police station:This entity represents the Name of the Police station.
Duty Constable Name:This entity represents the Name of the Duty Constable.
Informed To Police:Here the user should select th radio button ,if he has informed means should select yes radio button.
MLR Book No:This entity represents the MLR Book number.
Cause of Injury:This entity represents the cause of the injury.

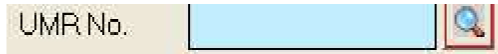
ADT-->Patient Document Viewer

Description: The main purpose of this form is to view the Previous Documents of the Patient.

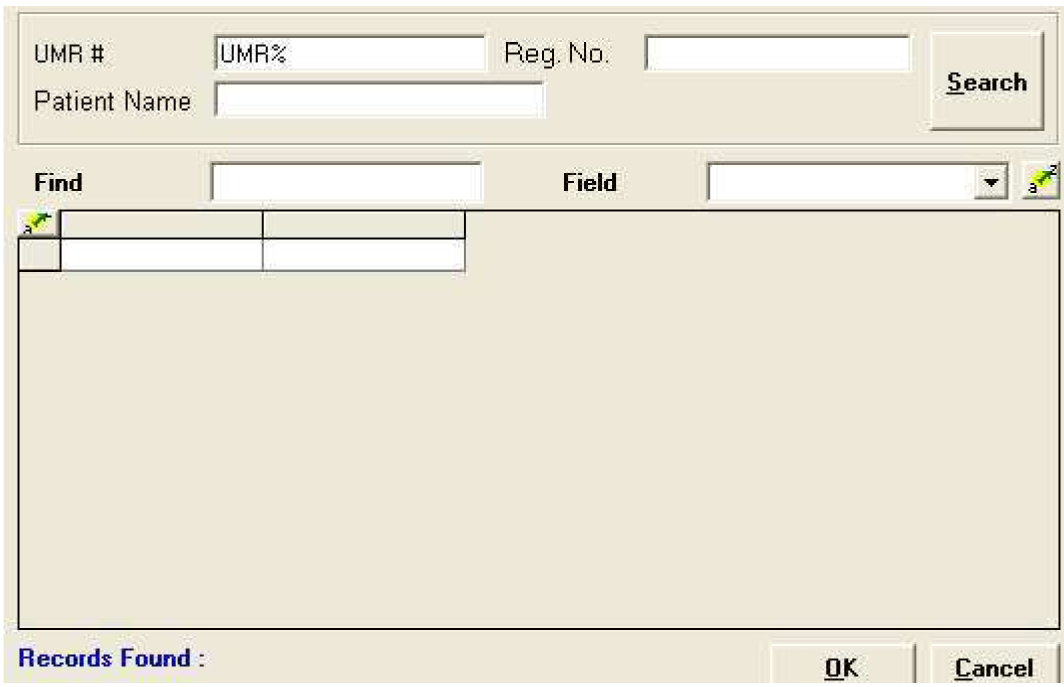
Navigation:Hospital Module-->ADT-->Patient Document Viewer

Following Form will be displayed as





--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Room, Bed etc..,

-->Here this represents the Previous attached Documents of the Patient.

Add New Attachments:If the User clicks this button,then the User can add New Documents.

-->Here the grid consists of Document Type. Document Name,Document description.
Document Type:This entity represents the Type of the Document.

Document Title:This entity represents the Title of the Document.

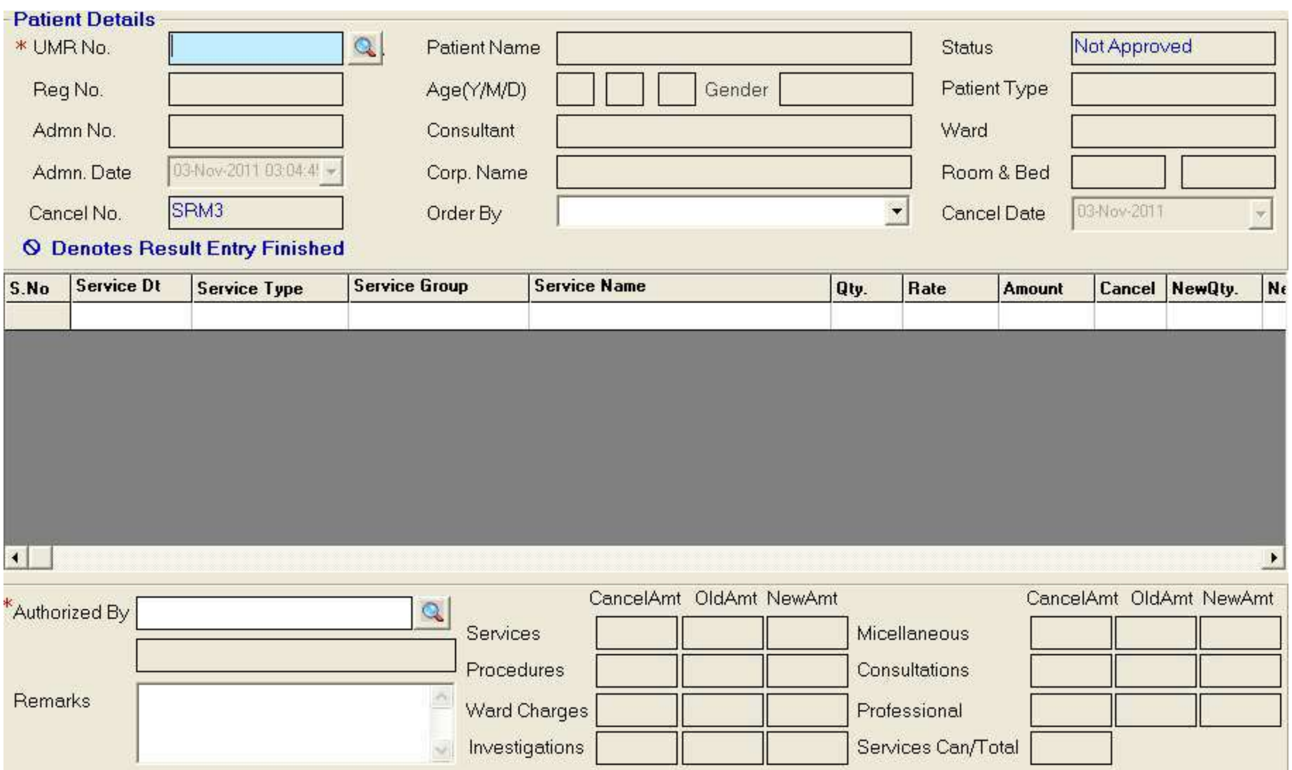
Document Description:This entity represents the Description of the Document.

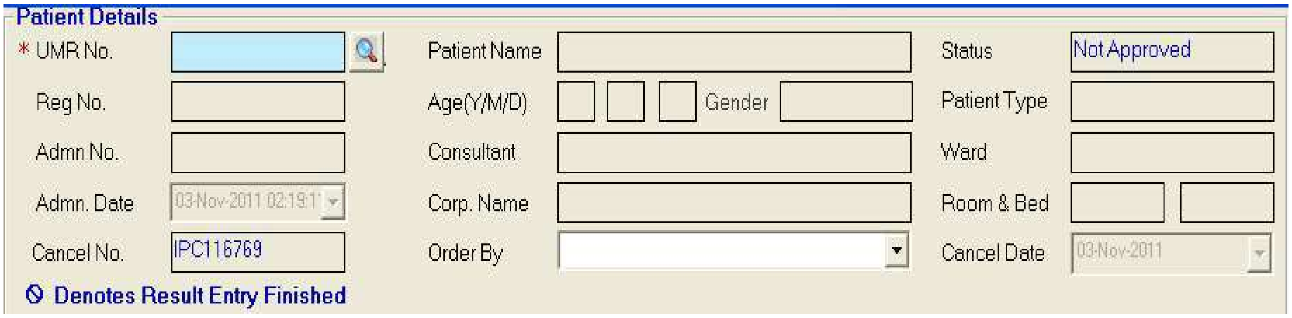
View:If the user clicks on the search icon in the grid,a window will be populated and can open the Documents and can be viewed.

ADT-->Service Rate Modify/Cancel

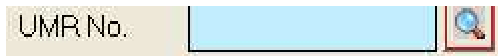
Description: This form purpose is used to Modify or Cancel the Service Rate.
Navigation:Hospital Module-->ADT-->Service Rate Modify/Cancel

Following Form will be displayed as

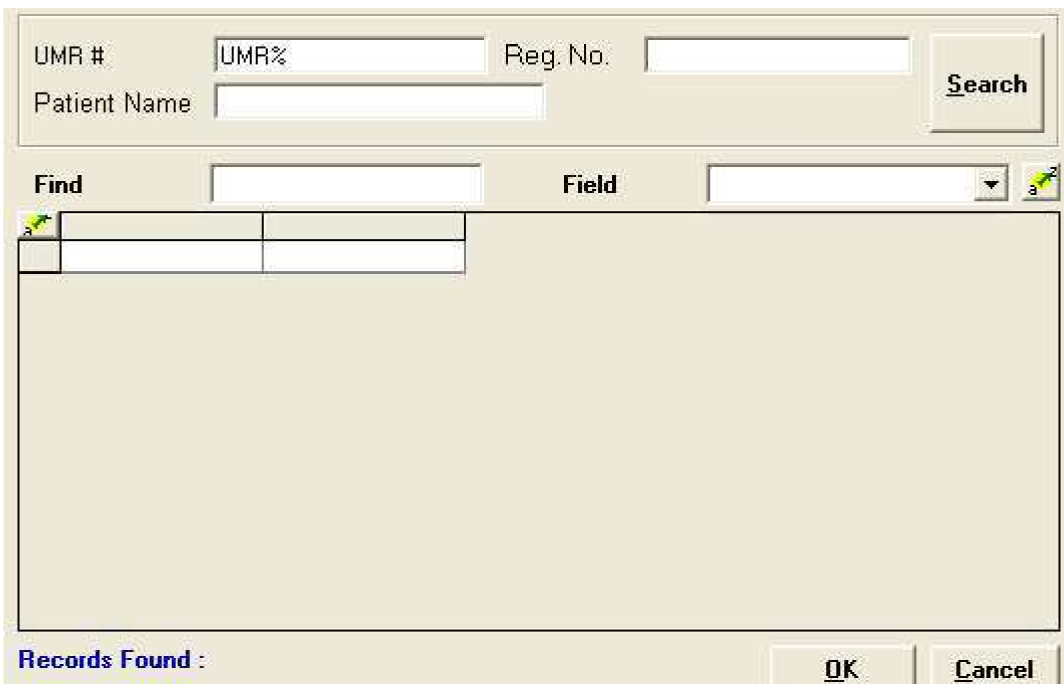




-->Here this represents the Patient details.

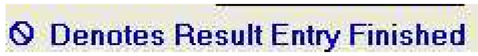


--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .



--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Consultant,Ward, Room &Bed etc..,

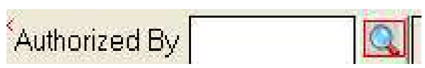
Cancel No:This entity represents the Cancel no for the IP Patient. And it is auto generated.
Cancel Date:This entity represents the on which date we are canceling the services for that patient. By default there will be Today's date only will be in the field.
Order By:This entity represents that the user can select order by from drop down list. Based on the Order the Services get sorted in the grid.



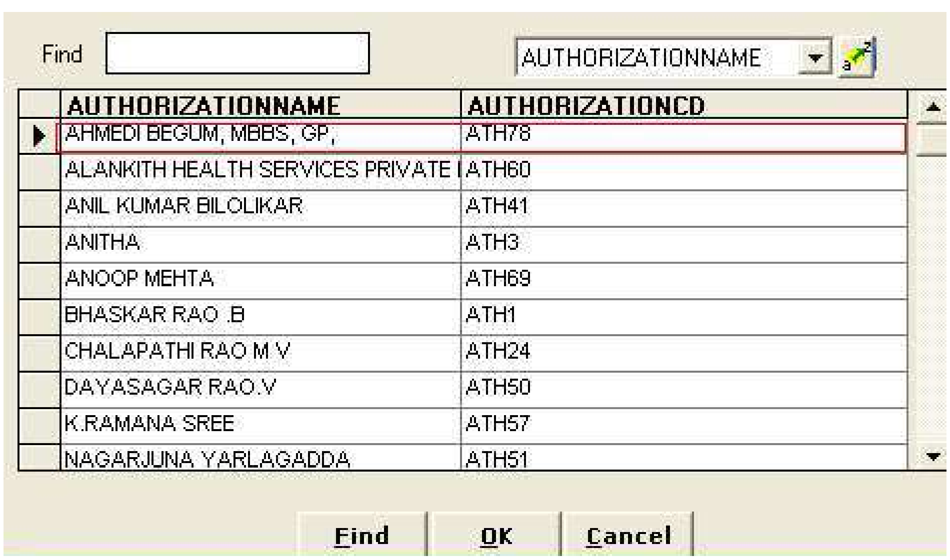
--> Here this symbol represents that after Result entry finished the user can cancel the services from the grid.

S.No	Service Typ	Service Grou	Service Name	Qty.	Rate	Amoun	Canc	NewQt	NewRa	NewAmour	Concessio	Service
1	Services	NEPHROLOGY	HAEMODIALISIS REGULA	1	1550	1550	☐	2	1550	3100	0	SER5025
2	Services	NEPHROLOGY	HAEMODIALISIS REGULA	1	1550	1550	☐	2	1550	3100	0	SER5051
3	Services	NEPHROLOGY	HAEMODIALISIS REGULA	1	1550	1550	☐	2	1550	3100	0	SER5079

--> This grid consists of the Service Type,Service Group,Service Name,Qty,Rate,Amount,Cancel, Service Code etc.., Here the user should select the Service by clicking on the Cancel check box and the user can cancel the service. And here the User can modify the New qty and the New amount will be changed automatically in the grid.

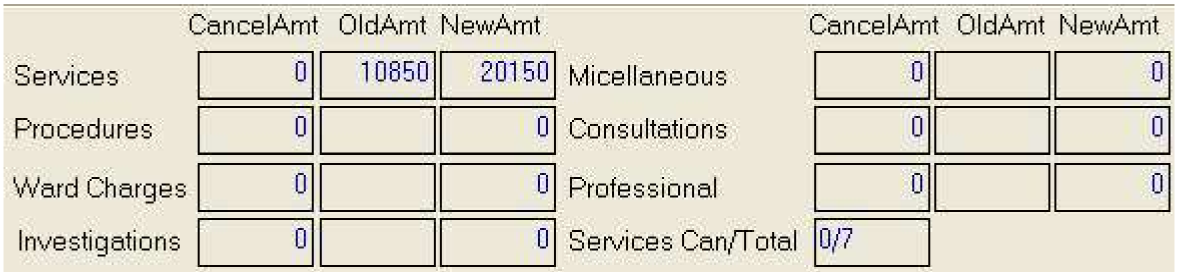


Authorized By: Here the User clicks on the search icon button a window will be populated and can select the authorized person and click on OK button the Authorized Person will automatically populate in the corresponding field who is going to authorize.



AUTHORIZATIONNAME	AUTHORIZATIONCD
AHMEDI BEGUM, MBBS, GP,	ATH78
ALANKITH HEALTH SERVICES PRIVATE I	ATH60
ANIL KUMAR BILOLIKAR	ATH41
ANITHA	ATH3
ANOOP MEHTA	ATH69
BHASKAR RAO .B	ATH1
CHALAPATHI RAO M V	ATH24
DAYASAGAR RAO.V	ATH50
K.RAMANA SREE	ATH57
NAGARJUNA YARLAGADDA	ATH51

Remarks:This entity is to enter the remarks.



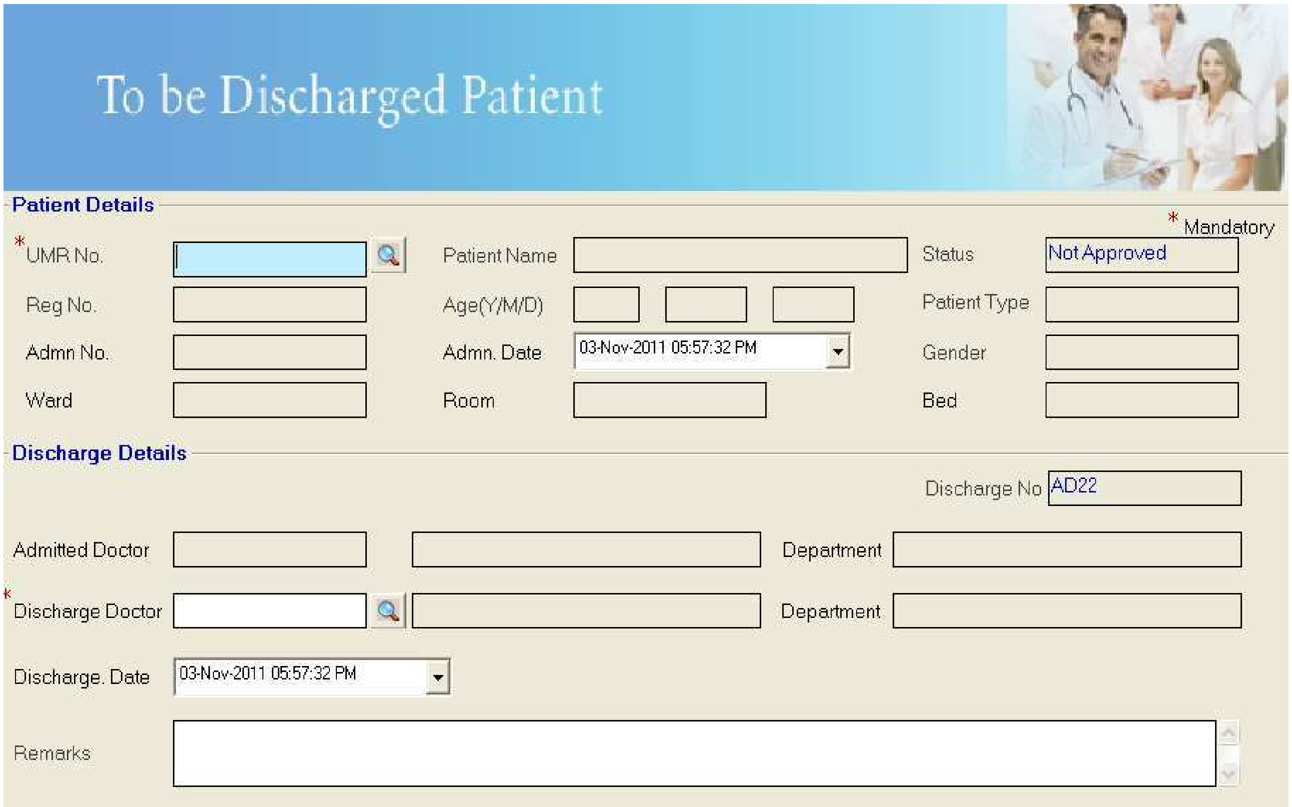
--> Here this displays Cancel amount, Old Total Amount of the Service,New Total Amount of the service. And also shows the Services canceled from the Total number of services. And also this displays the Procedures,Ward charges,Consultations etc..,

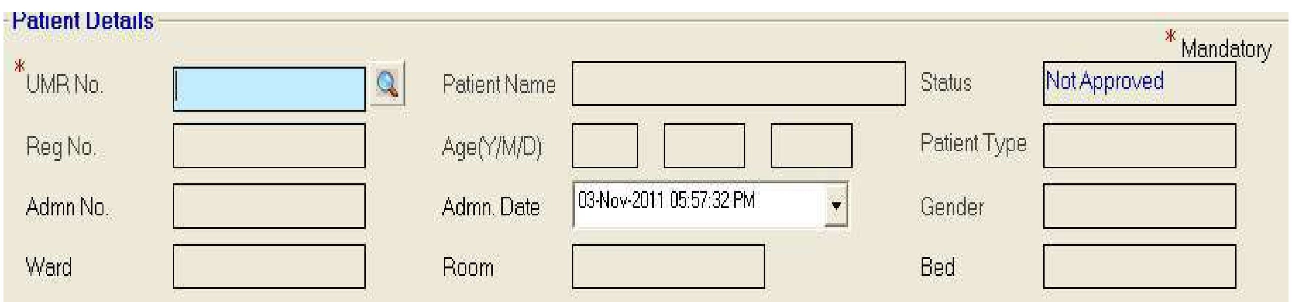
ADT-->Patients To Be Discharge

Description: The purpose of this form is that the Expected Date the patient to be discharged.

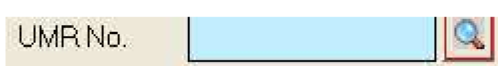
Navigation:Hospital Module-->ADT-->Patients To Be Discharge.

Following Form will be Displayed as

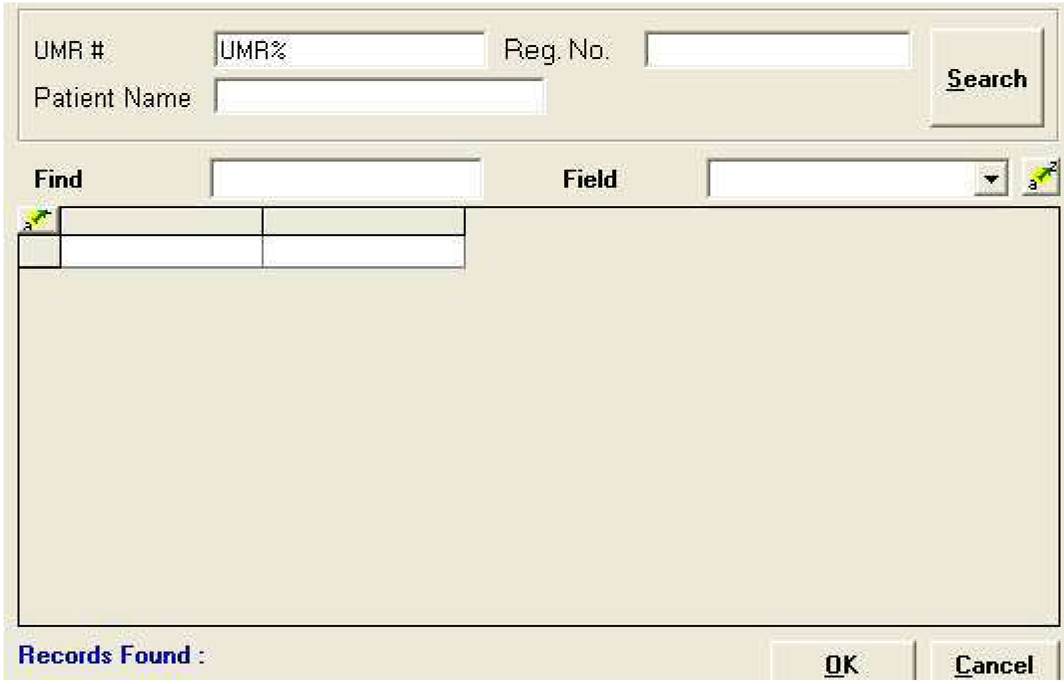




-->Here this represents the Patient Details.



--> Here the user must click on the search icon then a window will be popped up. Then in this window the user should give the UMR Number and then click on the search button. Then the Patient will be populated in the grid. Then click on the OK button .

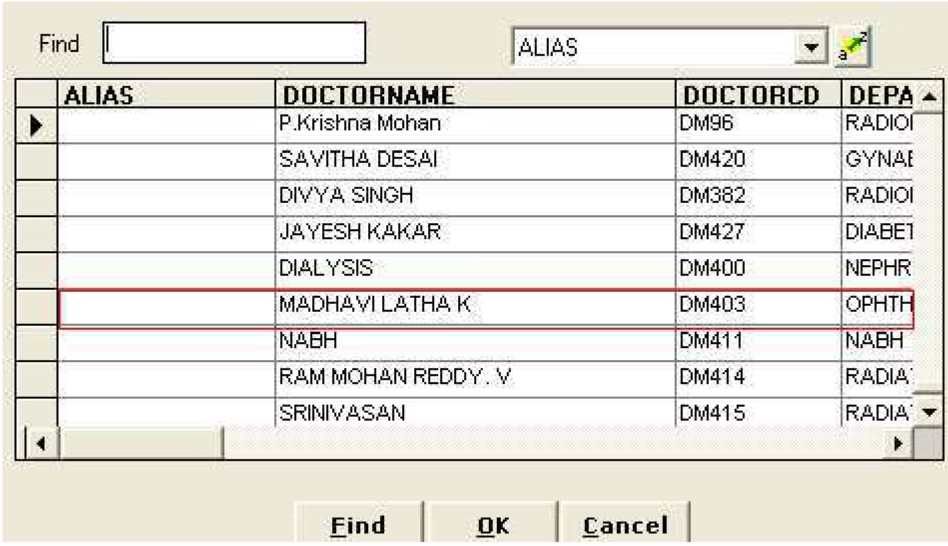


--> When click on the OK button the Patient Name and corresponding fields will be populated in the corresponding fields like Patent Name,Admn Date,Gender,Age ,Patient Type,Reg No, Admn No,Room, Bed etc..,

Discharge Number:This entity represents the auto generated Discharge number.

Admitted Doctor:This entity represents the under which Doctor the patient has been admitted. When selecting the UMR Number the details of the Admitted Doctor and the Department will be displayed in the corresponding fields.

Discharge Doctor:The User when clicks on the search icon button,a window will be popped up. This window displays the Doctor Name,Doctor Code,Department. Here the User must select the Doctor from the grid and should click on OK button,then the Doctor Name and the corresponding Department will be populated in the corresponding fields.

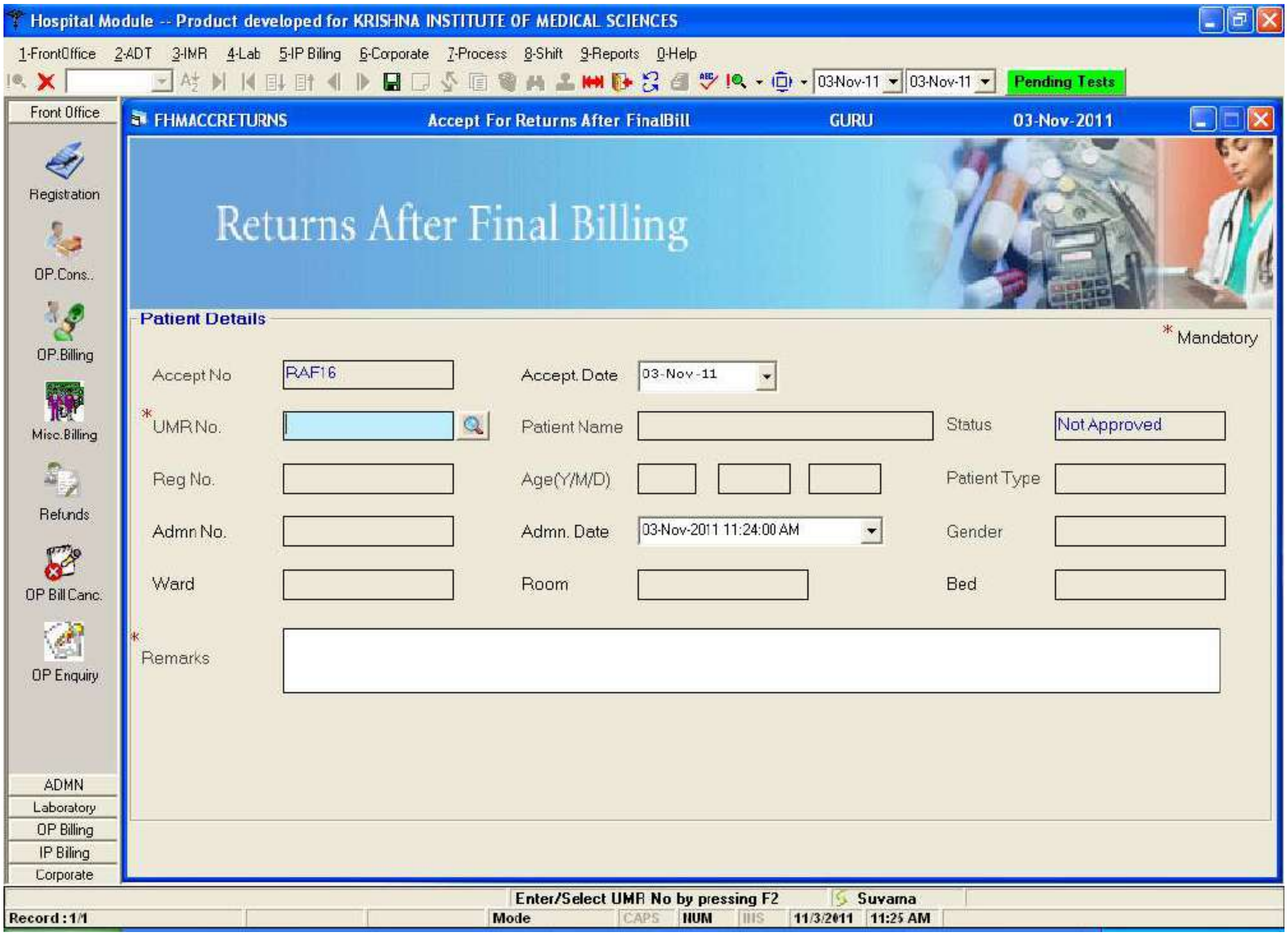


Discharge Date:This entity refers to enter the Expected Discharge Date of the patient.

Remarks:This entity represents to enter the remarks .

Acceptance To Pharmacy Returns After Final bill :

The Main Purpose of this document is to accept Pharmacy Returns for the Patient After IP Final Bill

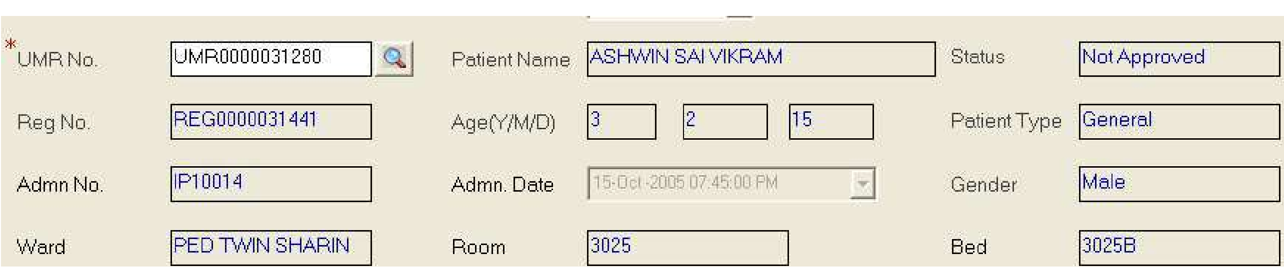


Accept No : It is an Auto generated No.

Accept Date : It Refers the Date. By using Calendar the Date will be selected.

UMR : Refers to the Unique Medical Record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field. It should select by using search button.

When UMR NO is selected all the Details will be displayed as shown below

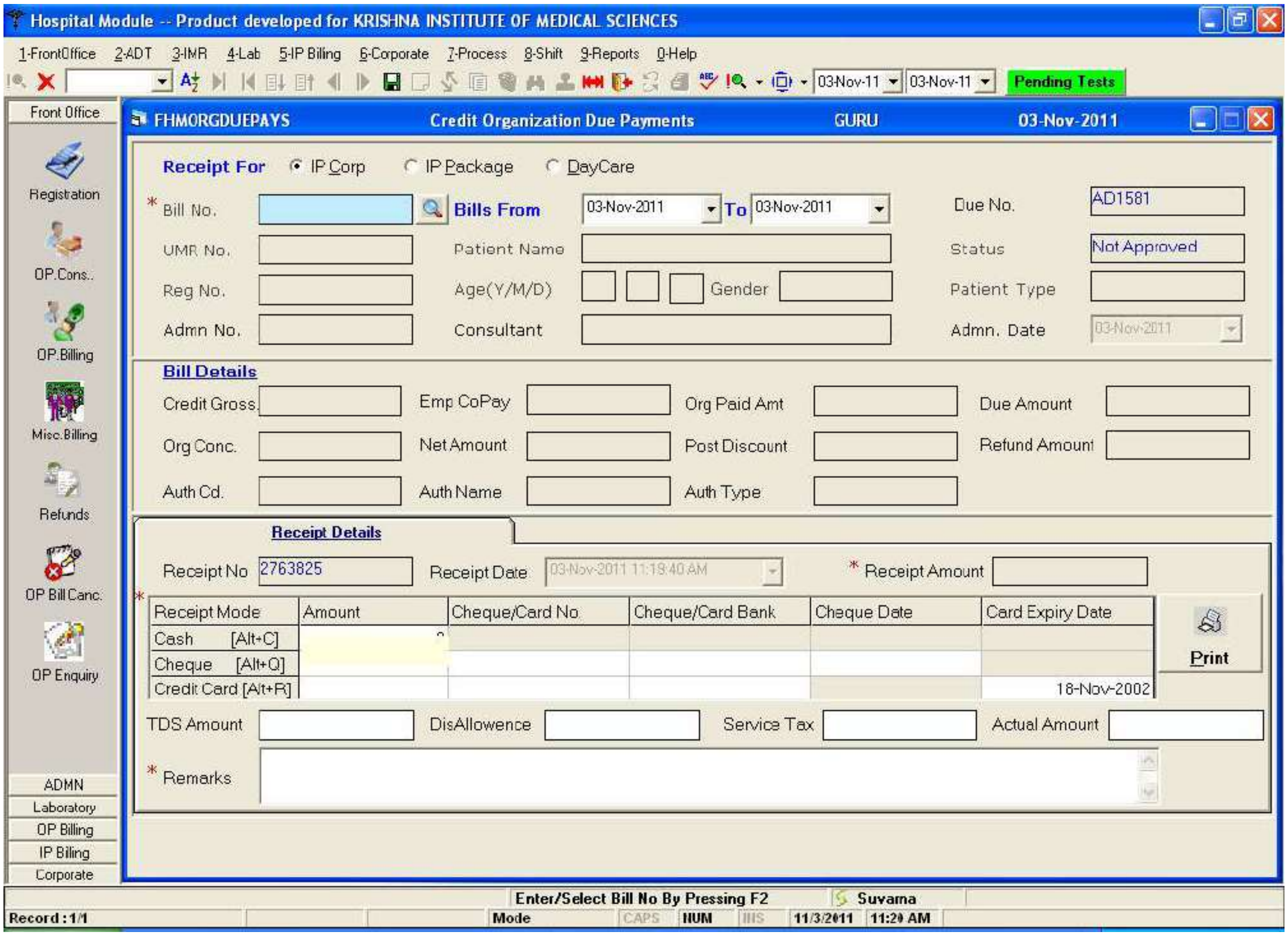


Remarks : User Can Enter Manually.

After Selecting UMR No Click on Save button. After Saving the Record it will be displayed in Settlement of Returns After Final bill Form

Credit Organization Due Payments :

The Main Purpose of this document is to collect the Due Amount from the Organization.



Receipts For : It Refers that For which Organization the Due Amount is Collecting. Select the Radio buttons which are displayed.

Due No : It is an Auto generated No.

Bills From: It refers to the Date Ranges between From and To dates. Select the Bills Date By Using Calendar.

Bill No : It Refers to an Organization Bill No.

When Bill No is Selected all the Details will be displays as shown below

Receipt No : It is an Auto generated No.

Receipt Date : Refers to the Current Date. It will be in disable Mode. User Cannot Edit it.

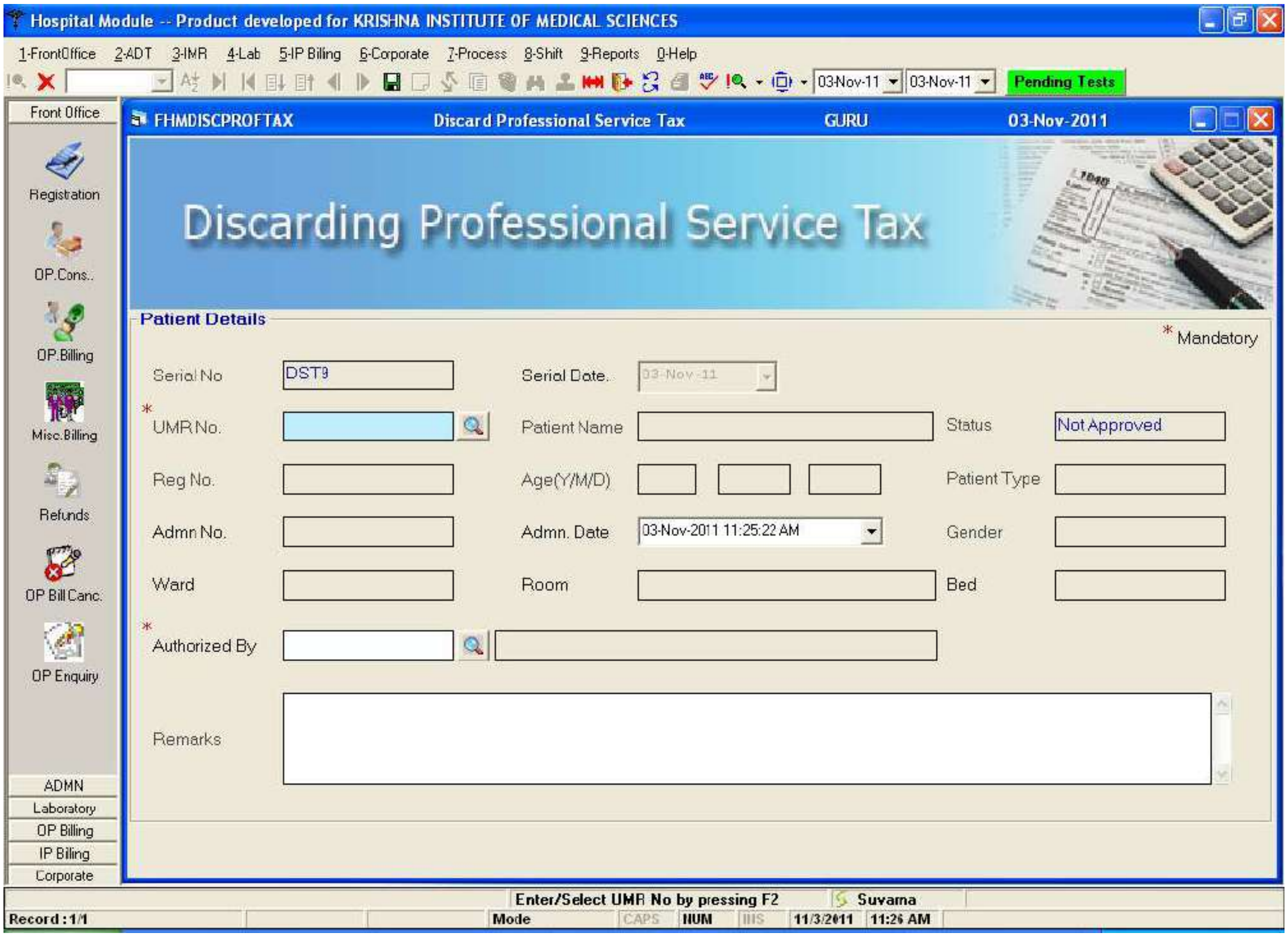
Receipt Amount : The Due Amount Paid by the Patient. That Amount will be displayed here.

Remarks : User Can Enter Manually.

If user want to Print Page then Click on Print Button.

Discard Professional Service Tax :

The Main Purpose of this document is to Cancel the Professional tax to the patient in final bill.

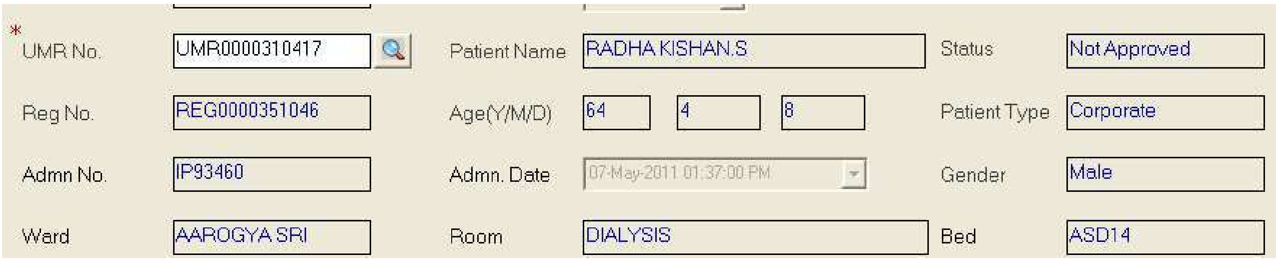


Serial No : It is an Auto generated No.

Serial Date : Current Date will be displayed. It will be in disable Mode. User Cannot Edit it.

UMR NO : Refers to the Unique Medical Record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field. It should select by using search button.

When UMR NO is selected all the Details will be displayed as shown below



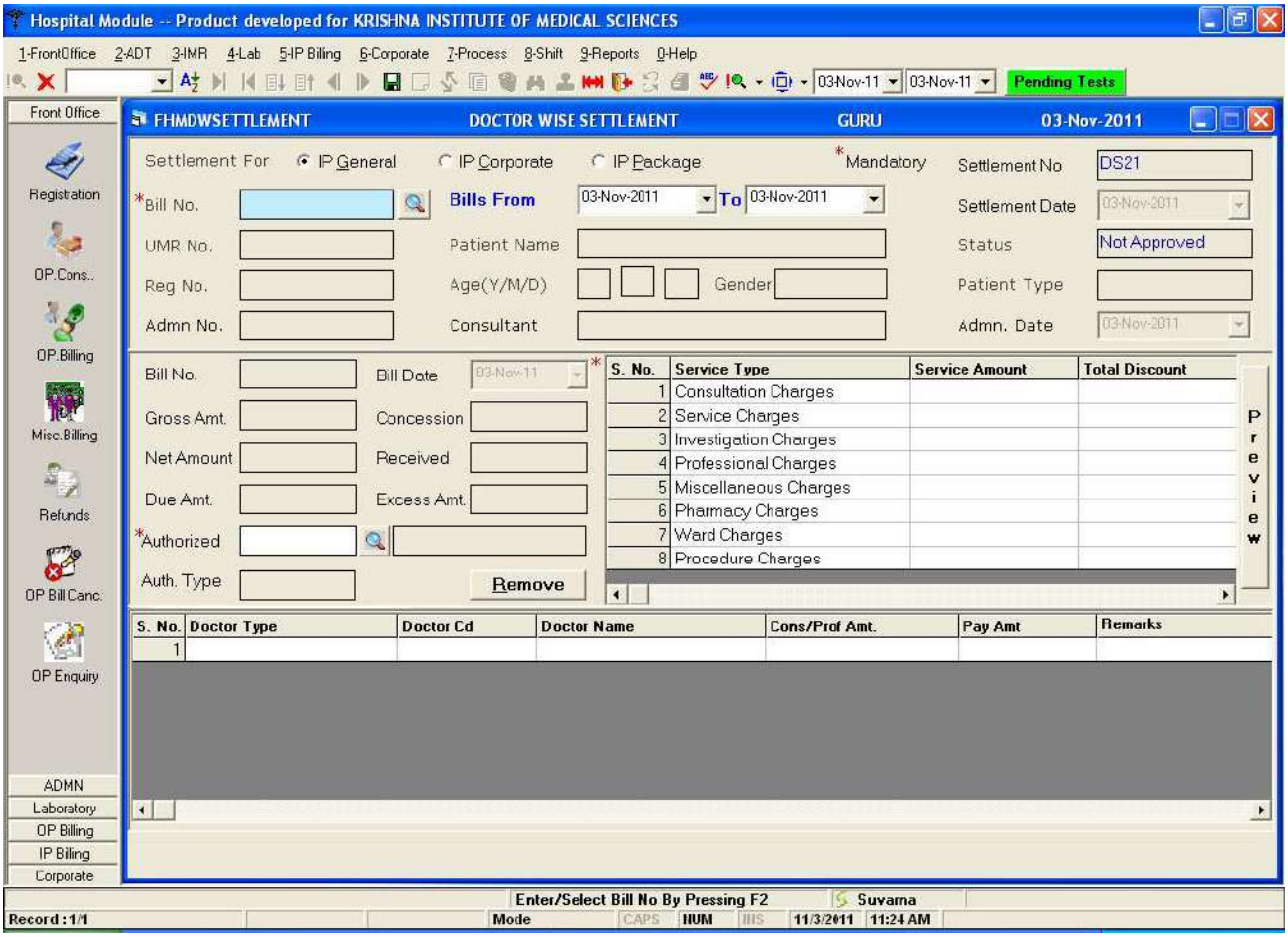
* UMR No.	UMR0000310417	Patient Name	RADHA KISHAN.S	Status	Not Approved
Reg No.	REG0000351046	Age(Y/M/D)	64 4 8	Patient Type	Corporate
Admn No.	IP93460	Admn. Date	07-May-2011 01:37:00 PM	Gender	Male
Ward	AAROGYA SRI	Room	DIALYSIS	Bed	ASD14

Authorized By : Name of the authorized person for the payment.

Remarks : User Can Enter Manually.

Doctor Wise Settlement :

The Main Purpose of this document is to Settle the Doctor Amounts.



Settlement No : It is an Auto generated No.

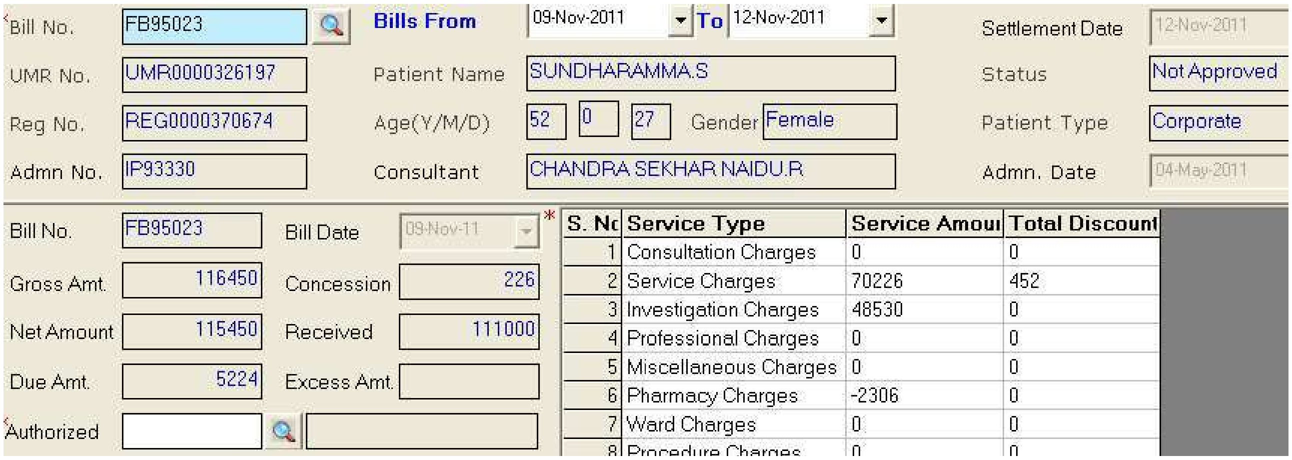
Settlement Dt : Current Date will be displayed. It will be in disable mode. User Cannot edit it.

Settlement For : Select the Radio button as IP General or IP Corporate or IP Package

Bills From: It refers to the Date Ranges between From and To dates. Select the Bills Date By Using Calender.

Bill No : It Refers to an Patients Bill No.

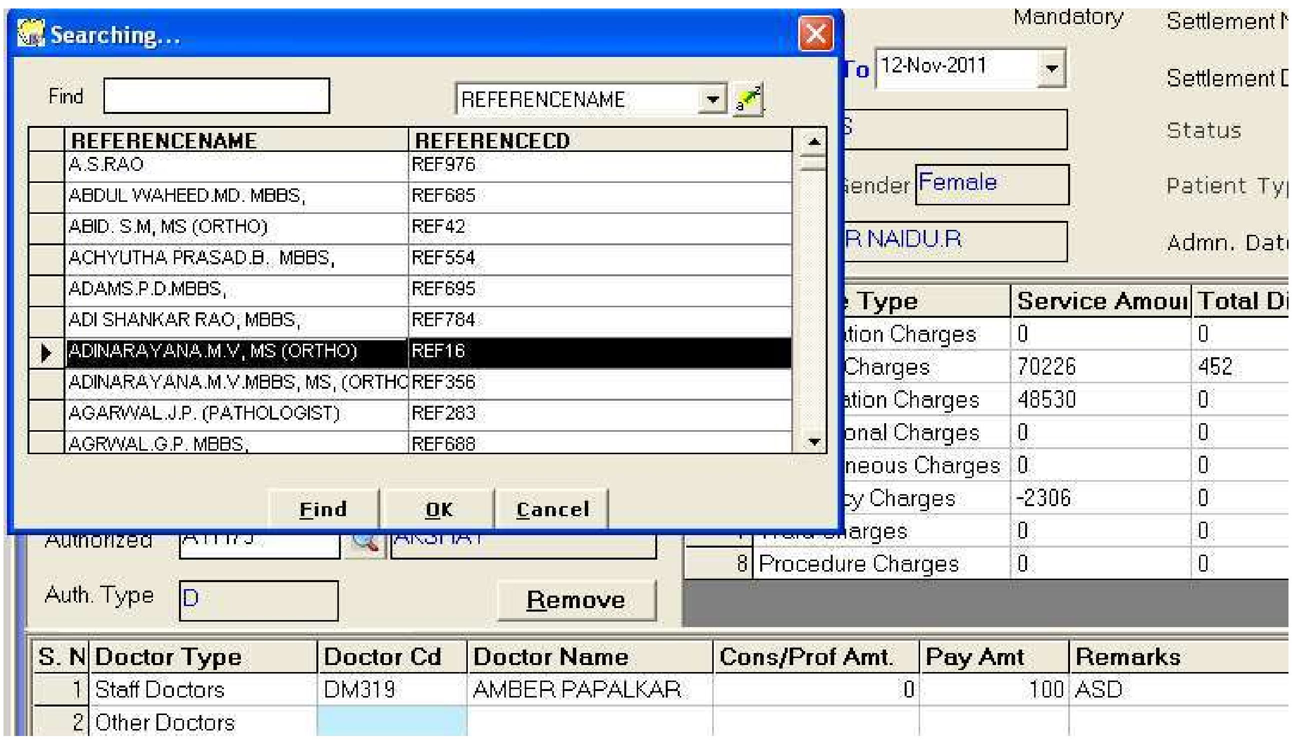
When Bill No is Selected all the Details will be displays as shown below



Authorized : Name of the authorized person for the payment.

Authorized Type : Represents the type of authorization, if it is a person or any insurance company.

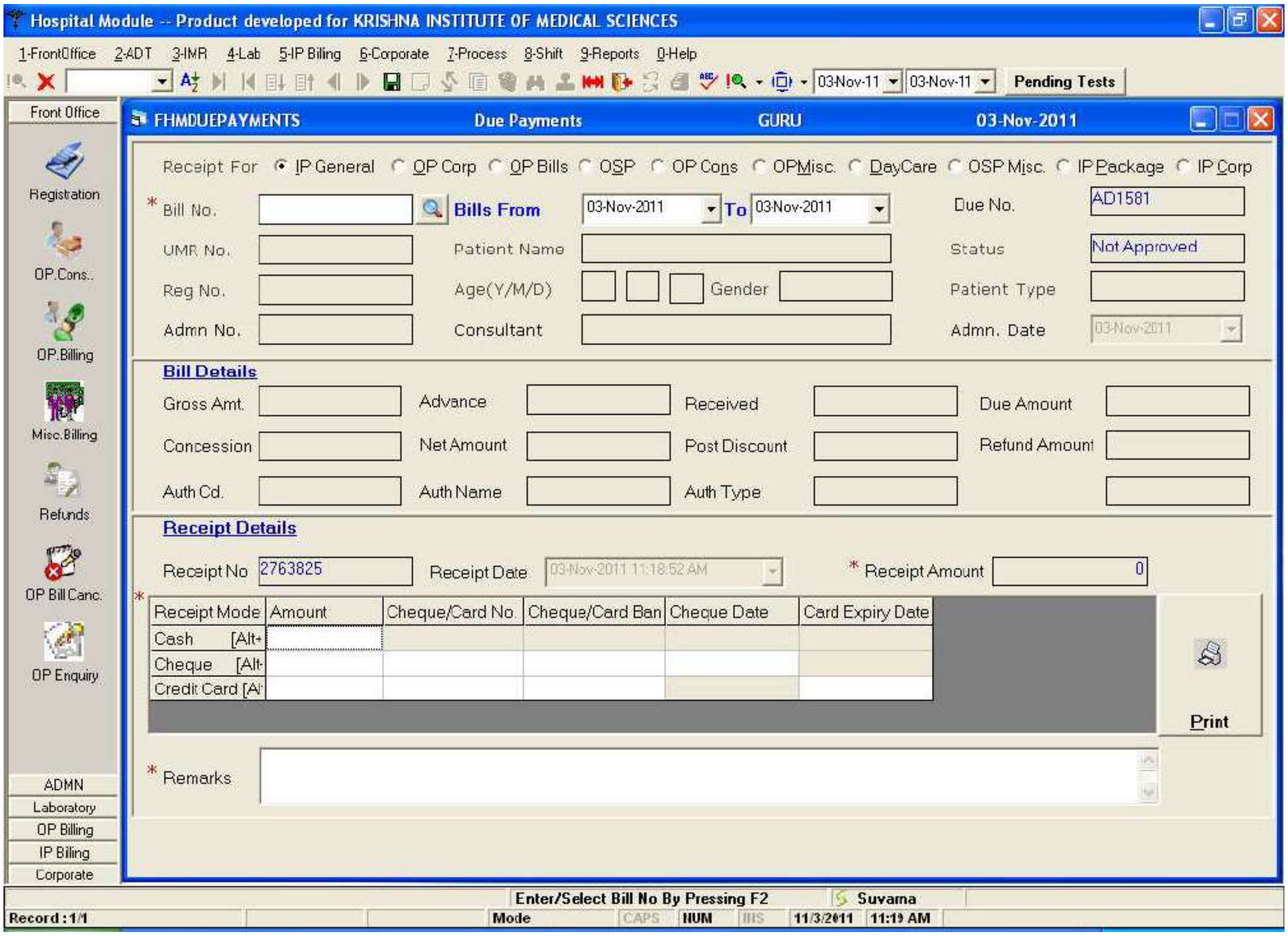
Place the Cursor in Doctor Type Column and Select the drop down box and Select the drop down box Options and Place the Cursor in Doctor Code and Press F2 Key and Select the Doctor Name and Enter the Amount in Pay Amount Column and Enter the Remarks as shown below.



Note : Approve Should Done After saving the Record.

Due Payments :

The Main Purpose of this document is to collect the Due Amount from the Patient.



Receipts For : It Refers that For which Patients the Due Amount is Collecting. Select the Radio buttons which are displayed.

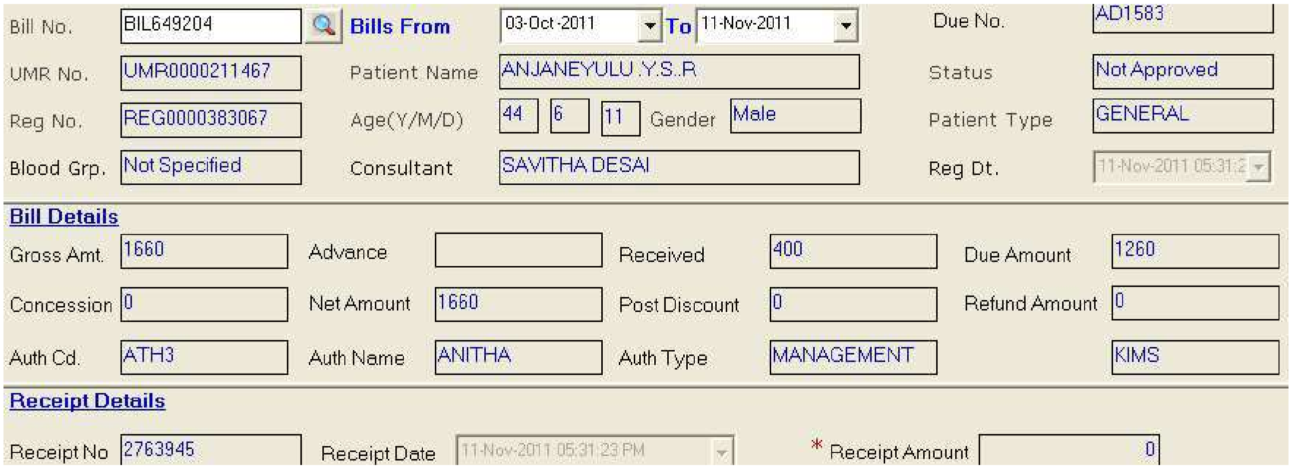
Due No : It is an Auto generated No.

Bills From: It refers to the Date Ranges between From and To dates. Select the Bills Date By Using Calendar.

Voucher No : It is an Auto generated No.

Bill No : It Refers to an Patients Bill No.

When Bill No is Selected all the Details will be displays as shown below



Receipt No : It is an Auto generated No.

Receipt Date : Refers to the Current Date. It will be in disable Mode. User Cannot Edit it.

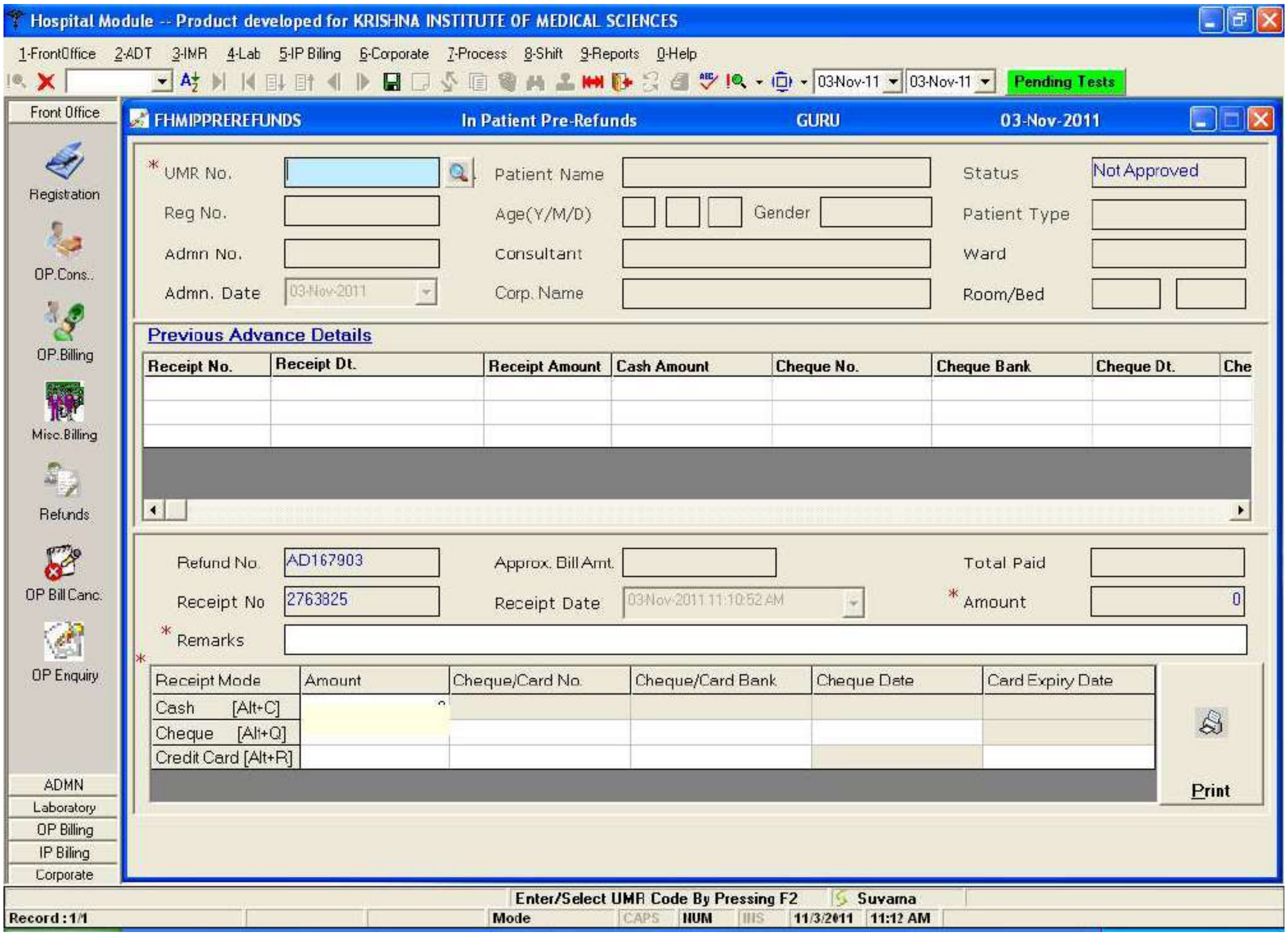
Receipt Amount : The Due Amount Paid by the Patient. That Amount will be displayed here.

Remarks : User Can Enter Manually.

If user want to Print Page then Click on Print Button.

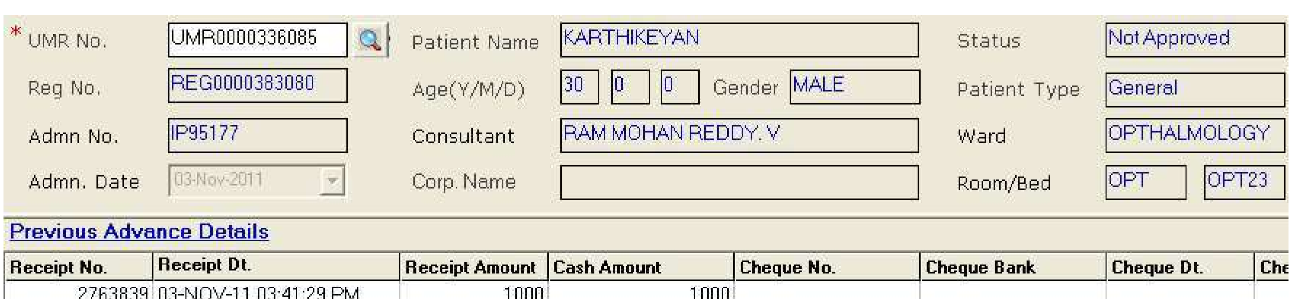
In Patient Pre-Refunds :

The Main Purpose of this document is to give the Refund amount to the patient(with out final billing)



UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected all the Details will be displayed as shown below



Refund No : It is an auto generated No.

Approximate Bill Amt : If any Services is Posted Previously that amount will be displayed here.

Total Paid : It Refers to total Advance Amount will be displayed .The Total Amount will be Refunded to the Patient

Receipt No : It is an auto generated No.

Receipt Dt : It Refers to the Date and it is in disable Mode.

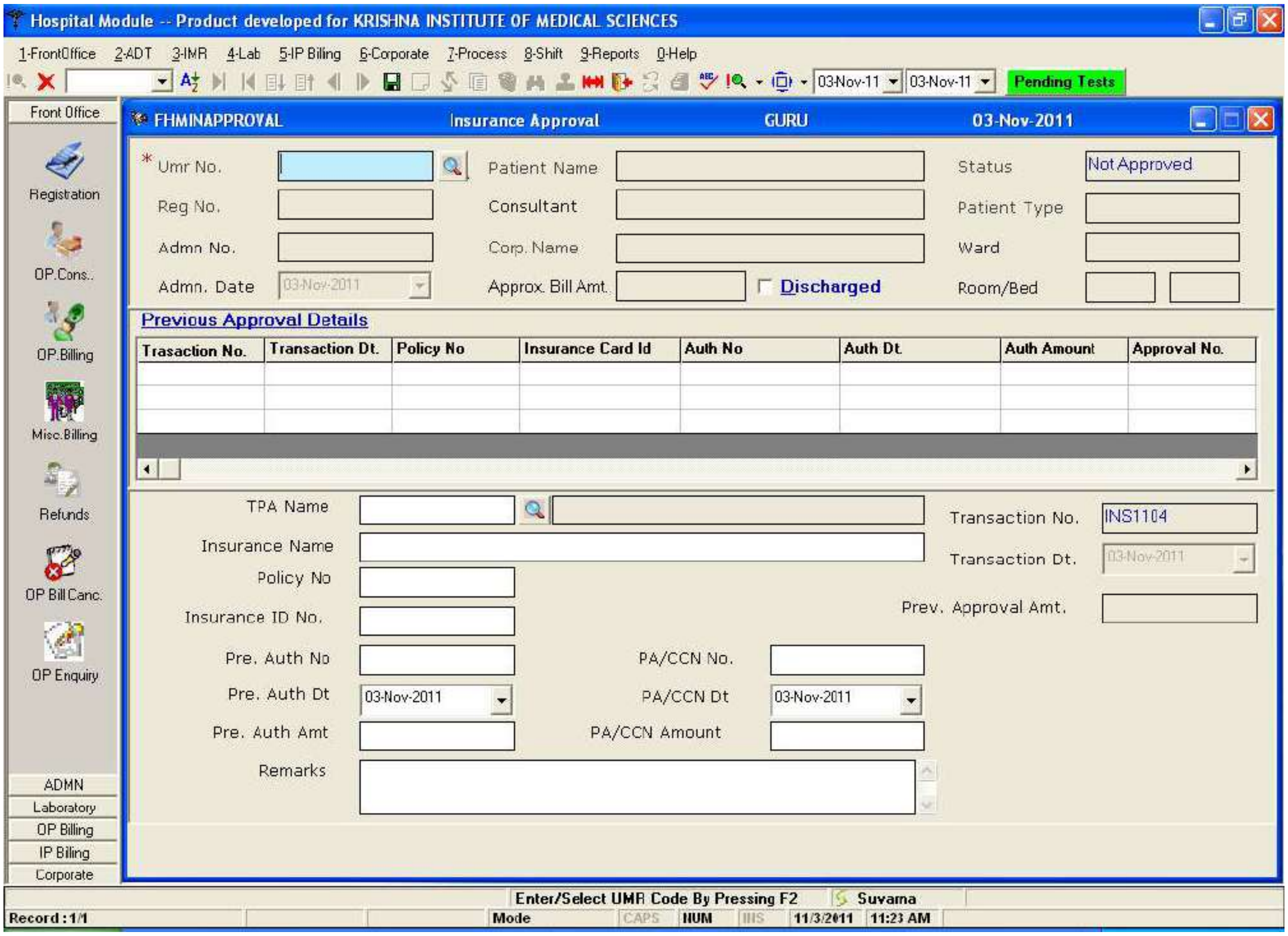
Remarks : User Can Enter any Remarks to the Patients.

Amount : When User Entered the Total Amount in Receipt Amount Mode that Amount will be occurred here.(Either in Cash Mode or Cheque Mode or Credit Mode)

If User want the Print Page then Click on Print Button.

Insurance Approval :

The Main Purpose of this document is to Approve the Insurance Patient

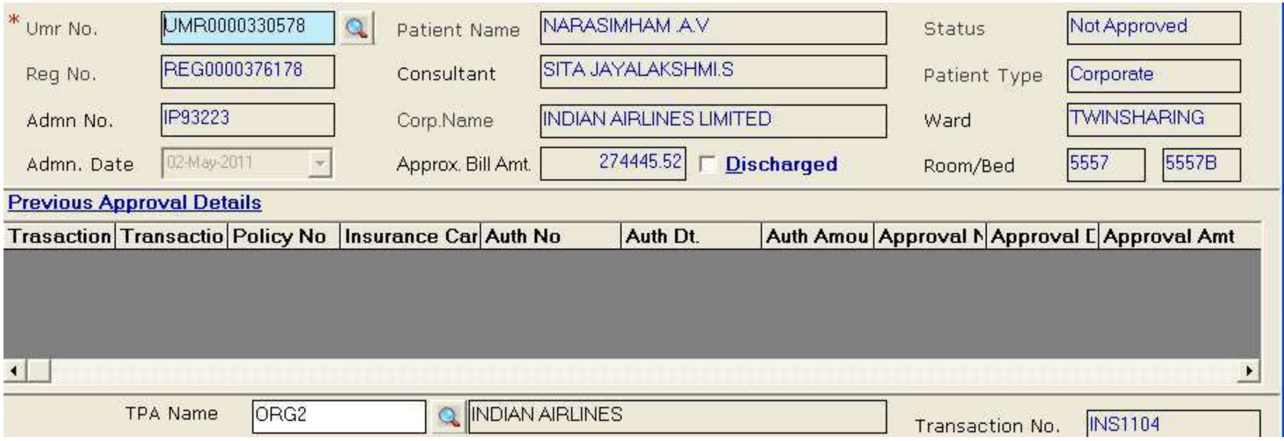


Transaction No : It is an Auto generated No.

Transaction Dt : Current Date will be displayed. It will be in disable mode. User Cannot edit it.

UMR : Refers to the Unique Medical Record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field. It should select by using search button.

When UMR NO is selected all the Details will be displayed as shown below



Insurance Name : Refers to Insurance Name. User can Enter Manually.

Policy No : Refers to Policy No.User can Enter Manually.

Insurance Id No : Refers to Insurance Id No.User can Enter Manually.

Previous Approval Amt : If Any Previous Approved amount is there that Amount will be displayed here.

Pre.Auth No : Refers to Authorized No.User can Enter Manually.

PA/CCN No : Refers to Account No.User can Enter Manually.

Pre.Auth Dt : Refers to the Date and it should select by using Calendar.

PA/CCN Dt : Refers to the Date and it should select by using Calendar.

Pre.Auth Amt : Refers to the Amount. User can Enter Manually.

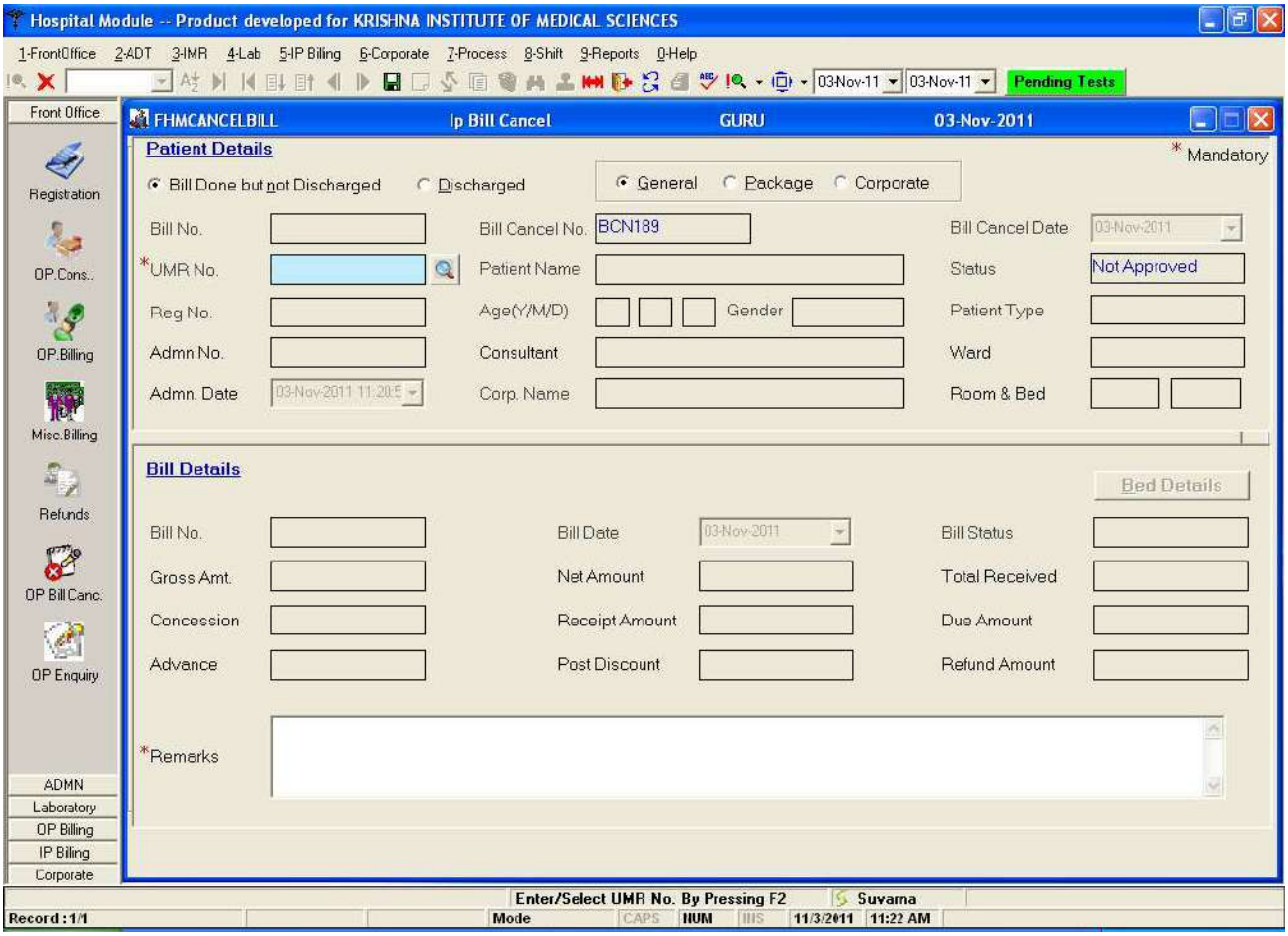
PA/CCN Amt : Refers to Amount. User can Enter Manually.

Remarks : User can Enter Manually.

If the Patient is Discharged, For that patient need to approve the Insurance Record then Select the "Discharged Text box" and Select the UMR NO(Only Discharged Patients will display in the Search window)

IP Bill Cancel :

The Main Purpose of this document is to Cancel the Final Bill.



If the Patient want to Cancel the Final Bill then we have two Conditions as fallows

1) Bill done but not Discharged Radio button : After Completion of Final bill if the Patient need to Cancel the Bill then Select this option and Patient should not be discharged.

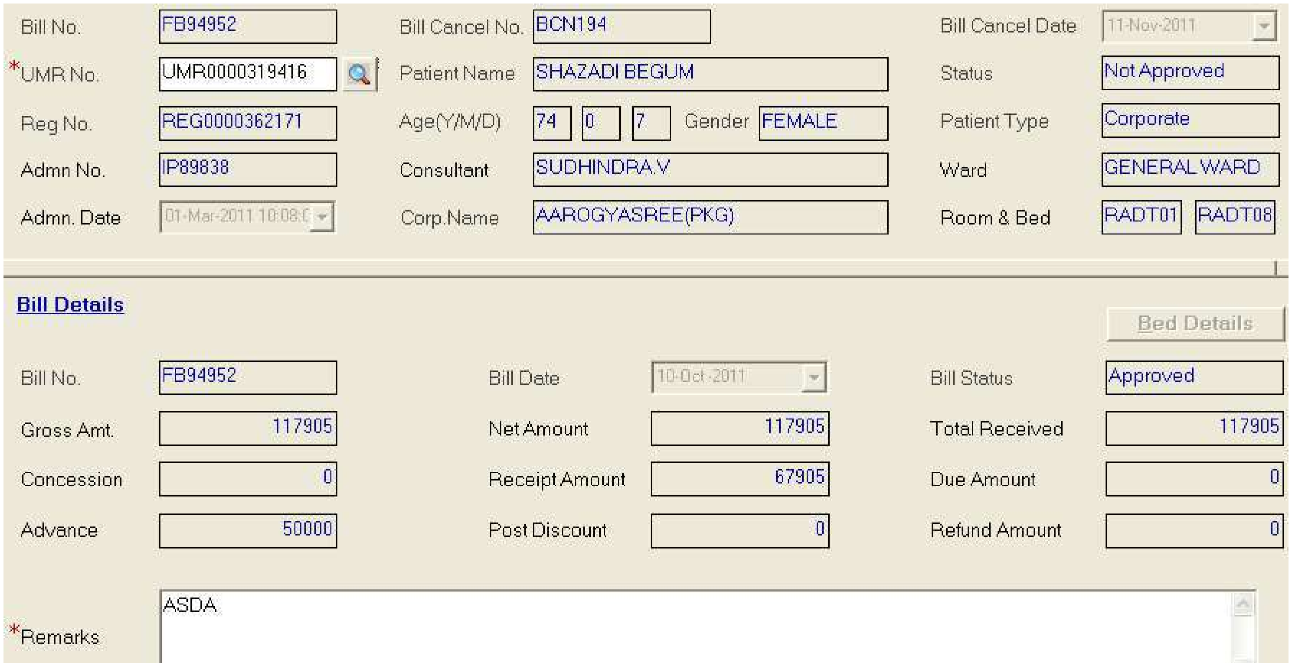
2) Discharged patients Radio button : If the Discharged patient wants to Cancel the Final bill then Select this radio button.

Select the Bill Types as Either General,or Package,or Corporate Radio buttons

Bill Cancel Date : Current Date will be displayed. It will be in disable mode. User Cannot edit it.

UMR NO : It Refers to the Patients UMR NO No and By using Search button the UMR No should Select.

When UMR NO is Selected all the details will be displayed as

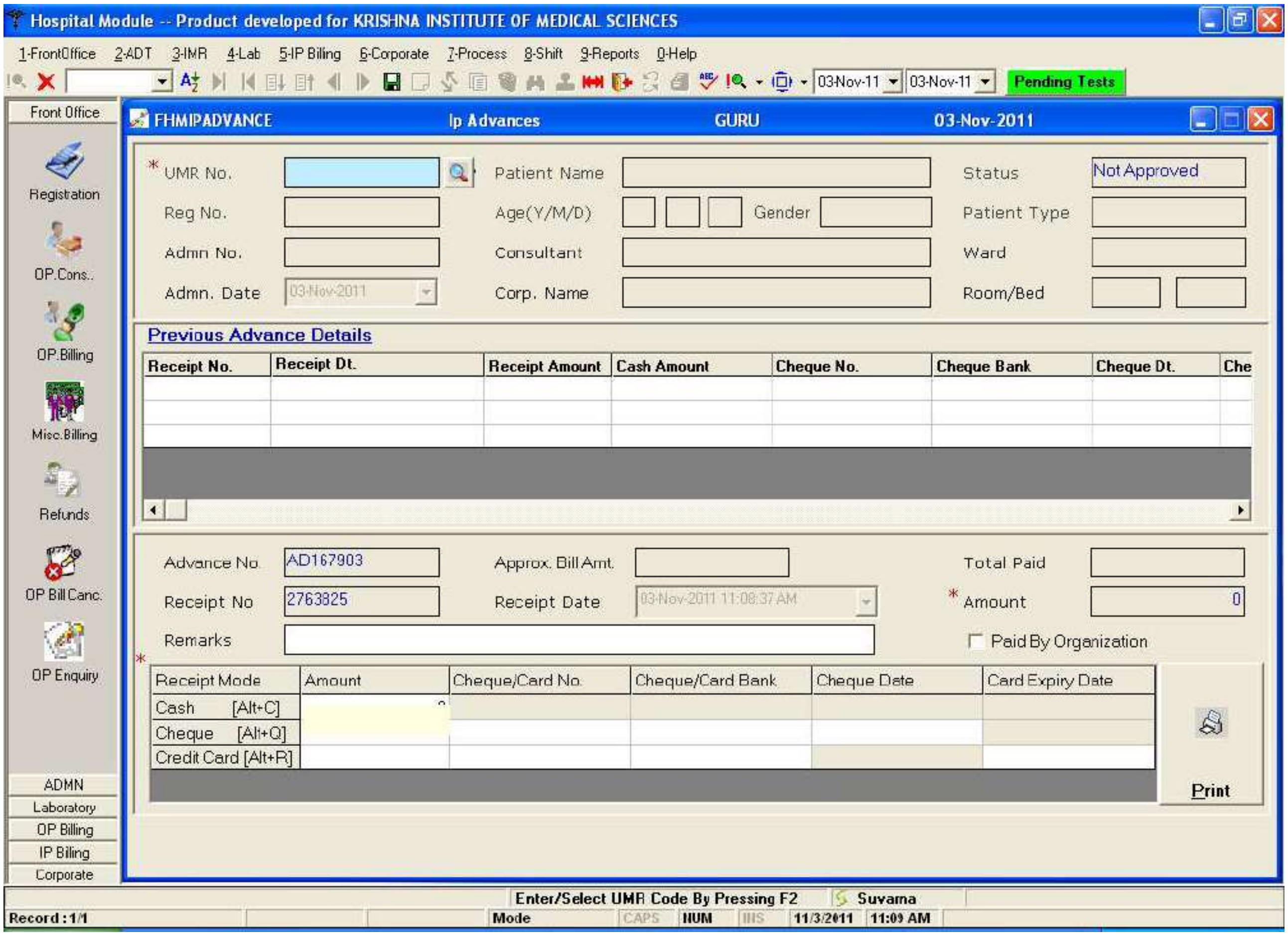


Remarks : User Can Enter Manually.

After Selecting all the Details Save the Record.

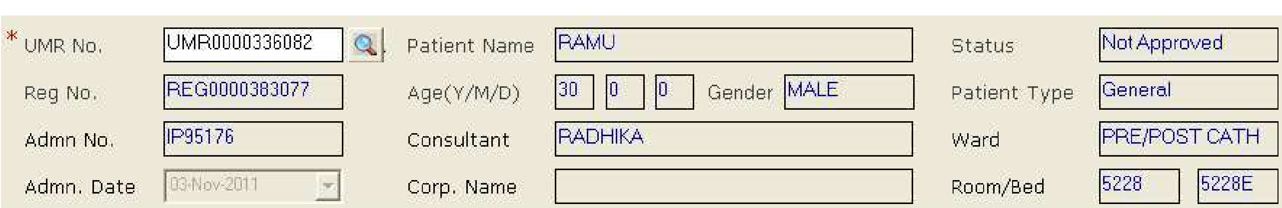
IP Advances :

The Main Purpose of this document is to collect the Advance amount from the patient.



UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected all the Details will be displayed as shown below



Advance No : It is an auto generated No.

Approximate Bill Amt : If any Services is Posted Previously that amount will be displayed here.

Total Paid : It Refers to total Advance Amount will be displayed .

Receipt No : It is an auto generated No.

Receipt Dt : It Refers to the Date and it is in disable Mode.

Remarks : User Can Enter any Remarks to the Patients.

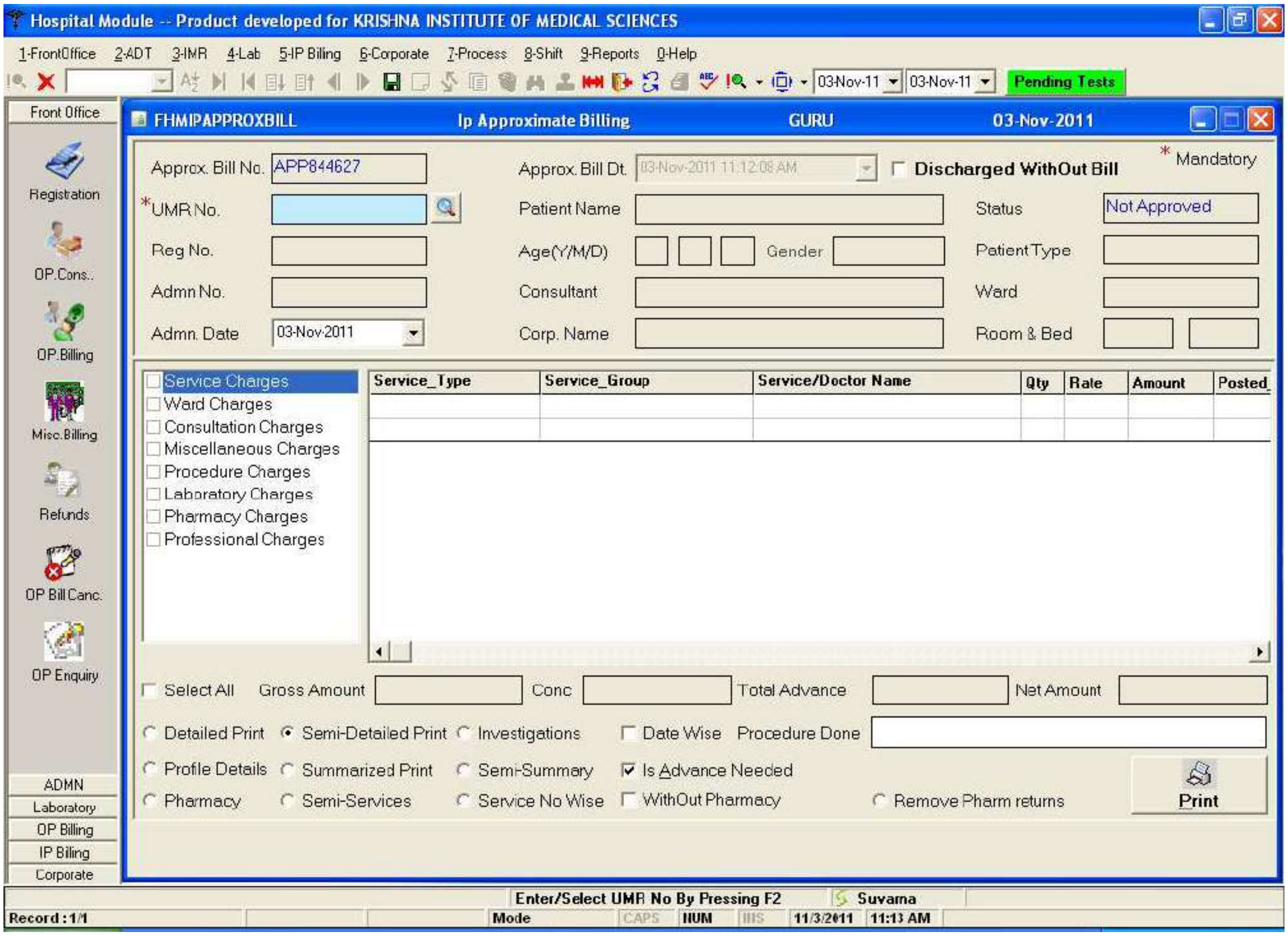
Amount : When Patient Paid the Advance Amount in Receipt Amount Mode that Amount will be occurred here.(Either in Cash Mode or Cheque Mode or Credit Mode)

Paid By Organization check box : This field refers to the Corporate Patients. If the Organization Wants to Pay Some Advance Amount to the Patient then Check this Check box and Enter the Advance amount in Receipt Mode(Cash Mode or Cheque Mode or Credit Card Mode)

If User want the Print Page then Click on Print Button.

IP Approximate Billing :

The Main Purpose of this document is to give the Approximate Bill to the Patient



Approximate Bill No : It is an auto generated No.

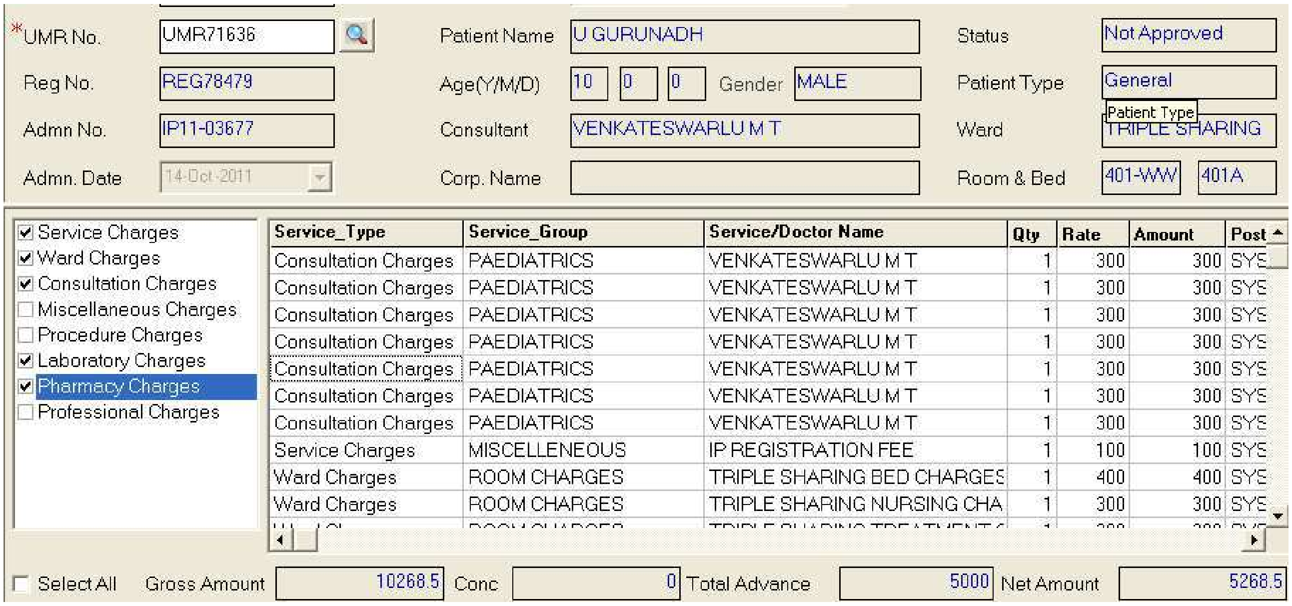
Approximate Bill Dt : It Refers to the Date and it is in disable Mode.

Discharged With Out Bill Check box : If User Checks this Check box only Bill not done and Discharged Patients will be displayed.

If User Uncheck this check box then Only Admitted Patients should fetched for whom billing can be done.

UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected all the Details will be displayed as shown below



*UMR No. UMR71636 | Patient Name U GURUNADH | Status Not Approved

Reg No. REG78479 | Age(Y/M/D) 10 0 0 | Gender MALE | Patient Type General

Admn No. IP11-03677 | Consultant VENKATESWARLU M T | Ward TRIPLE SHARING

Admn. Date 14-Oct-2011 | Corp. Name | Room & Bed 401-WW 401A

- [x] Service Charges
- [x] Ward Charges
- [x] Consultation Charges
- [ ] Miscellaneous Charges
- [ ] Procedure Charges
- [x] Laboratory Charges
- [x] Pharmacy Charges
- [ ] Professional Charges

Service_Type	Service_Group	Service/Doctor Name	Qty	Rate	Amount	Post
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Consultation Charges	PAEDIATRICS	VENKATESWARLU M T	1	300	300	SYS
Service Charges	MISCELLENEOUS	IP REGISTRATION FEE	1	100	100	SYS
Ward Charges	ROOM CHARGES	TRIPLE SHARING BED CHARGES	1	400	400	SYS
Ward Charges	ROOM CHARGES	TRIPLE SHARING NURSING CHA	1	300	300	SYS

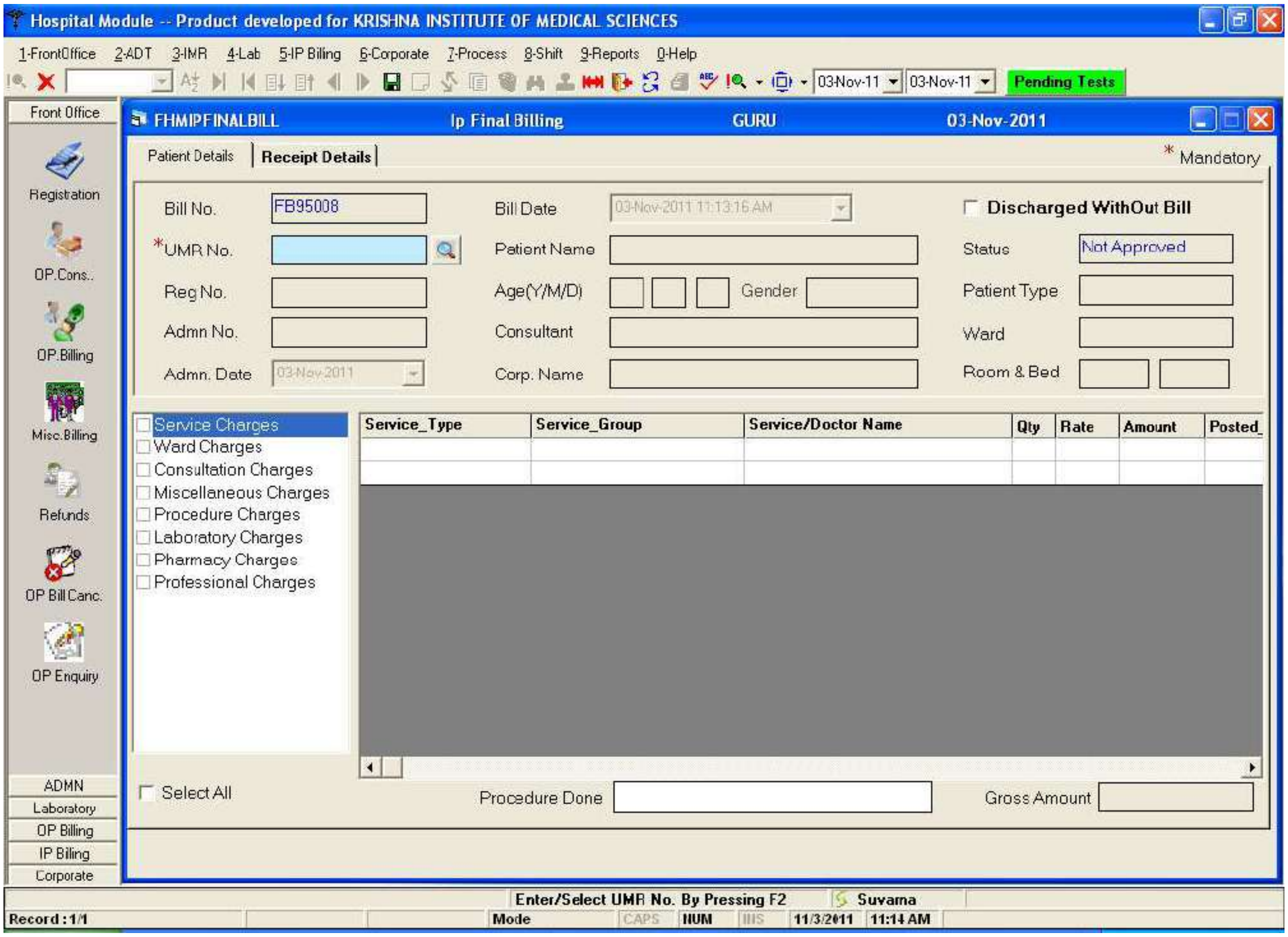
- [ ] Select All | Gross Amount 10268.5 | Conc 0 | Total Advance 5000 | Net Amount 5268.5

When UMR No is selected all the details like Gross Amount and If any Advance amount is there that details will be displayed as shown above.

If User want Print Page then Select the Radio buttons (as user wants) and click on Print button.

IP Final Billing :

The Main Purpose of this document is to do the Final Bill to the Patients.



Bill No : It is an auto generated No.

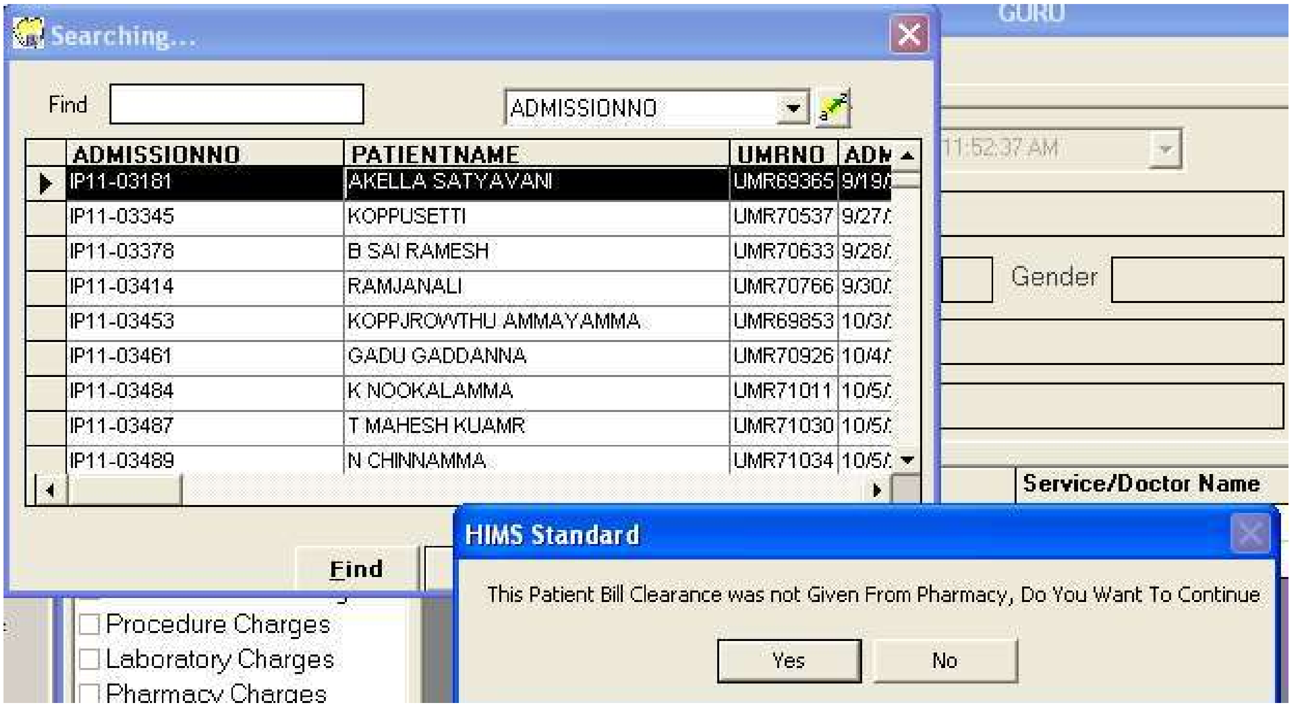
Bill Dt : It Refers to the Date and it is in disable Mode.

Discharged With Out Bill Check box : If User Checks this Check box only Bill not done and Discharged Patients will be displayed.

If User Uncheck this check box then Only Admitted Patients should fetched for whom billing can be done.

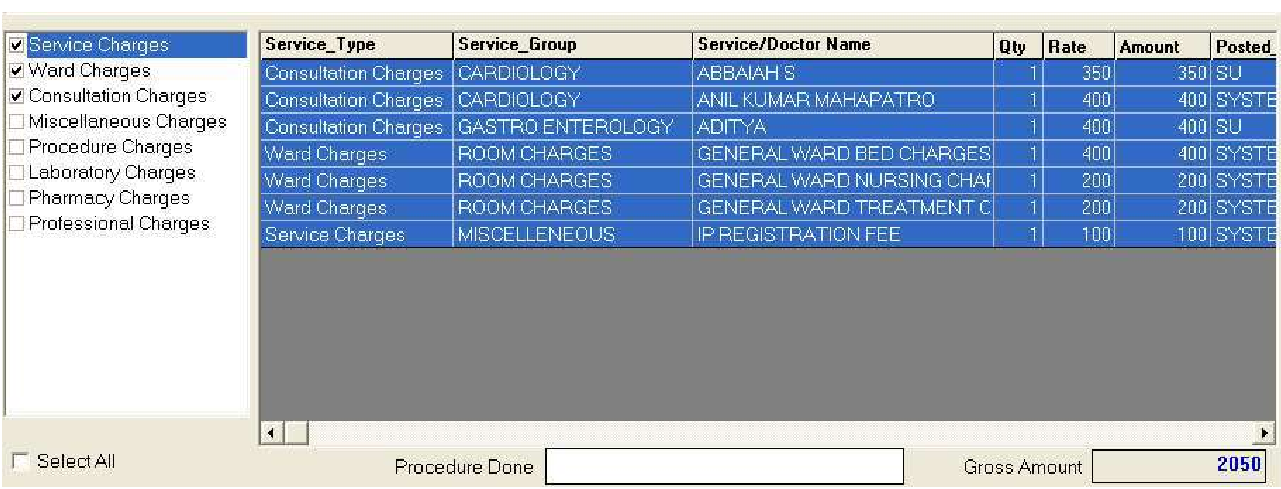
UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected it will display a Pop Up message as as shown below



If User Clicked on Yes button then the bill will be Continues,If NO the Bill Clarence will not allow to forward steps

If User Clicked on Yes button then all the Details will be displayed as shown below



Receipt No : It is an auto generated No.

Receipt Dt : It Refers to the Date and it is in disable Mode.

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : It Refers to Advance Amount Paid by the Patient.

Receipt Amount : The Amount Paid by the Patient.

Excess Amount : Patient Paid any Excess amount to the Hospital that Amount will be display here.

Net Amount : The amount after deducting the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Authorized By : Name of the authorized person for the payment.

Is Advanced Needed check box : If User Check this check box then the Patient should Pay the Advance Amount while Admitting itself. For this One Setting is there in Master Module --> General Menu tab --> Company Policy Settings ---> Setting -6 --> is Mandatory Required check box should check .It will allow for IP Patients only.

Payment mode: This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

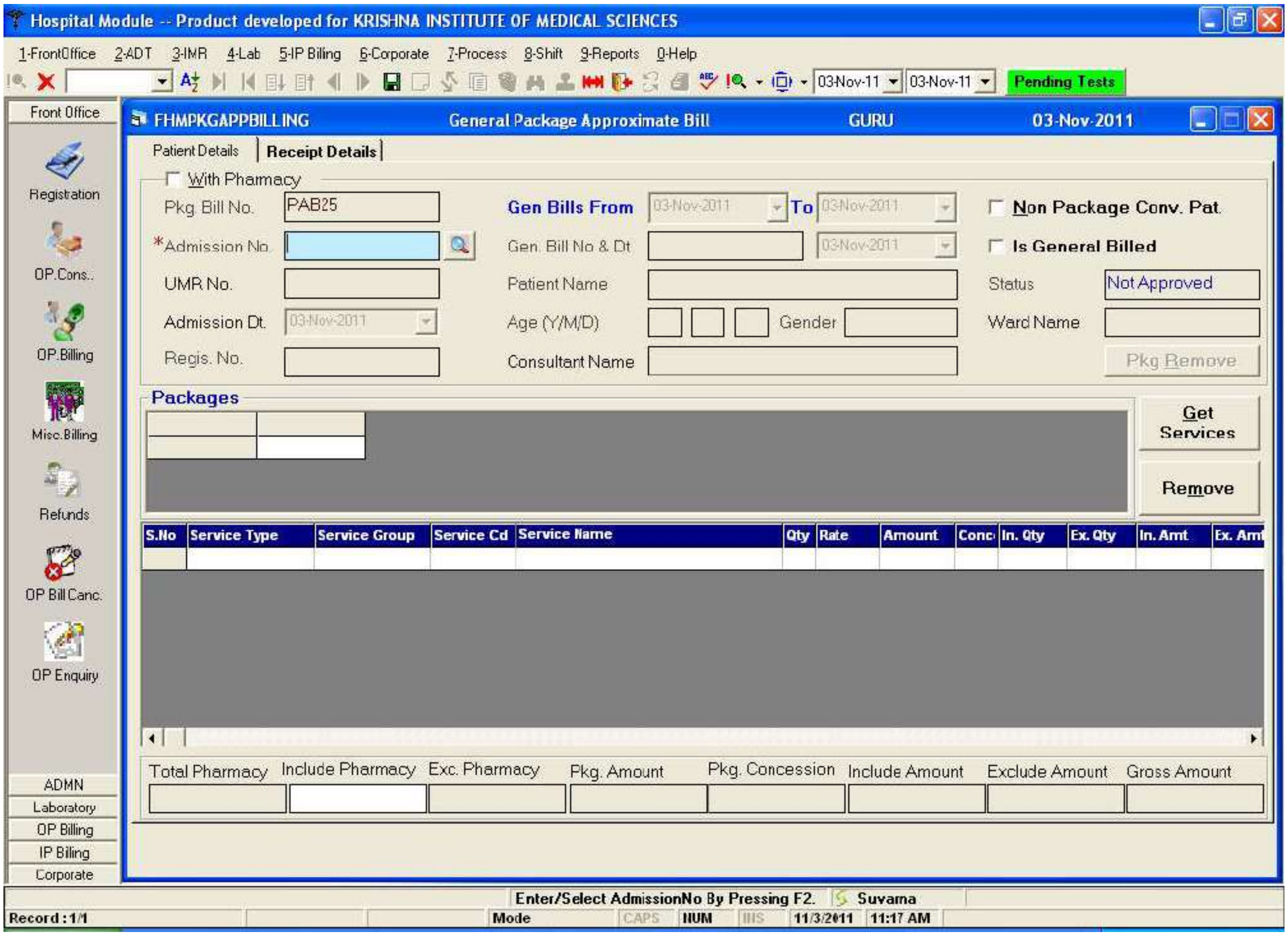
Remarks : User Can Enter any Remarks to the Patients.

If User want the Print Page then Click on Print Button. Here we have no of Bill Print options. Select the Radio buttons and Click on Bill Print Button. If any discounts given to patients then that details want to show in Print page means then Click on Settled print in View Mode.

If User Want only Receipt Print then Click on Receipt Button.

Package Approximate Billing :

The Main Purpose of this document is to give the Approximate Package Bill to the Patient.



Conditions :

If User Checked the Non Package Conversion Check box then : Package Conversion is not Done and General Bill is also Not Done to the Patient.

If User Checked the Non Package Conversion & Is General Billed Check box then : Package Conversion is not Done and General Bill is Done to the Patient.

If User Checked the Is General Billed Check box then : Package Conversion is Done and General Bill is also Done to the Patient.

If User Un-Checked the Non Package Conversion & Is General Billed Check box then : Package Conversion is Done and General Bill is Not Done to the Patient

If User Selected With Pharmacy Check box then : If Any Drug items are Posted to the Patient that items should display in the Bill then Select the Check box and the amount will appear in Include Pharmacy text box.

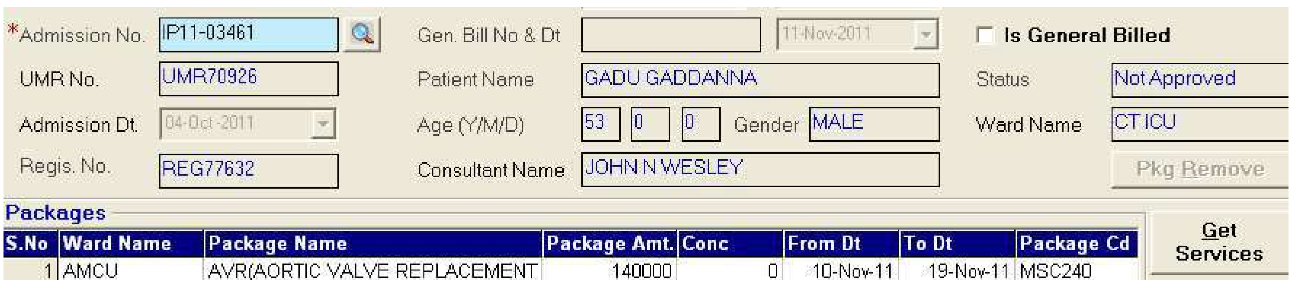
Note : If General Bill is Over to the patient then If User did the Package Approximate Bill or Package Bill then the record will be display Automatically in Package Conversion Form.

Pkg Bill No : It is an Auto generated No.

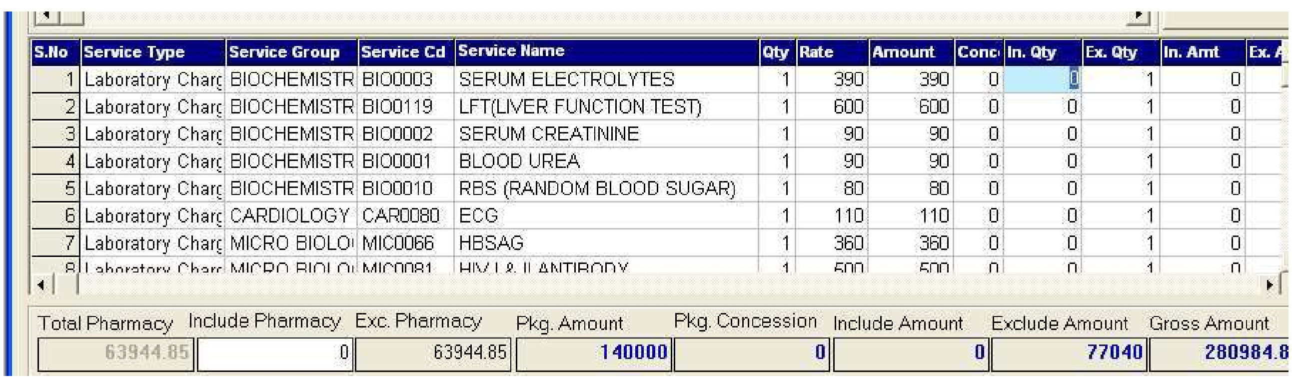
Gen Bills From : When Is General Billed Option is Checked then Only the Date Ranges Will be Enabled and User Can Select bu Using Calender. If User Did not Checked the Is General Billed check box then it will Be in Disable Mode. User Cannot edit it.

Admission No : It Refers to an Patients IP No. It should select by using Search button.

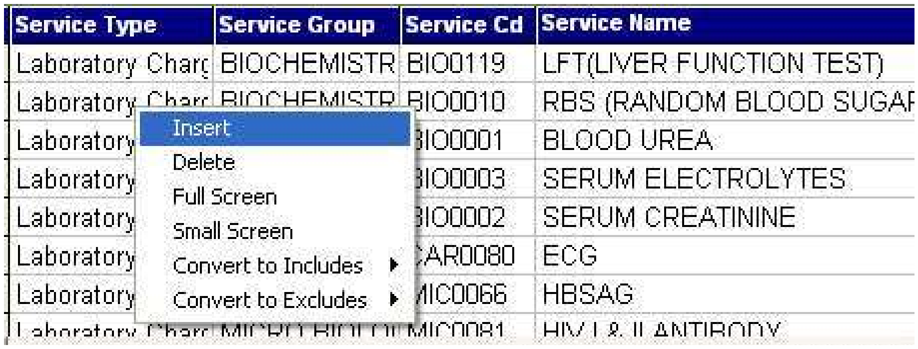
When Admission No is selected all the details will be displayed as shown below



After Selecting Admission No all the Details will be displayed,then Click on Get Services Button then all the Services details will be displayed as shown below.



If User want to Insert or Delete the Services or Investigations then Wright Click on Service Type Column and Add the Services or Investigations etc as shown below



Insert Option : Click on Insert Option then It will display a Row.In that Press F2 Key and Add the Services or Investigations etc as shown below

Delete Option : If User want to Delate any Service then Click on Delete button

Full Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

S.No	Service Type	Service Group	Service Cd	Service Name	Qty	Rate	Amount	Conc	In. Qty	Ex. Qty	In. Amt	Ex. A
1												
2	Laboratory Charg	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	0	1	0	
3	Laboratory Charg	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	0	1	0	
4	Laboratory Charg	BIOCHEMISTR	BIO0001	BLOOD UREA	1	90	90	0	0	1	0	
5	Laboratory Charg	BIOCHEMISTR	BIO0003	SERUM ELECTROLYTES	1	390	390	0	0	1	0	
6	Laboratory Charg	BIOCHEMISTR	BIO0002	SERUM CREATININE	1	90	90	0	0	1	0	
7	Laboratory Charg	CARDIOLOGY	CAR0080	ECG	1	110	110	0	0	1	0	
8	Laboratory Charg	MICRO BIOLO	MIC0066	HBSAG	1	360	360	0	0	1	0	
9	Laboratory Charg	MICRO BIOLO	MIC0081	HIV I & II ANTIBODY	1	500	500	0	0	1	0	
10	Laboratory Charg	MOLECULAR I	MOB0019	HCV QUALITATIVE	1	880	880	0	0	1	0	
11	Laboratory Charg	PATHOLOGY	PAT0045	HAEMOGLOBIN	1	55	55	0	0	1	0	
12	Laboratory Charg	PATHOLOGY	PAT0100	BT & CT (BLEEDING & CLOTTING	1	90	90	0	0	1	0	
13	Laboratory Charg	PATHOLOGY	PAT0005	PLATELET COUNT	1	80	80	0	0	1	0	
14	Laboratory Charg	PATHOLOGY	PAT0007	ESR	1	40	40	0	0	1	0	
15	Laboratory Charg	PATHOLOGY	PAT0046	TC & DC	1	110	110	0	0	1	0	
16	Laboratory Charg	PATHOLOGY	BLD0001	BLOOD GROUPING & RH	1	90	90	0	0	1	0	
17	Laboratory Charg	X RAY	XRY0370	X-RAY CHEST PA VIEW	1	220	220	0	0	1	0	
18	Service Charges	FOOD AND BE	FNB11	AROGYASRI DIET LUNCH PER DA	1	25	25	0	0	1	0	
19	Service Charges	MISCELLENEC	MIS0001	IP REGISTRATION FEE	1	100	100	0	0	1	0	
20	Consultation Cha	CARDIOTHORA	DM144	JOHN N WESLEY	1	300	300	0	0	1	0	
21	Ward Charges	ROOM CHARG	ROM0003	GENERAL WARD NURSING CHAR	1	200	200	0	0	1	0	
22	Ward Charges	ROOM CHARG	ROM0002	GENERAL WARD TREATMENT CH	1	200	200	0	0	1	0	

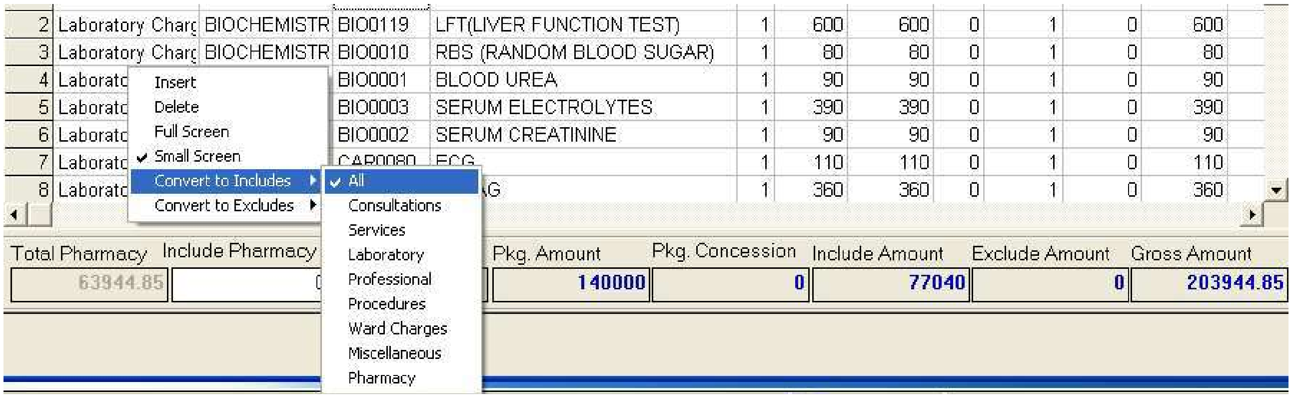
Small Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

S.No	Service Type	Service Group	Service Cd	Service Name	Qty	Rate	Amount	Conc	In. Qty	Ex. Qty	In. Amt	Ex. A
1	Laboratory Charg	BIOCHEMISTR	BIO0003	SERUM ELECTROLYTES	1	390	390	0	0	1	0	
2	Laboratory Charg	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	0	1	0	
3	Laboratory Charg	BIOCHEMISTR	BIO0002	SERUM CREATININE	1	90	90	0	0	1	0	
4	Laboratory Charg	BIOCHEMISTR	BIO0001	BLOOD UREA	1	90	90	0	0	1	0	
5	Laboratory Charg	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	0	1	0	
6	Laboratory Charg	CARDIOLOGY	CAR0080	ECG	1	110	110	0	0	1	0	
7	Laboratory Charg	MICRO BIOLO	MIC0066	HBSAG	1	360	360	0	0	1	0	
8	Laboratory Charg	MICRO BIOLO	MIC0081	HIV I & II ANTIBODY	1	500	500	0	0	1	0	

Total Pharmacy	Include Pharmacy	Exc. Pharmacy	Pkg. Amount	Pkg. Concession	Include Amount	Exclude Amount	Gross Amount
63944.85	0	63944.85	140000	0	0	77040	280984.8

Convert to includes Option : If User Clicked on include option then the Selected Service Amount should add in include Amount and If User want to add all the Service types as Exclude Amount in to Include Amount then Click on All Option as shown below.

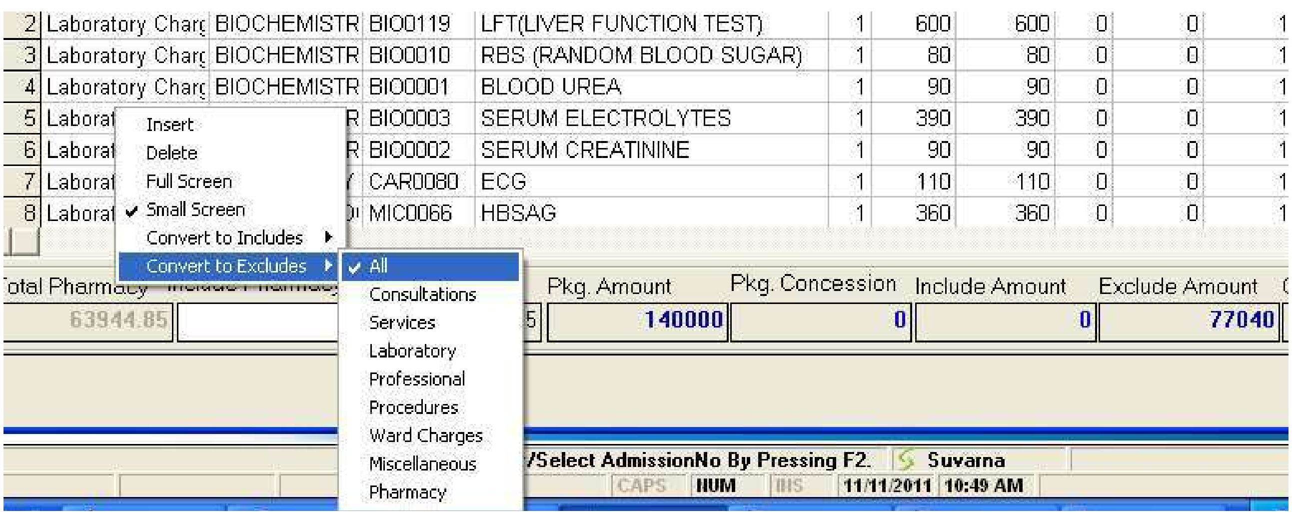
(***Note:*** The Service should Select Exludes Quantity Once)



Observe the Amount which is displaying in Include Amount text box.

Convert to excludes Option : If User Clicked on exclude option then the Selected Service Amount should add in exclude Amount and If User want to add all the Service types as include Amount in to Exclude Amount then Click on All Option as shown below.

(***Note:*** The Service should Select Includes Quantity Once)



Observe the Amount which is displaying in Exclude Amount text box.

Remove : If User want to remove any service then Place the Cursor in Service type and Click on Remove button.

In General Receipt Details :

Gross Amount : The amount which is displaying How much gross amount displayed at the time of final billing If final bill is done to the patient,Otherwise it displays posted services gross amount in this field. It is not editable.

Total Advance : If the Patient Paid any advance that Amount will be displayed here.It is not editable.

Concession : The amount of concession provided to the patient.

Net Amount : The amount which is after deducting the concession and advance from Gross amount.It is not editable.

Receipt Amount : The Amount Paid by the Patient at the time of final bill.It is not editable.

Post Discount : After bill any Post discount and concession is given to the patient that amount will be displayed here.It is not editable.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount).It is not editable.

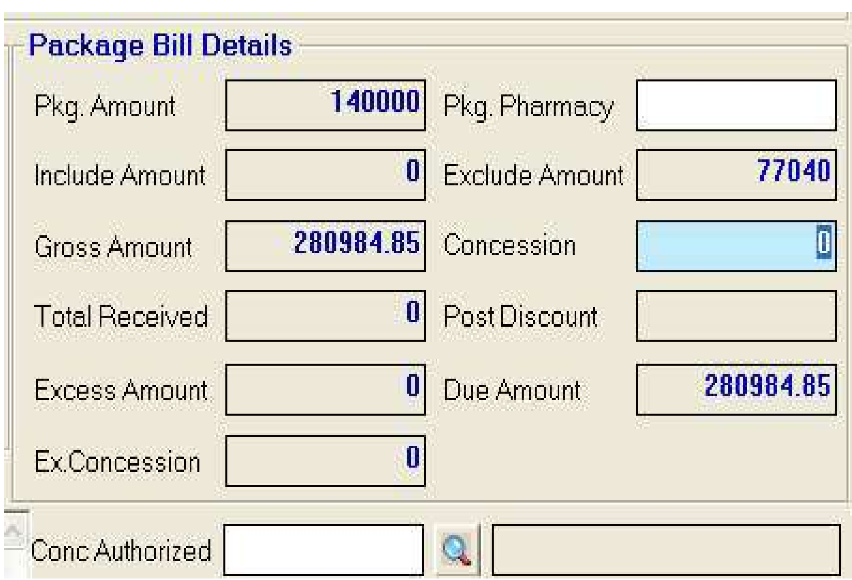
Due Received : The Due Amount Paid by the Patient.

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.It is not editable.

Transfer General Bill Concession Check box : If User Cheks this check box then the Concsiion is transfered to the Package Bill time.

Package Bill Details :



Package Amount : Here the Package Bill Amount will be displayed.

Package Pharmacy : Pharmacy Package Bill Amount will be displayed.

Include Amount : If Any services amount is having includes that Amount will be displayed here.

Exclude Amount : If Any services amount is having excludes that Amount will be displayed here.

Gross Amount : This is the total amount before the deduction of the concession.

Concession : The amount of concession provided to the patient.

Total Received : It Referrs to the total amount paid by the Patient

Post Discount : After Package bill any Post discount and concession is given to the patient that amount will be displayed here.It is not editable.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.It is not editable.

Due Amount : he Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount).It is not editable.

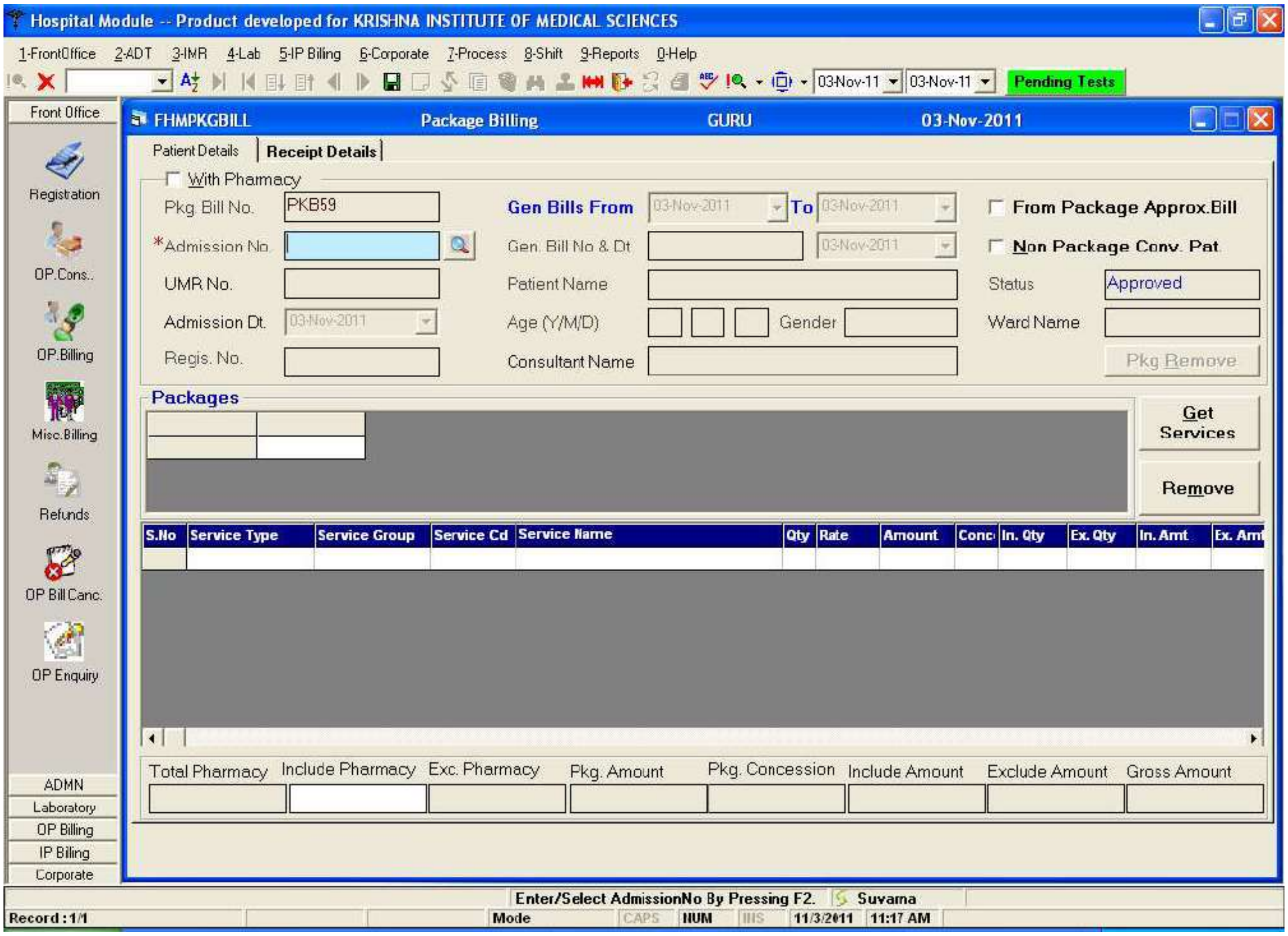
Exc.Concession : In the final bill time the concession amount will be exceeded then that amount will be displayed here.

Conce.Authorized : Name of the authorized person for the payment.

If User want the Print Page then Click on Print button and if User wants the Excludes amount Print or Includes amount Print then we have the options as shown below

Package Billing :

The Main Purpose of this document is to bill the Package Bill to the Patient.



Conditions :

If User Checked the From Package Approximate bill Check box then : Package Approximate Bill is Done and General Bill is also Done to the Patient. And Non- Package Conversion Check box will be in disable Mode and The Date Ranges Can by Using Calendar.

If User Checked the Non Package Conversion Check box then : Package Conversion is not Done and General Bill is Done to the Patient.

If User Un-Checked the From Package Approximate bill & Non Package Conversion Check box then : Package Approximate Bill is not Done and Package Conversion is not Done to the Patient.

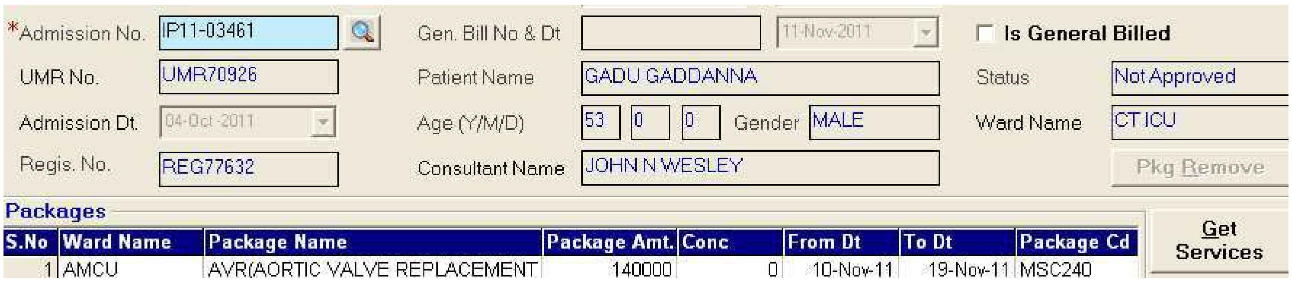
If User Selected With Pharmacy Check box then : If Any Drug items are Posted to the Patient that items should display in the Bill then Select the Check box and the amount will appear in Include Pharmacy text box.

Pkg Bill No : It is an Auto generated No.

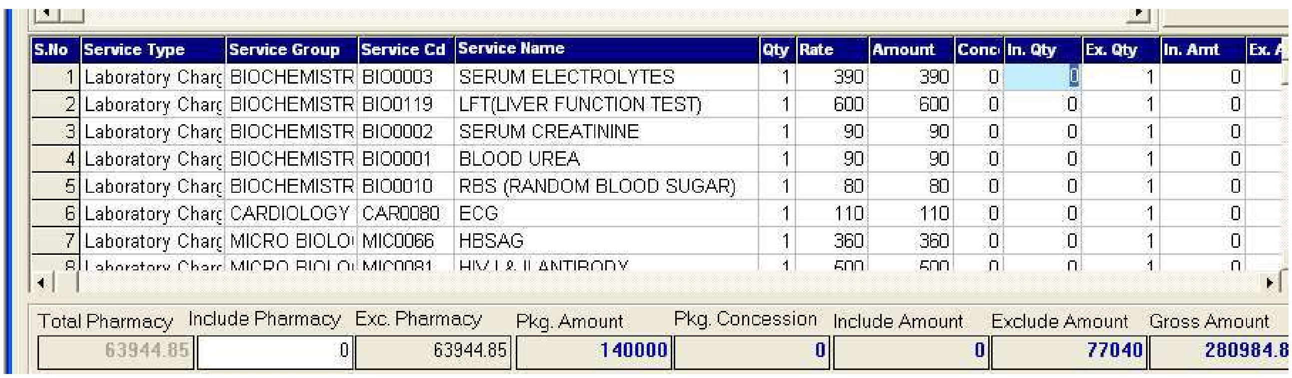
Gen Bills From : When Non Package Conversion Option is Checked then Only the Date Ranges Will be Enabled and User Can Select by Using Calender. If User Did not Checked the Non-Package Conversion Check box then it will Be in Disable Mode. User Cannot edit it.

Admission No : It Refers to an Patients IP No. It should select by using Search button.

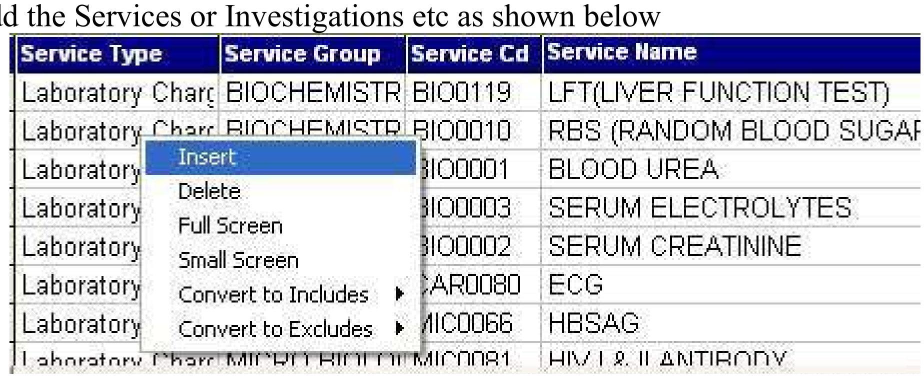
When Admission No is selected all the details will be displayed as shown below



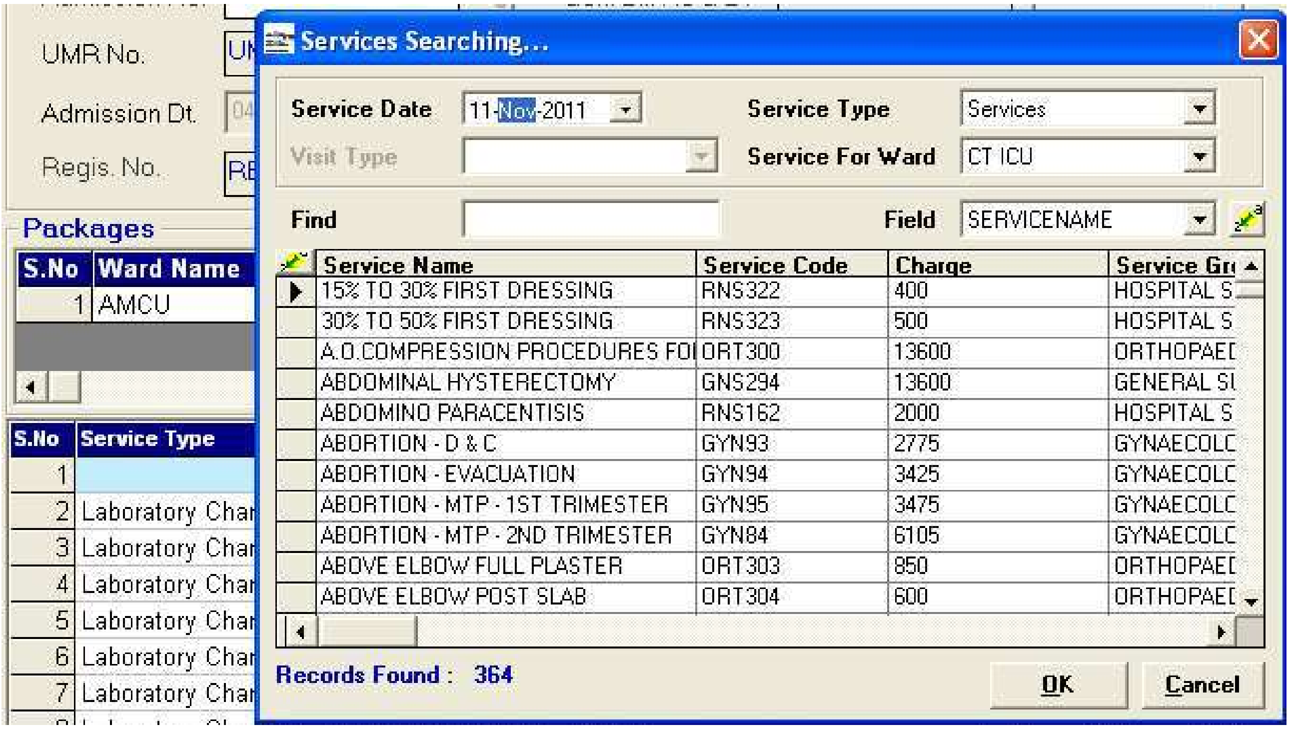
After Selecting Admission No all the Details will be displayed,then Click on Get Services Button then all the Services details will be displayed as shown below.



If User want to Insert or Delete the Services or Investigations then Wright Click on Service Type Column and Add the Services or Investigations etc as shown below



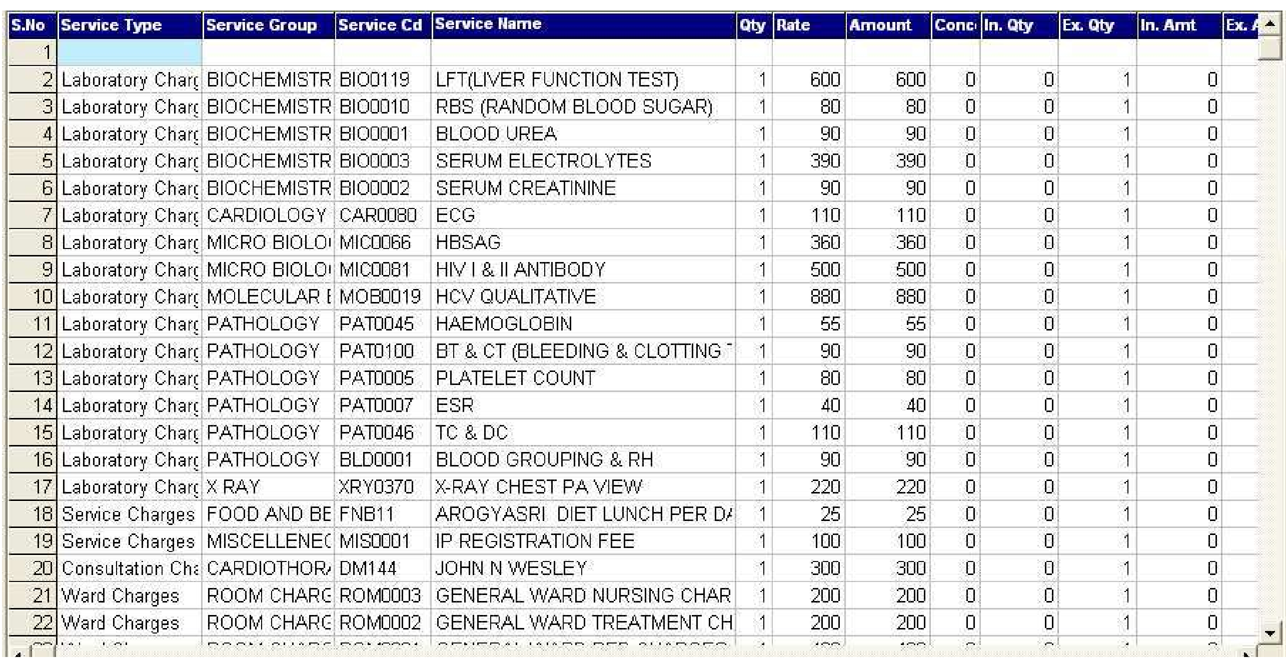
Insert Option : Click on Insert Option then It will display a Row. In that Press F2 Key and Add the Services or Investigations etc as shown below



Service Name	Service Code	Charge	Service Gr
15% TO 30% FIRST DRESSING	RNS322	400	HOSPITAL S
30% TO 50% FIRST DRESSING	RNS323	500	HOSPITAL S
A.O.COMPRESSION PROCEDURES FOI	ORT300	13600	ORTHOPAEI
ABDOMINAL HYSTERECTOMY	GNS294	13600	GENERAL SI
ABDOMINO PARACENTISIS	RNS162	2000	HOSPITAL S
ABORTION - D & C	GYN93	2775	GYNAECOLC
ABORTION - EVACUATION	GYN94	3425	GYNAECOLC
ABORTION - MTP - 1ST TRIMESTER	GYN95	3475	GYNAECOLC
ABORTION - MTP - 2ND TRIMESTER	GYN84	6105	GYNAECOLC
ABOVE ELBOW FULL PLASTER	ORT303	850	ORTHOPAEI
ABOVE ELBOW POST SLAB	ORT304	600	ORTHOPAEI

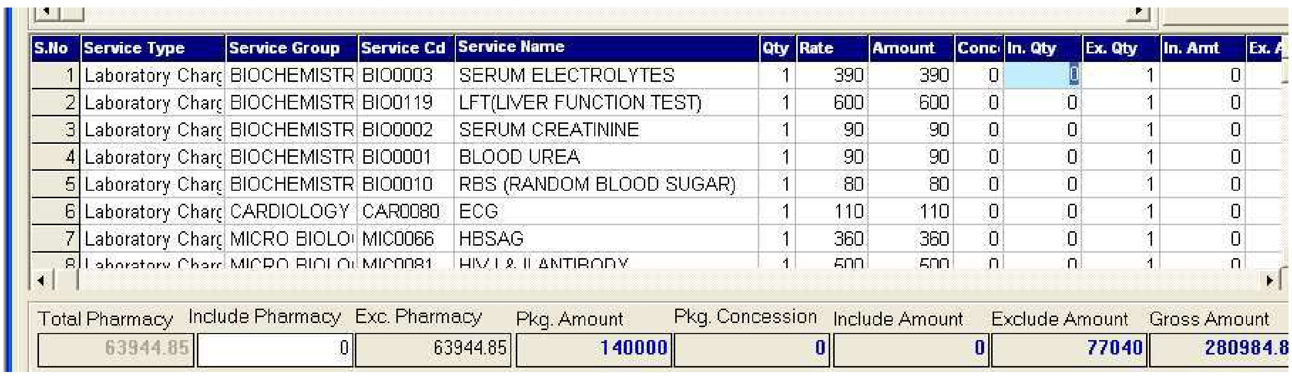
Delete Option : If User want to Delete any Service then Click on Delete button

Full Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below



S.No	Service Type	Service Group	Service Cd	Service Name	Qty	Rate	Amount	Conc	In. Qty	Ex. Qty	In. Amt	Ex. A
1												
2	Laboratory Charg	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	0	1	0	
3	Laboratory Charg	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	0	1	0	
4	Laboratory Charg	BIOCHEMISTR	BIO0001	BLOOD UREA	1	90	90	0	0	1	0	
5	Laboratory Charg	BIOCHEMISTR	BIO0003	SERUM ELECTROLYTES	1	390	390	0	0	1	0	
6	Laboratory Charg	BIOCHEMISTR	BIO0002	SERUM CREATININE	1	90	90	0	0	1	0	
7	Laboratory Charg	CARDIOLOGY	CAR0080	ECG	1	110	110	0	0	1	0	
8	Laboratory Charg	MICRO BIOLOI	MIC0066	HBSAG	1	360	360	0	0	1	0	
9	Laboratory Charg	MICRO BIOLOI	MIC0081	HIV I & II ANTIBODY	1	500	500	0	0	1	0	
10	Laboratory Charg	MOLECULAR I	MOB0019	HCV QUALITATIVE	1	880	880	0	0	1	0	
11	Laboratory Charg	PATHOLOGY	PAT0045	HAEMOGLOBIN	1	55	55	0	0	1	0	
12	Laboratory Charg	PATHOLOGY	PAT0100	BT & CT (BLEEDING & CLOTTING T	1	90	90	0	0	1	0	
13	Laboratory Charg	PATHOLOGY	PAT0005	PLATELET COUNT	1	80	80	0	0	1	0	
14	Laboratory Charg	PATHOLOGY	PAT0007	ESR	1	40	40	0	0	1	0	
15	Laboratory Charg	PATHOLOGY	PAT0046	TC & DC	1	110	110	0	0	1	0	
16	Laboratory Charg	PATHOLOGY	BLD0001	BLOOD GROUPING & RH	1	90	90	0	0	1	0	
17	Laboratory Charg	X RAY	XRY0370	X-RAY CHEST PA VIEW	1	220	220	0	0	1	0	
18	Service Charges	FOOD AND BE	FNB11	AROGYASRI DIET LUNCH PER DA	1	25	25	0	0	1	0	
19	Service Charges	MISCELLENEC	MIS0001	IP REGISTRATION FEE	1	100	100	0	0	1	0	
20	Consultation Cha	CARDIOTHORA	DM144	JOHN N WESLEY	1	300	300	0	0	1	0	
21	Ward Charges	ROOM CHARG	ROM0003	GENERAL WARD NURSING CHAR	1	200	200	0	0	1	0	
22	Ward Charges	ROOM CHARG	ROM0002	GENERAL WARD TREATMENT CH	1	200	200	0	0	1	0	

Small Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

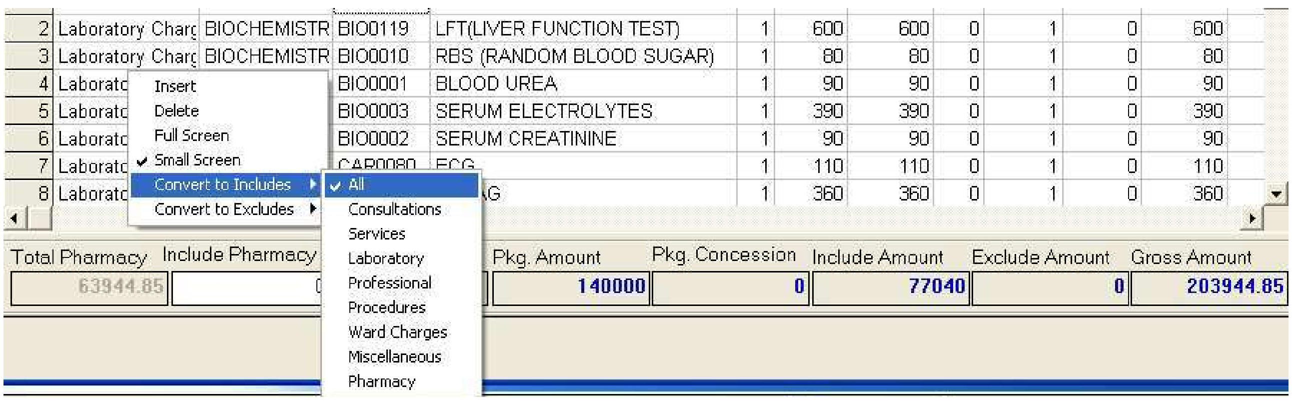


S.No	Service Type	Service Group	Service Cd	Service Name	Qty	Rate	Amount	Conc	In. Qty	Ex. Qty	In. Amt	Ex. A
1	Laboratory Charg	BIOCHEMISTR	BIO0003	SERUM ELECTROLYTES	1	390	390	0	0	1	0	
2	Laboratory Charg	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	0	1	0	
3	Laboratory Charg	BIOCHEMISTR	BIO0002	SERUM CREATININE	1	90	90	0	0	1	0	
4	Laboratory Charg	BIOCHEMISTR	BIO0001	BLOOD UREA	1	90	90	0	0	1	0	
5	Laboratory Charg	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	0	1	0	
6	Laboratory Charg	CARDIOLOGY	CAR0080	ECG	1	110	110	0	0	1	0	
7	Laboratory Charg	MICRO BIOLO	MIC0066	HBSAG	1	360	360	0	0	1	0	

Total Pharmacy	Include Pharmacy	Exc. Pharmacy	Pkg. Amount	Pkg. Concession	Include Amount	Exclude Amount	Gross Amount
63944.85	0	63944.85	140000	0	0	77040	280984.8

Convert to includes Option : If User Clicked on include option then the Selected Service Amount should add in include Amount and If User want to add all the Service types as Exclude Amount in to Include Amount then Click on All Option as shown below.

(***Note:*** The Service should Select Excludes Quantity Once)



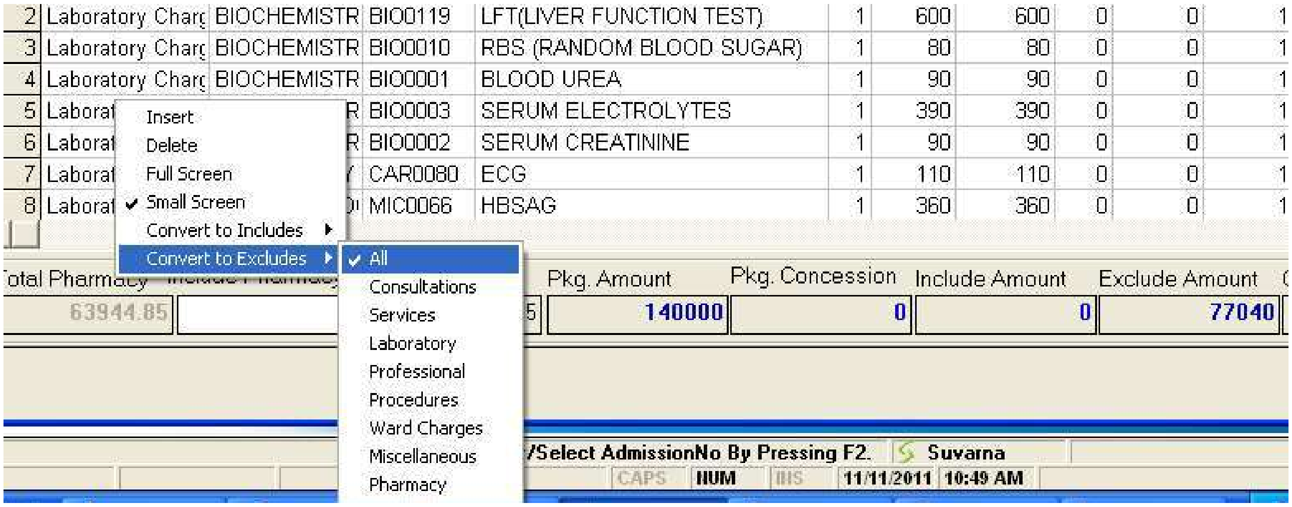
2	Laboratory Charg	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	1	0	600
3	Laboratory Charg	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	1	0	80
4	Laborato		BIO0001	BLOOD UREA	1	90	90	0	1	0	90
5	Laborato		BIO0003	SERUM ELECTROLYTES	1	390	390	0	1	0	390
6	Laborato		BIO0002	SERUM CREATININE	1	90	90	0	1	0	90
7	Laborato				1	110	110	0	1	0	110
8	Laborato				1	360	360	0	1	0	360

Total Pharmacy	Include Pharmacy	Pkg. Amount	Pkg. Concession	Include Amount	Exclude Amount	Gross Amount
63944.85		140000	0	77040	0	203944.85

Observe the Amount which is displaying in Include Amount text box.

Convert to excludes Option : If User Clicked on exclude option then the Selected Service Amount should add in exclude Amount and If User want to add all the Service types as include Amount in to Exclude Amount then Click on All Option as shown below.

(***Note:*** The Service should Select Includes Quantity Once)



Observe the Amount which is displaying in Exclude Amount text box.

Remove : If User want to remove any service then Place the Cursor in Service type and Click on Remove button.

In General Receipt Details :

Gross Amount : The amount which is displaying How much gross amount displayed at the time of final billing If final bill is done to the patient,Otherwise it displays posted services gross amount in this field. It is not editable.

Total Advance : If the Patient Paid any advance that Amount will be displayed here. It is not editable.

Concession : The amount of concession provided to the patient.

Net Amount : The amount which is after deducting the concession and advance from Gross amount. It is not editable.

Receipt Amount : The Amount Paid by the Patient at the time of final bill. It is not editable.

Post Discount : After bill any Post discount and concession is given to the patient that amount will be displayed here. It is not editable.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount).It is not editable.

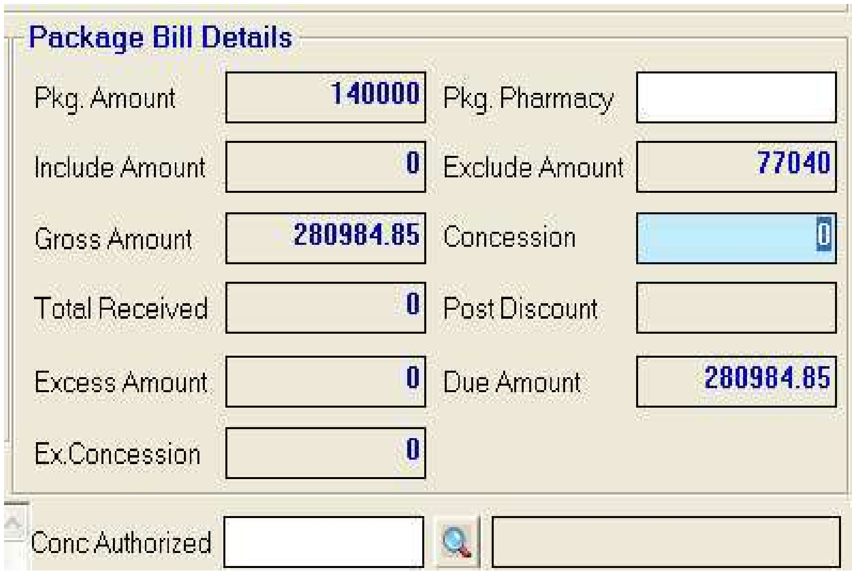
Due Received : The Due Amount Paid by the Patient.

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here. It is not editable.

Transfer General Bill Concession Check box : If User Checks this check box then the concession is transferred to the Package Bill time.

Package Bill Details :



Package Amount : Here the Package Bill Amount will be displayed.

Package Pharmacy : Pharmacy Package Bill Amount will be displayed.

Include Amount : If Any services amount is having includes that Amount will be displayed here.

Exclude Amount : If Any services amount is having excludes that Amount will be displayed here.

Gross Amount : This is the total amount before the deduction of the concession.

Concession : The amount of concession provided to the patient.

Total Received : It Refers to the total amount paid by the Patient

Post Discount : After Package bill any Post discount and concession is given to the patient that amount will be displayed here. It is not editable.

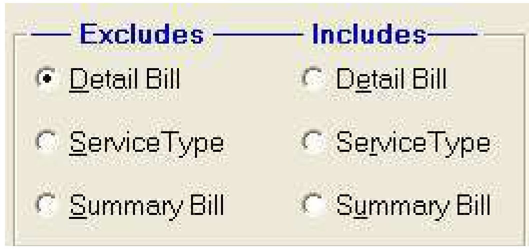
Excess Amt : If the Patient is Paid excess amount that will be displayed here. It is not editable.

Due Amount : he Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount).It is not editable.

Exc.Concession : In the final bill time the concession amount will be exceeded then that amount will be displayed here.

Conce.Authorized : Name of the authorized person for the payment.

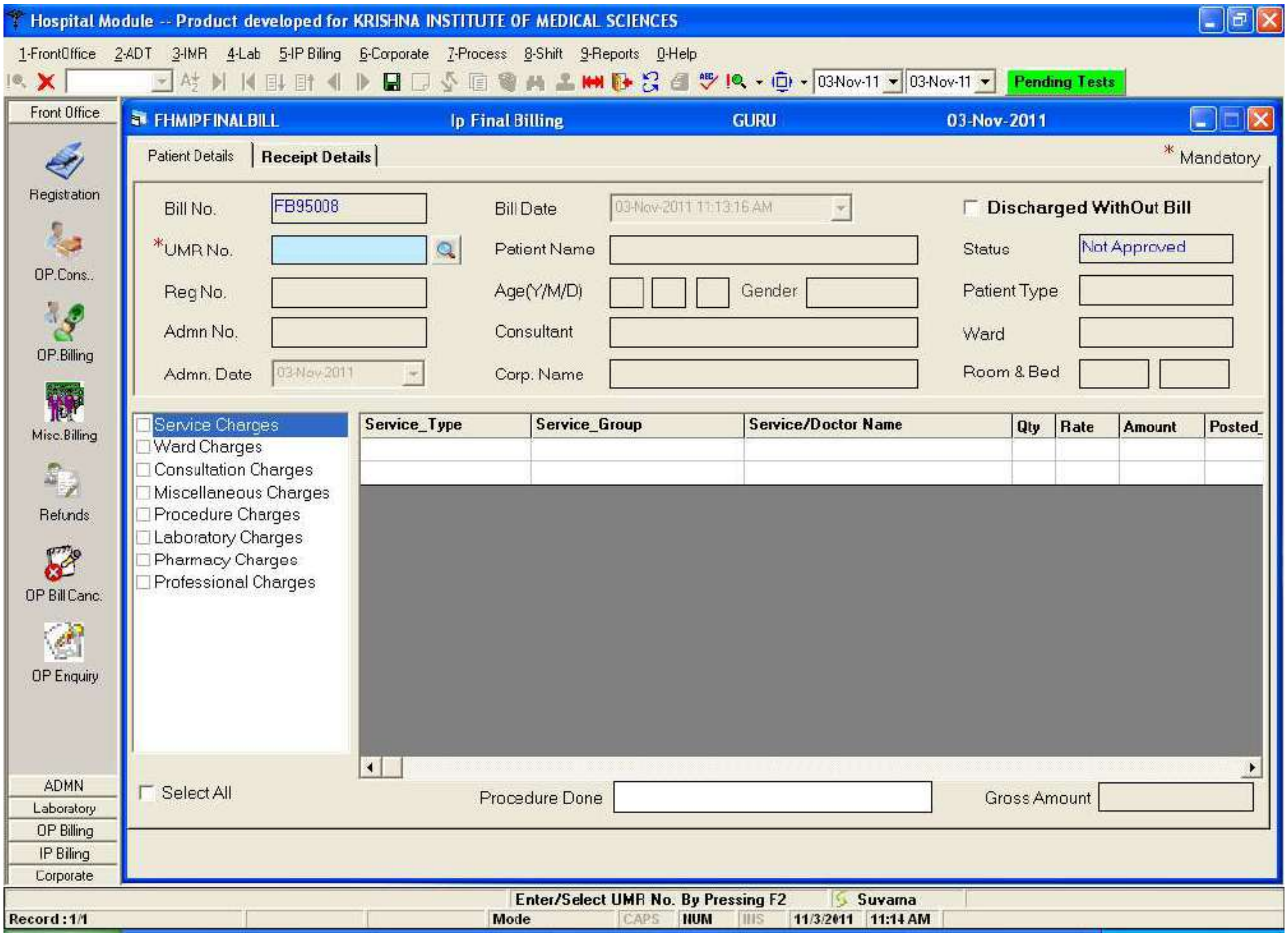
If User want the Print Page then Click on Print button and if User wants the Excludes amount Print or Includes amount Print then we have the options as shown below



Note : To do the Package Bill, General Bill should done Mandatory.

IP Final Billing :

The Main Purpose of this document is to do the Final Bill to the Patients.



Bill No : It is an auto generated No.

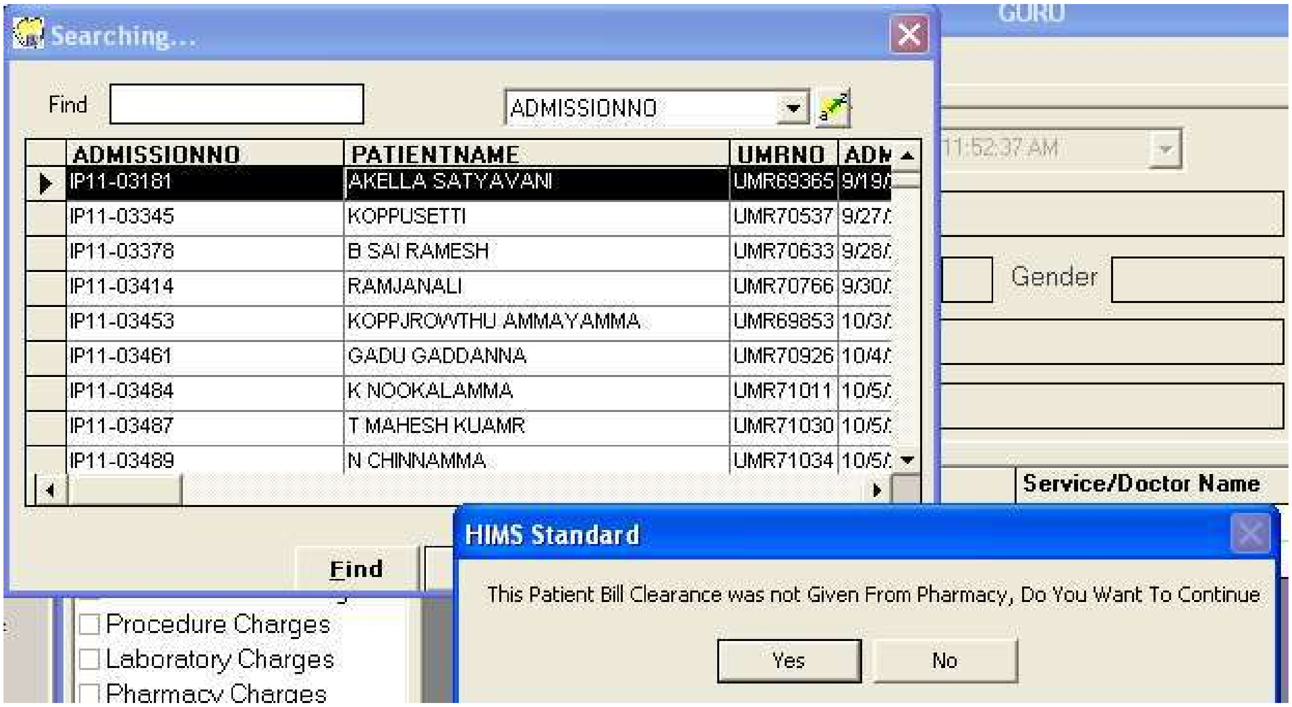
Bill Dt : It Refers to the Date and it is in disable Mode.

Discharged With Out Bill Check box : If User Checks this Check box only Bill not done and Discharged Patients will be displayed.

If User Uncheck this check box then Only Admitted Patients should fetched for whom billing can be done.

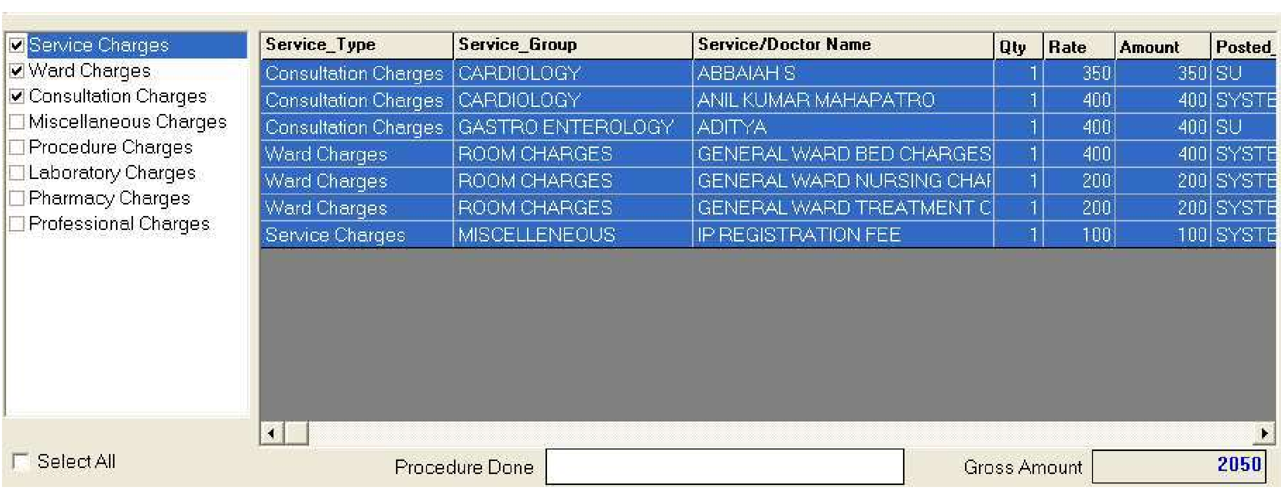
UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected it will display a Pop Up message as as shown below



If User Clicked on Yes button then the bill will be Continues,If NO the Bill Clarence will not allow to forward steps

If User Clicked on Yes button then all the Details will be displayed as shown below



Receipt No : It is an auto generated No.

Receipt Dt : It Refers to the Date and it is in disable Mode.

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : It Refers to Advance Amount Paid by the Patient.

Receipt Amount : The Amount Paid by the Patient.

Excess Amount : Patient Paid any Excess amount to the Hospital that Amount will be display here.

Net Amount : The amount after deducting the concession.

Concession : The amount of concession provided to the patient.

Authorized By : Name of the authorized person for the payment.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Authorized By : Name of the authorized person for the payment.

Is Advanced Needed check box : If User Check this check box then the Patient should Pay the Advance Amount while Admitting itself. For this One Setting is there in Master Module --> General Menu tab --> Company Policy Settings ---> Setting -6 --> is Mandatory Required check box should check .It will allow for IP Patients only.

Payment mode: This refers to the different ways that a patient/ payer can pay the bill. Different ways include payments through Cash, Cheque, Demand draft, Credit Card, Debit Card.

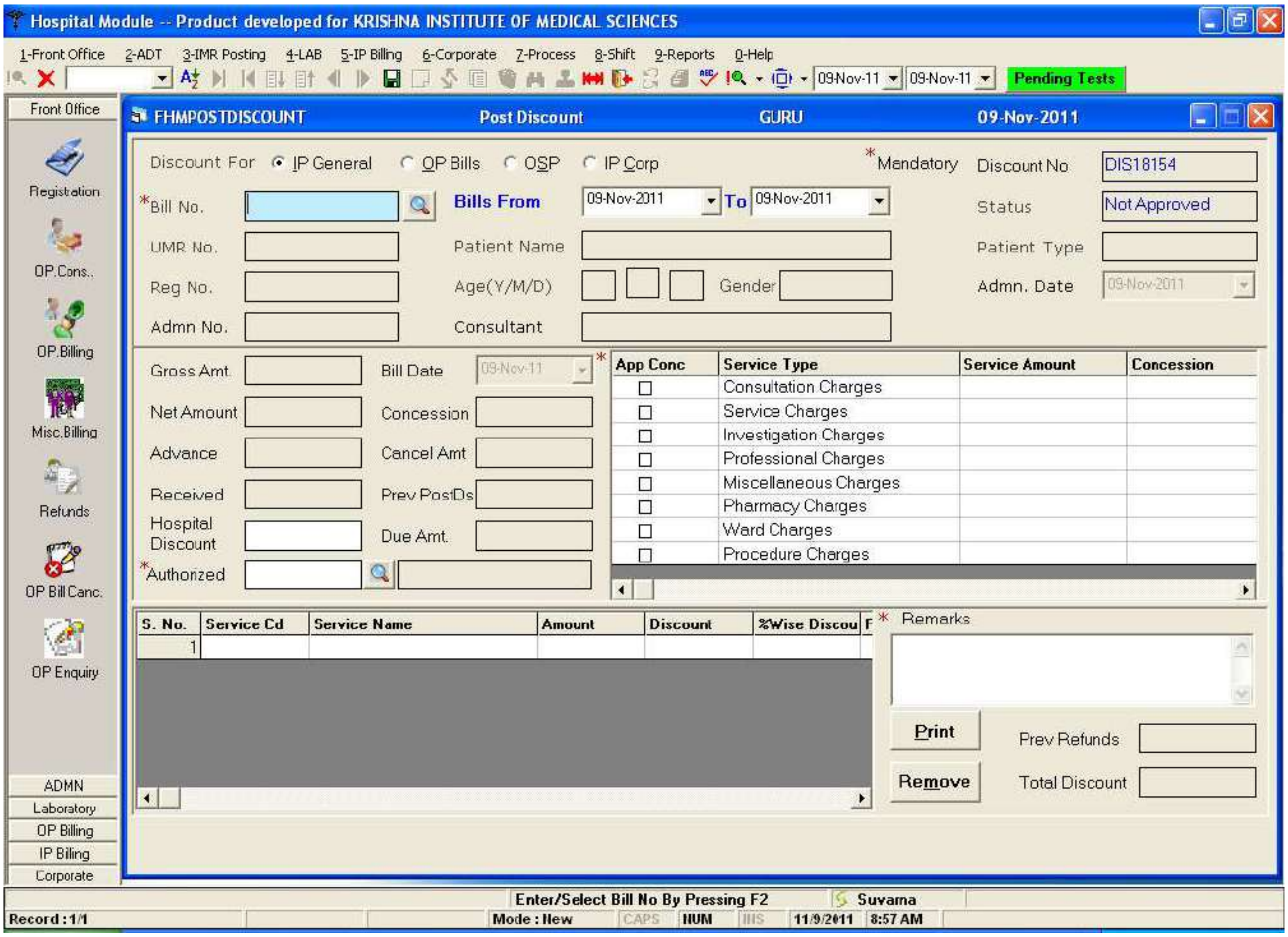
Remarks : User Can Enter any Remarks to the Patients.

If User want the Print Page then Click on Print Button. Here we have no of Bill Print options. Select the Radio buttons and Click on Bill Print Button. If any discounts given to patients then that details want to show in Print page means then Click on Settled print in View Mode.

If User Want only Receipt Print then Click on Receipt Button.

Post Discount :

The Main Purpose of this document is to give the Concession or discount after the Final Bill.



Discount For : It Refers that For which Patients the Discount is applicable after the final bill. By Selecting Radio buttons the Patients will be display.

When OP Bill radio button is selected the Concession can give either in Service Wise and Proportionate wise.(When Proportionate is selected only User can Give the Concession Amount in Hospital Discount text box)

When IP Bill radio button is selected the Concession can give either in Service Wise and Service type wise.

Discount No : It is an Auto generated No.

Bills From : It refers to the Date Ranges between From and To dates. Select the Bills Date By Using Calendar.

Bill No : It Refers to an Patients Bill No.

When Bill No is Selected all the Details will be displays as shown below

If Any Concessions and Advances and Canceled and any due amounts is there means that amounts will be displayed in related text boxes.

If User want to Give Discount or Concession to the patient then Select the Check boxes in Apply Concession Column and enter the Amount in Hospital Discount text box or in Present Discount Column

Authorized : Name of the authorized person for the payment.

Remarks : User Can Enter Manually.

Prev Refunds : If any Refunds is raised Previously that Amount will be displayed here.

Total Discount : What ever User gave the Concession amount that Amount will be displayed here.

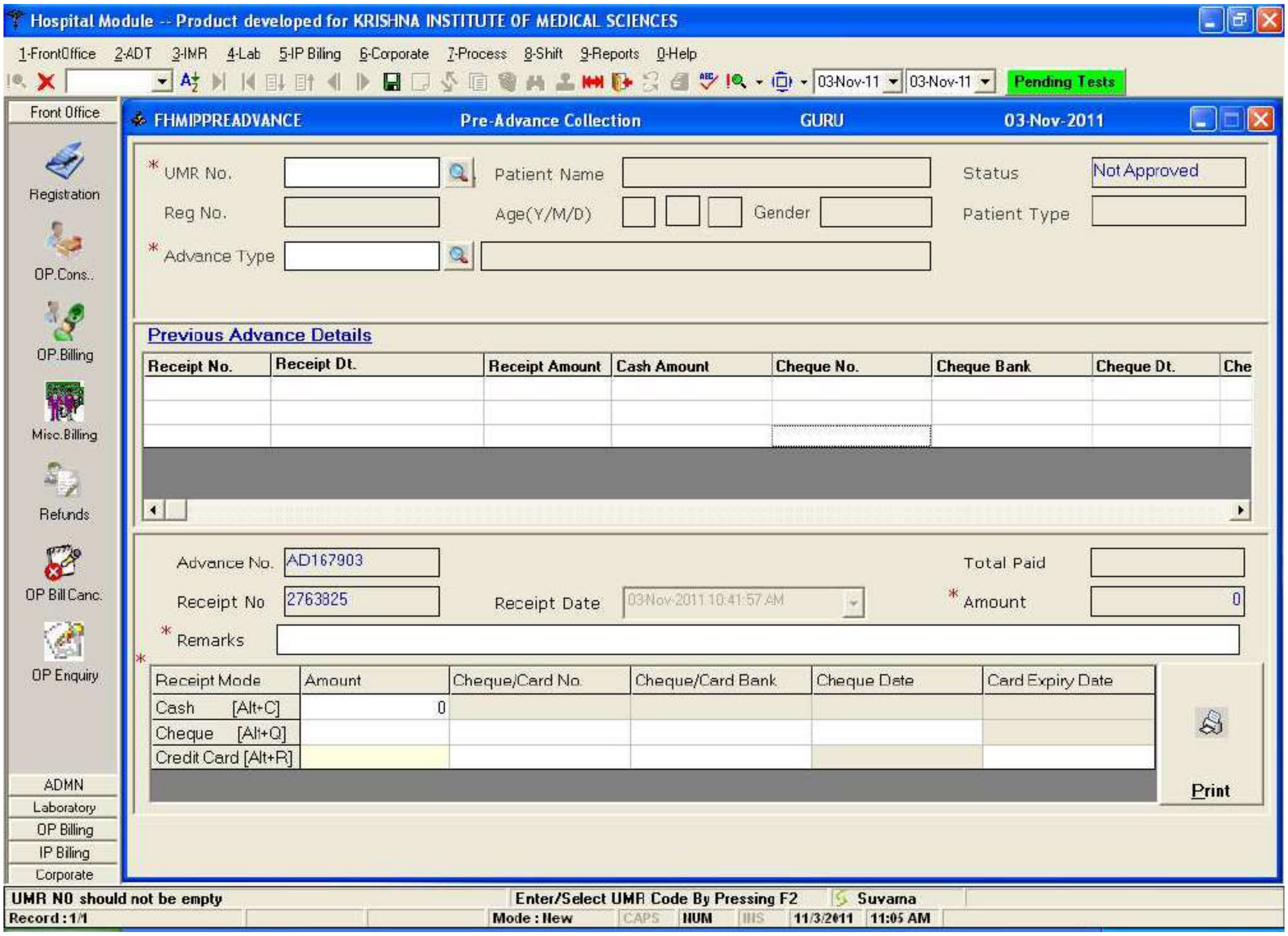
Remove : If any Service should Remove then Click on this button

Note : Approve Should Done after saving the Record.

If User Want Print page Click on Print button(After Approving the Record only the Print page Will be displayed)

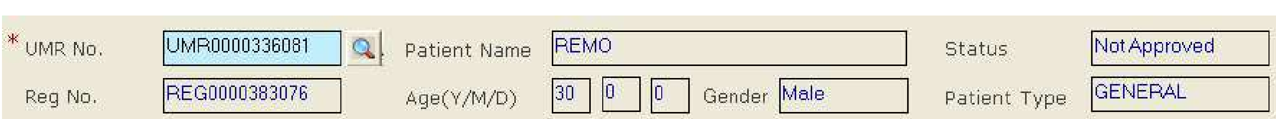
Pre-Advance Collection :

The Main Purpose of this document is to collect the Advance from the Patient with out Admission



UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected all the Details will be displayed as shown below



Advance Type : Refers to the Purpose of Advance. It should select by using search button.

Advance No : It is an auto generated No.

Total Paid : It Refers to total Advance Amount will be displayed .

Receipt No : It is an auto generated No.

Receipt Dt : It Refers to the Date and it is in disable Mode.

Remarks : User Can Enter any Remarks to the Patients.

Amount : When Patient Paid the Advance Amount in Receipt Amount Mode that Amount will be occurred here.(Either in Cash Mode or Cheque Mode or Credit Mode)

If User want the Print Page then Click on Print Button.

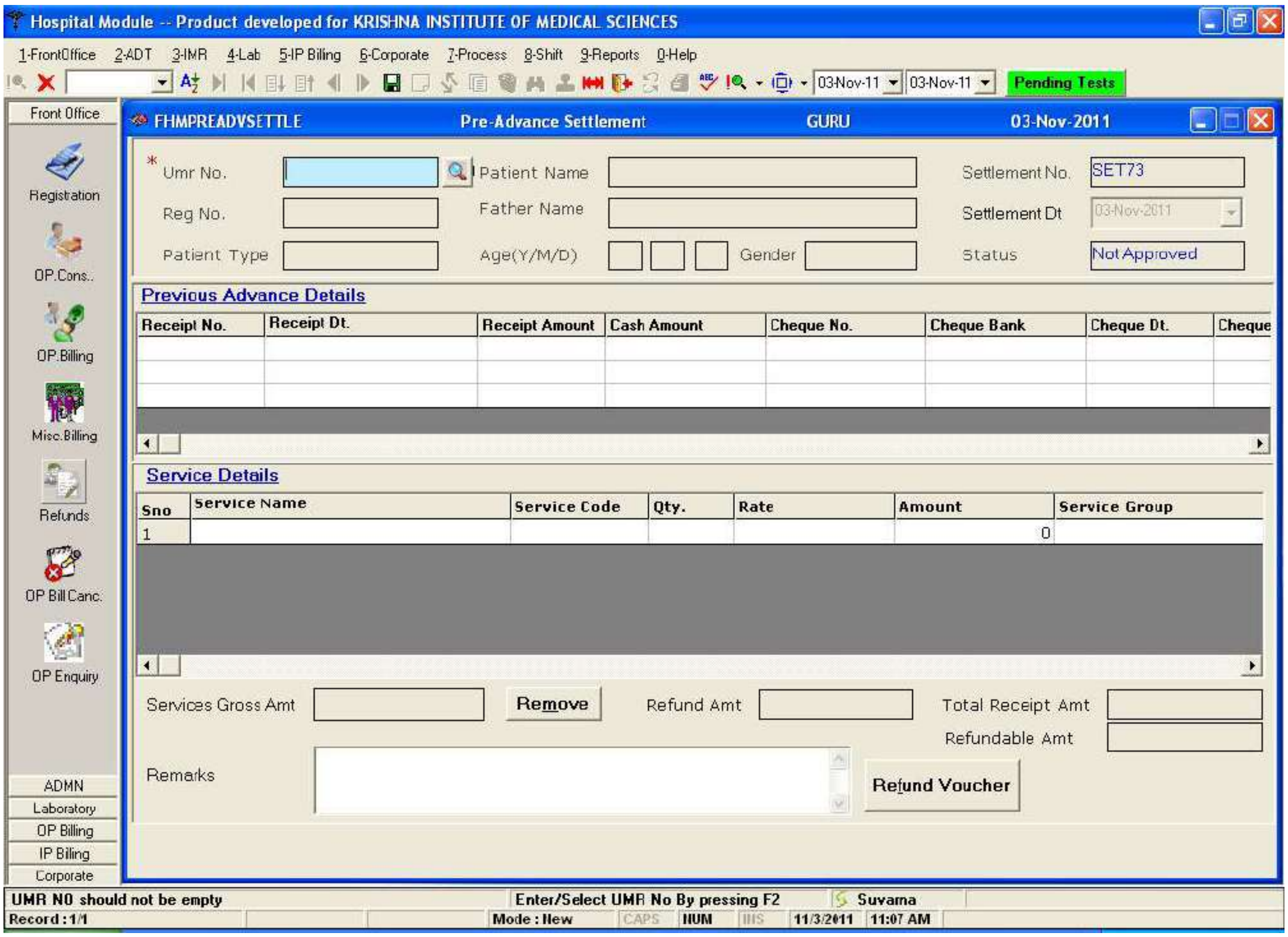
Pre-Advance Settlement :

The Main Purpose of this document is to settle the Advance Amount to the Patient.

Here we can post the Services to the patient and we can settle here it self.

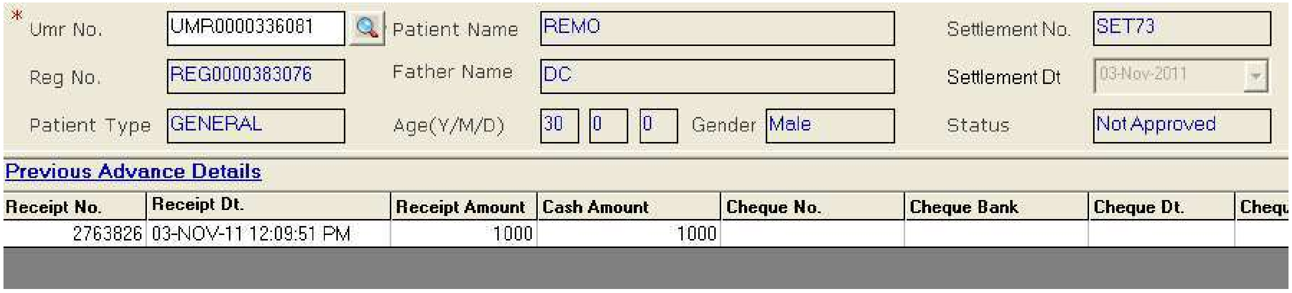
If the Advance amount is less than the receipt amount then Refund Voucher button will be enabled.

If the Advance amount is greater than the receipt amount then Receipt pay button will be enabled.

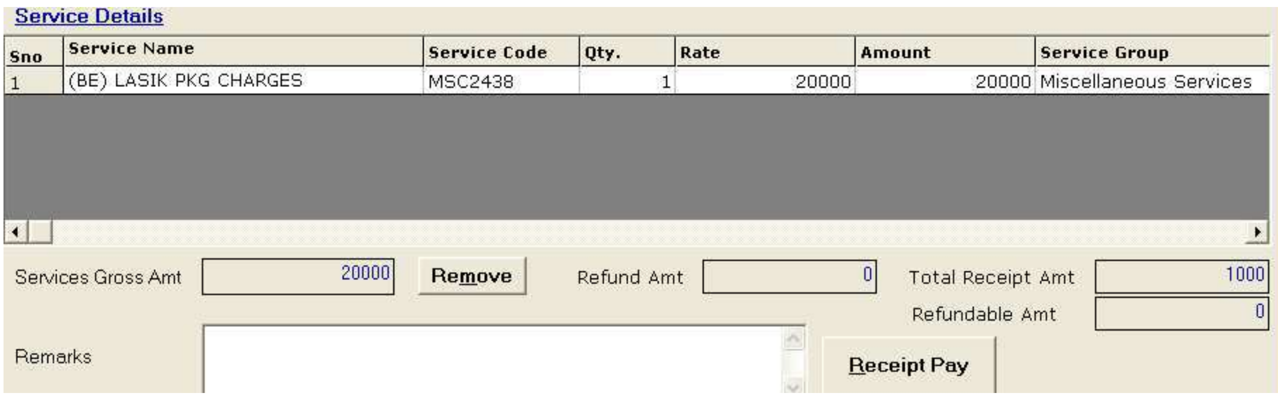


UMR NO : Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

This Field should select by using Search button when UMR NO is selected all the Details will be displayed as shown below

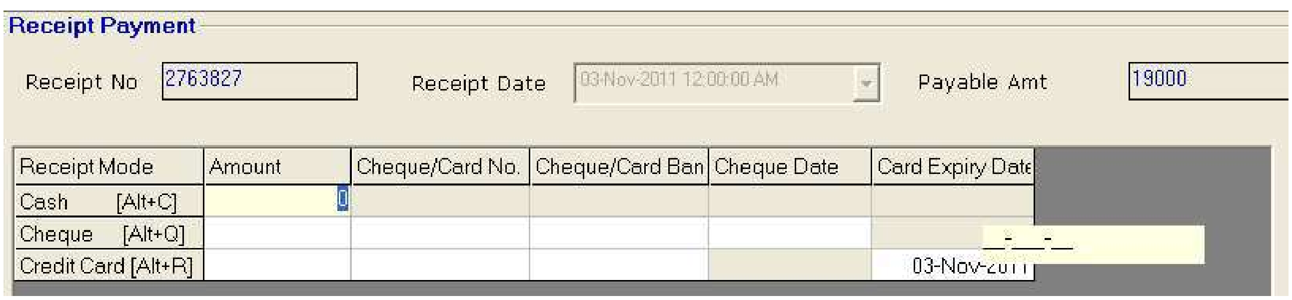


If the Advance amount is greater than the receipt amount then Receipt pay button will be enabled as shown below



.

Then Click on Receipt Pay button and Pay the Payable Amount as shown below

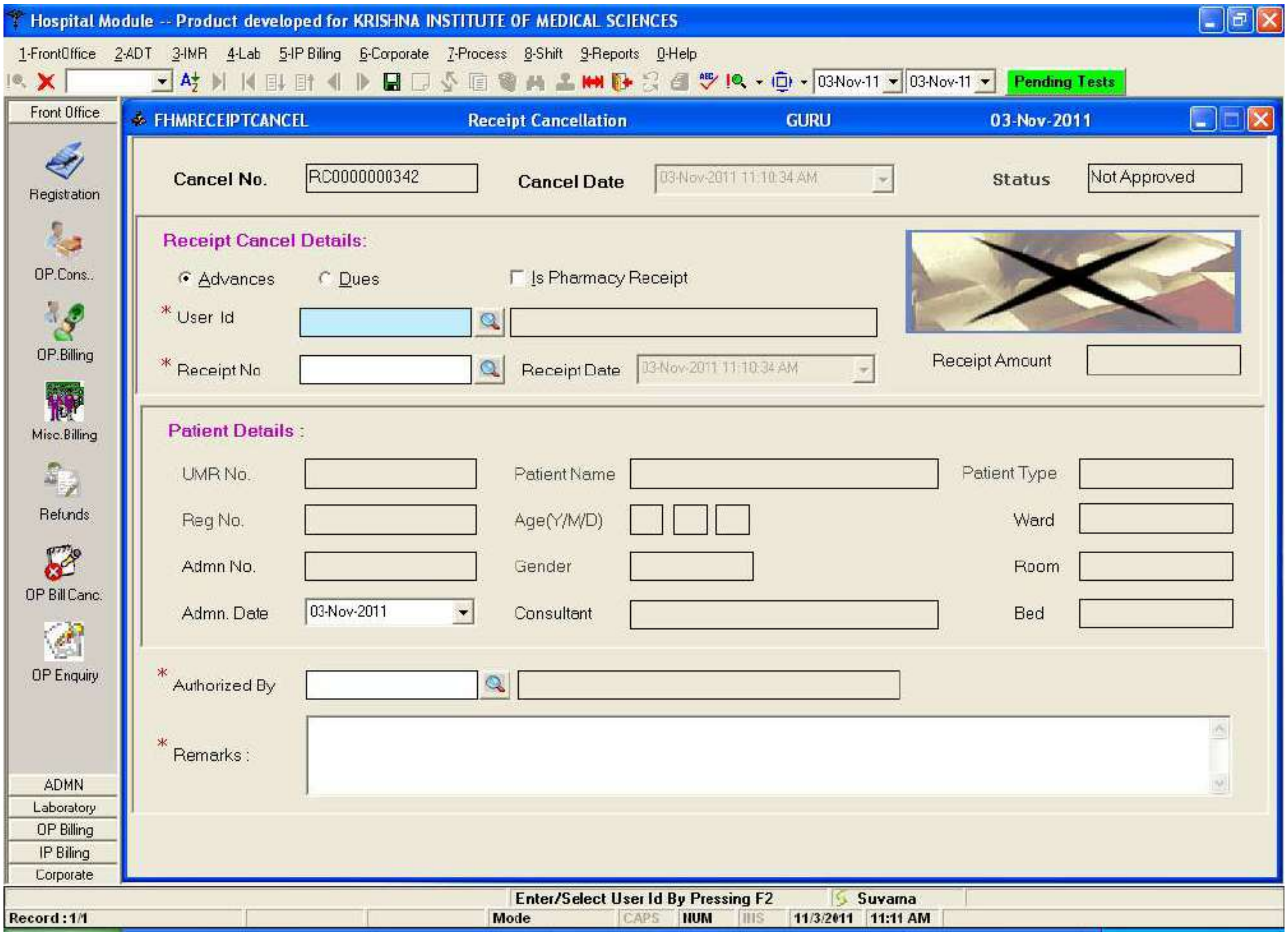


Here Receipt No is an Auto generated and Receipt Date will be Current Date and it will be in disable mode and User Cannot edit it and Click on Back button and Save the Record.

In the Same way "If the Advance amount is less than the receipt amount then Refund Voucher button will be enabled and click on that button and enter the details and save the record and Refund the amount to the Patient".

Receipt Canceling :

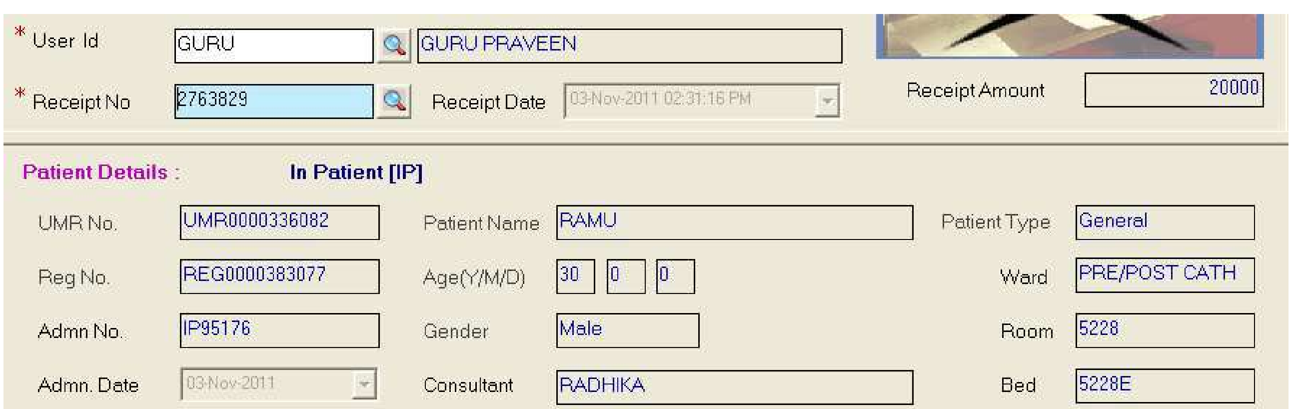
The Main Purpose of this document is to cancel the Advance Amounts or Dues Amount in Pharmacy



Cancel No : It is an auto generated No.

Cancel Dt : It Refers to the Date and it is in disable Mode.

Select the Receipt Cancel Details as Advances Radio button and Select the User Id by using Search button and Select the Receipt No and observe below

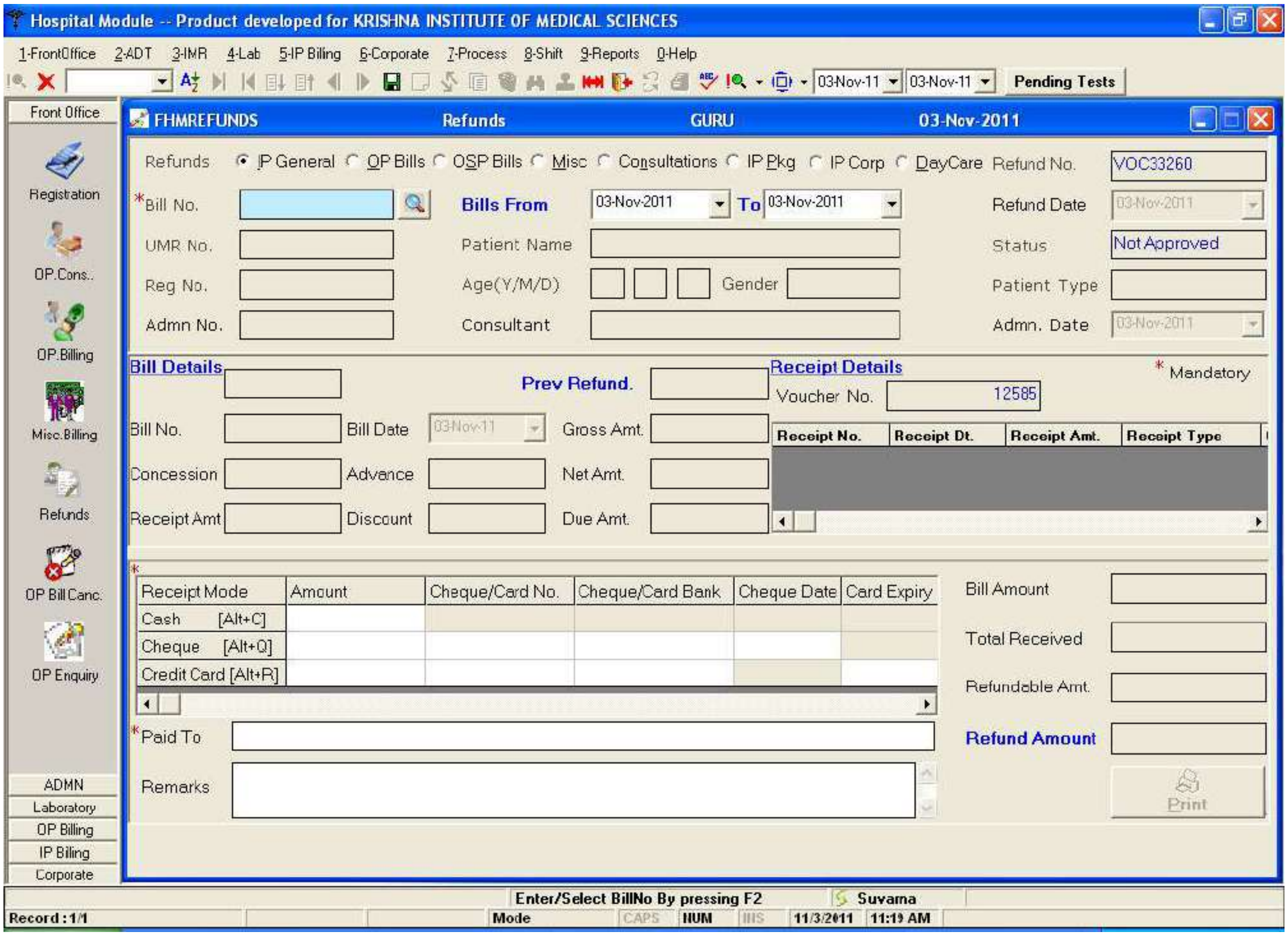


Authorized By : Select the Name of the authorized person for the payment by using Search button. After Selecting Enter the Remarks and Save the Record.

In the Same way if user want to cancel the Pharmacy Receipts then Select the Is Pharmacy Receipt check box. When User Selected Is Pharmacy Receipt check box only Due Radio button will be displayed.

Refunds :

The Main Purpose of this document is to give the Refundable Amount to the Patient.



Refunds For : It Refers that For which Patients the Refund is raising. Select the Radio buttons which are displayed.

Refund No : It is an Auto generated No.

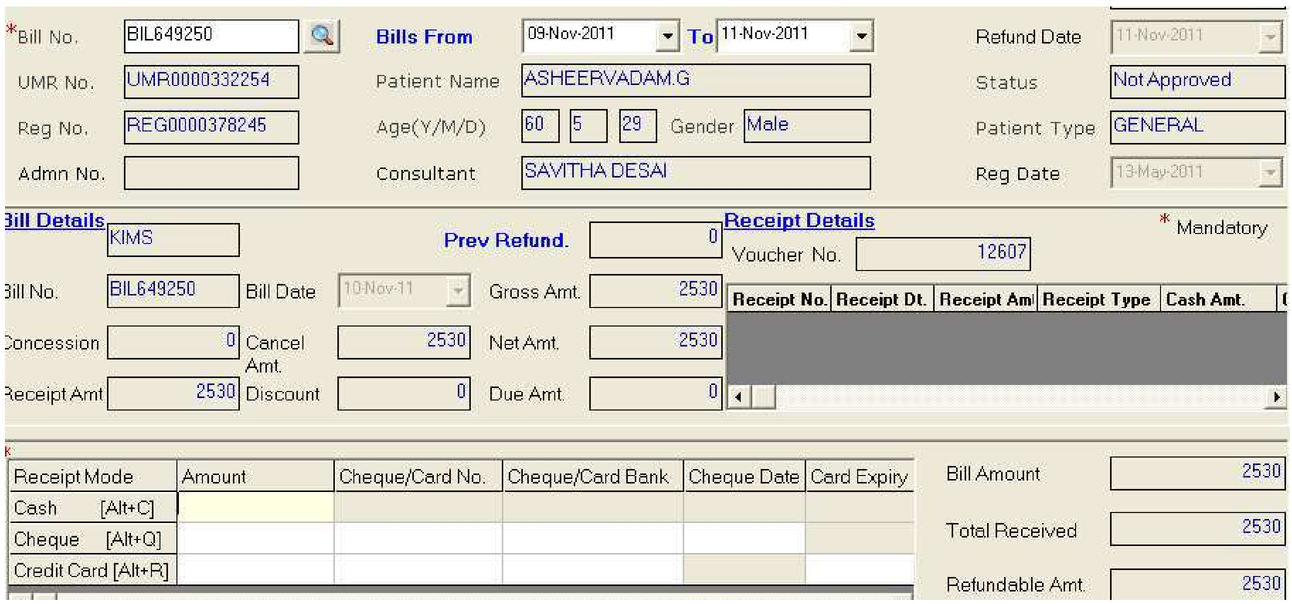
Refund Date : It Refers to the Current Date. It will be Disable Mode and User Cannot Edit it.

Bills From: It refers to the Date Ranges between From and To dates. Select the Bills Date By Using Calender.

Voucher No : It is an Auto generated No.

Bill No : It Refers to an Patients Bill No.

When Bill No is Selected all the Details will be displays as shown below



Enter the Refundable Amount in Receipt Mode(Either in Cash,Cheque,Credit Card) and Save the Record.

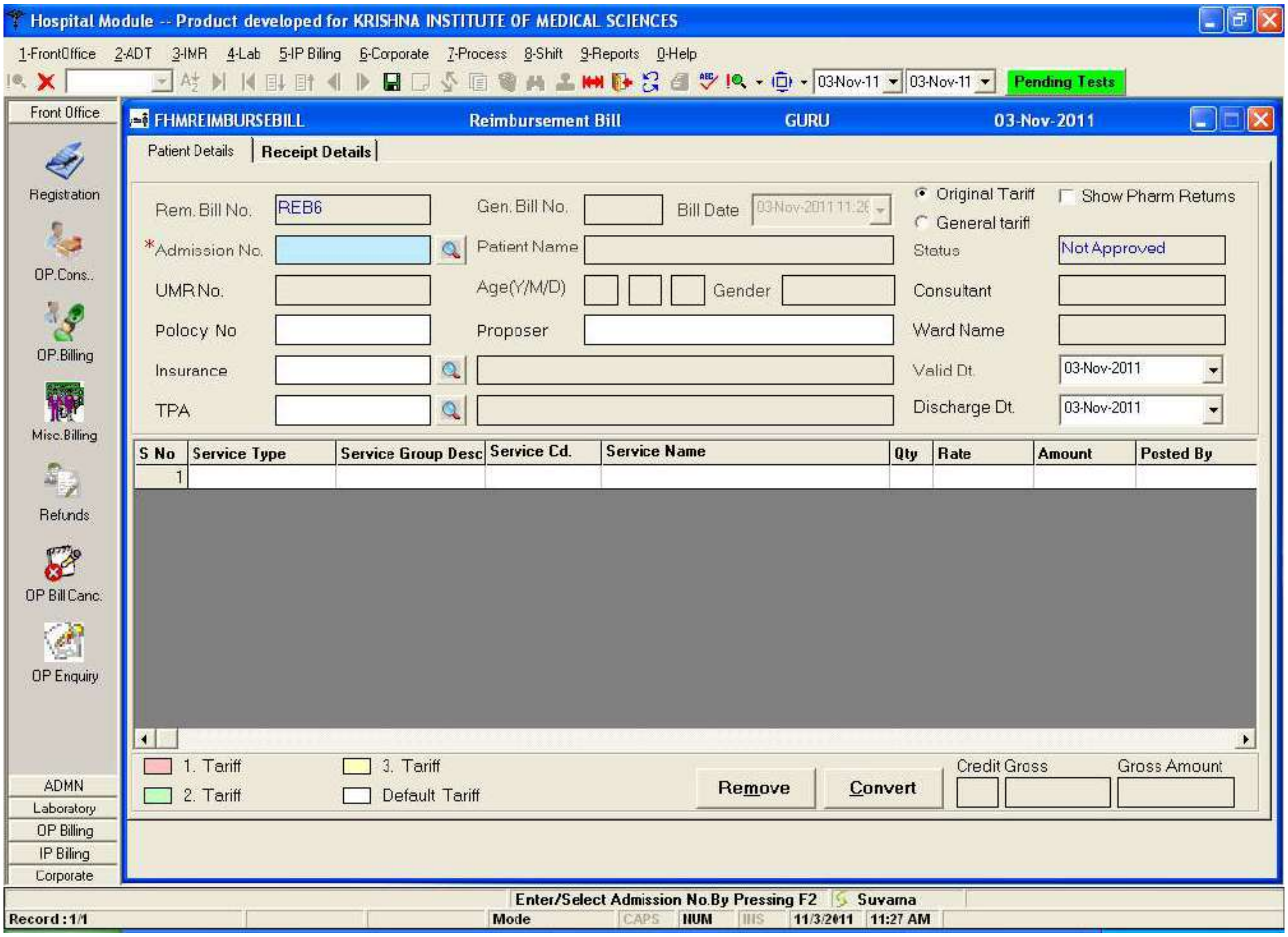
Paid To & Remarks : User Can Enter Manually

Note : Approve Should Done after saving the Record.

If User Want Print page Click on Print button(After Approving the Record only the Print page Will be displayed)

Reimbursement bill :

The Main Purpose of this document is to give the Reimbursement Amount to the Patient from the Organisation



Rem.Bill No : It is an Auto generated No.

Admission No : It Refers to an Patients IP No. It should select by using Search button.

When Admission No is selected all the details will be displayed as shown below

Here Select the radio buttons as Original Tariff or General Tariff. After Selecting this radio buttons and Enter all the Details and then Click on Convert button.

If any Pharmacy returns should show to the patient then Select the Show Pharmacy Returns Check box and and Select all the Details and Click on Convert Button.

Policy No : User can Enter manually.

Insurance : This field should select by using Search button.

TPA : It Refers to the Third Party Assurance. This field should select by using Search button.

After Selecting These Two fields the Services list will be displayed then Click on Convert button and it will displays as shown below


Insurance ORG4 AP GENCO Valid Dt. 14-Nov-2011
TPA ORG8 AP TRANSCO Discharge Dt. 12-Nov-2011

S N	Service Typ	Service Grou	Service C	Service Name	Qty	Rate	Amount	Posted By	Posted Dt.	Tariff Cd.
1	Service Charg	Miscellaneous	MSC2182	(BE)MYOPIA LASIK	1	4304	4304	GURU	12-Nov-11	TR1
2	Service Charg	Miscellaneous	MSC1415	S.L.E-VENTILATOR TUBING	1	5000	5000	GURU	12-Nov-11	TR1
3	Service Charg	ORTHOPAED	ORT0009	S.P.NAILING FOR FRACTUR	1	16520	16520	GURU	12-Nov-11	TR1
4	Procedure Cha	QA SERVICE	QSG0010	SA SERVICE	1	2000	2000	GURU	12-Nov-11	TR1
5	Professional C	UROLOGY	DM43	SAHARIAH.S	1	100	100	GURU	12-Nov-11	TR1
6	Consultation Cl	BLOOD BANK	DM401	SUKRUTHA	1	200	200	GURU	12-Nov-11	TR1
7	ratory Charges	X-RAY	RAD0270	S.B.E (Small Bowel Enema)	1	2750	2750	GURU	12-Nov-11	TR1

1. NIMS 3.
2. Default. KIMS
Remove Convert
Credit Gross 7 30874 Gross Amount 30874

If User Want to See the Full Screen details or Small Screens Details and If Any Service wants to Convert From Include Amount to Exclude Amount that all details as shown below(WithOut Converting these Transactions Should do)

Full Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

S No	Service Type	MainGroup D	Code	Service Name	Qty	Rate	Amount	Conces:	Inc.	Ex.	In. Amt	Ex. Amt	Tariff Disc.	Tariff Name.
1	Consultation (	BLOOD BAN	DM401	SUKRUTHA	1	200	200	0	0	1	0	200		
2	Consultation (	COSMO	DM438	AKSHAY	1	150	150	0	0	1	0	150		
3	Consultation (	DIABETOLC	DM86	SHIVA SHANKAR	1	150	150	0	0	1	0	150		
4	Consultation (	ORTHOPAE	DM89	A. S. RAO	1	300	300	0	0	1	0	300		
5	Laboratory Cł	BIOCHEMIS	BIO006	24 HRS URINE V.M.A	1	660	660	0	0	1	0	660		
6	Laboratory Cł	BIOCHEMIS	BIO005	24 HRS URINE POTAS	1	1065	1065	0	0	1	0	1065		
7	Laboratory Cł	BIOCHEMIS	BIO014	24 HRS URINE CATECI	1	310	310	0	0	1	0	310		
8	Laboratory Cł	BIOCHEMIS	BIO021	ACE (ANGIOTENSIN C(	1	210	210	0	0	1	0	210		
9	Laboratory Cł	CARDIOLOC	CAR00	2D ECHO SCREENING	1	440	440	0	0	1	0	440		
10	Professional (	ORTHOPAE	DM89	A. S. RAO	1	100	100	0	0	1	0	100		
11	Service Charç	BIOCHEMIS	BIO025	24 ECHO	2	300	600	0	0	2	0	600		
12	Service Charç	BIOCHEMIS	BIO026	BIO SERVICERS1	1	2750	2750	0	0	1	0	2750		
13	Service Charç	BIOCHEMIS	BIO024	S0MU3	1	2475	2475	0	0	1	0	2475		
14	Service Charç	CATH LAB	CAT02	2 ND VESSEL PTCA PF	1	15000	15000	0	0	1	0	15000		
15	Service Charç	Miscellaneo	MSC15	THE NAME IS EDITING	1	5000	5000	0	0	1	0	5000		
16	Service Charç	Miscellaneo	MSC08	PRAVEEN(MYOPIA SL	1	16000	16000	0	0	1	0	16000		
17	Service Charç	Miscellaneo	MSC21	(BE)MYOPIA LASIK	1	42200	42200	0	0	1	0	42200		
18	Service Charç	Miscellaneo	MSC0C	(BE) GURU	1	40000	40000	0	0	1	0	40000		
19	Service Charç	Miscellaneo	MSC24	GURU PRAVEEN	1	20000	20000	0	0	1	0	20000		

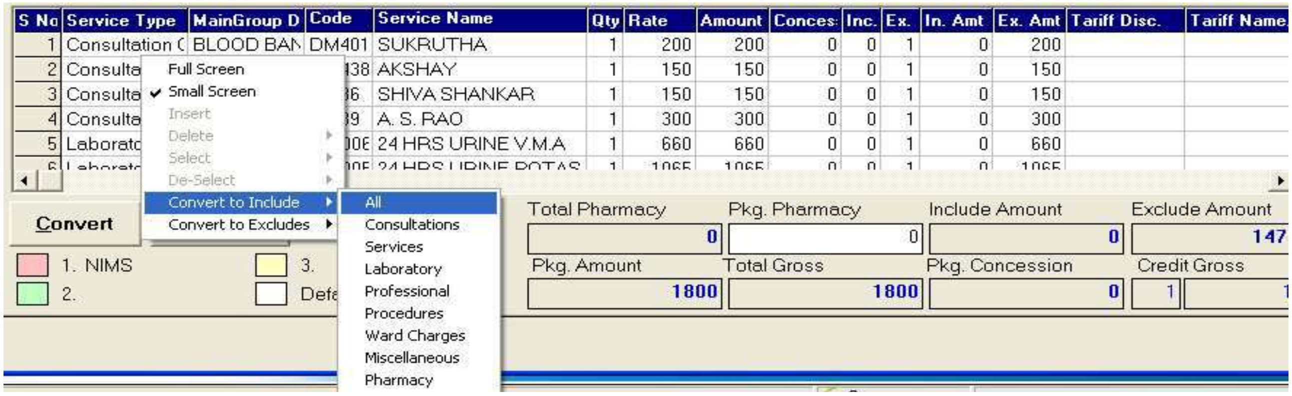
Small Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

S.No	Service Type	Service Group	Service Cd	Service Name	Qty	Rate	Amount	Conc	In. Qty	Ex. Qty	In. Amt	Ex. A
1	Laboratory Charç	BIOCHEMISTR	BIO0003	SERUM ELECTROLYTES	1	390	390	0	0	1	0	
2	Laboratory Charç	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	0	1	0	
3	Laboratory Charç	BIOCHEMISTR	BIO0002	SERUM CREATININE	1	90	90	0	0	1	0	
4	Laboratory Charç	BIOCHEMISTR	BIO0001	BLOOD UREA	1	90	90	0	0	1	0	
5	Laboratory Charç	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	0	1	0	
6	Laboratory Charç	CARDIOLOGY	CAR0080	ECG	1	110	110	0	0	1	0	
7	Laboratory Charç	MICRO BIOLO	MIC0066	HBSAG	1	360	360	0	0	1	0	
8	Laboratory Charç	MICRO BIOLO	MIC0081	HIV I & II ANTIBODY	1	500	500	0	0	1	0	

Total Pharmacy	Include Pharmacy	Exc. Pharmacy	Pkg. Amount	Pkg. Concession	Include Amount	Exclude Amount	Gross Amount
63944.85	0	63944.85	140000	0	0	77040	280984.8

Convert to includes Option : If User Clicked on include option then the Selected Service Amount should add in include Amount and If User want to add all the Service types as Exclude Amount in to Include Amount then Click on All Option as shown below.

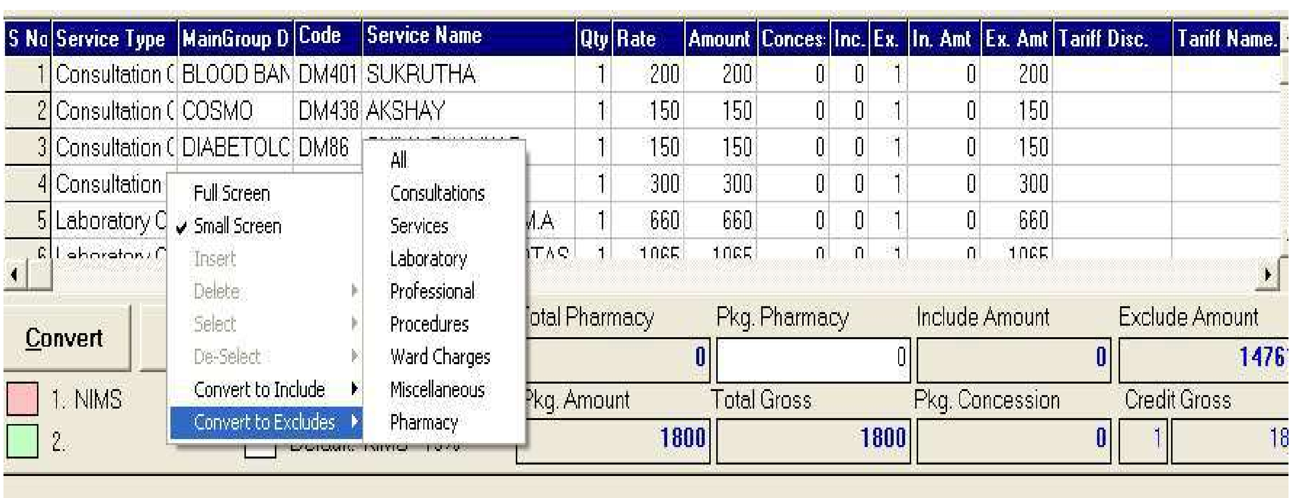
(***Note:*** The Service should Select Exludes Quantity Once)



Observe the Amount which is displaying in Include Amount text box.

Convert to excludes Option : If User Clicked on exclude option then the Selected Service Amount should add in exclude Amount and If User want to add all the Service types as include Amount in to Exclude Amount then Click on All Option as shown below.

(***Note:*** The Service should Select Includes Quantity Once)



Observe the Amount which is displaying in Exclude Amount text box.

In General Receipt Details :

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : If tha Patient Paid any advance that Amount will be displayed here.

Net Amount : The amount after deducting the the concession.

Receipt Amount : The Amount Paid by the Patient.

Total Dicount : After bill any Post discount is given to the patient that amount will be displayed here.

Excess Amt : If tha Patient is Paid excess amount that will be displayed here.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Corporate Receipt Details :

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

Org % : It Referrs to an Organisation %(While Creating Organisation Master we will set the Organisation % that, % will be displayed here)

Org Payable on Credit Gross : Organisation credit amount is displayed here.

Emp % : It Referrs to an Emp %(While Creating Organisation Master we will set the Emp %, that % will be displayed here)

Emp Payable on Credit Gross : Employee credit amount is displayed here.

Concession : The amount of concession provided to the patient.

Emp Pay Amt : The amount payable by the Employee.

Emp Tax Amt : The Tax amount payable by the Employee.

Org Tax Amt : The Tax amount payable by the Organisation.

Net Amount : The amount after deducting the the concession.

Total Received : It Referrs to the total amount paid by the Patient

Emp Due Amt : The Amount Employee needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Org Due Amt : The Amount Organisation needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Exc.Concession : The hospital gave the Ecxcess concession to the Patient that amount will be displayed here.

Excess Amt : If tha Patient is Paid excess amount that will be displayed here.

Emp Co-Pay : Employee Payable Amount

Emp Naration : User Can Enter Manually.

Org Conc. : The amount of concession provided to the organisation.

Conc. Naration : User Can Enter Manually.

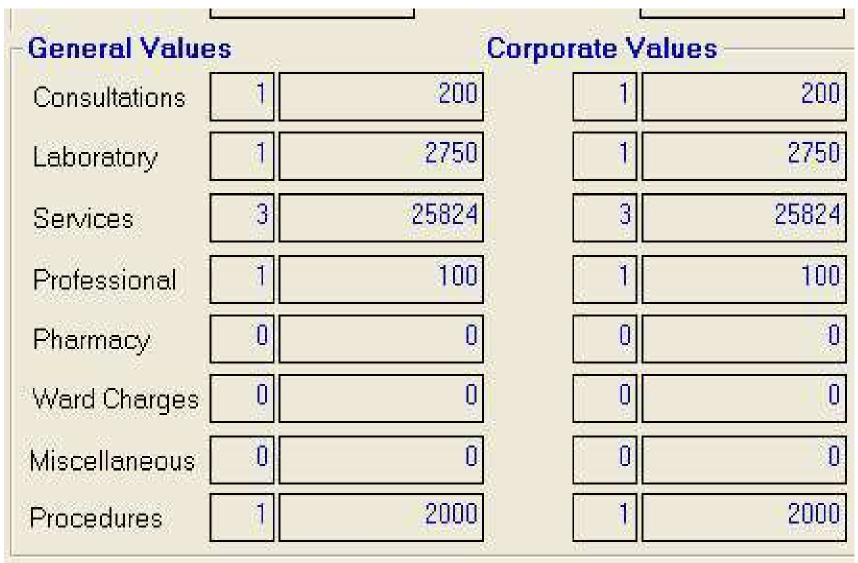
Org Due : The Amount Organisation needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Due Naration : User Can Enter Manually or by default the Organisation Amount will be displayed.

Procedure Done : If Any Procedures are done to the Patient that Details Should enter here.

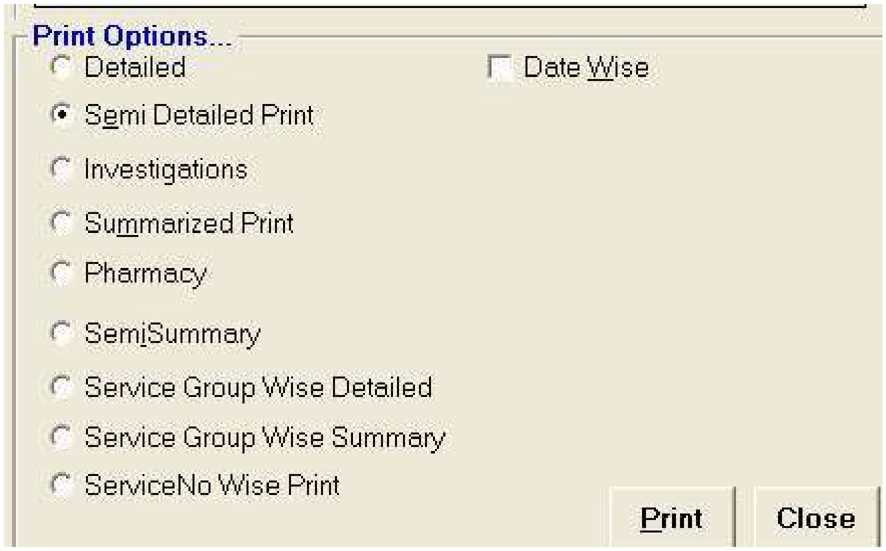
Remarks : User Can Enter Manually

If User Click on General vs Corporate button it will be displays as



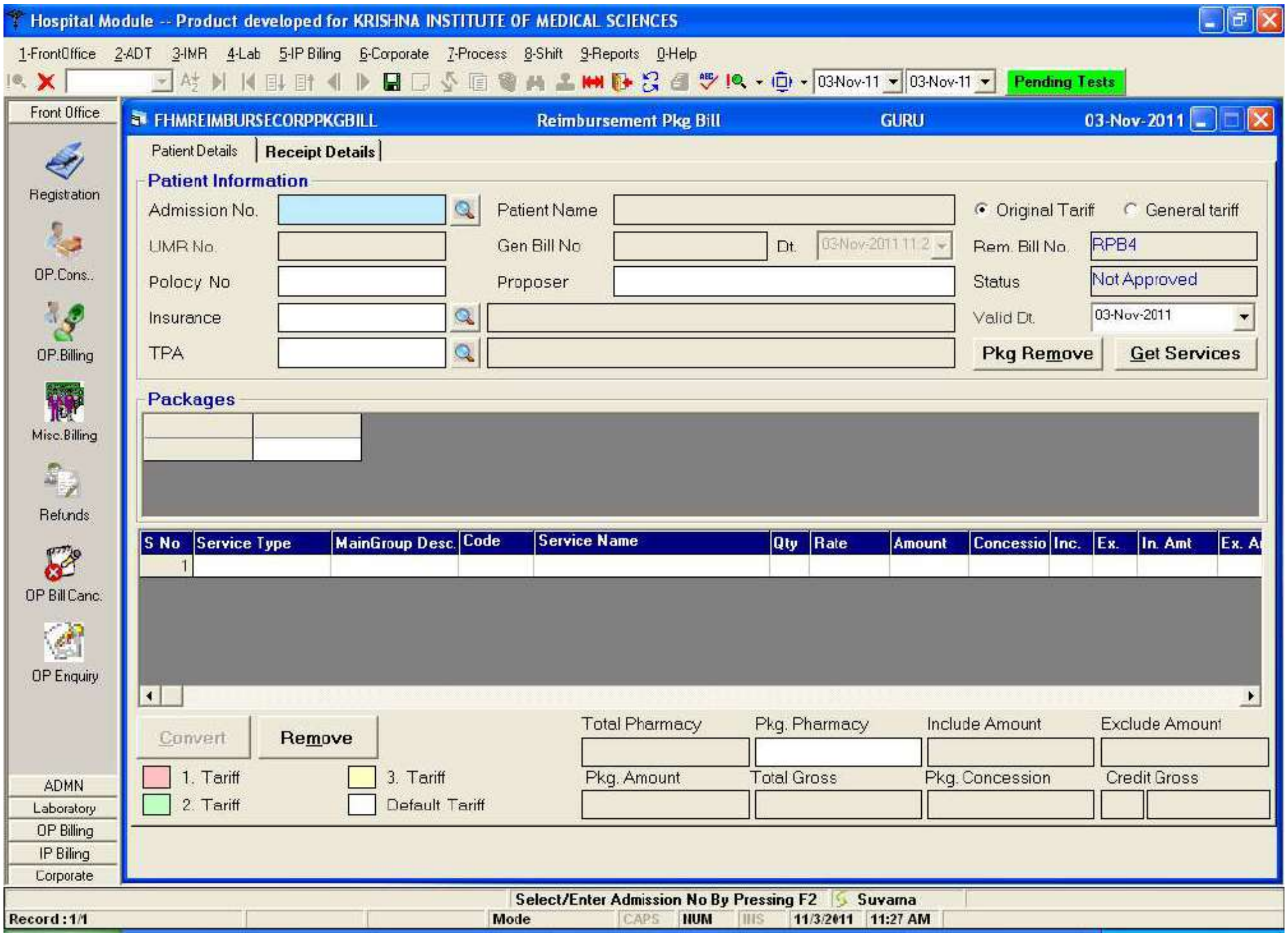
Here we can see the difference between the Services Posted to the patients in General bill and Corporate bill time. If User want to Come back then Click on Back button.

If User Click on Print options button then it will displays number of Print options as shown below


Print Options...
Detailed
Date Wise
Semi Detailed Print
Investigations
Summarized Print
Pharmacy
SemiSummary
Service Group Wise Detailed
Service Group Wise Summary
ServiceNo Wise Print
Print
Close

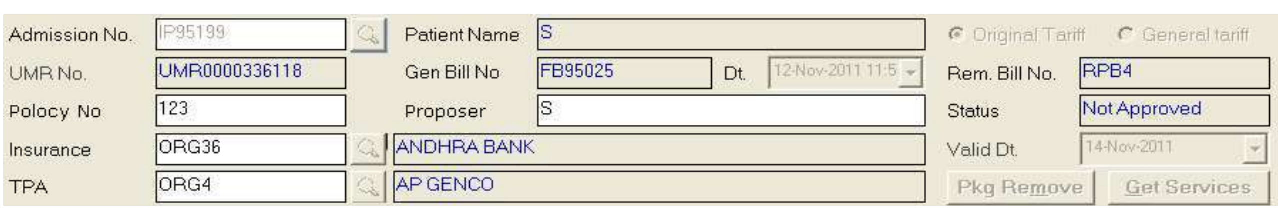
Reimbursement Package bill :

The Main Purpose of this document is to give the Reimbursement Package Amount to the Patient from the Organization



Admission No : It Refers to an Patients IP No. It should select by using Search button.

When Admission No is selected all the details will be displayed as shown below



Here Select the radio buttons as Original Tariff or General Tariff. After Selecting this radio buttons and Enter all the Details and then Click on Convert button.

Policy No : User can Enter manually.

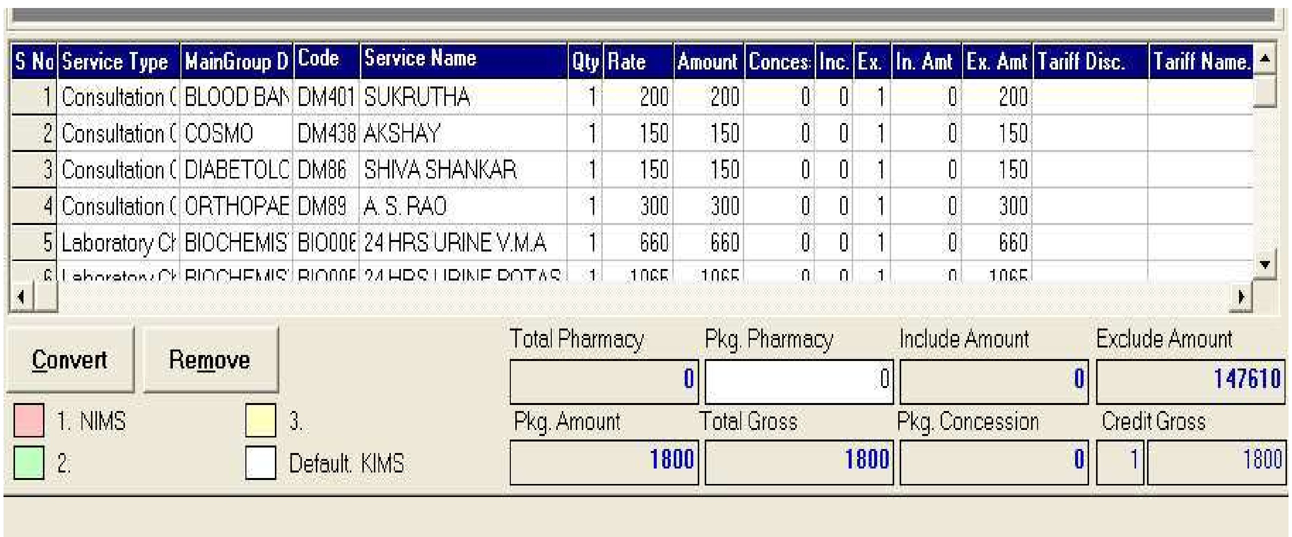
Insurance : This field should select by using Search button.

TPA : It Refers to the Third Party Assurance. This field should select by using Search button.

After Selecting this two fields Select the Package Name. Place the Cursor in Package Code Column Press F2 key and Select the Package Name as shown below

S.No	Tariff Name	Tariff Cd	Package Cd.	Package Name	Package Amt	Conc	From Dt	To Dt
1	NIMS	TR4	75E	24 HOUR URINE FOR 5HIA	1800	0	14-Nov-2011	16-Feb-2012

After Selecting Package Name Click on Get Services button then Services list will be displayed as shown below



S No	Service Type	MainGroup D	Code	Service Name	Qty	Rate	Amount	Conces	Inc.	Ex.	In. Amt	Ex. Amt	Tariff Disc.	Tariff Name.
1	Consultation (	BLOOD BAN	DM401	SUKRUTHA	1	200	200	0	0	1	0	200		
2	Consultation (	COSMO	DM438	AKSHAY	1	150	150	0	0	1	0	150		
3	Consultation (	DIABETOLC	DM86	SHIVA SHANKAR	1	150	150	0	0	1	0	150		
4	Consultation (	ORTHOPAE	DM89	A. S. RAO	1	300	300	0	0	1	0	300		
5	Laboratory Ch	BIOCHEMIS	BIO00E	24 HRS URINE V.M.A	1	660	660	0	0	1	0	660		
6	Laboratory Ch	BIOCHEMIS	BIO00E	24 HRS URINE POTAS	1	1065	1065	0	0	1	0	1065		

then Click on Convert button.

If User Want to See the Full Screen details or Small Screens Details and If Any Service wants to Convert From Include Amount to Exclude Amount that all details as shown below(With Out Converting these Transactions Should do)

Full Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

S No	Service Type	MainGroup D	Code	Service Name	Qty	Rate	Amount	Conces:	Inc.	Ex.	In. Amt	Ex. Amt	Tariff Disc.	Tariff Name.
1	Consultation (	BLOOD BAN	DM401	SUKRUTHA	1	200	200	0	0	1	0	200		
2	Consultation (	COSMO	DM438	AKSHAY	1	150	150	0	0	1	0	150		
3	Consultation (	DIABETOLC	DM86	SHIVA SHANKAR	1	150	150	0	0	1	0	150		
4	Consultation (	ORTHOPAE	DM89	A. S. RAO	1	300	300	0	0	1	0	300		
5	Laboratory Cl	BIOCHEMIS	BIO006	24 HRS URINE V.M.A	1	660	660	0	0	1	0	660		
6	Laboratory Cl	BIOCHEMIS	BIO005	24 HRS URINE POTAS	1	1065	1065	0	0	1	0	1065		
7	Laboratory Cl	BIOCHEMIS	BIO014	24 HRS URINE CATECI	1	310	310	0	0	1	0	310		
8	Laboratory Cl	BIOCHEMIS	BIO021	ACE (ANGIOTENSIN C(	1	210	210	0	0	1	0	210		
9	Laboratory Cl	CARDIOLOC	CAR00	2D ECHO SCREENING	1	440	440	0	0	1	0	440		
10	Professional (	ORTHOPAE	DM89	A. S. RAO	1	100	100	0	0	1	0	100		
11	Service Charc	BIOCHEMIS	BIO025	24 ECHO	2	300	600	0	0	2	0	600		
12	Service Charc	BIOCHEMIS	BIO026	BIO SERVICERS1	1	2750	2750	0	0	1	0	2750		
13	Service Charc	BIOCHEMIS	BIO024	S0MU3	1	2475	2475	0	0	1	0	2475		
14	Service Charc	CATH LAB	CAT02	2 ND VESSEL PTCA PF	1	15000	15000	0	0	1	0	15000		
15	Service Charc	Miscellaneo	MSC15	THE NAME IS EDITING	1	5000	5000	0	0	1	0	5000		
16	Service Charc	Miscellaneo	MSC08	PRAVEEN(MYOPIA SU	1	16000	16000	0	0	1	0	16000		
17	Service Charc	Miscellaneo	MSC21	(BE)MYOPIA LASIK	1	42200	42200	0	0	1	0	42200		
18	Service Charc	Miscellaneo	MSC0C	(BE) GURU	1	40000	40000	0	0	1	0	40000		
19	Service Charc	Miscellaneo	MSC24	GURU PRAVEEN	1	20000	20000	0	0	1	0	20000		

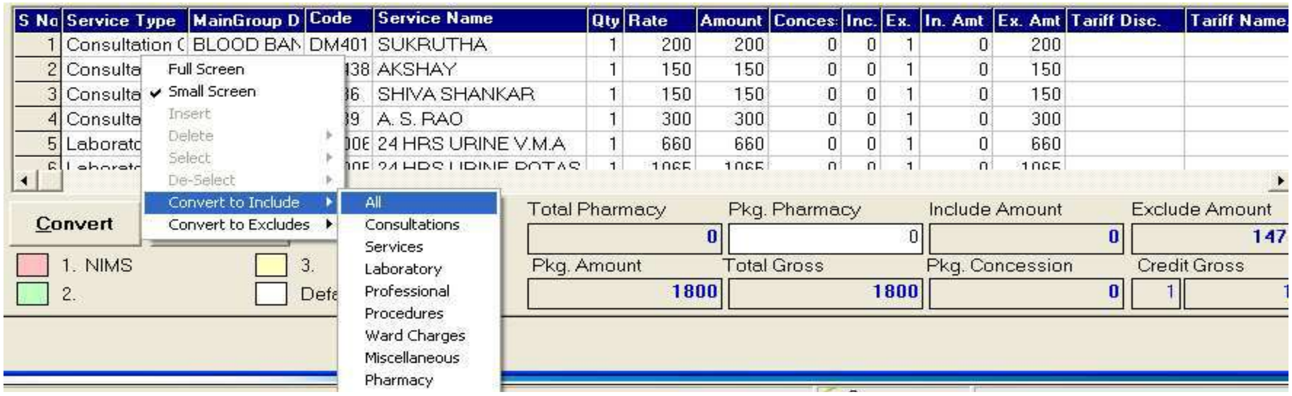
Small Screen Option : If User Clicked on Full Screen option then the total Services list will be displayed as shown below

S.No	Service Type	Service Group	Service Cd	Service Name	Qty	Rate	Amount	Conc	In. Qty	Ex. Qty	In. Amt	Ex. A
1	Laboratory Charc	BIOCHEMISTR	BIO0003	SERUM ELECTROLYTES	1	390	390	0	0	1	0	
2	Laboratory Charc	BIOCHEMISTR	BIO0119	LFT(LIVER FUNCTION TEST)	1	600	600	0	0	1	0	
3	Laboratory Charc	BIOCHEMISTR	BIO0002	SERUM CREATININE	1	90	90	0	0	1	0	
4	Laboratory Charc	BIOCHEMISTR	BIO0001	BLOOD UREA	1	90	90	0	0	1	0	
5	Laboratory Charc	BIOCHEMISTR	BIO0010	RBS (RANDOM BLOOD SUGAR)	1	80	80	0	0	1	0	
6	Laboratory Charc	CARDIOLOGY	CAR0080	ECG	1	110	110	0	0	1	0	
7	Laboratory Charc	MICRO BIOLO	MIC0066	HBSAG	1	360	360	0	0	1	0	
8	Laboratory Charc	MICRO BIOLO	MIC0081	HIV I & II ANTIBODY	1	500	500	0	0	1	0	

Total Pharmacy	Include Pharmacy	Exc. Pharmacy	Pkg. Amount	Pkg. Concession	Include Amount	Exclude Amount	Gross Amount
63944.85	0	63944.85	140000	0	0	77040	280984.8

Convert to includes Option : If User Clicked on include option then the Selected Service Amount should add in include Amount and If User want to add all the Service types as Exclude Amount in to Include Amount then Click on All Option as shown below.

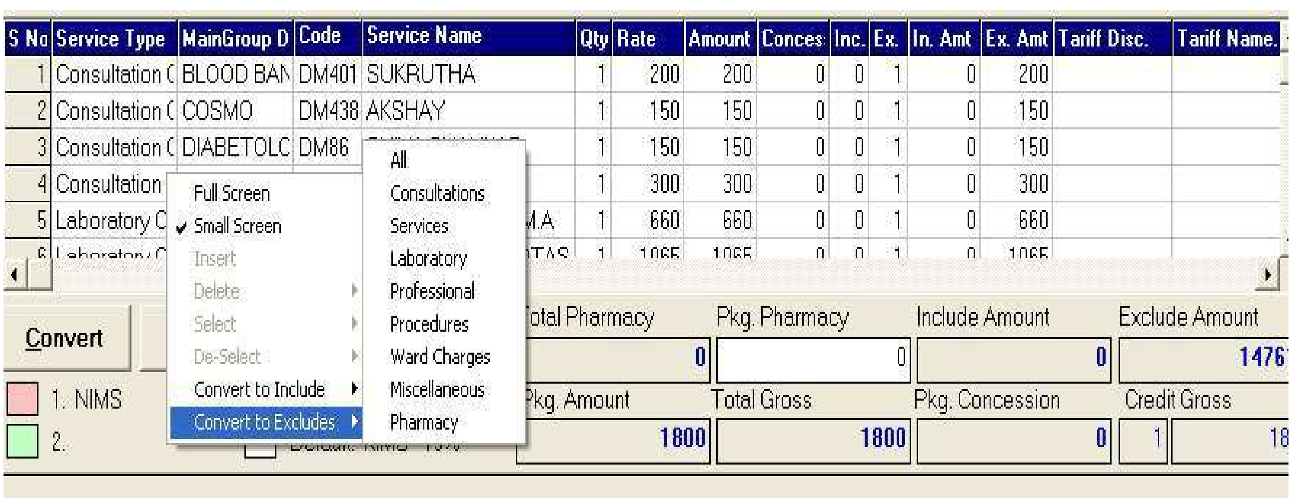
(***Note:*** The Service should Select Excludes Quantity Once)



Observe the Amount which is displaying in Include Amount text box.

Convert to excludes Option : If User Clicked on exclude option then the Selected Service Amount should add in exclude Amount and If User want to add all the Service types as include Amount in to Exclude Amount then Click on All Option as shown below.

(***Note:*** The Service should Select Includes Quantity Once)



Observe the Amount which is displaying in Exclude Amount text box.

In General Receipt Details :

Gross Amount : This is the total amount before the deduction of the concession.

Total Advance : If the Patient Paid any advance that Amount will be displayed here.

Net Amount : The amount after deducting the the concession.

Receipt Amount : The Amount Paid by the Patient.

Total Discount : After bill any Post discount is given to the patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Due Amount : The Amount Patient needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Refund Amount : After post Discount the refundable amount will be raised that amount should refund to the patient that amount will be displayed here.

Corporate Receipt Details :

Cash Gross : In Cash Column the Check boxes are checked that amount will be displayed here.

Credit Gross : The Package Amount will be displayed in Credit Gross text box.

Org % : It Refers to an Organization %(While Creating Organization Master we will set the Organization % that, % will be displayed here)

Org Payable on Credit Gross : Organization credit amount is displayed here.

Emp % : It Refers to an Emp %(While Creating Organization Master we will set the Emp %, that % will be displayed here)

Emp Payable on Credit Gross : Employee credit amount is displayed here.

Concession : The amount of concession provided to the patient.

Emp Pay Amt : The amount payable by the Employee.

Emp Tax Amt : The Tax amount payable by the Employee.

Org Tax Amt : The Tax amount payable by the Organization.

Net Amount : The amount after deducting the the concession.

Total Received : It Refers to the total amount paid by the Patient

Emp Due Amt : The Amount Employee needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Org Due Amt : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Exc.Concession : The hospital gave the Excess concession to the Patient that amount will be displayed here.

Excess Amt : If the Patient is Paid excess amount that will be displayed here.

Emp Co-Pay : Employee Payable Amount

Emp Naration : User Can Enter Manually.

Org Conc. : The amount of concession provided to the organization.

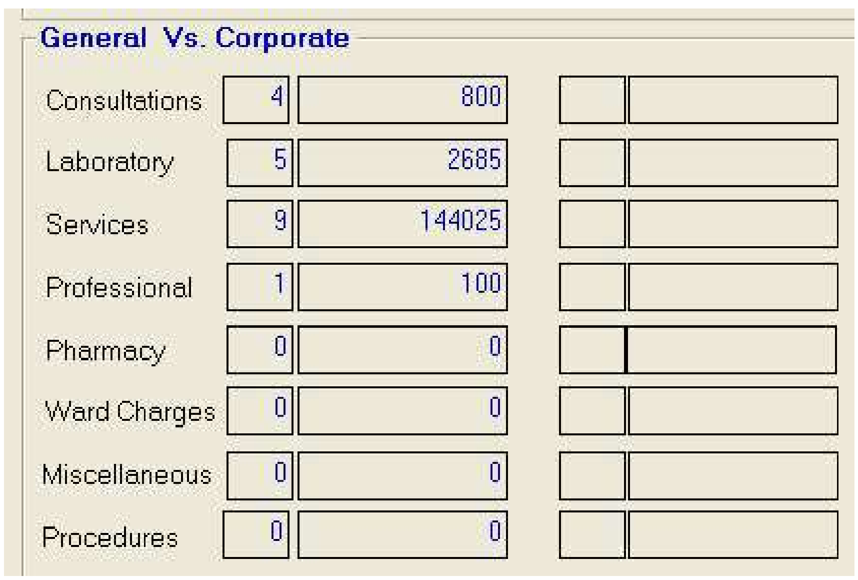
Conc. Naration : User Can Enter Manually.

Org Due : The Amount Organization needs to Pay to the hospital after deducting from the Net Amount (Due Amount = Net Amount – Receipt Amount)

Due Naration : User Can Enter Manually or by default the Organization Amount will be displayed.

Remarks : User Can Enter Manually

If User Click on General vs Corporate button it will be displays as



Here we can see the difference between the Services Posted to the patients in General bill and Corporate bill time. If User want to Come back then Click on Back button.

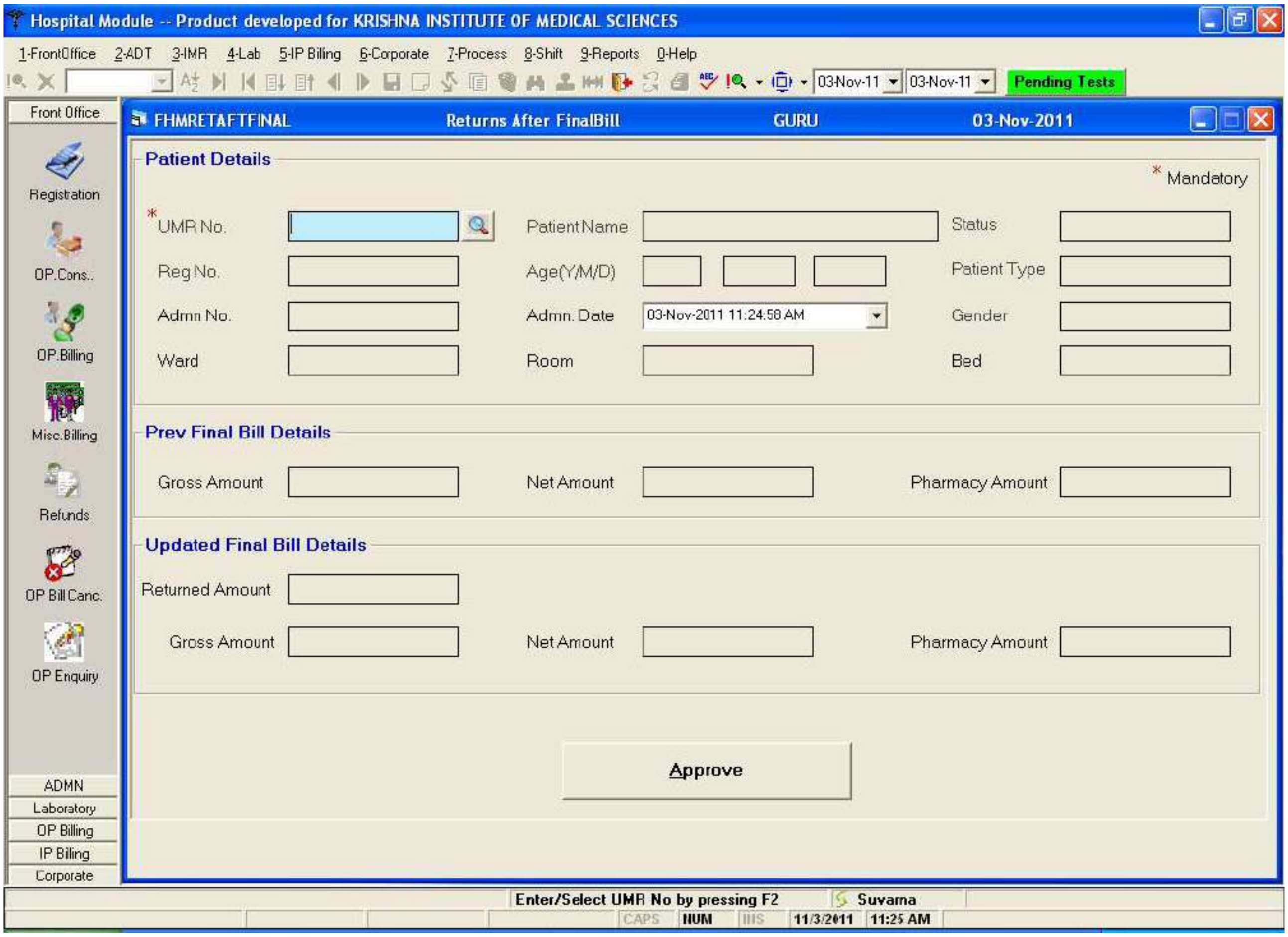
If User Click on Print options button then it will displays number of Print options as shown below


Print Options...
Detailed
Semi Detailed Print
Investigations
Summarized Print
Pharmacy
Package Options
Pkg+Inc
Pkg+Exc
Pkg+Inc+Exc
Print
Close

Settlement of Returns After Final bill :

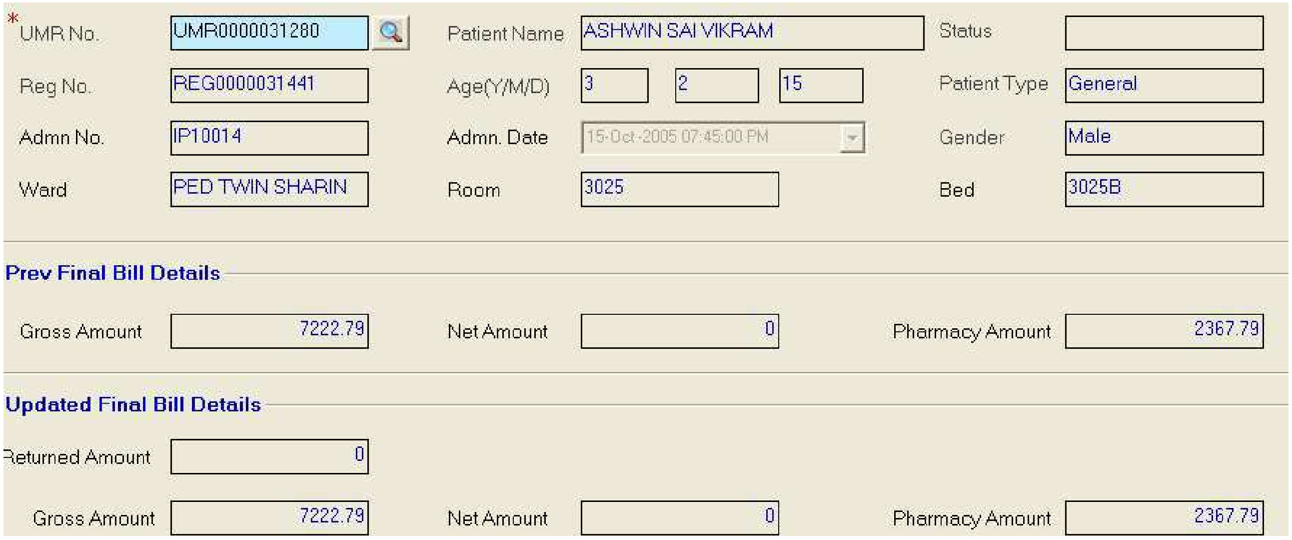
The Main Purpose of this document is For Settlement the Return Pharmacy Amount after Acceptance of Pharmacy Returns

Note : After Approving the Record the Amount will be raised in "Refunds" Form.



UMR : Refers to the Unique Medical Record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field. It should select by using search button.

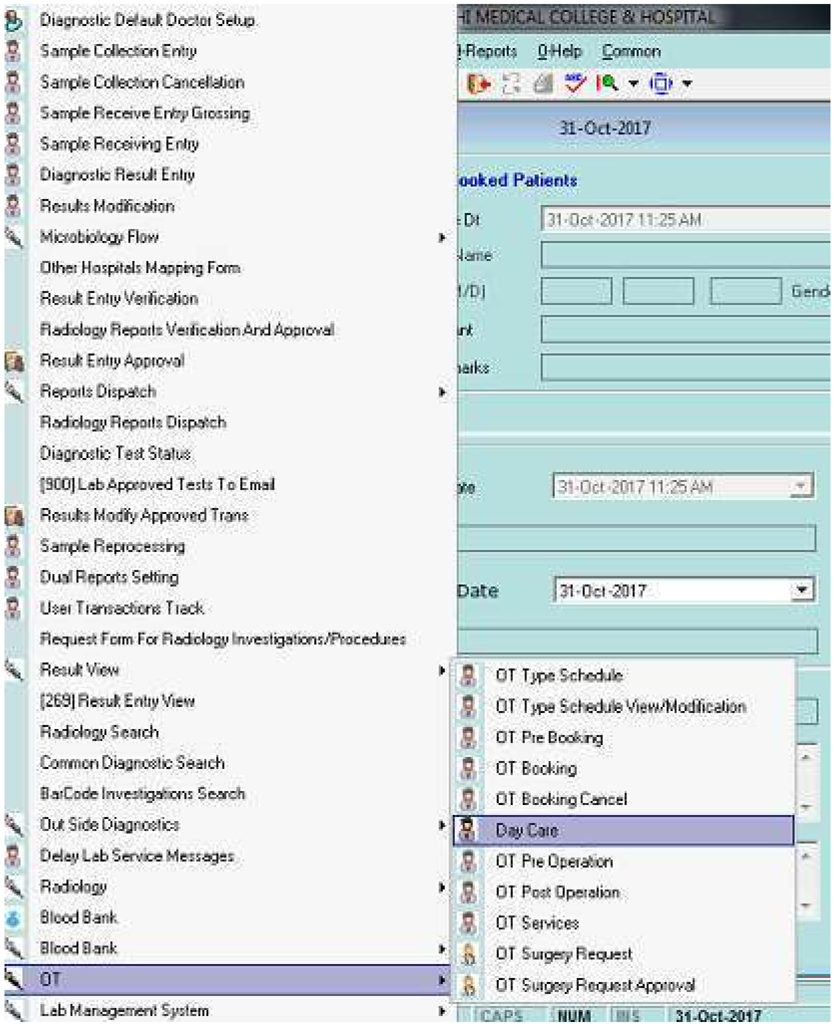
When UMR NO is selected all the Details will be displayed as shown below



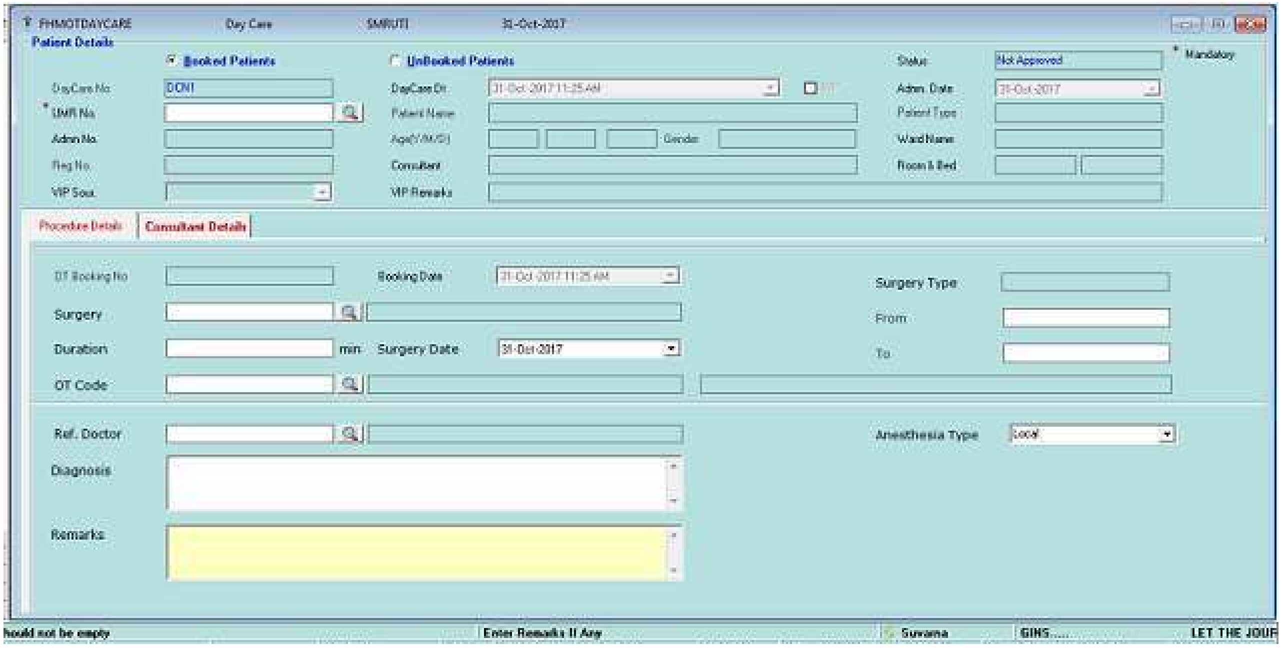
After Selecting UMR No Click on Approve button then only the Amount will be Refundable.

Diagnostics------->Day Care

Navigation Path:- Hospital Module----->Diagnostics----->OT----->Day Care



Following Form Will be Displayed as

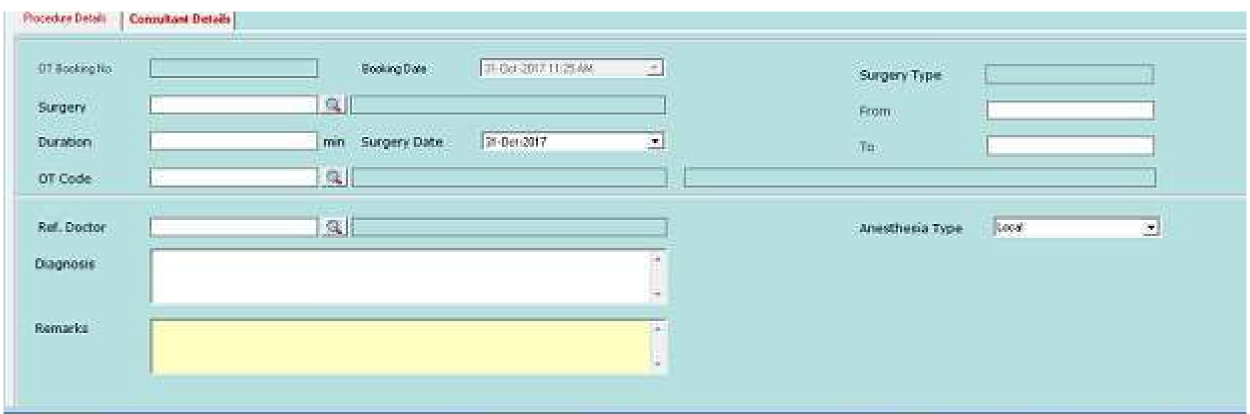


Booked Patients: It refers to Booked patients will appear when UMR NO search icon is clicked

NOTE: In OT Booking Screen → For Day Care check box should selected

UMR NO: When UMR No is selected all the details will be displayed

Procedure Details Tab:



OT Booking No: It refers to Auto generated No

Booking Date: It refers to date

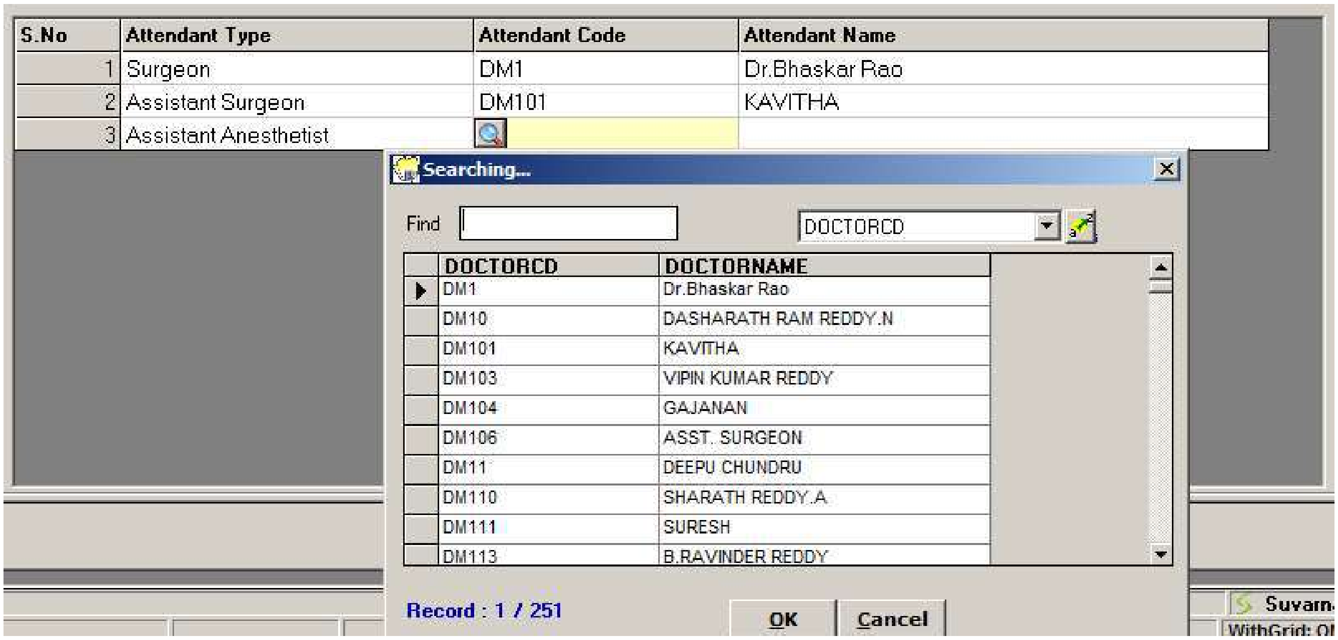
Ref. Doctor: It refers to select Doctor Name

Anesthesia Type: It refers to select Anesthesia Types by selecting drop down box as Local, General, and Spinal

Diagnosis: It refers to type text

Remarks: It refers to type text

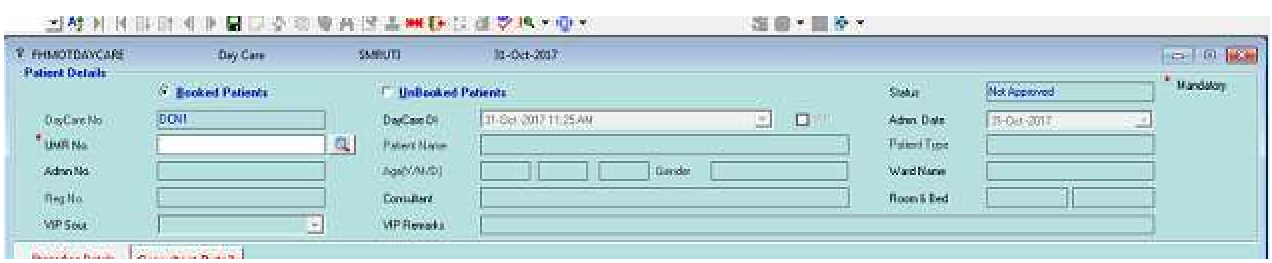
Consultant Details Tab: In Consultant tab user should select Attendant type details like Surgeon, Assistant Surgeon, Anesthetist, Assistant Anesthetist, OT Instruments, Perfusion, Scrub Nurse, Floor Nurse, Technician, Other. And their Attendant Names by pressing F2 key



Remove: It refers to remove the record

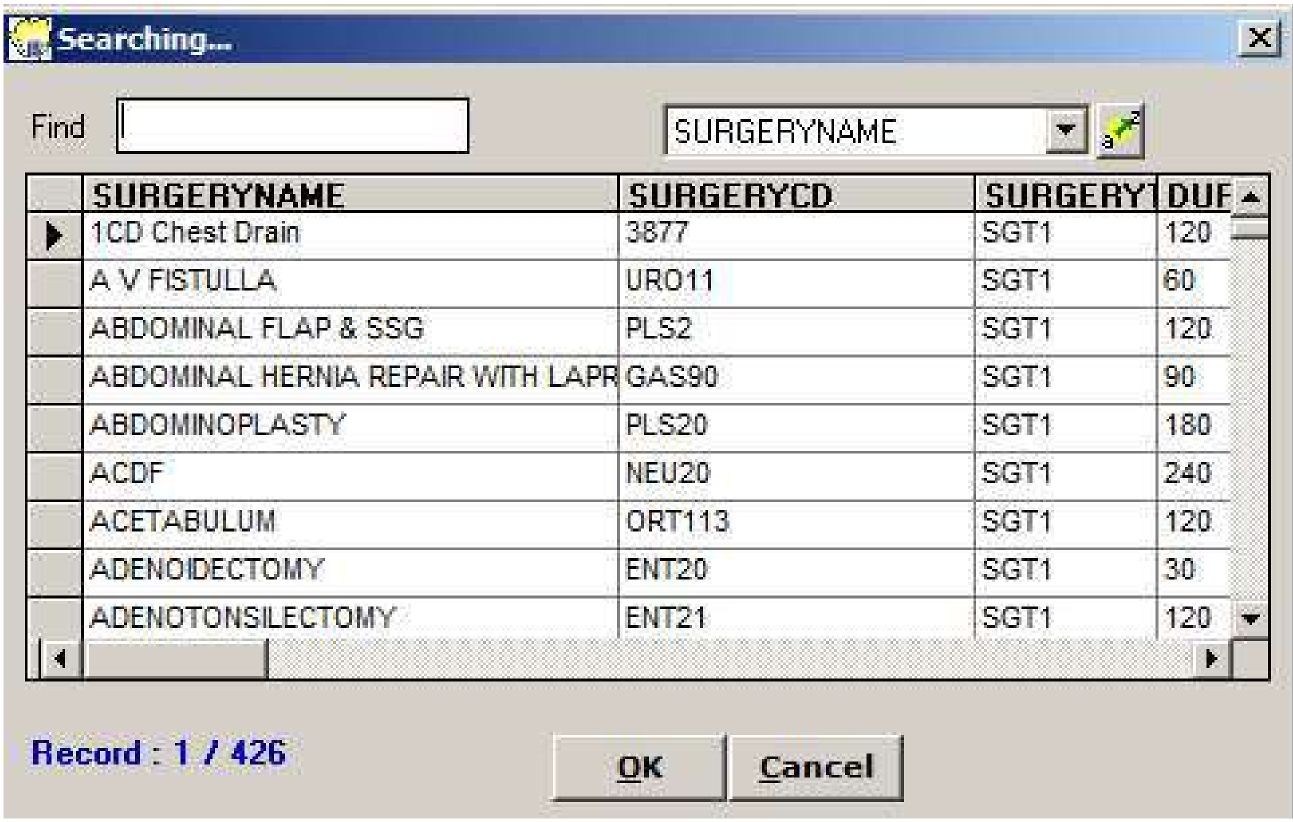
Un-Booked Patients:

UMR NO: When UMR No is selected all the details will be displayed



Procedure Details Tab:

Surgery:

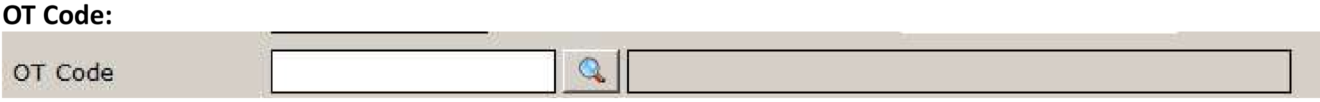


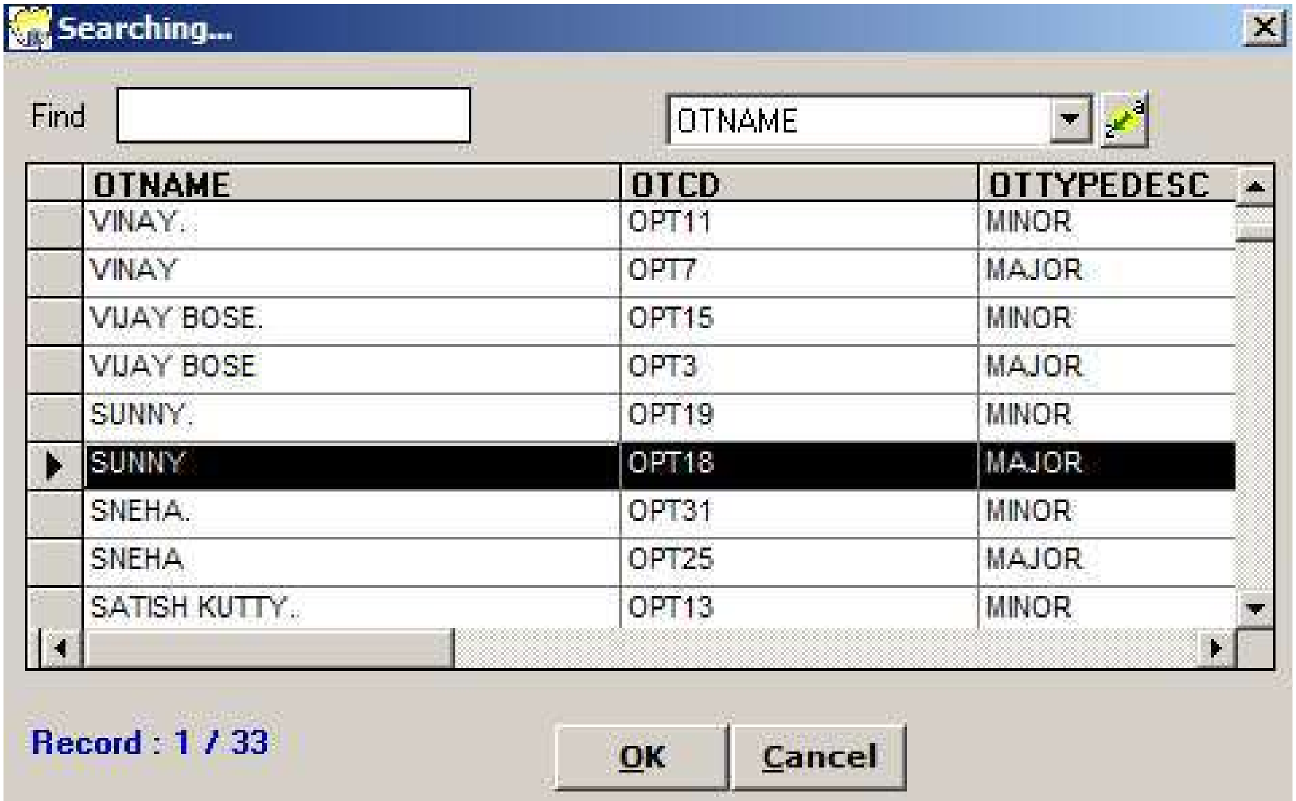
It refers to surgery names. By pressing F2 key surgery name should select When Surgery is selected Surgery Type, Duration will appear

Surgery Date: It refers to date

From and To: It refers to type manually based on duration

OT Code:





It refers to select OT name by pressing F2 key user can select

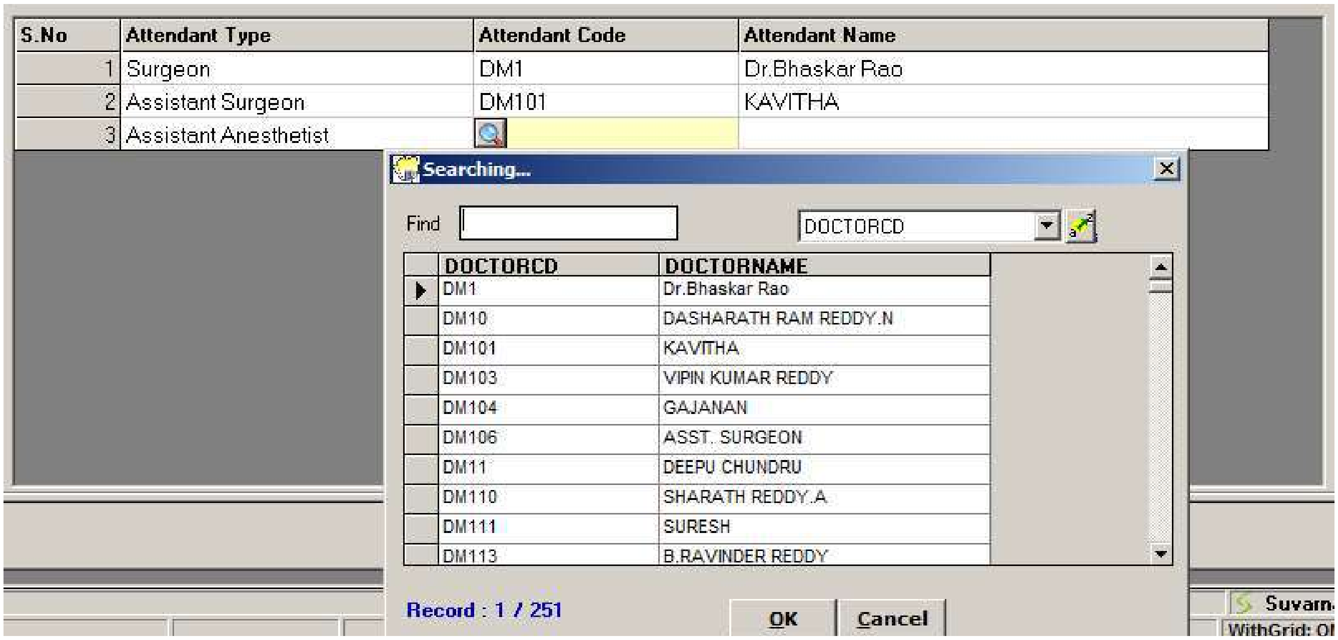
Ref. Doctor: It refers to select Doctor Name

Anesthesia Type: It refers to select Anesthesia Types by selecting drop down box as Local, General, and Spinal

Diagnosis: It refers to type text

Remarks: It refers to type text

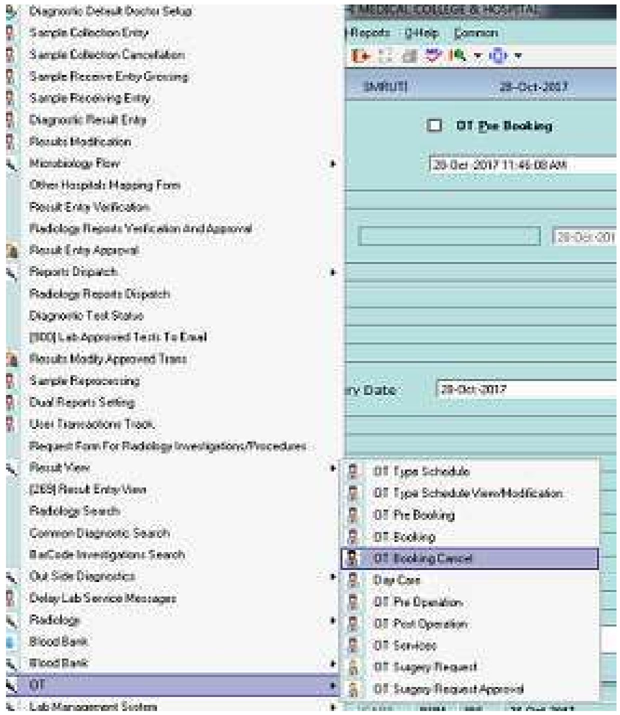
Consultant Details Tab: In Consultant tab user should select Attendant type details like Surgeon, Assistant Surgeon, Anesthetist, Assistant Anesthetist, OT Instruments, Percussionist, Scrub Nurse, Floor Nurse, Technician, Other. And their Attendant Names by pressing F2 key



Remove: It refers to remove the record

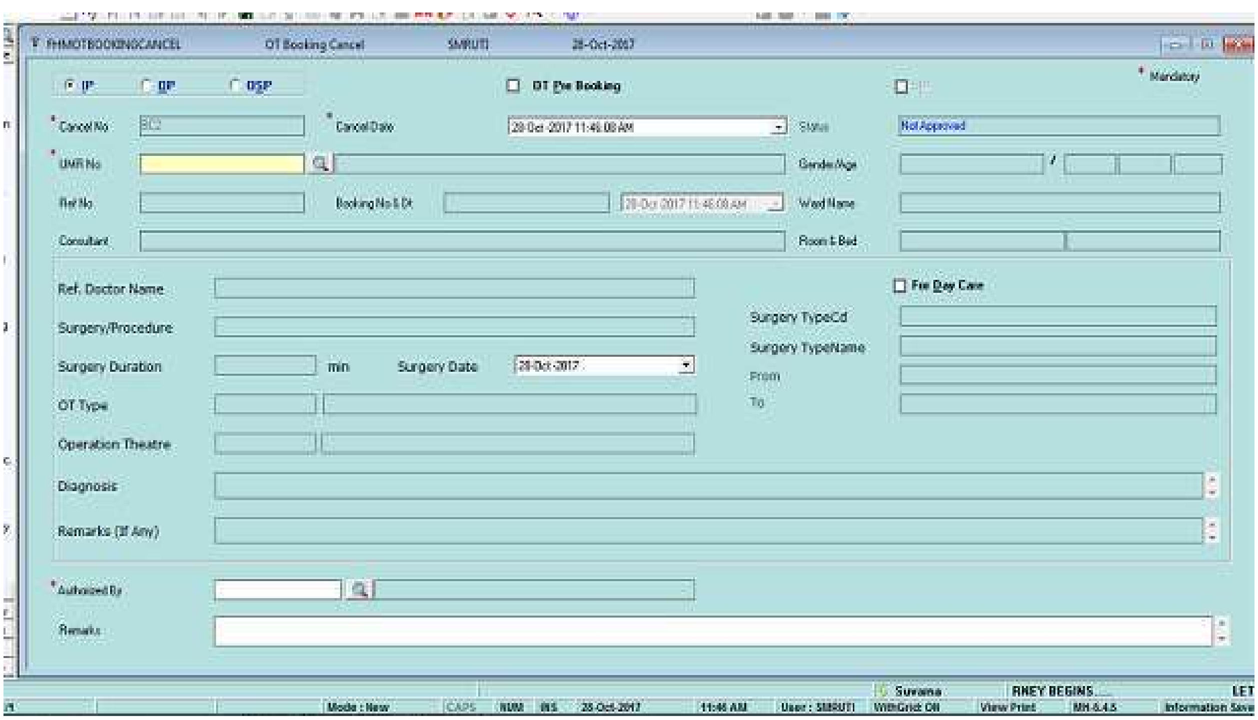
Diagnostics------>OT Booking Cancel

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Booking Cancel



---> The Main Purpose of this form is for the patient who are going to book the OT.

Following Form Will be Displayed as



Cancel No:- Its an auto generated number generated by software.

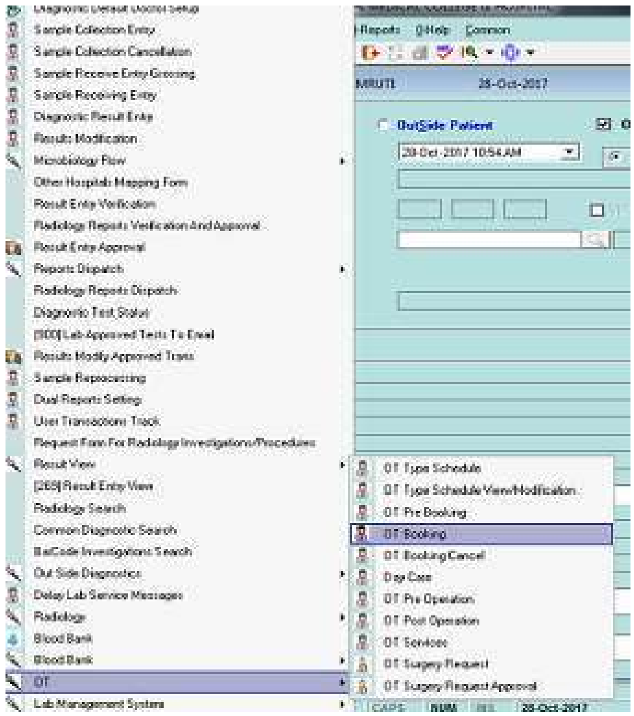
UMR NO:- This field will allow to select UMR number based on the cancel date selected and 3 radio buttons(i.e. In patient , Out Patient , Out Side Patient).

Authorize By:- This search field will allow to select the authorized person for cancel.

OT Pre Booking:- This check box will display OT pre booking number when search button is clicked in UMR No. Filed.

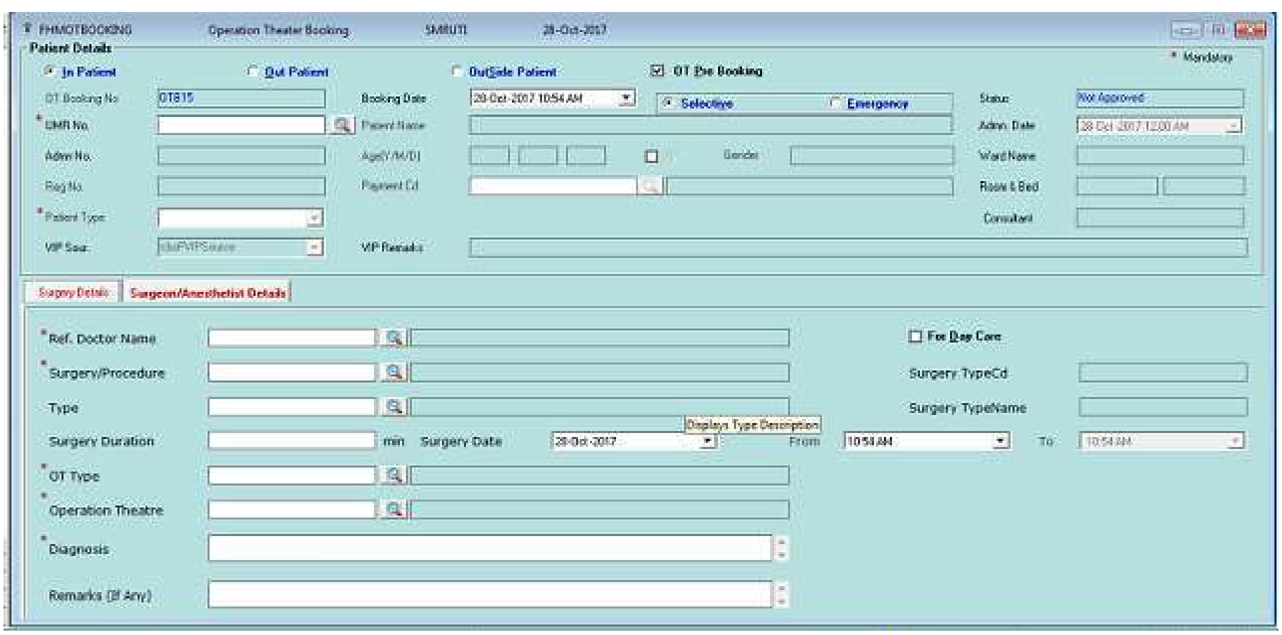
Diagnostics------->OT Booking

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Booking



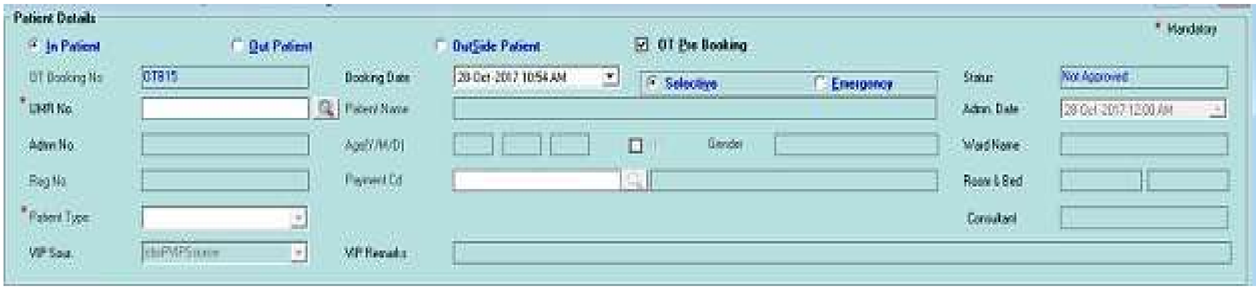
---> The Main Purpose of this form is for the patient for which the OT is booked.

Following Form Will be Displayed as



----> This Form Has two parts

1. **Patient Details:-** This screen Belongs to Select the patient type.

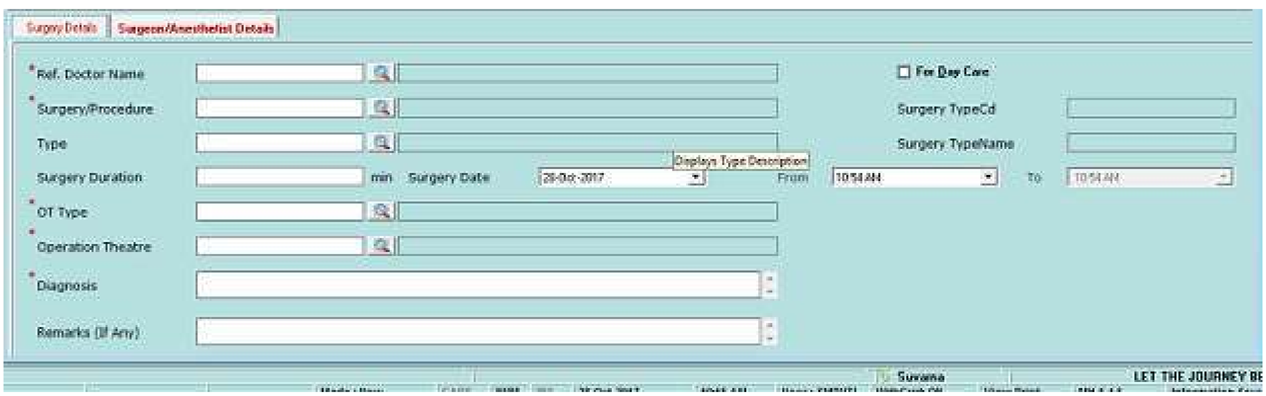


OT Booking No:- This is an auto generated number generated by software.

UMR NO:- This field will allow to select the UMR number based on the above 3 radio buttons(i.e. In patient , Out Patient , Out Side Patient)

OT Pre Booking:- This check box will display OT Pre booking number when search button is clicked in UMR No. Filed.

2. **Surgery Details:-** This screen Belongs to enter surgery details



Ref Doctor Name:- This Field Will allow to select the doctor name who referred for OT.

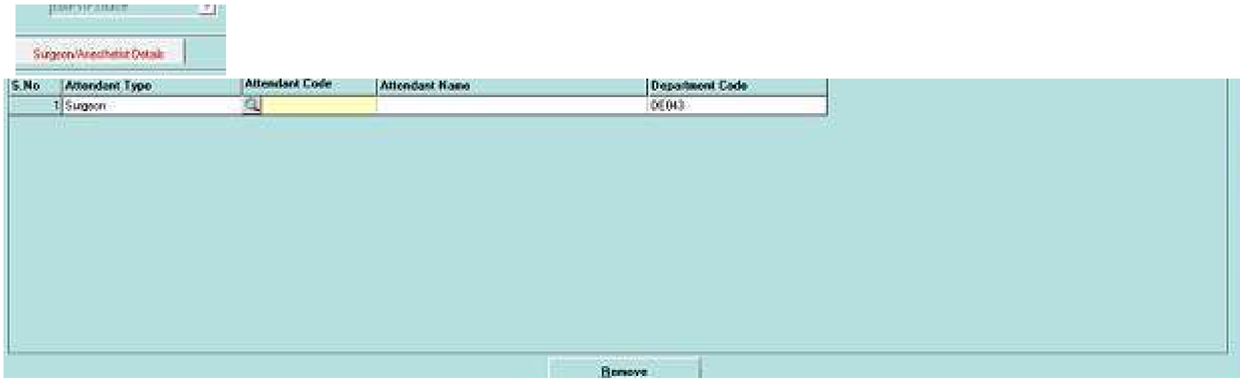
Surgery/Procedure:- This field will allow to select the surgery name.

OT Type:- This field will allow to select different operation theater type.

Operation Theater:- This field will allow to select Operation theater name based on OT type.

Surgery Duration:- It will allow to enter the time in minutes.

Surgery Date:- This field will allow to select date on which surgery is going to be done.

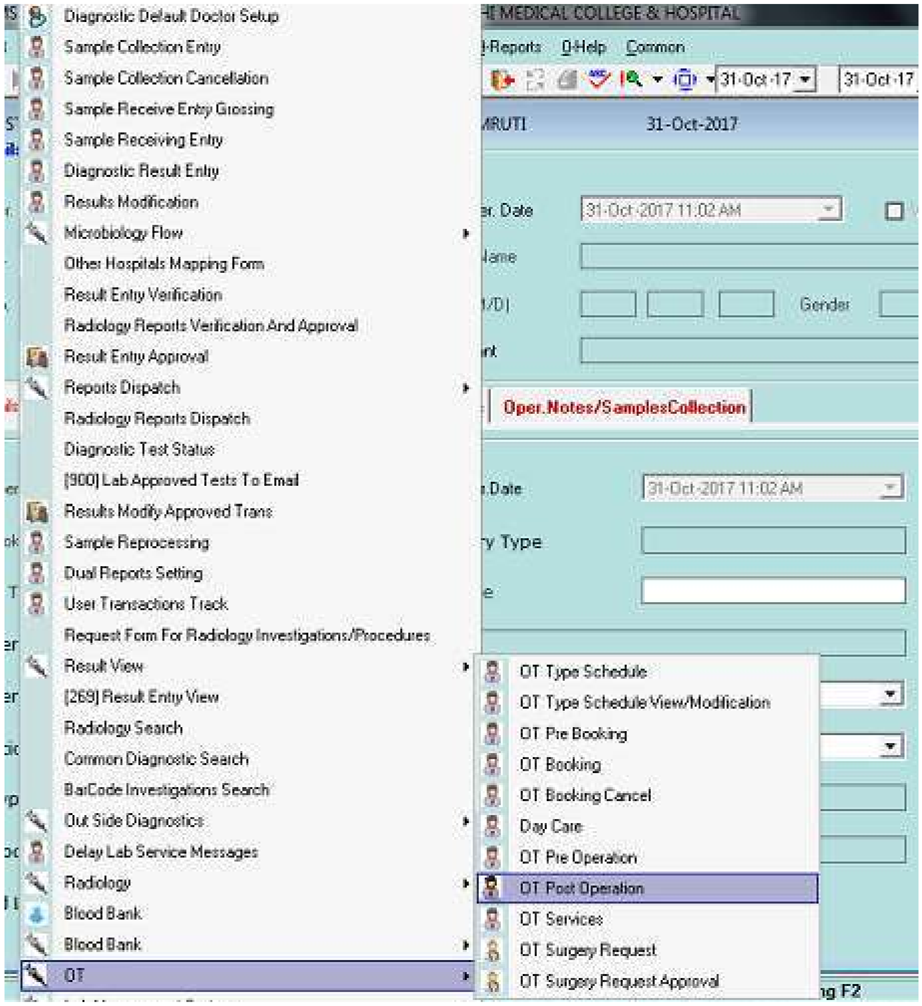


---> This Screen will allow to select the Attendee/Surgeon Name who is going to do the surgery.

Attendant Code:- By clicking the search button the doctor name will be displayed.

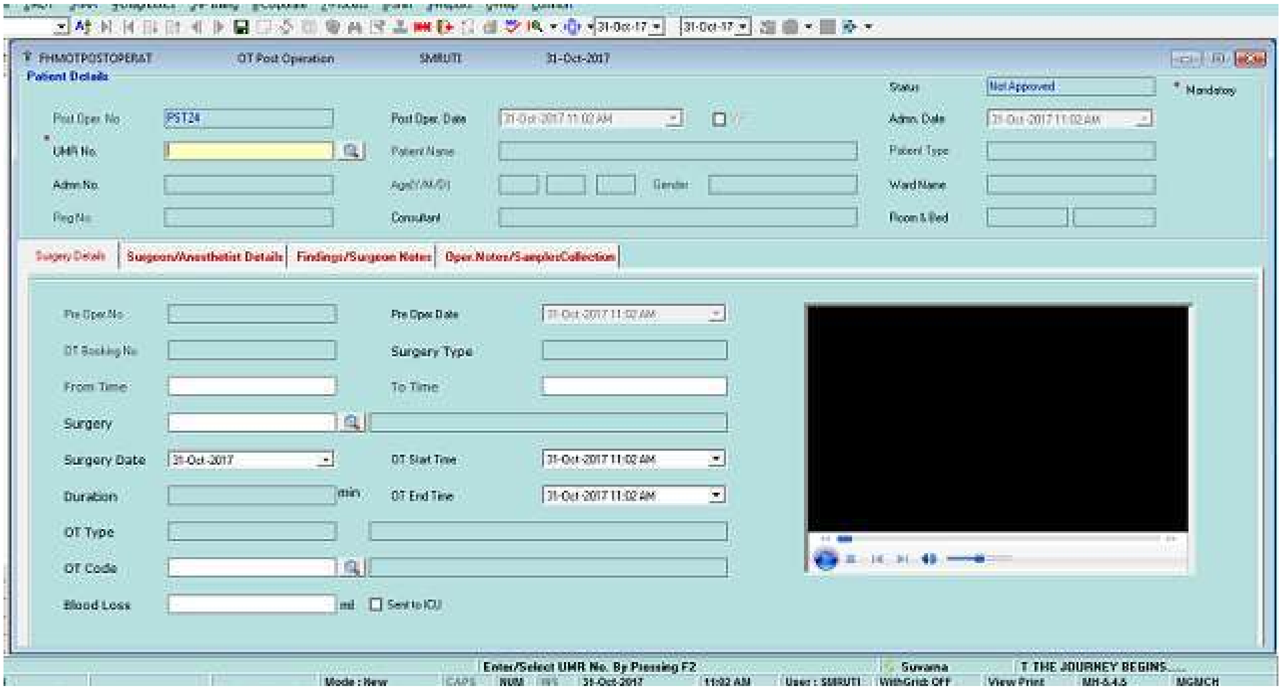
Diagnostics------->OT Post Operation

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Post Operation



-----> The Main Purpose of this form is used to enter the details after completing operation

Following Form Will be Displayed as

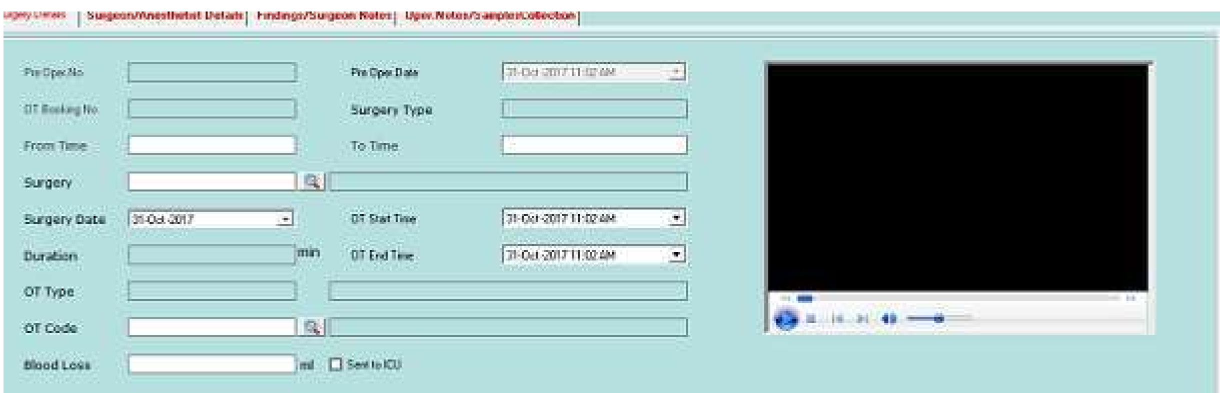


Post Oper. No: It refers to Auto generated No

Post Oper. Date: It refers to date

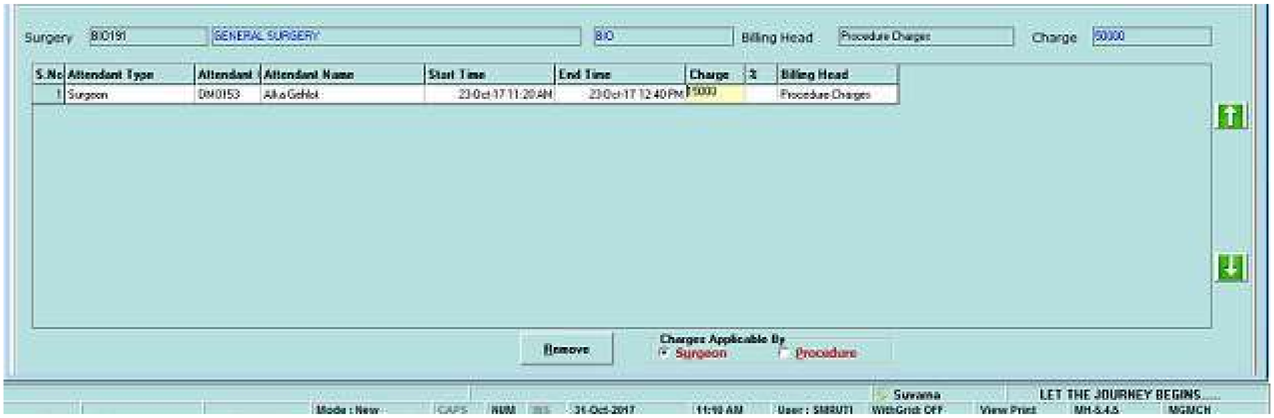
Status: It refers to Approved or Not Approved

Surgery Details tab:



------> When UMR NO is selected all the details will appear

Surgeon/Anesthetist Details tab:



In Surgeon/ Anesthetist tab user should select Attendant type details like Surgeon, Assistant Surgeon, Anesthetist, Assistant Anesthetist, OT Instruments, OT Charges, Perfusion, Scrub Nurse, Floor Nurse, Technician, Other. And Attendant Names and their charges.

Remove: It refers to remove the record

Findings/Surgeon Details tab:

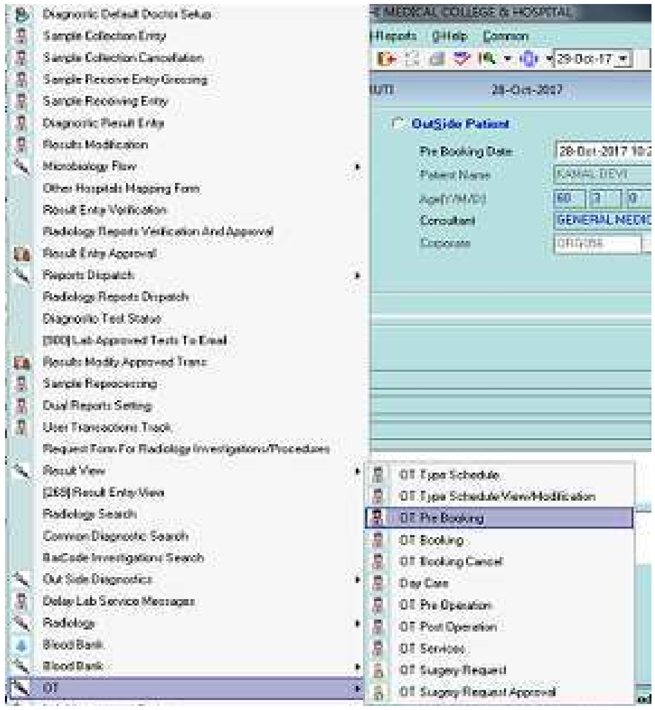
Findings: It refers to type text

Surgeon Notes: It refers to type text

Oper. Notes/Sample Collection Details tab: Oper. Notes: It refers to type text **Samples Collection:** It refers to type text

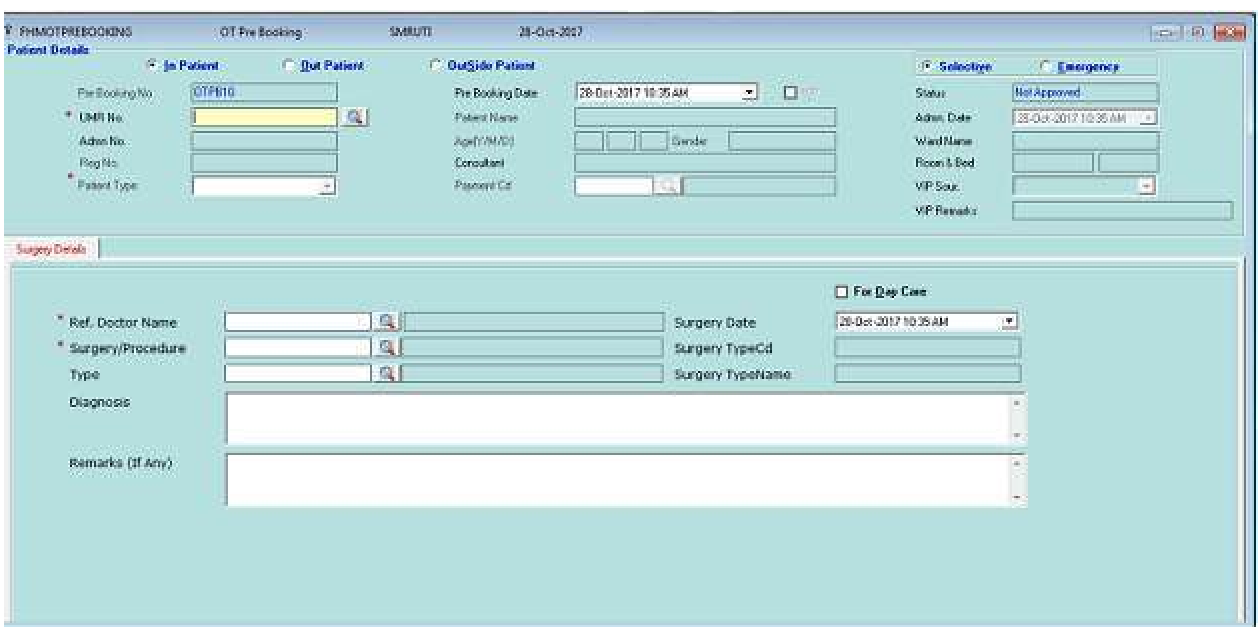
Diagnostics------>OT Pre Booking

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Pre Booking



---> The Main Purpose of this form is for the patient who are going to book the OT.

Following Form Will be Displayed as



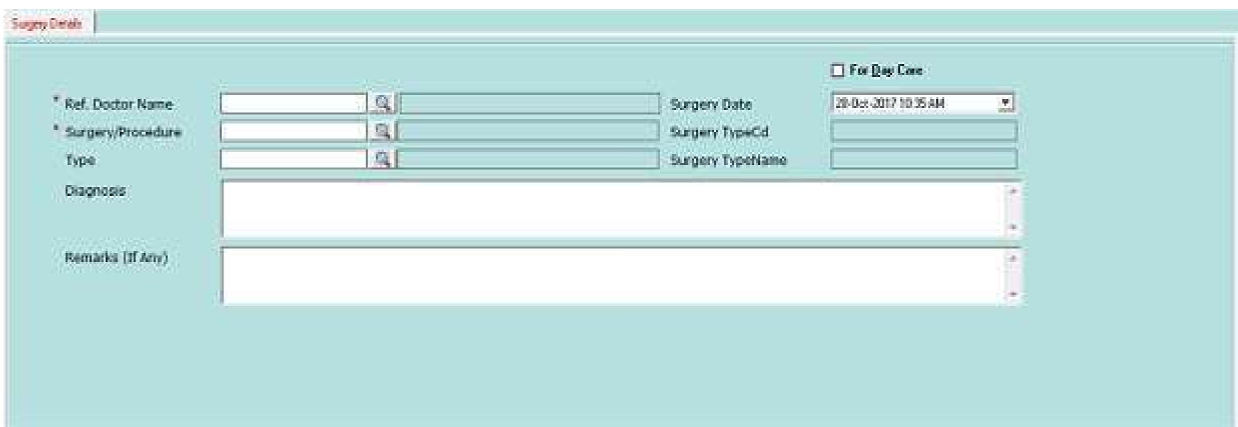
----> This Form Has two parts

1. **Patient Details:-** This screen Belongs to Select the patient type.

Pre Booking No:- This is an auto generated number generated by software.

UMR NO:- This field will allow to select the UMR number based on the above 3 radio buttons(i.e. In patient , Out Patient , Out Side Patient)

2. **Surgery Details:-** This screen Belongs to enter surgery details



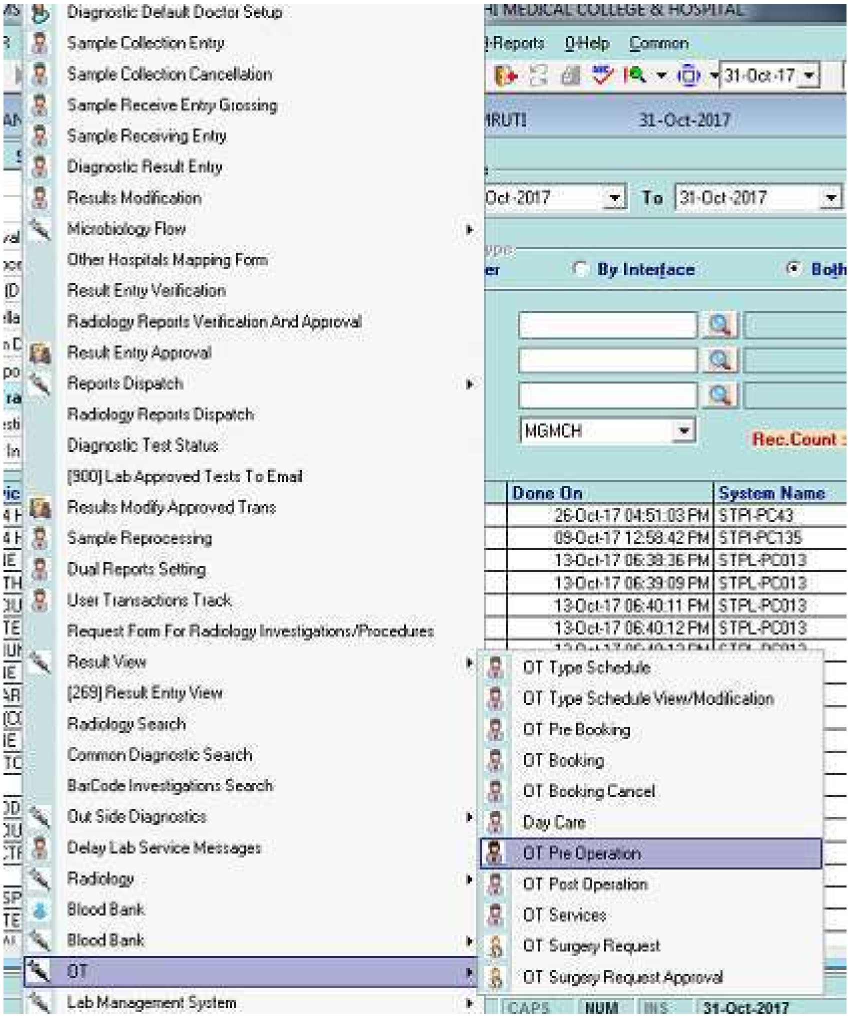
Ref Doctor Name:- This Field Will allow to select the doctor name who referred for OT.

Surgery/Procedure:- This field will allow to select the surgery name.

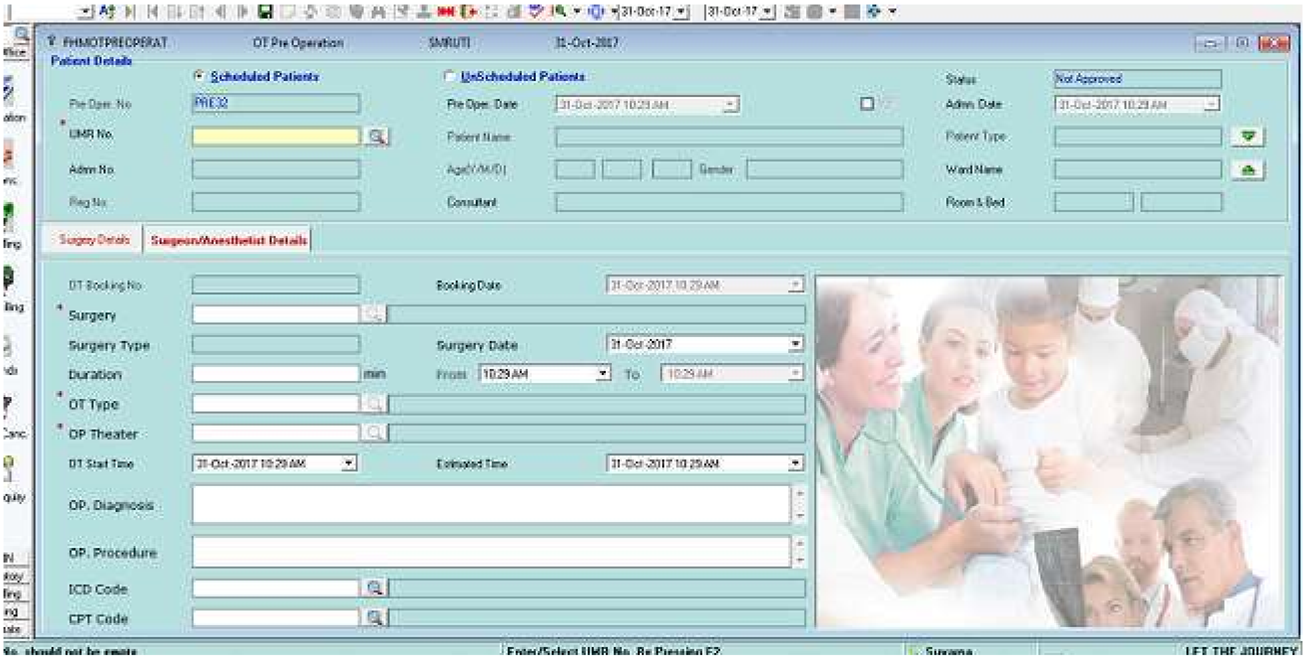
Surgery Date:- This Filed will allow to select the date on which the surgery is going to happen.

Diagnostics------->OT Pre Operation

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Pre Operation



Following Form Will be Displayed as



Pre Oper. No: It refers to Auto generated No

Pre Oper. Date: It refers to date

Status: It refers to Approved or Not Approved

Schedule Patients: OT Booking Patients are nothing but scheduled patients

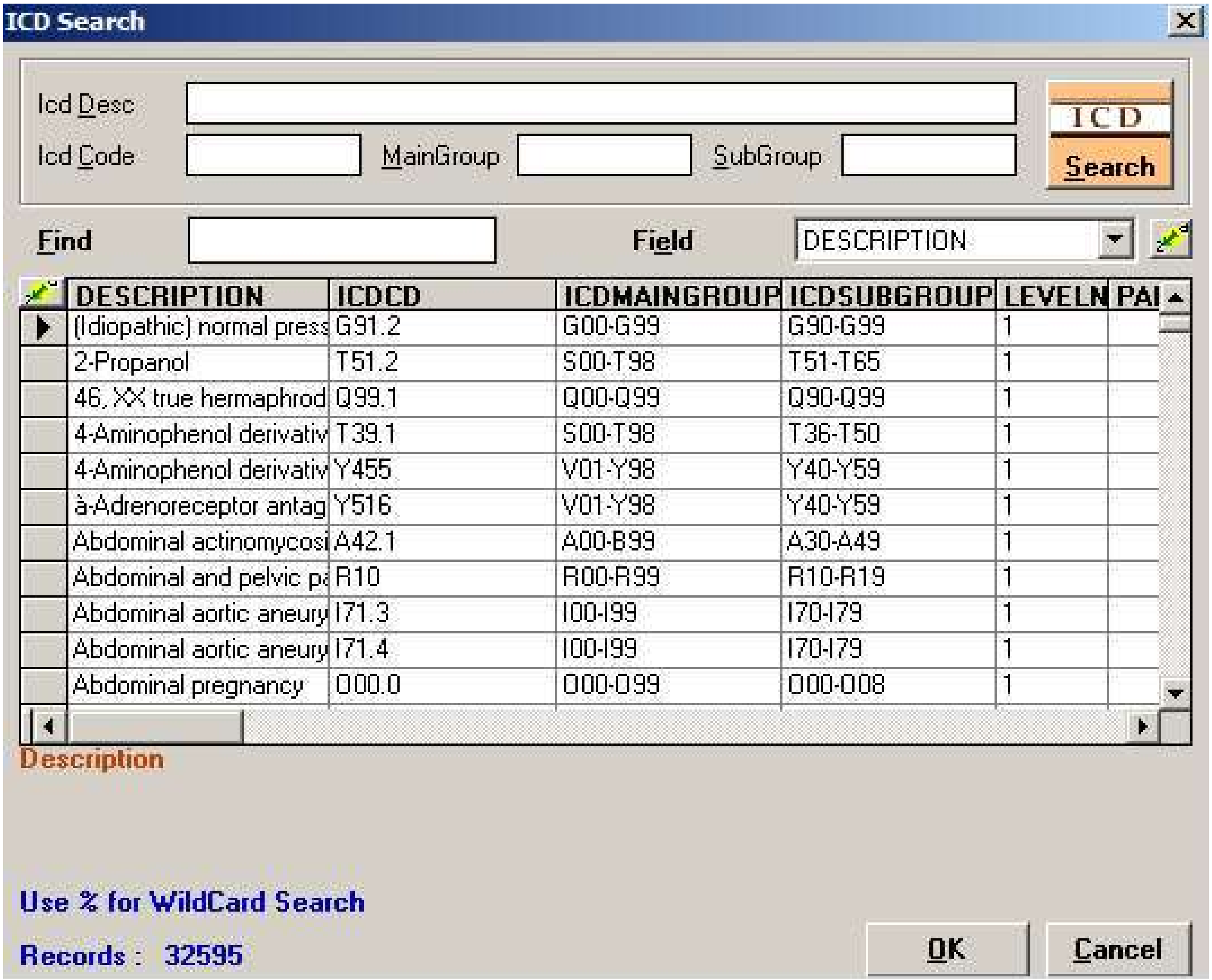
Surgery Details Tab:

UMR NO: It refers to select UMR NO by pressing F2 key When UMR NO is selected all the details will be displayed

OP Diagnosis: It refers to type text manually

OP Procedure: It refers to type text manually

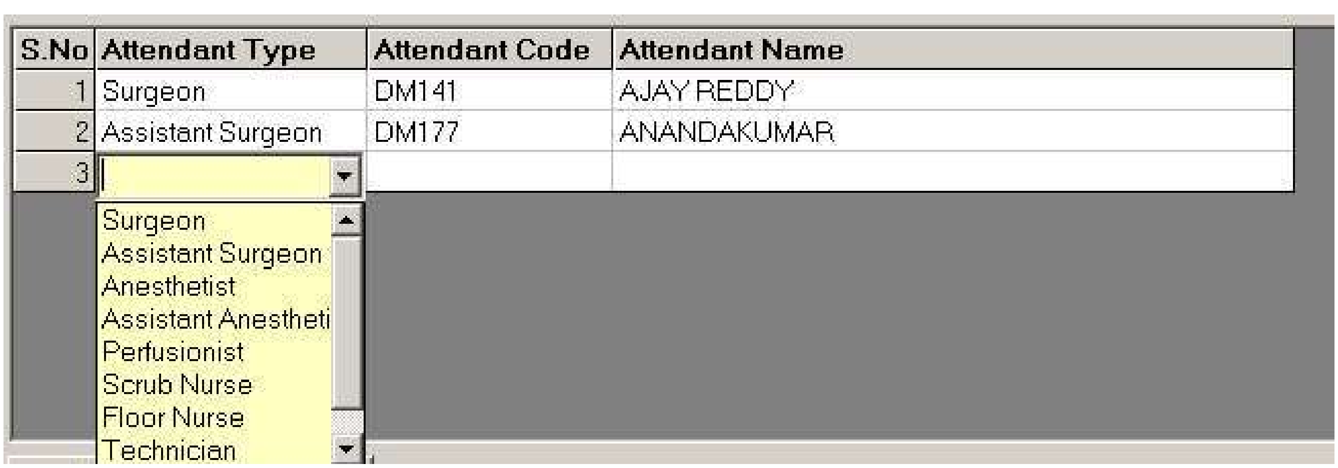
ICD Code:



It refers to select ICD Code by press F2 key and click Search button

CPT Code: It refers to select ICD Code by press F2 key and select CPT names

Surgeon/Anesthetist Details Tab:



By default selected (At OT Booking Time) Attendant types will be displayed. If user want add some more Attendant types then by selecting down box select Attendant types and their names

Remove: It refers to remove Attendant types

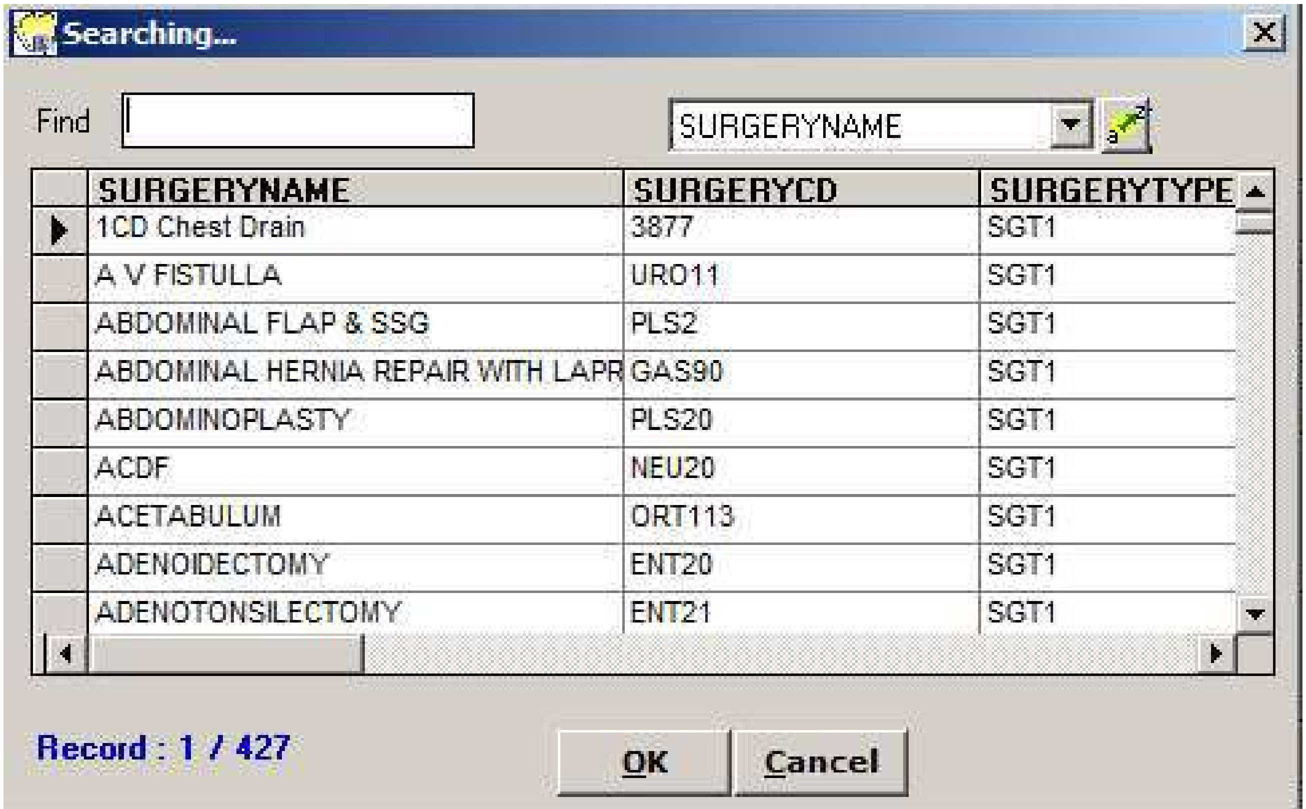
Pre-Requirements: It refers to Attendant details will be appearing. If any templates are created

S.No.	AttendantType	Nos	ServiceNo	ServiceName
1	Surgeon	1		
2	Assistant Surgeon	1		
3	OT Charges	1	0753	AAROGYASRI LUNCH

Surgery Procedure: It refers to text where user is manually typed in Surgery Template screen

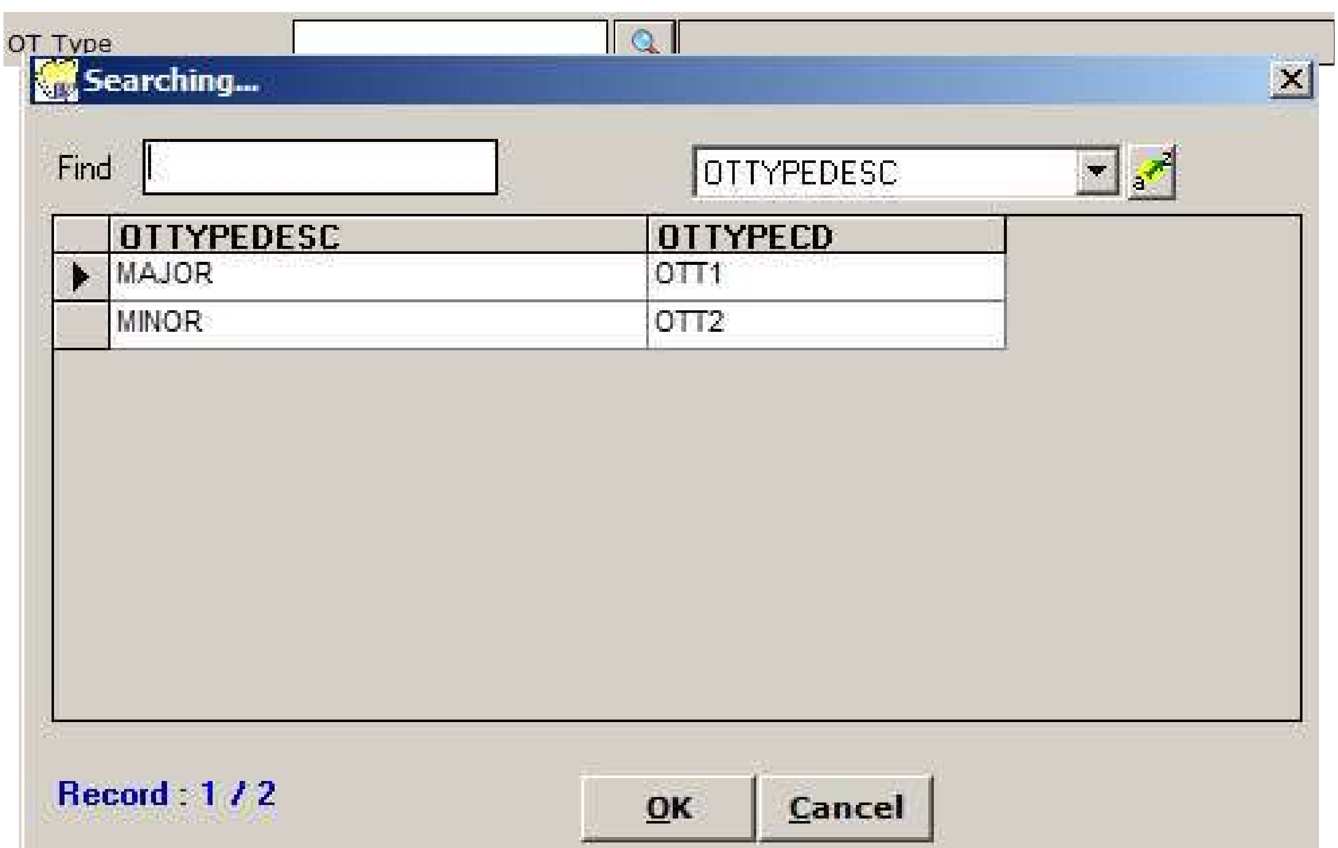
Un- Schedule Patients:

Surgeon Details Tab:



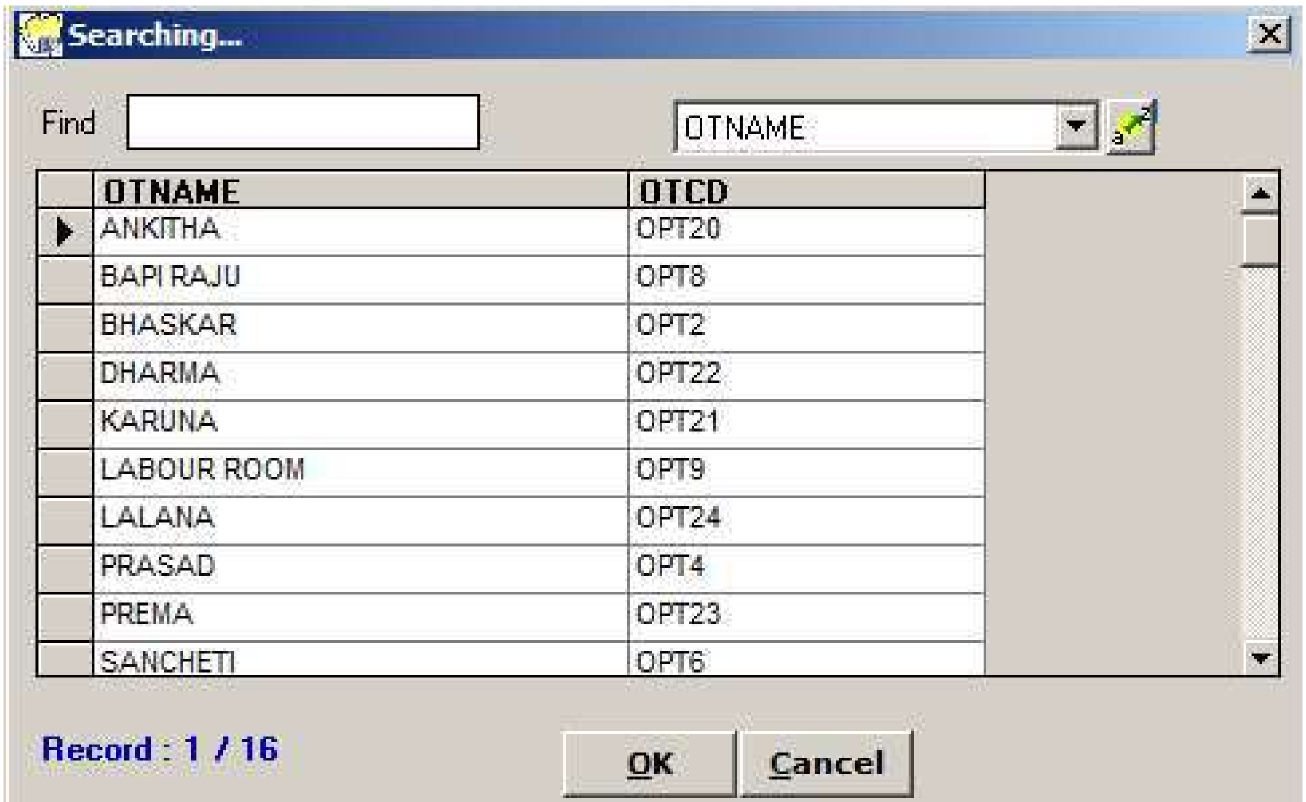
It refers to select Surgery Name by pressing F2 key When Surgery Name is selected Surgery Type, Duration, Form and To will appear by default

OT Type:



It refers to select OT Type name by pressing F2 key

OP Theater:



It refers to select OP Theater name by pressing F2 key

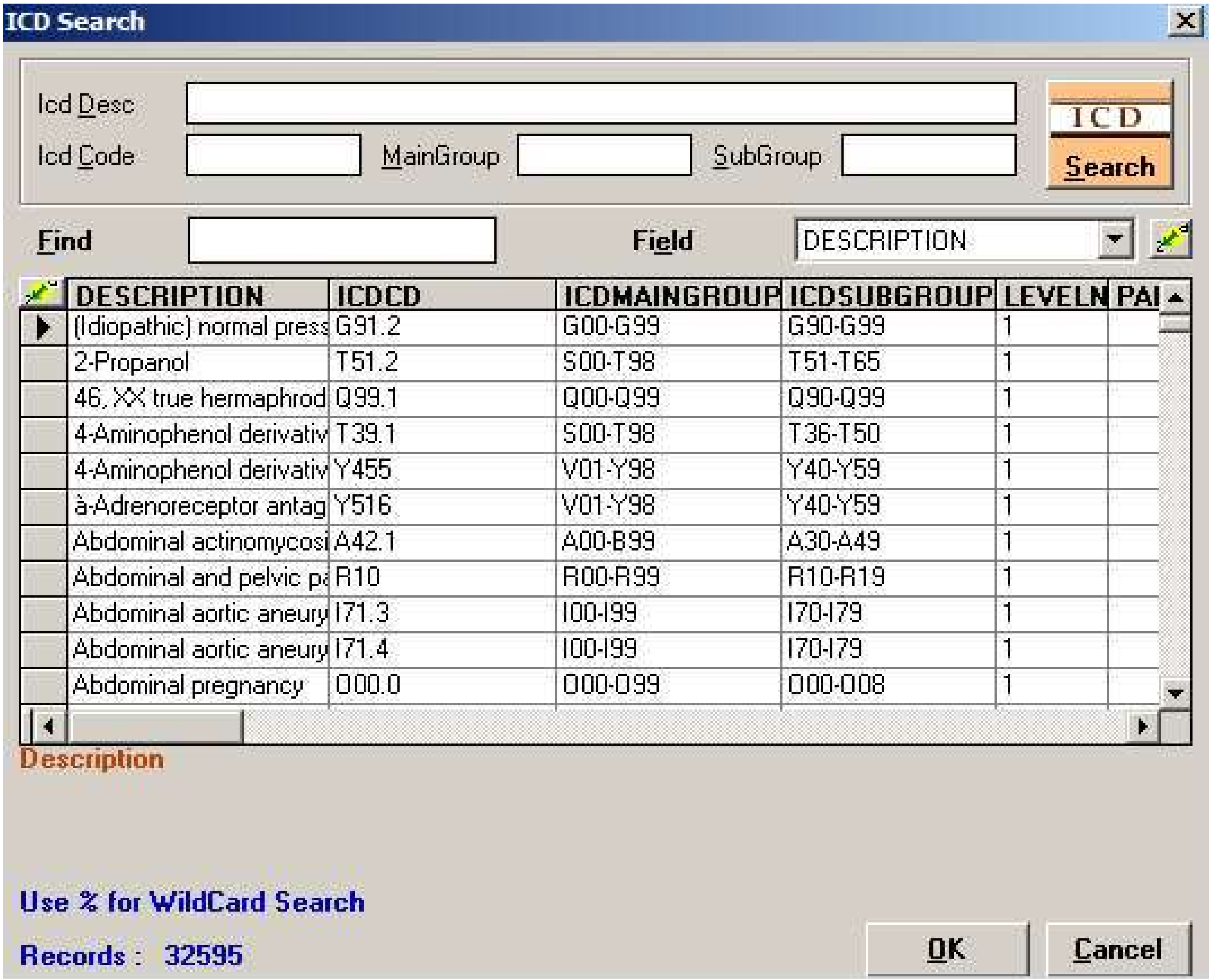
OT Start Time: It refers to Operation start time

Estimated Time: It refers to Operation estimated end time

OP Diagnosis: It refers to type text manually

OP Procedure: It refers to type text manually

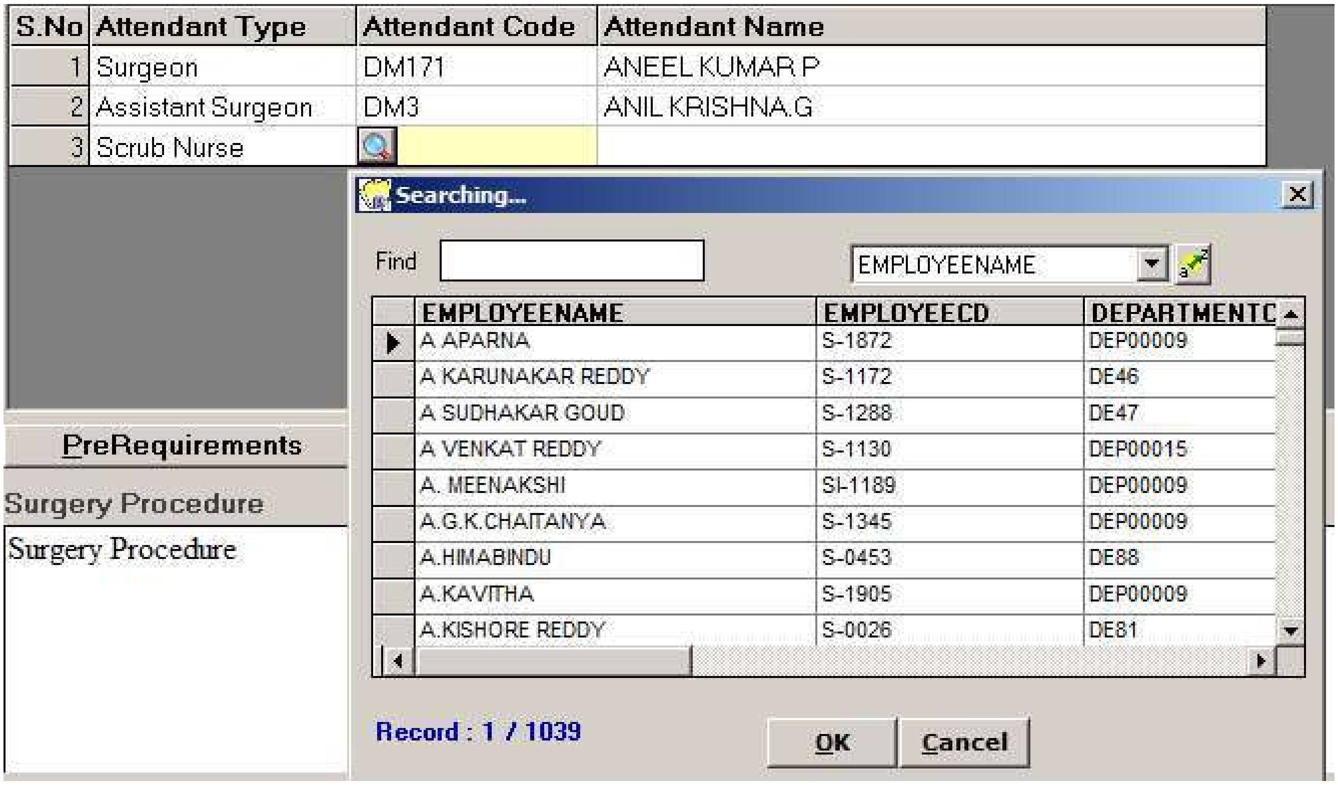
ICD Code:



It refers to select ICD Code by press F2 key and click Search button

CPT Code: It refers to select ICD Code by press F2 key and select CPT names

Surgeon/Anesthetist Details Tab: Surgeon details should select by pressing F2 key and select Attendant Types option in drop down box



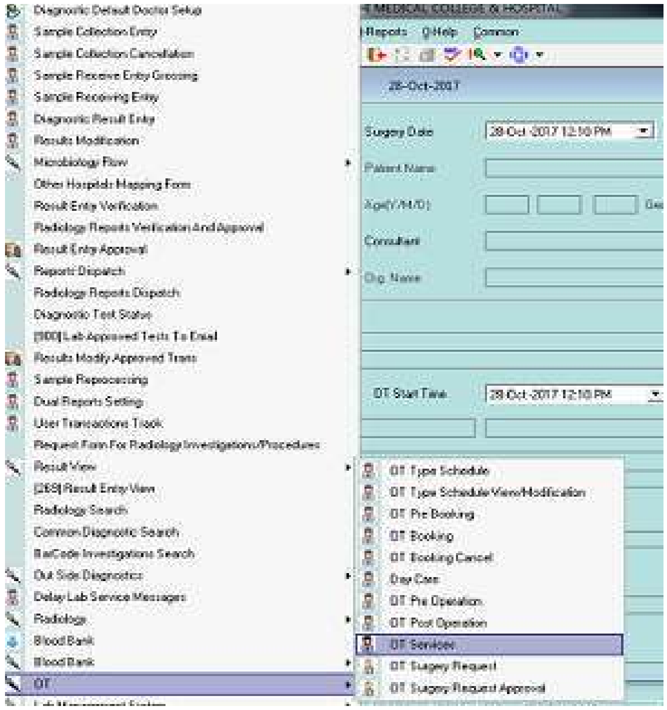
Remove: It refers to remove Attendant types

Pre-Requirements: It refers to Attendant details will be appearing. If any templates are created

Surgery Procedure: It refers to text where user is manually typed in Surgery Template screen

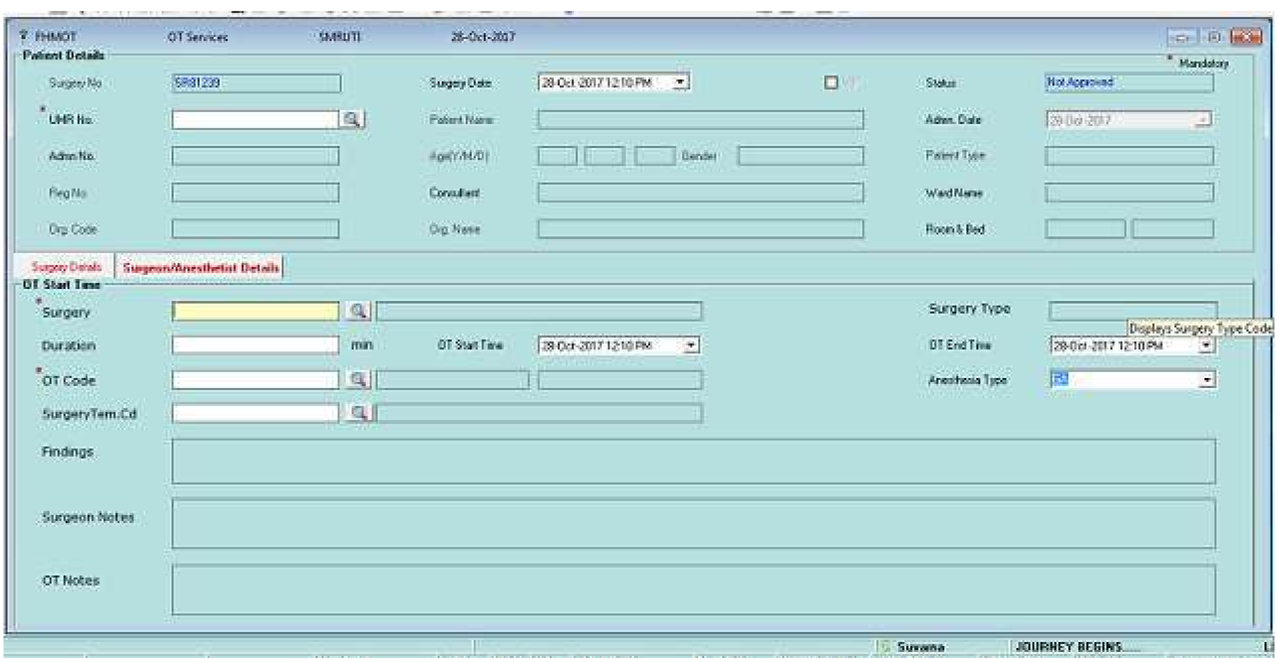
Diagnostics------>OT Services

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Services



---> The Main Purpose of this form is to post OT services against the patient.

Following Form Will be Displayed as



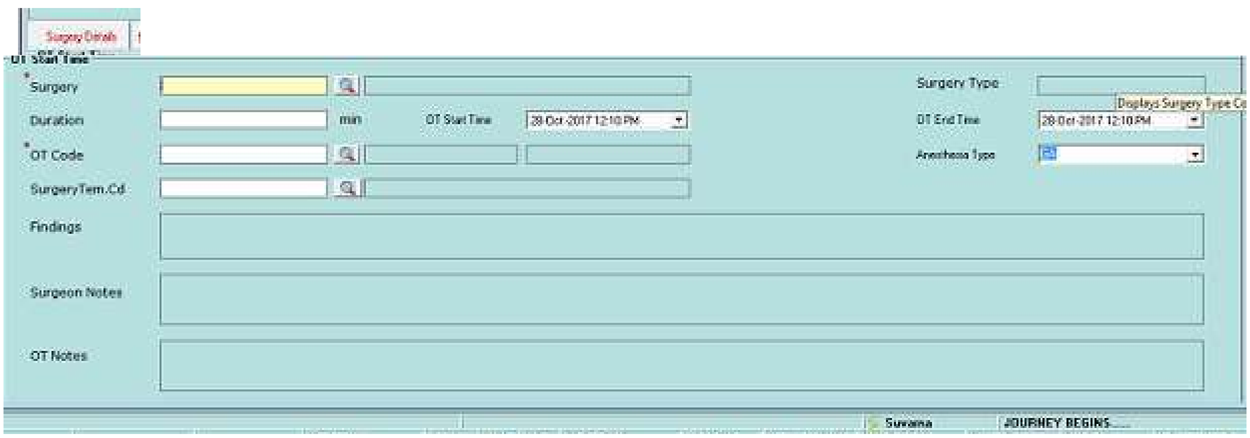
----> This Form Has two parts

1. **Patient Details:-** This screen Belongs to Select the patient type.

UMR NO:- This field will allow to select the UMR number by clicking the search Button.

Surgery No:- Its an auto generated Number generated by software.

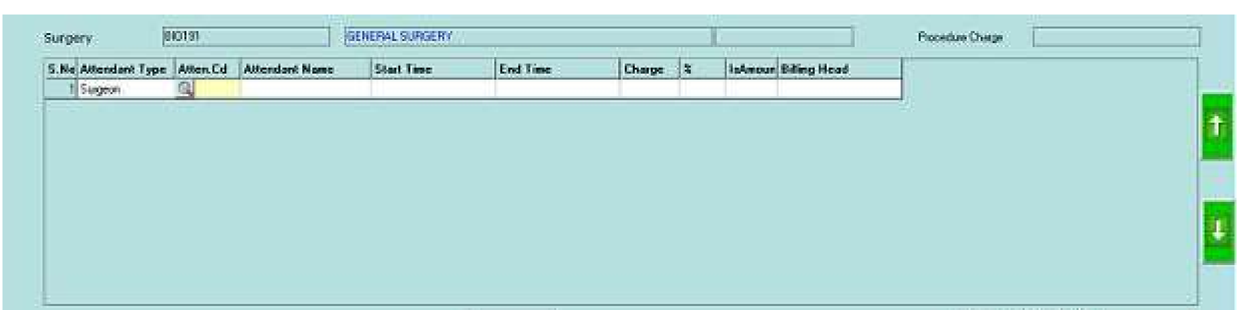
2. Surgery Details:- This screen Belongs to enter surgery details



Surgery:- This field will allow to select the procedure name.

OT Code:- This Field will allow to select the OT Name.

Duration:- This Field will allow to enter surgery time.

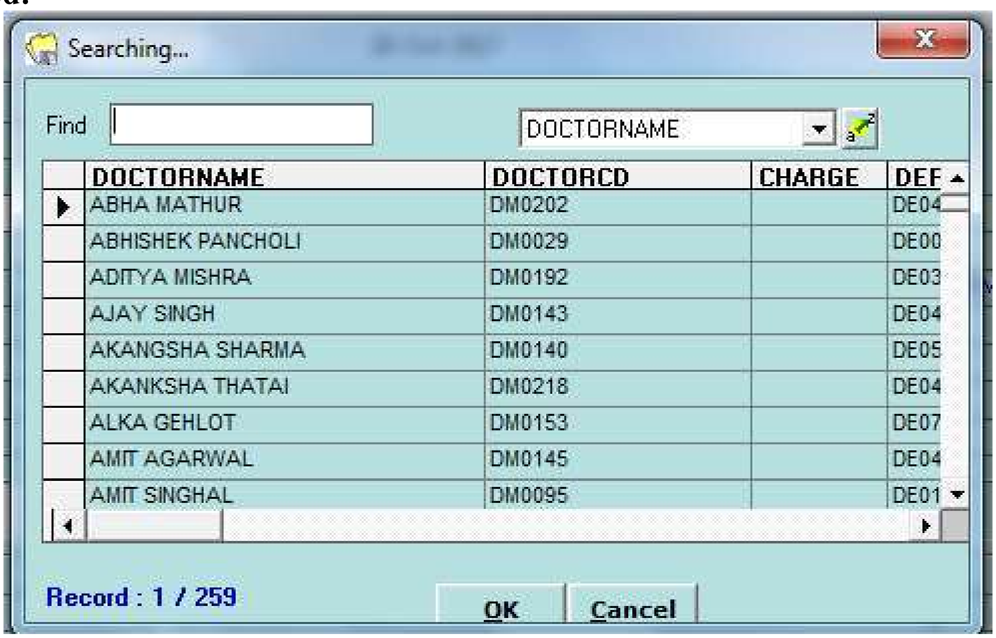


Attendant Type:-

-------> Here we can select Attendant type as Surgeon, OT charges, etc based on the drop down selection type.

------> If OT charges selected as attendant type then user can post services against the patient.

Attendant Cd:-



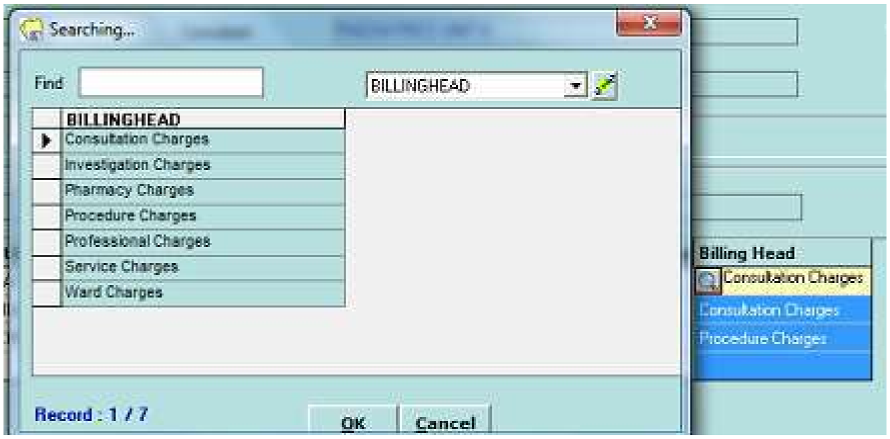
-----> By clicking attendant cd search button the above window will displayed if attendant type surgeon is selected where we can select the doctor name.

Start Time And End Time:- This two field allow to select dates

Charge :- In this field we can enter the charge against the doctor.

Is Amount:- If this check box is selected we can enter amount in charge field or other wise user can able enter % in % column.

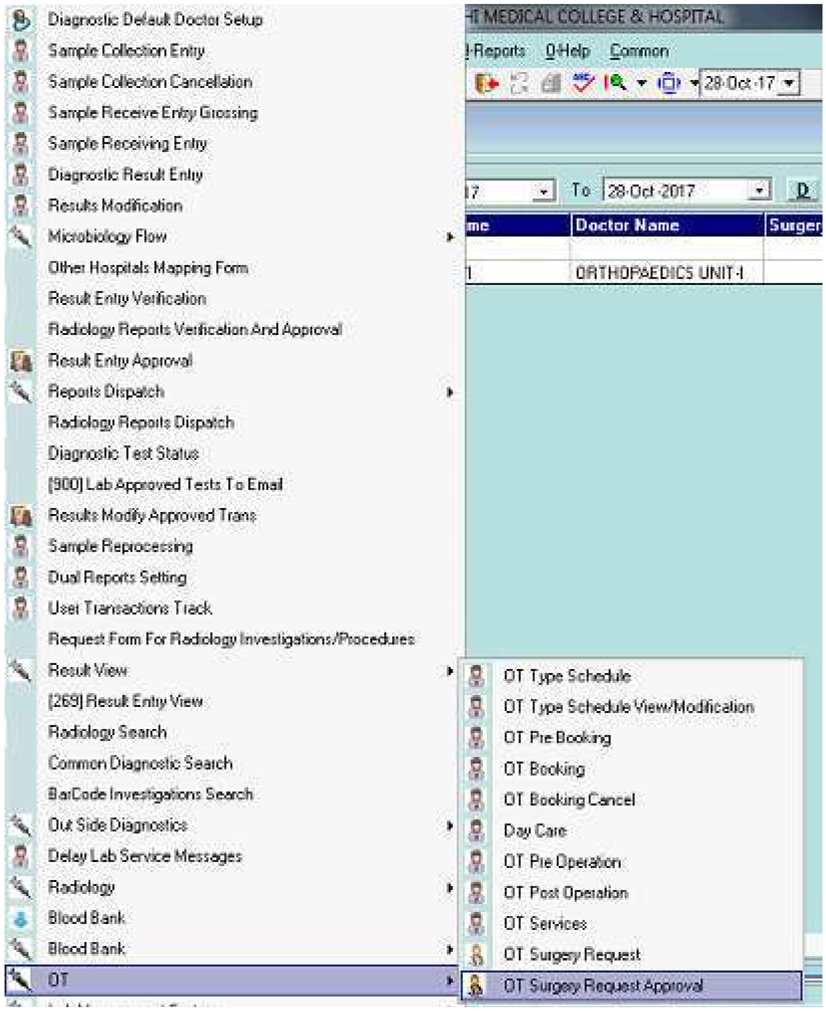
Billing Head:-



-----> By selecting billing head search button the above window will displayed where the user can select different billing head corresponding to the attendant type.

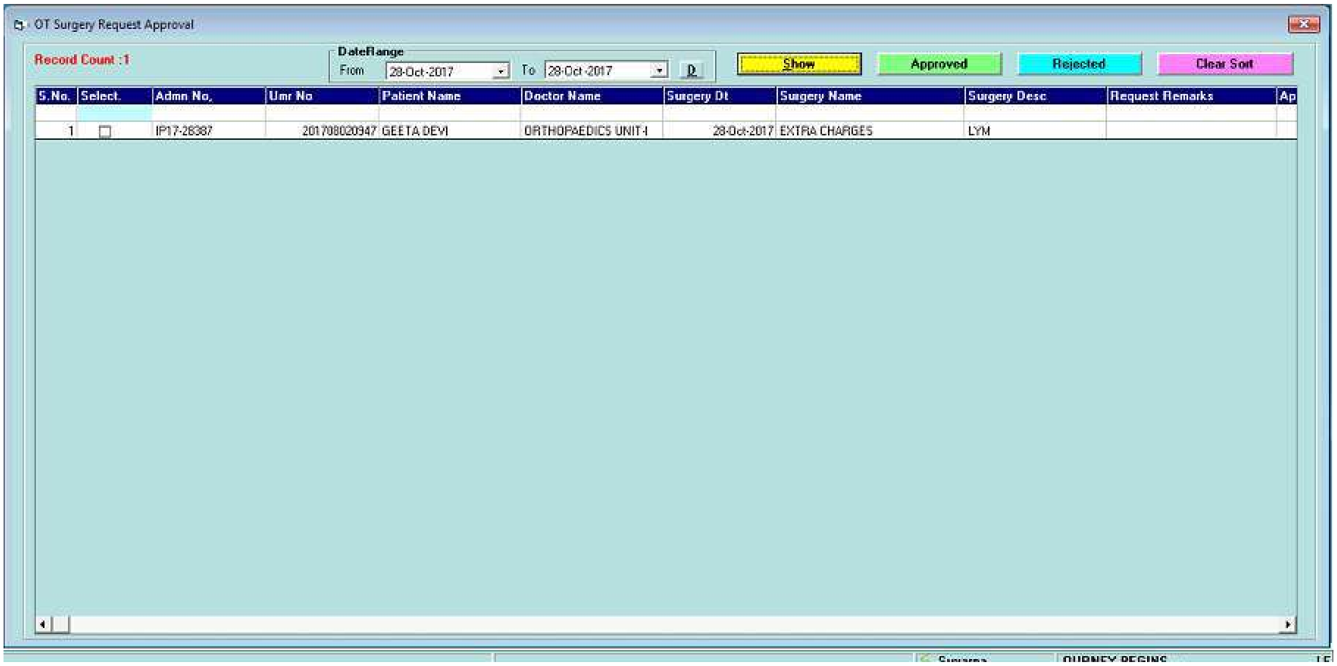
Diagnostics------>OT Surgery Request Approval

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Surgery Request Approval



---> The Main Purpose of this form is to post OT services against the patient.

Following Form Will be Displayed as



Date range:- This field will allow to select from date and to date.

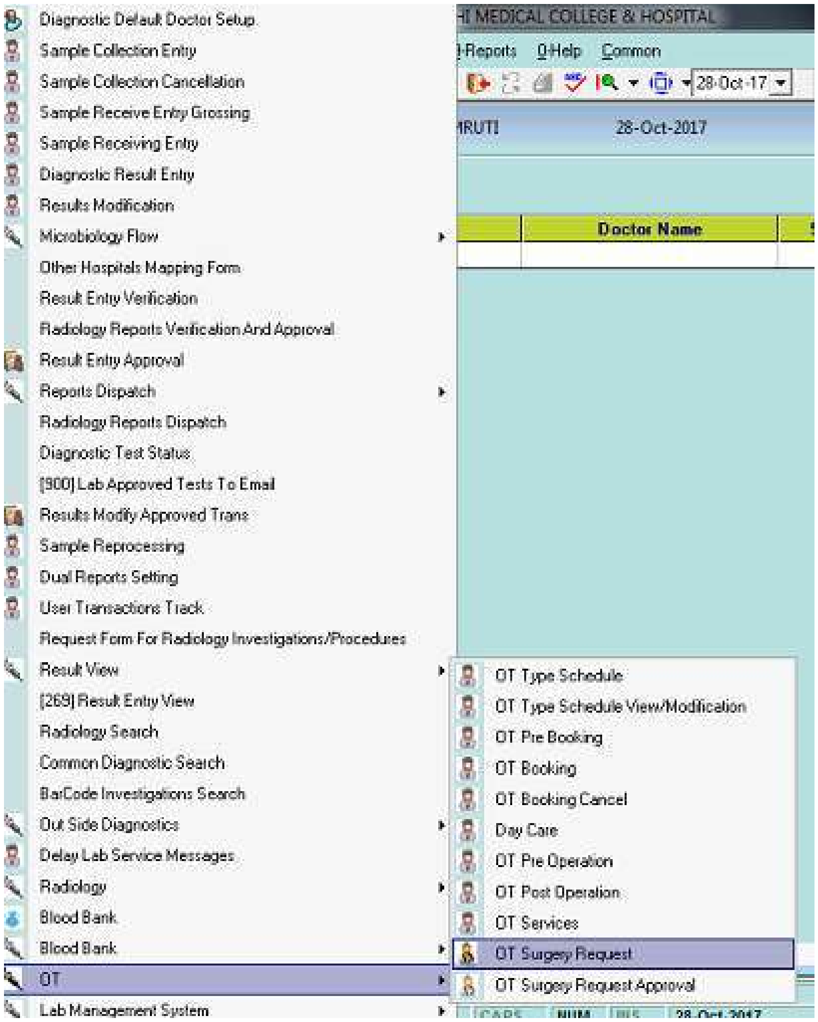
Show:- When Clicked this button all the surgery request will displayed below based on the dates selected.

Approval:- This button will approve the surgery request.

Reject:- This button will reject the surgery request.

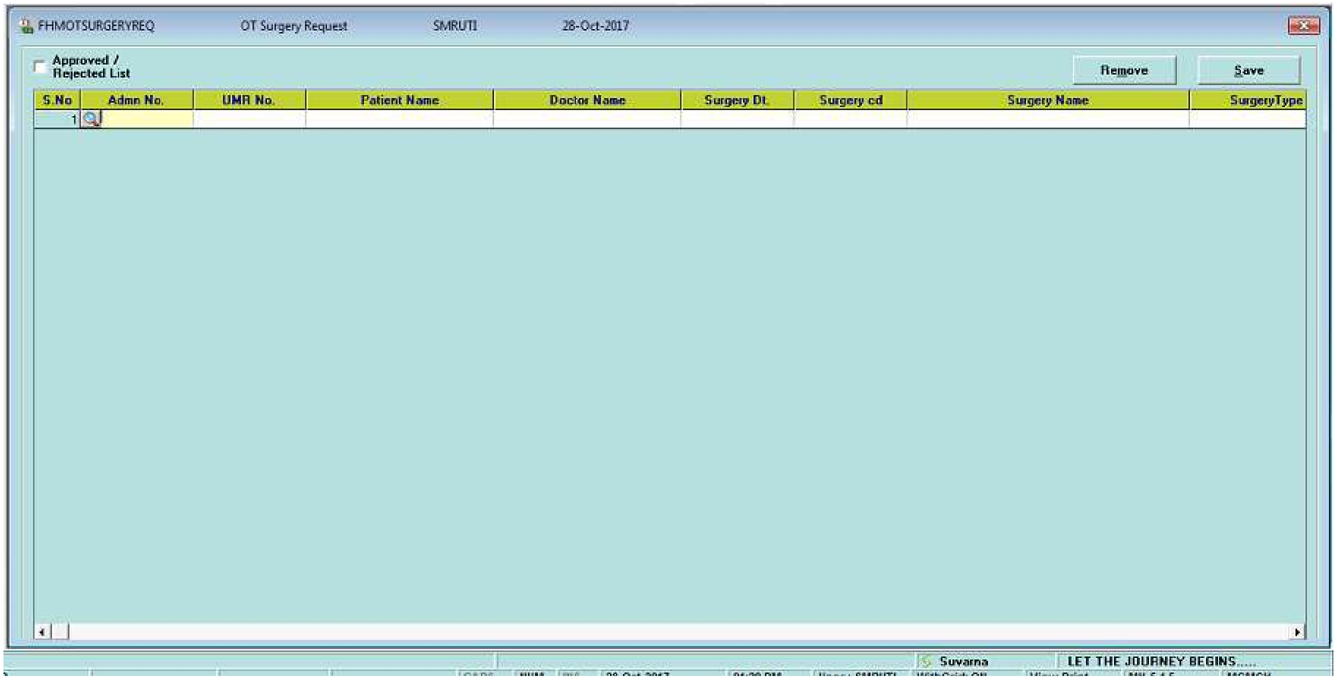
Diagnostics------>OT Surgery Request

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Surgery Request



---> The Main Purpose of this form is to raise the surgery request which will further come in OT services against the patient.

Following Form Will be Displayed as

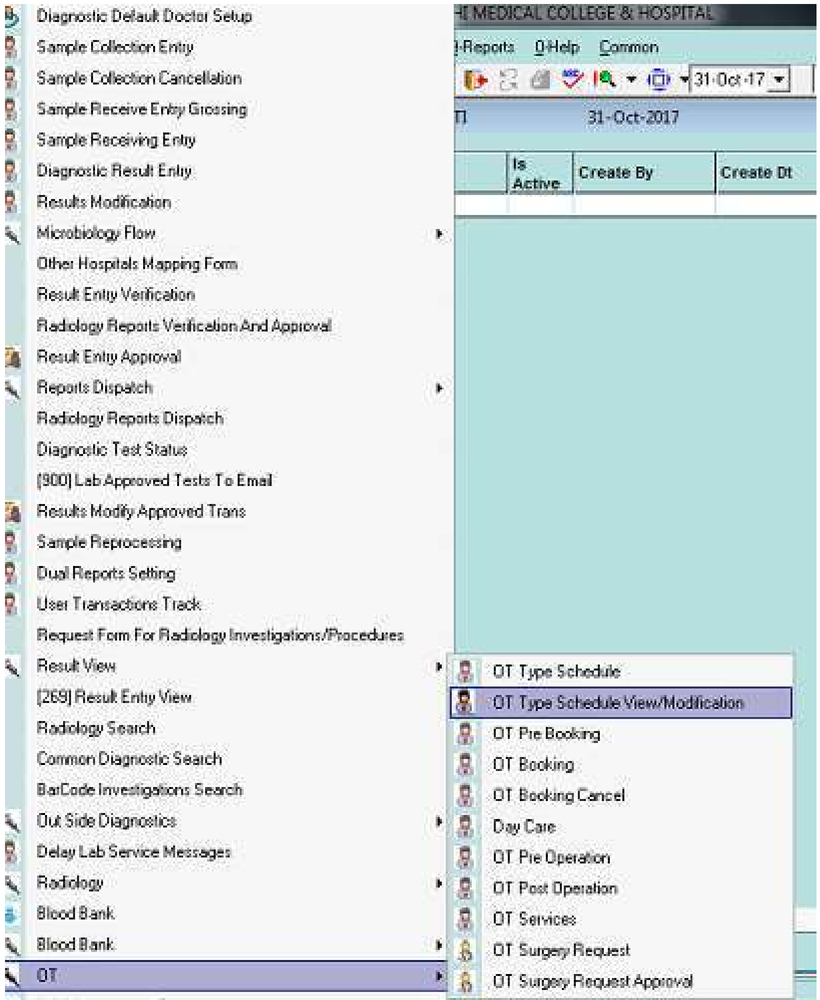


Admn no:- By clicking the search button in this field we can select the admission number then automatically the **patient name** and **doctor name** will append in their respective fields.

Surgery No:- By clicking the search button in this field we can select the surgery/procedure name.

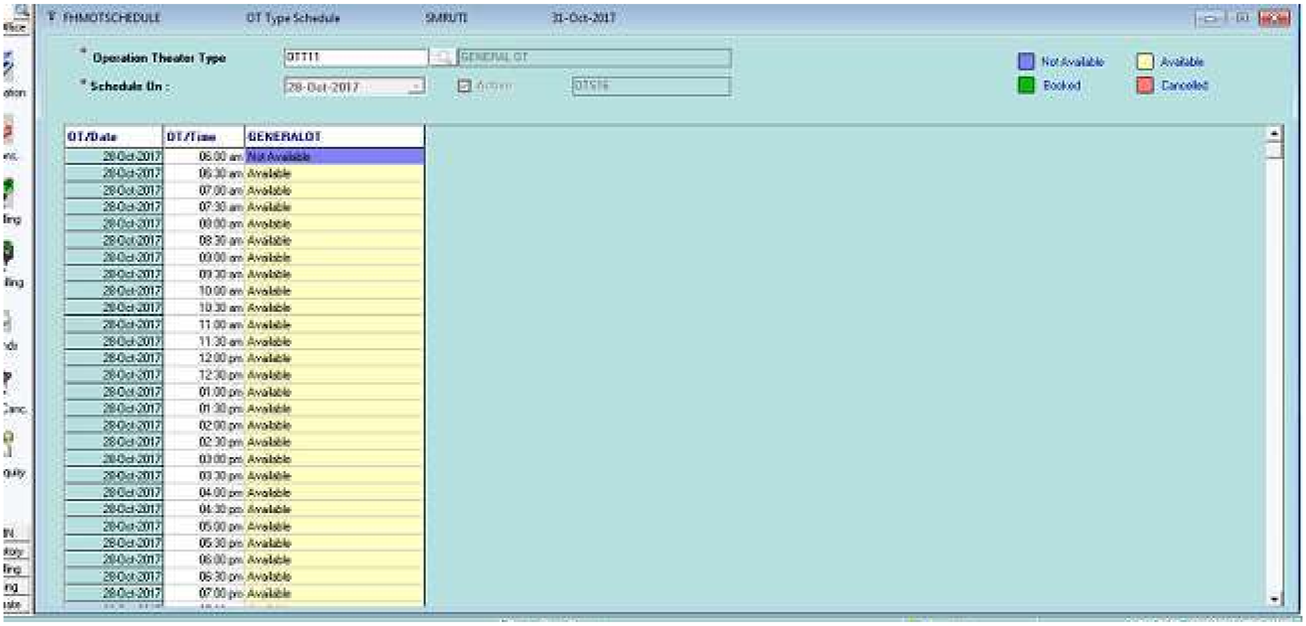
Diagnostics------->OT Type Schedule

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Type Schedule



-----> The Main Purpose of this form is used to view/modify the details. When form is opened it will opened in Grid Mode itself, then By Pressing F12 key or search icon the records will appear

Following Form Will be Displayed As



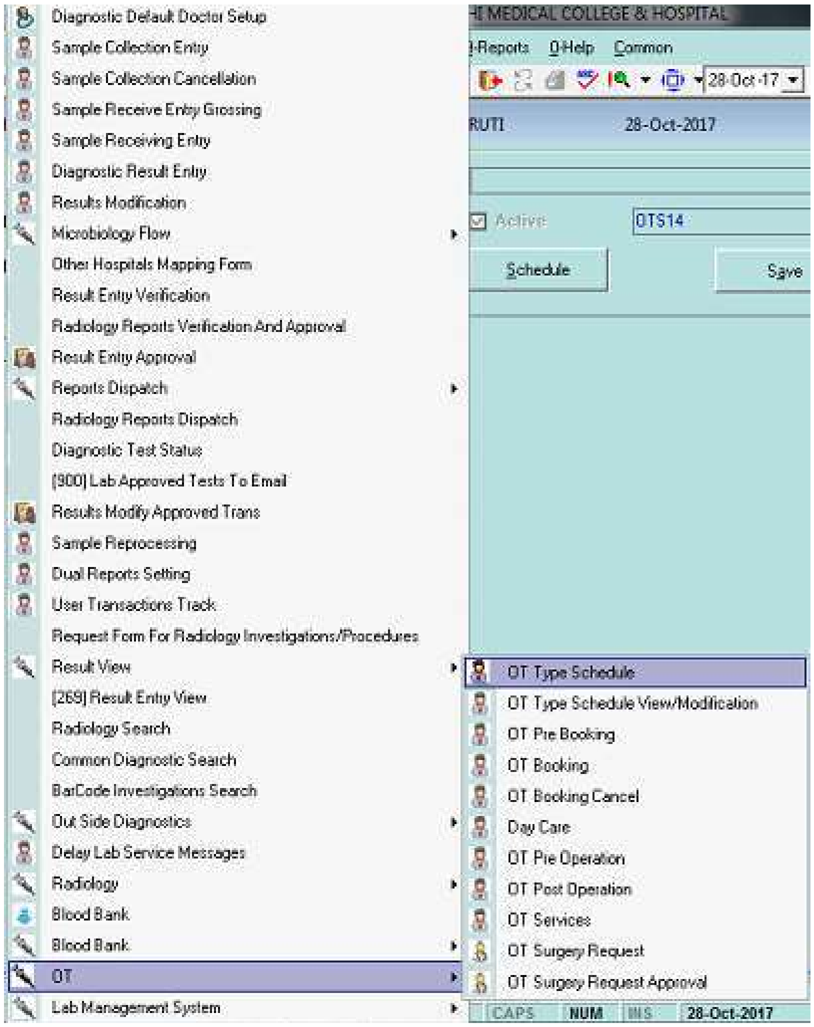
Operation Theater Type: It refers to theater name, here cannot edit

Schedule On: It refers to date

NOTE: Here user can open in Modify mode and if theaters are not available in time lots then click drop down box and select Not Available and save the record

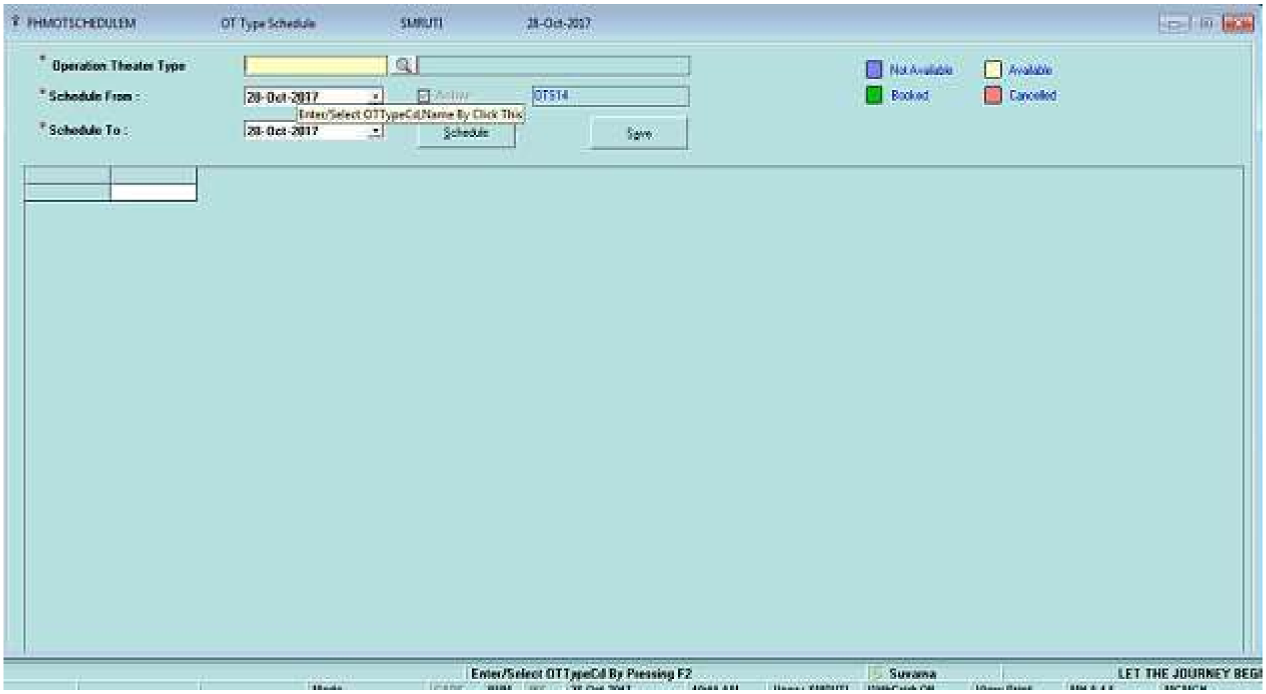
Diagnostics------->OT Type Schedule

Navigation Path:- Hospital Module----->Diagnostics----->OT----->OT Type Schedule



---> The Main Purpose of this form is to schedule the OT for a particular time period.

Following Form Will be Displayed as



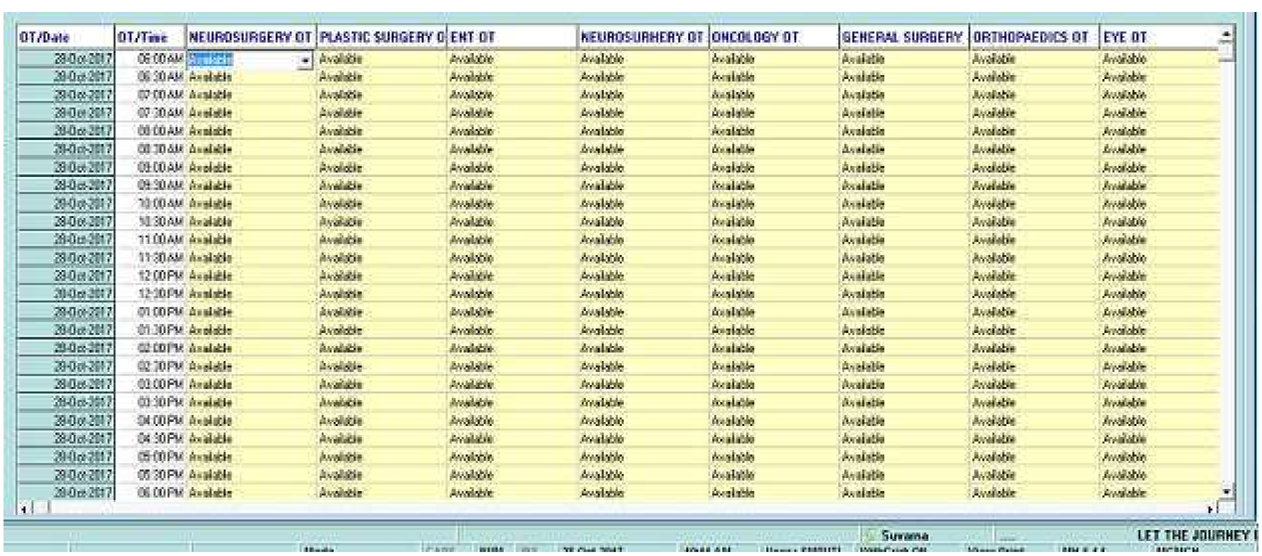
Operation Theater Type:- This Filed Will allow to select the Operation Theater Type By clicking on

the search button. 

Schedule From:- This Field Will allow to select dates from which the user is going to book the OT.

Schedule To:- This Filed Will allow to select Dates up to which the The OT is booked for the patient.

Schedule:- This Button will display the Slot Available for OT as below



OT/Date	OT/Time	NEUROSURGERY OT	PLASTIC SURGERY O	ENT OT	NEUROSURHERY OT	ONCOLOGY OT	GENERAL SURGERY	ORTHOPAEDICS OT	EYE OT
28-Oct-2017	06:00 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	06:30 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	07:00 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	07:30 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	08:00 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	08:30 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	09:00 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	09:30 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	10:00 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	10:30 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	11:00 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	11:30 AM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	12:00 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	12:30 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	01:00 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	01:30 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	02:00 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	02:30 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	03:00 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	03:30 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	04:00 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	04:30 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	05:00 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	05:30 PM	Available	Available	Available	Available	Available	Available	Available	Available
28-Oct-2017	06:00 PM	Available	Available	Available	Available	Available	Available	Available	Available

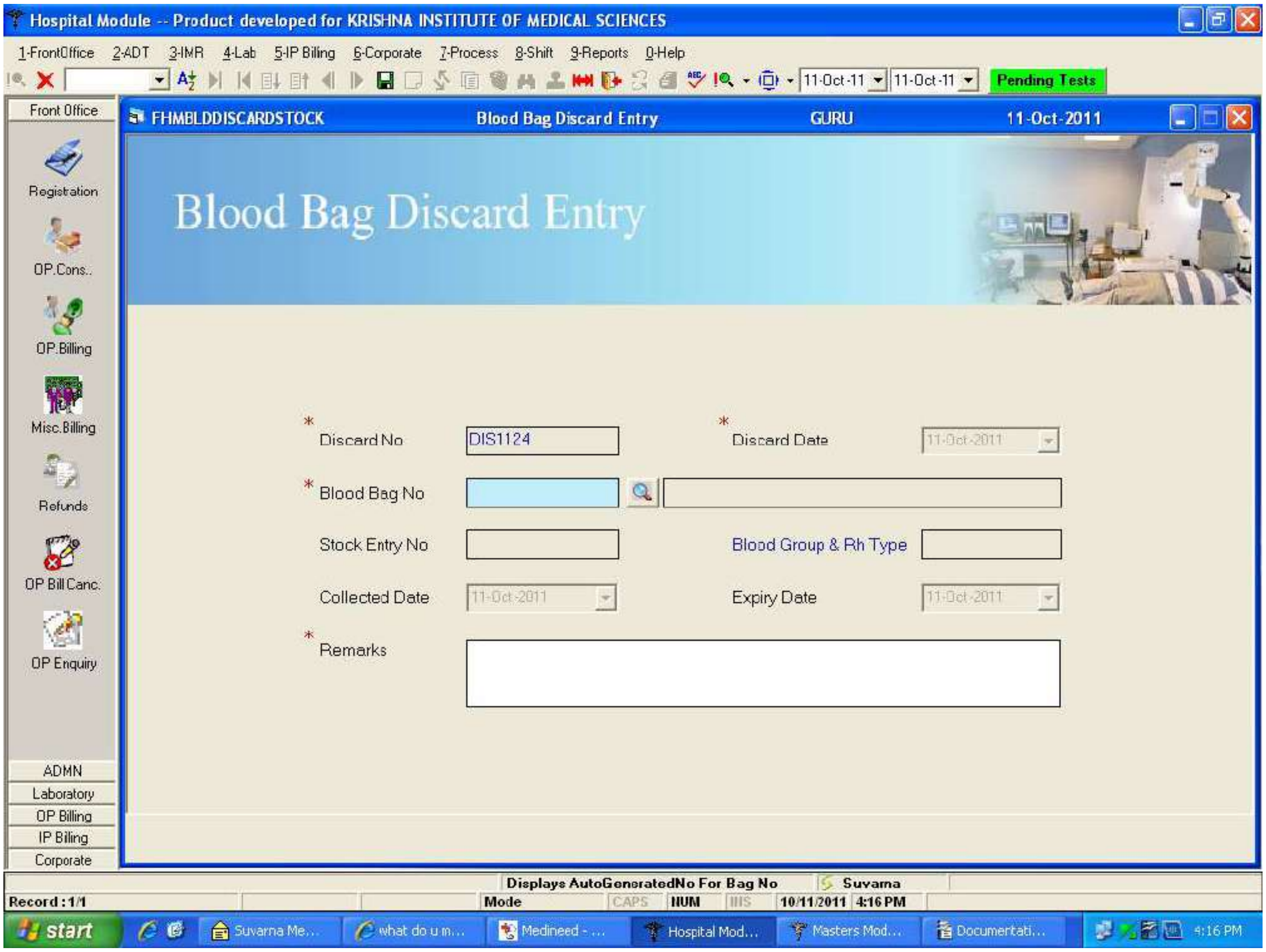
Save:- By clicking the save button the OT theater will be booked for the particular time period.

Diagnostics------>Blood Bag Discard Entry

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank---->Blood Bag Discard Entry

----> The Main Purpose of this document is if any Expired Bags is there that bags should be removed or Discarded from the stock then this form will be used.

Following form will be displayed as:

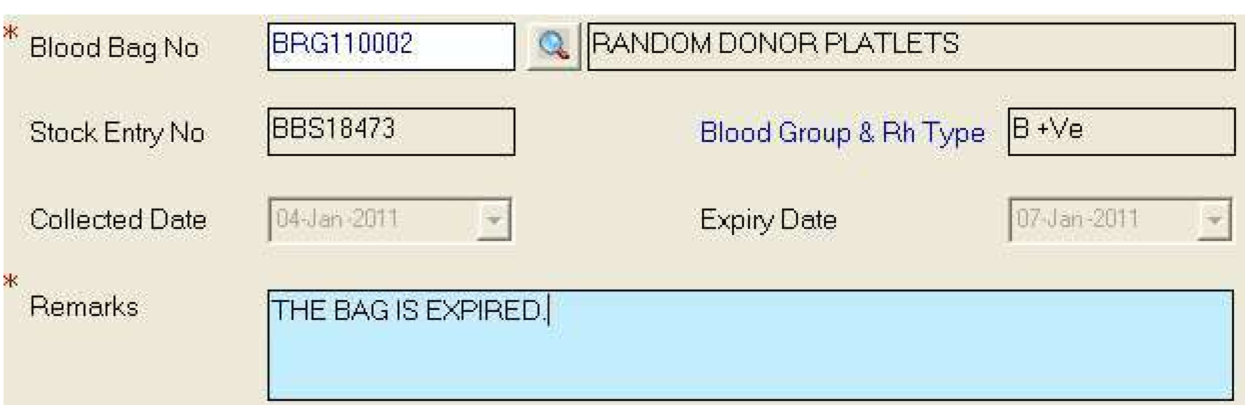


Discard No : It is an Auto generated No.

Discard Date : It Refers to the Current Date.

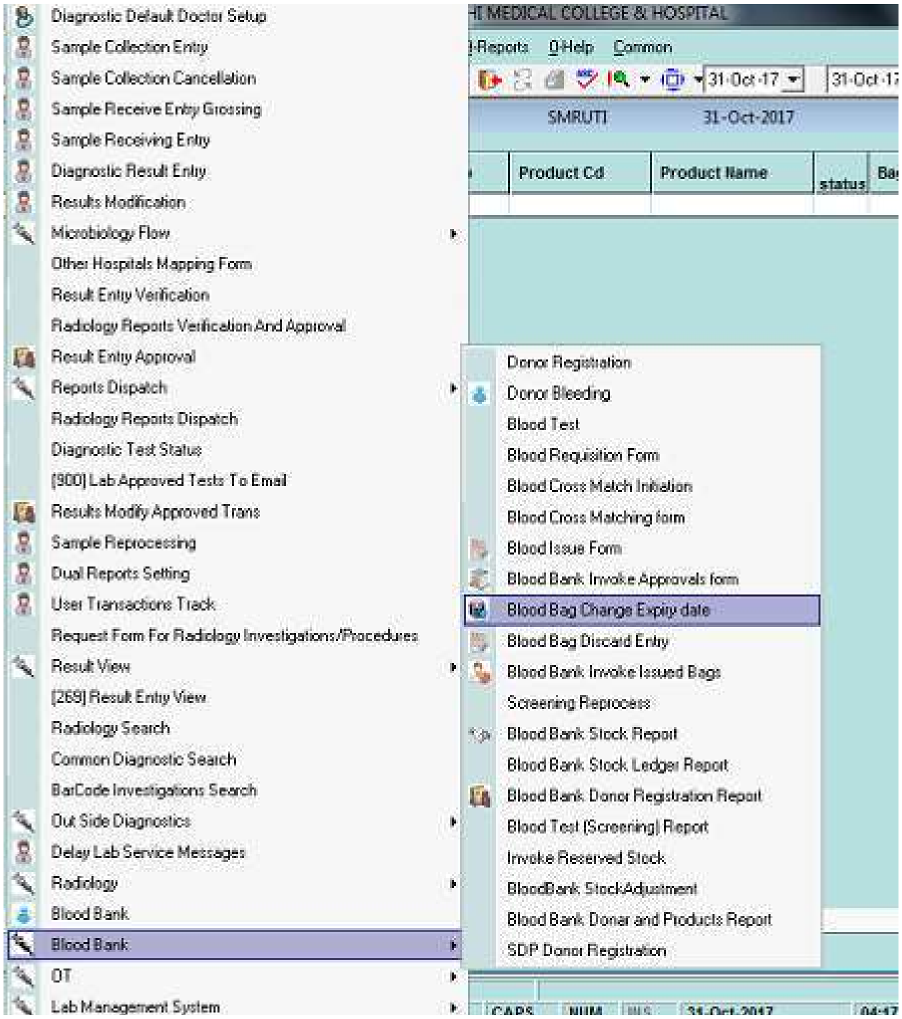
Blood Bag No : It Refers to the Bag No. When Bag No is Selected all the Details will be displayed as Collected Date and Expiry Date Etc. After Selecting Click on Save button.

Enter the Remarks why the Bag is Discarded.

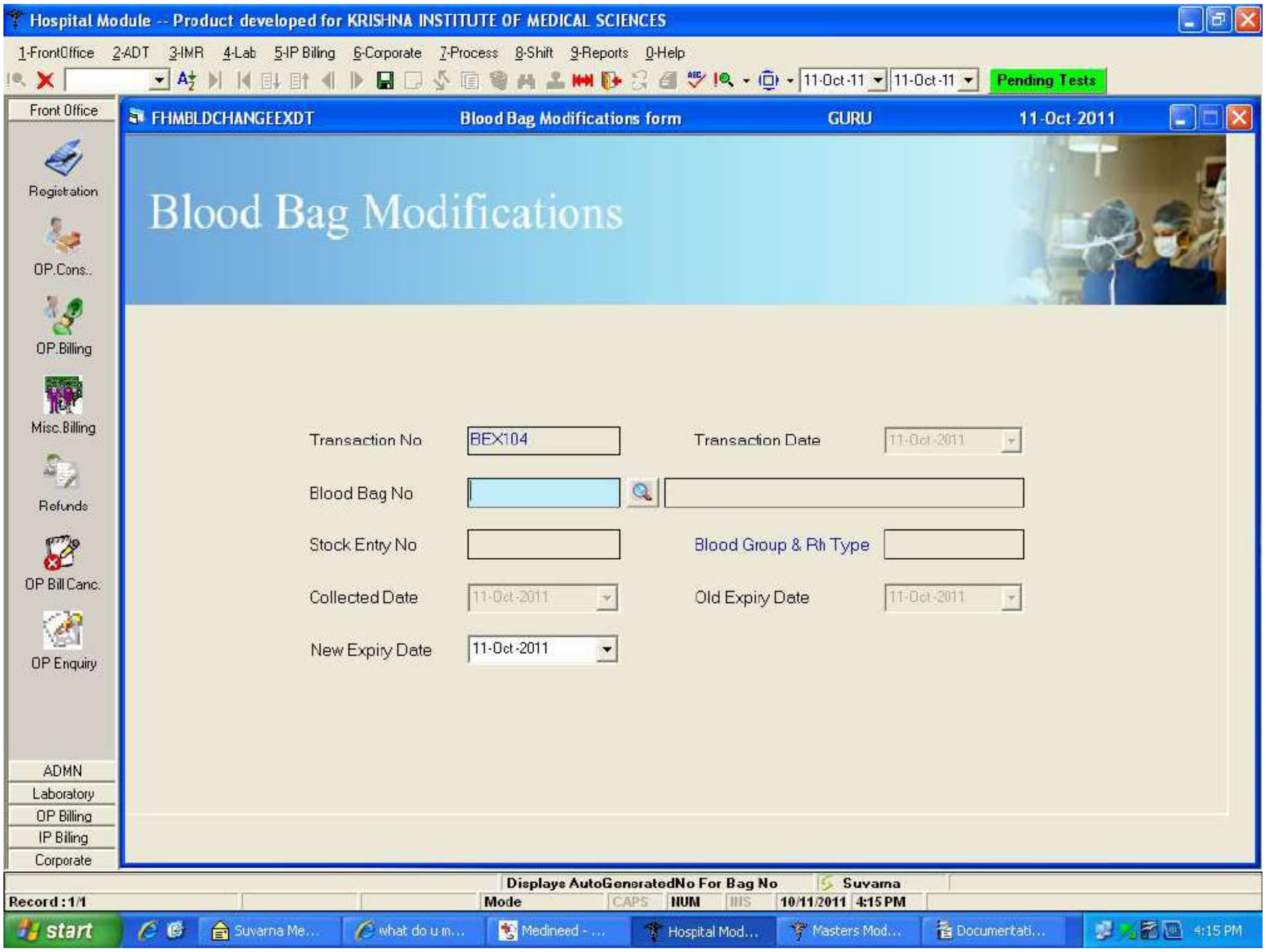


Diagnostics------> Blood Bank Change Expiry Dates

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Change Expiry Dates



----> The Main Purpose of this document is to change or increase the old Expiry Dates to New Expiry Dates



Transaction No : It is an Auto generated No.

Transaction Date : It Refers to the Current Date.

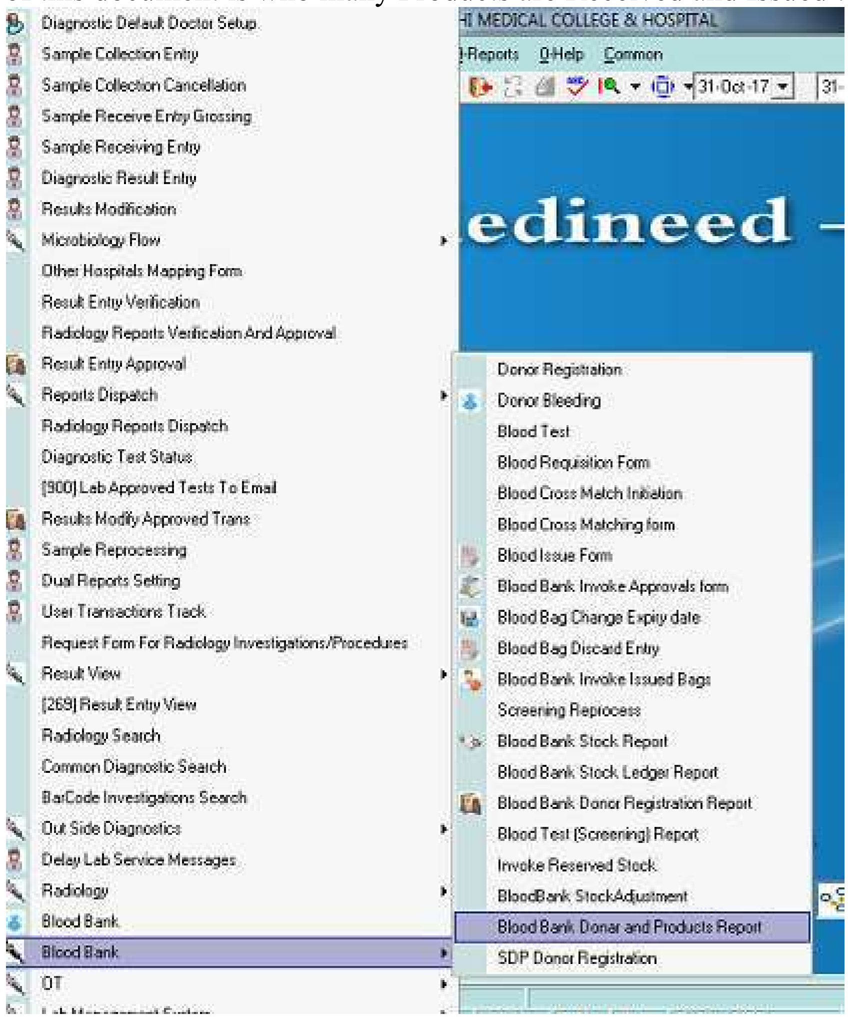
Blood Bag No : It Refers to the Bag No. When Bag No is Selected all the Details will be displayed with old Expiry Date and then if User want to increase the New Expiry Date then Change the New Expiry Date by using Calender as shown below and then save the Record.

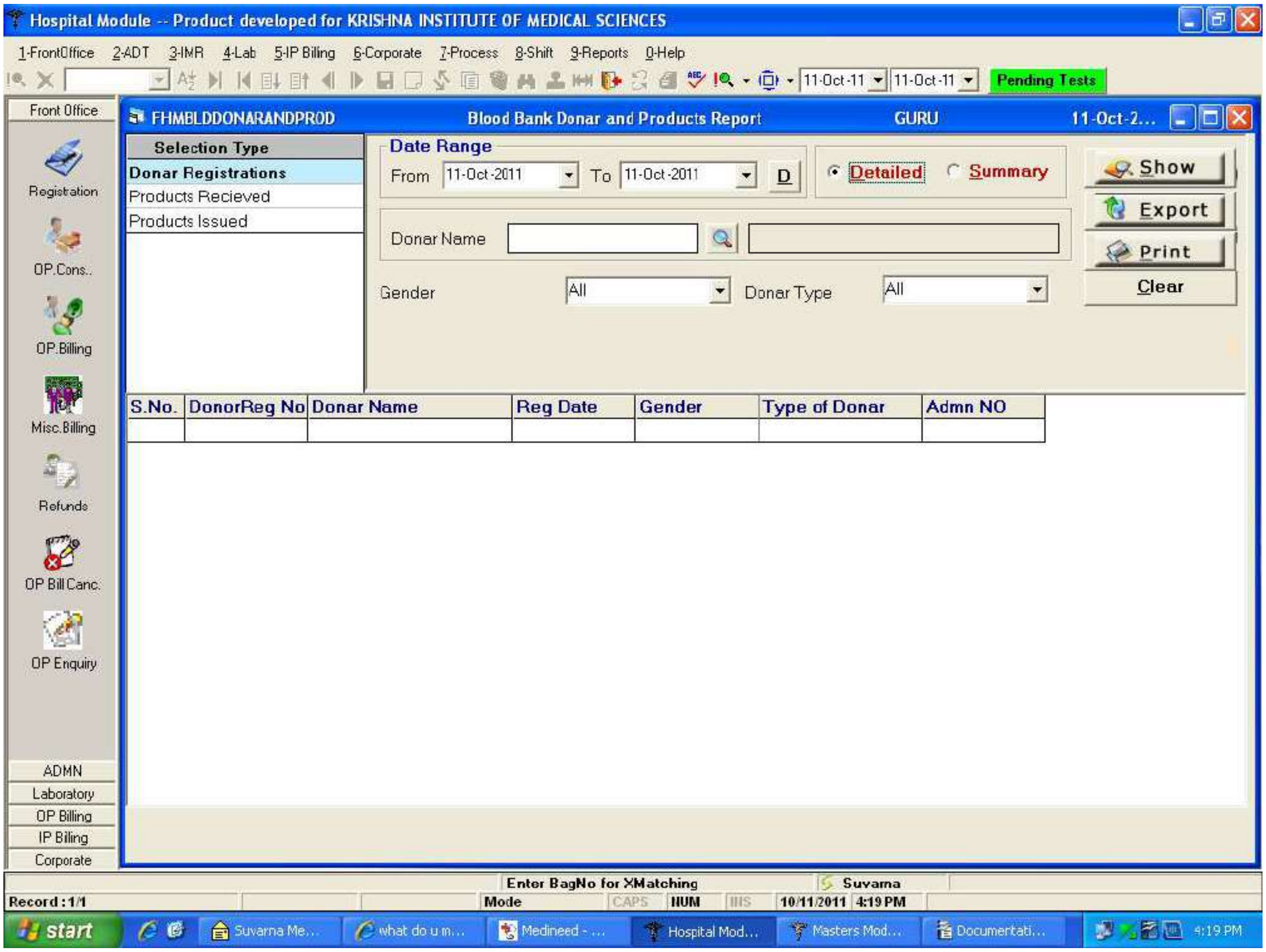

Blood Bag No
2603
FRESH FROZEN PLASMA
Stock Entry No
BBS365
Blood Group & Rh Type
O +Ve
Collected Date
07-Apr-2009
Old Expiry Date
07-Apr-2012
New Expiry Date
07-Dec-2013
December 2013
Today: 10/13/2011

Diagnostics------> Blood Bank Donor And Products Report

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Donor And Products Report

The Main Purpose of this document is who many Products are Received and Issued to the patients





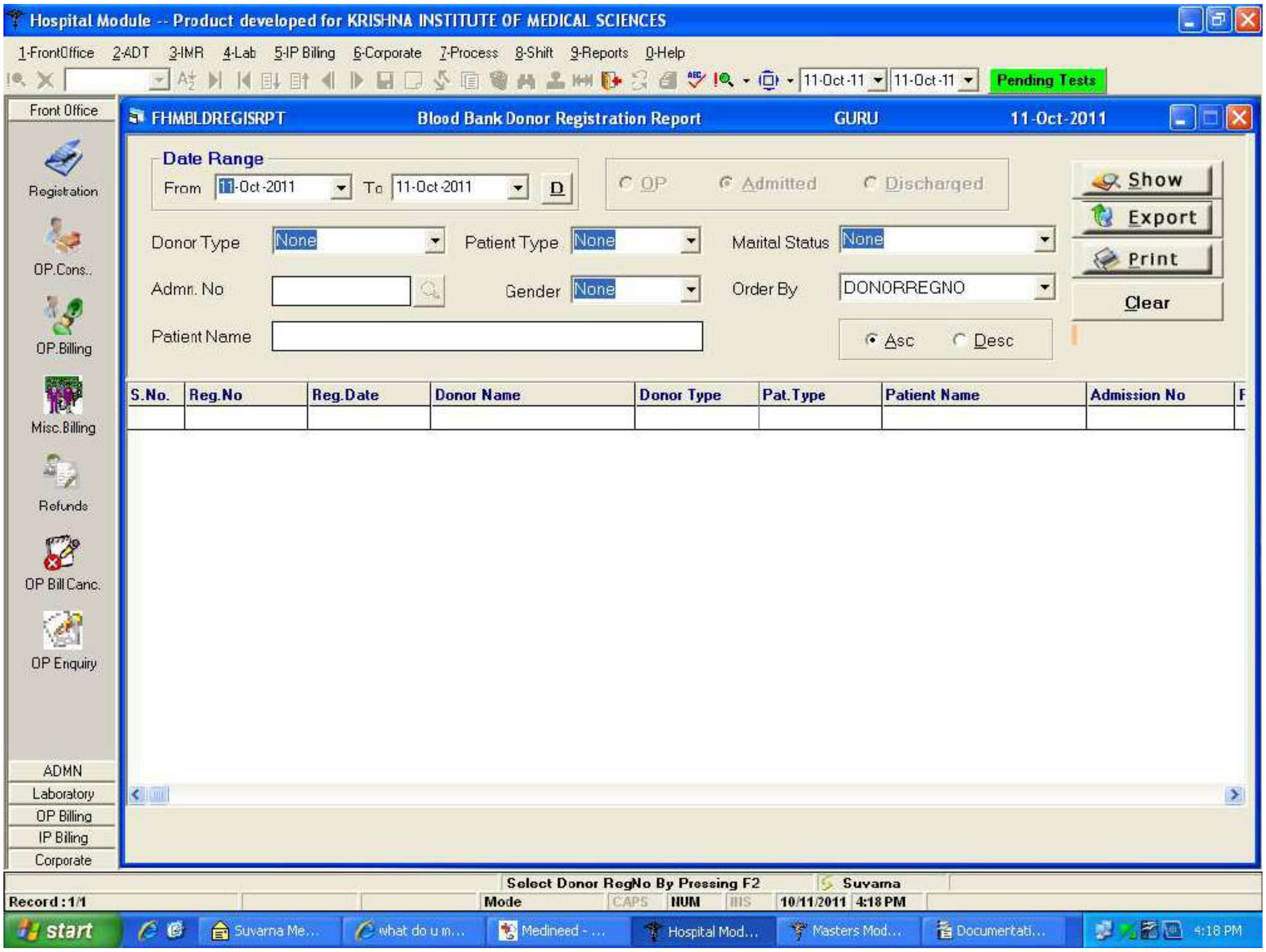
Change the Date ranges and Select the Selection Type Option and then Click on Show button. When Clicked on Show button all the details will be displayed. If user want to Print page then click on Print button.

If Donor Type is Selected as Voluntary then Only Voluntary Details wills be displayed. In the Same way if Donor Type is Selected as Replacement then Only Replacement Details wills be displayed. If Donor Type is Selected as All then both Voluntary & Replacement Details wills be displayed.

Diagnostics------>Blood Bank Donor Registration Report

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Donor Registration Report

The Main Purpose of this document is to see the how many Registrations are done in between dates



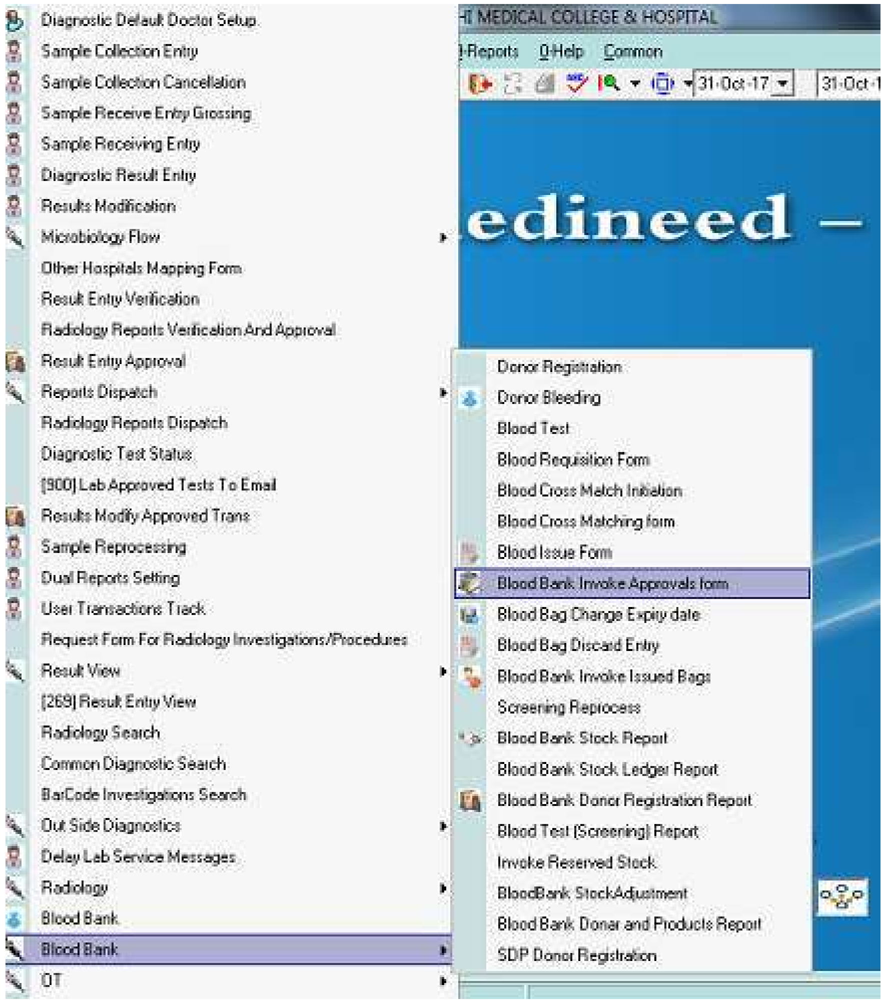
When User Selects the Patient type as IP then Admitted and discharged Radio buttons will be enabled.

When User Selects the Patient type as OP then OP Radio buttons will be enabled.

Change the Date ranges and then Click on Show button. When Clicked on Show button all the details will be displayed. If user want to Print page then click on Print button.

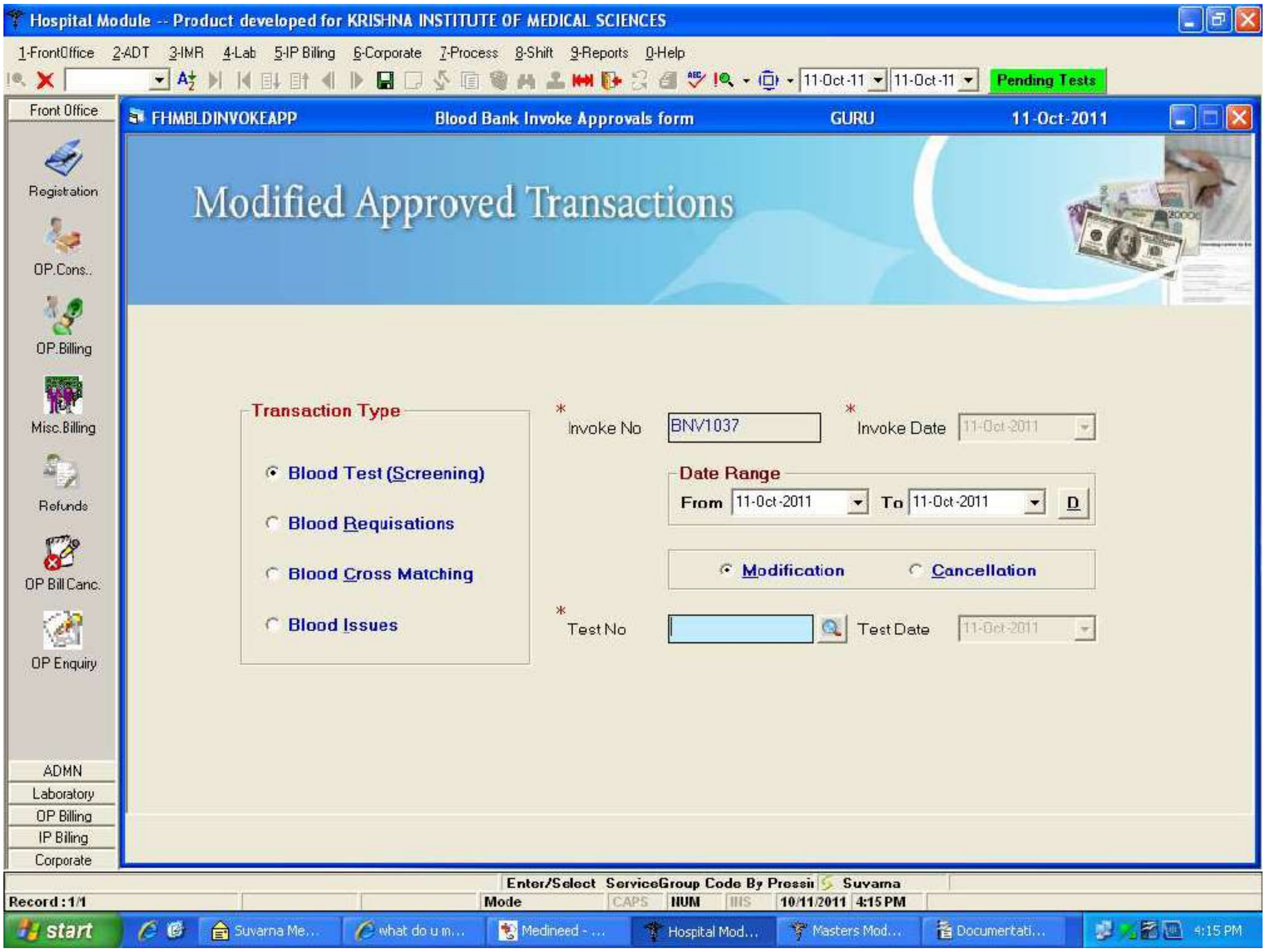
Diagnostics------> Blood Bank Invoke Approval Form

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Invoke Approval Form



-----> The Main Purpose of this document is, After Approving the Record the User want to Modify or Cancel the record then this form will be used.

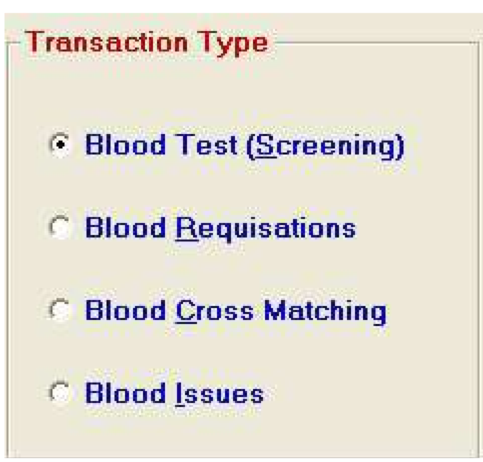
Following Form Will Be displayed as:

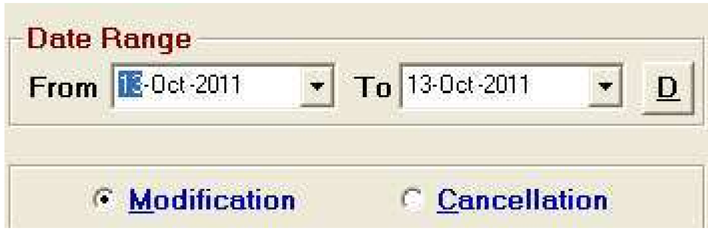


Invoke No : It is an Auto generated No.

Invoke Date : It Refers to the Current Date.

Test No: If user want to Modify or Cancel the transactions then Select the Radio buttons and Change the Date ranges and save the Record. Then it will allow to Modify the Record or to Cancel the Record.

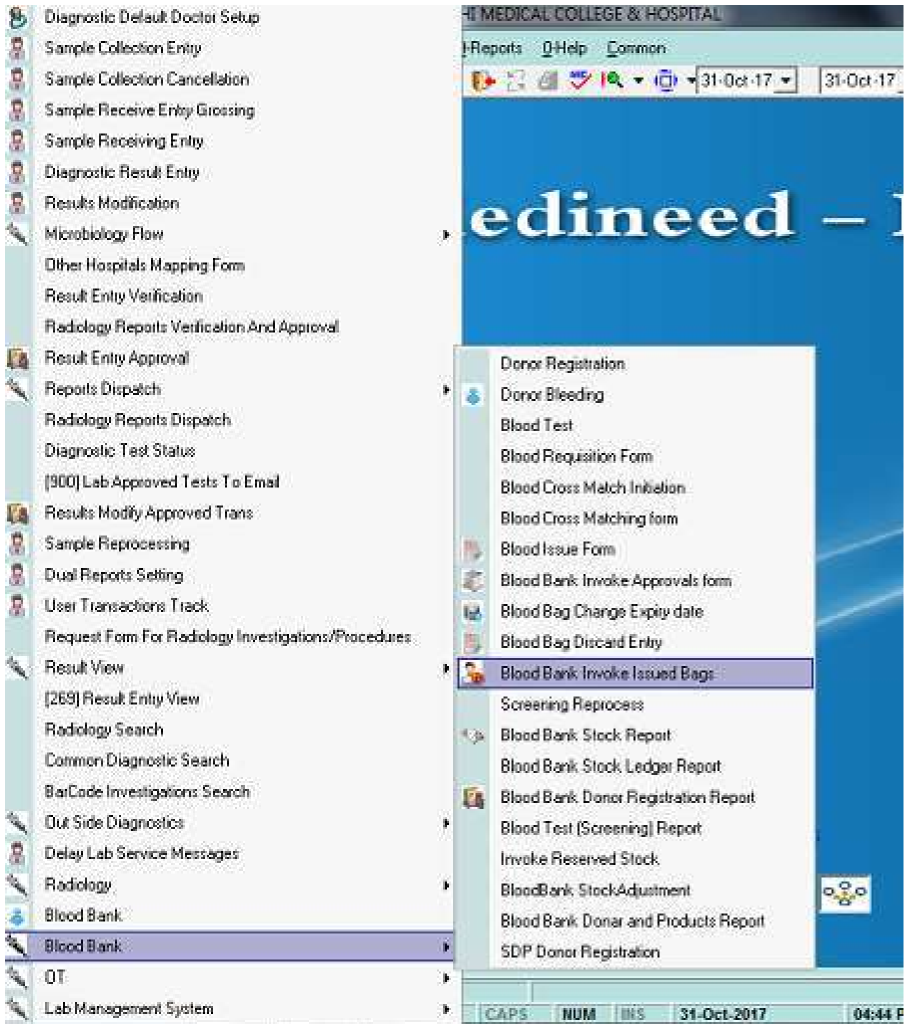




Test Date: It refers to the Current date and it will be in Disable Mode

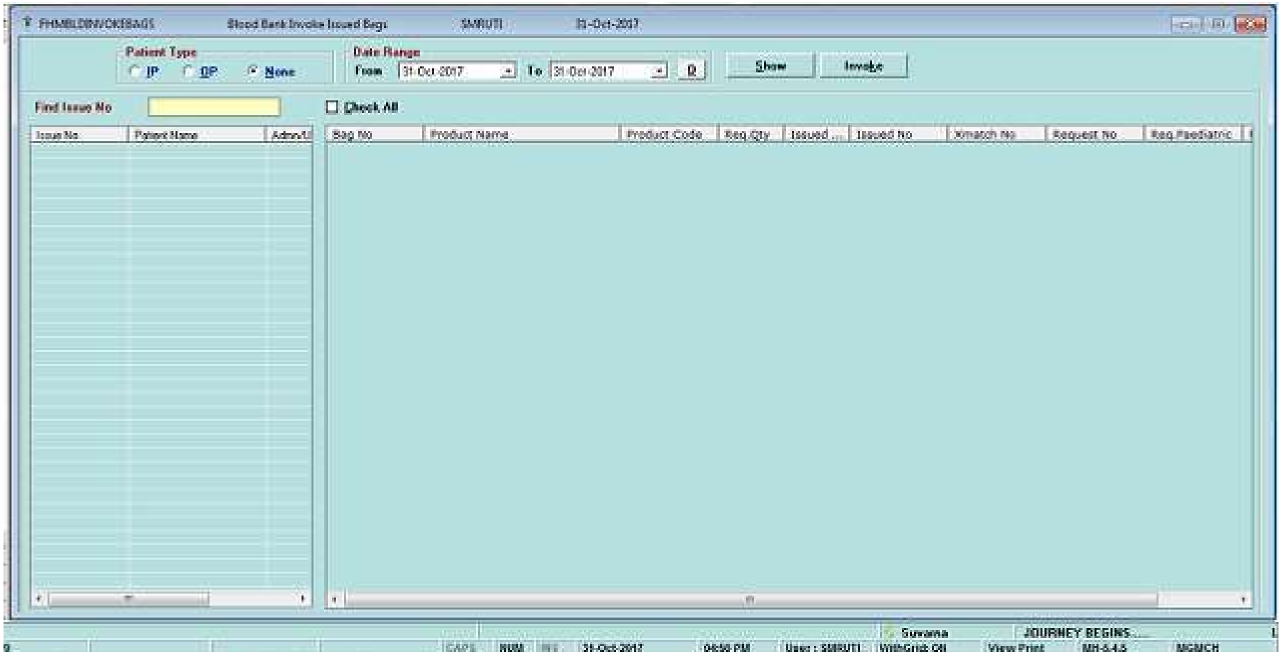
Diagnostics------>Blood Bank Invoke Issued Bags

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Invoke Issued Bags



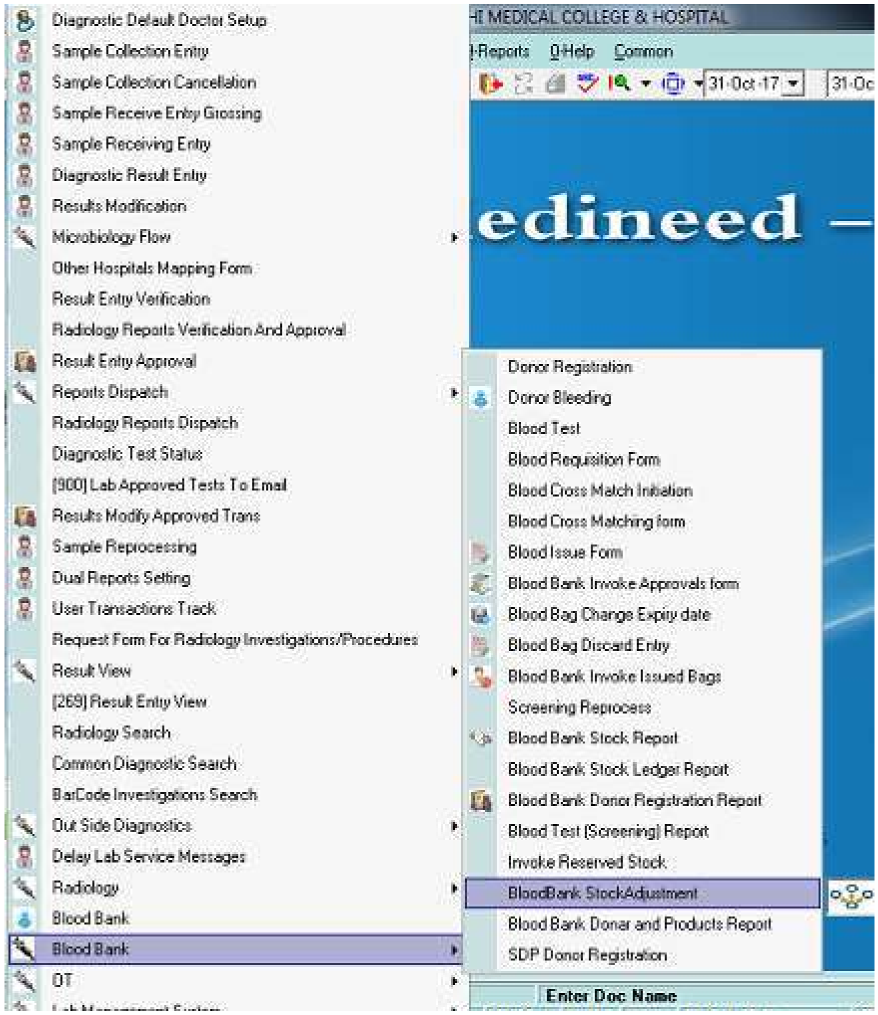
-----> The Main Purpose of this document is, if any Bags is issued to the Patients like IP or OP then that same bags should add in to the Stock then Select the Date Ranges and Click on Show button and select the Issue No and Click on Invoke Button. When Clicked on Invoke button the stock will be added

Following Form Will be displayed as:

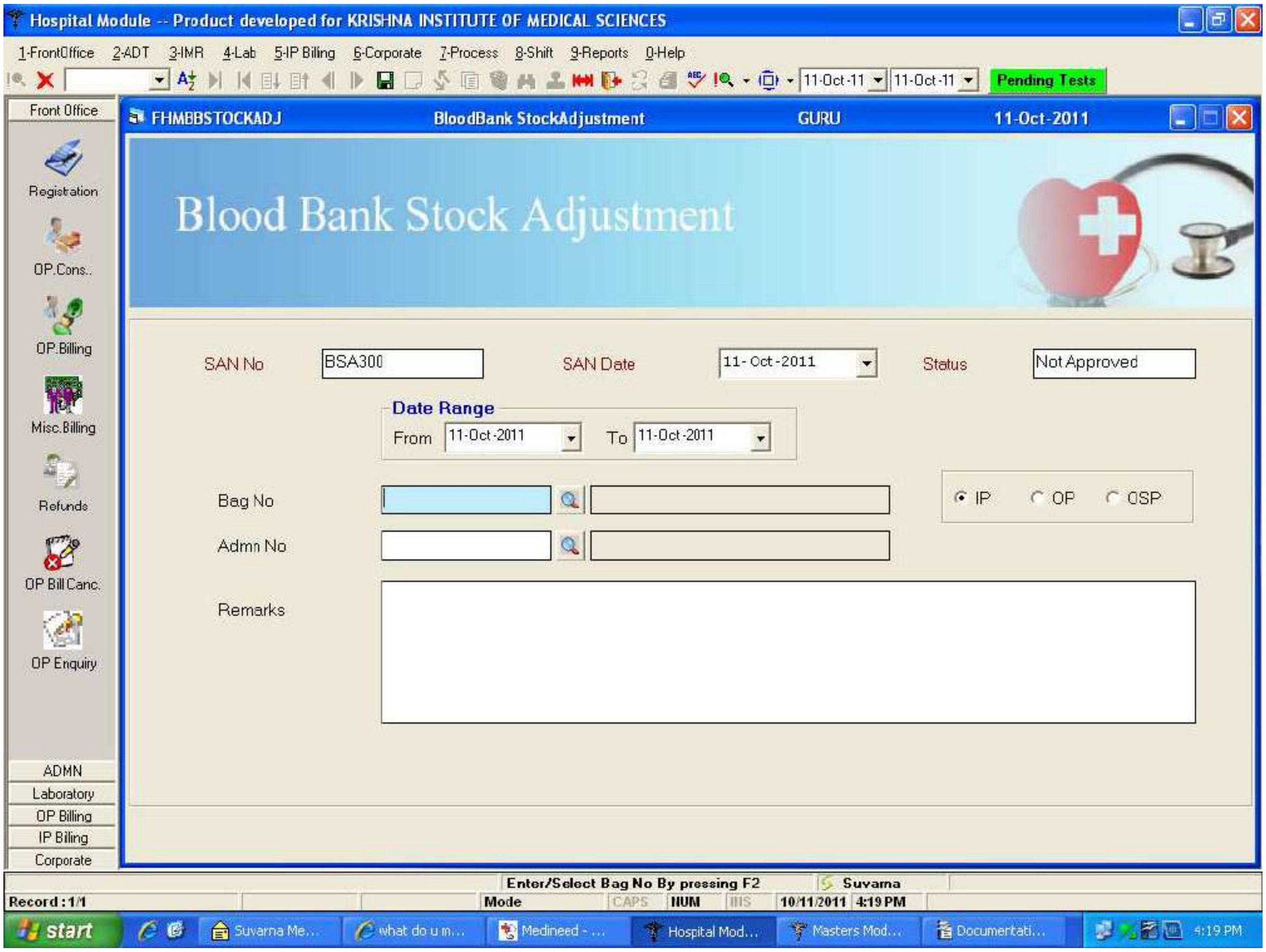

FHMBLDINVOKEBAGS
Blood Bank Invoke Issued Bags
SMRUTI
31-Oct-2017
Patient Type
IP
OP
None
Date Range
From
31-Oct-2017
To
31-Oct-2017
Show
Invoke
Find Issue No
Check All
Issue No
Patient Name
Bag No
Product Name
Product Code
Req.Qty
Issued ...
Issued No
Xmatch No
Request No
Req.Paediatric
Suvarna
JOURNEY BEGINS....
CAPS
NUM
31-Oct-2017
04:50 PM
User : SMRUTI
WithGrid ON
View Print
MGMCH

Diagnostics------>Blood Bank Stock Adjustment

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Stock Adjustment



The Main Purpose of this document is to adjust the stock



SAN No: It is an Auto-generated No.

SAN Date: It Reefers to the Current Date.

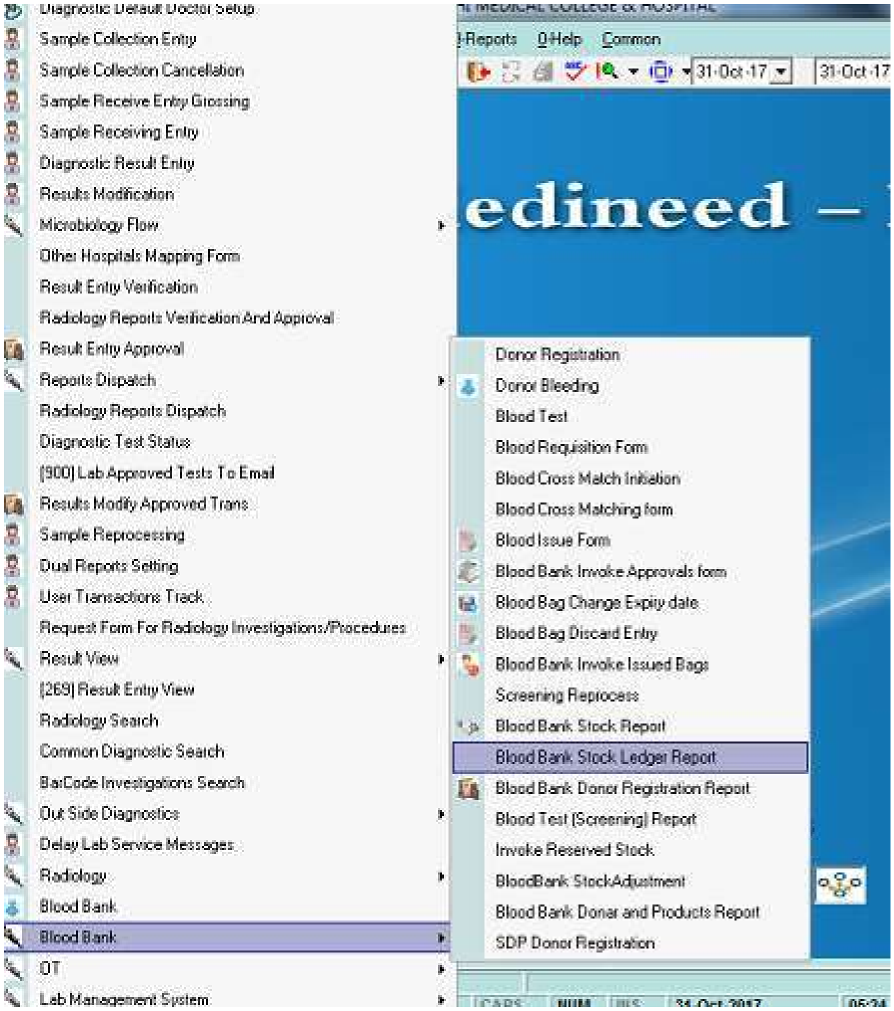
Change the Date ranges and Select IP or OP or OSP

If IP radio button is selected the Admission No field will be observed. If OP radio button is selected UMR No field will be observed. If OSP Radio button is selected OSP No field will be asks.

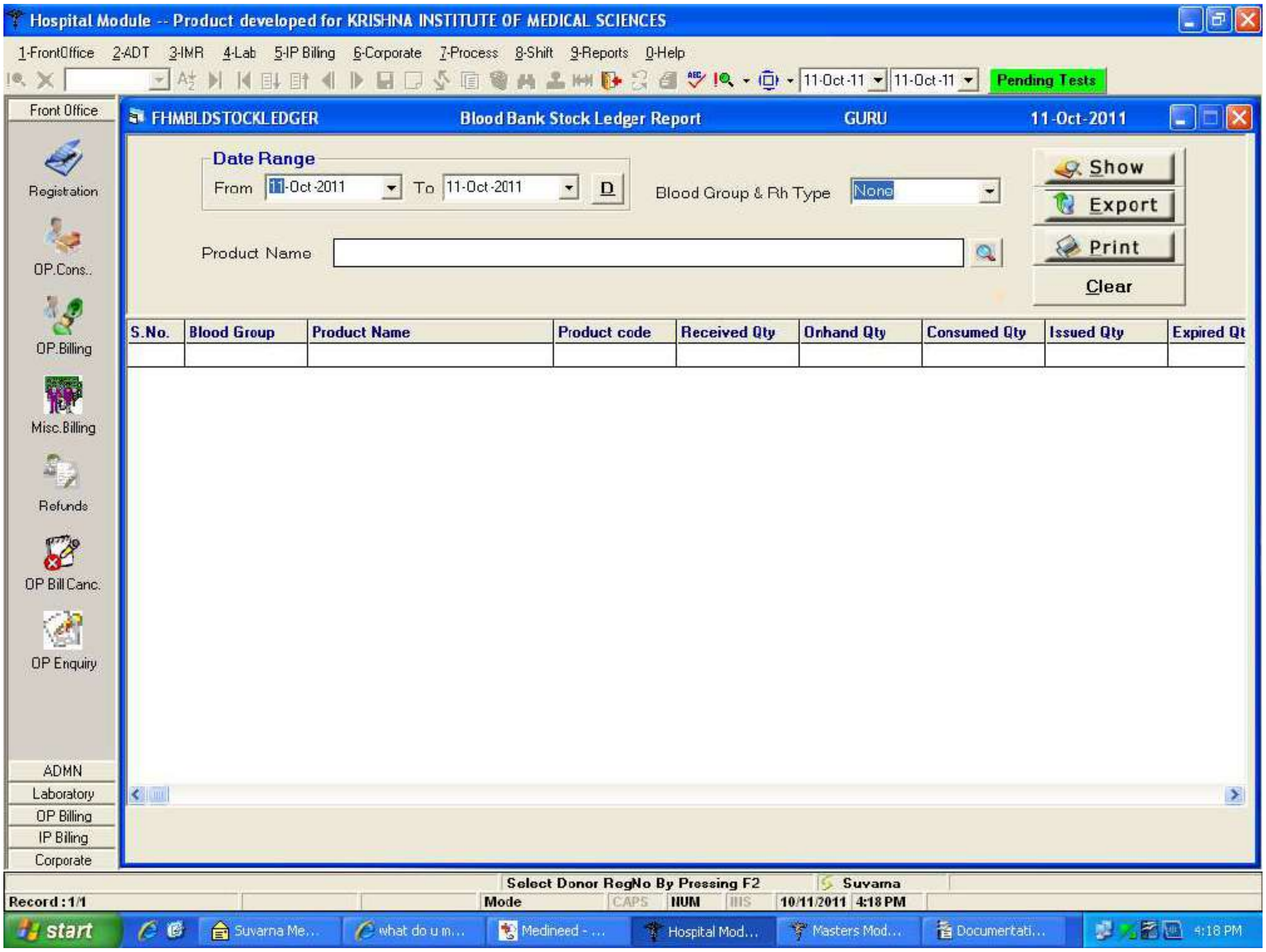
Select the Bag No and OP/IP/OSP/ No and Enter remarks and Save the Record. when Saved the record the Stock will be Adjusted.

Diagnostics------>Blood Bank Stock Ledger Report

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Stock Ledger Report



The Main Purpose of this document is, here we can see all the Transactions of Blood Groups.

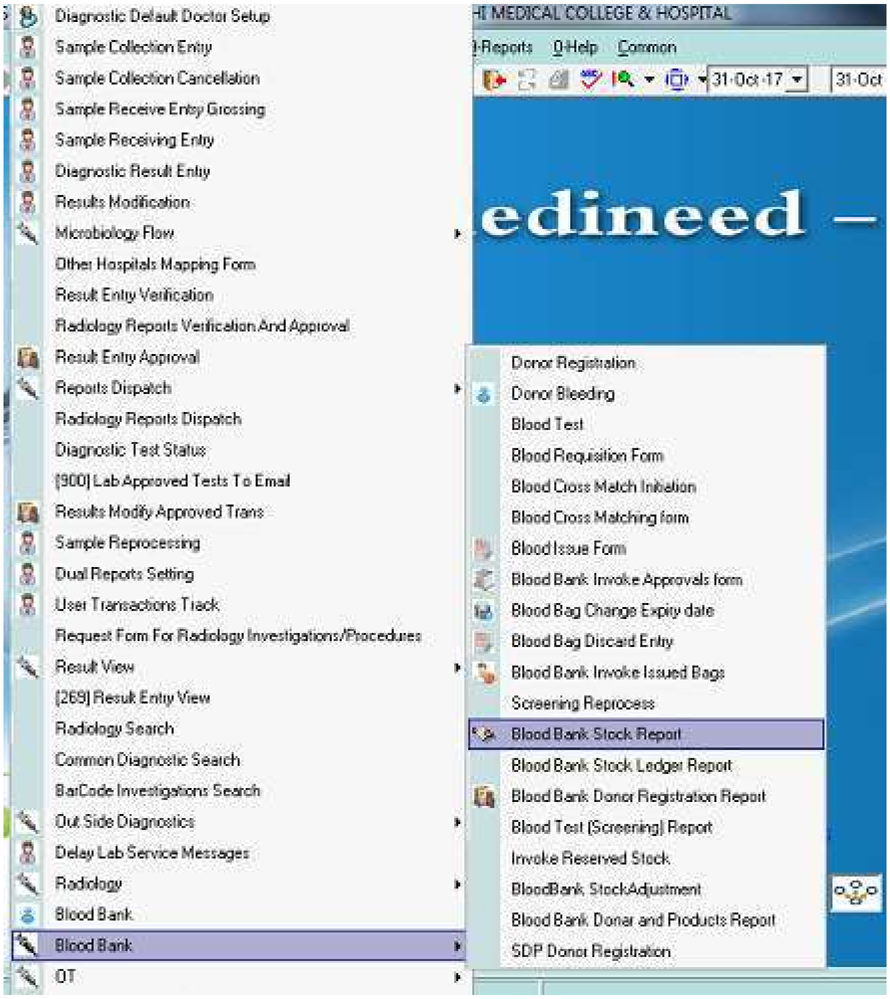


Change the Date ranges and then Click on Show button. When Clicked on Show button all the details will be displayed. If user want to Print page then click on Print button.

If User want to see only one Group then Select the Blood Group&Rh Type drop down box and Select the Blood Group and Click on Show button.

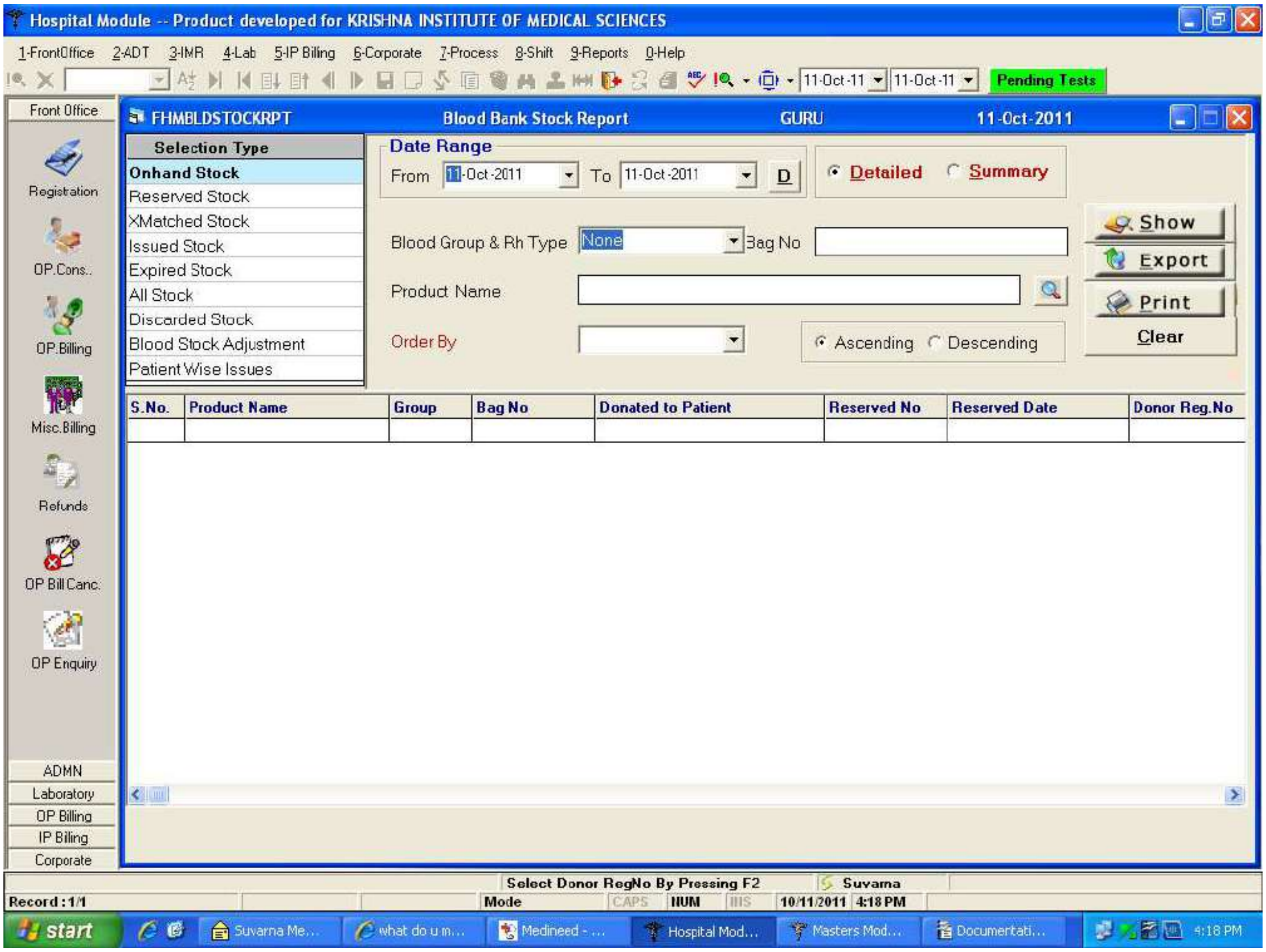
Diagnostics------>Blood Bank Stock Report

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Bank Stock Report



----> The Main Purpose of this document is to see the stock is available or not .By using Selection types we Can see all the Details.

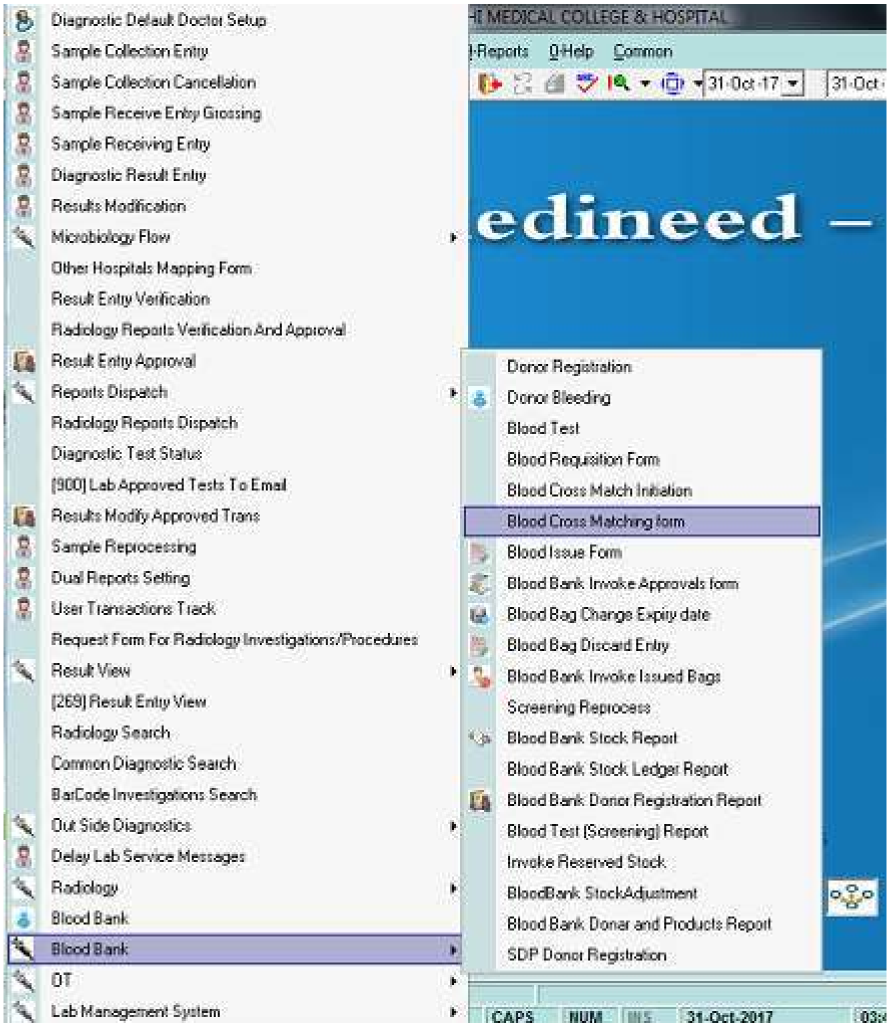
Following Form will be displayed as:



Change the Date ranges and Select the Selection Type then Click on Show button. When Clicked on Show button all the details will be displayed. If user want to Print page then click on Print button.

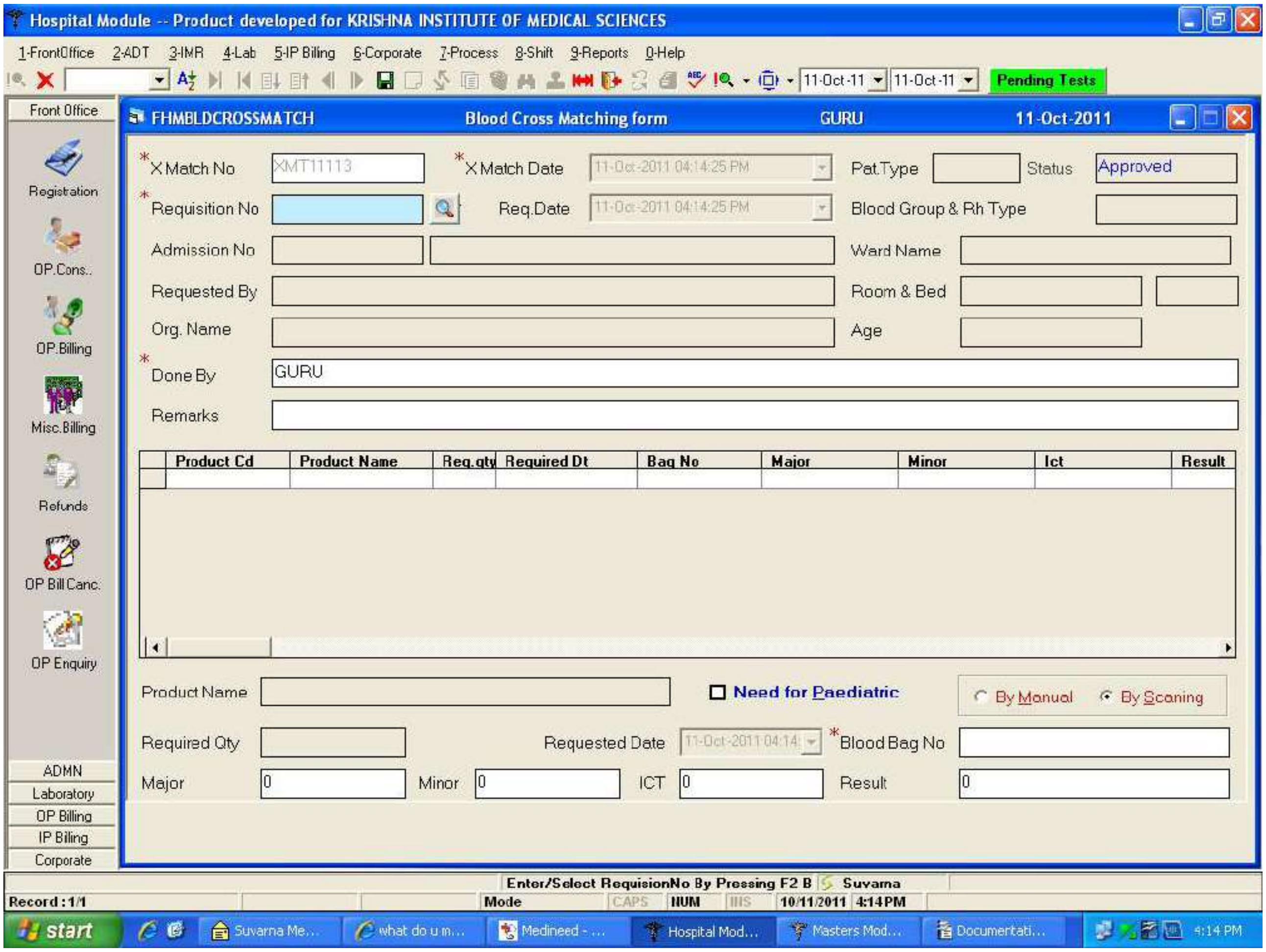
Diagnostics------>Blood Cross Matching Form

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank---->Blood Cross Matching Form



------> The Main Purpose of this form is if any urgent case is came to the hospital then the Blood can transfer to another Patient .

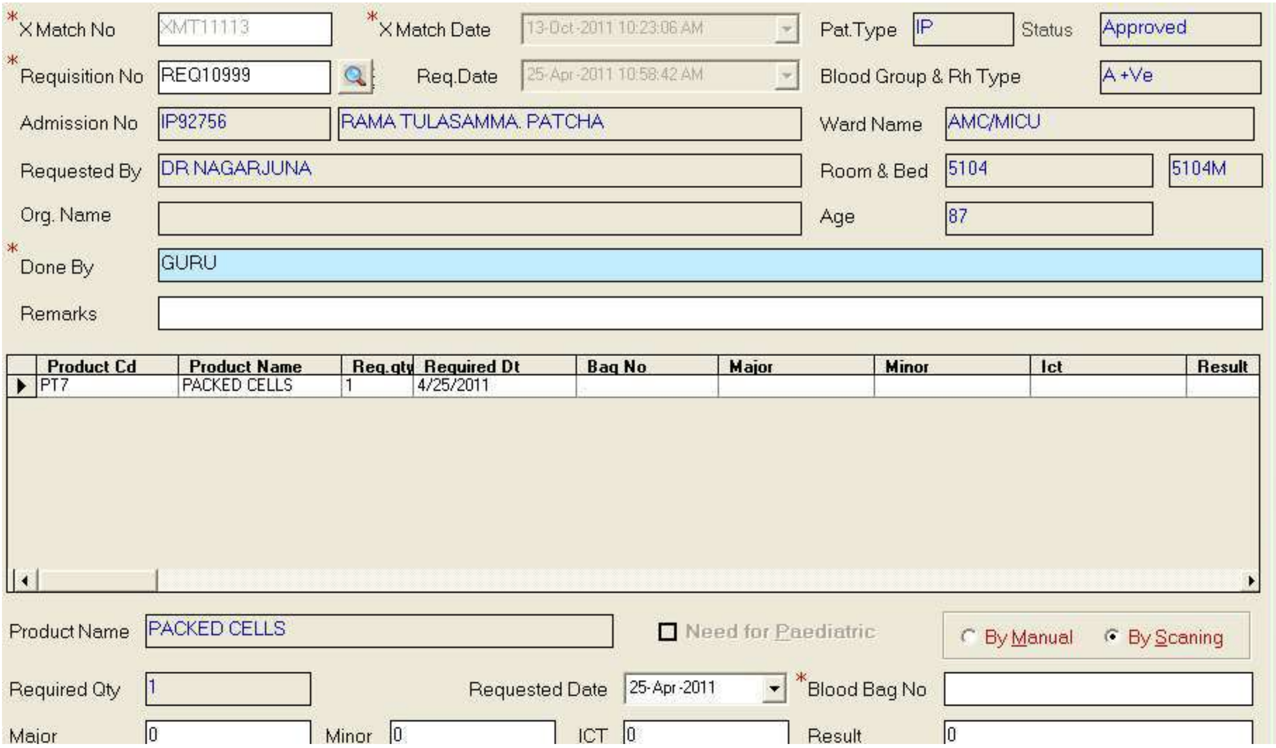
Following form will be displayed as:



Xmatch No: It is an Auto generated No.

Xmatch Date : It Refers to the Current Date and it will be in disable mode.

Requisition No: What Ever the Requisition is raised to the Patient that Requisition No should select by using Search button then When Ever User Selected the Requisition No all the Details will be displayed as shown below..



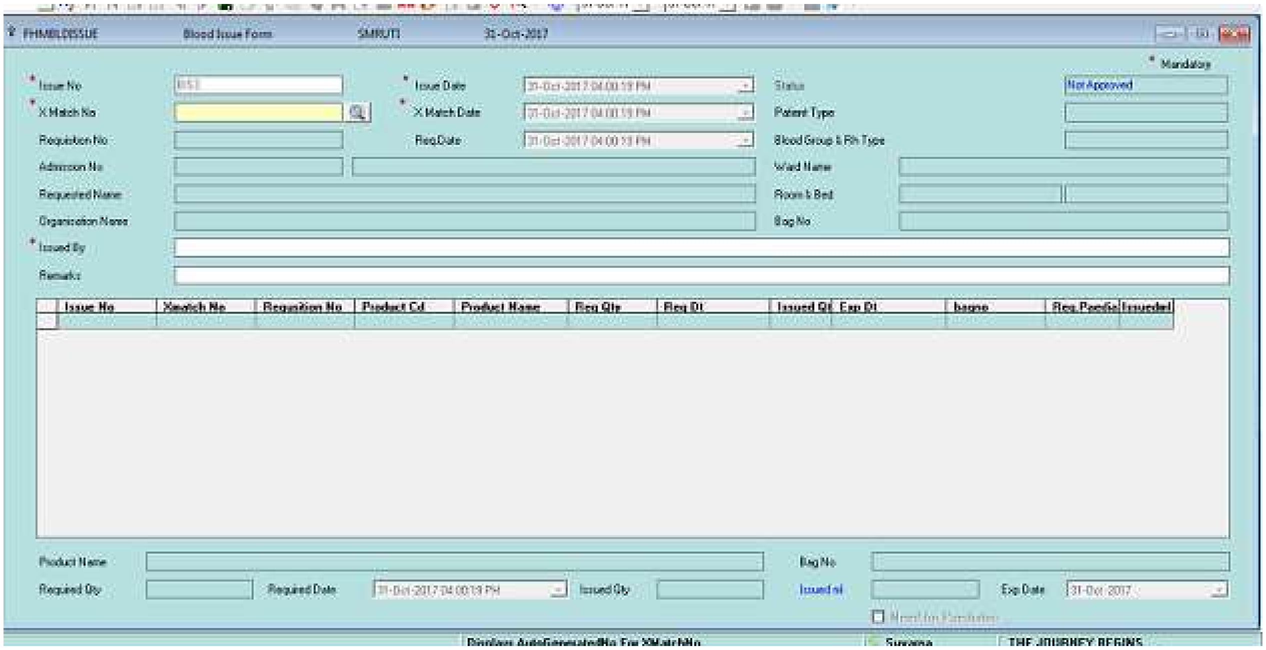
Blood Bag No: It Refers to the Bag No.

Note : Any emergency case is came to hospital at that time the Blood Can Cross Match to one Patient to another Patient.

Diagnostics------>Blood Issue Form

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank---->Blood Issue Form

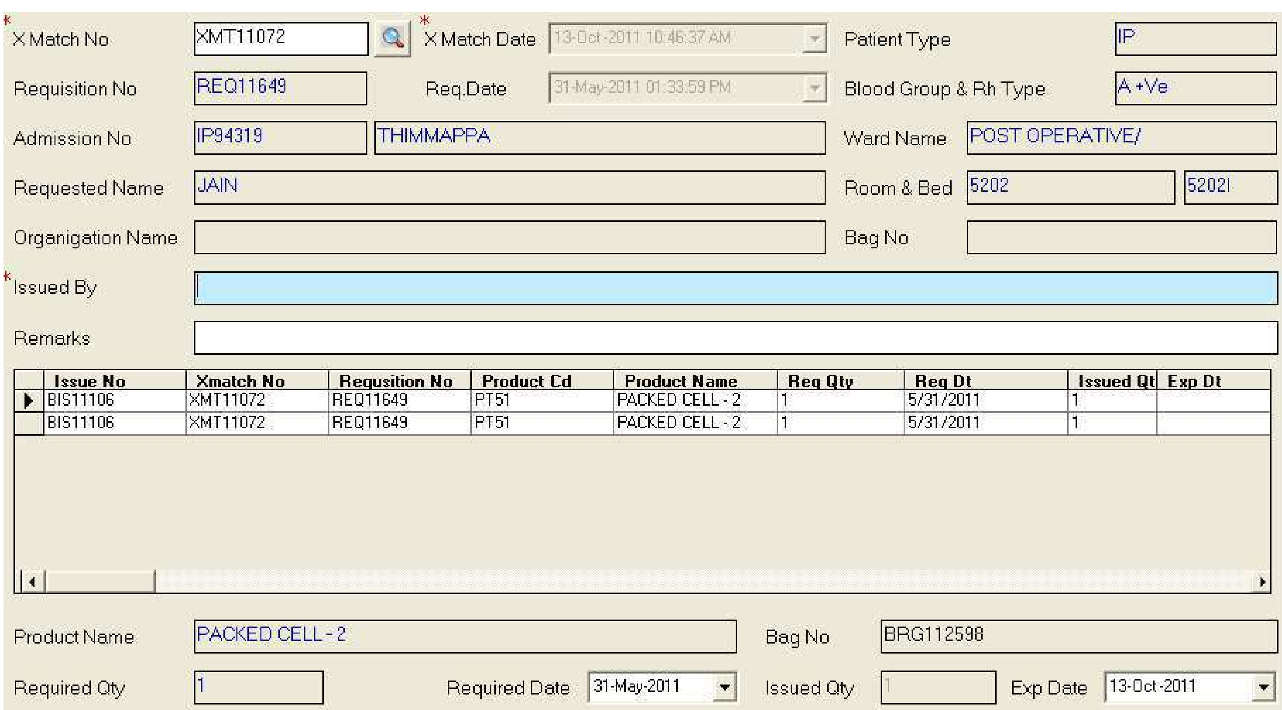
-----> The Main Purpose of this document is to issue the Blood to the Patient. If once it is issued the Cross matching cannot occurs.



Issue No: It is an Auto generated No.

Issue Date & X match Date: It Refers to the Current Date and it will be in disable mode.

X match No: What Ever the X match No is raised to the Patient select the X match No by using Search button then When Ever User Selected the X match No all the Details will be displayed as shown below..

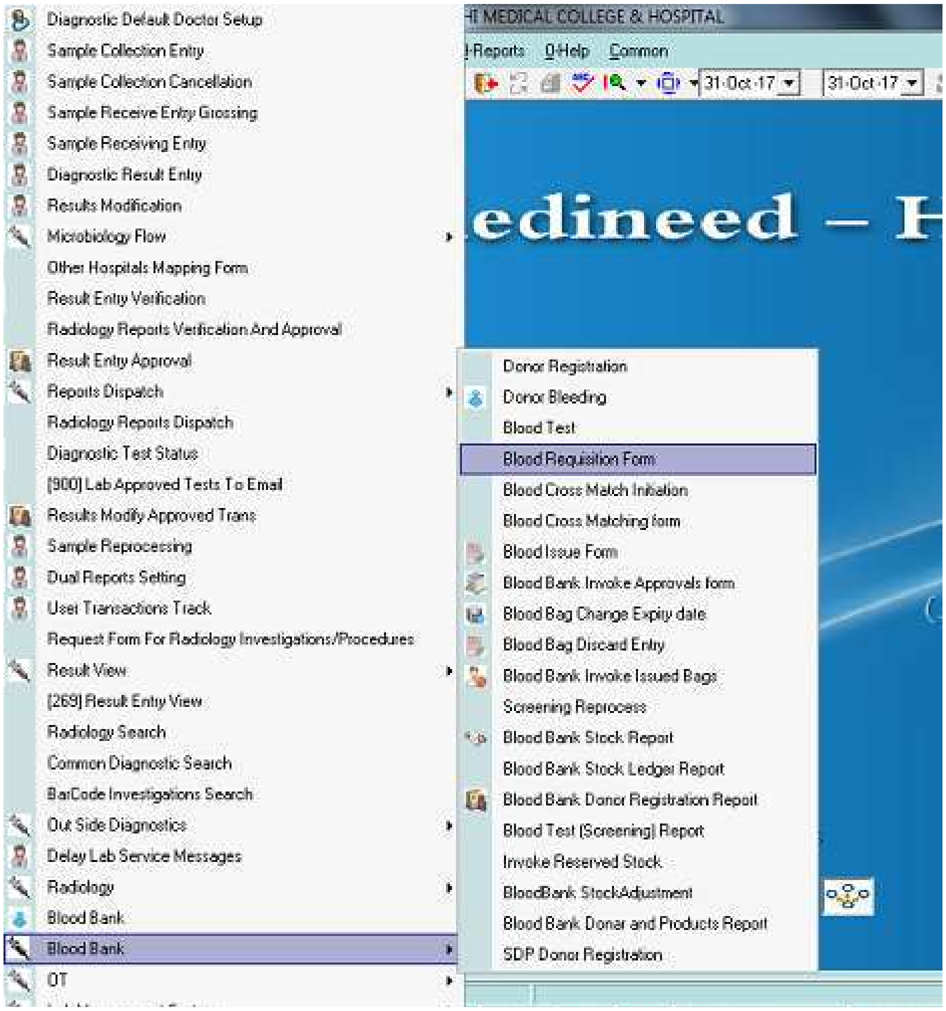


Issued By : How ever the Blood is Issuing to the Patient that Persons Name should display or users Log in name should occur.

Note : Once the Blood is Issued to the Patient the User cannot do any Cross Matching.

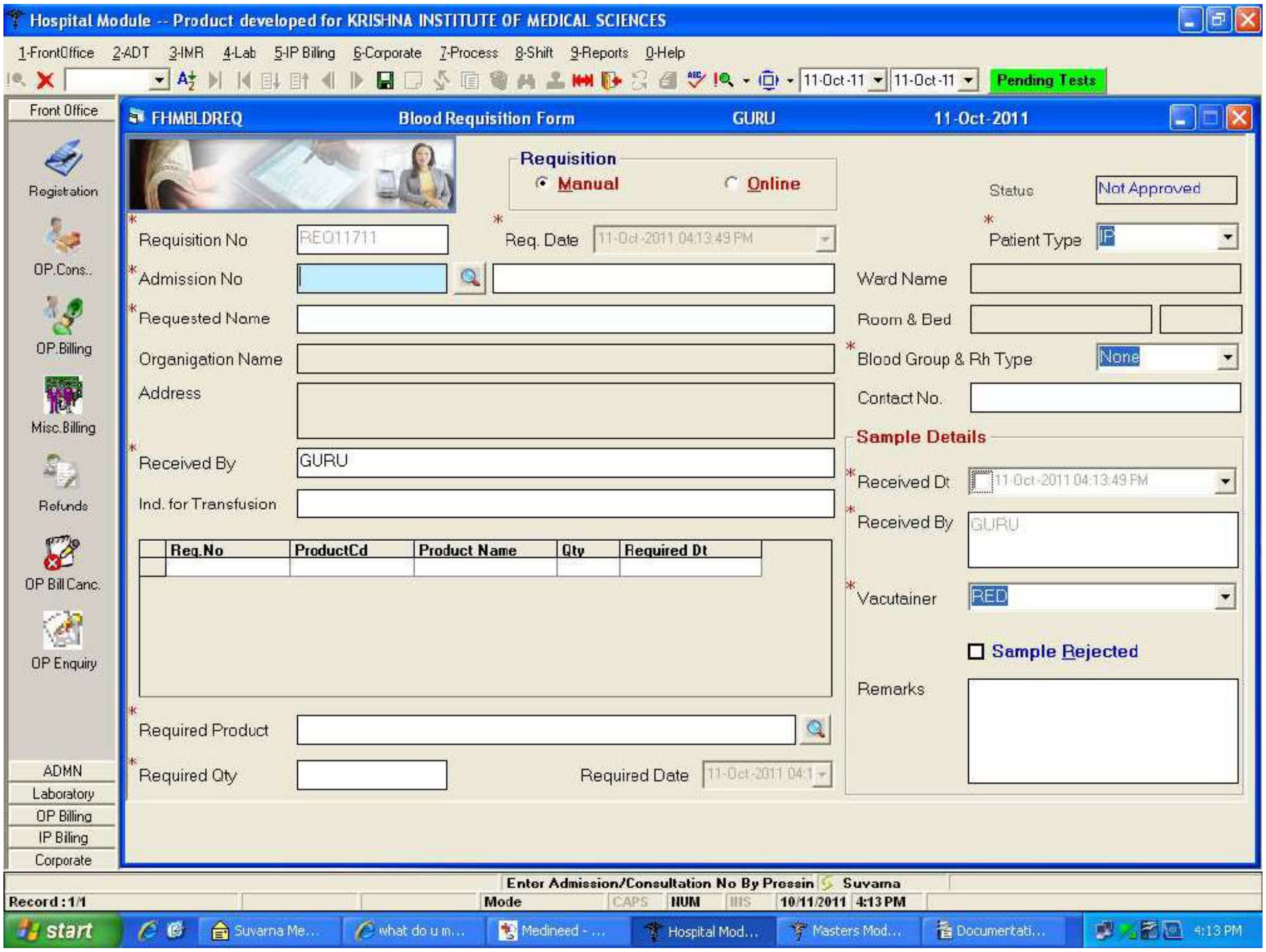
Diagnostics------>Blood Requisition

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank---->Blood Requisition

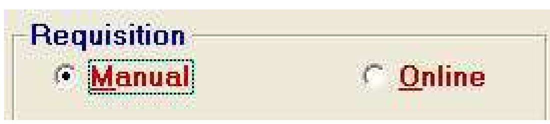


-----> The Main Purpose of this document is to raise the Stock and if user want to see stock is added whether the on hand stock or reserved stock then in "Blood Bank Stock Report" we can see.

Following Form Will be displayed as



Requisition : It Refers to Requisition is raising whether Manual or Online then Select the Radio buttons as



Requisition No: It is an Auto generated No.

Req.Date: Current Date will be displayed.

Patient Type : Whether User Selected Patient Type as 'IP' or 'OP' then Admission No or Registration No will ask

Requisition Name: It Refers to an Donor Name.

Organization Name : If the Patient is an Corporate patient then Organization Name will be displayed.

Address : When Patient Type as IP or OP is selected then When Selecting Admission No or Registration No then the Address Details will should displays.

Received By : It displays the User Log in Name.

Ward Name and Room&Bed : When the Patient Type as IP is selected then When Selecting Admission No the Ward and Bed Details will be displayed.

Blood Group & Rh type : It Indicates the Blood Groups like O+ve, O-ve,A+ve,A-ve,B+ve, B-ve,AB+ve,AB-ve.

Contact No: It Refers to an Patients Contact No or Donors Contact No.

Required Product : It Refers to which Product the Patient needs that Product should select here

Required Quantity : How much quantity the Patient needs the selected product name that should enter here.

Required Date: It Refers to the Current Date.

If any Sample collected Previously then Select the Sample Details

Received Dt : It Refers to the Current Date. If Sample is Collected on which Date then Check the Check box and Change the Received Date by using Calendar.

Received By: It Refers to the users log in id.

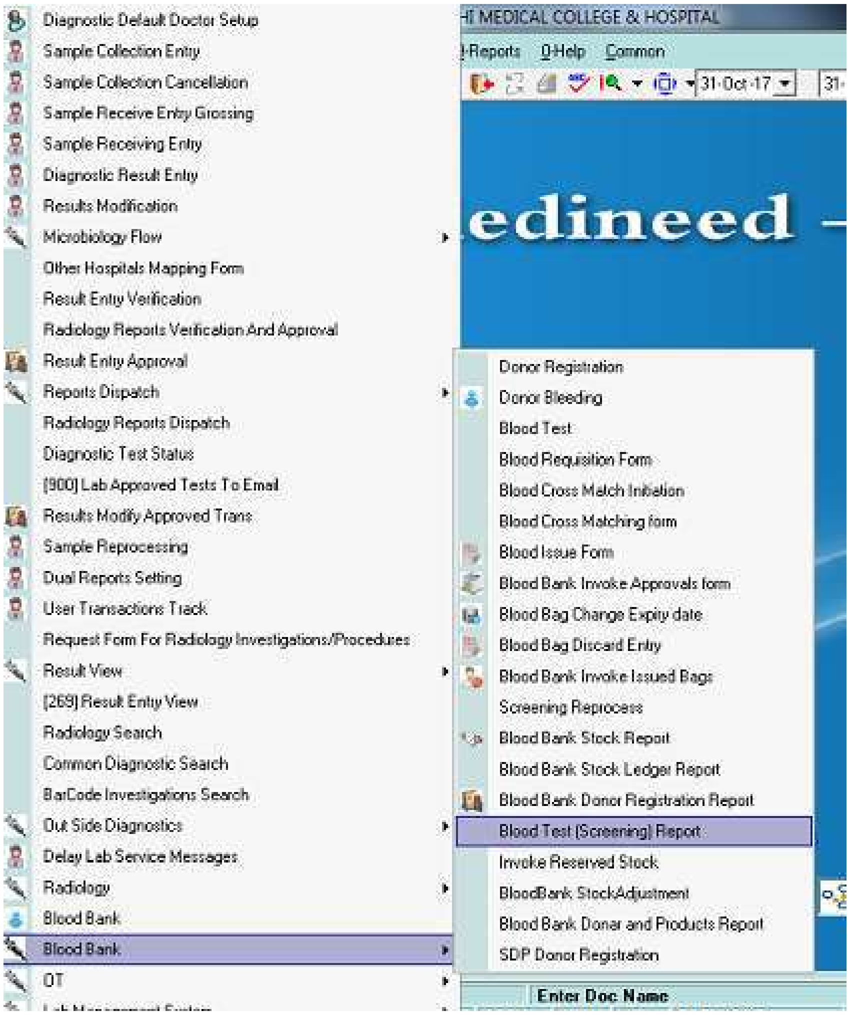
Vacationer : In Which Container the Sample Blood is Collected. Like Red,Blue,Green etc..

If Sample is Rejected then Check the Check box as Sample Rejected and enter the Remarks.

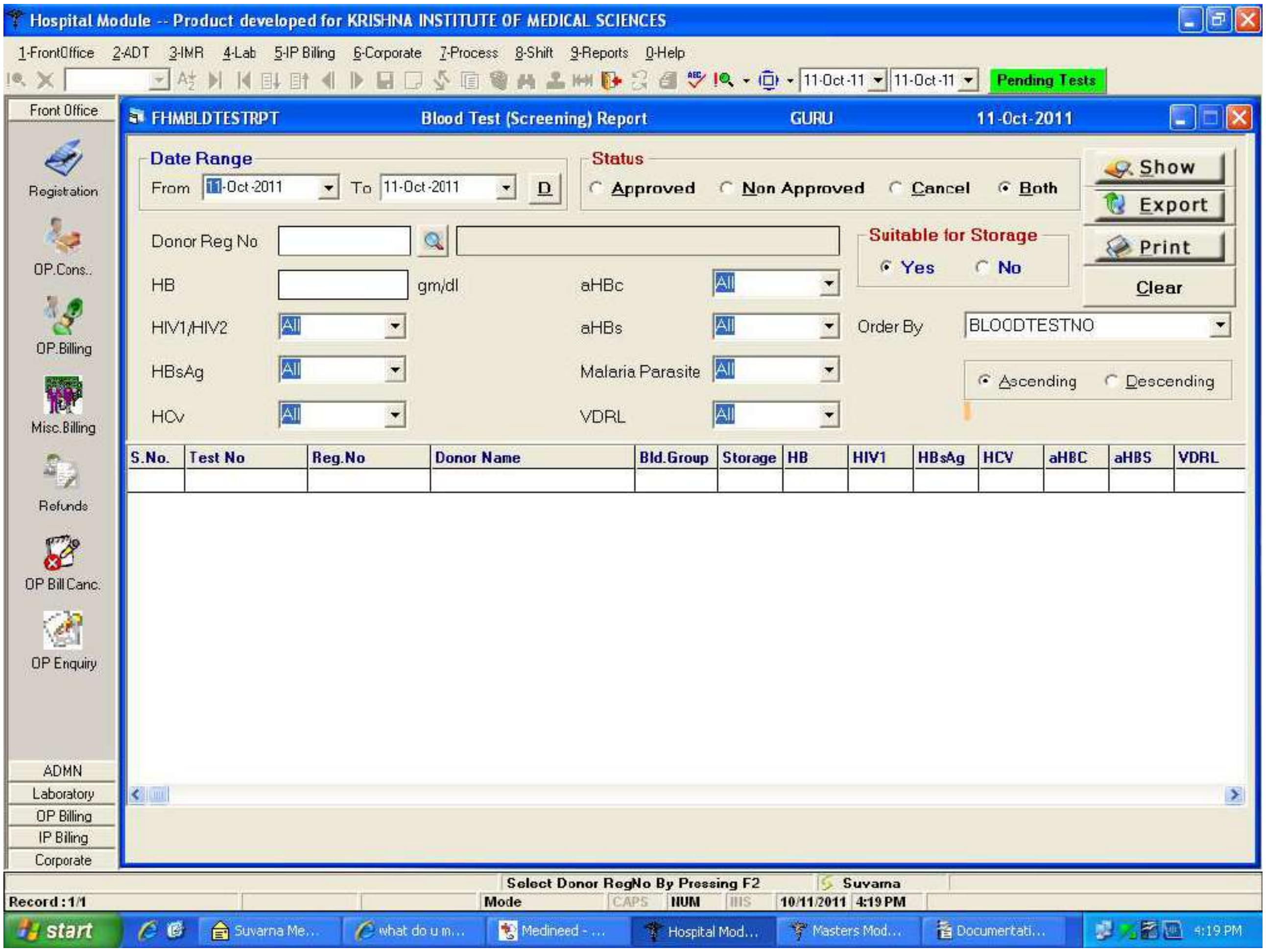
Status : After Saving the Record User Should Approved then the Status will changed(By default Status will be in Not Approved Mode)

Diagnostics------>Blood Test(Screening) Report

Navigation Path:- Hospital Module----->Diagnostics----->Blood Bank----> Blood Test(Screening) Report



The Main Purpose of this document is to see how many blood test are done in between dates.



If the Records are Approved then Select the Date Ranges and Select Approved button and Click on Show button the records will be displayed. If User want to Print Page then Click on Print Button

If the Records are Non-Approved then Select the Date Ranges and Select Non-Approved button and Click on Show button the records will be displayed. If User want to Print Page then Click on Print Button

If the Records are Canceled then Select the Date Ranges and Select Cancel button and Click on Show button the records will be displayed. If User want to Print Page then Click on Print Button

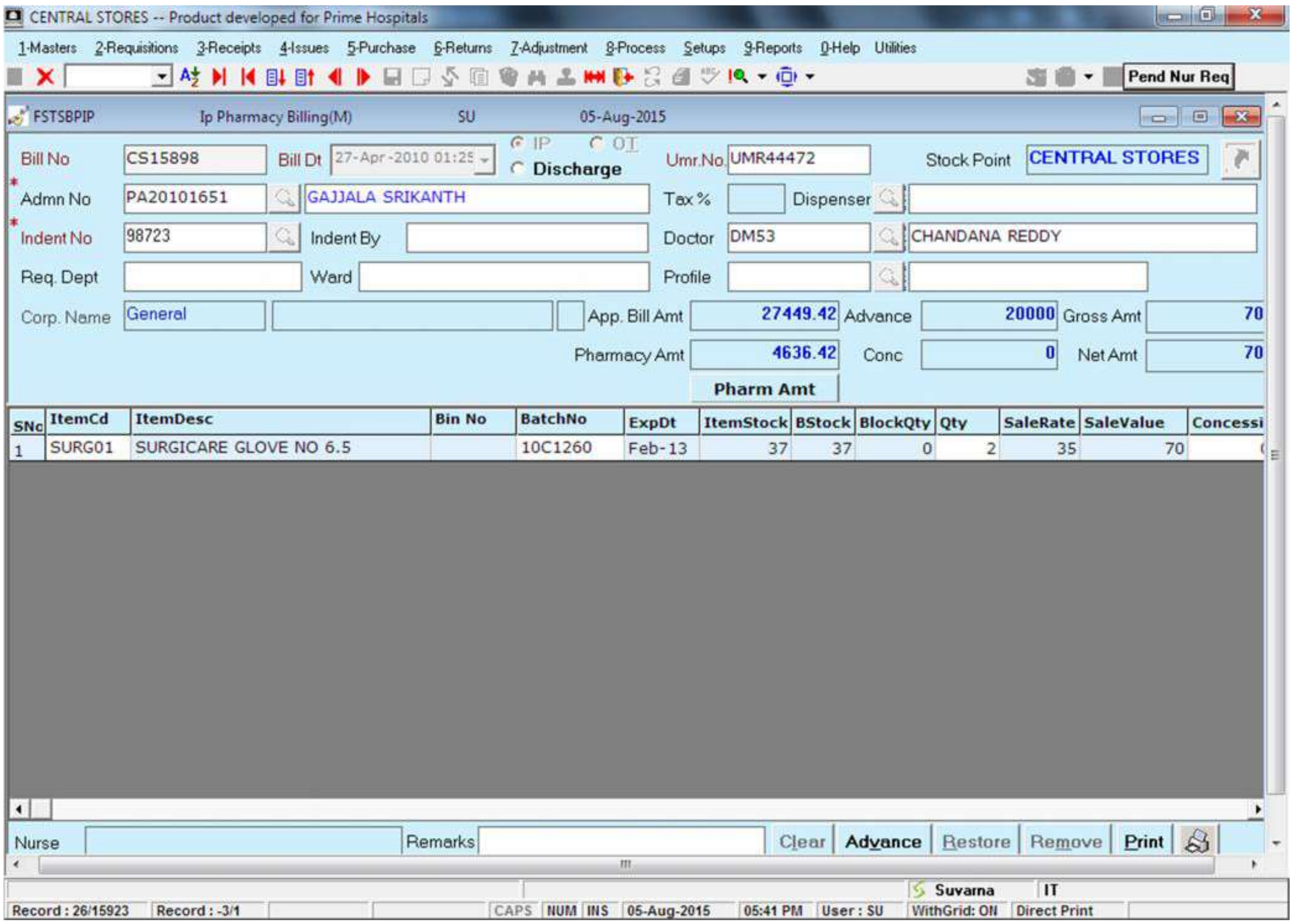
If the Records are Approved and Non-Approved then Select the Date Ranges and Select Both button and Click on Show button the records will be displayed. If User want to Print Page then Click on Print Button

IP Pharmacy Billing

Stores → Stock Point Log in → Issues → IP Pharmacy Billing.

This screen is used to do pharmacy billing related to IP/OT/Discharge Patients. Based on Transaction type setting under General tab in Stock Point settings IP/OT radio buttons would enable.

If user log in with Main stock Point then Doc type would be displayed as FSTSBPIP Other Wise If user log in with Sub stock Point then Doc type would be displayed as FSTDBPIP.



Fig# IPB 1.1

Fig#	Description
IPB1.1	Displays the screen shot of the IP Pharmacy Billing

Bill #

Refers to the Bill Number which is unique and auto-generated. This is a non editable field.

Bill Dt

Refers to the Date on which the IP Pharmacy billing was created.

IP

In IP Final Bill, Charges would be displayed as IP Pharmacy Charges when user enable this option.

OT

In IP Final Bill, Charges would be displayed as OT Pharmacy Charges when user enable this option.

Discharge

In IP Final Bill, Charges would be displayed as Discharge Medication when user enable this option.

UMR No

selected Admission # related UMR No would be displayed in this field.

Stock Point

Displays the log in stock point name.

Short cut Button

By clicking on this button all shortcuts related to ip pharmacy billing would appear.

Admission No

All IP Patients related admission no's would fetch in this field.

Tax %

Displays the Tax Percentage as given in Stock point settings for either IP Tax applicable/ OT tax applicable under general tab.

Dispenser

Refers to the name/id of the employee who would dispatch the items to the issued stock point/department. Ex: 90484. The data in this field would be fetched from the employee master in the Masters module.

Indent No

Indent no raised by nurse from nursing module would be displayed here.

Indent By

Displays the name who raised the indent.

Doctor

Selected Patient Prescribed doctor would be displayed here.

Req Dept

From which department indent has been raised would be displayed here.

Ward

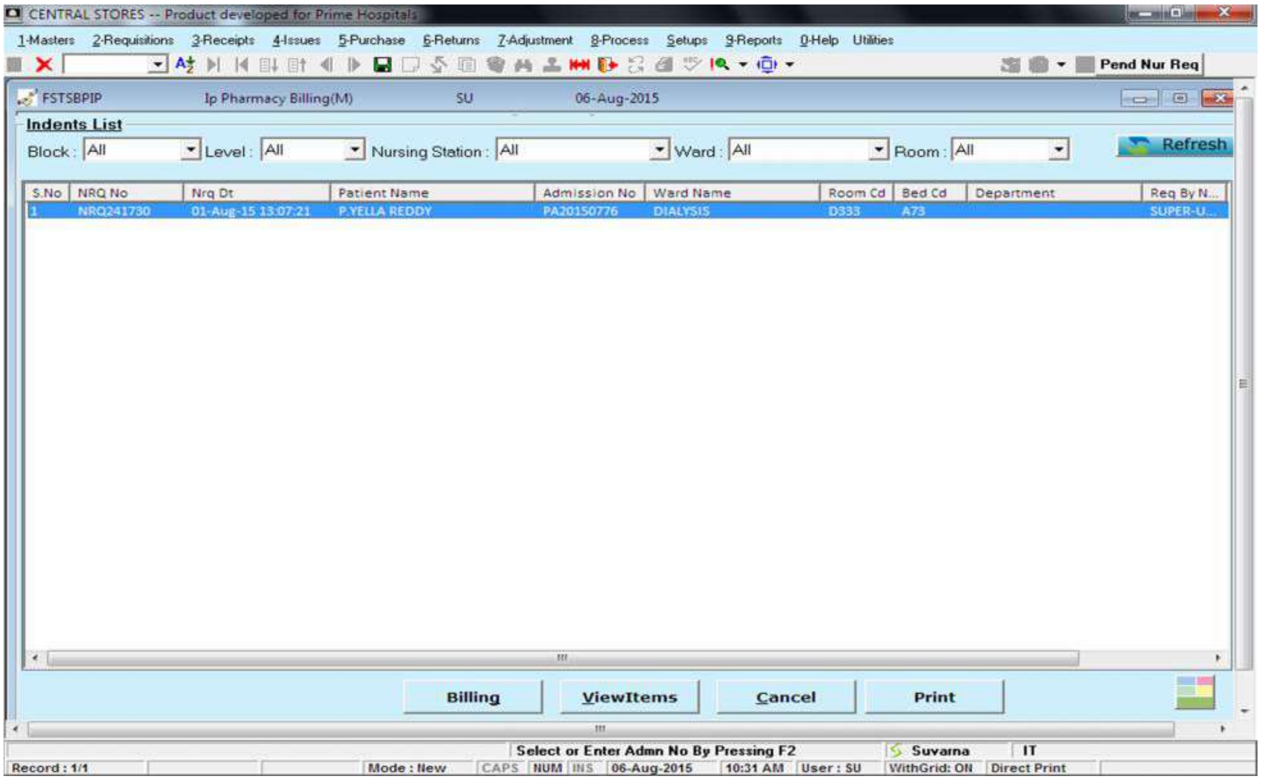
From Which ward indent has been raised would be displayed here.

Profile

This profile contains multiple items it would be fetched from Profile Master in Stores Module. User can select Profile using this field.

Indents

By clicking on this button Indent screen would appear. By using this screen user can see all indents raised by nurse.



Block

User can block any of the indents by using this option.

Level

User can select any of the levels by using this option.

Nursing Station

User can select any nursing station and click on refresh button then selected nursing station request would appear. By default all nursing station request would appear in this screen.

Ward

User can select any ward and click on refresh button then selected ward request would appear. By default all wards request would appear in this screen.

Room

User can select any room and click on refresh button then selected room request would appear. By default all room request would appear in this screen.

Refresh

Data would be refresh by clicking on this button.

S. No

Record count is generated for displayed number of records.

NRQ No

Nurse Requisition # would be displayed here.

NRQ Dt

Nurse Requisition Date would be displayed here.

Patient Name

Nurse Requisition related patient name would be displayed here.

Admission No

Nurse Requisition related admission # would be displayed here.

Ward Name

Nurse Requisition related ward name would be displayed here.

Room Cd

Nurse Requisition related room Cd would be displayed here.

Bed Cd

Nurse Requisition related Bed Cd would be displayed here.

Department

Displays the department name from which request had been raised.

Request By Name

From which user request has been raised would be displayed here.

Request By Id

From which user request has been raised that user related id would be displayed here.

Org Block status

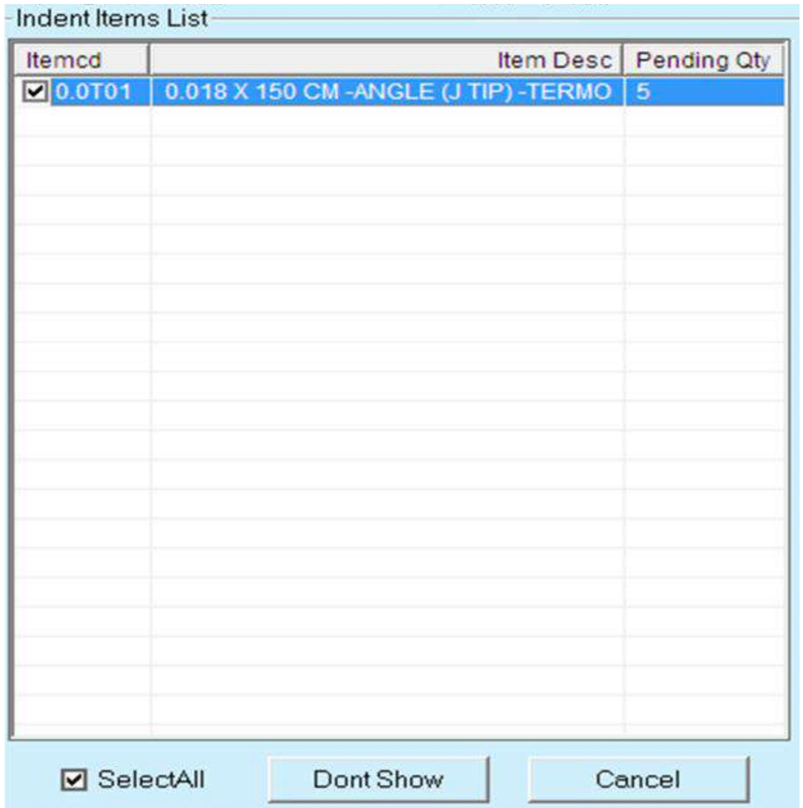
Displays the organization blocked status in this field.

Billing

User can select any nurse requisition and click on billing button then it navigates to IP Pharmacy billing screen with selected nurse request

View items

User can view nurse requisition related items by using this button. Below Indents



Items List screen would appear by clicking on this button.

Item Cd

Requested Item related Item code would be displayed here. If requested item cannot issue to patient then item would replace with another item by using Shift +f1.

Item Desc

Requested Item related Item code would be displayed here.

Pending Qty

Requested Item related Pending Qty would be displayed here.

Select All

By checking this option all requested items would be selected.

Cancel

By clicking on this button Indents item list screen would be closed.

Don’t Show

By clicking on this button user cannot see the nurse requisition.

Cancel

By clicking on cancel button indents screen window will close and it navigates to billing screen.

Print

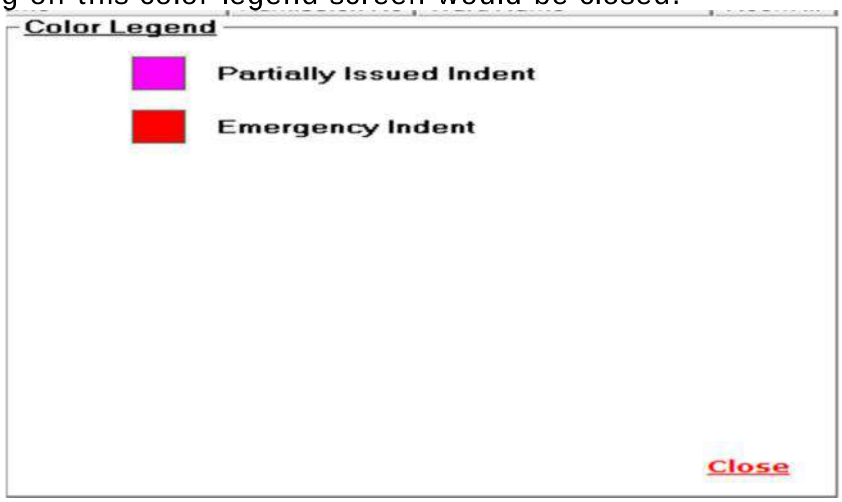
By clicking on this button report would appear related to that nurse requisition.

Color Legend

By clicking on this button color legend screen would be displayed. Here user can view color indication descriptions.

Close

By clicking on this color legend screen would be closed.



Corp. Name

Displays the corporate type ,corporate Name and Pkg/N pkg in this field.

App. Bill Amt

Displays the Approximate Bill Amount related to that patient.

Advance

Displays the advance amount paid by the patient.

Gross Amt

Displays the IP Pharmacy Bill Amount related to Present transaction.

Conc

Discount Amount would be displayed in this field.

Net Amt

Displays the IP Pharmacy Net Amount related to Present transaction.

Pharmacy Amt

Displays the pharmacy amount related to that patient.

Pharm Amt

By clicking this button one fetch window would be displayed. In that Fetch window All stock point related Pharmacy transaction amount of selected patient would be

displayed.

Patient Pharmacy Sales and Returns Amt

Stock Point	Sale Amt	Return Amt	Total Amt
CENTRAL STORES	70	0	70
IP PHARMACY	4606.42	40	4566.42
Total	4676.42	40	4636.42

S.No

Record count is generated for displayed number of records.

Item Cd

User can select the item code prescribed by the doctor.

If patient belongs to General then all items would accept to that patient.

If Patient related to Organization, Items should map in Pat category vs Item Relations form then only organization wise related items would accept in IP Pharmacy Billing Screen. Green Color would appear when that item mapped with organization other wise red color would display in item desc field. If user want to map not allowed items then by pressing Ctrl +B Patient Vs Items form will open. Here User can save not allowed items indent wise and admission # wise.

Note: Patient Vs Items form would open when nurse indent was raised.

Item Desc

Displays the Item Desc Name related to selected item code.

Bin #

Represents the bin Number in which the selected item is stored. The data in this field would be displayed automatically when we select an item.

Batch #

Item related batches would fetch by using this screen. User can select any batch number related to that item.

Exp Dt

Refers to Expiry Date of the item. Expiry date of selected batch no would be displayed here. This is an auto display field which cannot be editable.

Batch Stock

The on hand stock of the selected batch will be displayed here.

Item Stock

Displays the stock of the item in terms of units and individual qty. This will consider the qty of all the available batches.

Qty Blocked

An item has been issued to a stock point using GIN. But, GIN has not been approved. Then, the Qty of the item issued will be under blocked as long as the record has not been approved.

Qty Req

Displays the Qty of the item requested individually.

Sale rate

Displays the Sale rate of selected Item.

Sale Value

Displays the Sale Value of selected Item.

Concession

Displays the concession Amount of an item wise or form wise based on settings in stock point settings form.

S batch No

Displays the Item related S batch No in this field.

Main Item Cd

Nurse Requested Item code would be displayed here.

Tax %

Displays the Tax Percentage related to selected Item.

Vat %

Displays the Vat Percentage related to selected Item.

Vat Value

Displays the Vat Value related to selected Item.

OrgBlock

Displays whether selected item belongs to organization blocked or not.

Formulary

Displays selected item belongs to formulary or not.

Cond.No

Displays condition # related to formulary.

Main Item Desc

Nurse Requested Item description would be displayed here.

Nurse Remarks

User can enter Nurse Remarks in this field.

Remarks

User can enter remarks in this field.

Clear

User can clear the details by using this button.

Restore

By selecting indent all indent related items would be displayed in child grid. If Indent contains 50 items. If User remove 10 items in the grid and again select another 20 items for that patient. If user want to regain that 10 items which was removed but without deleting recently added 20 items then user can use this restore button.

Remove

By using this user can remove items in the gird.

Print

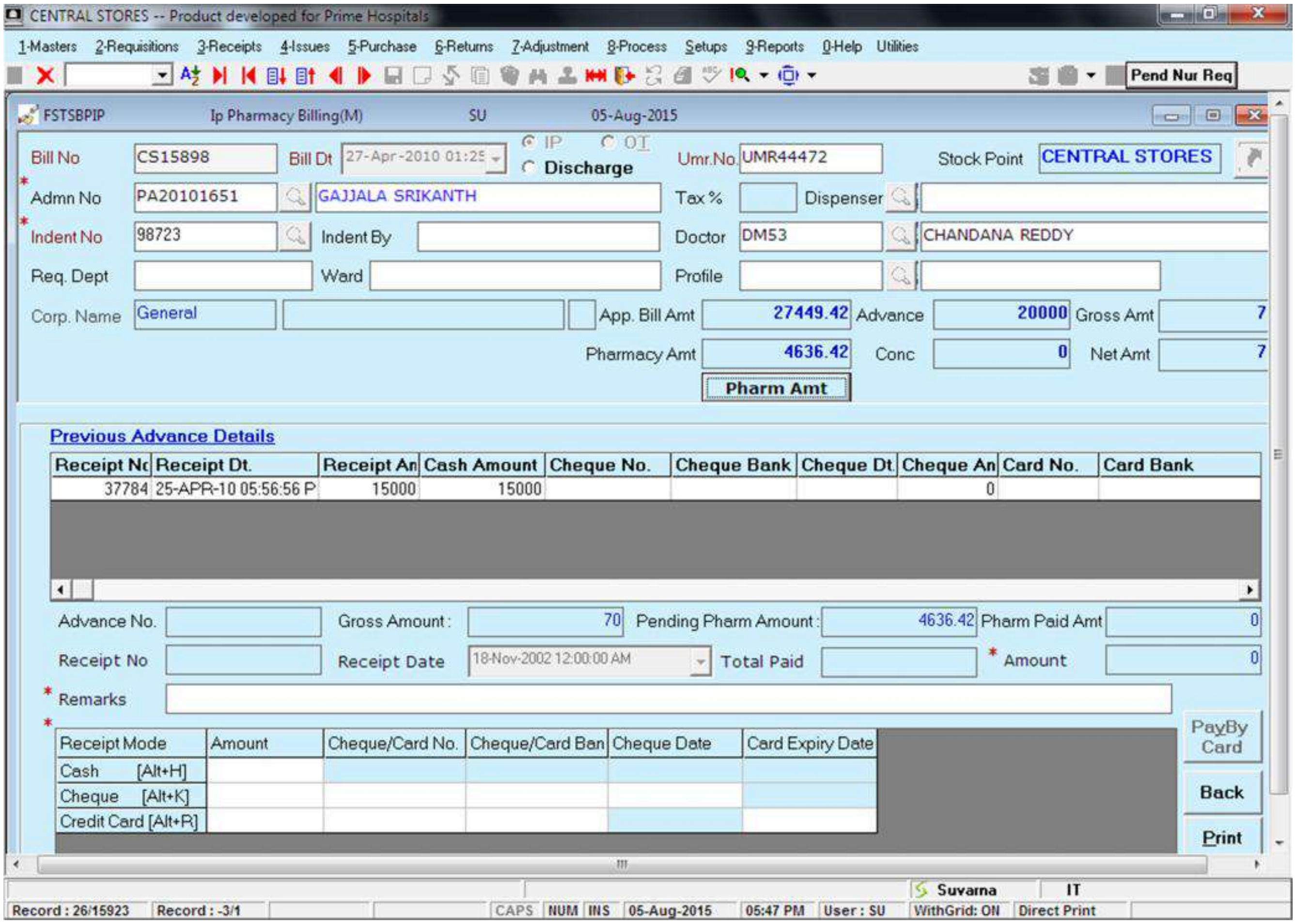
User can take print by using this button.

Print Label

User can take print labels by using this button.

Advance

By clicking on Advance button below screen would appear.



Fig# IPB 1.2

Fig#	Description
IPB 1.2	Displays the screen shot of the IP Pharmacy Billing

Advance No

Refers to the Advance # which is unique and auto-generated. This is a non editable field.

Gross Amount

Displays the IP Pharmacy Bill Amount related to Present transaction.

Pending Pharm Amount

Displays Pharmacy amount of all transactions related to that patient.

Pharma Paid Amt

Displays Pharmacy paid amount of all transactions related to that patient.

Receipt No

Refers to the Receipt # which is unique and auto-generated. This is a non editable field.

Receipt Date

Refers to the Date on which Receipt was created.

Total paid

Displays Total paid amount related to this transaction.

Amount

Displays the amount which user paid related to this transaction.

Remarks

User can enter remarks in this field.

Receipt Mode

User can pay amount by using Cash/Cheque/Credit Card.

Amount

User can enter amount by using this field.

Cheque/card No

If User selects pay mode as cheque/Card then those related field would become mandatory. User should enter cheque/card no in those fields.

Cheque/card Bank

If User selects pay mode as cheque/Card then those related field would become mandatory. User should select cheque/card Bank in those fields.

Cheque Date

User can enter cheque date in this field.

Card Expiry Date

User can enter Card expiry date in this field.

PayByCard

User can pay amount with swipe Card by using this button.

Back

By clicking on this button user can navigate to billing screen.

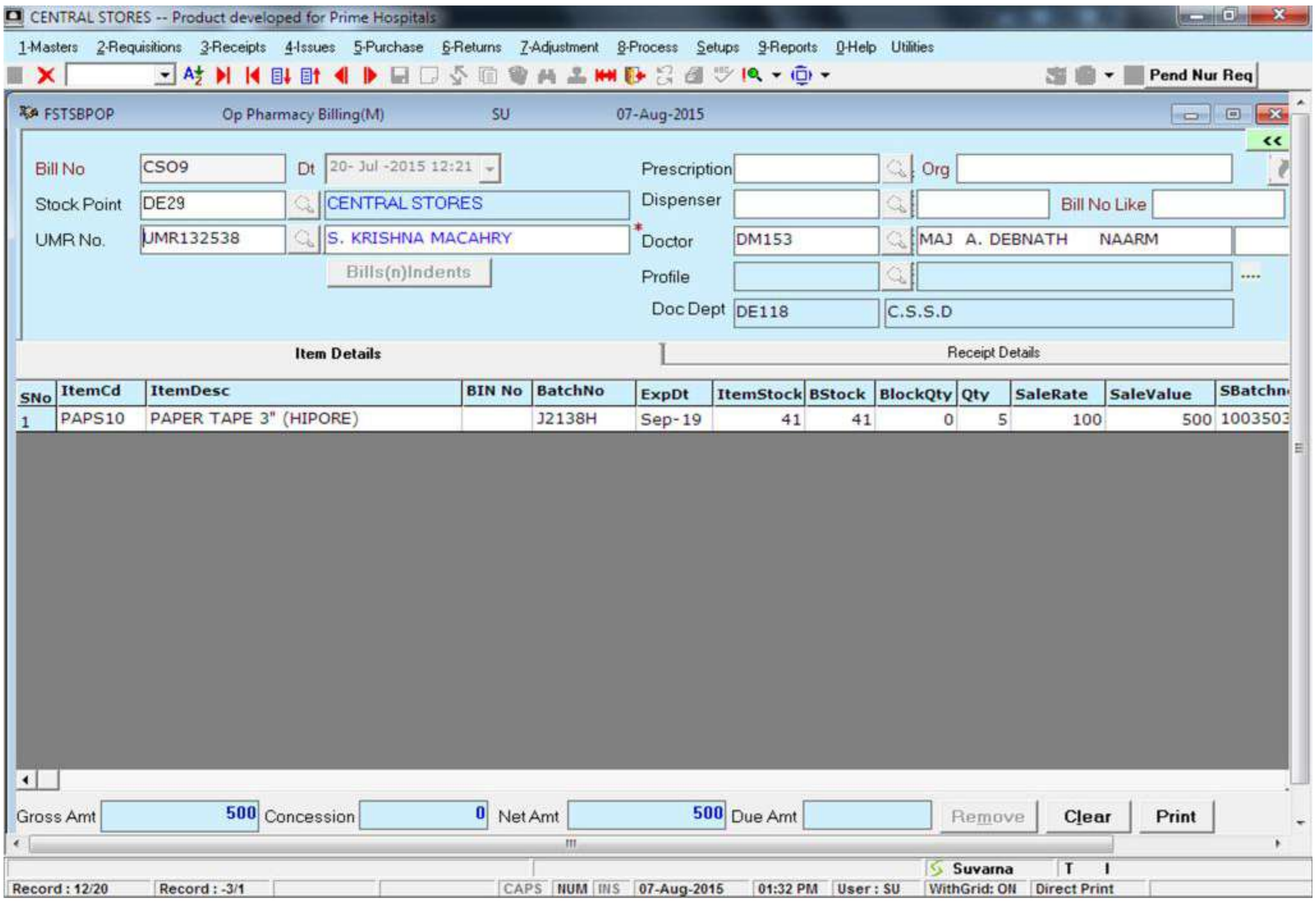
Print

If user click on this button report would appear.

OP Pharmacy Billing

Stores → Stock Point Log in → Issues → OP Pharmacy Billing.

This screen is used to do pharmacy billing related to OP Patients. Based on Transaction type setting under General tab in Stock Point settings Op Pharmacy billing form would appear.
If user log in with Main stock Point then Doc type would be displayed as FSTSBPOP Other Wise If user log in with Sub stock Point then Doc type would be displayed as FSTDBPOP.



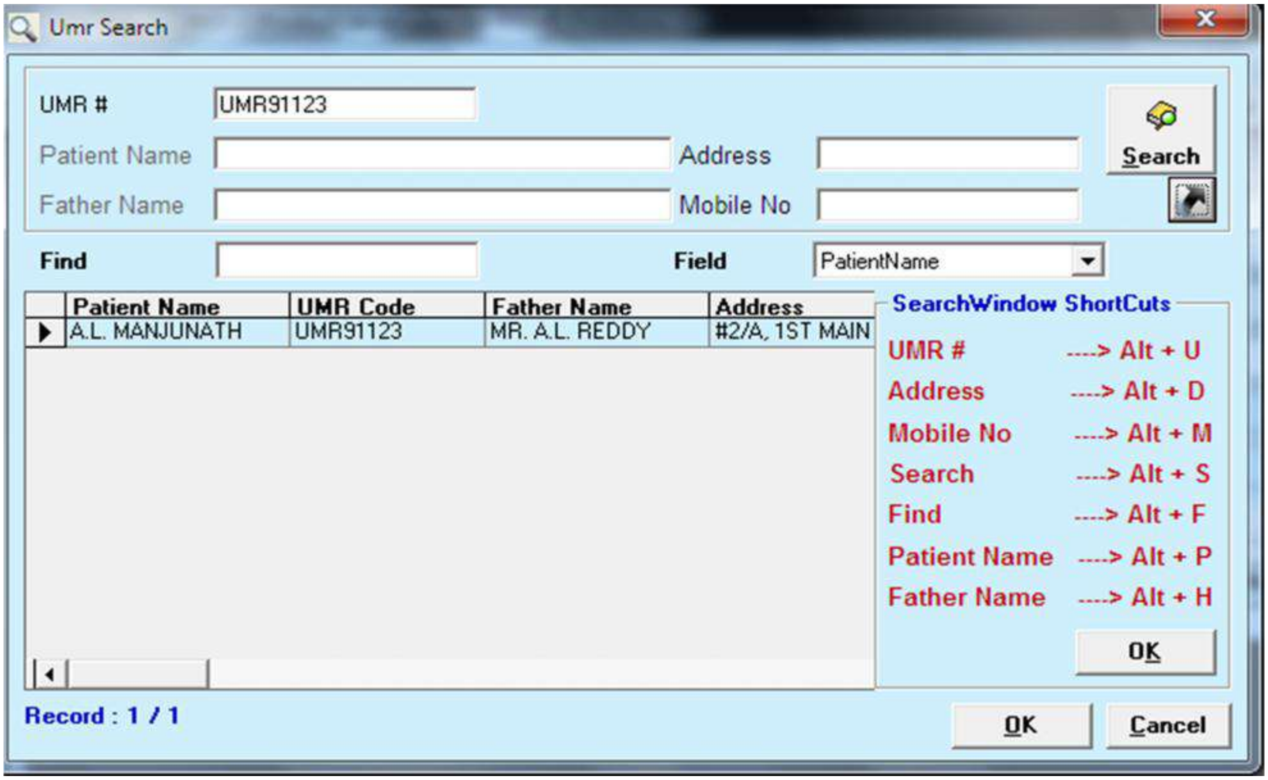
Bill #
Refers to the Bill Number which is unique and auto-generated. This is a non editable field.

Bill Dt
Refers to the Date on which the OP Pharmacy billing was created.

Stock Point
Displays the log in stock point name

UMR #

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field. If we select an UMR No , the Patient Name will be displayed automatically. Below screen is displaying UMR Search window.



UMR #

User can enter UMR # and click on search button then UMR # related record would appear in the grid.

Patient Name

User can enter Patient Name and click on search button then Patient Name related record would appear in the grid.

Address

User can enter Address and click on search button then address related patient would appear in the grid.

Father Name

User can enter Father Name and click on search button then Father Name related record would appear in the grid.

Mobile No

User can enter Mobile No and click on search button then Mobile No related patient would appear in the grid.

Search

By clicking on search button all OP Patients would appear in the grid.

Short Cuts

By clicking on this button all shortcuts related to this UMR search window would appear in the grid.

Find

User can enter patient related information in this field.

Field

User can select any field given in the list box and go to find option then type related information and press enter then above selected information would appear in the gird.

Contents in the UMR Search Grid:

Patient Name

Displays the name of patient related to search field.

UMR Code

Displays the UMR # related to search field.

Father Name

Displays the Father Name of patient related to search field.

Address

Displays the Address of patient related to search field.

City Name

Displays the city name of patient related to search field.

Mobile No

Displays the Mobile No of patient related to search field.

Gender

Displays the Gender of patient related to search field.

DOB

Displays the DOB of patient related to search field.

OK

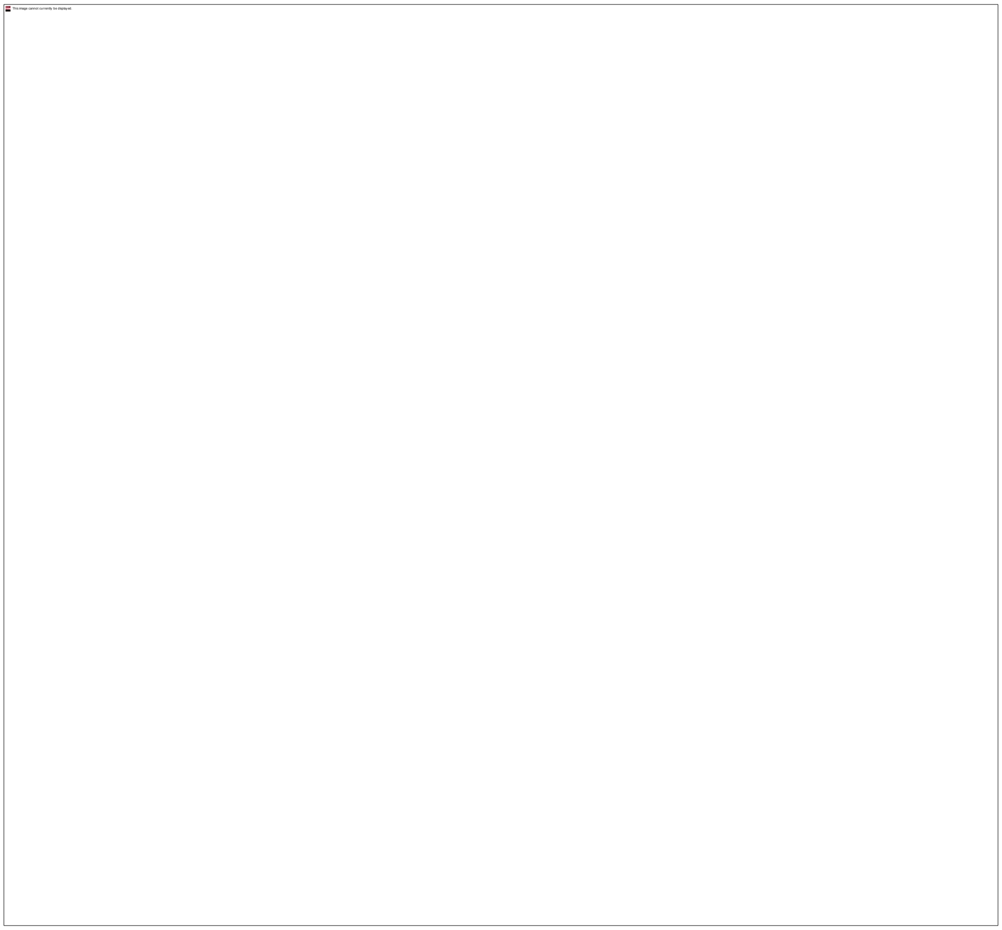
By pressing OK Button selected UMR No would be fetch in the billing screen.

Cancel

By Pressing cancel Button UMR Search window will close and navigates to Billing screen.

Bills(n) Indents:

By clicking this button, selected patient previous bills would fetch in another window. Below is the screen displaying the previous Bills.



S. No

Record count is generated for displayed number of records.

Bill No

Selected Patient previous bill # would be displayed in this column.

Bill Dt

Selected Patient previous bill dates would be displayed in this column.

Doctor Name

Selected Patient previous prescribed doctors would be displayed in this column.

Prescription No

Selected Patient previous Prescription # would be displayed in this column.

NRQ No

Selected patient previous NRQ # would be displayed in this screen.

Bills without indents

Bills with out indents would be displayed in blue color.

Bills against Indents

Bills with indents would be displayed in red color.

OK

By pressing OK button bill related items would fetch in billing screen.

Cancel

By pressing cancel button Previous bill screen would be closed and screen navigates to billing.

Select All

By checking Select All option all bills would selected in previous bill screen. If we press OK button then selected bills related items would fetch in billing.

Prescription

Here Doctor prescriptions and Nurse requisitions would be fetched by pressing F2.

Note: Based on Ind Type setting under Print & PO Settings in stock point settings.
If we select Op option then doctor prescriptions would fetch in this window.
If we select IP option then Nurse Requisitions would fetch in this window.
If we select both option then doctor prescriptions and nurse requisitions would fetch in this window.

Organization

If patient related to any organization then organization name would be displayed here.

Dispenser

Refers to the name/id of the employee who would dispatch the items to the issued stock point/department. Ex: 90484. The data in this field would be fetched from the employee master in the Masters module.

Bill No Like

User can enter any bill no with out prefix for selected patient then that entered bill no related items would fetch in this billing screen.

Doctor

User can select prescribed doctor for selected patient. Display latest consultant in

Profile

This profile contains multiple items it would be fetched from Profile Master in Stores Module. User can select Profile using this field.

Doc Dept

Department of Selected doctor would be displayed here.

Contents in Items Details:

S. No

Record count is generated for displayed number of records.

Item Code

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field. If we select an Item code, the item related all details would be displayed automatically. User can enter Item code and by pressing enter selected item details would fetch in the child grid.

Item Desc

Selected item description would be displayed here.

Bin #

Represents the bin Number in which the selected item is stored. The data in this field would be displayed automatically when we select an item.

Batch #

Item related batches would fetch by using this screen. User can select any batch number related to that item.

Exp Dt

Refers to Expiry Date of the item. Expiry date of selected batch no would be displayed here. This is an auto display field which cannot be editable.

Batch Stock

The on hand stock of the selected batch will be displayed here. The data displayed in the first field is in terms of individual Qty the data displayed in the second field would be the on hand qty of the item in terms of Vendor pack. This will not consider the blocked Qty. This will not consider the blocked qty.

Item Stock

Displays the stock of the item in terms of units and individual qty. This will consider the qty of all the available batches.

Block Qty

An item has been issued to a stock point using GIN. But, GIN has not been approved. Then, the Qty of the item issued will be under blocked as long as the record has not been approved.

Qty

User can enter prescribed quantity for the patient in this field.

Sale Rate

Displays the Sale Rate of the selected Batch.

Sale Value

The data in this field is dependent on Sale Rate and Qty fields. The product of Sale Rate and Qty would be displayed in this field.

S batch No

Selected item related s.batch would be displayed here.

Vat

Selected Item related vat would be displayed here.

Vat Value

Selected Item related vat Value would be displayed here.

Sale Tax

Selected Item related Tax would be displayed here.

Sale Tax Value

Selected Item related Tax Value would be displayed here.

Concession

Selected Item related concession would be displayed here.

Conc Applicable

Selected Item is applicable for concession or not would be displayed here.

Mark Up Value

Selected Item related Mark Up value would be displayed here.

Gross Amount

Total Items Sale Value would be displayed here.

Net Amount

The data in this field is dependent on Gross Amount and Concession. The Subtraction of Gross Amount and Concession would be displayed in this field.

Concession

Based on setting in stock point settings, concession percentage related amount would be displayed here.

Due Amount

The data in this field is dependent on Net Amount and Receipt Amount. The Subtraction of Net Amount and Receipt Amount would be displayed in this field.

Remove

User can remove the item by using this button.

Clear

By clicking on this button all details would be cleared.

Contents in Receipt Details:

Receipt No

Refers to the Receipt # which is unique and auto-generated. This is a non editable field.

Receipt Dt

Refers to the Date on which Receipt was created.

Receipt Amount

Amount Paid by user for this transaction would be displayed here.

Gross Amount

Total Items Sale Value would be displayed here.

Net Amount

The data in this field is dependent on Gross Amount and Concession. The Subtraction of Gross Amount and Concession would be displayed in this field.

Concession

Based on setting in stock point settings, concession percentage would be displayed here.

Authorized By

Authorization name would be displayed in this field. it would be fetched from Authorization Master in Stores Module.

Auth Type

Type of authorization would be displayed in this field.

Due Amount

The data in this field is dependent on Net Amount and Receipt Amount. The Subtraction of Net Amount and Receipt Amount would be displayed in this field.

Authorized By

Authorization name would be displayed in this field. it would be fetched from Authorization Master in Stores Module.

Auth Type

Type of authorization would be displayed in this field.

Tender Cash

By Clicking on this button, user can give change to patient.

Contents of Teller System:

Tended Cash

Receipt Amount would be displayed here.

Cash Return

User can give remaining amount by using this field.

Back

By clicking on this button teller system details would be disabled.

Receipt Mode

User can pay amount by using Cash/Cheque/Credit Card.

Amount

User can enter amount by using this field.

Cheque/card No

If User selects pay mode as cheque/Card then those related field would become mandatory. User should enter cheque/card no in those fields.

Cheque/card Bank

If User selects pay mode as cheque/Card then those related field would become mandatory. User should select cheque/card Bank in those fields.

Cheque Date

User can enter cheque date in this field.

Card Expiry Date

User can enter Card expiry date in this field.

Tax

How much tax Percentage applicable for the items in GRN are displayed in this column.

Items

Tax applicable items would be displayed in this column.

Tax Amount

Individual tax amount applicable for tax percentage would be displayed in this column.

Total Tax

All Tax applicable items of Tax Amount would be displayed here.

Remarks

Users can enter any remarks using this option.

Enable the Setting Required Bill Print in Presc Print in Organization settings Master. If user want to take bill cum prescription print at a time.

Presc. Print with out Billing

If we enable this check box only presc print would appear in report.

PayByCard

User can pay the amount with swipe card by using this option.

Print

By using this button bill print would appear in report.

Presc. Print

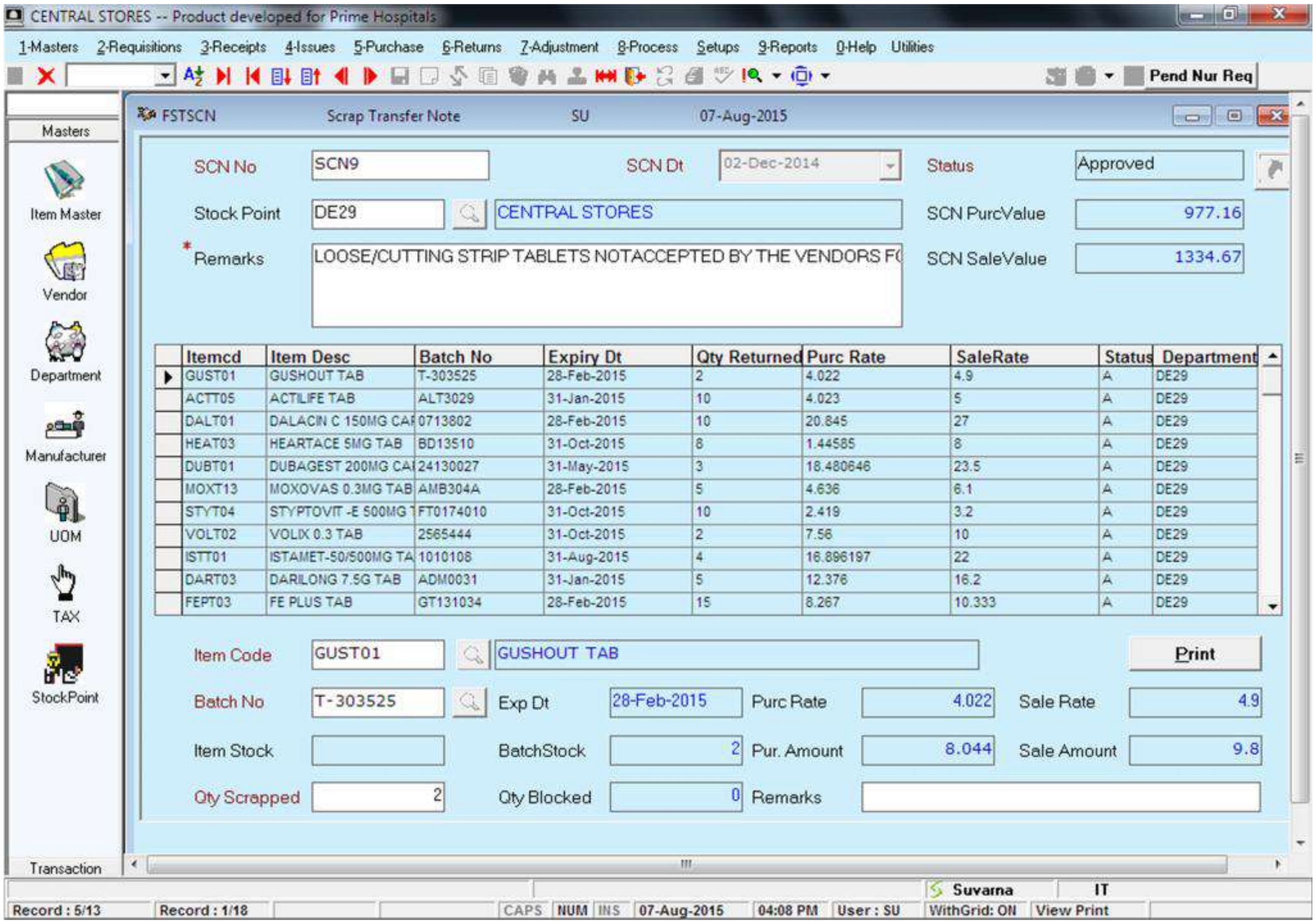
By checking the Presc. Print with out Billing option and click on this button then only prescription print would appear before billing.

Presc. Cum Bill Print

By unchecking the Presc. Print with out Billing option and click on this button then both prescription and bill print would appear in the report.

Scrap Note

This screen would come into the act when the user wants to scrap some Qty of item. The on hand qty of the item would be deducted when we save the record.



Fig#: SCN 1.1

Fig#	Description
SCN 1.1	Screen shot displaying the Scrap Note

SCN#: This entity refers to the unique Scrap Note Number which would be generated by the system for every transaction. The data in this field would be in Read only mode.

SCN DT: By default the data in this field displays to the present date which cannot be edited. The date refers to the date of the transaction.

Status: Represents if the Status of the SCN Ex: Approved or Not Approved.

Stock Point: Refers to the name of the stock Point from which the SCN would be done. By default, the data in this control would be the logged in Stock Point name. The data cannot be edited. Ex: Central Stores.

Remarks: Users can enter any remarks in this field.

SCN Purc Value: The data in this field is purely dependent on the Purchase rate and Qty of the items which are being scrapped. The Sum of Purchase Values of all items would be displayed in this field. The data in this field is non editable.

SCN Sale Value: The data in this field is purely dependent on the Sale rate and Qty of the items which are being scrapped. The Sum of Sale Values of all items would be displayed in this field. The data in this field is non editable.

Item Cd: Refers to the unique code of the item. Items can be fetched by pressing the F2 by placing the cursor in the Item Code field. Items can be fetched by clicking on the Search Icon beside the Item Code field. Else, we can also select the item by entering the item code in the Item Cd field and pressing on Enter.

Batch#: Refers to the to a particular batch of an item. By default when we fetch an item, the batch which is expiring early will be displayed.

Exp Dt: Refers to the Expiry Date of the item. Would be displayed by default, when fetched an item.

Item Stock : Displays the Item stock for the selected item. Based on Selected Item "Item Stock" should auto display.

Batch Stock : Displays the Batch stock for the selected item. Based on Selected Item "Batch Stock" should auto display.

Qty Scrapped: Users can enter the Qty of the item which he/she wants to scrap.

Purc Rate: Displays the purchase Rate of the selected batch of the item.

Sale Rate: Displays the Sale Rate of the selected batch of the item.

Purc Amount : It is the total Purchase Amount for an item. Based on Selected Item & Quantity Retuning "Purchase Amount" should auto display.

Sale Amount : It is the Total Sale Amount for an item. Based on Selected Item & Quantity Retuning "Sale Amount" should auto display.

Blocked Qty: All not approved transaction amount would be displayed in this entity. Ex: You have created GIN for an item at about Qty 10. But, the record has not been approved, that Qty would be displayed under Qty Blocked.

Note: After saving and approving the record in Scrap note, the on hand qty would be deducted by the qty scrapped. We can fetch the item and enter the qty which we Scrap by pressing F4 so the details would be appended to the grid. Also, if we want to scrap multiple items, press F3 after appending the item to the grid which would allow us to select another item by pressing F2.

Users can also Modify the record, to do this,
•> Hold the Ctrl Key and Press the key ’G’ and select Scrap Note and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

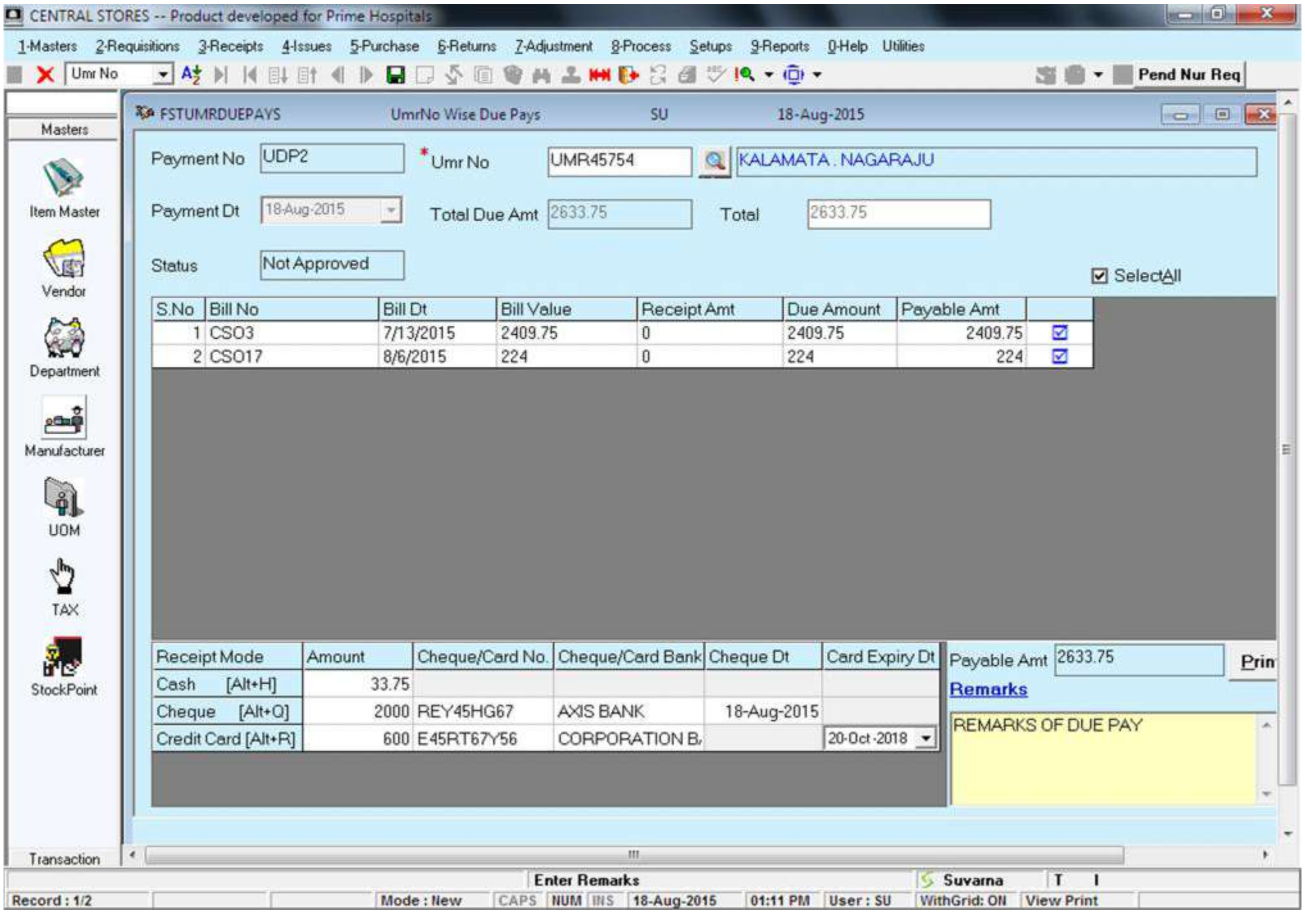
Users can view the record, **to do this**
•> Hold the Ctrl Key and Press the key ’G’ and select Scrap Note, select the from and to dates between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key ’G’ and select Scrap Note, select the from and to dates between which you'd like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

UMR No Wise Due Pays

UMR No wise dues of OP Patients can be cleared by using this screen.



Fig#: UDP 1.1

Fig#	Description
UDP 1.1	Screen shot displaying the UMR No Wise Due Pays

Payment No

Refers to the Payment Number which is unique and auto-generated. This is a non editable field.

Payment Dt

Refers to the Date on which UMR No wise due pays was created.

UMR No

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field.

If we select an UMR No , the Patient Name will be displayed automatically. When patient has due then only that related UMR No would fetch in this field.

Total Due Amt

Displays total due amount of selected patient in this field.

Total

Patient payable amount for current transaction would be displayed in this field.

Status

Not Approved/Approved Status for the UMR No wise due pays is displayed here.

Select All

User can check all bills of selected patient at a time by using this check box.

S. No

Record count is generated for displayed number of records.

Bill No

selected patient related bills would appear in this column.

Bill Dt

selected patient related bill dates of those bills would appear in this column.

Bill Value

selected patient related bill values of those bills would appear in this column.

Receipt Amt

selected patient respective receipt amounts of those bills would appear in this column.

Due Amt

selected patient related due amounts of those bills would appear in this column.

Payable Amt

User can enter payable amount of selected patient for current transaction by using this field.

Receipt Mode

User can pay amount by using Cash/Cheque/Credit Card.

Amount

User can enter amount by using this field.

Cheque/card No

If User selects pay mode as cheque/Card then those related field would become mandatory. User should enter cheque/card no in those fields.

Cheque/card Bank

If User selects pay mode as cheque/Card then those related field would become mandatory. User should select cheque/card Bank in those fields.

Cheque Date

User can enter cheque date in this field.

Card Expiry Date

User can enter Card expiry date in this field.

Payable Amt

All bills total payable amount would be displayed in this screen.

Remarks

User can enter remarks by using this field.

Print

User can give print by using this button.

Users can also Modify the record, to do this,
•> Hold the Ctrl Key and Press the key 'G' and select UMR No Wise Due Pays and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

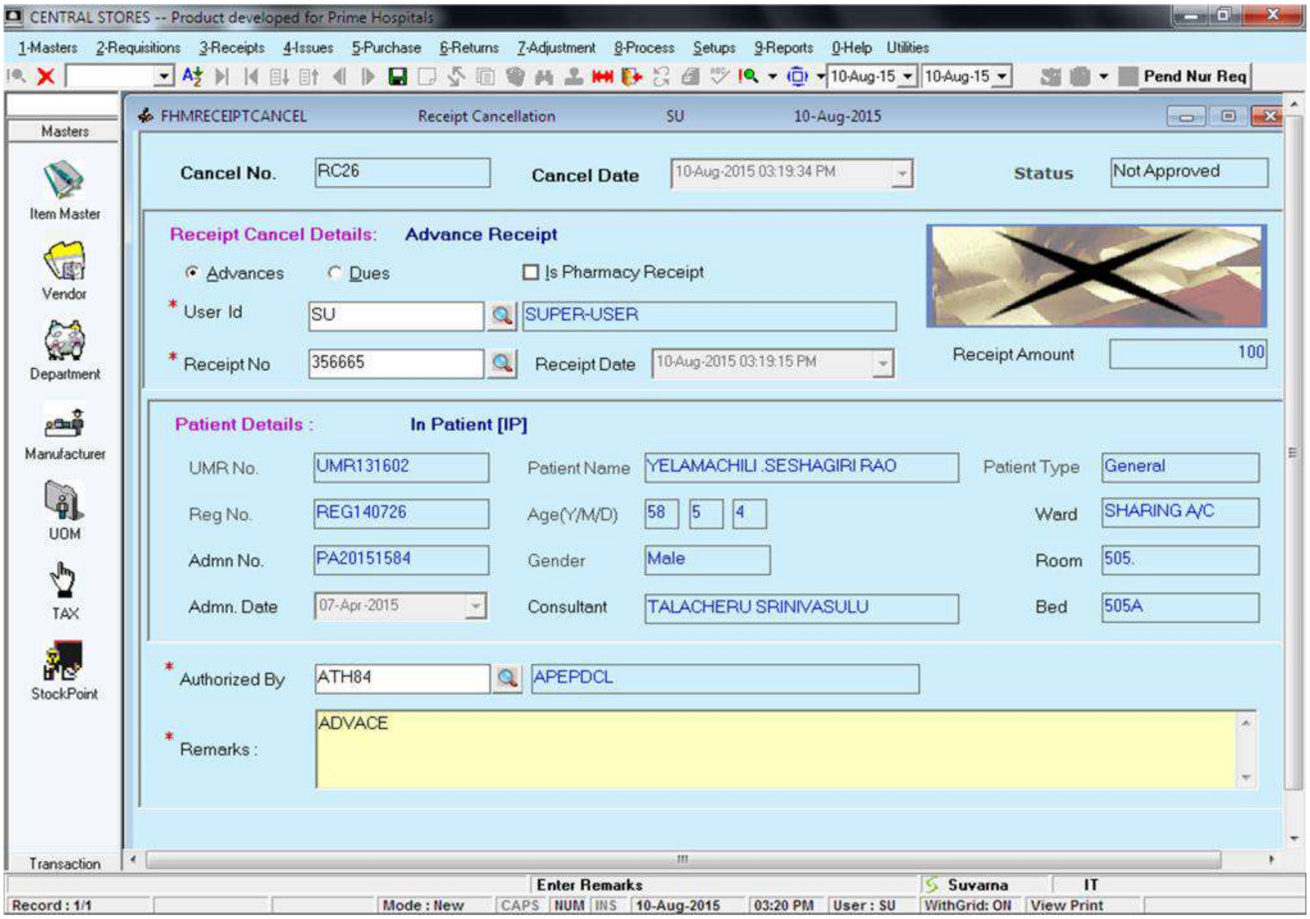
Users can view the record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select UMR No Wise Due Pays, select the from and to dates
between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select UMR No Wise Due Pays, select the from and to dates
between which you'd like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

Receipt Cancellation

Collected Advances and dues against user can be canceled here.



Fig#: RC 1.1

Fig#	Description
RC 1.1	Screen shot displaying the Receipt Cancellation

Cancel No: Refers to the Cancel # which is unique and auto-generated. This is a non editable field.

Cancel Dt: Refers to the Date on which Record was Cancelled.

Status: Not Approved/Approved Status for the Receipt cancellation is displayed here.

Contents of Receipt Cancel Details:

Advances: By selecting this radio button, Advance collected records would be displayed in Receipt No fetch window.

Dues: By selecting this radio button, Due collected records would be displayed in Receipt No fetch window.

Is Pharmacy Receipt: By selecting this check box, advances and dues collected in pharmacy would be displayed Receipt No fetch window.

User Id: Select the "User Id" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "User Master" from "Masters" Module.

Receipt No: Records would appear based on selection of Advances and dues radio buttons in receipt No window.

Receipt Date: Creation of Receipt date would be displayed here.

Receipt Amount: User paid amount related to receipt would be displayed here.

Contents of Patient details:

UMR No: Selected receipt no. related Patient UMR No would be displayed here.

Patient Name: Selected receipt no. related Patient Name would be displayed here.

Patient Type: Selected receipt no. related Patient Type No would be displayed here.

Reg No: Selected receipt no. related Reg No. would be displayed here.

Age(Y/M/D): Selected receipt no. related Patient Age(Y/M/D) would be displayed here.

Ward: Selected receipt no. related Patient ward would be displayed here.

Admn No: Selected receipt no. related Patient Admn No would be displayed here.

Gender: Selected receipt no. related Patient Gender would be displayed here.

Room: Selected receipt no. related Patient room would be displayed here.

Admn. Date: Selected receipt no. related Patient Admn.date would be displayed here.

Consultant: Selected receipt no. related Patient Consultant would be displayed here.

Bed: Selected receipt no. related Patient Bed would be displayed here.

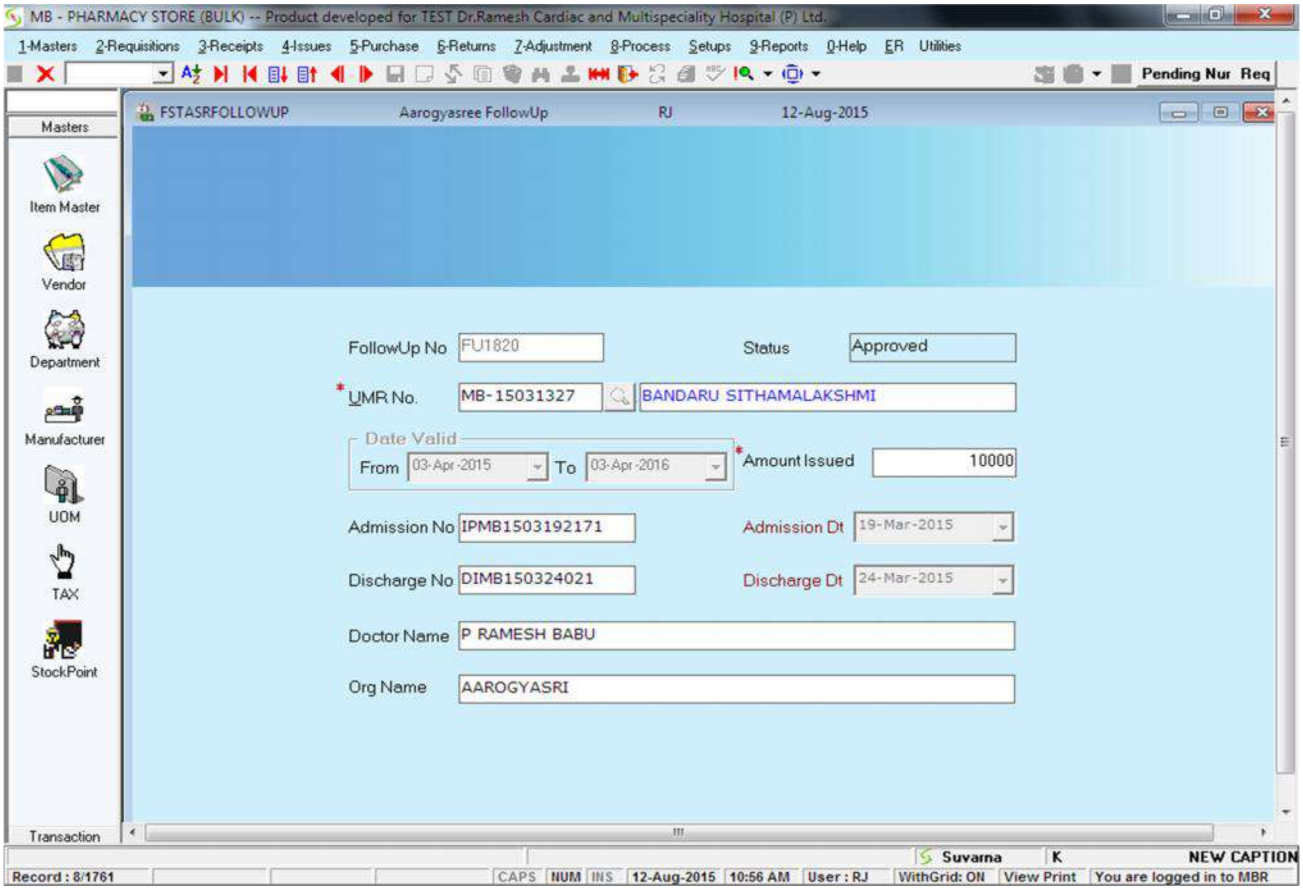
Authorized By: User selects the authorized person name who approved to cancel the receipt.

Remarks: User can enter remarks for cancellation of receipt.

Users can view the record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select NRDC, select the from and to dates between
which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

Aarogyasree FollowUp

Hospital Management follow up the amount of patient which was decided by government. Follow Up amount would effect in Aarogyasree op billing form for the selected patient. Billing Amount should not allow to exceed followup amount and valid date which was given in this form.



Fig#: AFU 1.1

Fig#	Description
AFU 1.1	Screen shot displaying the AarogyaSree Follow Up

Follow Up No

Refers to the Follow Up # which is unique and auto-generated. This is a non editable field.

Status

Not Approved/Approved Status for the Aarogyasree Follow Up is displayed here.

UMR No

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field.

If we select an UMR No , the Patient Name will be displayed automatically. Below screen is displaying UMR Search window.

Date Valid

Based on from and to dates, follow up amount can be validate in billing screen for selected patient.

Amount Issued

User can enter Aarogyasree follow up amount in this field.

Admission No

selected patient admission no. would be displayed in this field.

Admission Dt

selected patient admission dt would be displayed in this field.

Discharge No

selected patient discharge no. would be displayed in this field.

Discharge Dt

selected patient discharge dt would be displayed in this field.

Doctor Name

selected patient related consultant doctor name would be displayed here.

Org Name

selected patient related organization name would be displayed here.

Users can also Modify the record, to do this,

•> Hold the Ctrl Key and Press the key 'G' and select Aarogyasree Follow Up and Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on
Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Aarogyasree Follow Up, select the from and to dates between which you'd like to view and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

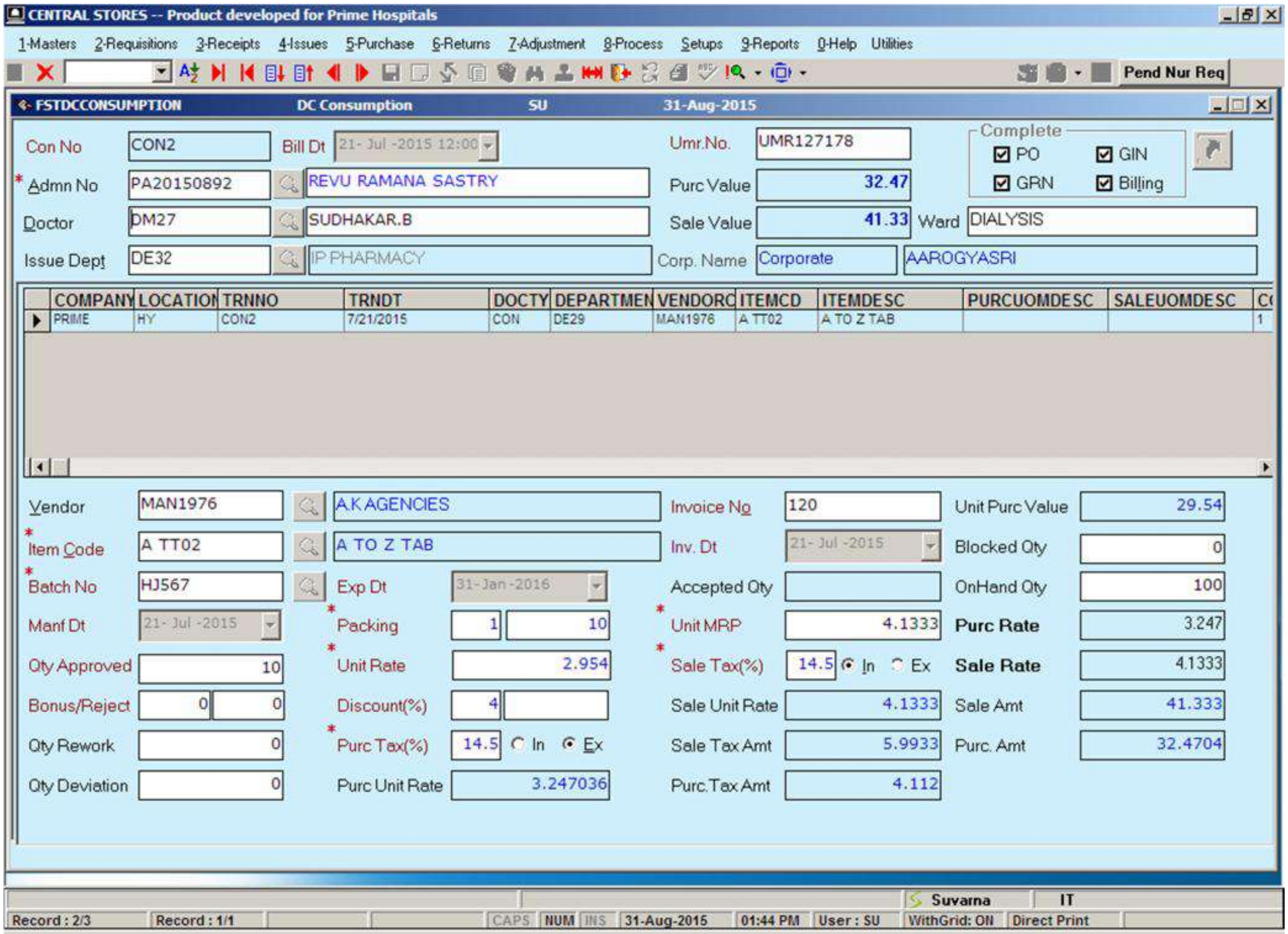
•> Hold the Ctrl Key and Press the key 'G' and select Aarogyasree Follow Up, select the from and to dates between which you'd like to Approve and press F12.

•> Select the record and click on Stamp Icon. The record will open in approve mode.

•> Click on Save, this will approve the record.

DC Consumption

By using this form User can complete all transactions of PO, GRN, GIN, Billing at a time



Fig#: DC 1.1

Fig#	Description
DC 1.1	Screen shot displaying the DC Consumption

Con No

Refers to the Consumption Number which is unique and auto-generated. This is a non editable field.

Bill Dt: By default today date is displayed in this field.

Admn No: User can select Admission No. in this field.

Doctor: User can select patient related doctor by using this field.

Issue Dept: To which stock point items should be issued can be selected here.

UMR No: Selected Patient related UMR No would be displayed here.

Purc Value: Sum of all Items related Purc Amount would be displayed here.

Sale Value: Sum of all Items related Sale Amount would be displayed here.

Ward: Selected Patient related Ward would be displayed here.

Corp Name: Selected Patient related organization name would be displayed here.

Complete: [PO/GRN/GIN/Billing] User can check all options to complete all transactions at a time.

Vendor: User can select vendor name by using this field.

Item Code

Refers to the unique code of the item. Items can be fetched by pressing the F2 by placing the cursor in the Item Code field. Items can be fetched by clicking on the Search Icon beside the Item Code field. Else, we can also select the item by entering the item code in the item Cd field and pressing on Enter.

Note: Items would fetch here only when DC Entry Note completed for that items.

Batch#

Represents the batch number of the item. The batch can be fetched by pressing on F2 key. When fetched any batch the data regarding that item would be displayed in the Child Details which is under the grid. If it is a new item then we can enter new batch details.

Exp Dt

Refers to the Expiry Date of the item. Would be displayed by default, when fetched any batch.

Manf Dt

user can enter manufacturer date of item by using this field.

Packing

The packing given while creating the item would be displayed here.

Quantity

Displays the calculated total quantity of the item received. The calculated sum of Qty Approved and Qty Bonus multiplied with Packing would be displayed in this entity.

Qty Approved

Refers to the Qty that user has received. If it was received previously, then received qty will be displayed. We can also edit if needed. If the user selects a PO the PO raised Qty will be displayed here. Qty units can be less than the PO qty. But, it cannot be greater than the PO Qty.

Qty Bonus

Refers to the Qty bonus. If it was received previously with bonus qty, the data will be displayed automatically. We can also edit if needed. If we select the PO, the data given under this field there will be displayed here.

Invoice No.

Selected vendor related Invoice No. would be displayed here.

Invoice Dt:

Today date would be displays by default.

Accepted Qty

Qty approved and Qty bonus would consider in this field.

Blocked Qty

Displays the quantity of the item which has been Issued and not yet Approved.

Unit P Value

Displays the GRN value without including any parameter values.

Unit Purc Value = Qty Approved * Unit Rate

Unit Rate

Users can enter the Purchase Rate per unit. If it was received previously, the data will be displayed automatically. We can also edit if needed. If we fetch a PO the Purchase Rate given while creating PO will be displayed here.

Unit MRP

Users can enter the Sale Rate per unit. If it was received previously, the data will be displayed automatically. We can also edit if needed.

Discount %

Selected item Discount% can be entered here. Discount% value can be displayed in next field for that particular item.

Purc Tax %

Tax% can given two ways

I) Include : If the Purchase Rate includes Tax% then we can enable this option.

Eg : Purchase Rate = 50 and Tax % 5

then tax amount = (Purchase tax% /(100 +Purchase Tax%)) * Purchase Rate.

= (5/(100+5))*50 = > 2.3809

II) Exclude : If the Purchase Rate Excludes Tax% then we can enable this option.

Eg : Purchase Rate = 50 and Tax % 5

then tax amount = (Purchase tax% /100) * Purchase Rate.

= (5/100)*50 =2.5

Purc Unit rate

In this field unit rate value would appear after calculating with discount and tax Percentage based on include /exclude options.

Purc Tax Amount

(Unit rate * Qty Approved) * Purc Tax %

Sale Tax %

I) Include : If the Sale Rate includes Tax% then we can enable this option.

Eg : Sale Rate = 50 and Tax % 5

then tax amount = (Sale tax% /(100 +Sale Tax%)) * Sale Rate.

= (5/(100+5))*50 = > 2.3809

II) Exclude : If the Sale Rate Excludes Tax% then we can enable this option.

Eg : Sale Rate = 50 and Tax % 5

then tax amount = (Sale tax% /100) * Sale Rate.

= (5/100)*50 =2.5

Sale Unit Rate

In this field unit MRP value would appear after calculating with discount and tax Percentage based on include /exclude options.

Sale Tax Amount

(Unit MRP * Qty Approved) * Sale Tax %

Purc Rate

Purc Unit Rate can be displayed in this field.

Sale Rate

Sale unit rate can be displayed in this field.

Sale Amt

Purc Rate * Quantity would be displayed here.

Purc Amt

Sale Rate * Quantity would be displayed here.

Users can also Modify the record, to do this,

•> Hold the Ctrl Key and Press the key ’G’ and select DC Consumption and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key ’G’ and select DC Consumption, select the from and to dates between which you’d like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key ’G’ and select DC Consumption, select the from and to dates between which you’d like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.

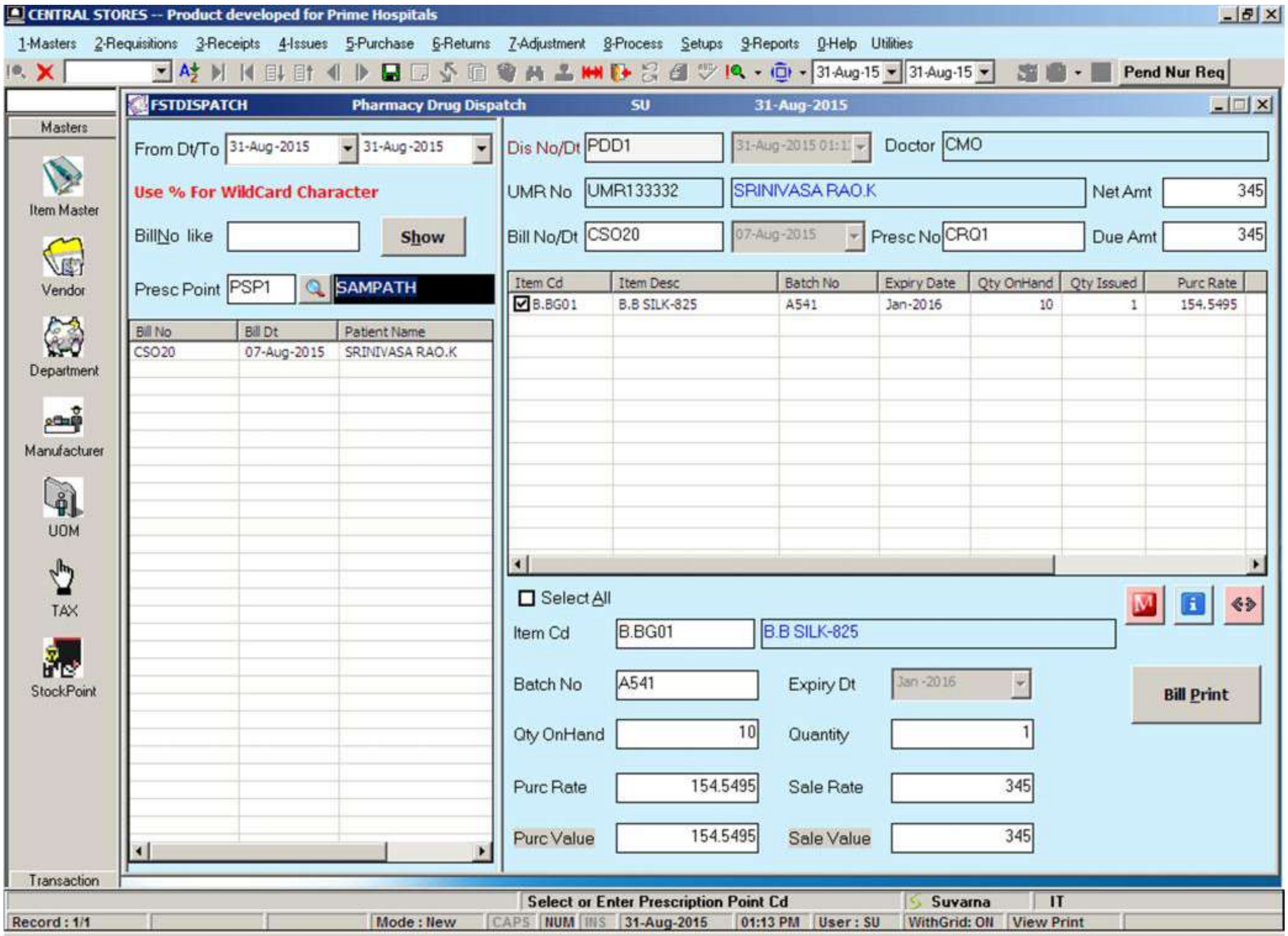
•> Click on Save, this will approve the record.

Note1: We can set the DC Consumption to be approved automatically in the stock Point Settings. If we set DC Consumption to be approved automatically, users cannot modify the created record. Also, users need not approve the record manually. They can view the created record however. When we set the record to be approved directly, the stock for the item would be added after the record is created.

Pharmacy Drug Dispatch

Drug Dispatch is used for Dispatch the Filled Items. The Filling Done Bills should be display in this form.

Navigation : Medineed Stores → Issues → Drug Dispatch.



Fig#: PHDD 1.1

Fig#	Description
PHDD 1.1	Screen shot displaying the Pharmacy Drug Dispatch

From Dt/To Dt

Date Range from which bills needs to fetch Is selected here.

Show

By Clicking on Show button we can get list of Filling bills done in Pharmacy Drug Filling and waiting for drug dispatch.

Bill No. Like

Bill no. Like is used to filter particular Bill Numbers. You can also use % for Wild Card Characters. Bill Number will come from prescription form.
Should Alphanumeric.
Ex : OP14034

Prescription Point

Here Selection for Prescription Point. Here selected Prescription Point of the Drug Filling done Bill Numbers should be display in the Left Pane.

Bill No

Drug Fill done and waiting for Drug dispatch Pharmacy Bill Numbers will display. Bill Number should be generated in OP Pharmacy Billing.
Ex : RX14042

TRN#

Generating the one Transaction Number for Every Record.
Ex : APSI14065

Patient Name

Patient Name based on selected OP Pharmacy Bill Number should be display. Should be in view mode.
Ex : KRISTINA S WRIGHT

Doctor/Provider

Doctor / Provider Name should be display based on selected OP Pharmacy Bill Number.

DIS#

Fill Number should be auto generated sequence number.
DF14050

DIS Dt

By Default Today date should be display as drug fill date.
Ex : 09-FEB-2012

Net Amount

Based on selected OP Pharmacy Bill Number of the Net Amount should be display. Should be in view mode.

Due Amount

Based on selected OP Pharmacy Bill Number of the Net Amount should be display. Should be in view mode.

Item Details Grid

In this Item Details grid we can see list of Billed drugs with all details. We can select individual items by Checking check boxes to do drug fill.

Item Code

Selected Bill Number related Item codes would be displayed in this column.

Item Desc

Selected Bill Number related Item descriptions would be displayed in this column.

Batch #

Refers to the stock of the selected Batch of the selected Item.

Expiry Date

The Expiry Date of the selected Batch of the item will be displayed when selected the item. Ex : 30-Nov-2017

Qty On Hand

On Hand Qty of Selected Item would be displayed here.

Qty Issued

Issued Qty of Selected Item would be displayed here.

Purc Rate

The Purc Rate f the selected Batch of the item will be displayed when Select the Item.

Sale Rate

The Sale Rate f the selected Batch of the item will be displayed when Select the Item.

Purc Value

The Purc Value of the selected Batch of the item will be displayed when Select the Item.

Sale Value

The Sale Value of the selected Batch of the item will be displayed when Select the Item.

Select All

When This Button refers to Check the All Items in the Item Grid.

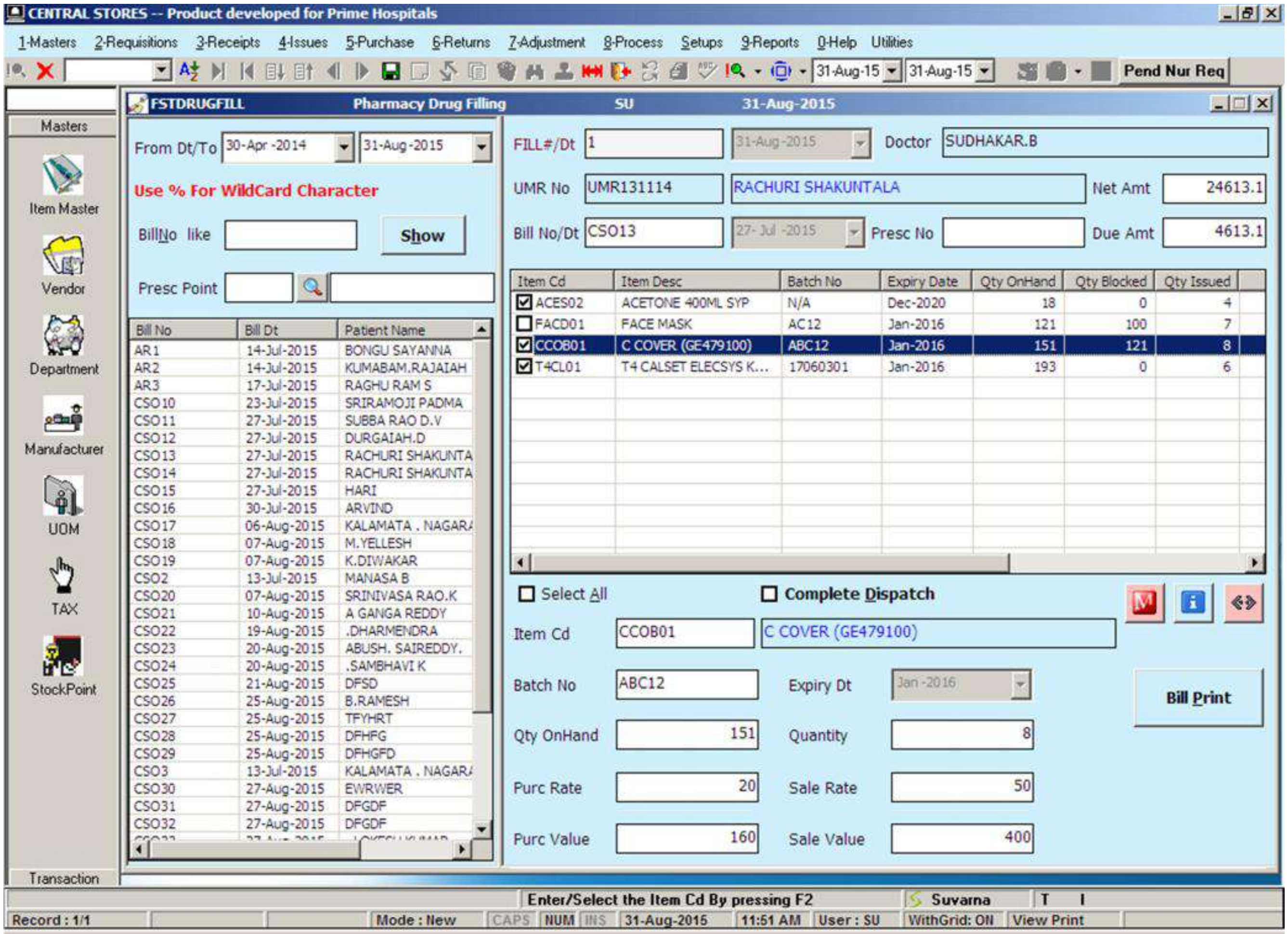
Bill Print

When clicked on this, user will be asked if he/She wants to save the record. When clicked on OK, a screen will be displayed asking the user if he/she wants to print.

Pharmacy Drug Filling

Drug Fill form is used to fill drugs against OP Pharmacy Billing.

Navigation : Medineed Stores → Op Pharmacy → Issues →Pharmacy Drug Filling.



Fig#: PHDF 1.1

Fig#	Description
PHDF 1.1	Screen shot displaying the Pharmacy Drug Filling

From

Date from which OP Bills needs to Display is selected here.

To

Date To which OP Bills needs to Display is selected here.

Show

By Clicking on Show button we can get list of Op Pharmacy bills done and waiting for drug fill based on selected From and To Dates.

Bill No. Like

Bill no. Like is used to filter particular Bill Numbers. You can also use % for Wild Card Characters. Bill Number will come from prescription form. It Should be Alphanumeric.
Ex : OP14034

Prescription Point

Here User can select Prescription Point. Here selected Prescription Point of the Bill Numbers should be display in the Left Pane.

Bill No

Prescription done and waiting for Drug Fill Pharmacy Bill Numbers will display. Bill Number should be generated in OP Pharmacy Billing.
Ex : RX14042

Patient Name

Patient Name based on selected OP Pharmacy Bill Number should be display. Should be in view mode.
Ex : KRISTINA S WRIGHT

Fill#

Fill Number should be auto generated sequence number.

Fill Dt

By Default Today date should be display as drug fill date.

Net Amount

Based on selected OP Pharmacy Bill Numbers of the Net Amount should be display. Should be in view mode.

Due Amount

Based on selected OP Pharmacy Bill Numbers of the Net Amount should be display. Should be in view mode.

Item Details Grid

In this Item Details grid we can see list of Billed drugs with all details. We can select individual items by Checking check boxes to do drug fill.

Item Code

Selected Bill Number related Item codes would be displayed in this column.

Item Desc

Selected Bill Number related Item descriptions would be displayed in this column.

Batch #

Refers to the stock of the selected Batch of the selected Item.

Expiry Date

The Expiry Date of the selected Batch of the item will be displayed when selected the item. Ex : 30-Nov-2017

Qty On Hand

On Hand Qty of Selected Item would be displayed here.

Qty Blocked

Blocked Qty of Selected Item would be displayed here.

Qty Issued

Issued Qty of Selected Item would be displayed here.

Purc Rate

The Purc Rate f the selected Batch of the item will be displayed when Select the Item.

Sale Rate

The Sale Rate f the selected Batch of the item will be displayed when Select the Item.

Purc Value

The Purc Value of the selected Batch of the item will be displayed when Select the Item.

Sale Value

The Sale Value of the selected Batch of the item will be displayed when Select the Item.

Select All

When This Button refers to Check the All Items in the Item Grid.

Complete Dispatch

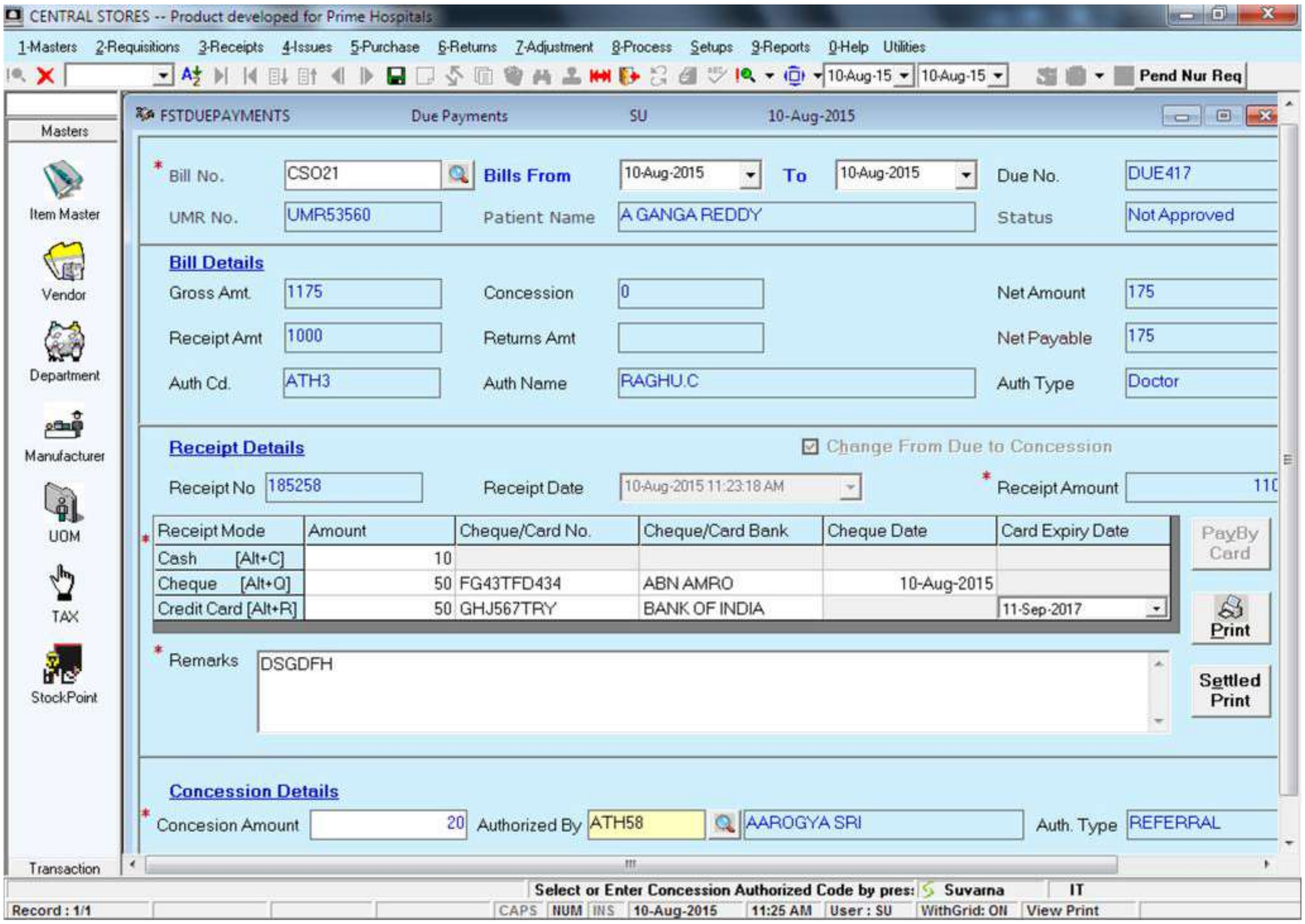
If User want to dispatch OP Pharmacy Bills Directly While Print then it should be Check. Here selected Completed Dispatch Bills will not Display in the Drug Dispatch form.

Bill Print

When clicked on this, user will be asked if he/She wants to save the record. When clicked on OK, a screen will be displayed asking the user if he/she wants to print.

Out Standing Due Receipts

Any Payment Dues can be cleared /can be change to concession in this Page. Dues can be cleared partially/completely based on the requirement.



Fig#: ODR 1.1

Fig#	Description
ODR 1.1	Screen shot displaying the Out Standing Due Receipts

Bill #

Bill Number of the Patient is selected here for the chosen date range. When selected the Bill#, the name of the patient, UMR No and all other details will be displayed. The Bill# of the patient will be displayed only when there is patient due and when the due is cleared completely, the Bill# will not be displayed anymore.

Bills From and To

Users can select the date ranges from and through which they would like to generate the bills.

Due #

This is an auto generated number for representation of Due Receipts.

Status

Not Approved/Approved Status for the Due Receipt is displayed here.

UMR No

Selected bill related UMR No would be displayed here.

Patient Name

Selected bill related Patient Name would be displayed here.

Bill Details:

Gross Amount

Total Amount Charged to the Patient is Displayed here.

Concession

Displays the Concession Amount which was given in op billing form.

Net Amount

This is as same as the gross amount.

Receipt Amt

The amount paid by the patient is displayed here.

Returns Amt

If any Returns were there from the Patient , then its amount is displayed here.

Net Payable

Amount that Patient has to Pay is displayed here.

Auth Cd

Displays the Due Authorization cd which was selected in Op Billing from at the time of Billing.

Auth Name

Displays the Due Authorization name which was selected in Op Billing from at the time of Billing.

Auth Type

Displays the Due Authorization Type which was selected in Op Billing from at the time of Billing.

Receipt Details:

Change From Due To Concession

If User want to change due to concession then by selecting this check box, Concession details would enable in the form.

Receipt No

Refers to the Receipt # which is unique and auto-generated. This is a non editable field.

Receipt Dt

Refers to the Date on which Receipt was created.

Receipt Amount

Amount Paid by user for this transaction would be displayed here.

Receipt Mode

User can pay amount by using Cash/Cheque/Credit Card.

Amount

User can enter amount by using this field.

Cheque/card No

If User selects pay mode as cheque/Card then those related field would become mandatory. User should enter cheque/card no in those fields.

Cheque/card Bank

If User selects pay mode as cheque/Card then those related field would become mandatory. User should select cheque/card Bank in those fields.

Cheque Date

User can enter cheque date in this field.

Card Expiry Date

User can enter Card expiry date in this field.

Remarks

Users can enter any remarks using this Field.

PayByCard

User can pay the amount with swipe card by using this option.

Print

By Clicking on this button due payments print would appear in report.

Settled Print

In report, both billing form and due payments form details would appear.

Concession Details:

Concession Amt

Displays the concession amount which user want to change due amount to concession amount.

Authorized By

Displays the Concession Authorization name which was selected in Op Billing from at the time of Billing.

Auth Type

Displays the Concession Authorization Type which was selected in Op Billing from at the time of Billing.

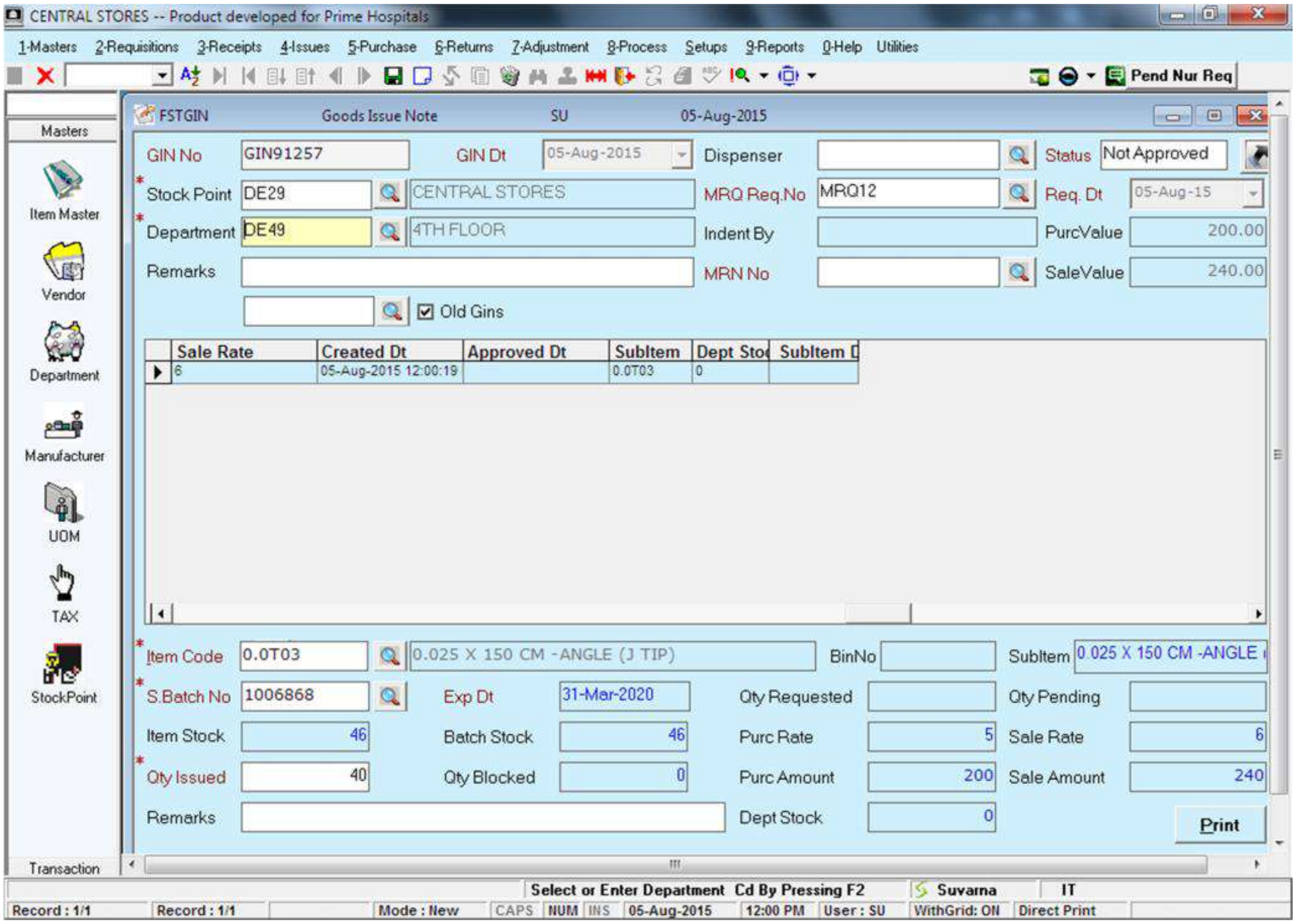
Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Out Standing Due Receipts, select the from and to dates between which you'd like to view and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

Goods Issue Note

Using this screen users can keep track of all items issued to the stock Points and departments with which they are related. Items can be issued upon request and without any request from any stock point.



Fig#: GIN 1.1

Fig#	Description
GIN 1.1	Screen shot displaying the Complete Inward Check List

GIN#

This entity refers to the unique Good Issue Number which would be generated by the system for every transaction. The data in this field would be in Read only mode.

GIN Dt

By default the data in this field displays to the present date which cannot be edited. The date refers to the date of the transaction.

Dispenser

Refers to the name/id of the employee who would dispatch the items to the issued stock point/department. Ex: 90484. The data in this field would be fetched from the employee master in the Masters module

Status

Represents if the Status of the STN Ex: Approved or Not Approved.

Stock Point

Refers to the name of the stock Point from which the GIN would be done. By default, the data in this control would be the logged in Stock Point name. The data cannot be edited. Ex: Central Stores.

Department

Users can select any of the department by pressing F2 or by clicking on the search Icon or by entering the department code and pressing on Enter key. The data in the fetch window would be fetched only if we maintain the stock Point to department relation with the department to which you'd like to issue the items.

Indent By

Refers to the name of the employee who has requested the items. The data in this would be displayed when we select the MRQ.

MRQ#

Represents the Material Requisition Number. As discussed earlier, GIN can be upon requested, MRQ# represents the Requisition number. As soon as we fetch any MRQ number, all items in that particular MRQ# would be displayed in the grid. Also, the data regarding the items would be displayed in the Child Details which is under the grid. If the requested item is not with you, the details regarding that item would not be displayed in the child details section. Number of days the MRQ no's will be displayed based on the settings set in the Stock Point Settings.

If we want to issue items to a stock point even though there is no request, we can neglect this. In this case we need to fetch the items manually by pressing the F2 by placing the cursor in the Item Code field. Items can be fetched by clicking on the Search Icon beside the Item Code field. Else, we can also select the item by entering the item code in the item cd field and pressing on Enter.

Req Dt

Represents the Requested Date, the date on which the selected MRQ was created. The data cannot be edited and it would be displayed automatically when selected any MRQ.

Purc Value

The data in this field is purely dependent on the Purchase rate and Qty of the items which are being issued. The Sum of Purchase Values of all items would be displayed in this field. The data in this field is non editable.

Sale Value

The data in this field is purely dependent on the Sale rate and Qty of the items which are being issued. The Sum of Sale Values of all items would be displayed in this field. The data in this field is non editable.

Remarks

Users can enter any remarks in this field.

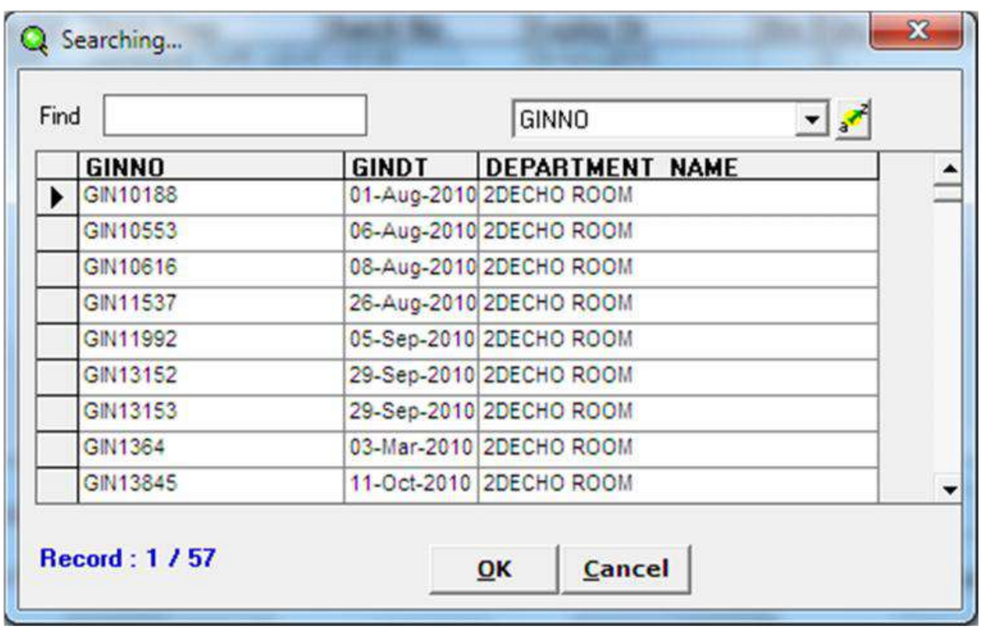
MRN No

Represents the Material Return Note. As discussed earlier, GIN can be upon requested, MRN# represents the Material Return Number. As soon as we fetch any MRN number, all items in that particular MRN# would be displayed in the grid. Also, the data regarding the items would be displayed in the Child Details which is under the grid. If the requested item is not with you, the details regarding that item would not be displayed in the child details section. Number of days the MRN no's will be displayed based on the settings set in the Stock Point Settings.

If user want to issue one department stock to another department then we need to use this MRN option.

Old Gin's

Old Gin's would fetch by checking this option. Below is showing the Old Gin's fetching window.



Item Code

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field. If we select an MRQ or a profile, the item name will be displayed automatically.

Bin #

Represents the bin Number in which the selected item is stored. The data in this field would be displayed automatically when we select an item.

Sub Item

Name of Item Would be displayed here.

S. Batch No

Item related batches would fetch by using this screen. User can select any batch number related to that item.

Exp Dt

Refers to Expiry Date of the item. Expiry date of selected batch no would be displayed here. This is an auto display field which cannot be editable.

Batch Stock

The on hand stock of the selected batch will be displayed here. The data displayed in the first field is in terms of individual Qty the data displayed in the second field would be the on hand qty of the item in terms of Vendor pack. This will not consider the blocked Qty. This will not consider the blocked qty.

Item Stock

Displays the stock of the item in terms of units and individual qty. This will consider the qty of all the available batches.

Qty Blocked

An item has been issued to a stock point using GIN. But, GIN has not been approved. Then, the Qty of the item issued will be under blocked as long as the record has not been approved.

Qty Req

Displays the Qty of the item requested individually.

Qty Pending

Refers to the pending qty of the item. I.e the difference between the Qty requested and Qty issued would be displayed in this field. No data will be displayed if we issue more than the Requested qty.

Qty Issued

Refers to the Qty of the item issued in terms of individual Qty. The entered qty would be displayed.

Purc Rate

Displays the purchase Rate of the selected Batch.

Purc Amount

The data in this field is dependent on Purc Rate and Qty fields. The product of Purchase Rate and Qty would be displayed in this field.

Sale Rate

Displays the Sale Rate of the selected Batch.

Sale Amount

The data in this field is dependent on Sale Rate and Qty fields. The product of Sale Rate and Qty would be displayed in this field.

Remarks

Users can enter any remarks related to particular item in this entity.

Dept QTY

On Hand stock of selected department would be displayed in this field.

Note: When we are issuing any item/items when there is no request, we need to fetch the item and enter the qty which we issue and press F4 so the details would be appended to the grid. Also, if we want to issue multiple items, press F3 after appending the item to the grid which would allow us to select another item. Once we issue the total Requested items, the MRQ number will be disappeared from the MRQ fetch window. We will be able to view the MRQ number as long as the requested qty of the item is pending and per the settings made in stock point settings and also till you approve the GIN.

Users can also modify the record, to do this,

•> Hold the Ctrl Key and Press the key ’G’ and select Goods Issue Note and Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key ’G’ and select Goods Issue Note , select the from and to dates between which you’d like to view and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

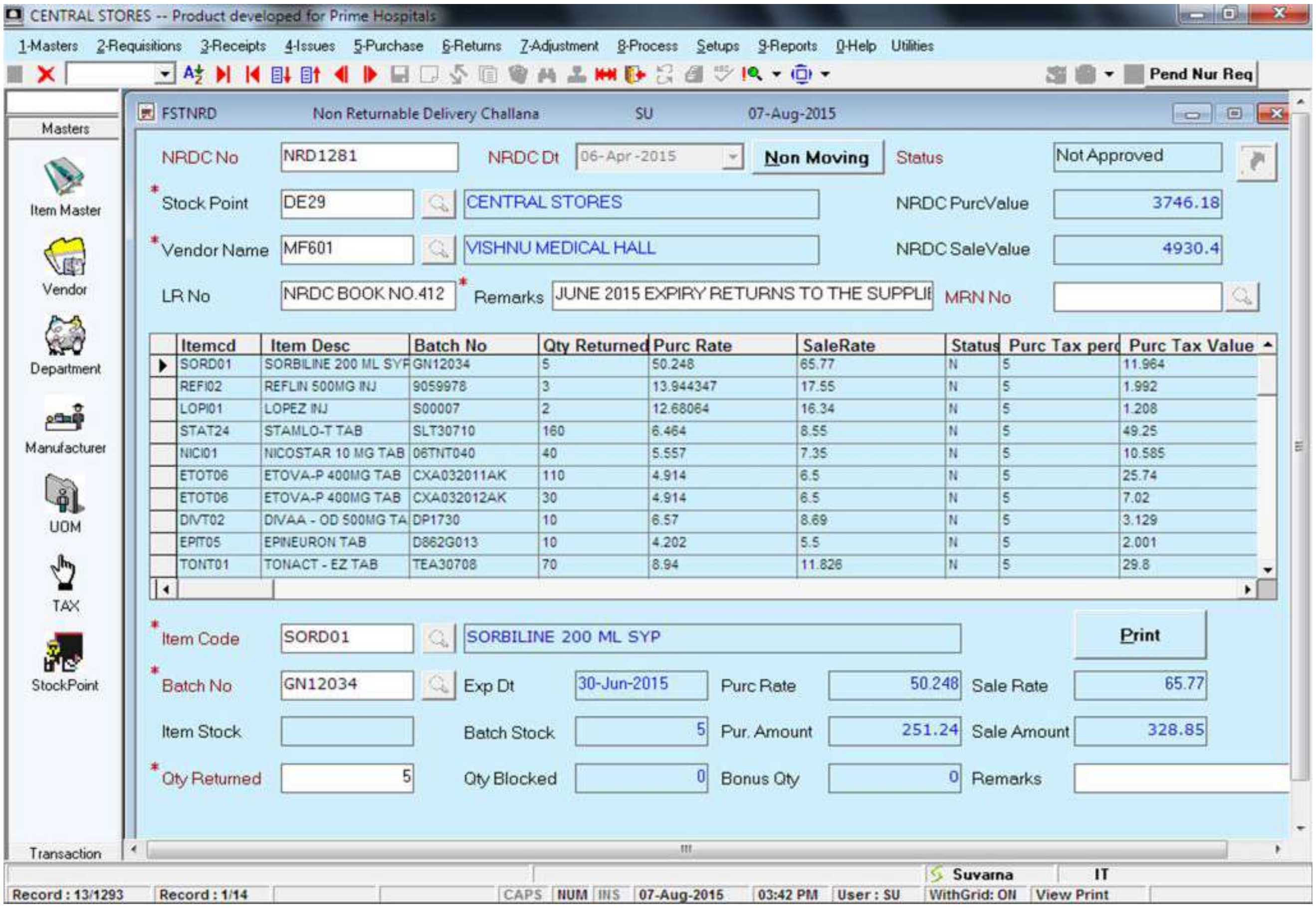
•> Hold the Ctrl Key and Press the key ’G’ and select Goods Issue Note , select the from and to dates between which you’d like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

Note1: We can set the GIN to be approved automatically in the stock Point Settings. If we set GIN to be approved automatically, users cannot modify the created record. Also, users need not approve the record manually. They can view the created record however. When we set the record to be approved directly, the stock for the item would be deducted after the record is created.

Note2: The expiry alert for an item will be displayed based on the number of days entered under the Message and validation fields under the Goods Issue Note in the Expiry Alerts frame. If 90 is entered under the Message days, a message will be displayed to the user when he/she tries to Issue the item which is about to expire within 90 days. Say if 60 is entered under Validation users will not be able to Issue the item which are about to expire within 60 days.

NRDC(Non-Returnable Delivery Challan)

We can Return items to the vendor using this form.
PIMS → Stock Point Log in → Returns → Non Returnable Delivery Challan



Fig#: NRDC 1.1

Fig#	Description
NRDC 1.1	Screen shot displaying the Non-Returnable Delivery Challan

NRDC

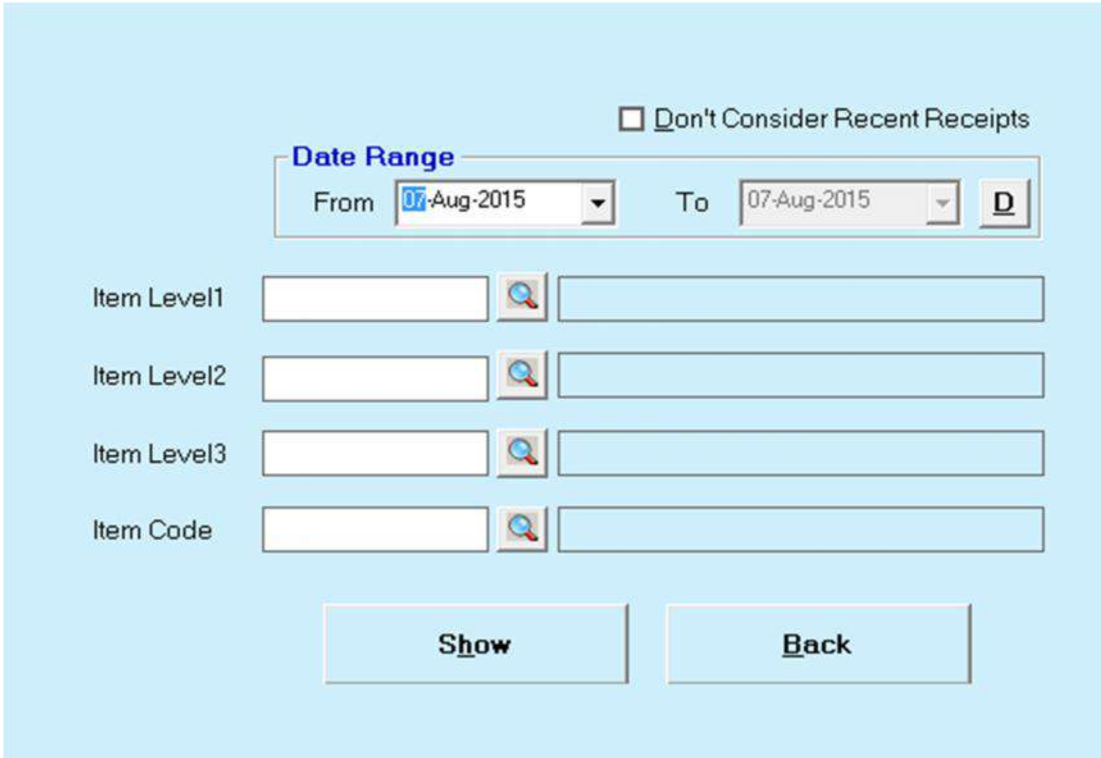
It is auto generated code – Generating from code level.

NRDC Dt

It is the current System Date which we can not editable.

Non-Moving

Items which are not issued for a long time. By clicking on this button below screen would appear.



Contents of Date Range:

From

Users can select the date range from which they would like to generate the report.

Don't Consider recent receipts

By checking this option recent transactions related items would not be appeared.

Item Level1

Refers to the item level1. The data entered in the item level1 master will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level1 search field. Else by clicking on the search icon. Also, by entering the Item level1 code and by pressing on Enter key.

Item Level2

Refers tot he Generic of the item. The data in this field displayed based on the data selected in the item level1. The item level2 which was created under item level1 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level2 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Level3

Refers to the Form of the item Ex: Table, syrup etc. The data created under item level3 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level3 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Code

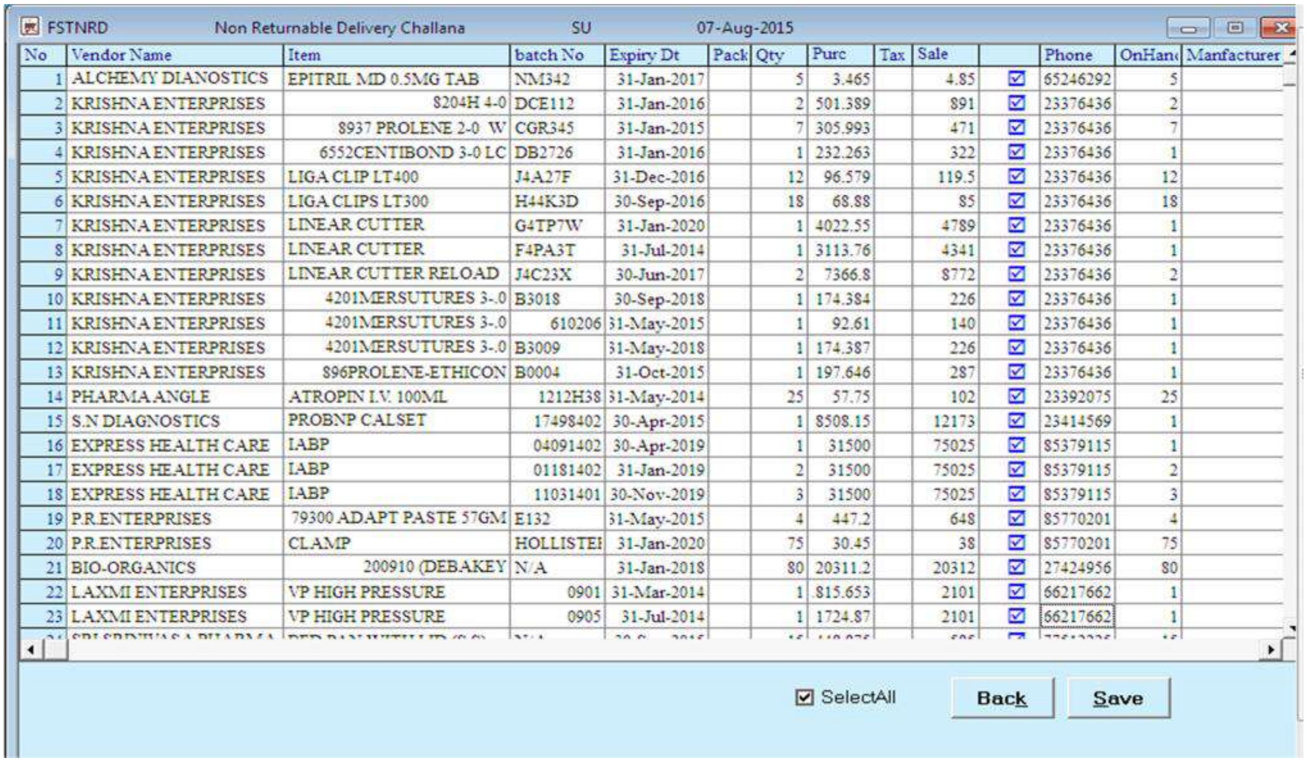
Refers to the Item name. The name of the items will be displayed based on the selected Item Level1, Level2 and Level3. If you try to select the item directly without selecting any levels all items in the stock Point will be displayed. The newly created item will be displayed in the Item Search field only when we the stock Point has the stock of the item.

Back

It Navigates to non-returnable delivery challan screen when we click back button.

Show

By clicking on show button Non-Moving Items would appear. Below is displaying Non-Moving Items:



FSTNRD Non Returnable Delivery Challana SU 07-Aug-2015

No	Vendor Name	Item	batch No	Expiry Dt	Pack	Qty	Purc	Tax	Sale		Phone	OnHand	Manfacturer
1	ALCHEMY DIANOSTICS	EPITRIL MD 0.5MG TAB	NM342	31-Jan-2017		5	3.465		4.85	☑	65246292	5	
2	KRISHNA ENTERPRISES	8204H 4-0	DCE112	31-Jan-2016		2	501.389		891	☑	23376436	2	
3	KRISHNA ENTERPRISES	8937 PROLENE 2-0 W	CGR345	31-Jan-2015		7	305.993		471	☑	23376436	7	
4	KRISHNA ENTERPRISES	6552CENTIBOND 3-0 LC	DB2726	31-Jan-2016		1	232.263		322	☑	23376436	1	
5	KRISHNA ENTERPRISES	LIGA CLIP LT400	J4A27F	31-Dec-2016		12	96.579		119.5	☑	23376436	12	
6	KRISHNA ENTERPRISES	LIGA CLIPS LT300	H44K3D	30-Sep-2016		18	68.88		85	☑	23376436	18	
7	KRISHNA ENTERPRISES	LINEAR CUTTER	G4TP7W	31-Jan-2020		1	4022.55		4789	☑	23376436	1	
8	KRISHNA ENTERPRISES	LINEAR CUTTER	F4PA3T	31-Jul-2014		1	3113.76		4341	☑	23376436	1	
9	KRISHNA ENTERPRISES	LINEAR CUTTER RELOAD	J4C23X	30-Jun-2017		2	7366.8		8772	☑	23376436	2	
10	KRISHNA ENTERPRISES	4201MERSUTURES 3-.0	B3018	30-Sep-2018		1	174.384		226	☑	23376436	1	
11	KRISHNA ENTERPRISES	4201MERSUTURES 3-.0	610206	31-May-2015		1	92.61		140	☑	23376436	1	
12	KRISHNA ENTERPRISES	4201MERSUTURES 3-.0	B3009	31-May-2018		1	174.387		226	☑	23376436	1	
13	KRISHNA ENTERPRISES	896PROLENE-ETHICON	B0004	31-Oct-2015		1	197.646		287	☑	23376436	1	
14	PHARMA ANGLE	ATROPIN I.V. 100ML	1212H38	31-May-2014		25	57.75		102	☑	23392075	25	
15	S.N DIAGNOSTICS	PROBNP CALSET	17498402	30-Apr-2015		1	8508.15		12173	☑	23414569	1	
16	EXPRESS HEALTH CARE	IABP	04091402	30-Apr-2019		1	31500		75025	☑	85379115	1	
17	EXPRESS HEALTH CARE	IABP	01181402	31-Jan-2019		2	31500		75025	☑	85379115	2	
18	EXPRESS HEALTH CARE	IABP	11031401	30-Nov-2019		3	31500		75025	☑	85379115	3	
19	P.R.ENTERPRISES	79300 ADAPT PASTE 57GM	E132	31-May-2015		4	447.2		648	☑	85770201	4	
20	P.R.ENTERPRISES	CLAMP	HOLLISTEI	31-Jan-2020		75	30.45		38	☑	85770201	75	
21	BIO-ORGANICS	200910 (DEBAKEY	N/A	31-Jan-2018		80	20311.2		20312	☑	27424956	80	
22	LAXMI ENTERPRISES	VP HIGH PRESSURE	0901	31-Mar-2014		1	815.653		2101	☑	66217662	1	
23	LAXMI ENTERPRISES	VP HIGH PRESSURE	0905	31-Jul-2014		1	1724.87		2101	☑	66217662	1	

Fig#: NRDC 1.2

Fig#	Description
NRDC 1.2	Screen shot displaying the Non-Returnable Delivery Challan

Select All

By checking on Select All Option all Items in that screen would be selected.

Save

By using this option user can save selected items.

Back

By clicking on Back Button then it navigates to non-returnable delivery challan screen.

Stock Point

Shows the current log in stock point through raising the NRDC to the Vendor.

Vendor

We need to select the Vendor to whom we are making NRDC. Vendor list comes from the Vendors Created in Vendor Master(Stores → Stock Point Log in → Masters → Manufacture Master).

LR No

Enter LR No. Should be Alphanumeric.

Remarks

Enter Remarks. Should be Alphanumeric.

NRDC Purc

It the Total Purchase Amount of total items fetched to make NRDC. Based on Value Selected Items & Quantity Retuning "Purchase Amount" should auto display.

NRDC Sale

It the Total Sale Amount of total items fetched to make NRDC. Based on Selected Items & Quantity Retuning "Sale Amount" should auto display.

MRN No

Returns from the Department would be displayed here. MRN No's Can be selected by using this field.

Item Code

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Item Master" from "Masters" Menu.

Batch

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button.

Exp Dt

Displays the expiry date for the Batch stock of particular Item selected.

Item Stock

Displays the Item stock for the selected item. Based on Selected Item "Item Stock" should auto display.

Batch Stock

Displays the Batch stock for the selected item. Based on Selected Item "Batch Stock" should auto display.

Quantity Returned

Enter Quantity Returning. Should be Numeric.
EX:12.

Qty Blocked

All not approved transaction qty amount would be displayed in this entity.
Ex: You have created NRDC for an item at about Qty 10. But, the respective record has not been approved, that Qty would be displayed under Qty Blocked in all screens wherever the field is available

Purc Rate

It the Purchase rate for an item. Based on Selected Item "Sale Rate" should auto display.

Purc Amount

It the total Purchase Amount for an item. Based on Selected Item & Quantity Retuning "Purchase Amount" should auto display.

Bonus Qty

Applicable if any extra quantity of the item would be given apart from the ordered quantity.

Sale Rate

It is the Sale rate for an item. Based on Selected Item "Sale Rate" should auto display.

Sale Amount

It is the Total Sale Amount for an item. Based on Selected Item & Quantity Retuning "Sale Amount" should auto display.

Status

Refers to the Status of the Purchase order.

Print

Clicks on this button displays the "NRDC" Print.

Users can also Modify the record, to do this,
•> Hold the Ctrl Key and Press the key 'G' and select NRDC and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on
Save.

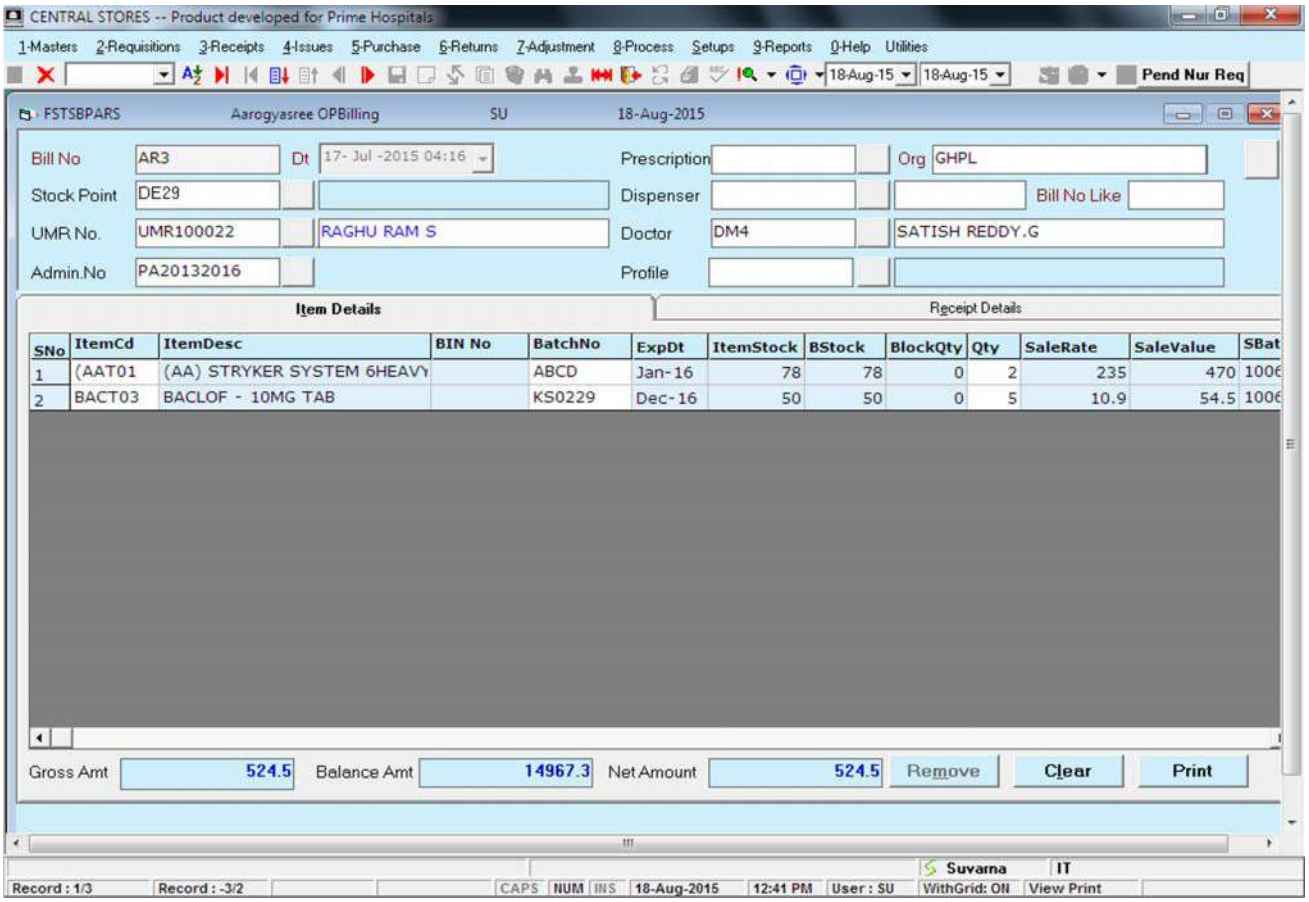
Users can view the record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select NRDC, select the from and to dates between
which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,
•> Hold the Ctrl Key and Press the key 'G' and select NRDC, select the from and to dates between

which you’d like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

Aarogyasree OP Billing

Using this screen user can do op billing for aarogyasree patients. Aarogyasree followup approved patients would fetch in this screen. Billing should done based on details given in aarogyasree followup form.



Fig#: AOB 1.1

Fig#	Description
AOB 1.1	Screen shot displaying the Aarogyasree OP Billing

Bill #

Refers to the Bill Number which is unique and auto-generated. This is a non editable field.

Bill Dt

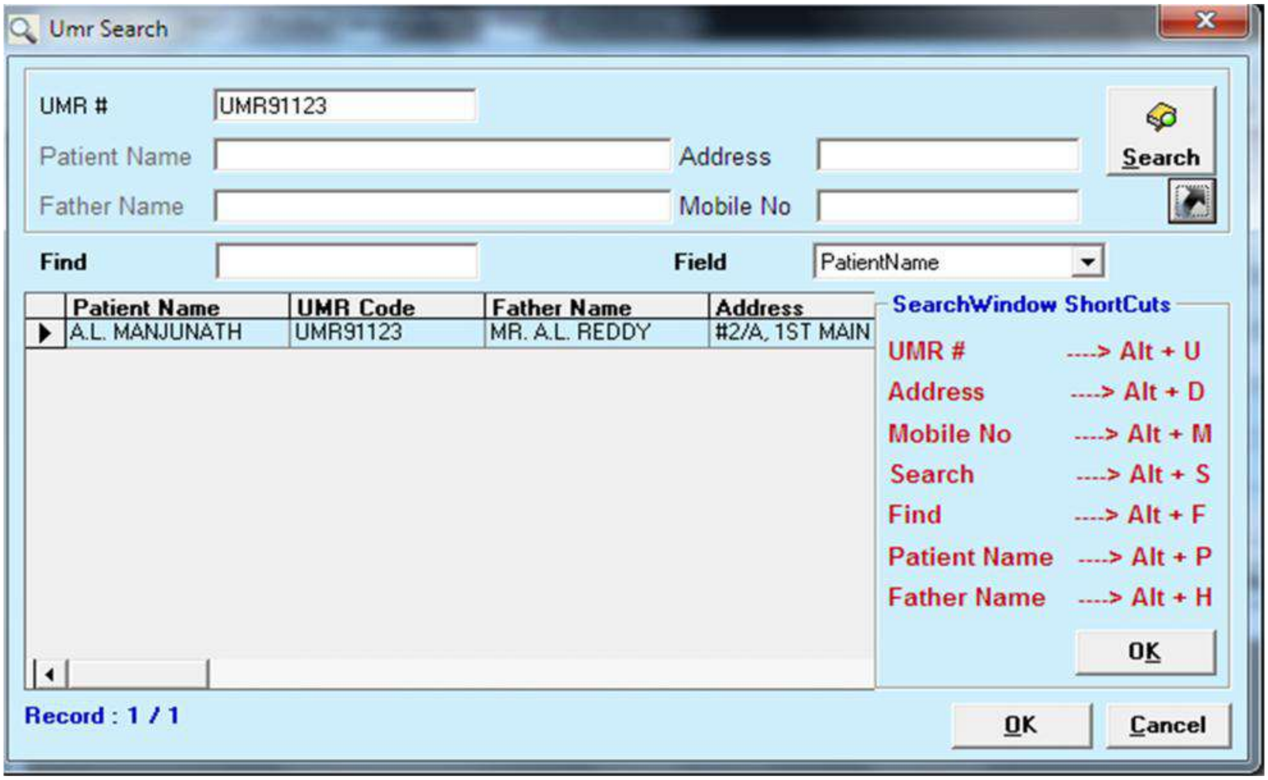
Refers to the Date on which the Aarogyasree OP billing was created.

Stock Point

Displays the log in stock point name

UMR #

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field. If we select an UMR No , the Patient Name will be displayed automatically. Below screen is displaying UMR Search window.



UMR #

User can enter UMR # and click on search button then UMR # related record would appear in the grid.

Patient Name

User can enter Patient Name and click on search button then Patient Name related record would appear in the grid.

Address

User can enter Address and click on search button then address related patient would appear in the grid.

Father Name

User can enter Father Name and click on search button then Father Name related record would appear in the grid.

Mobile No

User can enter Mobile No and click on search button then Mobile No related patient would appear in the grid.

Search

By clicking on search button all OP Patients would appear in the grid.

Short Cuts

By clicking on this button all shortcuts related to this UMR search window would appear in the grid.

Find

User can enter patient related information in this field.

Field

User can select any field given in the list box and go to find option then type related information and press enter then above selected information would appear in the gird.

Contents in the UMR Search Grid:

Patient Name

Displays the name of patient related to search field.

UMR Code

Displays the UMR # related to search field.

Father Name

Displays the Father Name of patient related to search field.

Address

Displays the Address of patient related to search field.

City Name

Displays the city name of patient related to search field.

Mobile No

Displays the Mobile No of patient related to search field.

Gender

Displays the Gender of patient related to search field.

DOB

Displays the DOB of patient related to search field.

OK

By pressing OK Button selected UMR No would be fetch in the billing screen.

Cancel

By Pressing cancel Button UMR Search window will close and navigates to Billing screen.

Admission No

Selected patient related Admission no would displayed in this field.

Prescription

Here Doctor prescriptions and Nurse requisitions would be fetched by pressing F2.

Note: Based on Ind Type setting under Print & PO Settings in stock point settings.
If we select Op option then doctor prescriptions would fetch in this window.
If we select IP option then Nurse Requisitions would fetch in this window.
If we select both option then doctor prescriptions and nurse requisitions would fetch in this window.

Organization

If patient related to any organization then organization name would be displayed here.

Dispenser

Refers to the name/id of the employee who would dispatch the items to the issued stock point/department. Ex: 90484. The data in this field would be fetched from the employee master in the Masters module.

Bill No Like

User can enter any bill no with out prefix for selected patient then that entered bill no related items would fetch in this billing screen.

Doctor

User can select prescribed doctor for selected patient. Display latest consultant in

Profile

This profile contains multiple items it would be fetched from Profile Master in Stores Module. User can select Profile using this field.

Contents in Items Details:

S. No

Record count is generated for displayed number of records.

Item Code

Refers to the unique code of the item. As discussed, it can be fetched either by clicking on the search icon or by pressing the F2 key when placed the cursor in this field. If we select an Item code, the item related all details would be displayed automatically. User can enter Item code and by pressing enter selected item details would fetch in the child grid.

Item Desc

Selected item description would be displayed here.

Bin #

Represents the bin Number in which the selected item is stored. The data in this field would be displayed automatically when we select an item.

Batch #

Item related batches would fetch by using this screen. User can select any batch number related to that item.

Exp Dt

Refers to Expiry Date of the item. Expiry date of selected batch no would be displayed here. This is an auto display field which cannot be editable.

Batch Stock

The on hand stock of the selected batch will be displayed here. The data displayed in the first field is in terms of individual Qty the data displayed in the second field would be the on hand qty of the item in terms of Vendor pack. This will not consider the blocked Qty. This will not consider the blocked qty.

Item Stock

Displays the stock of the item in terms of units and individual qty. This will consider the qty of all the available batches.

Block Qty

An item has been issued to a stock point using GIN. But, GIN has not been approved. Then, the Qty of the item issued will be under blocked as long as the record has not been approved.

Qty

User can enter prescribed quantity for the patient in this field.

Sale Rate

Displays the Sale Rate of the selected Batch.

Sale Value

The data in this field is dependent on Sale Rate and Qty fields. The product of Sale Rate and Qty would be displayed in this field.

S batch No

Selected item related s.batch would be displayed here.

Vat

Selected Item related vat would be displayed here.

Vat Value

Selected Item related vat Value would be displayed here.

Sale Tax

Selected Item related Tax would be displayed here.

Sale Tax Value

Selected Item related Tax Value would be displayed here.

Concession

Selected Item related concession would be displayed here.

Conc Applicable

Selected Item is applicable for concession or not would be displayed here.

Gross Amount

Total Items Sale Value would be displayed here.

Balance Amount

The data in this field is dependent on Net Amount and Receipt Amount. The Subtraction of Net Amount and Receipt Amount would be displayed in this field.

Net Amount

The data in this field is dependent on Gross Amount and Concession. The Subtraction of Gross Amount and Concession would be displayed in this field.

Remove

User can remove the item by using this button.

Clear

By clicking on this button all details would be cleared.

Contents in Receipt Details:

Receipt No

Refers to the Receipt # which is unique and auto-generated. This is a non editable field.

Receipt Dt

Refers to the Date on which Receipt was created.

Receipt Amount

Amount Paid by user for this transaction would be displayed here.

Gross Amount

Total Items Sale Value would be displayed here.

Net Amount

The data in this field is dependent on Gross Amount and Concession. The Subtraction of Gross Amount and Concession would be displayed in this field.

Concession

Based on setting in stock point settings, concession percentage would be displayed here.

Authorized By

Authorization name would be displayed in this field. it would be fetched from Authorization Master in Stores Module.

Auth Type

Type of authorization would be displayed in this field.

Due Amount

The data in this field is dependent on Net Amount and Receipt Amount. The Subtraction of Net Amount and Receipt Amount would be displayed in this field.

Authorized By

Authorization name would be displayed in this field. it would be fetched from Authorization Master in Stores Module.

Auth Type

Type of authorization would be displayed in this field.

Receipt Mode

User can pay amount by using Cash/Cheque/Credit Card.

Amount

User can enter amount by using this field.

Cheque/card No

If User selects pay mode as cheque/Card then those related field would become mandatory. User should enter cheque/card no in those fields.

Cheque/card Bank

If User selects pay mode as cheque/Card then those related field would become mandatory. User should select cheque/card Bank in those fields.

Cheque Date

User can enter cheque date in this field.

Card Expiry Date

User can enter Card expiry date in this field.

Tax

How much tax Percentage applicable for the items in GRN are displayed in this column.

Items

Tax applicable items would be displayed in this column.

Tax Amount

Individual tax amount applicable for tax percentage would be displayed in this column.

Total Tax

All Tax applicable items of Tax Amount would be displayed here.

Remarks

Users can enter any remarks using this option.

Enable the Setting Required Bill Print in Presc Print in Organization settings Master. If user want to take bill cum prescription print at a time.

Presc. Print with out Billing

If we enable this check box only presc print would appear in report.

PayByCard

User can pay the amount with swipe card by using this option.

Print

By using this button bill print would appear in report.

Presc. Print

By checking the Presc. Print with out Billing option and click on this button then only prescription print would appear before billing.

Presc. Cum Bill Print

By unchecking the Presc. Print with out Billing option and click on this button then both prescription and bill print would appear in the report.

Users can also Modify the record, to do this,
•> Hold the Ctrl Key and Press the key 'G' and select Aarogyasree Op Billing and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

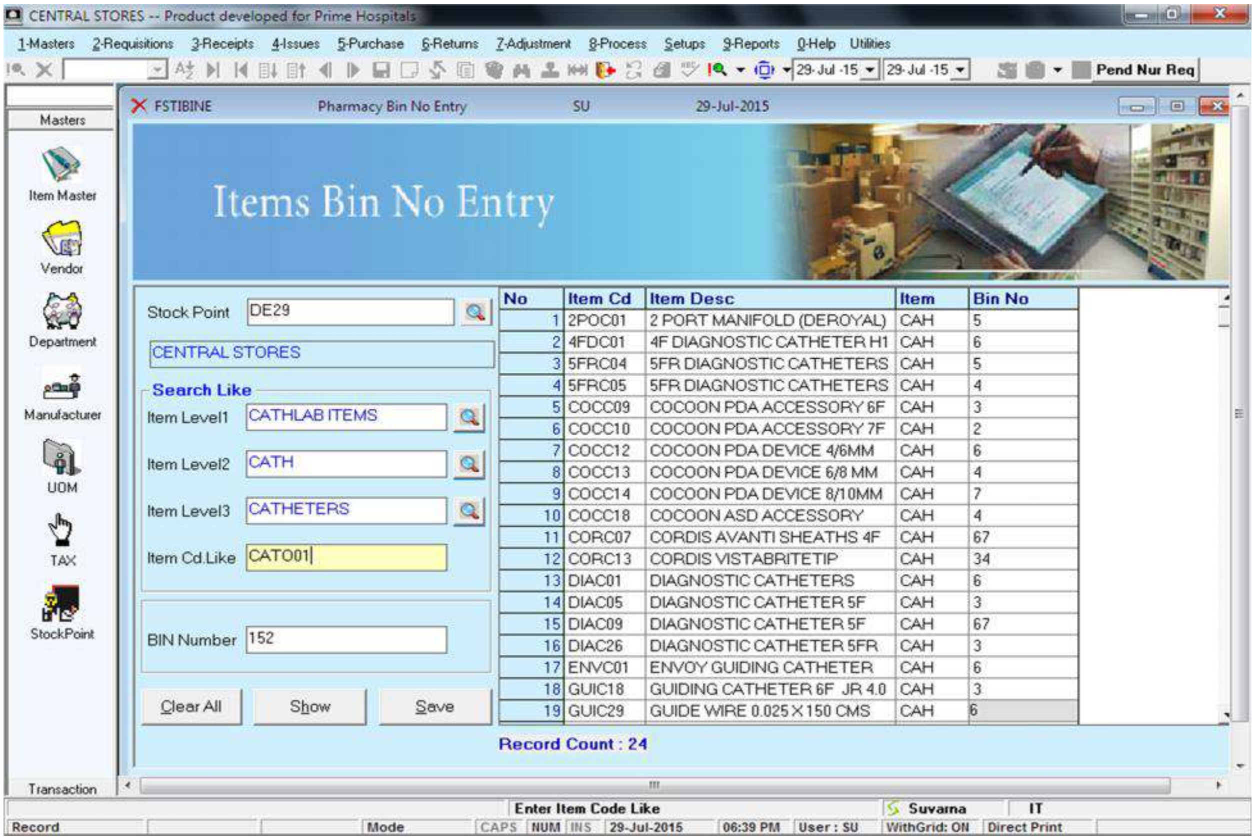
Users can view the record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select Aarogyasree Op Billing, select the from and to dates between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select Aarogyasree Op Billing, select the from and to dates between which you'd like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

Bin No. Entry

This screen is used to identify the location of the item where it is stored in the stock point. Below is the screen shot displaying the bin number entry screen



Fig# Bin1.1

Fig#	Description
Bin1.1	Displays the screen shot of the bin number entry screen

Stock Point

Stock Point for which Bin No Entry has to be done is mentioned here.

Item Level1

Group is the Item Level 1 for the Item. If Group Name is mentioned and show button is clicked then all Items related to the selected group would be displayed.

Item Level2

General Name is the Item Level 2 for the Item. If Generic Name is mentioned and show button is clicked then all Items related to the selected generic would be displayed.

Item level3

Item Level 3 is the form of the Item. If Form Name is mentioned and show button is clicked then all Items related to the selected generic Form would be displayed.

Item Cd Like

If Item Code is known then some characters of it can be mentioned here with % symbol and when show button is clicked all items related to that code would be displayed.

Bin No. Default

If some Bin No. Value would be entered here, then all displayed items by default would have the same Default number.

Clear All

This Button clears all selected options and displays the default Bin No. Entry Page.

Show

After selecting any filter options Show Button is clicked to display the Item Details.

Save

After entering details for the Bin number details save button is clicked to save the Bin No. Entry Details.

Contents of Entry Table,

Item Code

Item code appears here.

Item Description

Item Description appears in this column.

Item Form Code

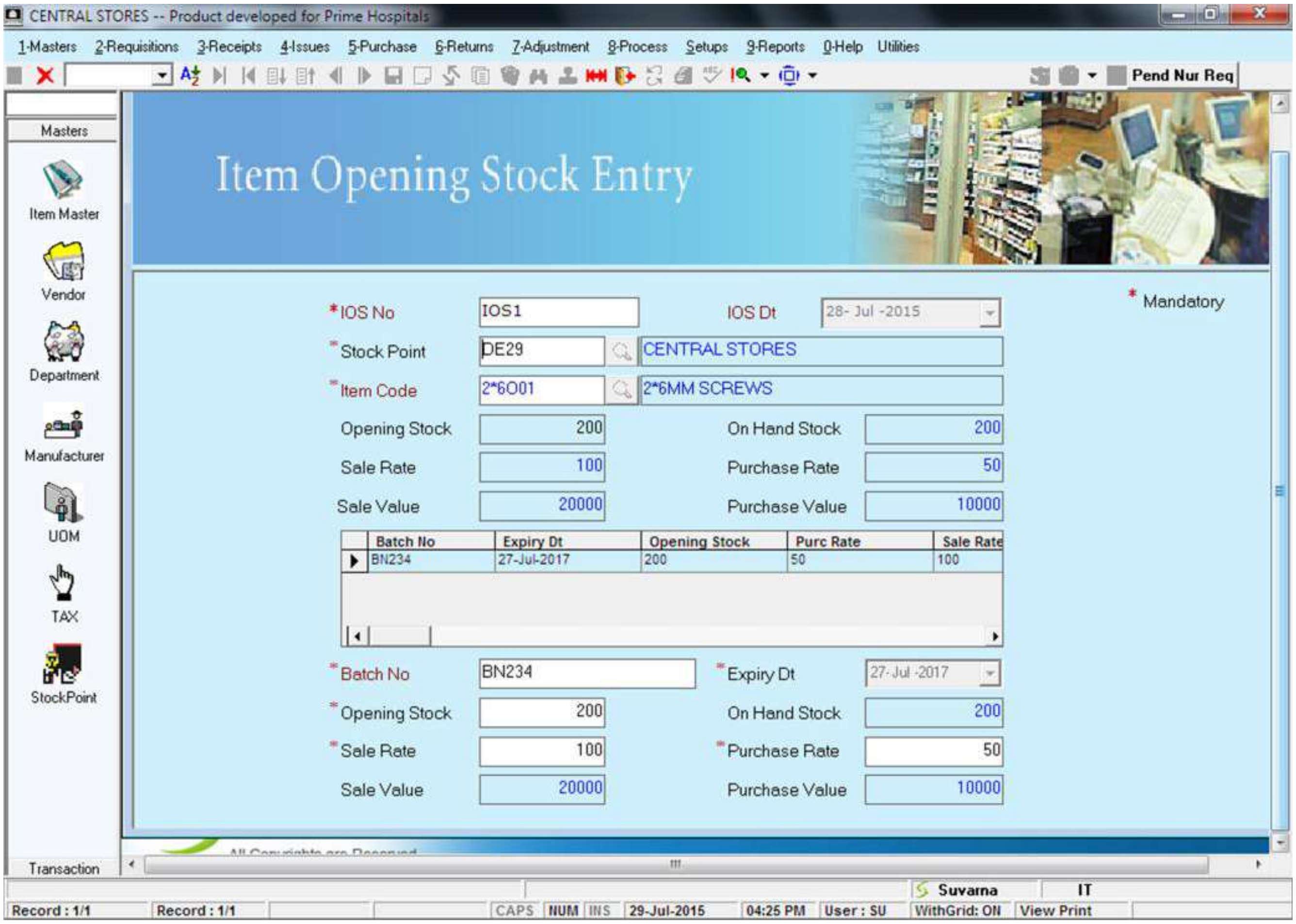
Form code of Item Appears here.

Bin No.

Bin Number is entered here.

Item Opening Stock Entry

Starting Stock for a Specific Item is declared in this Screen.



Fig# IOS1.1

Fig#	Description
IOS1.1	Displays the item opening stock entry screen

IOS #

Displays the opening stock entry number which is unique.

Stock Point

Stock Point for which open stock Entry has to be done is selected here.

Item Code

Individual Item Code is selected here.

Opening Stock

Total starting stock in the stock Point appears here.

On Hand Stock

Total Available stock in the stock Point is displayed here.

Sale Rate

Amount with which items are sold is displayed here.

Purchase Rate

Amount with which items are purchased is displayed here.

Sale Value

Total Opening Stock with Sale Rate gives Sale Value.

Purchase Value

Total Opening Stock with Purchase Rate gives Purchase Value.

Batch No.

Batch No. for the Item is Displayed here.

Expiry Date

Expiry Date for the selected item is displayed here.

Purchase Rate

purchase rate of an item is entered here.

Sale Rate

sale rate of an item is entered here

Opening Stock

Quantity of Opening Stock is displayed here.

On Hand Stock

Quantity of On Hand Stock is displayed here.

Purchase Value

Total Opening Stock with Purchase Rate gives Purchase Value.

Sale Value

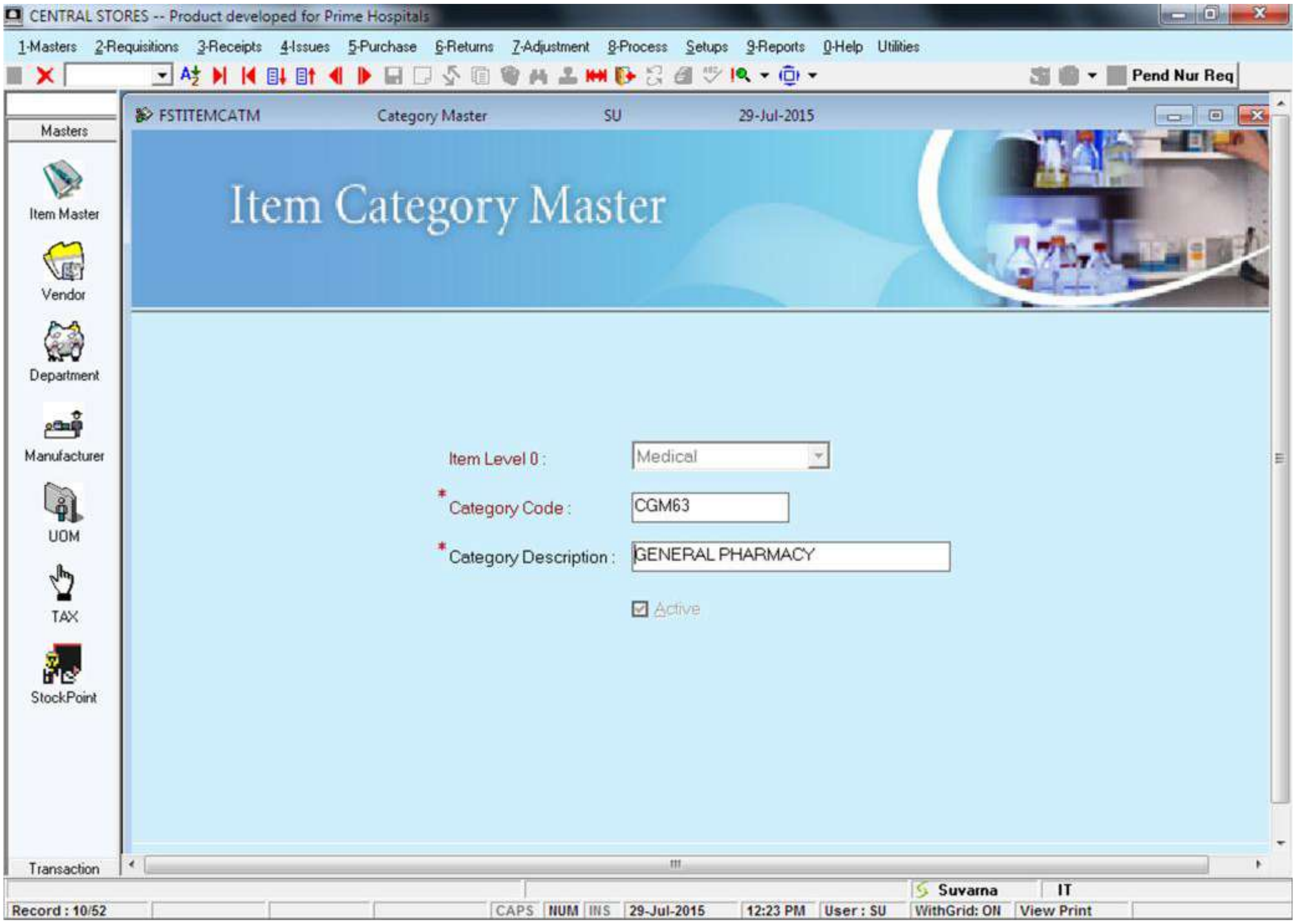
Total Opening Stock with Sale Rate gives Sale Value.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select Item Opening Stock Entry under Masters menu. Press F12

Users can view the created record, to do this
> Hold the Ctrl Key and Press the key 'G' and select Item Opening Stock Entry option under Masters menu, select the from and to dates between which you'd like to view and press F12.
> Select the required record and press enter. The record will be displayed in view

4. Item Category Master

Item usage area is considered in Item class. Below is the screen shot displaying the item class master screen.



Fig# Item Class1

Fig#	Description
Item Class1	Screen shot displaying the Item Category Master

Item Level 0 :

Medical / Non- Medical will display based on stock point.

Category Code:

Name of Category is mentioned here.

Category Description:

If any description needs to be given for the selected Item class then it can be entered here.

Active:

When Item Category is created then it is in active mode and it would be in use. If Item Category is not in Use then in Edit mode This active status can be disabled and Item Category would become inactive.

Users can modify the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Item Category". Select the from and to dates between which you'd like to view the records

•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

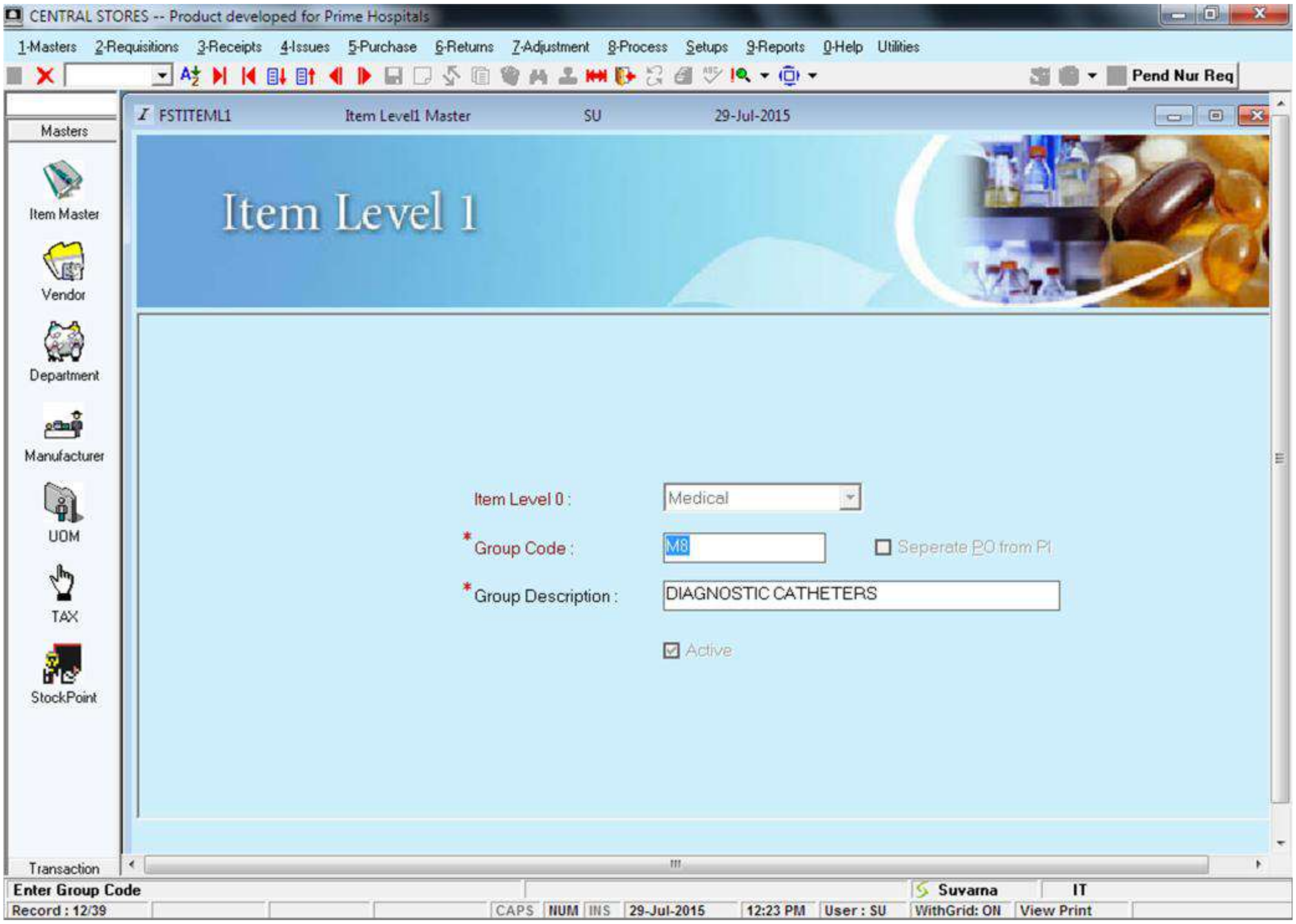
Users can view the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Item Category" . Select the from and to dates between which you'd like to view the records

•> Select the required record and press enter key. The record will be displayed in view mode.

1.Item Level 1

Item Level 1 is used to create major group which would have many sub groups. Below is the screen shot displaying the item level1 screen.



Fig# Item level1

Fig#	Description
Item Level1	Screen shot displaying the Item Level1 Master

Item Level 0 :

Medical / Non- Medical will display based on stock point.

Group Code:

Name of Group code is mentioned here.

Or

Auto generated number would display for unique identification of created Group Code.

[Note:Is Req Auto Generation Number in Item Level1 and Item Level2 setting should enable in organization settings Master.]

Group Description:

If any description needs to be given for the selected Group then it can be entered here.

Separate PO From PI:

If we check this separate PO will raise for formulary and Non - Formulary items of particular vendor in Purchase Order.

Active:

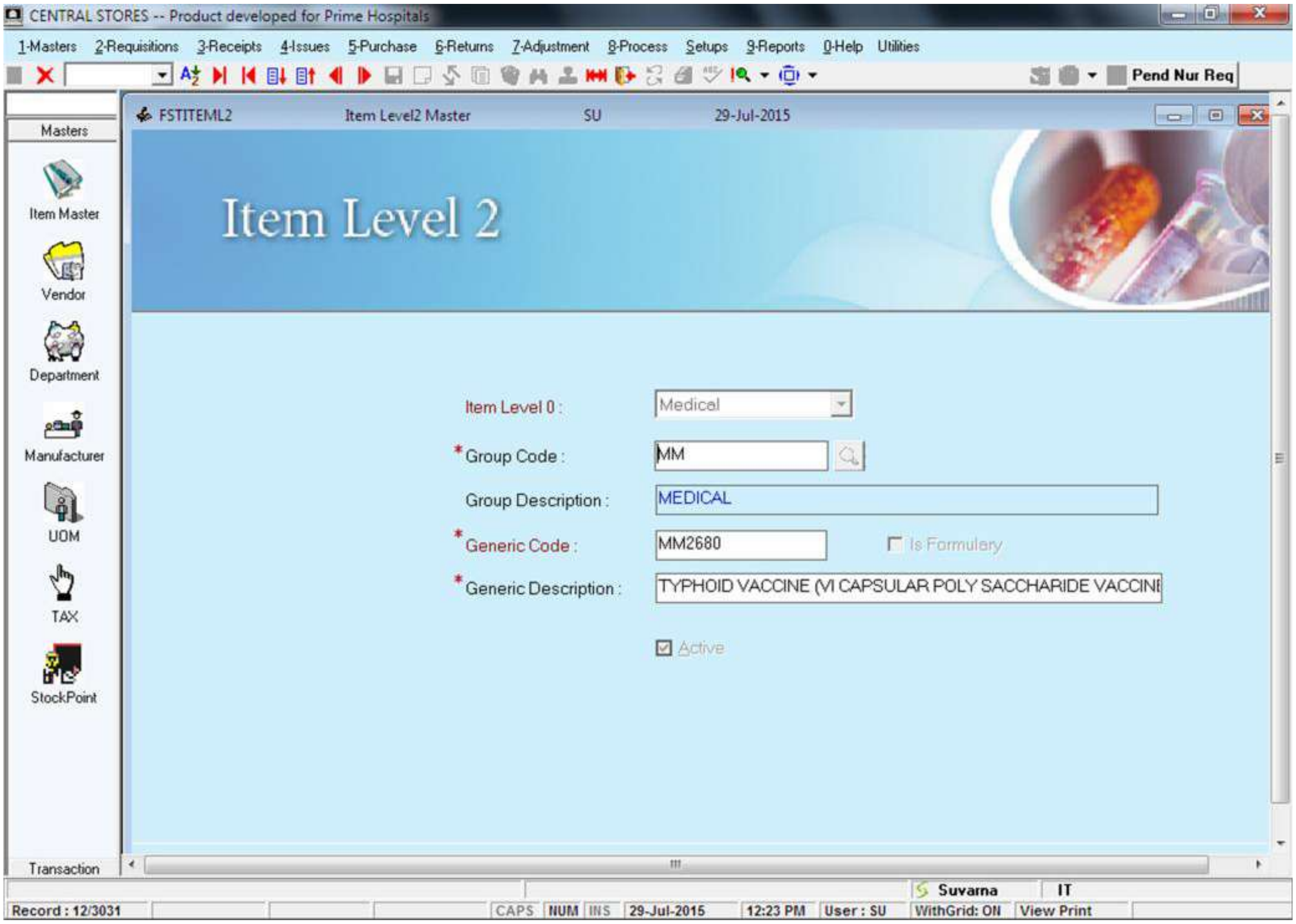
When Group Code is created then it is in active mode and it would be in use. If Group Code is not in Use then in Edit mode This active status can be disabled and Group Code would become inactive.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option Item Levels and then select the option „Item Level1". Select the from and to dates between which you'd like to modify the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option Item Levels and then select the option "Item Level1". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key or click on the icon. The record will be displayed in view mode.

2. Item Level 2

Generic Name of an Item is represented as Item Level 2. Below is the screen shot displaying the item level2 screen



Fig# Item Level2

Fig#	Description
Item Level2	Screen shot displaying the Item Level2 Master

Item Level 0 :

Medical / Non- Medical will display based on stock point.

Group Code:

Name of Group code is mentioned here.

Or

Auto generated number would display for unique identification of created Group Code.

[Note:Is Req Auto Generation Number in Item Level1 and Item Level2 setting should enable in organization settings Master.]

Group Description: If any description needs to be given for the selected Group then it can be entered here.

Generic Code: Name of Group code is mentioned here.

Or

Auto generated number would display for unique identification of created Group Code.

[Note:Is Req Auto Generation Number in Item Level1 and Item Level2 setting should enable in organization settings Master.]

Generic Description:

If any description needs to be given for the selected Generic then it can be entered here.

Active:

When Generic code is created then it is in active mode and it would be in use. If Generic is not in Use then in Edit mode This active status can be disabled and Generic would become inactive.

Users can modify the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option Item Levels and then select the option "Item Level2". Select the from and to dates between which you'd like to modify the records

•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

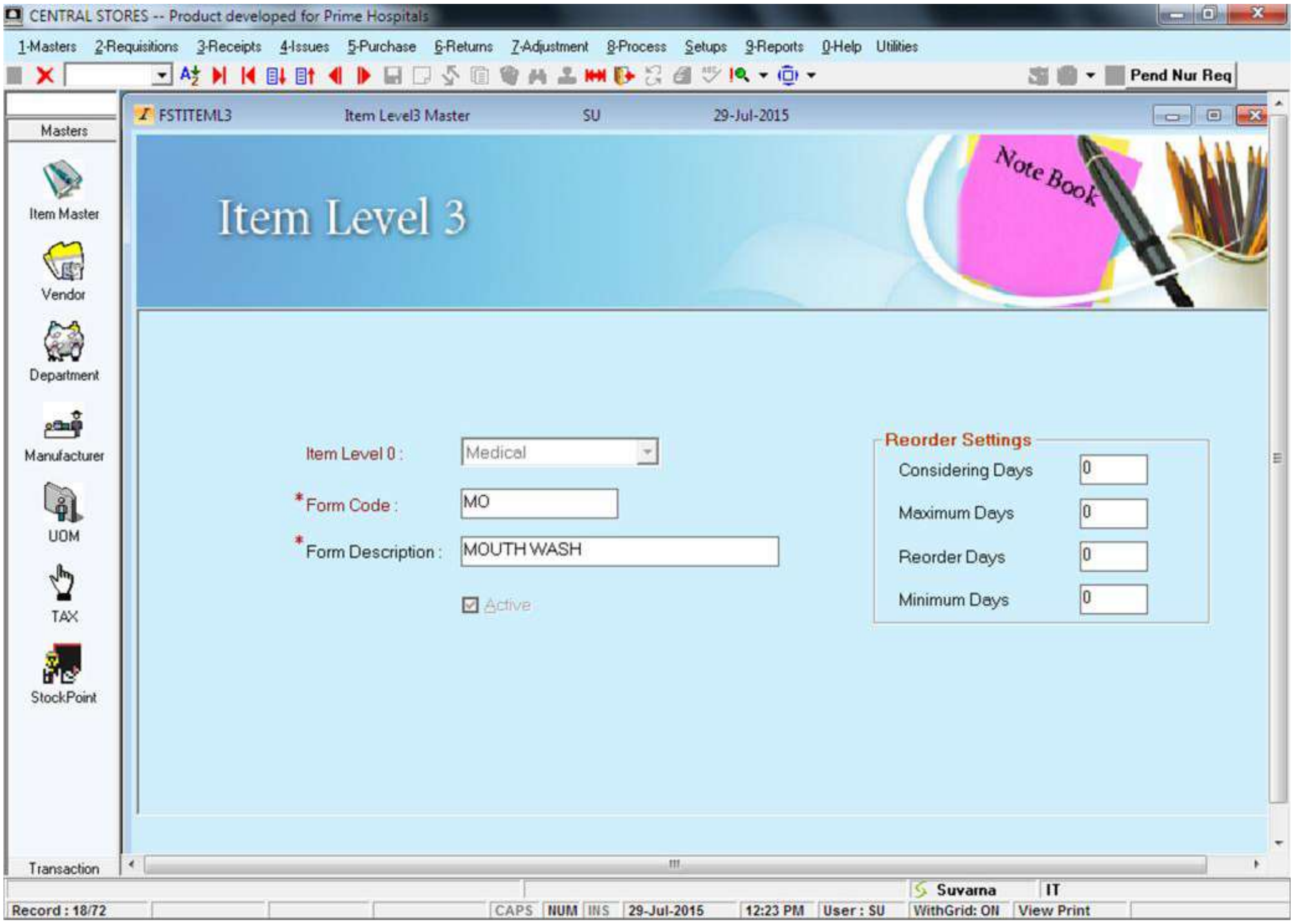
Users can view the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option Item Levels and then select the option "Item Level2". Select the from and to dates between which you'd like to view the records

•> Select the required record and press enter key or click on the icon. The record will be displayed in view mode.

3. Item Level 3

Form of Item is termed as Item Level 3. Below is the screen shot displaying the item level3 screen.



Fig# Item Level3

Fig#	Description
Item Level3	Screen shot displaying the Item Level3 Master

Item Level 0 :

Medical / Non- Medical will display based on stock point.

Form Code:

Name of Form code is mentioned here.

Form Description:

If any description needs to be given for the Form code then it can be entered here.

Active:

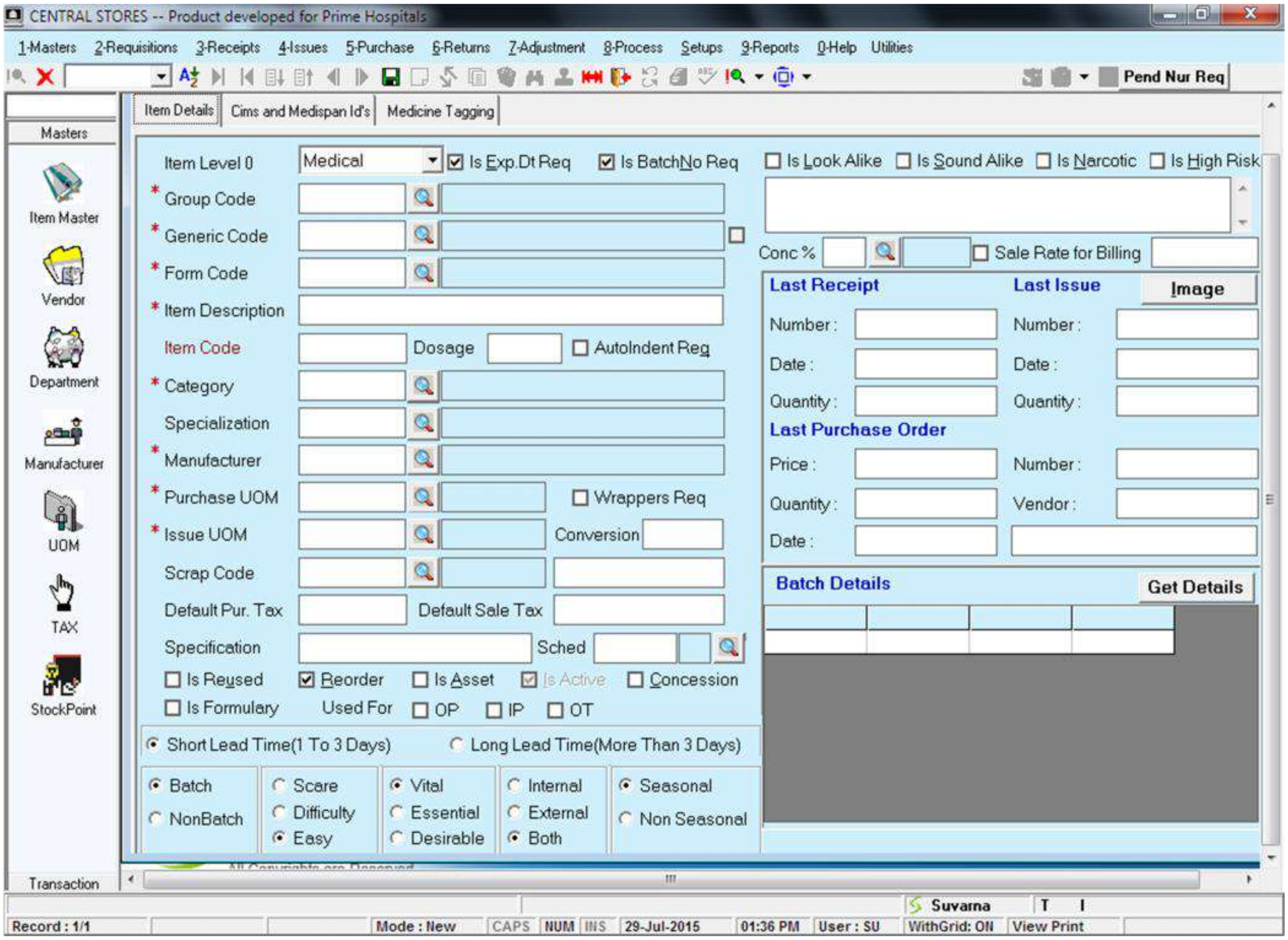
When item level 3 is created then it is in active mode and it would be in use. If item level 3 is not in Use then in Edit mode This active status can be disabled and item level 3 would become inactive.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option Item Levels and then select the option „Item Level3". Select the from and to dates between which you'd like to modify the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option Item Levels and then select the option "Item Level3". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key or click on the icon. The record will be displayed in view mode.

Item Master

Various items used in Pharmacy is created in this Screen. The item created using this will be displayed under all item search options throughout the application



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Fig# Item1.1

Fig#	Description
Item1.1	Displays the screen shot displaying the item Master

Item Level 0

Medical or Non Medical Item Category is selected here.

Group Code

Major group created as Item Level 1 is selected here.

Generic Code

Generic Name for Item, created as Item Level 2 is selected here.

Form Code

Item form created as Item Level 3 is selected here.

Item Description

Item description can be mentioned here.

Item Name

The data in this field would be the combination of Level2, level3 data with the data of strength being in between them

Item Code

Starting alphabets from Item name and auto generated numbers displayed as Item Code.

Dosage

Capacity of the Item per unit is mentioned here. Unit of measurement created through General UOM Master is selected here. Eg,10 mg Tablet

Auto Indent Req

Automatically indent would raised if we enable this option.

Category

Item category created as Item category master is selected here.

Specialization

Item belong to which department is selected here.

Manufacturer

Manufacturer created through manufacturer master is selected here, who prepares the selected item. The data will be fetched form the manufacturer master.

Sale UOM

Refers to the unit of measurement in terms of sale Ex, Bottles, strips..etc.

Purchase UOM

Represents the Unit of measurement based on which the item would be procured.

Wrappers Req

In corporate final billing validation message would display if we enable this option

Conversion

Item Packing would be displayed here.

Default Pur. Tax

Latest GRN transaction of this item Purc tax would be displayed here.

Default Sale Tax

Latest GRN transaction of this item Sale tax would be displayed here.

Schedule

H/U/L/H1 types can be mentioned here.

Lead Time

Minimum Time required for Item Delivery is known as Lead Time.

Reused

If the Created Item can be reused then this option is enabled.

Equipment

If the Item being created is an equipment then this option is enabled.

Expiry

When an item would expire with time then this option is enabled.

Asset

If the Created Item is an Asset then this option is enabled.

Reorder

If item require automatic order functionality then this option is enabled.

Concession

when we want to give concession for this item then this option is enabled.

IsActive

Item would display in all transactions when we enable this check box.

IsFormulary

Items belongs to formulary can be selected here.

Used For

If Item belongs to OP/IP/OT can be selected here.

Is Look Alike

If item looks like same then this option is enabled.

Is Sound Alike

If item pronounce like same then this option is enabled.

Is Narcotic

If Item belongs to Narcotic drug then this option is enabled.

Is High Risk

If Item belongs to high risked drug then this option is enabled.

Note: Message written in text box would display in all transaction screens as validation message.

Conc %

Concession % mentioned in this field would effect in OP Pharmacy billing.

Sale Rate for Billing

Sale rate mentioned in this field would effect in OP Pharmacy billing.

Note: Above concession % and sale rate effect in Op Pharmacy billing when we select Concession and sale rate from Item Master setting in Stock point settings

Last Receipt

This frame displays the details of the latest GRN

Last Issues

This frame displays the details of the latest STN. I.e details of the latest issues of the item to other departments will be displayed here.

Last Purchase Order

This frame displays the details of the latest Purchase Order.

Batch Details

Displays the batch details of the item received

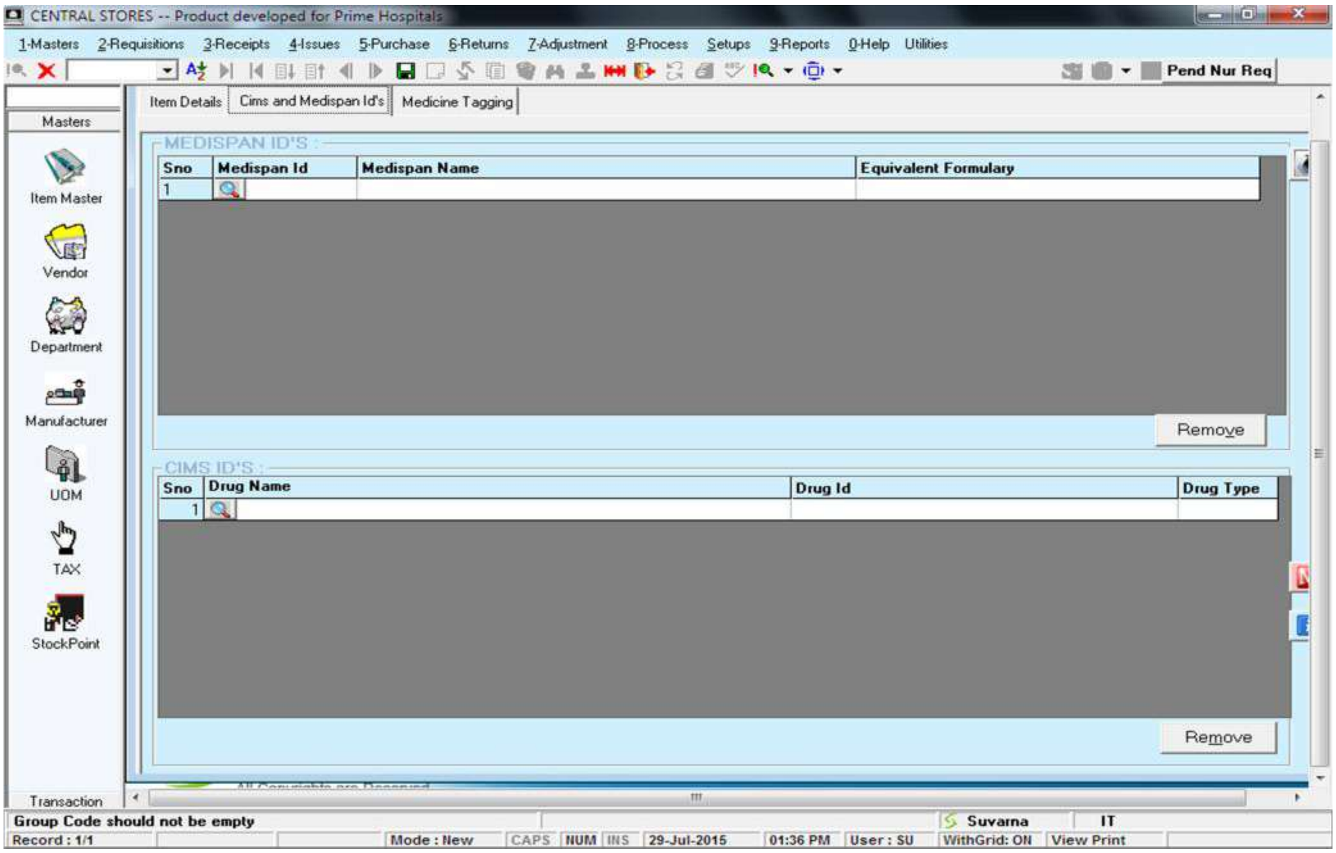
Vital / Essential / Desirable

This option let us know if the created item is used on large scale. Or is a necessity or it is sometimes desired.

Bach / Non-Batch

Is Batch Number required or not.

When we select this option, users will be allowed for mapping the items which would be used like a drug interaction. This option would be displayed under Item2 Tab. Below is the screen shot which depicts it.



Fig#Item1.2

Fig#	Description
Item1.2	Displays the screen shot of item master 2 tab

Medispan ID's

Users can map the Medispan id's for the item which they are creating using this. All that they need to do is, select the id by placing the cursor under Medispan id column and pressing F2 else, they can also select the item by clicking on the item search button.

Medispan Id

Medispan Id would be displayed here.

Medispan Name

Medispan Name would be displayed here.

Equivalent Formulary

Equivalent Formulary would be displayed here.

CIMS ID's

Users can map the CIMS id's for the item which they are creating using this. All that they need to do is, select the id by placing the cursor under CIMS id column and pressing F2 else, they can also select the item by clicking on the item search button.

Drug Id

Drug Id would be displayed here.

Drug Name

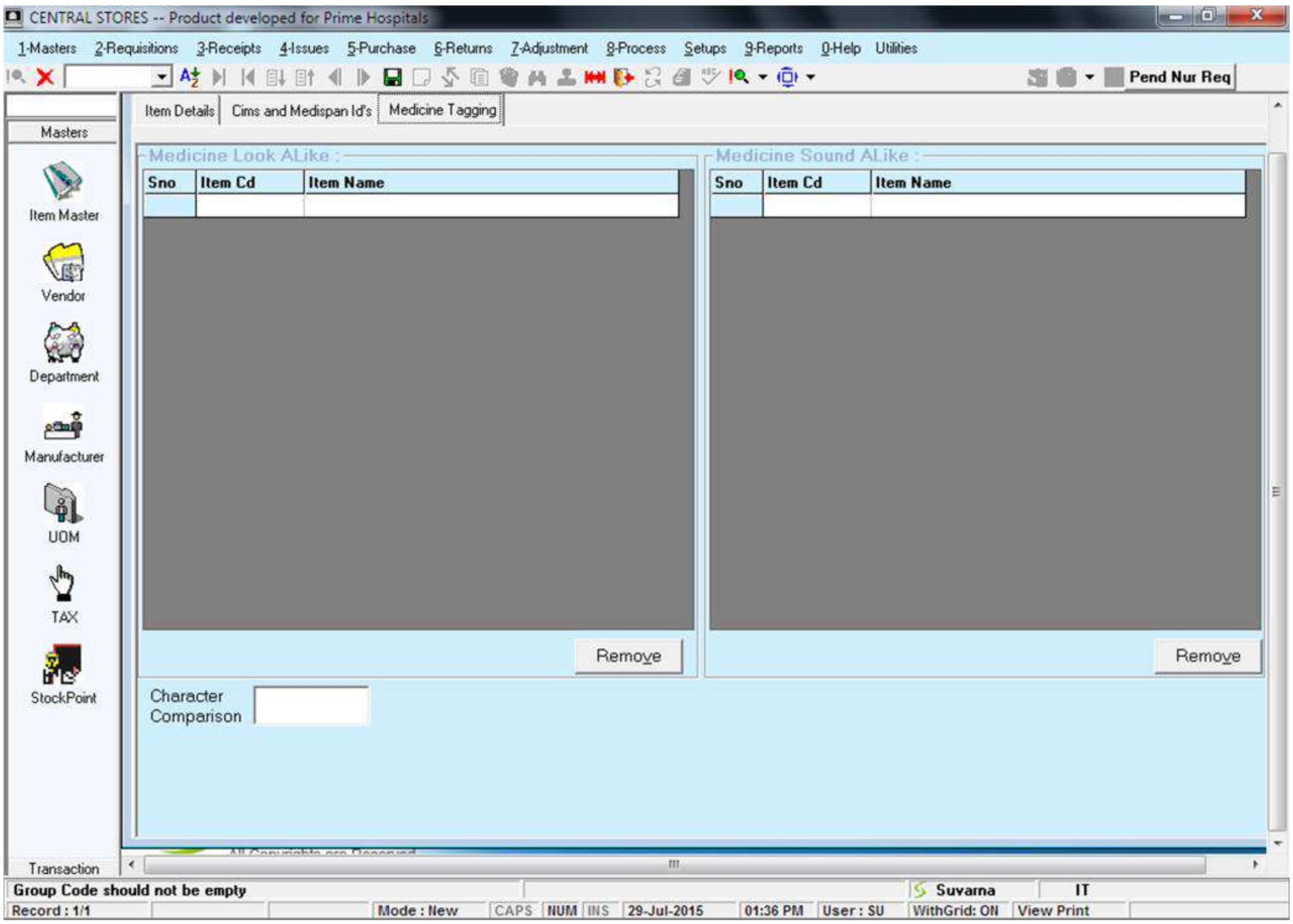
Drug Name would be displayed here.

Drug Type

Drug Type would be displayed here.

If the user wants to remove the selected id, they need to select the row and click on the Remove Button.

We can see Look a like and sound a like items in third tab of item master form.



Fig#Item1.3

Fig#	Description
Item1.3	Displays the screen shot of item master 3 tab

Here, items would appear when we check is look alike and is sound alike check boxes in Item master first tab.

Item Cd

Item cd which looks/sounds like same would be appear here.

Item Name

Item Name which looks/sounds like same would be appear here.

Remove

By using this we can remove items which had mapped.

Character Comparison

Items which looks a like/ sound a like can be displayed easily in the grid by using this field.

Users can modify the created record, to do this
> Hold the Ctrl Key and Press the key 'G' and select Item Master under Masters Menu.
Press F12
> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the created record, to do this
> Hold the Ctrl Key and Press the key 'G' and select Item Master, select the from and to dates between which you'd like to view and press F12.
> Select the required record and press enter. The record will be displayed in view mode.

Item Vs Department

This Screen is used to map department to item. Below is the screen shot displaying it.

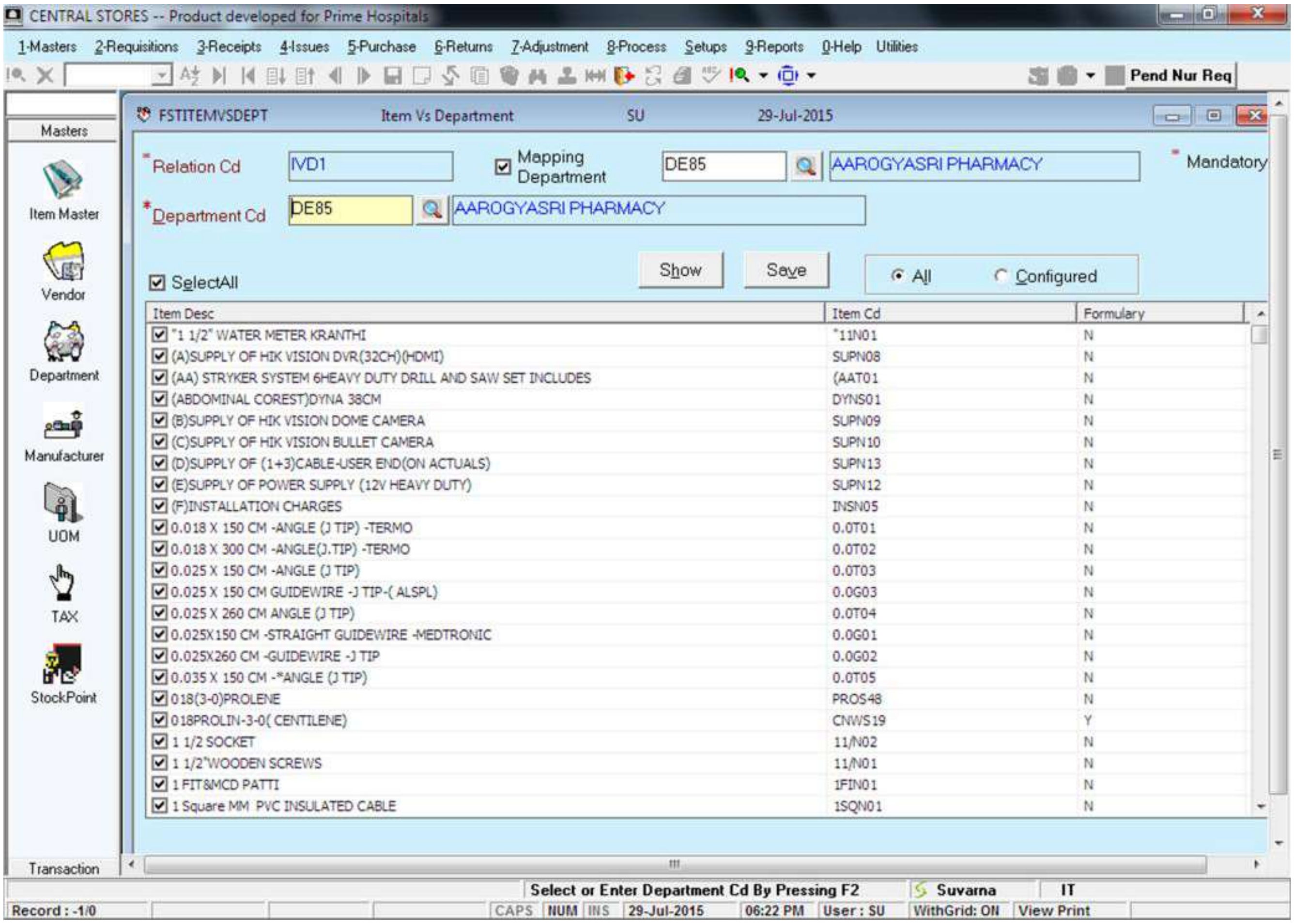


Fig IVD 1.1

Fig#	Description
IVD 1.1	Displaying the Item Vs Department screen

Relation Cd

It is the Unique Auto-generated no assigned to each relation.

All

If this option is selected then all the Items created through Item Master is displayed in Relations table when show button is clicked.

Configured

All the Items already configured with the Department would appear in the relation Table when Configured option is selected and Show button is clicked.

Mapping Department

This option is used to map one department items to another department.

Show

All or Configured Option is selected and then Show button is clicked when records needs to be displayed in the Relations Table.

Save

After selecting the Items save button is clicked and Items are mapped to Department.

Select All

If all Items needs to be selected at a time then this option is enabled.

Contents of Relations Table,

Item Description

Name of Item appears here as per All or Configured option selection.

Item Code

Code for the Item displayed in this column.

Formulary

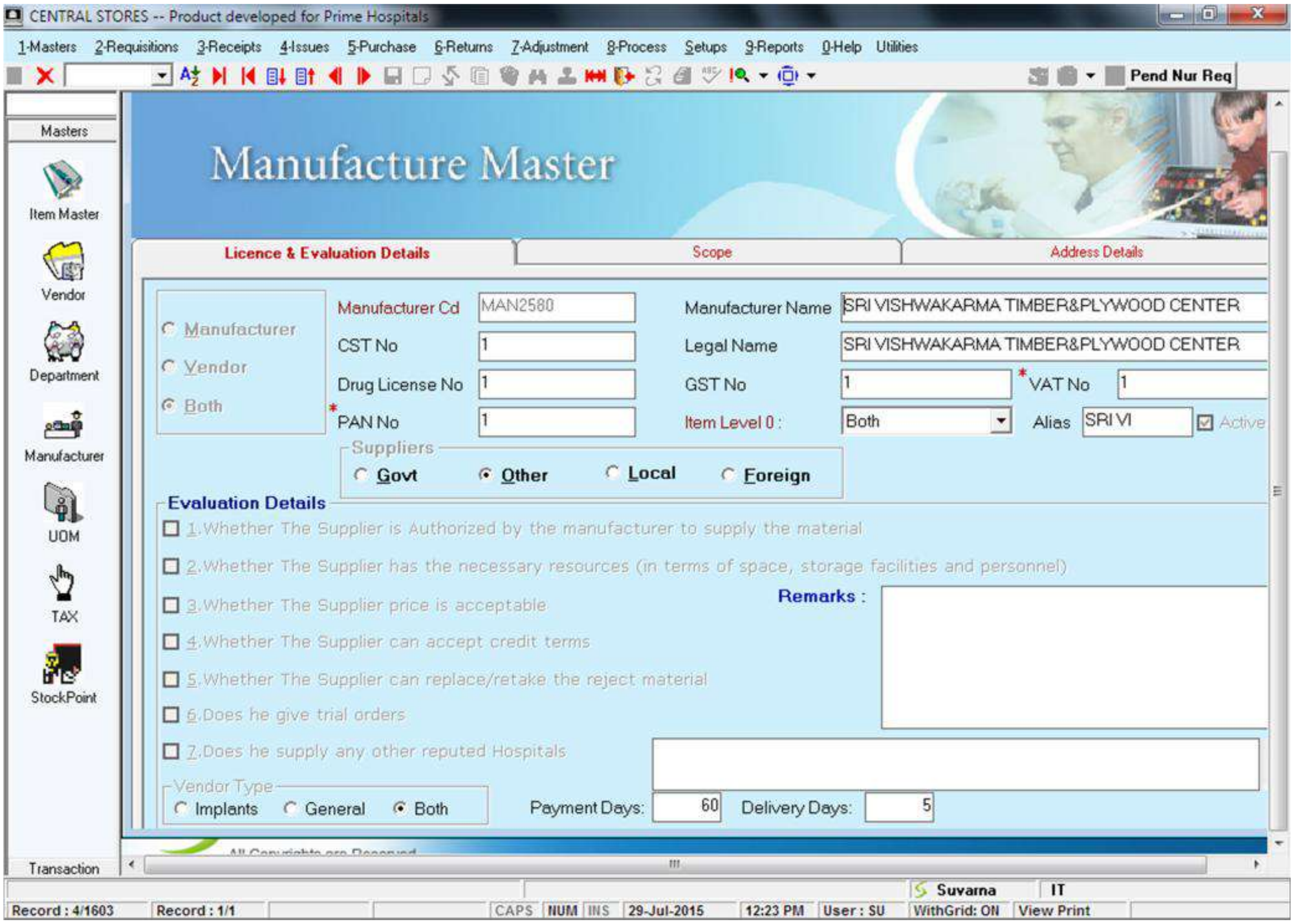
It shows the status of item whether it is in formulary or not.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option „Relations> Item Vs Department". Select the from and to dates between which you'd like to view the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Relations> Item Vs Department". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key. The record will be displayed in view mode

5. Manufacturer Master

The Manufacturer of an item is created using this screen. The created manufacturer can be fetched in the item master while creating an item. Below is the screen shot displaying the Manufacturer master screen.



Fig# Man1.1

Fig#	Description
Man1.1	Displays the screen shot displaying the Manufacturer screen

- If Manufacturer is supplying the items then we select Manufacturer.
- If Vendor is supplying the items then we select Vendor.
- If Manufacturer and vendor both are same then we select both option

Manufacturer Code:

Auto generated number would display for unique identification of created manufacturer.

CST#:

Central Sales Tax Number can be entered here.

Drug License #:

Drug License No is Mentioned here.

PAN #:

PAN No of Manufacturer is mentioned here

Suppliers:

category of Manufacturer Govt/ Other/ Local/ foreign is mentioned here.

Note:

Fields become Mandatory when we select other option and also Vendor/ both options are enabled in that form.

Manufacturer Name:

Name of Manufacturer is mentioned here.

Legal Name:

legal name of Manufacturer is mentioned here.

GST #:

Goods and service tax number can be mentioned here.

VAT #:

Vat No is mentioned here.

Item Level 0:

Medical or Non-Medical items Manufacturer is mentioned here.

Alias:

Alias Name of manufacturer can be mentioned here.

Evaluation Details:

Select check boxes of Evaluation details based on Manufacturer.

Remarks:

Remarks of Manufacturer can be mentioned here.

Vendor type:

Vendor type is either implants/general/ both can be selected here

Payment Days:

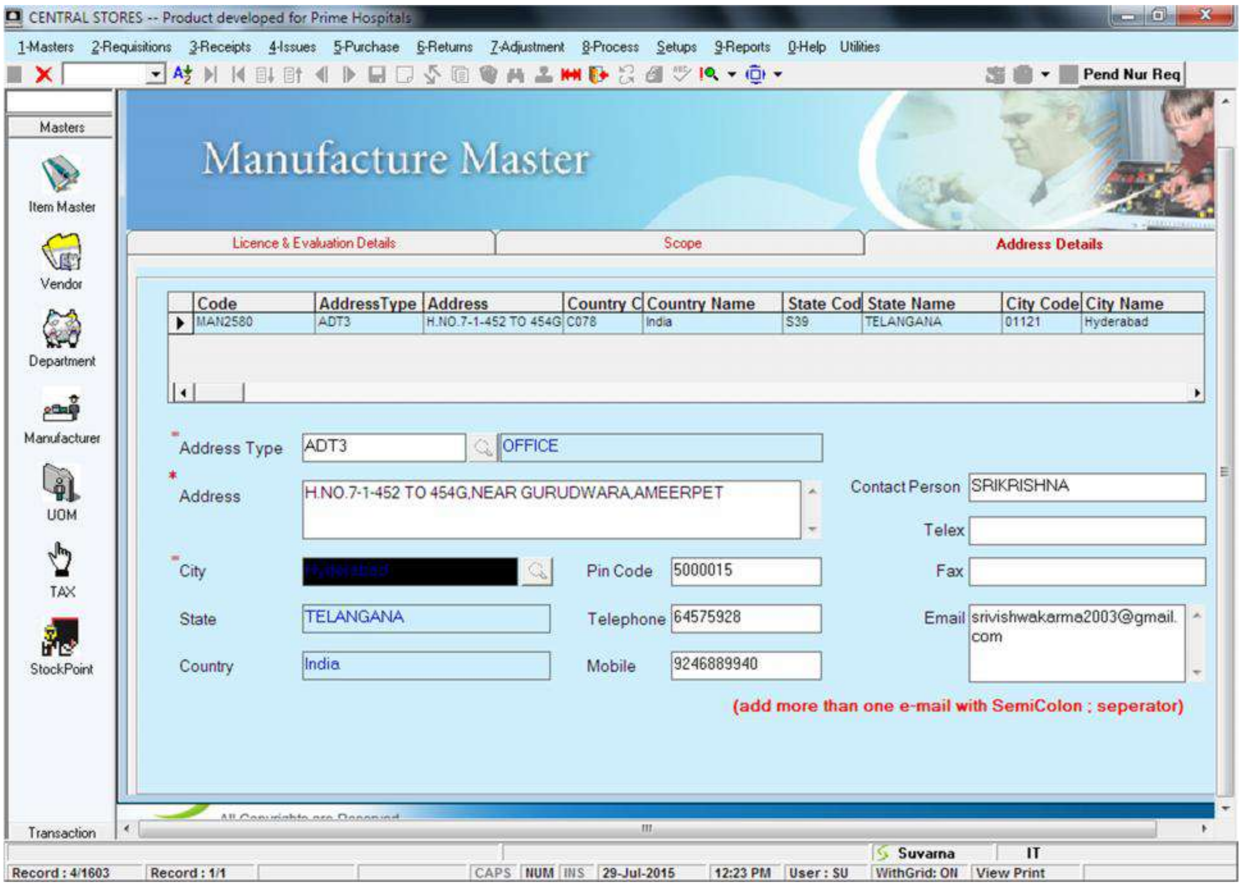
Payment Days of that manufacturer can be mentioned here.

Delivered Days:

Delivered Days of that manufacturer can be mentioned here.

Active:

When a Manufacturer is created then it is in active mode and it would be in use. If a Manufacturer is not in Use then in Edit mode This active status can be disabled and Manufacturer would become inactive.



Fig# Man1.2

Fig#	Description
Man1.2	Displays the screen shot displaying the Manufacturer screen of Address details

.

Address:

Manufacturer address can be mentioned here.

City:

Manufacturer city can be mentioned here.

State:

Manufacturer state can be mentioned here.

Country:

Manufacturer Country can be mentioned here.

Pin Code:

Pin code for the Manufacturer location is entered here.

Telephone:

Phone number of the manufacturer can be entered here.

Contact Person:

Manufacturer contact person name has to be entered here.

Mobile:

Mobile number of the manufacturer can be entered here.

Telex:

Teleprinter Network Service number can be mentioned here.

Fax:

If there is ant Fax Number then it can be mentioned here.

Email:

Email address of the Manufacturer can be mentioned here. If more than one address has to be mentioned then it can be separated by comma.

Users can modify the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Manufacturer Master. Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save..

Users can view the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Manufacturer Master and press F12.

•> Select the required record and press enter. The record will be displayed in view mode..

10. Organization To Stock Point Mapping

This screen is used to map Organization to different stock points. Below is the screen shot displaying it.

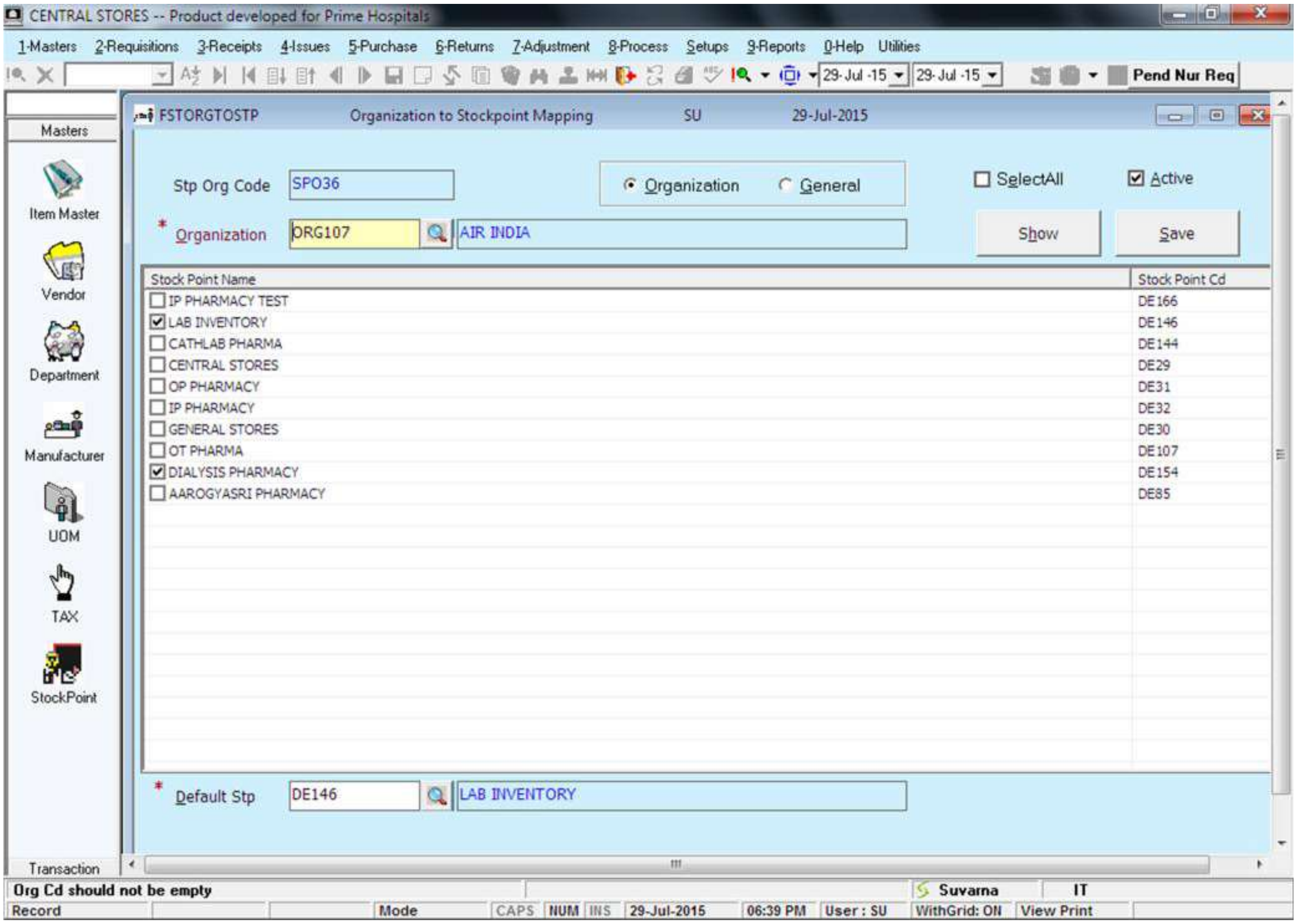


Fig ORGS 1.1

Fig#	Description
ORGS 1.1	Displaying the Organization To Stock Point Mapping screen

STP Org Code, Auto generated code would display for unique identification of the Organization Relation with the Stock Point.

Show, All or Configured Option is selected and then Show button is clicked when records needs to be displayed in the Relations Table.

Save, After selecting the Stock Point save button is clicked and A relation would be configured between stock point and Organization.

Active, When a relation is created then it is in active mode and it would be in use. If created relation is not in Use then in Edit mode This active status can be disabled and relation would become inactive.

Select All, If all stock Points needs to be selected at a time then this option is enabled.

Default Stp, The name of the stock Point to which the users wants to login by default when application is opened is selected here

Contents of Relations Table,

Stock Point Name, Name of Stock Point appears here as per All or Configured option selection.

Stock Point Code, Code for the Stock Point displayed in this column.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Relations>Organization to stockpoint mapping". Select the from and to dates between which you'd like to view the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Relations>Organization to stockpoint mapping".". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key. The record will be displayed in

Patient Category To Item Relations

This Screen is used to map Patient Category to Items. Below is the Screen shot displaying it.

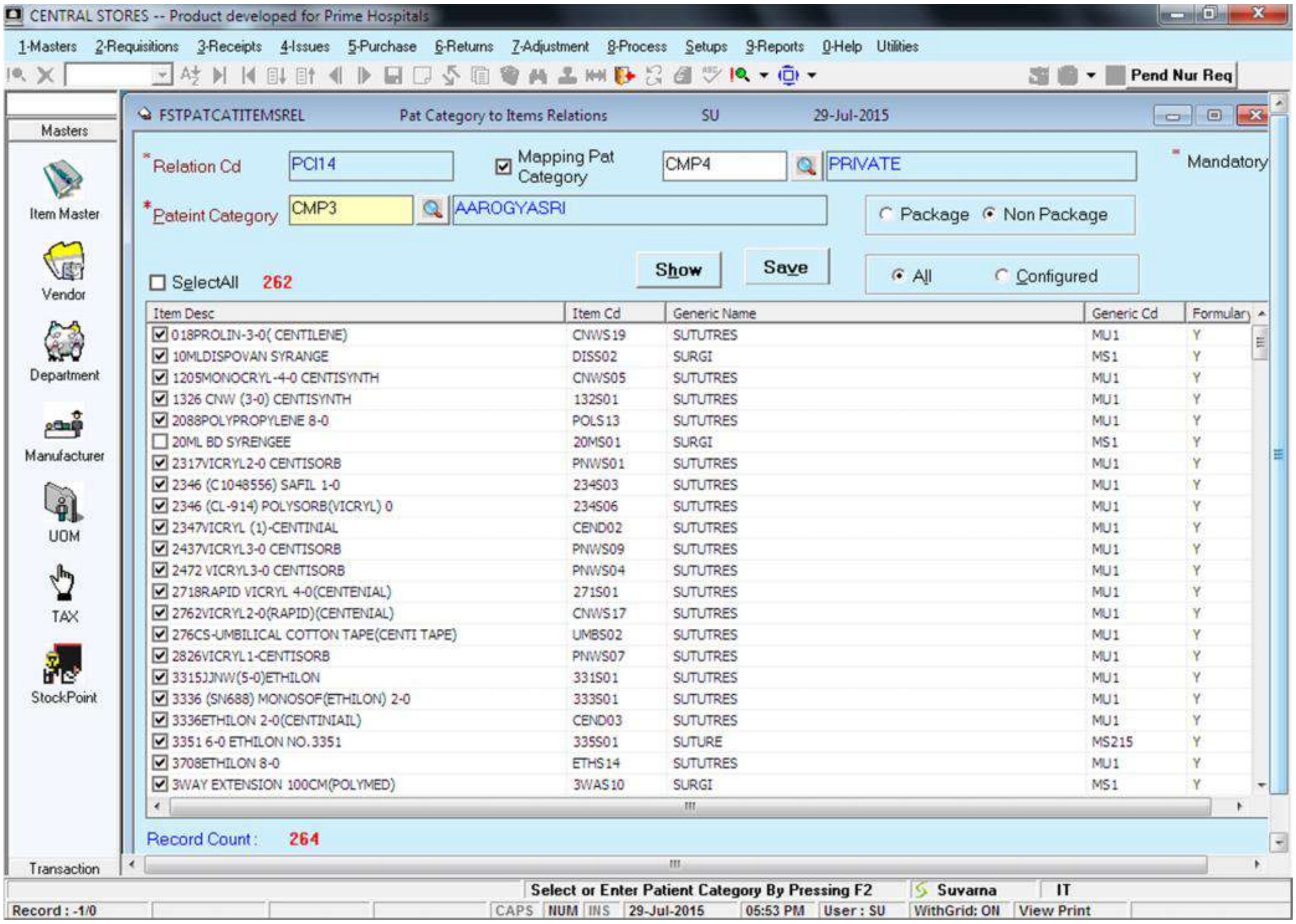


Fig PCI 1.1

Fig#	Description
PCI 1.1	Displaying the Patient Category to Item Relations screen

Relation Cd

It is the Unique Auto-generated no assigned to each relation.

All

If this option is selected then all the Items created through Item Master is displayed in Relations table when show button is clicked.

Configured

All the Items already configured with the Patient Category would appear in the relation Table when Configured option is selected and Show button is clicked.

Package

This option is used to map items to organization package.

Non-Package

This option is used to map items to organization Non-Package.

Show

All or Configured Option is selected and then Show button is clicked when records needs to be displayed in the Relations Table.

Save

After selecting the Items save button is clicked and Items are mapped to category.

Select All

If all Items needs to be selected at a time then this option is enabled.

Contents of Relations Table,

Item Description

Name of Item appears here as per All or Configured option selection.

Item Code

Code for the Item displayed in this column.

Generic Name

Name of generic appears here as per All or Configured option selection.

Generic Code

Code for the generic displayed in this column.

Formulary

It shows the status of item whether it is in formulary or not.

Users can view the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Department Master". Select the from and to dates between which you'd like to view the records

•> Select the required record and press enter key. The record will be displayed in

Users can modify the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option „Department Master". Select the from and to dates between which you'd like to view the records

•> Select the required record and press F6 or click on the modify icon. The record

9. Stock Point Users

This screen is used to map users to different stock points. Below is the screen shot displaying it.

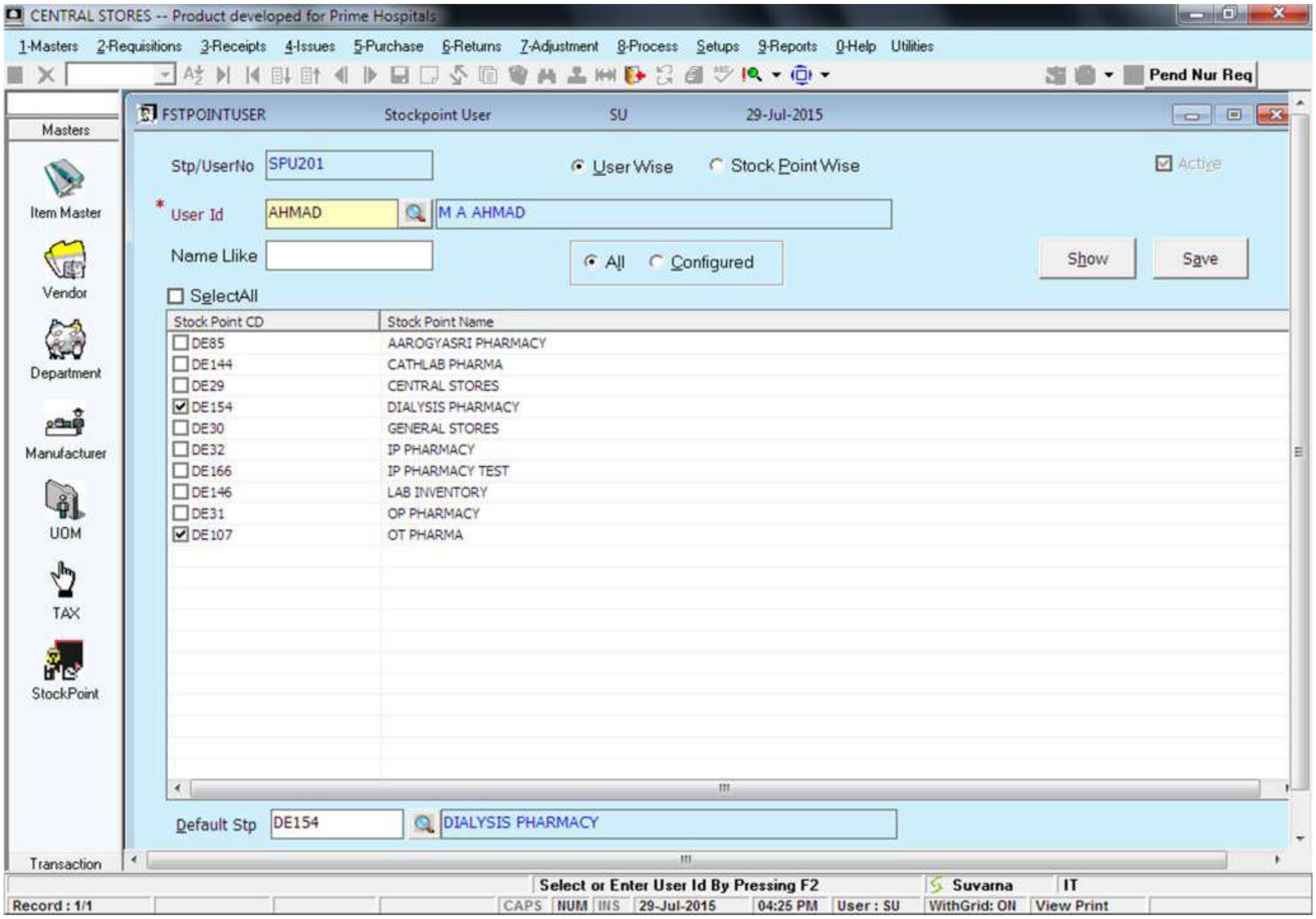


Fig STPU1.1

Fig#	Description
STPU1.1	Displaying the stock point users screen

User Id, Auto generated code would display for unique identification of the User Relation with the Stock Point.

All, If this option is selected then all the Stock Point created through Stock Point Master is displayed in Relations table when show button is clicked.

Configured, All the Stock Point already configured with the User would appear in the relation Table when Configured option is selected and Show button is clicked.

Show, All or Configured Option is selected and then Show button is clicked when records needs to be displayed in the Relations Table.

Save, After selecting the Stock Point save button is clicked and A relation would be configured between stock point and user.

Name Like, Users can search based on stock point names and etc.

Active, When a relation is created then it is in active mode and it would be in use. If created relation is not in Use then in Edit mode This active status can be disabled and relation would become inactive.

Select All, If all stock Points needs to be selected at a time then this option is enabled.

Default Stp, The name of the stock Point to which the users wants to login by default when application is opened is selected here

Contents of Relations Table,

Stock Point Name, Name of Stock Point appears here as per All or Configured option selection.

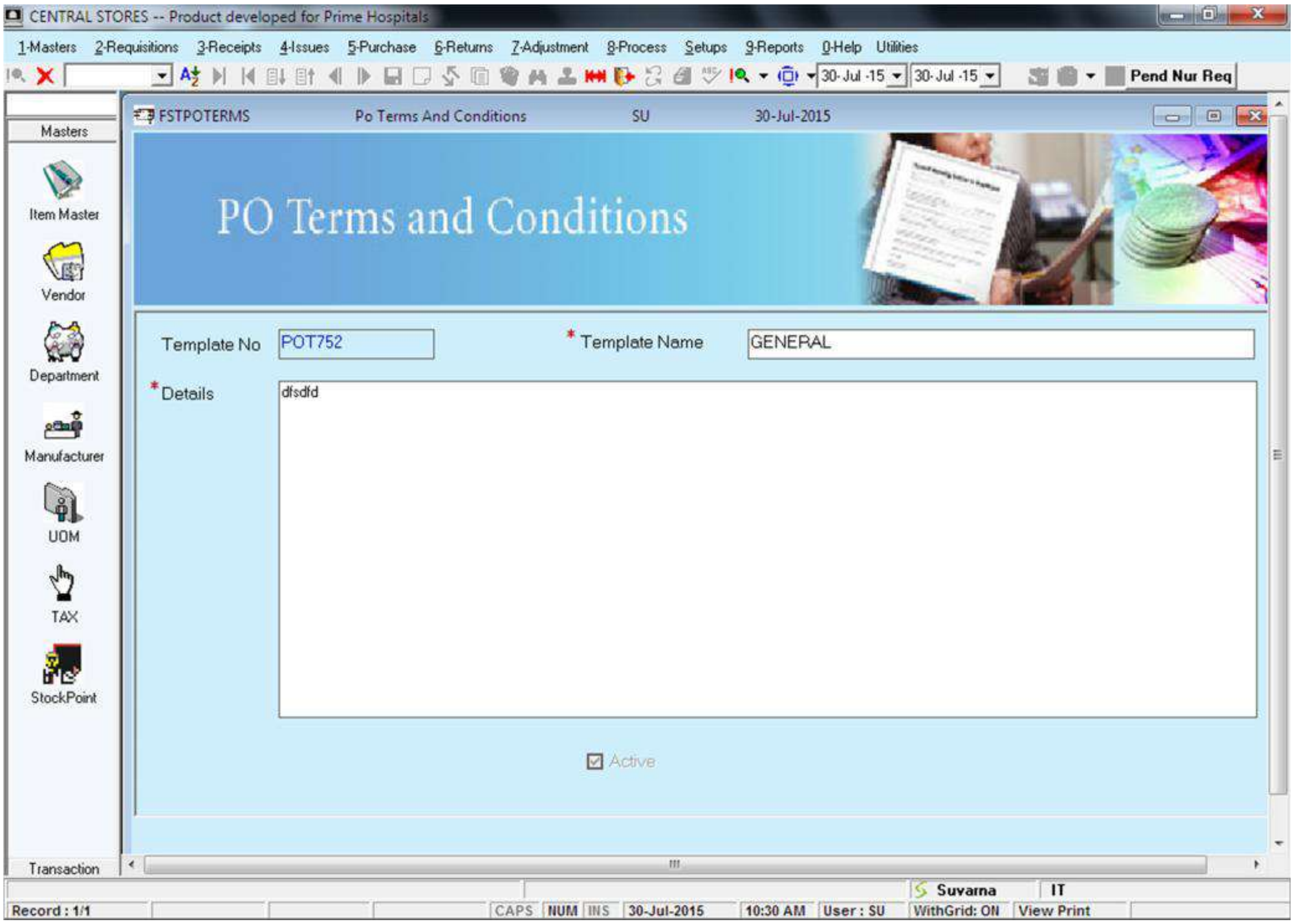
Stock Point Code, Code for the Stock Point displayed in this column.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option „Relations>Stockpoint Users". Select the from and to dates between which you'd like to view the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Relations>Stockpoint Users".". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key. The record will be displayed in

PO Terms and Conditions

Any Predefined Condition defined here for PO. Used in Purchase>Purchase Order>Terms. Below is the screen shot displaying the PO terms and conditions screen.



Fig# PO 1.1

Fig#	Description
PO1.1	Displaying the screen shot of PO terms and conditions.

Template No

Auto generated code would display for unique identification of the created PO Terms and condition.

Template Name

Name of the Template for PO Terms and condition is given here.

Details

Details of Template is given here.

Active

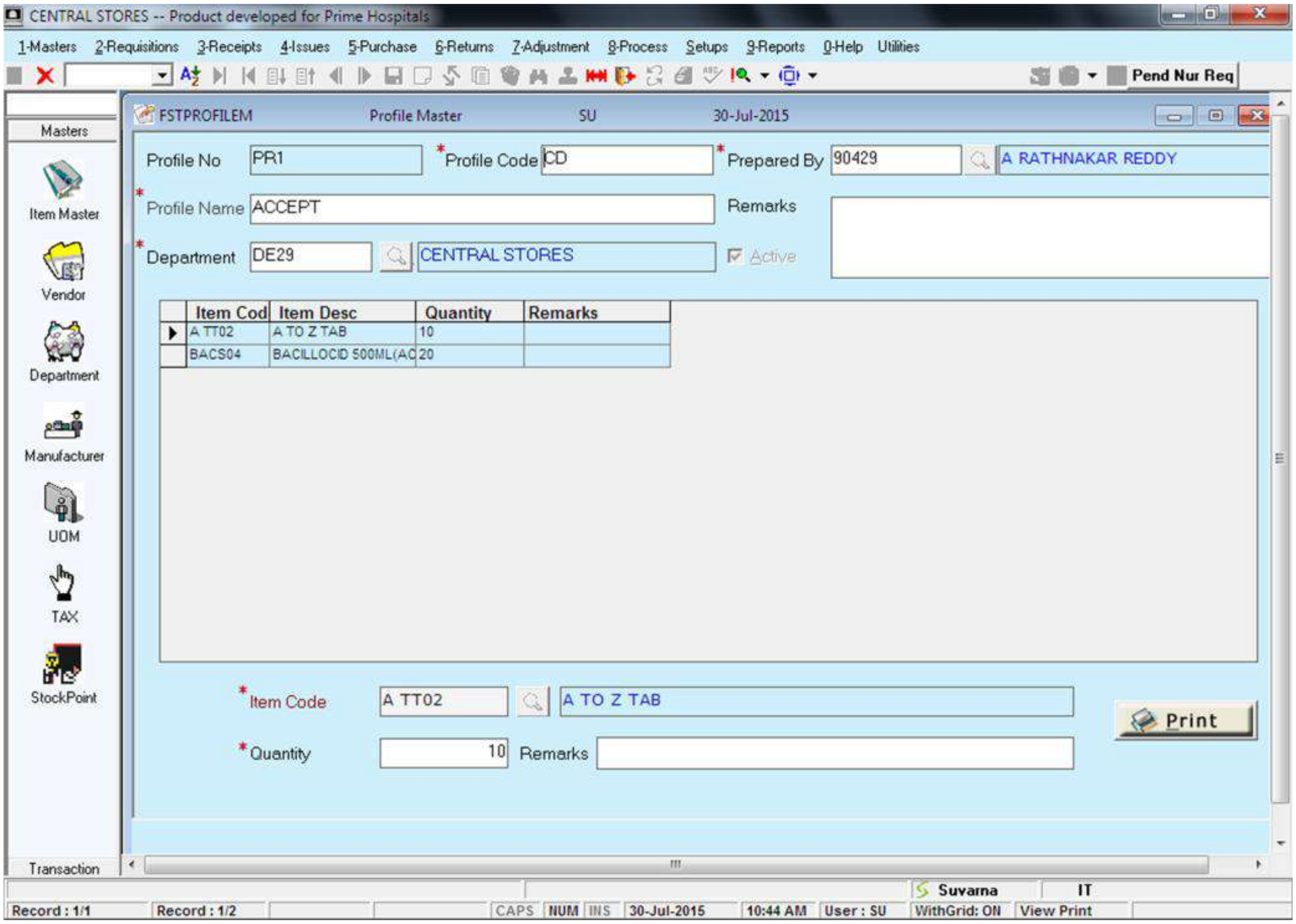
When Template is created then it is in active mode and it would be in use. If created template is not in Use then in Edit mode This active status can be disabled and template would become inactive.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select PO Terms and conditions, select the from and to dates between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select ons. Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Profile Master

Profile master is used to create profile which will displayed in all Billing screens. Below is the screen shot displaying the profile master screen



Fig# Profile 1.1

Fig#	Description
Profile 1.1	Screen shot displaying the Profile master screen

Profile No

Auto generated code would display for unique identification of the created Profile.

Profile Code

Displays the code of the profile.

Prepared By

Select employee name who prepared the profile.

Profile Name

Name of the profile can be given here.

Remarks

Remarks of Profile can be given here.

Item Code

code of Item can be selected here.

Item Desc

Desc of Item can be selected here

Quantity

Quantity can be entered here.

Remarks

Remarks of particular item can be given here.

Active

Check and uncheck this check box to enable and disable this instruction.

Print

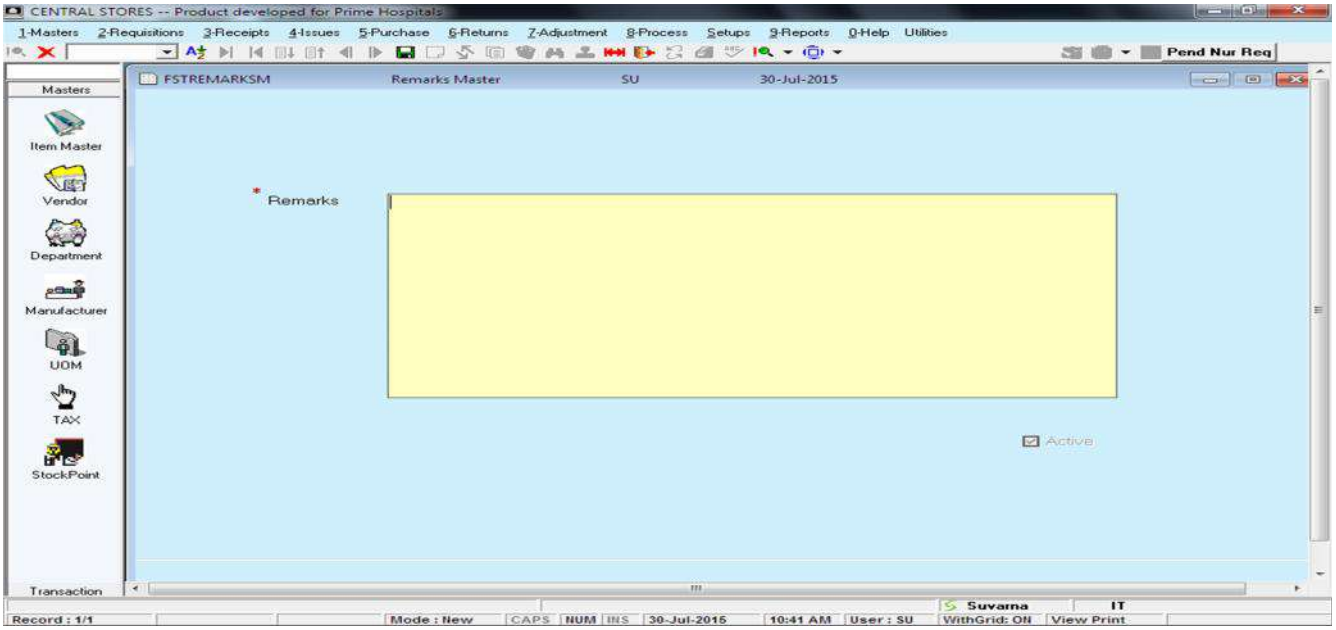
Prints can be given by using this button.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select Profile Master . Press F12.
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select Profile Master, select the from and to dates between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

Remarks Master

Remarks for different transactions can be configured using this screen. Below is the screen shot displaying the remarks master screen.



Fig# Rem1.1

Fig#	Description
Rem1.1	Screen shot displaying the Remarks Master screen

Remarks

Any description can be given using this.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select "Masters" and select the option General Masters and then select "Remarks Master", select the from and to dates between which you'd like to view and press F12.
•> Select any record and press Enter key

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select „Masters" and select the option General Masters and then select „Remarks Master", select the from and to dates between which you'd like to modify and press F12
•> Select the required record and press F6 or click on the modify icon. The record will be

8. St Point to Dept Relations

This page is used to establish a Relation between stock Point and Department. The departments selected in this screen will be displayed in the Stock Transfer Note form under the Department field. Below is the screen shot displaying the screen.

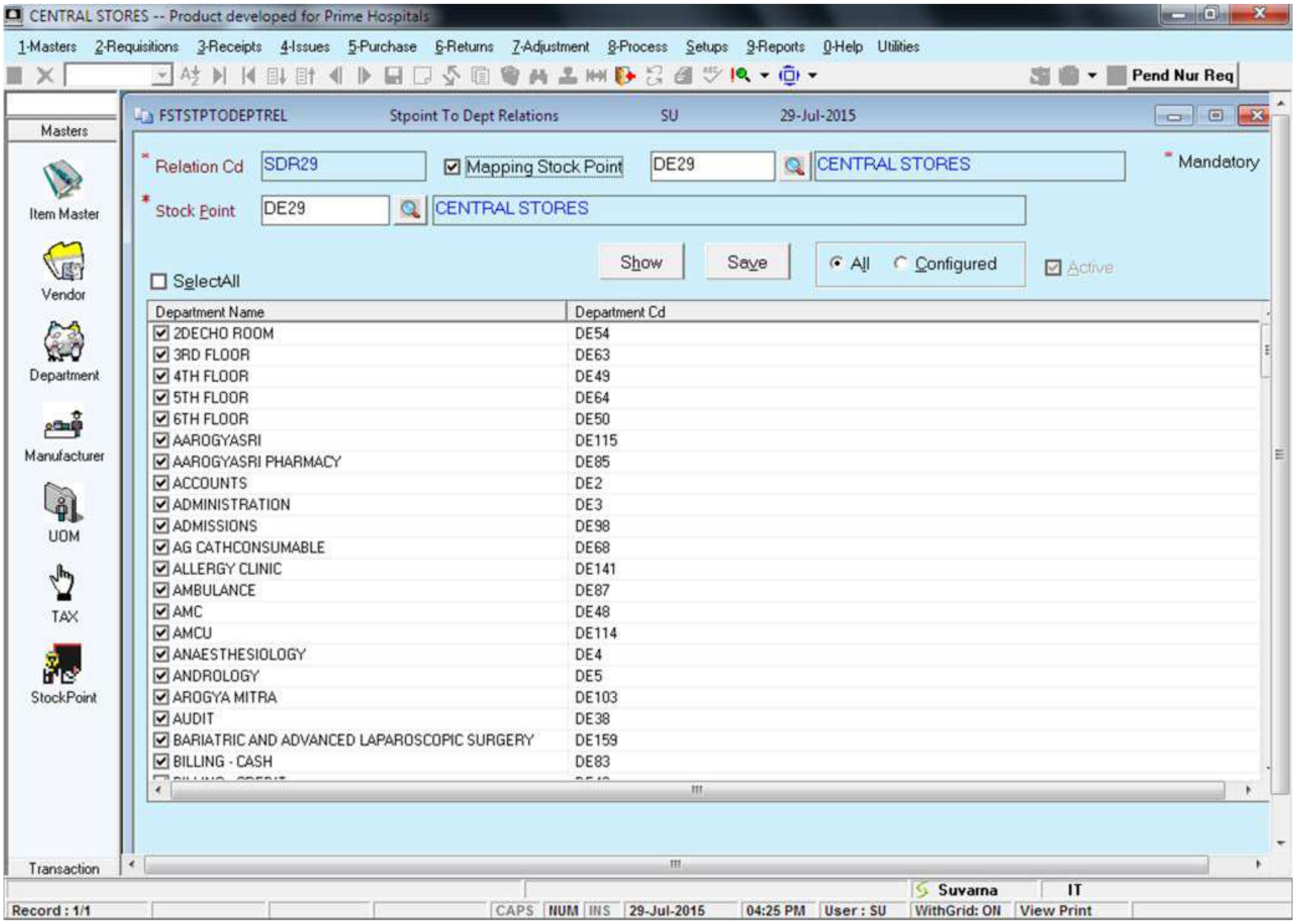


Fig STPD1.1

Fig#	Description
STPD1.1	Displays the screen-shot displaying the stock point to department relations

Relation Cd, Auto generated code would display for unique identification of the created Stock Point Relation with department.

Stock Point, Stock Point selected through Stock Point Master is selected here for which Relation has to be established with the Department.

Mapping Stock Point, By using this option we can map one stock point departments to another stock point.

All, If this option is selected then all the Departments created through Department Master is displayed in Relations table when show button is clicked.

Configured, All the Departments already configured with the Stock Point would appear in the relation Table when Configured option is selected and Show button is clicked.

Show, All or Configured Option is selected and then Show button is clicked when records needs to be displayed in the Relations Table.

Save, After selecting the Department save button is clicked and A relation would be configured between stock point and the department.

Active, When a relation is created then it is in active mode and it would be in use. If created relation is not in Use then in Edit mode This active status can be disabled and relation would become inactive.

Select All, If all departments needs to be selected at a time then this option is enabled.

Contents of Relations Table,

Department Name, Name of Purchase Point appears here as per All or Configured option selection.

Department Code, Code for the Purchase Point displayed in this column.

Users can view the created record, to do this

•> Hold the Ctrl Key and Press the key ’G’ and click “Masters” menu, select the option “Relations>Stpoint to dept relations”.”. Select the from and to dates between which you’d like to view the records

•> Select the required record and press enter key. The record will be displayed in

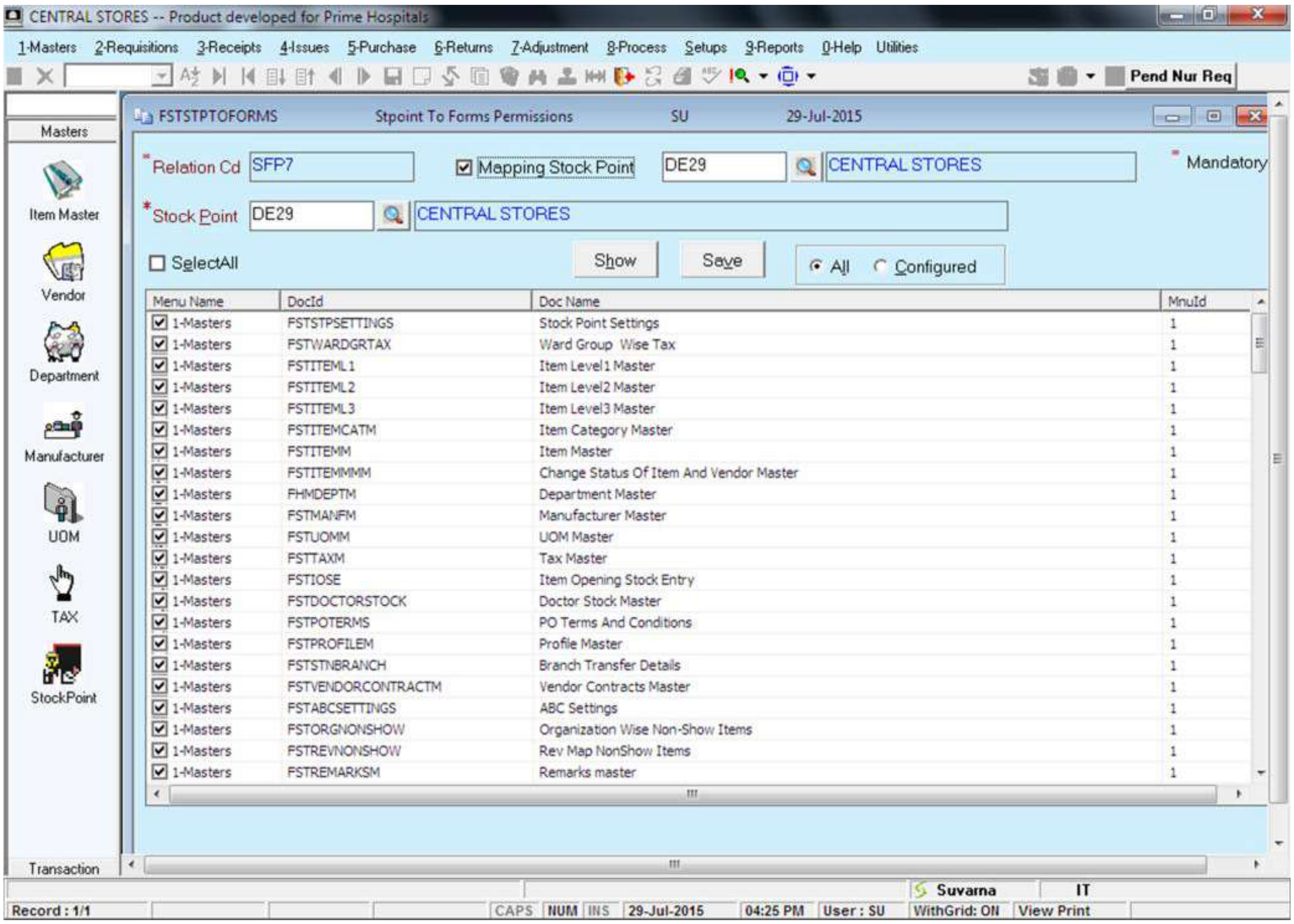
Users can modify the created record, to do this

•> Hold the Ctrl Key and Press the key ’G’ and click “Masters” menu, select the option “Relations>Stpoint to dept relations”. Select the from and to dates between which you’d like to view the records

•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Stock Point Permissions

Using this form user can assign Stock Point wise permissions. User is able to view the forms on which permissions has configured in each stock point log in. Below is the screen shot displaying the stock point permissions screen. Only the forms which are checked will be visible in the stock pint log in while the unchecked ones will not be displayed.



Fig# StPerm1.1

Fig#	Description
Stperm1.1	Screen displaying the stock point to form permissions screen

Relation Cd

It is the Unique Auto-generated no assigned to each relation.

Stock Point

Stock points what we have created using "Stock point Settings" come over here. Stock points can be fetched either by pressing on F2 by placing the cursor in the "Stock point" field else by clicking on the Stock point button. By default log in stock point displayed.

Mapping Stock Point

By using this option we can map one stock point departments to another stock point.

Show

Once We select the Stock point and click on show button Displays all the forms. We can select or deselect the form to assign or remove the permission on selected Stock point.

All

Once the User Selected the stock point and check the "All" radio button and click on "Show" button displays the all the forms irrespective of the permissions already configured. Configured forms displayed by checking check box corresponding to that particular from.

Configured

Once the User Selected the stock point and check the "Configured" radio button and click on "Show" button displays only the forms on which already permissions configured.

Select All

To Select/Deselect all the forms appeared in the grid user can check/un check this check box.

Menu Name/DocId/Doc Name

Displays the information about the form.

Users can modify the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option „Relations>Stock Point Permissions". Select the from and to dates between which you'd like to view the records

•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

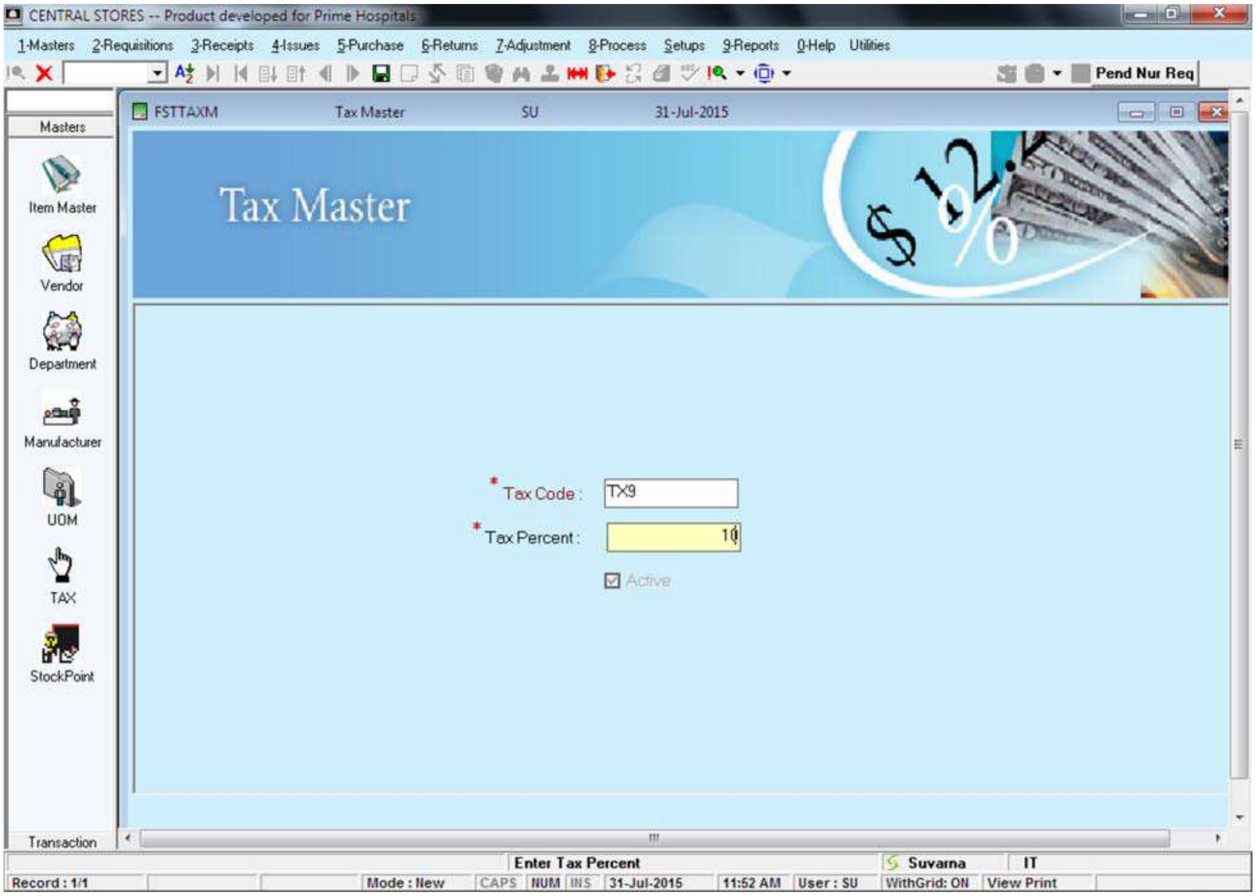
Users can view the created record, to do this

•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Relations>Stock Point Permissions".". Select the from and to dates between which you'd like to view the records

•> Select the required record and press enter key. The record will be displayed in

Tax Master

Any Tax details can be created here.



Fig# Tax 1.1

Fig#	Description
Tax 1.1	Screen shot displaying the Tax Master screen

Tax Cd

Auto generated code would display for unique identification of the created Tax.

Tax Percent

Percentage of the tax is given here.

Active

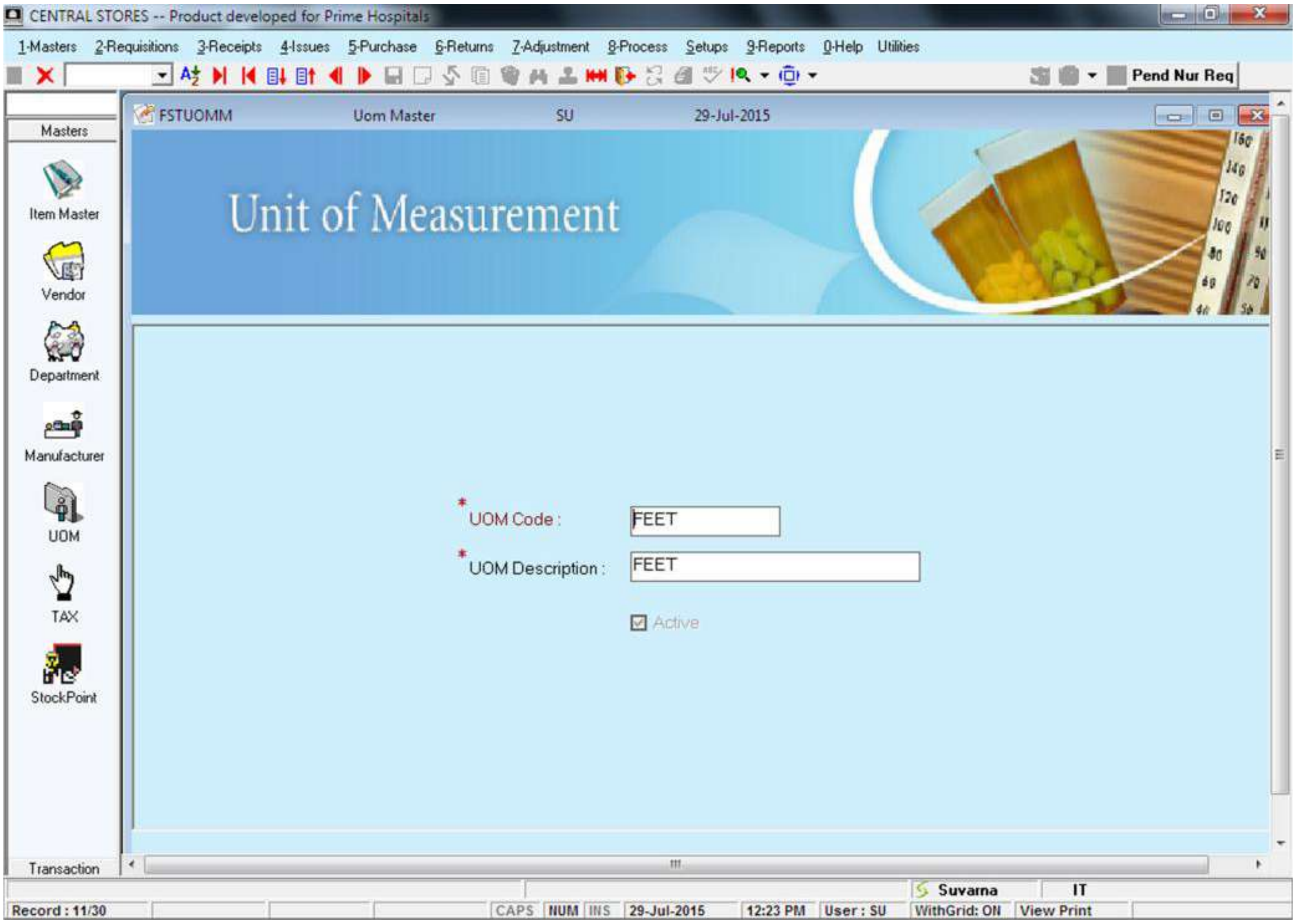
When an Tax is created then it is in active mode and it would be in use. If complaint is not in Use then in Edit mode This active status can be disabled and tax.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key ’G’ and select “Masters” and select the option General Masters and then select “Tax Master”, select the from and to dates between which you’d like to view and press F12.
•> Select any record and press Enter key.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key ’G’ and select “Masters” and select the option General Masters and then select “Tax Master”, select the from and to dates between which you’d like to modify and press F12
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in view mode.

6. UOM Master

Unit of Measurement for the Items created in this screen.



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Fig# UOM 1.1

Fig#	Description
UOM1.1	Screen shot displaying the UOM screen

UOM Cd:

Auto generated code would display for unique identification of created unit of measurement.

UOM Desc:

If any description needs to be given of the UOM then it can be entered here.

Active:

When UOM is created then it is in active mode and it would be in use. If UOM is not in Use then in Edit mode This active status can be disabled and UOM would become inactive.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select UOM under General Masters Master in Masters menu. Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select UOM Master and press F12.
•> Select the required record and press enter. The record will be displayed in view mode..

Change Department

To change Log in from One Stock Point to another this Page is used. Below is the screen shot displaying the change department screen.

Fig# Chng1.1

Fig#	Description
Chng1.1	Screen shot displaying the change department screen

Stock Point

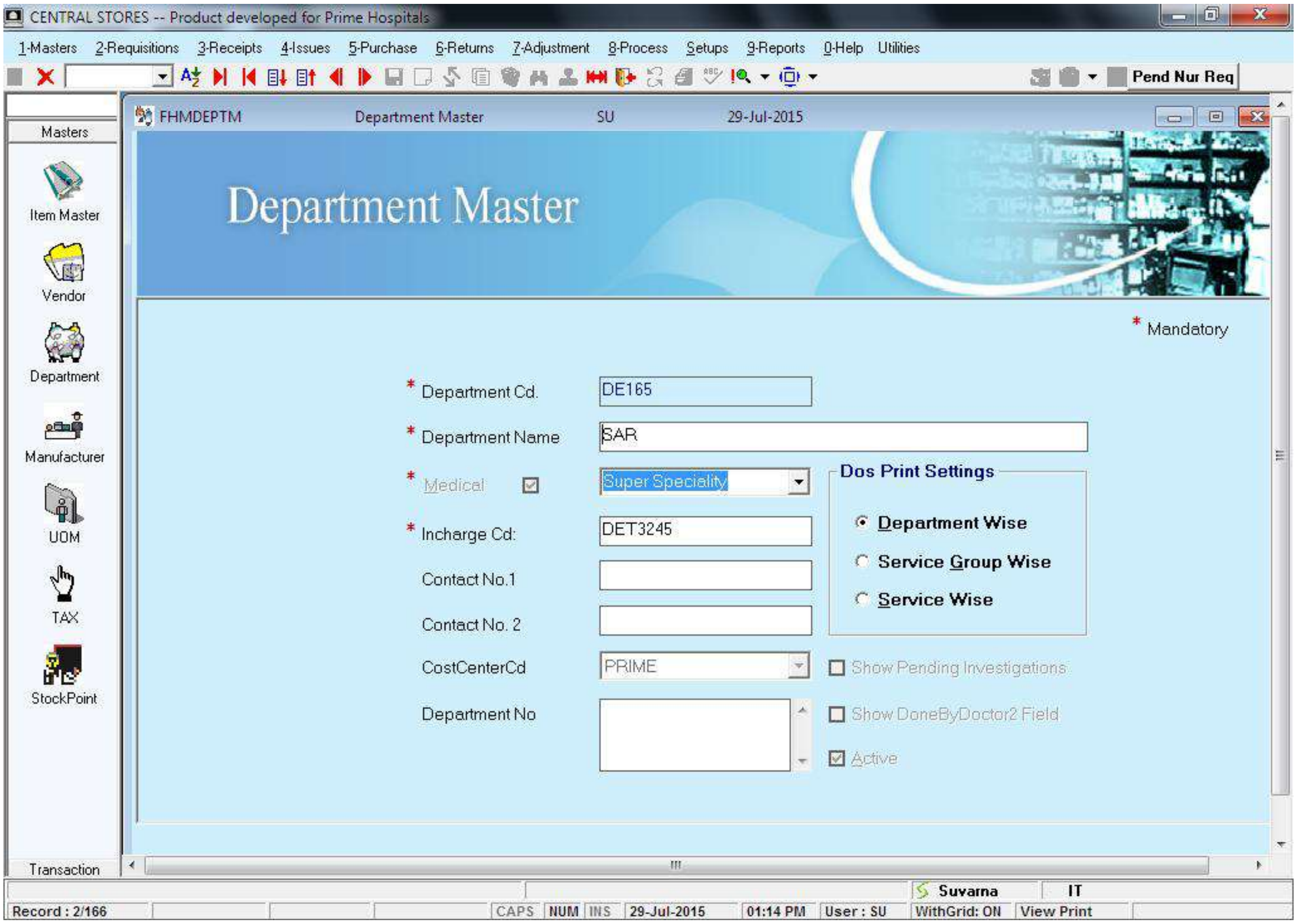
With the search icon desirable stock point is selected.

Log in

After selecting the desirable Stock Point, Log in Button is clicked to go for Selected Stock Point Transactions.

7. Department Master

This Screen is used to create departments. Below is the screen shot displaying it.



Fig# DEP1.1

Fig#	Description
DEP 1.1	Screen shot displaying the UOM screen

Dept Cd:

Auto generated number would display for unique identification of created department. Below is the screen shot displaying the department master screen.

Dept Name

Name of the department is given here.

Medical

Department is either Specialty/ Super Specialty can be mentioned here

In charge, Name of the Person in charge of the department is selected here

Dos Print Settings

Department wise/ service wise/ service can be mentioned here.

Contact No1

Contact No1 of department can be mentioned here.

Contact No2

Contact No2 of department can be mentioned here.

Cost Center Cd

Cost Center code can be selected here.

Department No

Department No can be mentioned here.

Active

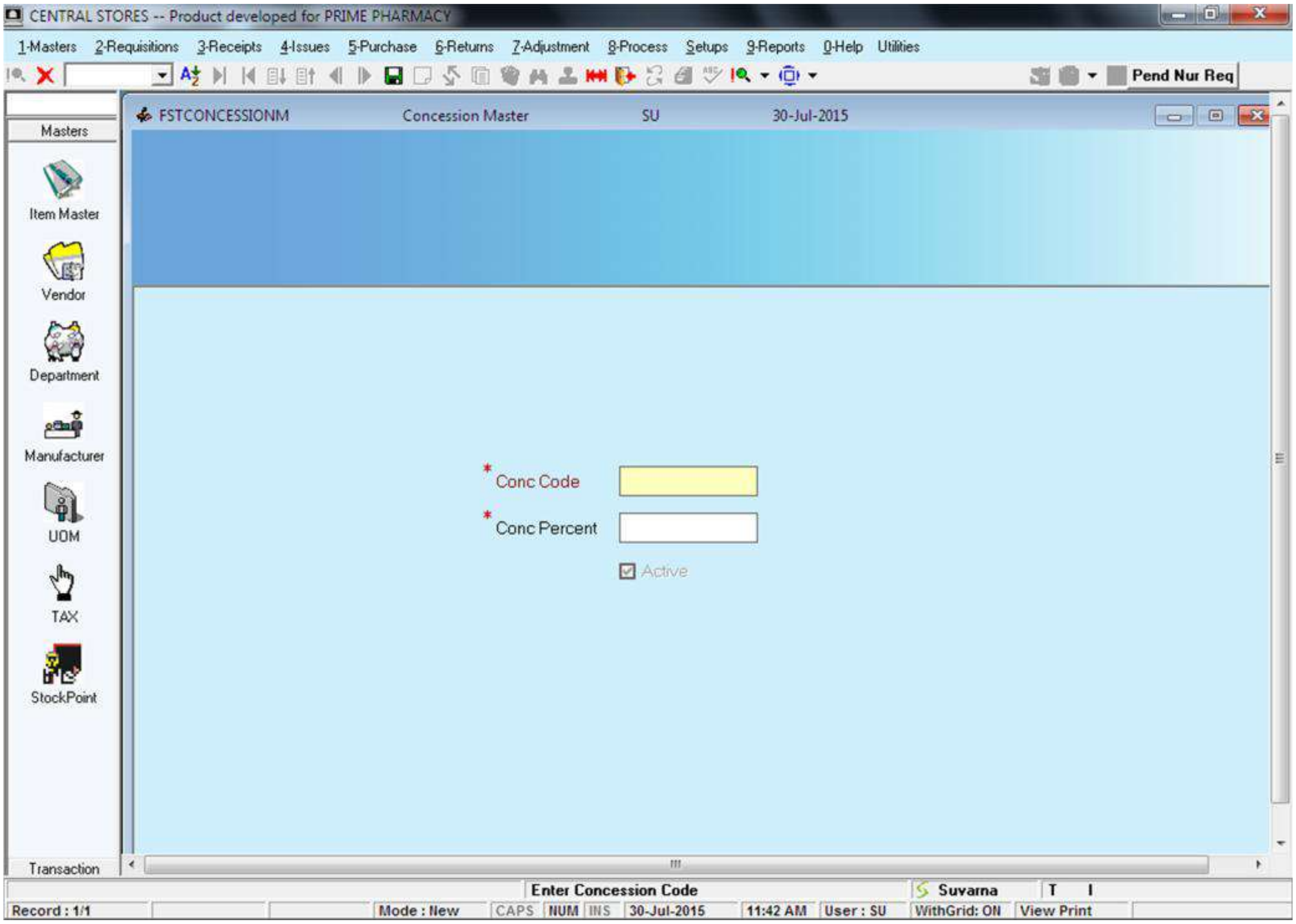
When Department is created then it is in active mode and it would be in use. If Department is not in Use then in Edit mode This active status can be disabled and Department would become inactive.

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Department Master". Select the from and to dates between which you'd like to view the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode.

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Department Master". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key. The record will be displayed in view mode.

Concession Master

This screen is used to create concessions. Used in Item Master > Concession % field below is the screen shot displaying it.



Fig# Con 1.1

Fig#	Description
Con 1.1	Screen shot displaying the Concession Master screen

Conc Code

Code of concession can be given here.

Conc Percent

Percentage of concession can be entered here

Active

Check and uncheck this check box to enable and disable this Concession.

and click on Save.
•> Select the record and click on Modify icon or press F6. Make necessary changes
Masters Menu. Press F12
Hold the Ctrl Key and Press the key 'G' and select Concession Master under
•>
Users can modify the created record, to do this

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and select Concession Master under Masters Menu, select the from and to dates between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

Department Permissions

This screen is used to map users to different Departments. Below is the screen shot displaying it.

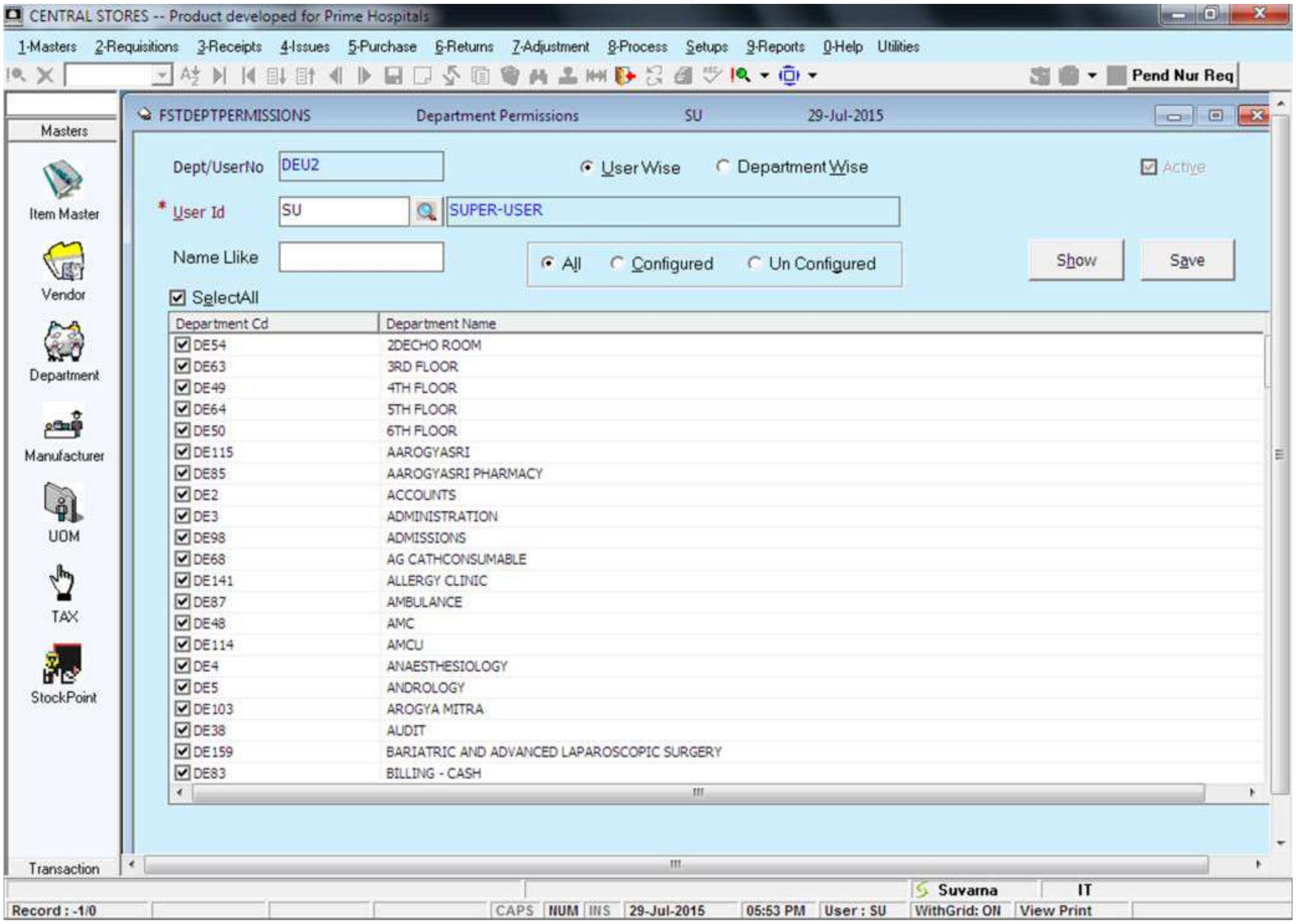


Fig STDP1.1

Fig#	Description
STDP1.1	Displaying the Department Permission screen

User Id

Auto generated code would display for unique identification of the User Relation with the Department.

All

If this option is selected then all the Departments created through Department Master is displayed in Relations table when show button is clicked.

Configured

All the departments already configured with the User would appear in the relation Table when Configured option is selected and Show button is clicked.

UnConfigured

All the departments which are not configured with the User would appear in the relation Table when UnConfigured option is selected and Show button is clicked.

Show

All or Configured Option is selected and then Show button is clicked when records needs to be displayed in the Relations Table.

Save

After selecting the department save button is clicked and A relation would be configured between Department and user.

Name Like

Users can search based on department names and etc.

Active

When a relation is created then it is in active mode and it would be in use. If created relation is not in Use then in Edit mode This active status can be disabled and relation would become inactive.

Select All

If all departments needs to be selected at a time then this option is enabled.

Contents of Relations Table,

Department Name

Name of department appears here as per All or Configured option selection.

Department Code

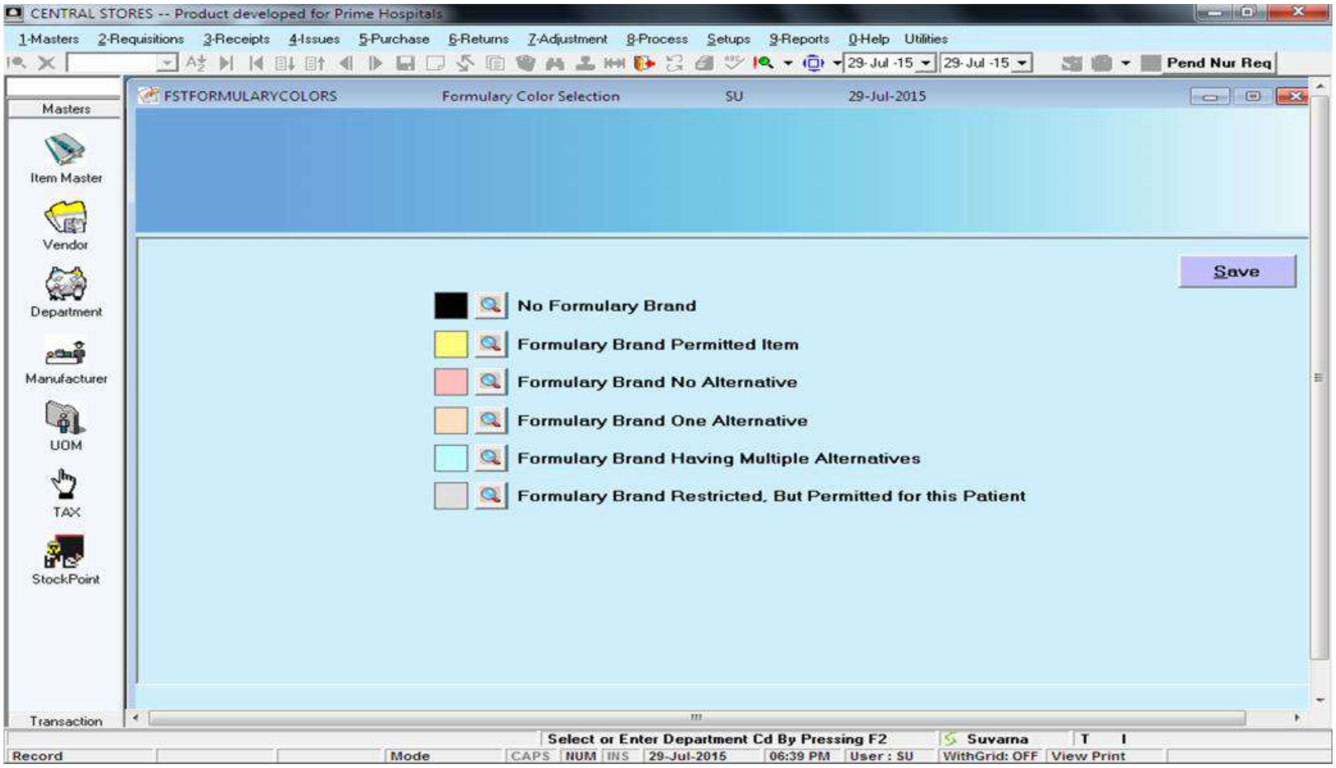
Code for the department displayed in this column.

modify icon. The
•> Select the required record and press F6 or click on the
between which you'd like to view the records
option “Relations>Department Permissions”. Select the from and to dates
Hold the Ctrl Key and Press the key 'G' and click “Masters” menu, select the
•>
Users can modify the created record, to do this

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key ’G’ and click “Masters” menu, select the option “Relations>Department Permissions”.”. Select the from and to dates between which you’d like to view the records
•> Select the required record and press enter key. The record will be displayed in view mode

Formulary Color Selection

This screen is used to set the colors for formulary. Below is the screen shot displaying it.



Fig# FCS 1.1

Fig#	Description
FCS 1.1	Screen shot displaying License & General settings tab of Stock point settings screen

Users can modify the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click „Masters" menu, select the option „Relations>Formulary color selection". Select the from and to dates between which you'd like to view the records
•> Select the required record and press F6 or click on the modify icon. The record will be displayed in modify mode

Users can view the created record, to do this
•> Hold the Ctrl Key and Press the key 'G' and click "Masters" menu, select the option "Relations> Formulary color selection". Select the from and to dates between which you'd like to view the records
•> Select the required record and press enter key. The record will be displayed

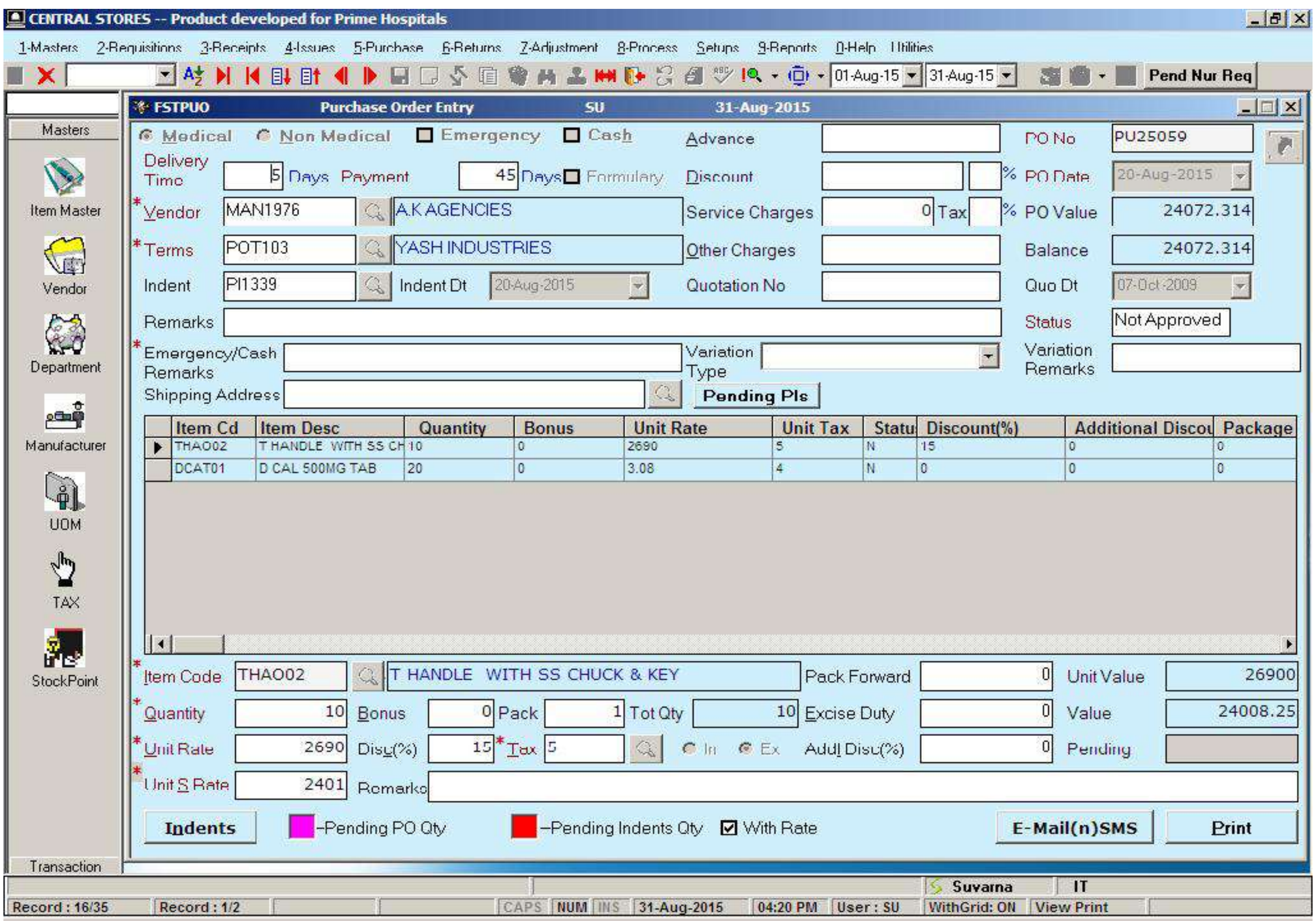
Purchase Order (PO)

The main purpose of this document is to raise a purchase order for particular items to any vendor from any stock point. Purchase order can be raised either through Purchase Indent or directly though the Purchase Order form and this is dependent on the stock point settings.

If the option “Indent number Mandatory in PO” is selected in STP settings, an Order cannot be created without an Indent. Else, we can create an order without an Indent as well.

Medineed-Stores → Stock Point Log in → Purchase → Purchase Order

Below is the screen shot showing Purchase Order screen.



Fig# PO 1.1

Fig#	Description
PO 1.1	Screen shot displaying the Purchase Order Form

Medical/Non-Medical

Represents if the Purchase Order is being raised from Medical or Non Medical Stock Point.

Emergency

Represents if the Order is Emergency or normal.

Delivery Time

Time given to the vendor to deliver the items. When we select the vendor, the data under this field will be displayed as configured in the vendor master.

Payment Time

Represents the number of days required to pay the Order amount after receiving the Items. When we select the vendor, the data under this field will be displayed as configured in the vendor master.

Vendor

Represents the name of the Vendor to whom the user wants to raise the order. The name of the Vendor will be fetched from the vendor master. Vendor can be fetched by pressing F2/by clicking on the search icon/by entering the department code and pressing on enter key. When a vendor is selected, the data under PO Terms, Payment Terms, Delivery days and Payment time will be displayed automatically.

Terms

Represents the Terms to which the user has an agreement. The data under this field will be displayed automatically when selected the vendor. Users can also modify the data by clicking on the Terms label. A small dialog will be displayed when clicked on the label which would enable the user to edit the data.

Indent No

Refers to the Purchase Indent Number. Users can fetch the created Purchase Indent by selecting the corresponding department to which the Purchase Indent was raised. Purchase Indents can be fetched by clicking on the Indents button. A separate window will be displayed when clicked on Indents button displaying all Indents raised to the selected department. When the user selects an Indent, all the items which were indented would be displayed in the grid with all its details displayed in the child details. Number of days the Indents would be displayed depends on the Stock Point Settings.

Indent Date

Refers to the Date on which the Purchase Indent would be raised. By default displays today’s date. This is an entry and non editable field.

Remarks

Users can enter any remarks using this option.

Emergency/Cash Remarks

Users can enter emergency/cash remarks using this option.

Shipping Address

User can enter Shipping Address in this field.

Advance

Payable Advance can be entered here.

Discount

Discount can be entered here.

Service Charges

Service Charges can be entered here.

Tax%

Tax % can be entered here.

Other Charges

Other Charges can be entered here.

Quotation No

Quotation No can be entered here.

Variation Type

User can select variation type by using this field.

PO No

Refers to the Purchase Order Number which is unique and auto-generated.

PO Date

Refers to the Date on which the Purchase Order would be raised. By default displays today’s date. This is an entry and non editable field.

PO Value

Displays the PO Value.

Balance

Displays the balance amount of PO in this field.

Quo Dt

Displays the date of quotation in this field

Status

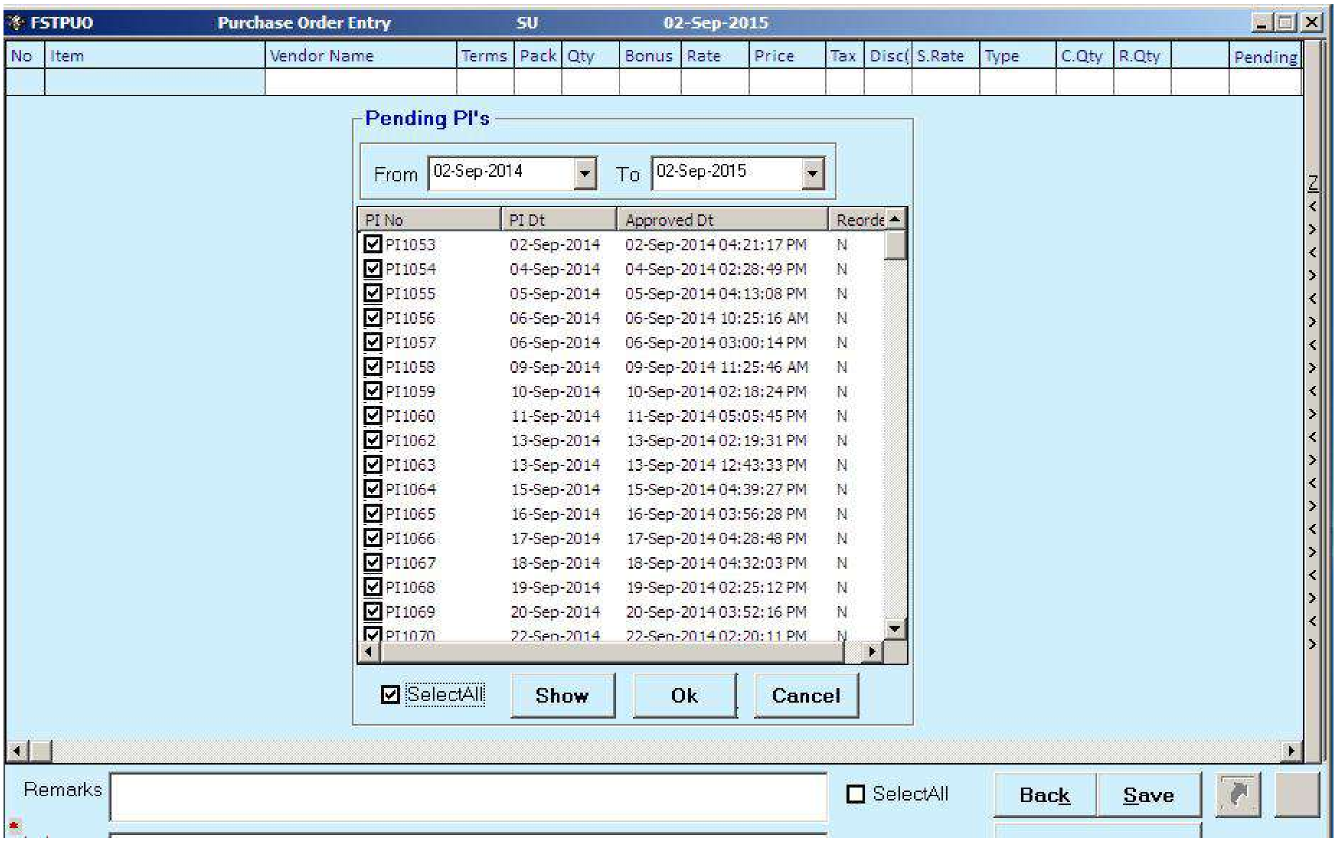
Represents the status of the PO record. It can be Approved or Not Approved etc.

Variation Remarks

Remarks of Variation can be entered here.

Pending PI’s

By clicking on Pending PI’s button below screen would appear.



Fig# PO 1.2

Fig#	Description
PO 1.2	Screen shot displaying the Purchase Order Form

From / To Dt

Based on From/To dates records would be displayed.

PI No

Pending Purchase Indents No's would be displayed in this column.

PI Dt

Created date of purchase indents would be displayed in this column.

Approved Dt

Approved date of purchase indents would be displayed in this column.

Reorder

Displays Whether PI done with Reorder wise or not.

Select All

By selecting this option all Pi's would check at a time.

Show

By clicking on show button, records would be displayed based on selected dates.

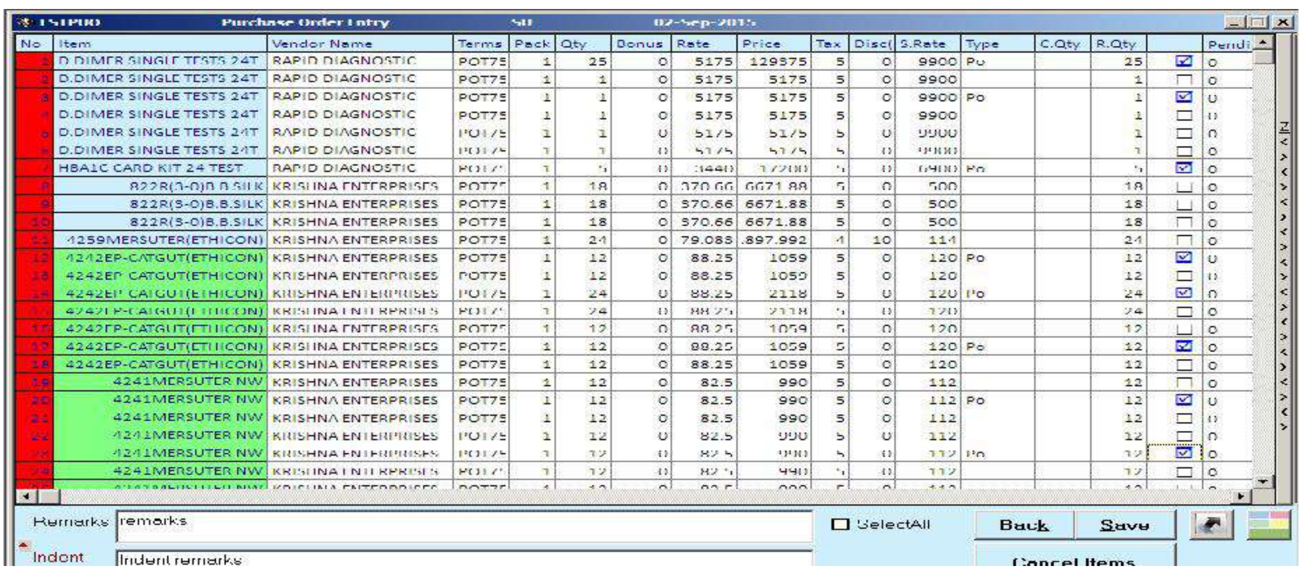
OK

By clicking on OK button selected records would be displayed.

Cancel

By clicking on Cancel button Pending Pi's window would be closed.

By clicking on OK button for pending Pi's button then below screen would be displayed:



Fig# PO 1.3

Fig#	Description
PO 1.3	Screen shot displaying the Purchase Order Form

Remarks

User can enter Remarks in this field.

Indent

User can enter Indent Remarks in this field.

Select All

By using this option user can select all items at a time.

Back

By clicking on back button user can navigate to PO screen.

Save

By clicking on save button selected indents would be saved.

Cancel Items

Selected Items would be canceled by using this button

Item Code

Refers to the unique code of the item. Items can be fetched by pressing the F2 by placing the cursor in the Item Code field. Items can be fetched by clicking on the Search Icon beside the Item Code field. Else, we can also select the item by entering the item code in the item cd field and pressing on Enter. When fetched the item, all the details will be displayed based on the latest PO. The Purchase Rate, Sale Rate, Qty Units, Bonus etc will be displayed based on the latest PO Transaction If the Item is new/if we are raising the order for the first time, no details will be displayed except the data in the packing.

In order to delete the selected item, users need to place the cursor in Item Cd field and press the "F7" key.

After entering all the details, users can append the item to the grid. This can be accomplished by pressing the "F4" key. After appending the item to the grid, if the user wants to add another item, they need to press "F3" which will call a new record in the grid. The functionality of fetching the item remains the same as pressing the function key "F2".

Quantity

Refers to the Qty that user wants to Order. If it was ordered previously, the ordered qty will be displayed. We can also edit if needed.

Qty Bonus

Refers to the Qty bonus. If there is a contract for the item and if it was created by entering the bonus qty, the data would be displayed when selected the item.

Packing

The packing given while creating the item would be displayed here. If the data was changed in while creating the contract, that data would be displayed by default.

Total Quantity

Displays the calculated total quantity of the item. The calculated sum of Qty Units and Qty Bonus multiplied with Packing would be displayed in this entity.

Unit P Rate

Users can enter the Purchase Rate per unit. If there is a contract for the selected item, the data under this field would be displayed by default based on it.

Unit S Rate

Users can enter the Sale Rate per unit. If it was ordered previously with bonus qty, the data will be displayed automatically. We can also edit if needed. This field will be displayed only when the option “Show All Controls” in Stock Point Settings is checked. Else, it will not be displayed.

If there is a contract for the selected item, the data under this field would be displayed by default based on it.

Disc(%)

User can enter discount Percentage by using this field.

Tax

User can select tax percentage by using this field. Tax percentages would fetch from Tax Master.

Pack forward

Users can enter the amount here so that it would be considered in the PO Amount. This is an entry and editable field.

Excise Duty

Users can enter the amount here so that it would be considered in the PO Amount.

Add l Disc(%)

Users can enter Add l Disc percentage here so that it would be considered in the PO Amount.

Unit Value

Displays the Unit Value of PO. The calculated Multiplication of Quantity and Unit Rate would be displayed in this Field.

Value

Displays the Value of PO. The calculated Multiplication of Quantity and Unit Rate with discount and tax % would be displayed in this Field.

Pending

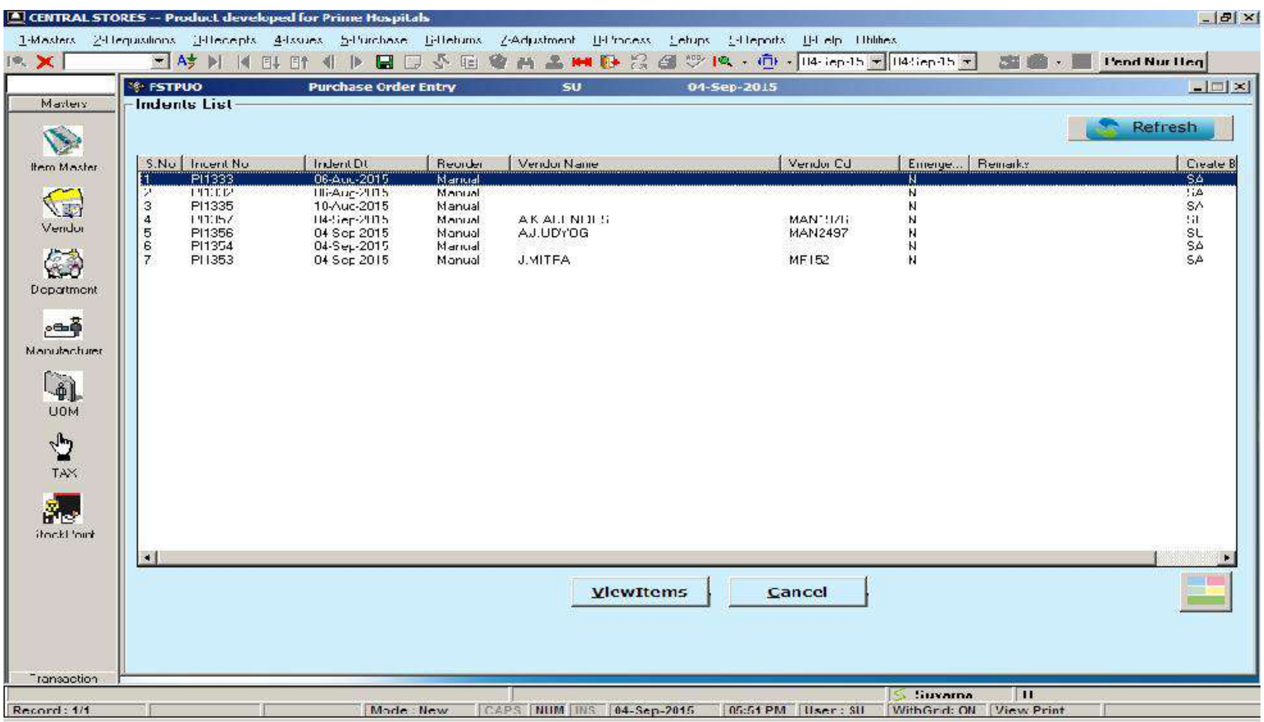
Pending Quantity of Selected Item related to PO would be displayed in Pink Color / Related to PI would be displayed in Red color.

Remarks

User can enter respective item details in this field.

Indents

By clicking on this button Indents list would be displayed like below screen.



Fig# PO 1.4

Fig#	Description
PO 1.4	Screen shot displaying the Purchase Order Form

Indents List:

S. No

Record count is generated for displayed number of records.

Indent No

Indent No would be displayed in this column.

Indent Dt

Indent Dt would be displayed in this column.

Reorder

Reorder type would be displayed in this column.

Vendor Name

Indent related vendor name would be displayed in this column.

Vendor Cd

Indent related vendor code would be displayed in this column.

Emergency

Displays whether indent is emergency or not.

Remarks

Displays Indent related remarks in this column.

Create By

Displays the name of the person who created the indent.

Refresh

By clicking on this button page would be refreshed.

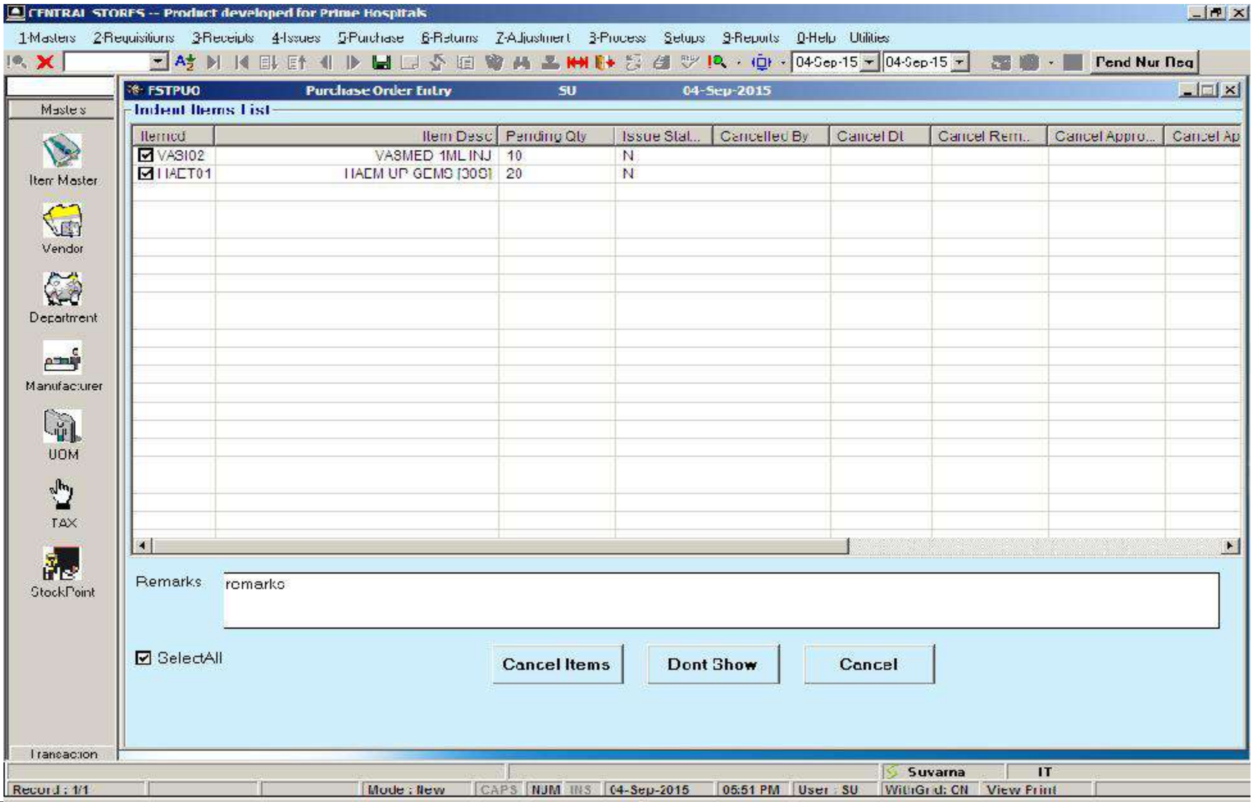
Cancel

By clicking on this button page would be navigated to PO screen.

View Items

By clicking on this button Indent related items would be displayed.

Fig# PO 1.1



Fig#	Description
PO 1.1	Screen shot displaying the Purchase Order Form

Fig# PO 1.5

Fig#	Description
PO 1.5	Screen shot displaying the Purchase Order Form

Remarks

User can enter remarks by using this field.

Select All

By checking this option all items related to indent would be selected.

Cancel Items

Selected items would be canceled by using this option.

Cancel

By clicking on this button page would be navigated to Indents List screen.

Users can also modify the record, to do this,

•> Hold the Ctrl Key and Press the key 'G' and select Purchase Order and Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Purchase Order, select the from and to dates between which you'd like to view and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select Purchase Order, select the from and to dates between which you'd like to Approve and press F12.

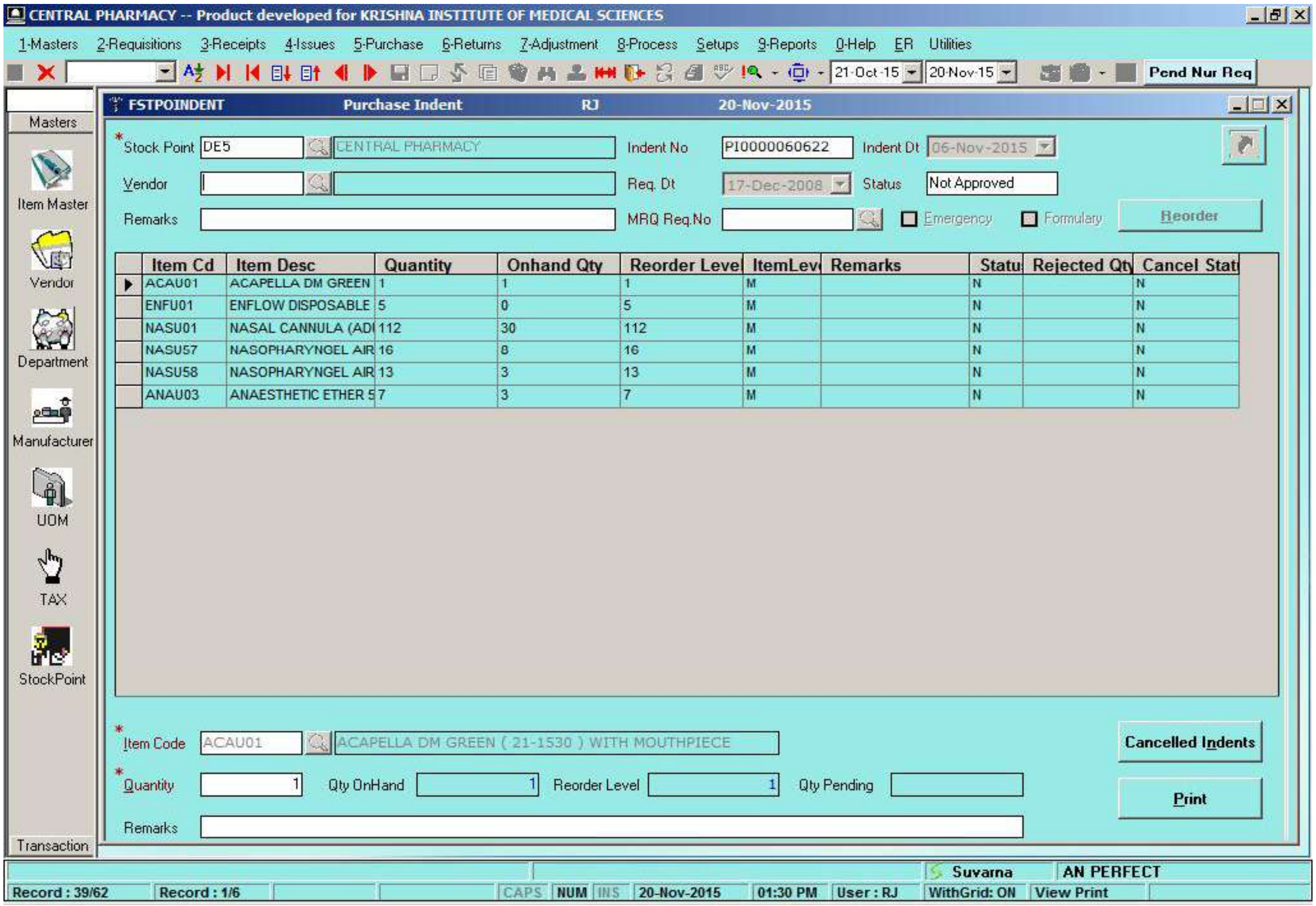
•> Select the record and click on Stamp Icon. The record will open in approve mode.

•> Click on Save, this will approve the record.

Purchase Indent(PI)

To raise Indents to the Purchase department.

Stores → Stock Point Log in → Purchase → Purchase Indent



Stock Point:

Displays the name of the stock Point in which the user has logged in.

Vendor:

Select the "Vendor" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Manufacturer Master" from "Masters" Menu.

Remarks:

Users can give any remarks if required.

Indent#:

Displays the Purchase Indent number. This is an auto generated number.

Indent Dt:

Displays the date on which the Indent would be created. Displays current date by default.

MRQ Dt:

Displays the MRQ created Dt. This data would be displayed when selected an MRQ>

Status:

Displays the status of the Purchase Indent.

MRQ# :

Select the "MRQ No" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "MRQ" Form in "Requisitions" menu which are raised from the one Stock Point to the other.

Emergency check box :

To Mention that the Indent is Urgent. Should Accept the Space Bar Clicks and On Click Mouse Events To Check and Uncheck the Check Box.

Reorder :

Reorder is to check the Consumption of the item and maintain Stock Required. It Is the amount stock which is less than the stock it has to be maintain, then, Reorder the items to the extent of Maximum stock level.

Item code :

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Item Master" from "Masters" Menu.

Quantity:

Enter Quantity Required. Should be Numeric EX:12.

Quantity on-hand:

Refers to the quantity of the selected item which the logged in stock point posses.
Should be Numeric. EX:12.

Reorder Level:

This is the Reorder Qty of the item. The data under this field will be displayed only when we create an Indent based on Reorder. Users can view the data in either modify/view,approve modes.

Quantity Pending:

Indent raised but not received in GRN.

Remarks :

Enter Remarks. Should be Alphanumeric

Users can also Modify the record, to do this,

•> Hold the Ctrl Key and Press the key 'G' and select Purchase Indent and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, **to do this**

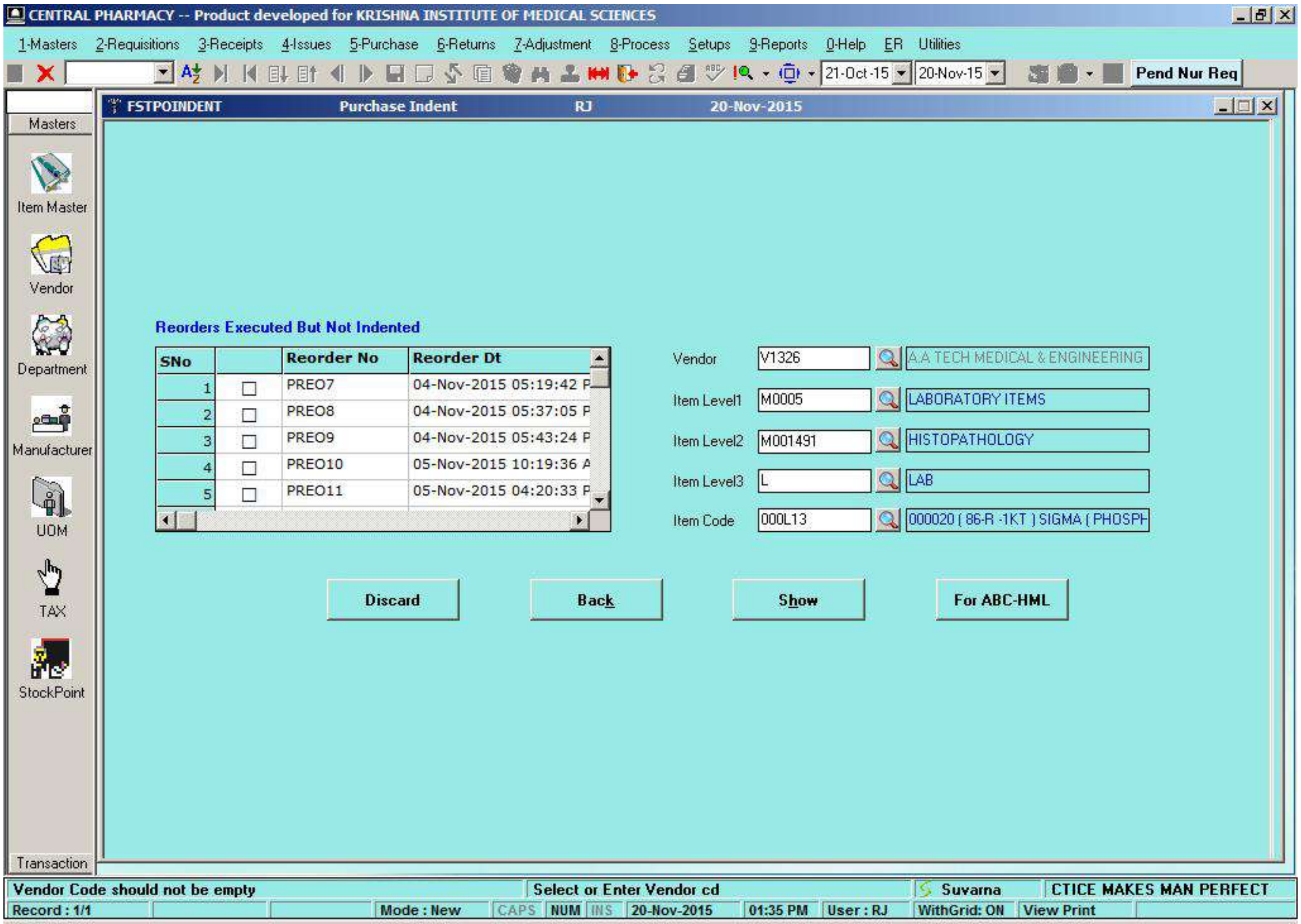
•> Hold the Ctrl Key and Press the key 'G' and select Purchase Indent, select the from and to dates between which you'd like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select Purchase Indent, select the from and to dates between which you'd like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

Re Order in Purchase Indent

To Raise an Indent Using Reorder, users can open the Purchase Indent form which is under Purchase Menu and select any department and click on Reorder. When the user clicks on Reorder button, a separate screen as shown below will be displayed.



Vendor:

When selected a vendor and clicked on show, only the items which have contract with that vendor and which satisfy the reorder condition will be displayed in the reorder grid.

Item Level1:

Refers to the item level1. The data entered in the item level1 master will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level1 search field. Else by clicking on the search icon. Also, by entering the Item level1 code and by pressing on Enter key.

Item Level2:

Refers to the Generic of the item. The data in this field displayed based on the data selected in the item level1. The item level2 which was created under item level1 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level2 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Level3:

Refers to the Form of the item Ex: Table, syrup etc. The data created under item level3 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level3 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Code:

Refers to the Item code. The name of the items will be displayed based on the selected Item Level1, Level2 and Level3. If you try to select the item directly without selecting any levels all items in the stock Point will be displayed. The newly created item will be displayed in the Item Search field only when we the stock Point has the stock of the item. Users can select the data in this field by pressing F2 by placing the cursor in the Item search field. Else by clicking on the search icon. Also, by entering the Item code and by pressing on Enter key.

After entering all details and when clicked on show, the item will be displayed only if the on-hand qty of that item is less than the reorder qty. Else, the message “No items to Reorder will be displayed.

After selecting Items in Reorder Screen, if user suddenly closes the application/ any Network problem appears then one record would generate in reorder executed but not indented screens. It is Shown Below:

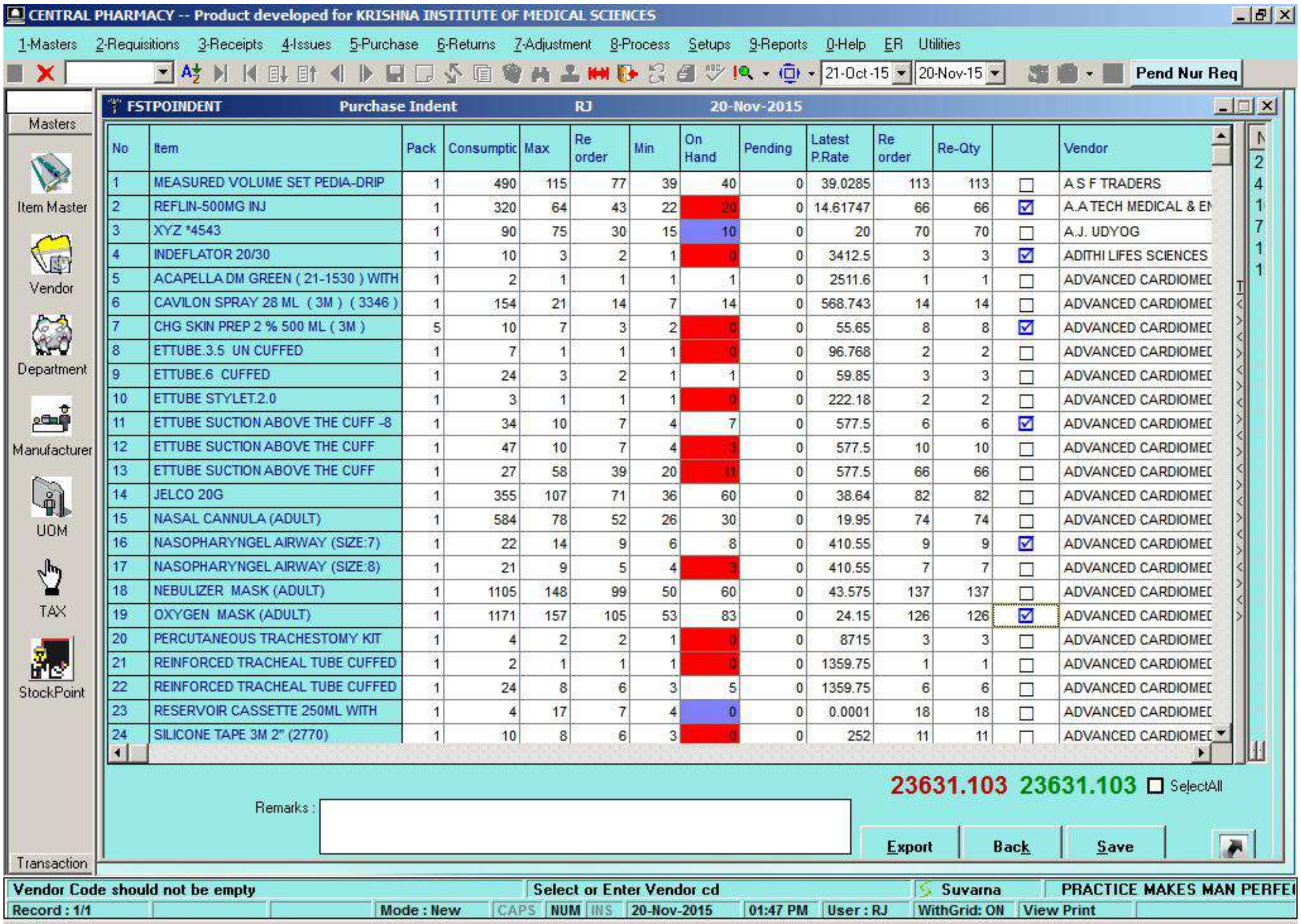
Discard:

Select any record and click on discard button then selected record is removed from above frame. [**Note:** User can select only one record at a time.]

Back:

By clicking on this option user can navigates to Purchase Indent Screen.

Users can directly click on show, so that they can view all items which are ready for reorder irrespective to the levels they belong to. All items whose on hand qty is less than the reorder qty will be displayed when clicked on Show directly. Even when we select any of the parameter in the item level1, level2 and level3 the items corresponding to the selected levels will be displayed. The screen below shows the reorder window.



Item Name:

Represents the name of the item.

Packing:

Refers to the Packing fraction given in the item Master.

In this Reorder Screen select any item and press shift +f3 then Reorder Formula would appear. Based on that Formula Consumption,Minimum,Reorder and Maximum Quantity would generate.

Lead Time:

Lead Time means the days taken form approving Purchase Indent to approving GRN.

ABC Class:

A class means –

The Item's Which are having 70 – 75% of Purchase value in last 365 day's.

B class means –

The Item's Which are having 10 – 15% of Purchase value in last 365 day's.

C class means –

The Item's Which are having up to 10% of Purchase value in last 365 day's.

HML Class:

H class means –

The Item's Which are having consumption Qty above 500.

M class means –

The Item's Which are having consumption Qty between 100 to 500.

L class means –

The Item's Which are having consumption Qty less than /below 100.

Consumption Qty :

Based on ROL days in ROL Settings, it displays the consumption Qty.

Note : Consumption Qty Means -

1. Stock Issued from Central Pharmacy stock point to to all Internal Departments and Material Returns (MRN).
2. Stock sales in all stock points and Patient Returns(PTR).

Maximum Qty:

Based on Max level days in ROL Settings, it displays the Maximum Qty.

Reorder Qty:

Based on Reorder day's in ROL Settings, it displays the ROL Qty.

Minimum Qty:

Based on Minimum Level day's in ROL Settings, it displays the Minimum Qty.

On-hand Qty:

Refers to the on-hand qty of the item with the stock Point.

Pending Qty:

Refers to the Pending Qty of the item. The data in this field will be displayed only when the Indent or PO for an item has been raised but it has not been received.

Select All:

Selects All Items in the window.

Export:

selected items can export by using this option.

Back:

Navigates the user back to the previous item selection screen. Users can raise the reorder simply by checking for the check box and by clicking on

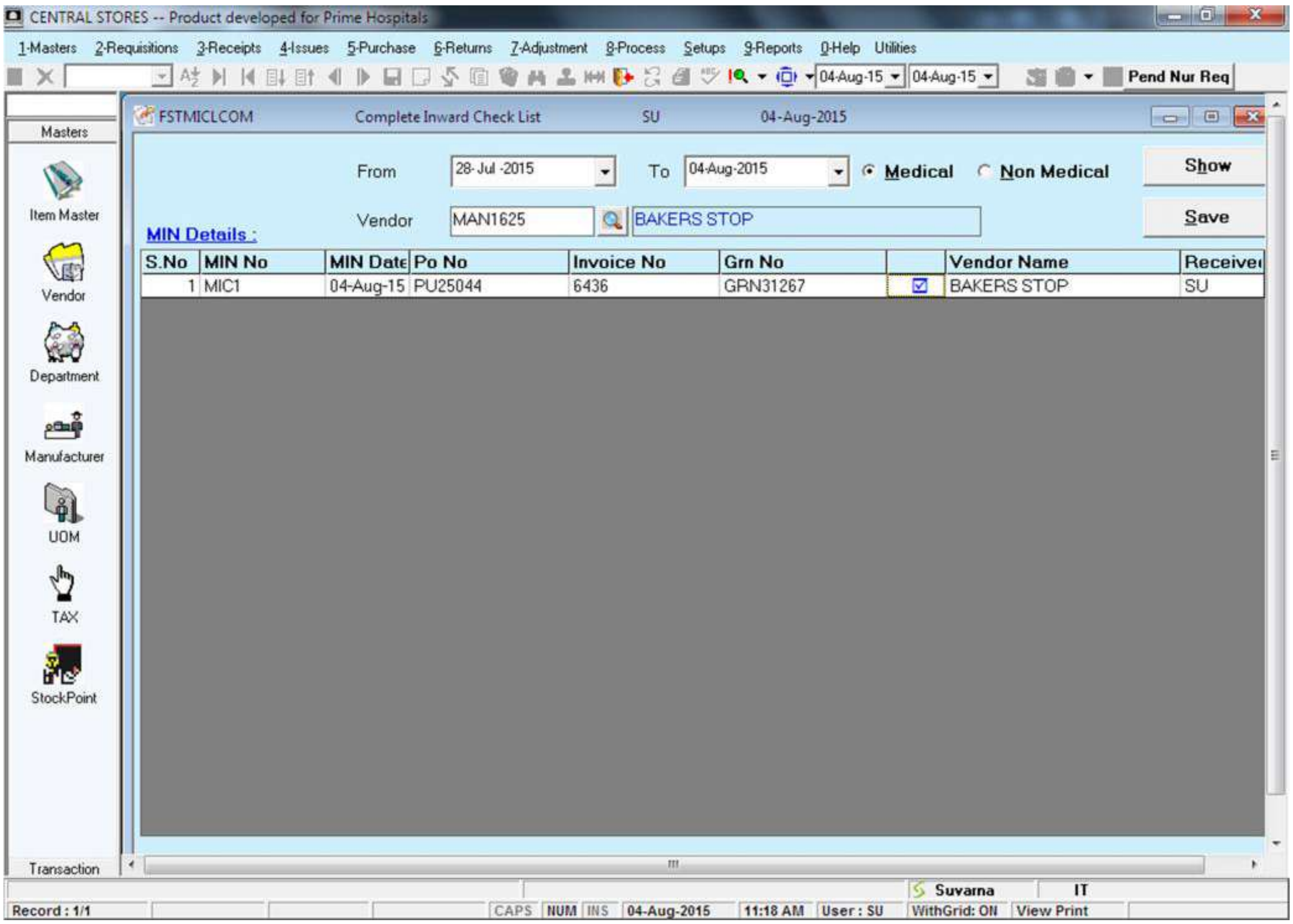
Save:

When clicked on Save, the Indent will be raised to the selected Department.

Complete Inward Check List

When GRN is done and then the Items are verified here to complete the Inward Checklist

Stores → Stock Point Log in → Receipts → Complete Inward Check list



Fig# CICL 1.1

Fig#	Description
CICL 1.1	Screen shot displaying the Complete Inward Check List

From

Date from which GRN done MIN Bills needs to Display is selected here.

To

Date To which GRN done MIN Bills needs to Display is selected here.

Vendor

Here vendor name can be selected against which against whom the MIN Entry needs to be done.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Show

Without selecting Vendor Name if show button is selected then as per the Date Range, MIN Records from all Vendors are displayed. If Vendor is selected then records for that particular Vendor is displayed after clicking on show button.

Save

After selecting Particular MIN Record Save Button is clicked to complete MIN Checklist.

MIN Details:

S. No

Record count is generated for displayed number of records.

MIN No

Material Inward checklist number is displayed here.

MIN Dt

Material Inward checklist Date is displayed here.

PO No

Po No for the selected MIN is displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

Select

These are check boxes to select the Displayed Records.

Vendor Name

Vendor Name is displayed in this column.

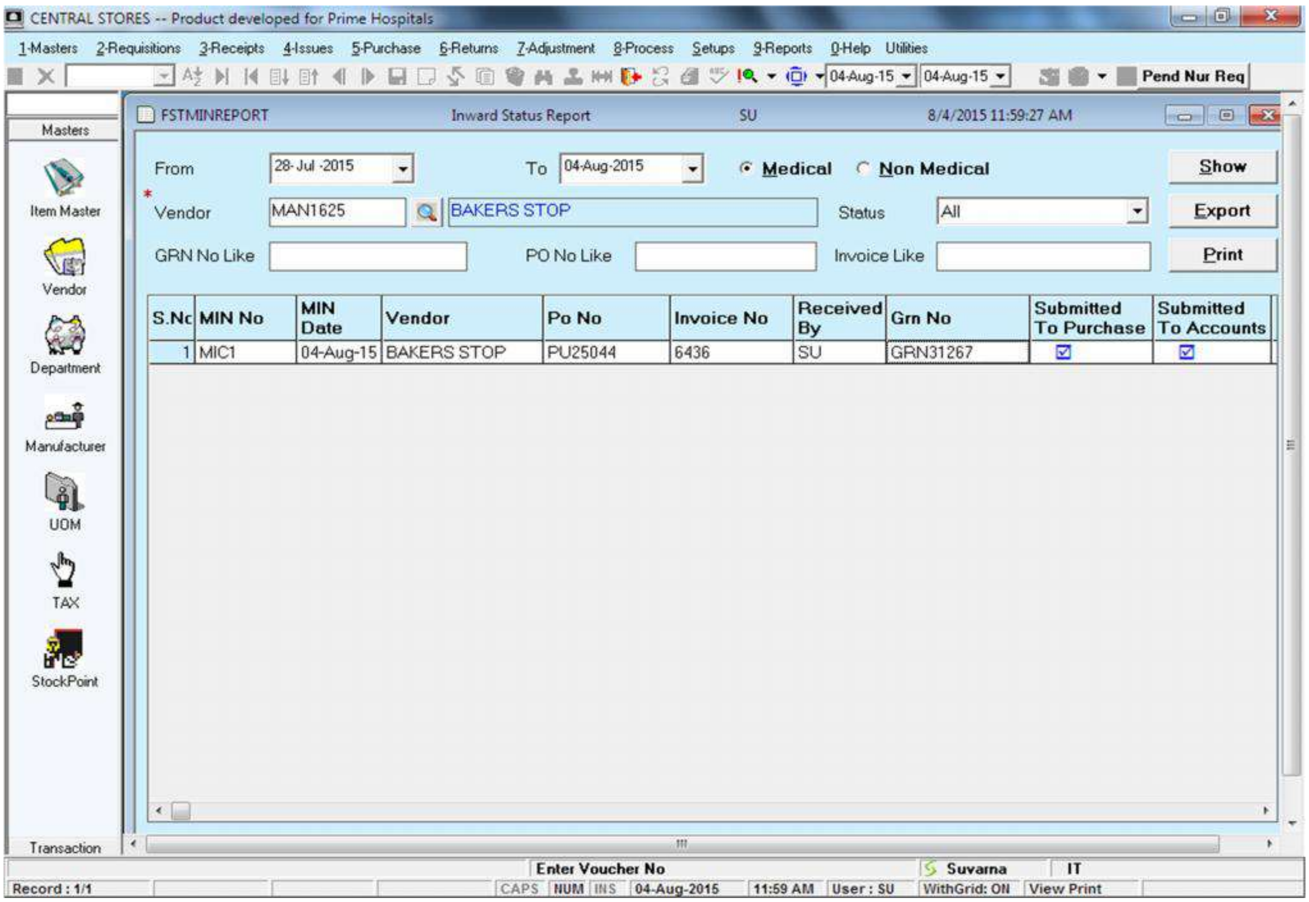
Received By

Displays user name who receives the stock.

Inward Status Report

Status of Vendor related GRN displayed in this screen.

Stores → Stock Point Log in → Receipts → Inward Status Report



Fig#: ISR1.1

Fig#	Description
ISR 1.1	Screen shot displaying the Inward Status Report

From

Date from which Submitted Bills from C.P needs to Display is selected here.

To

Date To which Submitted Bills from C.P needs to Display is selected here.

Vendor

Name of the Vendor can be selected here.

Status

User can select any option in combo box to see the status of that form.

Invoice Like

User can search Invoice by using this field.

GRN No Like

User can search GRN No by using this field.

Po No Like

User can search Po No by using this field.

Show

With or Without selecting Vendor, Show Button can be clicked to get All or specific records.

Export

With or Without selecting Vendor, Export Button can be clicked to export All or specific records.

Print

Print Button can be clicked to get All or specific records in report.

MIN Details:

S.No

Record count is generated for displayed number of records.

MIN No

Material Inward checklist number is displayed here.

MIN Dt

Material Inward checklist Date is displayed here.

PO No

Po No for the selected MIN is displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

Received By

Displays User Name who log in to the system.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

Submitted To Purchase

whether that vendor submitted bills to purchase department status should be displayed here.

Submitted To Accounts

whether that vendor submitted bills to Accounts department status should be displayed here.

No Of Items

Completed Items count would be displayed here.

Returned

Returned items count would be displayed here

Voucher No

Voucher No of that vendor related record would be displayed here.

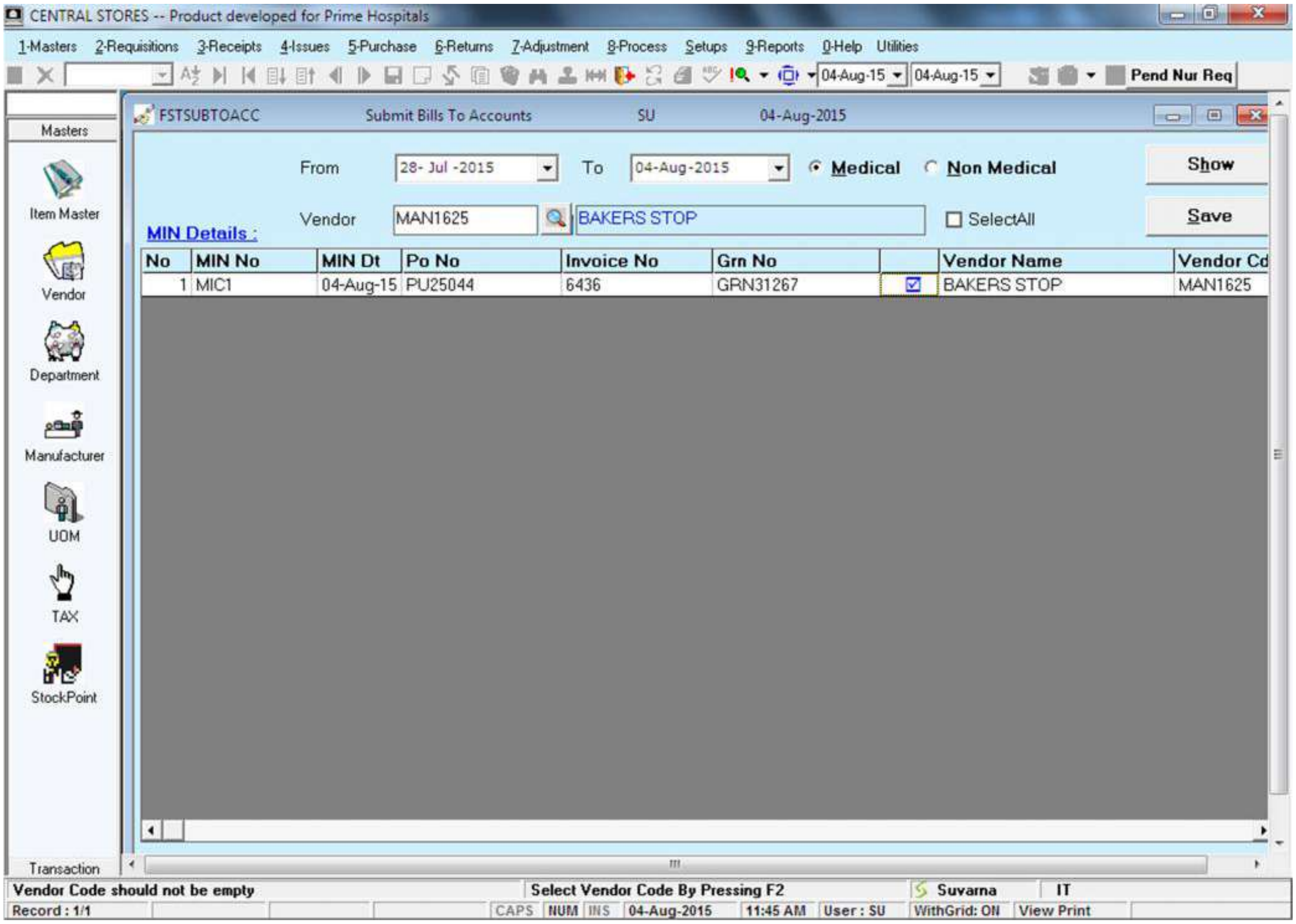
Voucher Dt

Created date of voucher would be displayed here.

Submit Bills to Accounts

Approved Bills from Purchase Department are submitted to Accounts Department.

Stores → Stock Point Log in → Receipts → Submit Bill to Accounts



Fig#: SBA 1.1

Fig#	Description
SBA 1.1	Screen shot displaying the Submit Bills to Accounts

From

Date from which Approved Bills from Purchase Department needs to Display is selected here.

To

Date To which Approved Bills from Purchase Department needs to Display is selected here.

Vendor

Name of the Vendor can be selected here.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Select All

At a Time all displayed records check boxes gets enabled, with the selection of this check box.

Show

With or without selecting Vendor, Show Button can be clicked to get All or specific records.

Save

Bills can be submitted after clicking on save button.

MIN Details: MIN Details will be displayed over here.

S.No

Record count is generated for displayed number of records.

MIN No

Material Inward checklist number is displayed here.

MIN Dt

Material Inward checklist Date is displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

Select

These are check boxes to select the Displayed Records.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

Vendor Cd

Vendor code for the Record is displayed here.

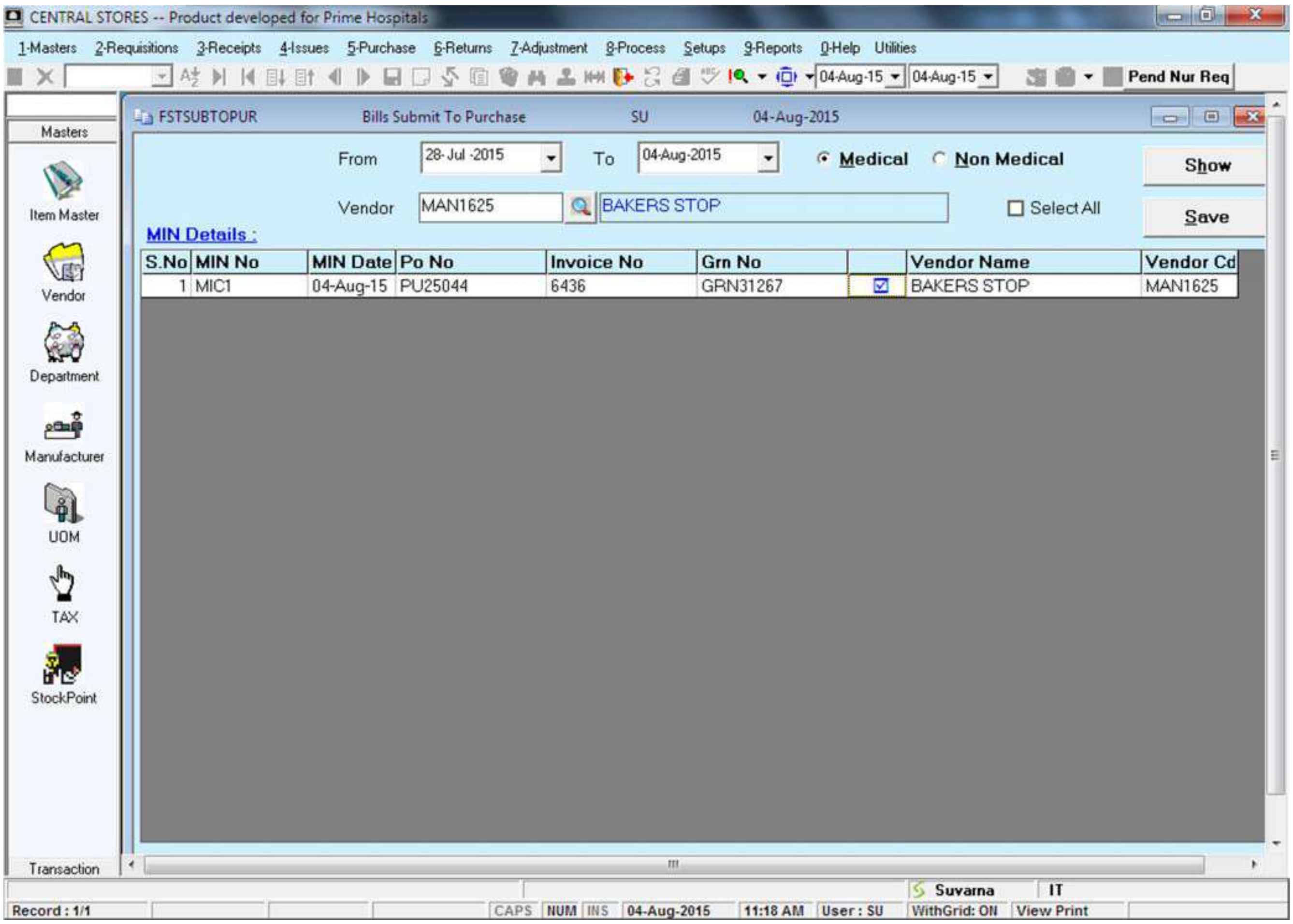
Vendor Name

Vendor Name is displayed in this column

Submit Bills to Purchase

Here GRN Done Bills are submitted to Purchase dept.

Stores → Stock Point Log in → Receipts → Submit Bill to Purchase



Fig#: SBP 1.1

Fig#	Description
SBP 1.1	Screen shot displaying the Submit Bills to Purchase

From

Date from which GRN done MIN Bills needs to Display is selected here.

To

Date To which GRN done MIN Bills needs to Display is selected here.

Vendor

Name of the Vendor can be selected here.

Select All

At a Time all displayed records check boxes gets enabled, with the selection of this check box.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Show

Without selecting Vendor Name if show button is selected then as per the Date Range, MIN Records from all Vendors are displayed. If Vendor is selected then records for that particular Vendor is displayed after clicking on show button.

Save

After selecting Particular MIN Record Save Button is clicked to complete MIN Checklist.

MIN Details:

S. No

Record count is generated for displayed number of records.

MIN No

Material Inward checklist number is displayed here.

MIN Dt

Material Inward checklist Date is displayed here.

PO No

Po No for the selected MIN is displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

Select

These are check boxes to select the Displayed Records.

Vendor Name

Vendor Name is displayed in this column.

Received By

Displays user name who receives the stock.

<u>Goods Receipt Note (GRN)</u>

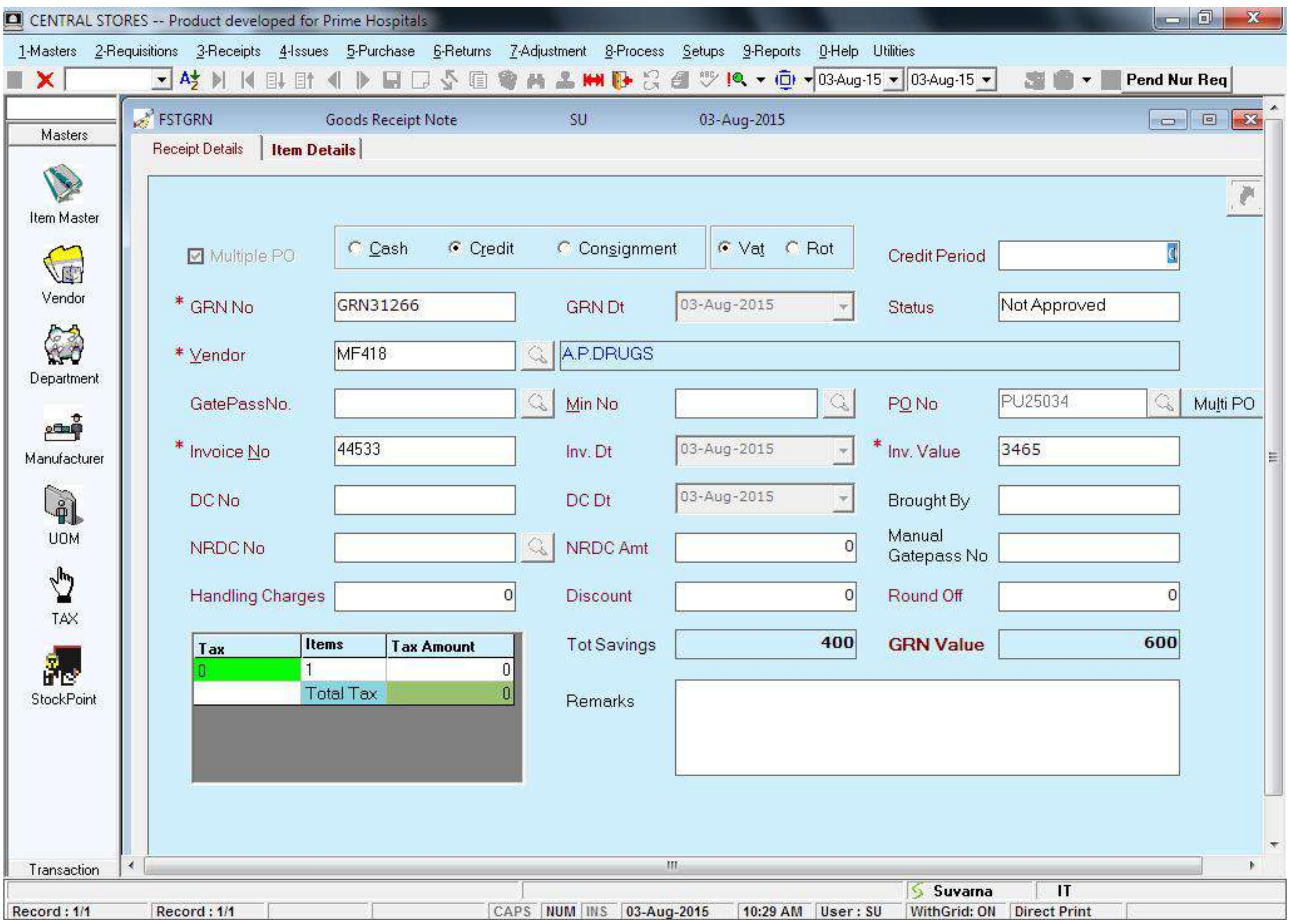
Receipts → GRN

The main purpose of this form is to keep a track on all items which are received by the stock Point from a vendor. GRN could be based on Purchase order or could be without purchase Order. The stock for the items will be added to the stock point only when the GRN is created and approved.

In GRN we have two tabs:

1. Receipt Details.
2. Item Details.

Below displaying receipt details screen:



Fig# GRN 1.1

Fig#	Description
GRN 1.1	Screen shot displaying the Goods Receipt Note

Multiple PO

By checking this option, Multi Po option would get mandatory. By using this option Multiple Po's save for vendor at a time.

Cash

If management pay instant amount for GRN items then we can enable this option.

Credit

If management want to pay GRN amount for a period of time then we can enable this option.

Consignment

If Purchase rate of GRN Items are not fixed then we can enable this option. In GRN Consignment form these related records would appear in grid mode.

Vat(Value added tax)

If Tax is applicable on Purchase rate then Vat option should enabled.

Rot(Rate on Tax)

If Tax is applicable on Sale rate then Rot option should enabled.

Credit period

Time taken to pay GRN amount should be mentioned here.

GRN#

Refers to the GRN Number which is unique and auto-generated. This is a non editable field.

GRN Dt

Refers to the Date on which the GRN was created.

Status

Represents the status of the GRN record. It can be Approved or Not Approved or Canceled etc.

Vendor

Represents the name of the Vendor from whom the Stock Point is receiving the items. The name of the Vendor will be fetched from the vendor master. Vendor can be fetched by pressing F2/by clicking on the search icon/by entering the Vendor code and pressing on enter key.

Gate Pass#

This is the unique number given by the security person at the entrance.

MIN#

This is the Material inward check list number. Once the items reach the stock point, user checks each and every item and verifies if all the items are received as intended without any damages. There is a separate screen for this verification, the record number generated for this transaction would be displayed here.

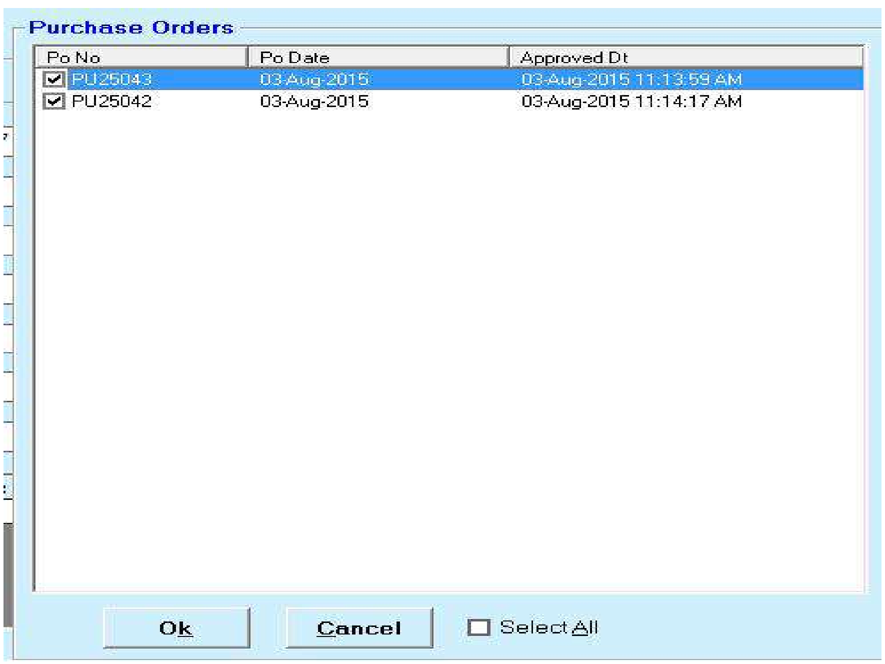
PO#

Refers to the Purchase Order Number. Users can fetch the created Purchase Order by selecting the corresponding vendor to which the Purchase Order was raised. Purchase Orders can be fetched either by pressing on F2 by placing the cursor in the PO# field else by clicking on the PO button.

[Note: Based on Po days setting in Stock point settings form, Po's would be appear here. By clicking on F10, all Po's would appear]

Multi Po

A separate window will be displayed when clicked on Multi PO button displaying all Orders raised to the selected Vendor. When we select any PO, the items in that PO will be displayed. We can save multiple Po's at a time by using this below form.



Po No

In this column Raised Po No's would be displayed.

Po Date

In this column Raised Po No's related created dates would be displayed.

Approved Dt

In this column Raised Po No's related Approved date would be displayed.

OK

By Clicking on OK button related items in raised Po's displayed in GRN Form.

Cancel

By clicking on Cancel Button Multiple Po related form would be closed.

Select All

By selecting this option all raised Po's would check at a time.

Invoice No

Represents the Invoice number mentioned in the GRN. Users can enter the data manually in this field. We can create only one GRN based on a single Invoice. If we want to create multiple GRN' s based on single Invoice we need to select the option, "Single invoice multiple times" under GRN settings in transaction settings tab of Stock Point Settings.

Inv Dt

Represents the Invoice date. By default today's date will be displayed. The date can be less than today's date but should not be greater.

Inv Value

User can enter Invoice Amount in this field.

DC No

Displays Delivery Challan No in this field. By selecting consignment option dc no should become mandatory.

DC Dt

Displays Delivery Challan created date in this field.

Brought By

Refers to the name of the person who has brought the stock. This field is writable only when the user is creating GRN without PO.

NRDC No

Displays Non-returnable delivery Challan number in this field. If GRN items which returned to vendor and that returned items adjusted in another invoice that no is displayed in this field.

NRDC Amt

Displays total purchase value of selected NRDC items related amount in this field.

Manual Gate Pass No

User can enter manual Gate pass number here .

Handling Charges

Transportation/labour/courier charges would reflect in this field.

Discount

User can give additional discount in this field.

Round Off

If the user wants to mark certain amount as round off he/she can use this. Round off can be either positive or negative. Positive round off would increase the GRN value where as the negative would reduce it. Round off is generally used when there is a slight variation between the Invoice amount and the GRN amount.

Tot Savings

Displays the total items of discount value of that GRN.

GRN Value

Total GRN amount (purc value) would be displayed here. The Value would be varied based on NRDC Amount.

Tax

How much tax Percentage applicable for the items in GRN are displayed in this column.

Items

Tax applicable items would be displayed in this column.

Tax Amount

Individual tax amount applicable for tax percentage would be displayed in this column.

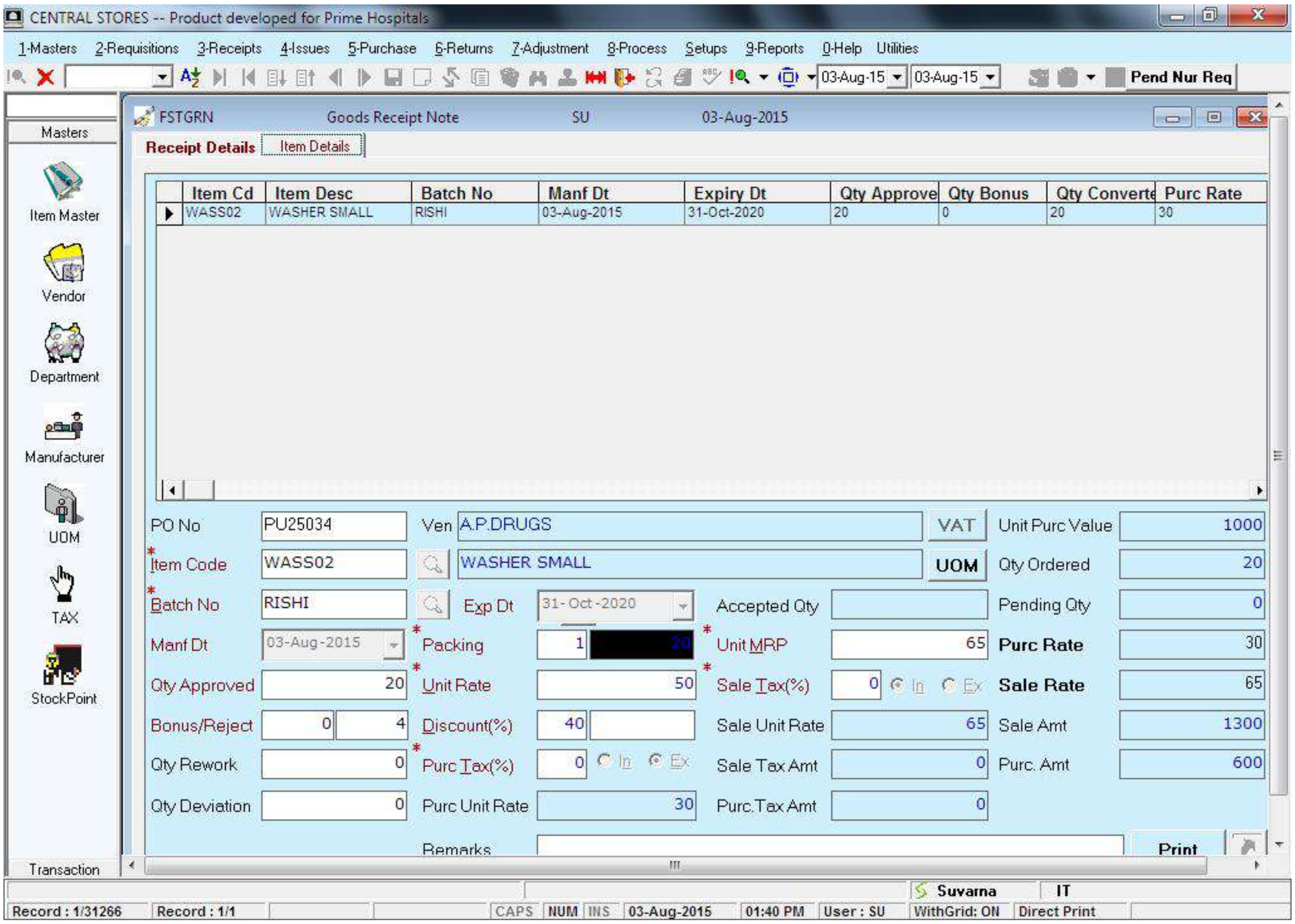
Total Tax

All Tax applicable GRN items of Tax Amount would be displayed here.

Remarks

Users can enter any remarks using this option.

Below displaying Item Details Screen:



Fig# GRN 1.2

Fig#	Description
GRN 1.2	Screen shot displaying the Goods Receipt Note

PO#

Displays the PO number based on which the GRN is created. The data in this field would be displayed only when we select any PO by clicking on PO's Button.

Vendor Pack

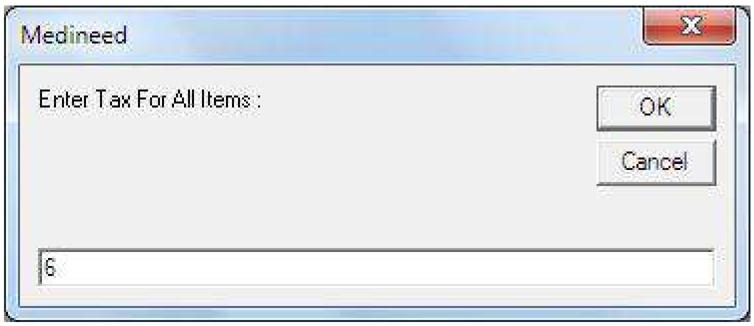
Displays the Vendor pack of the item as given in the item Master. This is an editable field. Users can edit the data in this field.

Vendor

Selected vendor name in receipt details tab would be displayed here.

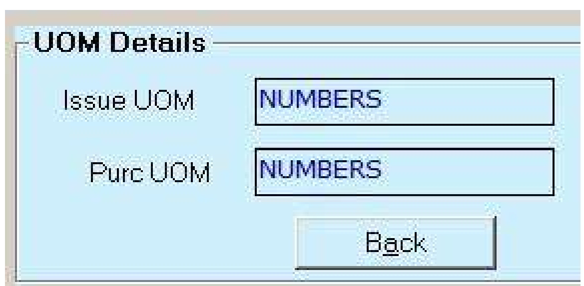
Vat

By clicking on this vat button one screen would open by using that we can enter all items tax at a time.



UOM(unit of measurement)

Displays the Unit of Measurement data as given in the Item Master.



Item Code

Refers to the unique code of the item. Items can be fetched by pressing the F2 by placing the cursor in the Item Code field. Items can be fetched by clicking on the Search Icon beside the Item Code field. Else, we can also select the item by entering the item code in the item cd field and pressing on Enter. When fetched the item, all the details will be displayed based on the latest GRN. Purchase Rate, Sale Rate, Qty Approved, Bonus etc will be displayed based on the latest GRN Transaction. If the item is fetched based on a PO, the PO details will be displayed.

If the Item is new/if we are creating GRN for the first time, no details will be displayed except the data in the packing.

Batch#

Represents the batch number of the item. The batch can be fetched by pressing on F2 key. When fetched any batch the data regarding that item would be displayed in the Child Details which is under the grid. If it is a new item then we can enter new batch details.

Exp Dt

Refers to the Expiry Date of the item. Would be displayed by default, when fetched any batch.

Manf Dt

user can enter manufacturer date of item by using this field.

Packing

The packing given while creating the item would be displayed here. If the data was changed in any previous GRN that would be displayed.

Quantity

Displays the calculated total quantity of the item received. The calculated sum of Qty Approved and Qty Bonus multiplied with Packing would be displayed in this entity.

Qty Approved

Refers to the Qty that user has received. If it was received previously, then received qty will be displayed. We can also edit if needed. If the user selects a PO the PO raised Qty will be displayed here. Qty units can be less than the PO qty. But, it cannot be greater than the PO Qty.

Qty Bonus

Refers to the Qty bonus. If it was received previously with bonus qty, the data will be displayed automatically. We can also edit if needed. If we select the PO, the data given under this field there will be displayed here.

Accepted Qty

Qty approved and Qty bonus would consider in this field.

Pending Qty

Displays the quantity of the item which has been order and not yet received.

Unit P Value

Displays the GRN value without including any parameter values.

Unit Purc Value = Qty Approved * Unit Rate

Unit Rate

Users can enter the Purchase Rate per unit. If it was received previously, the data will be displayed automatically. We can also edit if needed. If we fetch a PO the Purchase Rate given while creating PO will be displayed here.

Unit MRP

Users can enter the Sale Rate per unit. If it was received previously, the data will be displayed automatically. We can also edit if needed.

Discount %

Selected item Discount% can be entered here. Discount% value can be displayed in next field for that particular item.

Purc Tax %

Tax% can given two ways

I) Include : If the Purchase Rate includes Tax% then we can enable this option.

Eg : Purchase Rate = 50 and Tax % 5

then tax amount = (Purchase tax% /(100 +Purchase Tax%)) * Purchase Rate.

= (5/(100+5))*50 = > 2.3809

II) Exclude : If the Purchase Rate Excludes Tax% then we can enable this option.

Eg : Purchase Rate = 50 and Tax % 5

then tax amount = (Purchase tax% /100) * Purchase Rate.

= (5/100)*50 =2.5

Purc Unit rate

In this field unit rate value would appear after calculating with discount and tax Percentage based on include /exclude options.

Purc Tax Amount

(Unit rate * Qty Approved) * Purc Tax %

Sale Tax %

I) Include : If the Sale Rate includes Tax% then we can enable this option.

Eg : Sale Rate = 50 and Tax % 5

then tax amount = (Sale tax% /(100 +Sale Tax%)) * Sale Rate.

= (5/(100+5))*50 = > 2.3809

II) Exclude : If the Sale Rate Excludes Tax% then we can enable this option.

Eg : Sale Rate = 50 and Tax % 5

then tax amount = (Sale tax% /100) * Sale Rate.

= (5/100)*50 =2.5

Sale Unit Rate

In this field unit MRP value would appear after calculating with discount and tax Percentage based on include /exclude options.

Sale Tax Amount

(Unit MRP * Qty Approved) * Sale Tax %

Remarks

Individual Item level remarks can be entered here.

Purc Rate

Purc Unit Rate can be displayed in this field.

Sale Rate

Sale unit rate can be displayed in this field.

Sale Amt

Purc Rate * Quantity would be displayed here.

Purc Amt

Sale Rate * Quantity would be displayed here.

Users can also Modify the record, to do this,

•> Hold the Ctrl Key and Press the key ’G’ and select Goods Receipt Note and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key ’G’ and select Goods Receipt Note, select the from and to dates between which you’d like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key ’G’ and select Goods Receipt Note, select the from and to dates between which you’d like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

Note1: We can set the GRN to be approved automatically in the stock Point Settings. If we set GRN to be approved automatically, users cannot modify the created record. Also, users need not approve the record manually. They can view the created record however. When we set the record to be approved directly, the stock for the item would be added after the record is created.

Note2: If we want, PO to be mandatory while creating GRN, we need to check for the options available in the Stock Point Settings. When we fetch items based on Purchase Order, the details (Ex: Qty, Bonus, Sale Rate, Purc Rate etc) would be displayed based on the details entered in the Purchase Order form irrespective to the latest GRN details.

The Item Stock would be added to the stock Point only when we approve the GRN. Else the Stock would not be added.

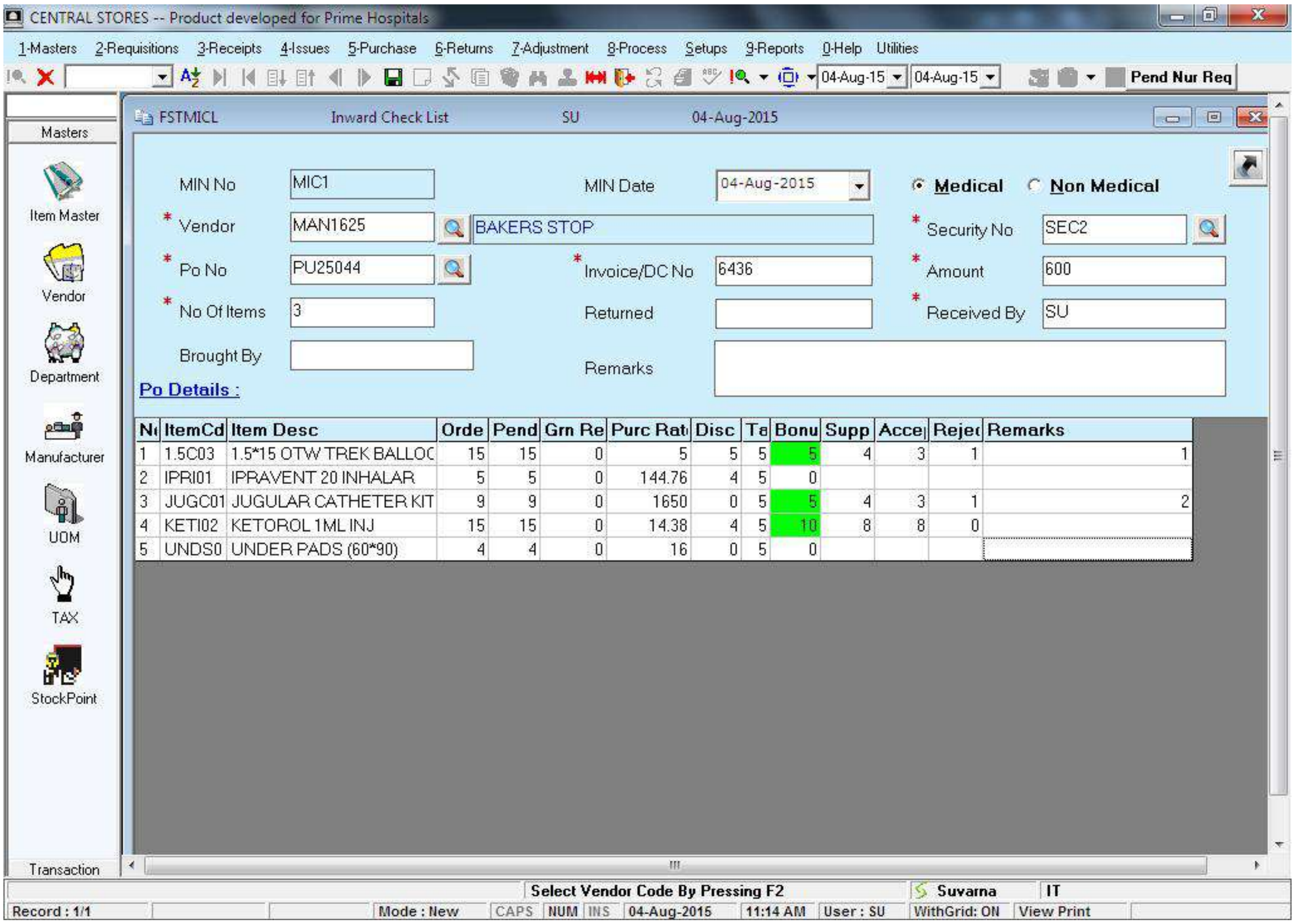
Note3: The expiry alert for an item will be displayed based on the number of days entered under the Message and validation fields under the Goods receipts in the Expiry Alerts frame. If 90 is entered under the Message days, a message will be displayed to the user when he/she tries to receives the item which is about to expire within 90 days.

Say if 60 is entered under Validation users will not be able to receive the item which are about to expire within 60 days.

Material Inward Check List

Here the user can enter invoice related items of Quantity which is received. The user check batch codes,Expiry and Damaged items and also maintain the return quantity , reason for return quantity. A "Material Inward Check List" against Security Check entry/Direct can be made using this Form. An MIN can be created with or without Security No. But, MIN can be created only based on Purchase Order.

Stores → Stock Point Log in → Receipts → Material Inward Check List.



Fig# MIC 1.1

Fig#	Description
MIC 1.1	Screen shot displaying the Material Inward Check List

Multi Po

If Multiple Po's have to check at a time then we have to enable this option.

MIN #

It is auto generated code – Generating from code level.

MIN Date

It is the current System Date which we cannot editable.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Vendor

Select the "Vendor" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Vendor Master" from masters Menu.

Brought By

Enter "Brought By" Should be Alphanumeric

Security No

Select the "Security No" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Security Check Entry" from Receipts Menu.

Amount

It is the Total Amount of the items making MICL

Received By

By default it is the log in user name which is editable.

Invoice/DC#

Invoice comes from the "Security Check Entry" if fetched or otherwise we can enter the Invoice/DC No. DC No is the Delivery Challan number. This is entered when there is no proper understanding about the Purchase rate of an item between a vendor and the Pharmacy.

PO No

We can select multiple "Po’s" by which we can get the list of items under that PO.

No Of Items

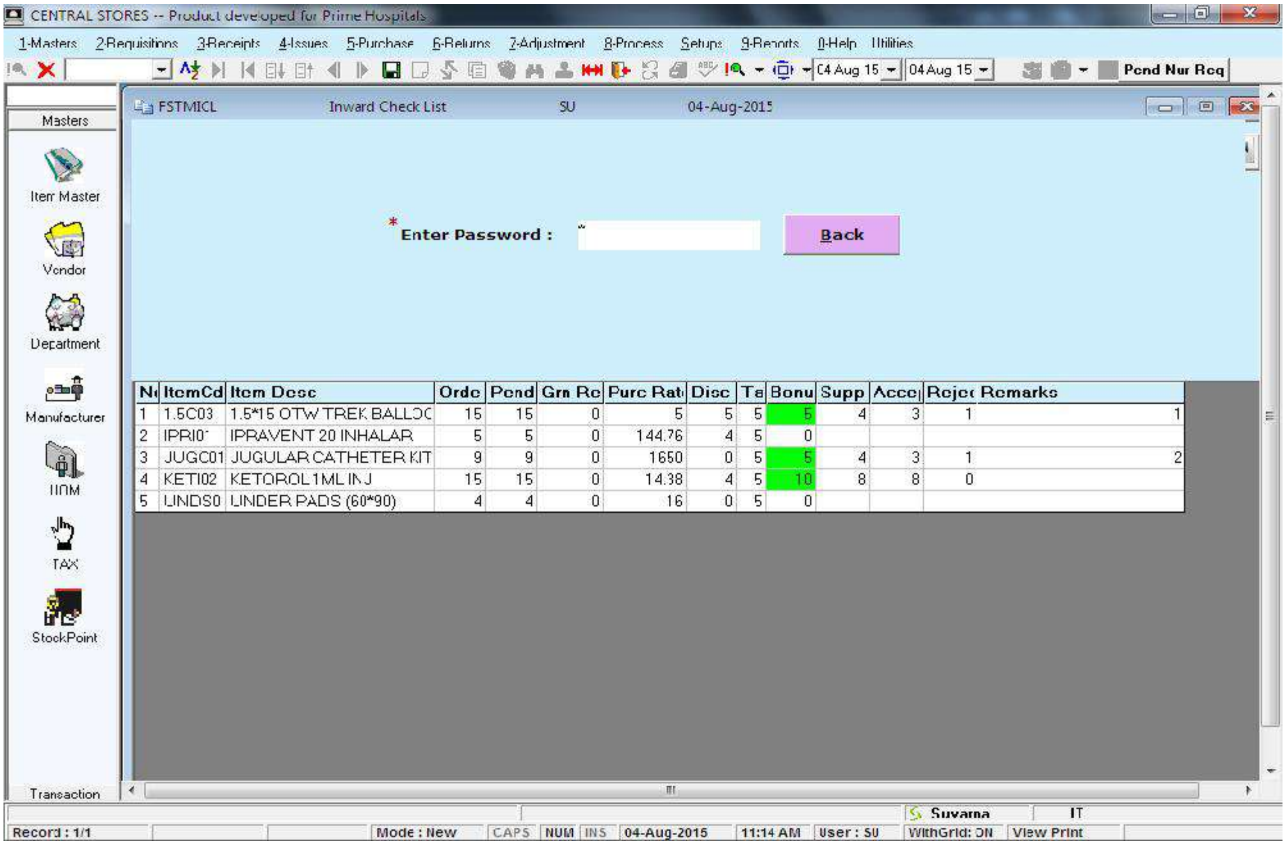
selected Po items count can be entered here.

Remarks

Enter Remarks. Should be Alphanumeric

Items Grid

We need to select the list of items in the grid which are Receiving under this MICL. When we select a Purchase Order all the items in it will be displayed. All that users need to do is enter the data under Qty accepted and save the record. When clicked on Save, the user will be prompted a window asking for the password. This is just for security purpose.



Enter Password

Here user can enter log in password

Users can Edit the created record, to do this.

•> Hold the Ctrl Key and Press the key 'G' and select Material Inward Checklist, select the from and
to dates between which you'd like to view and press F12.

•> Select the required record and press F6. The record will be displayed in Modify mode. Perform
changes and click Save..

Users can view the record, to do this

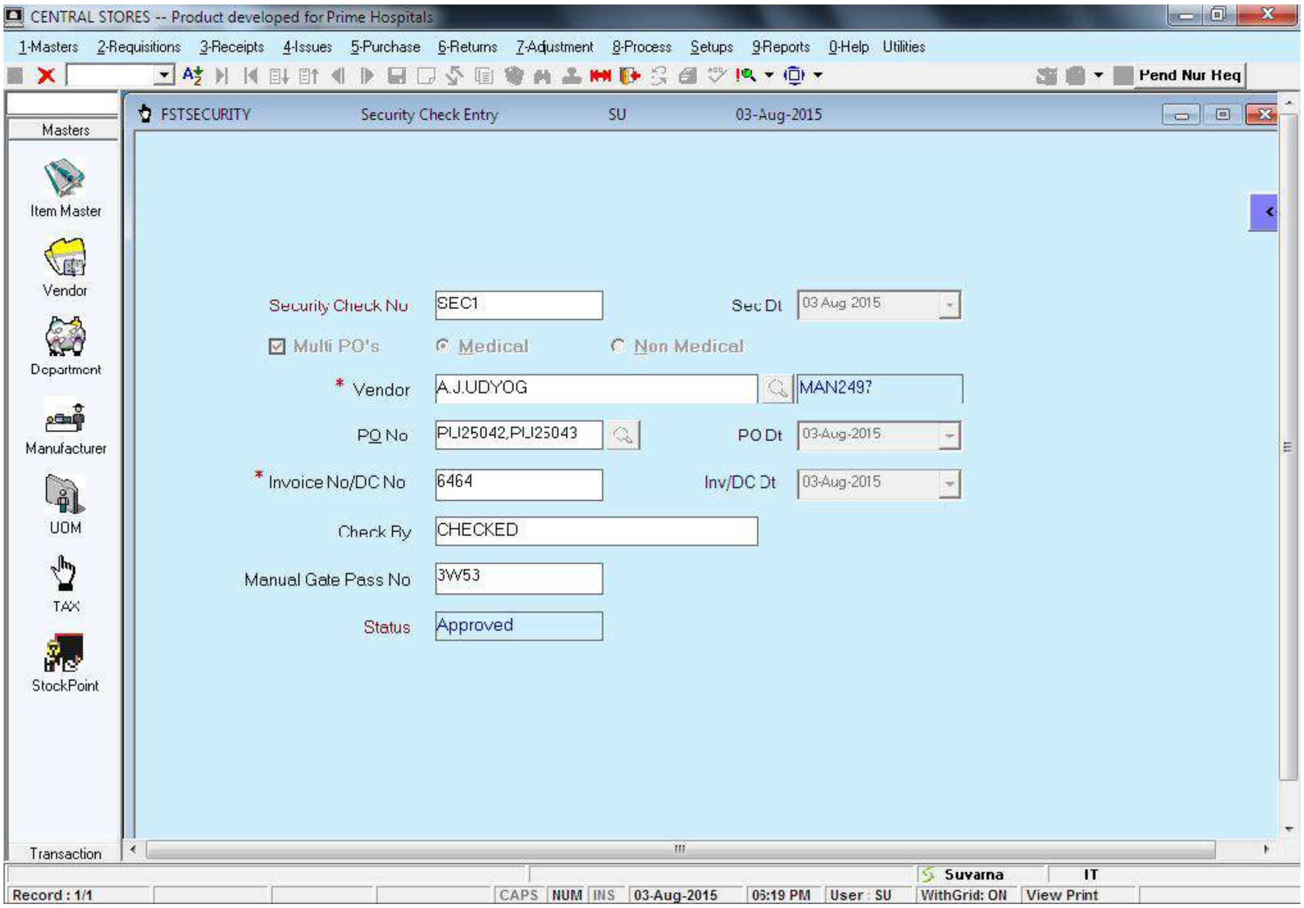
•> Hold the Ctrl Key and Press the key 'G' and select Material Inward Checklist, select the from and
to dates between which you'd like to view and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

Security Check Entry

To enter the Security check Details this Screen is used.

Stores → Stock Point Log in → Receipts → Security Check Entry.



Fig# SCE 1.1

Fig#	Description
SCE 1.1	Screen shot displaying the Security Check Entry

Security Check #

It is auto generated code – Generating from code level

Security Dt

It is the current System Date which we cannot editable.

Multi Po's

If Multiple Po's have to check at a time then we have to enable this option.

Medical

If log in stock point belongs to medical then this option would be checked. Here the security person can enter non-medical stock point related invoices also.

Non-Medical

If log in stock point belongs to Non-medical then this option would be checked.

Vendor

Select the "Vendor" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Vendor Master" from masters Menu.

Po #

Select the "Po No" from Fetch Window by pressing F2 / Mouse Clicking on Search Button.

Po Dt

It displays the date of Po created date.

Invoice # / DC #

Enter Invoice No/Dc No. Dc No Can be Alphanumeric

Invoice / DC Dt

It is the Date of Invoice/Delivery Challan Date.

Check By

Enter Check By Can be Alphanumeric

Manual Gate Pass #

Enter Gate Pass # Can be Alphanumeric

Status

Refers to the Status of the Purchase order.

Users can view the record, to do this

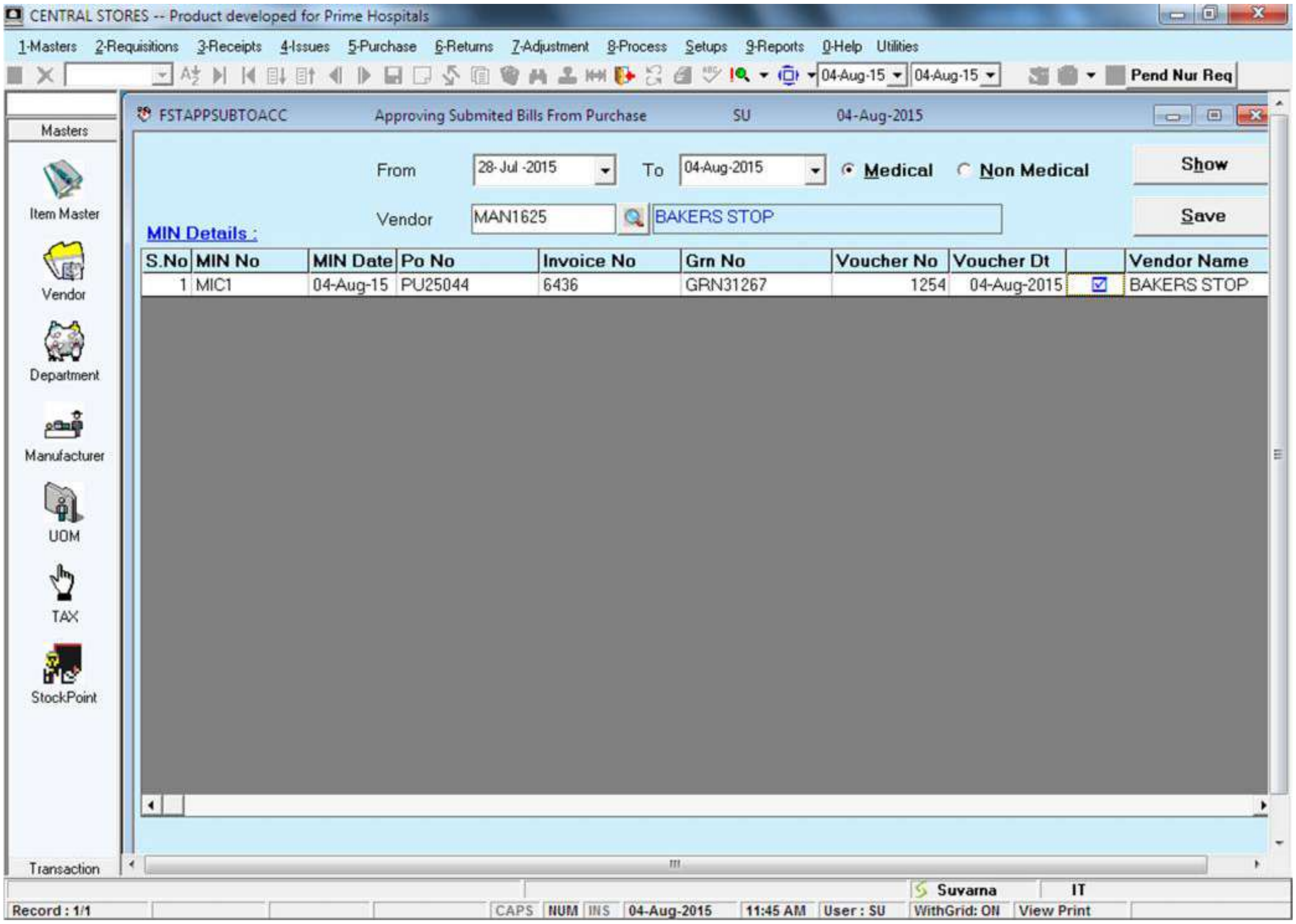
•> Hold the Ctrl Key and Press the key 'G' and select Security Check Entry, select the from and to
dates between which you'd like to view and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

Approving submitted Bills in Purchase

Submitted Bills to Purchase Department are approved in this screen.

Stores → Stock Point Log in → Receipts → Approving Submitted Bill in Purchase



Fig# ASP 1.1

Fig#	Description
ASP 1.1	Screen shot displaying the Approving submitted bills in Purchase

From

Date from which Submitted Bills to Purchase Department needs to Display is selected here.

To

Date To which Submitted Bills to Purchase Department needs to Display is selected here.

Vendor

Name of the Vendor can be selected here.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Show

Without selecting Vendor Name if show button is selected then as per the Date Range, MIN Records from all Vendors are displayed. If Vendor is selected then records for that particular Vendor is displayed after clicking on show button.

Save

After selecting Particular MIN Record Save Button is clicked to complete MIN Checklist.

MIN Details:

S. No

Record count is generated for displayed number of records.

MIN No

Material Inward checklist number is displayed here.

MIN Dt

Material Inward checklist Date is displayed here.

PO No

Po No for the selected MIN is displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

Voucher No

User can enter Voucher No in this field.

Voucher Dt

Displays Voucher date in this field.

Select

These are check boxes to select the Displayed Records.

Vendor Name

Vendor Name is displayed in this column.

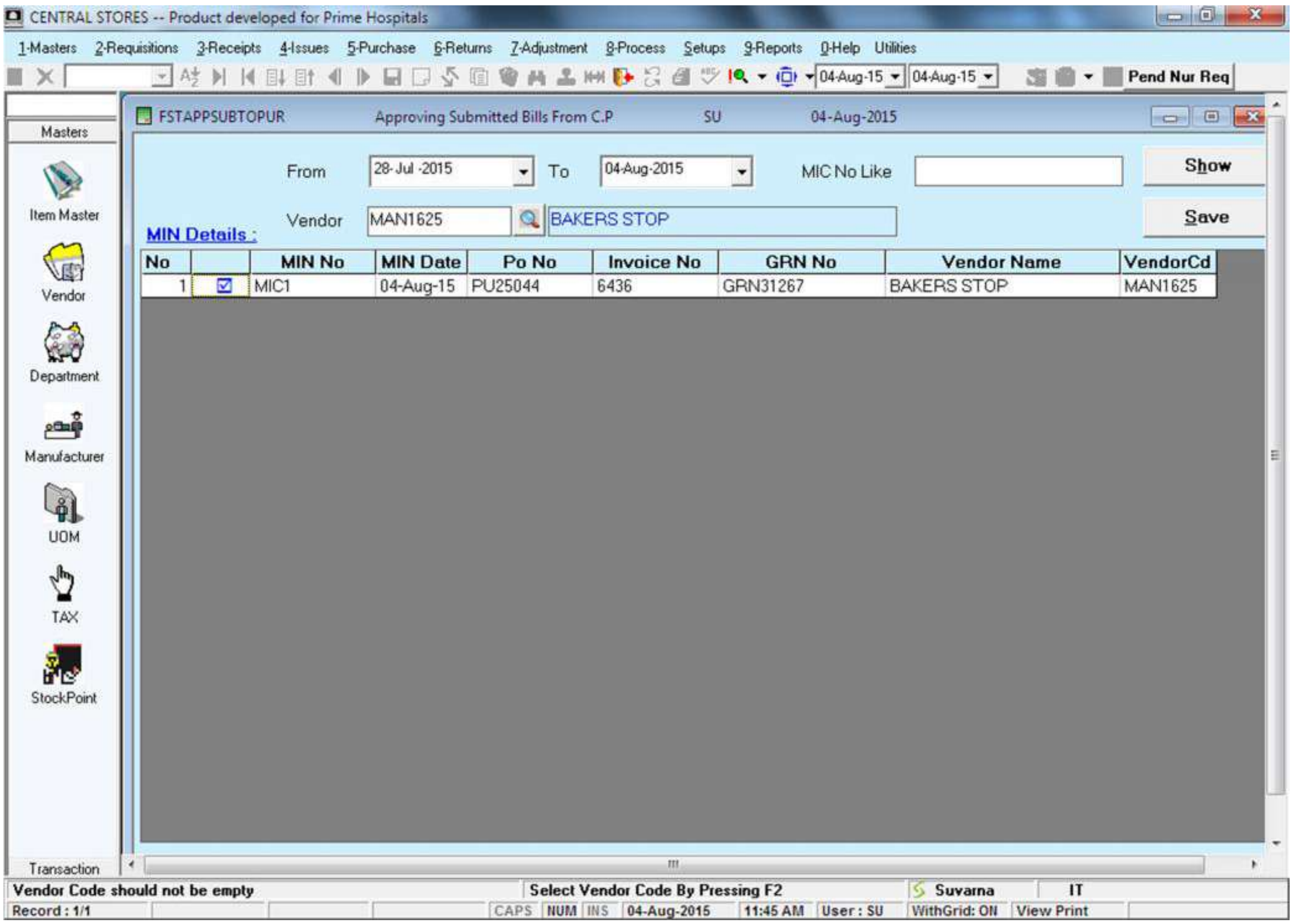
Vendor Cd

Vendor code for the Record is displayed here.

Approving submitted Bills From C.P

Submitted Bills from C.P are approved in this screen.

Stores → Stock Point Log in → Receipts → Approving Submitted Bill From C.P



Fig#: ASCP.1

Fig#	Description
ASCP 1.1	Screen shot displaying the Approving submitted Bills From C.P

From

Date from which Submitted Bills from C.P needs to Display is selected here.

To

Date To which Submitted Bills from C.P needs to Display is selected here.

Vendor

Name of the Vendor can be selected here.

MIC No

User can search Material Inward checklist number by using this field.

Show

With or Without selecting Vendor, Show Button can be clicked to get All or specific records.

Save

Bills can be submitted after clicking on save button.

MIN Details:

S.No

Record count is generated for displayed number of records.

MIN No

Material Inward checklist number is displayed here.

MIN Dt

Material Inward checklist Date is displayed here.

PO No

Po No for the selected MIN is displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

Select

These are check boxes to select the Displayed Records.

Vendor Cd

Vendor code for the Record is displayed here.

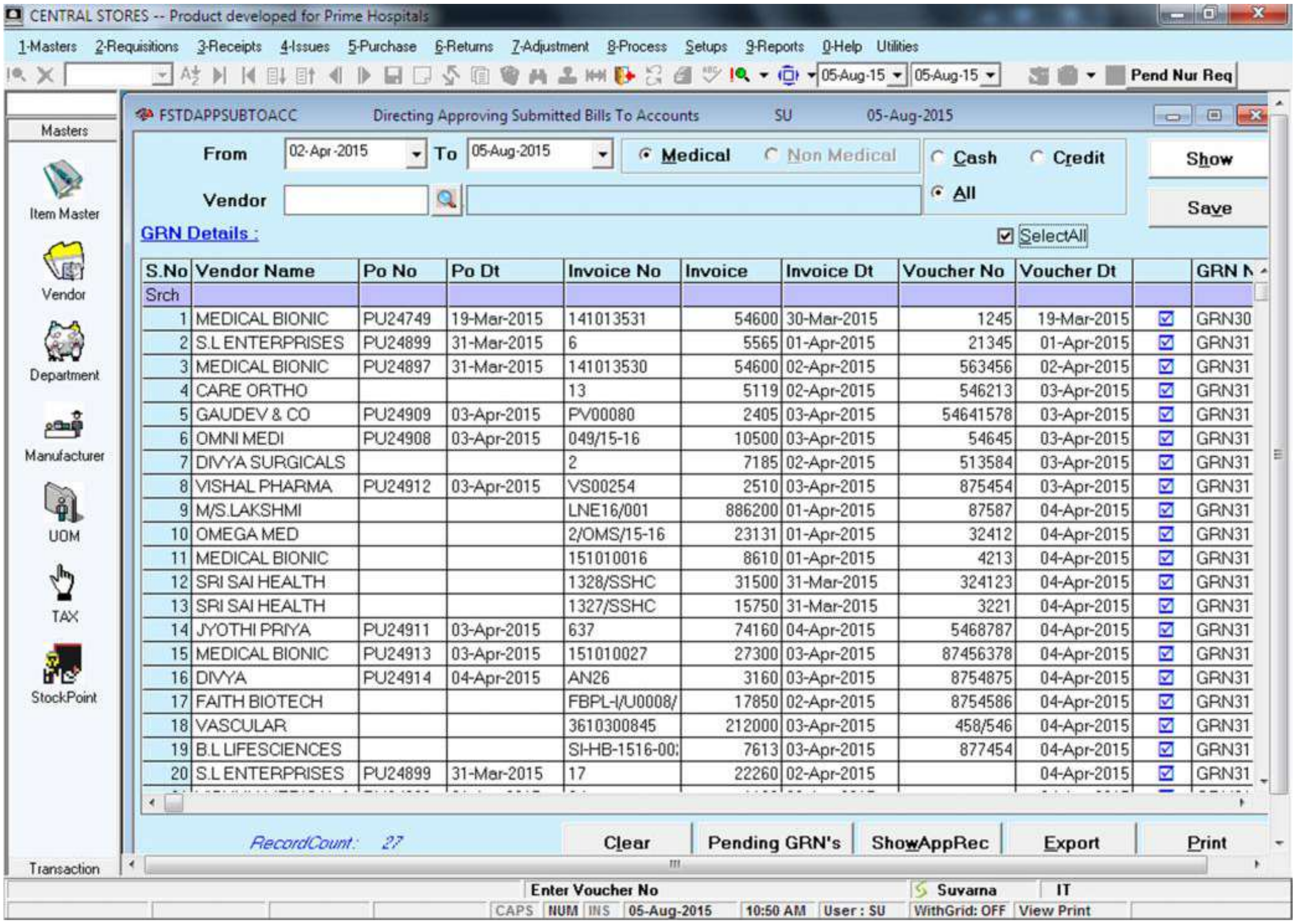
Vendor Name

Vendor Name is displayed in this column.

Directing Approving Submitted Bills To Accounts

Submitted Bills to Accounts are approved in this screen.

Stores →Stock Point Log in →Receipts → Directing Approving Submitted Bills To Accounts



Fig# DASA 1.1

Fig#	Description
DASA 1.1	Screen shot displaying the Direct Approving Submitted Bills To Accounts

From

Date from which submitted bills to accounts needs to Display is selected here.

To

Date To which submitted Bills to accounts needs to Display is selected here.

Vendor Name

Name of the Vendor can be selected here.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Cash

Display GRN Cash type records when this option is enabled.

Credit

Display GRN Credit type records when this option is enabled.

All

Display both cash/credit type records when this option is enabled.

Select All

At a Time all displayed records check boxes gets enabled, with the selection of this check box.

Show

With or without selecting Vendor, Show Button can be clicked to get All or specific records.

Save

Bills can be submitted after clicking on save button.

GRN Details

GRN Details will be displayed over here.

S.No

Record count is generated for displayed number of records.

Vendor Name

Vendor Name is displayed in this column.

Po No

Po No related to that GRN would be displayed here.

Po Dt

Created date of PO related to GRN would be displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

Invoice Dt

Invoice created date would be displayed here.

Invoice Value

Invoice Value of GRN would be displayed here.

Select

These are check boxes to select the Displayed Records.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

GRN Value

Total GRN amount would be displayed here.

GRN Dt

Created date of GRN would be displayed here.

ItemLevel0

Item Level 0 (M/N) fetching from Item Master.

IsSubToAcc

Whether that bill is submitted to accounts or not would be displayed here.

Submit By

Display the name who submitted bills to accounts.

Submit Dt

Date of submitting bills would be displayed here.

Modify By

Display the name who modify the bills.

Modify Dt

Display the Modification date of bills.

Vendor Cd

Vendor code for the Record is displayed here.

GRN Created By

User who created GRN would be displayed here.

GRN Created Dt

Created Date of GRN would be displayed here.

GRN Approved By

User who Approved GRN would be displayed here.

GRN Approved Dt

Approved Date of GRN would be displayed here.

Acc Approved By

Display the name who approved the submitted bills to accounts.

Acc Approved Dt

Display the approved date of submitted bills.

Payment Type

Here Payment Type would be displayed related to that GRN.

Clear

To clear the details of the form using this option.

Show Sub Bills

Display the submitted bills of selected dates by using this option.

Export

By using this option user can export the data.

Print

By using this option user can print the data.

DC Entry Note

Receipts → DC Entry Note

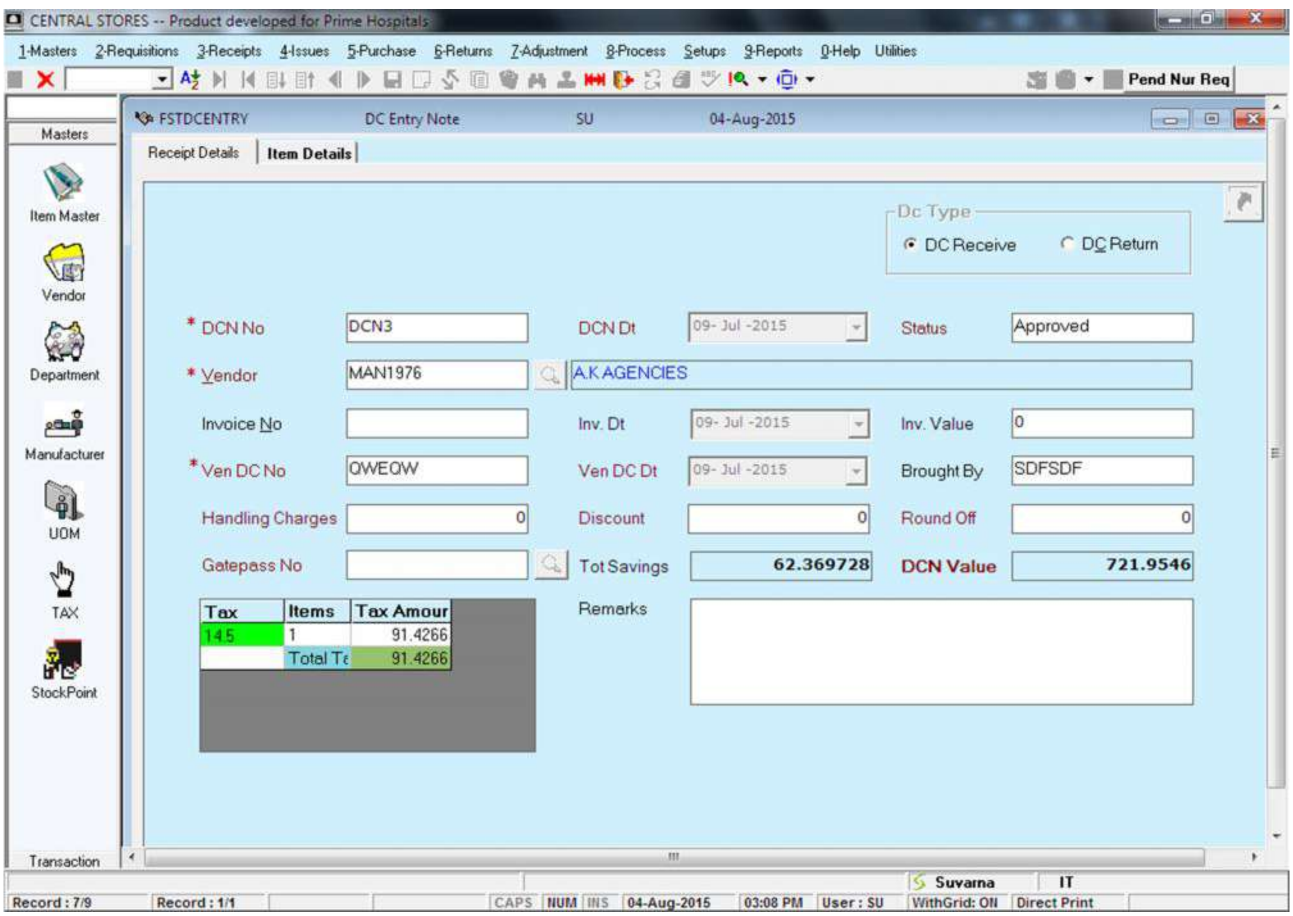
The main purpose of this Page is to keep a track on items which are received by the stock Point from a vendor. Here User can enter items only when rate is not fixed. The stock for the items will be added to the stock point only when the DC Consumption is created and approved.

In DC Entry Note we have two tabs:

1. Receipt Details.

2. Item Details.

Below displaying receipt details screen:



Fig# DCN 1.1

Fig#	Description
DCN 1.1	Screen shot displaying the DC Entry Note

Contents of DC Type:

DC Receive

This option is enabled when stock received from vendor but rate is not fixed.

DC Return

This option is enabled when stock returned to vendor by using this form.

DCN #

Refers to the DCN Number which is unique and auto-generated. This is a non editable field.

DCN Dt

Refers to the Date on which the DCN was created.

Status

Represents the status of the GRN record. It can be Approved or Not Approved etc.

Vendor

Represents the name of the Vendor from whom the Stock Point is receiving the items. The name of the Vendor will be fetched from the vendor master. Vendor can be fetched by pressing F2/by clicking on the search icon/by entering the Vendor code and pressing on enter key.

Invoice No

Represents the Invoice number mentioned in the GRN. Users can enter the data manually in this field. We can create only one GRN based on a single Invoice. If we want to create multiple GRN' s based on single Invoice we need to select the option, “Single invoice multiple times” under GRN settings in Stock Point Settings.

Inv Dt

Represents the Invoice date. By default today’s date will be displayed. The date can be less than today’s date but should not be greater.

Inv Value

This is the Invoice Amount.

Ven DC No

Displays Vendor Delivery Challan No in this field.

Ven DC Dt

Displays Vendor delivery challan created date in this field.

Brought By

Refers to the name of the person who has brought the stock.

Handling Charges

Transportation/labour/courier charges would reflect in this field.

Discount

User can give additional discount in this field.

Round Off

If the user wants to mark certain amount as round off he/she can use this. Round off can be either positive or negative. Positive round off would increase the DCN value where as the negative would reduce it. Round off is generally used when there is a slight variation between the Invoice amount and the DCN amount.

Gate Pass #

This is the unique number given by the security person at the entrance.

Tot Savings

Displays the discount value of that DCN.

DCN Value

Total DCN amount would be displayed here.

Tax

How much tax Percentage applicable for the items in DCN are displayed in this column.

Items

Tax applicable items would be displayed in this column.

Tax Amount

Individual tax amount applicable for tax percentage would be displayed in this column.

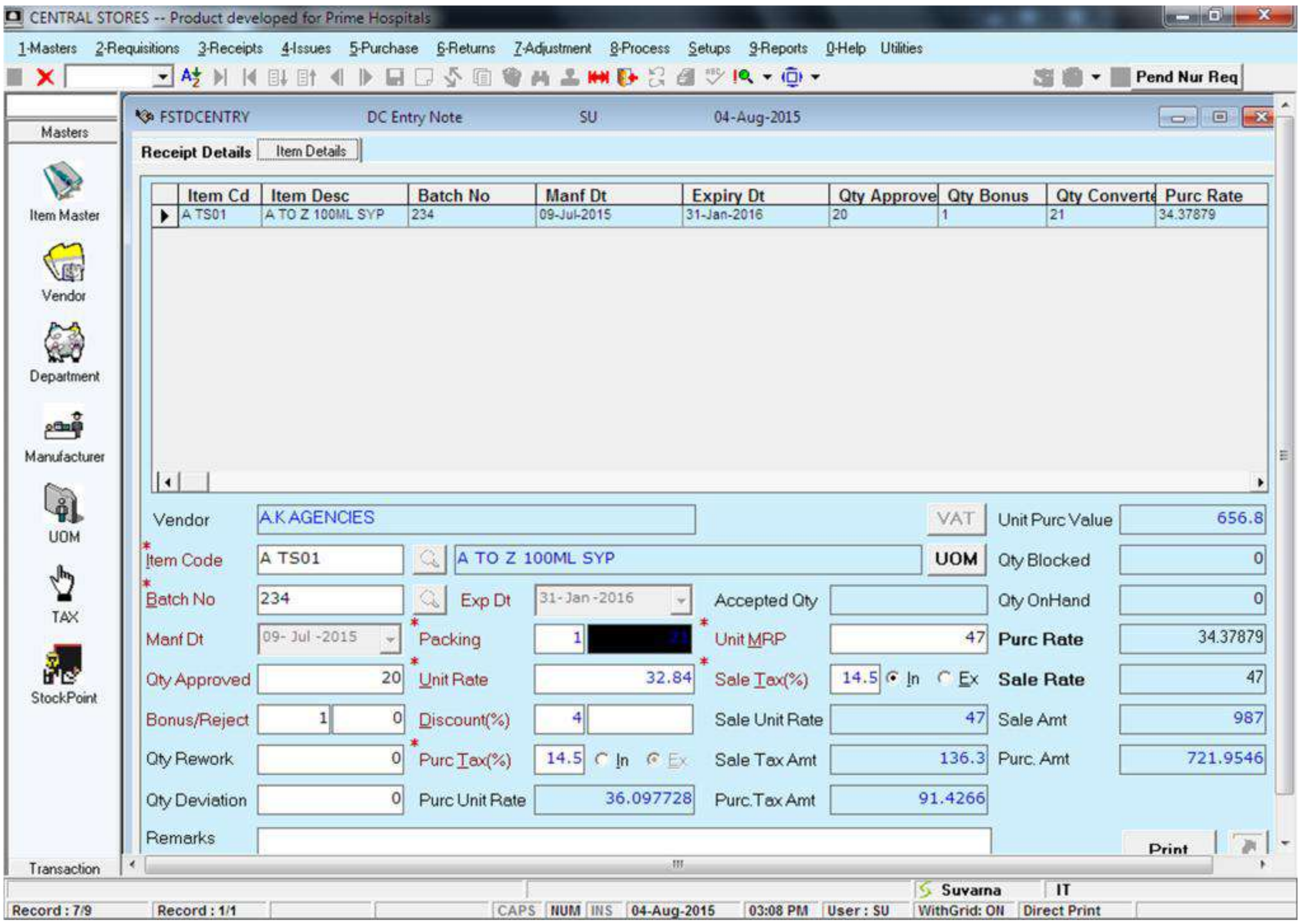
Total Tax

All Tax applicable DCN items of Tax Amount would be displayed here.

Remarks

Users can enter any remarks using this option.

Below displaying Item Details Screen:



Fig# DCN 1.2

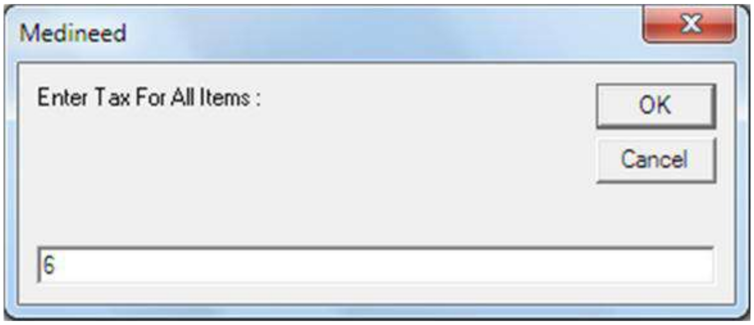
Fig#	Description
DCN 1.2	Screen shot displaying the DC Entry Note

Vendor

Selected vendor name in receipt details tab would be displayed here.

Vat

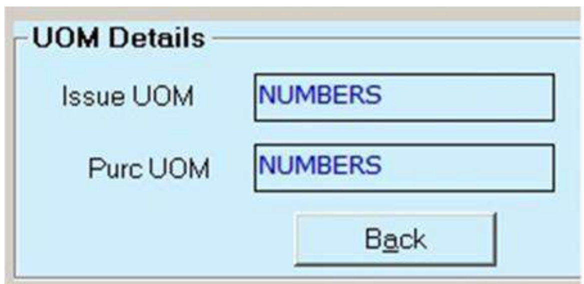
By clicking on this vat button one screen would open by using that we can enter



all items tax at a time.

UOM(unit of measurement)

Displays the Unit of Measurement data as given in the Item Master.



Item Code

Refers to the unique code of the item. Items can be fetched by pressing the F2 by placing the cursor in the Item Code field. Items can be fetched by clicking on the Search Icon beside the Item Code field. Else, we can also select the item by entering the item code in the item cd field and pressing on Enter.

Batch#

Represents the batch number of the item. The batch can be fetched by pressing on F2 key. When fetched any batch the data regarding that item would be displayed in the Child Details which is under the grid. If it is a new item then we can enter new batch details.

Exp Dt

Refers to the Expiry Date of the item. Would be displayed by default, when fetched any batch.

Manf Dt

user can enter manufacturer date of item by using this field.

Packing

The packing given while creating the item would be displayed here.

Quantity

Displays the calculated total quantity of the item received. The calculated sum of Qty Approved and Qty Bonus multiplied with Packing would be displayed in this entity.

Qty Approved

Refers to the Qty that user has received.

Qty Bonus

Refers to the Qty bonus.

Accepted Qty

Qty approved and Qty bonus would consider in this field.

Unit P Value

Displays the DCN value without including any parameter values.

Unit Purc Value = Qty Approved * Unit Rate

Unit Rate

Users can enter the Purchase Rate per unit. If it was received previously, the data will be displayed automatically. We can also edit if needed.

Unit MRP

Users can enter the Sale Rate per unit. If it was received previously, the data will be displayed automatically. We can also edit if needed.

Discount %

Selected item Discount% can be entered here. Discount% value can be displayed in next field for that particular item.

Purc Tax %

Tax% can given two ways

I) Include : If the Purchase Rate includes Tax% then we can enable this option.

Eg : Purchase Rate = 50 and Tax % 5

then tax amount = (Purchase tax% /(100 +Purchase Tax%)) * Purchase Rate.

= (5/(100+5))*50 = > 2.3809

II) Exclude : If the Purchase Rate Excludes Tax% then we can enable this option.

Eg : Purchase Rate = 50 and Tax % 5

then tax amount = (Purchase tax% /100) * Purchase Rate.

= (5/100)*50 =2.5

Purc Unit rate

In this field unit rate value would appear after calculating with discount and tax Percentage based on include /exclude options.

Purc Tax Amount

(Unit rate * Qty Approved) * Purc Tax %

Sale Tax %:

I) Include : If the Sale Rate includes Tax% then we can enable this option.

Eg : Sale Rate = 50 and Tax % 5

then tax amount = (Sale tax% /(100 +Sale Tax%)) * Sale Rate.

= (5/(100+5))*50 = > 2.3809

II) Exclude : If the Sale Rate Excludes Tax% then we can enable this option.

Eg : Sale Rate = 50 and Tax % 5

then tax amount = (Sale tax% /100) * Sale Rate.

= (5/100)*50 =2.5

Sale Unit Rate

In this field unit MRP value would appear after calculating with discount and tax Percentage based on include /exclude options.

Sale Tax Amount

(Unit MRP * Qty Approved) * Sale Tax %

Remarks

Individual Item level remarks can be entered here.

Purc Rate

Purc Unit Rate can be displayed in this field.

Sale Rate

Sale unit rate can be displayed in this field.

Sale Amt

Purc Rate * Quantity would be displayed here.

Purc Amt

Sale Rate * Quantity would be displayed here.

Users can also Modify the record, to do this,

•> Hold the Ctrl Key and Press the key ’G’ and select DC Entry Note and Press F12
•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key ’G’ and select DC Entry Note , select the from and to dates between which you’d like to view and press F12.
•> Select the required record and press enter. The record will be displayed in view mode.

To Approve the record,

•> Hold the Ctrl Key and Press the key ’G’ and select DC Entry Note , select the from and to dates between which you’d like to Approve and press F12.
•> Select the record and click on Stamp Icon. The record will open in approve mode.
•> Click on Save, this will approve the record.

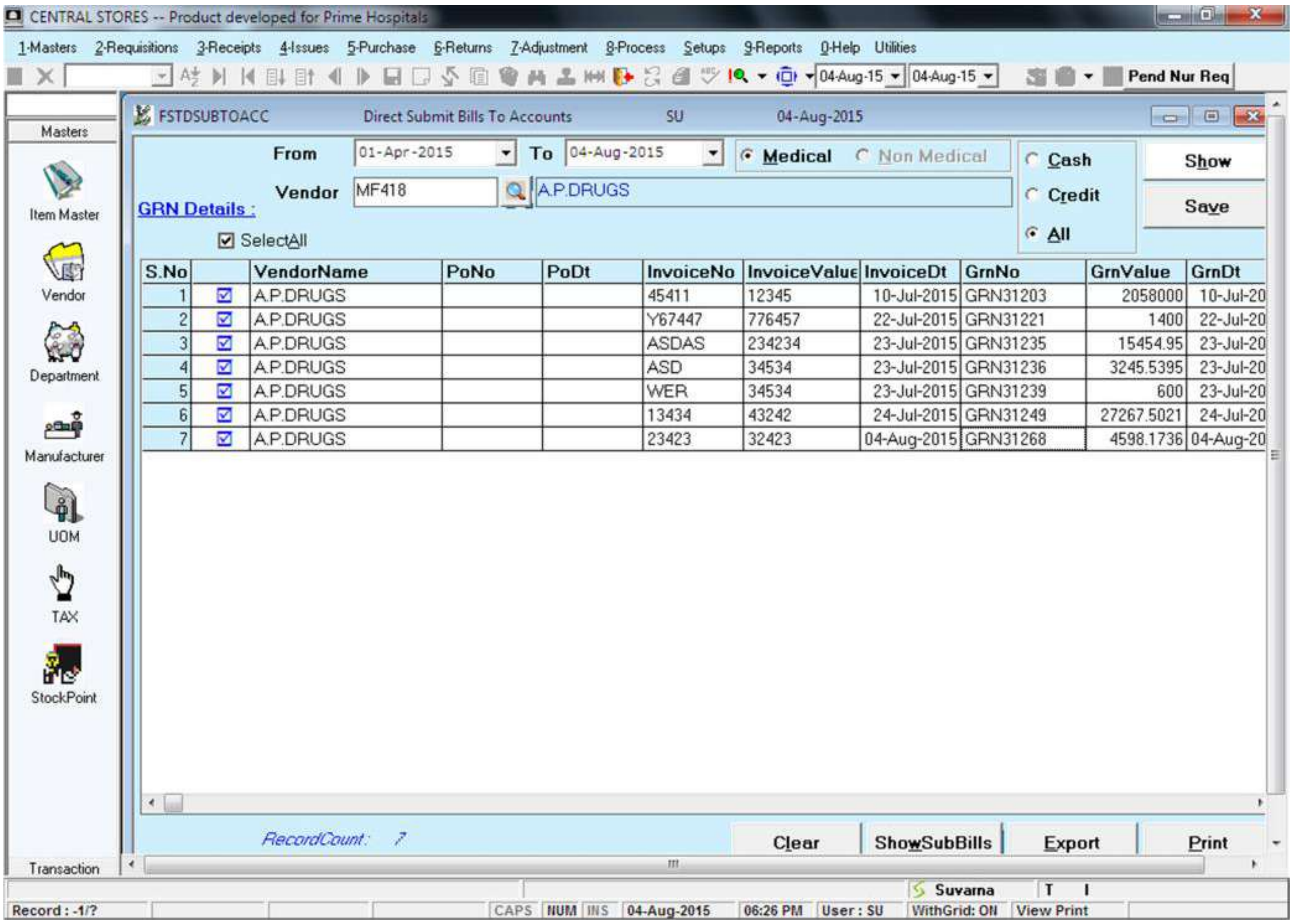
Note1: We can set the DCN to be approved automatically in the stock Point Settings. If we set DCN to be approved automatically, users cannot modify the created record. Also, users need not approve the record manually. They can view the created record however. When we set the record to be approved directly, the stock for the item would be added after the record is created.

The Item Stock would be added to the stock Point only when we approve the DC Consumption. Else the Stock would not be added.

Direct Submit Bills To Accounts

Approved Bills from Purchase Department are submitted to Accounts Department.

Stores → Stock Point Log in → Receipts → Direct Submit Bills To Accounts



Fig# DSA 1.1

Fig#	Description
DSA 1.1	Screen shot displaying the Direct Submit Bills To Accounts

From

Date from which Approved Bills from Purchase Department needs to Display is selected here.

To

Date To which Approved Bills from Purchase Department needs to Display is selected here.

Vendor

Name of the Vendor can be selected here.

Medical

If log in stock point belongs to medical then this option would enabled.

Non-Medical

If log in stock point belongs to Non-medical then this option would enabled.

Cash

Display GRN Cash type records when this option is enabled.

Credit

Display GRN Credit type records when this option is enabled.

All

Display both cash/credit type records when this option is enabled.

Select All

At a Time all displayed records check boxes gets enabled, with the selection of this check box.

Show

With or without selecting Vendor, Show Button can be clicked to get All or specific records.

Save

Bills can be submitted after clicking on save button.

GRN Details

GRN Details will be displayed over here.

S.No

Record count is generated for displayed number of records.

Vendor Name

Vendor Name is displayed in this column.

Po No

Po No related to that GRN would be displayed here.

Po Dt

Created date of PO related to GRN would be displayed here.

Invoice No

Invoice No. entered at the time of Material Inward checklist Entry, is displayed here.

Invoice Dt

Invoice created date would be displayed here.

Invoice Value

Invoice Value of GRN would be displayed here.

Select

These are check boxes to select the Displayed Records.

GRN No

Goods Receipt Note Number for the selected MIN is displayed here.

GRN Value

Total GRN amount would be displayed here.

GRN Dt

Created date of GRN would be displayed here.

ItemLevel0

Item Level 0 (M/N) fetching from Item Master.

Create By

User name who submitted bills to accounts would be displayed here.

Create Dt

Submit bills date would be displayed here.

GRN Created By

User who created GRN would be displayed here.

GRN Created Dt

Created Date of GRN would be displayed here.

GRN Approved By

User who Approved GRN would be displayed here.

GRN Approved Dt

Approved Date of GRN would be displayed here.

Vendor Cd

Vendor code for the Record is displayed here.

Doc Type

Here doc type would be displayed here.

Payment Type

Here Payment Type would be displayed related to that GRN.

Clear

To clear the details of the form using this option.

Show Sub Bills

Display the submitted bills of selected dates by using this option.

Export

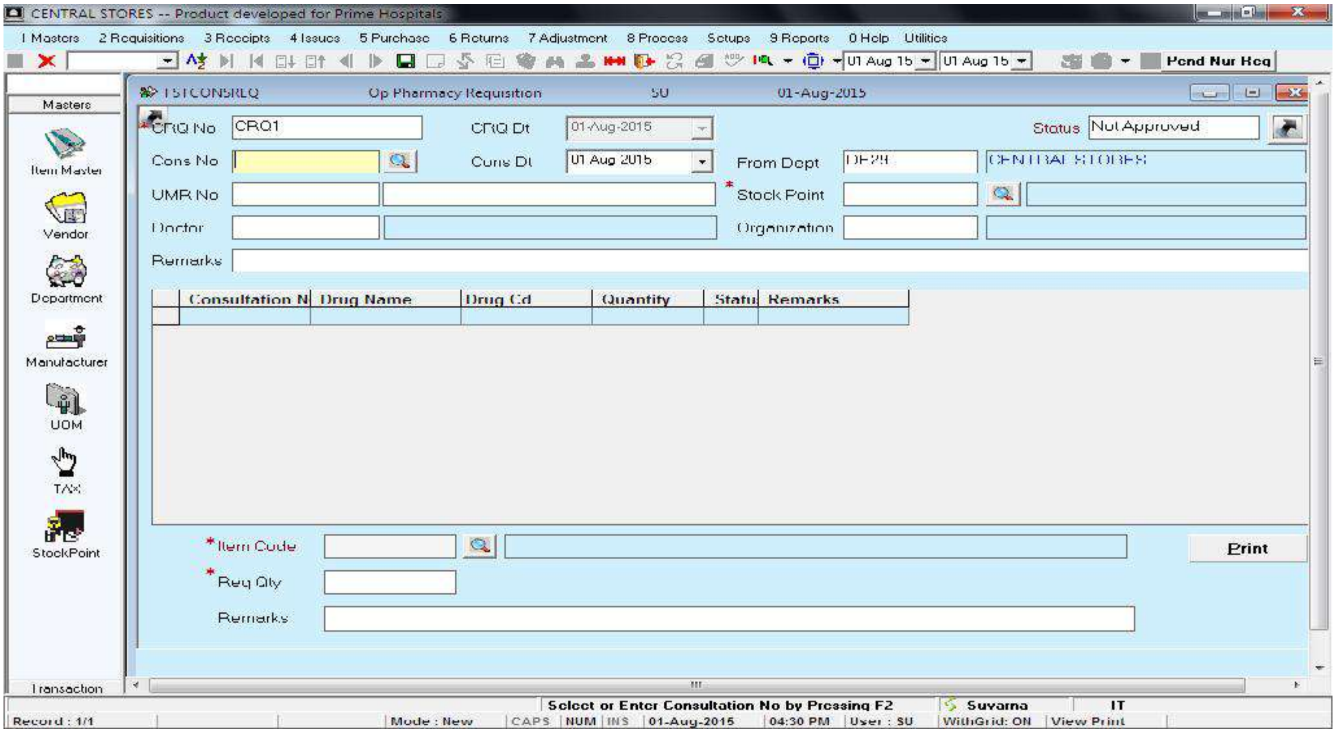
By using this option user can export the data.

Print

By using this option user can print the data.

Op Pharmacy requisition

This Screen is used to create doctor prescription for consultant completed patients.



Fig# OPR 1.1

Fig#	Description
OPR 1.1	Screen shot displaying the OP Pharmacy requisition

CRQ#

It is the Unique No Generated For each "CRQ".

CRQ Dt

The Date on which "Op Pharmacy Requisition" Raised.

Status

Displays The Status of the "CRQ". Status May be either Approved/Not Approved/Canceled".

Cons No

Displays the Consultation No of Patient.

Cons Dt

Displays the Consultation date of the Patient.

UMR No

Displays UMR No of Patient.

Doctor

Displays the doctor name who prescribed the items to patient.

From Dept

From Which Department "CRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu. The From department can be a non stock point as well.

Stock Point

To Which Stock Point the "CRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu.

Organization

Displays organization of the patient.

Remarks

Enter Remarks. Should be Alphanumeric

Item code

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Item Master" from "Masters" Menu.

Quantity Requested

Enter Quantity Requested. Should be numeric.

EX:50.

Remarks

Users can give the item level remarks using this.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select Material Requisition and Press F12

•> Select the record and click on Stamp Icon. Click on Save.

Users can also Modify the record to do this,

•> Hold the Ctrl Key and Press the key 'G' and select Material Requisition. Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

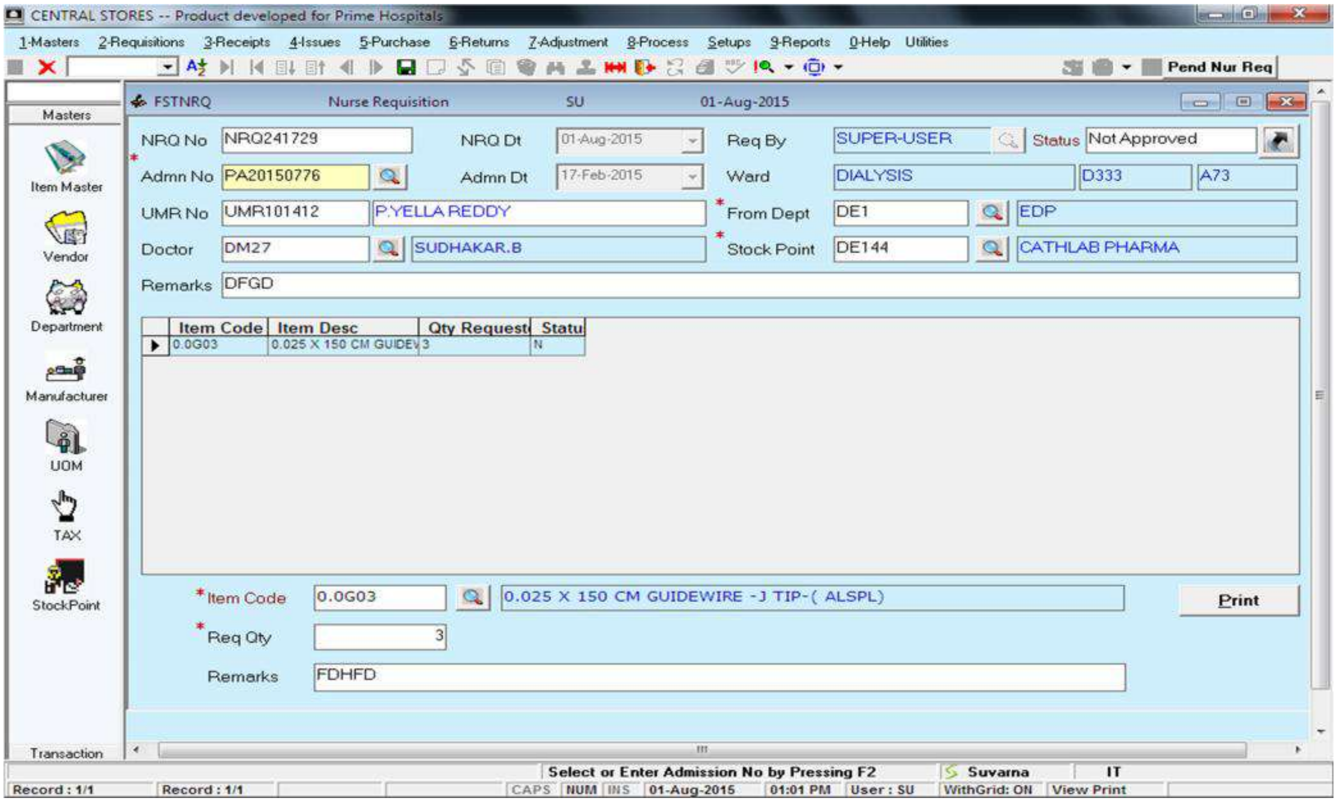
Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Material Requisition and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

Nurse Requisition

Using this screen user can view nurse request from nursing module. Items can be issued upon nurse indent in IP Pharmacy Billing.



Fig# NRQ 1.1

Fig#	Description
NRQ 1.1	Screen shot displaying the Nurse Requisition

NRQ#

It is the Unique No Generated For each "NRQ".

NRQ Dt

The Date on which "Nurse Requisition" Raised.

Status

Displays The Status of the "NRQ". Status May be either Approved/Not Approved/Canceled".

Admn No

Displays the Admission No of Patient.

Admn Dt

Displays the Admission Date of the Patient.

Ward

Displays the ward name from which department NRQ is being Raised.

UMR No

Displays UMR No of Patient.

Doctor

Displays the doctor name who prescribed the items to patient.

From Dept

From Which Department "MRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu. The From department can be a non stock point as well.

Stock Point

To Which Stock Point the "MRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu.

Remarks

Enter Remarks. Should be Alphanumeric

Item code

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Item Master" from "Masters" Menu.

Quantity Requested

Enter Quantity Requested. Should be numeric.

EX:50.

Remarks

Users can give the item level remarks using this.

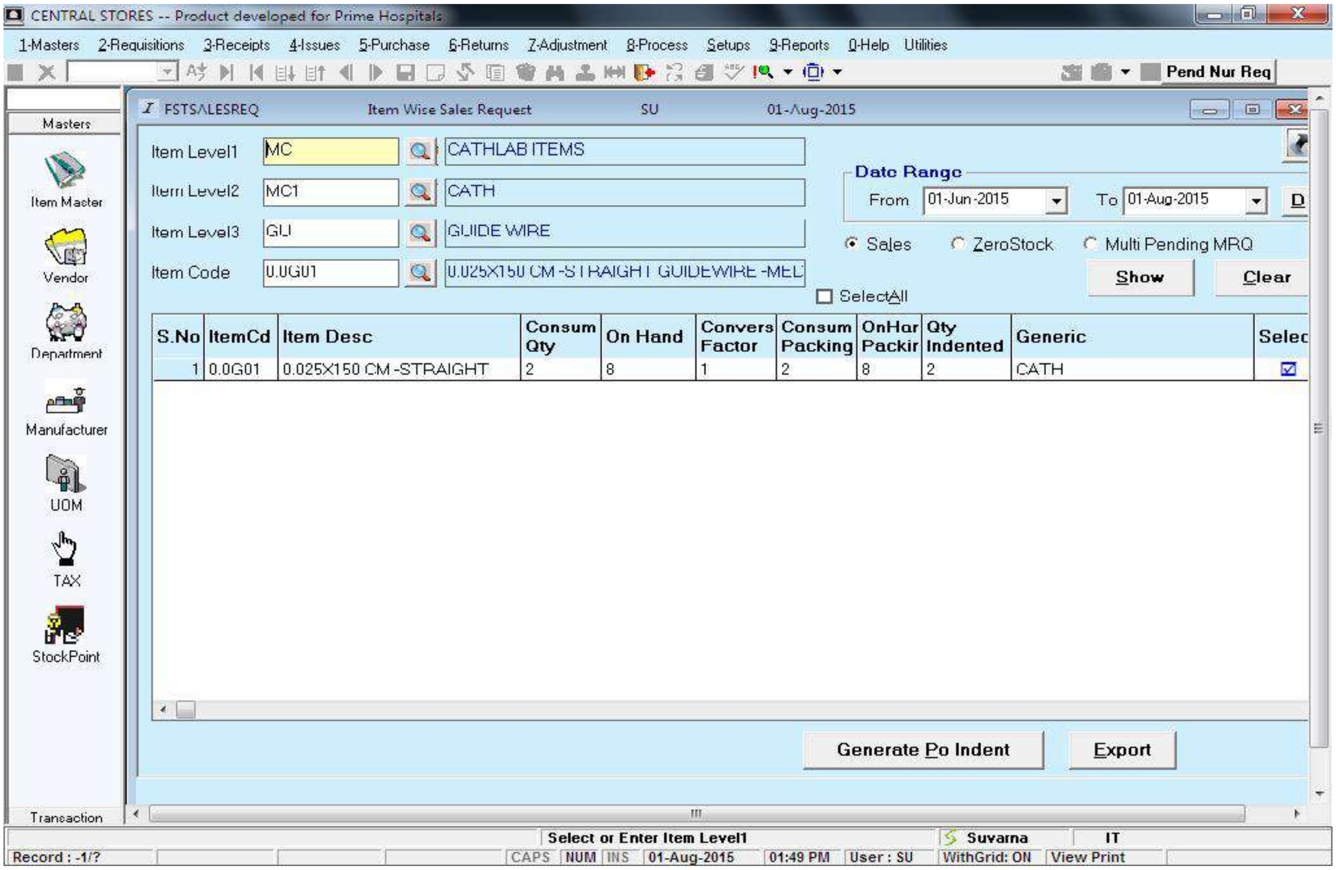
Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Nurse Requisition and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

Item Wise Sales Indent

In order to consumption of Items quantity Indents would raised by using this screen. Purchase Indents would generate in Purchase Indent grid with not approved mode.



Fig# IWS 1.1

Fig#	Description
IWS 1.1	Screen shot displaying the Item Wise Sales Indent

Item Level1

Refers to the item level1. The data entered in the item level1 master will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level1 search field. Else by clicking on the search icon. Also, by entering the Item level1 code and by pressing on Enter key.

Item Level2

Refers to the Generic of the item. The data in this field displayed based on the data selected in the item level1. The item level2 which was created under item level1 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level2 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Level3

Refers to the Form of the item Ex: Table, syrup etc. The data created under item level3 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level3 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Code

Refers to the Item name. The name of the items will be displayed based on the selected Item Level1, Level2 and Level3. If you try to select the item directly without selecting any levels all items in the stock Point will be displayed. The newly created item will be displayed in the Item Search field only when we the stock Point has the stock of the item.

From and To

Users can select the date ranges of items consumption from and through which they would like to generate the report.

Sales

In main stock point both net sales and net Issues records would appear and In Sub Stock Point only net sales records would appear based on selected dates.

Net Issues = Goods Issue Note -Material return Note.

Net Sales = Patient sales – Patient Returns.

Zero Stock

Zero Stock related Item Records would appear based on log in stock point

Multi Pending MRQ

Item Pending indent list of all sub stock points would appear by selecting this option.

Select All

Selects All Items in the window.

Show

This will show the data based on user selection

Clear

This will clear all the given data.

Item Cd

Code of selected item would be displayed.

Item Name

Name of selected item would be displayed.

Consumption Qty

Displays the qty consumption of selected item.

On hand

Displays the On Hand Qty of selected item for that stock point.

Conversion Factor

Displays the Conversion Factor of selected item.

Consumption Packing

Displays the Consumption Pack Wise of selected item.

On hand Packing

Displays On hand Packing of selected item.

Qty Indented

Requested Quantity can be entered here.

Generic

Generic of selected item can be appended here.

Select

Individual selection possible by using this field.

Generate PO Indent(Main Stock Point)

Po Indents will generate by clicking on this button.

Generate MRQ(Sub Stock Point)

MRQ's will generate by clicking on this button.

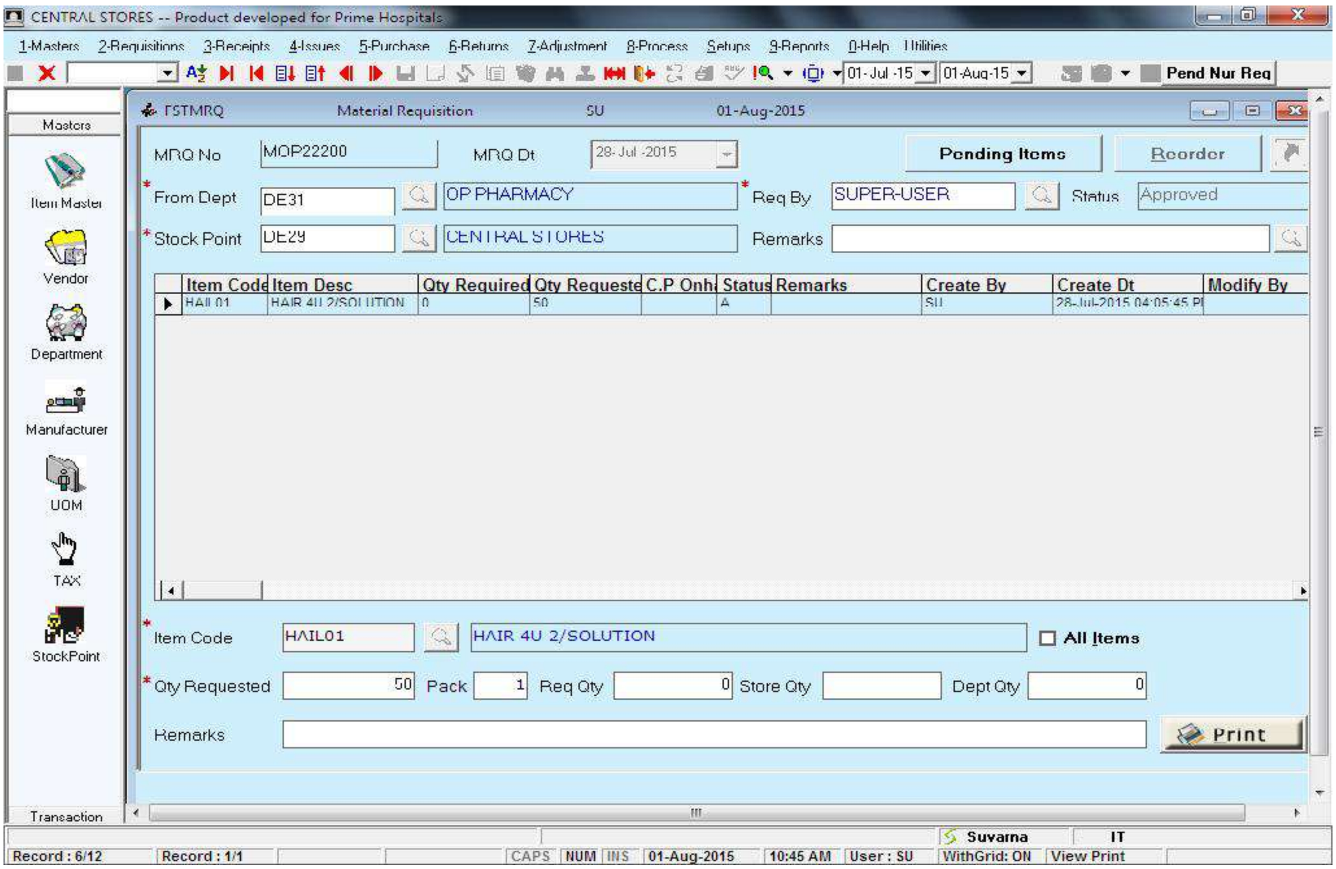
Export

Consumption Item wise details can export by using this button.

Material Requisition

Requisitions→Material Requisition

Material Requisition form is used to request items from the logged in stock point(department) to any stock point. 'To Stock Point' may or may not have the requesting items on hand. Log in Department and To Stock Point should be in relation. An MRQ can be raised from a non stock point as well.



Fig# MRQ 1.1

Fig#	Description
MRQ 1.1	Screen shot displaying the Material requisition

MRQ #

It is the Unique No Generated For each "MRQ".

MRQ Dt

The Date on which "Material Requisition" Raised.

Status

Displays The Status of the "MRQ". Status May be either Approved/Not Approved/Canceled".

From Dept

From Which Department "MRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Department Master" from masters Menu. The From department can be a non stock point as well.

Stock Point

To Which Stock Point the "MRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu.

[Note: Department and stock points can be mapped in Stock point to Dept Relations Form]

Req By

Refers to the user name of the material requested person. By default displays the user name of the logged in person.

Reorder

Reorder is to check the Consumption of the item and maintain Stock Required. It is the amount stock which is less than the stock it has to be maintain, then, Reorder the items to the extent of Minimum stock level.

Pending Items

Pending Items is to check the items which are pending to issue to the stock point/department which raised the request.

Remarks

Enter Remarks. Should be Alphanumeric

Item code

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Item Master" from "Masters" Menu.

Quantity Requested

Enter Quantity Requested. Should be numeric.

EX:50.

Packing

Refers to the Vendor Packing.

Req Qty

Req Qty would be displayed when request had raised from Reorder screen.

Store Qty

Quantity which is Available with the stock point to which the request is raised. Should be Numeric. EX:12.

Dept Qty

Refers to the on hand Qty of the item with the department from which the request is raised.

Pending

Refers to the qty of the item requested but not yet received. Should be Numeric.

EX:12.

All Items

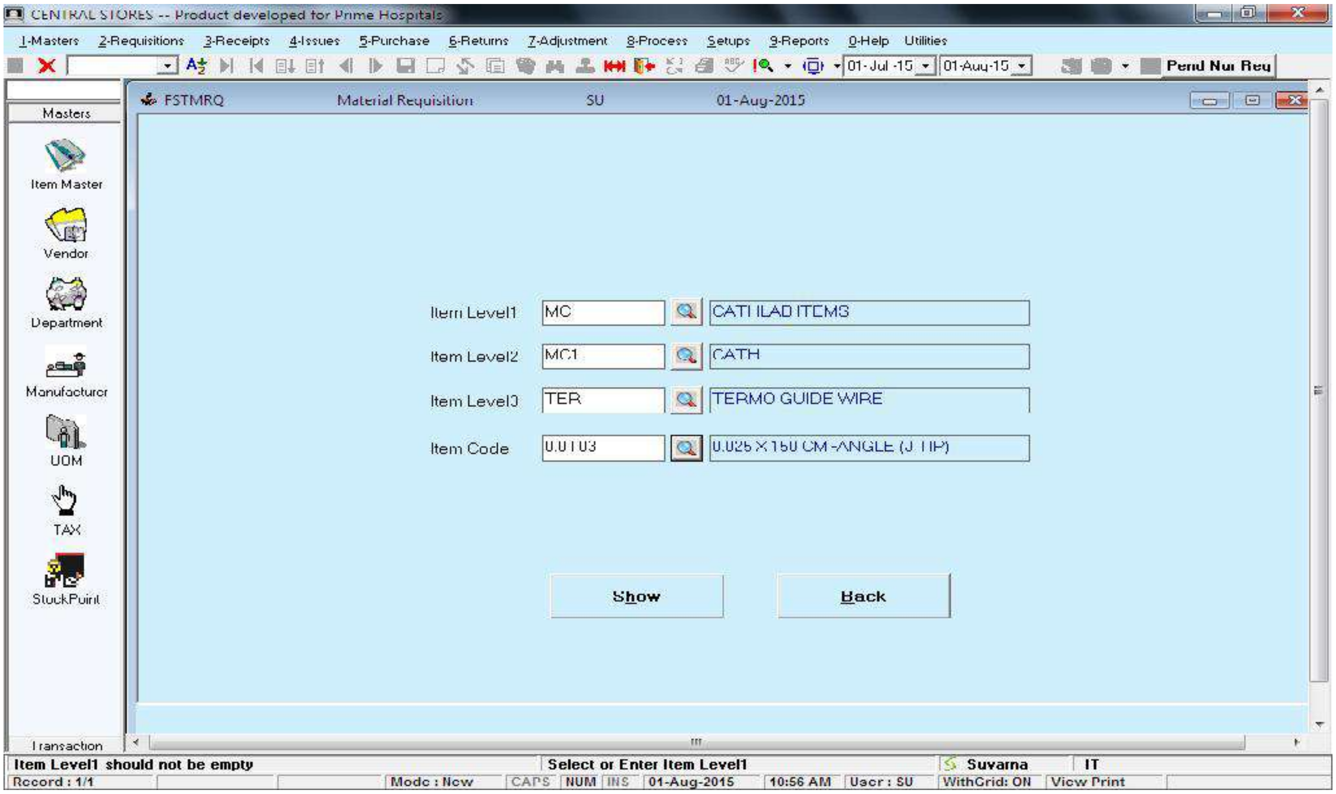
To view the Items Created on All Stock Points to raise "MRQ". Should Accept the Space Bar Clicks and On Click Mouse Events To Check and UN check the Check Box.

Remarks

Users can give the item level remarks using this.

Reorder in MRQ

To Raise a Request Using Reorder, users can open the MRQ form which is under Requisitions Menu and select any department and click on Reorder. When the user clicks on Reorder button, a separate screen as shown below will be displayed.



Fig# MRQ 1.2

Fig#	Description
MRQ 1.2	Screen shot displaying the Material requisition

Item Level1

Refers to the item level1. The data entered in the item level1 master will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level1 search field. Else by clicking on the search icon. Also, by entering the Item level1 code and by pressing on Enter key.

Item Level2

Refers tot he Generic of the item. The data in this field displayed based on the data selected in the item level1. The item level2 which was created under item level1 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level2 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Level3

Refers to the Form of the item Ex: Table, syrup etc. The data created under item level3 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level3 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

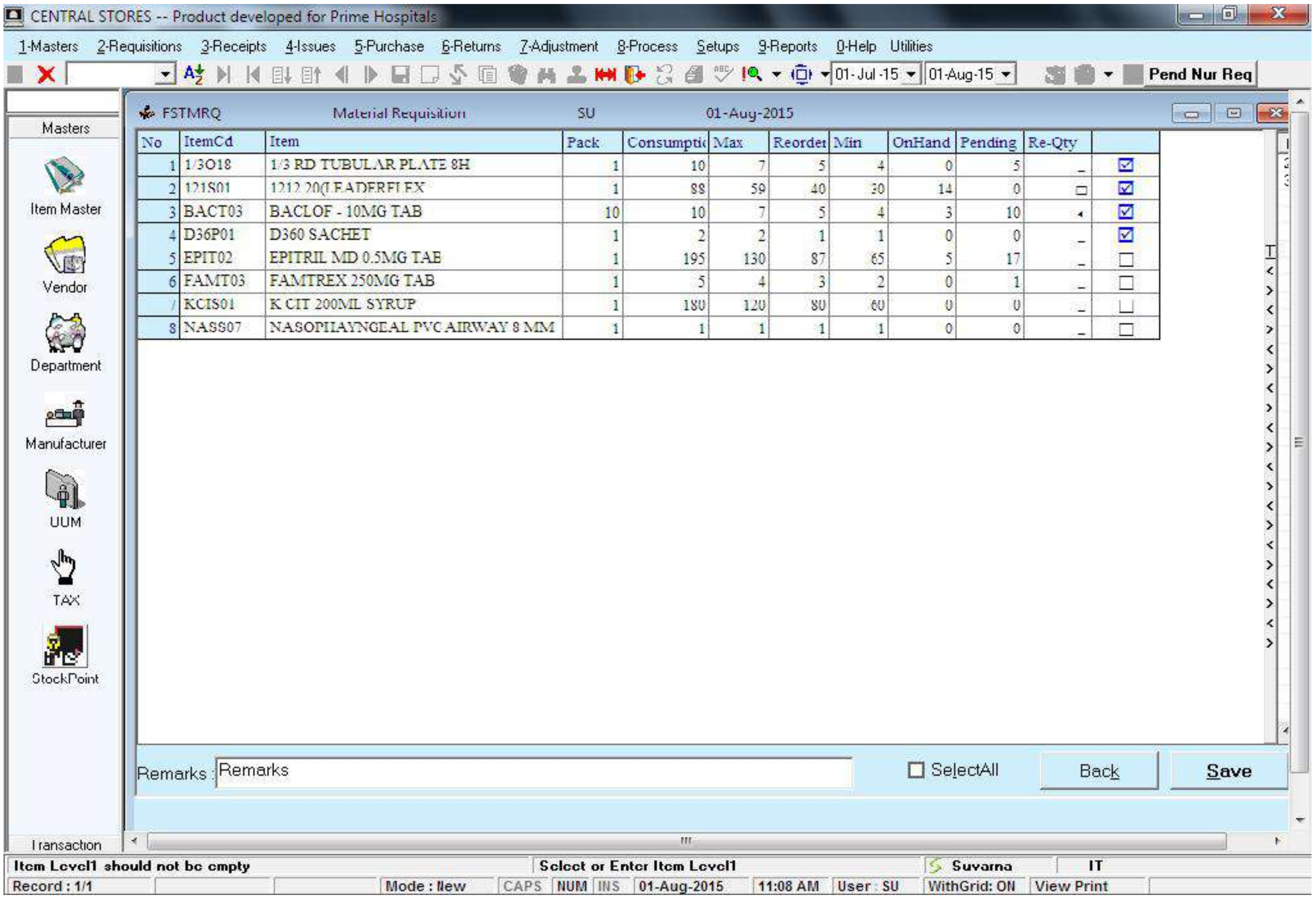
Item Code

Refers to the Item name. The name of the items will be displayed based on the selected Item Level1, Level2 and Level3. If you try to select the item directly without selecting any levels all items in the stock Point will be displayed. The newly created item will be displayed in the Item Search field only when we the stock Point has the stock of the item.

Users can select the data in this field by pressing F2 by placing the cursor in the Item search field. Else by clicking on the search icon. Also, by entering the Item code and by pressing on Enter key. After entering all details and when clicked on show, the item will be displayed only if the on-hand qty of that item is less than the reorder qty. Else, the message “No items to Reorder will be displayed.

Users can directly click on show, so that they can view all items which are ready for reorder irrespective to the levels they belong to. All items whose on hand qty is less than the reorder qty will be displayed when clicked on Show directly. Even when we select any of the parameter in the item level1, level2 and level3 the items corresponding to the selected levels will be displayed.

The screen below shows the reorder window.



Fig# MRQ 1.3

Fig#	Description
MRQ 1.3	Screen shot displaying the reorder form of Material requisition

Item Code

Represents the code of the item.

Item

Represents the name of the item.

Pack

Refers to the Packing fraction given in the item Master.

Consumption Qty

Refers to the consumption Qty of the item within the specified number of days.

The data under this column will be displayed based on the number of days entered in the considering days in the Reorder level settings screen. Ex: Suppose there are 100 days in the considering days field and say that 80 qty of the item has been consumed within the said days. The daily consumption of the item would be 0.8.

Consumption Qty

Consumed Quantity of the item/Number of considering days. Which is 80/100 as per the example.

Max Qty

Refers to the Max Qty of the item within the specified number of days. The data under this column will be displayed based on the number of days entered in the Maximum days in the Reorder level settings screen. Ex: Suppose there are 100 days in the Maximum days field and say that 50 qty of the item has been consumed within the said days. The daily consumption of the item would be 0.5.

Re-order Qty

Displays the Reorder qty of the item individually and it is non editable.

Req Re-order Qty

Reorder level Quantity – On hand Stock – Quantity Pending.

The item will appear in the reorder grid only if the above result is greater than 0.

Min Qty

Refers to the Minimum Qty of the item within the specified number of days. The data under this column will be displayed based on the number of days entered in the Minimum days in the Reorder level settings screen. Ex: Suppose there are 100 days in the minimum days field and say that 40 qty of the item has been consumed within the said days. The daily consumption of the item would be 0.4.

On-hand Qty

Refers to the on-hand qty of the item with the stock Point.

Pending Qty

Refers to the Pending Qty of the item. The data in this field will be displayed only when the request for the item was raised but it has not been received.

Select All

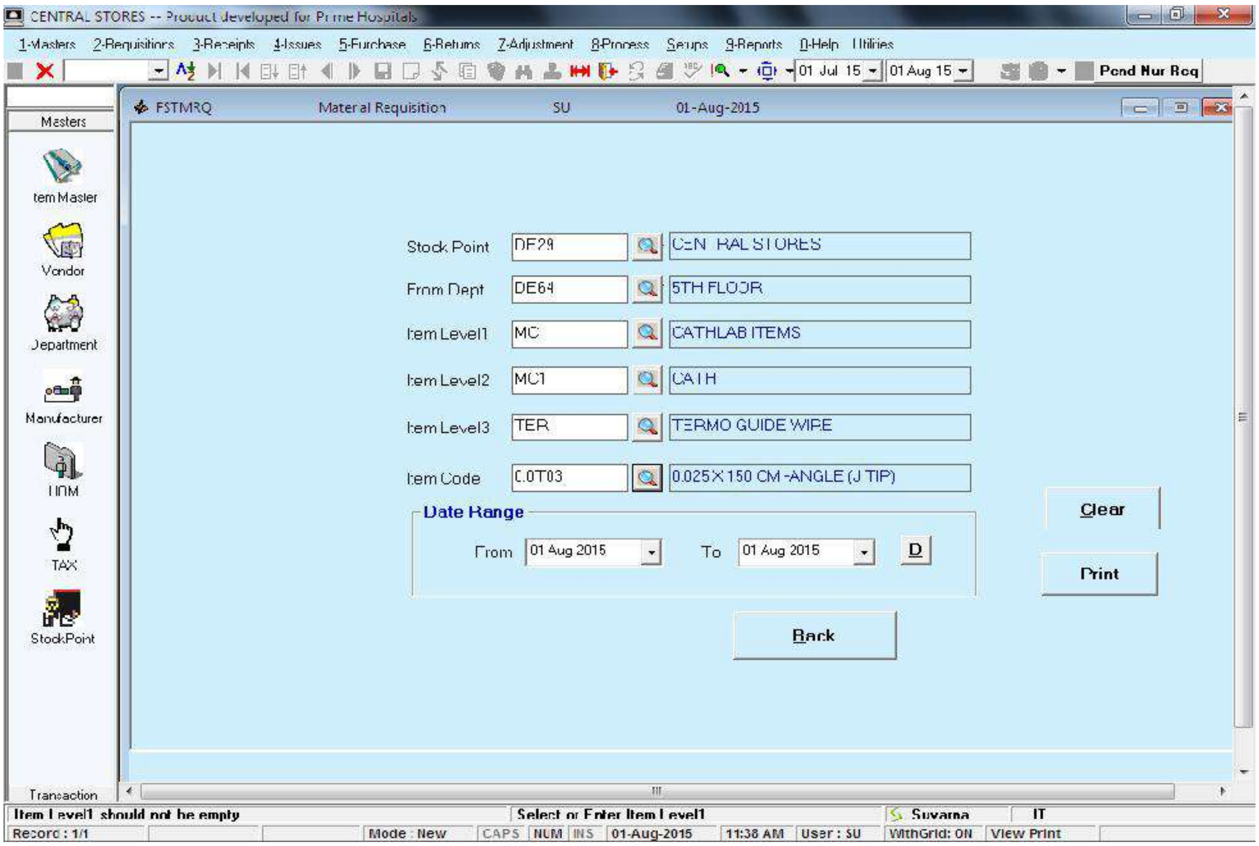
Selects All Items in the window.

Back

Navigates the user back to the previous item selection screen. Users can raise the reorder simply by checking for the check box and by clicking on Save. When clicked on Save, the request will be raised to the selected Stock Point.

Pending Items In MRQ

To see the pending items which Request raised from other stock points. Using pending Items, users can open the MRQ form which is under Requisitions Menu and select any department and click on Pending Items. When the user clicks on Pending Items button, a separate screen as shown below will be displayed.



Fig# MRQ 1.4

Fig#	Description
MRQ 1.4	Screen shot displaying the Pending items of Material requisition

Stock Point

To Which Stock Point the "MRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu.

From Dept

From Which Department "MRQ" is being Raised. Select the "Stock Point" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching data from "Stock Point Master" from masters Menu. The From department can be a non stock point as well.

Item Level1

Refers to the item level1. The data entered in the item level1 master will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level1 search field. Else by clicking on the search icon. Also, by entering the Item level1 code and by pressing on Enter key.

Item Level2

Refers tot he Generic of the item. The data in this field displayed based on the data selected in the item level1. The item level2 which was created under item level1 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level2 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Level3

Refers to the Form of the item Ex: Table, syrup etc. The data created under item level3 will be displayed here. Users can select the data in this field by pressing F2 by placing the cursor in the Item Level3 search field. Else by clicking on the search icon. Also, by entering the Item level2 code and by pressing on Enter key.

Item Code

Refers to the Item name. The name of the items will be displayed based on the selected Item Level1, Level2 and Level3. If you try to select the item directly without selecting any levels all items in the stock Point will be displayed. The newly created item will be displayed in the Item Search field only when we the stock Point has the stock of the item.

From and To

Users can select the date ranges from and through which they would like to generate the report.

Print

Pending Items would appear in report based on User selection by clicking on Print.

Back

Navigates the user back to the previous item selection screen.

Clear

This will clear all the given data.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select Material Requisition and Press F12

•> Select the record and click on Stamp Icon. Click on Save.

Users can also Modify the record to do this,

•> Hold the Ctrl Key and Press the key 'G' and select Material Requisition. Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

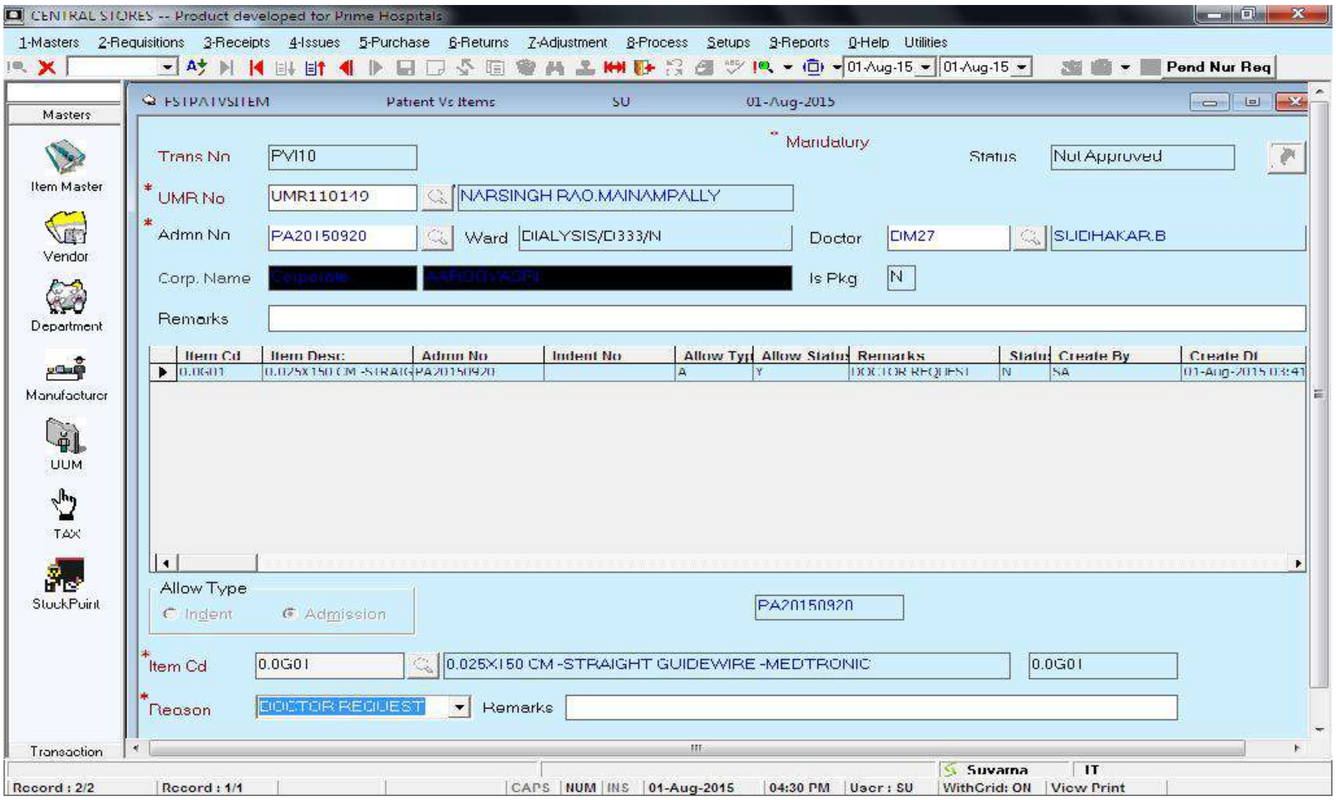
Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Material Requisition and press F12.

•> Select the required record and press enter. The record will be displayed in view mode.

Patient Vs Items

This Screen is used to approve non-permitted brands of any organization in IP Billing based on Indent No/ Admission No. And also if permitted requested brand don't have stock then by using this screen user can raise the permission for not permitted brand.



Fig# PVI 1.1

Fig#	Description
PVI 1.1	Screen shot displaying the Patient Vs Items

TransNo

It is the Unique No Generated For each "Trans No".

UMR No

Select the "UMR No" for that Patient who need to approve the not allowed brand items from Fetch Window by pressing F2 / Mouse Clicking on Search Button.

Admission No

Select the "Admission No" for that Patient who need to approve the not allowed brand items from Fetch Window by pressing F2 / Mouse Clicking on Search Button.

Ward

Displays the ward related to selected patient

Doctor

Displays the doctor who prescribed the items for selected patient.

Corp Name

Displays the corporate name related to selected patient

Is Pkg

Displays whether that Organization of that selected patient is package /non-package.

Remarks

Enter Remarks. Should be Alphanumeric

Status

Displays The Status of the "patient Vs Items". Status May be either Approved/Not Approved/Canceled".

Contents of Allow Type,

Indent

By selecting this option, Nurse Indents would appear in Indent No field.

Admission No

By selecting this option, Indent No would disable and admission No related items would appear in Item search field.

Item Cd

Select the "Item" from Fetch Window by pressing F2 / Mouse Clicking on Search Button. We are fetching these items from IP Billing.

Reason

By using this option we can enter reason for changing the status of not allowed barnds to allowed brands

Remarks

Item level remarks can enter by using this field.

To Approve the record,

•> Hold the Ctrl Key and Press the key 'G' and select Patient vs Items and Press F12

•> Select the record and click on Stamp Icon. Click on Save.

Users can also Modify the record to do this,

•> Hold the Ctrl Key and Press the key 'G' and select Patient vs Items . Press F12

•> Select the record and click on Modify icon or press F6. Make necessary changes and click on Save.

Users can view the record, to do this

•> Hold the Ctrl Key and Press the key 'G' and select Patient vs Items and press F12.

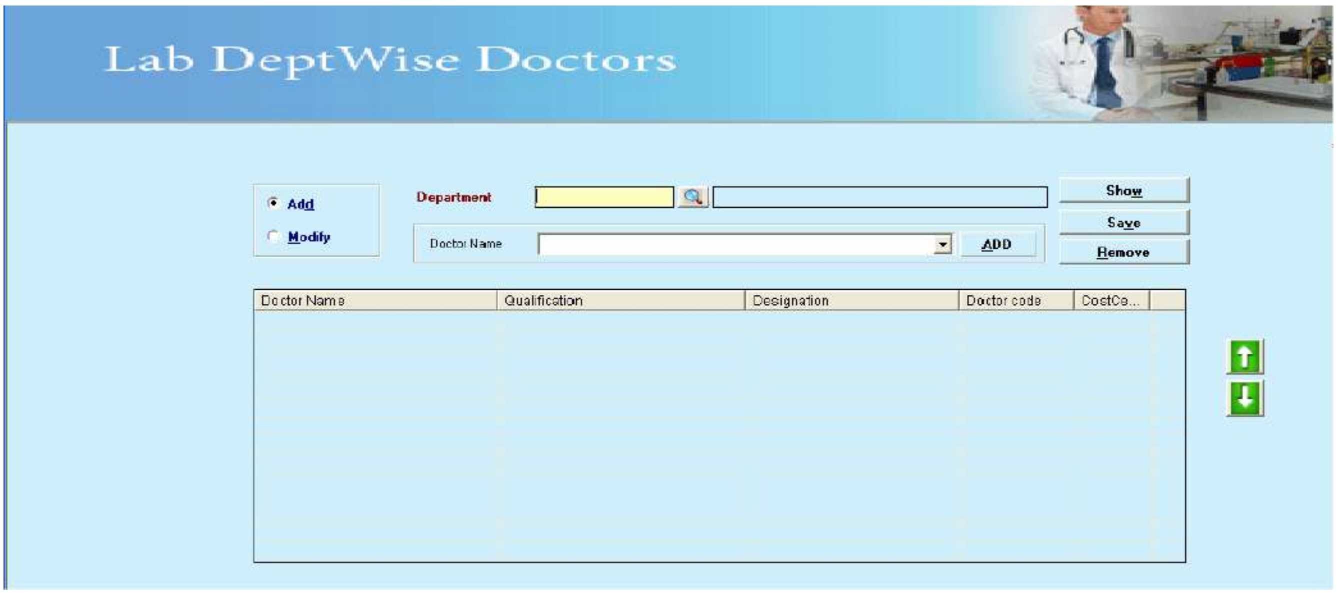
•> Select the required record and press enter. The record will be displayed in view mode.

1. Lab Doctors

Description: This Form is used to Add or Modify Doctors.

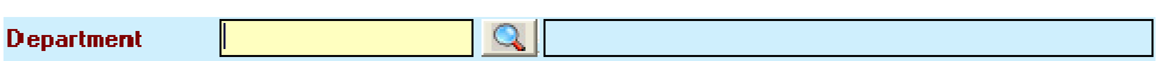
Navigation Path: Masters Module--> Lab Tab--> Laboratory Info--> Lab Doctors.

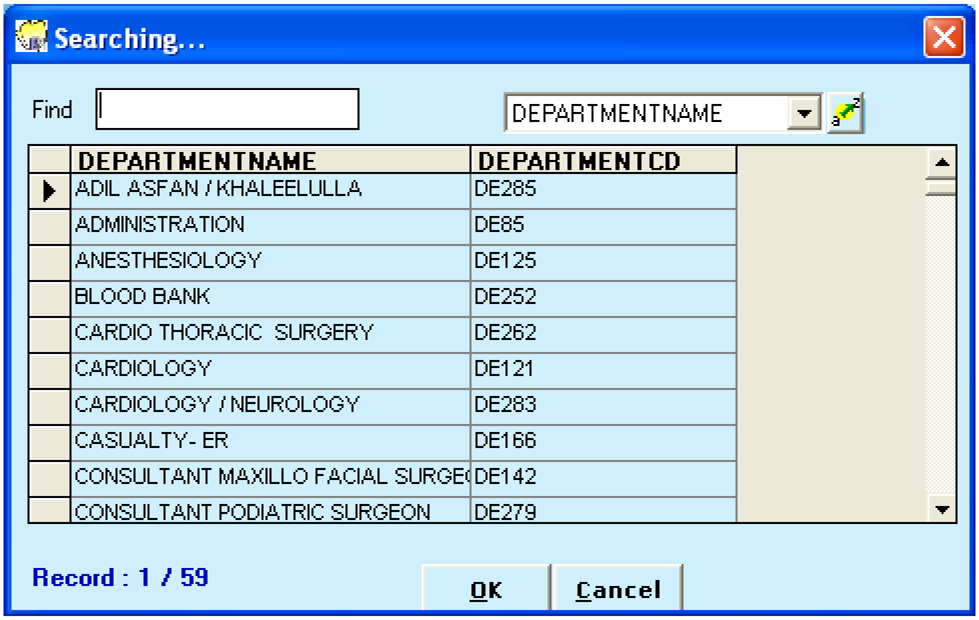
Following Form will be displayed as



- **Add:** This radio button is used for adding the Doctor for Particular Department.
- **Modify**: When we select this Radio button and then select the Department. Under that selected Department doctors will be automatically populate in the grid.
- **Add:** By selecting the Doctor Name and click on the Add button. Under that Department the Doctor will be added.
- **Remove**: It is to remove the Doctor Name Under that particular department.
- **Show**: This button is used to Show the Doctors under that Department.
- **Save**: When clicking on this button the form will be saved.

Department:





→ The Department Name should be selected by Search button.

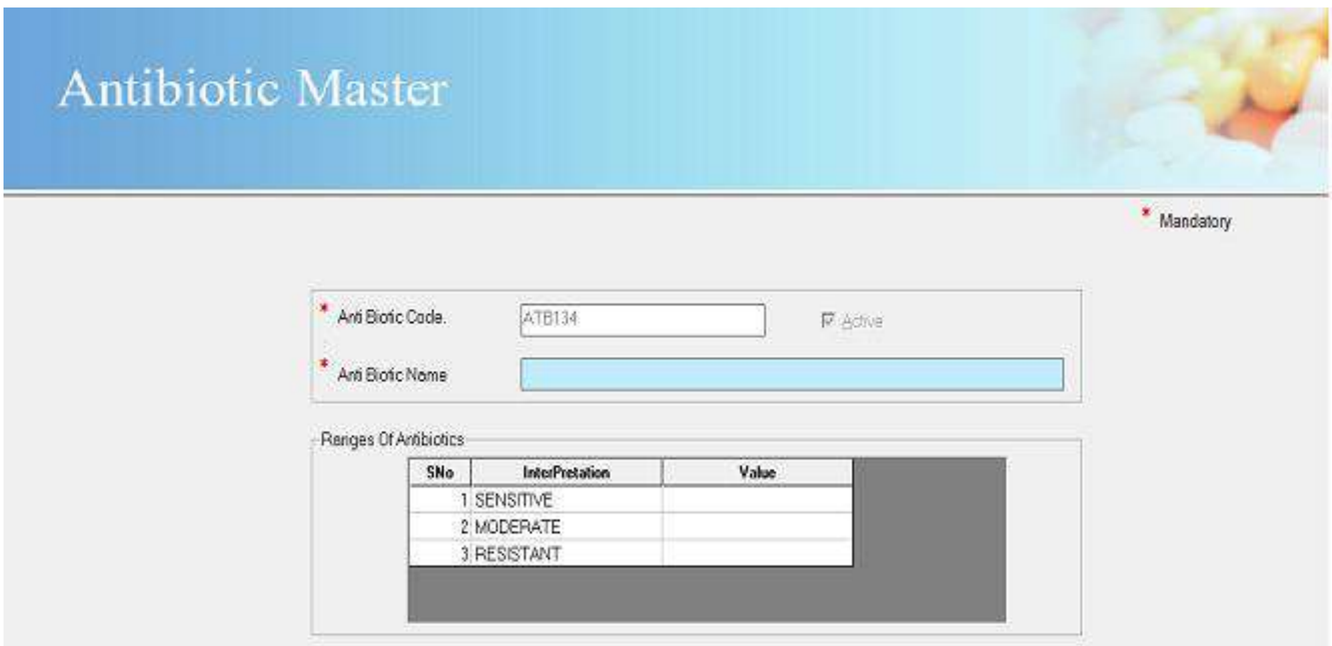
→ The Department Name is Selected by using Search button the “Department Name” will be displayed in Disable Mode.

2. Antibiotic Master

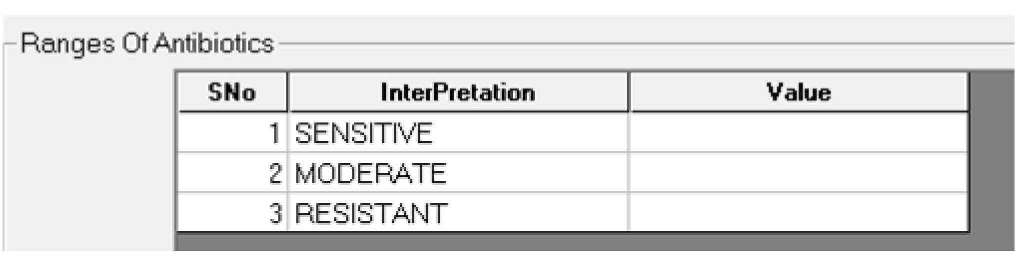
Description: This Form is used to add Antibiotic names.
The term “Antibiotics” was first coined by Selma n Waksman in 1942 to describe any substance by an organism that is antagonistic to the growth of other organisms in high dilution. The use of antibiotics is to kill bacteria but is not produced by the microorganisms.

Navigation Path: Masters Module---> Lab--> Laboratory Info--> Antibiotic Master.

Following Form will be displayed as



→ Here Antibiotic Code is Auto generated.
→ The Antibiotic Name should enter manually and user can define the Result Values for Sensitive, Moderate, and Resistant

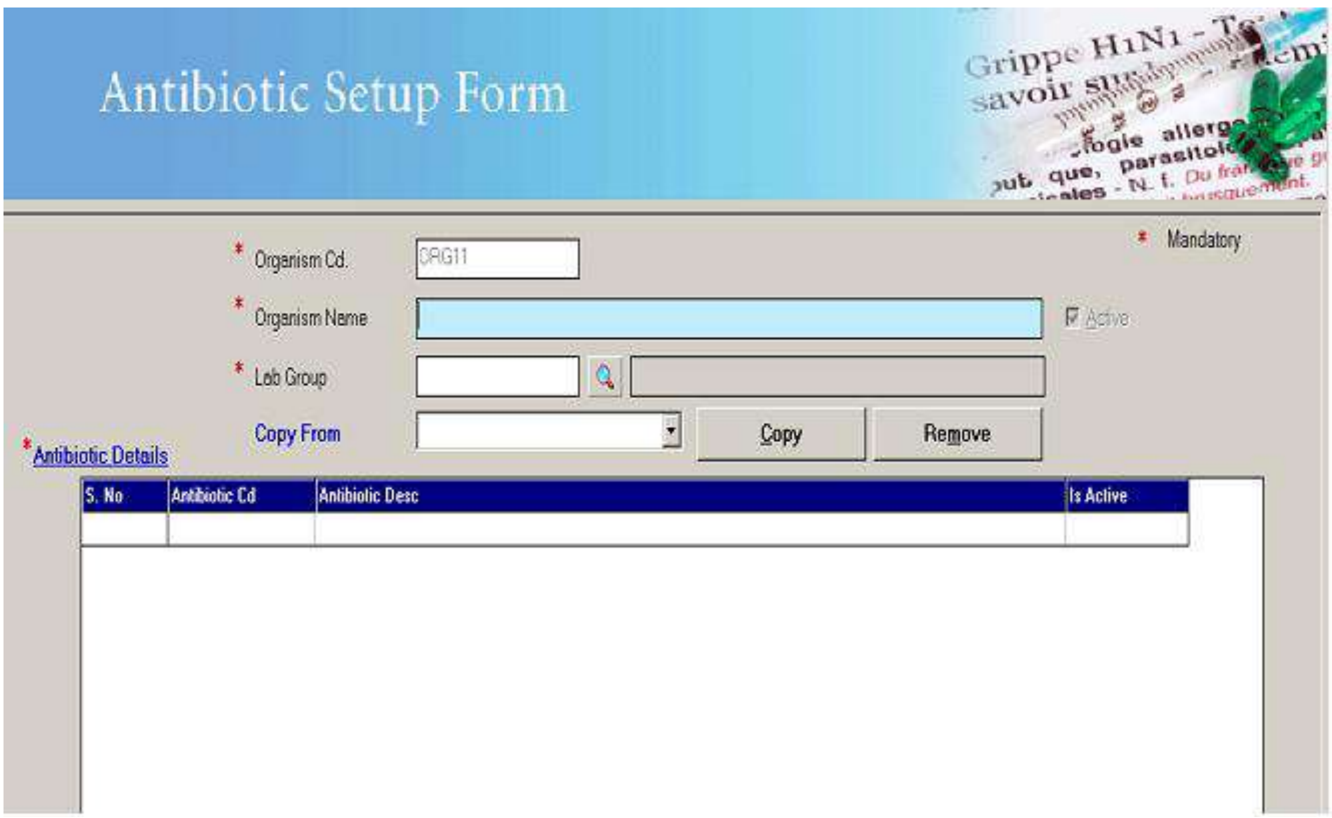


3. Antibiotic Setup

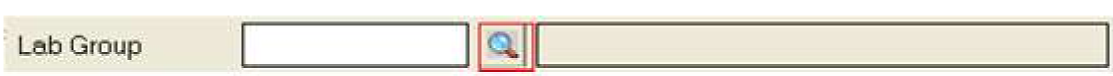
Description: The Purpose of this form is to create set of Antibiotics into one Organism.

Navigation Path: Masters Module--> Lab--> Laboratory Info--> Antibiotic Setup.

Following Form will be displayed as



→ Here Organism Code is Auto generated.
→ The Organism Name Should enter Manually (By User).
→ Here the Lab Group should be Selected by clicking on the Search button.



→ The Lab Group is selected by using the Search button and the user should select the Service Group and by clicking on OK button the selected Service Group Desc will be populated in the Text box.

→ Also we can add Antibiotics in the grid below.

→ The Remove button is used to remove the selected Antibiotic.

→ If Same Antibiotic Names should add for another Organism Name then Click on Copy From drop down box and Select Organism Name and Click on Copy Button then all antibiotic names will be display in the Grid below and user can save it

4. Lab Parameter Setup Master

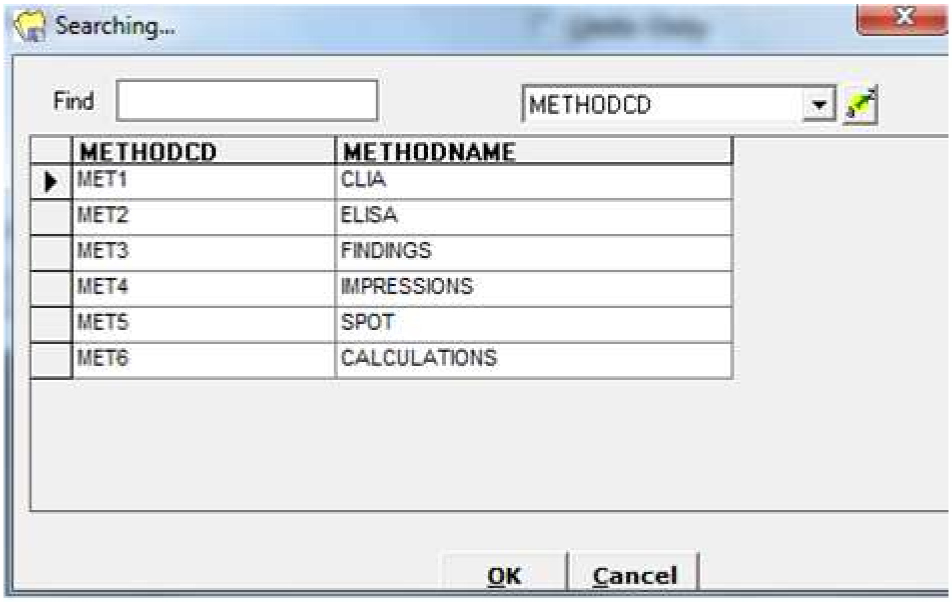
Description: The Purpose of this form is to create parameter names.
A parameter is one of the named entities associated with a subprogram, entry, or generic unit, and used to communicate with the corresponding subprogram body, accept statement or generic body.

Navigation Path: Masters Module--> Lab--> Laboratory Info--> Lab Parameter Setup Master

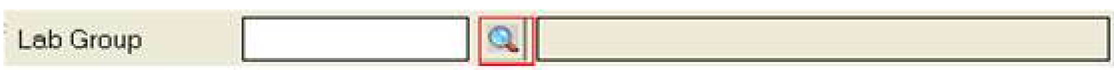
Following Form will be displayed as

→ Here the Parameter Code is Auto Generated.

→ The Parameter Name should be given Manually (By User).

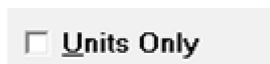


→ The Method Name should be given manually (By User).or by pressing F2 key Method Names can select.

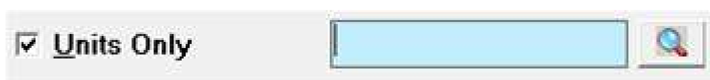


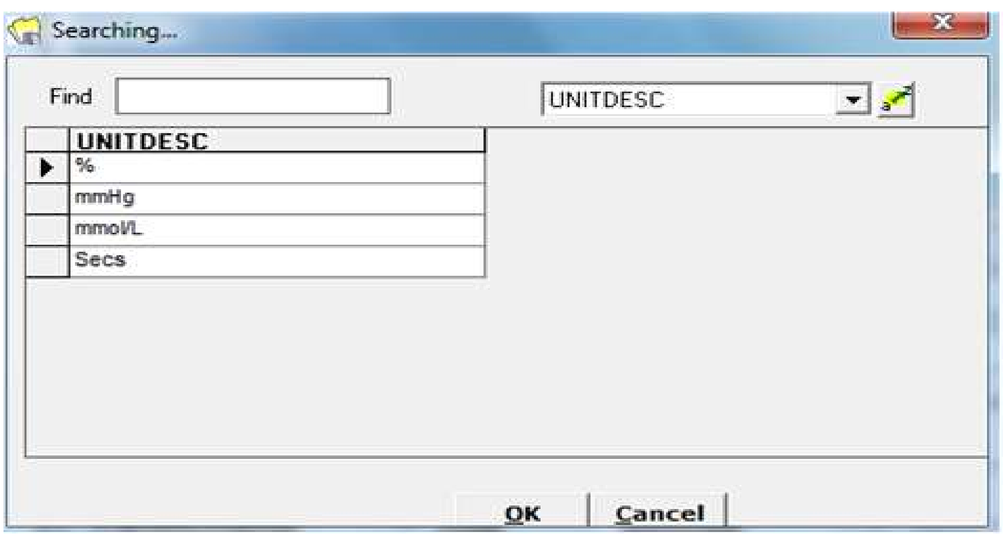
→ The Lab Group is selected by using the Search button and the user should select the Service Group and by clicking on OK button the selected Service Group Desc will be populated in the Text box.

→ If the User selects the Include Antibiotics Check box, then the User should not select Normal Ranges. Include Antibiotics means the Antibiotics will be included in that Parameter.



→ When units only check box is selected then user can select unit names in search window and user cannot define normal values etc.,



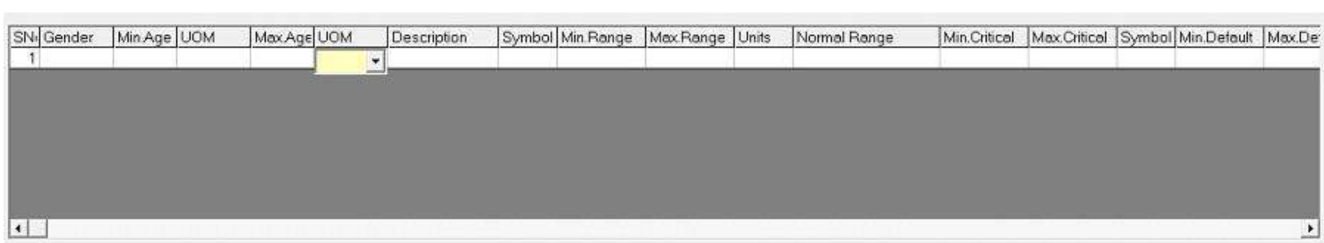


→ Here the User can select Small (Radio button) or Big (Radio button).
When the user selects the Small Radio button, in Result entry time the user can type the Text size will be small.
When the user selects the Big Radio button, in Result entry time the user can type the Text size will be big.

→ The Pa ram Display consists of two radio buttons. One is Side and the other is beneath.
When User selects Side radio button, the Parameters will display side in result entry.
When User selects beneath radio button, the Parameters will display beneath or down in result entry.

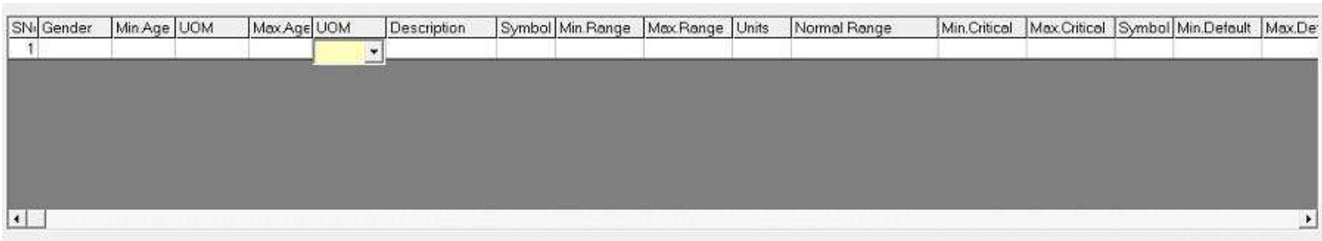
→ If this Check box is selected then in Result Entry Report Star indications will be displayed for that parameter if the ranges are more than the configured.

→ If this check box is selected then in result entry screen F2 window will be appear for only Culture tests



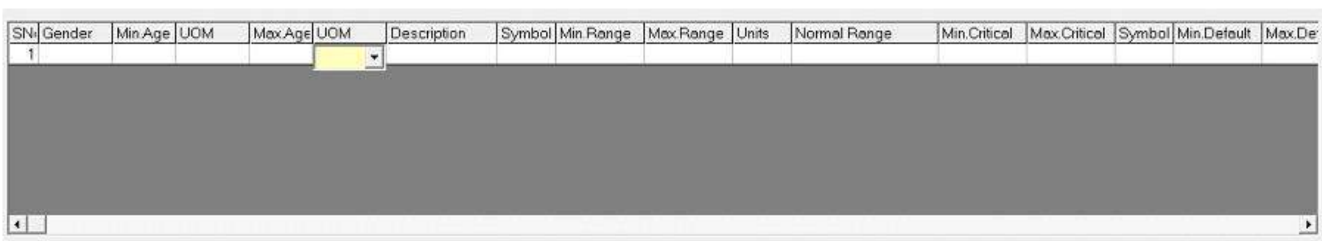
→ if the User selects the Normal Ranges, the grid will be Populated below. The User can select the Gender and the Symbol. But User should give Manually Min Age, Max Age, Description, and Low Range, High Range and UOM can select by using drop down. When the User gives all the fields the Normal Range will come automatically.

→ When the User selects Normal Ranges then Remove button will be in Enable mode. This Remove Button is used to remove the selected record in the grid.



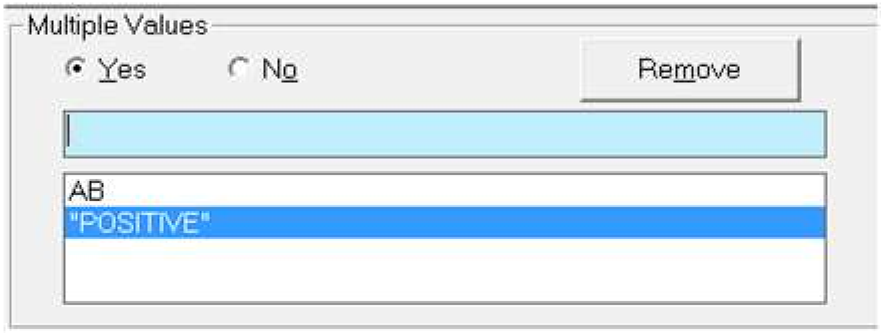
→ The grid consists of S.no, Gender, Min Age, UOM, Max Age, UOM, Description, Symbol, Min Range, Max Range, Units, Normal ranges, Min Critical, Max Critical, Symbol, Min Default, Max Default

→ If the User selects the Critical Values check box, user can define the Min Critical and max Critical values.



→ The grid consists of S.no, Gender, Min Age, UOM, Max Age, UOM, Description, Symbol, Min Range, Max Range, Units, Normal ranges, Min Critical, Max Critical, Symbol, Min Default, Max Default

→ If the User selects the Default Values check box ,user can define the Min Default and max Default values and User Should not Give Normal Ranges



→ The User can give Multiple Values by Selecting Yes (Radio button). User can add Multiple Values Manually for that Parameter. And User should not Give Normal Ranges

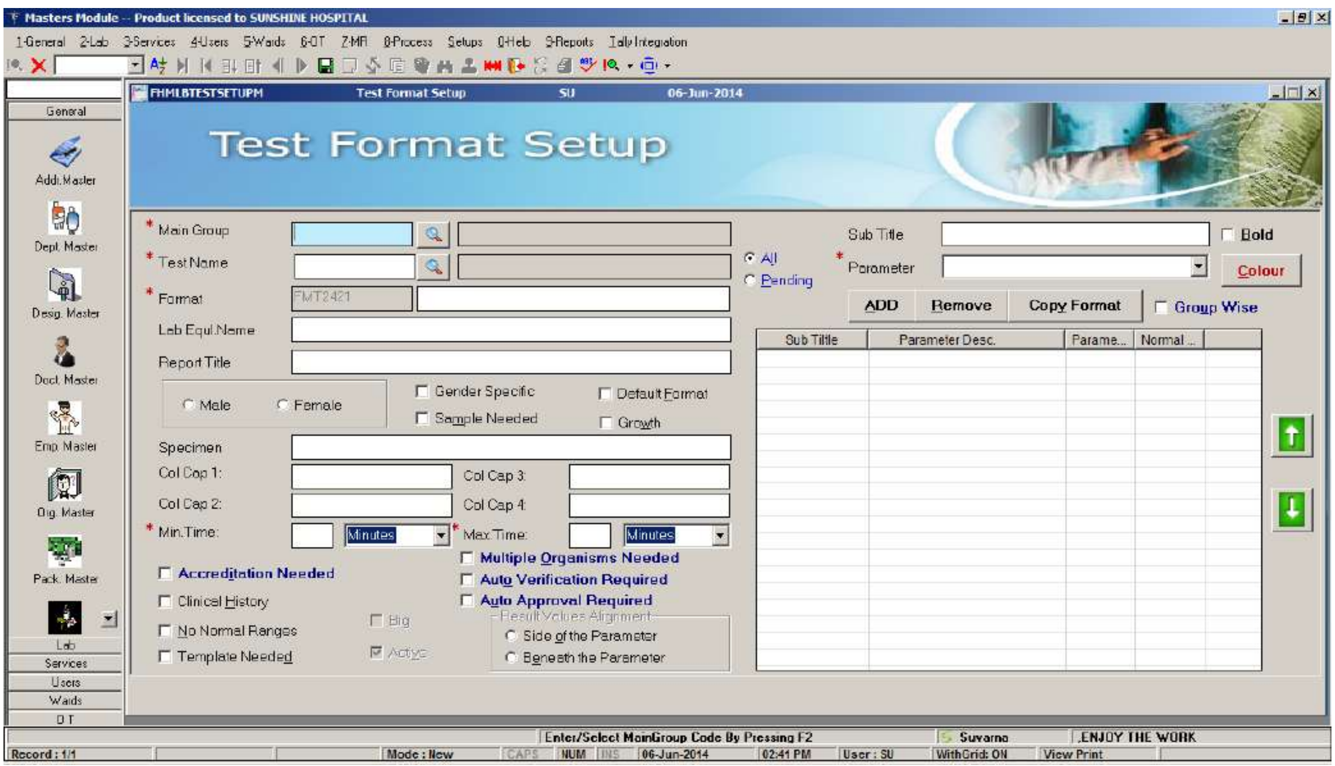
→ Here the Remove button is used to remove the Selected Multiple Value. The User can also select the Multiple values and can remove.

5. Test Format Setup

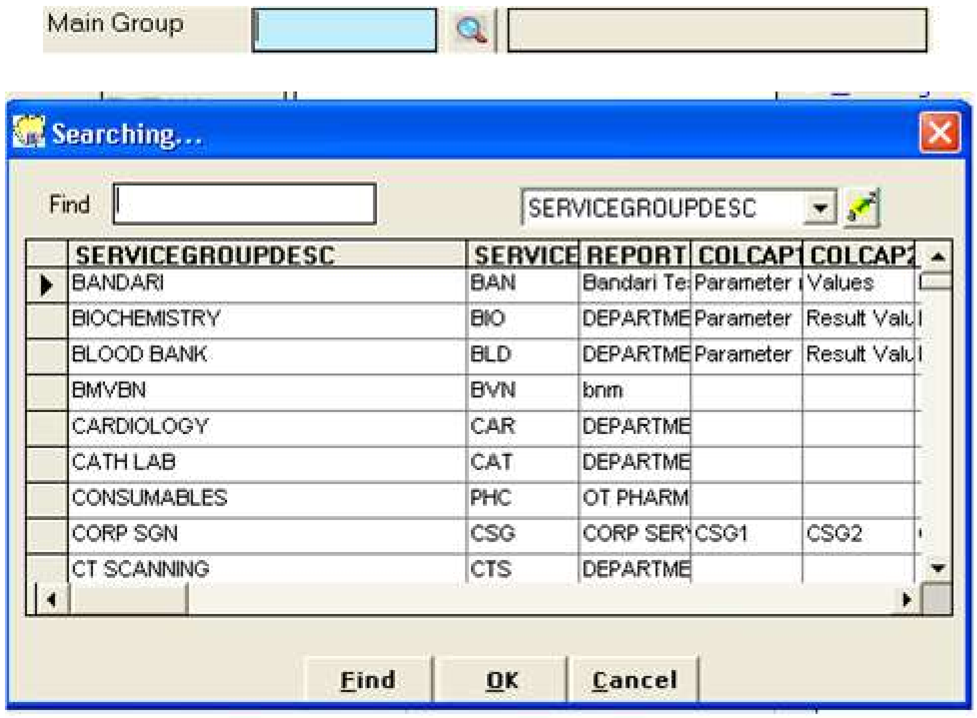
Description: It is used to create Format for Specific test for Result.

Navigation: Masters Module--> Lab--> Laboratory Info-->Lab Test Format Setup.

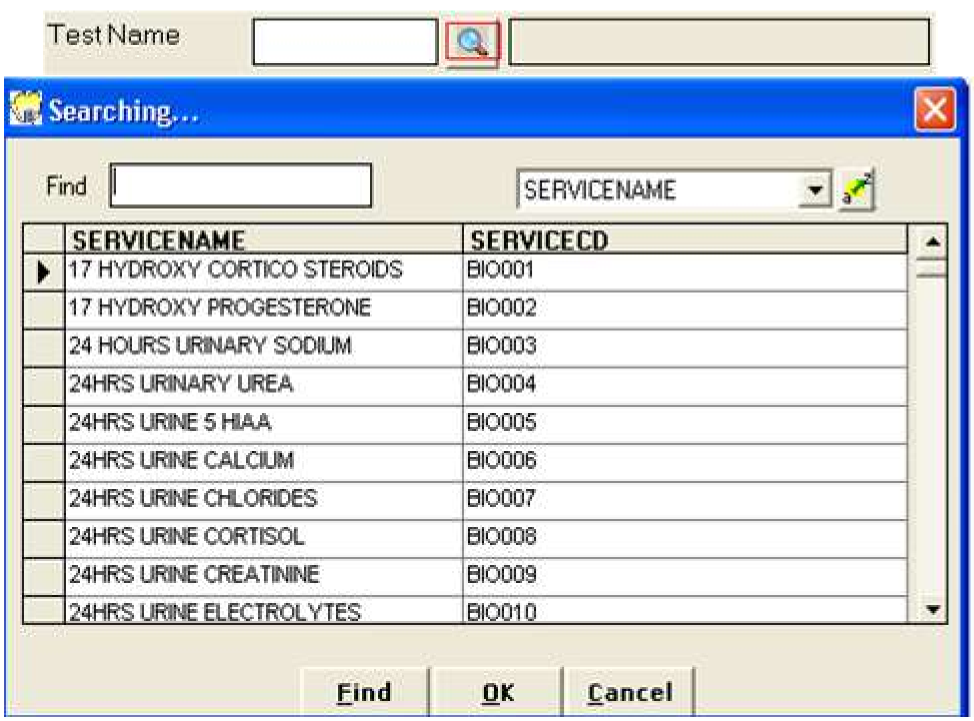
Following Form will be displayed as



Main Group: Here the Main Group can be selected by Pressing F2 button. By Clicking on Search button the Window will be populated and we can select the Services.



Test Name: Here the Test Names will be populated by clicking on the Search button. Based on Selected Main Group the test names will be displayed.



→ Here the Test Names be the Service Names only.

- **Format**: Here the Format code will be Auto generated. That Service Name will be as Format Name and if user wants to change the format name then user can change it. And it will effect in

Result Entry Screen when test name is selected.

- **Lab Equiv. Name**: When the User the selected format then automatically the Equivalent service name will be automatically Populated and it is used for Reporting Name Purpose in result entry print page.
- **Report Title**: Whatever the User has given the Report Title that will be affected in the Result Entry Report print page.
- **Gender Specific:** When this is selected user should select MALE or FEMALE radio option and this format will appear only for that Gender Specified
- **Sample Needed**: When this is selected the Sample is needed for the selected Test.
- **Growth**: For Antibiotics Purpose only we need Growth. When it is checked it will be effects in Result Entry Form.
- **Default Format**: When it is checked, the Default Format will be automatically displays to that Test in Result Entry Form.
  If it is Unchecked, in Result Entry Form User must select the Format by clicking on Search button.
- **Specimen**: Specimen is an item of information that is typical of a class or group. For example Sample of blood. Specimen is a portion or quantity of material used for testing purpose.
- **Col Cap1**: What the User has given in the Service Group Master that will be displayed in Col Cap1 field and it will effect in Result Entry Report Print Page.
- **Col Cap2**: What the User has given in the Service Group Master that will be displayed in Col Cap2 field and it will effect in Result Entry Report Print Page.
- **Col Cap3**: What the User has given in the Service Group Master that will be displayed in Col Cap3 field and it will effect in Result Entry Report Print Page.
- **Col Cap4**: What the User has given in the Service Group Master that will be displayed in Col Cap4 field and it will effect in Result Entry Report Print Page.
- **Min Time and Max Time**: The Purpose is for preparing the time to Report. Here in the Drop down the user can select Hours, Minutes, Seconds.
- **Accreditation Needed**: The act of granting credit. If this is checked the Stamp [as ISO Symbol] will be displayed in the Result Entry Report Print Page.
- **Clinical History**: What the Doctor has suggested the Clinical History will come in Report. If the User selects only then it will effects in report.
- **No Normal Ranges**: If this is selected the Normal Ranges will be effected in the Result Entry Form. If this is selected then Result Values Alignment will be in Enable mode and user should

select the option as Side of the Parameter or beneath of the Parameter.

- **Template Needed**: If this is selected only, the Test will be fetched in the Template Setup Form.

- **Add:** The **Add** button is used to add the selected Parameter. User should select the parameters in Parameters drop down box.

- **Remove**: The Remove button is used to remove the selected Parameter.

- **Copy Format**: Firstly the user should select the Test Name and click on the Copy Format, if any format is there that will be shown automatically in the grid.

- **Group Wise**: If this is Checked, first the Main Group must be selected one Service Name and then click on the Copy format button. Under the Main Group it shows number of formats. We should select one of the Format and click on the Copy Format then the Format will be copied to that Service Name respectively.
- **Sub Title**: The user should give manually the Sub Title.

- **Parameter**: Whatever we have given the Parameters that will be fetched in the Parameters Drop down box.

- **Bold**: If this is checked, then the Sub Title will appear in Bold.

- **Pending**: If it is selected this then all Pending Tests will be affected in Report.

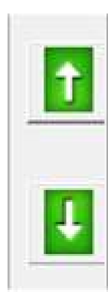
- **All**: If this is Selected then All Tests

- **Color:** User can set the color for parameters and it will effected in report

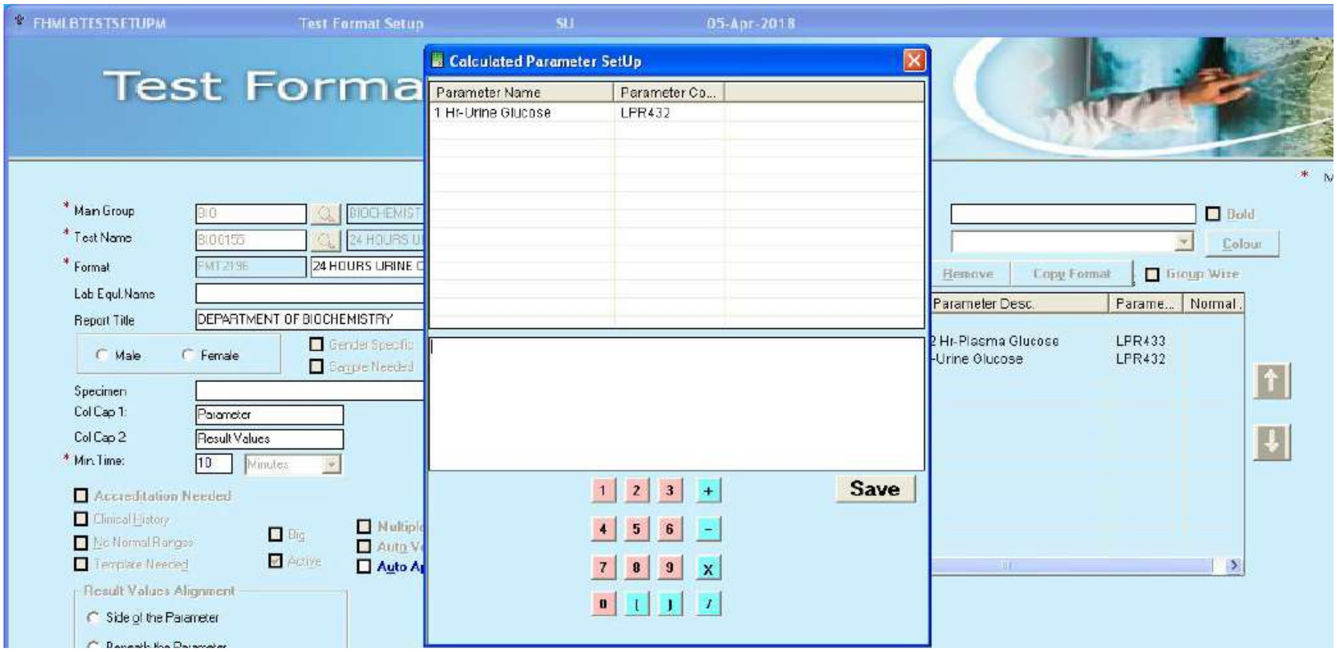
- **Multiple Organisms Needed**: If this check box is checked in Result Entry Report will be display different format

- **Auto Verification Required:** This is only for machine purpose. If this check is activated then directly test will be verified.

- **Auto Approval Required:** This is only for machine purpose. If this check is activated then directly test will be approved.



By clicking on this symbol (UP and DOWN Arrow) user can keep
the order of parameters which parameter should be first or last and the same order will be display in Result Entry.

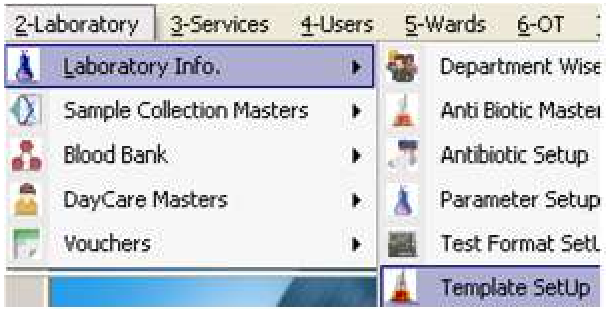


Calcutaed Parameters: when we are Dubble Click On parameters which are present in the Grid One PopUp Window will Appear(Calculated Parameter Setup) which is used to enter calculated formulas to perticular parameter.

6. Template Setup

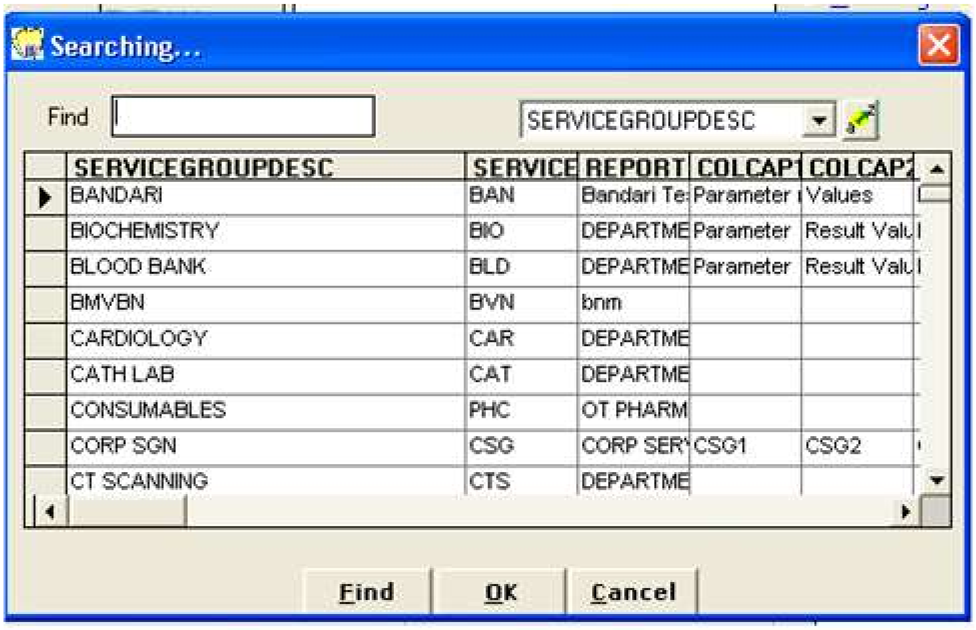
Description: A Template is a Standard for making comparisons. This is used to do the Template Setup for the Test.

Navigation: Masters Module--> Lab--> Laboratory Info--> Template Setup.

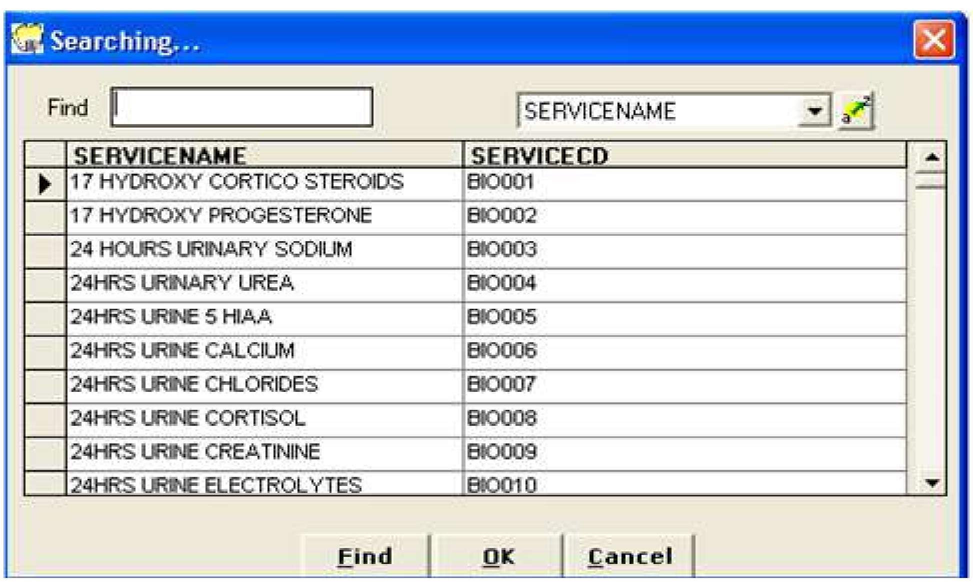


Following Form will be displayed as

- **Template Setup No**: Here the Template Setup Number is Auto generated.



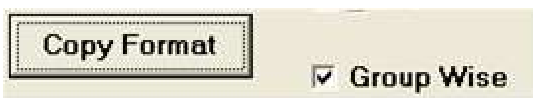
Main Group: Here the Main Group can be selected by Pressing F2 button. By Clicking on Search button the Window will be populated and we can select the Services.



Test Name: Here the Test Names will be populated by clicking on the Search button. The Test Names will be the Service Names.

→ Here Test Names be the Service Names only.

- **Format:** Here the Format will be fetched by clicking on the Search button icon and Select Format Name and enter Result Values and Save the record and it will effected in Result Entry Form when Template button is clicked the data will display against the test.



TestName	FomatName	FormatCd	TestCd
24HRS URINARY UREA	24HRS URINARY UREA	FMT420	BIO004
24HRS URINARY UREA	24HRS URINARY UREA	FMT420	BIO004
BIO 543	24HRS URINARY UREA	FMT420	BIO004
PT WITH INR	PT WITH INR	FMT101	BIO152
PT WITH INR	PT WITH INR	FMT101	BIO152
SERUM CALCIUM	SERUM CALCIUM	FMT104	BIO162
SERUM CALCIUM	SERUM CALCIUM	FMT104	BIO162
SERUM CEA	SERUM CEA	FMT81	BIO229
SERUM CEA	SERUM CEA	FMT81	BIO229
SERUM CREATININE	SERUM CREATININE	FMT84	BIO168
SERUM CREATININE	SERUM CREATININE	FMT84	BIO168
SERUM ELECTROLYTES	SERUM ELECTROLYTES	FMT97	BIO169
SERUM ELECTROLYTES	SERUM ELECTROLYTES	FMT97	BIO169
THYROGLOBIN	THYROGLOBIN	FMT141	BIO231
THYROGLOBIN	THYROGLOBIN	FMT141	BIO231

- **Copy Format**: Firstly the user should select the Test Name and click on the Copy Format, if any format is there that will be shown automatically in the grid.

- **Group Wise**: If this is checked, first the Main Group must be selected one Service Name and then click on the Copy format button. Under the Main Group it shows number of formats we should select one of the Format and click on the Copy Format then the Format will be copied to that Service Name respectively.

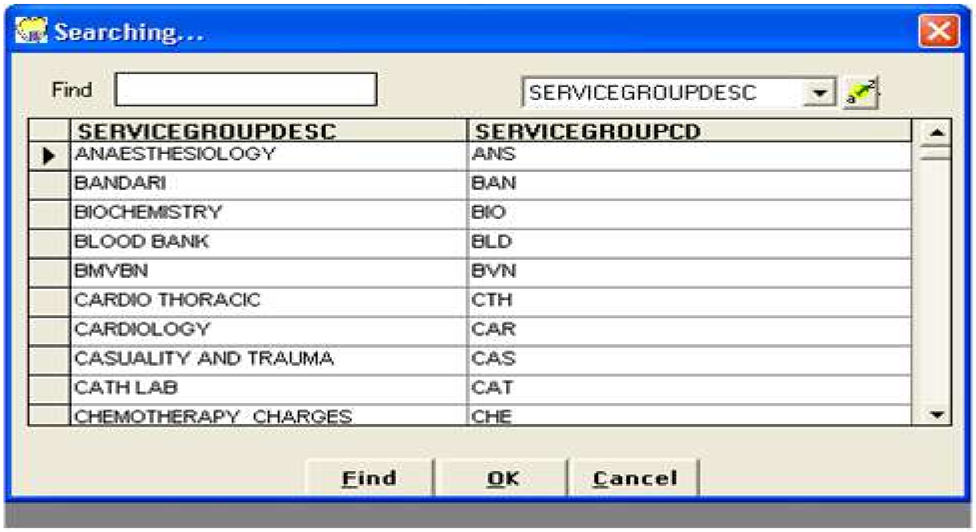
7. Test Comparison Set Up

Description: This form is used to compare the tests. It will effect in OP Bill form and in IP Services Entry Forms.

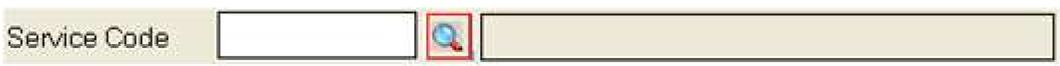
Navigation Path: Masters Module → Lab--> Laboratory Info--> Test Comparison Master

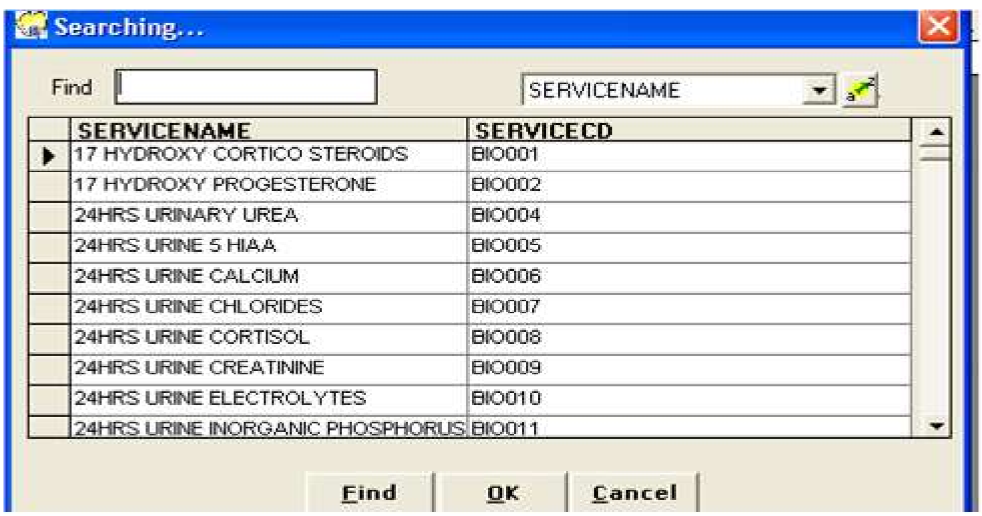
Following Form will be displayed as

- **Comparison Code**: Here the Comparison Code is Auto generated.
- **Service Group**: The Service Group will be fetched by clicking on the Search icon.



- **Service Code**: Here the Service Code will be fetched by clicking on the Search icon, based on selected service group tests will be display.



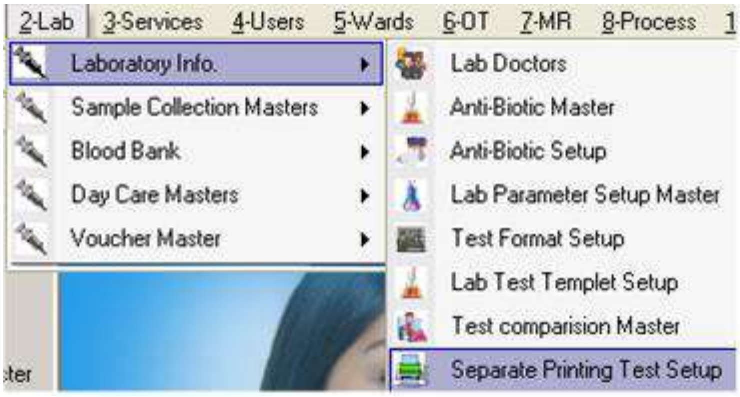


- **Remove**: Select the Service in the Service Details grid and click on the Remove button then the Service will get removed from the grid.

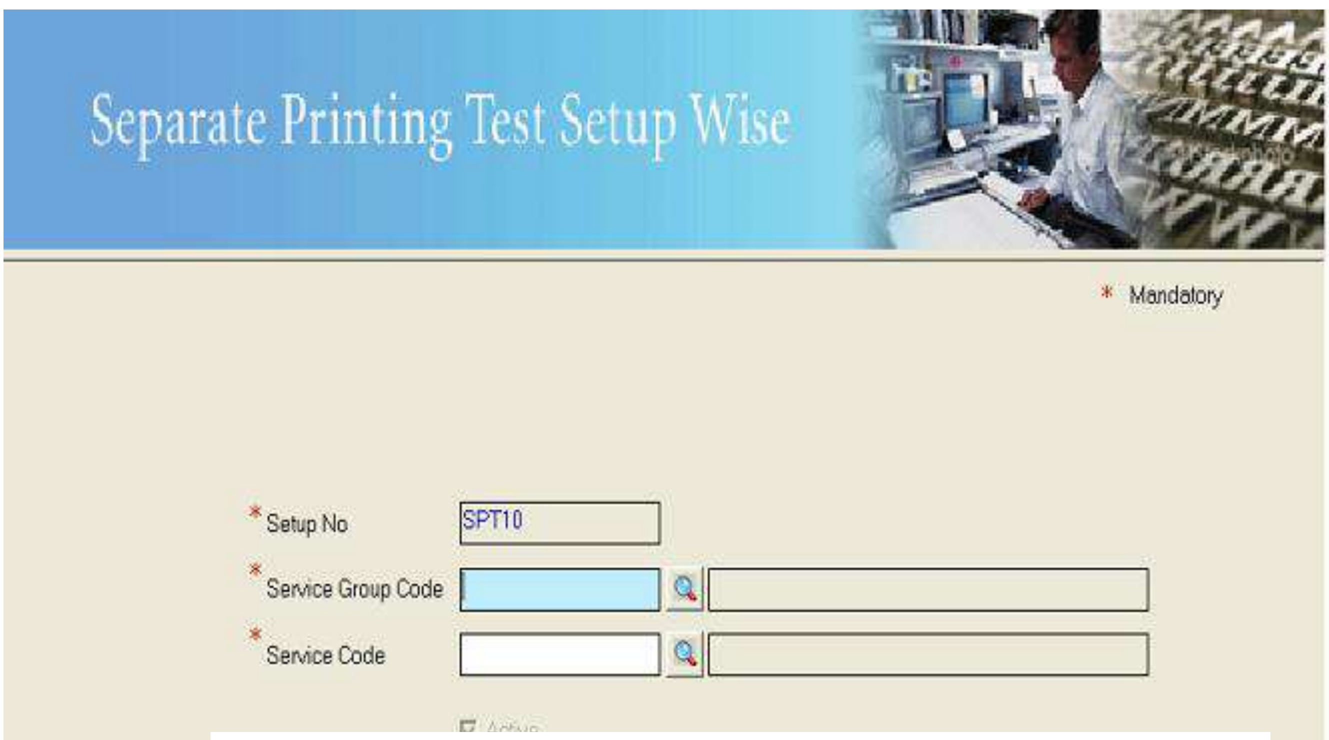
8. Separate Printing Test Setup

Description: This allows you to setup one Test to print in another page at the time of Dispatch Time when Auto Print check box is selected and clicked on print button then that test will be displayed separate print page.

Navigation Path: Masters Module--> Laboratory--> Separate Printing Setup

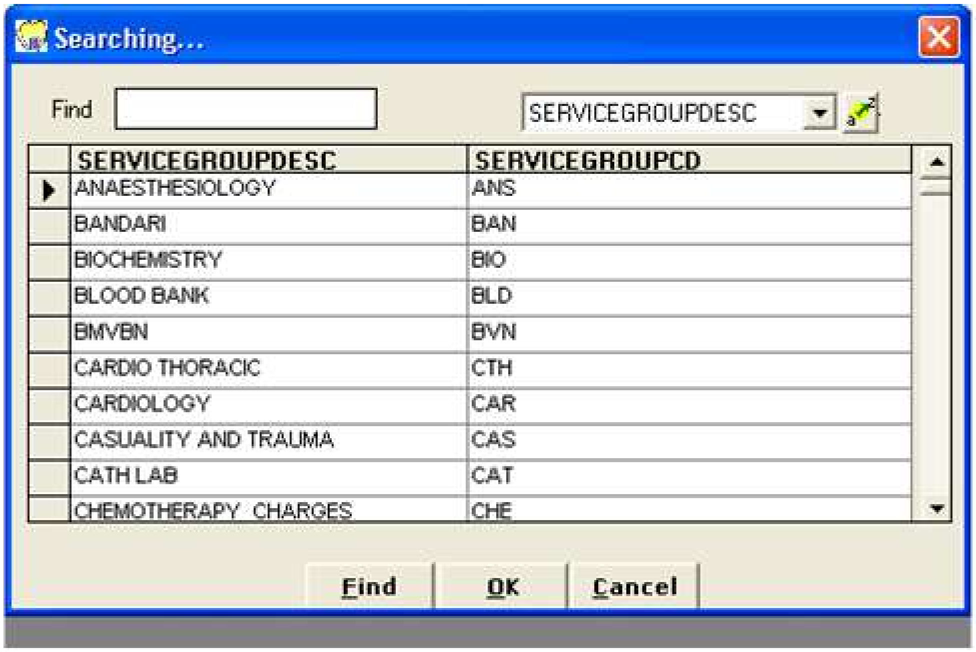


Following Form will be displayed as

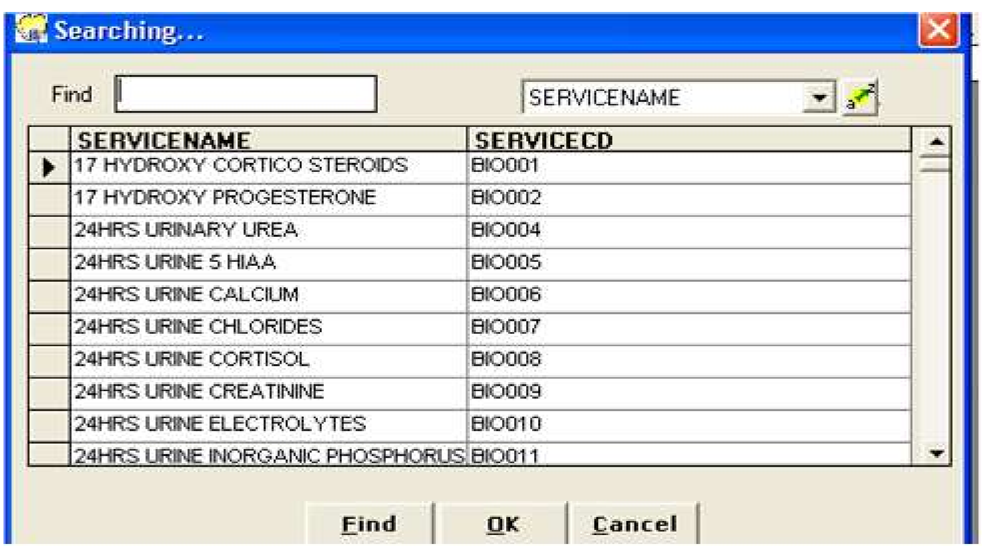


Setup No: Here the Setup Number is auto generated.

Service Group Code: The Service Group will be fetched by clicking on the Search icon.



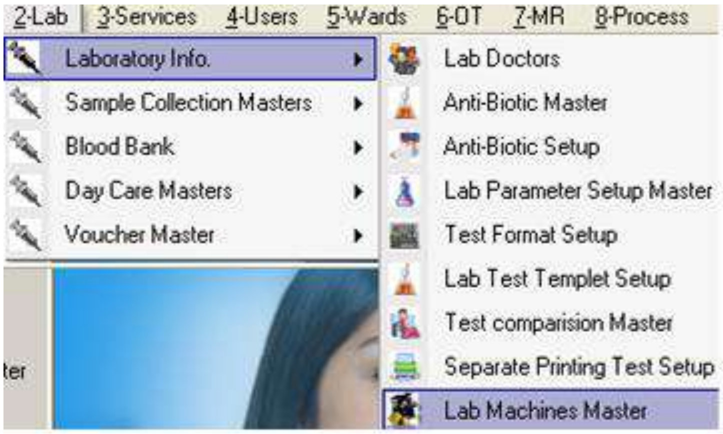
- **Service Code**: Here the Service Code will be fetched by clicking on the Search icon,based on selected service group tests will be display.



9. Lab Machines Master

Description: The Purpose is to Save the Machine Names and Id's of those Machines.

Navigation Path: Masters Module--> Laboratory Tab--> Lab Machines Master



Following Form will be displayed as

Machine Code: Here the Machine Code is auto generated.

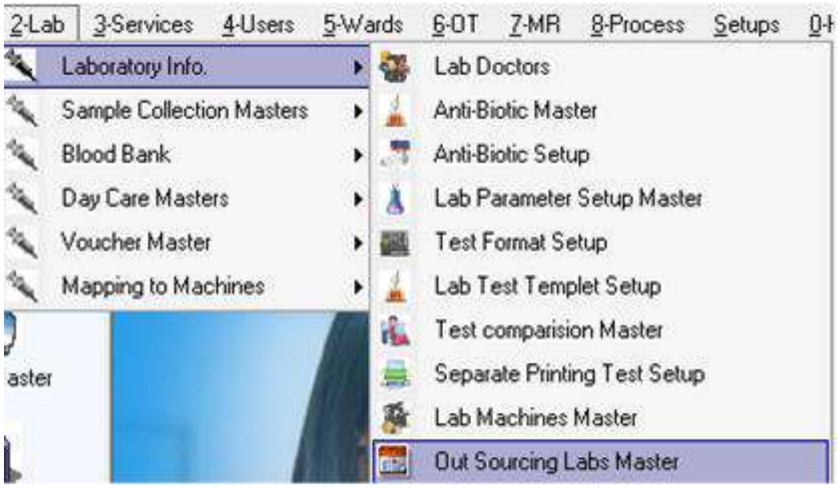
Machine Name: Represents the Name of the Machine.

Analyzer ID: Represents the ID of the corresponding Machine.

10.Out Sourcing Lab Masters

Description: The Purpose is used for creating Out Side Lab Name.
Out Sourcing is the process by which a company contracts another company to provide particular services.

Navigation Path: Masters Module--> Laboratory Tab--> Out Sourcing Lab Master



Following Form will be displayed as

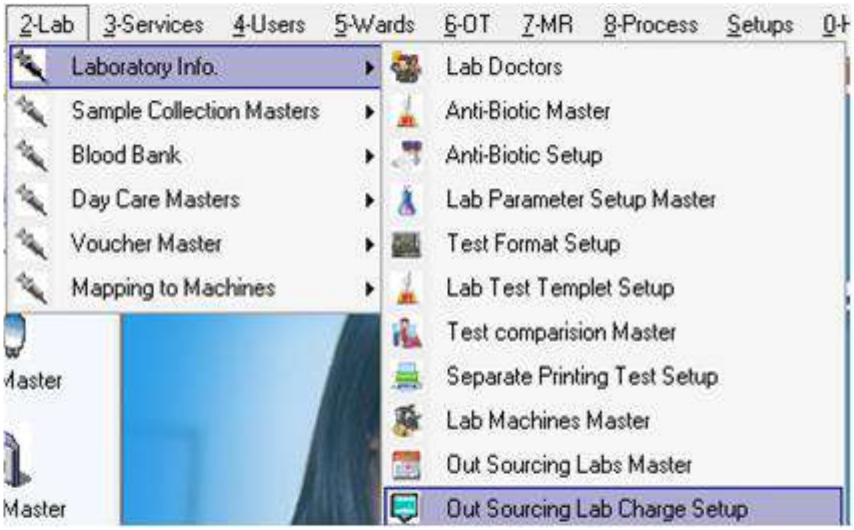
Lab Code: Here the Lab Code is auto generated.

Lab Name: Here this represents the Name of the Out Sourcing Lab.

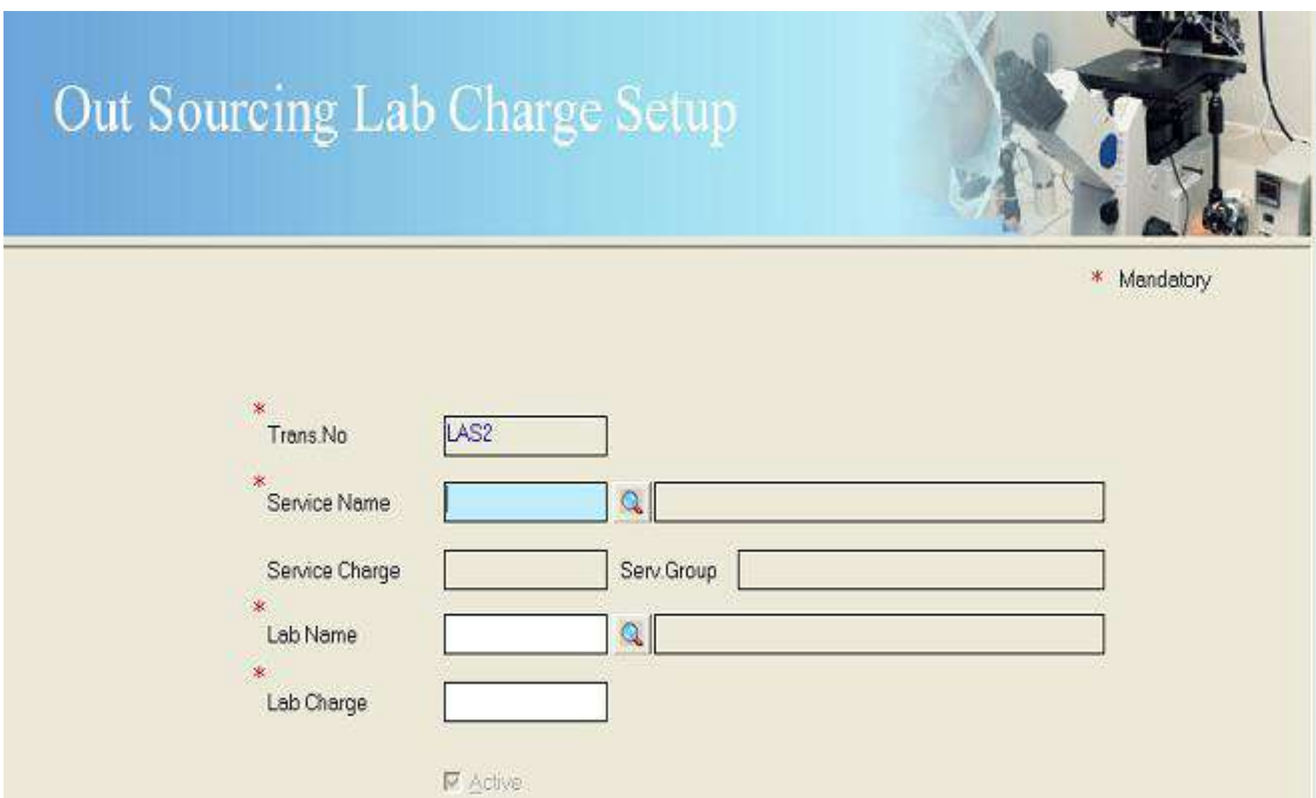
11.Out Sourcing Lab Charge Setup

Description: Out Sourcing is the process by which a company contracts another company to provide particular services.

Navigation Path: Masters Module--> Laboratory Tab--> Out Sourcing Lab Charge Setup

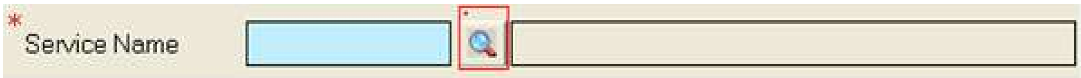


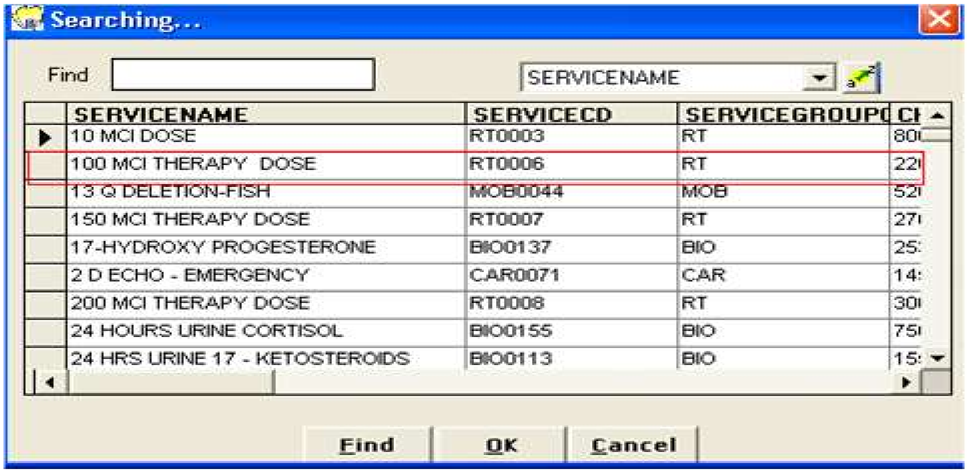
Following Form will be displayed as



Trans No: Here the Transaction Number is auto generated.

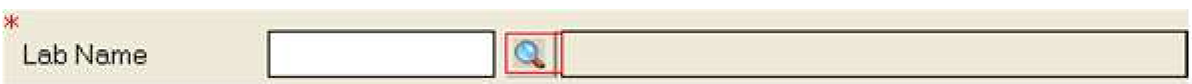
Service Name: Here the Service Name will be selected by using Search icon.

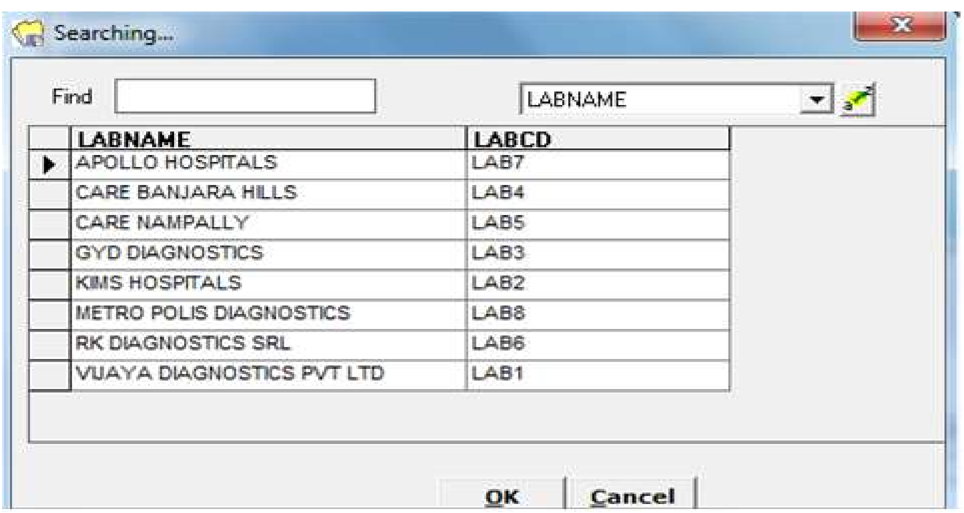




→ When the user clicks on the search button the window will be displayed, Service Names along with the codes, and also corresponding Service Charges. When the User selects the Service Name and click on OK button, the Service Name along with the service charge and also corresponding Service group will automatically display in their corresponding fields.

Lab Name: Here the Lab Name will be selected by using Search icon.



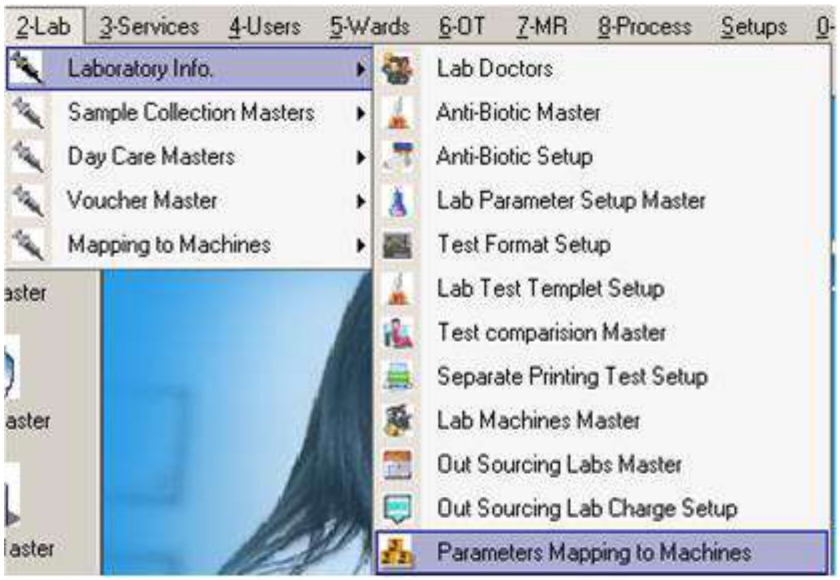


→ when the user clicks on the search button the window will be displayed Lab Names along with the Code.
Lab Charge: Here the User gives Charge for the Lab.

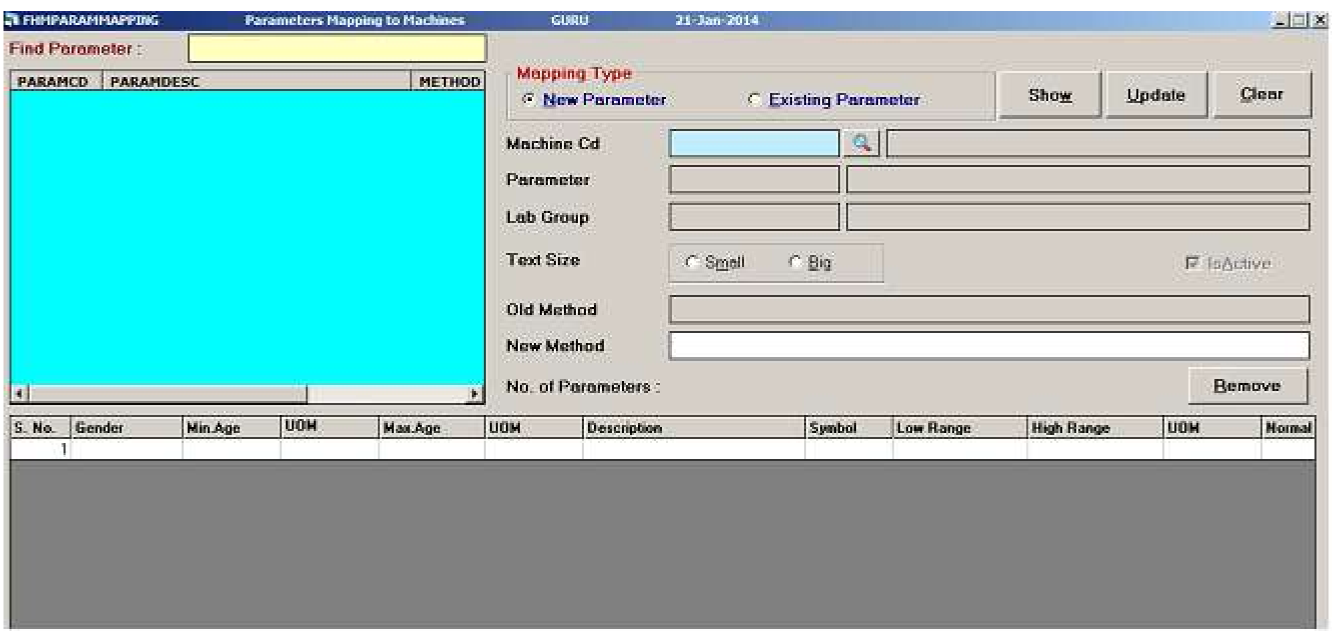
12. Parameter Mapping to Machines

Description: The purpose of this form is used to Map the Parameters to machines.

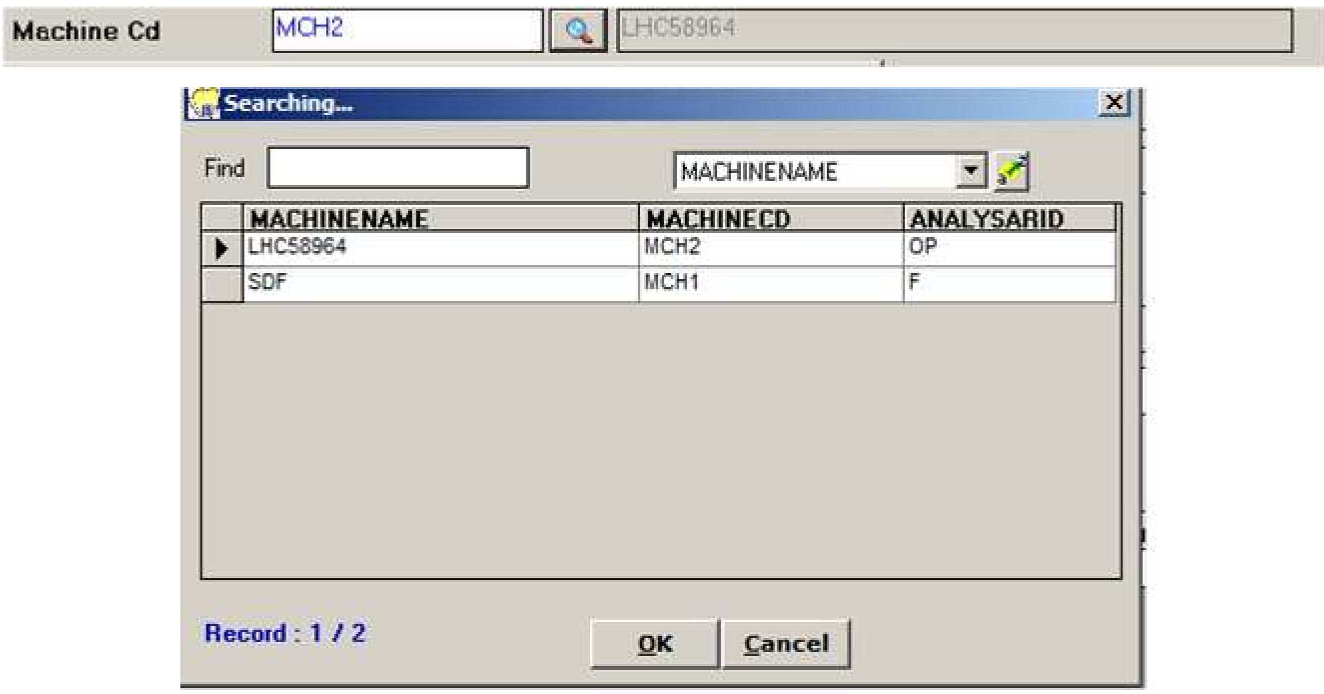
Navigation: Masters Module-->Laboratory Tab-->Parameter Mapping to Machines



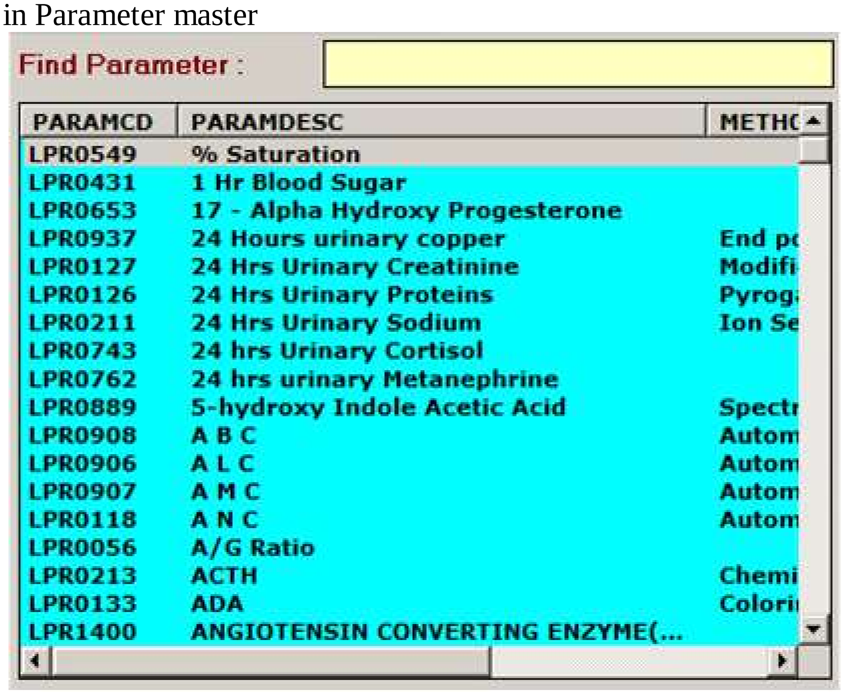
Following Form will be displayed as



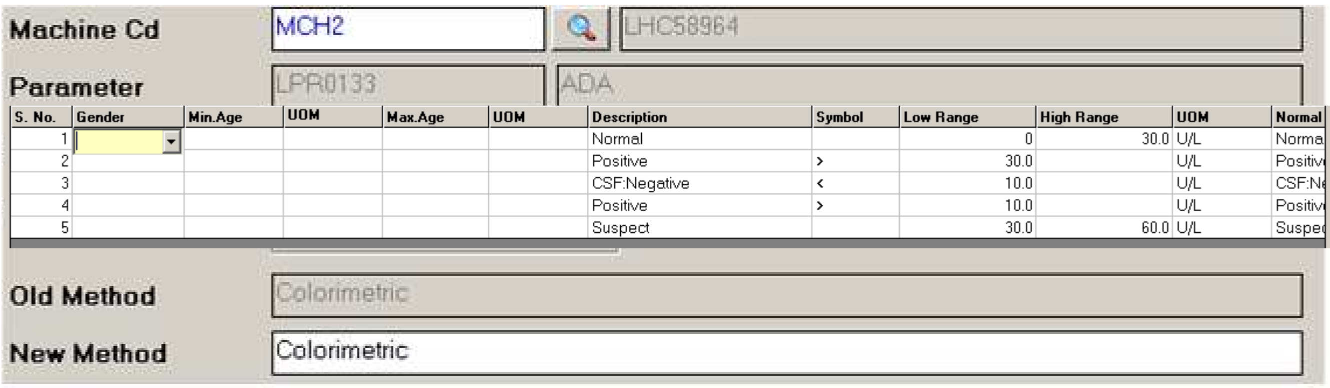
→ Select New Parameter Option and Select Machine name and then all Parameters will be displayed



NOTE: Here Parameter names will be displays based on Normal ranges.
Where we created in Parameter master



→ Select Parameter name then all the details will be displayed as Parameter name, Lab Group, Text Size, Method Name, gender ,Min Age, UOM, Max Age, UOM, Description, Symbol, Low range, High range, UOM, Normal range and then Click on Update Button.

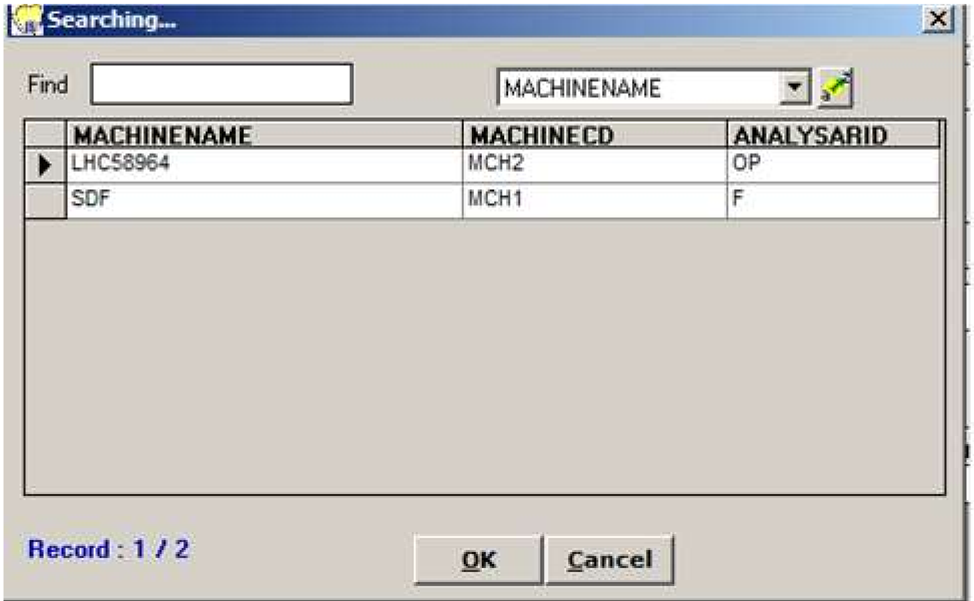


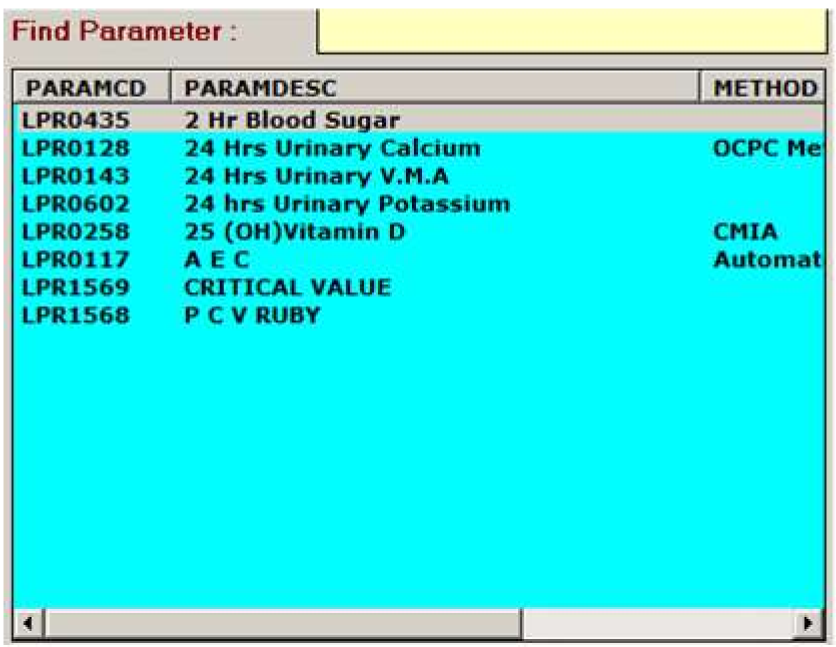
S. No.	Gender	Min.Age	UOM	Max.Age	UOM	Description	Symbol	Low Range	High Range	UOM	Normal
1						Normal		0	30.0	U/L	Norma
2						Positive	>	30.0		U/L	Positiv
3						CSF:Negative	<	10.0		U/L	CSF:N
4						Positive	>	10.0		U/L	Positiv
5						Suspect		30.0	60.0	U/L	Suspe

→ When Update is clicked then that parameter is added to that Machine.

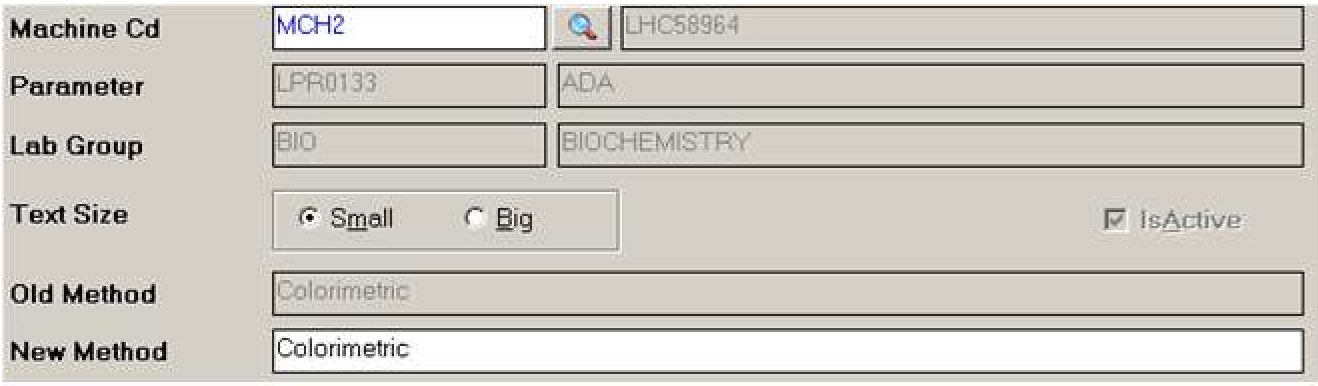
→ When Click on Clear button the data will be cleared.

→ Select Existing Parameter and Select Machine Name and click on show button then parameters list will be displayed and if user want to change the details then edit it and click on update button





→ Select Parameter name and edit the details and click on update button

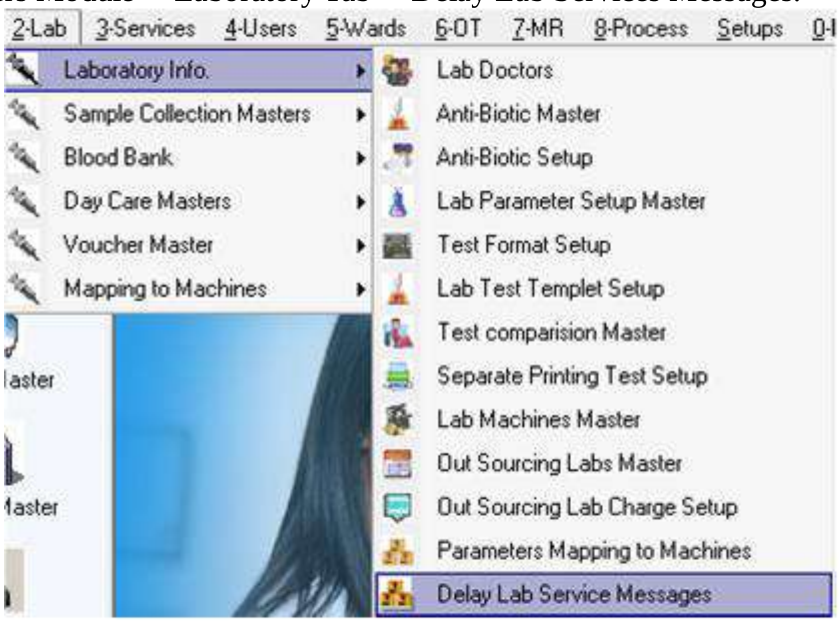


S. No.	Gender	Min.Age	UOM	Max.Age	UOM	Description	Symbol	Low Range	High Range	UOM	Normal
1						Normal		0	30.0	U/L	Norma
2						Positive	>	30.0		U/L	Positiv
3						CSF Negative	<	10.0		U/L	CSF N
4						Positive	>	10.0		U/L	Positiv
5						Suspect		30.0	60.0	U/L	Suspe

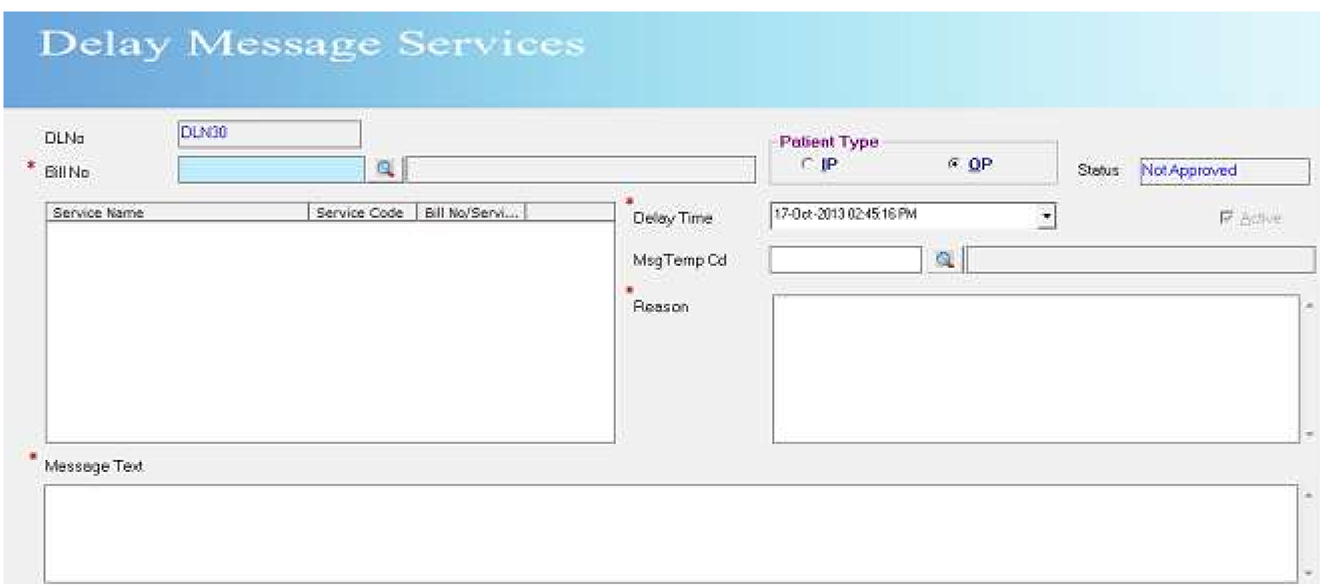
13. Delay Lab Service Messages

Description: The purpose of this form is used to send the Messages to the Patient when the Services are delayed.

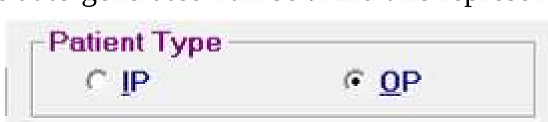
Navigation: Masters Module-->Laboratory Tab-->Delay Lab Services Messages.



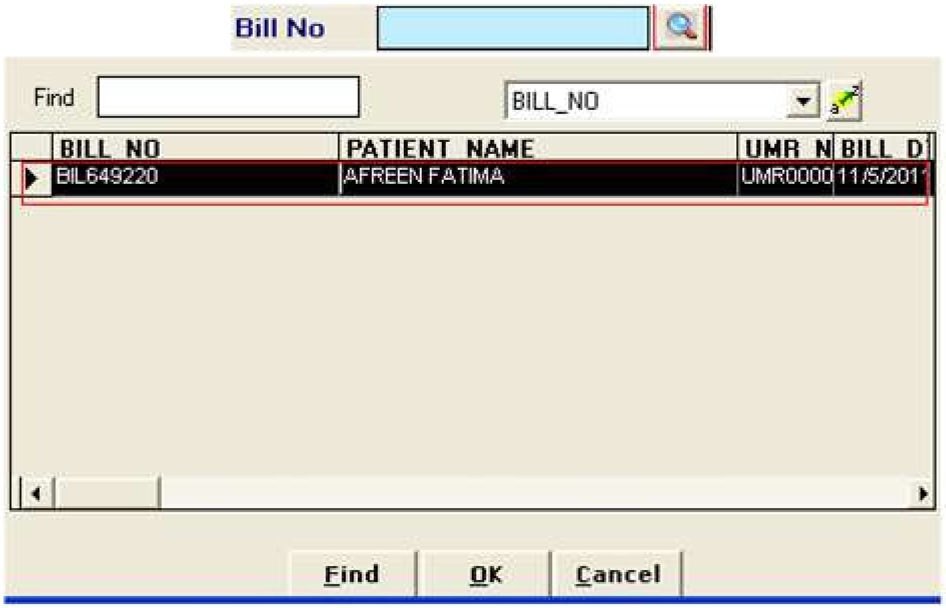
Following Form will be displayed as



DL No: This entity represents the auto generated number. And this represents the Delay Lab Number.

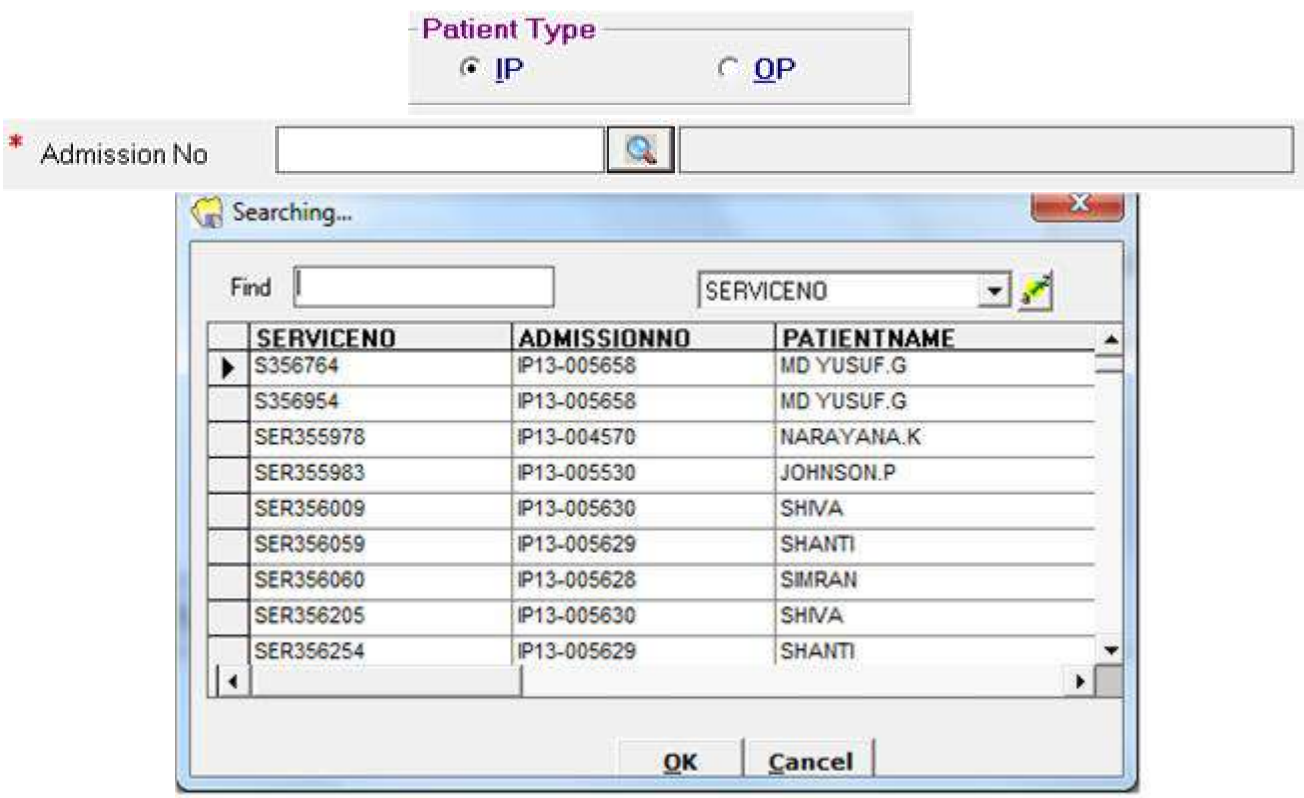


→ When Patient type is selected as OP then user will select Bill No



-->Here the Bill number will come, when the OP Billing for the patient has over will be fetched here. Then the User must select the Bill No from the grid and clicks on Ok button the details of the Service Names will be displayed. The Service Names will come from the Pending Investigations Form. The user should right click on the Service in the Pending Investigations form and those services will be displayed in this form and are also which are delayed only .Here the Service Names will be displayed in the grid and these should be selected by the User.

→ When Patient type is selected as IP then user will select Admission No or Service No



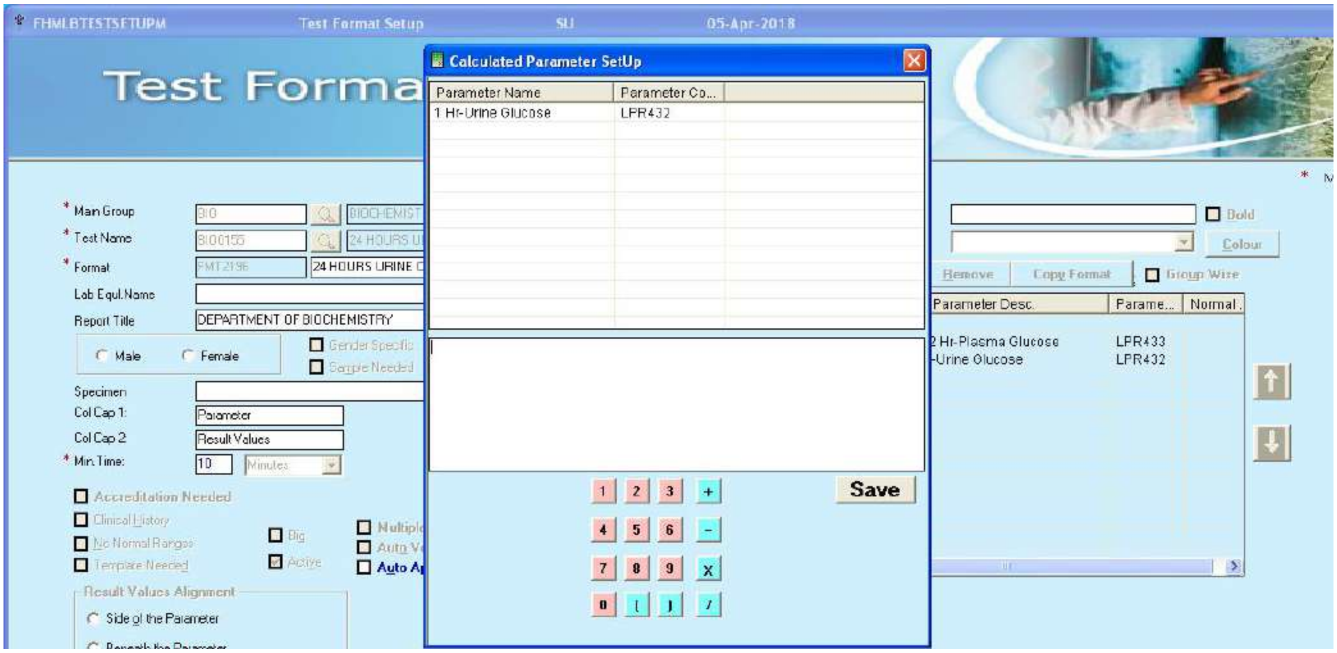
-->Here the IP or Service number will come, now select any no
and click on OK button then
Service Names will be displayed. The Service Names will come from the Pending Investigations Form. The user should right click on the Service in the Pending Investigations form and those services will be displayed in this form and are also which are delayed only .Here the Service Names will be displayed in the grid and these should be selected by the User.

Delay Time: This entity represents the Delay Time will be displayed.

Msg Temp Cd: User can select the Template. When that template is selected that text will be display in Reason text box.

Reason: This entity represents to enter the reason.

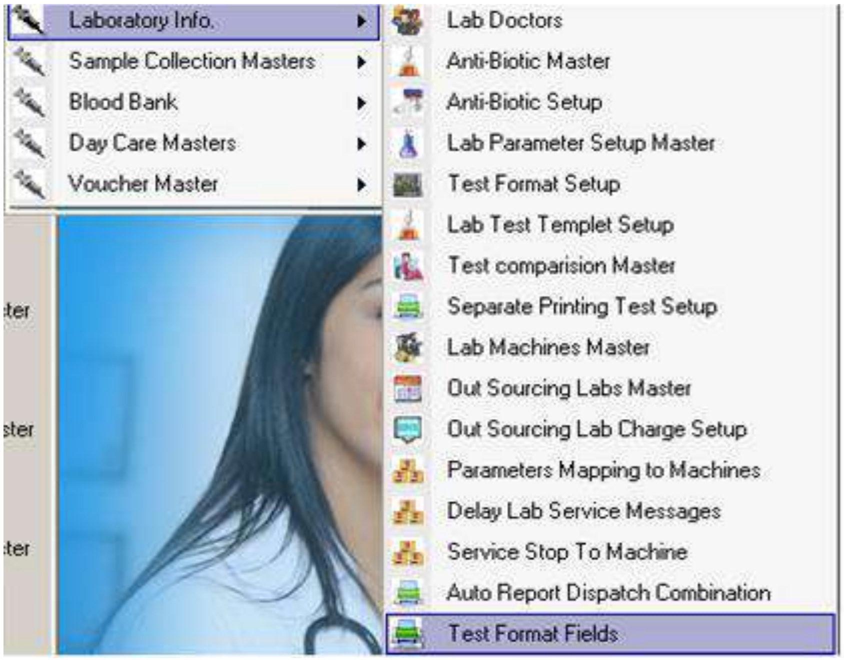
Message Text: This entity is used to Message the Text to the Patient.


FHMLBTESTSETUPM
Test Format Setup
SU
05-Apr-2018
Test Forma
Calculated Parameter SetUp
Parameter Name
Parameter Co...
1 Hr-Urine Glucose
LPR432
Save
Main Group
Test Name
Format
Lab Equl.Name
Report Title
DEPARTMENT OF BIOCHEMISTRY
Male
Female
Gender Specific
Sample Needed
Specimen
Col Cap 1:
Parameter
Col Cap 2
Result Values
Min. Time:
10
Minutes
Accreditation Needed
Clinical History
No Normal Ranges
Template Needed
Big
Active
Result Values Alignment
Side of the Parameter
Bold
Colour
Remove
Copy Format
Group Wise
Parameter Desc.
Parame...
Normal
2 Hr-Plasma Glucose
LPR433
LPR432

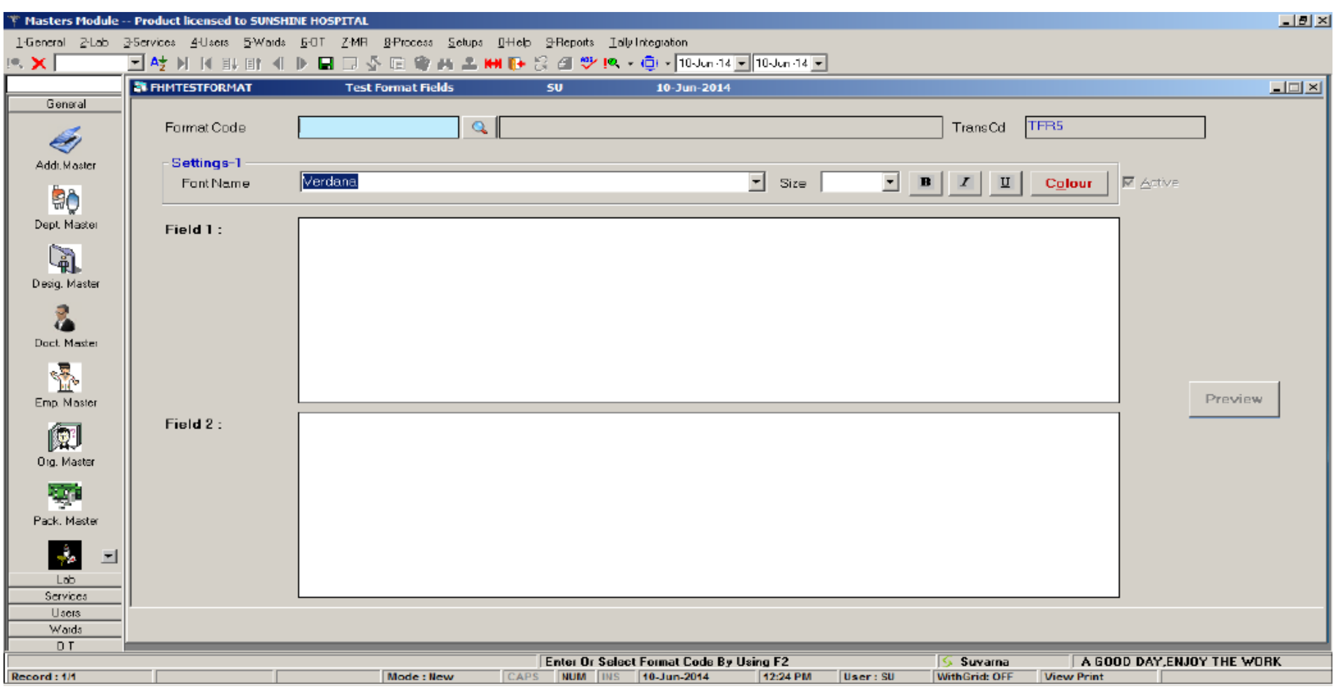
14. Test Format Fields

Description: The main purpose of this form is used to display the enter data in result entry report print page

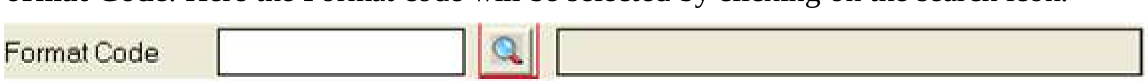
Navigation Path: Masters Module--> Laboratory Info-->Test Format Fields

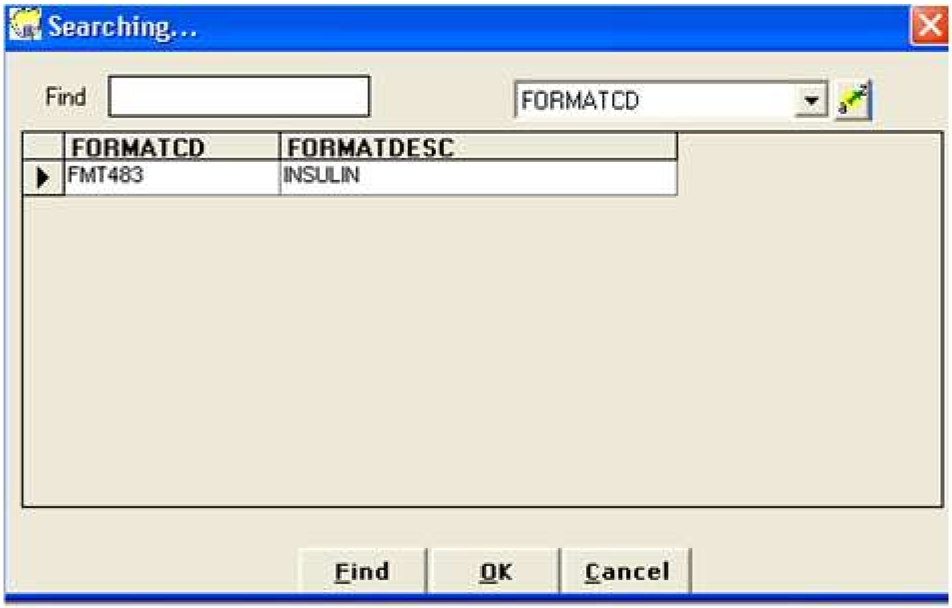


Following Form will be displayed as



Format Code: Here the Format code will be selected by clicking on the search icon.





→ When the User clicks on the Search icon the window will be displayed with Format Desc and also with the corresponding Format codes and click on the OK button, the Format Name along with the code will automatically displayed in their fields.

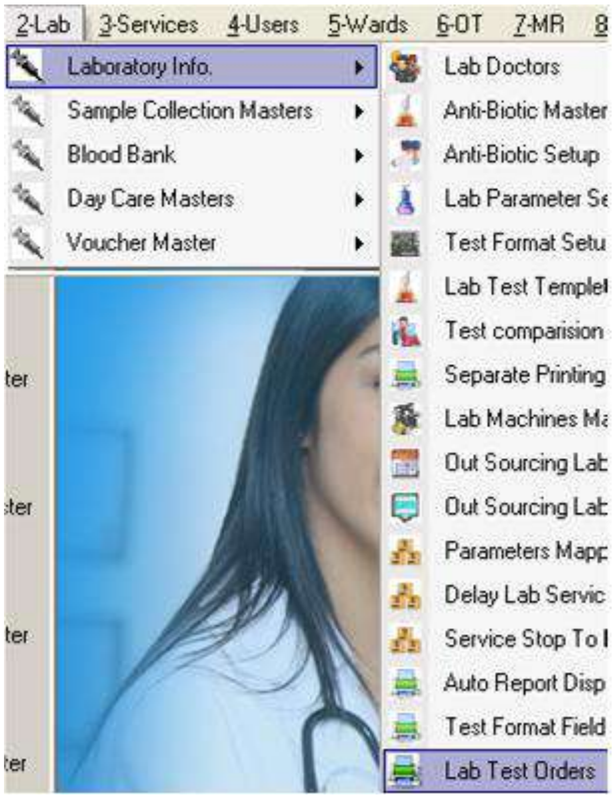
→ When User selects the Format Code the Corresponding Format Code and Format Name will be displayed in the grid and in the Field1, Field2 some text will be given and saved and that text will appear in Result Entry report print page.

Preview: If user want preview then in view mode the button will be enabled and click on preview button then user can view the report

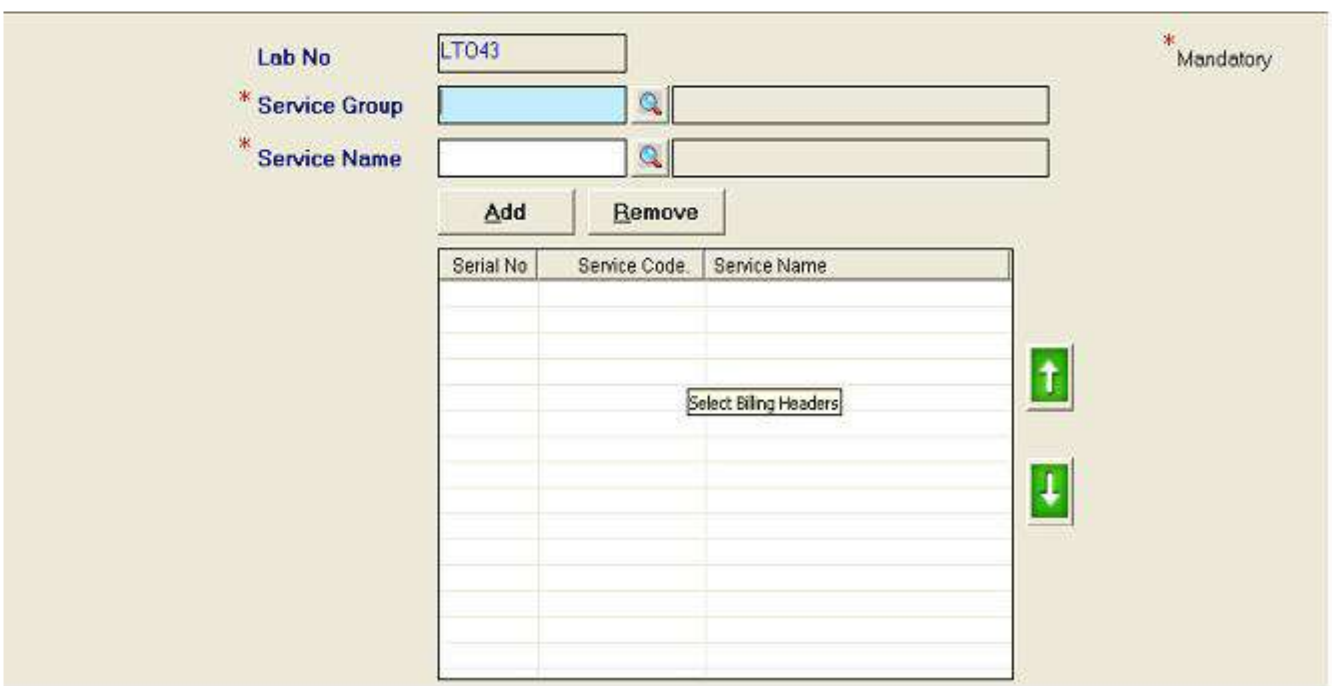
15. Lab Test Orders

Description: This form is used to configure the order of the Services under a particular Service Group.

Navigation Path: Masters Module--> Laboratory Info--> Lab Test Orders



Following Form will be displayed as

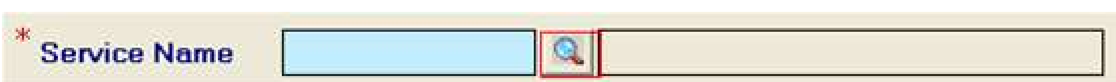


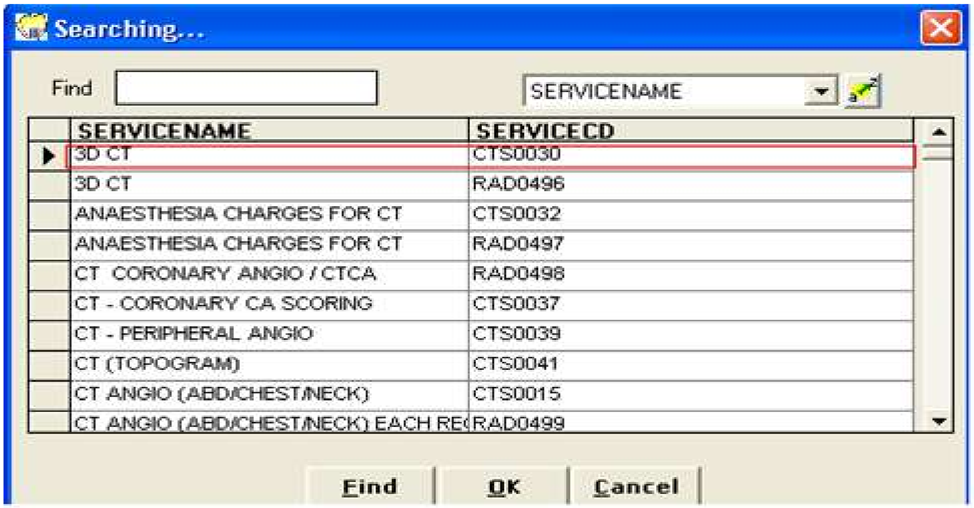
Lab No: where the Lab No is auto generated.

Service Group: Here the Service Group will be selecting the search icon.

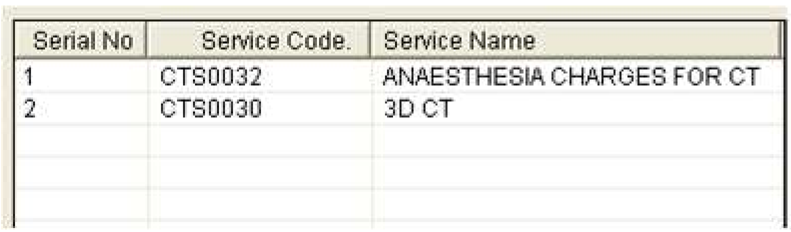
→ When the user selects the Search icon a window will be displayed with the Service group desc and along with the code and then click on OK button.

Service Name: Here the Service Name will be selecting the search icon.

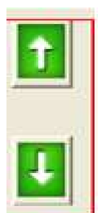




→ When the User selects the Service Name Search icon a window will be displayed with the Service Name along with the code and then click on OK button, the corresponding Service Name along with the code will be automatically populated in the grid.



Remove: Here the Remove button is used to remove the corresponding Service Name from the grid.

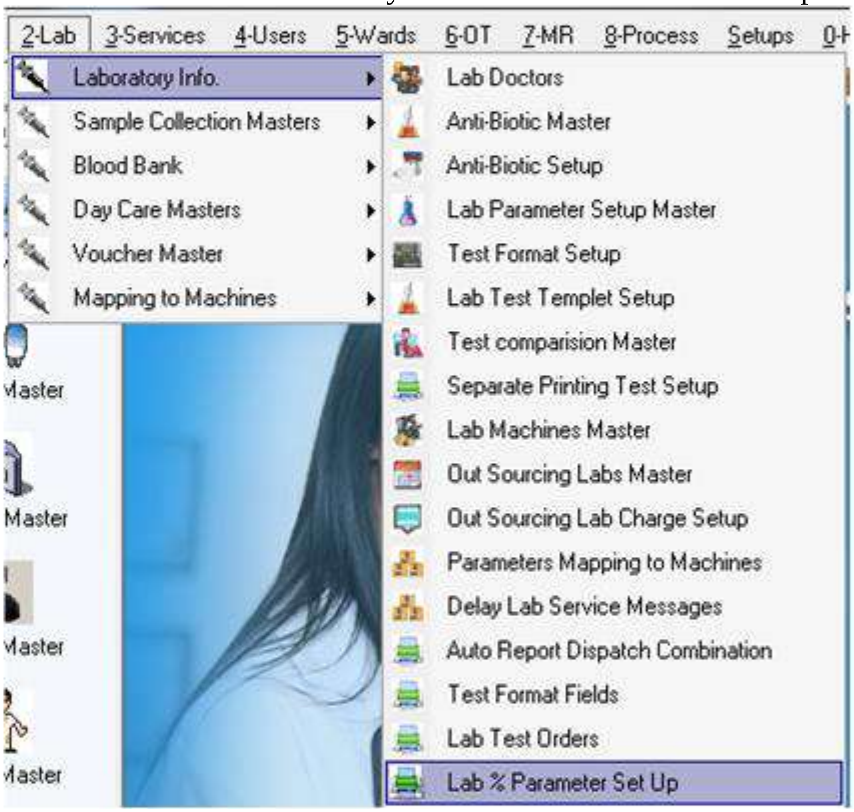


–> Select the Service Name and by clicking on the Up Arrow button the Service Name will come up in the order. And if we select the Service Name and by clicking on the Down Arrow button the Service Name will come down in the order.

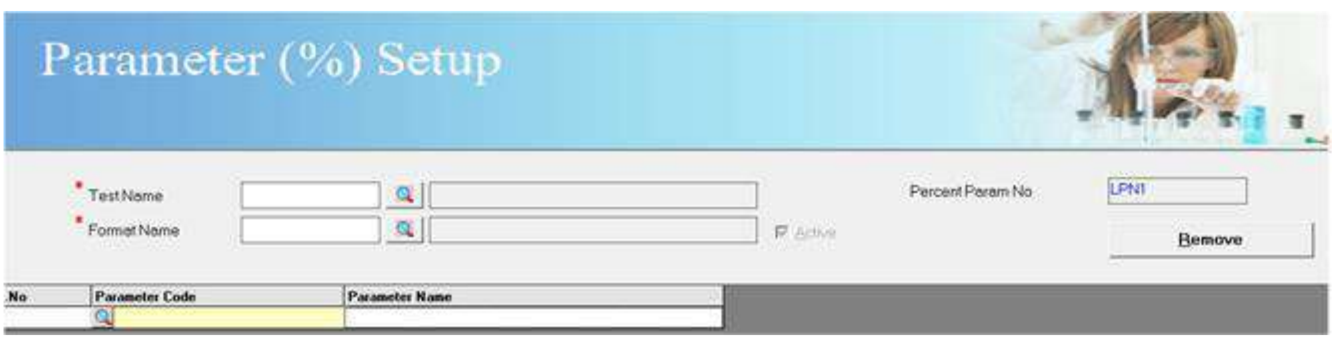
16. Lab % Parameter Set Up

Description: This form is used to configure the % to the parameters and it will effected in Result Entry form with color indication

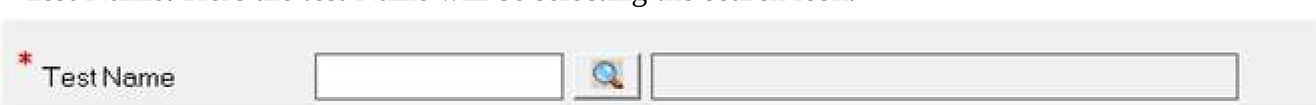
Navigation Path: Masters Module--> Laboratory Info--> Lab % Parameter set up

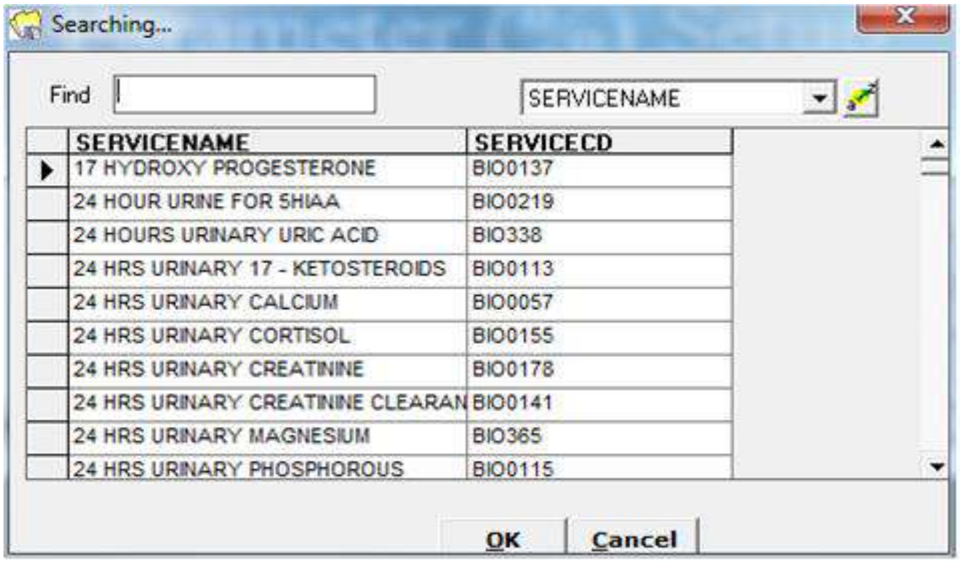


Following Form will be displayed as

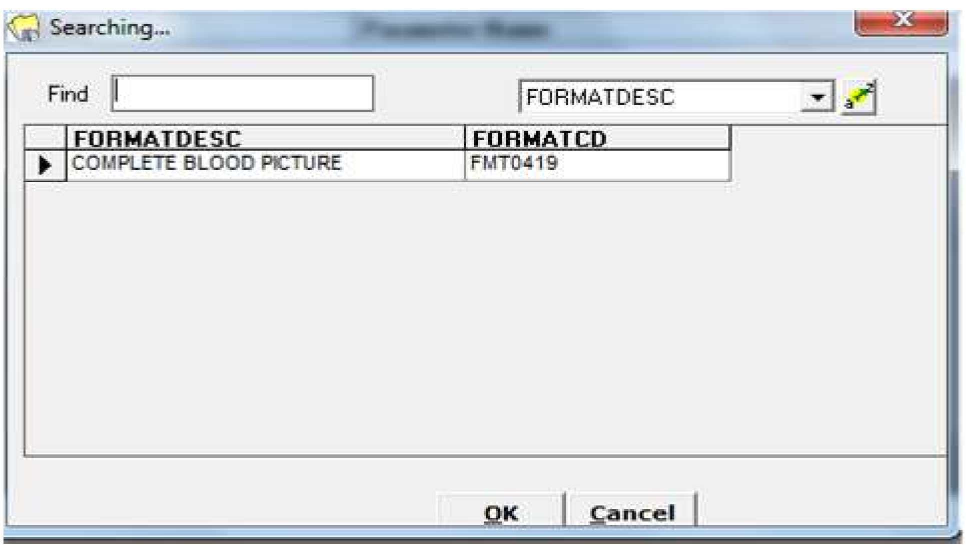


Test Name: Here the test Name will be selecting the search icon.





Format Name: When test name is selected then only Format name will be displayed. When Format Name is selected all parameters list will be displayed in Parameter search window. Now Select parameters and save the record.

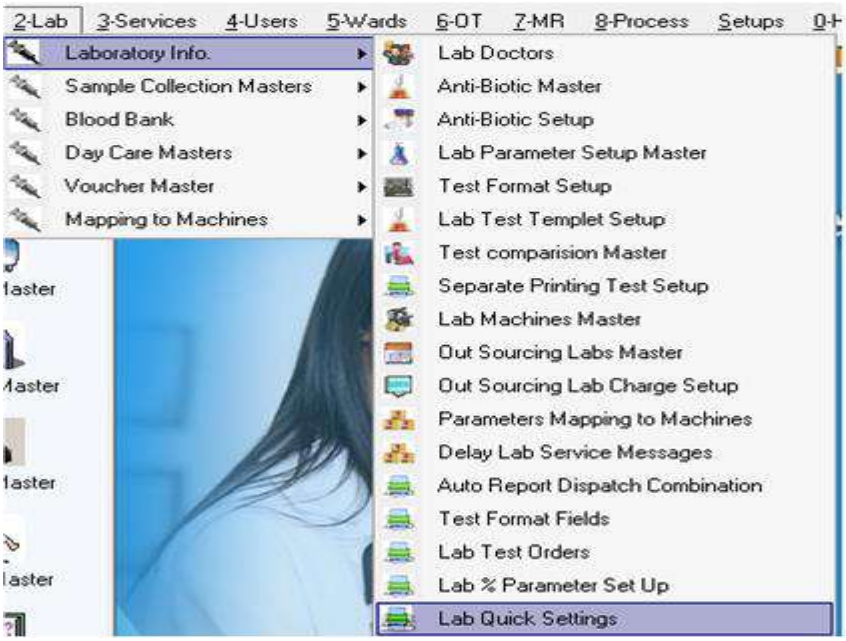


→ **A**fter Saving the Record in result entry screen when test is selected parameters will display. When 100% is crossed to selected parameters in parameter % Set Up form then Red Color indication will appear

17. Lab Quick Settings

Description: This form is used to define the color for each stage and it will effected in Result Entry form with color indication for each test based on time period

Navigation Path: Masters Module--> Laboratory Info--> Lab Quick Settings



Following Form will be displayed as

Prior Time: Here Prior time should define and it will effected to send the message or not and it indicates peak stage to delay the test

Pending tests from last: It refers how many days' tests should display when Pending tests button is clicked in Hospital module

Normal Color: It refers the test is in Normal Stage.

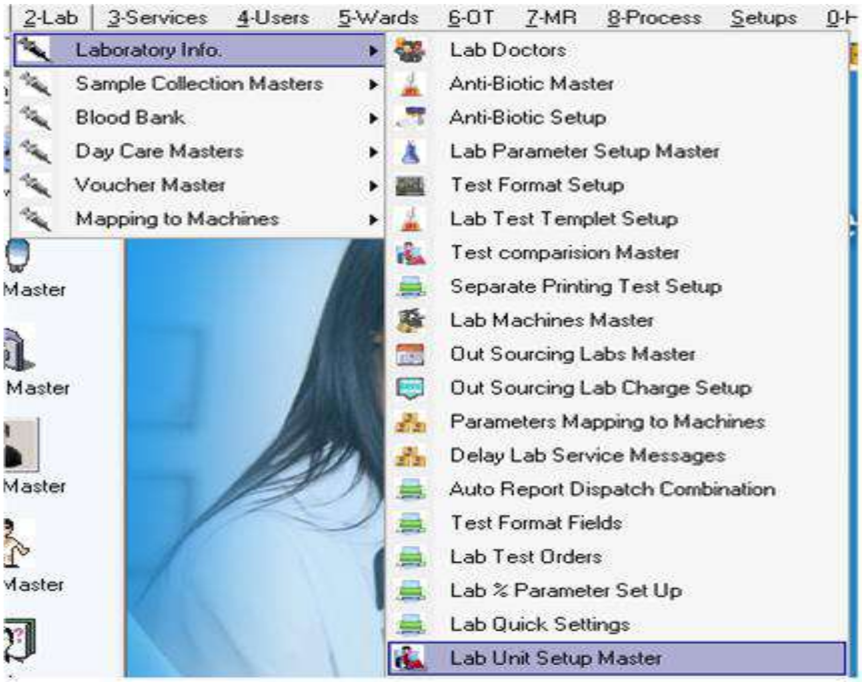
Prior Color: It refers the test is in Prior Stage, It is near to Delay.

Delayed Color: It refers the test is in Delayed Stage.

18. Lab Unit Set Up Master

Description: This form is used to create the Unit names

Navigation Path: Masters Module--> Laboratory Info--> Lab Unit Set up Master



Following Form will be displayed as

Unit Code: Here the Unit Code is auto generated.

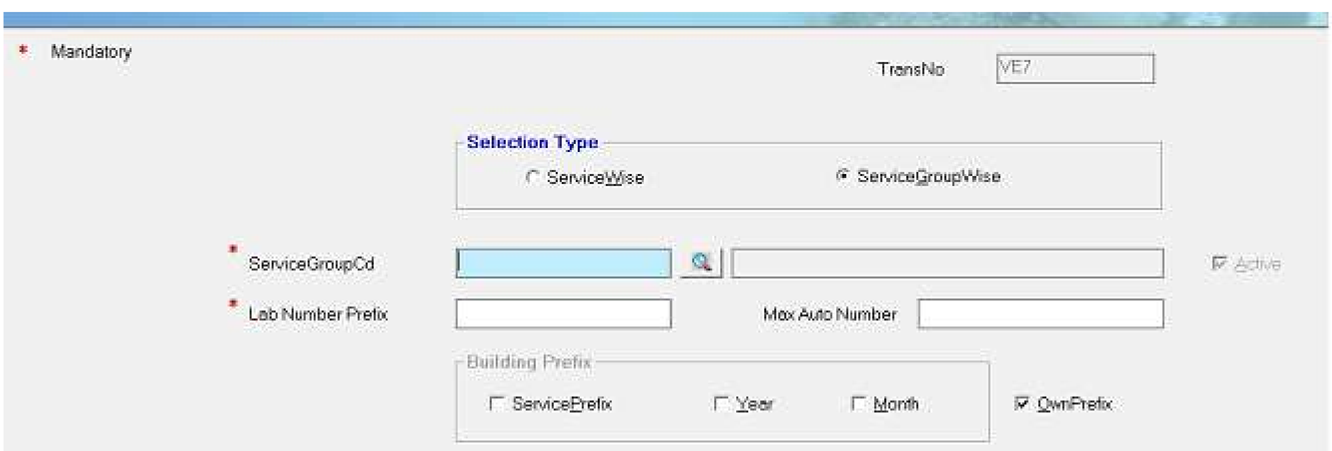
Unit Description: Here the Unit Name should type manually and it will effected in Lab Parameter Setup master form

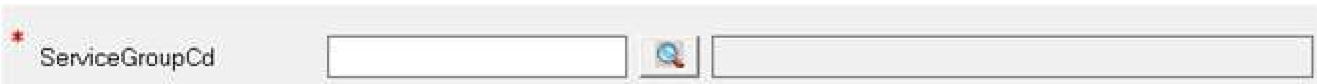
19. Lab Number

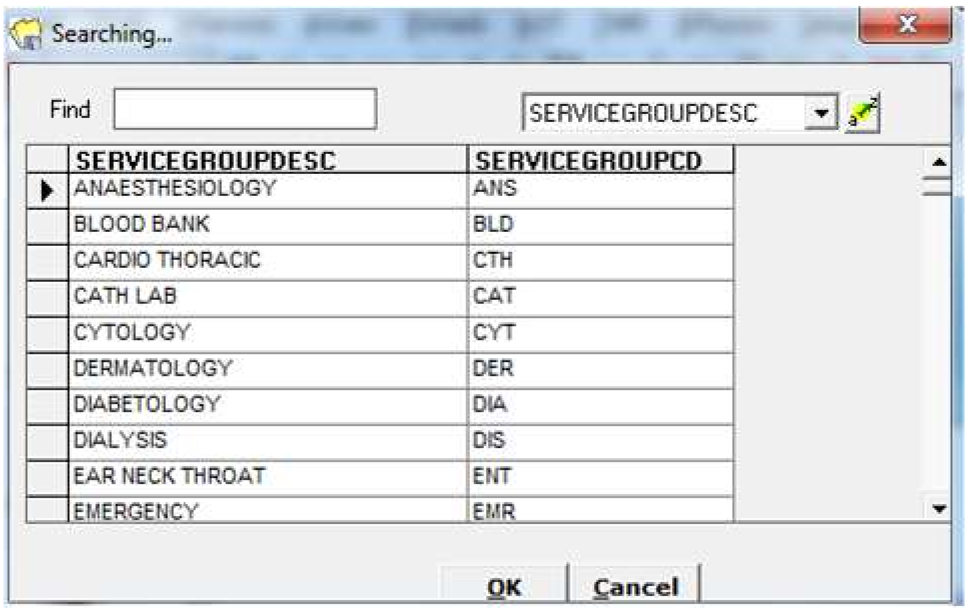
Description: This form is used to configure the Lab Number to Service group wise and Service Wise

Navigation Path: Masters Module--> Laboratory Info--> Lab Number

Following Form v





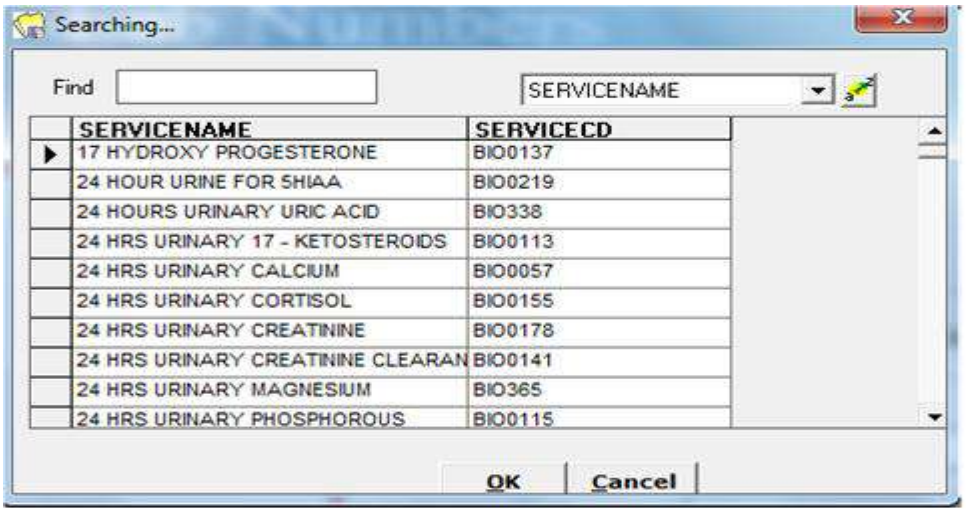


→ When Service Group Radio button is selected in Selection Type then Service Groups list will appear

→ **Lab Number Prefix:** Here **Lab** Number Prefix can define by user manually or by UN checking Own prefix

If Own prefix is unchecked then Building Prefix Grid will be enabled and user can generate lab number as Service Prefix, year, Month. By Selecting check boxes the prefix will be defines

→ **Max Auto Number:** Here max Auto number can define by user and it will effect in Sample Entry form and in IP Service Entry Form



→ When Service Wise Radio button is selected in Selection Type then all investigations will be appear

→ **Lab Number Prefix:** Here Lab Number Prefix can define by user manually or by un checking Own prefix

If Own prefix is unchecked then Building Prefix Grid will be enabled and user can generate lab number as Service Prefix, year, Month. By Selecting check boxes the prefix will be defines

→ Max Auto Number: Here max Auto number can define by user and it will effect in Sample Entry form and in IP Service Entry Form

20. Lab Message Template

Description: This form is used to create Template and it will effected in Delay Lab Message Form

Navigation Path: Masters Module--> Laboratory Info--> Lab Message Template Form

Following Form will be displayed as

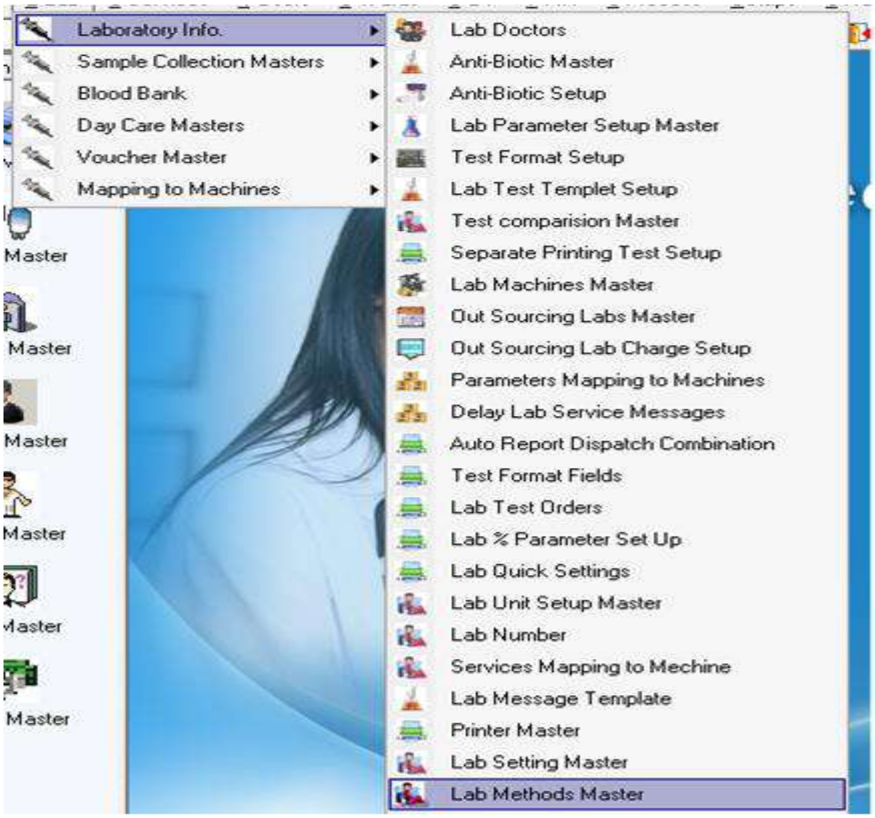
Message Temp Code: Here the Message Temp Code is auto generated.

Message Temp Desc: Here the Message Temp Desc should type manually and it will effected in Delay Lab Service Message Form

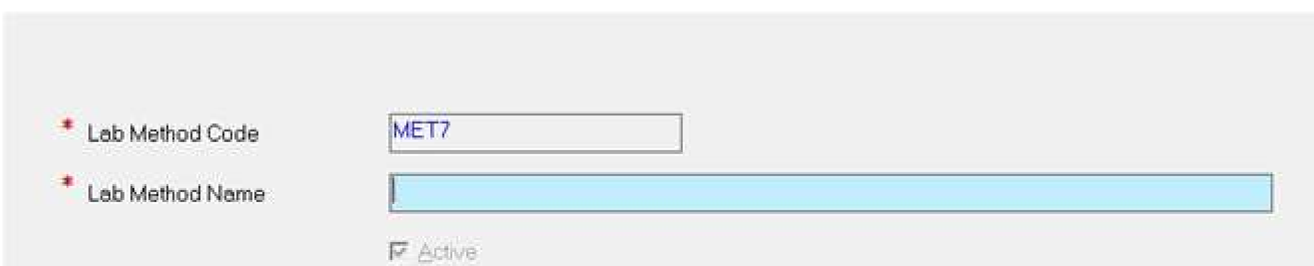
21. Lab Method Master

Description: This form is used to create method names and it will effected in Lab parameter set up form

Navigation Path: Masters Module--> Laboratory Info--> Lab Method



Following Form will be displayed as



Lab Method Code: Here the Method Code is auto generated.

Lab Method Name: Here the Method Name should type manually and it will effected in Lab Parameter Setup master form

22. Lab unit Master

Description: This form is used to create unit names and it will effected in Sample Unit Master

Navigation Path: Masters Module--> Laboratory Info--> Lab unit Master

Following Form will be displayed as

Lab Unit Code: Here the Unit Code is auto generated.

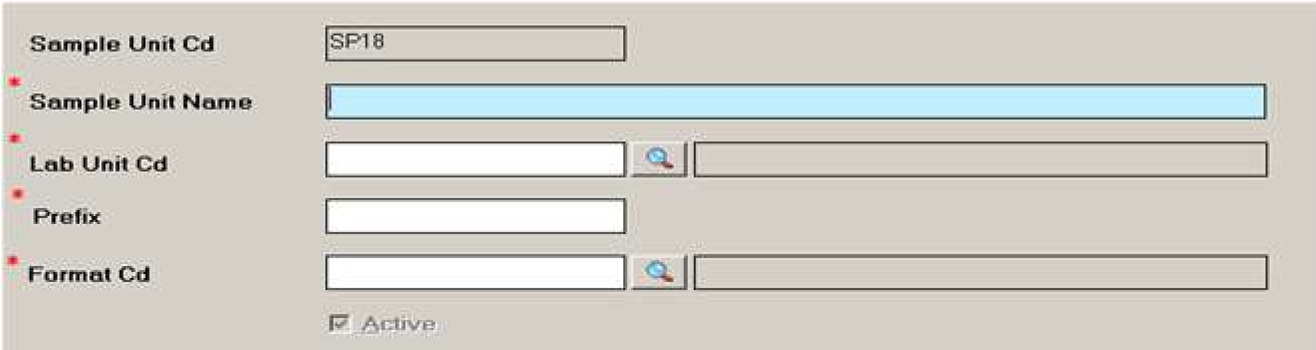
Lab Unit Name: Here the Unit Name should type manually and it will effected in Sample unit Master form

23. Sample unit Master

Description: This form is used to create Sample unit names and it will effected in Mapping Systems to Sample Unit

Navigation Path: Masters Module--> Laboratory Info--> Sample unit Master

Following Form will be displayed as



Sample Unit Code: Here the Sample Unit Code is auto generated.

Sample Unit name: Here the Sample Unit Name should type manually and it will effected in Mapping Systems to Sample unit Form

Lab Unit Code: Here the Unit Code Should Select by using Search icon. When Lab Unit code is selected Lab Unit Name is displayed

Prefix: Here the Prefix should type manually and it will effected in Mapping Systems to Sample unit Form

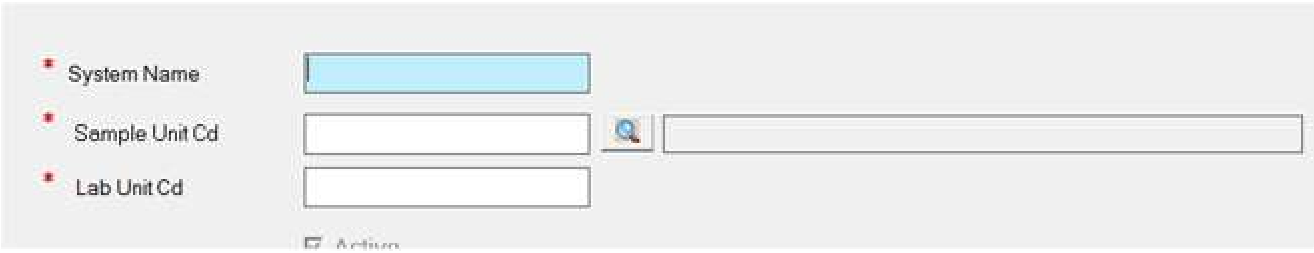
Format Cd: Here format code can select by clicking on search option and it will effect in sample entry form in Lab Number field

24. Mapping systems to Sample unit

Description: This form is used to map the Sample unit names to the System.

Navigation Path: Masters Module--> Laboratory Info--> Mapping Systems to Sample Unit

Following Form will be displayed as



System Name: User’s System name should map

Sample Unit Cd: Sample unit Code should select by using search icon. When Sample unit code is selected by default Lab unit code and name will be displayed

Lab Unit Code: Lab unit code and name will be displayed.

25. Specimen Master

Description: This form is used to Create Specimen Names.
Specimen is an item of information that is typical of a class or group. For example Sample of blood.
Specimen is a portion or quantity of material used for testing purpose.

Navigation Path: Masters Module--> Laboratory Tab-->Sample Collections Master->Specimen Master

Following Form will be displayed as

Specimen Code: Here the Specimen Code is auto generated.

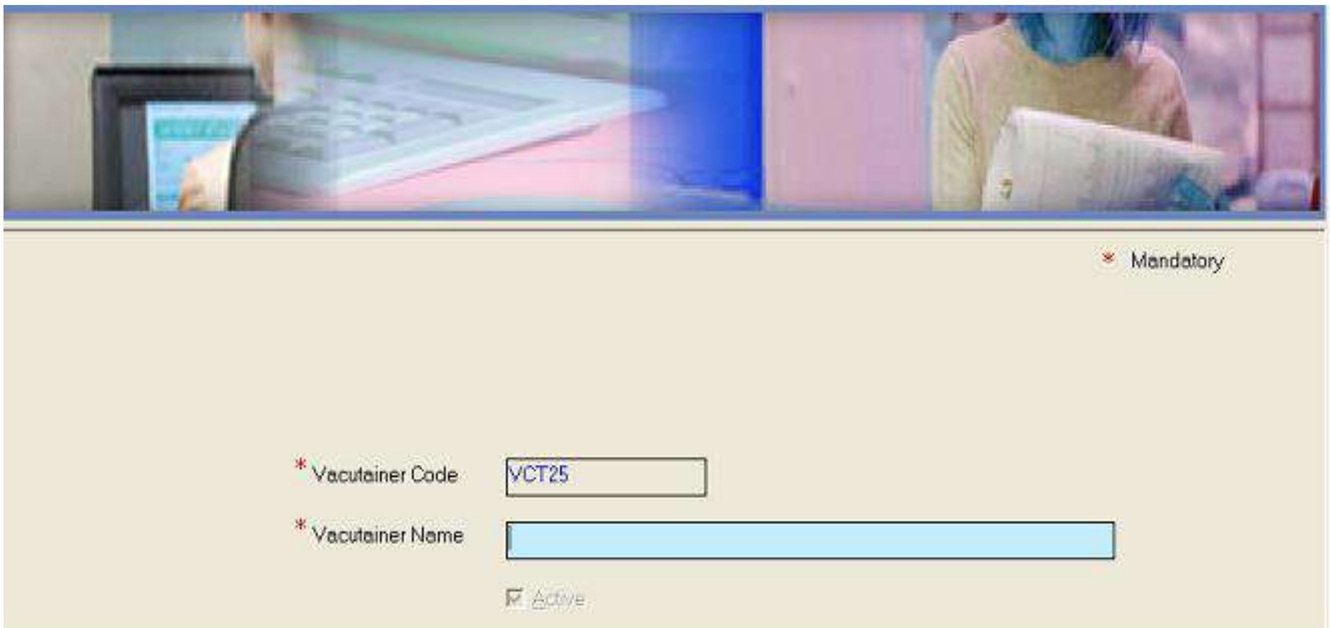
Specimen Name: Here this represents the Specimen Name.

26. Vacutainer Master

Description: Vacutainer is a registered brand of test tube to keep samples. The use of vacutainer tubes for collection and storage of different samples for coagulation.

Navigation Path: Masters Module--> Laboratory Tab-->Sample Collections Master->Vacutainer Master

Following Form will be displayed as



Vacutainer Code: The Code represents unique code for the vacutainer**.**

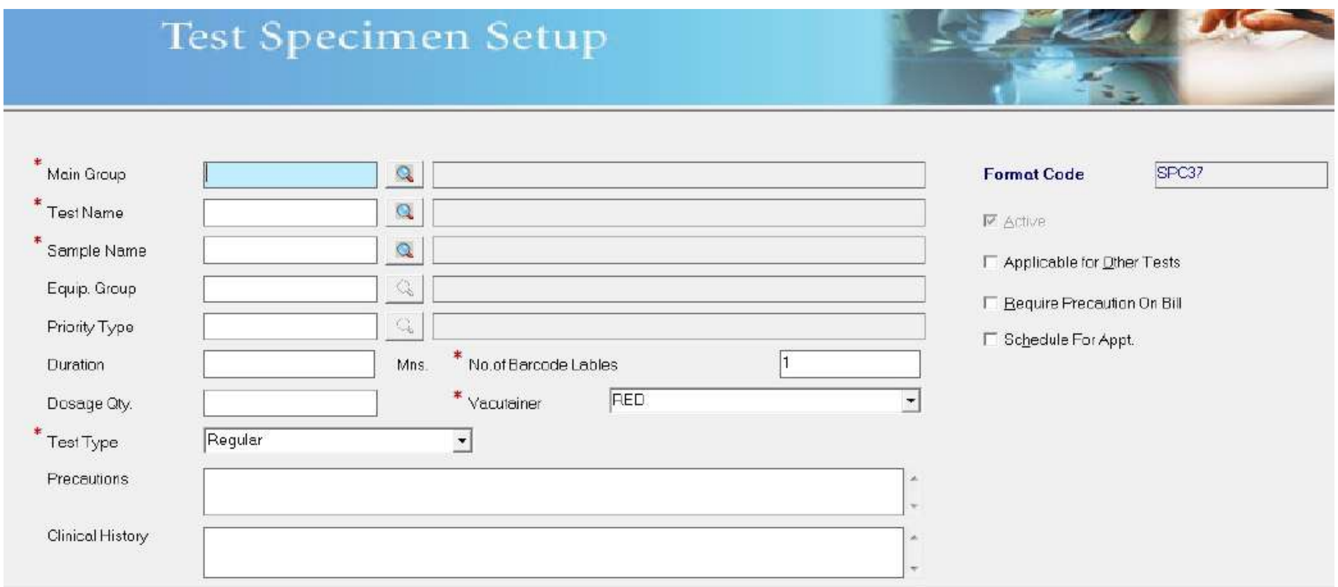
Vacutainer Name: Here this represents Name of the vacutainer.

27. Test Specimen Setup

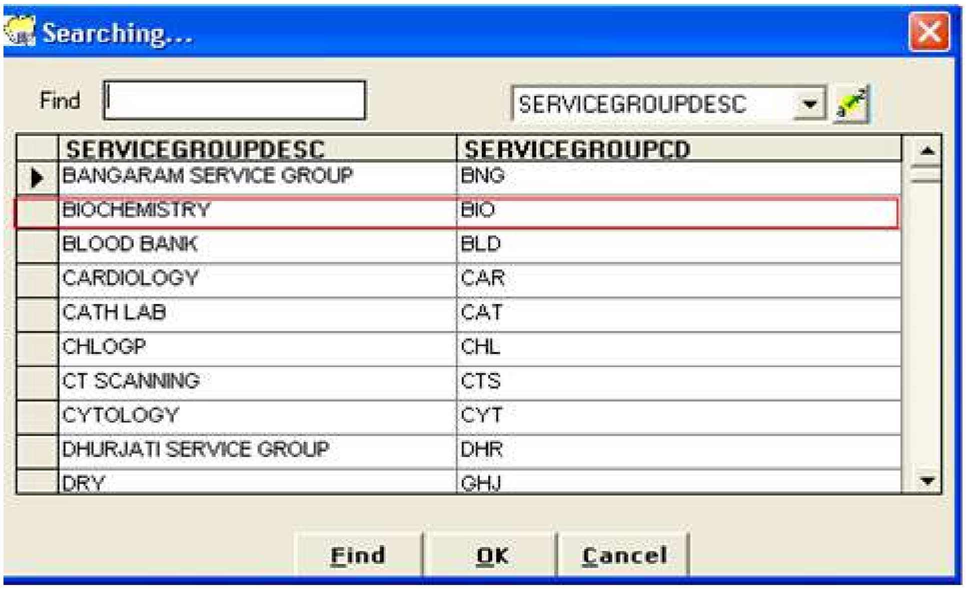
Description: The Part of the layer which is used for or in the specified test. The thickness of the test specimen can be equal to or less than the layer thickness.

Navigation Path: Masters Module--> Laboratory Tab-->Sample Collections Master->Test Specimen Master

Following Form will be displayed as

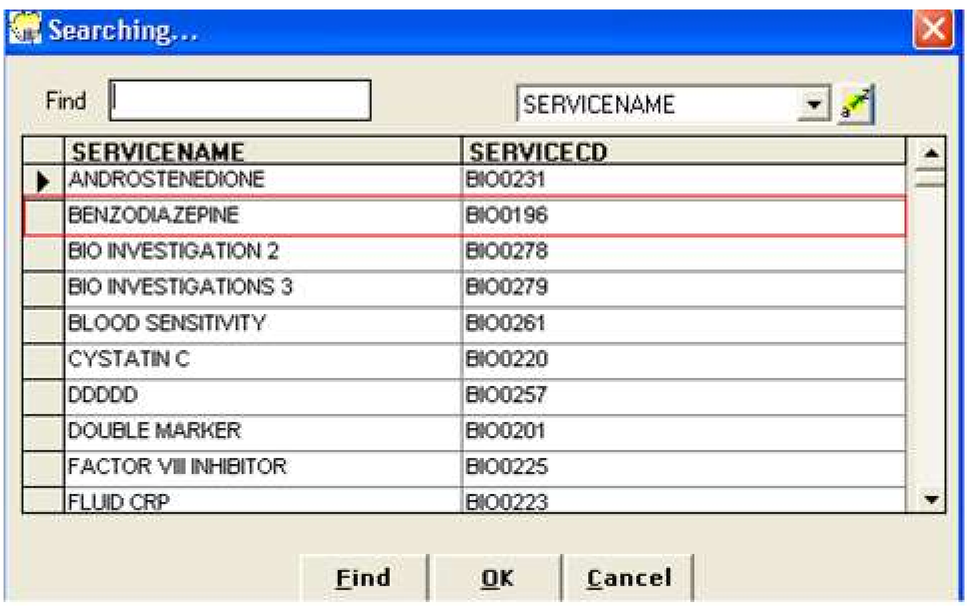


Main Group: Here the Main Group should be selected by using Search icon.



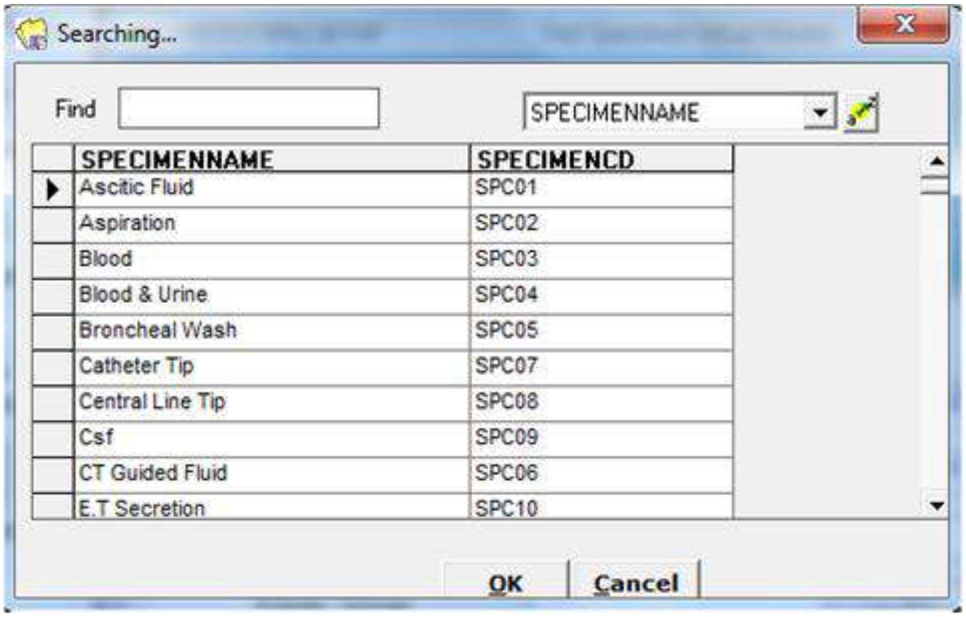
→ Here the Main Group will be selected by using Search icon and this window is displayed and Select Service Group and click on the OK button.

Test Name: Here the Test Name will be selected by using Search button.



→ Here the Test Name will be selected by using Search button. Based on Selected Service Group only the Service Names will be displayed and can be selected and then click on OK button.

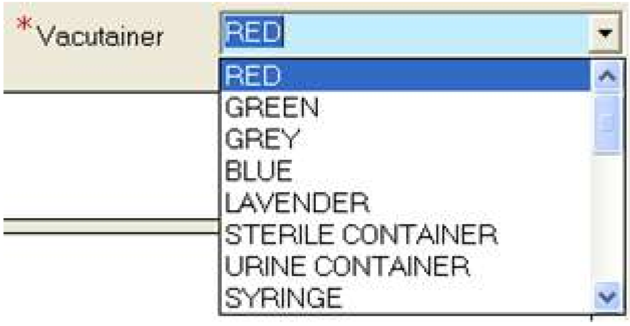
Sample Name: Here it refers to Select Sample name to the test by using search icon



No of Bar code Labels: It refers to how many bar codes required in sample entry form when bar code button is clicked.

Dosage Quantity: Here the User should give the Dosage Quantity.

Vacutainer: Here we will select the Name of the Vacutainer Form Drop down List.



Test Type: Here user will define the test type as Regular, Post Lunch, Fasting, Special and it will effected in Sample Entry Form

Precautions: A Precaution is an action taken before beginning an activity, one that reduces or prevents.

Clinical History: The Clinical History of a patient is information gained by a physician by asking Specific questions, either of the patient or of other people who know the person and can give suitable information.

Applicable of Other Tests: If this Test is also applicable for other types of Test means the user must check this one.

Require Precaution on Bill: If the user checks this option means the Precautions will be appear on the bill.

Format Code: Here the Format Code is auto generated.

Schedule for Appt: When this check box is selected then Equip Group, Priority Type, Duration will allow selecting

Diagnostics --> Antibiotic Master

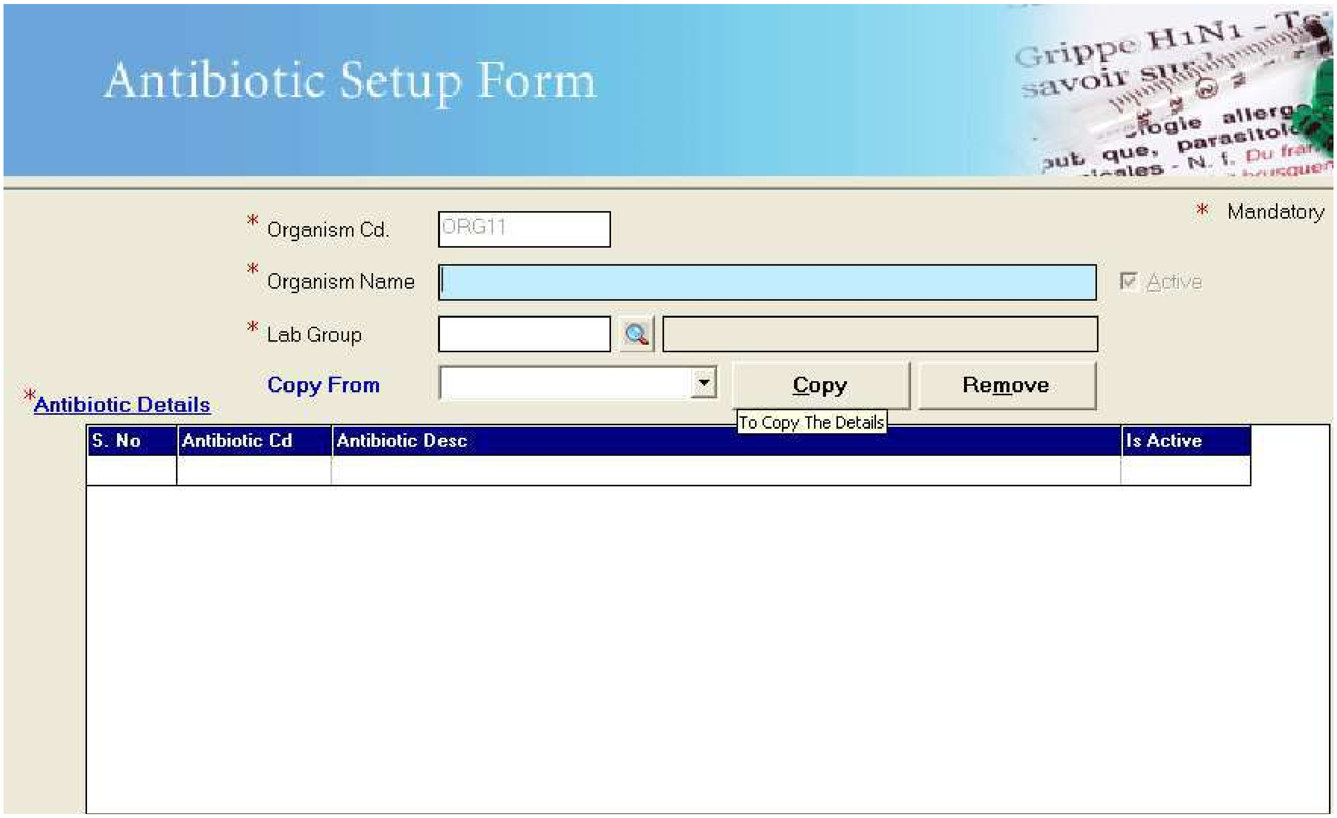
Description:
The term “Antibiotics” was first coined by Selma n Waksman in 1942 to describe any substance by an organism that is antagonistic to the growth of other organisms in high dilution. The use of antibiotics is to kill bacteria but are not produced by the microorganisms.
Navigation Path: Masters Module---> Diagnostics--> Antibiotics --> Antibiotic Master.
The Purpose is to add Antibiotics.

→ Here the Antibiotic Code is Auto generated.
→ The Antibiotic Name should enter Manually(By User).

Diagnostics ---> Antibiotic Setup

Description: The Purpose of this form is to create set of Antibiotics into one Organism.
Navigation Path: Masters Module--> Diagnostics--> Antibiotics--> Antibiotic Setup.

Following Form Will be Displayed as



→ Here the Organism Code is Auto generated.
→ The Organism Name Should enter Manually(By User).
→ Here the Lab Group should be Selected by clicking on the Search button.

→ The Lab Group is selected by using the Search button and the user should select the Service Group and by clicking on OK button the selected Service GroupDesc will be populated in the Text box.

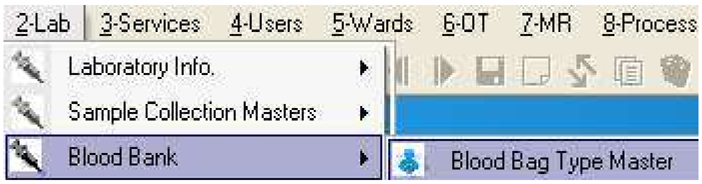
→ Also we can add Antibiotics in the grid below.

→ The Remove button is used to remove the selected Antibiotic.

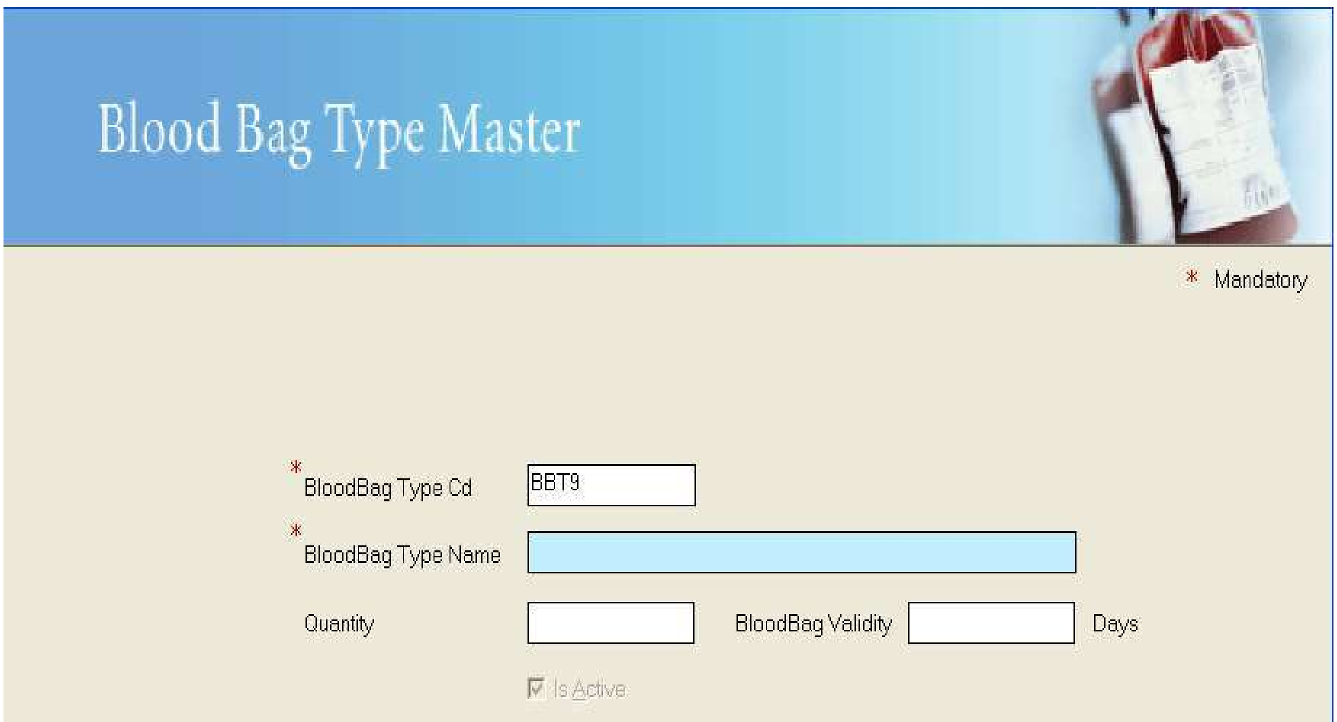
Diagnostics--> Blood Bank-->Blood Bag Type Master

Description: This Bags are used for collection of Blood.

Navigation Path:Masters--> Diagnostics-->Blood Bank--> Blood Bag Type Master



Following Form will be displayed as



Blood Bag Type CD:Here the Blood Bag Type Code is auto generated.

Blood Bag Type Name: Here this represents the Name of the Blood Bag Type.

Quantity: Here the Quantity should be given.

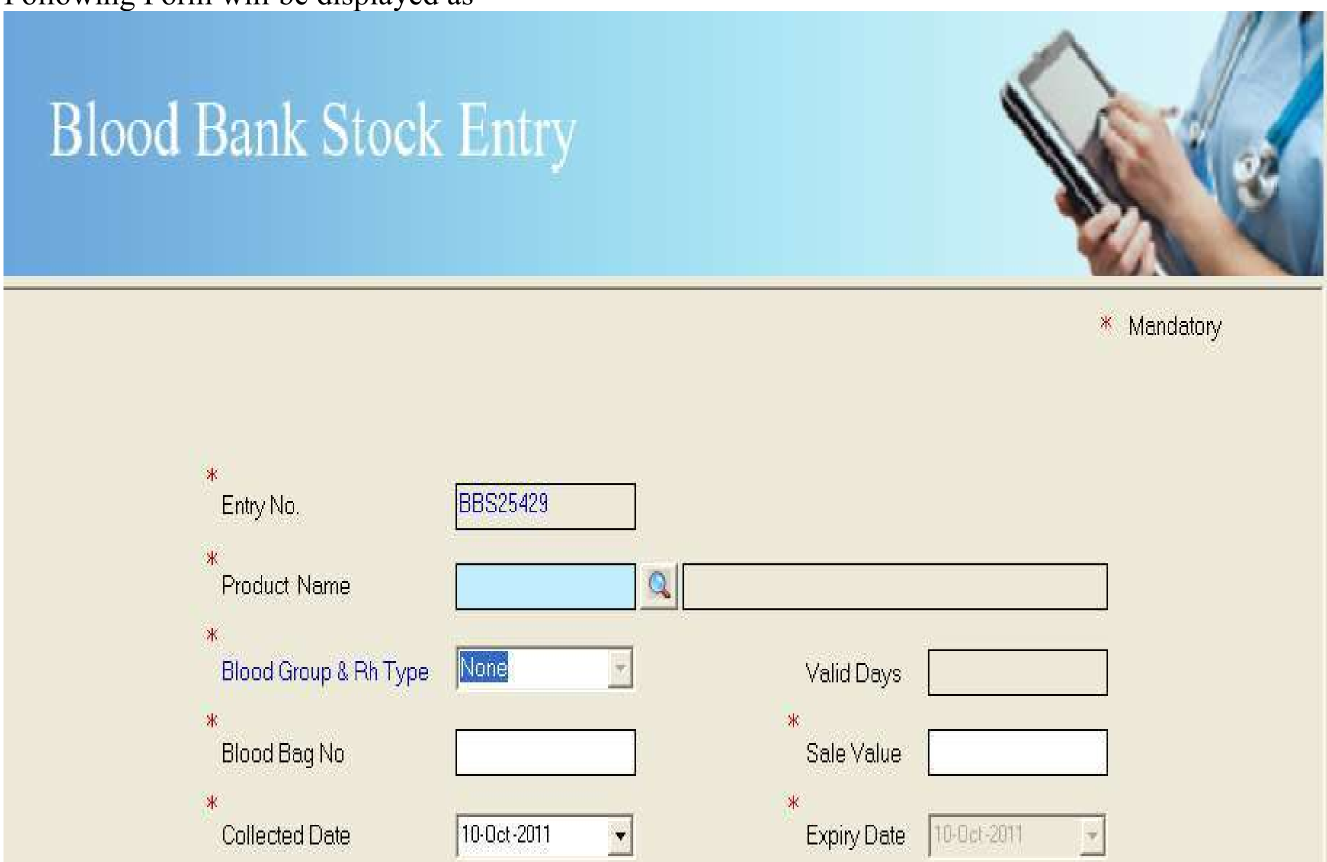
Blood Bag Validity Days:Here the Validity of the Blood Bag should be given. The user should give validity days for that blood bag.

Diagnostics--> Blood Bank-->Blood Bank Stock Entry Master

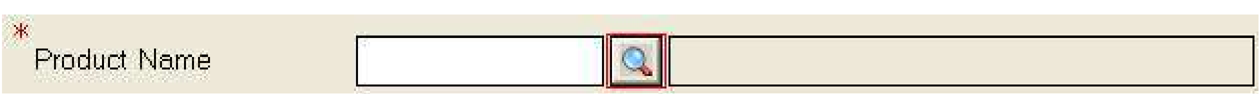
Description: The Purpose is to add Stock to the Blood Bank

Navigation Path:

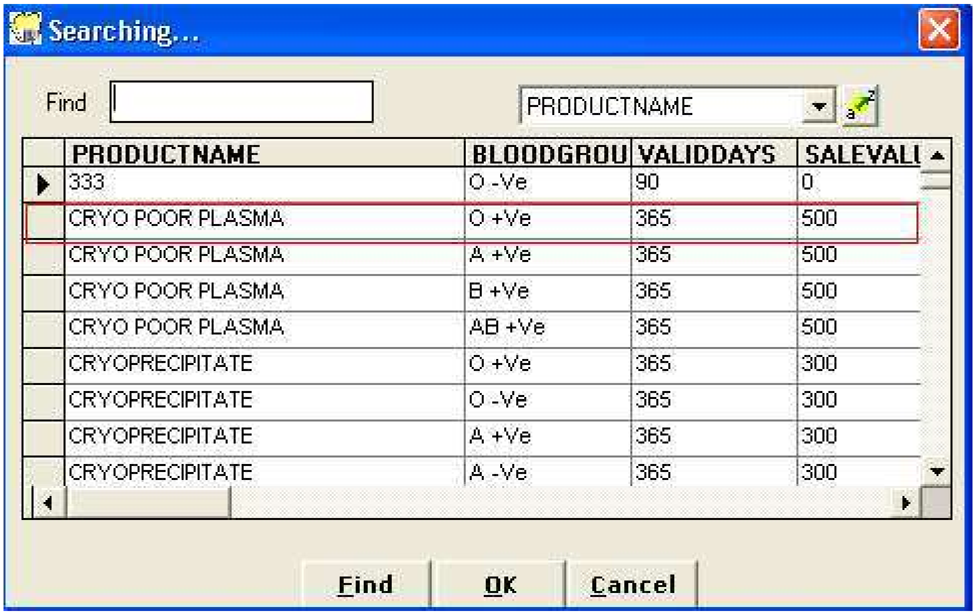
Following Form will be displayed as



Entry No:Here the Entry Number is auto generated.



Product Name:Here the Product Name will be selected by clicking on the Search icon.



→ When the user clicks on the search button the window will be displayed Product Names along with the Blood Group and Sale Value . Here the user selects the Product Name and clicks on OK button the Product Name ,Blood Group,Valid Days will be automatically displayed in corresponding fields.

Blood Bag No: Here the User should manually enter the Blood Bag Number.

Sale Value:Here the user should give the Value of the Blood Bag.

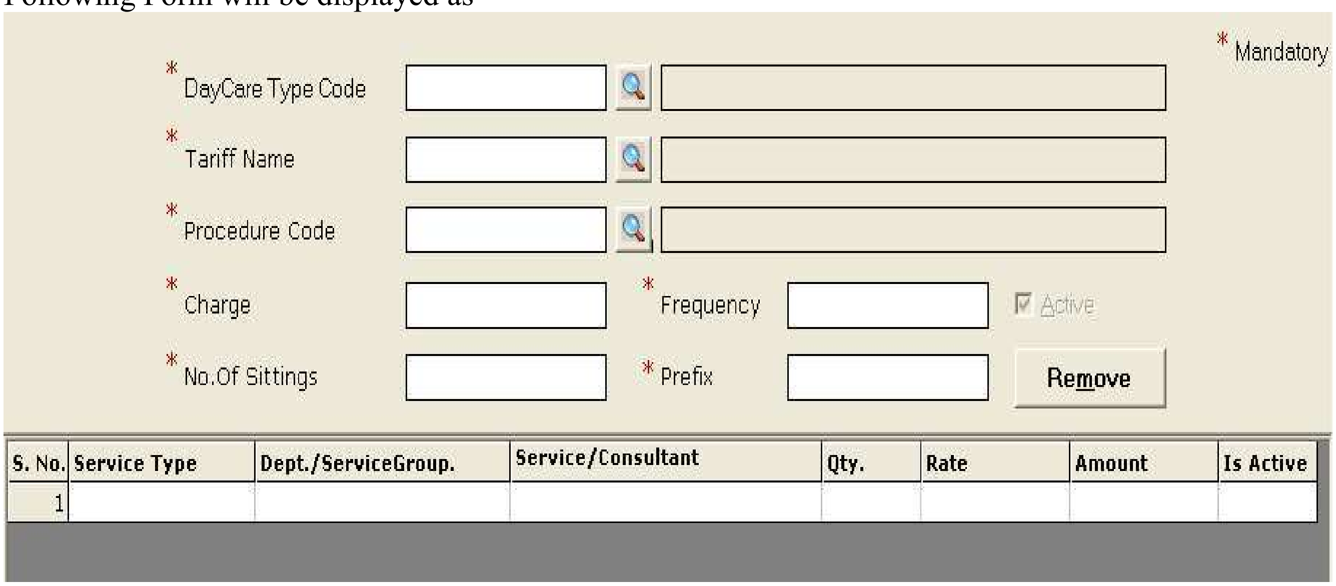
Collected Date:Here this represents When the Blood has Collected ,that date should be selected from the calendar icon.

Expiry Date:By default the Expiry date will be Today's date only. This represents when the Blood Bag is going to Expire.

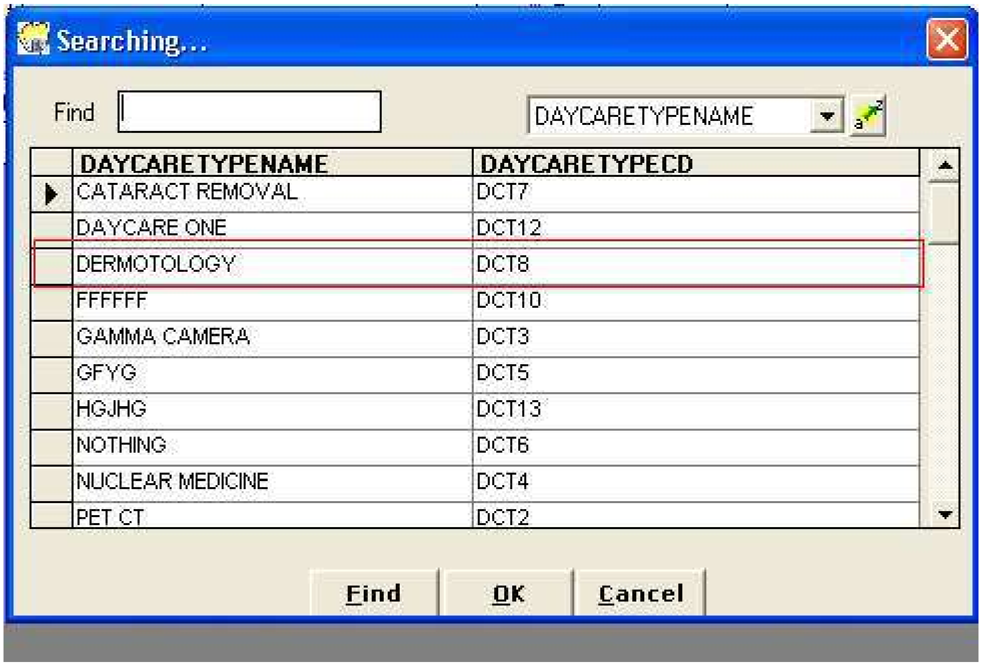
<u>Diagnostics--> Day Care Masters--> Day Care Procedure Master</u>

Description: The Day Care is typically ongoing service during specific periods such as parent's time at work.
Navigation Path: Masters Module--> Diagnostics Tab-->Day Care Masters-->Day Care Procedure Master.

Following Form will be displayed as

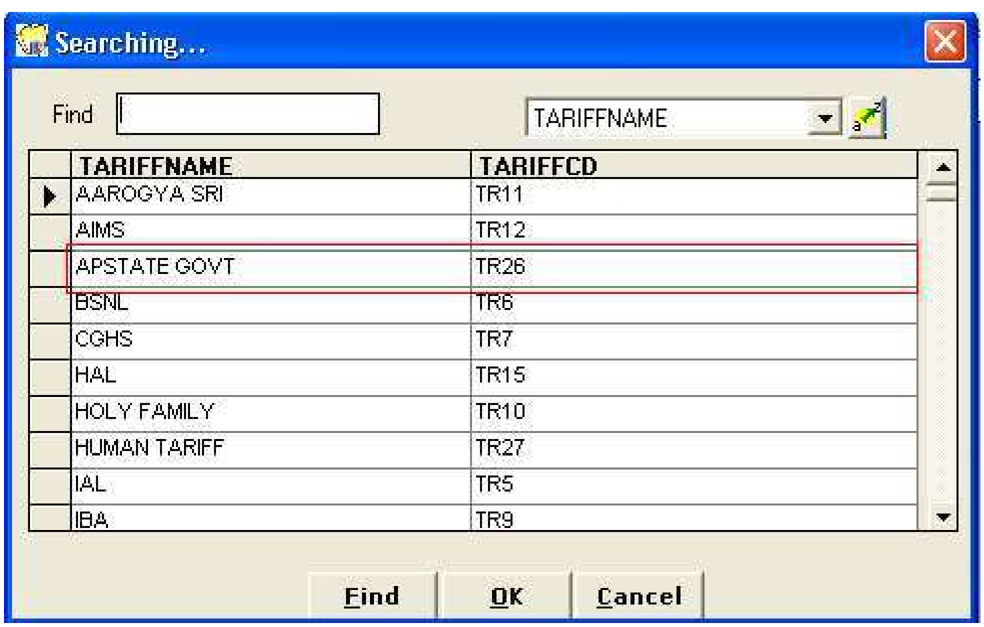


Day Care Type Code: Here the Day Care Type Code is selected by using the Search button.



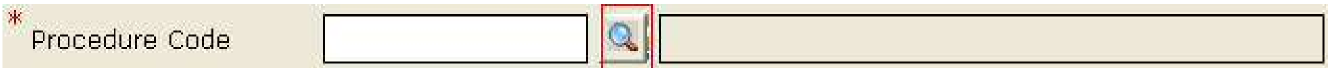
When User clicks on the Search button,the window will be displayed with the Day Care Type Name along with the code.

Tariff Name:Here the Tariff Name is selected by selecting the Search button.

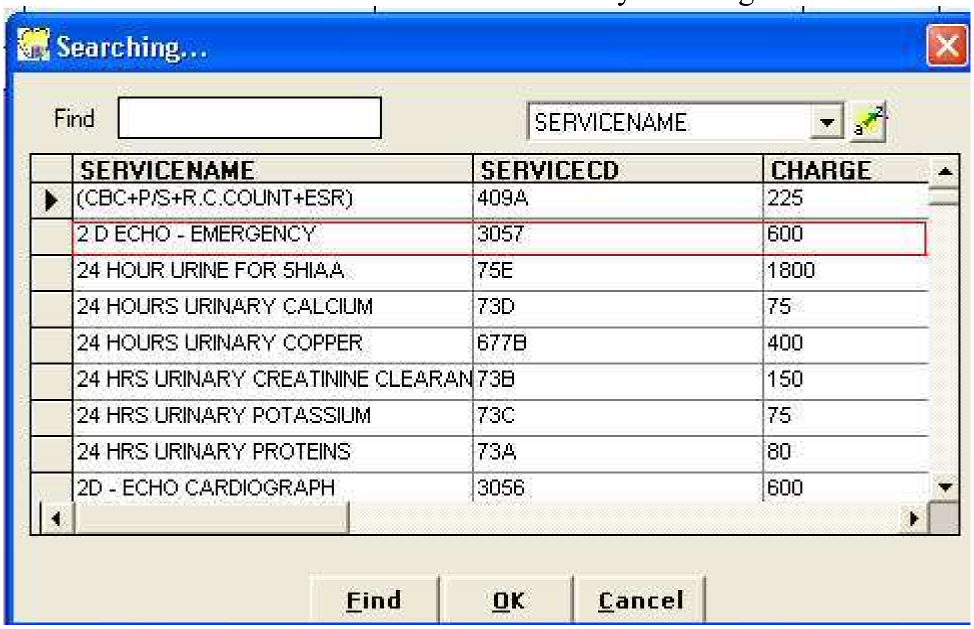


→ When the user clicks on the search button the window will be displayed with Tariff Name and Tariff

Code from Tariff Master.



Procedure Code: Here the Procedure Code is to be selected by selecting the Search button.



SERVICENAME	SERVICECD	CHARGE
(CBC+P/S+R.C.COUNT+ESR)	409A	225
2 D ECHO - EMERGENCY	3057	600
24 HOUR URINE FOR 5HIAA	75E	1800
24 HOURS URINARY CALCIUM	73D	75
24 HOURS URINARY COPPER	677B	400
24 HRS URINARY CREATININE CLEARAN	73B	150
24 HRS URINARY POTASSIUM	73C	75
24 HRS URINARY PROTEINS	73A	80
2D - ECHO CARDIOGRAPH	3056	600

→ When the user clicks on the search button the window will be displayed Service Names along with the codes.

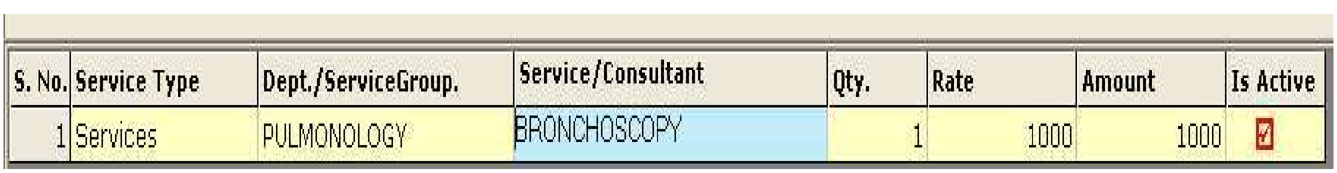
Charge: This describes the Charge of the Service Name.

No Of Sittings:Patient can be attend for treatment as to be done as No of Sittings.

Frequency: The no of occurrences with in a given time period.

Prefix: A Prefix is an affix which is placed before the Stem of a word. A Prefix is also called as a per formative.

Remove:Select the Service in the Service Details grid and click on the Remove button then the Service will get removed from the grid.



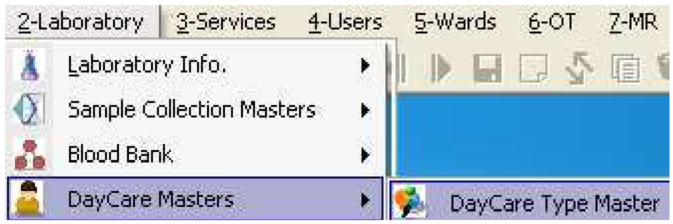
S. No.	Service Type	Dept./ServiceGroup.	Service/Consultant	Qty.	Rate	Amount	Is Active
1	Services	PULMONOLOGY	BRONCHOSCOPY	1	1000	1000	☑

–> Here the user must select the Service Type by clicking on F2 button and also place the cursor in the Service/Department field and click on the F2 button based on Services. the Service Names will be fetched and also corresponding amount will also be displayed in the Amount field respectively.

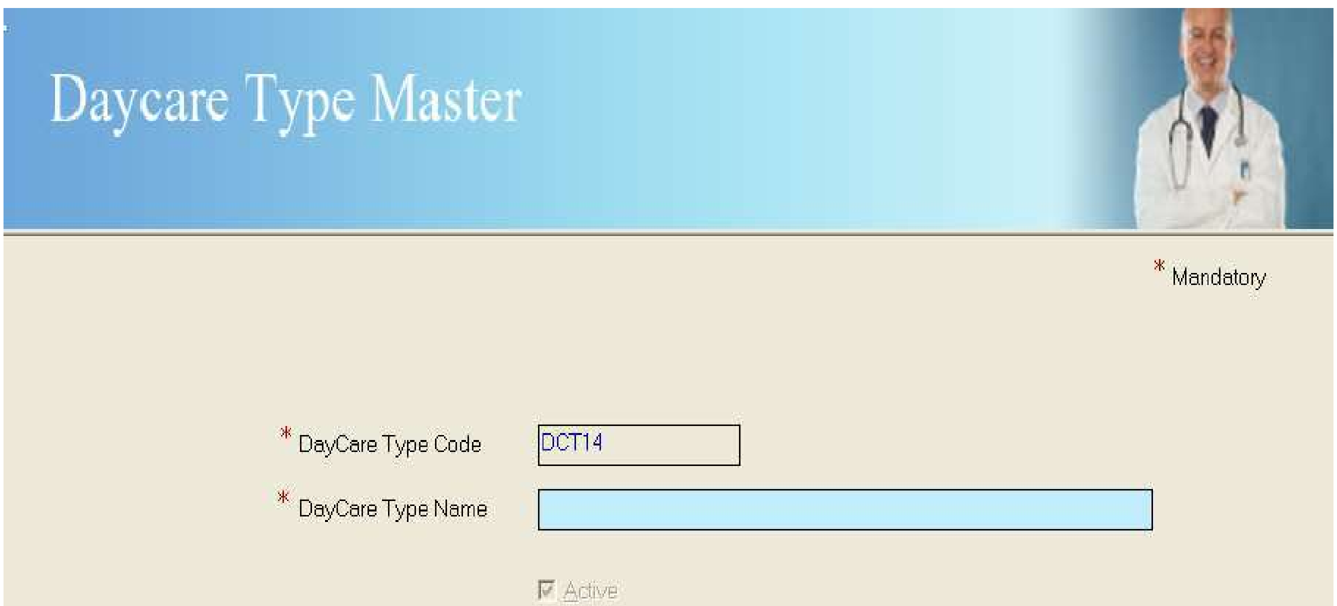
Diagnostics--> Day Care Masters--> Day Care Type Master

Description: The Day Care Patients who undergo Surgeries which don't have to stay overnight. The Day Care is typically ongoing service during specific periods such as parent's time at work.

Navigation Path: Masters Module--> Laboratory Tab-->Day Care Masters--> Day Care Type Master



Following Form will be displayed as



Day Care Type Code:Here the Day Care Type Code is auto generated.

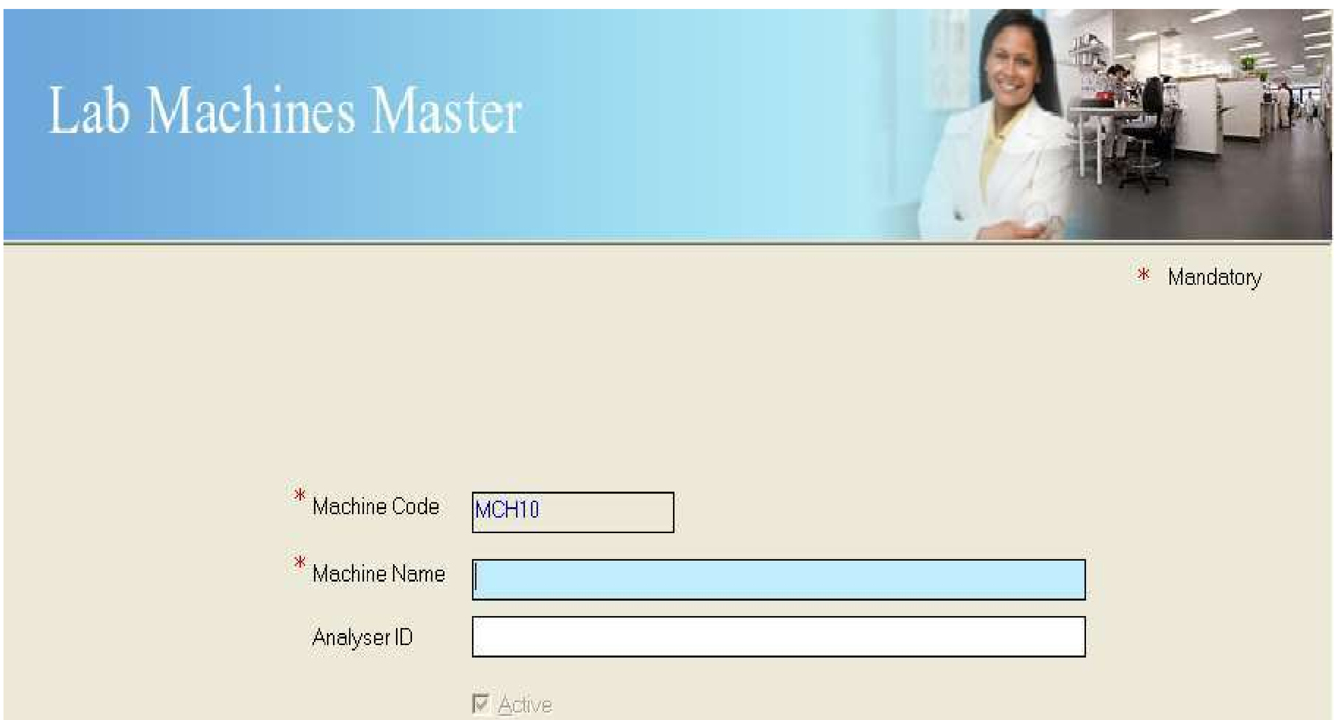
Day Care Type Name: This represents the Name of the Day Care Patient.

<u>Diagnostics -->Lab Machines Master</u>

Description: The Purpose is to Save the Machine Names and Id's of that Machines.

Navigation Path: Masters Module--> Diagnostics Tab--> Lab Machines Master

Following Form will be displayed as



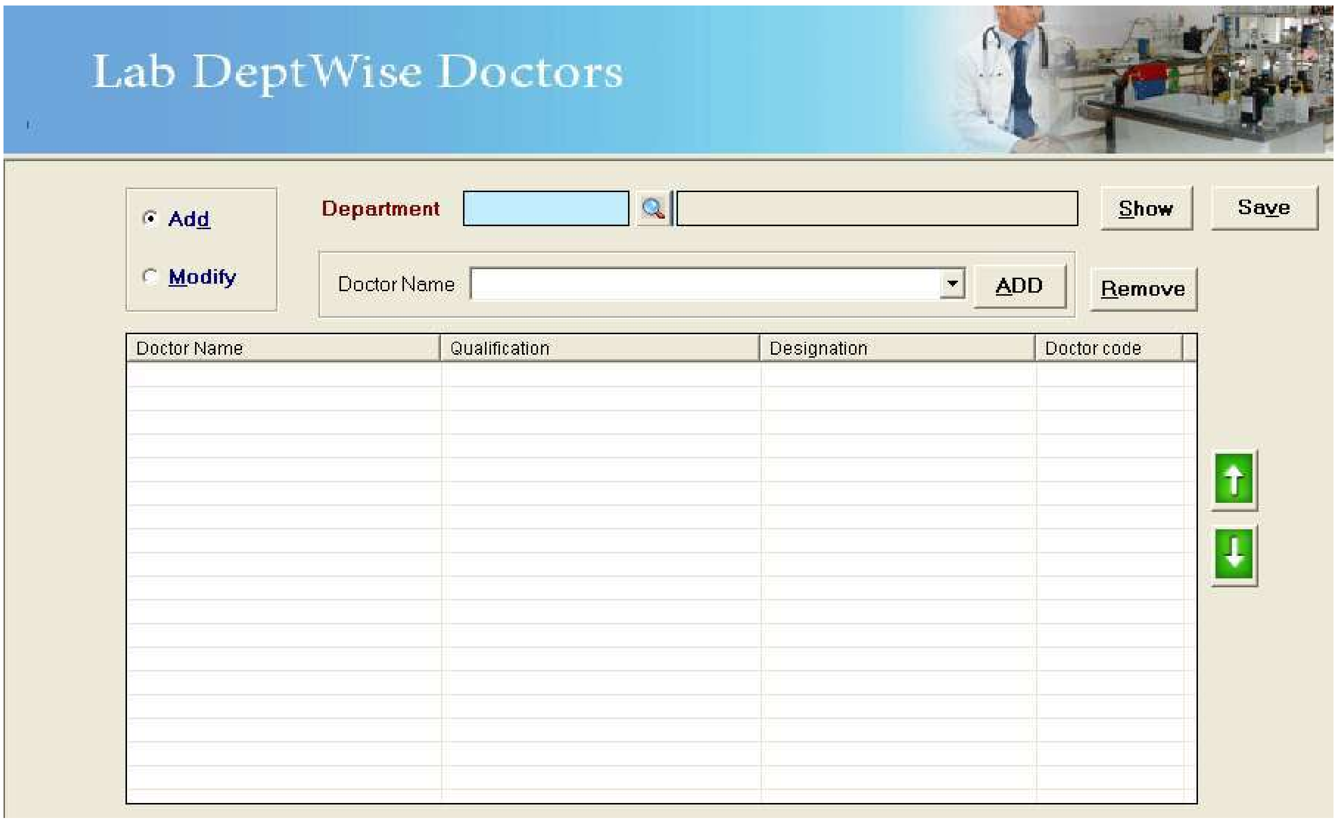
Machine Code: Here the Machine Code is auto generated.

Machine Name:Represents the Name of the Machine.
Analyzer ID: Represents the ID of the corresponding Machine.

Diagnostics---> Diagnostics Info → Diagnostics Doctors

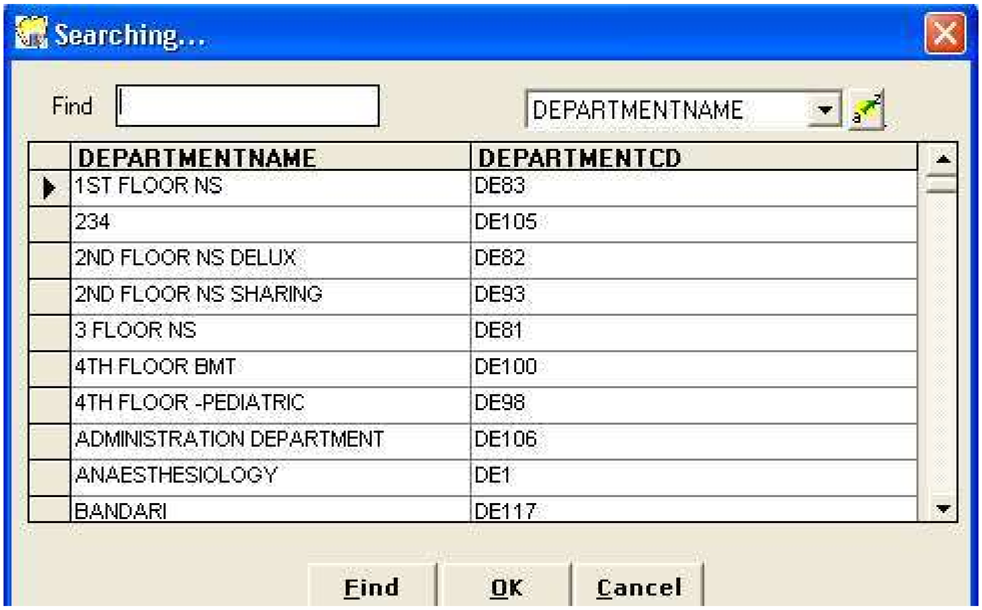
Description: This Form is used to Add or Modify Doctors.
Navigation Path: Masters Module--> Lab Tab--> Laboratory Info--> Lab Doctors.

Following Form will be displayed as



- **Add** : This radio button is used for adding the Doctor for Particular Department.
- **Modify**:When we select this Radio button and then select the Department . Under that selected Department doctors will will be automatically populate in the grid.
- **Add:**By selecting the Doctor Name and click on the Add button. Under that Department the Doctor will be Added.
- **Remove**:It is to remove the Doctor Name Under that particular department.
- **Show**: This button is used to Show the Doctors under that Department.
- **Save**: When clicking on this button the form will be Saved.

→ The Department Name should be selected by Search button.

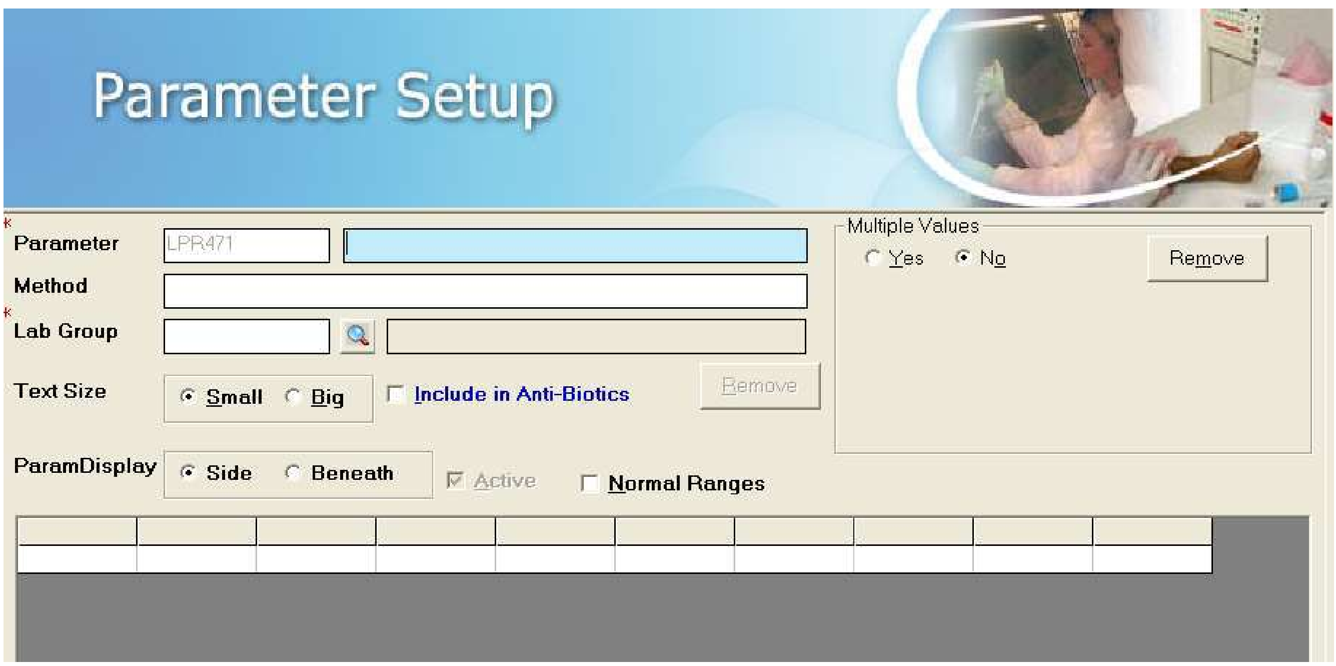


→ The Department Name is Selected by using Search button the “Department Name” will be displayed in Disable Mode.

Diagnostics --> Lab Parameter Setup Master

Description: A parameter is one of the named entities associated with a subprogram, entry, or generic unit, and used to communicate with the corresponding subprogram body, accept statement or generic body.
Navigation Path: Masters Module--> Diagnostics--> Diagnostics Info--> Lab Parameter Setup Master

Following Form Will be Displayed as



→ Here the Parameter Code is Auto Generated.

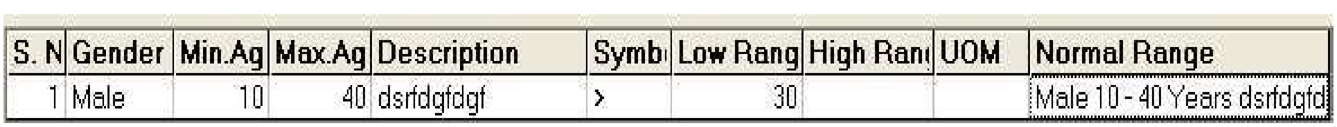
→ The Parameter Name should be given Manually (By User).
→ The Method Name should be given Manually(By User).

→ The Lab Group is selected by using the Search button and the user should select the Service Group and by clicking on OK button the selected ServiceGroupDesc will be populated in the Text box.

→ Here the User can select Small(Radio button) or Big (Radio button). When the user selects the Small Radio button,in Result entry time the user can type the Text size will be small.

→ The Pa ram Display consists of two radio buttons. One is Side and the Other is Beneath. If the User selects Side radio button,the Parameters will display side. But when he selects Beneath radio button,the Parameters will display Beneath.

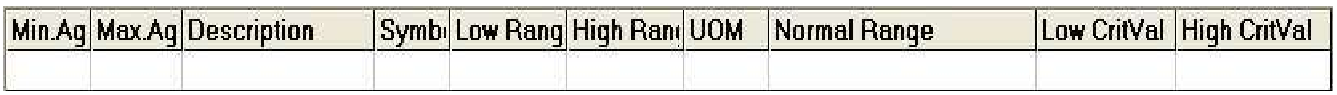
→ If the User selects the Include Antibiotics Check box,the User should not select Normal Ranges. Include Antibiotics means the Antibiotics will be included in that Parameter.



S. N	Gender	Min.Ag	Max.Ag	Description	Symb	Low Rang	High Ran	UOM	Normal Range
1	Male	10	40	dsrfdgfdgf	>	30			Male 10 - 40 Years dsrfdgfd

→ If the User selects the Normal Ranges, the grid will be Populated below. The User can select the Gender and the Symbol. But User should give Manually Min Age,Max Age,Description, Low Range, High Range. When the User give all the fields the Normal Range will come automatically.

→ When the User selects Normal Ranges then Remove button will be in Enable mode. This Remove button is used to remove the Selected record in the grid.



→ If the User selects the Critical Values,the grid will be Populated with the Critical Values. The grid consists of S.no, Gender,Min Age, Max Age,Description, Symbol,Low Range,High Range, UOM, Normal Range, Low Critical Val, High Critical Val. The User can select the Gender and the Symbol. But User should give Manually Min Age,Max Age,Description, Low Range, High Range, Low Critical Val,High Critical Val.

→ The User can give Multiple Values by Clicking on Yes (Radio button). The User can give Manually and add the Multiple Values for that Parameter.

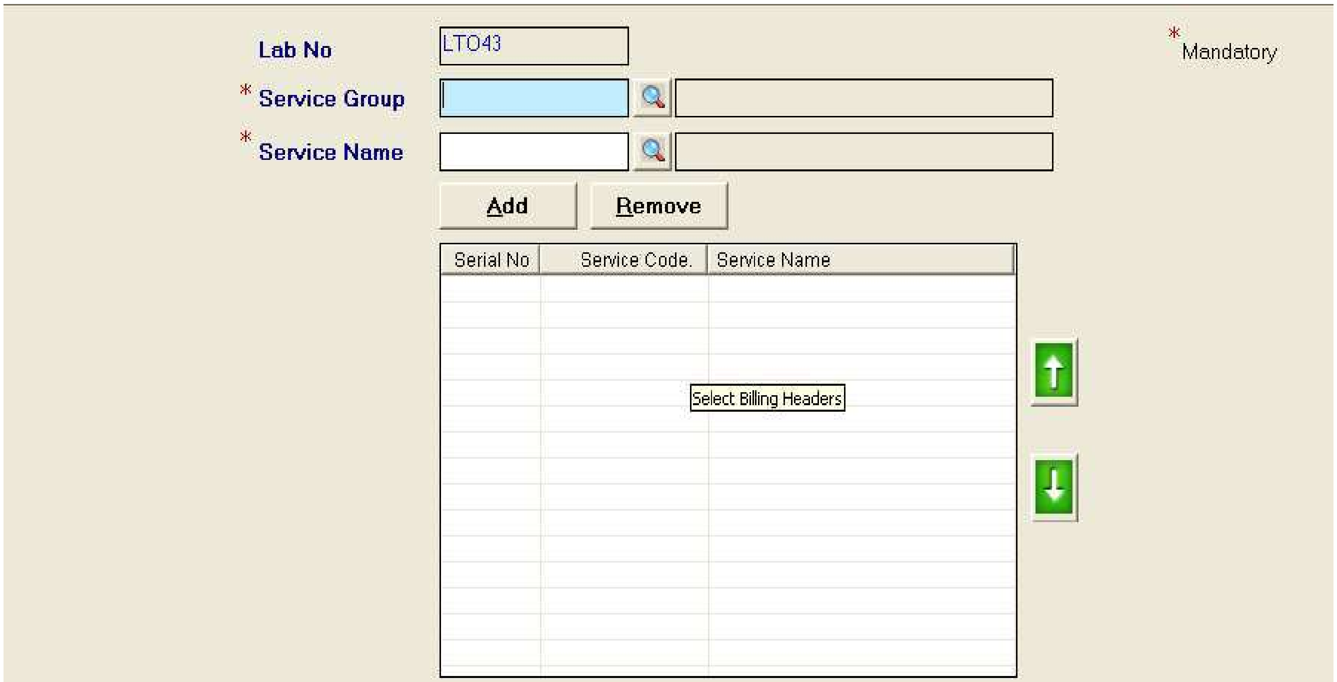
→ Here the Remove button is used to remove the Selected Multiple Value. The User can also select the Multiple values and can remove.

Diagnostics -->Lab Test Orders

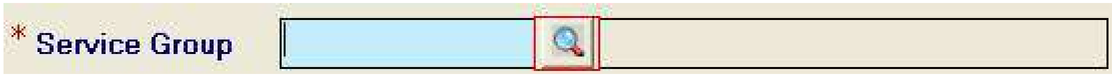
Description: This form is used to configure the order of the Services under a particular Service Group.

Navigation Path:Masters Module--> Diagnostics --> Lab Test Orders

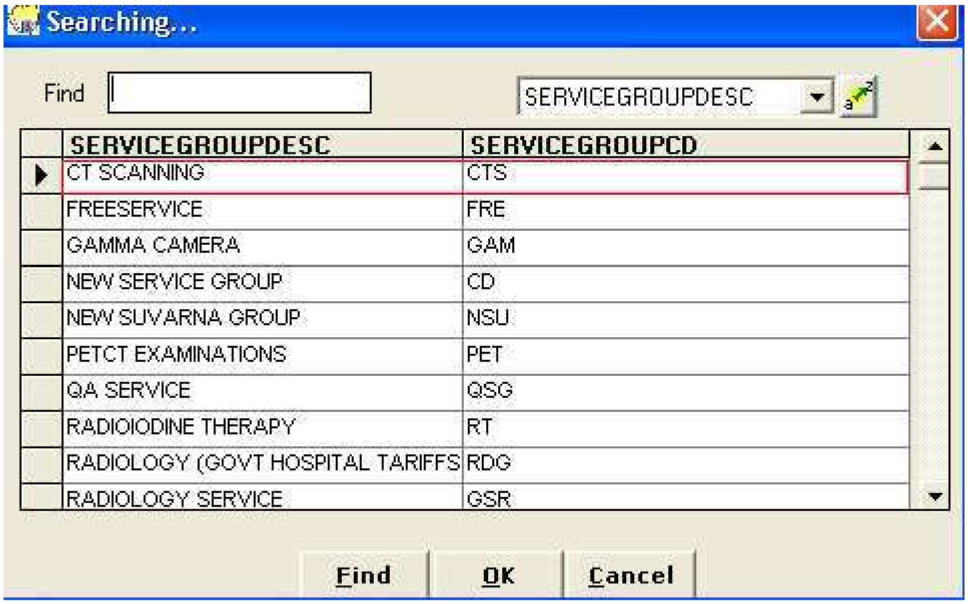
Following Form will be displayed as



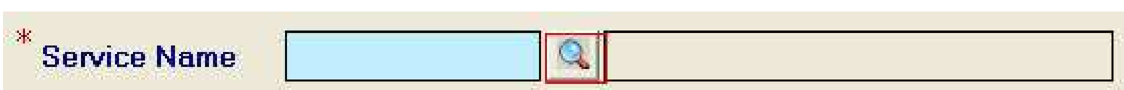
Lab No:Here the Lab No is auto generated.



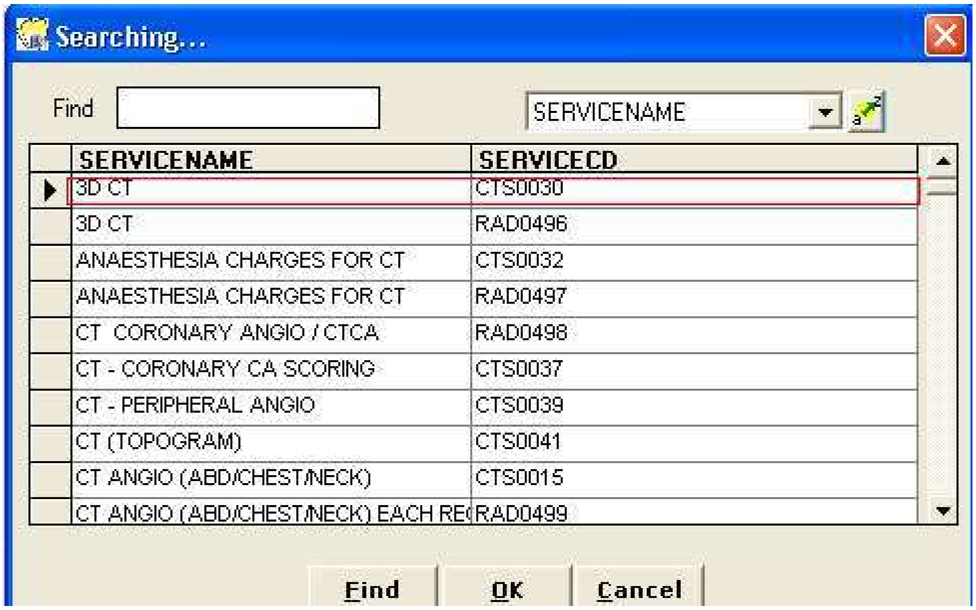
Service Group:Here the Service Group will be selecting the search icon.



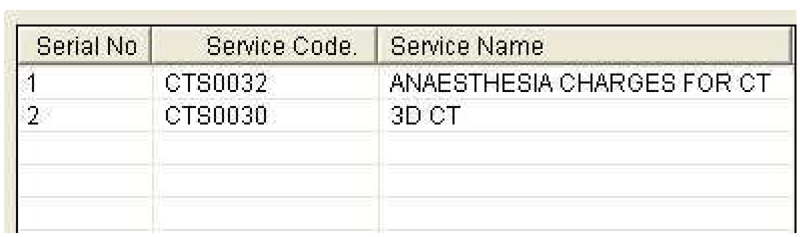
→ When the user selects the Search icon a window will be displayed with the Servicegroupdesc and along with the code and then click on OK button.



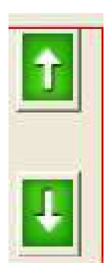
Service Name: Here the Service Name will be selecting the search icon.



→ When the User selects the Service Name Search icon a window will be displayed with the Service Name along with the code and then click on OK button,the corresponding Service Name along with the code will be automatically populated in the grid.



Remove:Here the Remove button is used to remove the corresponding Service Name from the grid.



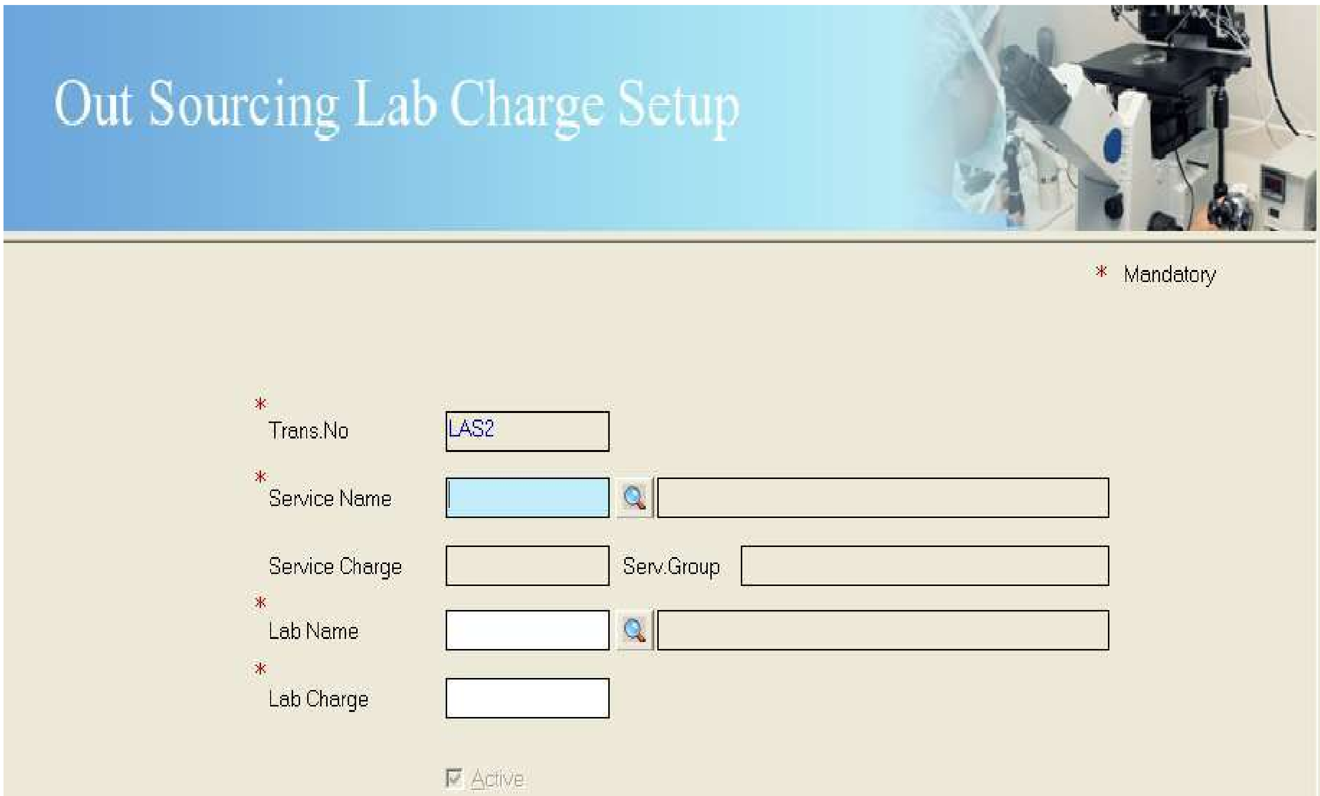
–> Select the Service Name and by clicking on the Up Arrow button the Service Name will come up in the order. And if we select the Service Name and by clicking on the Down Arrow button the Service Name will come down in the order.

Diagnostics -->Out Sourcing Lab Charge Setup

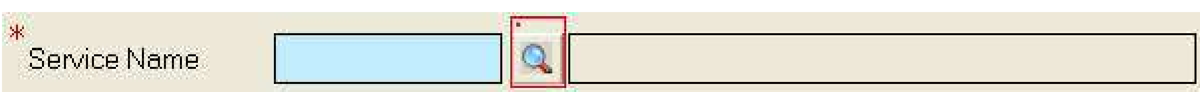
Description: Out Sourcing is the process by which a company contracts another company to provide particular services.

Navigation Path:Masters Module--> Diagnostics Tab--> Out Sourcing Lab Charge Setup

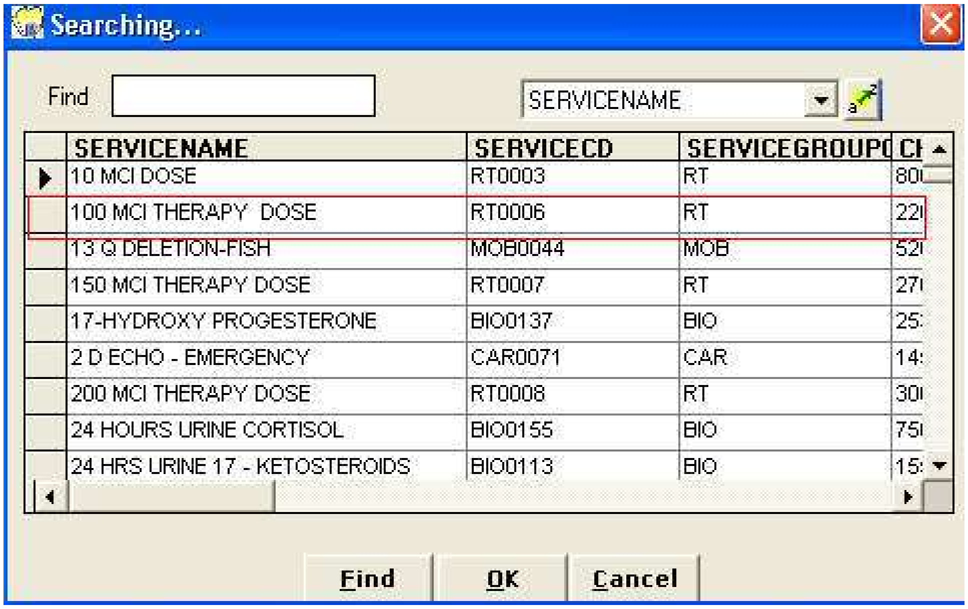
Following Form will be displayed as



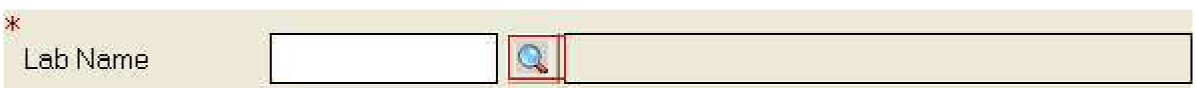
Trans No: Here the Transaction Number is auto generated.



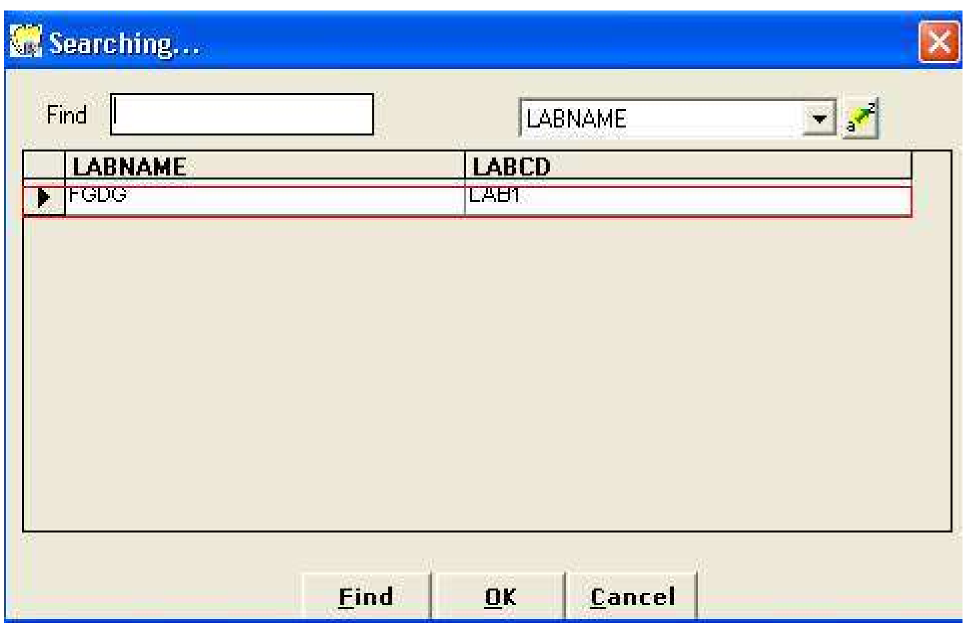
Service Name: Here the Service Name will be selected by using Search icon.



→ When the user clicks on the search button the window will be displayed Service Names along with the codes, and also corresponding Service Charges. When the User selects the Service Name and click on OK button,the Service Name along with the service charge and also corresponding Service group will automatically display in their corresponding fields.



Lab Name: Here the Lab Name will be selected by using Search icon.



→ When the user clicks on the search button the window will be displayed Lab Names along with the code.

Lab Charge:Here the User gives Charge for the Lab.

<u>Diagnostics -->Out Sourcing Lab Masters</u>

Description: The Purpose is used for creating Out Source Lab. Out Sourcing is the process by which a company contracts another company to provide particular services.

Navigation Path: Masters Module--> Laboratory Tab--> Out Sourcing Lab Master

Following Form will be displayed as

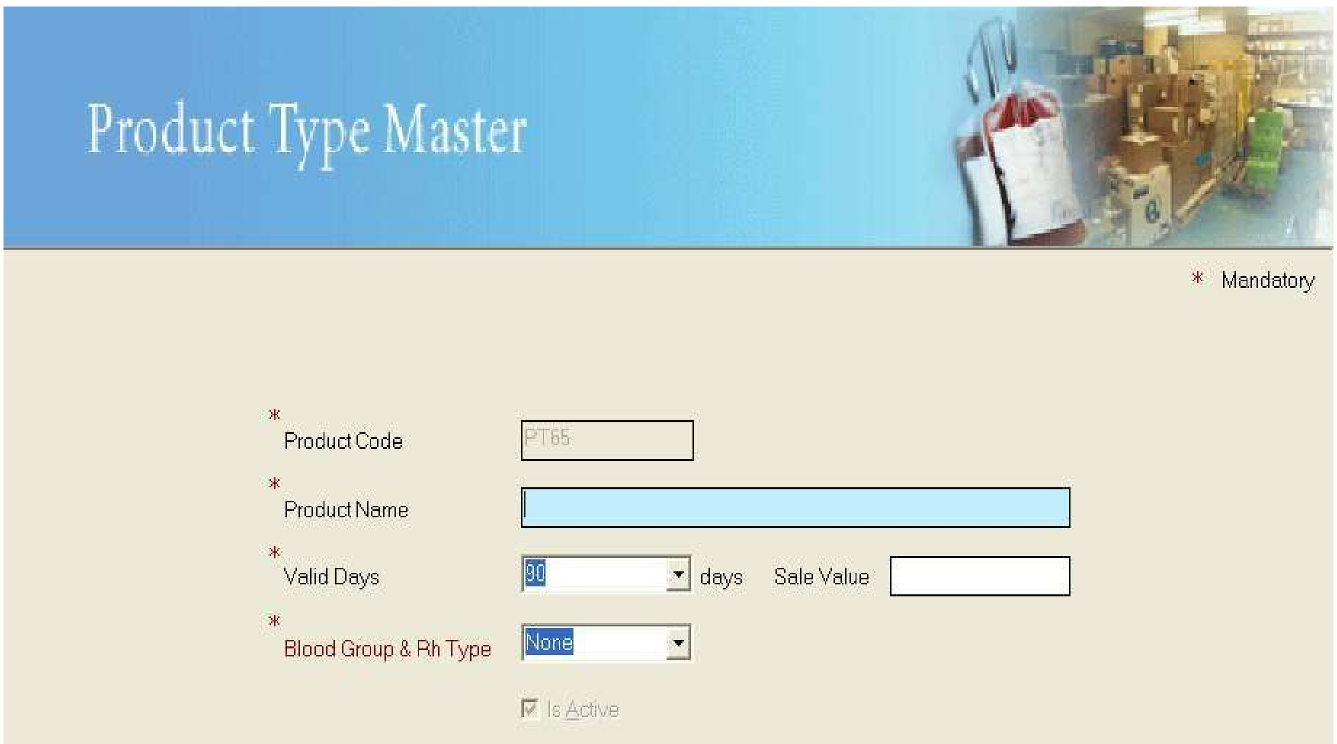
Lab Code: Here the Lab Code is auto generated.

Lab Name:Here this represents the Name of the Out Sourcing Lab.

Diagnostics--> Blood Bank-->Product Type Master

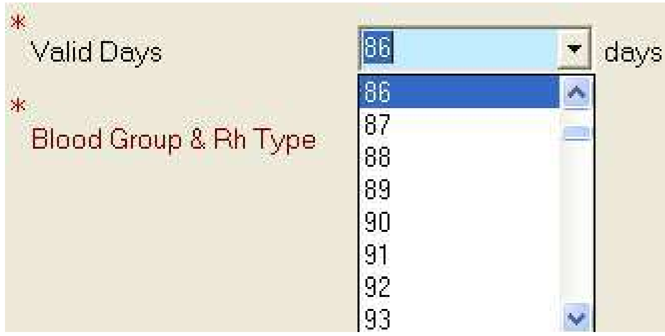
Description: To Create different Product Types which are derived from different Blood Groups.
Navigation Path: Masters Module-->Diagnostics-->Blood Bank-->Product Type Master

Following Form will be displayed as



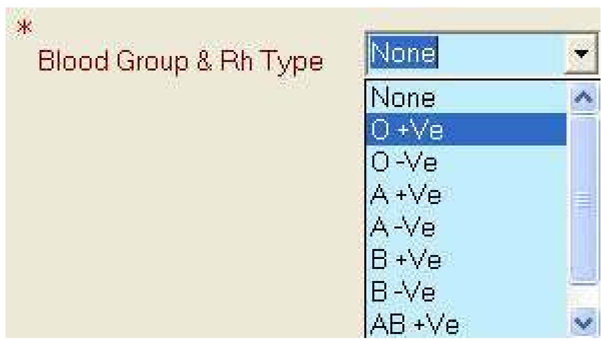
Product Code:Here the Product Code is auto generated.

Product Name:Here this represents the Name of the Product .



Valid Days:Here the User should select number of Valid days.

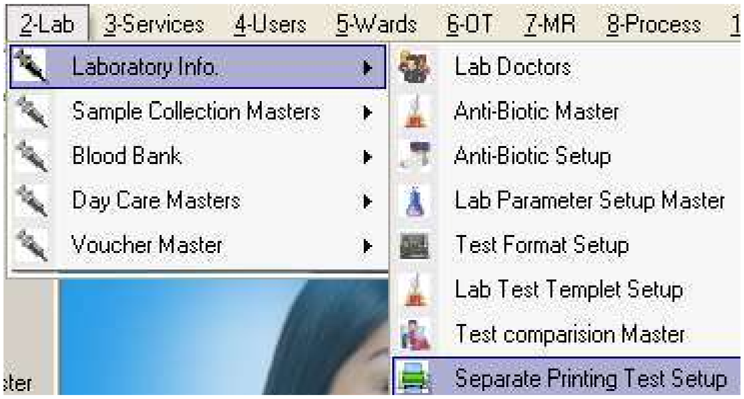
Sale Value:Here this represents the Sale Value of the Product.



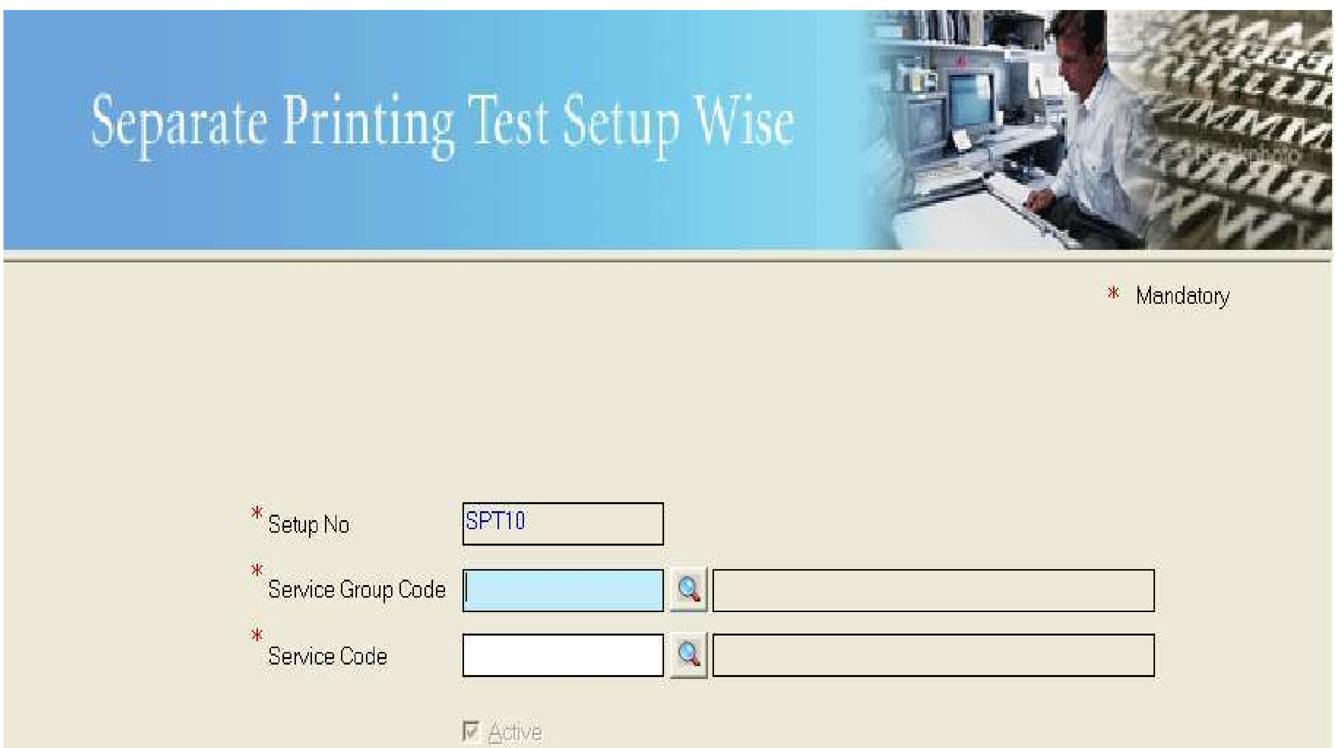
Blood Group & Rh Type: Here the User should select Blood Group and Rh Type.

Diagnostics ---> Separate Printing Test Setup

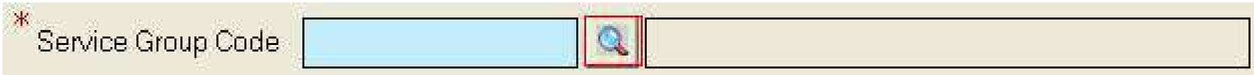
Description: This allows you to setup one Test to print in another page.
Navigation Path:Masters Module--> Diagnostics--> Separate Printing Setup



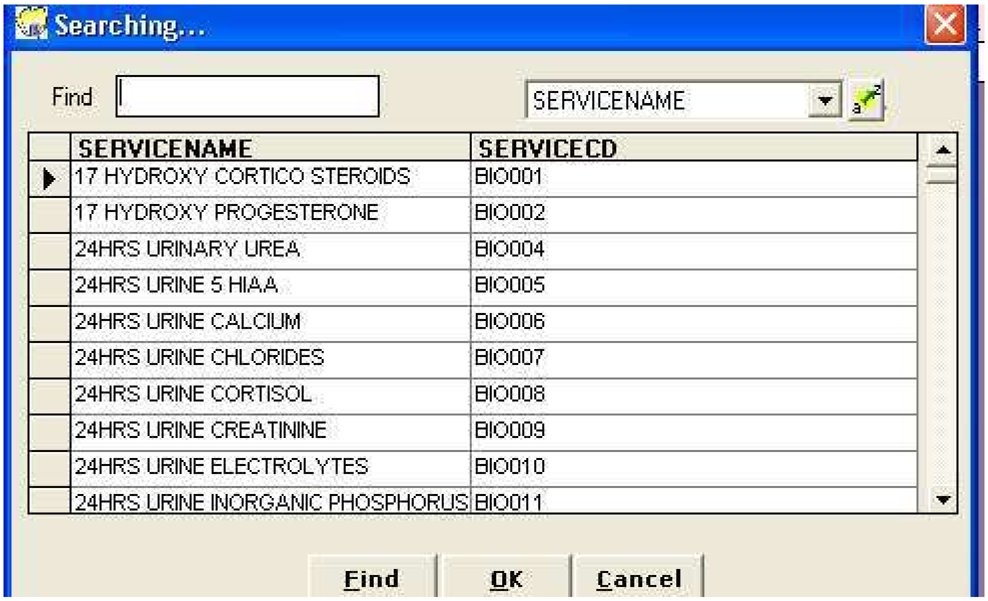
Following Form will be displayed as



Setup No: Here the Setup Number is auto generated.



Service Group Code: The Service Group will be fetched by clicking on the Search icon.



- **Service Code**:Here the Service Code will be fetched by clicking on the Search icon.

Diagnostics Info--> Sample Collection Masters--> Specimen Master

Description: “Specimen” is an item of information that is typical of a class or group. For example Sample of blood. Specimen is a portion or quantity of material used for testing purpose.

Navigation Path:Masters Module--> Laboratory Tab-->Sample Collections Master->Specimen Master

Following Form will be displayed as

Specimen Code: Here the Specimen Code is auto generated.

Specimen Name: Here this represents the Specimen Name.

Diagnostics --> Template Setup

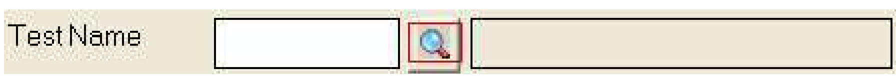
Description: A Template is a Standard for making comparisons. This is used to do the Template Setup for the Test.

Navigation: Masters Module--> Lab--> Laboratory Info--> Template Setup.

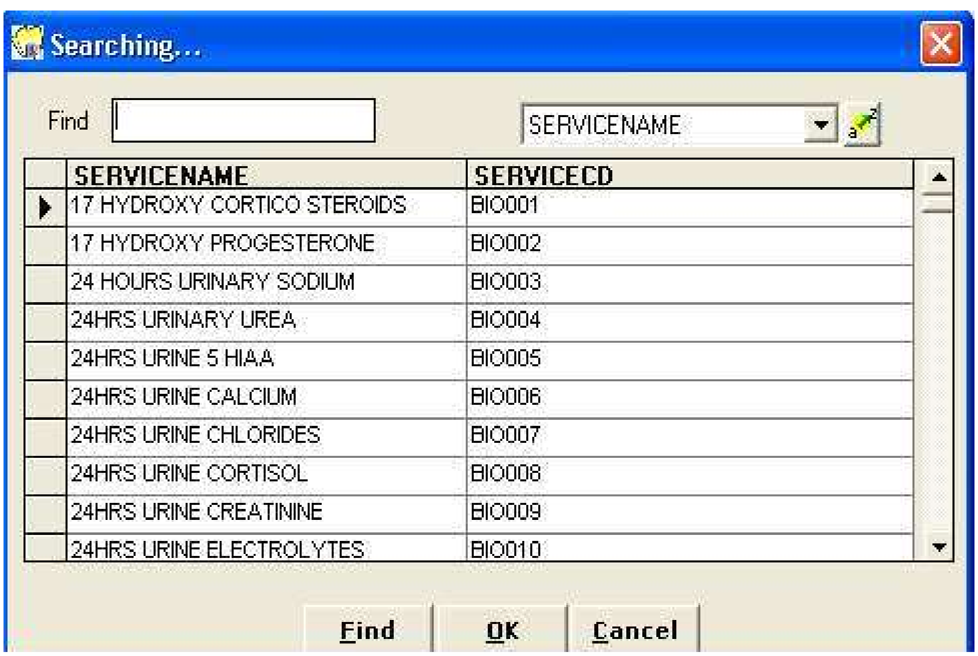
Following Form will be displayed as

- **Template Setup No**: Here the Template Setup Number is Autogenerated.

Main Group: Here the Main Group can be selected by Pressing F2 button. By Clicking on Search button the Window will be Populated and we can select the Services.



Test Name: Here the Test Names will be populated by clicking on the Search button. The Test Names will be the Service Names.

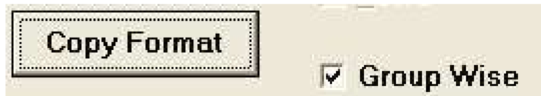


→ Here the Test Names be the Service Names only.

Format Name

Searching...
Find
FORMATDESC
FORMATDESC
FORMATCD
17 HYDROXY CORTICO STEROIDS
FMT444
Find
OK
Cancel

- **Format:** Here the Format will be fetched by clicking on the Search button icon.



TestName	FomatName	FormatCd	TestCd
24HRS URINARY UREA	24HRS URINARY UREA	FMT420	BIO004
24HRS URINARY UREA	24HRS URINARY UREA	FMT420	BIO004
BIO 543	24HRS URINARY UREA	FMT420	BIO004
PT WITH INR	PT WITH INR	FMT101	BIO152
PT WITH INR	PT WITH INR	FMT101	BIO152
SERUM CALCIUM	SERUM CALCIUM	FMT104	BIO162
SERUM CALCIUM	SERUM CALCIUM	FMT104	BIO162
SERUM CEA	SERUM CEA	FMT81	BIO229
SERUM CEA	SERUM CEA	FMT81	BIO229
SERUM CREATININE	SERUM CREATININE	FMT84	BIO168
SERUM CREATININE	SERUM CREATININE	FMT84	BIO168
SERUM ELECTROLYTES	SERUM ELECTROLYTES	FMT97	BIO169
SERUM ELECTROLYTES	SERUM ELECTROLYTES	FMT97	BIO169
THYROGLOBIN	THYROGLOBIN	FMT141	BIO231
THYROGLOBIN	THYROGLOBIN	FMT141	BIO231

- **Copy Format**: Firstly the user should select the Test Name and click on the Copy Format, if any format is there that will be shown automatically in the grid.
- **Group Wise**: If this is Checked,first the Main Group must be selected one Service Name and then click on the Copy format button. Under the Main Group it shows number of formats We should select one of the Format and click on the Copy Format then the Format will be copied to that Service Name respectively.

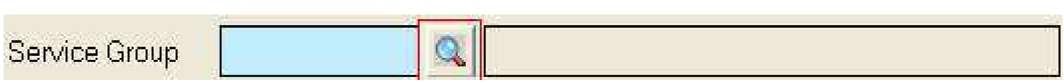
Diagnostics --> Test Comparison Master

Description: This form is used to

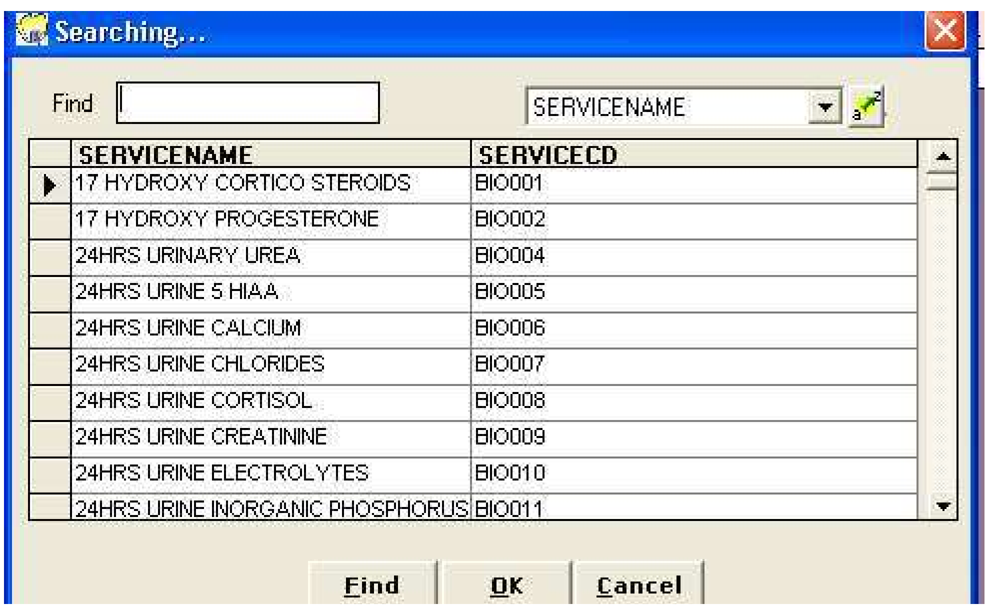
Navigation Path: Masters Module → Lab--> Laboratory Info--> Test Comparison Master

Following Form will be displayed

- **Comparison Code**: Here the Comparison Code is Auto generated.



- **Service Group**:The Service Group will be fetched by clicking on the Search icon.



- **Service Code**:Here the Service Code will be fetched by clicking on the Search icon.

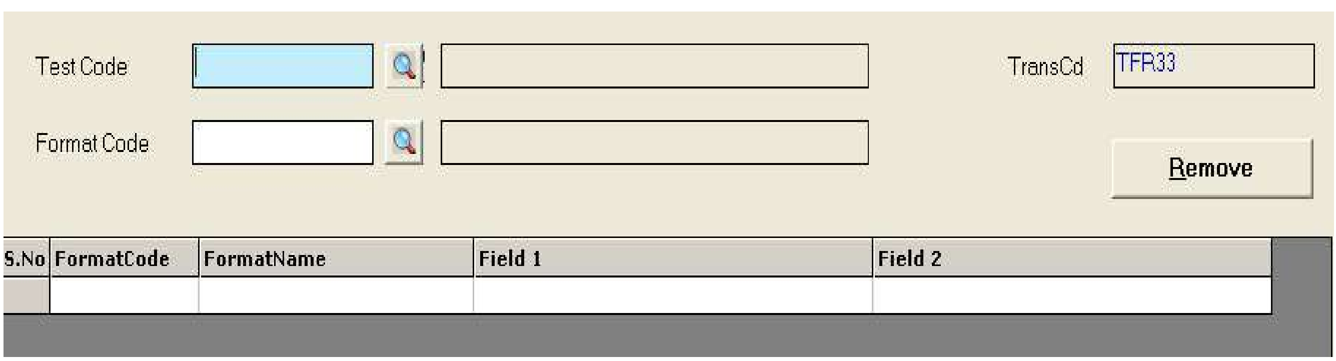
- **Remove**:Select the Service in the Service Details grid and click on the Remove button then the Service will get removed from the grid.

<u>**Diagnostics -->Test Format Fields**</u>

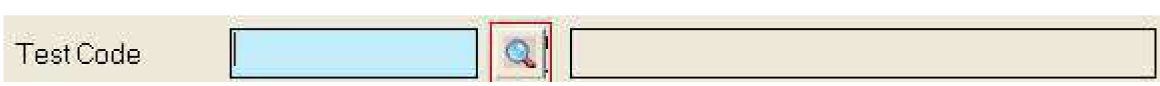
Description: This is used as a Template for the Tests.

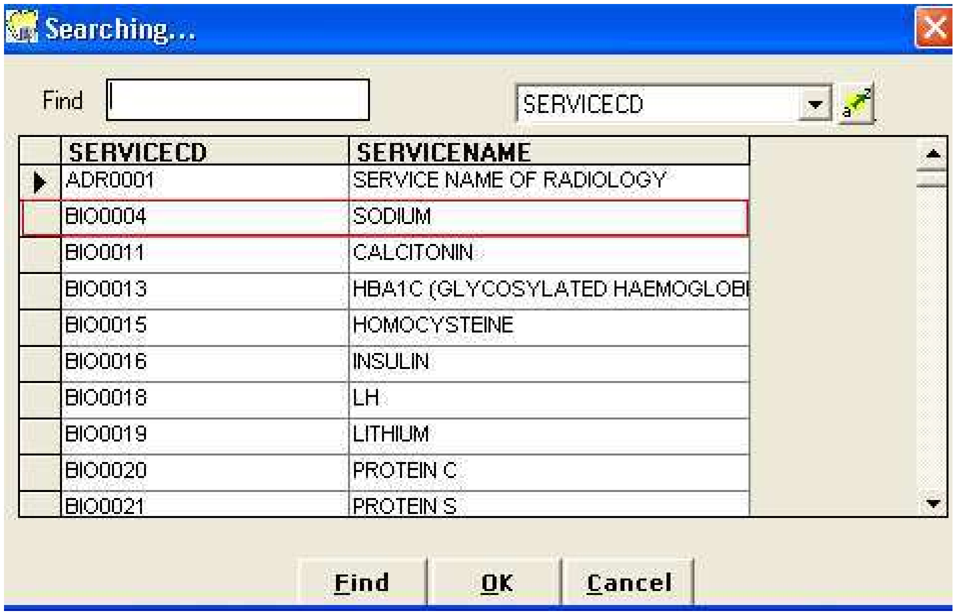
Navigation Path:Masters Module--> Diagnostics -->Test Format Fields

Following Form will be displayed as



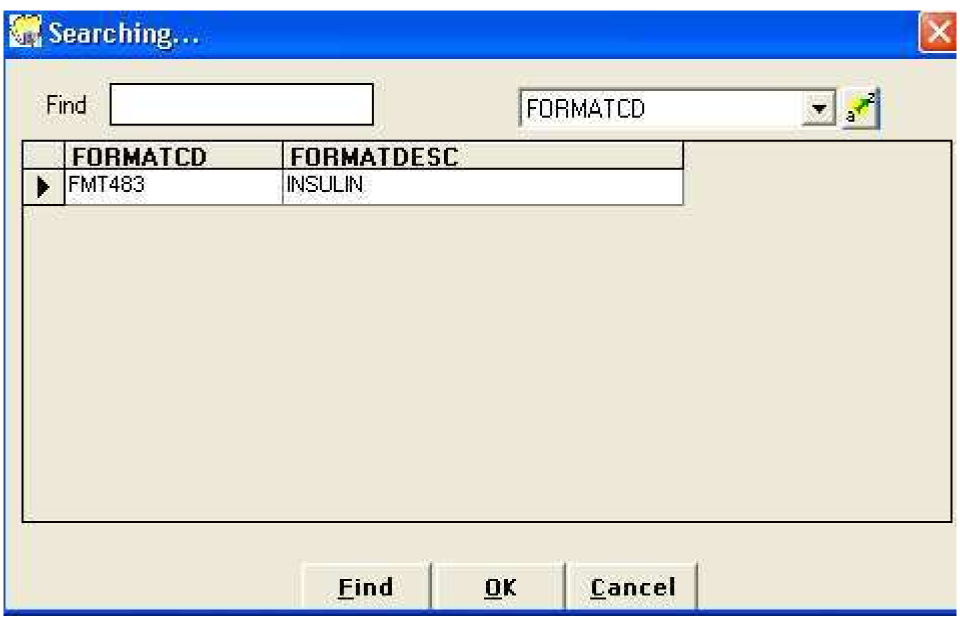
Test Code: Here the Test Code will be selected by using the Search icon.





→ When the User clicks on the Search icon the window will be displayed with Service Names and also with the corresponding service codes and click on the OK button,the Service Name along with the code will automatically displayed in their fields.

Format Code: Here the Format code will be selected by clicking on the search icon.



→ When the User clicks on the Search icon the window will be displayed with Format Desc and also with the corresponding Format codes and click on the OK button,the Format Name along with the code will automatically displayed in their fields.

Remove:When user clicks on the Remove button the corresponding row will be removed from the grid.

S.No	FormatCode	FormatName	Field 1	Field 2
1	FMT483	INSULIN	sdfdsfsdfsdfsdf	sdfsdfsdfsdfdsfdsf

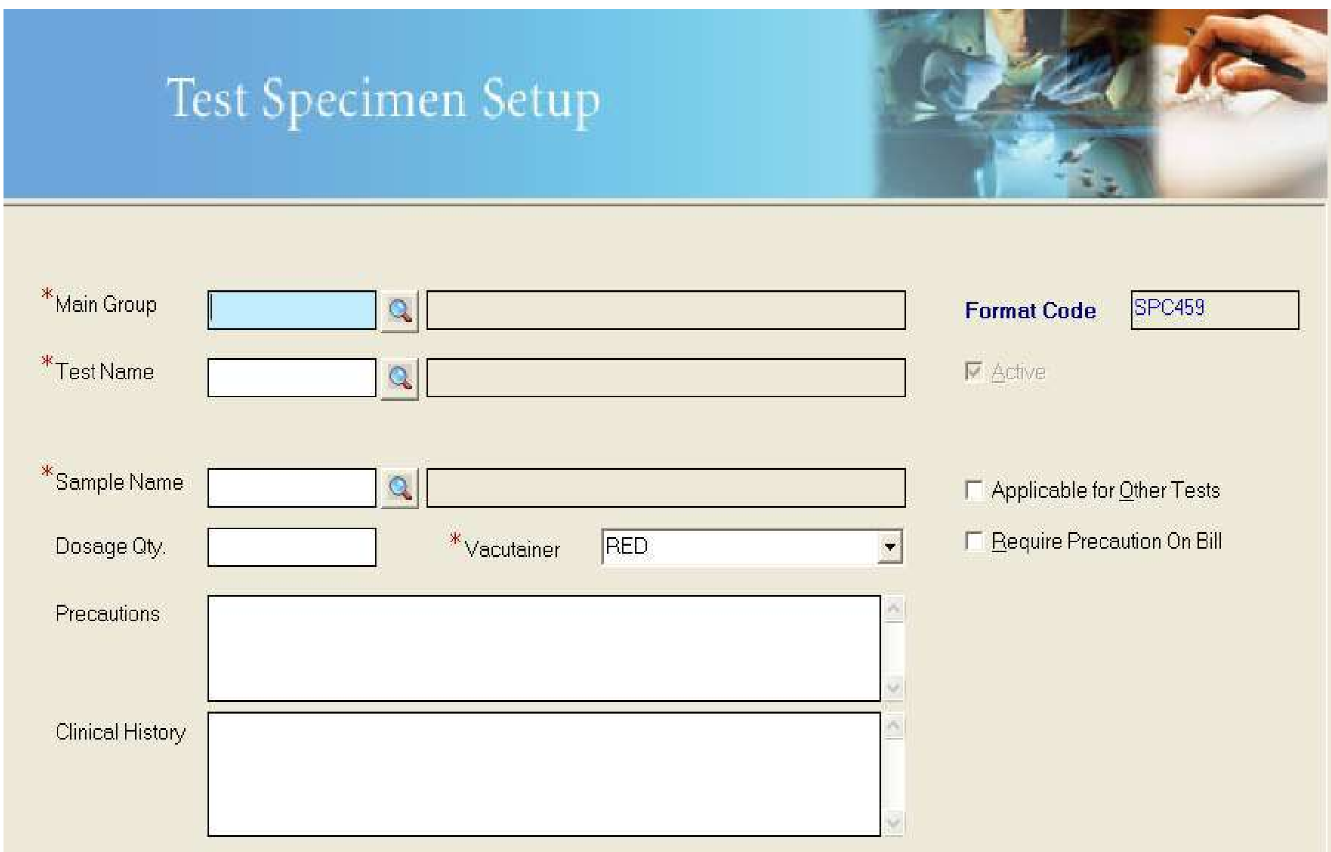
→ When User selects the Test Code and Format Code the Corresponding Format Code and Format Name will be displayed in the grid and in the Field1,Field2 some text will be given and saved.

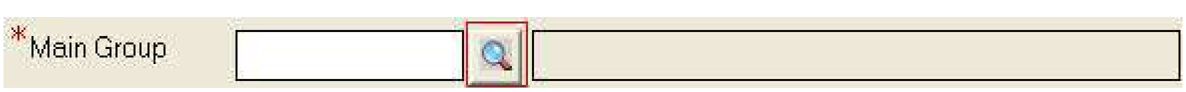
Diagnostics --> Sample Collection Masters-->Test Specimen Setup

Description: The Part of the layer which is used for or in the specified test. The thickness of the test specimen can be equal to or less than the layer thickness.

Navigation Path:Masters Module--> Diagnostics Tab-->Sample Collections Master->Test Specimen Setup.

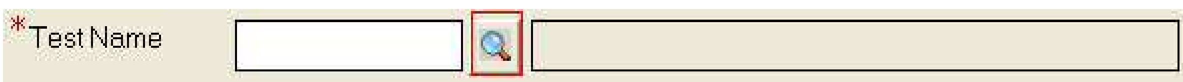
Following Form Will be displayed as



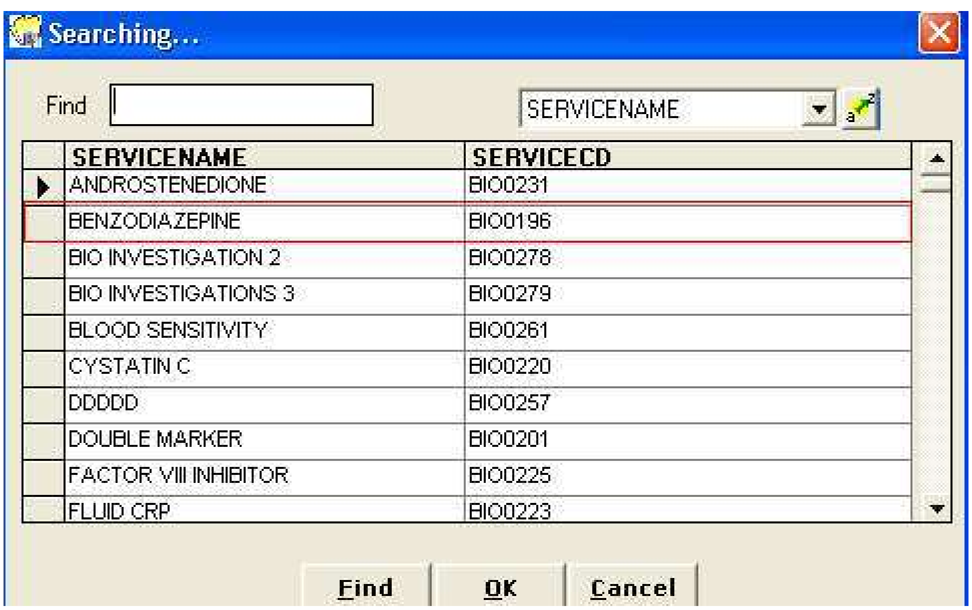


Main Group:Here the Main Group should be selected by using Search icon.

→ Here the Main Group will be selected by using Search icon and this window is displayed and Select Service Group and click on the OK button.



Test Name: Here the Test Name will be selected by using Search button.



→ Here the Test Name will be selected by using Search button. Based on Selected Service Group only the Service Names will be displayed and can be selected and then click on OK button.

Dosage Quantity:Here the User should give the Dosage Quantity.

Vacutainer:Here we will select the Name of the Vacutainer Form Drop Down List.

Precautions:A Precaution is an action taken before beginning an activity, one that reduces or prevents.

Clinical History:The Clinical History of a patient is information gained by a physician by asking specific questions ,either of the patient or of other people who know the person and can give suitable information.

Applicable Of Other Tests:If this Test is also applicable for other types of Test means the user must check this one.

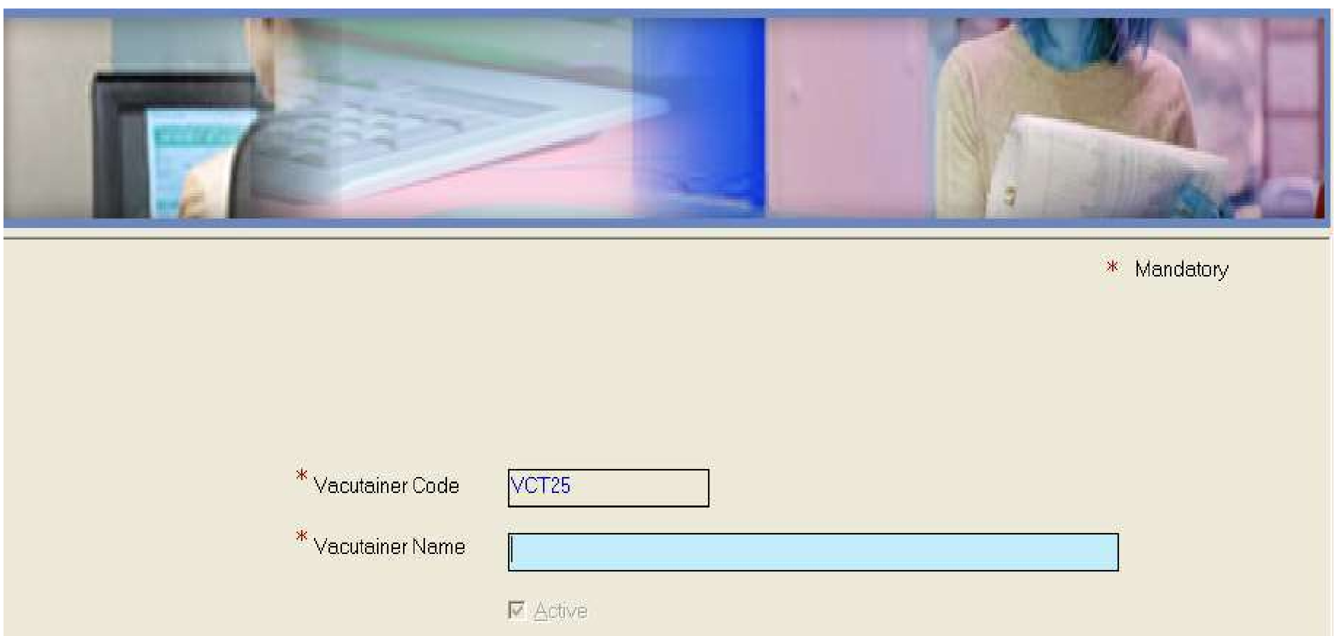
Require Precaution on Bill:If the user checks this option means the Precautions will be appear on the bill.
Format Code:Here the Format Code is auto generated.

Diagnostics Info--> Sample Collection Masters-->Vacutainer Master

Description: Vacutainer is a registered brand of test tube to keep samples. The use of Vacutainer tubes for collection and storage of different samples for coagulation.

Navigation Path:Masters Module--> Laboratory Tab-->Sample Collections Master->Vacutainer Master

Following Form will be displayed as



Vacutainer Code:The Code represents unique code for the Vacutainer**.**

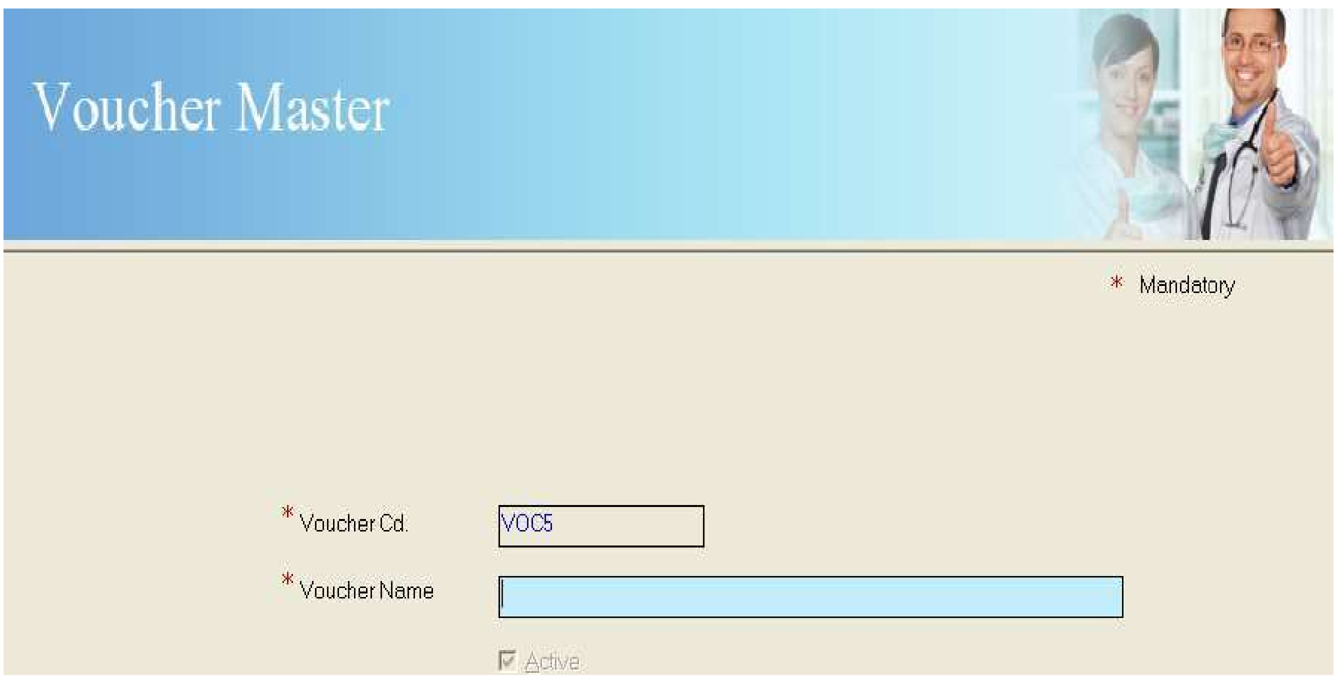
Vacutainer Name:Here this represents Name of the Vacutainer.

Diagnostics--> Voucher Masters--> Voucher

Description: The use of voucher is that one who gives witness or full attestation to anything. Voucher is a bond which is worth a certain monetary value and which may be spent only for specific reasons. For example housing,travel and food vouchers.

Navigation Path:Masters Module--> Laboratory Tab-->Voucher Masters-->Voucher Master

Following Form will be displayed as

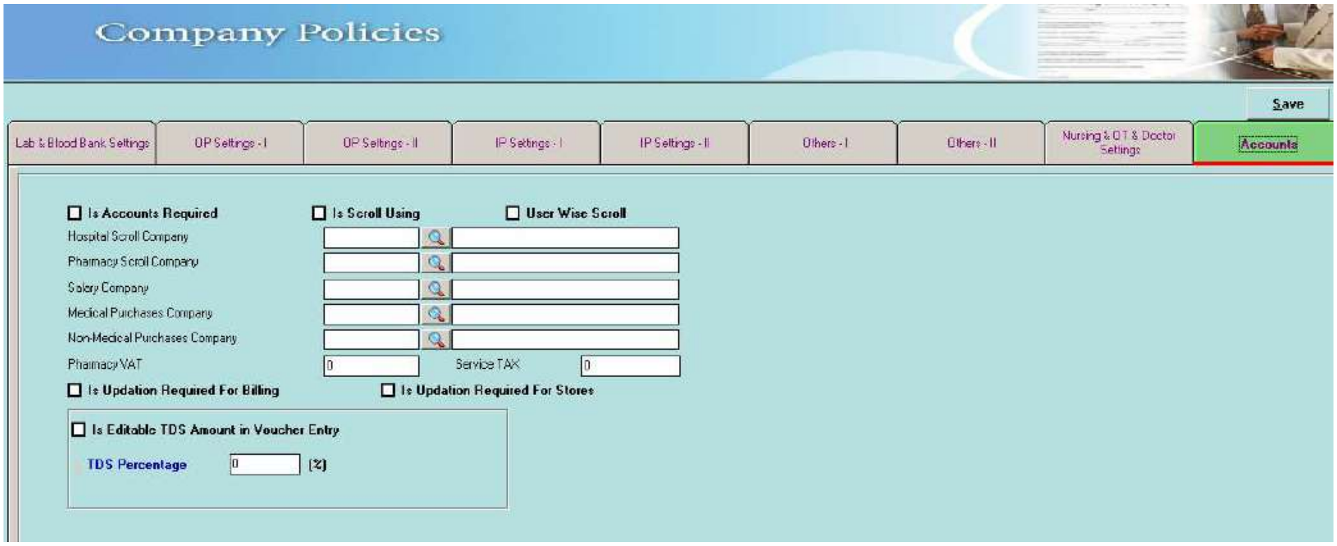


Voucher Code:Here the Voucher Code is auto generated.

Voucher Name: Here this represents the Name of the Voucher.

COMPANY SETTINGS MASTER-ACCOUNT SETTINGS

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings



1.Is Accounts required

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Is Accounts required

Purpose:

If this setting is activated then Data is pushed into our accounts module as per our designed format.

2.Is Scroll Using

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Is Scroll Using

Purpose:

If this setting is activated then The Data is ready to push in our accounts module as per the scroll wise.

3.User Wise Scroll

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>User Wise Scroll

Purpose:

If this setting is activated then The Data is ready to push in our accounts module as per the user wise scroll wise.

4.Hospital Scroll Company

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Hospital Scroll Company

Purpose:

If we select the this company , all the hospital information(IP Final Bills) will store in this company. This company will fetch from the Accounts Module.

5.Pharmacy Scroll Company

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Pharmacy Scroll Company

Purpose:

If we select the this company , all pharmacy sales information will store in this company. This company will fetch from the Accounts Module.

6.Salary Company

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Salary Company

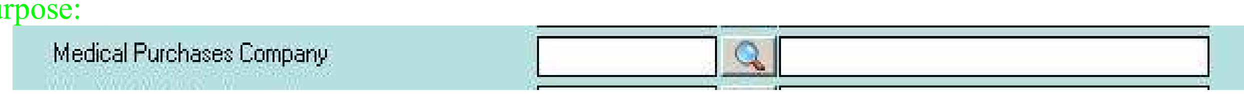
Purpose:

If we select the this company , all salary information will store in this company. This company will fetch from the Accounts Module.

7.Medical Purchases Company

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Medical Purchases Company

Purpose:



If we select the this company , all Medical GRN's will store in this company. This company will fetch from the Accounts Module.

8.Non-Medical Purchases Company

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings> Non-Medical Purchases Company

Purpose:

If we select the this company , all Medical Non-GRN's will store in this company. This company will fetch from the Accounts Module.

9.Is Updation Required for Billing

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Is Updation Required for Billing

Purpose:

If we select the this option , all the hospital information(IP Final Bills) will update in Accounts Module Which is already configured in Hospital Scroll Company.

10.Is Updation Required for Stores

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Is Updation Required for Stores

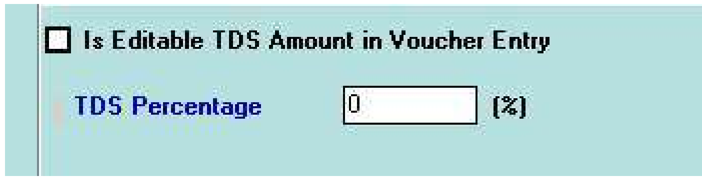
Purpose:

If we select the this option , all the Pharmacy information(GRN's, Non-GRN's) will update in Accounts Module Which is already configured in Pharmacy Scroll Company.

11.Is Editable TDS amount in Voucher Entry

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Account Settings>Is Editable TDS amount in Voucher Entry

Purpose:



If this setting is activated then TDS amount automatically displayed in 'New Voucher Entry' form based on configured percentage here.

Navigation : Hospital Module > Shift > New Voucher Entry

Company Settings Master(IP Settings-I)

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I

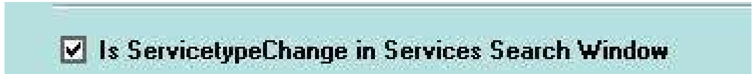
----> Following Form Will be displayed as:

1. Allow Concession in IMR Posting for

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Allow Concession in IMR Posting for

Purpose:
If you select any one or multiple check boxes then user is able to enter concession against selected services in IMR or IP Services Entry. Other wise user is unable to enter concession.

2. Is Service type change in services search window



Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Service type change in services search window

Purpose:
If activate this setting then default 'Service type' displayed as services in services search window even though user post other than the service type as 'Services'.

If you not active this setting then previous service type displayed in services search window.

3. Is Registration Validity Required in IP Admission

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Registration Validity Required in IP Admission

Purpose:
If activate this setting then registration validity is consider for selected UMRNo in IP Admission. Other wise register validity is not consider.

4. Allow Multiple Admission nos in Same UMR NO

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Allow Multiple Admission nos in Same UMR NO

Purpose:
If activate this setting then application is allowing multiple admission numbers for same patient. Other wise it should not allow.

5. Is Corporate Tartiff Required in IP Services

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Corporate Tartiff Required in IP Services

Purpose:
If activate this setting then service rate will be charge according to configured tariff for 'Credit/Insurance' patients in 'IP Service entry'.

Note : Corporate registration & referral letter entry for IP must with approve status.

6. Is Service Print Required for In Patient

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Service Print Required for In Patient

Purpose:
If activate this setting then report is generated when user click on Print button in IP Services Entry screen. Other wise report is not generate

7. Is Required Admission purpose for Doctors

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Required Admission purpose for Doctors

Purpose:
If activate this setting then consultant list is displaying in 'Admission purpose' selection window along with admission purpose master data in 'IP Admission'. Other wise it should display Admission purpose master data.

8. Service Group wise print copy for IP

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Service Group wise print copy for IP

Purpose:
If activate this setting then popup message is generated when user click on Print button in IP Services Entry screen. Whenever user click on 'Yes' report will be generate service group wise.

9. Is Attendant pass Details Required

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Attendant pass Details Required

Purpose:
If activate this setting then user will get 'No. of passes' prints along with prescription and receipt which is entered by user in admission when user click on Print button in IP Admission.

10. Voucher payment requ in Ip Services

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Voucher payment requ in Ip Services

Purpose:
If activate this setting then 'Voucher Payments' button will be enabled other wise it will be disabled when user click on this button it will be nevagative 'Voucher Payments' form.

11. Allow IP Patients in Day Care billing

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Allow IP Patients in Day Care billing

Purpose:
If activate this setting then application will allow accept admitted patients in 'Day Care Billing'. Other wise it will not accept.

12. Rate Increment in IP Billing

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Rate Increment in IP Billing

Purpose:
If activate this setting then rates are incremented in IP Final Billing based configured percentage.

13. For Corporate Seperate Bill Sequence required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->For Corporate Seperate Bill Sequence required

Purpose:
If activate this setting then Unique Sequence is applying to All IP Final Billing screens(i.e Package Billing & Corporate Bills)

14. Is Show OP Services in IP Corporate Billing -- Days

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Show OP Services in IP Corporate Billing -- Days

Purpose:
If activate this setting then whenever user select referral letter in 'Corporate IP Approximate Billing / Corporate IP Final Billing' then it will be displayed popup message like 'Do you want to populate

services which are done in OP Billing' other wise it don't display the message. When user click on yes then it will be displayed OP Services which are done for selected UMRNo. based on configured days here.

15. Admission Details Modification -- Days

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Admission Details Modification -- Days

Purpose:
If activate this setting then user is able to change admission details. Records should be display based on configured days here

16. Reiumbersement Bills -- Days

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Reiumbersement Bills -- Days

Purpose:
If activate this setting then user is able to do the reiumbersement bill after complete the final bill based on configured days here.

17. IP Bill Cancellation -- Days

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->IP Bill Cancellation -- Days

Purpose:
If activate this setting then based on configured days records should be displayed in 'IP Bill Cancel' form.

18. No of Barcodes in IP Admission --- Days

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->No of Barcodes in IP Admission --- Days

Purpose:
IIf activate this setting then based on configured number it will be generated barcode prints in IP Admission.

19. Less than Original Rate misc services in IP Services

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Less than Original Rate misc services in IP Services

Purpose:
If activate this setting then user is able to change the rate which is less than the original rate in 'IP Services entry' for micellaneous services. Other wise user unable to change the rate which is less than the original rate.

20. Is Edit Requ in IP Services for Miscelleneous Service Name

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Edit Requ in IP Services for Miscelleneous Service Name

Purpose:
If activate this setting then user is able to change the rate which is less than the original rate in 'IP Services entry' for micellaneous services. Other wise user unable to change the rate which is less than the original rate.

21. Barcode in IP Admission

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Barcode in IP Admission

Purpose:
If this setting is activated then Bar code print generates along with receipt & prescription prints

22. Apply credit limit

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Apply credit limit

Purpose:
If activate this setting then credit limit is apply for all patint and you have to map credit limit for all wards in 'Ward wise credit limit'.

Navigation : Master Module > Services > Services > Ward wise Credit Limit.

Note : We have patient wise credit limit also . If both are available then application first consider patient wise if it is null then it is consider ward wise credit limit.

Navigation for Patient wise credit limit : Hospital Module > ADT > Patient wise credit limit.

24 . Show Dummy Patients

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Show Dummy Patients

Purpose:

If activate this setting then dummy patients are displayed in IP Services entry which is only for Medical college.

25 . Room Charge Automation

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Room Charge Automation

Purpose:
If activate this setting then system will be post room charges which is configured in 'Ward wise service entry' form.

Navigation : Master Module > Services > Services > Ward wise services Entry

26 . Room Charge Automation

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Room Charge Automation

Purpose:
If activate this setting then system will be post room charges which is configured in 'Ward wise service entry' form.

Navigation : Master Module > Services > Services > Ward wise services Entry

27 . Is Service offer required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> IP Settings-I--------->Is Service offer required

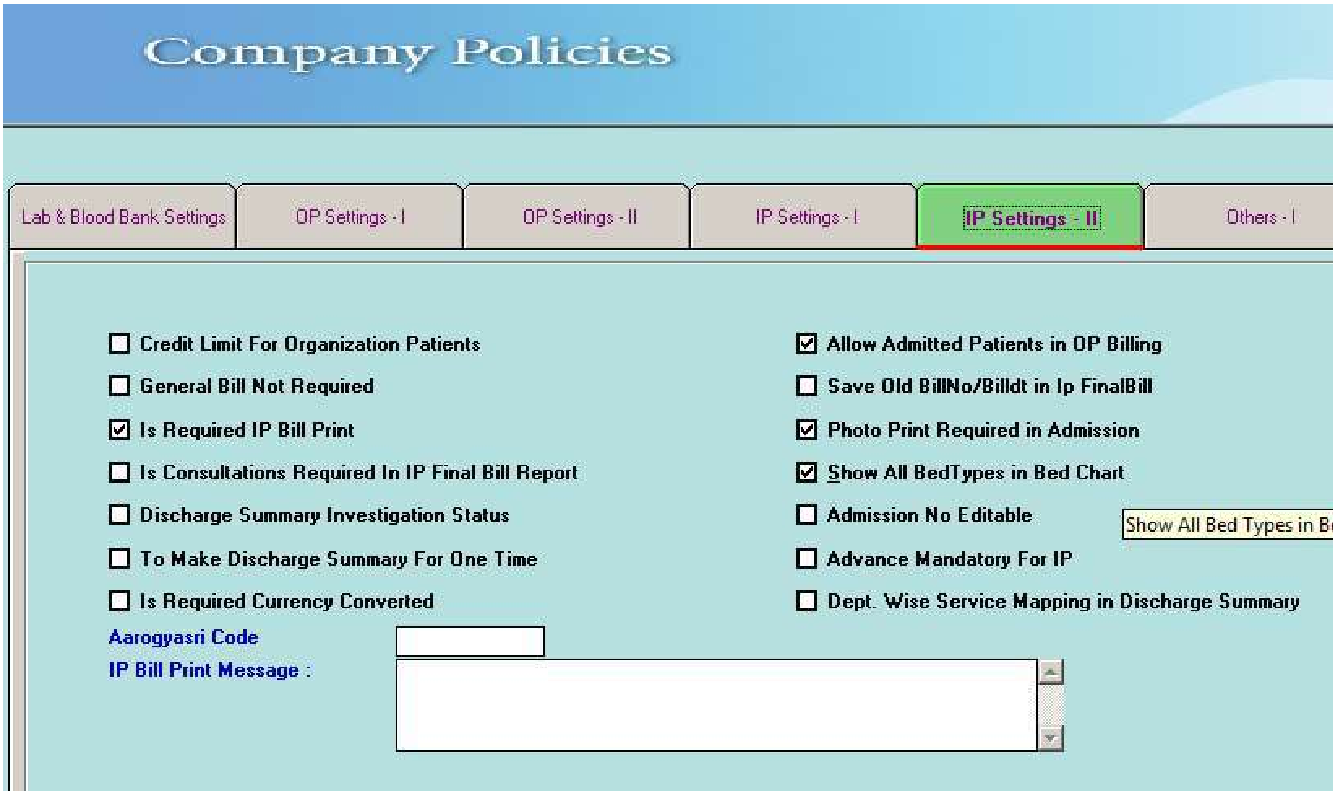
Purpose:

If activate this setting then application will allow the services in OP Billing which are configured in 'Service Offer Master'.

Navigation : Master Module > Services > Services > Service Offer Master

COMPANY SETTINGS MASTER-IP SETTINGS-II

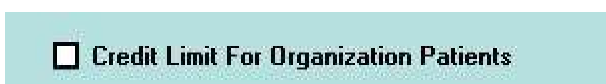
Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II



1.Credit Limit for Organization Patients

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Credit Limit for Organization Patients

Purpose:



If activate this setting then credit limit apply for 'Credit/ Insurance' Patients which is configured in 'Organization Master' form.

Navigation : Master Module > General > Organization/ Insurance Masters.

2.General Bill Not Required

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>General Bill Not Required

Purpose:

If activate this setting then for credit patients no need to close the IP Final Bill. User is able to do the corporate Final Billing without closing the IP Final Billing

3.Is Required IP Bill Print

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II> Is Required IP Bill Print

Purpose:

If activate this setting then system will allow print in general bill when user click on print button even though selected admission no having 'General Package Bill/ Corporate IP Final Bill/ Corporate Package Bill'. Other wise it will not generate report.

4.In Consultations required in IP final Bill Report

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>In Consultations required in IP final Bill Report

Purpose:

If activate this setting then 'Primary & Secondary' consultants will be displayed in 'IP Final Bill' report. Other wise it will not displayed.

5.To make Discharge Summary for One Time

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>To make Discharge Summary for One Time

Purpose:

If activate this setting then user is able to do 'discharge summary' only one time each department for a same patient. Other wise user do multiple times.

6.Arogyasri Code

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Arogyasri Code

Purpose:

If want to aarogyasri bills format in IP Final bill then we have to aarogyasri organization code here

7.IP Bill Print Message

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>IP Bill Print Message

Purpose:

Message will be displayed which is configured here when user click on 'Print' button in IP Final Billing if selected patient(Admission no) having 'Package or Corporate Final Bill or corporate package billing'. Other wise applicative should generate default pop up message.

8.Allow Admitted Patients in OP Billing

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Allow Admitted Patients in OP Billing

Purpose:

If activate this setting then user is able to do 'OP Billing' for admitted patients. Other wise user unable to do 'OP Billing' for admitted patient.

9.Save old Bill no/Bill dt in IP Final Bill

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Save old Bill no/Bill dt in IP Final Bill

Purpose:

If activate this setting then 'Bill No and Bill Date' are saving previous data for re open bills(Canceled IP Bills). Other wise application generate new bill no and bill date as sys date.

10.Photo Print required in IP Admission

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Photo Print required in IP Admission

Purpose:

If activate this setting then 'Photo Print' button enabled in 'IP Admission' form.when user click on this button then it will be generate print. Other wise button is disabled.

11.Show All Bed Types in Bed Chart

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Show All Bed Types in Bed Chart

Purpose:

If activate this setting then it will be displayed all beds in bed chart in 'IP Admission & Bed Transfer' forms. Other wise it will be display only vacant and house keeping status beds in bed chart.

12.Admission No editable

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Admission No editable

Purpose:

If activate this setting then user is able to enter admission no manually in 'IP Admission' form. Other wise application should generate auto generated number.

13.Advance Mandatory for IP

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Advance Mandatory for IP

Purpose:

If activate this setting then user unable to save the record in 'IP Services Entry' without enter receipt details or select due authorized. Other wise user is able to save the record.

14.Dept. wise Service Mapping in Discharge Summary

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>IP Settings-II>Dept. wise Service Mapping in Discharge Summary

Purpose:

If activate this setting then investigations are display in discharge summary which are same department and based on configured days in 'Department wise services mapping'.

Navigation : Master Module > General > Discharge summary Masters > Department wise services mapping

Company Settings Master(Lab & Blood Bank Settings)

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings

----> Following Form Will be displayed as:

1. Result Entry Settings

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings----> Result Entry Settings

Purpose:

a) All Main Groups at a time Result Entry :- All Main Groups at a time Result Entry is selected then In Result entry Service Group Search filed will be disabled and User can select BILLNO directly and Report it them for all service groups

b) Main Group wise Selection and Result Entry :-Main Group wise Selection and Result Entry is selected then In Result entry Service Group field will be enabled and user should select Service Group first and then Bill No then Report it them

2. Method Settings For Print

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings----> Method Settings For print

Purpose:

a) With Method :- With Method is selected then Lab Reports Having Method.

b) With Out Method:- With Out Method is selected then Lab Reports don't Having Method.

3. Op Lab Print When Due

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings----> Op Lab Print When Due

Purpose:

a) None :- In Result entry Screen When Print button is clicked Report will be generated if the patient is due in Billing time

b) Message :- Message is selected then In Result entry Screen When Print button is clicked Message will be display in that if user clicked YES then Report will be generated if the patient is due in Billing time, if NO is clicked Report wont generated

c) Validation:- Validation is selected then In Result entry Screen When Print button is clicked Message will be display and Report wont print

4. Service Cancellation Before

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings----> Service Cancellation Before

Purpose:

a) Result Entry :- Once Result Entry is completed to any investigation then Investigation won't allow to Cancel in OP Bill/Service Cancellation form

b) Sample Collection:- Sample Collection is selected then Once Sample Collcetion is completed to any investigation then Investigation won't allow to Cancel in OP Bill/Service Cancellation form

5. UOM Needed In Reports Separately

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings----> UOM Needed In Reports Separately

Purpose:

If Setting is activated then Lab Reports having Units separate column

6. CommonBarcode New Interface

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings----> CommonBarcode New Interface

Purpose:

If Setting is activated then Barcode Length will be accept up to 12 characters

7. Multiple Barcode Printers

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Multiple Barcode Printers

Purpose:

If Setting is activated then Multiple Barcode Printers can access at a time.

8. Barcode From Backend

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Barocode From Backend

Purpose:

If Setting is activated then Barcode will be generated in Sample Collection and IPServices based om PRN file.

9. Result entry applicable for any billing finished Investigations is --- days

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Result entry applicable for any billing finished Investigations is --- days

Purpose:

Based on days configuration in RESULT ENTRY screen Bill Nos will be appeared when Bill No search window is clicked

10. Display Pending Investigations

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Display Pending Investigations

Purpose:

If Setting is activated then In Hospital Module PENDING TEST button will be enabled and one More Option should activated in Department Master as Show Pending Investigation check box

11. Comma Required In Result Entry

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Comma Required In Result Entry

Purpose:

If Setting is activated then For Platelet Count parameter comma(,) will be allowed to type for Result Value in Result Entry Screen

12. ATR - Bill No Bar code Print in Sample Collection

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->ATR - Bill No Bar code Print in Sample Collection

Purpose:

If Setting is activated then BILL NO Bar code sticker will be generated in Sample Collection Entry

12. ATR - Bill No Bar code Print in Sample Collection

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->ATR - Bill No Bar code Print in Sample Collection

Purpose:

If Setting is activated then BILL NO Bar code sticker will be generated in Sample Collection Entry

13. IP Result Entry Service No.Wise

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->IP Result Entry Service No. Wise

Purpose:

If Setting is activated then Service No column will be appear in Result Entry Screen when IP radio button is selected and Ref. No search window is clicked

14.Ip Result View Without Approval

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Ip Result View Without Approval

Purpose:

If Setting is activated then After Verification is completed Results will appear in Nursing & Doctor module for IP Result View form

15.Lab Number Auto Generation

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Lab Number Auto Generation

Purpose:

This for lab no filed display in the DOS Prints.

16.Show Print Button In Op and Ip Result view

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Show Print Button In Op and Ip Result View

Purpose:

If Setting is activated then We have the print icon in the report to take the ptint outs from Results View Screens.

17.Auto Approval For Lab Result Entry

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Auto Approval for Lab Result Entry

Purpose:

If Setting is activated then Once Result entry is saved then investigations will be approved No Need to Verify and Approve.

18.Sample Acknowledge Req.

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Sample Acknowledge Req.

Purpose:

If Setting is activated then ACKNOWLEDGMENT print will be generated In Sample Collection and IPServices.

19.User Wise Format Set up Permissions Required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->User Wise Format Set up Permissions Required

Purpose:

If Setting is activated then Based on User Profile Permissions user can access the Test Formats creation or modification or view in Test Foramt Set Up screen

20.Ward Wise Lab Number

Navigation Path: Masters

General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->Ward Wise Lab Number

Purpose:

If Setting is activated then Lab Number concept Generated Service Group wise And Ward Wise

21.PACS Button In Result Entry

Navigation Path: Masters

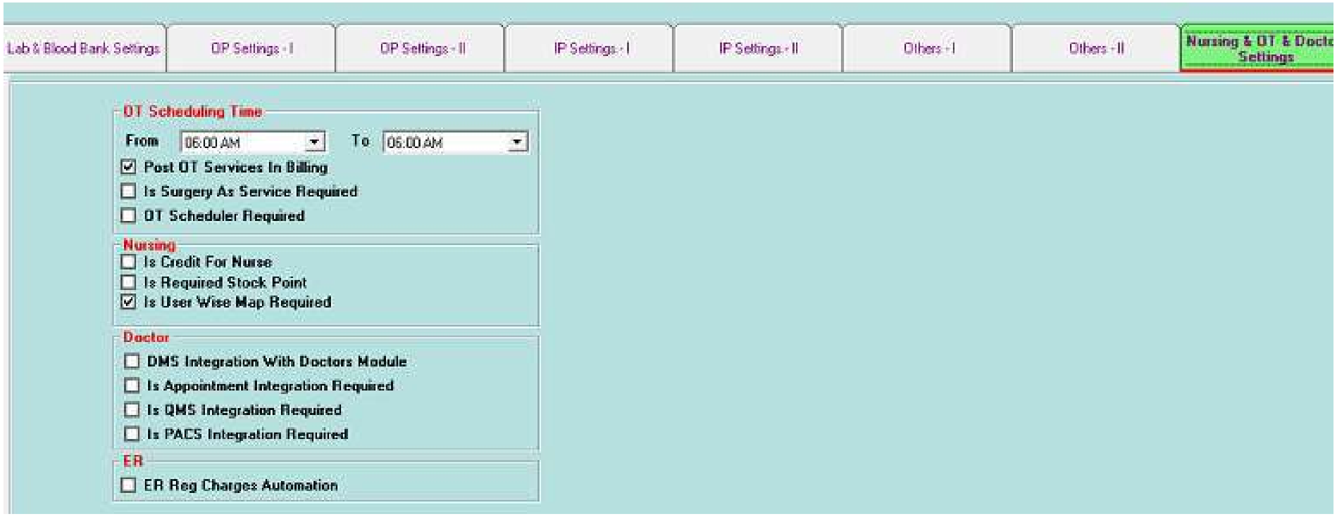
General> Company Related Masters>Company Settings Masters> Lab & Blood Bank Settings---->PACS Button In Result Entry

Purpose:

If Setting is activated then PACS button will be enabled in Result entry screen
This is for Radiology Deperment.

Company Settings(Nursing&OT&Doctor Setting)

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings



1.OT Scheduling Time

a) Form --- and To -----
b) Post OT Services in Billing
c) Is Surgery as Service required
d) OT Schedule required

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings>OT Scheduling Time

Purpose:

a) Based on configured timing here it will be reflected in 'OT Schedule screen'.

b)If this setting is activated then what are services posted in OT Services those are display in Final Billing.

d)If this setting is activated then Schedule Chart type notification will be appear in OT Booking screen.

2.Nursing

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings>Is Credit For Nurse

A).Is Credit For Nurse

Purpose:

When It Was Enabled, the Hospital Given some credit For That Patient, then the nurse posted the services, then the services cross the credit limit then the message is populated is
Services Can't be Post more than the Credit Limit.

B).Is Required Stock Point

Purpose:
when it was Enabled, If there no stock point for a particular nurse station, then Default Stock Points Will Be displayed in Drug Indent Form

C).Is User Wise Map Required

Purpose:
When it Was Enabled, Then The All Nurse station Name Will Be Display, And You Will Select Any Nurse Station, And See The Bed Details
If This Settings Is Disabled, Then The Particular System And Particular Nurse Station Will Be Created.

3.DMS Integration With Doctors Module

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings>DMS Integration With Doctors Module

Purpose:

When it Was enabled, The DMS Integration is Enabled.

3.Is Appointment Integration Required

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings>Is Appointment Integration Required

When it Was enabled, In Registration Form When The Patient is New The Appointment Integration Will be Enabled, Then The integration No Will Be Selected if the Patient is Old, Then In the Consultation Form Appointment Number Will Be Selected.

4.Is QMS Integration Required

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings>Is QMS Integration Required.

Purpose:

When it Was enabled, The Queue Management System Integration is Enabled, it Means, The Queue Number Will be generated.

5.Is PACS Integration Required

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings> Is PACS Integration Required

Purpose:

When it Was enabled, The PACS Integration is Enabled.

6.ER Reg Charges Automation

Navigation : Master Module > General Tab > Company Related Masters > Company Settings Master>Nursing&OT&Doctor Settings>ER Reg Charges Automation

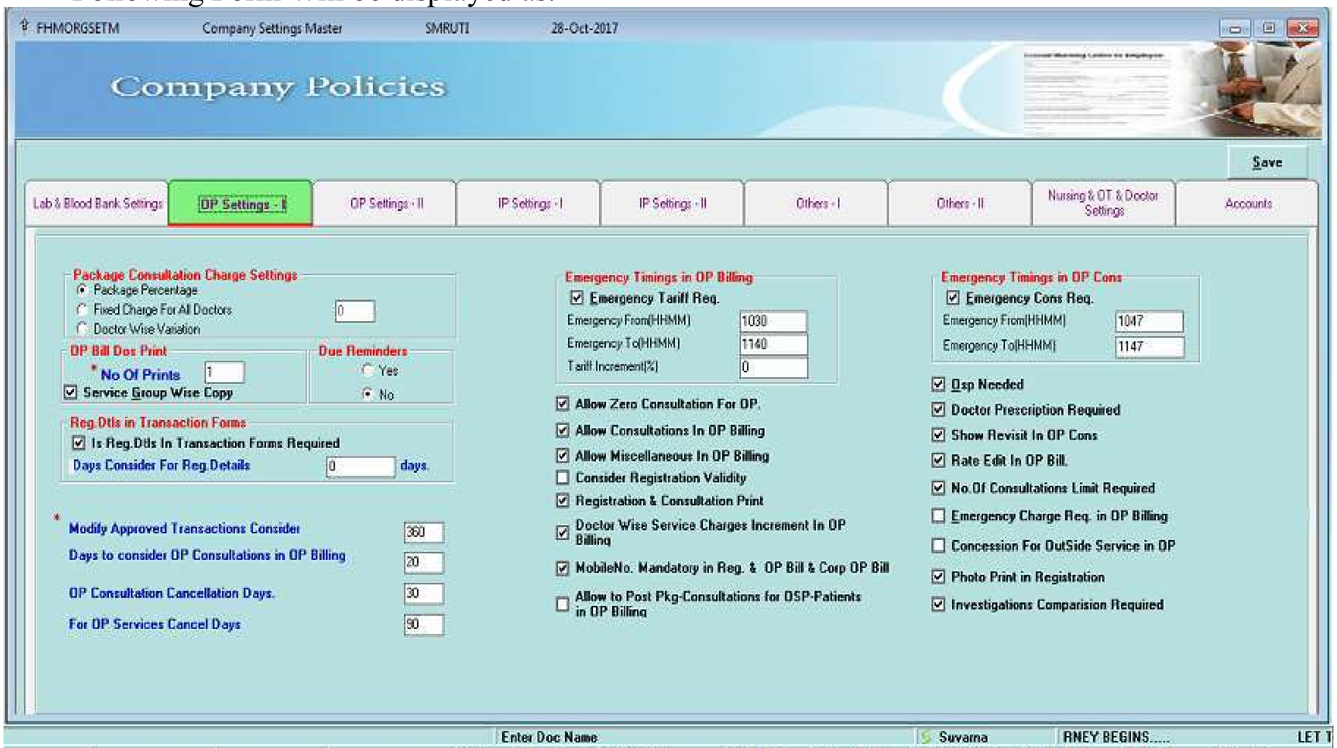
Purpose:

This Setting Means Is In ER Module
When It Was Enabled, The New Patient Admitted, On The Time The ER Registration Charge Automatically Added in the Services

Company Settings Master(OP Settings-I)

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Op Settings-I

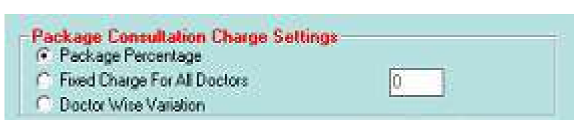
----> Following Form Will be displayed as:



1. Package Consultation Charge Settings

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I------>Package Consultation Charge Settings

Purpose:



a) Package Percentage:- If select 'Package Percentage' option then consultation fee consider proportinaly according to package amount and consultant fee in 'OP Consultations' for package consultations.

b) Fixed chargers for all Doctors:- If select 'Fixed charge for all doctors' option then you have to enter fee against the field, which is consider as a consultation fee for package consultations in 'Op Consultation' form.

c) Doctor Wise variation:- If select 'Doctor wise variation' option then you have to enter 'Doctor wise package consultation charges'.

Navigation : Master Module > Services > Consultations > Doctor wise package consultation charges.

Note : We have to select any one of the option only.

2. OP Bill Dos Print

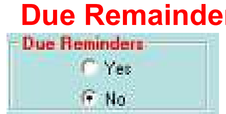
Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Op Bill Dos Print

Purpose:

a) No of Prints:- No. of prints are generated in 'OP Billing' based on configured number in this field. This is only for DOS Printer.

b) Service Group wise Copy:- If you slect 'Service group wise copy' check box then 'Servie Group wise' print will be generated seperately in OP Billing. This is only for DOS Printer.

3. Due Remainders



Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Due Remainders

Purpose:

a) YES:- If select 'YES' then in all transaction forms Due reminders message will be appear, when user select UMRNo if selected patient having due.

b) NO:- If select 'NO' then it should not appear due reminder message in all transaction forms eventhough selected patient having due.

4. Reg.Dtls in Transaction forms

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Reg.Dtls in Transaction forms

Purpose:

a) Is Reg.Dtls in Transaction form:- If you 'Is Reg. Dtls in transaction forms required' check box then registration details along with consultant should display in transaction forms like 'OP Consultations, OP Bills and Admission etc..'

b) Days Consider for Rrg.Dtls ---days:-) If enter days then registration details are display in transaction forms based on configured days.

5. Modify Approved Transaction Consider

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Modify Approved Transaction Consider

Purpose:

Based on days configuration the transactions details can modify or cancel in Modified Approval Transaction screen

6. Days To Consider Op Consultation In Op Billing

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Days To Consider Op Consultation In Op Billing

Purpose:

Based on days configuration the transactions details can modify or cancel in Modified Approval Transaction screen

7. Op Consultation Cancellation days

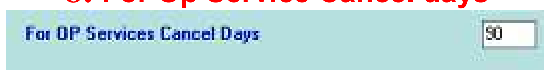
Navigation Path: Masters

General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Op Consultation Cancellation days

Purpose:

Based on days configuration the OP Consultations details will fetch in Refunds Screen for Consultation cancel, when user select the 'Consultation' radio button.

8. For Op Service Cancel days



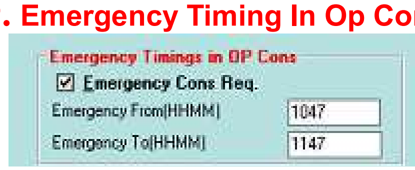
Navigation Path: Masters

General> Company Related Masters>Company Settings Masters> OP Settings-I---------> For Op Service cancel Days

Purpose:

Based on days configuration the OP Bill details will fetch in OP Billing/Service cancellation Screen for cancel a particular service or total bill

9. Emergency Timing In Op Cons



Navigation Path: Masters

General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Emergency Timing In Op Cons

Purpose:

If activate this setting then Emergency charge is apply in 'OP Consultation'. Emergercy charge is defined in 'Consultation charges entry'

Note : If you activate emergency tariff, we have set the emergency solt timing for Consultations in 'Emergency Slot Master' form.

Navigation : Master Module > Company related master > Emergency Slots Master.

10.Allow Zero Consultation For Op

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Allow Zero Consultation For OP

Purpose:

If activate this setting then application is accepting zero consultation fee in 'OP Consultation' form. Other wise it should not accept to save the record.

11.Allow Consultations In Op Billing

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Allow Consultation In Op Billing

Purpose:

If activate this setting then application will accept to post the consultations in OP Billing Other wise application will not accept.

12.Allow Miscellaneous in Op Billing

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Allow Miscellaneous In Op Billing

Purpose:

If activate this setting then application will accept to post the miscellaneous services in OP Billing Other wise application will not accept.

13.Consider Registration Validity

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Consider Registration Validity

Purpose:

If activate this setting then register validity consider in 'OP Consultations' other wise it will not consider registration validity.

14.Registration & Consultation Print

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Registration & Consultation Print

Purpose:

If activate this setting then 'Registration & Consultation' button will be enabled in OP Consultation screen and when user clicked on 'Registration & Consultation print' button then it will be ganerated single print for both Registration & consultation amounts. Other wise 'Registration & Consultation' button is disabled in 'OP Consultation' form.

15. Doctor Wise Service Charge Increment In Op Billing

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Doctor Wise Service Charge Increment In Op Billing

Purpose:

If activate this setting then service charges are increments based on percentage setup in 'Doctor wise service charges increments' form.

Navigation : Master Module > Services > Consultations > Doctor wise service charges increments

16. Mobile No is Mandatory in Registration and Op Billing

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-I---------> Mobile No is Mandatory in Registration and Op Billing

Purpose:

If activate this setting then Mobile No is a mandatory in 'Registration & OP Billing'. Other wise it is not a mandatory.

17. Allow to Post PKG-Consultation for OSP Patients in OP Billing

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Allow to Post PKG-Consultation for OSP Patients in OP Billing

Purpose:

If activate this setting then user should able to post package(Health checkup/ Profile) which is having consultation to OSP. Other wise user should not able to post those packages to 'OSP(Out Side Patient i.e un registration patients)'.

18.OSP Needed

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->OSP Needed

Purpose:

If activate this setting then OSP check box will be enabled in OP Billing screen.Then only user is able to post services to OSP in OP Billing. Other wise user should not able do OP bill for OSP.

19.Doctor Prescription Required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Doctor Prescription Required

Purpose:

If Select 'Doctor Prescription Required' check box then only user will get 'Prescription' Print by click on 'Prescription Radio button' in 'OP Consultation' form. Other wise user will not get 'Prescription' Print.

20.Show Revisit In Op Consultation

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Show Revisit In Op Consultation

Purpose:

If activate this setting then Disable Revisit check box will be enabled Other wise it is disabled. If 'Disable Revisit' check box is enabled in 'OP Consultation' then user is able to change the 'Visit Type'. Other wise user should not able to change the visit type.

20. Rate Edit In Op Bill

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Rate Edit In Op Bill

Purpose:

If Select 'Rate Edit in OP Bill' check box then user is able to change the rates in OP Billing other wise user will not edit the rates.**Note :** User is able to edit the rate for miscellaneous services

21. No Of Consultation Limit Required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->No Of Consultation Limit Required

Purpose:

If activate this setting then application is consider No. of consultations count for each doctor which is configure in 'Available Doctors' form.

Navigation : Hospital Module > Process > Available Doctors > 'No of Consultations' radio button.

22. Emergency chargers required in OP Billing

Navigation Path: Masters

General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Emergency chargers required in OP Billing

Purpose:

If activate this setting then Emergency charge is apply in 'OP Billing'. Emergercy charge is defined in service master.

Note : If you activate emergency tariff, we have set the emergency solt timing for OP Billing in 'Emergency Slot Master' form.

Navigation : Master Module > Company related master > Emergency Slots Master.

23. Concession For Outside Service In Op

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Concession For Outside Service In Op

Purpose:

If activate this setting then user is able to enter concession against out side services in OP Billing. Other wise user will not enter concession.

24. Photo Print In Registration

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Photo Print In Registration

Purpose:

If activate this setting then 'Photo Print' button will be enabled in Registration form and when user clicked photo print button then Patient Info print will appear with image. Other wise 'Photo Print' button will be disabled

25. Investigation Comparision required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-I--------->Investigation Comparison Required

Purpose:

If activate this setting then 'Photo Print' button will be enabled in Registration form and when user clicked photo print button then Patient Info print will appear with image. Other wise 'Photo Print' button will be disabled

Company Settings Master(OP Settings-II)

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Op Settings-II

----> Following Form Will be displayed as:

1. Registration For Cancer Patient

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II---------> Registration For Cancer Patient

Purpose:

If activate this setting then 'Cancer check box' will be appear in Registration from. We have to know that how many cancer patients are register in a perticular period.

2. Dynamic Visit Type

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II---------> Dynamic Visit Type

Purpose:

If activate this setting then you have to create Visit type in 'Visit Type Master' form and enter consultation charges in 'Consultant Visit Type charges' form. When you active this option then normal consultation validation is not work.

Navigation for Visit Type Master : Master Module > General > Visit Type Master.

Navigation for Consultant Visit Type charges : Master Module > Services > Consultations > Consultant Visit Type charges

3. Required Referral Letter

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-II---------> Requirred Referral Letter

Purpose:

If activate this setting then default payment by is show as "Organization" in IP Admission Screen user is able to change the payment by. Other Wise it shows 'General'

4. Card Printer In Registration

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-II---------> Card Printer In Registration

Purpose:

If activate this setting then 'Card Print' button will be enabled in Registration form and when user clicked card print button then Patient Information print will appear.Which is pre printed card. Other wise 'Card Print' button will be disabled

5. Referral Letter Required For Corporate

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> OP Settings-II---------> Referral Letter Required For Corporate

Purpose:

If activate this setting then Organization Color is display in all IP screens if referral entry done for selected patient.Other wise color is not indicate in IP Services entry.

6.Referral Letter Required from Registration

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II--------->Referral Letter Required from Registration

Purpose:
If activate this setting then referral details are displaying in OP Consultation form along with other details if user enter referral details in registration. Other wise referral details are not displayed.

7. City Wise Refferal Search

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II--------->City Wise Refferal Search

Purpose:
If activate this setting then user is able to search the referral by using city fiter condition in all transaction screens.

8. Is Service Rate Modify

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II--------->Is Service Rate Modify

Purpose:
If activate this setting then user is able to change IP services ratel in services rate modifcation and cancellation form.

Navigation : Hospital Module > ADT > Service rate modification or cancel

9. Allow rate less than the original rate for misc services in OP/Misc Billing

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II--------->Allow rate less than the original rate for misc services in OP/Misc Billing

Purpose:
If activate this setting then user is able to change the rate which is less than the original rate in 'OP Miscellaneous Billing'. Other wise user unable to change the rate which is less than the original rate

10. Op Patient Convert days

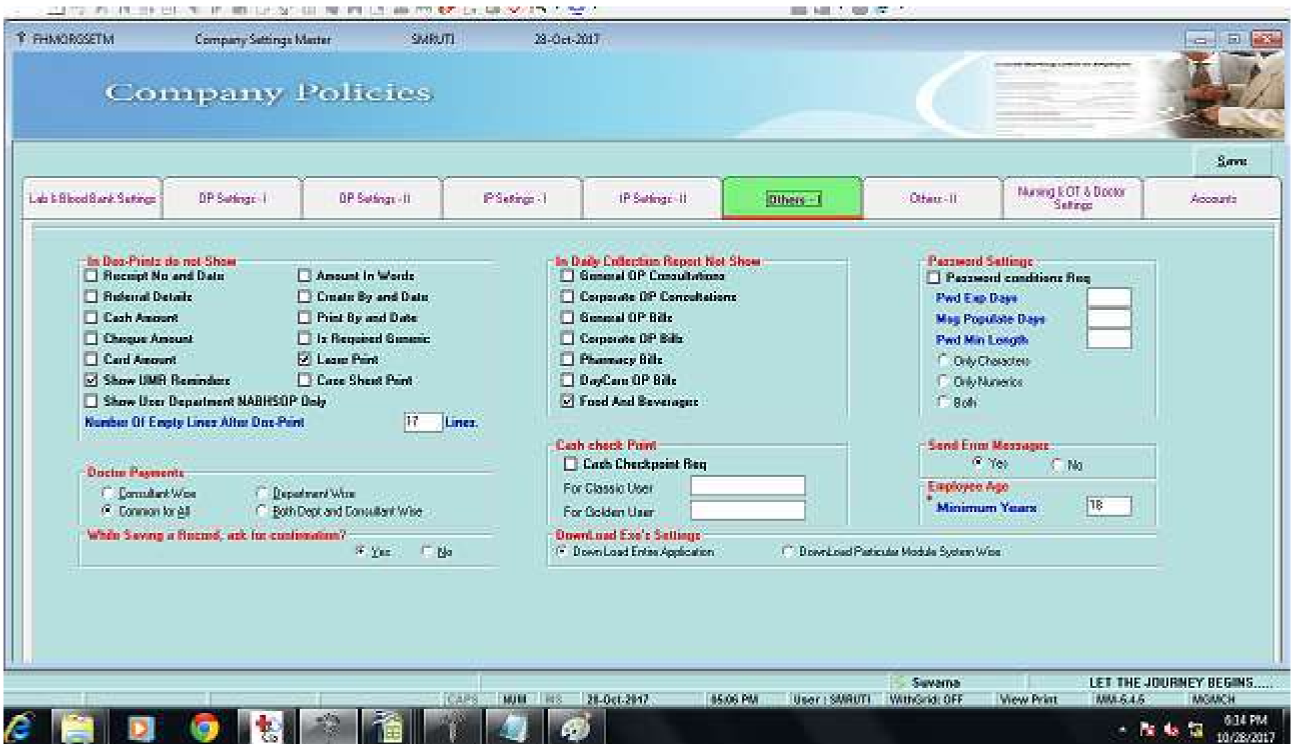
Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> OP Settings-II--------->OP Patient Convert Days

Purpose:
Baesd on configured days records should fetch in 'Patient conversion' form for only daycare

Company Settings Master(IP Settings-I)

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-I

----> Following Form Will be displayed as:



1. In Dos Print Dont Show

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-I--------->In Dos Print Dont Show

Purpose:

If activate this setting then those details are not displayed in 'Dos Print' which are selected here. Other wise it will be displayed.

2. In Dos Print Dont Show

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-I--------->In Dos Print Dont Show ------> Laser Print

Purpose:
If select this setting then print generate the laser print other wise generate in DOS Printer

3. In Dos Print Dont Show

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-I--------->In Dos Print Dont Show ------> Show Umr Numbers

Purpose:
If select this setting then reminder is displaying in all transactions based on configured in 'UMR Reminder' form.

Navigation : Master Module > Users > User Masters > UMR Reminders

4. In Dos Print Dont Show

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-I--------->In Dos Print Dont Show ------> Case Sheet Print

Purpose:
If activate this setting then 'Patient Information Record' print displayed in 'IP Admission' form when user click on 'Print' button. Other wise 'Patient Information Record' print is not generated.

5. In Dos Print Dont Show

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-I--------->In Dos Print Dont Show ------> Number of empty lines After Dos Print -- Lines

Purpose:
If activate this setting then No. of empty line are generated in DOS Print which is configured here. Other wise it will not generate empty lines.

6. While Saving a Record ask for confirmation

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-I--------->While Saving a Record ask for confirmation

Purpose:
If select 'YES' option then it should be displayed conformation message like 'Do you want save the record' when user saving the record.

If select 'NO' option then it should information message like 'Record saved' when user save the record.

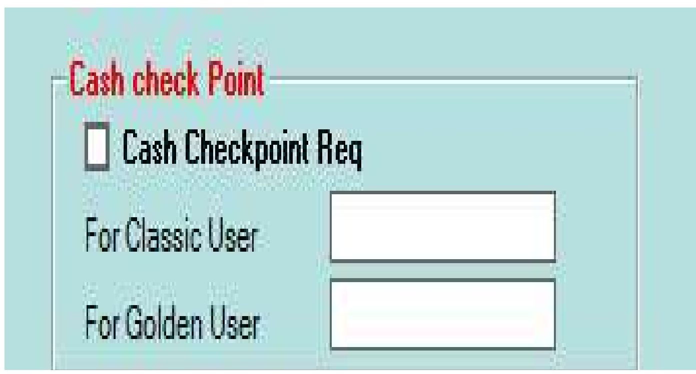
7. In daily collection report not Show

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-I--------->In daily collection report not Show

Purpose:
If this setting is activated then what are the details are selected here those are not displayed 'In Daily Collection Report' Print.

Navigation : Hospital Module > Reports > Management Reports > Daily Collect report.

8 . Cash Check Point



Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-I---------> Cash Check Point

Purpose:
If this setting is activated then user is able collect configure amount which is configure here for Classic & Gold or Configured in user cash check point form.

Nevigation : Master Module > Users > User masters > User cash check point

9 . Send Error Message

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-I--------->Send Error Messages

Purpose:
If select 'Yes' option then application should error message while operating application. If select 'No' then it should not display error.

10 . Employee Age

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-I--------->Employee Age

Purpose:
Based on configured age here it will be refected in Employee Master form.**Navigation :** Master

Company Settings Master(Others-II)

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II

----> Following Form Will be displayed as:

1. Print Settings Required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Print Settings Required

Purpose:

If activate this setting then prints generated no. of originals & duplicates which will be based on configured in 'Print Settings' form.

Navigation : Master Module > General > Company Related Masters > Print Settings

2. Is Medical College

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Is Medical College

Purpose:

If activate this setting then some of configures are changed accroding medical college usage. This is only Medical medical.

3 .Reports Format Required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Report formats required

Purpose:

If this setting is activated then reports are generated based on configured in 'Report format settings' form.
Nevigation : Master module > Users > User Master > Report format settings

4 .User Wise Concession/Credit Limit

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->user wise concession/credit limit

Purpose:

If activate this setting then user have limit amount for Concession & Credit(Due) in cash collection transaction form which is based on configured in 'User wise concession and credit limit' form.

Navigation : Master Module > Users > User Master > User wise concession and credit limit'

5 .Double prints when concession/Due/Cheque or Card Payments

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Double prints when concession/Due/Cheque or Card Payments

Purpose:
If this setting is activated then by default 2 prints are generated when transaction is having concession or due or payment done by cheque or card

6 . No of Times to give Post discounts

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->No of Times to give Post discounts

Purpose:
Based on configured number here user is able to raise the post discount against same bill.

7. No of Times to give Refunds

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->No of Times to give Refunds

Purpose:

Based on configured number here user is able to raise the Refund against same bill.

8. Cost Center Required

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Cost Center Required

Purpose:
If this setting is activated then it is displaying information like selected UMRNo or Admission belongs to which cost center in the bottom of the form. If organization(Hospital) having multiple cost center. Some of the pre configures or functionality change accroding to cost center concept

9. Company Wise Service Entry

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Company wise Services Entry

Purpose:
If this settings is activated then selected company name is displayed in print report in 'OP Billing' if organization(Hospital) having multiple companies.

10. Is Edit Health Card Concession

Navigation Path: Masters
General> Company Related Masters>Company Settings Masters> Others-II--------->Is Edit Health Card Concession

Purpose:

If activate this setting then user is able to edit health card concession in 'Registration, OP Consultations, OP Billing, OP Pharmacy and IP Final Billing' forms. Other wise user should not able to edit health card concession.

11. Is required Health Cards

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-II--------->Is required health cards

Purpose:
If activate this setting then only health card concept work. Health card check box is enable in 'Registration, OP Consultations, OP Billing, OP Pharmacy, IP Approximate Billing and IP Final Billing'

12. Is required Health Cards

Navigation Path: Masters General> Company Related Masters>Company Settings Masters> Others-II--------->Is required health cards

Purpose:
If activate this setting then only health card concept work. Health card check box is enable in 'Registration, OP Consultations, OP Billing, OP Pharmacy, IP Approximate Billing and IP Final Billing'

Diagnostics --> Antibiotic Master

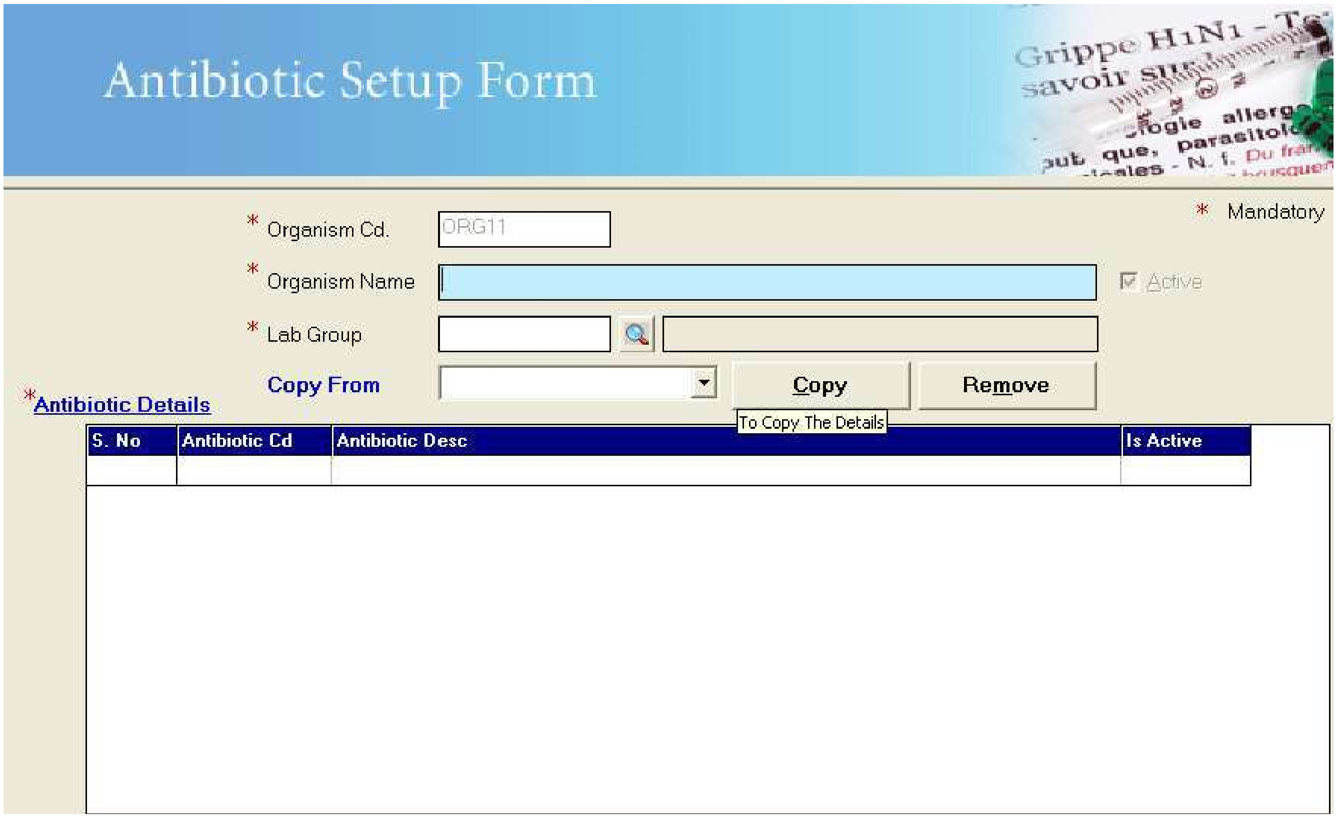
Description:
The term "Antibiotics" was first coined by Selma n Waksman in 1942 to describe any substance by an organism that is antagonistic to the growth of other organisms in high dilution. The use of antibiotics is to kill bacteria but are not produced by the microorganisms.
Navigation Path: Masters Module---> Diagnostics--> Antibiotics --> Antibiotic Master.
The Purpose is to add Antibiotics.

→ Here the Antibiotic Code is Auto generated.
→ The Antibiotic Name should enter Manually(By User).

Diagnostics ---> Antibiotic Setup

Description: The Purpose of this form is to create set of Antibiotics into one Organism.
Navigation Path: Masters Module--> Diagnostics--> Antibiotics--> Antibiotic Setup.

Following Form Will be Displayed as



→ Here the Organism Code is Auto generated.
→ The Organism Name Should enter Manually(By User).
→ Here the Lab Group should be Selected by clicking on the Search button.

→ The Lab Group is selected by using the Search button and the user should select the Service Group and by clicking on OK button the selected Service GroupDesc will be populated in the Text box.

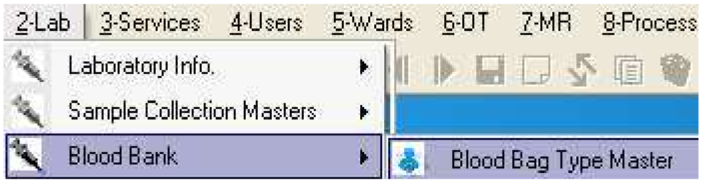
→ Also we can add Antibiotics in the grid below.

→ The Remove button is used to remove the selected Antibiotic.

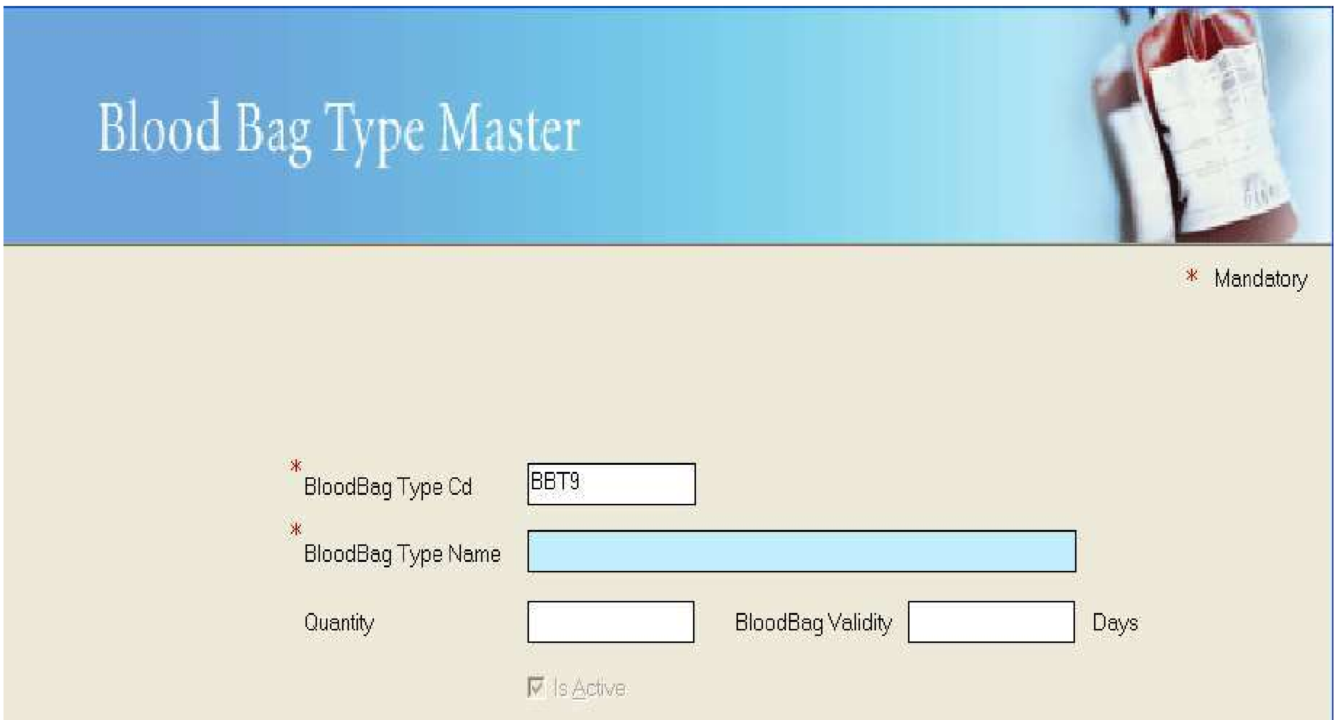
Diagnostics--> Blood Bank-->Blood Bag Type Master

Description: This Bags are used for collection of Blood.

Navigation Path:Masters--> Diagnostics-->Blood Bank--> Blood Bag Type Master



Following Form will be displayed as



Blood Bag Type CD:Here the Blood Bag Type Code is auto generated.

Blood Bag Type Name: Here this represents the Name of the Blood Bag Type.

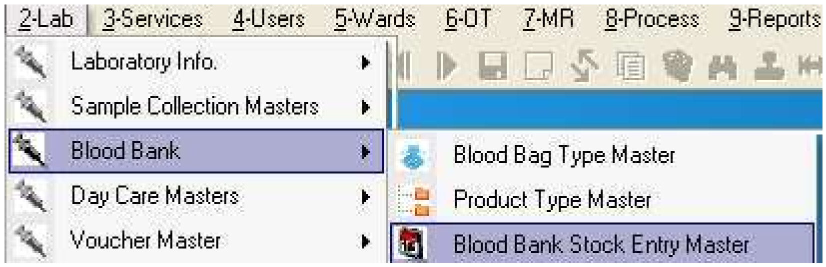
Quantity: Here the Quantity should be given.

Blood Bag Validity Days:Here the Validity of the Blood Bag should be given. The user should give validity days for that blood bag.

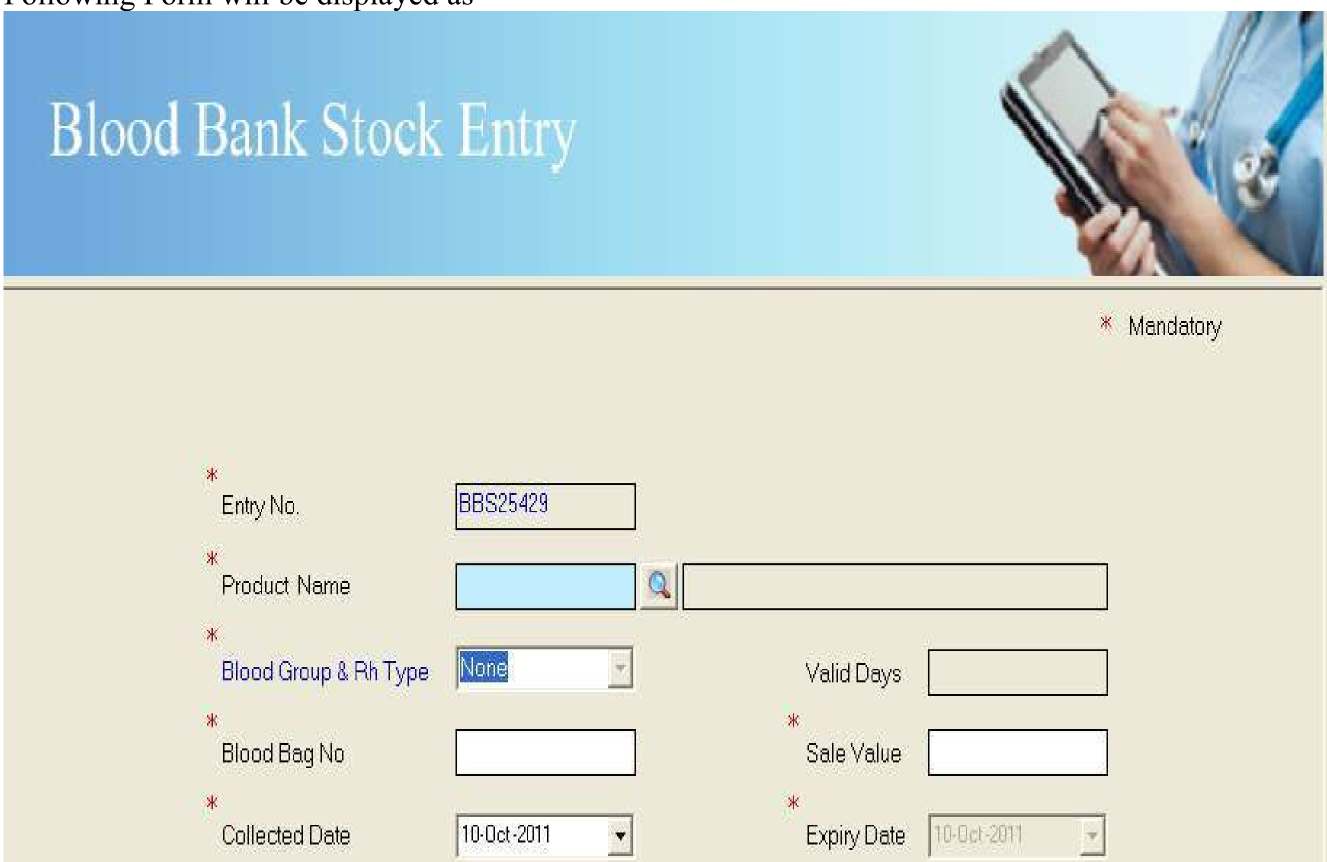
<u>**Diagnostics--> Blood Bank-->Blood Bank Stock Entry Master**</u>

Description: The Purpose is to add Stock to the Blood Bank

Navigation Path:

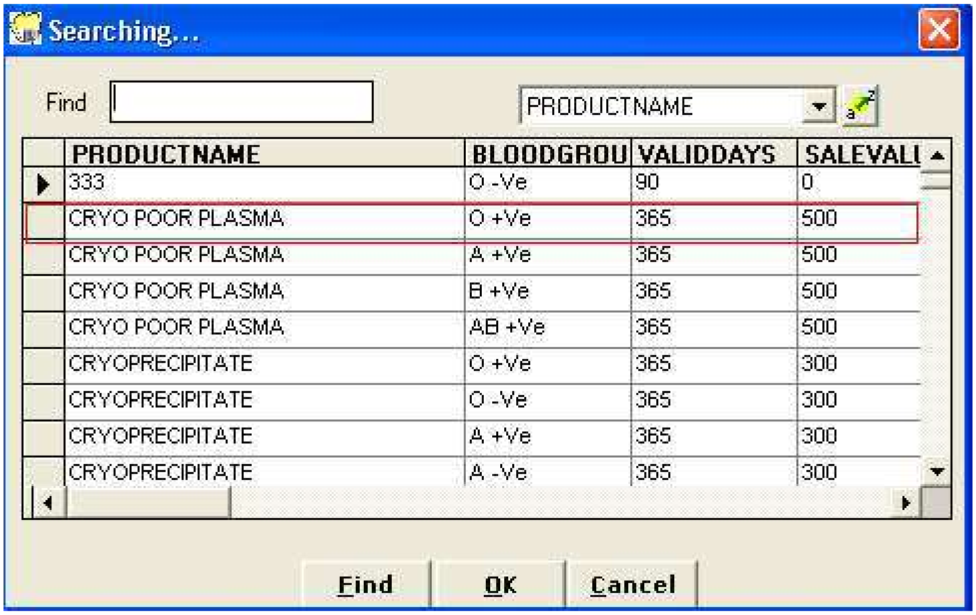


Following Form will be displayed as



Entry No:Here the Entry Number is auto generated.

Product Name:Here the Product Name will be selected by clicking on the Search icon.



→ When the user clicks on the search button the window will be displayed Product Names along with the Blood Group and Sale Value . Here the user selects the Product Name and clicks on OK button the Product Name ,Blood Group,Valid Days will be automatically displayed in corresponding fields.

Blood Bag No: Here the User should manually enter the Blood Bag Number.

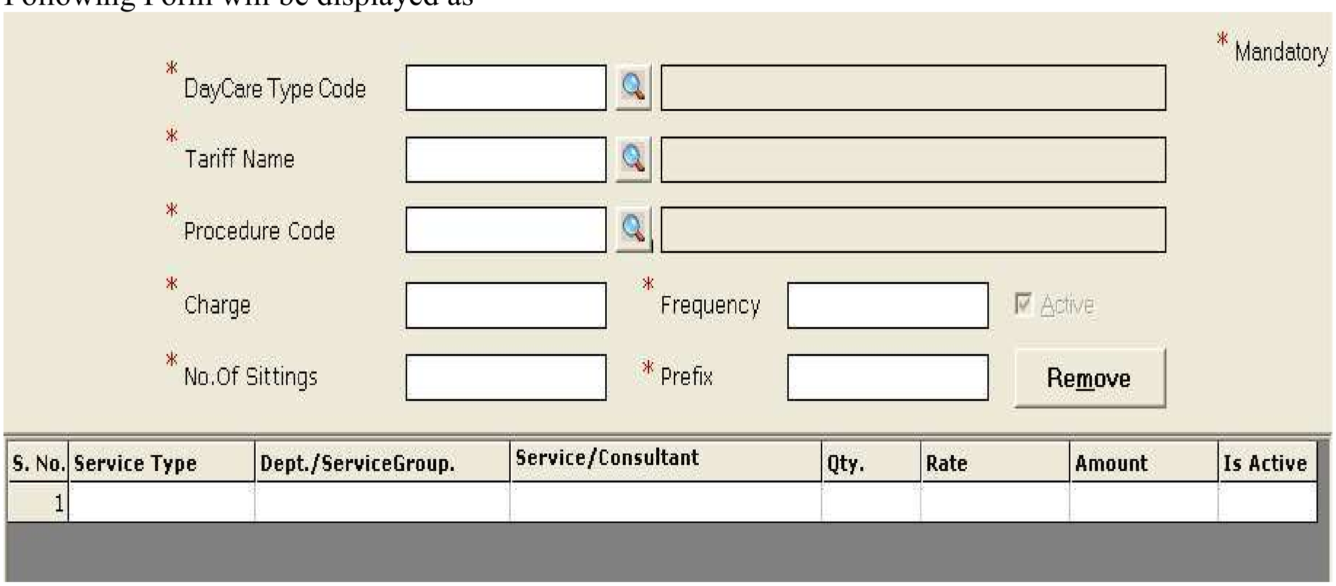
Sale Value:Here the user should give the Value of the Blood Bag.

Collected Date:Here this represents When the Blood has Collected ,that date should be selected from the calendar icon.
Expiry Date:By default the Expiry date will be Today's date only. This represents when the Blood Bag is going to Expire.

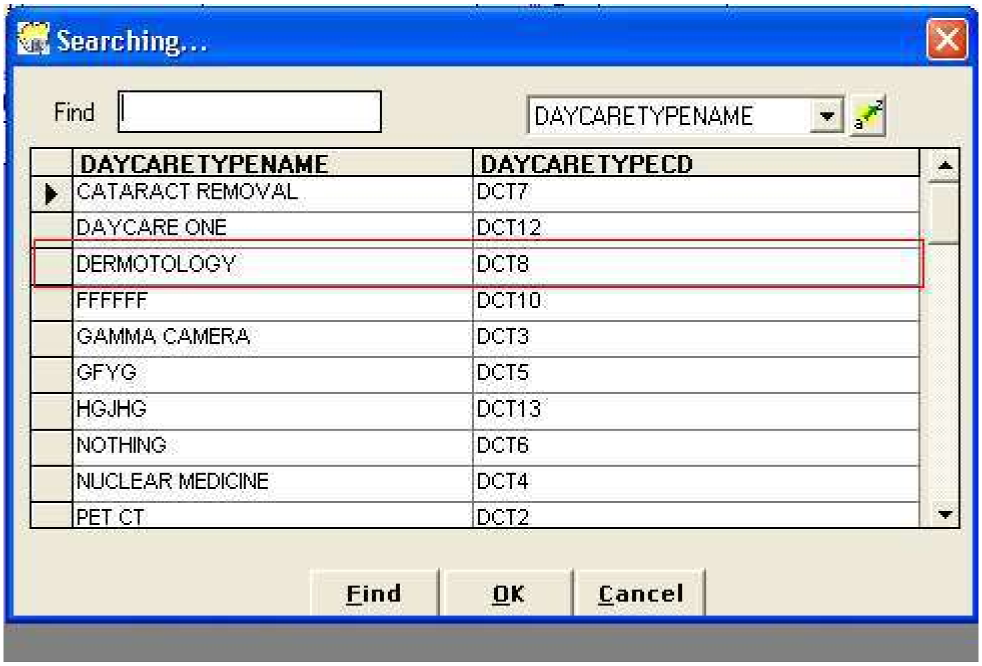
Diagnostics--> Day Care Masters--> Day Care Procedure Master

Description: The Day Care is typically ongoing service during specific periods such as parent's time at work.
Navigation Path: Masters Module--> Diagnostics Tab-->Day Care Masters-->Day Care Procedure Master.

Following Form will be displayed as

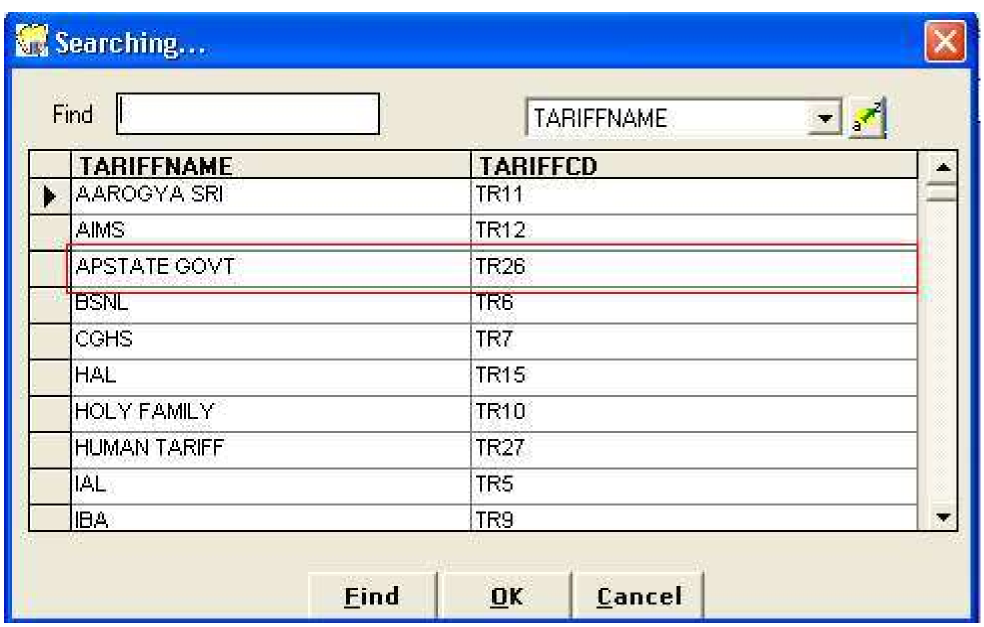


Day Care Type Code: Here the Day Care Type Code is selected by using the Search button.



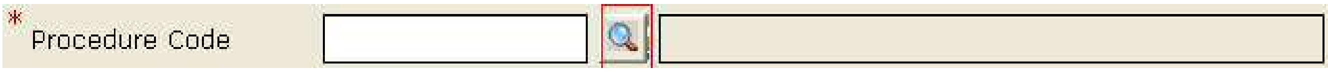
When User clicks on the Search button,the window will be displayed with the Day Care Type Name along with the code.

Tariff Name:Here the Tariff Name is selected by selecting the Search button.

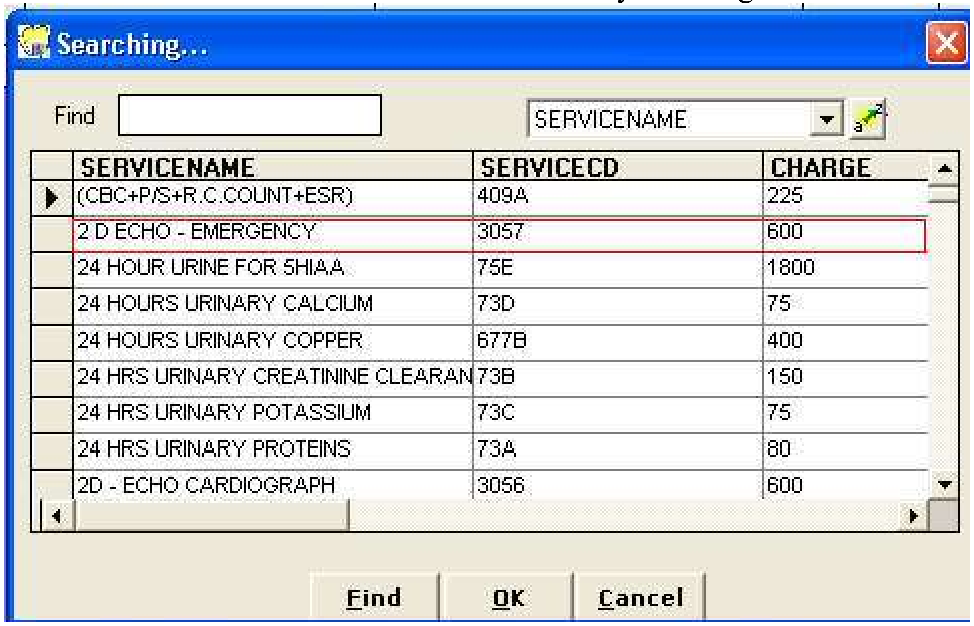


→ When the user clicks on the search button the window will be displayed with Tariff Name and Tariff

Code from Tariff Master.



Procedure Code: Here the Procedure Code is to be selected by selecting the Search button.



SERVICENAME	SERVICECD	CHARGE
(CBC+P/S+R.C.COUNT+ESR)	409A	225
2 D ECHO - EMERGENCY	3057	600
24 HOUR URINE FOR 5HIAA	75E	1800
24 HOURS URINARY CALCIUM	73D	75
24 HOURS URINARY COPPER	677B	400
24 HRS URINARY CREATININE CLEARAN	73B	150
24 HRS URINARY POTASSIUM	73C	75
24 HRS URINARY PROTEINS	73A	80
2D - ECHO CARDIOGRAPH	3056	600

→ When the user clicks on the search button the window will be displayed Service Names along with the codes.

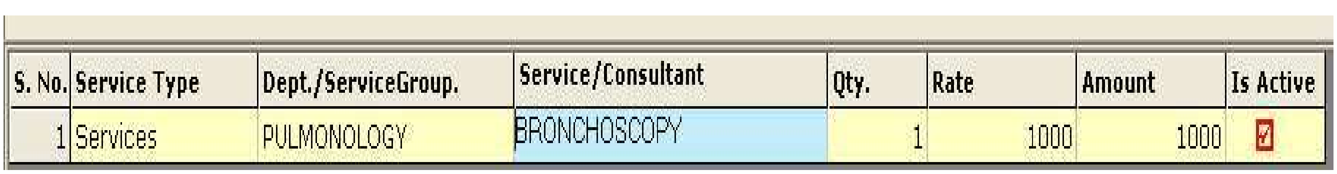
Charge: This describes the Charge of the Service Name.

No Of Sittings:Patient can be attend for treatment as to be done as No of Sittings.

Frequency: The no of occurrences with in a given time period.

Prefix: A Prefix is an affix which is placed before the Stem of a word. A Prefix is also called as a per formative.

Remove:Select the Service in the Service Details grid and click on the Remove button then the Service will get removed from the grid.



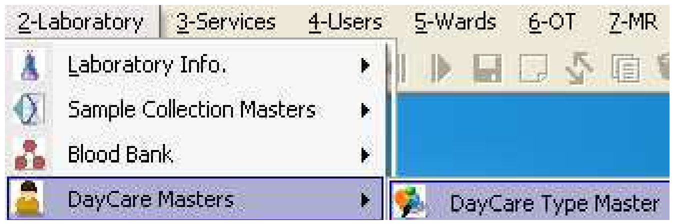
S. No.	Service Type	Dept./ServiceGroup.	Service/Consultant	Qty.	Rate	Amount	Is Active
1	Services	PULMONOLOGY	BRONCHOSCOPY	1	1000	1000	☑

–> Here the user must select the Service Type by clicking on F2 button and also place the cursor in the Service/Department field and click on the F2 button based on Services. the Service Names will be fetched and also corresponding amount will also be displayed in the Amount field respectively.

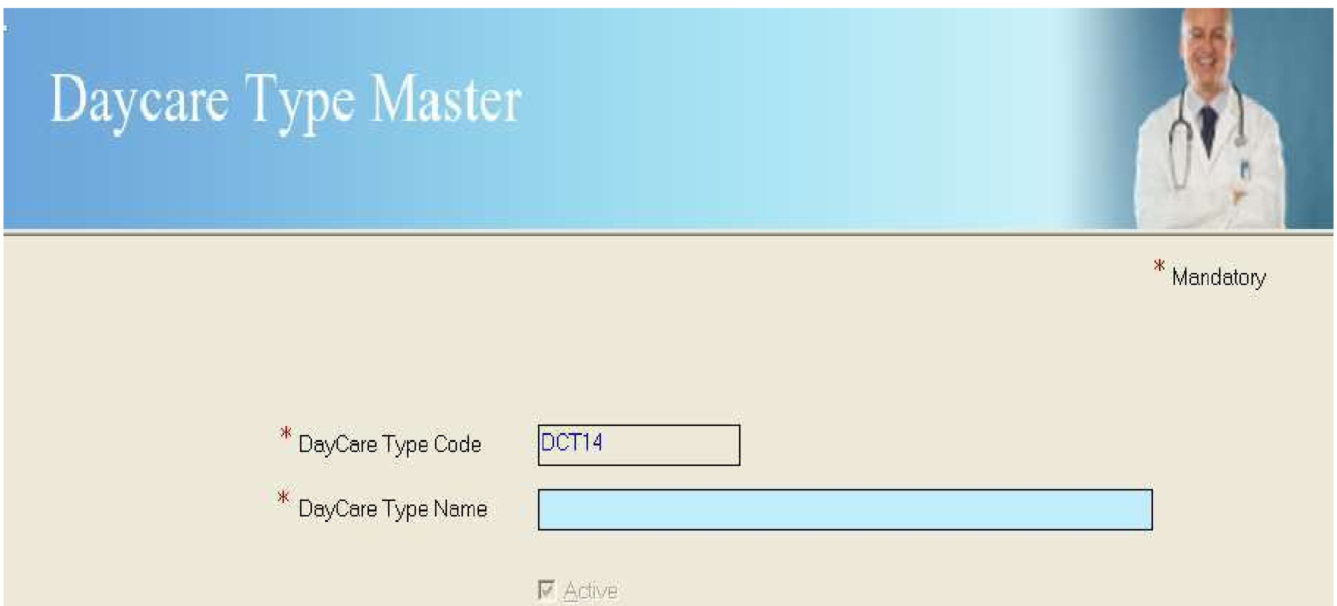
Diagnostics--> Day Care Masters--> Day Care Type Master

Description: The Day Care Patients who undergo Surgeries which don't have to stay overnight. The Day Care is typically ongoing service during specific periods such as parent's time at work.

Navigation Path: Masters Module--> Laboratory Tab-->Day Care Masters--> Day Care Type Master



Following Form will be displayed as



Day Care Type Code: Here the Day Care Type Code is auto generated.

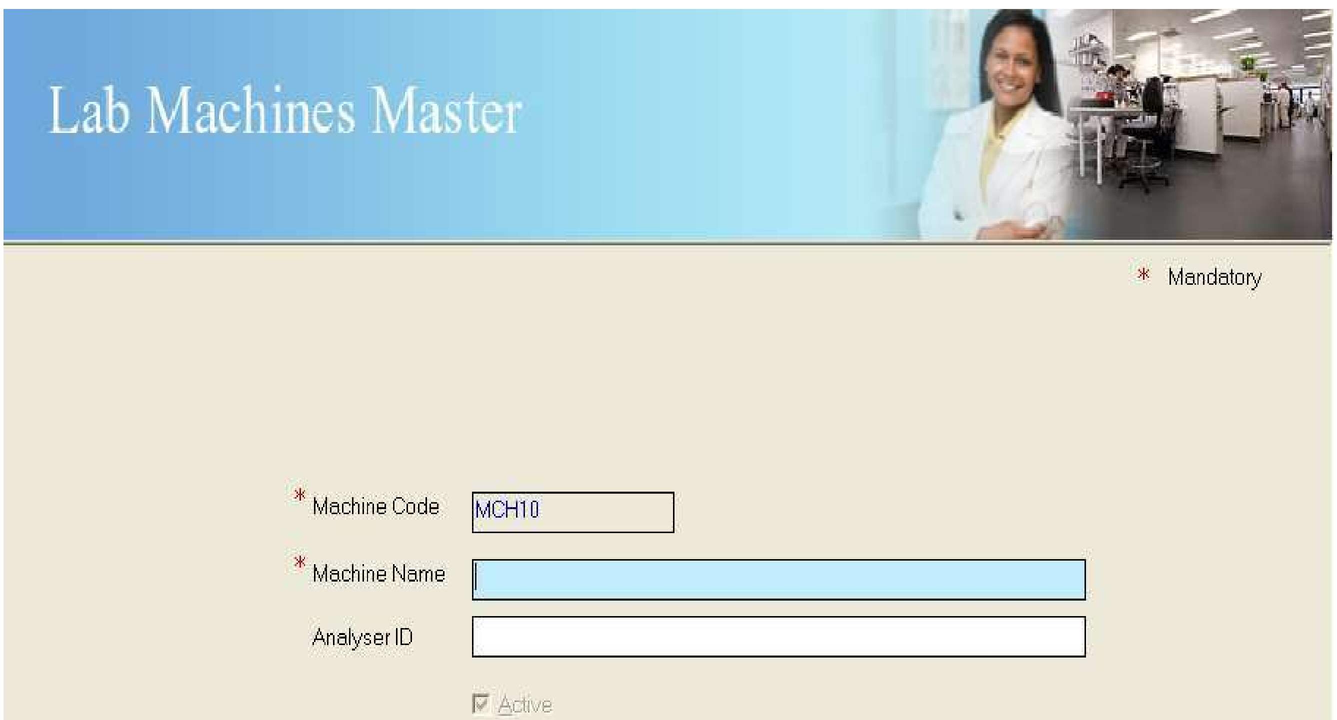
Day Care Type Name: This represents the Name of the Day Care Patient.

<u>Diagnostics -->Lab Machines Master</u>

Description: The Purpose is to Save the Machine Names and Id's of that Machines.

Navigation Path: Masters Module--> Diagnostics Tab--> Lab Machines Master

Following Form will be displayed as



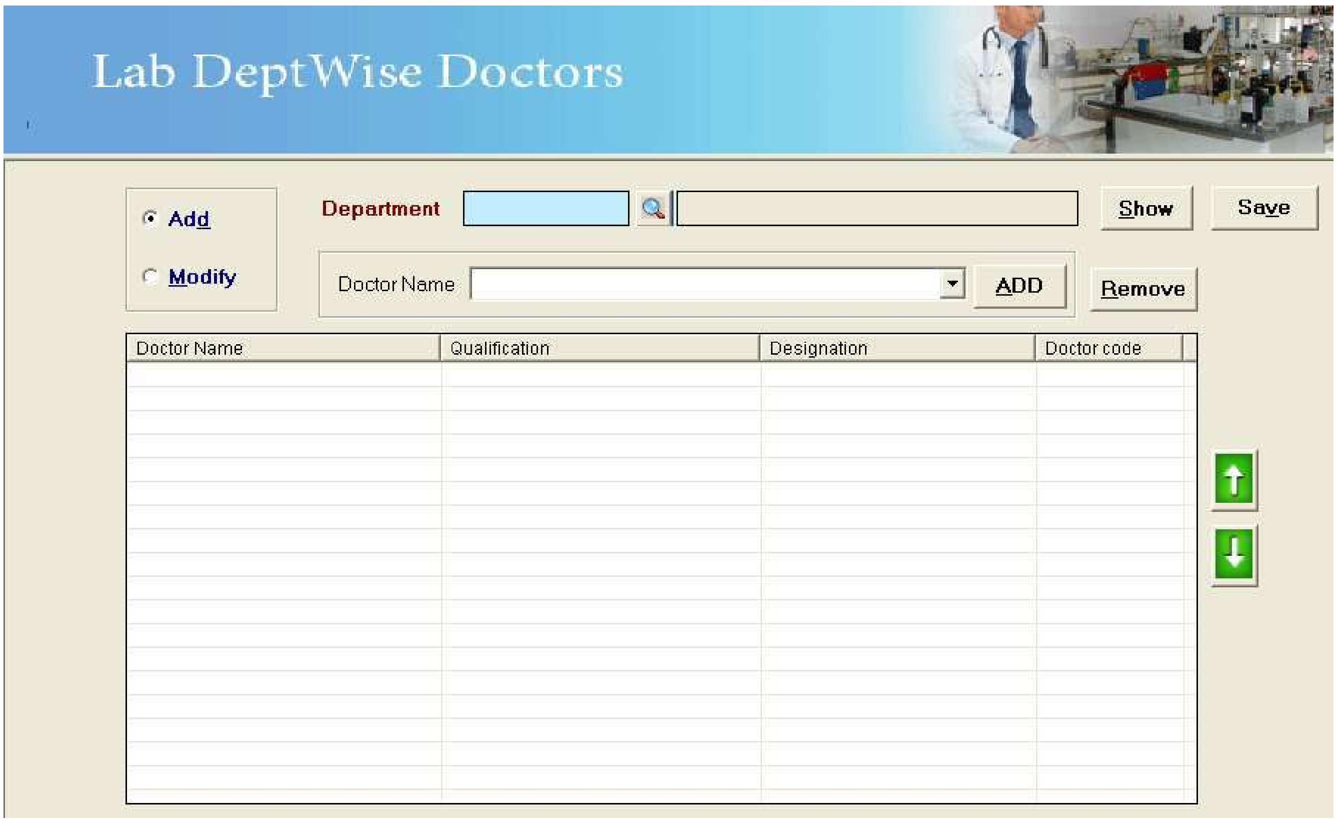
Machine Code: Here the Machine Code is auto generated.

Machine Name:Represents the Name of the Machine.
Analyzer ID: Represents the ID of the corresponding Machine.

<u>**Diagnostics---> Diagnostics Info → Diagnostics Doctors**</u>

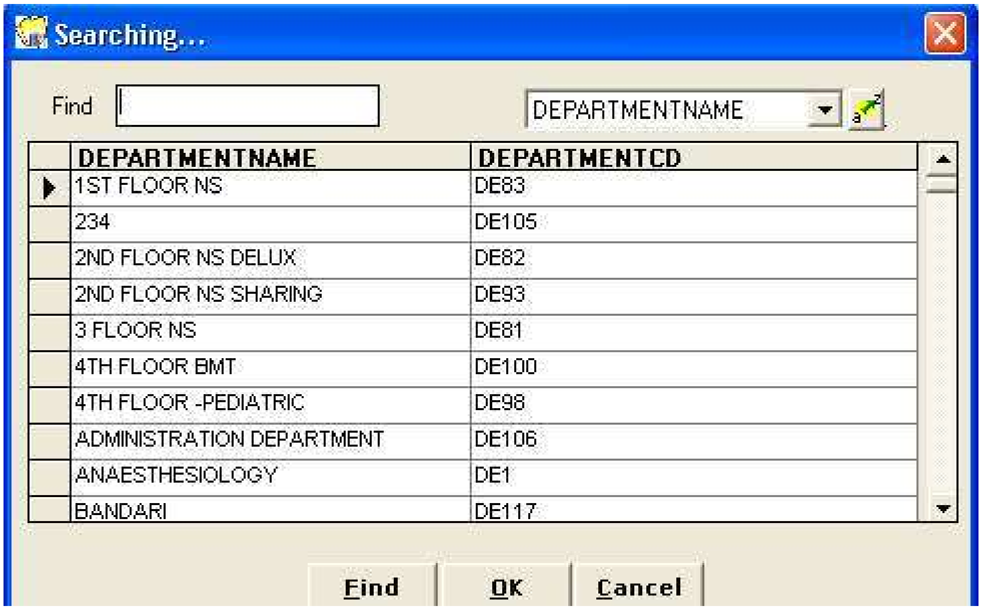
Description: This Form is used to Add or Modify Doctors.
Navigation Path: Masters Module--> Lab Tab--> Laboratory Info--> Lab Doctors.

Following Form will be displayed as



- **Add** : This radio button is used for adding the Doctor for Particular Department.
- **Modify**:When we select this Radio button and then select the Department . Under that selected Department doctors will will be automatically populate in the grid.
- **Add:**By selecting the Doctor Name and click on the Add button. Under that Department the Doctor will be Added.
- **Remove**:It is to remove the Doctor Name Under that particular department.
- **Show**: This button is used to Show the Doctors under that Department.
- **Save**: When clicking on this button the form will be Saved.

→ The Department Name should be selected by Search button.

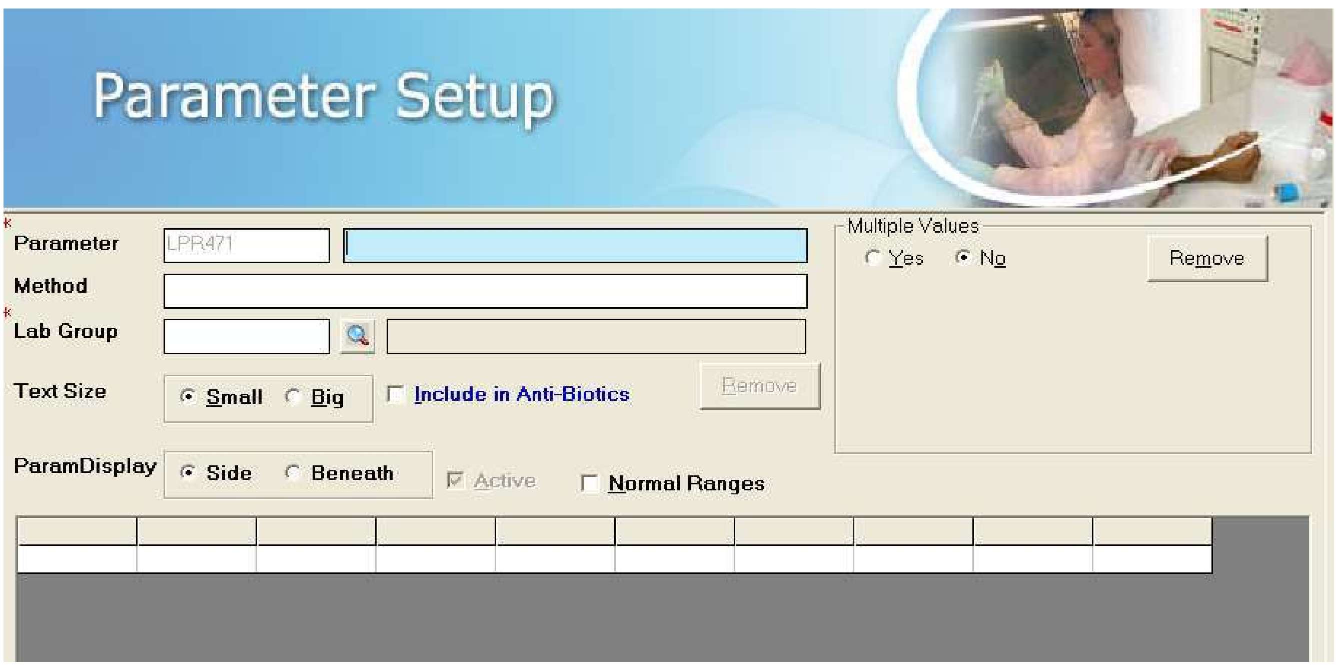


→ The Department Name is Selected by using Search button the “Department Name” will be displayed in Disable Mode.

Diagnostics --> Lab Parameter Setup Master

Description: A parameter is one of the named entities associated with a subprogram, entry, or generic unit, and used to communicate with the corresponding subprogram body, accept statement or generic body.
Navigation Path: Masters Module--> Diagnostics--> Diagnostics Info--> Lab Parameter Setup Master

Following Form Will be Displayed as



→ Here the Parameter Code is Auto Generated.

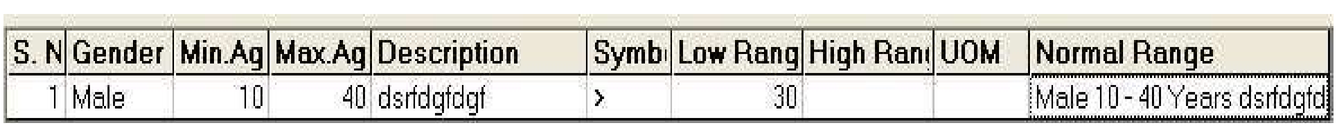
→ The Parameter Name should be given Manually (By User).
→ The Method Name should be given Manually(By User).

→ The Lab Group is selected by using the Search button and the user should select the Service Group and by clicking on OK button the selected ServiceGroupDesc will be populated in the Text box.

→ Here the User can select Small(Radio button) or Big (Radio button). When the user selects the Small Radio button,in Result entry time the user can type the Text size will be small.

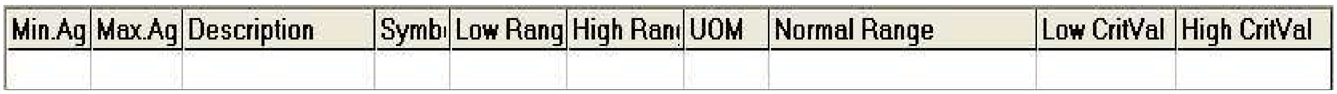
→ The Pa ram Display consists of two radio buttons. One is Side and the Other is Beneath. If the User selects Side radio button,the Parameters will display side. But when he selects Beneath radio button,the Parameters will display Beneath.

→ If the User selects the Include Antibiotics Check box,the User should not select Normal Ranges. Include Antibiotics means the Antibiotics will be included in that Parameter.



→ If the User selects the Normal Ranges, the grid will be Populated below. The User can select the Gender and the Symbol. But User should give Manually Min Age,Max Age,Description, Low Range, High Range. When the User give all the fields the Normal Range will come automatically.

→ When the User selects Normal Ranges then Remove button will be in Enable mode. This Remove button is used to remove the Selected record in the grid.



→ If the User selects the Critical Values,the grid will be Populated with the Critical Values. The grid consists of S.no, Gender,Min Age, Max Age,Description, Symbol,Low Range,High Range, UOM, Normal Range, Low Critical Val, High Critical Val. The User can select the Gender and the Symbol. But User should give Manually Min Age,Max Age,Description, Low Range, High Range, Low Critical Val,High Critical Val.

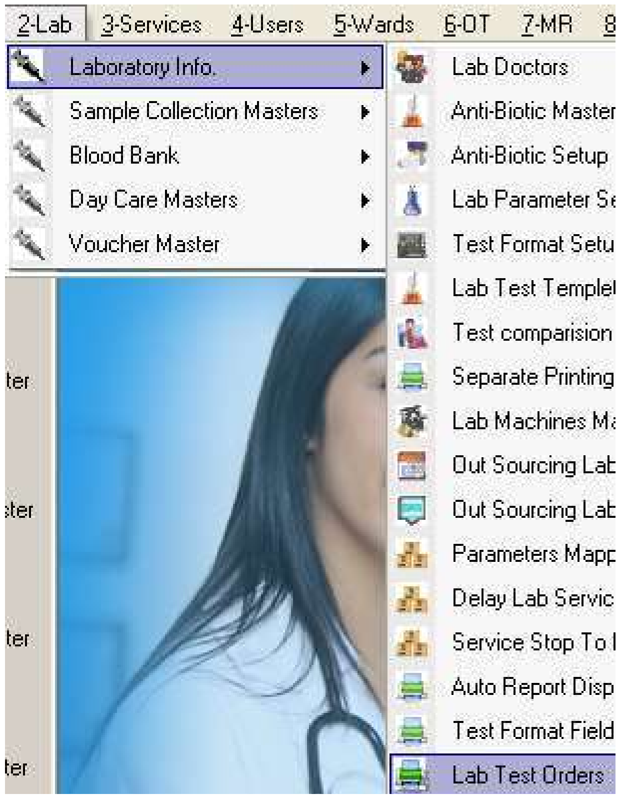
→ The User can give Multiple Values by Clicking on Yes (Radio button). The User can give Manually and add the Multiple Values for that Parameter.

→ Here the Remove button is used to remove the Selected Multiple Value. The User can also select the Multiple values and can remove.

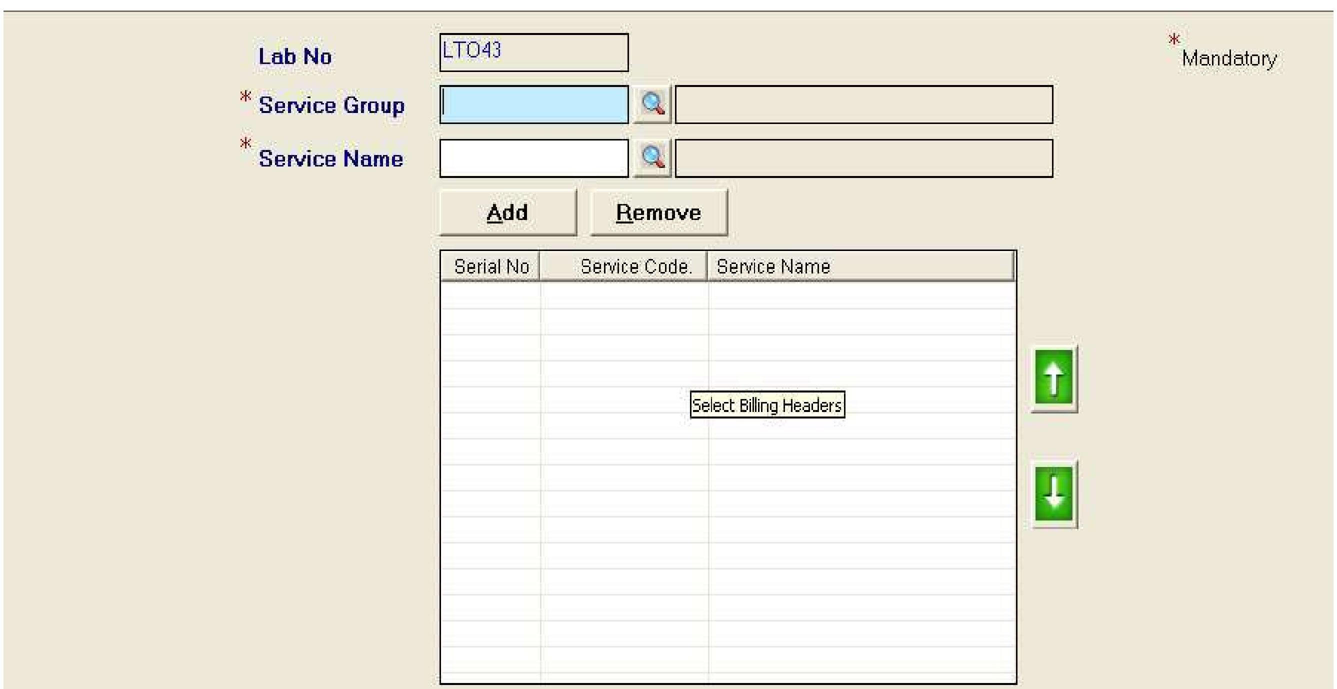
Diagnostics -->Lab Test Orders

Description: This form is used to configure the order of the Services under a particular Service Group.

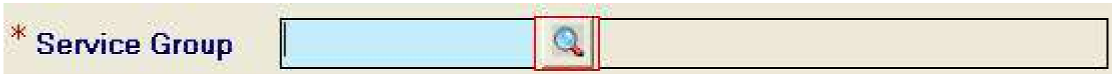
Navigation Path:Masters Module--> Diagnostics --> Lab Test Orders



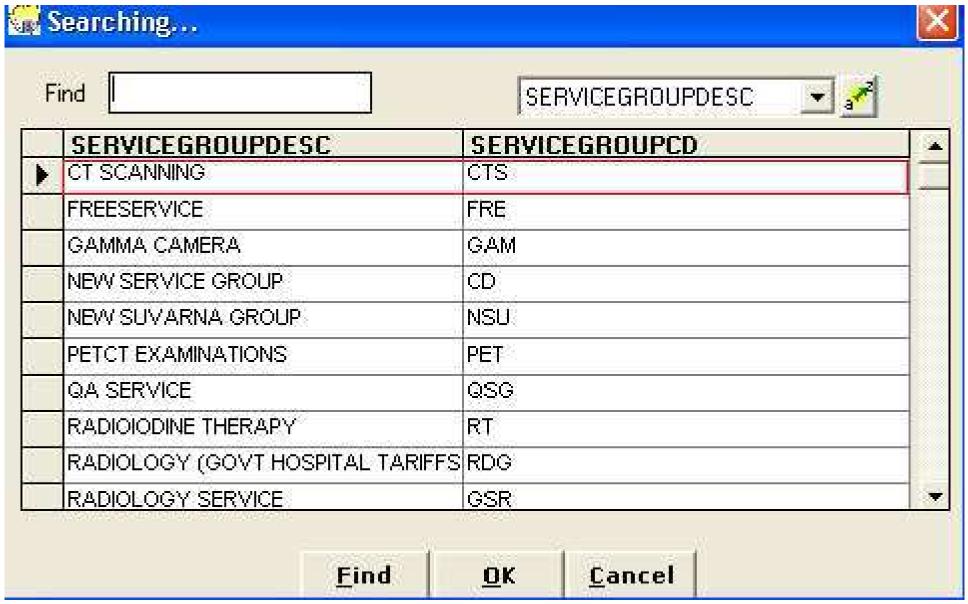
Following Form will be displayed as



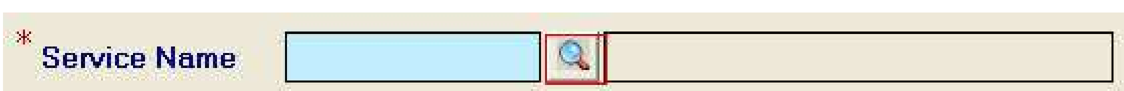
Lab No:Here the Lab No is auto generated.



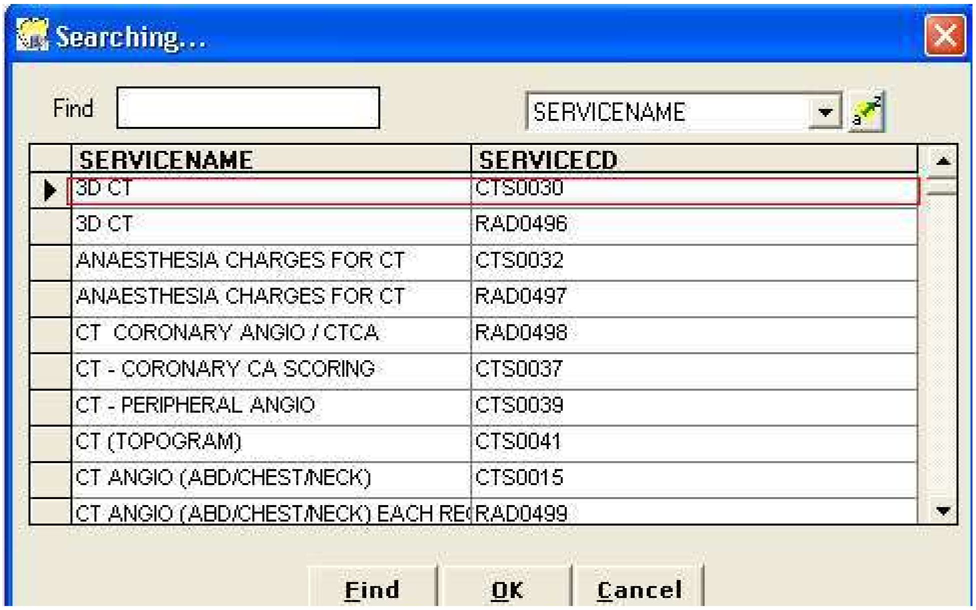
Service Group:Here the Service Group will be selecting the search icon.



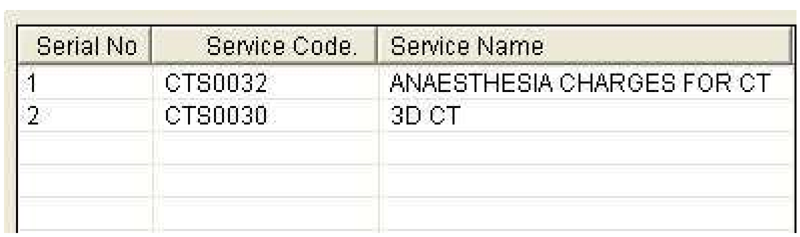
→ When the user selects the Search icon a window will be displayed with the Servicegroupdesc and along with the code and then click on OK button.



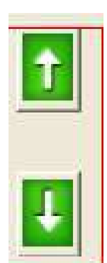
Service Name: Here the Service Name will be selecting the search icon.



→ When the User selects the Service Name Search icon a window will be displayed with the Service Name along with the code and then click on OK button,the corresponding Service Name along with the code will be automatically populated in the grid.



Remove:Here the Remove button is used to remove the corresponding Service Name from the grid.



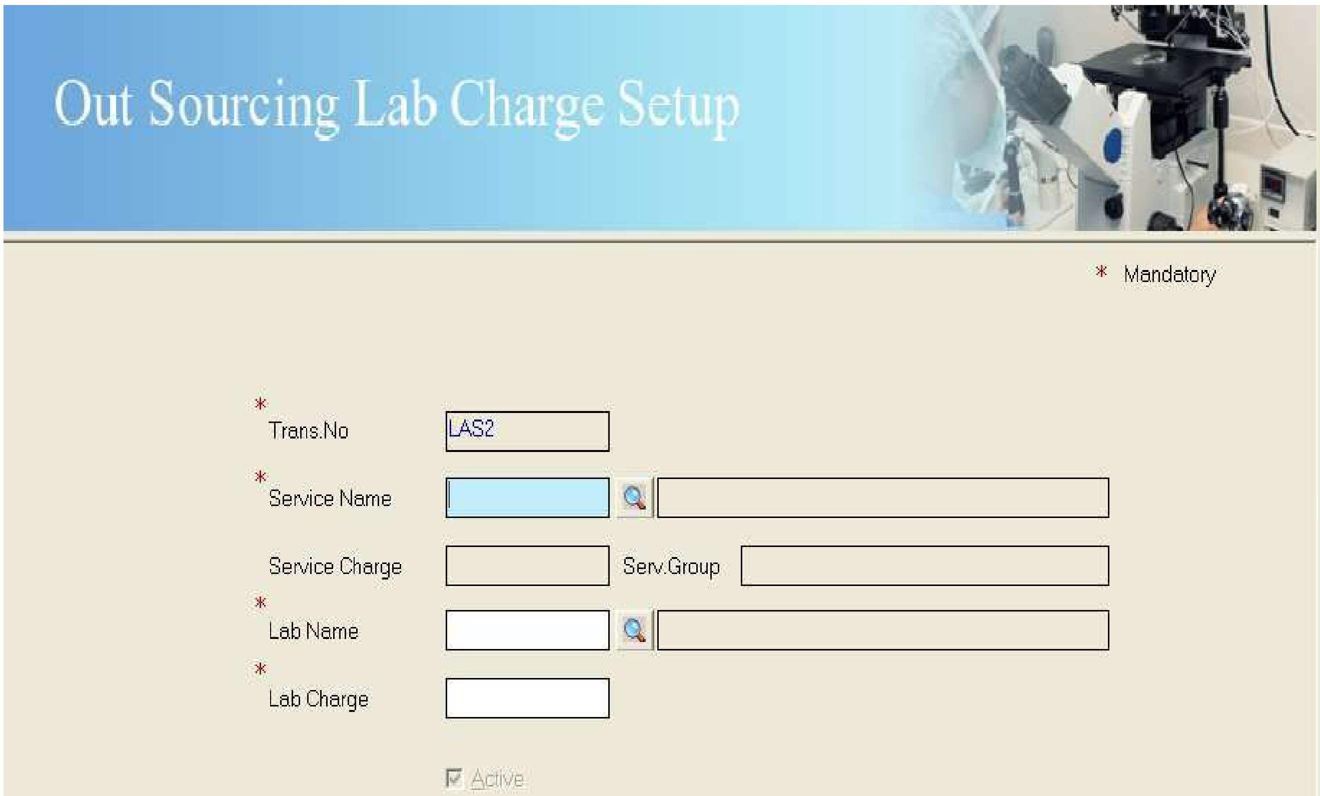
–> Select the Service Name and by clicking on the Up Arrow button the Service Name will come up in the order. And if we select the Service Name and by clicking on the Down Arrow button the Service Name will come down in the order.

Diagnostics -->Out Sourcing Lab Charge Setup

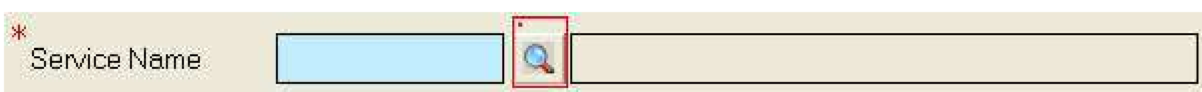
Description: Out Sourcing is the process by which a company contracts another company to provide particular services.

Navigation Path:Masters Module--> Diagnostics Tab--> Out Sourcing Lab Charge Setup

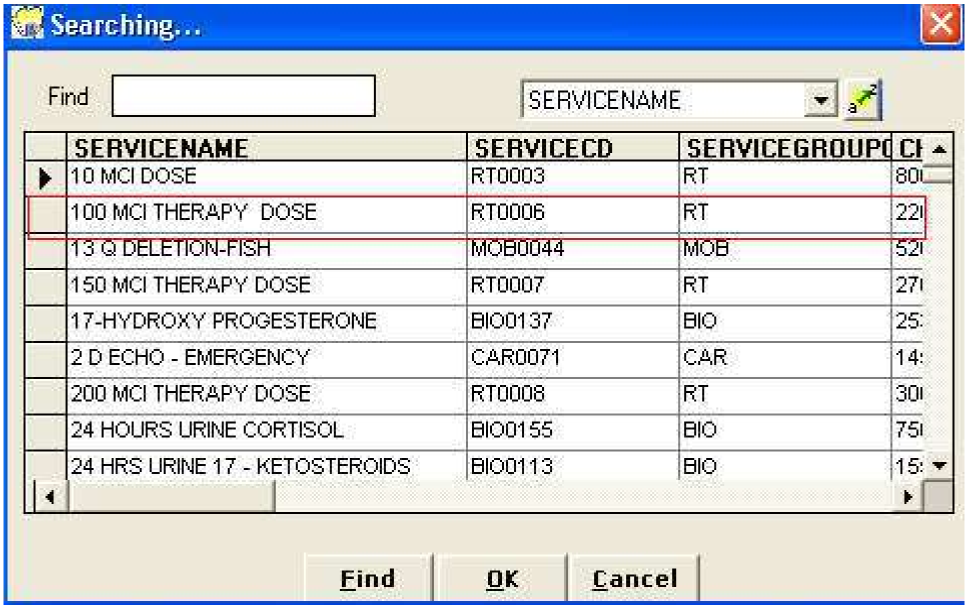
Following Form will be displayed as



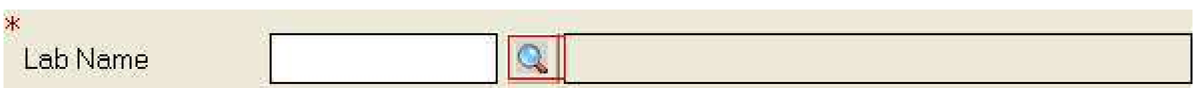
Trans No: Here the Transaction Number is auto generated.



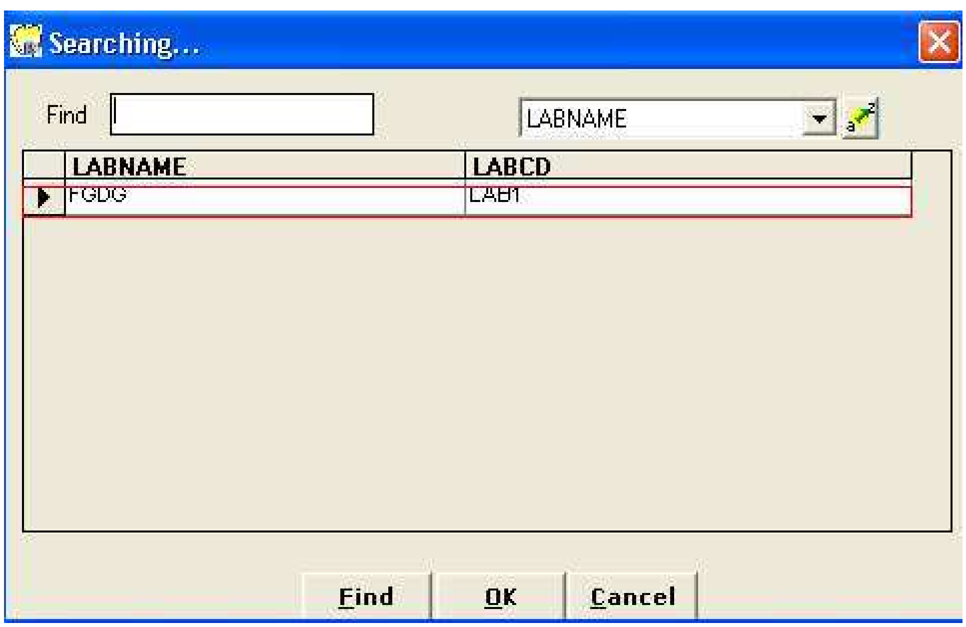
Service Name: Here the Service Name will be selected by using Search icon.



→ When the user clicks on the search button the window will be displayed Service Names along with the codes, and also corresponding Service Charges. When the User selects the Service Name and click on OK button,the Service Name along with the service charge and also corresponding Service group will automatically display in their corresponding fields.



Lab Name: Here the Lab Name will be selected by using Search icon.



→ When the user clicks on the search button the window will be displayed Lab Names along with the code.

Lab Charge:Here the User gives Charge for the Lab.

<u>Diagnostics -->Out Sourcing Lab Masters</u>

Description: The Purpose is used for creating Out Source Lab. Out Sourcing is the process by which a company contracts another company to provide particular services.

Navigation Path: Masters Module--> Laboratory Tab--> Out Sourcing Lab Master

Following Form will be displayed as

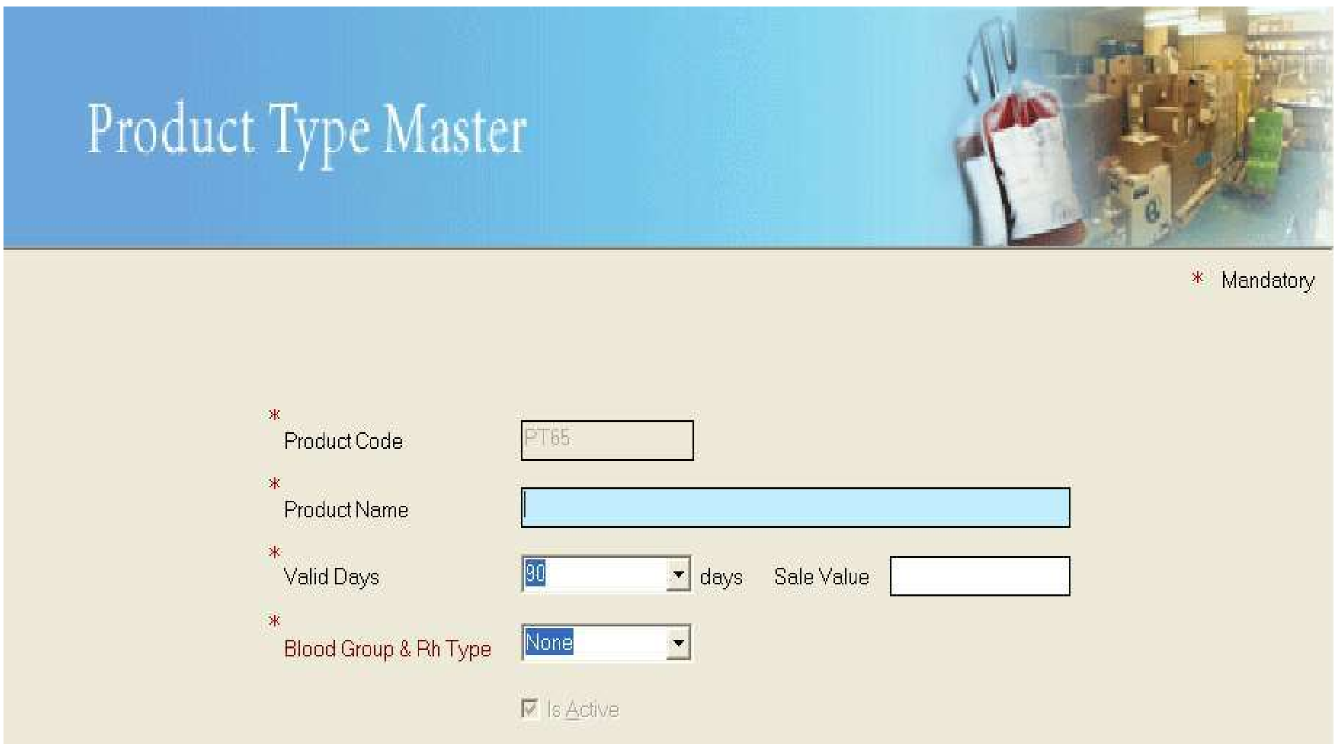
Lab Code: Here the Lab Code is auto generated.

Lab Name:Here this represents the Name of the Out Sourcing Lab.

Diagnostics--> Blood Bank-->Product Type Master

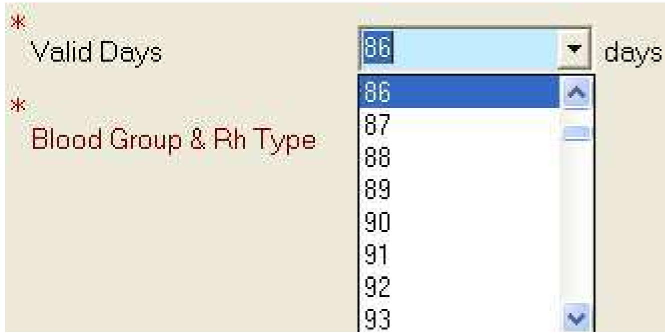
Description: To Create different Product Types which are derived from different Blood Groups.
Navigation Path: Masters Module-->Diagnostics-->Blood Bank-->Product Type Master

Following Form will be displayed as



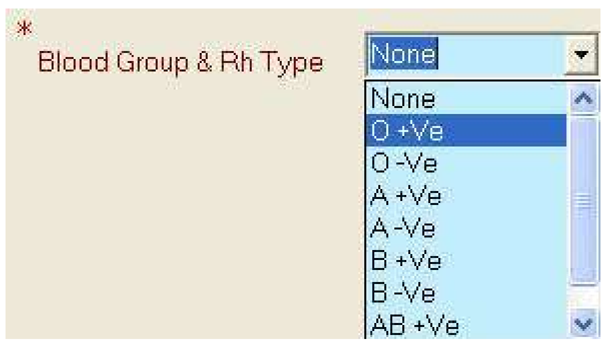
Product Code:Here the Product Code is auto generated.

Product Name:Here this represents the Name of the Product .



Valid Days:Here the User should select number of Valid days.

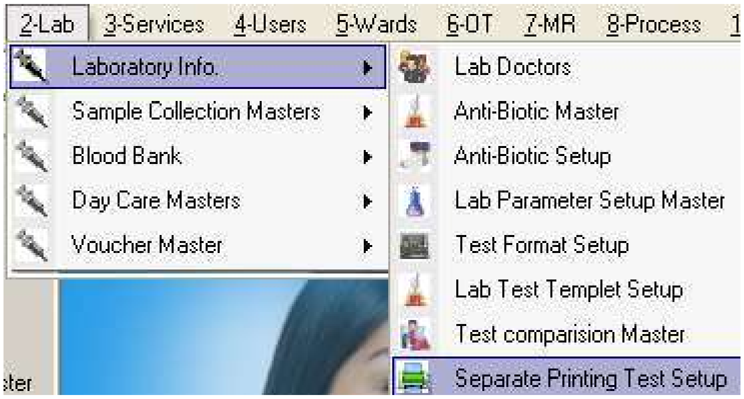
Sale Value:Here this represents the Sale Value of the Product.



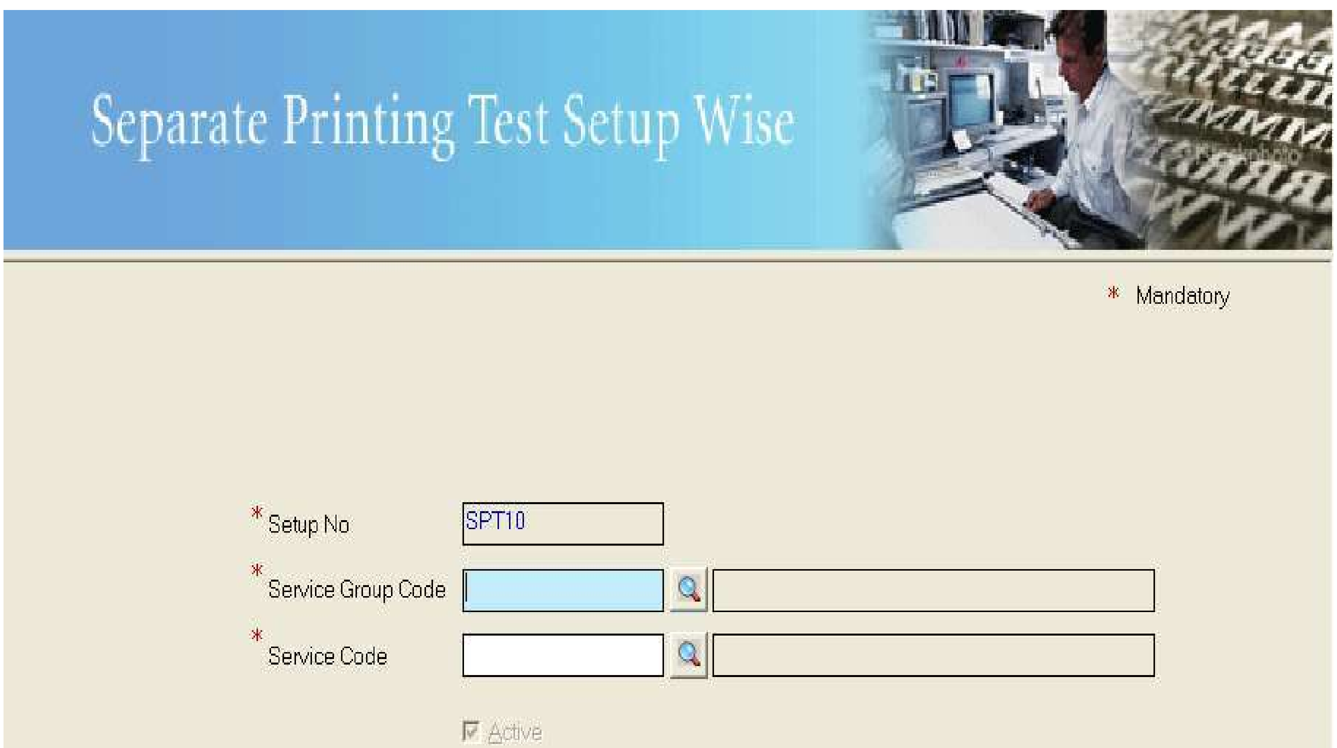
Blood Group & Rh Type: Here the User should select Blood Group and Rh Type.

Diagnostics ---> Separate Printing Test Setup

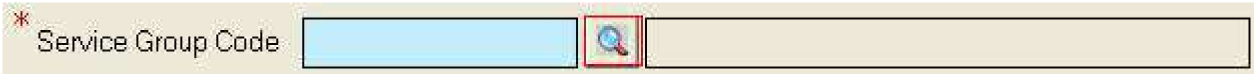
Description: This allows you to setup one Test to print in another page.
Navigation Path:Masters Module--> Diagnostics--> Separate Printing Setup



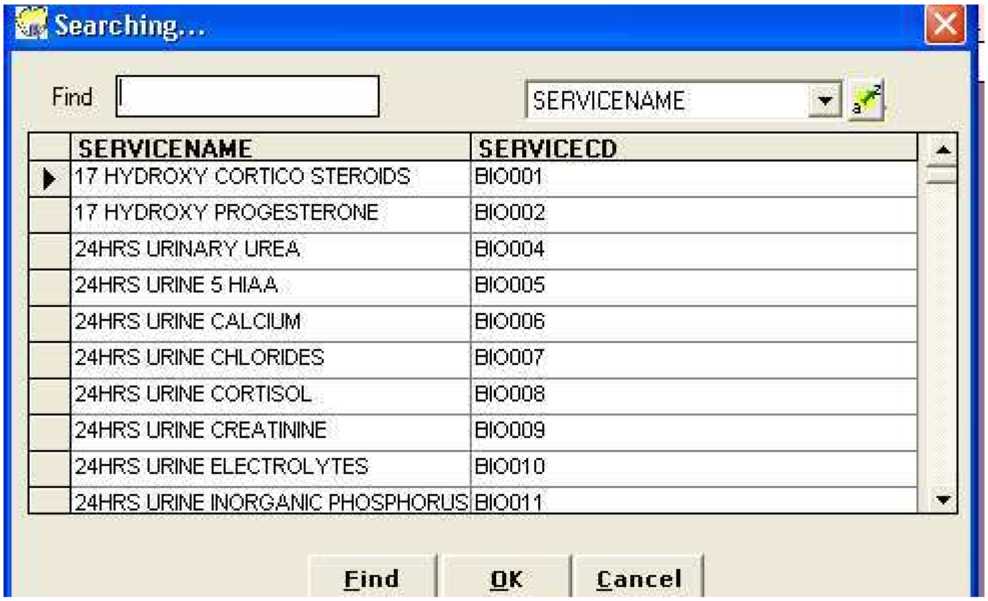
Following Form will be displayed as



Setup No: Here the Setup Number is auto generated.



Service Group Code: The Service Group will be fetched by clicking on the Search icon.



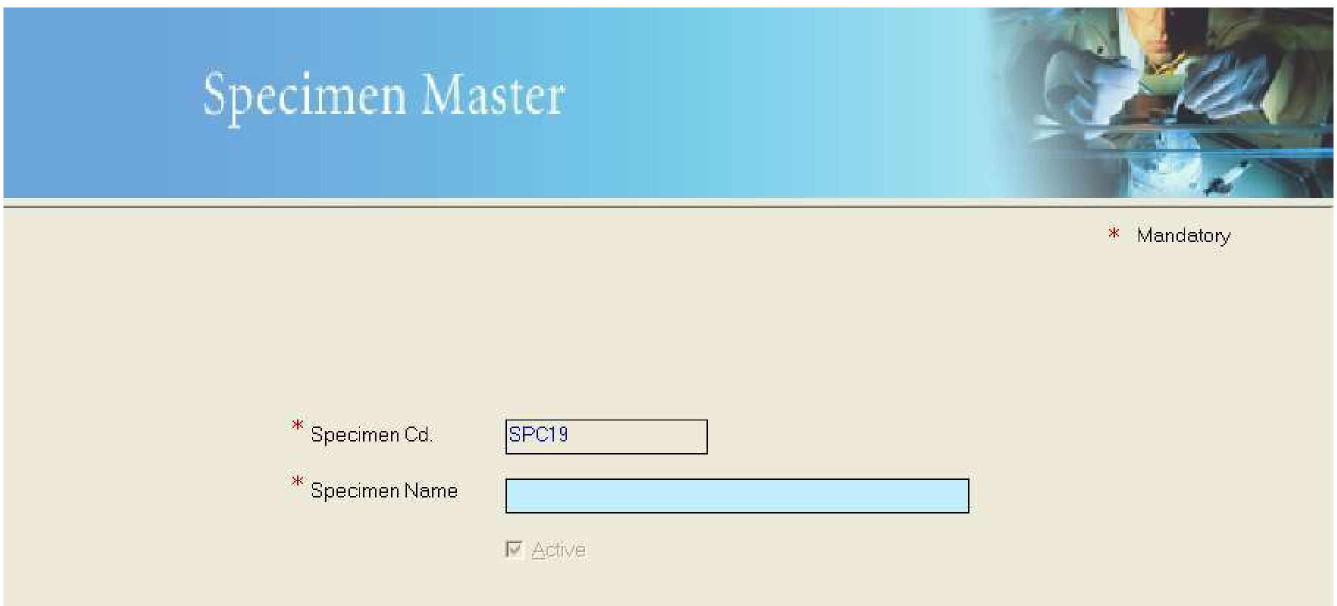
- **Service Code**:Here the Service Code will be fetched by clicking on the Search icon.

Diagnostics Info--> Sample Collection Masters--> Specimen Master

Description: "Specimen" is an item of information that is typical of a class or group. For example Sample of blood. Specimen is a portion or quantity of material used for testing purpose.

Navigation Path:Masters Module--> Laboratory Tab-->Sample Collections Master->Specimen Master

Following Form will be displayed as



Specimen Code: Here the Specimen Code is auto generated.

Specimen Name: Here this represents the Specimen Name.

Diagnostics --> Template Setup

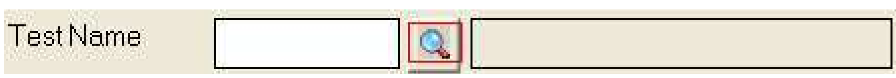
Description: A Template is a Standard for making comparisons. This is used to do the Template Setup for the Test.

Navigation: Masters Module--> Lab--> Laboratory Info--> Template Setup.

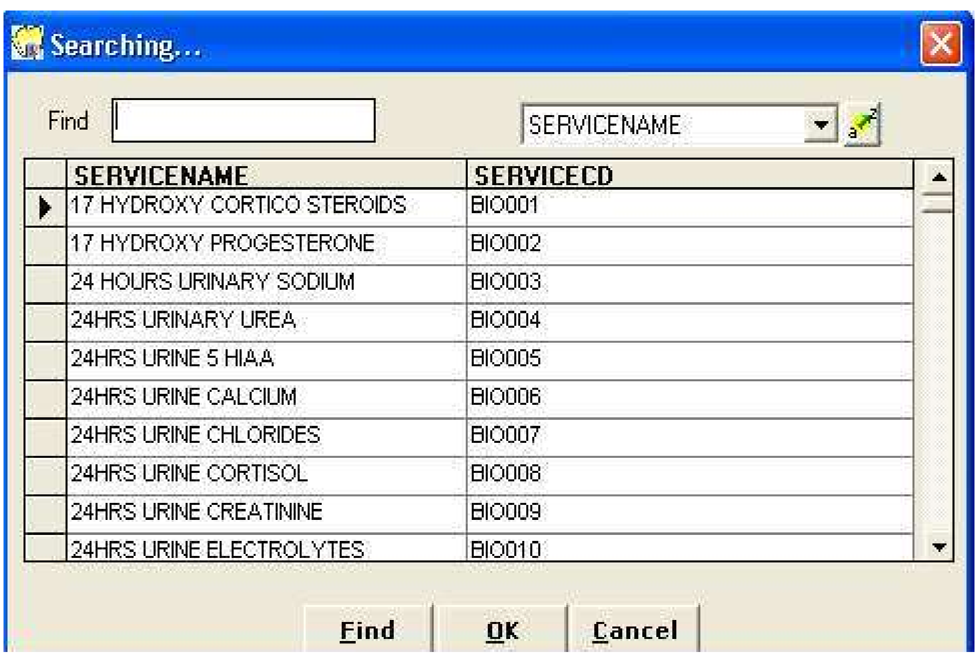
Following Form will be displayed as

- **Template Setup No**: Here the Template Setup Number is Autogenerated.

Main Group: Here the Main Group can be selected by Pressing F2 button. By Clicking on Search button the Window will be Populated and we can select the Services.



Test Name: Here the Test Names will be populated by clicking on the Search button. The Test Names will be the Service Names.

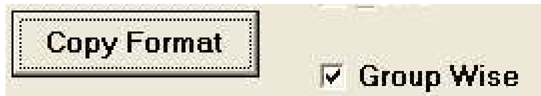


→ Here the Test Names be the Service Names only.


Format Name


Searching...
Find
FORMATDESC
FORMATDESC
FORMATCD
17 HYDROXY CORTICO STEROIDS
FMT444
Find
OK
Cancel

- **Format:** Here the Format will be fetched by clicking on the Search button icon.



TestName	FomatName	FormatCd	TestCd
24HRS URINARY UREA	24HRS URINARY UREA	FMT420	BIO004
24HRS URINARY UREA	24HRS URINARY UREA	FMT420	BIO004
BIO 543	24HRS URINARY UREA	FMT420	BIO004
PT WITH INR	PT WITH INR	FMT101	BIO152
PT WITH INR	PT WITH INR	FMT101	BIO152
SERUM CALCIUM	SERUM CALCIUM	FMT104	BIO162
SERUM CALCIUM	SERUM CALCIUM	FMT104	BIO162
SERUM CEA	SERUM CEA	FMT81	BIO229
SERUM CEA	SERUM CEA	FMT81	BIO229
SERUM CREATININE	SERUM CREATININE	FMT84	BIO168
SERUM CREATININE	SERUM CREATININE	FMT84	BIO168
SERUM ELECTROLYTES	SERUM ELECTROLYTES	FMT97	BIO169
SERUM ELECTROLYTES	SERUM ELECTROLYTES	FMT97	BIO169
THYROGLOBIN	THYROGLOBIN	FMT141	BIO231
THYROGLOBIN	THYROGLOBIN	FMT141	BIO231

- **Copy Format**: Firstly the user should select the Test Name and click on the Copy Format, if any format is there that will be shown automatically in the grid.
- **Group Wise**: If this is Checked,first the Main Group must be selected one Service Name and then click on the Copy format button. Under the Main Group it shows number of formats We should select one of the Format and click on the Copy Format then the Format will be copied to that Service Name respectively.

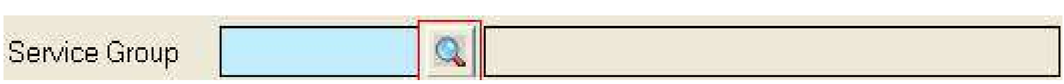
Diagnostics --> Test Comparison Master

Description: This form is used to

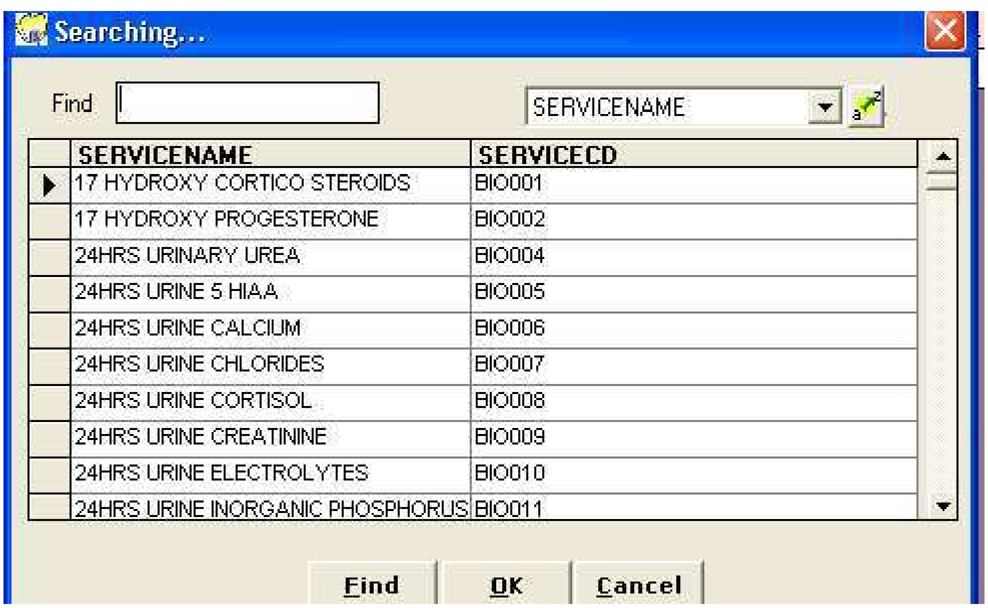
Navigation Path: Masters Module → Lab--> Laboratory Info--> Test Comparison Master

Following Form will be displayed

- **Comparison Code**: Here the Comparison Code is Auto generated.



- **Service Group**:The Service Group will be fetched by clicking on the Search icon.



- **Service Code**:Here the Service Code will be fetched by clicking on the Search icon.

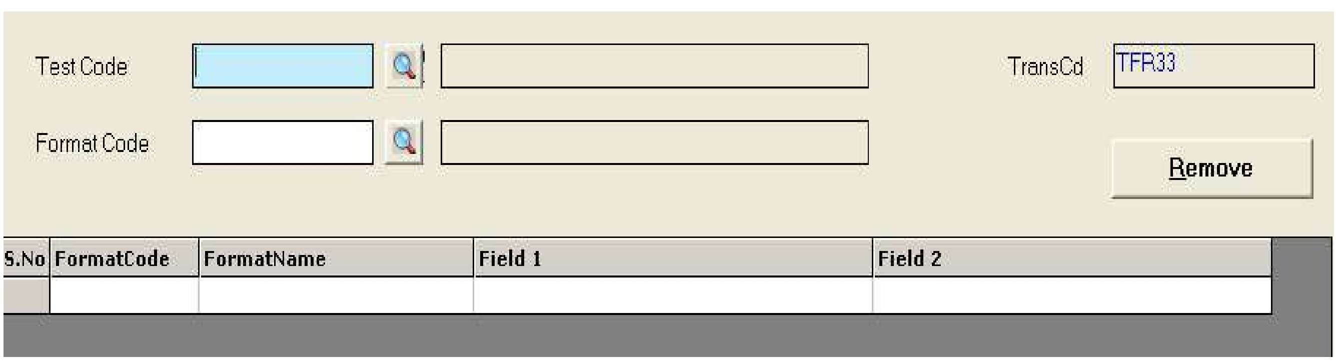
- **Remove**:Select the Service in the Service Details grid and click on the Remove button then the Service will get removed from the grid.

Diagnostics -->Test Format Fields

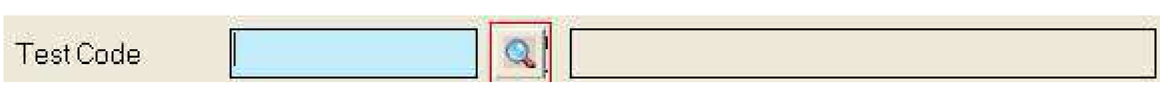
Description: This is used as a Template for the Tests.

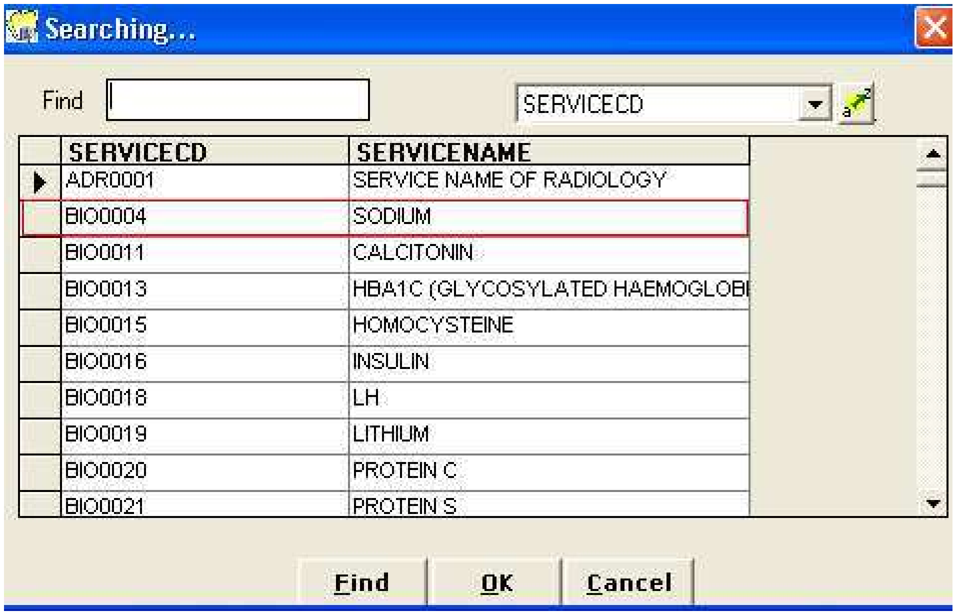
Navigation Path:Masters Module--> Diagnostics -->Test Format Fields

Following Form will be displayed as



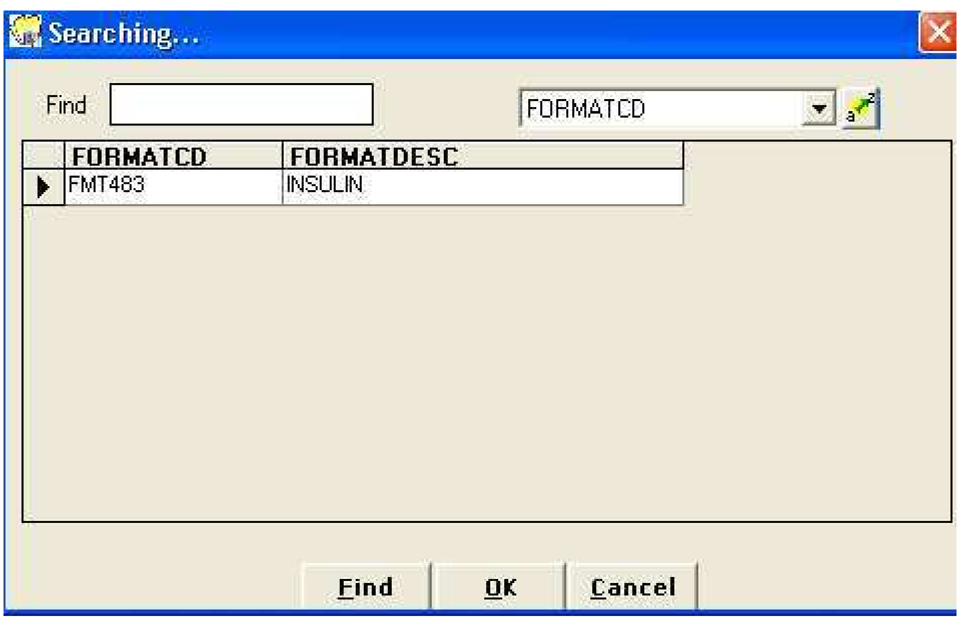
Test Code: Here the Test Code will be selected by using the Search icon.





→ When the User clicks on the Search icon the window will be displayed with Service Names and also with the corresponding service codes and click on the OK button,the Service Name along with the code will automatically displayed in their fields.

Format Code: Here the Format code will be selected by clicking on the search icon.



→ When the User clicks on the Search icon the window will be displayed with Format Desc and also with the corresponding Format codes and click on the OK button,the Format Name along with the code will automatically displayed in their fields.

Remove:When user clicks on the Remove button the corresponding row will be removed from the grid.

S.No	FormatCode	FormatName	Field 1	Field 2
1	FMT483	INSULIN	sdfdsfsdfsdfsdf	sdfsdfsdfsdfdsfdsf

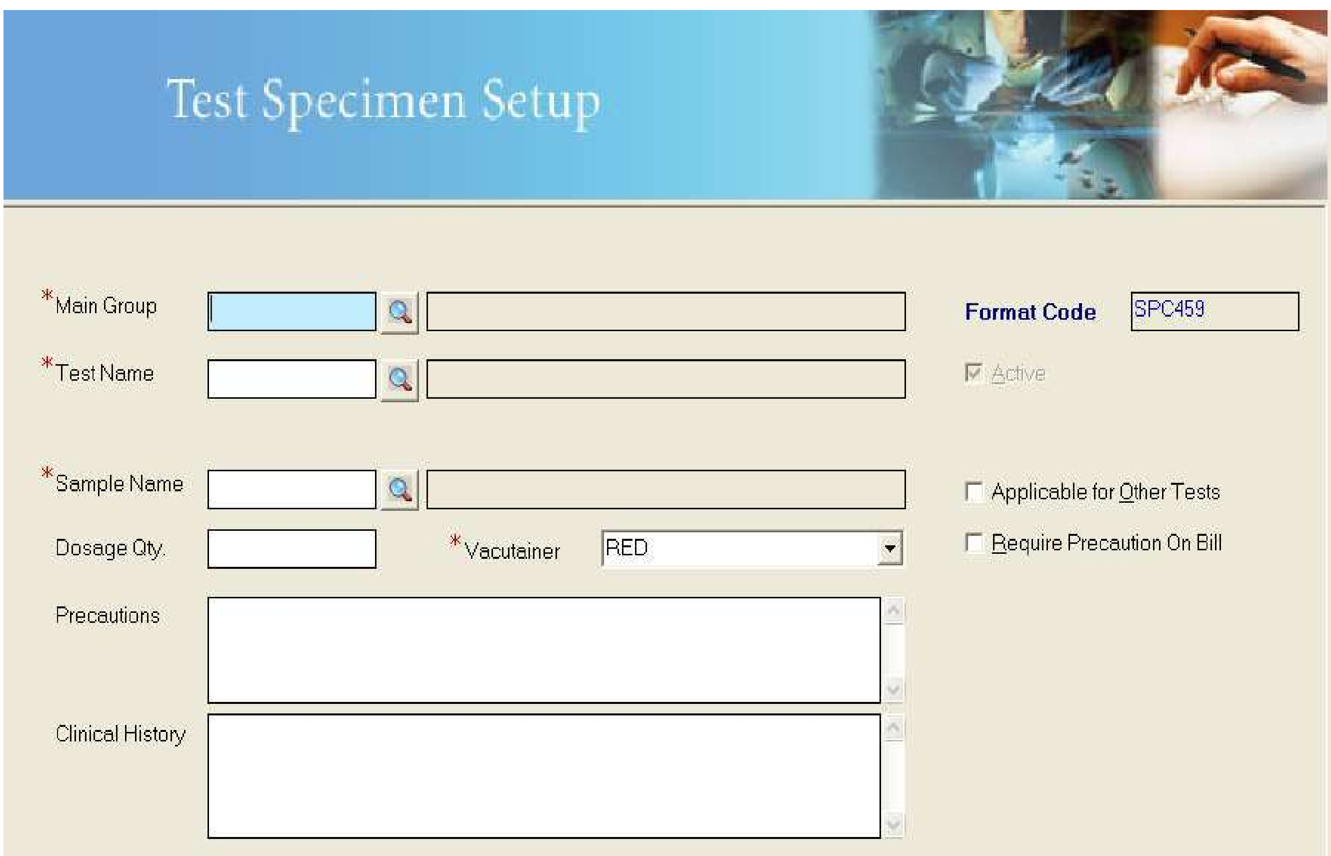
→ When User selects the Test Code and Format Code the Corresponding Format Code and Format Name will be displayed in the grid and in the Field1,Field2 some text will be given and saved.

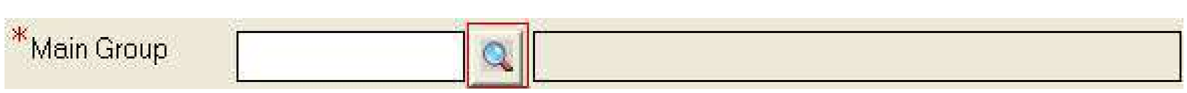
Diagnostics --> Sample Collection Masters-->Test Specimen Setup

Description: The Part of the layer which is used for or in the specified test. The thickness of the test specimen can be equal to or less than the layer thickness.

Navigation Path:Masters Module--> Diagnostics Tab-->Sample Collections Master->Test Specimen Setup.

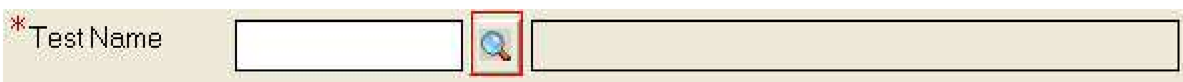
Following Form Will be displayed as



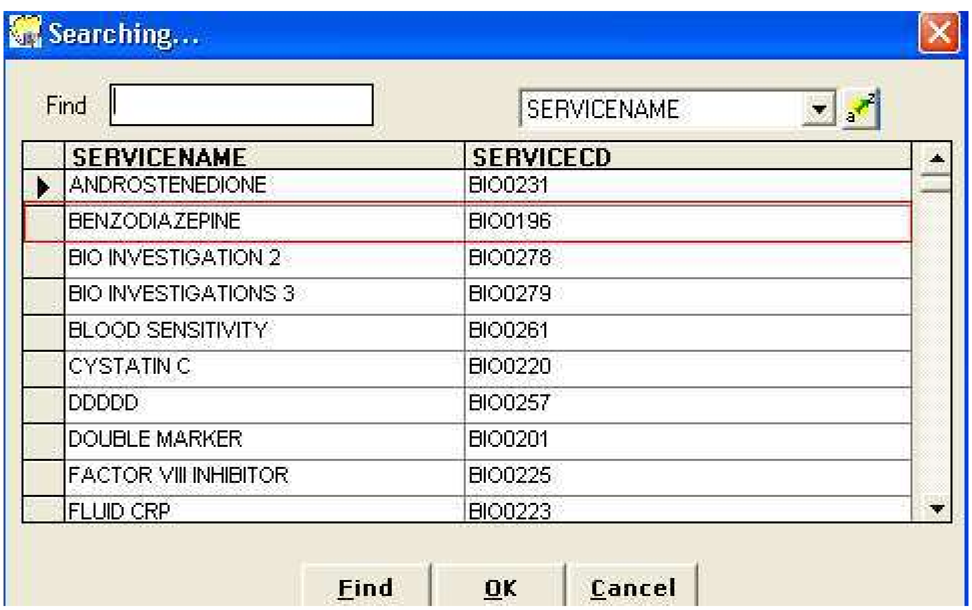


Main Group:Here the Main Group should be selected by using Search icon.

→ Here the Main Group will be selected by using Search icon and this window is displayed and Select Service Group and click on the OK button.



Test Name: Here the Test Name will be selected by using Search button.



→ Here the Test Name will be selected by using Search button. Based on Selected Service Group only the Service Names will be displayed and can be selected and then click on OK button.

Dosage Quantity:Here the User should give the Dosage Quantity.

Vacutainer:Here we will select the Name of the Vacutainer Form Drop Down List.

Precautions:A Precaution is an action taken before beginning an activity, one that reduces or prevents.

Clinical History:The Clinical History of a patient is information gained by a physician by asking specific questions ,either of the patient or of other people who know the person and can give suitable information.

Applicable Of Other Tests:If this Test is also applicable for other types of Test means the user must check this one.

Require Precaution on Bill:If the user checks this option means the Precautions will be appear on the bill.

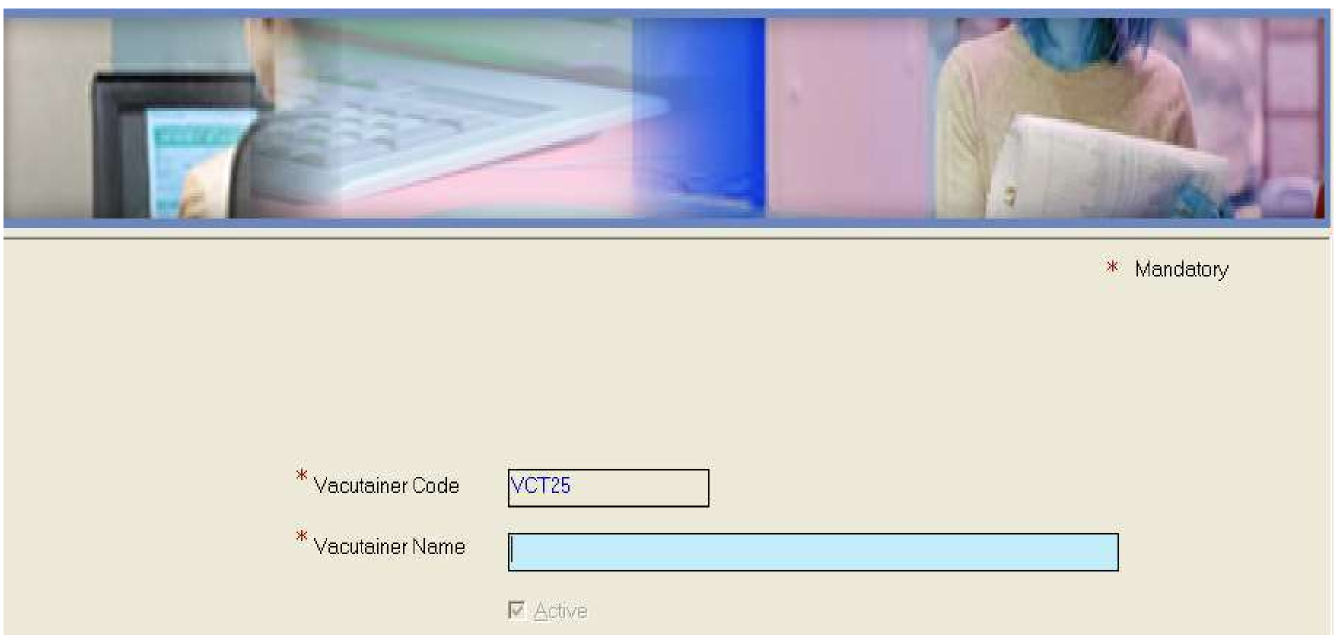
Format Code:Here the Format Code is auto generated.

<u>**Diagnostics Info--> Sample Collection Masters-->Vacutainer Master**</u>

Description: Vacutainer is a registered brand of test tube to keep samples. The use of Vacutainer tubes for collection and storage of different samples for coagulation.

Navigation Path:Masters Module--> Laboratory Tab-->Sample Collections Master->Vacutainer Master

Following Form will be displayed as



Vacutainer Code:The Code represents unique code for the Vacutainer**.**

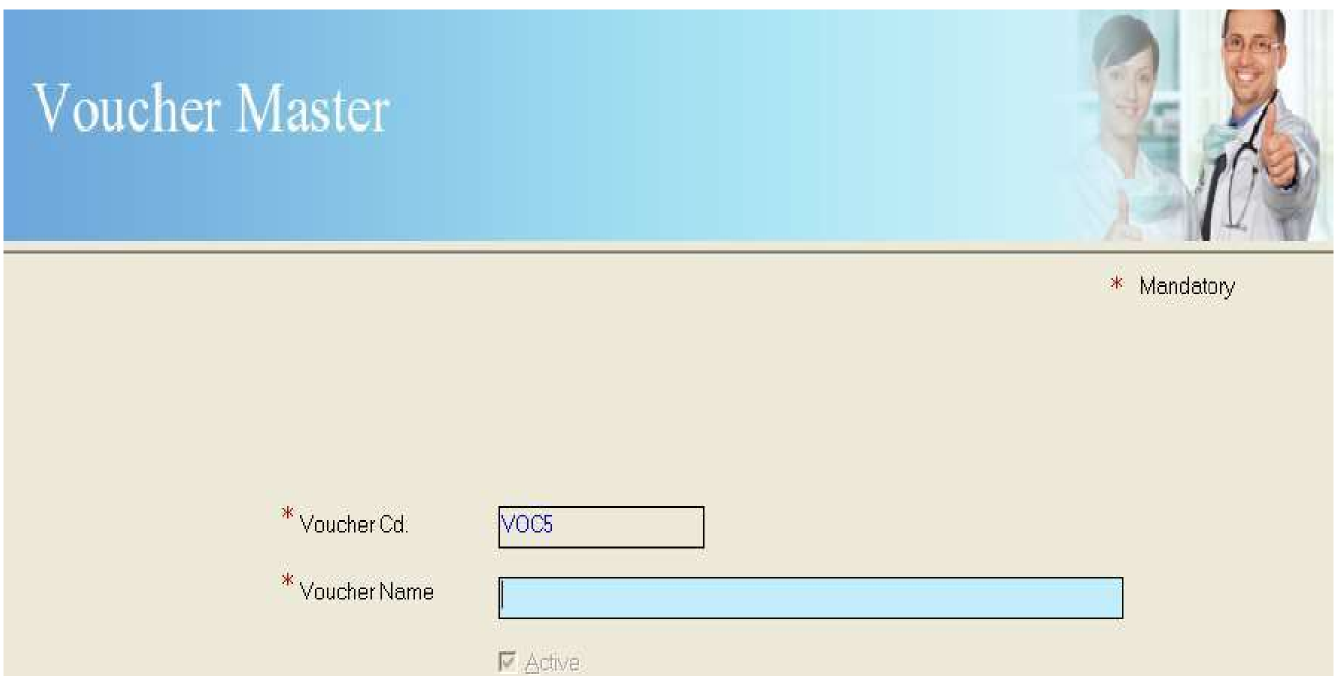
Vacutainer Name:Here this represents Name of the Vacutainer.

Diagnostics--> Voucher Masters--> Voucher

Description: The use of voucher is that one who gives witness or full attestation to anything. Voucher is a bond which is worth a certain monetary value and which may be spent only for specific reasons. For example housing,travel and food vouchers.

Navigation Path:Masters Module--> Laboratory Tab-->Voucher Masters-->Voucher Master

Following Form will be displayed as

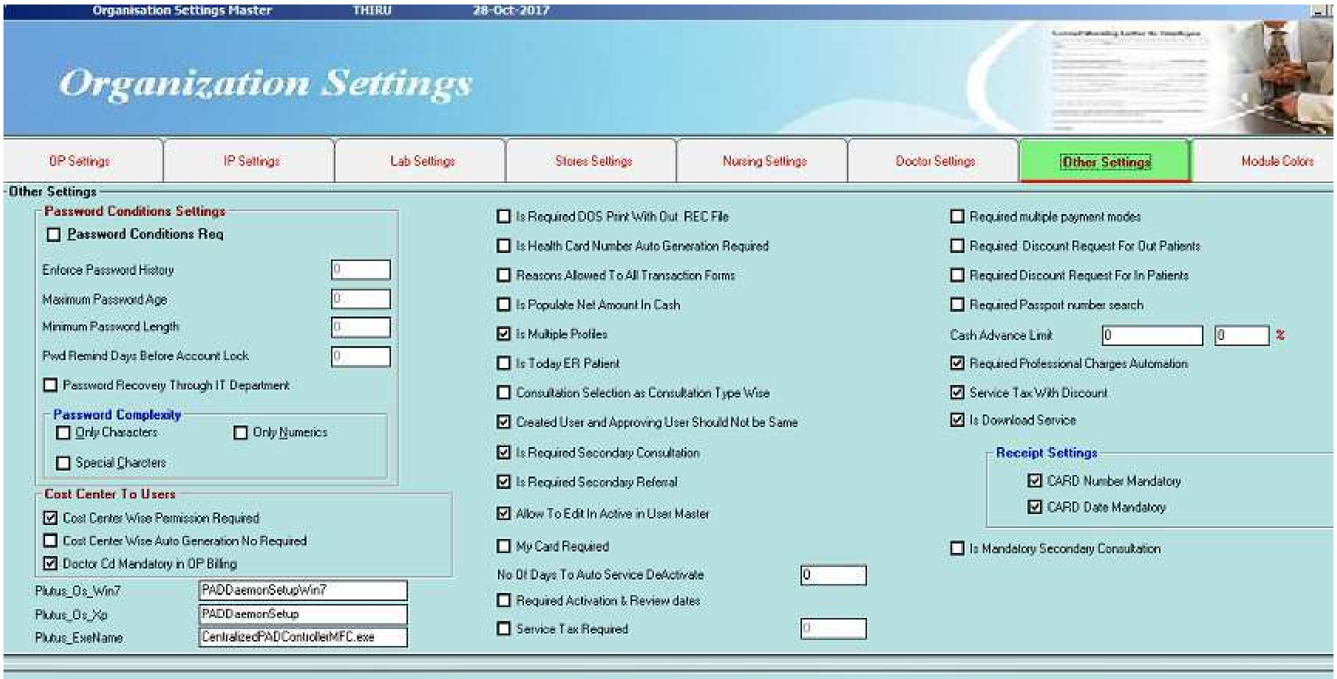


Voucher Code:Here the Voucher Code is auto generated.

Voucher Name: Here this represents the Name of the Voucher.

ORGANIZATION SETTINGS-OTHER SETTINGS

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings



Password Condition Settings

1.Password Conditions Req

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password Conditions Req

Purpose:

If this setting is activated then based on configuration of this frame password conditions are apply.

2.Enforce Password History

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password Conditions Req >.Enforce Password History

Purpose:

Based on configured number, system should maintain a record of previous versions of password.

3.Maximum Password Age

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password Conditions Req >Maximum Password Age

Purpose:

Based on configured days, password expiry alert will be displayed. Which is considered from the user creation date.

4.Minimum password length

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password Conditions Req >Minimum password length

Purpose:

User should able to maintain minimum length of the password which is configured here.

5.Pwd remind days before account lock

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password Conditions Req >Pwd remind days before account lock

Purpose:

Based on configured days, system will display an alert. which is prior to actual date of password expiry.

6.Password recovery through IT department

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password recovery through IT department

Purpose:

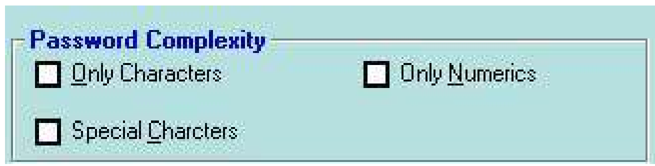
If this setting is activated then whenever user enter wrong password 3 times automatically account is locked then IT Department only can recover the password

7.Password complexity

a) Only Characters
b) Only Numeric
c) Special Characters

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Password Condition Settings>Password complexity

Purpose:



a) If 'Only Character' is activated then password must have at least one alphabet along with others.

b) If 'Only Numerical' is activated then password must have at least one numeric along with others.

c) If 'Special Characters' is activated then password must have at least one special character along with others.

Cost Center to Users:

8.Cost center wise permission required

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Cost Center to Users>Cost center wise permission required

Purpose:

If this setting is activated then based on configuration user should have cost center wise permissions.

9.Cost center wise auto generation number required

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Cost Center to Users>Cost center wise auto generation number required

Purpose:

If this setting is activated then auto generated number sequence is changed based on Cost center. If hospital having multiple cost centers.

10.Doctor cd mandatory in OP Billing

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Cost Center to Users>Doctor cd mandatory in OP Billing

Purpose:

If this setting is activated then consultant is a mandatory in 'OP Billing' form. Other wise it is not mandatory.

11.Plutus_Os_Win7

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Plutus_Os_Win7

Purpose:

Swipe card machine configuration

12.Plutus_Os_XP

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Plutus_Os_XP

Purpose:

Swipe card machine configuration

13.Plutus_Exe Name

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Plutus_Exe Name

Purpose:

Swipe card machine configuration

14.Is required dos print with out REC file

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is required dos print with out REC file

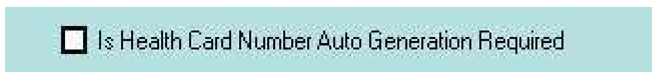
Purpose:

If this setting is activated then Dos print will be generated without rec file when user click on print button. It is only for DOS printer. Based on printer configuration

15.Is Health Card Number Auto Generation Required

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is Health Card Number Auto Generation Required

Purpose:



If this setting is activated then 'card no' is auto generated in 'Health Card holder details' form.

Navigation : Master module > Services > Health-cards > Health card holder details.

16.Reasons allowed to all transaction form

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Reasons allowed to all transaction form

Purpose:

If this setting is activated then user should able to reason in 'Reoson for Delay, For bill cancel, For online requisition, For Modify Approved Trans, Corporate registration renewal and For discharge mode selection' transactions. Which is getting data from reason master.

Navigation : Master Module > Process Master > Reason master

17.Is Populate net amount in cash

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is Populate net amount in cash

Purpose:

If this setting is activated then net amount is displayed in cash field in all transaction forms.

18.Is Multiple Profiles

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is Multiple Profiles

Purpose:

If this setting is activated then user can be assigned multiple profiles as configured in User master.

19.Is Today ER Patient

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is Today ER Patient

Purpose:

If this settings is activated then user unable to admit the patient which is register under ER Patient on same day

20.Consultation selection as Consultation Type wise

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Consultation selection as Consultation Type wise

Purpose:

If this setting is activated then based on 'Consultation Type' in doctor master,consultants are display in all consultant search window.

21.Created user and Approving user should not same

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Created user and Approving user should not same

Purpose:

If this setting is activated then the user is not authorized to approve the record he/she has created

22.Is Required Secondary Consultation

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is Required Secondary Consultation

Purpose:

If this setting is activated then Secondary consultant is enable in all transaction forms.

23.Is Required Secondary Referral

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Is Required Secondary Referral

Purpose:

If this setting is activated then Secondary referral is enable in all transaction forms.

24.Allow to edit In Active in User Master

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Allow to edit In Active in User Master

Purpose:

If this setting is activate then only user edit the in-active users in User Master. Other wise user unable to edit in-active users.

25.My Card required

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>My Card required

Purpose:

If this setting is activated then 'My Card' button is enable in all receipt related transaction forms. Which is used instead of cash payment.

26.No of Days to Auto Service De Active

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>No of Days to Auto Service De Active

Purpose:

System will be de activated the services which are not billed to the patient in a perticular period which is configured here .

27.Required Activation & Review dates

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Required Activation & Review dates

Purpose:

If this setting activated then 'Activation & Review dates' are enabled in service master, soc transaction form, etc...

28.Service Tax Required

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Service Tax Required

Purpose:

If this setting is activated then service tax applicable in billing screen. Service tax configured in service master against each service.

29.Required Multiple Payment Modes

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Required Multiple Payment Modes

Purpose:

If this setting is activated then new receipt mode grid is appeared in all transaction forms. Payment type configured in smart field master form.

Navigation : Master Module > Process > Smart field master > Pay Mode(Radio button)

30.Required Discount Request for Out Patients

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Required Discount Request for Out Patients

Purpose:

If this setting is activated then user unable to post concession against OP transactions. User unable to raise the post discount without doctor discount request.

31.Required Discount Request for In Patients

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Required Discount Request for In Patients

Purpose:

If this setting is activated then user unable to post concession & Post dicount without doctor disciunt request.

32.Required Passport Number Search

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Required Passport Number Search

Purpose:

If this setting is activated then by default 'Passport Number' check box displayed with tick mark in UMR No search window in all transaction forms. If user unchecked the check box then passport number converted as Mobile no

33.Required Professional Chargers Automation

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Other Settings>Required Professional Chargers Automation

Purpose:

If this setting is activated then system will post professional charges based on configuration in 'Professional percentage setup'.

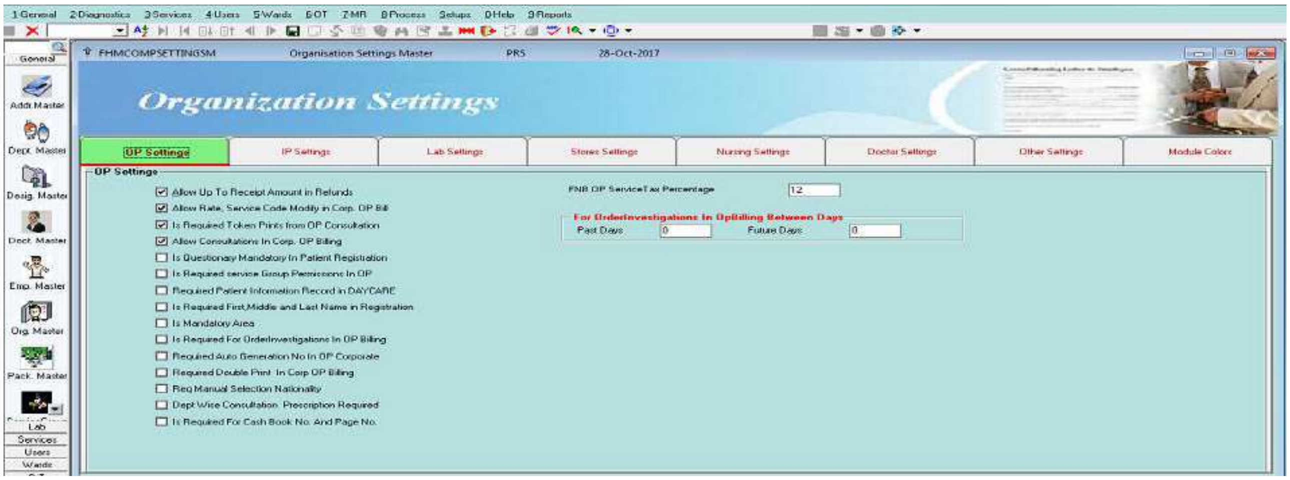
Navigation : Master Module > Services > Consultations > Professional percentage setup

Organization Settings(OP Settings)

Navigation Path: Masters

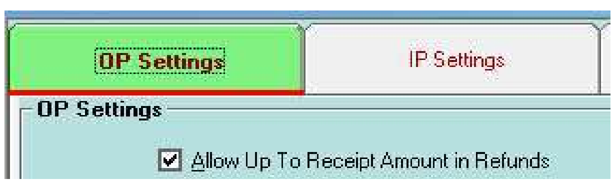
General> Company Related Masters>Organization Settings>OP Settings

→ Allow upto receipt amount in refunds



1.Allow upto receipt amount in refunds

Purpose:



If this setting is activated then application will allow refund upto receipt amount(Total received amount) against particular Admission no in Refunds. This only for IP. Other wise application will except upto refundable(excess) amount.

2.Allow Rate Service Code Modify in Corp Op bill

Navigation Path: Masters

→ General> Company Related Masters>Organization Settings>OP Settings

→ Allow Rate Service Code Modify in Corp Op bill

Purpose:

If this setting is activated then user is able to edit service code and rate in 'Corporate OP Billing' form other wise user unable to edit the service code & Rate.

3.Is required token prints from OP Consultation

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Is required token prints from OP Consultation

Purpose:

---->If this setting is activated then sperate token print generated. Same like bar code.

4.Allow Consultations in Corp Op Billing

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Allow Consultations in Corp Op Billing

Purpose:

If this setting is activated then user is able bill op consultations in 'Corporate OP Billing' other wise user unable to post consultations.

5.Is Questionary Mandatory in Patient Registration

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Is Questionary Mandatory in Patient Registration

Purpose:

If this setting is activated then 'Questionary' is mandatory in registration form other wise it is not a mandatory.

6.Is required service group permissions in OP

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Is required service group permissions in OP

Purpose:

If this setting is activated then user is able do bill for a particular service groups which are configured in 'User profile wise service group permissions' form.

Navigation : Master Module > Users > User Master > User profile wise service group permissions.

7.Required Patient Information Record in Day Care

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Required Patient Information Record in Day Care

Purpose:

If this setting is activated then application will generate the 'Patient information record' report along with receipt other wise it is not generate the Patient information record report.

8.Is required first,middle and Last Name in Patient Registration

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Is required first,middle and Last Name in Patient Registration

Purpose:

If this setting is activated then first name, middle name and Last name text boxes are enable in 'Registration' form in that 'First & Last' names are mandatory. Other wise patient name having only single text box.

9.Is Mandatory Area

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Is Mandatory Area

Purpose:

If this setting is activated then 'Area' field will be enabled and it is mandatory in registration form. We have to map cities under areas by using area master form. Other wise city master is a mandatory in Registration form.

Navigation : Master Module > General > Address related masters > Area Master

10.Is required for order investigations in OP Billing

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Is required for order investigations in OP Billing

Purpose:

If this setting is activated then in OP Billing screen Order Investigation button will be enabled and investigation orders are displayed which are prescribed by consultant in Doctor module.

11.Required Auto generation no in OP Corporate

Navigation Path: Masters
→ General
→ Company Related Masters
→OP Settings
→ Required Auto generation no in OP Corporate

Purpose:

If this setting is activated then 'OP Bill & OP Corporate Billing' bill no sequence is generated separately. Other wise bill no generate with same sequence .

12.Required Double Print in Corp Op Billing

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Required Double Print in Corp Op Billing.

Purpose:

If this setting is activated then by default two prints are generated in 'Corporate OP Consultation & Corporate OP Billing' forms when user click on 'Print' button.

13.Req Manual Selection Nationality

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Req Manual Selection Nationality

Purpose:

If this setting is activated then by default nationality is displayed as 'Empty' then user should be select from the list. Other wise nationality displayed as 'Indian'.

14.Dept wise Consultation Prescription Required

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ Dept wise Consultation Prescription Required

Purpose:

If this setting is activated then Prescription print will be generated based on department.

15.For Order Investigations in OP Billing Between days
Past Days ---
Future Days ---

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ For Order Investigations in OP Billing Between days
Past Days ---
Future Days ---

Purpose:

If this setting is activated then based configured days here by default date ranges are displayed in order investigation window in 'OP Billing' form. If 'Is required for order investigations in OP Billing' setting is activated.

16.FNB OP Service Tax Percentage

Navigation Path: Masters
→ General> Company Related Masters>Organization Settings>OP Settings
→ FNB OP Service Tax Percentage

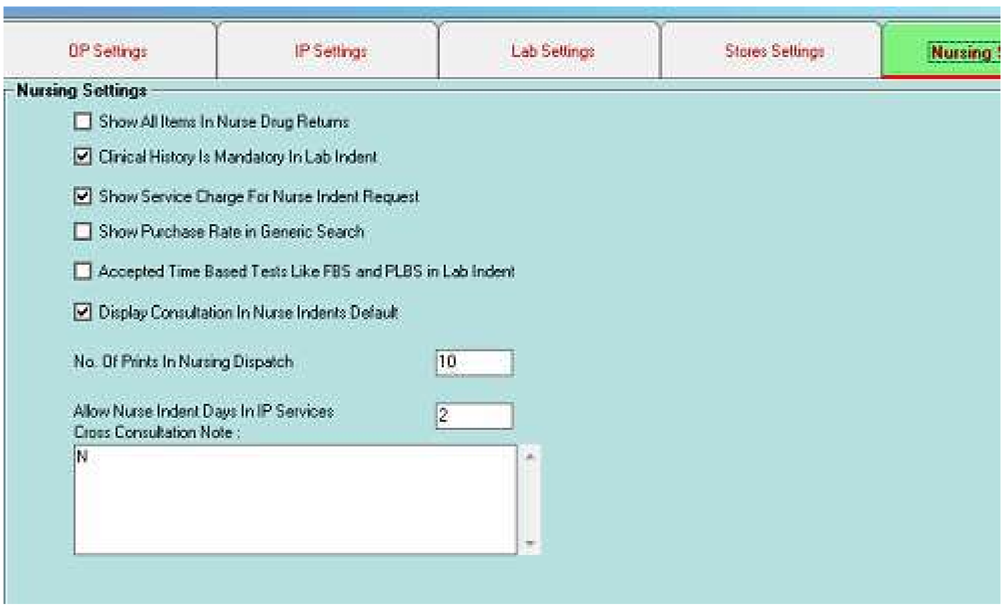
Purpose:

Based on configured percentage here service tax will be applicable in FNB Billing for a perticular items which is mentioned in 'FNB Item master'.

Navigation : Hospital Module > IMR > FNB Billing > FNB Items Master

ORGANIZATION SETTINGS-NURSING SETTINGS

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings



1.Show All Items In Nurse Drug Returns

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Show All Items In Nurse Drug Returns

Purpose:

When It Was enabled, The All stock Point Item Will Be Displayed in Drug Return Form
When it was Disabled, The Particular Stock Point Item Only Displayed in Drug Return Form

2.Clinical History Is Mandatory In Lab Indent

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Clinical History Is Mandatory In Lab Indent

Purpose:

When it was enabled, The Clinical History is Mandatory Entered in Lab Indent And Service Indent, It Will Be Displayed In IP Services Form in Hospital Module.

3.Show Service Charge For Nurse Indent Request

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Show Service Charge For Nurse Indent Request.

Purpose:

When It Was enabled, The Service Charge Will Be displayed in Lab Indent And Service Indent Form.
When It Was Disabled, The Service Charge Will Not Be displayed in Lab Indent And Service Indent Form.

4.Show Purchase Rate in Generic Search

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Show Purchase Rate in Generic Search

Purpose:

When It Was enabled, The Purchase Rate Will Be displayed in Drug Indent Form.
When It Was Disabled, The Purchase Rate Will Not Be displayed in Drug Indent Form.

5.Accepted Time Based Tests Like FBS and PLBS in Lab Indent

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Accepted Time Based Tests Like FBS and PLBS in Lab Indent

Purpose:

When It Was Enabled, At The Time The Message is Populated is
System Won't allow to Collect the Samples for Post Lunch, Fasting And Special Investigations at the same time

6.Display Consultation In Nurse Indents Default

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Display Consultation In Nurse Indents Default

Purpose:

When it Was enabled, The Display Consultation In Nurse Indents Default For All Indents Form

7.No. Of Prints In Nursing Dispatch

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>No. Of Prints In Nursing Dispatch

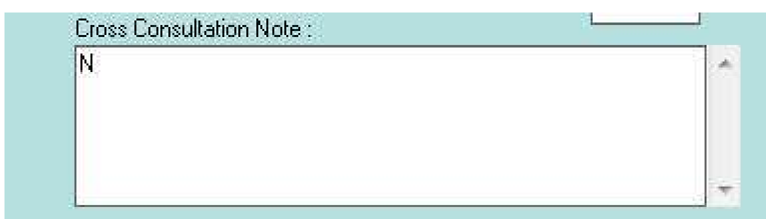
Purpose:

When it Was enabled, The No. Of Prints Will Be Allow In IP Dispatch Form, If The Nurse Use All Prints Will Be Used And Try Of Another Prints Then The Message Is displayed Maximum Number of prints already Printed. You Can't print the Reports.

8.Cross Consultation Note

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Nursing Settings>Cross Consultation Note

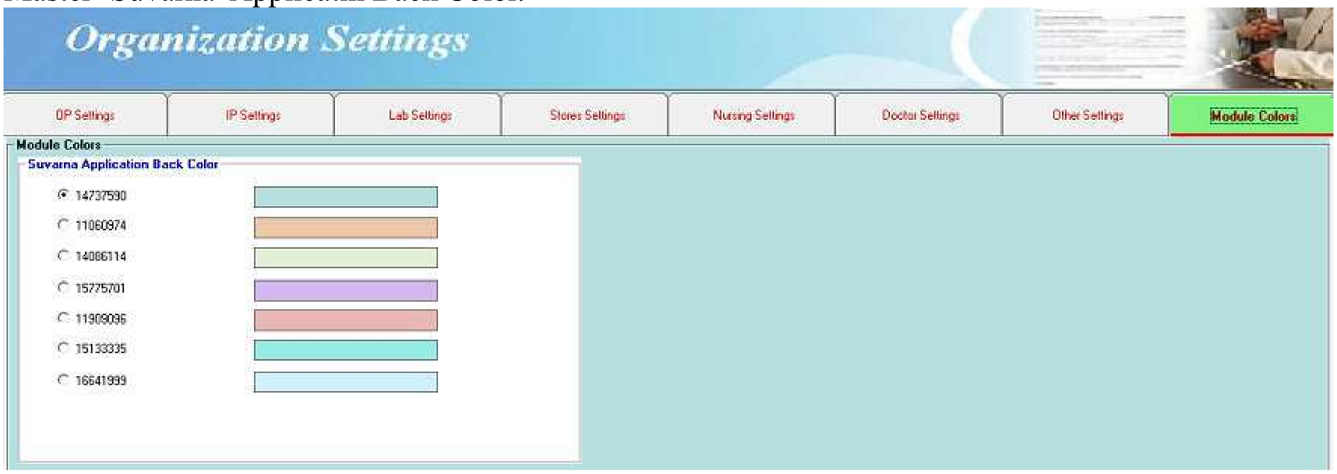
Purpose:



When it Was Entered The Cross Consultation Note, It Will Be displayed In Cross Consultation Form

ORGANIZATION SETTINGS-MODULE COLOR

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Suvarna Applicatin Back Color.



Suvarna Application Back Color

Purpose: Based on selected color here then application displayed with same color. Similarly user can change color user wise and cost center wise also.

Organization Settings(Lab Settings)

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master

1.Allow Sample Collection Entry Lab No in Result Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Allow Sample Collection Entry Lab No in Result Entry

Purpose:

If Setting is activated then

What ever Lab Number is generated in Sample Collection entry that Lab Number will be displayed in Lab No filed in Result Entry form

2.Sample Collection Mandatory for Result Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Sample Collection Mandatory for Result Entry

Purpose:

If Setting is activated then

With Out doing Sample Collection entry Bill Nos wont fetch in Result Entry screen

3.Laser Print Required for Sample Collection Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Laser Print Required for Sample Collection Entry

Purpose:

If Setting is activated then

Laser Print will generate when Print is clicked in Sample Collection entry screen.

4.Required Study date field edit in Result Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Required Study date field edit in Result Entry

Purpose:

If Setting is activated then

Study Date filed can editable in Result Entry screen

5.Is Required Image uploading in Result Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Is Required Image uploading in Result Entry

Purpose:

If Setting is activated then

Attachment button will be enabled and Images can upload in Result Entry screen

6.Auto Print Required in Result Approval for IP

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Auto Print Required in Result Approval for IP

Purpose:

If Setting is activated then

In Result Entry Approval screen when IP is selected and Select any Investigation and clicked Approved button then Print will be directly goes to Printer.

7.Sample Unit Mandatory in Sample Collection Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Sample Unit Mandatory in Sample Collection Entry

Purpose:

If Setting is activated then

Sample Point should Map Mandatory in Sample Collection Entry Screen

8.Phlebotomist Mandatory in Sample Collection Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Phlebotomist Mandatory in Sample Collection Entry

Purpose:

If Setting is activated then

Phelebotomist should Select Mandatory in Sample Collection Entry Screen

9.Default Doctor check box required in Results Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Default Doctor check box required in Results Approval

Purpose:

If Setting is activated then

In Result Entry Approval screen Default Check box will be enabled

10.Is Required Send EMail button in Result Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Is Required Send EMail button in Result Approval

If Setting is activated then

In Result Entry Approval screen Email Button will be enabled when Completed Radio button is selected only

11.Auto Select ALL Investigations in Verification and Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Auto Select ALL Investigations in Verification and Approval

Purpose:

If Setting is activated then

In Result Entry Verification screen & Result Entry Approval screen when Bill No is selected automatically Investigations will be selected automatically

12.Required Param button in Verification and Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Required Param button in Verification and Approval

Purpose:

If Setting is activated then

In Result Entry Verification screen & Result Entry Approval screen PARAM button will be enabled

13.IsRequired Results Typed Parameter Only in Verification and Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>IsRequired Results Typed Parameter Only in Verification and Approval

Purpose:

If Setting is activated then

In Result Entry Verification screen & Result Entry Approval screen Results Type Parameter only check box will be selected

14.Is Required Assessment Report in Lab

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Is Required Assessment Report in Lab

Purpose:

If Setting is activated then

In Result Entry screen Assessment Button will be enabled when clicked on that Assessment Report will be generated(this has to done in Doctor Module)

15.Dept wise Select All Investigations in Dispatch OP and IP

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Dept wise Select All Investigations in Dispatch OP and IP

Purpose:

If Setting is activated then

In Result Entry Dispatch OP screen & Result Entry Dispatch IP screen when Bill No is selected automatically Investigations will be selected automatically based on Department Selection

16.Auto Sample Receive and Reject in Sample Receiving Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Auto Sample Receive and Reject in Sample Receiving Entry
Purpose:

If Setting is activated then

First User has to click RECEIVE or REJECT button then Bar code nos can scan continuously

17.Is Required Complete Radio button in all forms

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Is Required Complete Radio button in all forms

Purpose:

If Setting is activated then

Completed Radio button will be Visible in all Sample Receiving, Results Verification , Results Approval,Dispatch OP Ans IP.

18.Sample Receiving Mandatory for Result Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Sample Receiving Mandatory for Result Entry

Purpose:

After Sample Receiving only Bill Nos will be displays in Result Entry Screen

19.Additional Done By Doctors in Result Entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Additional Done By Doctors in Result Entry

Purpose:

If Setting is activated then

Done By3, Done By4 search fields will be enabled in Result Entry Screen

20.Print Came after all test approve in Department(ATR)

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Print Came after all test approve in Department(ATR)

Purpose:

If Setting is activated then

After all Investigations Approved then only prints will generate in ATR.

21.Sample Collection Slip not required in Sample Collection

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Sample Collection Slip not required in Sample Collection

Purpose:

If Setting is activated then

Sample Collection (Department wise) slip wont generate in Sample Collection and IP Services

22.SMS Required in Sample Collection

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>SMS Required in Sample Collection

Purpose:

If Setting is activated then
SMS will be sent to patients (EX.Message your Sample Collection Done)

23.Results Pending Tests Display in Verification and Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Results Pending Tests Display in Verification and Approval

Purpose:

If Setting is activated then

In Result Entry Verification screen & Result Entry Approval screen Pending Investigations can see when Bill No is Selected

24.Auto Print for ATR and LIS

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Auto Print for ATR and LIS

Purpose:

If Setting is activated then The Reports Will Generated Individual Pages.

25.Sample Rejection after Sample Received in Sample receiving entry

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Sample Rejection after Sample Received in Sample receiving entry

Purpose:

If Setting is activated then

After Sample received if user wants to Reject then this will be helpful and completed radio button should selected.

26.Identification in Bar codes for Package

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Identification in Bar codes for Package

Purpose:

If Setting is activated then HC notation will be displayed in Barcode Stickers

27.Is Required Pop up window in Verification and Approval for IP

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Is Required Pop up window in Verification and Approval for IP

Purpose:

If Setting is activated then

In Result Entry Verification screen & Result Entry Approval screen Pop up window will be appear when result value will be CRITICAL(Red Color Notation) only for IP

28.Method Automatically displaying in Result Verification and Approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Method Automatically displaying in Result Verification and Approval

Purpose:

If Setting is activated then

In Result Entry Verification screen & Result Entry Approval screen When User typed Result Value then automatically method will be displayed in Method column

29.Is Required Calculated Parameters

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Is Required Calculated Parameters

Purpose:

If Setting is activated then User Can Create FORMULAS(like Ratios,add,mult) for formats in Test Format Set Up screen

30.Blood Bank Indent in Blood Requisition

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Blood Bank Indent in Blood Requisition

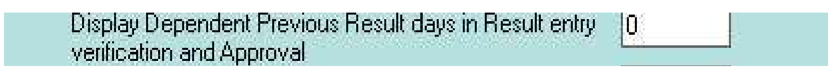
Purpose:

If Setting is activated then Indent Radio button will be enabled in Blood Requisition form

31.Display Dependent Previous Result days in Result entry verification and approval

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>Display Dependent Previous Result days in Result entry verification and approval

Purpose:



Based on days configuration, PREVIOUS RESULTS can view against to Investigation in Result Entry Verification Screen and Result Entry Approval Screen and

User has to Configure the Parameters to investigation in Corresponding Test Results form

32.Display Admission no in Donor Registration

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings> Display Admission no in Donor Registration

Purpose:

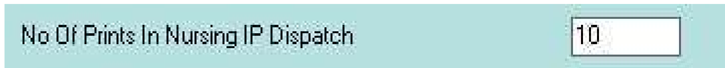
Based on days configuration, Admission No will be fetched in Donor Registration

33.No of Prints in Nursing IP Dispatch

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings

Master>Lab settings>No of Prints in Nursing IP Dispatch

Purpose:



on No of days, Prints will be appear in Nursing Dispatch IP

34.No of Prints in Nursing OP Dispatch

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>No of Prints in Nursing OP Dispatch

Purpose:

This is for Print Restriction The Prints will be Generated Bar

35.With Replacement instead of without replacement need to bill

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Lab settings>With Replacement instead of without replacement need to bill

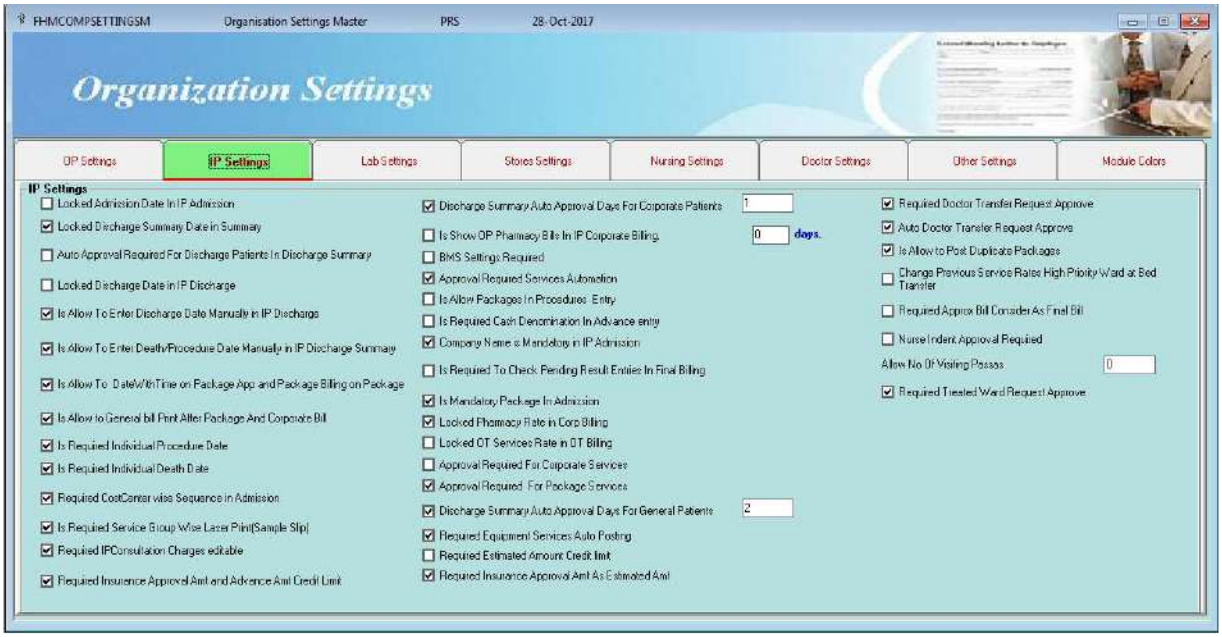
Purpose:

If Setting is activated then
The with Replacement bills canceled and Without Replacement bills auto posted in IP services.
(BOOLD BANK)

Organization Settings(IP Settings)

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings



1.Locked Admission Date in IP Admission

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings>Locked Admission Date in IP Admission.

Purpose:

If this setting is activated then user unable to change the admission date & Time in 'IP Admission' form. It is disabled. Other wise user is able to change the admission date & Time.

2.Locked Discharge summary date in summary

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings>Locked Discharge summary date in summary

Purpose:

If this setting is activated then user unable to change the Summary date & Time in 'Discharge Summary' form. It is disabled. Other wise user is able to change the summary date & Time.

3.Auto Approval required for Discharge patients in Discharge Summary

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings>Auto Approval required for Discharge patients in Discharge Summary

Purpose:

If this setting is activated then system will approve the discharge summary when user do the discharge the patient. Which is applicable for all patients. If user do the discharge summary after discharge then it will be approved.

4.Locked Discharge date in IP discharge

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings>Locked Discharge date in IP discharge

Purpose:

If this setting is activated then user unable to change the Discharge date & Time in 'IP Discharge' form. It is disabled. Other wise by default discharge date & time displayed as system date. user is able to change the summary date & Time.

5.Is allow to enter discharge date manually in IP Discharge

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings>Is allow to enter discharge date manually in IP Discharge.

Purpose:

If this setting is activated then user should able to enter discharge date manually along with time in 24 hours format in 'IP Discharge'.

6.Is allow to enter death/procedure date manually in Discharge Summary

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings>Is allow to enter death/procedure date manually in Discharge Summary

Purpose:

If this setting is activated then user should able to enter Death/ Procedure date & time manually with 24 hour format in 'IP Discharge Summary' form. Other wise by default it is displaying system date, user is able to change.

7.Is allow to Date with time on Package App and Package Billing on Package

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is allow to Date with time on Package App and
Package Billing on Package

Purpose:

If this setting is activated then user is able to enter package from time along with date.

Other wise user is able to enter from date only.

8.Is allow to General Bill print after package and Corporate Bill

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is allow to General Bill print after package and Corporate Bill

Purpose:

If this setting is activated then user will get print button option in final bill report even though selected patient having Package/ Corporate Bill. Other wise user will not get print.

9.Is Required Individual Procedure date

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is Required Individual Procedure date

Purpose:

If this setting is activated then 'Procedure date' is appeared in 'discharge Summary' form when user select 'Operation Notes' radio button and It is a mandatory. Other wise it is not a mandatory.

10.Is Required Individual Death date

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is Required Individual Death date.

Purpose:

If this setting is activated then 'Death date' is appeared in 'discharge Summary' form when user select discharge summary format as 'Death summary' and It is a mandatory.

Other wise it is not a mandatory.

11.Required Cost Center wise Sequence in Admission

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Cost Center wise Sequence in Admission

Purpose:

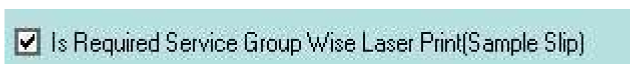
If this setting is activated then each cost center should have separate admission no sequence, If hospital having multiple cost centers.

12.Is required service Group wise Laser Print(Sample Slip)

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is required service Group wise Laser Print(Sample Slip)

Purpose:



If this setting is activated than 'Laser Print' generated in 'Sample Collection' form when user click on Print button.

13.Required Ip consultation chargers editable

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Ip consultation chargers editable

Purpose:

If this setting is activated then user is able to edit the consultation charges in 'IP Services Entry' form

14.Required Insurance Approval amount and Advance amount credit limit

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Insurance Approval amount and Advance amount credit limit

Purpose:

If this setting is activated then system will be consider sum of insurance approval amount & advance amount as a credit limit amount then should generate popup warning message when the sum of posted the services amount exceed the credit limit in IP Service entry form.

15.Discharge Summary Auto Approval Days for Corporate Patients

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Discharge Summary Auto Approval Days for Corporate Patients

Purpose:

If this setting is activated then system will approved the Discharge summary for corporate patients only based on configured days here

16.Is Show OP Pharmacy bills in IP Corporate Billing

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is Show OP Pharmacy bills in IP Corporate Billing

Purpose:

If this setting is activated then whenever user select referral letter in 'Corporate IP

Approximate Billing / Corporate IP Final Billing' then it will be displayed pop up message like 'Do you want to populate pharmacy which are done in OP Pharmacy', other wise it don't display the message. When user click on yes then it will be displayed OP Pharmacy items which are done for selected UMRNo. based on configured days here.

17.BMS Setting Required

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >BMS Setting Required

Purpose:

If this setting is activated then system will be activated Bed Management system concept

18.Approval required Services Automation

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Approval required Services Automation.

Purpose:

If this setting is activated then services are auto posted the services when user approve the services in 'Approve services request' form.

19.Is Allow Packages in Procedure entry

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is Allow Packages in Procedure entry

Purpose:

If this setting is activated then user is able to post the packages in 'IP Services entry' by selecting service type as 'Procedure'. Other wise user unable to post packages in IP Services entry form.

20.Is required cash denomination in Advance entry

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is required cash denomination in Advance entry

Purpose:

If this setting is activated then user is able to enter cash denomination in IP Advance form. It is mandatory.

21.Company Name is mandatory in IP Admission

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Company Name is mandatory in IP Admission

Purpose:

If this setting is activated then 'Company Name' is mandatory in 'IP Admission' form when user select patient type as 'Insurance'. Other wise it is not a mandatory.

22.Is required to check Pending result entries in Final Billing

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is required to check Pending result entries in Final Billing

Purpose:

If this setting is activated then 'Pending Result Entry' button is enabled in 'IP Final Billing' form, when user click on this button it will be displayed pending list.

23.Is Mandatory Package in Admission

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Is Mandatory Package in Admission

Purpose:

If this setting is activated then 'Type of Admn'(Package/Non Package) is a mandatory in 'IP Admission' form.

24.Locked Pharmacy rate in Corp OP Billing

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Locked Pharmacy rate in Corp OP Billing

Purpose:

If this setting is activated then user unable to edit pharmacy rate in 'Corporate IP Approximate Billing, Corporate IP Final Billing, Corporate IP Package Approximate Billing and Corporate Package Billing' forms.

25.Locked OT Services rate in OT Billing

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Locked OT Services rate in OT Billing

Purpose:

If this settings is activated then user unable to change the 'Surgeon' rate in 'OT Services' form.

26.Approval required for corporate services

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Approval required for corporate services

Purpose:

If this setting is activated then user will get alert message when user post services for corporate patient in IP Services entry , services are configured with organization in 'Tariff wise approval req Items' form.

27.Approval required for Package services

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Approval required for Package services

Purpose:

If this setting is activated then user will get alert message when user post services for corporate package patient in IP Services entry , services are configured with organization in 'Tariff wise approval req Items' form.

Navigation : Hospital Module > Corporate > Tariff wise approval req items.

28.Discharge Summary Auto Approval Days for General Patients

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Discharge Summary Auto Approval Days for General Patients

Purpose:

If this setting is activated then system will approve the discharge summary for general patients only based on configured days here.

29.Required Equipment services Auto Posting

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Equipment services Auto Posting

Purpose:

If this setting is activated then system will post the services based on configured in 'Equipment Master' in master and equipment usage from and to time entry in Nursing module.

30.Required estimated amount credit limit

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required estimated amount credit limit

Purpose:

If this setting is activated then estimated amount field is mandatory in 'IP Admission' form and it is considering sum of estimated & advance amount as a credit limit.

31.Required Insurance Approval Amt as Estimated Amt

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Insurance Approval Amt as Estimated Amt

Purpose:

Only this setting is not apply. If user is activated this setting and above (Required estimated amount credit limit) then sum of estimated amount and insurance approval and advance amount as credit limit.
If user is activate this setting and above (Required estimated amount credit limit and Required insurance approval amt and advance amt credit) then sum of advance amount and (Estimate/ Insurance) amount which highest is consider as credit limit.

32.Required Doctor Transfer Request Approve

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Doctor Transfer Request Approve

Purpose:

If this setting is activated then request is must for doctor transfer.

33.Auto Doctor Transfer Request Approve

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Auto Doctor Transfer Request Approve

Purpose:

If this setting is activated then doctor transfer is done whenever user approve the doctor transfer request.

34.Is Allow to Post Duplicate Packages

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings > Is Allow to Post Duplicate Packages

Purpose:

If this setting is activated then user is able to post same package multiple times to same admission no in package screens

35.Change Previous Service rates high priority ward at Bed transfer

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Change Previous Service rates high priority ward at Bed transfer

Purpose:

If this setting is activated then whenever user transfer the bed from low priority ward to high priority ward then all service rates will be converted as high priority. Before that configured priority levels in ward master.

Navigation : Master Module > Wards > Ward Master

36.Required Approximate Bill Consider as Final Bill

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Required Approximate Bill Consider as Final Bill.

Purpose:

If this setting is activated then 'Is IP Final Bill' check box enable in 'IP Approximate bill' , If user select this check box before save the record then data is saved and it will be displayed in grid

37.Allow No of Visiting Passes

Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings >Allow No of Visiting Passes

Purpose:

If this setting is activated then user is able to generate the visiting pass by using 'Visitors tracking' form, which is based configured here

Navigation : Hospital Module > ADT > Visitors Tracking

38.Required Treated ward Request Approve

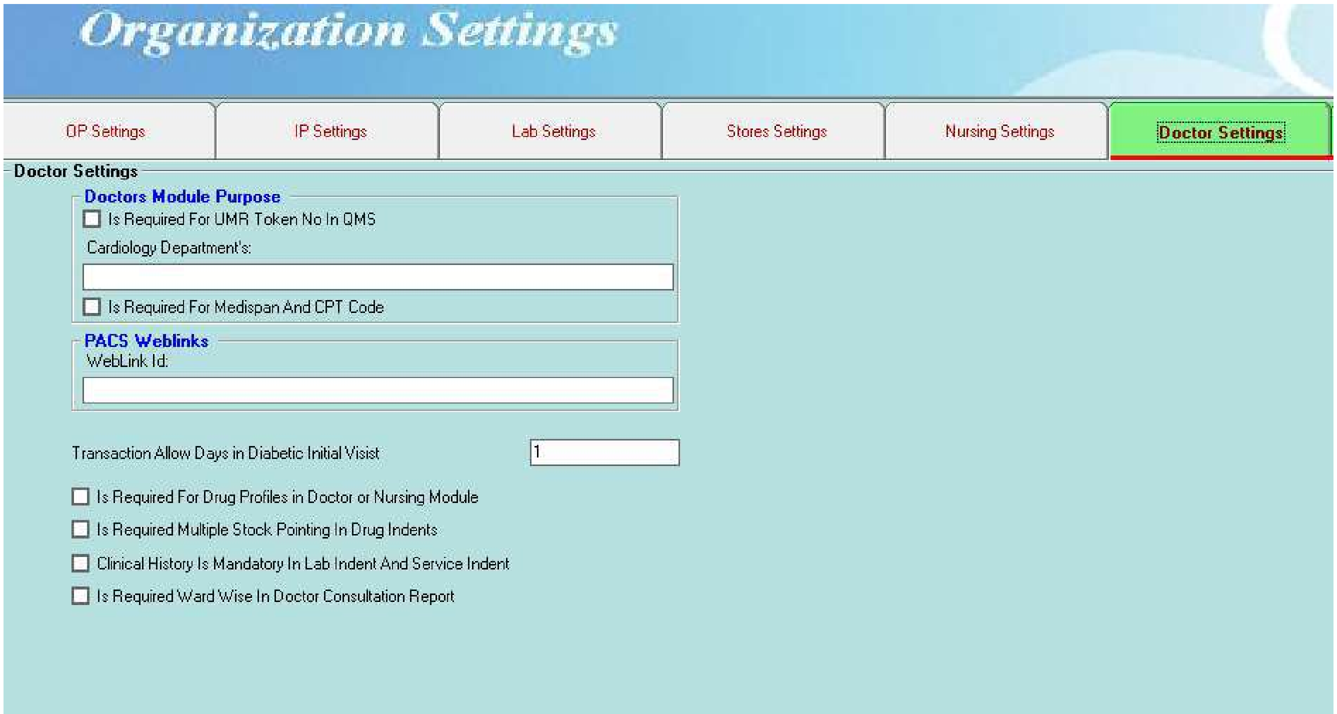
Navigation path:
Master Module > General Tab > Company Related Masters > Organization Settings Master>Ip Settings > Required Treated ward Request Approve

Purpose:

If this setting is activated then request is must for if treated ward and admitted ward is different.

ORGANIZATION SETTINGS-DOCTOR SETTINGS

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings



1.Is Required For UMR Token No In QMS

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Is Required For UMR Token No In QMS

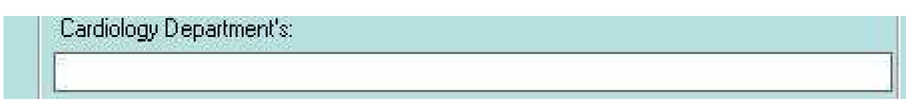
Purpose:

When it Was Enabled, In Doctor Consultation Report Form The UMR Token Number Will Be Displayed, When it was Disabled, In Doctor Consultation Report Form Then the Manually Token Number Will Be Displayed.

2.Cardiology Department's

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Cardiology Department's

Purpose:



When It Was Enabled, Particular Cardiology Department Code Will Be Entered It Will Be Used In The Adult Cardiac Surgery Sub Menu Form, Thus Department Code Doctor Only Displayed in Fetch Mode.

3.Is Required For Medispan And CPT Code

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Is Required For Medispan And CPT Code

Purpose:

When it was enabled, The Medispan and CPT Code Data Will Be Displayed In OP Medical History Form.

4.Web Link Id:

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Web Link Id

Purpose:

When it was enabled, The Particular Web link it Will be Entered , thus Lin kid is displayed in PACS Link

5.Transaction Allow Days in Diabetic Initial Visits

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Transaction Allow Days in Diabetic Initial Visits

Purpose:

Here When You Entered The Transaction Allow Days, Then The Particular Days Only Displaed In Fetch Mode This Settings In Diabetic Module.

6.Is Required For Drug Profiles in Doctor or Nursing Module

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Is Required For Drug Profiles in Doctor or Nursing Module

Purpose:

When It Was enabled, The Drug Profiles Check Box Is Visible And When You Select The Any Drug Profile, In Drug Profile Multiple Drug Name Will Be Added In The Grid in Drug Indent Form. When It Was Disabled, The Drug Profiles Check Box Is Not Visible in Drug Indent Form.

7.Is Required Multiple Stock Pointing In Drug Indents

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Is Required Multiple Stock Pointing In Drug Indents

Purpose:

When It Was enabled, The Multiple Stock Pointing Will Be displayed in Drug Indent Form.
When It Was Disabled, The Default Stock Pointing Will Be displayed in Drug Indent Form.

8.Clinical History Is Mandatory In Lab Indent And Service Indent

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Clinical History Is Mandatory In Lab Indent And Service Indent

Purpose:

When it was enabled, The Clinical History is Mandatory Entered in Lab INdent And Service Indent, It Will Be Displayed In IP Services Form in Hospital Module.

9.Is Required Ward Wise In Doctor Consultation Report

Navigation : Master Module > General Tab > Company Related Masters > Organization Settings Master>Doctor Settings>Is Required Ward Wise In Doctor Consultation Report

Purpose:

When it was enabled, In Doctor Consultation Report Form , Ward Wise Bed Will Be Displayed

Organization Settings_1 Master (OP Settings)

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>OP Settings

1. Required For Service Location Name In Op Billing Print

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>OP Settings>Required For Service Location Name In Op Billing Print

Purpose:

If activated this setting then service location name will appear in op bill print

2. Is Address Mandatory In OSP Billing

Navigation path:

Master Module > General Tab > Company Related Masters >

Organization Settings_1 Master>OP Settings>Is Address Mandatory In OSP Billing

Purpose:

If activated this setting then user need to enter address in while doing the billing

3. Is Capital Letter Required For Patient Name In Registration

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>OP Settings>Is Capital Letter Required For Patient Name In Registration

Purpose:

If activated this setting then user can enter patient name in capital letters

4. Concession Not Required In OSP Billing

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>OP Settings>Concession Not Required In OSP Billing

Purpose:

If activated this setting then user cannot post concession in osp billing

Organization Settings_1 Master (IP Settings)

Navigation path:

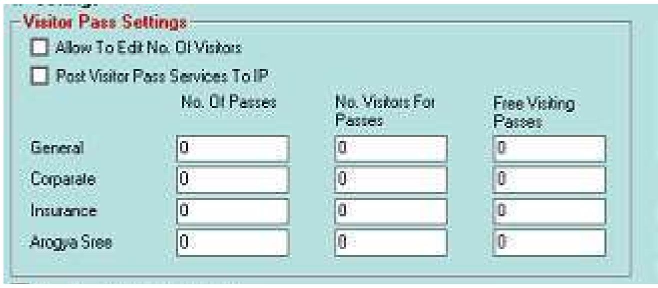
Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings

1. Visitor Pass Settings

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Visitor Pass Settings

Purpose:



A) Allow To Edit No.Of Visitors:-

B) Post Visitor Pass Service To IP:- If activated this settings the system will post visitor pass service charge to billing.

2. Req Treat Ward Admn Ward Same

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Req Treat Ward Admn Ward Same

Purpose:-

3. Display Drug & Generic Name In Discharge Summary

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Display Drug & Generic Name In Discharge Summary

Purpose:-

a) If Selected Drug check box then only drug name will display in discharge summary
b) If Selected Generic check box then only generic name will display in discharge summary
c If Selected Both check box then drug name and generic name will display in discharge summary

4. Req For New Born From Admission

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Req For New Born From Admission

Purpose:-

5. Is Procedure Done Mandatory In IP Final Bill

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Is Procedure Done Mandatory In IP Final Bill

Purpose:-

If activated this settings then user need to enter procedure done in IP final Billing

6. Is Service Call Off Required For Bed Transfer

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Is Service Call Off Required For Bed Transfer

Purpose:-

If Activated this setting ,even if service call off is there for the patient we cannot do the bed transfer also.

7. Is Required Corporate Registration In IP Admission

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Is Required Corporate Registration In IP Admission

Purpose:-

If activated this setting ,with patient by corporate selected we can do the corporate registration along with corporate referral letter entry in IP admission screen.

8. Allow Multiple Tariff Applicable For Ward Group

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Allow Multiple Tariff Applicable For Ward Group

Purpose:-

9. Is Required MLC Record For Discharge

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings>Is Required MLC Record For Discharge

Purpose:-

If activated this setting without entering MLC details patients cannot be discharged.

10. Is Required Pharmacy Clearance Msg In IP Approximate Billing

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Is Required Pharmacy Clearance Msg In IP Approximate Billing

Purpose:-

If activated this setting then a pop up message (i.e. This Patient Bill Clearance was not given From pharmacy ,Do you want to continue) will appear In IP approximate billing.

11. Allow IMR Posting For Discharge Without Bill

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Allow IMR Posting For Discharge Without Bill

Purpose:-

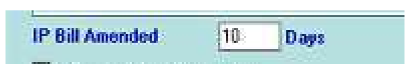
If you select any one or multiple check boxes then user is able to post services against selected services in IMR or IP Services Entry when **discharged without bill** check box is selected in IP service entry

12.IP Bill Amended

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> IP Bill Amended

Purpose:-



If no. of days is given in this field then **Final bill** corresponding to that many days will be showing in **Modify Approved Transaction** when transaction type **Final Bill Amended** is selected

13. Is Required Drug Consumption

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Is Required Drug Consumption

Purpose:-

14. Is Required User Wise BMS Permission

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Is Required User Wise BMS Permission

Purpose:-

15. Is Required Depositor Name

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Is Required Depositor Name

Purpose:-

If activated this setting then its mandatory to enter depositor name .

16. View Final Bill After Pkg And Corp Bill Done

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> View Final Bill After Pkg And Corp Bill Done

Purpose:-

17. Modify Discharge Date In Final Bill

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Modify Discharge Date In Final Bill

Purpose:-

If activated this setting then user can modify discharge date in IP final bill if patient is **Discharge Without Bill**

18. Is Required OT Surgery Request

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Is Required OT Surgery Request

Purpose:-

If activated this setting without doing **OT Surgery Request** that patient name will not appear in OT Services.

19. Show Surgery Name In IP Final Bill

Navigation path:

Master Module > General Tab > Company Related Masters > Organization Settings_1 Master>IP Settings> Show Surgery Name In IP Final Bill

Purpose:-

If activated this setting then the surgery name will be displayed in IP final bill in **Procedure done** text field.

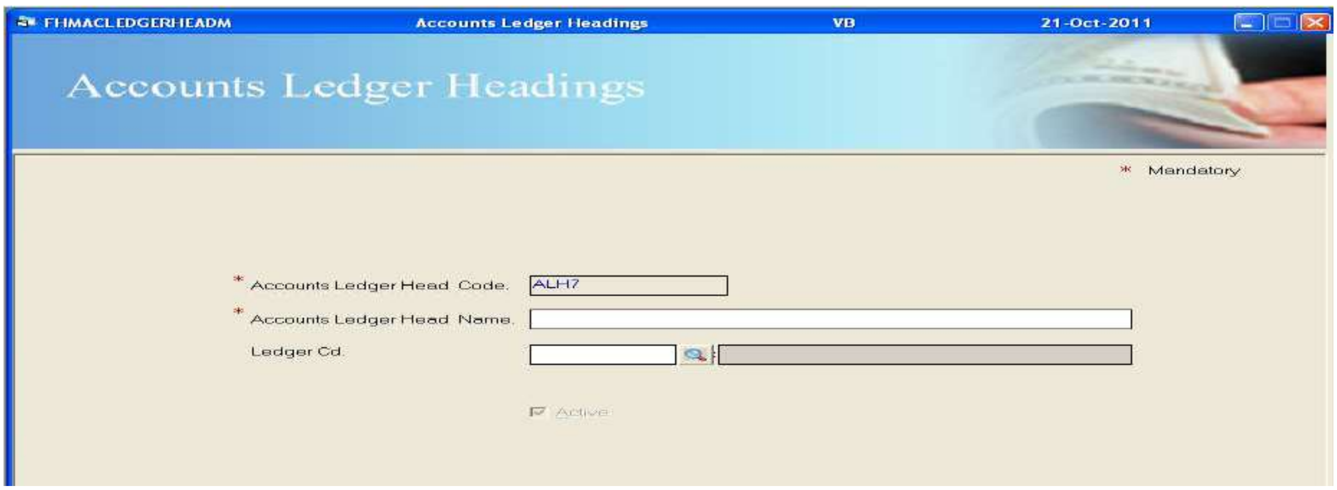
General---->Accounts Masters

The main form under Accounts master is Accounts Ledger Headings. The main purpose of this form is to configure the details of the head of the accounts ledger. In our application we generate different types of billings, then at the time of billing it will differentiate bills payments it is very useful.

Path:

Masters
→ General
→ Accounts Masters
→ Accounts Ledger Headings Masters

Screen:



Fields:

- **Accounts Ledger Head Code:** Represents the unique code of the Accounts ledger. Which is auto generated and it should not be editable.
- **Accounts Ledger Head Name:** Represents the name of the Accounts Header. Which is to be created.
- **Ledger CD:** Represents that the CD of the Ledger under which Accounts ledger is to be created. When we fetch this it displays the Ledger CD with Ledger name.

General---->Address Related Masters

The main purpose of these masters are used for creating the address related masters like location , city , state and address types. By using these masters we will configure the users address details.

Address Master

The main purpose of this form is to configure the address group of the user and type of the address details.

Path:

Masters
→ General
→ Address Related Masters
→ Address Master

Screen:

Fields:

- **Address Group:** Represents the Address group of the user. That is the user may be a patient, Doctor, Organization, Manufacturer or vendor will be configured here.
- **Address Group CD;** Represents that the address group CD. That is unique identification CD for the select Address group.
- **Address Type CD:** Represents the Address Type CD. Which tells us whether it is permanent, Temporary or office will be configured here.
- **Address:** Represents the House address of the user.

- **City:** Represents that name of the city which he belongs.
- **State:** Represents that name of the State which he belongs.
- **Country:** Represents that name of the country which he belongs.
- **Telephone:** Represents the Telephone number of the user will be configured here.
- **FAX:** Represents the FAX number of the user will be configured here.
- **Mobile :** Represents the Mobile number of the user will be configured here.
- **Contact Person:** Represents that the person who will give the information about the user in any emergency situations.
- **Pin Code:** Represents the Pin code of the user located.
- **Telex:** Represents the Telex number of the user.
- **Email:** Represents the Email address of the user.

<u>Address type Master</u>

The main purpose of this form is to configure the address types. These data will be used to create the Address Master.

Path:

Masters
→ General
→ Address Related Masters
→ Address Type Master

Screen:

Fields:

- **Address Type CD:** Represents the Unique CD of the Address type. It is unique and auto generated. It should not be editable.

- **Address Type Name:** Represents the name of the address type. It is manual entry. User can create any type of the address he is living.

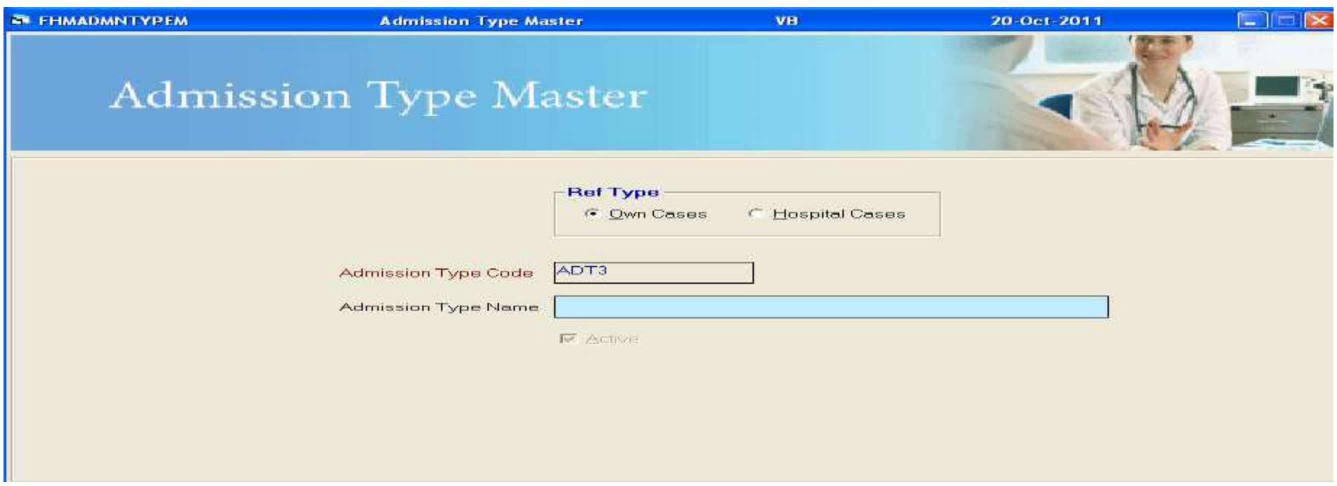
Genera----> Admission type Masters

The main purpose of this form is to configure different admission types. These types will be fetched where ever we need.

Path:

Masters
→ General
→ Admission type Masters

Screen:



Fields:

- **Ref Type:** Represents that the Referral types which will be used to refer the patients in the hospital.
- **Own cases:** Represents that it belongs to its own itself, that is there is no referral
- **Hospital Cases:** Represents that the referral belongs to the hospital.
- **Admission Type Code:** Represents the code for the newly created Admission Type. It is unique and auto generated and it should not be editable.
- **Admission Type Name:** Represents the name of the admission type which is to be created.

Authorization Masters

The main purpose of this form is to giving permissions or privileges to authoring for one functionality as well as authorizing the application. Based on these authorization permissions only user can access or giving permissions in the application. Here it will configure the authorization for users like Doctors, Management, Organization, Staff, Referral etc.

Path:

Masters
→ General
→ Authorization Masters

Screen:

Fields:

- **Designation Type:** Represents the designation of the user. The user may be Doctor, Management, Organization. Staff, Referral etc.

- **Authorization Code:** Replacements that the authorization code. Which is unique and auto generated and it should not be editable.

- **Reference Code:** Represents the list of the Doctors. Select any one form the list and configure or giving privileges to the Doctor.

- **Authorization Name:** Represents the users name or authorization name.

- **Authorization For:** Represents that the authorization giving to the user. The following are the list or Transactions. Under this for which Transactions the user got authorization permissions will be allowed to give authorization at any Transaction in the application**.**

  The Transactions are:
  Op concession, IP concession, voucher Approval, OP Credit , IP credit, Modifying Approved Transactions , OP cancellations, IP cancellations, Discharge without settlement, Op pharmacy concession, patient bill conversion, Op pharmacy due

Bank Master

The main purpose of the form is to create the bank details. These details will be used in the entire application for each and every transactions.

Path:

Masters
→ General
→ Bank Masters

Screen:

Fields:

- **Bank CD:** Represents the bank CD. Based on this only new bank will be created. This is unique and auto generated number and it should not be editable.
- **Bank Name:** Represents the name of the bank which is to be created.
- **Branch Name:** Represents the branch name. That is in which area the bank is located will be configured here.
- **Address:** Represents the Complete address of the bank will be configured here.
- **Account Type:** Represents that the bank allows which type of accounts for transactions will be configured here.

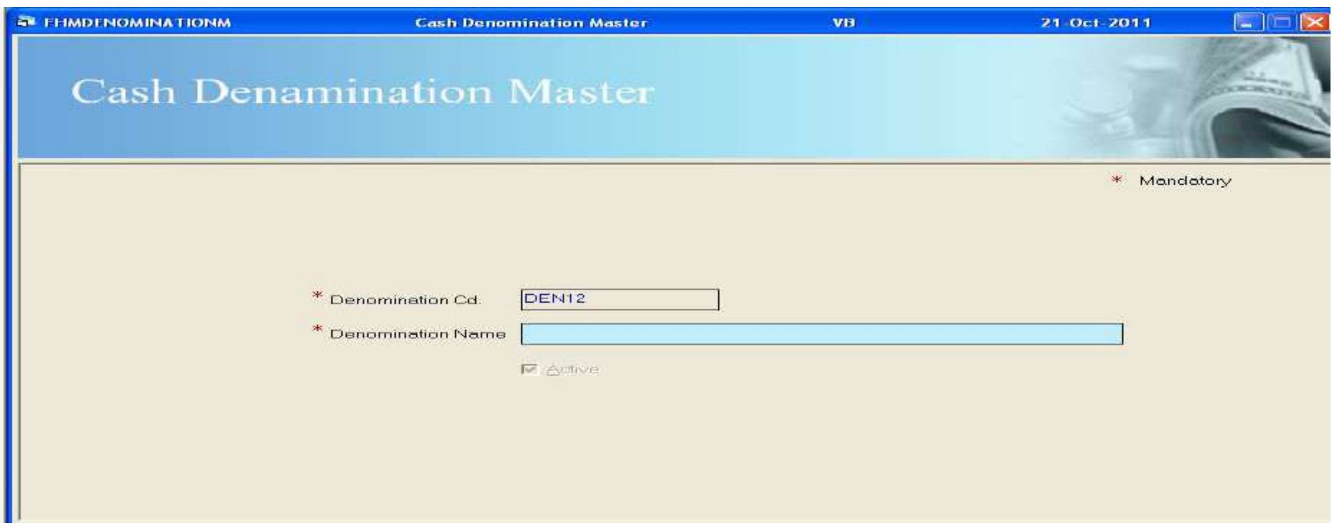
General---->Cash Denomination Masters

The main purpose of this form is to configuring the Denominations to calculate the money. It is nothing but the money denominations available are configured here.

Path:

Masters
→ General
→ Cash Denomination Masters

Screen:



Fields:

- **Denomination CD:** Represents that the denomination CD which is to be created. It unique and auto generated. It should not be editable.
- **Denomination Name:** Represents that the name of the new denomination which is to be created. It should be unique.

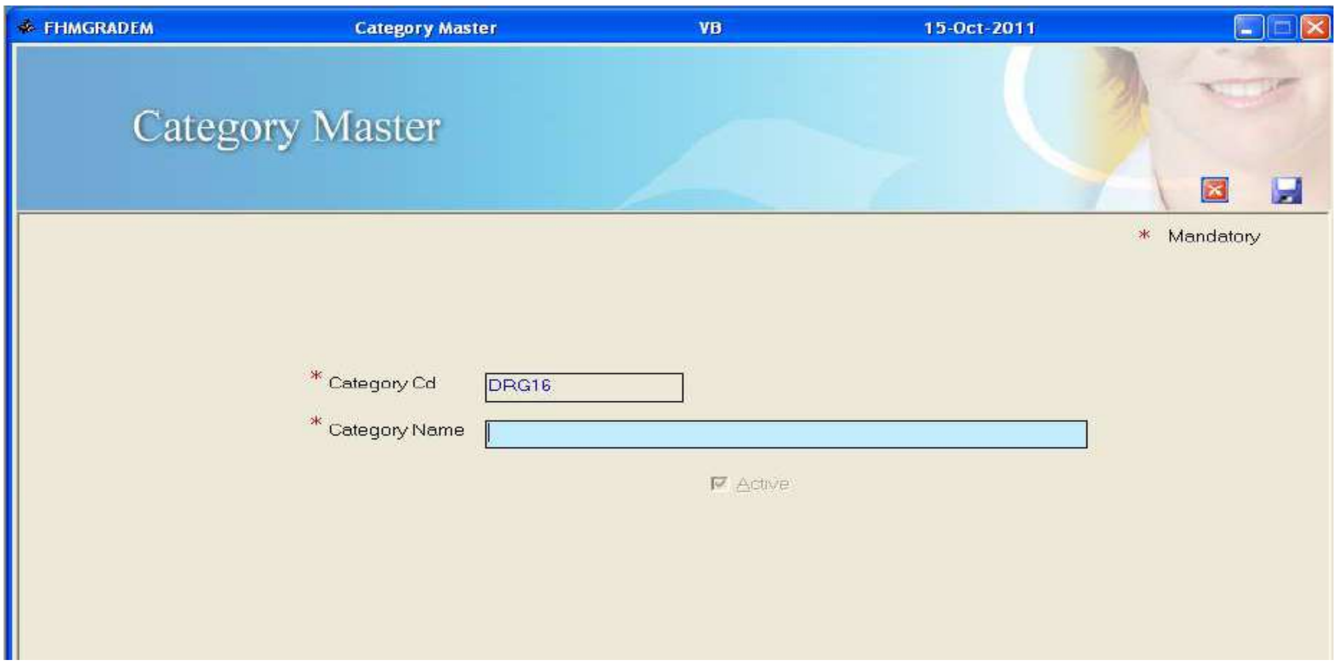
Category Masters

The main purpose of this form is to configure the categories in the hospital. These categories will be fetched when ever we create employees, Doctors, patients, etc.

Path:

Masters
→ General
→ Category Masters

Screen:



-

Fields:

- **Category CD:** Represents the CD of the category which is to be created. It is unique and Auto generated. It is not editable.

- **Category Name:** Represents the name of the category which is to be created. Where ever we fetch the category it will fetch the category name with category CD will be displayed.

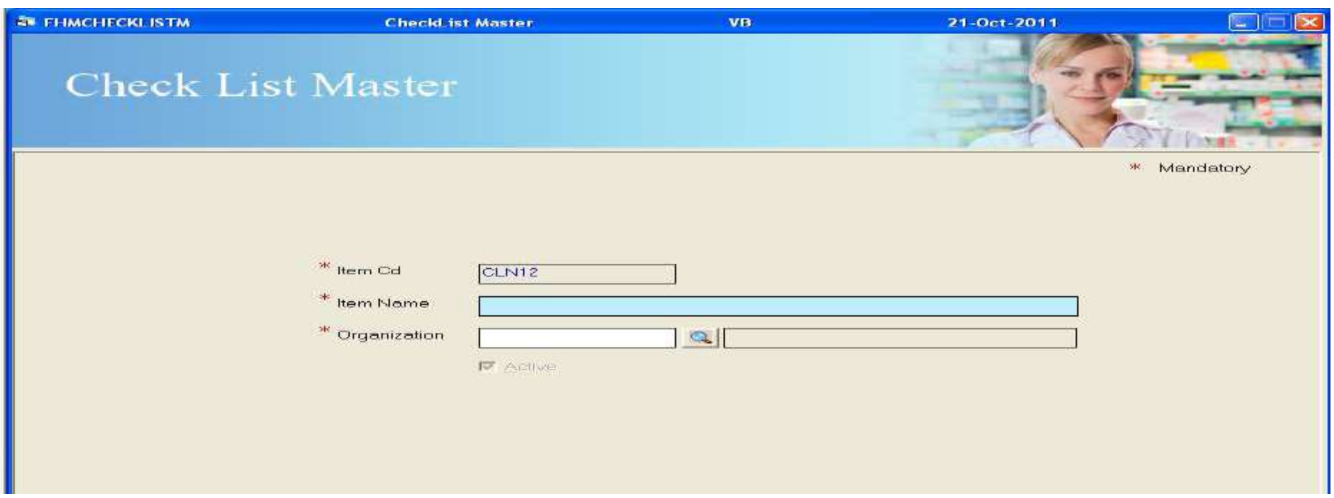
General---->Check List Master

The main purpose of this form is to made the Items with respective organizations will be configured here. It is nothing but the check list for finding the items which are available in the stock will be displayed here. It is created for both medical as well as Non medical items.

Path:

Masters
→ General
→ Check List Masters

Screen:



Fields:

- **Item CD:** Represents that the unique CD of the item. It is auto generated and it should not be editable.
- **Item Name:** Represents that the name of the item which is to be created. When we fetch it in the check list it fetches the item names with item CD will be displayed.
- **Organization:** Represents that the organization name. That is the items which are created under the organization will be configured here. It will fetches the organization name with organization code.

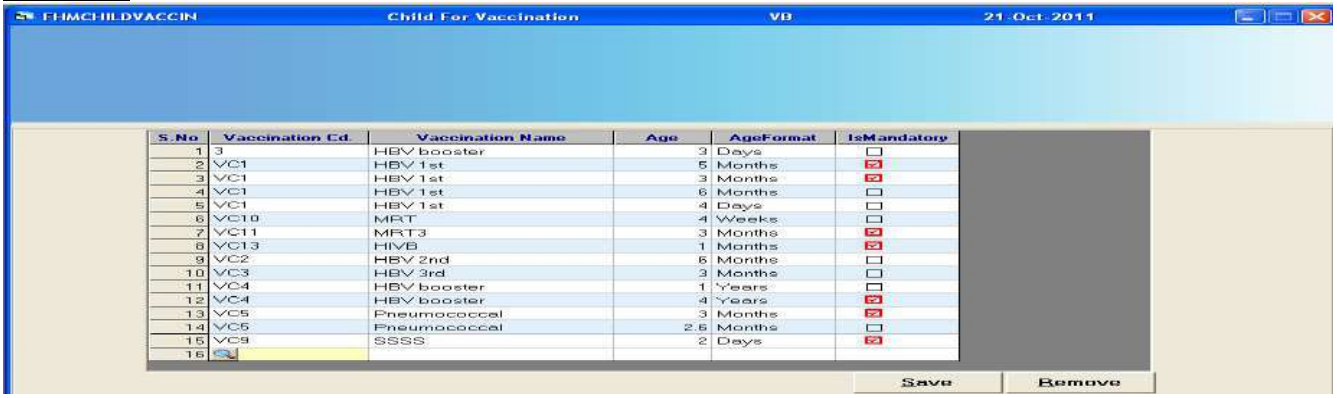
<u>**Child for Vaccination:**</u>

The main purpose of this form is configure the vaccination for children. It is standard and it should be the mandatory for vaccinating to children.

<u>**Path:**</u>

Masters
→ General
→ Doctor Department Configuration Masters
→ Child for Vaccination Masters

<u>**Screen:**</u>



<u>**Fields:**</u>

- **Vaccination Grid:** Represents the grid which will display the list of vaccines which are regularly used to the children
- **S. No:** Represents the serial number of the vaccines
- **Vaccination CD:** Represents the unique CD of the vaccination
- **Vaccination Name:** Represents the name of the Vaccination.
- **Age:** Represents the Age of the children
- **Age Format:** Represents the age format representation.
- **IS Mandatory:** Represents that the vaccine usage is mandatory for the children or not will be configured here.
- **Save:** Represents that after configuring all the things and click on this it will be saved.
- **Remove:** Represents that if user doesn't want the usage of the vaccine he can select the vaccine and click on this button it will be removed from the list .

City Master

The main purpose of this form is to create the city master. It will tells us for which city the user belongs will be configured here. This master is created based on the sate and country masters.

Path:

Masters
→ General
→ Address Related Masters
→ City Master

Screen:

Fields:

- **City code:** Represents the code of the city. It is unique and auto generated. It should not be editable.
- **City Name:** Represents the name of the City which is to be created.
- **State:** Represents that for which state the city is belongs will be configured here.
- **Country:** Represents that for which country the city is belong will be configured here.

General---->Companies Policies Masters

The main purpose of this form is to configure the standard company related policies. Based on these policies the entire application will work. Here we configure the Registration Fee and Registration validity dates.

Path:

Masters
→ General
→ Company Related Masters
→ Companies policies Masters

Screen:

Fields:

- **Company Policies Start Date:** Represents the from which date onwards the above created company policies are applicable or comes into active.
- **Company Policies End Date**: Represents the Period or end of the day for company policies becomes inactivation.
- **Registration Fee:** Represents that the Registration fee which will be collected at the time of New Registration. Here configured amount will be the default charge for New Registration.
- **Registration Validity:** Represents that the period of the above created registration fee validity. After the end of the validity period patient has to pay the Registration fee again.
- **Download Exe Path:** Represents that the path to download the logo of the company
- **Company Logo:** Represents to down load the company logo to display.
- **Browse:** Represents that it is used to find the path of the logo.
- **Cancel:** Represents that cancel button which is used for cancel the company logo display

General---->Company wise service group setting

The main purpose of this form is to configure company wise service group settings. That is some service groups are mapping with newly added or existing companies to differentiate with other companies.

Path:

Masters
→ General
→ Company Related Masters
→ Company Wise service group settings

Screen:

Fields:

- **Company Code:** Represents Company code. Which should be unique and it is manual entry.
- **Company Name:** Represents the name of the company. Which should be unique and it is manual entry.
- **Company Group:** Represents the group name of the company.
- **Service Group Details:** Represents the list of the service groups available in the application will be displayed. Under these groups which groups we want to add to the company will be configured here.

  SNO: Represents the serial number of the service groups

  Service group code: Represents the service group code

  Service group description: Represents the description about the service group.

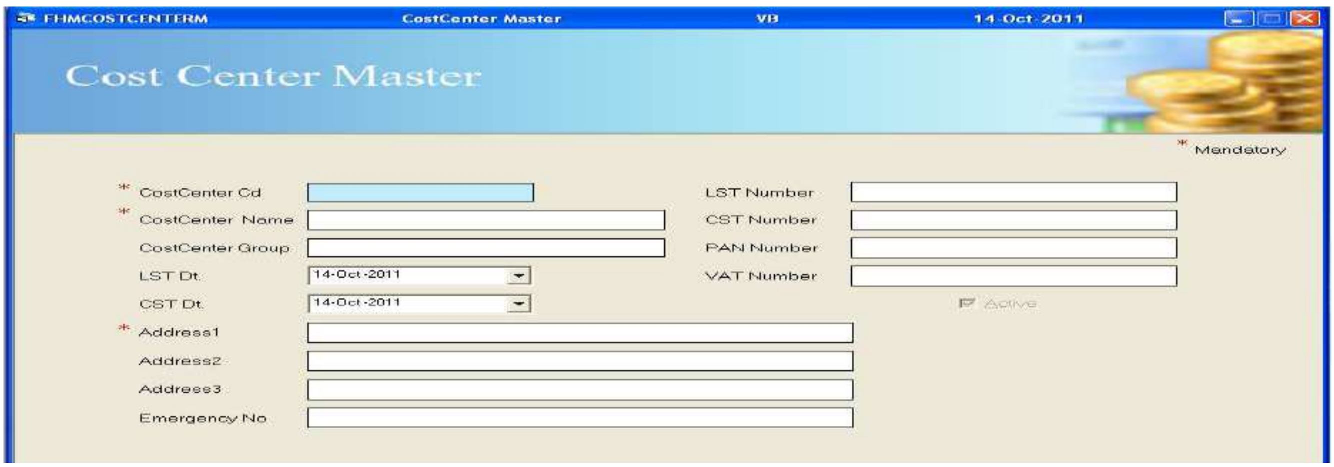
General---->Cost center Master.

The main purpose of this form is to create the cost center.

Path:

Masters
→ General
→ Company Related Masters
→ Cost Center Master

Screen:



Fields:

- **Cost Center CD:** Represents Cost center CD of the company. Which is unique number. It is to differentiate for different locations.
- **Cost Center Name:** Represents the name of the Cost Center. In a group different Cost Centers will be called as different names for that reason to differentiate the Cost Center we have to configure different Cost Center with different names.
- **Cost Center Group:** Represents the group of the Cost center. That is for which group the created cost center belongs will be configure here.
- **LST Date:** Represents the Local Sales Tax paid date. This is nothing but the tax paying or getting license from the government to run the organization. This is for getting the permission for local business.

- **CST Date:** Represents the Central Sales Tax paid date. This is nothing but the tax paying or getting license from the government to run the organization. This is nothing but getting the permissions for globally.

- **LST Number:** Represents the Local Sales Tax paid number.

- **CST Number:** Represents the Central Sales Tax paid number.

- **PAN Number:** Represents that the permanent Account Number which will deals by Income Tax office to verify that correct taxation is paid properly or not.

- **VAT Number:** Represents the Value Added Tax Number. This will explains that the vat is paid by the company properly or not

- **Address 1 :** Represents the address of the company where it is located.

- **Address 2 :** Represents the additional address details of the company where it is located.

- **Address 3 :** Represents the additional address details of the company where it is located.

- **Emergency Number:** Represents the phone number of the company which is useful to contact in emergency situations

- **Active:** Represents that the location details are in usage or Active or Inactivation state.

General----->Country Masters

The main purpose of this form is to create the Countries. It will tells us for which country the user belongs will be configured here. This master is created based on the currency master.

Path:

Masters
→ General
→ Address Related Masters
→ Country Master

Screen:

Fields:

- **Country CD:** Represents the CD of the company. Which is unique and auto generated. It should not be editable.
- **Country Name:** Represents the name of the country. Which is unique will be created here.
- **Currency:** Represents the current of the country. Based on the country different currencies will be used. For that reason when ever we create a country with that currency also mandatory.

Currency Masters

The main purpose of this form is to create the currencies. These currencies are vary for different countries. Based on these currencies countries will be created.

Path:

Masters
→ General
→ Currency Masters

Screen:

Fields:

- **Currency CD:** Represents the Unique CD of the currency. It is used to differentiate the currencies available in the application. It is auto generated and it should not be editable.

- **Currency Name:** Represents the name of the currency which is to be created. When we fetch this currency it will display the currency name with currency code will be displayed.

General---->Department Masters

The main purpose of this form is to create the various departments in the organization. This is due to different people belongs to different area or specializations so to differentiate the people in the organizations these departments will be created. This is not only for people in the organization this is also used to differentiate for different services also.

Path:

Masters
→ General
→ Department Masters

Screen:

Fields:

- **Department CD:** Represents the unique CD of the department. It is used to differentiate the departments in the organization. It is auto generated and it should not be editable.

- **Department Name:** Represents the name of the department. This is created based on the concerned requirements like Employees, Services etc. Whenever we fetch one department it will display the department name with department CD. This CD is used to differentiate the departments in the applications.

- **Medical:** Represents that whether the department belongs to medical or non medical. If we select Medical then it will fetch for Medical related services or persons only . If we select Non Medical then it will display for Non Medical related services or persons only. In this there two other features also available.

  Specialty: Represents that the department belongs to specialists only. That is either for persons or services

  Super Specialty: Represents that this department belong to Super Specialists only. That is either for persons or services

- **In-charge CD:** Represents the unique CD for the incharge. This incharge is completely responsible for the created department. It is manual entry only.

- **Contact No.1:** Represents the contact number of the incharge.

- **Contact No.2:** Represents the additional contact number of the incharge.

- **Cost Center CD:** Represents the Unique Cd of the cost center. That is which cost center is responsible for this department will be configured here.

- **Dos Print Settings:** Represents the settings for Dos prints. Here we will configure the print settings for this department.

  Department Wise: Represents that the print will be display based on the department wise.

  Service Group Wise: Represents that the print will be displayed based on the service group wise.

  Service Wise: Represents that the print will be displayed based on the service wise.

- **Show pending Investigations:** Represents that when we select this option it will display the pending investigations in the application other wise it doesn't display the pending investigations.

- **Show Done By Doctor2 Field:** Represents that when we select this option then only it will be allowed to select the Done by Doctor2 in result entry form, that is there is no doctor for that test then we can select the Doctor from that department. Here selected doctor name will be display in the done by doctor2 name in the bottom of the print . If we can't check this check box it doesn't allow to select the doctor name in the Result entry form and doesn't display any doctor name.

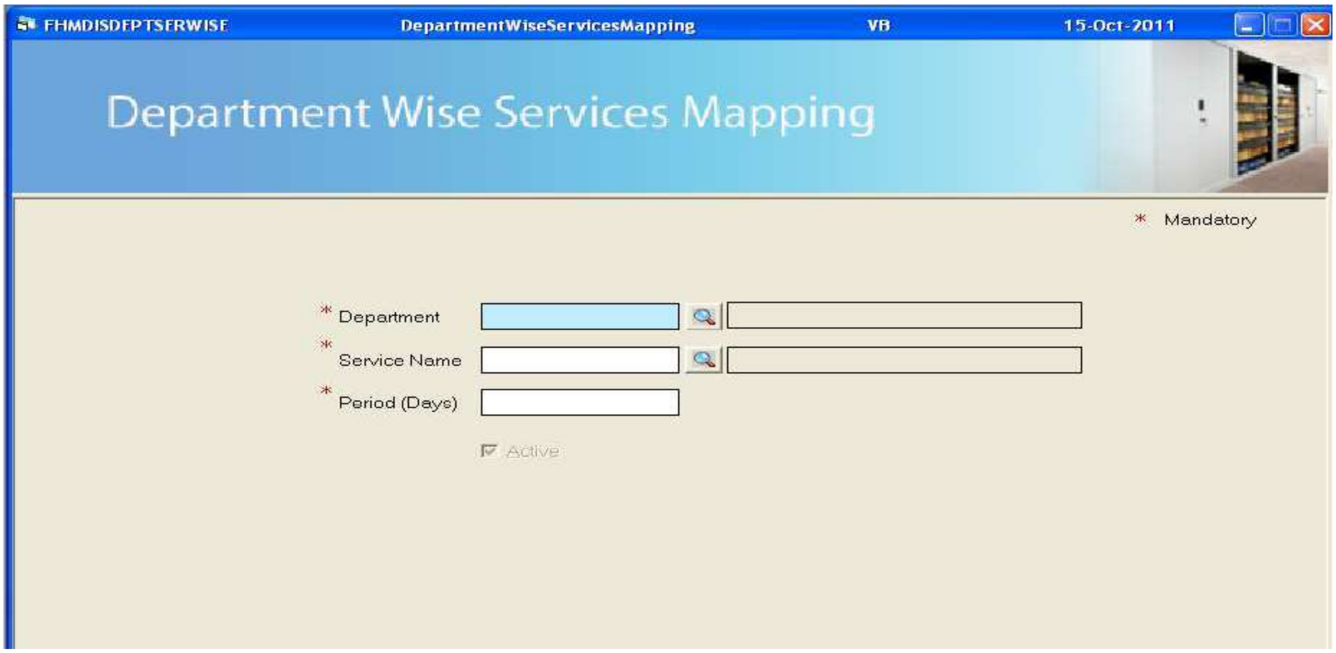
Department wise services mapping

The main purpose of this form is mapping between services with Departments. These mapped services will be displayed in Discharge summary form.

Path:

Masters
→ General
→ Discharge Summary Masters
→ Show OP investigations in Summary

Screen:



Fields:

- **Department:** Represents the department name with department CD. Here we will configure the departments with services which are to be displayed in the services.

- **Service Name:** Represents the service name with service CD. These services will be mapped with the departments which is to be displayed in the summary
  - **Period (Days):** Represents the period of days that the mapped services will be in Active . After this period the services will not be displayed in the summary.

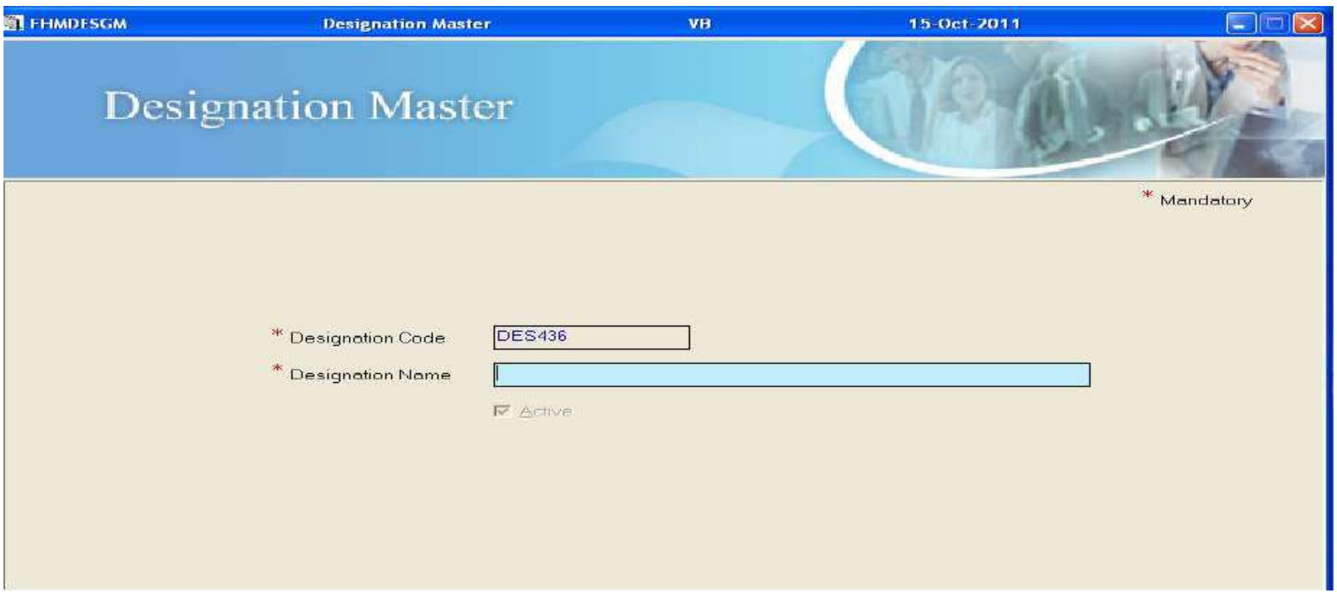
1. Designation Masters

The main purpose of this form is to configure the Designations in the hospital or application. Based on the specialization of the people these designations will be assigned. Based on these designations we can provide privileges.

Path:

Masters
→ General
→ Department Masters

Screen:



Fields:

- **Designation Code:** Represents the unique code for the designation which is used to differentiate with other designations. It is auto generated and it should not be editable.
- **Designation Name:** Represents the Designation Name. Mainly it is created based on the specializations of the peoples present in the organization. When we fetch this one it will fetch name with code also.

1. **Discharge Summary Masters:**

The main purpose of these masters are used at the time of Discharge summary preparation. These are nothing but the Pre – Requirements for the preparation of Discharge summary report. That is it will gives complete description of the treatment. Under this treatment some services are posted to the patient. All those services having same formats for that reason all those reusable formats and templates will be configured here.

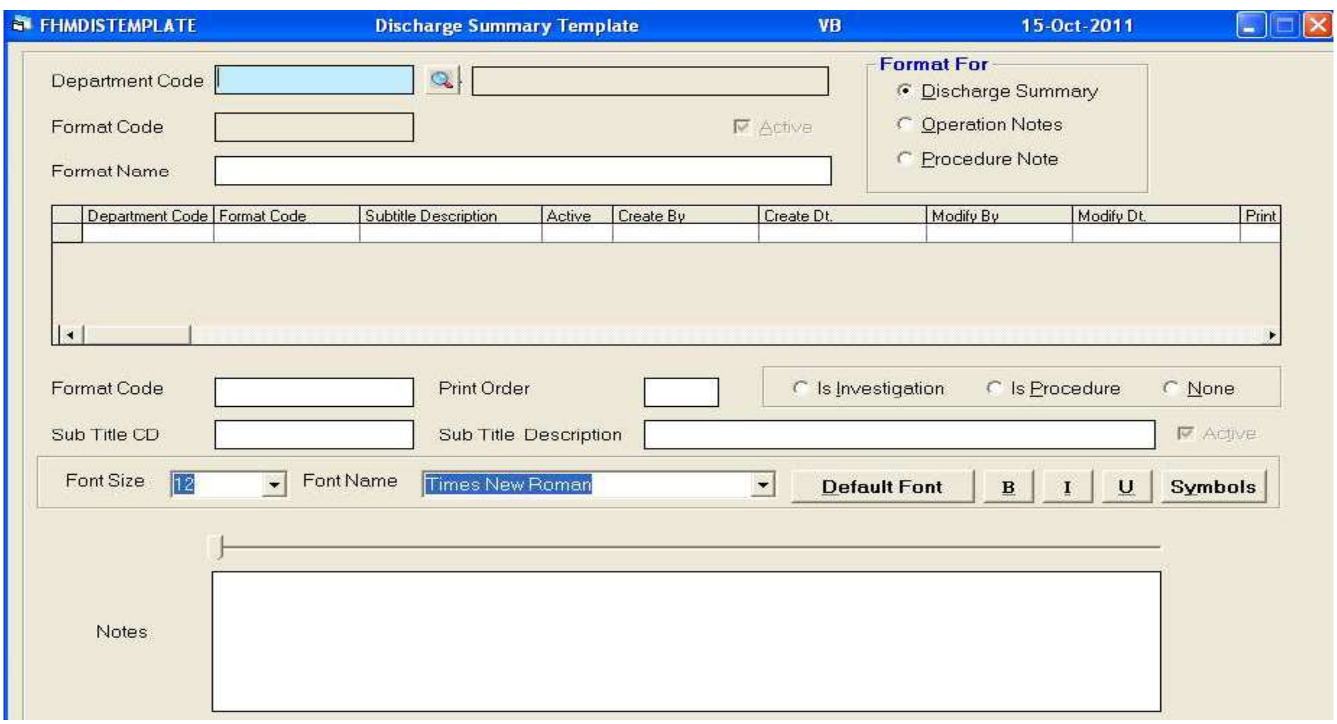
10.1. Discharge summary template:

The main purpose of this form is to configure the standard template for discharge summary preparation. It will be fetched whenever it needs the concerned template for the usage.

Path:

Masters
→ General
→ Discharge Summary Masters
→ Discharge Summary Template

Screen:



Fields:

- **Department Code:** Represents the department Code for which the template is to be created. When fetch the department code it will display the code with department name.

- **Format For:** Represents the format for the selected department. Based on this format we have to generate the discharge summary

  Discharge summary: Represents that the format is to be created for the preparation of Discharge summary .

  Operation Notes: Represents that the format is to be created for the preparation of Operation Notes.

  Procedure Note: Represents that the format is to be created for the preparation of Procedure Note .

- **Format Code:** Represents the unique format code. Which is used to differentiate the formats in the application.

- **Format Name:** Represents the Format name which is to be created.

- **Resultant Grid:** Represents the grid that will display the list of formats created under that selected department. It will display the details as
  Department Code, Format Code, subtitle Description, Active, Created By, Created date, Modified by , Modified Date, print order , Sub title CD, Is Investigation Professional

- **Format Code:** Represents the unique format code which is same as the above. When we fetch one department the displayed format will be displayed here also. The purpose of the Format code is to create the subtitles under this format.

- **Sub Title CD:** Represents the unique CD for the subtitle. The purpose of this form is to create the Subtitles for the selected departments which will be useful to avoid the difficulty of the templates.

- **Sub Title Description:** Represents the description about the Sub Title.

- **Print Order:** Represents that the print order of the templates. It means that whenever we click on the print, then from which record onwards the print will be displayed will be configured here.

- **Is Investigation:** Represents that whether the creating service belongs to investigation or not will be configured here.

- **IS procedure:** Represents that whether the creating service belongs to Procedure or not will be configured here.
- **None:** Represents that whether the creating service doesn't belongs to either Investigation or Procedure will be configured here.
- **Font Size:** Represents the font size which will be displayed in Notes. Whet ever the size we select will be displayed in notes.
- **Font Name:** Represents the Font Name. What ever the font name we selected , that font style will be displayed in the content of the Notes.
- **Default Font:** Represents that a button. When we click on this the default Font name will be select that is Times New Roman will be selected to enter the content in the Notes.
- **B:** Represents that the text will display in bold
- **I:** Represents that the text will display in Italic
- **U**: Represents that the text will display with underline
- **Symbols:** Represents that symbols. If user wants to enter any symbols in the note user can click on this button and the required symbols in the list.
- **Notes:** Represents the notes about the newly created template. This will be fetched and display in Discharge summary.

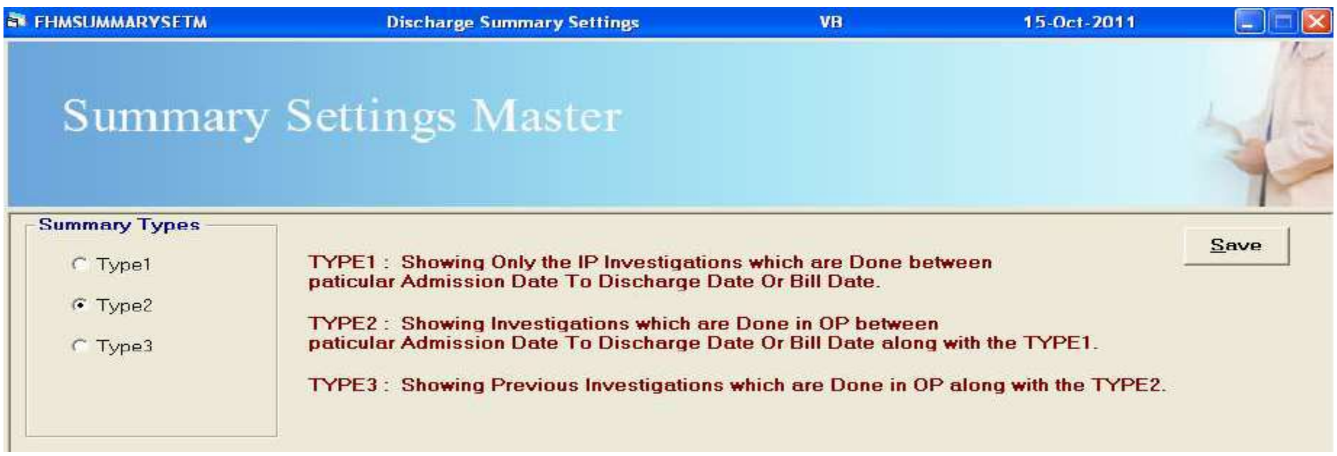
General---->Discharge summary settings

The main purpose of this form is to configure the settings which are displayed in the discharge summary. That is based on these settings only which services will be displayed which doesn't display will be configured here.

Path:

Masters
→ General
→ Discharge Summary Masters
→ Discharge Summary Settings

Screen:



Fields:

- **Summary Types:** Represents the different setting types. That is here it will configures which type will be selected , that will be applicable to the entire application.
- **Type 1:** Showing only the IP investigations which are done between particular admission Date to Discharge date or Bill Date.
- **Type 2:** Showing investigations which are done in OP between particular Admission date to Discharge date or bill date along with Type 1.
- **Type3:** Showing previous investigations which are done in OP along with the Type 2

General---->Doctor Department Configuration Masters

The main purpose of this form is to configure the Doctors with departments. Under this different types of transactions will be made>

Department Configuration:

The main purpose of this form is to configure the Departments configuration. It is the pre requirement for the mapping. So first we have to configure these master we can map doctors with Departments.

Path:

Masters
→ General
→ Doctor Department Configuration Masters
→ Department Configuration Masters

Screen:

Fields:

- **Department:** Represents the department name under which we are going to made mapping will be configured here.
- **Menu Names:** Represents that the menu names under the selected department will be displayed. So here select the department and map with the menu name to configure the combination.

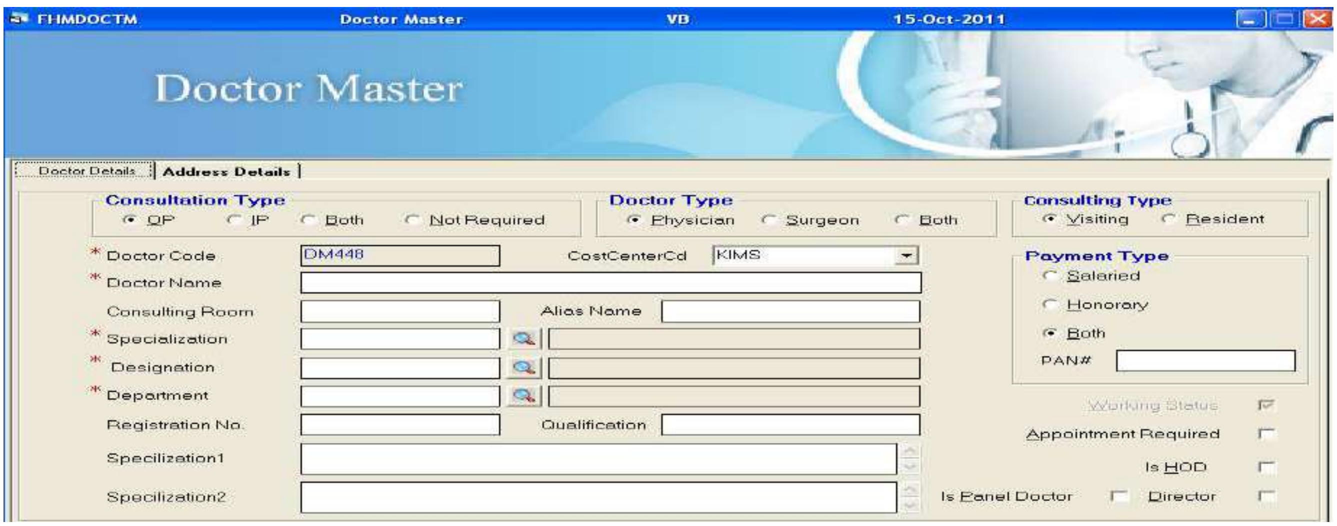
General---->Doctor Masters

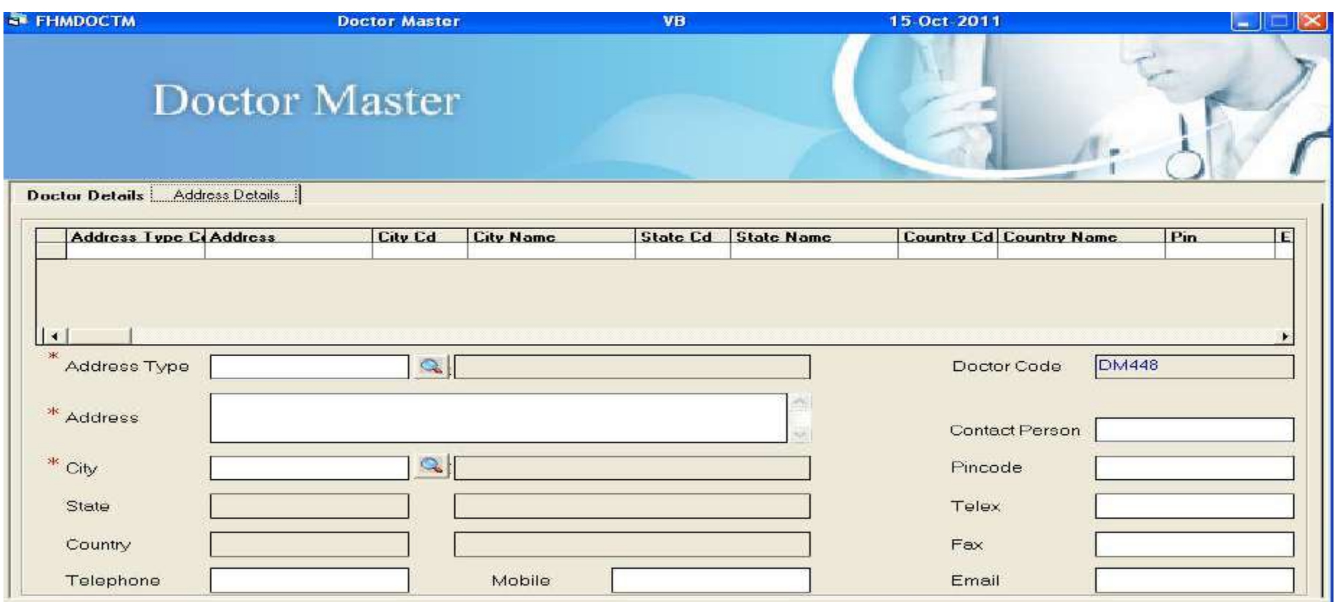
The main purpose of this form is to create a new doctor and configure entire details like Education, Specialization, Job Details, Address details, etc. These details will be fetched whenever we select this Doctor for the transactions.

Path:

Masters
→ General
→ Doctor Masters

Screen:





Fields:

- **Consultation type:** Represents the type of the consultation which he is to be treated the patients in this hospital will be configured here.

  OP: Represents that the doctor is treated for OP patients only

  IP: Represents that the doctor is treated for IP patients only

  Both: Represents that the doctor is treated for OP & IP patients.

  Not Required: Represents that the Doctor's consultation type is not required to mention.

- **Doctor Type:** Represents the type of the doctor or the specialization of the doctor will be configured here.

  Physician: Represents the doctor type is general consultant only

  Surgeon: Represents the doctor type is Surgeon.

  Both: Represents that doctor type is both General Consultant as well as Surgeon.

- **Consulting type: Represents that the consultation type of the doctor in the hospital.**

  Visiting Type: Represents that the doctor is visiting the patients in particular time slot only or when ever the patients came that he came to the hospital and visit those patients

  Resident: Represents that the doctor is resident in the hospital. That is the doctor is completely available in this hospital only.

- **Doctor Code**: Represents the unique CD of the doctor. This is nothing but the doctor's identification number. It is auto generated and It should not be editable.

- **Doctor Name:** Represents the name of the doctor.

- **Consulting Room:** Represents that the room where the doctor conduct consultation will be configured here.

- **Alias Name:** Represents the Nick name or other name of the Doctor will be configured here.

- **Specialization**: Represents that the specialization of the doctor will be configured here.

- **Designation:** Represents that the designation of the doctor will be configured here. This designation is nothing but the role of the doctor in hospital. It will display the designation name with designation CD.

- **Department :** Represents that the doctor belongs to which department will be configured here. It displays the department name with Department CD.

- **Registration Number**: Represents the Registration number of the doctor. Which will be given at the time of enrollment. It is unique for every doctor.

- **Qualification:** Represents the education details of the doctor will be configured here. It is the highest degree. |

- **Specialization 1:** Represents the specialization of the doctor will be configured here.

- **Specialization 2:** Represents the additional specialization of the other will be configured here.

- **Payment Type:** Represents that the payment type of the Doctor. That is nothing but receiving the salary from the hospital.

  Salaried: Represents that the doctor receives the payment type as salaried that is he is taking payment monthly.

  Honorary: Represents that the doctor receive the payment type as Honorary that is he taking payment as Unofficial payments.

- **Both:** Represents that the doctor receives the payment as Salaried as well as Honorary.

- **PAN #:** Represents the Permanent Account Number of the doctor will be configured here.

- **Appointment Required:** Represents that whether the consultation for the doctor should be with appointment or without appointment will be configured here.

- **Is HOD:** Represents that the doctor is general doctor or the Head of the department will be configured here.

- **Is panel Doctor:** Represents that whether the doctor belongs to general or he is belongs to panel will be configured here.

- **Director:** Represents that whether the doctor belongs to general or he is belongs to Director will be configured here.

- **Cost Center CD:** Represents the Cost center of the CD. It is nothing but who is paying the payment to the doctor will be configured here.

Address Details:

- **Address Type:** Represents the type of the address the doctor belongs will be configured here.
- **Address:** Represents the address of the Doctor will be configured here**.**
- **City:** Represents the city of the doctor belongs will be configured here**.**
- **State:** Represents the state of the doctor belongs will be configured here
- **Country:** Represents the Country of the Doctor belongs will be configured here
- **Telephone:** Represents the Telephone number of the doctor.
- **Mobile:** Represents the Mobile number of the Doctor.
- **Doctor Code:** Represents the unique code of the doctor. Which is used to differentiate the doctors. It is auto generated and it is not editable.
- **Contact Person:** Represents that in absence of the doctor who will take the responsibility of the doctor will be configured here.
- **Pin code:** Represents the pin code of the doctor belongs will be configured here.
- **Telex :** Represents that the Telex no of the doctor will be configured here.
- **FAX:** Represents the Fax no of the doctor will be configured here.
- **Email:** Represents that the Email of the doctor will be configured here.
- **Address details grid:** Represents that the complete address details of the doctor will be configured here. These are nothing but the details given above will be displayed in the form grid.

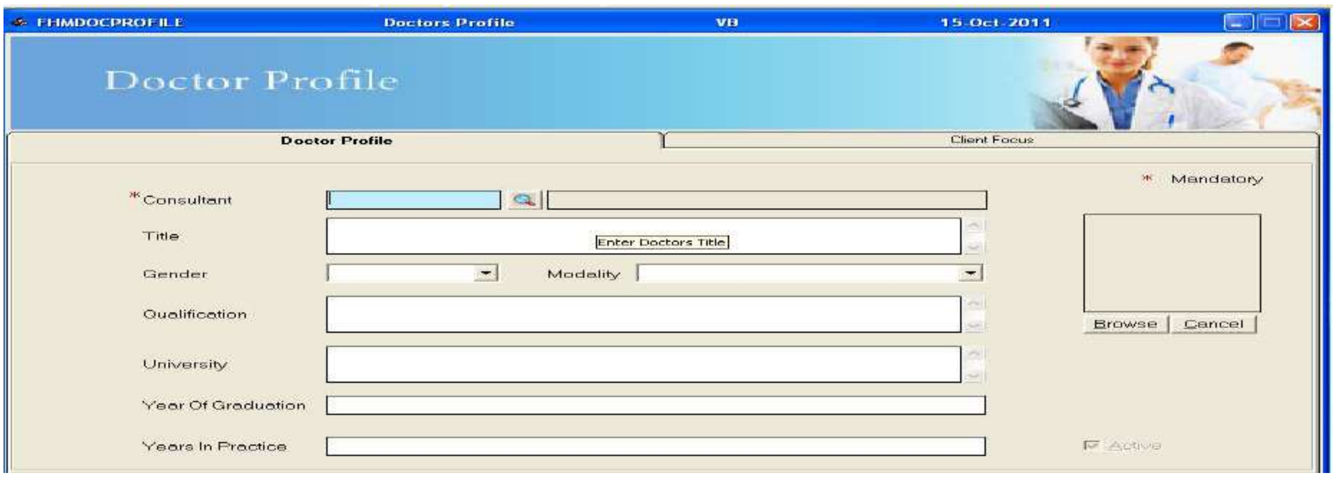
Doctor Profile Masters

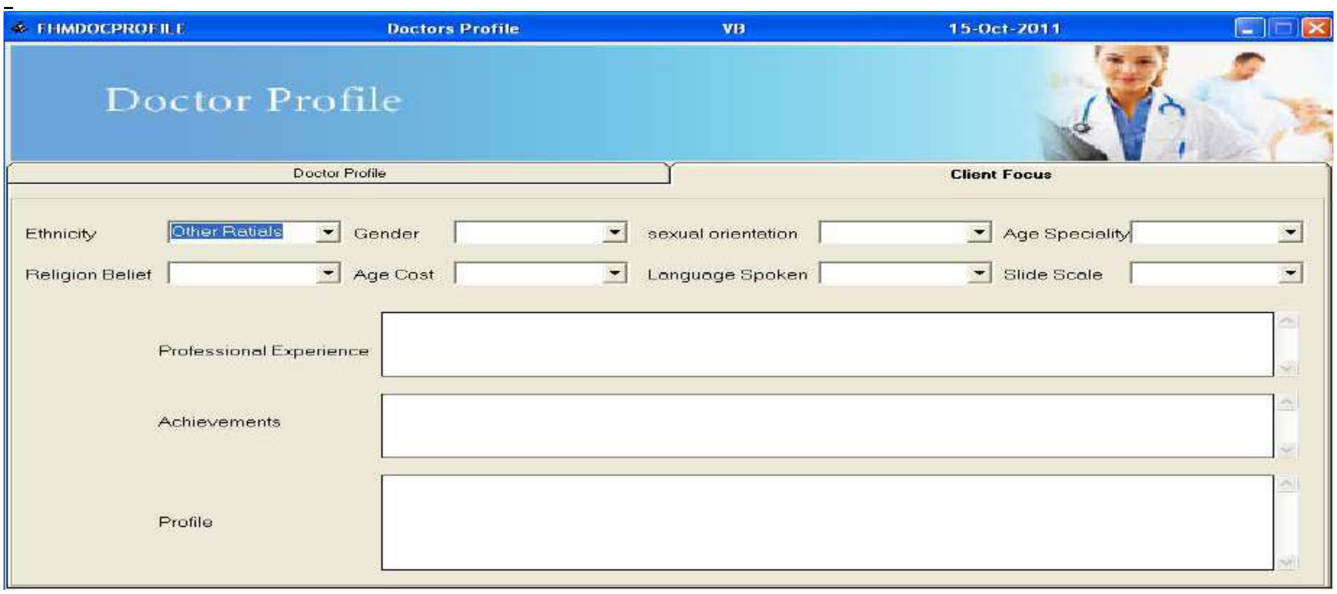
The main purpose of this form is to configure the complete details of the doctor's experience details , Education details etc will be configured here.

Path:

Masters
→ General
→ Doctor Profile Masters

Screen:





Fields:

Doctor Profile:

- **Consultant:** Represents the consultant name or doctor name which will be fetched from the doctor master. Here we will configure the profile details of the consultant or doctor. It will display the consultant name with consultant CD of the doctor will be displayed.

- **Title:** Represents the title of the doctor will be configured here.

- **Gender:** Represents the gender of the doctor will be configured here.

- **Modality:** Represents the modality of the doctor will be configured here. That is whether doctor will be Individual, Family, Group, Couple etc

- **Qualification:** Represents the education details of the doctor will be configured here. It displays the highest degree.

- **University:** Represents that where the doctor had completed his Graduation will be configured here.

- **Year of Graduation:** Represents that the doctors graduation completed year will be configured here.

- **Years In Practice:** Represents that the Doctors experience in Practice. It means that from how many years he is working as a practitioner.

- **Browse:** Represents the browser, which is used for browsing the image or picture path of the doctor.

- **Cancel:** Represents the cancellation button which will be used for canceling to display the doctors image.

Client Focus:

- **Ethnicity:** Represents that it is nothing but the region of the doctor belongs. It tells us that from which area he born and his nativity every thing will be tells us. Like Asian and African, Latino, Native American, Other Ratials and others.

- **Religion Belief:** Represents that the belief of the doctor. That is for whom he is praising or for which community he belongs will be displayed here. That is Buddhist, Christian, Islam, Jewish, Hindu, etc will be displayed here.

- **Gender:** Represents that the gender of the doctor

- **Age Cost :** Represents that the doctor's age range will be displayed here. It tells that the age of the doctor will be displayed here.

- **Sexual Orientation:** Represents that the sexual importance of the doctor will be displayed here. Like Gay, Lesbian, Transgender will be displayed here.
- **Language Spoken:** Represents that the languages known to the doctor will be displayed here. That is languages like Telugu,Hindi, English,Tamil, Chinies, etc.
- **Age Specialty:** Represents that the doctor is specialist in treating the age group range will be displayed here. That is Children, Adolscents, Adults, Elders, etc will be displayed here.
- **Slide Scale:** Represents the ability of the doctors tax payment. Based on this his payment will be reduced who have lower income or less money to spare after their professional expenses, regardless of income. So it tells us whether the doctor belongs tax payee or not will be displayed here that is Yes or No.
- **Professional Experience:** Represents that the professional experience of the doctor will be displayed here. It tells us in which field and how many years of experience he has will be displayed here.
- **Achievements:** Represents the achievements or goals reached by the doctor will be displayed here. These are nothing but the milestones of the doctor will be displayed here.
- **Profile:** Represents the profile description of the doctor will be displayed here. This description explains that the complete details about the doctor will be displayed.

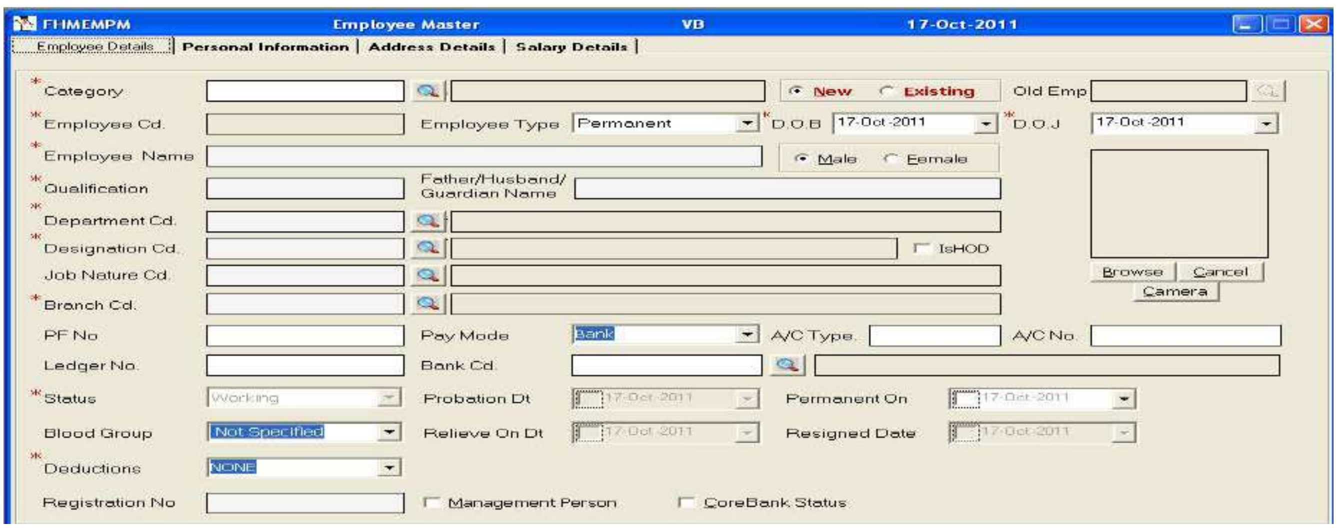
Employee Masters

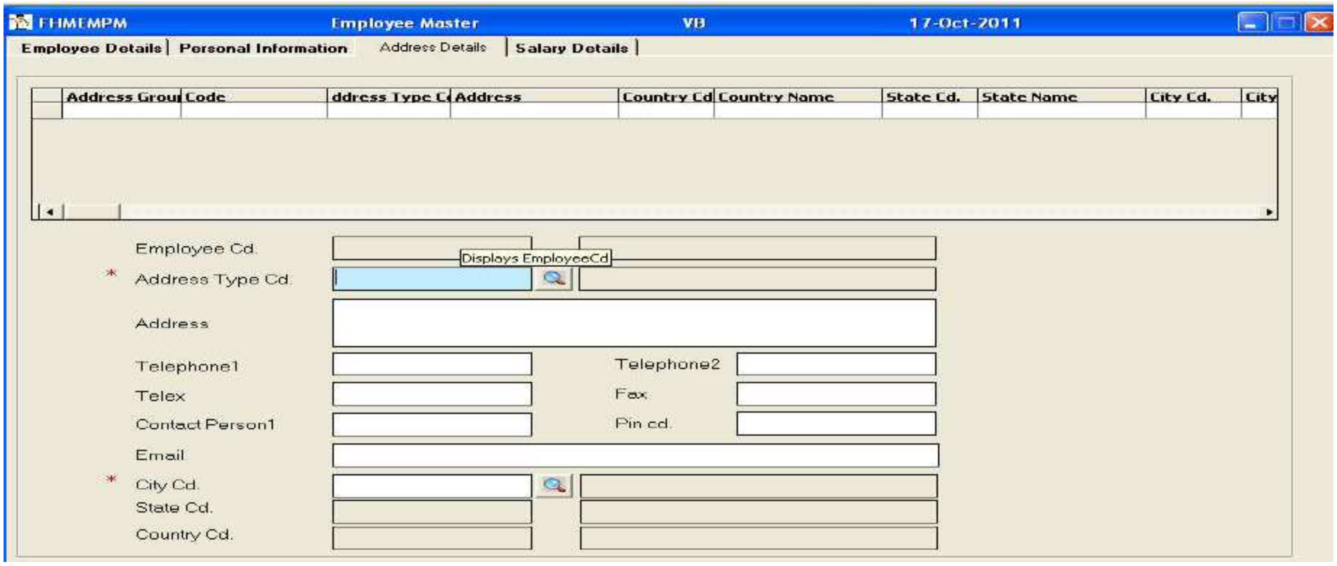
The main purpose of this form is to configuration of the newly joined employee details. Here it will add employee personnel details, family details, address details experience details and salary details will be configured here.

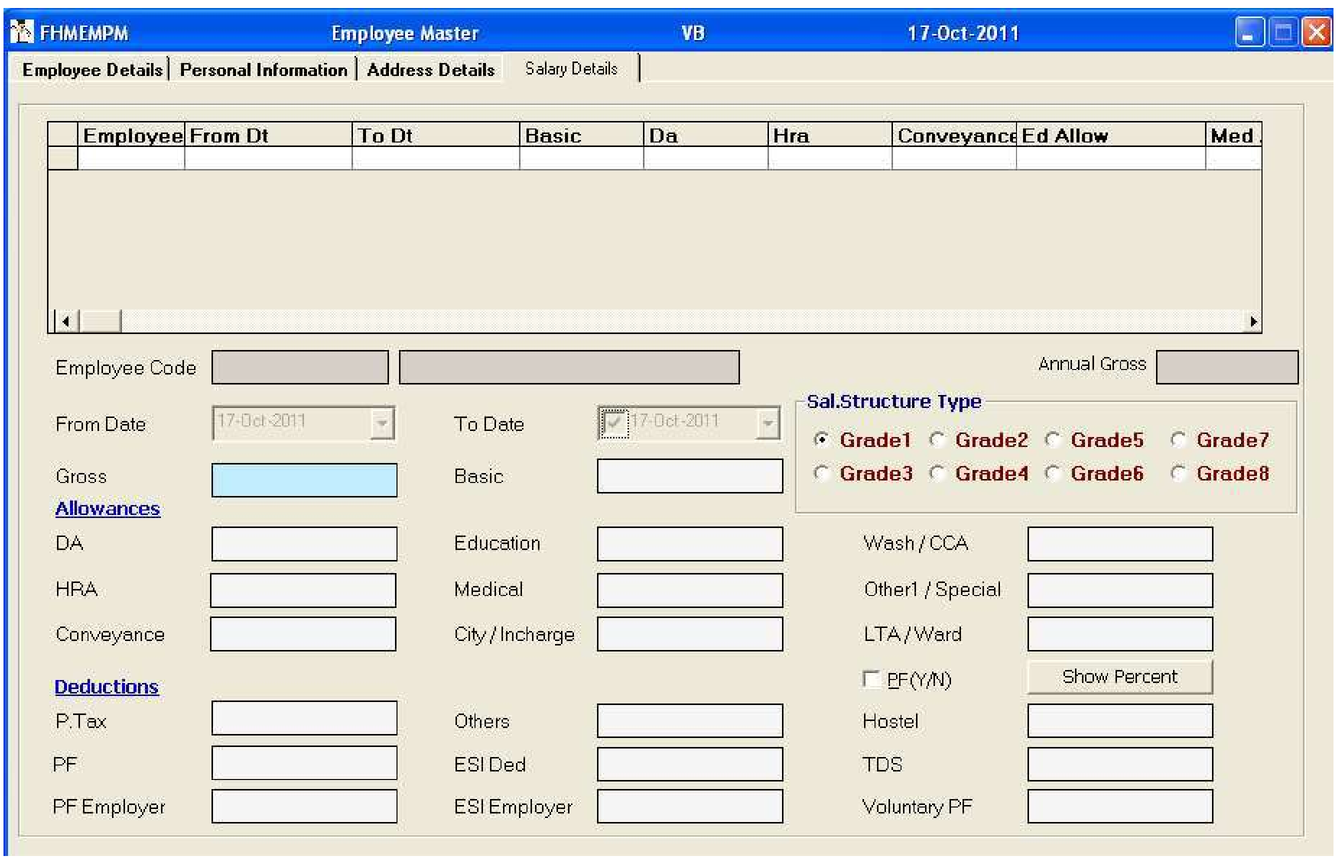
Path:

Masters
→ General
→ Employee Masters

Screen:







Fields:

Employee Details:

- **Category:** Represents the category of the employee will be configured here. It means that in which category the employs belongs will be configured here. That whether he belongs Medical or Non – Medical , Trainee etc will be configured here. The data comes from Category master. It will displays the category name with category code will be displayed here.

- **New:** Represents that whether the employee is new or old will be configured here. It means it New employee configuration.

- **Existing:** Represents that it is already registered patient details will be displayed here. The main purpose of this field is to modify the registered patient details.

- **Old Employee:** Represents that the old employee details will be displayed here. This is for modifying the existing employee details.

- **Employee CD:** Represents that the Employee CD. This is based on the Category name which we have selected. This is auto generated and it is purely based on the Category name. It is not editable.

- **Employee Name:** Represents the name of the employee. Here we will configure the employee name details.

- **D.O.B:** Represents the Date of Birth of the employee. Here we will configure the date of the employee date of birth.

- **D.O.J :** Represents the date of joining of the employee will be configured here. It tells us when the employee is joined in hospital will be displayed here.

- **Male:** Represents that the gender of the employee will be configured as Male.

- **Female:** Represents that the gender of the employee will be configured as Female

- **Qualification:** Represents that employee's qualification will be configured here.

- **Father / Husband / Guardian Name:** Represents that the nominee of the employee will be configured here. That is either Father, Husband or Guardian name will be configured here.

- **Department CD:** Represents that the department of the employee will be configured here. That is for which department the employee belongs will be configured here. It will display the department name with Department CD.

- **Designation CD:** Represents that the Designation of the employee will be configured here. Data comes from designation master. It is displaying designation name with designation CD will be displayed here.

- **Job Nature CD:** Represents that the Job nature of the employee will be configured here. Data comes from Job Nature table. It is displaying Job Nature with Job Nature CD will be displayed here.

- **Branch CD:** Represents that the branch of the employee will be configured here. It means that for which branch the employee is to be assigned will be configured here. It will displays the branch name with branch CD will be displayed here.

- **PF Number:** Represents that the PF number of the employee will be configured here.

- **Pay Mode:** Represents that on which mode the employee's salary payment mode will be configured here. Payment modes like Cash, Bank or Cheque will be configured here.

- **A / C Type:** Represents the account type of the employee will be configured here. Account types like Salaried, Savings , etc. It is enabled only when the payment mode is Bank.

- **A / C No:** Represents the account number of the employee will be configured here. It is enabled only when the payment mode is Bank.

- **Ledger No:** Represents that the ledger no of the employee will be configured here. It is enabled only when the payment mode is Bank.

- **Bank CD:** Represents the bank details of the employee will be configured here. That is in which bank the employee had the bank account will be configured here. This is enabled only when the payment mode is bank. It displays the bank name with bank CD will be displayed here.

- **Status:** Represents that the status of the employee will be displayed here. That is whether the employee is currently working in this organization or not will be displayed here. It is auto display and it should not be editable.

- **Probation Date:** Represents that the Probation of the employee will be configured here. When we this one it means that the employee will be in probation and displays the date of the probation period started.

- **Permanent On:** Represents that the permanent date of the employee will be configured here. That is after completion of the probation period on which date onwards the employee will become permanent will be configured here.

- **Relieve On Date:** Represents the Relieving date of the employee will be configured here.

- **Resigned Date:** Represents the Resigned date of the employee will be configured here.

- **Blood Group:** Represents the blood group of the employee will be configured here.
- **Deductions**: Represents that the deductions of the employee will be configured here. That is it will be deducted from the salary of the employee's. Deductions like MID,ESI etc.
- **Registration Number:** Represents the registration number of the patient will be displayed and it is manual entry.
- **Management Person:** Represents that if check this check box , the employee belongs to management if we doesn't check this check box the employee becomes general.
- **Browse:** Represents the browser, which is used for browsing the image or picture path of the doctor.
- **Cancel:** Represents the cancellation button which will be used for canceling to display the doctors image.
- **Camera:** Represents the camera which is used to capture the image of the employee.

Personnel Information:

- **Employee CD:** Represents that the Employee CD. This is based on the Category name which we have selected. This is auto generated and it is purely based on the Category name. It is not editable.
- **Remove:** Represents a button which will be used to remove the record from the employee personnel details grid.
- **Employee Personnel Details grid: Represents that a grid which will displays the employee's personnel details.**

SNO: Represents the Serial Number of the employee's details

Name: Represents the name of the personnel details or family member names.

Age: Represents the Age of the employee's family member.

Sex: Represents the Sex of the employee's family member.

Relation: Represents the relation to the employee. Whose details entered in this grid

- <u>**Address Details:**</u>

- **Employee CD:** Represents that the Employee CD. This is based on the Category name which we have selected. This is auto generated and it is purely based on the Category name. It is not editable.

- **Address Type CD:** Represents the address type of the patient will be configured here. That it may be permanent, temporary, office etc will be selected here. It will be displaying as address type with CD will be displayed.

- **Address**: Represents the address of the patient will be configured.

- **Telephone 1:** Represents the Telephone number of the doctor.

- **Telephone 2:** Represents the alternative Telephone number of the doctor.

- **Telex :** Represents that the Telex no of the doctor will be configured here.

- **FAX:** Represents the Fax no of the doctor will be configured here.

- **Contact Person:** Represents that in absence of the doctor who will take the responsibility of the doctor will be configured here.

- **Pin code:** Represents the pin code of the doctor belongs will be configured here.

- **Email:** Represents that the Email of the doctor will be configured here.

- **City CD:** Represents the name of the city will be displayed. It will be displayed as city name with City CD.

- **State:** Represents the name of the State will be displayed. It will be displayed as State name with State CD.

- **Country:** Represents the name of the country will be displayed. It will be displayed as Country name with Country CD will be displayed

- **Address details grid**: Represents that the complete address details of the doctor will be configured here. These are nothing but the details given above will be displayed in the form of grid.

Salary Details:

- **Employee Code:** Represents that the Employee Code. This is based on the Category name which we have selected. This is auto generated and it is purely based on the Category name. It is not editable.

- **From Date:** Represents that the staring date for calculating the salary of an employee.

- **To Date:** Represents that the Ending or duration for calculating the salary of an employee.

- **Annual Gross:** Represents the yearly salary of an employee.

- **Gross :** Represents the total salary of an employee. That is it includes Basic, Allowances and deductions will calculated and displays the Gross of the employee.

- **Basic:** Represents the basic salary of the employee will be displayed here. It is mainly based on the companies and most of the companies give 60 % of the gross will be considered as Basic.

- **Sal Structure Type:** Represents the salary structure of the employee will be configured here. Here the list of grades will be displayed. So when we select any Grade it will display the complete structure of that salary. These grades will be configured in Salary Master in Payroll module.

Allowances:

- **D.A :** Represents the dearness allowance of the employee. Which Is included in the salary. It is allowance to employee.

- **HRA:** Represents the House Rent Allowances of the employee. Which is addition to the salary.

- **Conveyance:** Represents the conveyance allowance of the employee. Which is nothing but the mortgage allowance which is an addition to the employee.

- **Education:** Represents the education allowance of the employee. Which is addition to the employee.

- **Medical:** Represents the medical allowance of the employee. Which is addition to the employee.

- **City / In-charge:** Represents the City / In-charge allowance to the employee.

- **Wash / CCA:** Represents the City compensatory allowance of the employee. That is nothing but the cloths washing allowances like that

- **Other 1 / Special:** Represents that the special allowance of the employee. It is nothing but any festival or any bonus allowances will be given to the employee.

- **LTA / Ward:** Represents the leave travel allowances of the employee. It effects every salaried employee. Every employee should get LTA only if he has applied leave from the organization then only he gets these allowances.

- **PF (Y / N):** Represents that whether the employee is applicable for PF or not will be configured here. When we check this check box then PF is applicable to the employee.

- **Show Percent / Amount:** Represents that the Charges / Money will be entered in either in amount or percentage will be configured here.

- **Deductions:** Represents that the employee deductions from the employee salary.

- **P. Tax:** Represents the professional tax of the employee. For every employee should pay the professional tax regarding his profession. It will be deducted from the gross salary of the employee.

- **PF :** Represents the Provident Fund of the employee. This is calculated on the basic and it is deducted from the gross. But later it will be given back to the employee.

- **PF Employer:** Represents the Percent or amount will be paid by the organization or hospital regarding PF will be displayed here. Total PF will be calculated as Employee percent and Employer Percent will be calculated for PF

- **Others:** Represents the special or other deductions of the employee will be configured here. These will be effect on the employee salary.

- **ESI Deductions:** Represents the ESI deductions of the employee will be displayed here. This is applied only for the employees those who are in the range of ESI fixation. In this some part will be paid by employee and some part paid by the Employer.

- **ESI Employer:** Represents that the share or percentage paid by the Employer regarding ESI will be configured here.

- **Hostel:** Represents the Hostel charge deductions of the employee will be configured here.

- **TDS (Tax Deducted at Source.):** Represents that it is one of the modes of collecting income tax from the assesses in India. It will be deducted based on the employers gross salary.

- **Voluntary PF:** Represents the deduction like PF. This is the special interest of the employee will be deducted from the gross. This is similar to PF and it also return back to the employee in later stages.

Genera-----> Equipment Group Masters

The main purpose of this form is to create new equipment group in hospital. Under this we have create different no. of equipments. This group may be either medical or non medical equipment groups will be configured here.

Path:

Masters
→ General
→ Equipment Group Masters

Screen:

Fields:

- **Equipment Group Code:** Represents the unique group code. Under this group different equipments will be created. It is auto generated and It should not be editable.

- **Equipment Group Name:** Represents that the name of equipment group which is to be created. Under this group different equipments will be created. Those may be either medical or non medical equipments will be configured under this group.

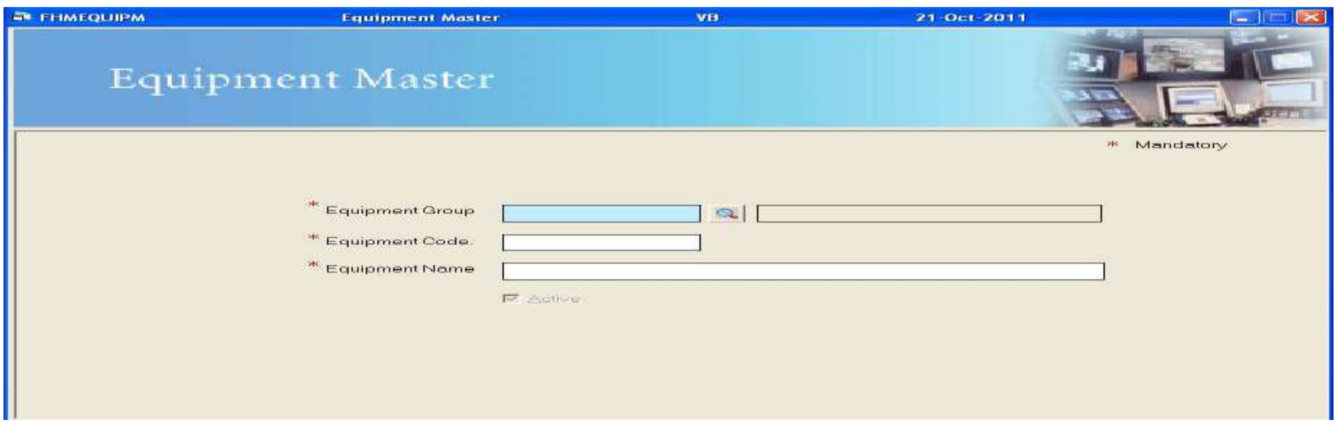
Genera-----> Equipment Masters

The main purpose of this form is to create the new equipments under a particular Equipment group. Those equipments may be either medical or non medical equipments will be configured here.

Path:

Masters
→ General
→ Equipment Masters

Screen:



Fields:

- **Equipment Group:** Represents the equipment group name. Under this group different equipments will be created. Here it displays the equipment group name with code will be displayed.

- **Equipment Code:** Represents the code for the equipment which is to be configured. This should be unique.

- **Equipment Name:** Represents the name of the equipment which is to be configured. This should unique.

General----->Frequency Masters

The main purpose of this form is to create the frequencies in the hospital

Path:

Masters
→ General
→ Frequency Masters

Screen:

Fields:

- **Frequency Code:** Represents the unique code for the newly created frequency. It should be a unique code.
- **Frequency Name:** Represents the name of the frequency which is to be configured. It should be a unique name.
- **No. of Times:** Represents that the no. of times it is used or applicable will be configured here.

General Masters

The main purpose of these master are company related as well as user related settings. These masters are reusable in the entire application. For that reason we have to predefined or configure all these masters. So user can not create these masters continuously and user can reuse these master in the application.

1. Company Related Masters

The main purpose of these masters is to configure the company or organization related master. These are the settings which are reusable entire the application. Here mainly we configure the company Name, Location, Polices, print etc will be configured here.

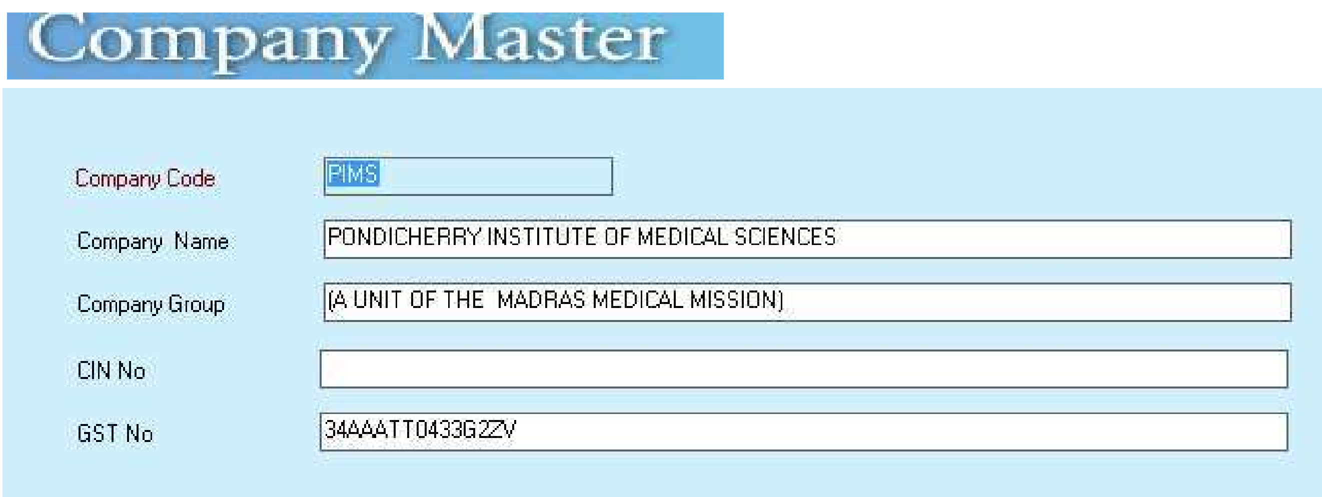
I. Company Masters

The main purpose of this master is to configure the company name and it's group details. These details used in the entire application & this company details will be displayed for all the reports in the application

Path:

Masters
→ General
→ Company Related Masters
→ Company Masters

Screen :



Fields:

- **Company Code:** Represents unique company code. It is auto generated and it should not be editable.

- **Company Name:** Represents the company name. It is manual entry and it is the company name displayed in the entire application.

- **Company Group:** Represents the Group of the company. It means that if the company having group of companies then only it is entered other wise it doesn't have any group no need to enter the company group name.

General---> Location Masters

The main purpose of this form is to enter or create the location details of the company. These details will effected in the entire application. Like for all reports. It is nothing but the address of the company. If this company having different groups or branches then it is this master is very useful to create individual location details.

Path:

Masters
→ General
→ Company Related Masters
→ Location Masters

Screen:

Fields:

- **Location CD:** Represents location CD of the company. Which is unique number. It is to differentiate for different locations.
- **Location Name:** Represents the name of the location. In a group different locations will be called as different names for that reason to differentiate the locations we have to configure different locations with different names.
- **LST Date:** Represents the Local Sales Tax paid date. This is nothing but the tax paying or getting license from the government to run the organization. This is for getting the permission for local business.

- **CST:** Represents the Central Sales Tax paid date. This is nothing but the tax paying or getting license from the government to run the organization. This is nothing but getting the permissions for globally.

- **LST Number:** Represents the Local Sales Tax paid number.

- **CST Number:** Represents the Central Sales Tax paid number.

- **PAN Number:** Represents that the permanent Account Number which will deals by Income Tax office to verify that correct taxation is paid properly or not.

- **VAT Number:** Represents the Value Added Tax Number. This will explains that the vat is paid by the company properly or not

- **Address 1 :** Represents the address of the company where it is located.

- **Address 2 :** Represents the additional address details of the company where it is located.

- **Address 3 :** Represents the additional address details of the company where it is located.

- **Emergency Number:** Represents the phone number of the company which is useful to contact in emergency situations

- **Customer Services:** Represents that it is nothing but the Help desk or providing services to the patients.

- **Active:** Represents that the location details are in usage or Active or Inactivation state.

Non Show investigations in Summary

The main purpose of this form is to configure the investigations which are not to be displayed in the Discharge summary. This is mapped with the services with service group names.

Path:

Masters
→ General
→ Discharge Summary Masters
→ Non Show Investigations in Summary

Screen:

Fields:

- **Service Group:** Represents the service group name. That is which service is not to be displayed in the summary under the service group will be configured here. It will display the service group name with service group CD.

- **Service Name:** Represents the service name which will not display in the summary will be configure here. Here it displays the service name with service CD will be displayed here.

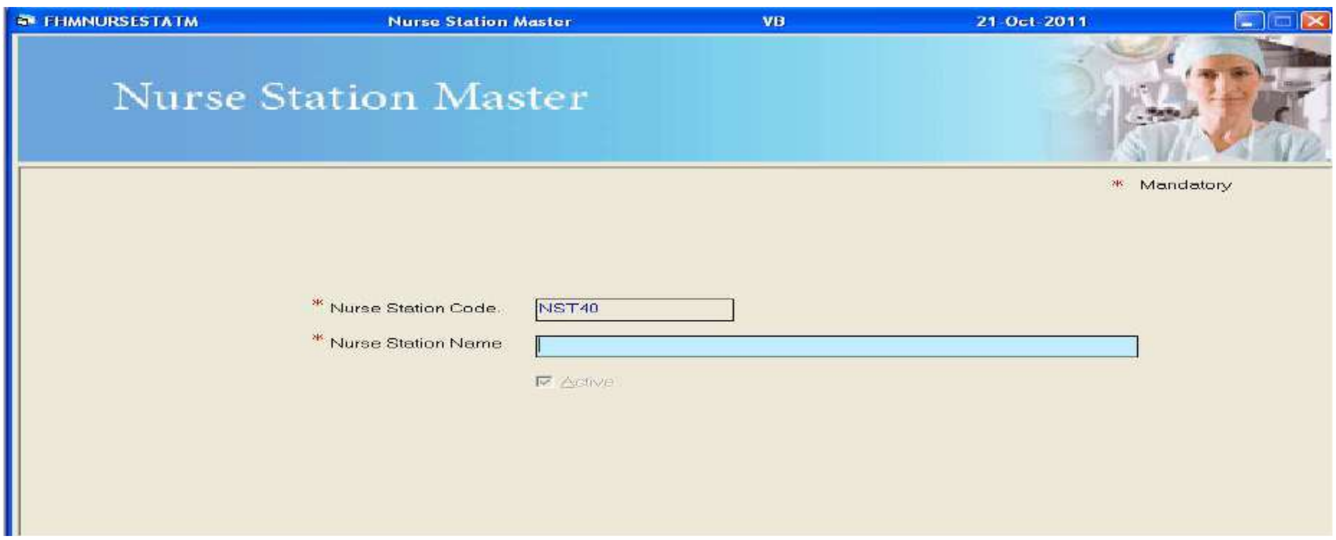
Genera----> Nurse Station Masters

The main purpose of this form is to configure the nurse stations. These are used in different wards. For that purpose here we are creating the new nurse stations.

Path:

Masters
→ General
→ Nurse Station Masters

Screen:



Fields:

- **Nurse Station code:** Represents that the unique nurse station code. Which is auto generated and it should not be editable.
- **Nurse Station name:** Represents the name of the nurse station which is to be created. When we fetch this nurse station then this nurse station name with nurse station code will be generated.

Occupation Masters

The main purpose of this form is to create the occupations which are to be display in the hospital. These occupations may belongs to hospital as well as patients. These are like Employees, Doctor, Patients etc..

Path:

Masters
→ General
→ Occupation Masters

Screen:

Fields:

- **Occupation Code:** Represents the unique code for the Occupation which is to be create. This is unique and auto generated. It is not editable.
- **Occupation Name:** Represents the name of the occupation which is to be create. In the entire application when fetch by Occupation then it will display the Occupation Name with Occupation Code.

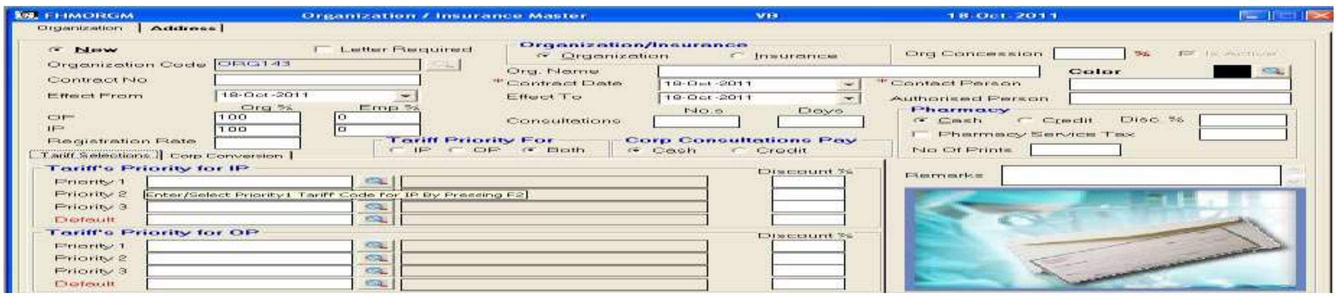
Organization / Insurance Masters

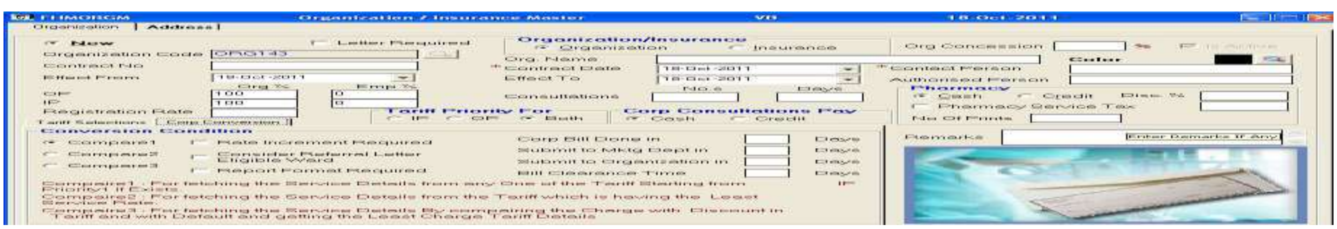
The main purpose of this form is to configure the new organizations / Insurance companies. In this form we have to configure the organization complete details, address details, Tax details and corporate conversion details for OP / IP / both will be configured here.

Path:

Masters
→ General
→ Organization / Insurance Masters

Screen:





Fields:

Organization:

- **New:** Represents that the new organization is to be created.
- **Letter Required:** Represents that whether the letter required or not will be configured here. For corporate patients either IP or OP, we check this one when Letter is mandatory other wise we can't check this one.
- **Organization / Insurance:** Represents that the newly created one is either Organization / Insurance will be configured here. If we check as organization then it tells us we are creating Organization or if we select Insurance then it is an Insurance company.
- **Organization:** Represents that the newly created one is Organization.
- **Insurance:** Represents that the newly created one is Insurance Company.
- **Organization Concession:** Represents that how much percentage of concession is to be given by organization will be configured here.
- **Organization Code:** Represents the unique code of the newly created organization. Which is auto generated and it should not be editable.
- **Organization Name:** Represents the Name of the new organization which is to be crated,
- **Contract Number:** Represents the contract number. That is the number which will be generated at the time of contract agreement between the Organization and Hospital will be configured here.
- **Contract Date:** Represents the contract date which will be made between Organization and Hospital will be configured here.
- **Contact Person:** Represents the Responsible or contact person of this organization
- **Color :** Represents the browser which is used to select the color for font.
- **Effect From:** Represents that from which date on wards the Contract is applicable
- **Effect To:** Represents that the Last date or end date of the contract.
- **Authorized person:** Represents the person who is responsible for that organization.
- **OP:** Represents the patients belongs to OP
- **IP:** Represents the patients belongs to IP

- **Org % :** Represents that the percentage ,which is paid by the organization will be configured here.

- **Employee %:** Represents that the percentage, which is paid by the employee will be configured here. It is nothing but the remaining of the organization payment.

- **Consultations:** Represents that no. of consultations allowed with in the range of the organization will be configured here.

- **No. S:** Represents that the no of consultations allowed will be configured here.

- **Days:** Represents the no. of day to be considered for the above configured consultations.

- **Pharmacy:** Represents the pharmacy related payments will be configured here.

  Cash: Represents that the payment is done in Cash only

  Credit: Represents that the patient allowed to give credit in the pharmacy

  Discount % : Represents that the patient is allowed for concession.

  Pharmacy Service Tax: Represents that whether the patient is able to pay any service tax or not will be configured here. If the check box checked that is patient is to be paid the service tax then here we have to enter the service tax in the service tax box

  NO. of prints: Represents that No. of prints it is to be displayed will be configured here.

- **Registration Rate:** Represents the Registration fee for this organization patient.

- **Tariff Priority For:** Represents that the Tariff is applicable for the patients will be configured here.

  IP: Represents that the tariff is applicable only for IP patients only

  OP: Represents that the tariff is applicable only for OP patients only

  Both: Represents that the tariff is applicable for both IP & OP patients

- **Corp. Consultations Pay:** Represents that the mode of payment of the consultation charges will be configured here.

  Cash: Represents that the consultation charge will be paid in cash mode only

  Credit: Represents that the consultation charge will be allowed for Credit.

- **Tariff Selection:** Represents that the tariffs which are to be effect for the patients will be configured here.

- **Tariff's Priority for IP:** Represents that the tariffs priority will be configured for IP patients. Which means that these priorities are applied for the services which are posted to the IP patients.

  Priority 1: Represents that it is priority one which will effect to the services posted. If those services are not in that tariff then it is followed to the next tariffs. Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

  Priority 2: Represents that it is priority Two which will effect to the services posted. If those services are not in that tariff then it is followed to the next tariffs. Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

  Priority 3: Represents that it is priority Three which will effect to the services posted. If those services are not in that tariff then it is followed to the next tariffs. Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

  Default Priority: Represents that it is Default priority. Which means that the selected service is not belongs to any of the above service then this default tariff is applied. .Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

- **Tariff's Priority for OP:** Represents that the tariffs priority will be configured for OP patients. Which means that these priorities are applied for the services which are posted to the OP patients.

  Priority 1: Represents that it is priority one which will effect to the services posted. If those services are not in that tariff then it is followed to the next tariffs. Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

  Priority 2: Represents that it is priority Two which will effect to the services posted. If those services are not in that tariff then it is followed to the next tariffs. Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

  Priority 3: Represents that it is priority Three which will effect to the services posted. If those services are not in that tariff then it is followed to the next tariffs. Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

  Default Priority: Represents that it is Default priority. Which means that the selected service is not belongs to any of the above service then this default tariff is applied. .Here it displays the tariff code with Tariff name. If it has any discount then it will be configured here.

- **Remarks:** Represents that is there any remarks or suggestions those will be configured here.

  Corporate Conversion: Represents that in this tab user has to configure the conversions, payment details like submission of the payments will be configured here.

- **Compare 1:** Represents that for fetching the service details from any one of the tariff starting from priority 1 if Exists
- **Compare 2:** Represents that for fetching the service details by comparing the charge with discount in Tariff and with default and getting the least charge Tariff details
- **Rate Increment Required:** Represents that if we check this one it means it automatically increases the rate is incremented.
- **Consider Referral Letter Eligible Ward:** Represents that it is eligible or applicable only those Referral Letter Eligible wards will be configured here.
- **Report Format Required:** Represents that it is applicable only for the services which are having the Report Format.
- **Corporate Bill Done In:** Represents that with in how many days the corporate bill is be done will be configured here.
- **Submit to Marketing Department in :** Represents that with in how many days the bills is to be submitted to the marketing department will be configured here.
- **Submit to Organization in:** Represents that with in how many days the bills is to be paid to the organization will be configured here.
- **Bill Clearance Time:** Represents that in how many days the bills is to be cleared to the organization will be configured here.

PA log in Masters

The main purpose of this form is to configure the details of the PA for a Doctor. Mainly it displays the details about the PA for a doctor. Under one user we can create no of doctors will be configured here.

Path:

Masters
→ General
→ PA Log In Masters

Screen:

Fields:

- **User ID:** Represents that the user id which is created under user master. Click on this it will fetches user name with CD will be displayed.

- **Doctor Details :** Represents that the details of the doctors will be configured here. Under one user different doctors will be configured here.

  S. No: Represents the serial number of the doctors will be displayed.

  Doctor CD: Represents the unique CD of the doctor will be displayed here. Who is configured under this user will be configured

  Doctor Name: Represents that the name of the doctor will be displayed here. Who is configured under this user will be configured

  Department CD: Represents that the CD of the department. That is under which department the doctor belongs will be configured here.

  Department Name: Represents that the name of the department. That is under which department the doctor belongs will be configured here.

  Remove: Represents that if user wants to remove any of the record from the list then user selects the record and click on this it will be removed.

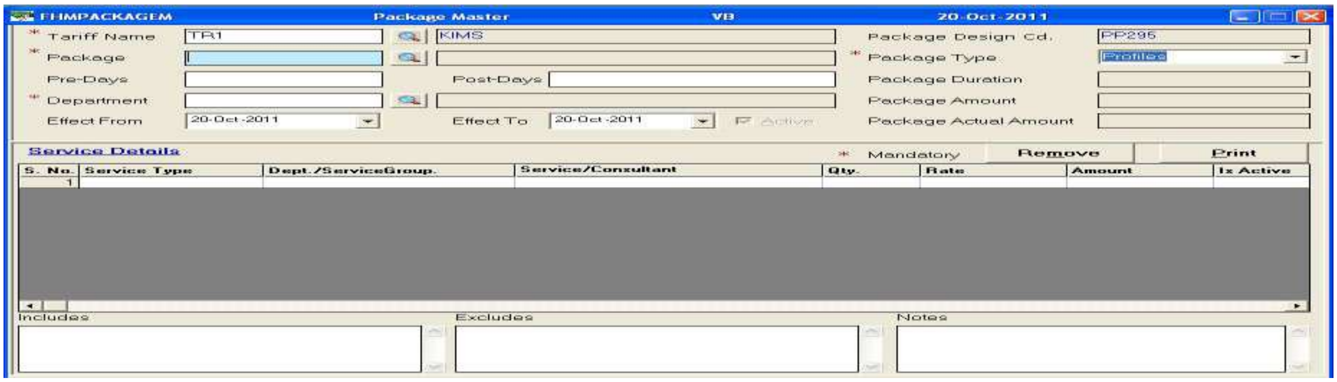
Package Masters

The main purpose of this form is to configure the packages. These are packages like regular packages, consultation packages etc will be configured here.

Path:

Masters
→ General
→ Package Masters

Screen:



Fields:

- **Tariff Name:** Represents that the New Package is to be created under which tariff will be configured here. It represents the tariff name with tariff code will be displayed.

- **Package:** Represents the service name which is to created as a package will be configured here. It will represents the service name with service code will be displayed here.

- **Pre Days:** Represents that the no. of days before the patient is to be admitted in the hospital by using that package will be configured here.

- **Post Days:** Represents that after how many days the patient is to be discharged by using that package will be configured here.

- **Package Design CD;** Represents the unique package created CD. Which is auto generated and it should not be editable.

- **Package Type:** Represents the type of the package will be configured here. Based on this type user knows that the package belongs the patients. Like profile & Health Checkups these are general packages. Operation package which is belongs to corporate patients.

- **Package Duration:** Represents the Duration of the package should be in active will be configured here.

- **Department:** Represents that under which department the Package is to be create will be configured here. It displays the department CD with department name.

- **Package Amount:** Represents that the charge of the package will be configured here.

- **Effect From:** Represents that starting date of the package will be configure here.

- **Effect To:** Replacement that ending date of the package will be configure here.

- **Package Actual Amount:** Represents the total cost of the services selected under this package will be displayed here.

- **Service Details:** Represents that the services which under this package will be configured here.

  S. No: Represents the serial Number of the services which are selected under this package will be displayed.

  Service Type: Represents the type of the service which are selected under this package will be displayed here.

  Department / Service Group: Represents that the package services under which department or service group will be displayed here.

  Service / Consultant: Represents that the service name or Consultant name of the service will be displayed here.

  Quantity: Represents the quantity of the service will be displayed here,

  Rate: Represents the Rate of the service will be displayed here.

  Amount: Represents that the total amount for that service will be displayed here.

  IS Active: Represents that the service is to be either in Active state or inactivation state will be displayed here.

- **Includes:**Represents that the amounts or service charges which are included with in the package amount will be configured here.

- **Excludes :** Represents that the amounts or service charges which are not consideration into the package amount will be configured here.

- **Notes:** Represents that the general notes about the package will be configured here. Like suggestions etc.

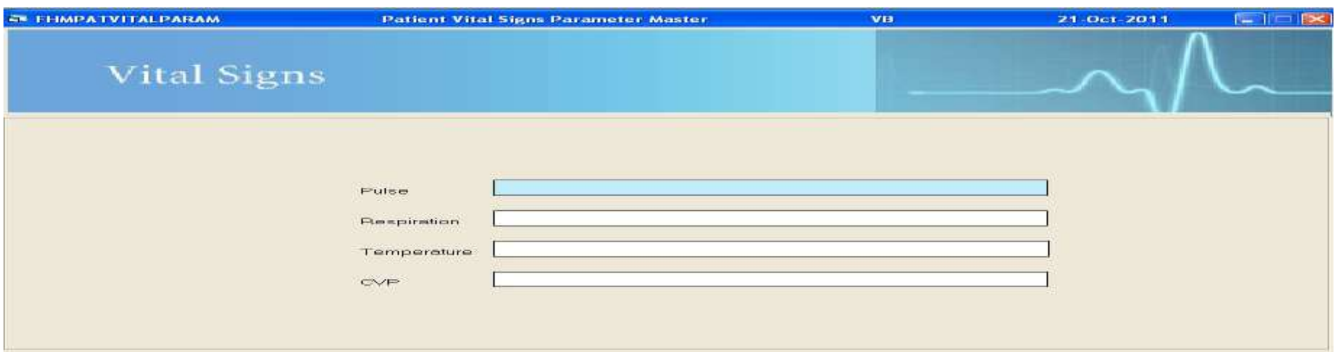
General---->Patient Vital Signs Parameter Masters

The main purpose of this form is to configure the natural and general or normal ranges of the human pulse will be configured here. Those are like pulse , respiration, Temperature, CVP etc will be configured here.

Path:

Masters
→ General
→ Patient Vital Signs Parameters Masters

Screen:



Fields:

- **Pulse:** Represents that The pulse is an expedient tactile method of Determination of systolic blood pressure to a trained observer. It is standard for all the human beings , so here we set the fixed standard value.

- **Respiration:** Represents that for the measurement of breathing, see respiratory rate. It is common for all the human beings that why we will configure here for reuse.

- **Temperature:** Represents that the Normal temperature for the human beings will be configured here.

- **CVP(Central Venous Pressure) :** Represents that it is also known as Right Atrial pressure RAP. It describes the pressure of blood in the thoracic vena cava, near the right atrium of the heart. CVP reflects the amount of blood returning to the heart and the ability of the heart to pump the blood into the arterial system.
Those standard values will be configured here.

Pre - Advance Masters

The main purpose of this form is to give the Pre – Advances of the employee's in the organization will be configured here.

Path:

Masters
→ General
→ Pre - Advance Masters

Screen:

Fields:

- **Receipt Type:** Represents the type of the Pre – Advance given to the patient will be configured here.

  Towards Advance: Represents that the Pre – Advance type which is given to the employee is purely advance amount.

  Others: Represents that the Pre – Advance type which is given to the employee is general advance.

- **Receipt CD:** Represents the CD of the receipt, that is unique number of the receipt given as Pre – Advance to the employee. Which is auto generated and it should not be editable.

- **Receipt Purpose:** Represents the purpose of the Pre – Advance given to the patient will be configured here.

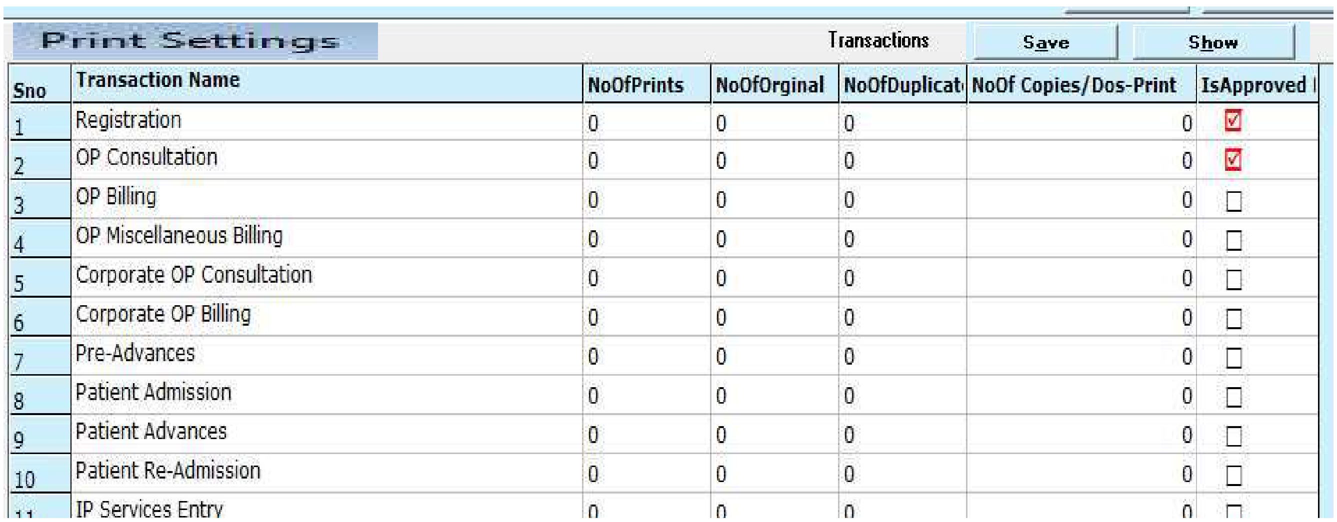
General---->Print Settings Master

The main purpose of this form is to configure the print settings for the entire transactions in the applications. Based on these setting only the prints will come for the reports.

Path:

Masters
→ General
→ Company Related Masters
→ Print Settings Master

Screen



Print Settings   Transactions   Save   Show

Sno	Transaction Name	NoOfPrints	NoOfOrginal	NoOfDuplicat	NoOf Copies/Dos-Print	IsApproved
1	Registration	0	0	0	0	☑
2	OP Consultation	0	0	0	0	☑
3	OP Billing	0	0	0	0	☐
4	OP Miscellaneous Billing	0	0	0	0	☐
5	Corporate OP Consultation	0	0	0	0	☐
6	Corporate OP Billing	0	0	0	0	☐
7	Pre-Advances	0	0	0	0	☐
8	Patient Admission	0	0	0	0	☐
9	Patient Advances	0	0	0	0	☐
10	Patient Re-Admission	0	0	0	0	☐
11	IP Services Entry	0	0	0	0	☐

Fields:

- **Transaction Table:** Represents the transactions grid Which will display the entire transaction forms in the application. This table gives the details about no. of prints is to be displayed by a particular Forms in the application will be configured here.
- **SNO:** Represents the serial number of the transactions
- **Transaction Name:** Represents the name of the transactions available in the application.
- **No of Prints:** Represents that No Of prints it will be displayed.
- **No of Original prints:** Represents that no. of original prints it will be displayed
- **No of duplicate prints:** Represents that no. of duplicate prints it will be displayed.

- **No of copies / Dos print:** Represents that the no. of copies or Dos prints will be displayed

- **Is Approved:** Represents that the given no. of prints is approved transactions or not.

Referral Masters

The main purpose of this form is to configure the referral details. That is referral is a person or organization which is to be supporting a patient.

Path:

Masters
→ General
→ Referral Masters

Screen:

Fields:

- **Reference Type:** Represents that the type of the reference. Which means that the person who is going to refer a patient. Like Doctors, Hospitals, staff, organization, health coordinators, etc will be configured here.

Other Doctors: Represents that the Doctors which are not belong to hospital are called other doctor. Those referral doctors will be configured here.

Other Hospitals: Represents that the Hospitals which are not belong this hospital are called other hospitals . Those referral hospitals will be configured here.

Others: Represents that the persons who are not belong this hospital are called others. Those referral persons are configured here.

Staff: Represents that the persons who are working in the hospital are called as staff. Those referral staff details are configured.

Organization: Represents the organizations which are contract with this hospital are called organizations. Those referral organization details will be configured.

Health Coordinators: Represents that the persons who are working as coordinators in the hospital belongs to this health coordinators. Those referral coordinators details will be configured here.

- **Reference code:** Represents that the unique reference number which will be generated at the time of new referral created. It is auto generated and it should not be editable.

- **Reference Name:** Represents that the name of the Referral.

- **Alias:** Represents that the other name of the Referral.

- **Referral Percentage:** Represents that by using this referral how much percentage will be effected to the patient will be configured here.

IN Patient: Represents that the percentage will be effect for the In patient will be configured here.

Investigations: Represents that the percentage will be effect for the investigations will be configured here.

OP Consultations: Represents that the percentage will be effect for the Op Patients will be configured here.

PAN # : Represents that the Permanent Account Number for transactions.

Address Details:

- **Referral CD:** Represents the CD of the new referral created. It is auto generated and it should not be editable. For every referral it is generated one unique CD.

- **Address Type CD:** Represents the address type of the Referral will be configured here. That it may be permanent, temporary, office etc will be selected here. It will be displaying as address type with CD will be displayed.
- **Address**: Represents the address of the Referral will be configured.
- **Telephone 1:** Represents the Telephone number of the Referral.
- **Mobile Number:** Represents the mobile number of the Referral.
- **Telex :** Represents that the Telex no of the doctor will be configured here.
- **FAX:** Represents the Fax no of the doctor will be configured here.
- **Contact Person:** Represents that in absence of the doctor who will take the responsibility of the doctor will be configured here.
- **Pin code:** Represents the pin code of the doctor belongs will be configured here.
- **Email:** Represents that the Email of the doctor will be configured here.
- **City CD:** Represents the name of the city will be displayed. It will be displayed as city name with City CD.
- **State:** Represents the name of the State will be displayed. It will be displayed as State name with State CD.
- **Country:** Represents the name of the country will be displayed. It will be displayed as Country name with Country CD will be displayed
- **Address details grid:** Represents that the complete address details of the Referral will be configured here. These are nothing but the details given above will be displayed in the form of grid.

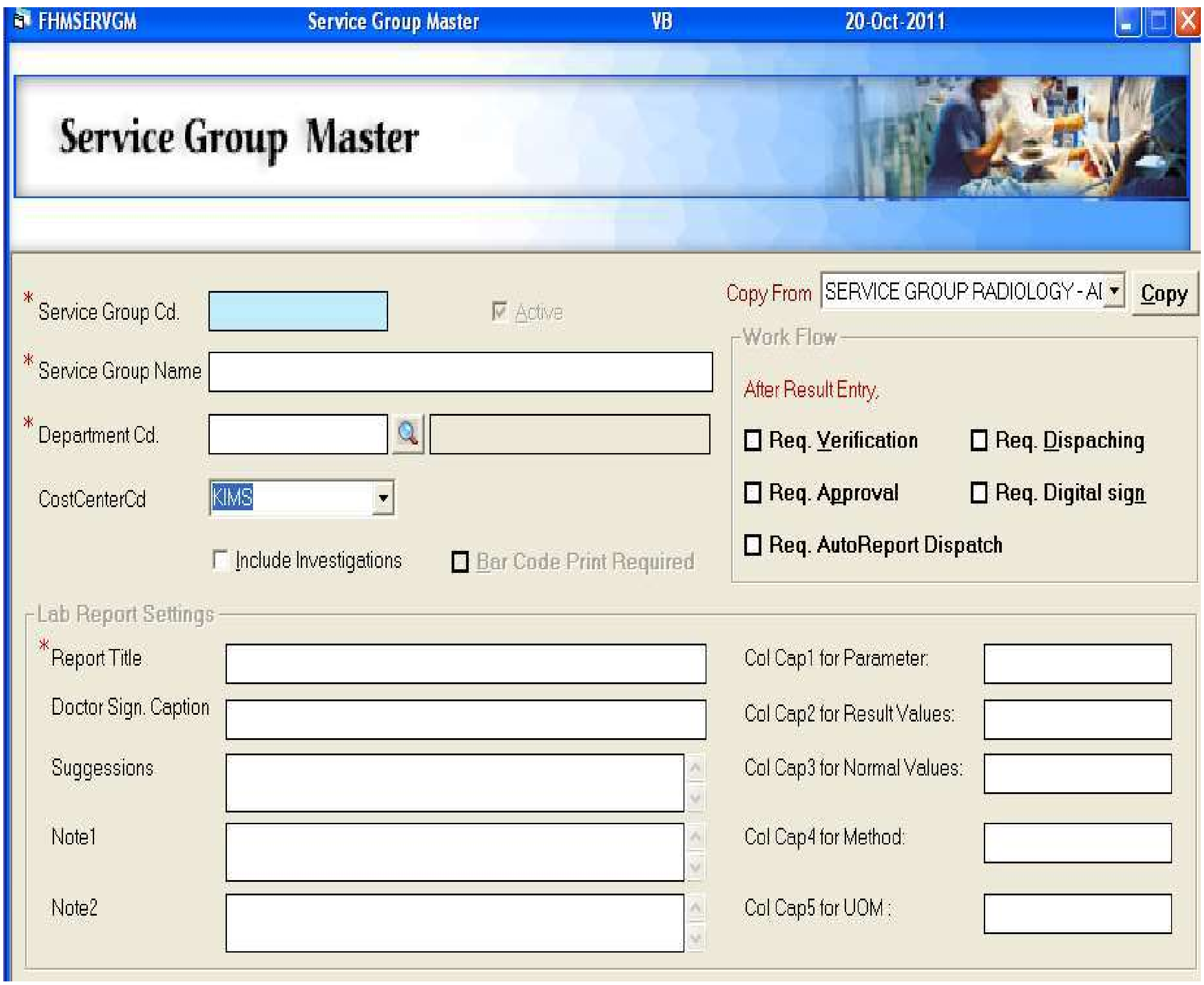
Service Group Masters

The main purpose of this form is to create new service group. Under one service user have to create different services. This service group is created based on the department. In this form service behavior, print details for the services under this service group will be configured.

Path:

Masters
→ General
→ Service Group Masters

Screen:



Fields:

- **Service Group CD:** Represents the unique service code for every new service group will be configured here.

- **Service Group Name:** Represents the name of the service group which is to be created.

- **Department CD:** Represents the name of the Department under which the service group is to be created will be configured here. It will displays the department CD with department Name.

- **Cost Center CD:** Represents that the cost center CD for the newly created service group. That is at the time of billing where this service comes for billing will be configured here.

- **Include Investigations:** Represents that whether the services allowed to lab for investigations or not will be configured here. If we select this option then only Lab report settings will be considered.

- **Bar code Print required:** Represents that if we check this check box then it Is allowed and display the Bar Code prints.

- **Copy From:** Represents that if user wants to copy the details of the other service group then user can select from the list of service groups.

- **Copy:** Represents that when we click on this button the above selected Service Group is copied.

- **Work Flow:** Represents that the investigations to be effect on the service group will be configured here.

  After Result Entry: Represents that the work flow options will be effect to the service groups after the Result Entry only

  Required Verification: Represents that if we check this option the service should need verification after the Result Entry

  Required Dispatching: Represents that if we check this option the service should need Dispatching after the result entry

  Required Approval: Represents that if we check this option the service should need approval after the result entry

  Required Digital Sign: Represents that if we check this option the service should need Digital Sign in the report after the result entry

Required Auto Report Dispatch: Represents that if we check this option the service should need Auto Report Dispatch after the result entry

- **Lab Report Settings:** Represents that here user has to configure the Laboratory report settings for the services under this service group will be configured here.
- **Report Title:** Represents the title which will be displayed in the Report will be configured here.
- **Doctor Sign Caption:** Represents the Doctor Sign Caption which will be displayed in the Report will be configured here.
- **Suggestions:** Represents the Suggestions which will be displayed in the Report will be configured here.
- **Note1:** Represents the Note1 details which will be displayed in the Report will be configured here.
- **Note 2:** Represents the Note 2 details which will be displayed in the Report will be configured here.
- **Col Cap1 for parameter:** Represents that the Column name for parameter which is displayed in the report will be configured here.
- **Col Cap2 for Result Values:** Represents that the Column name for Result Values which is displayed in the report will be configured here.
- **Col Cap1 for Normal Values:** Represents that the Column name for Normal Values which is displayed in the report will be configured here.
- **Col Cap1 for Method:** Represents that the Column name for Method which is displayed in the report will be configured here.
- **Col Cap1 for UOM:** Represents that the Column name for UOM which is displayed in the report will be configured here.

Show OP investigations in summary

The main purpose of this form is to configure the investigations which are to be displayed in the summary.

Path:

Masters
→ General
→ Discharge Summary Masters
→ Show OP investigations in Summary

Screen:

Fields:

- **Period(Y / M):** Represents that the period in years and Months. Here we will configure the period to display the services in summary.

- **Service details Grid:** Represents the op service which are to be displayed in summary will be configured here. By browsing or press F2 to fetch the services which are to be displayed in the summary will be selected here.

  SNO; Represents the serial no of the services

  Service Name: Represents the service name which is to be displayed in the summary will be configured here.

  Service CD: Represents the service CD of the selected services will be displayed here.

  Service Group Description : Represents the service group description of the selected services will be displayed here.

  Service Group CD: Represents the service group CD of the selected services will be displayed here.

  IS Active: Represents that the selected service will in Active state or In Active will be configure here.

SMS settings Masters

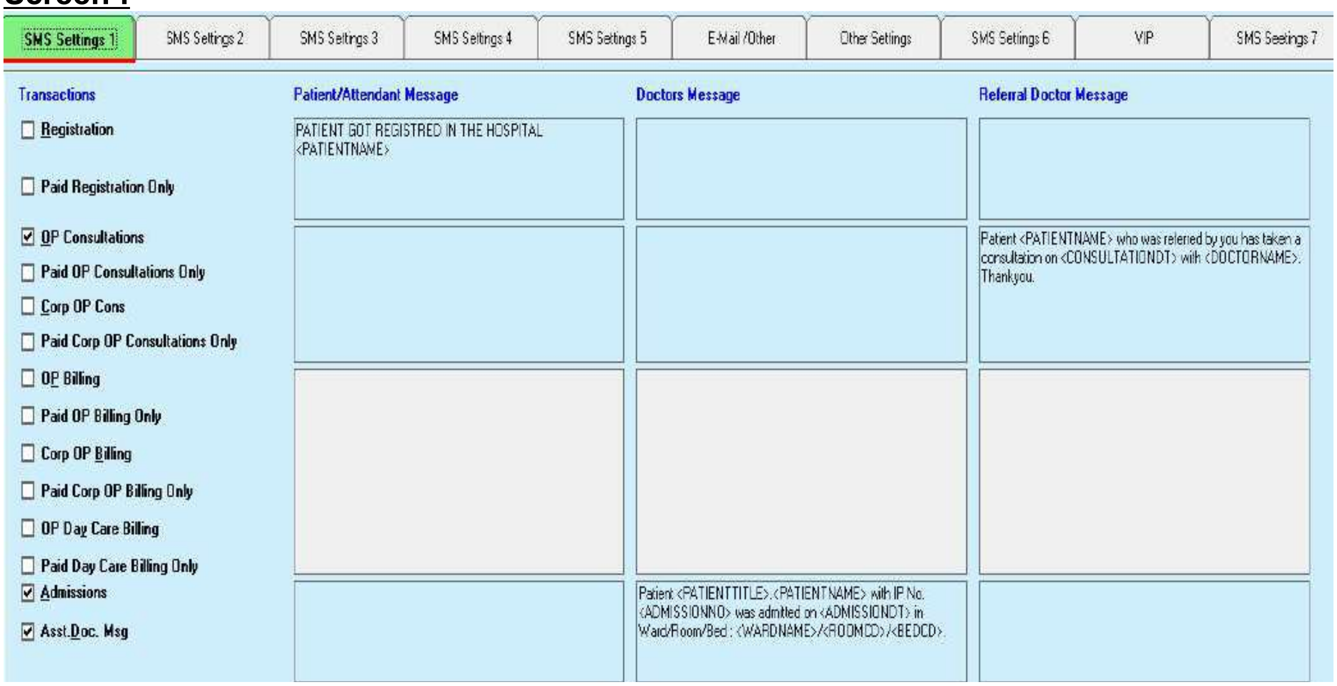
The main purpose of this form is to configure the SMS settings for the entire application. There different types of SMS are there. Some SMS will be send to Patients and some for doctors. Like that for all the details SMS will be configured here.

Path:

Masters
→ General
→ Company Related Masters
→ SMS settings Master

SMS Settings – I:

Screen :



Fields:

- **Transactions :** Represents that the transactions column. Here it will displays the different types of transactions available in the application. The transactions available in this form is **Registration, OP Consultations, OP Billing & Admissions.....**

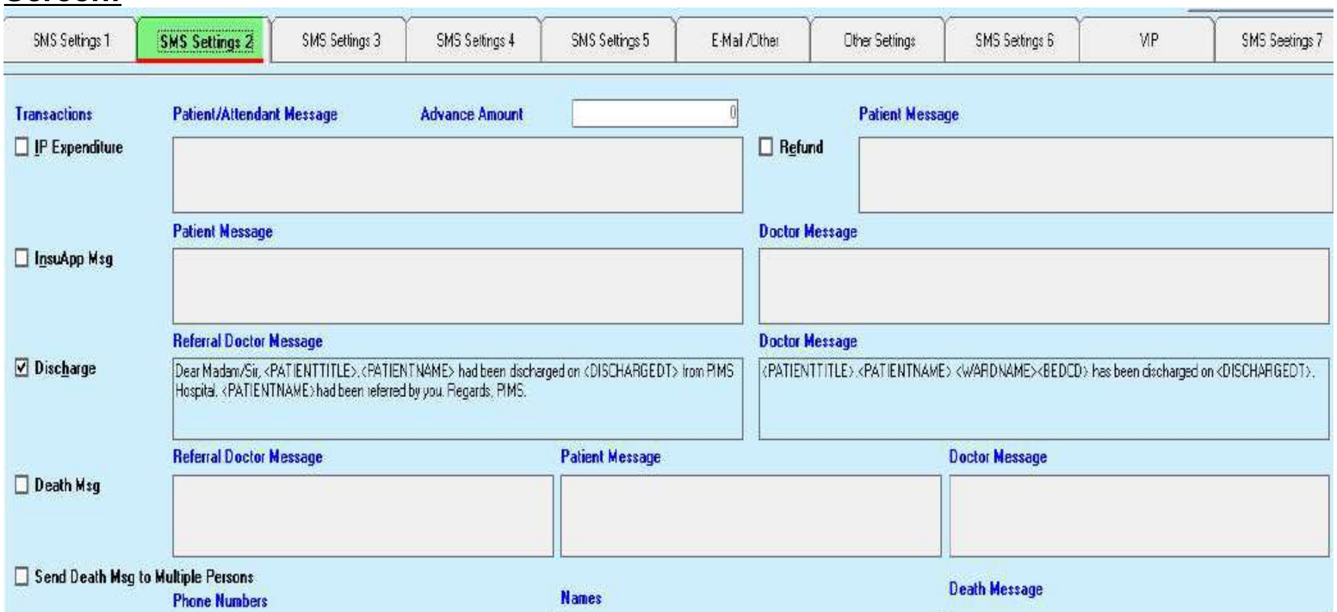
- **Patient Message:** Represents the patient related message. Here we have to configure the messages which will be received by the patient after completion of any transaction. This message will be send to the Patient.

- **Doctors Message:** Represents the Doctor related message. Here we have to configure the messages which will be received by the Doctor after completion of any transaction. This message will be send to the Doctor.

- **Referral Doctor Message:** Represents the Referral Doctor related message. Here we have to configure the messages which will be received by the Referral Doctor after completion of any transaction. This message will be send to the Referral Doctor.

SMS Settings – II:

Screen:



Fields:

- **Transactions :** Represents that the transactions column. Here it will displays the different types of transactions available in the application. The transactions available in this form is **IP Expenditure, Insurance MSG & Discharge.**

- **Patient Message:** Represents the patient related message. Here we have to configure the messages which will be received by the patient after completion of any transaction. This message will be send to the Patient.

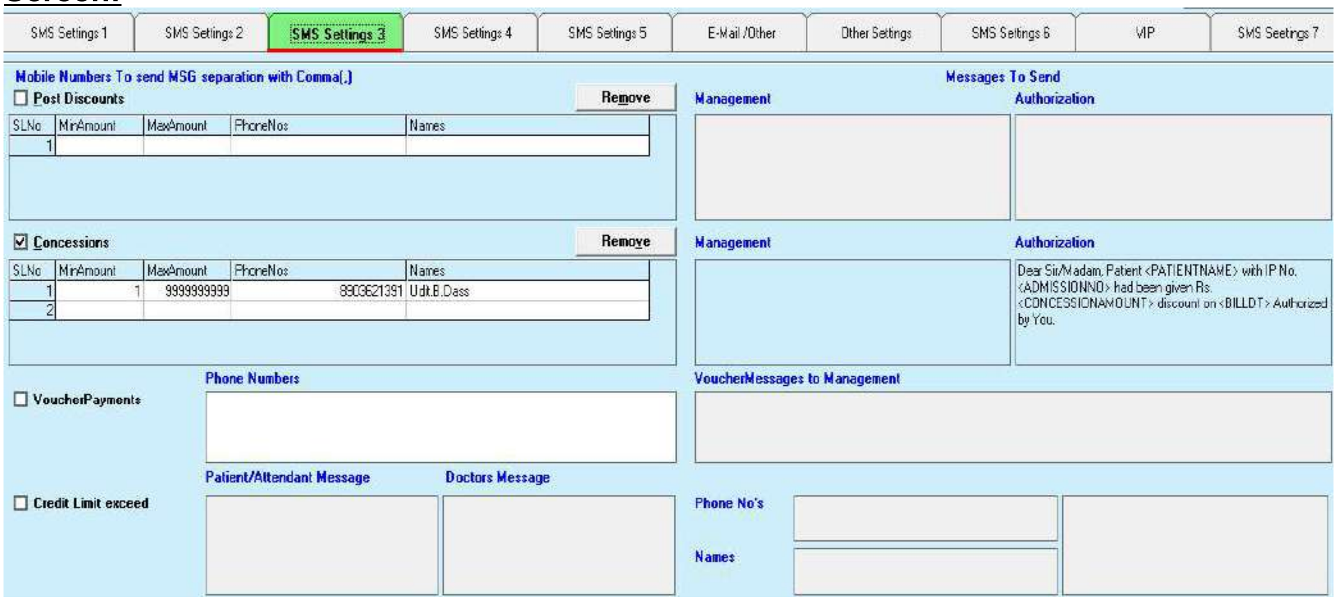
- **Doctors Message:** Represents the Doctor related message. Here we have to configure the messages which will be received by the Doctor after completion of any transaction. This message will be send to the Doctor.

- **Referral Doctor Message:** Represents the Referral Doctor related message. Here we have to configure the messages which will be received by the Referral Doctor after completion of any transaction. This message will be send to the Referral Doctor.

- **IP Expenditure:**This message will be send to the Patient only
- **Refund:** If we check this one it means the message is received by the patient only
- **Insurance Applicable MSG:**This message will be send to both Patient & Doctor
- **Discharge:** This message will be send to Both Referral doctor & Doctor.

<u>SMS Settings – III:</u>

<u>Screen:</u>



<u>Fields:</u> Mobile Numbers to send MSG Separation with with Comma.

- **Post Discounts:** Represents that which patients get the post discounts, those details will be displayed here and these details will be send as SMS messages to the Management.

  SNO; Represents the list of post discounts given

  Min Amount: Represents that the Min Amount to be given as the post discount

  Max Amount: Represents that the Max Amount to be given as the post discount

  Phone No: Represents that the phone number for which the post discount related SMS message will be sent.

Names: Represents the names of the patient details.

- **Concession:** Represents that which patients get the concession, those details will be displayed here and these details will be send as SMS messages to the Management as well as Authorization persons.

  SNO; Represents the list of Concessions given

  Min Amount: Represents that the Min Amount to be given as the Concessions

  Max Amount: Represents that the Max Amount to be given as the Concessions

  Phone No: Represents that the phone number for which the Concessions related SMS message will be sent.

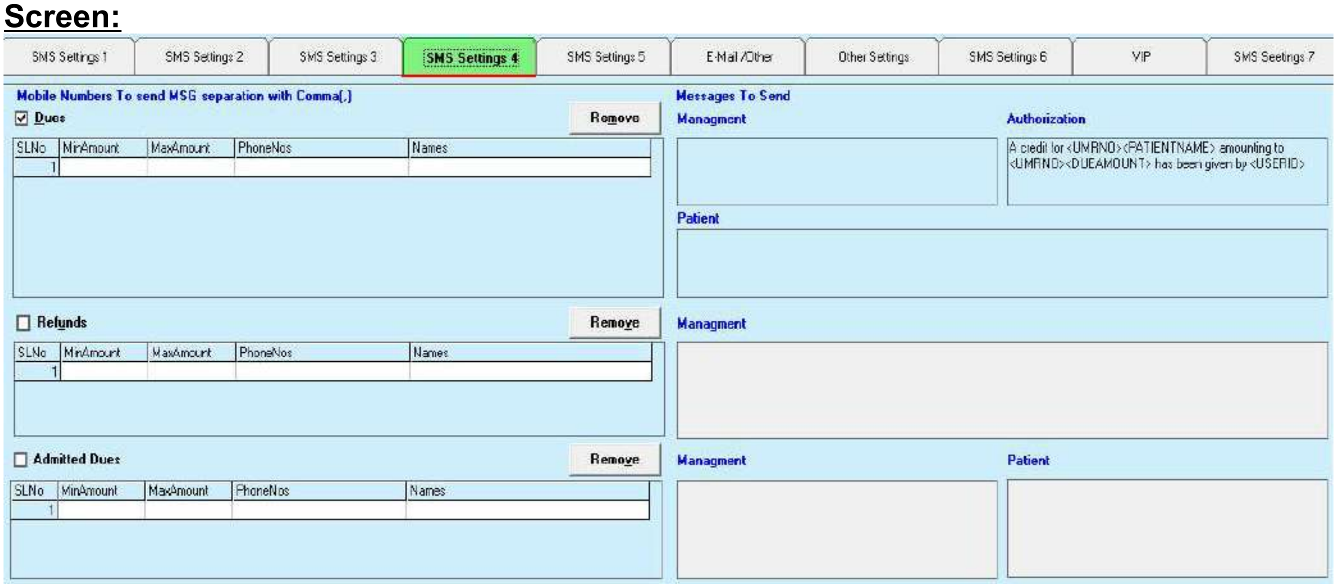
  Names: Represents the names of the patient details.

- **Management:** Represents that the people which take care about these transactions. It is nothing but the owners of the hospitals.

- **Authorization:** Represents the authorizing persons who have the authorization permissions. These are nothing but Doctors, Management etc.

SMS Settings – IV:

Screen:



Fields:

Mobile Numbers to send MSG Separation with with Comma.

- **Dues:** Represents the Due amounts of the patients. These details will be displayed here. Dues related SMS messages will be sent to Management, Authorization and patients.

  SNO; Represents the list of Due Amounts given

  Min Amount: Represents that the Min Amount to be given as the Due Amounts

  Max Amount: Represents that the Max Amount to be given as the Due Amounts

  Phone No: Represents that the phone number for which the Due Amounts related SMS message will be sent.

  Names: Represents the names of the patient details**.**

- **Management:** Represents that the people which take care about these transactions. It is nothing but the owners of the hospitals.

- **Authorization:** Represents the authorizing persons who have the authorization permissions. These are nothing but Doctors, Management etc.

- **Patients:** Represents that those people who undergone for treatment.

- **Refunds:** Represents Refunds given to the patient. These details will be displayed here. Refunds related SMS messages will be send to the management people.

  SNO; Represents the list of Refunds Amounts given

  Min Amount: Represents that the Min Amount to be given as the Refunds Amounts

  Max Amount: Represents that the Max Amount to be given as the Refunds Amounts

  Phone No: Represents that the phone number for which the Refunds Amounts related SMS message will be sent.

  Names: Represents the names of the patient details**.**

- **Management:** Represents that the people which take care about these transactions. It is nothing but the owners of the hospitals.

SMS Settings – V:

Screen:

Fields:

- **Transactions :** Represents that the transactions column. Here it will displays the different types of transactions available in the application. The transactions available in this form is **Primary Doctor, Secondary Doctor, Lab Result MSG.**

- **Add on Transfer:** Represents that one patient temporarily changes his primary doctor to other primary doctor.

  Present Primary Doctor: Represents the present primary doctor he is nothing but the consultant who is selected at the time of Registration>

  New Primary Doctor: Represents the current doctor. He is the temporary doctor for this patient. After completion of the treatment he is again back to the primary doctor.

- **Complete Transfer:** Represents the complete transfer from one doctor to other doctor. That is patient completely transfer to the new consultant.

  Present Primary Doctor: Represents the primary doctor or initial doctor who selected at the time of registration or consultation.

  New Primary Doctor: Represents that the new primary doctor. That is patient is completely transfer to this doctor , so now onwards he is the primary doctor for this patient.

- **Primary Doctor:** Represents that he is nothing but the initial doctor or who is selected at the time of Registration or Consultation. When ever transfers are made then SMS messages will be send to Present primary doctor, new primary doctor under Adds on transfer and Present primary doctor, new primary doctor under Complete Transfer doctors.

- **Secondary Doctor:** Represents that he is nothing but the substitution doctor for the patient. That is if any doctor absence, patient selects another doctor for that replacement and later patient is again back to same doctor when he came. These SMS details will be send to Present primary doctor, new primary doctor under Adds on transfer doctors.

- **Lab Result MSG:** Represents that SMS messages should be send to the concerned doctors regarding the results of the patients. These messages should be send to Requested Doctor based on the conditions

  Message Send: Represents that the message should be send based on the condition.

  After Result Entry: Represents that the message should be send After Result Entry completed.

  After Result Verification: Represents that the message should be send After Result Entry Verification completed.

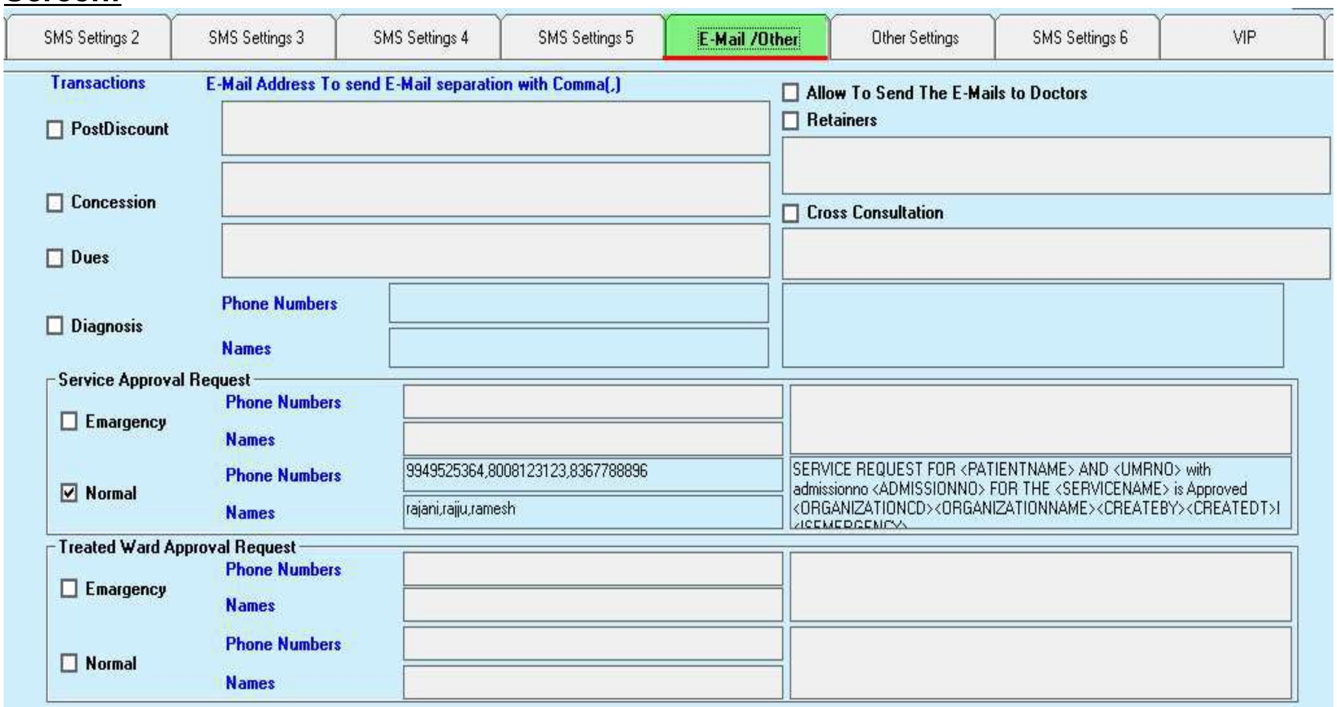
  After Approval: Represents that the message should be send After Result Approval completed.

- **Lab Reports Message:** Represents that after the completion of the tests the completion information send to the patient. These messages will be send to patients only.

- <u>PO MSG to vendor: Represents that when ever stock point raise PO to the vendor that messages will be send to the Vendor regarding the stock. This message is nothing but the request for PO.</u>

Email Settings:

Screen:



Fields:

Email Address to send E – mail Separation with comma

- **Transactions :** Represents that the transactions column. Here it will displays the different types of transactions available in the application. The transactions available in this form is **Post Discount, Concession and Dues.**

- **Post Discount:** Represents that which patients get the post discounts, those details will be displayed here and these details will be send as Email messages to the Management.

- **Concession:** Represents that which patients get the concession, those details will be displayed here and these details will be send as Email messages to the Management as well as Authorization persons.

- **Dues :** Represents the Due amounts of the patients. These details will be displayed here. Dues related Email messages will be sent to Management, Authorization and patients.

- **Allow to send The Email to Doctors:** Represents that whether the Emails messages should be send to the doctor or not will be configure here. If the check box is check it means it is allow to send the Emails, If it is not checked then the it doesn't send any emails to the doctors.

Other Settings:

Screen:

Fields:

- **To stop SMS:** Represents whether the SMS will send to the concerned persons or not . If it is checked it means to stop the SMS messages and if it is not checked it means that there is no need to stop the messages

  SNO: Represents the list of SMS to be send

  Send To: Represents the name of the SMS receiver

  From time: Represents the user convenient time or between time to receive the message. That is starting period time.

  To time: Represents the user convenient time or between time to receive the messages. That is Ending period time.

  Remove: Represents that to remove any records from the list of SMS

- **Patient Review Message:** Represents that in how many days before the patient gone for review will be configure here. This message is send to the patient regarding reviews of the patient.

- Patient Appointment Remainder Message: Represents that in how many days before the patient get the remainder message regarding their appointment will be configured here.

- **Employee Birthday wishes:** Refers that Birthday wishes will be send to the employee will be configured here. If we check this one then Birthday wishes will be send to the patient other it doesn't.

- **Patient Vaccination Remainder MSG:** Represents that in how many days before the patient get the remainder message regarding Vaccination.

SMS settings -VI:

Screen:

Fields:

Enter Multiple phone numbers and Names with comma's

- **Send Admission message to multiple persons:** Represents that admission details will be sent to the Phone numbers which entered in the application as well as names entered in the application regarding to a particular patient.

  Phone Numbers: Represents the list of phone number which are regarding to a particular patient.

  Names: Represents the list of names which are regarding to a particular patient.

  Send Message: Represents the content of the message which will be send to the patient.

- **Ward Transfer MSG to Doctor:** Represents that when a patient changed from one ward to other then those details will be send to the concerned doctor.

- **OT messages to patient:** Represents that when ever a patient booked or cancel a OT that message will be send to the patient. That messages will be configured here.

  OT booking: Represents the OT booking details. When ever a OT is booked then at that time patient has receive the OT booking details.

  OT Cancel: Represents the OT cancellation details. When ever a OT is canceled then at that time patient has receive the OT cancellation details.

OT Reschedule: Represents the OT Reschedule details. When ever a OT is rescheduled then at that time patient has receive the OT Reschedule details.

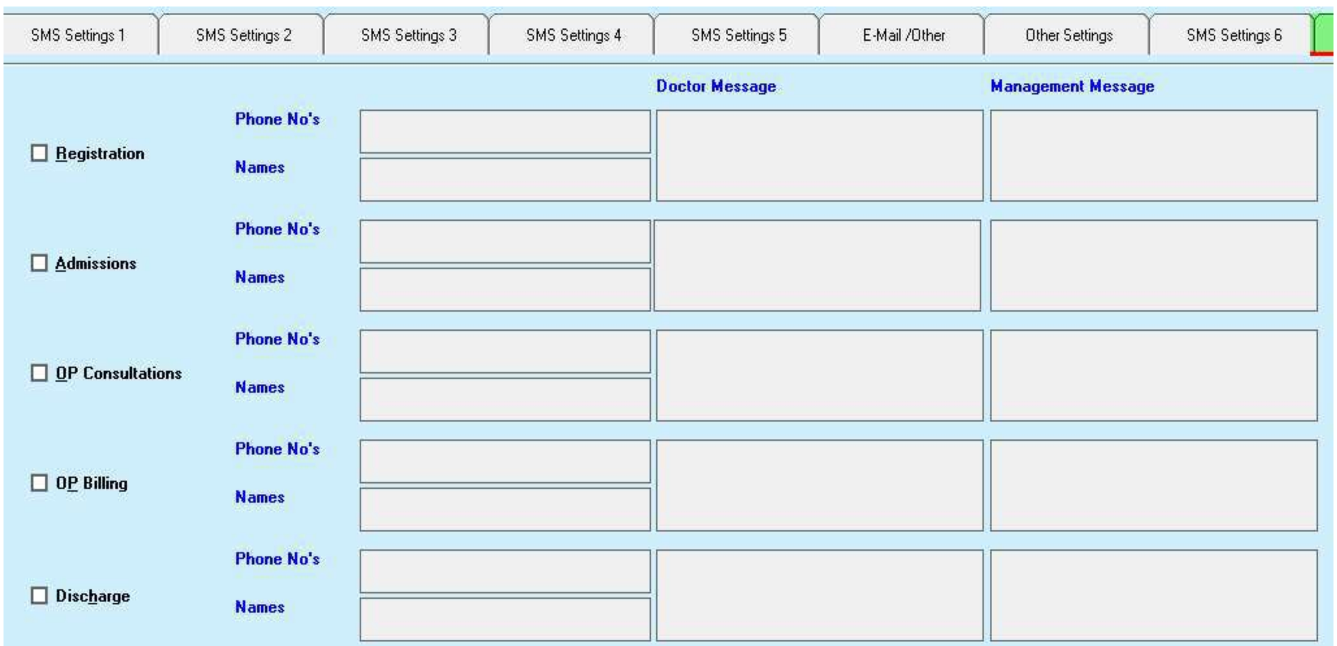
- **Send ICU SMS to Doctors:** Represents that ICU related messages should be sent to the doctors regarding their patients.

Room CD: Represents the room CD of the ward

Ward Name: Represents the ward name where the patient is under treatment.

VIP Settings:

Screen:



SMS Settings VII:

Screen:

Specialization Masters

The main purpose of this form is to configure the Specializations. These are nothing but the experience of a doctors in a particular fields. Based on these expertizations we have to create the specialization masters.

Path:

Masters
→ General
→ Specialization Masters

Screen:

Fields:

- **Specialization CD:** Represents that the unique CD for the newly created Specialization will be configured here. It is auto generated and it should not be editable.

- **Specialization Name:** Represents the Name of the specialization which is to be created will be configured here.

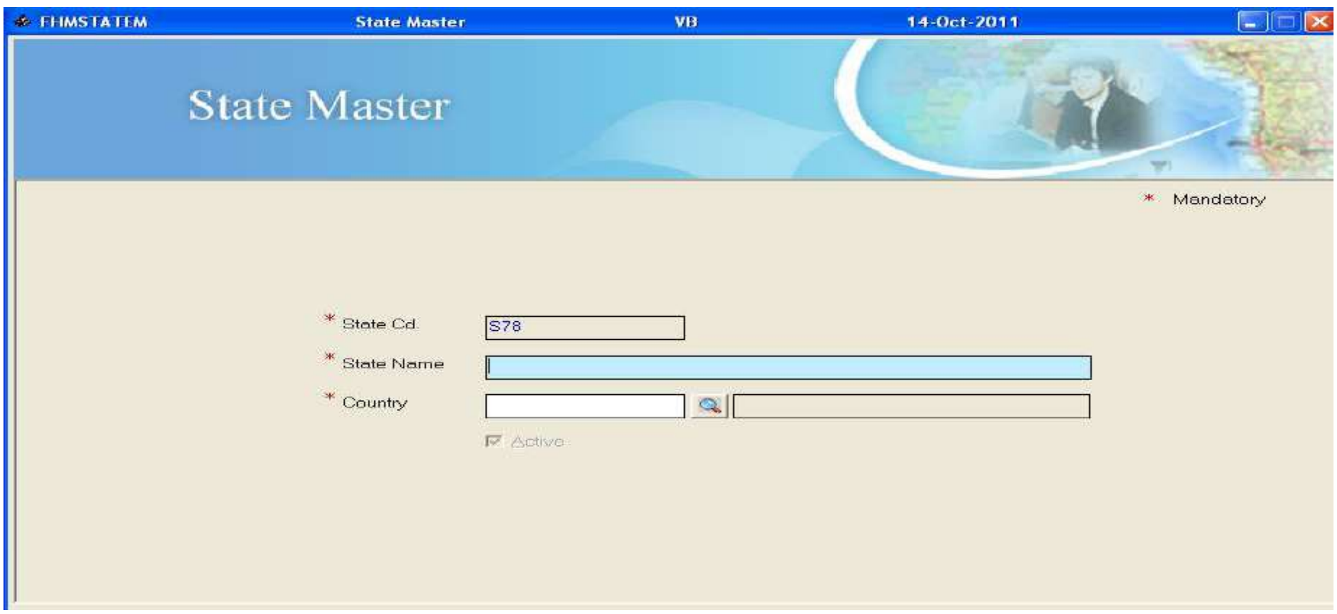
General---->State Master

The main purpose of this form is to create the states. It will tells us for which State the user belongs will be configured here. This master is created based on the country master.

Path:

Masters
→ General
→ Address Related Masters
→ State Master

Screen:



Fields:

- **State CD:** Represents the CD for the state which is to be create. This unique and auto generated. It should not be editable
- **State Name:** Represents the name of the State which is to be create.
- **Country :** Represents the name country for which the state belongs

General---->Tariff Masters

The main purpose of this form is to configure the new tariffs which are used in the hospitals. These tariffs may vary services wise, organizations wise, packages wise etc. For this purpose we have to configure different types of tariffs in hospital.

Path:

Masters
→ General
→ Tariff Masters

Screen:

Fields:-

- **Tariff CD:** Represents the unique CD of the newly created Tariff. It is auto generated and it should not be editable.

- **Tariff Name:** Represents the name for the newly created tariff. When ever we call this tariff then it display the name along with CD will be displayed.

- **Contact Person:** Represents the responsible person for the newly created Tariff.

- **Effect From:** Represents that the date on which the the Tariff becomes active or applicable will be configured here.

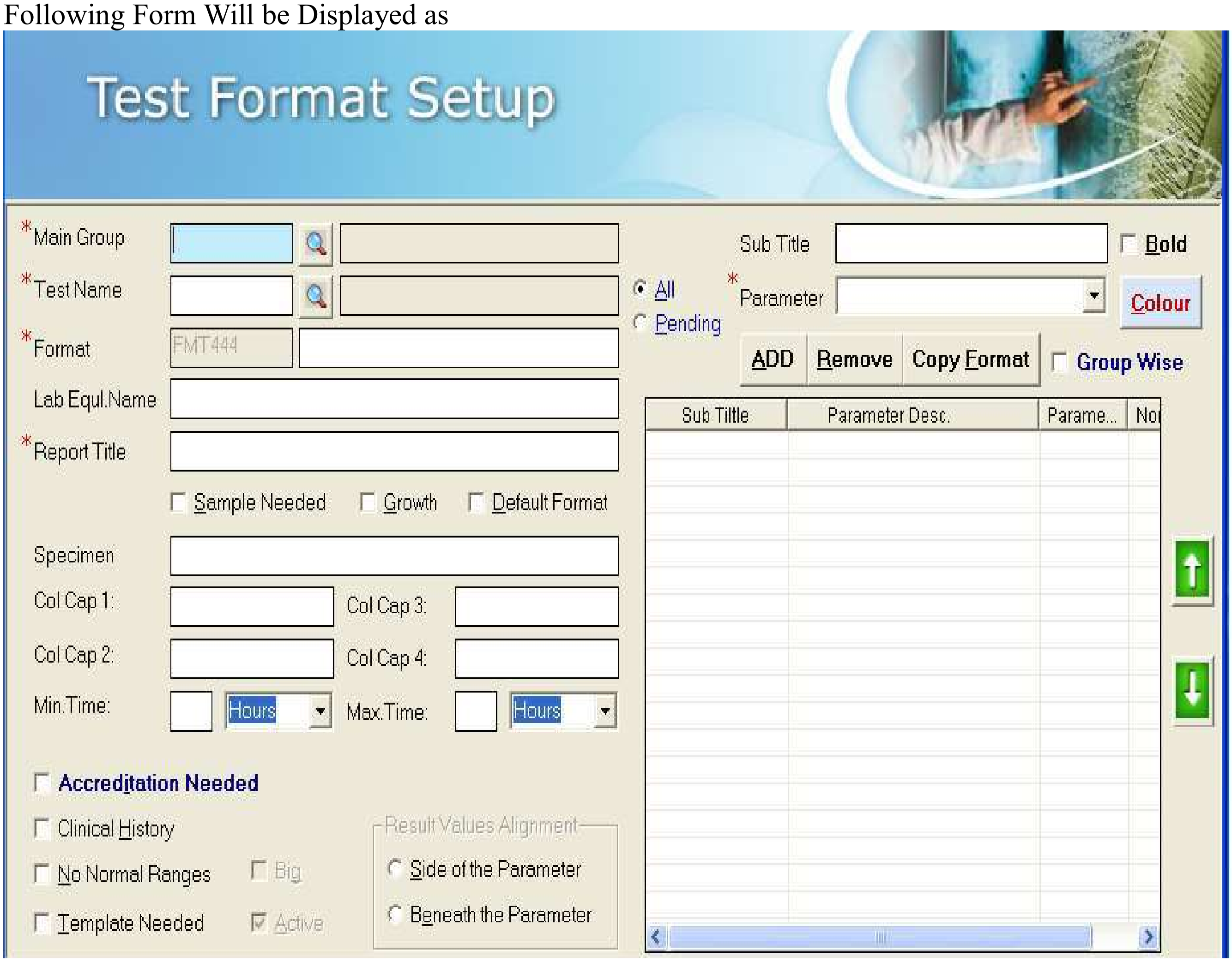
- **Effect To :** Represents the End date or last date of the Tariff will be configured here.

Diagnostics --> Test Format Setup

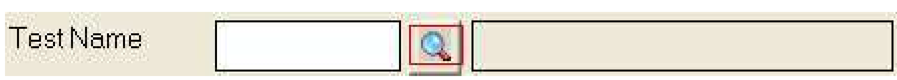
Description: The Test Format Setup is used to create Format for Specific test for Result.

Navigation: Masters Module--> Diagnostics--> Diagnostics Info-->Lab Test Format Setup.

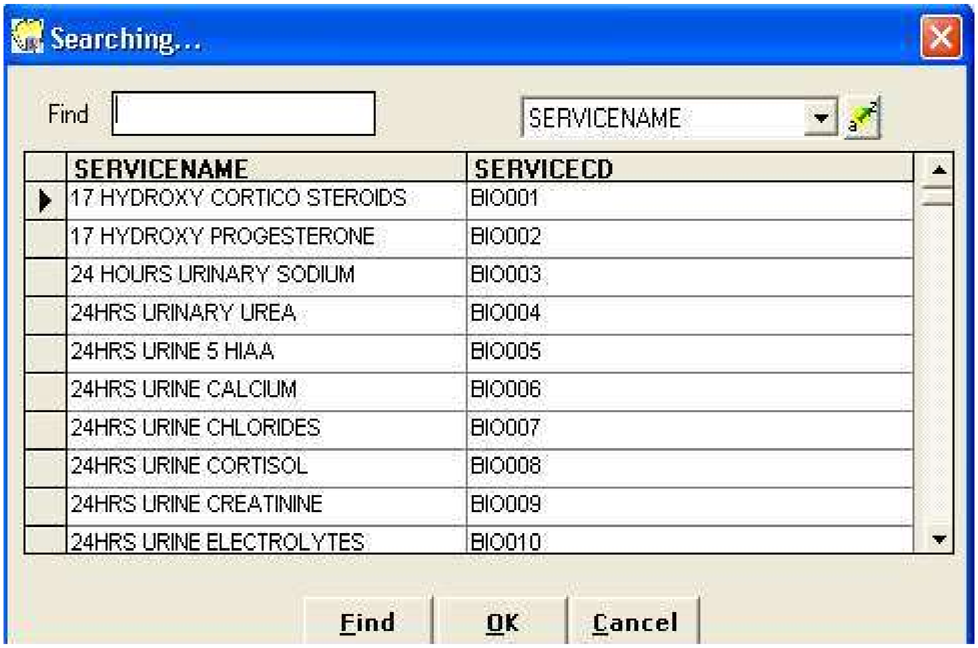
Following Form Will be Displayed as



Main Group: Here the Main Group can be selected by Pressing F2 button. By Clicking on Search button the Window will be Populated and we can select the Services.



Test Name: Here the Test Names will be populated by clicking on the Search button. The Test Names will be the Service Names.



→ Here the Test Names be the Service Names only.

- **Format**: Here the Format will be Auto generated. That Service Name will be as Format Name.

- **Lab Equiv. Name**:When the User the selected format then automatically the Equivalent service name will be automatically Populated .

- **Report Title**: What ever the User has given the Report Title that will be affected in the Reports.

- **Sample Needed**:When this is selected the Sample is Needed for the selected Test.

- **Growth**: For Antibiotics Purpose only we need Growth. When it is checked it will be effects in Result Entry Form.

- **Default Format**:When it is checked,the Default Format will be automatically done to that Test. If it is Unchecked,in Result Entry Form the User must select the Format by clicking on search button.

- **Specimen**: **"Specimen"** is an item of information that is typical of a class or group. For example Sample of blood. Specimen is a portion or quantity of material used for testing purpose.

- **Col Cap1**:What the User has given in the Service Group Master that will be displayed in Col Cap1 field.

- **Col Cap2**:What the User has given in the Service Group Master that will be displayed in Col Cap2 field.

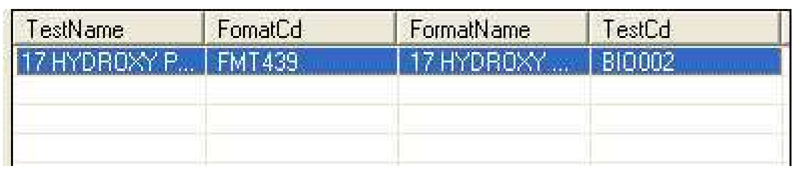
- **Col Cap3**:What the User has given in the Service Group Master that will be displayed in Col Cap3 field.

- **Col Cap4**:What the User has given in the Service Group Master that will be displayed in Col Cap4 field.

- **Min Time And Max Time**:The Purpose is for Preparing the Report. Here in the Drop down the user can select Hours,Minutes,Seconds.

- **Accreditation Needed**:The act of granting credit. If this is checked the Stamp will be displayed in the Print Report.
- **Clinical History**: What the Doctor has suggested the Clinical History will come in Report . If the User selects only then it will effects in report.
- **No Normal Ranges**: If this is selected the Normal Ranges will be effected in the Result Entry Form. If this is selected then Result Values Alignment will be in Enable mode.
- **Template Needed**: If this is selected only ,the Test will be fetched in the Template Setup Form.

- **Add:** The Add button is used to add the selected Parameter.
- **Remove**: The Remove button is used to remove the selected Parameter.



TestName	FomatCd	FormatName	TestCd
17 HYDROXY P...	FMT439	17 HYDROXY ...	BIO002

- **Copy Format**: Firstly the user should select the Test Name and click on the Copy Format, if any format is there that will be shown automatically in the grid.
- **Group Wise**: If this is Checked,first the Main Group must be selected one Service Name and then click on the Copy format button. Under the Main Group it shows number of formats. We should select one of the Format and click on the Copy Format then the Format will be copied to that Service Name respectively.
- **Sub Title**: The user should give Manually the Sub Title.
- **Parameter**: What ever we have given the Parameters that will be fetched in the Parameters drop down box.
- **Bold**:If this is checked,then the Sub Title will appear in Bold.
- **Pending**:If it is selected this then all Pending Tests will be effected in Report.
- **All**:If this is Selected then All Tests

General---->Vaccination Master:

The main purpose of this form is to configure different types vaccines. Which are used for different purposes.

Path:

Masters
→ General
→ Doctor Department Configuration Masters
→ Department Configuration Masters

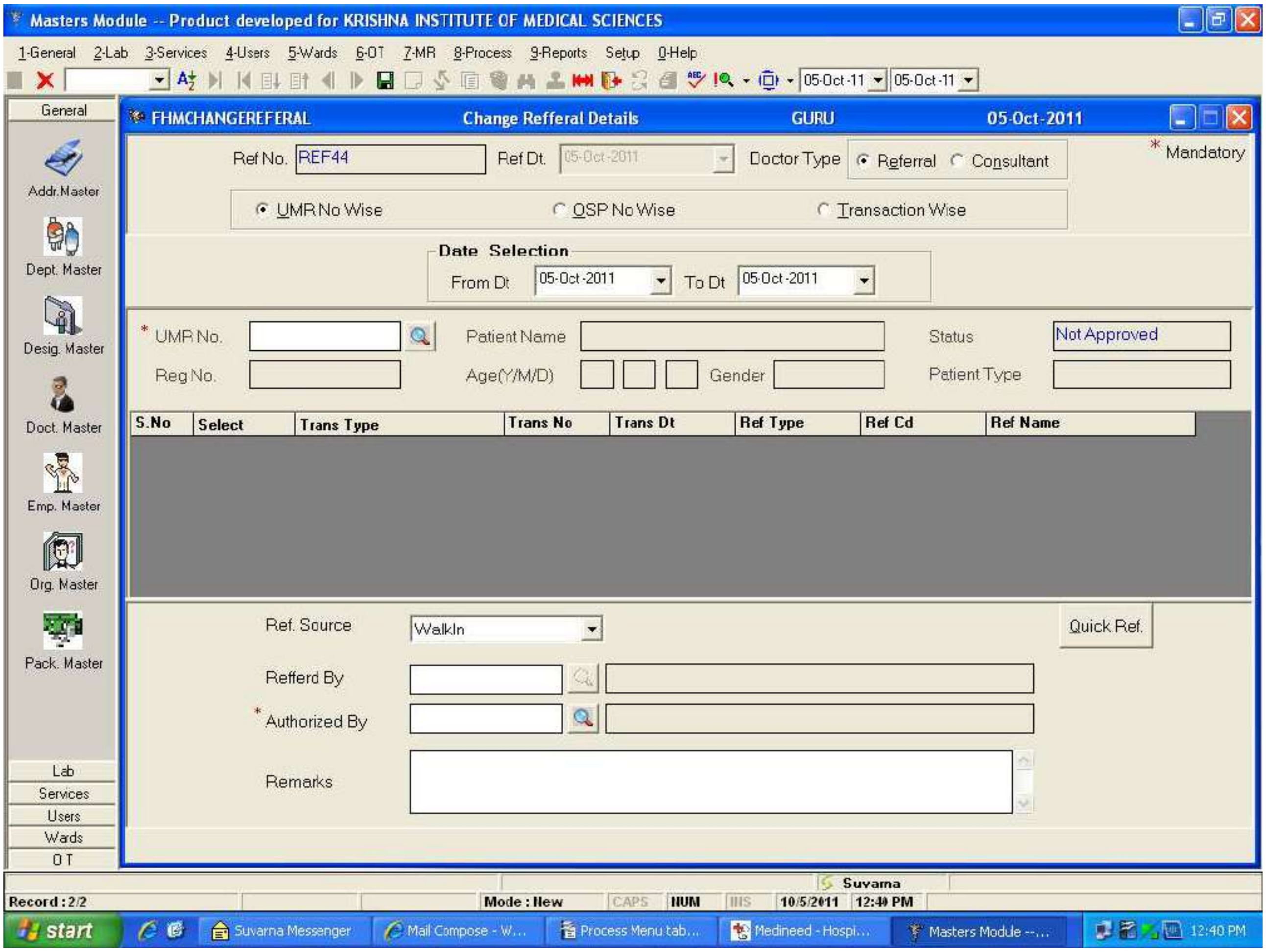
Screen:

Fields:

- **Vaccine Code:** Represents the unique code for the newly created Vaccine. Which is auto generated and should not be editable.
- **Vaccine Name:** Represents the name of the vaccine which is to be created. It should be unique.
- **No. Of Days:** Represents that how many days the vaccine is working or it is in active. That after how many day the vaccine can be reused or it again applicable.
- **IS Repeat:** Represents that the vaccine is reused regularly or it is only once used will be configured here.
- **Mandatory:** Represents that the usage of the vaccine is compulsory or not will be configured here. If check this one it is mandatory other wise it is not.
- **Optional:** Represents that the usage of the vaccine is optional. That it depends on the user which means whether he wants he can other wise also there is no restriction. So optional in sense it purely user dependent.

Change Referral Details Form:

The Main Purpose of this document is to Change the Referral Type Details Like Walkin to another Referral Type Details Like Staff Doctors

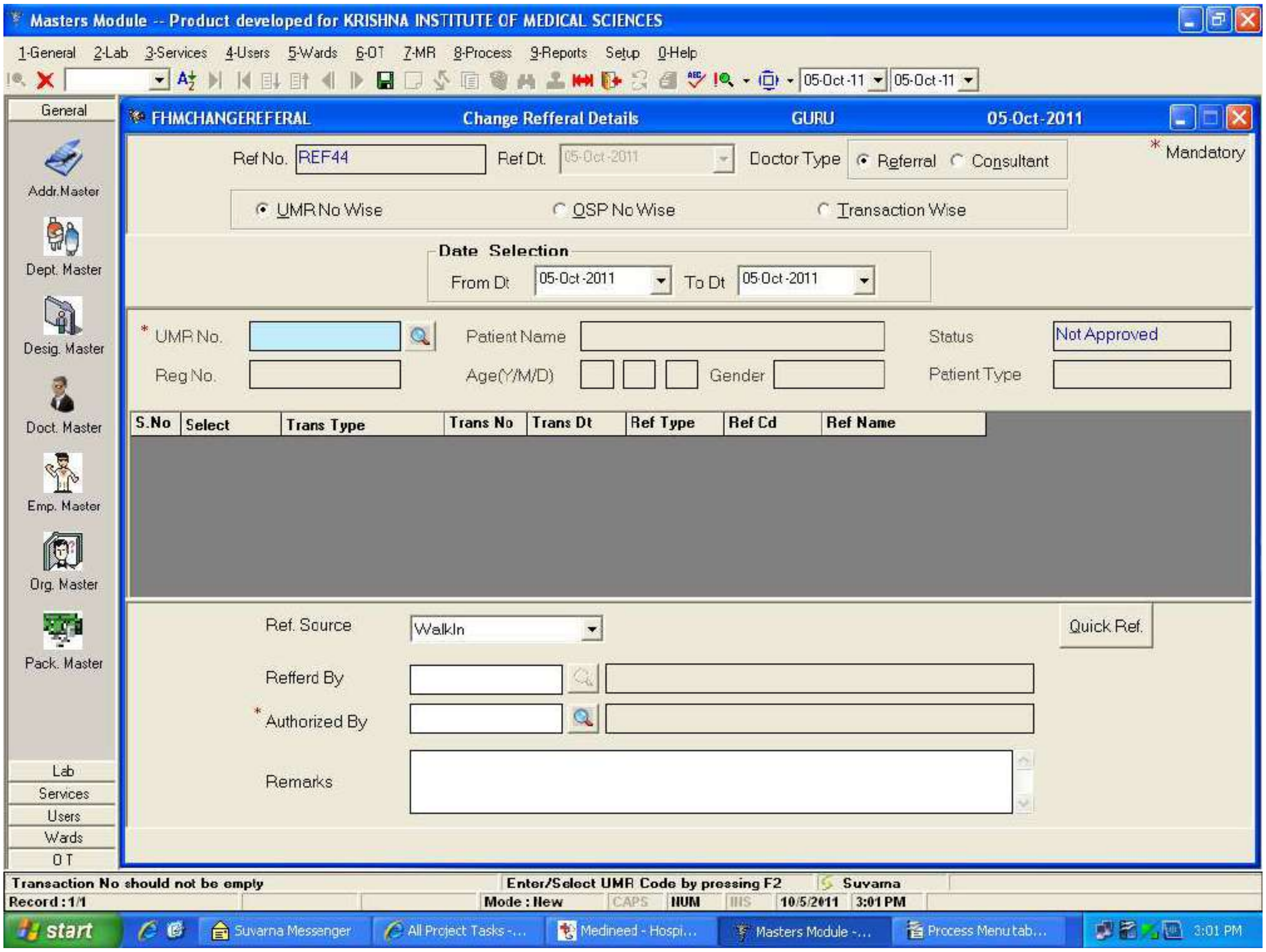


- **Ref No**:Referral No is an Auto generated No and it cannot edit

- **Ref Dt**: Referral Dt should displayed todays date and it should be in disable mode

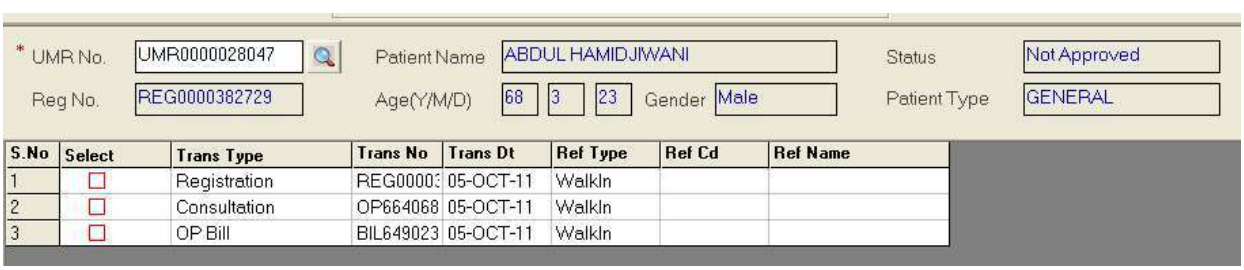
- **Doctor Type**:Refers to the Doctors and it should select the Referral or Consultant Radio buttons.

-- When 'Referral Radio button' is selected and UMR NO Wise Radio button is selected then form will be displayed as



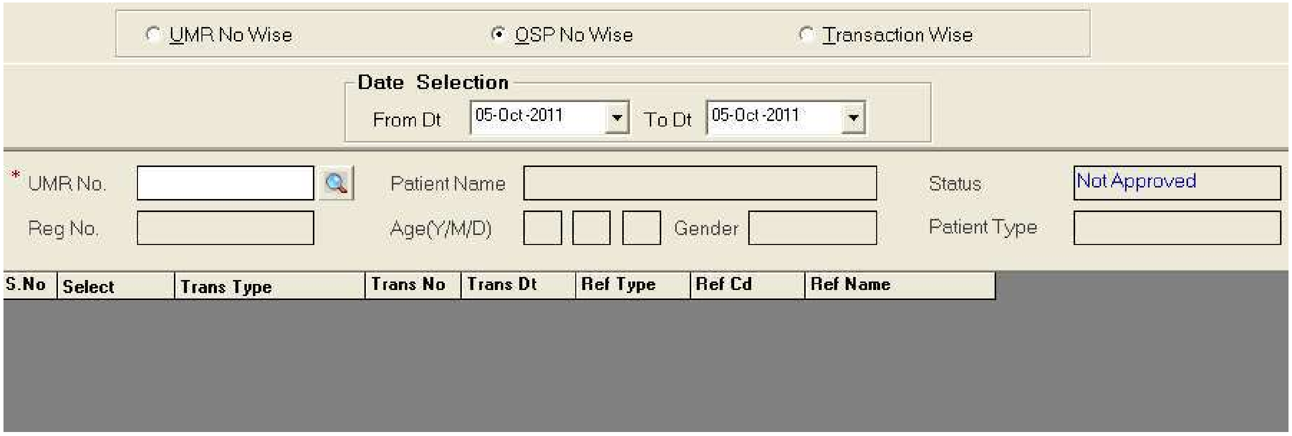
Date Selection : From Date and To Date should Select from the Calander

UMR NO : It should Select From the Search button. When UMR NO is Selected then all the the Details Will be displayed as shown as



Select the Check box and Change the Ref Source and Select the Authorized by,Referred By and Save the Record.After Saving the record open in Grid Mode and See the Changes.

-- When 'Referral Radio button' is selected and OSP NO Wise Radio button is selected then form will be displayed as



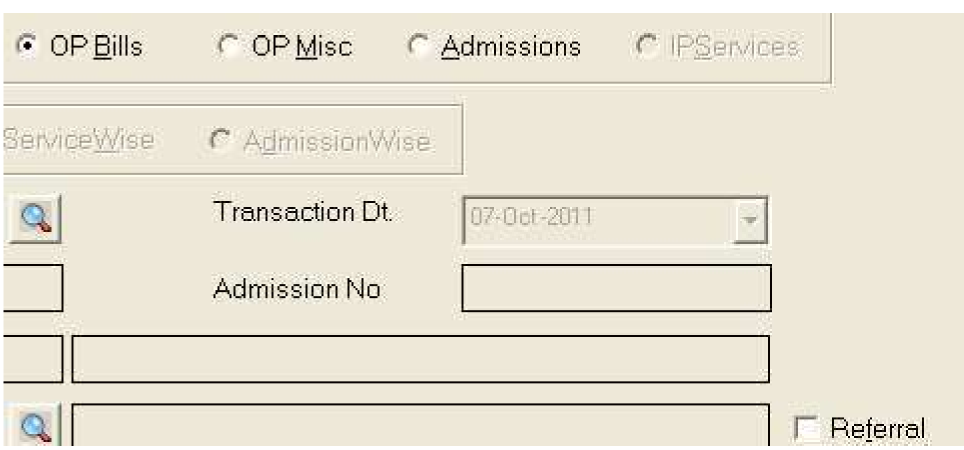
Date Selection : From Date and To Date should Select from the Calander

OSP NO : It should Select From the Search button. When OSP NO is Selected then all the the Details Will be displayed as shown as

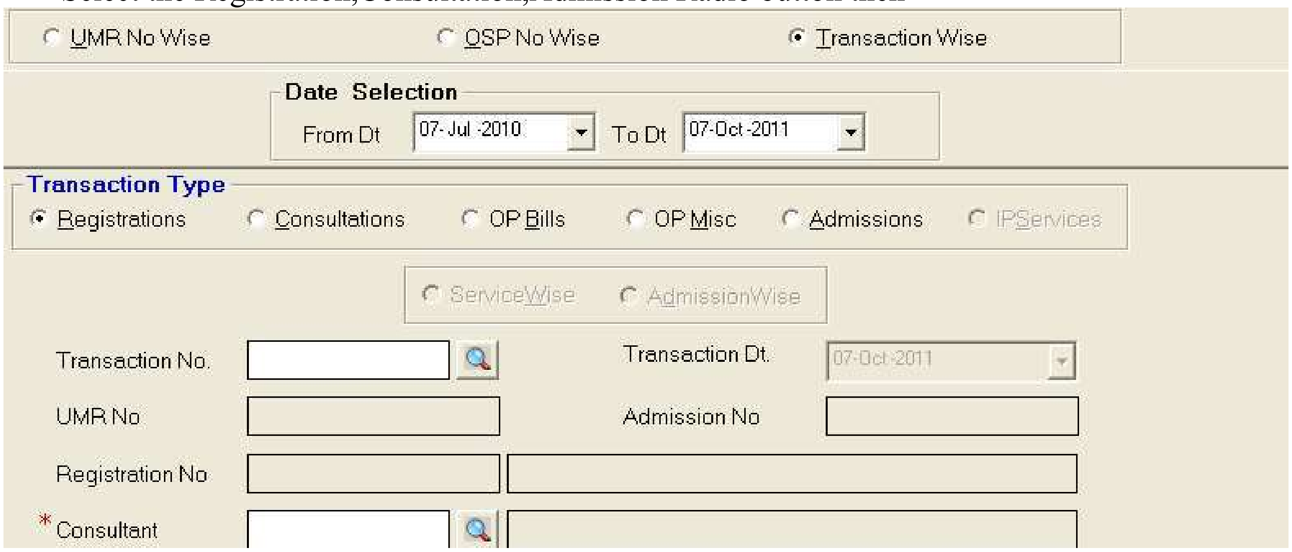
Select the Check box and Change the Ref Source and Select the Authorized by,Referred By and Save the Record.After Saving the record open in Grid Mode and See the Changes.

-- When Referral Radio button is selected and Transaction Wise Radio button is selected then the Transaction Type of Ip Services Radio button will be in Disable Mode and

-- When OP Bills,OP Misc Radio buttons is selected the Referral check box will be Enabled



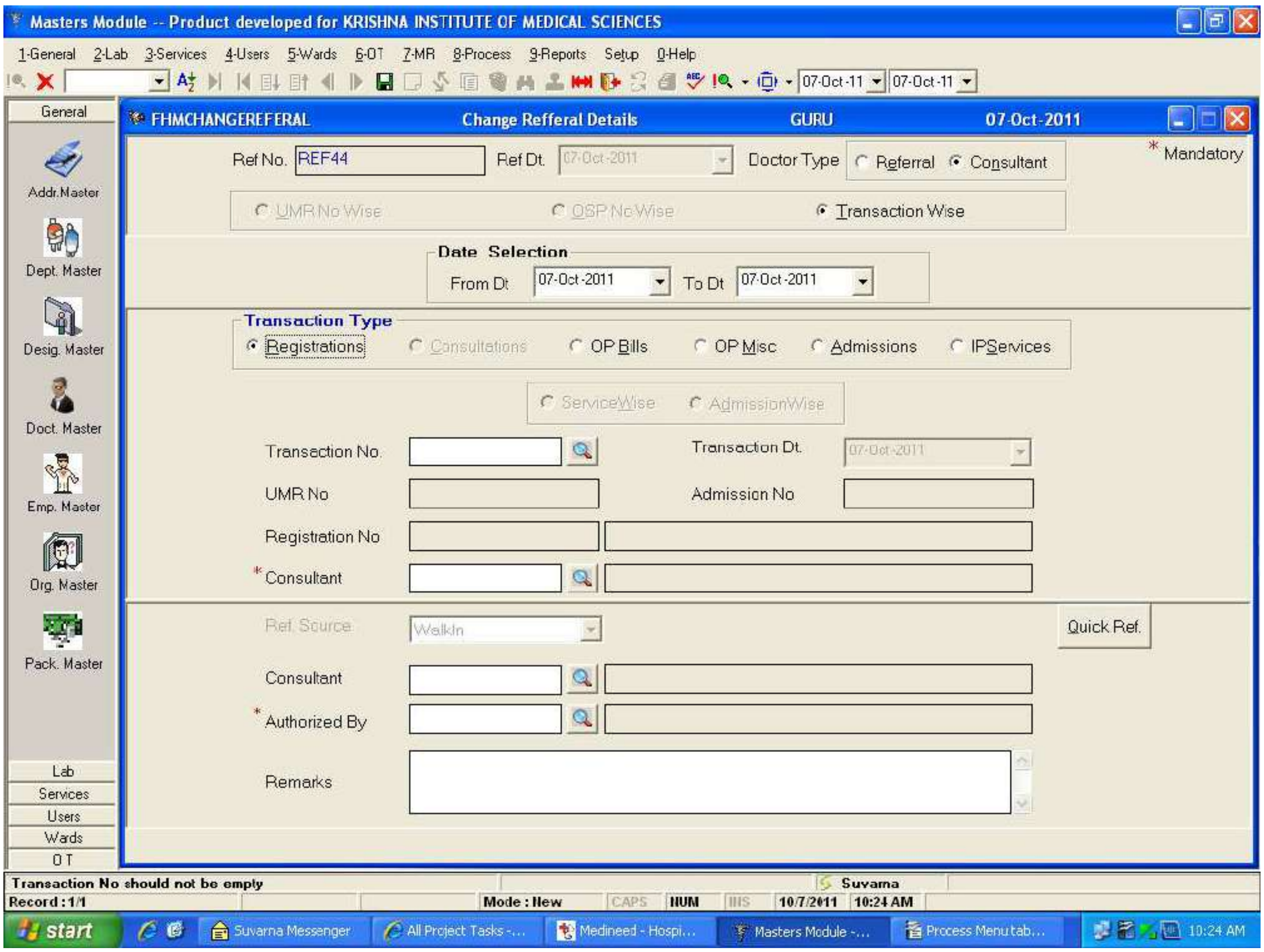
Select the Registration,Consultation,Admission Radio button then



- Date Selection: From Date and To Date should Select from the Calander
- **Transaction NO**:Refers to the Transactions are done in Billing.It should select by using search button
- **Transaction Dt**:Refers to the Date.It will display the Curent Date
- **UMR NO**:When Transaction No is selected the UMR NO will be displayed
- **Admission NO**:When Admission Radio button is selected and Transaction No is selected then Admission No will be displayed
- **Registartion NO**:When Registartion Radio button is selected and Transaction No is selected then Registartion No will be displayed.
- **Consultant**:Referrs to the Doctors.It should select by using Search button.
- **Ref Source**:An entity provided to enter the referral source Ex: Walkin, Staff etc.and User Cannot Edit(Other Than Walkin is selected then Reffered by will be enabled)
- **Reffered By**:Refers to the Which Doctor is refered to the patient When Referal Sourse is selected as Staff,Doctor etc..
- **Authorized By**:Refers to Authorization Person
- **Remarks**:User Can Enter Manually.

-- When 'Consultant Radio button' is selected the Transaction Type of Consulation Radio button will be in Disable Mode and When Ip Services Radio button is Selected the Service Wise and Admission Wise Radio buttons will be enabled and

UMR NO Wise and OSP NO Wise Radio buttons will be in Disable Mode

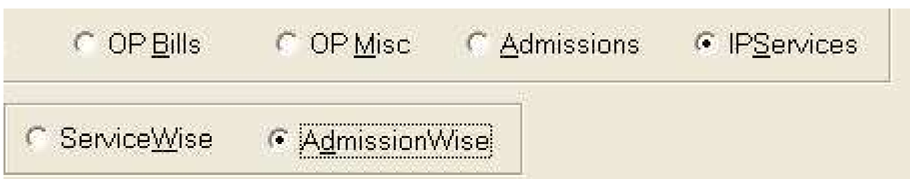


Select the Registration,OP Bills,OP Misc,Admission,Radio button then

- Date Selection: From Date and To Date should Select from the Calander
- **Transaction NO**:Refers to the Transactions are done in Billing.It should select by using search button

- **Transaction Dt**:Refers to the Date.It will display the Curent Date
- **UMR NO**:When Transaction No is selected the UMR NO will be displayed
- **Admission NO**:When Admission Radio button is selected and Transaction No is selected then Admission No will be displayed
- **Registartion NO**:When Registartion Radio button is selected and Transaction No is selected then Registartion No will be displayed.
- **Consultant**:Referrs to the Doctors.It should select by using Search button.

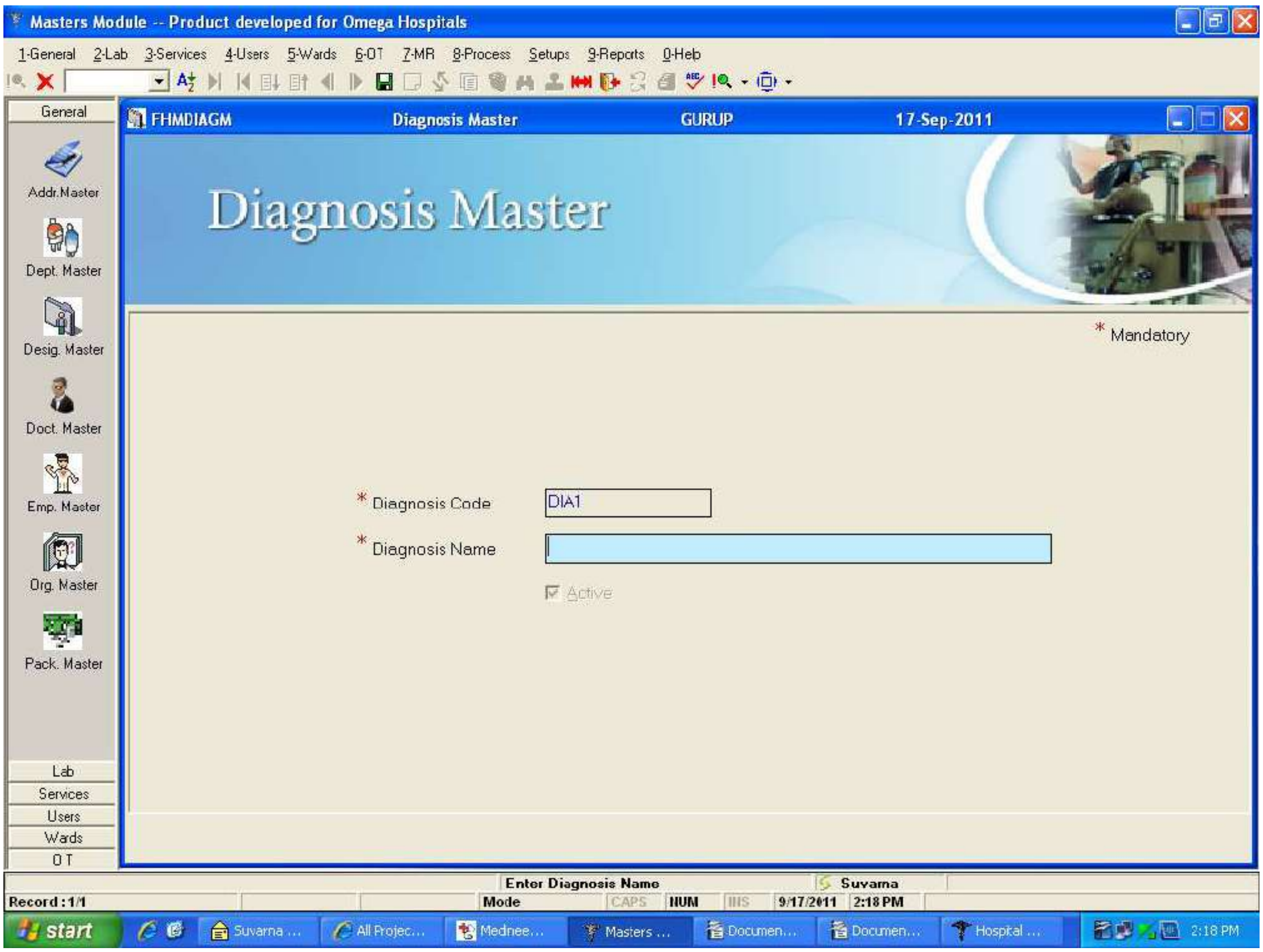
When IP Services Radio button is selected then Service Wise and Admission Wise Radio buttons will be enabled



- **Consultant**:Refers to the Doctor .
- **Authorized By**:Refers to Authorization Person
- **Remarks**:User Can Enter Manually.

MR --> ICD Related Master --> Diagnosis Master

Following Form will be displayed as

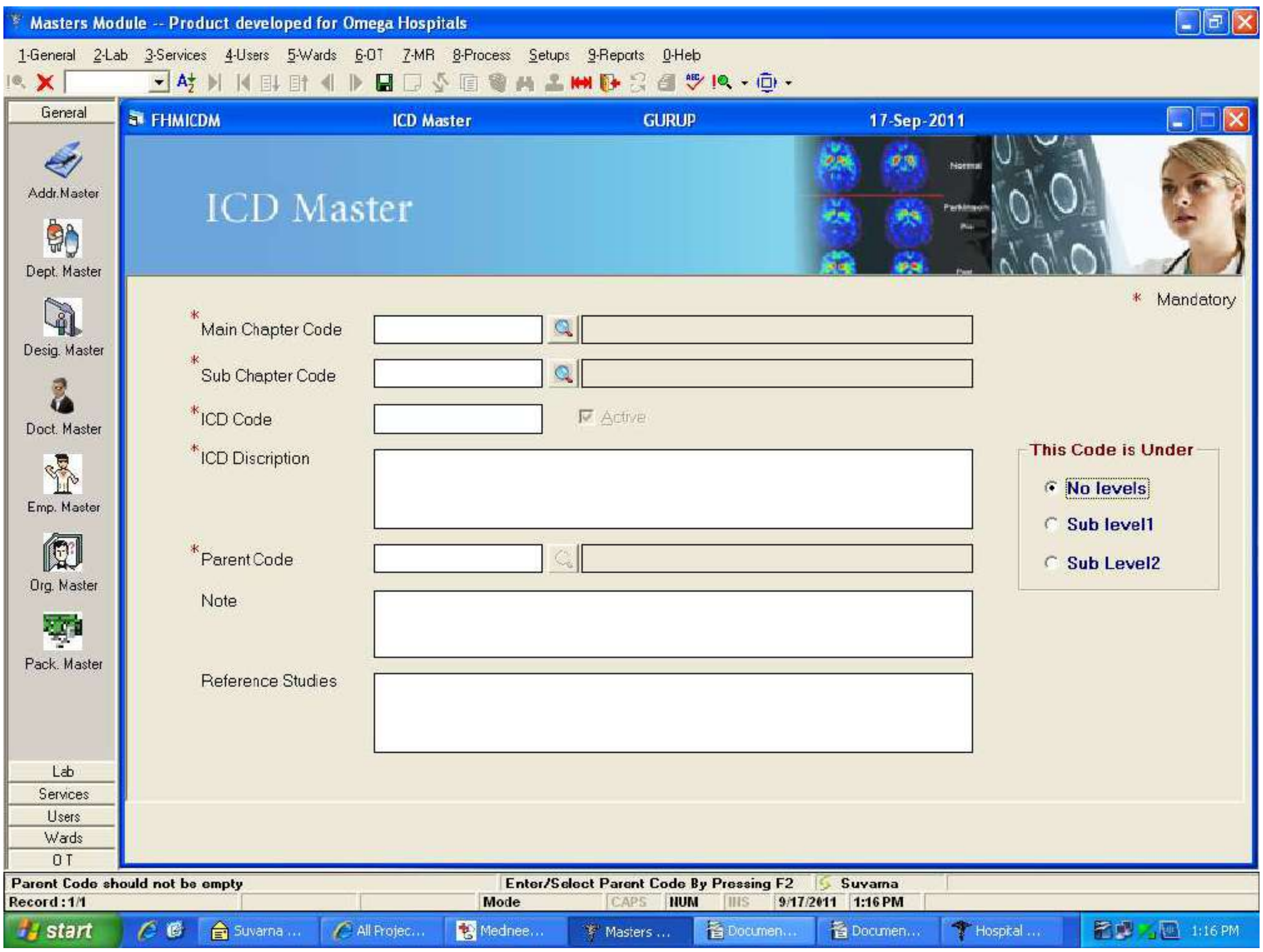


----> Diagnosis Code should Autogenerated

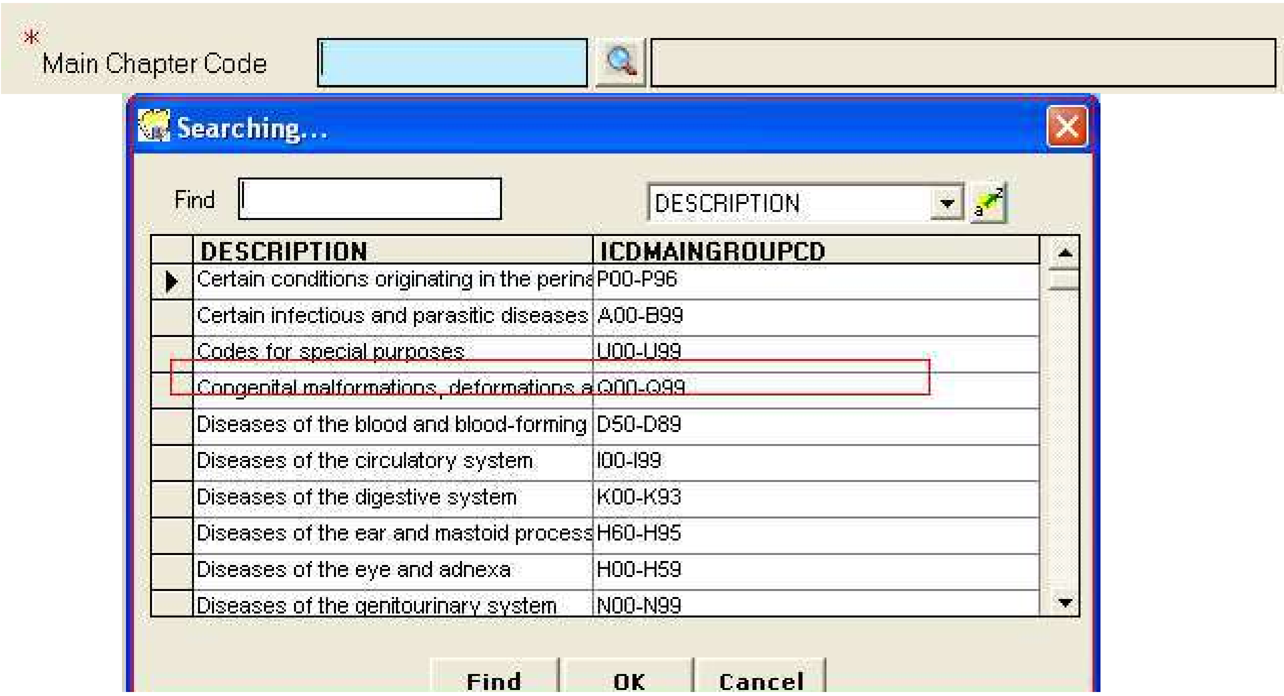
----> Diagnosis Name Should Entered manually(By User)

MR --> ICD Related Master --> ICD Master

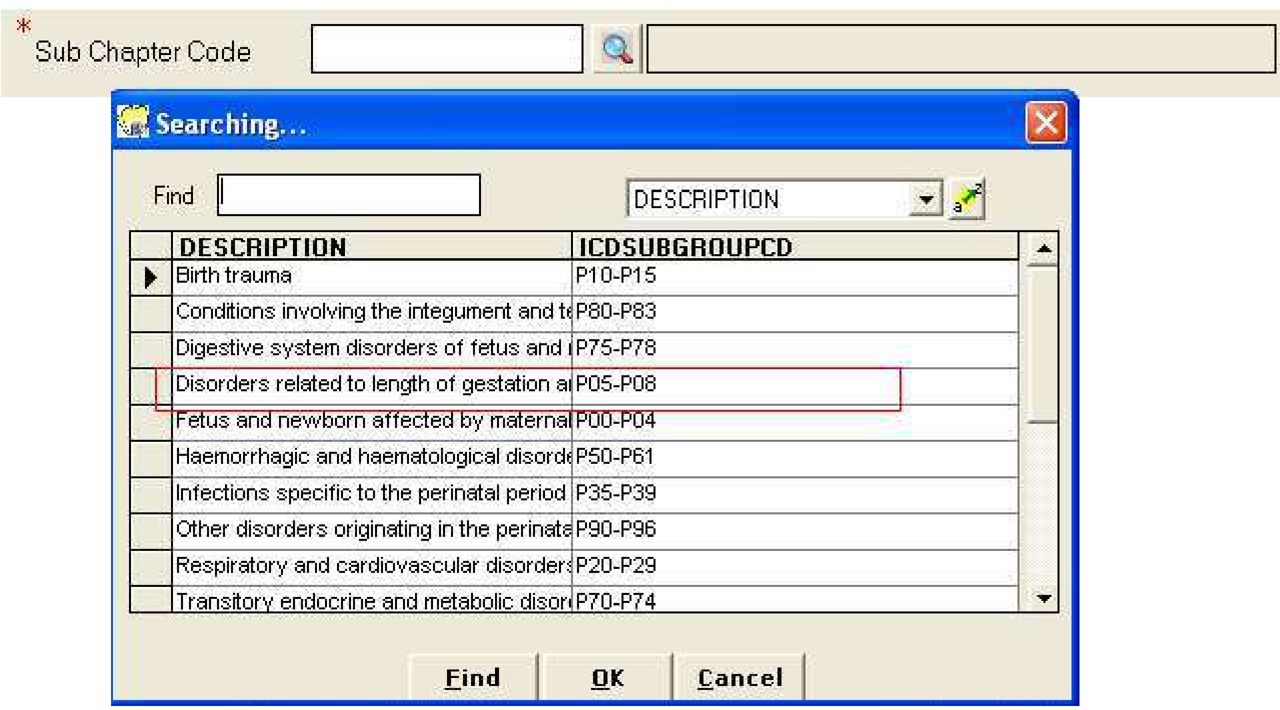
Following Form will be displayed as



----> Main Chapter Code Should Select From Search window



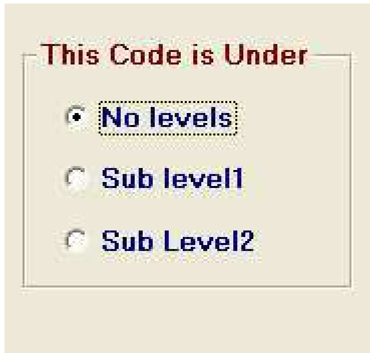
----> Sub Chapter Code Should Select From Search window



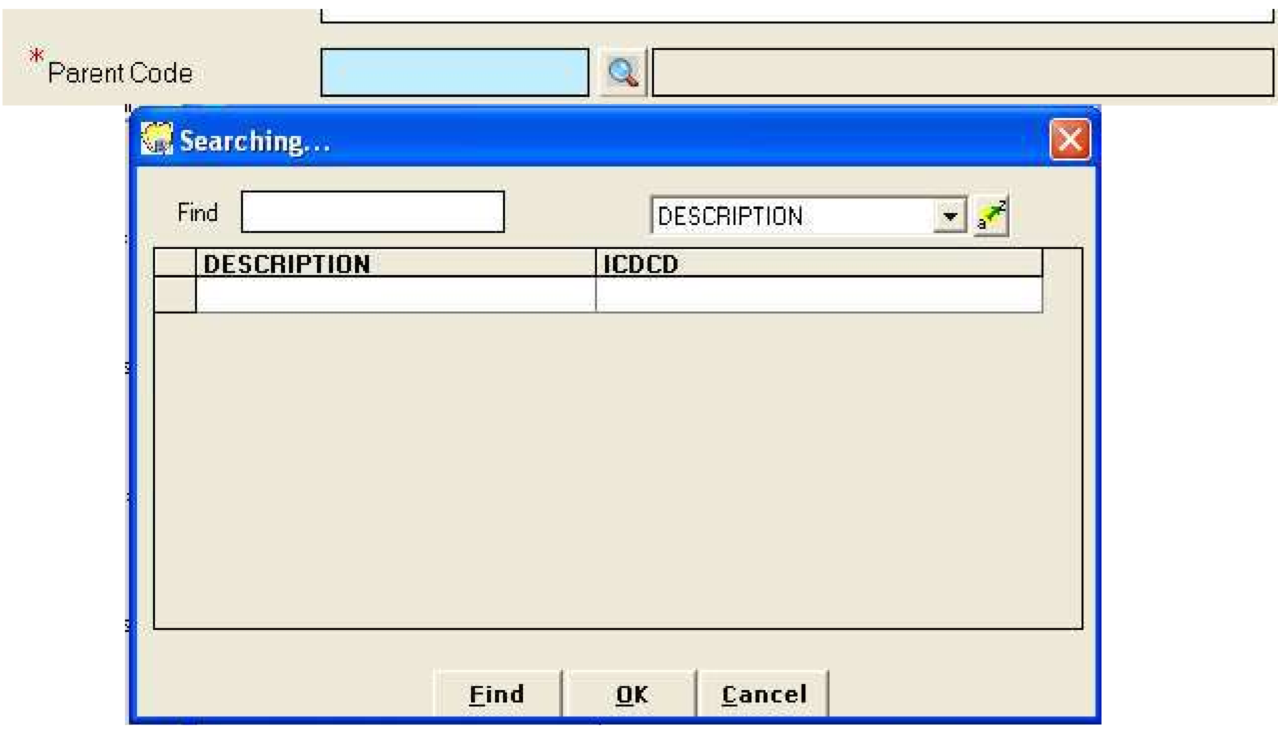
When Main Chapter Code is Selected only the Sub Chapter Code can be selected

----> ICD Code, ICD Description, Note, Reference Studies Should Enter Manually(By User)

----> The Code is Under Levels Like No Level and Sublevel 1 and Sub level 2 radio buttons

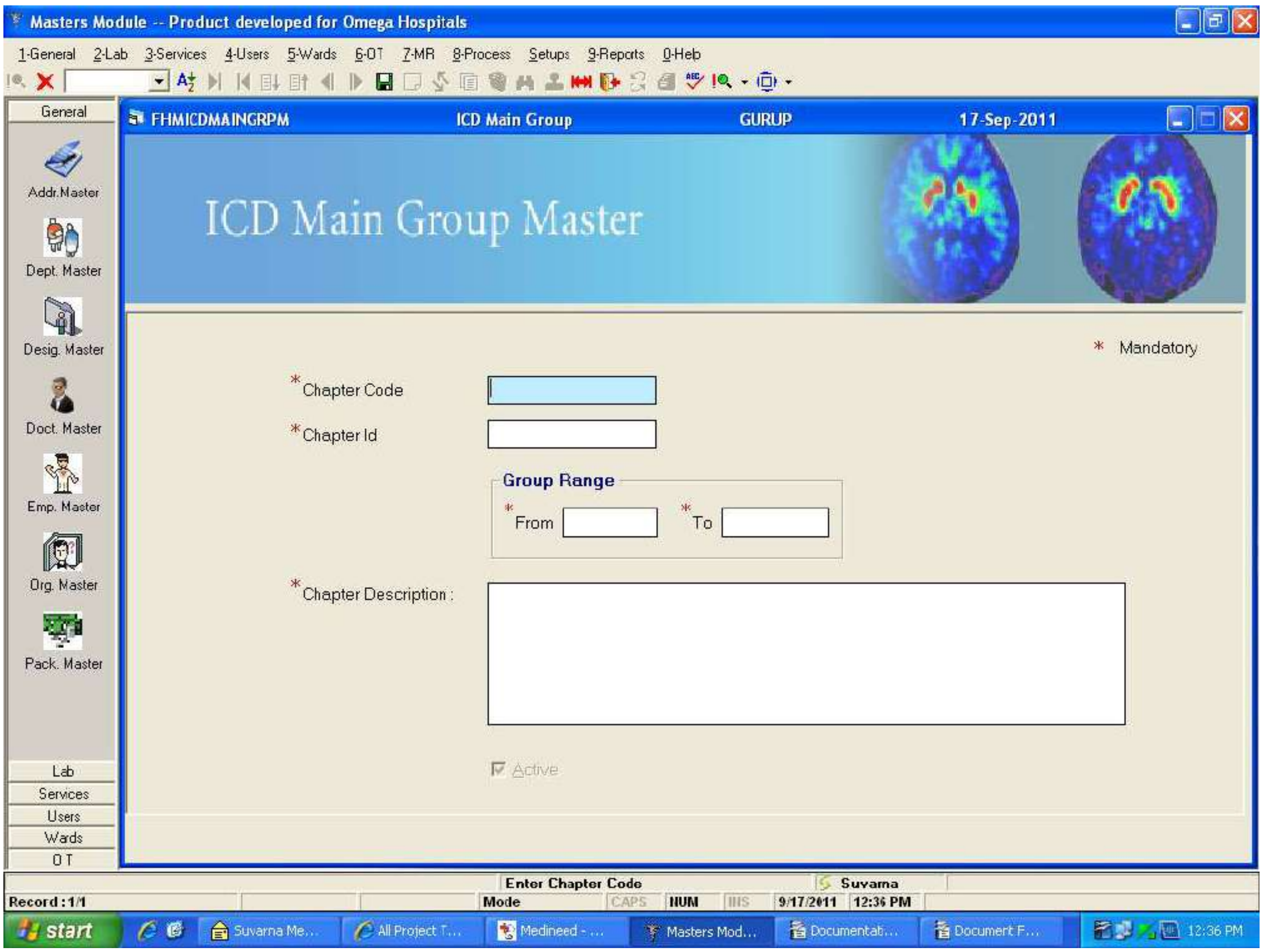


When Sublevel 1 and Sub level 2 radio buttons is selected the Parent Code Search button will be enabled and the Parent Code should Select from the Search button



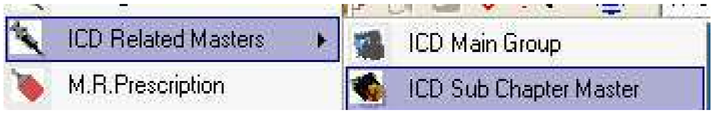
MR --> ICD Related Master --> ICD Main Chapter Master

Following Form will be displayed as

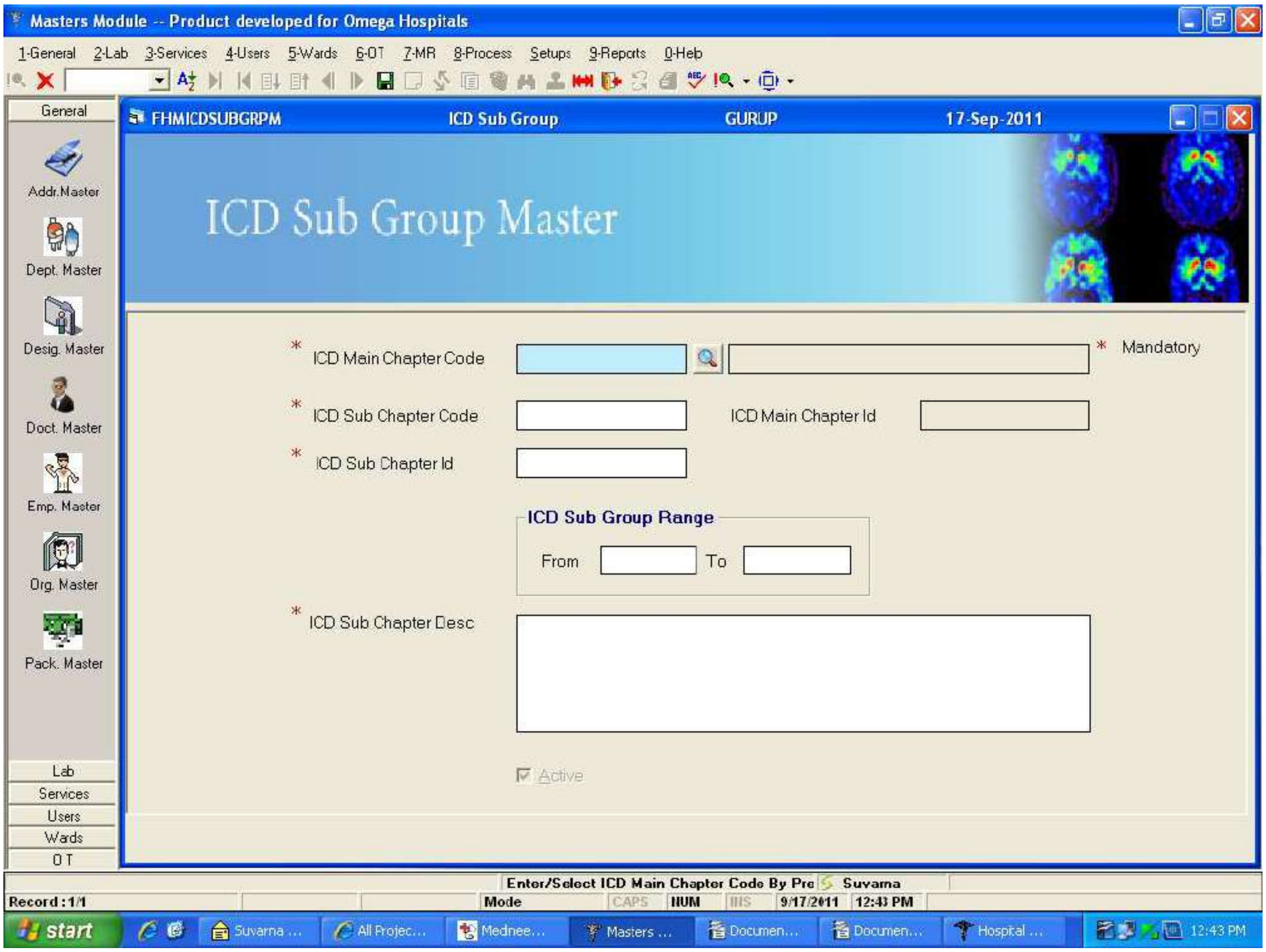


----> Chapter code, Chapter Id, Group Range(From and To), and Chapter Description Should Enter Manually(By User)

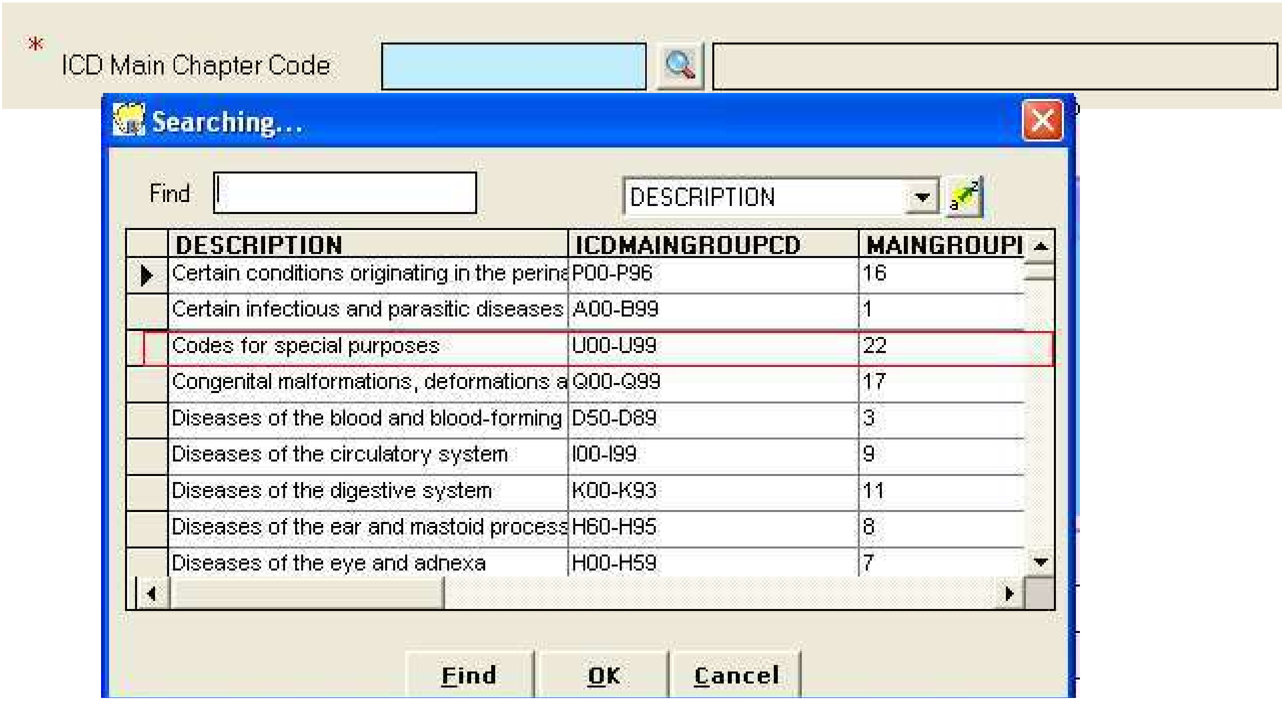
MR --> ICD Related Master --> ICD Sub Chapter Master



Following Form will be displayed as



----> ICD main Chapter Code Should Select from Search button

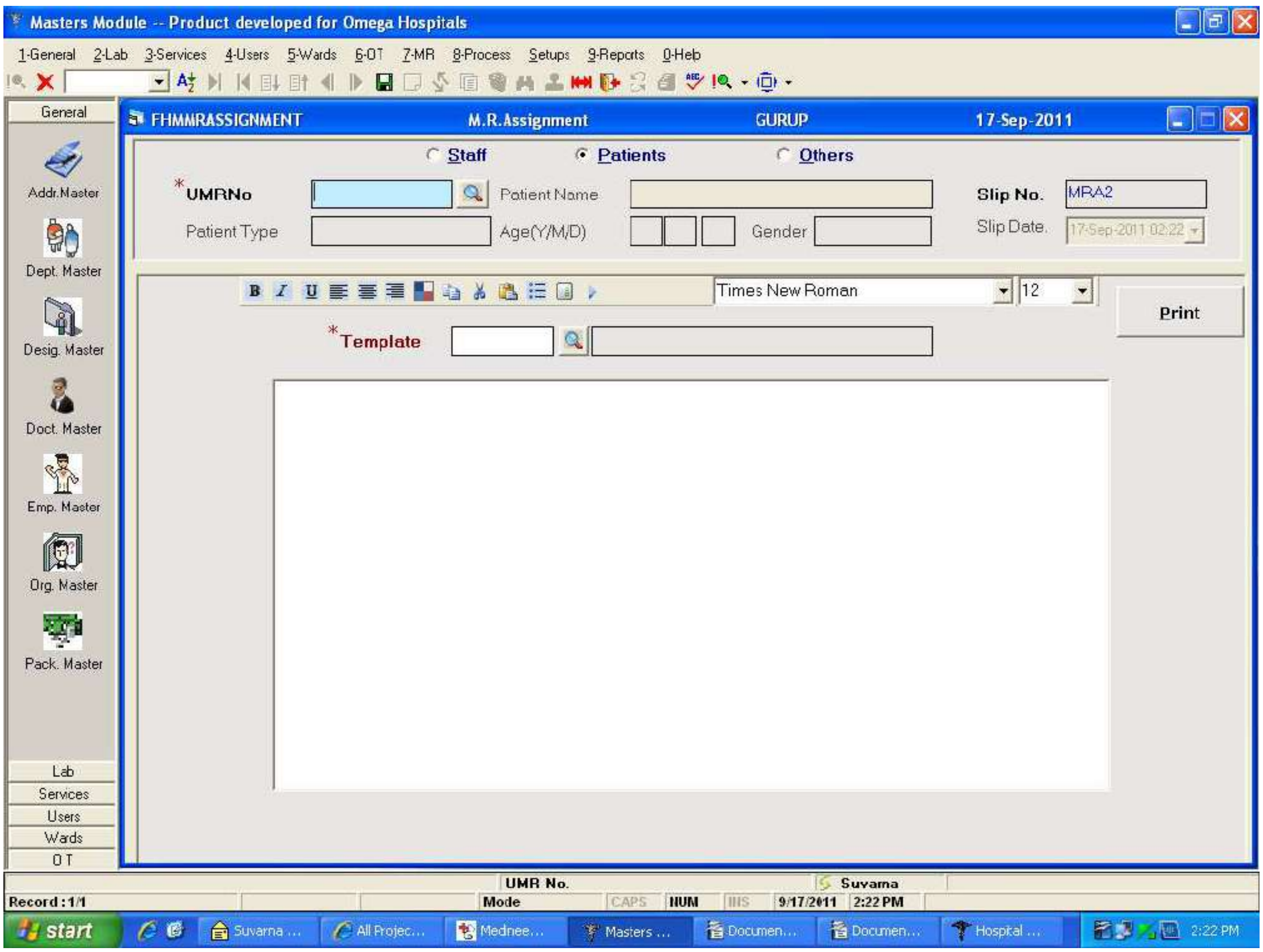


When Icd main Chapter Code is selected then by default ICD Main Chapter ID will display

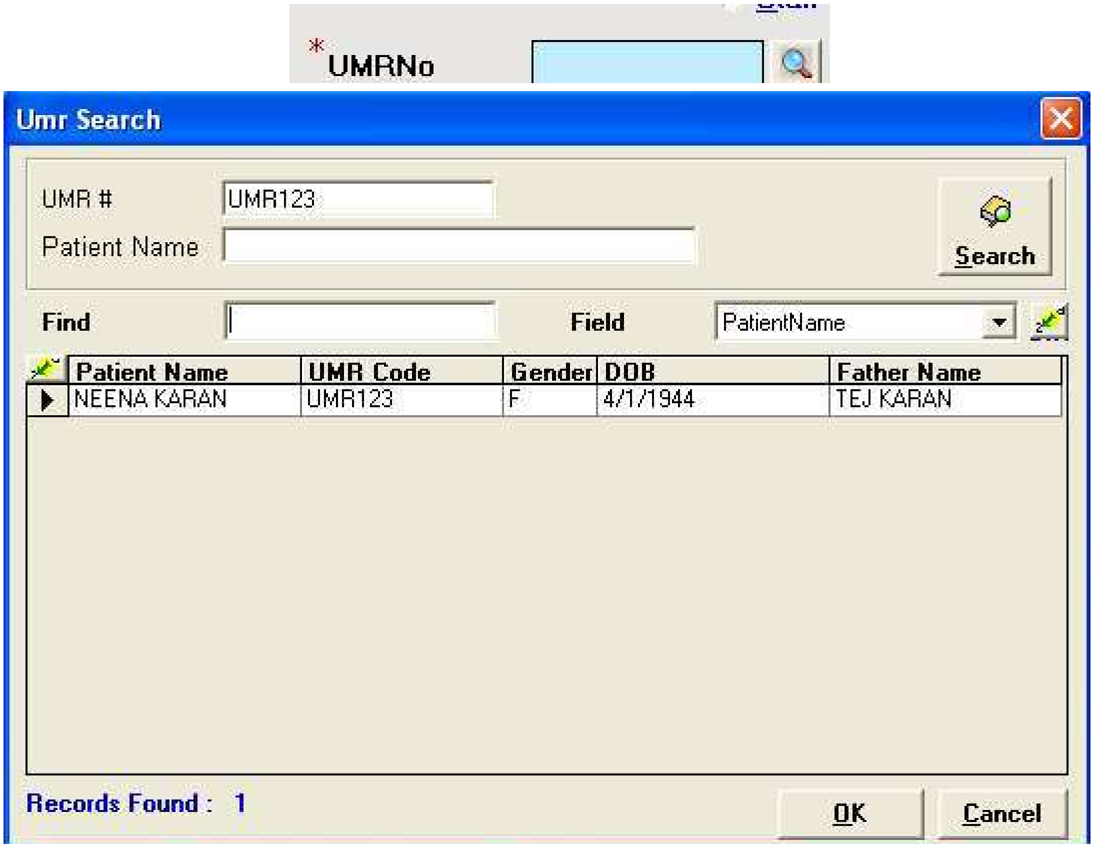
----> ICD Sub Chapter Code, ICD Sub Chapter ID, ICD SubGroup Range(From and To) ICD Sub Chapter Description Should Enter Manually(By User)

MR --> M.R.Assignment Form

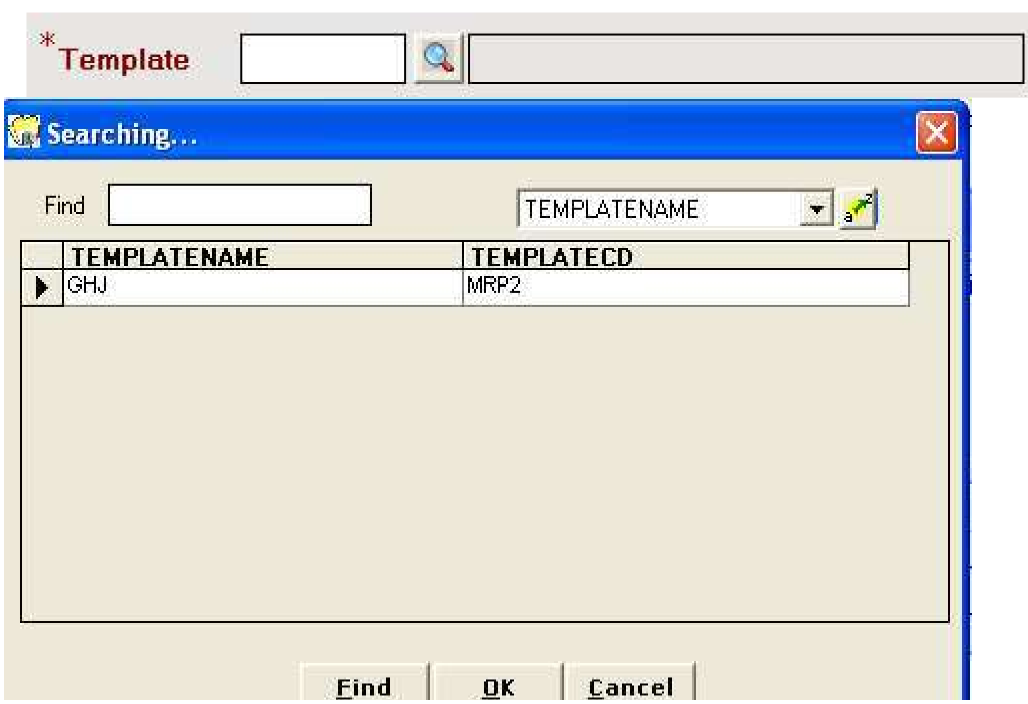
Following Form will be displayed as



----> Select UMR NO by using serach button

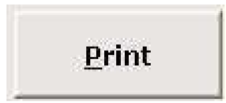


Enter the UMR No and Press Enter button then the Patient Details will be displayed then select the record and Click on OK button then the Details will be displayed in the Form and Select the Template by using search button



----> Click on Preview button then the Page will be displayed in that Click on Print button and if you want to go back click on Go Back button

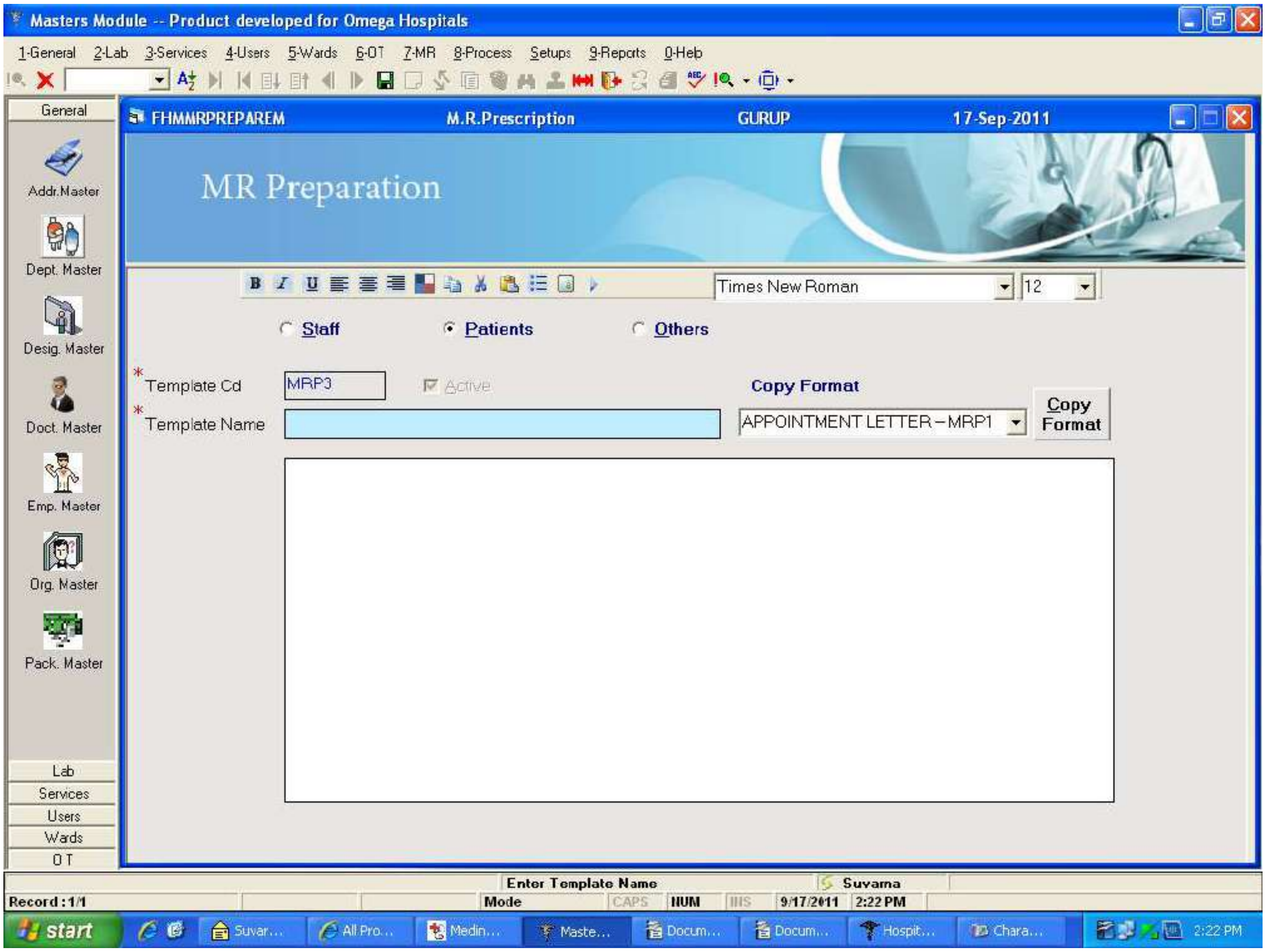
---->



When Clicked on Print button the Print Page will be displayed

MR --> M.R.Preparation

Following Form will be displayed as

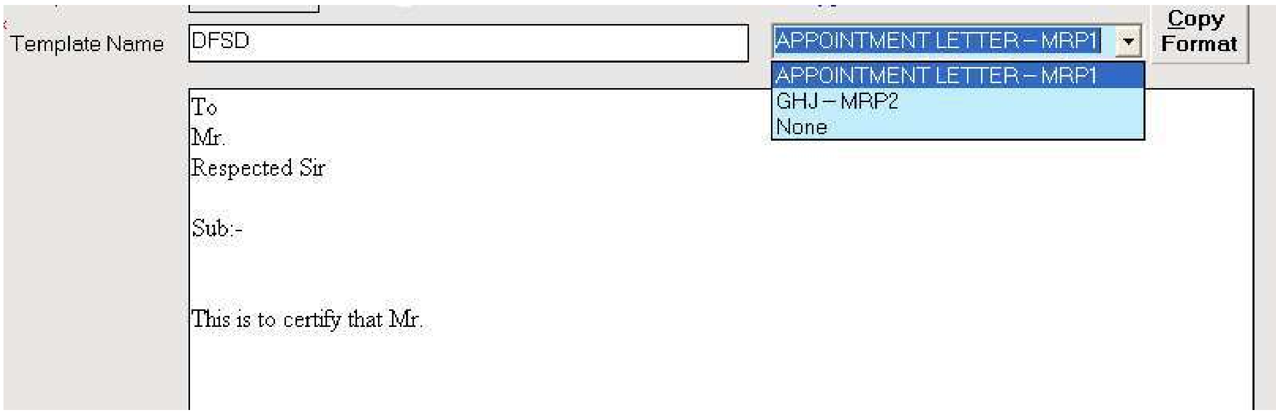


----> Template Code Should Autogenerated

----> Template Name Should Entered Manually(By User)

----> Select the Radio buttons Staff, Patients, Others

----> Select the Copy Format from drop down box and Click on Copy Format button then it will be display in the Open Space



----> Click on Preview button then the Page will be displayed in that Click on Print button and if you want to go back click on Go Back button

MR --> Arrangement Master --> Main Space Master

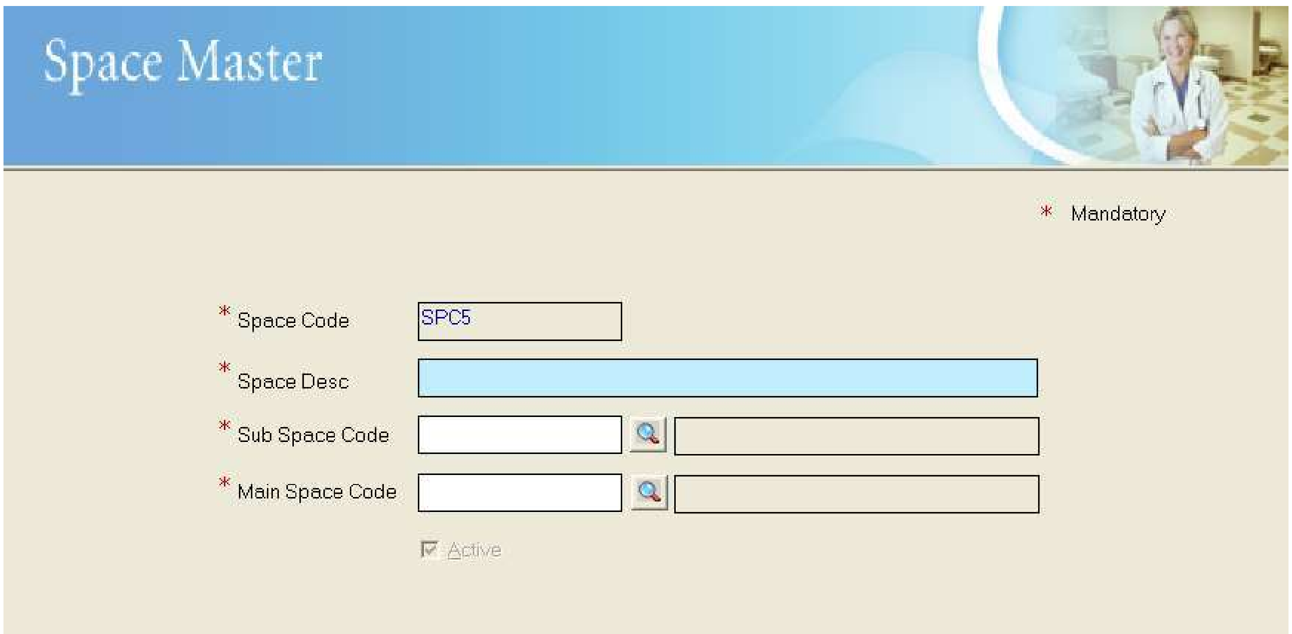
Following Form will be displayed as

----> Main Space Code Should Autogenerated

----> Main Space Description Should Enter Manually(By User)

MR --> Arrangement Master --> Space Master

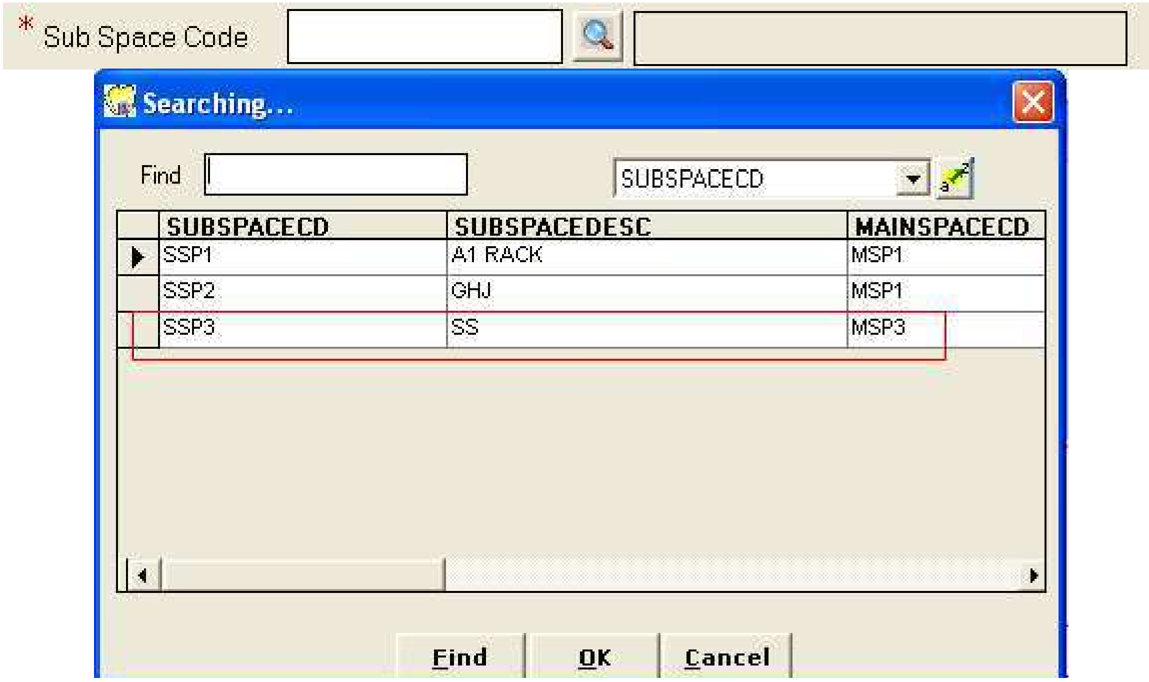
Following Form will be displayed as



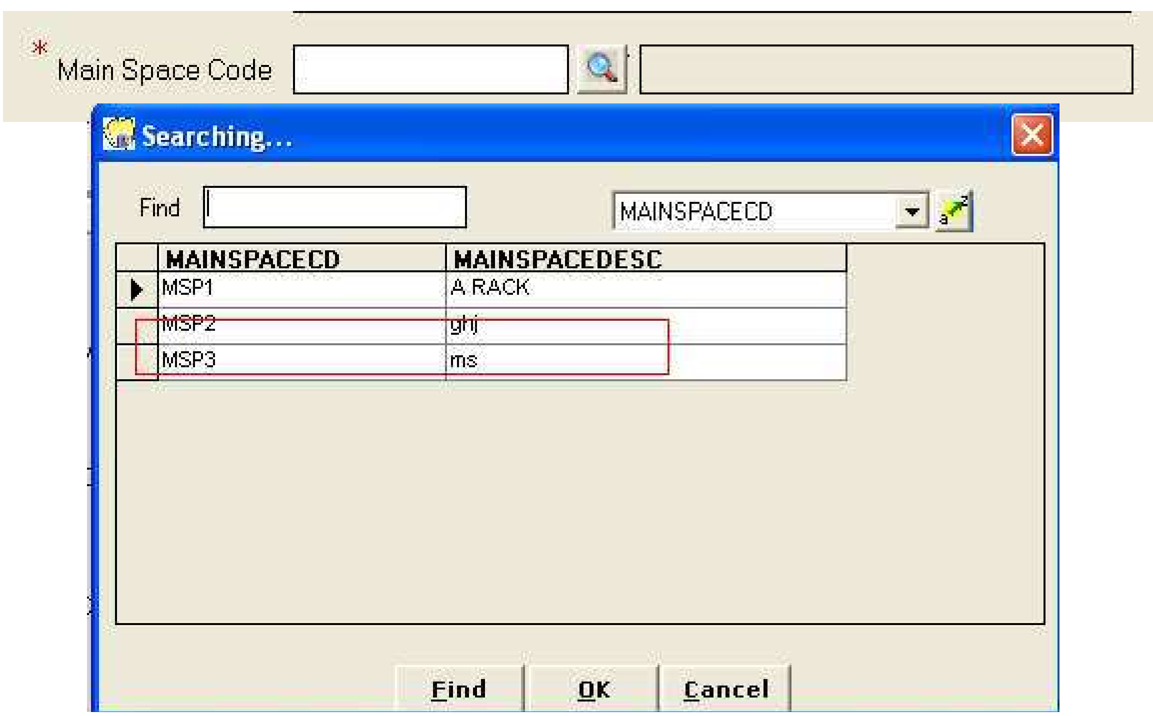
----> Space Code Should Autogenerated

----> Space Description Should Enter Manually(By User)

----> Sub Space Code Should Select by using Search button



----> Main Space Code Should Select by using Search button



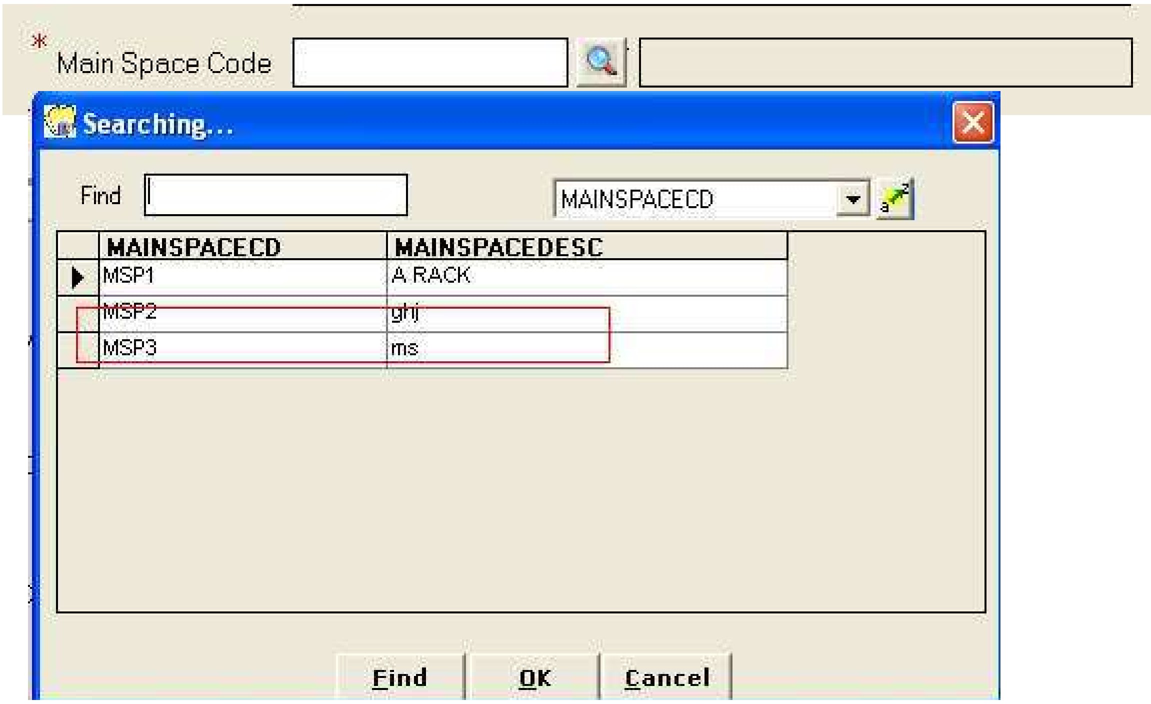
MR --> Arrangement Master --> Sub Space Master

Following Form will be displayed as

----> Sub Space Code Should Autogenerated

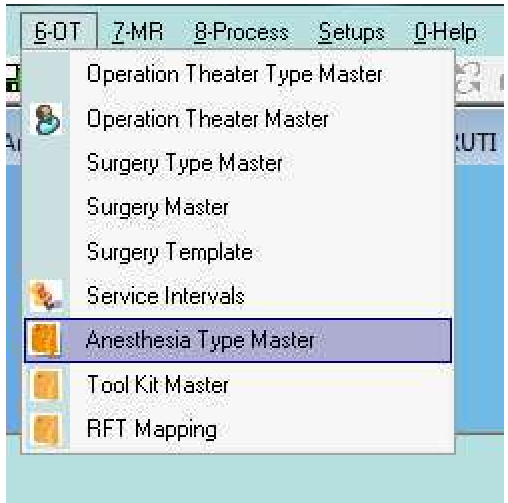
----> Sub Space Description Should Enter Manually(By User)

----> Main Space Code Should Select by using Search button


* Main Space Code
Searching...
Find
MAINSPACECD
MAINSPACECD
MAINSPACEDESC
MSP1
A RACK
MSP2
ghj
MSP3
ms
Find
OK
Cancel

OT------->Anesthesia Type Master

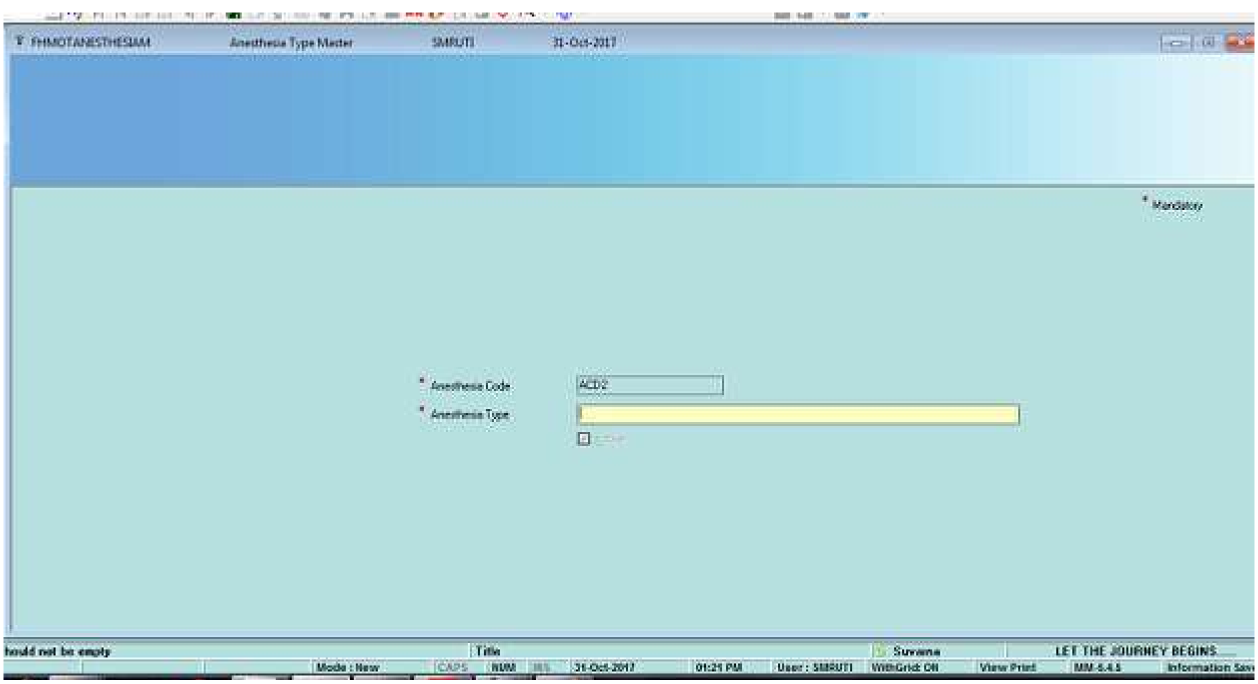
Navigation Path:-Master Module---->OT -----> Anesthesia Type Master



---->The Main Purpose of this form is used to create Anesthesia names

NOTE: It will effected in OT Services(Diagnostics----->OT---->OT Services) form in Hospital module

Following Form Will be displayed as



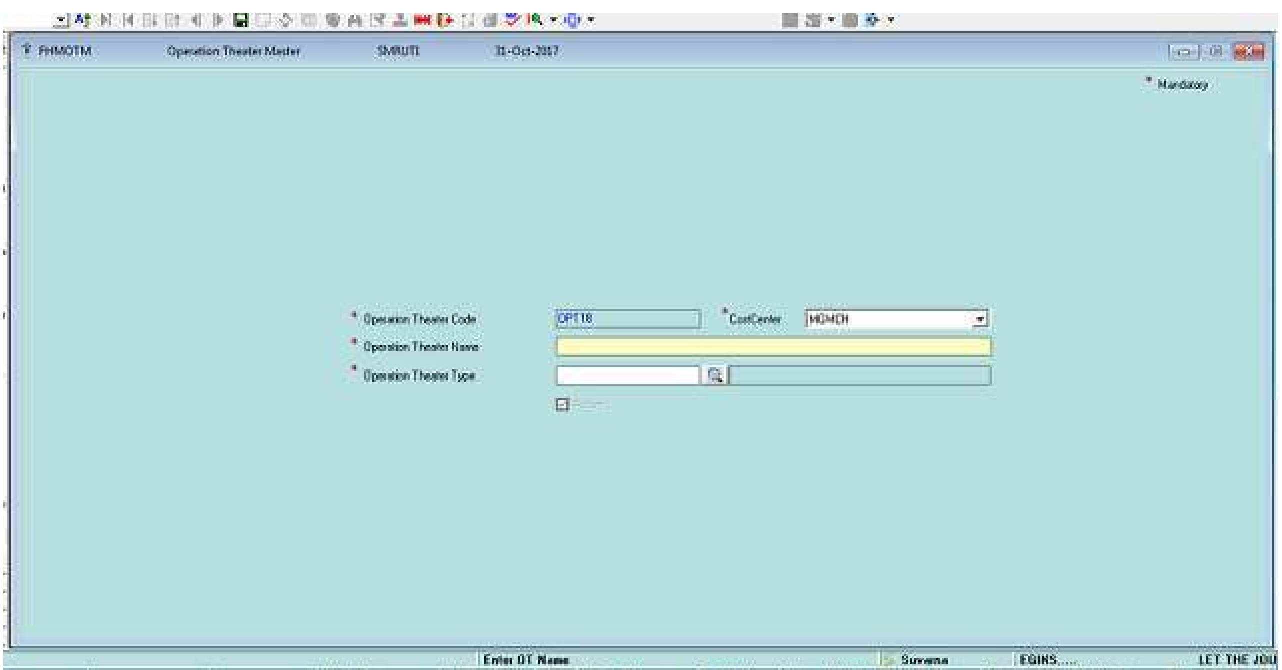
Anesthesia Cd: It refers to Auto generated No
Anesthesia Name: It refers to type Name manually

OT------->Operation Theater Master

Navigation Path:-Master Module---->OT -----> Operation Theater Master

---> The Main Purpose of this form is to create the operation theater

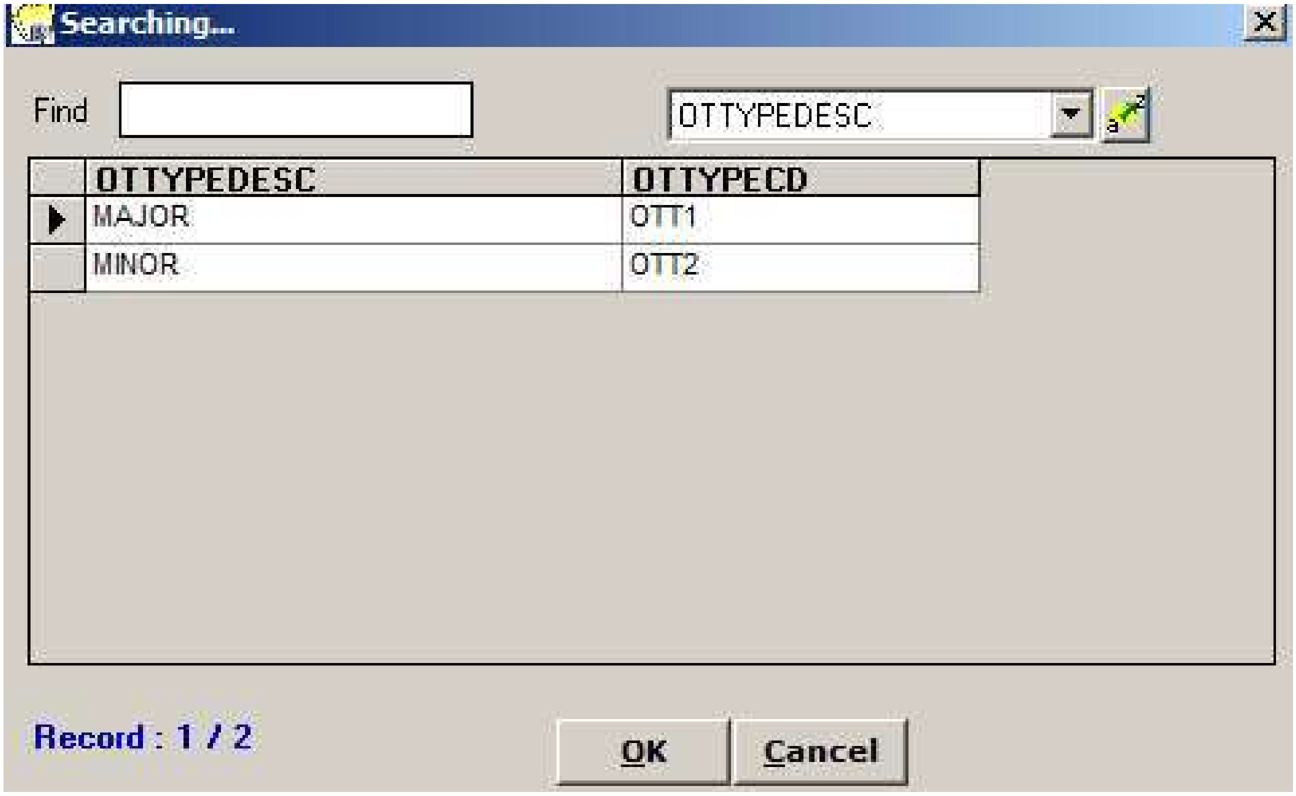
Following Form Will be displayed as



Operation Theater Code: It refers to Auto generated no

Operation Theater Name: It refers to create Operation theater name Example: OT1, OT2

Operation Theater Type:



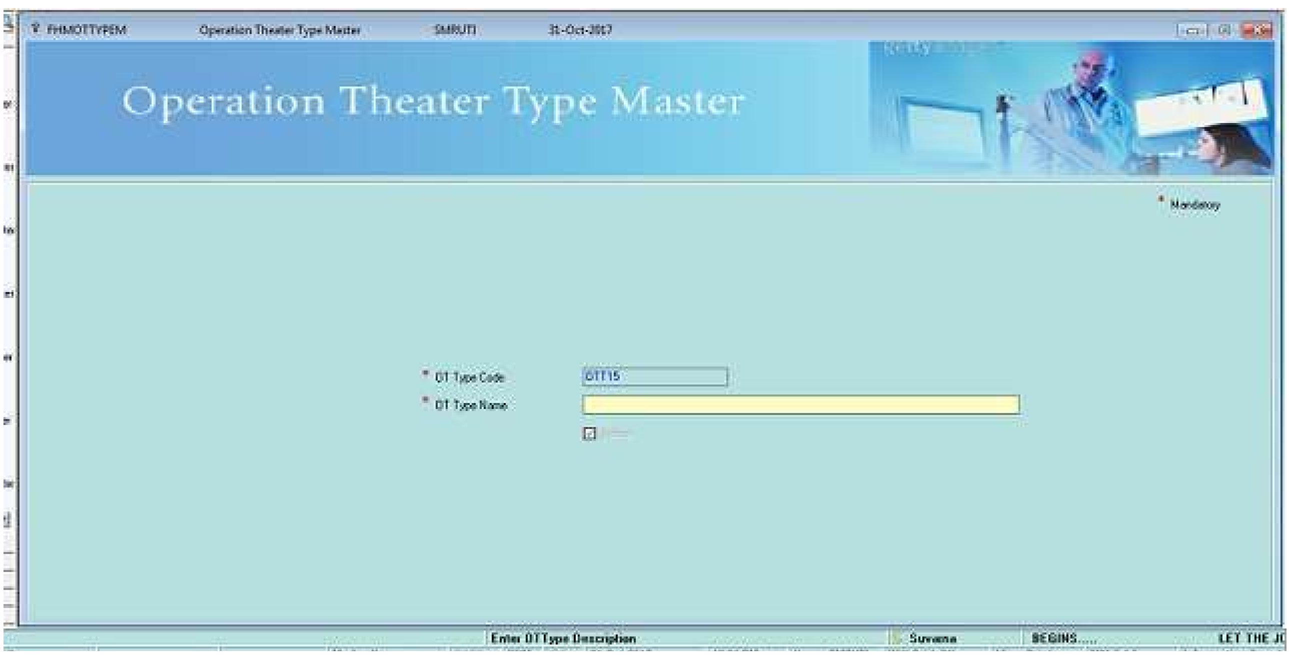
It refers to select Operation Theater Type Name by pressing F2 Key

OT------->Operation Theater Type Master

Navigation Path:-Master Module---->OT -----> Operation Theater Type Master

---> The Main Purpose of this form is to create the operation theater type

Following Form Will be displayed as

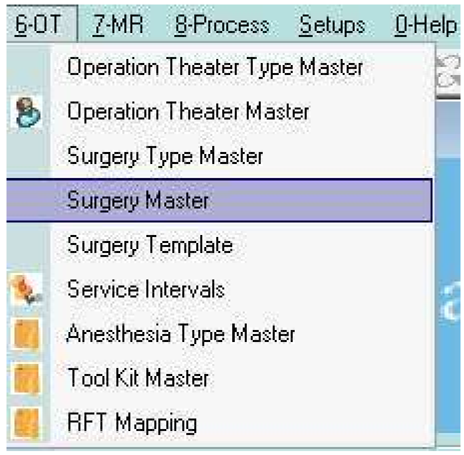


OT Type Code: It refers Auto generated no

OT Type Name: It refers OT Type Name Example: Major, Minor

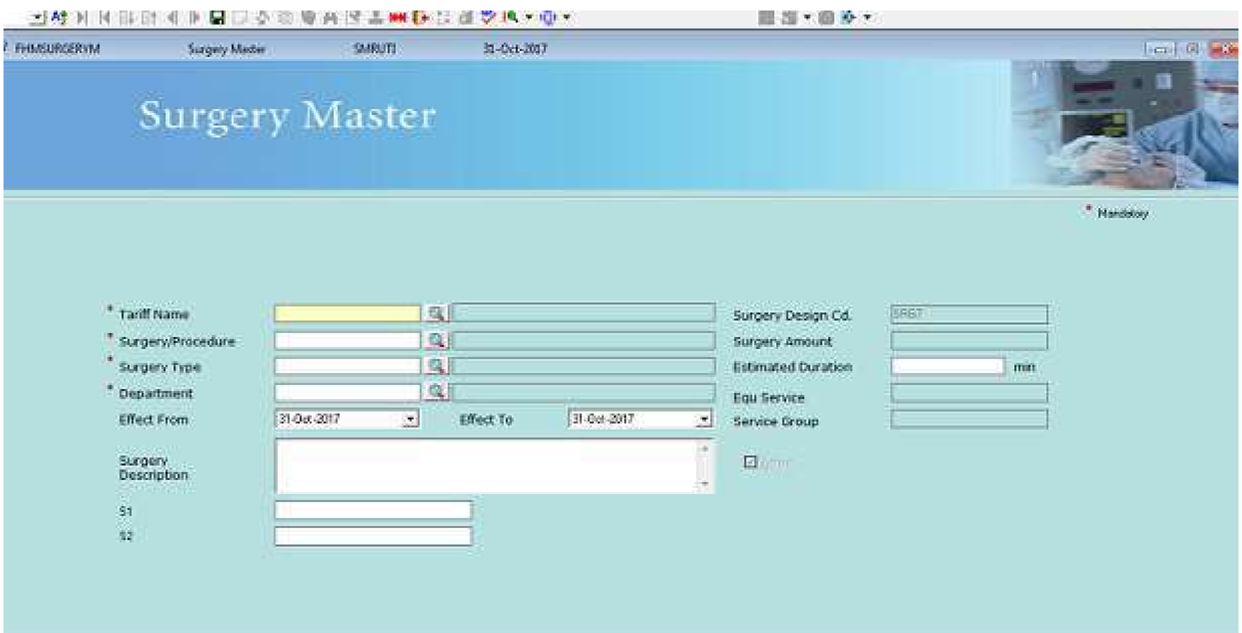
OT------->Surgery Master

Navigation Path:-Master Module---->OT -----> Surgery Master



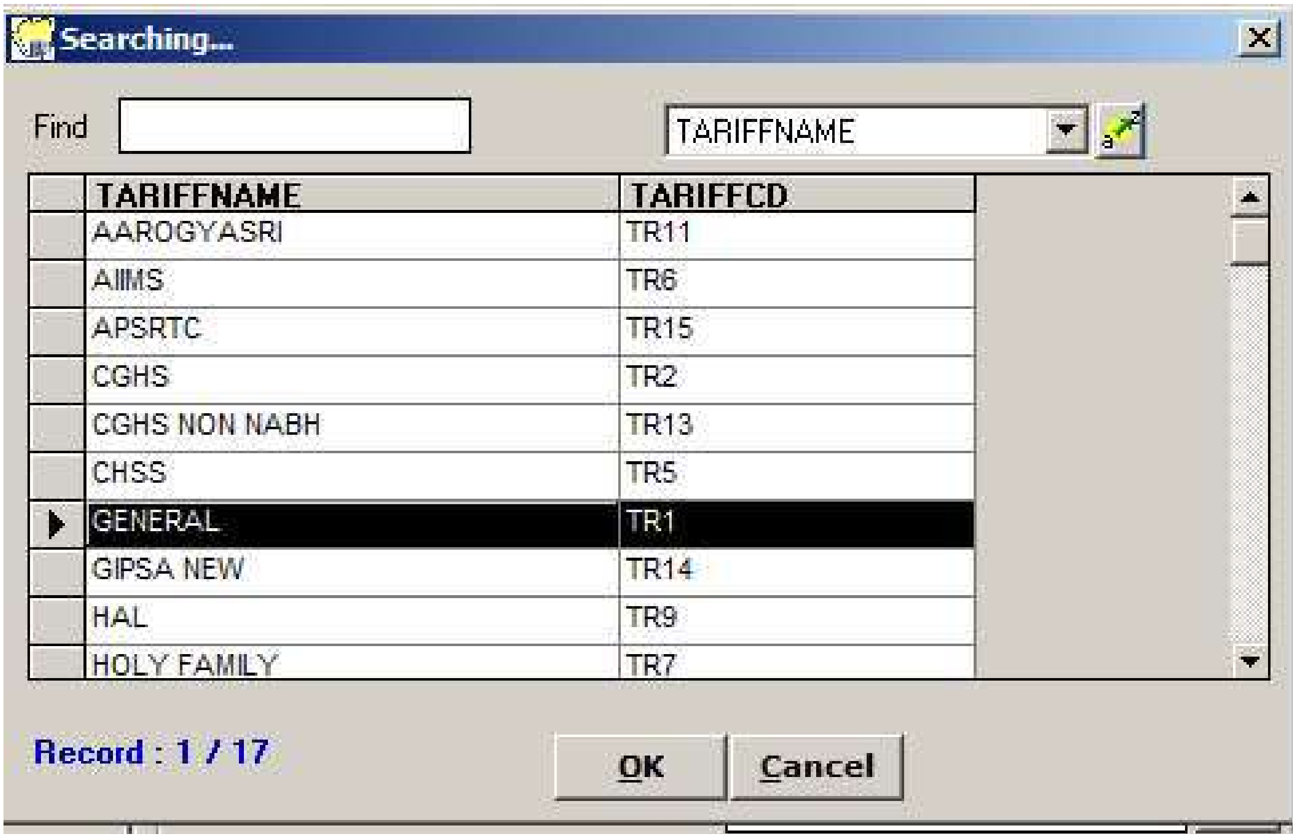
-----> The Main Purpose of this form is used to define surgery details

Following Form Will be displayed as



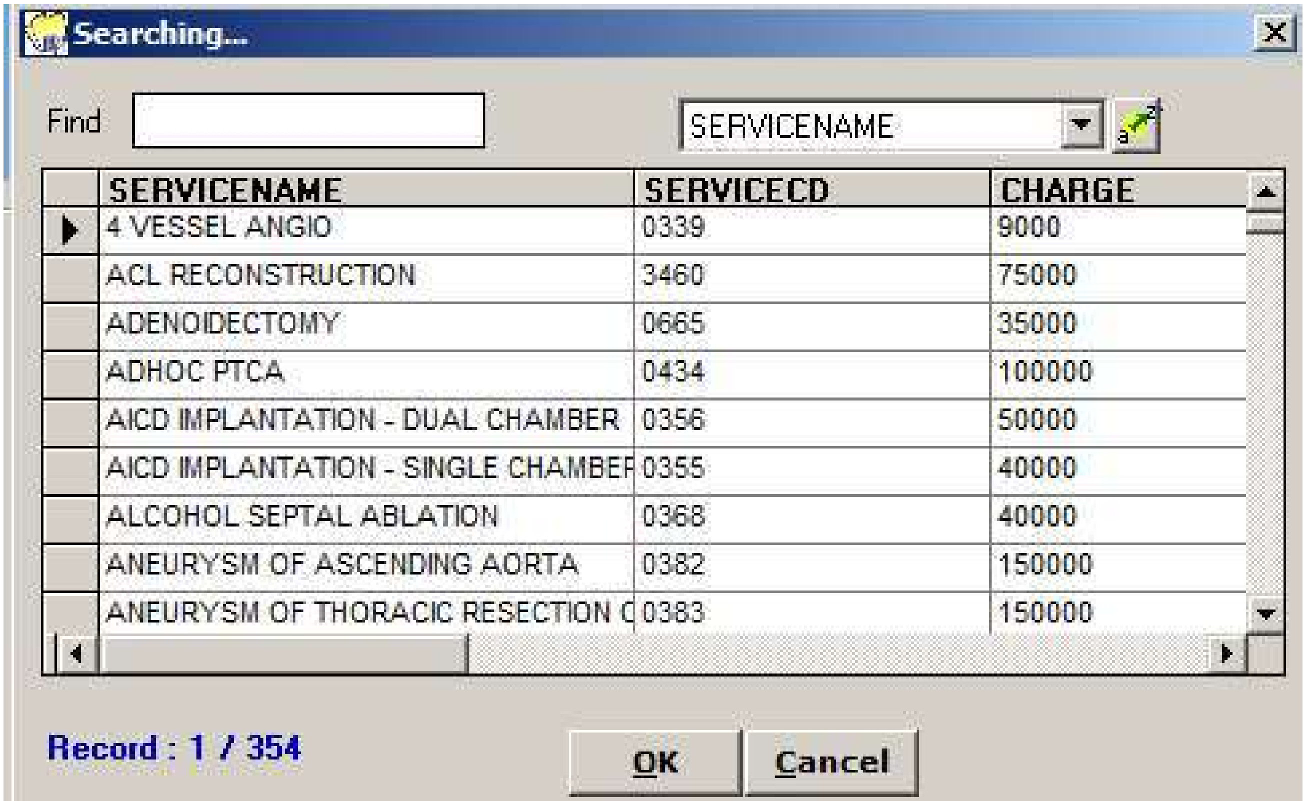
Surgery Design Code: It refers Auto generated no

Tariff Name:



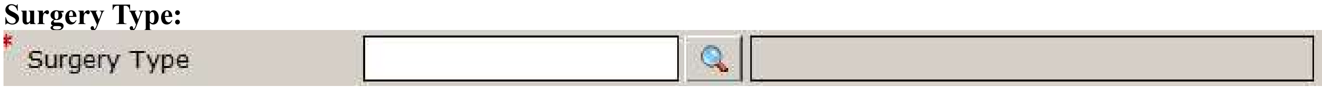
It refers to select Tariff Name by pressing F2 Key

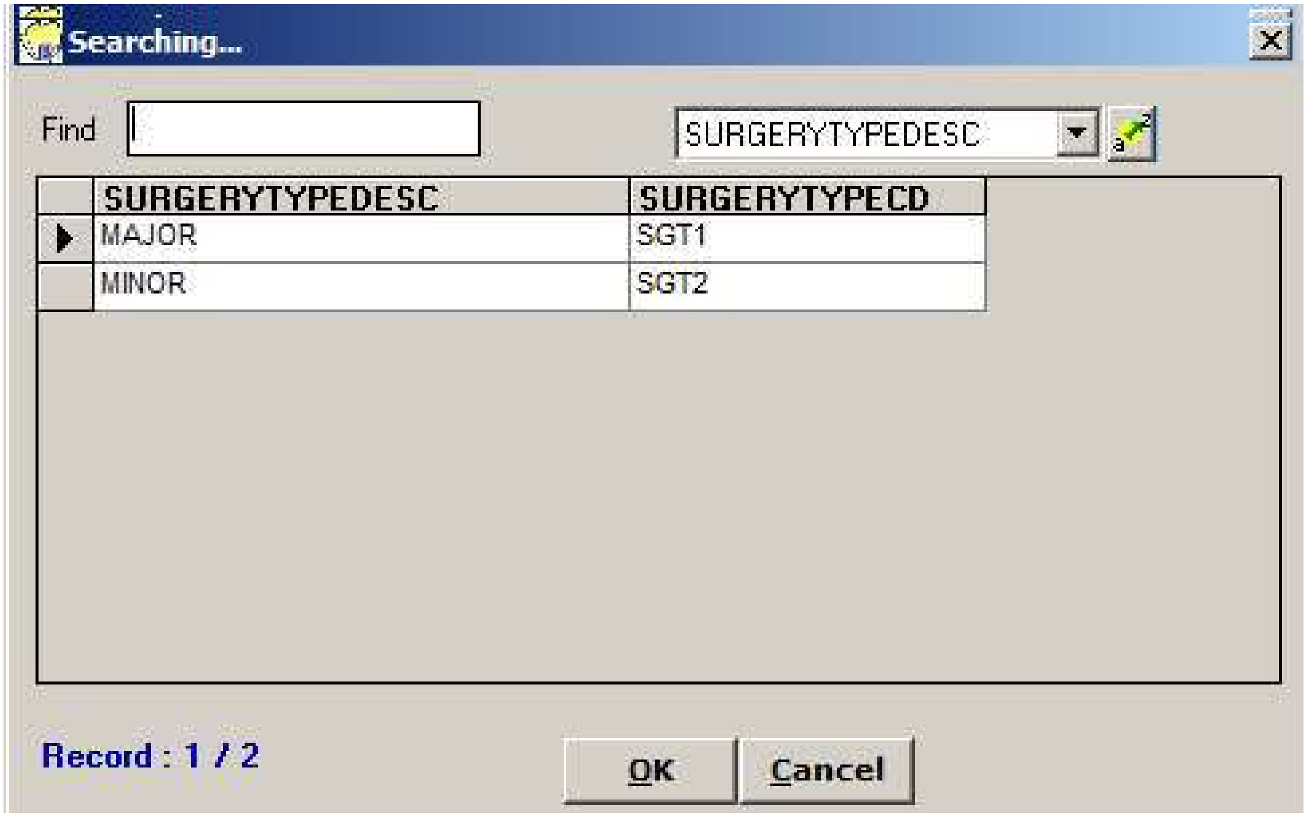
Surgery/Procedure:



It refers to select Surgery Name by pressing F2 Key and When Surgery Name is selected **"Surgery Amount"** will appear

Surgery Type:

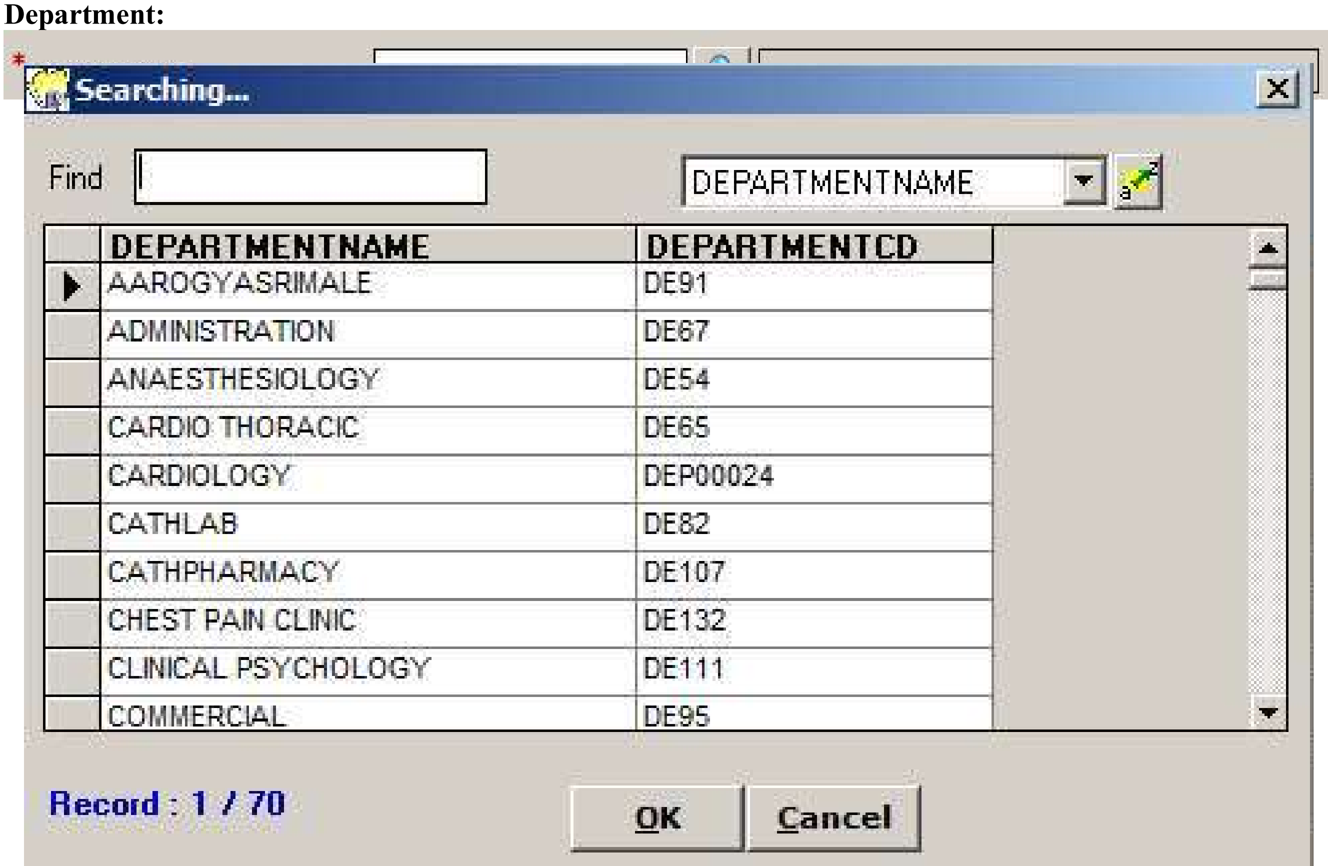




It refers to select Surgery Type by pressing F2 Key

Estimated Duration: It refers to define the duration for Surgery Example: 60 min, 120 min, 180 min

Department:



It refers to select department name by pressing F2 Key

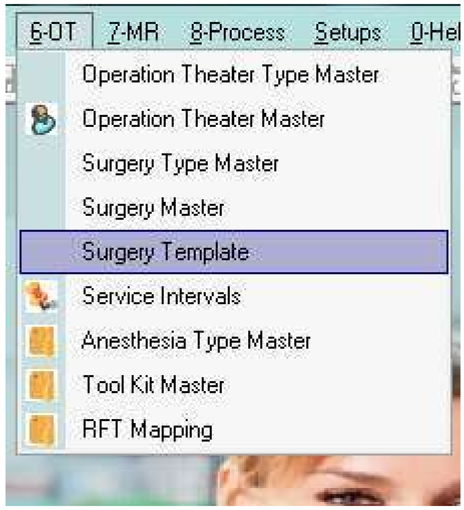
Effected From: It refers to date

Effected To: It refers to date

Surgery Description: User can type manually

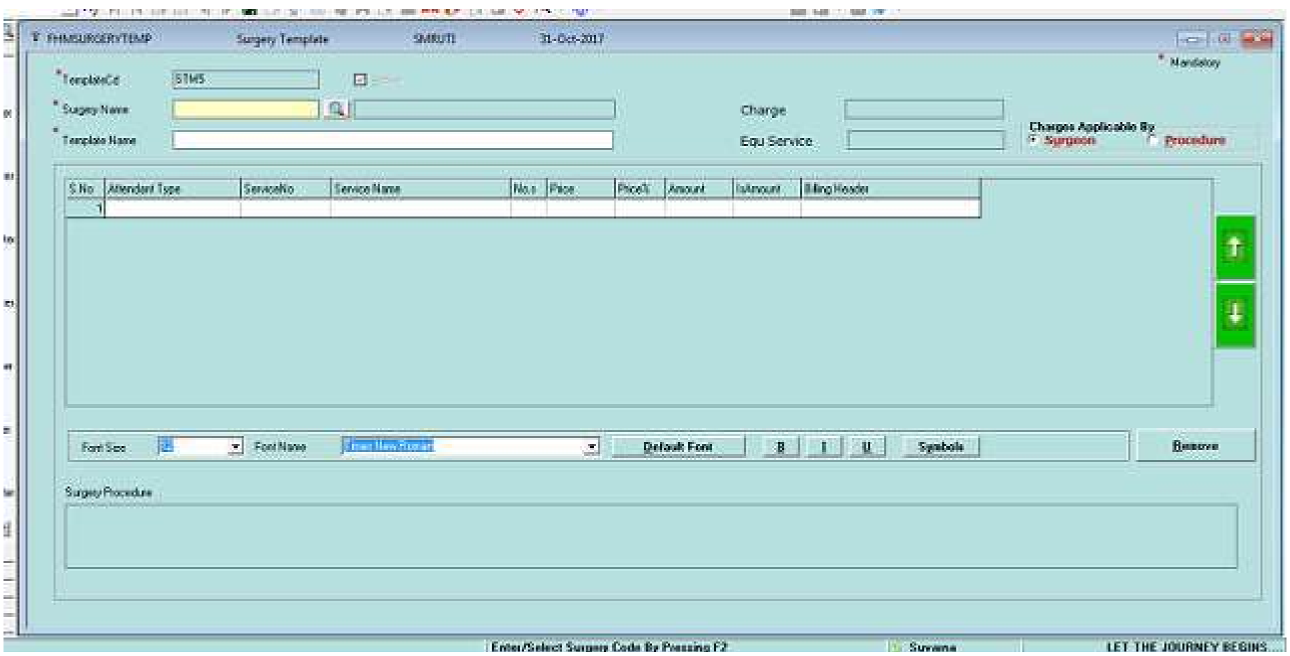
OT------->Surgery Template

Navigation Path:-Master Module---->OT -----> Surgery Template



-----> The Main Purpose of this form is used to create templates for Surgery details

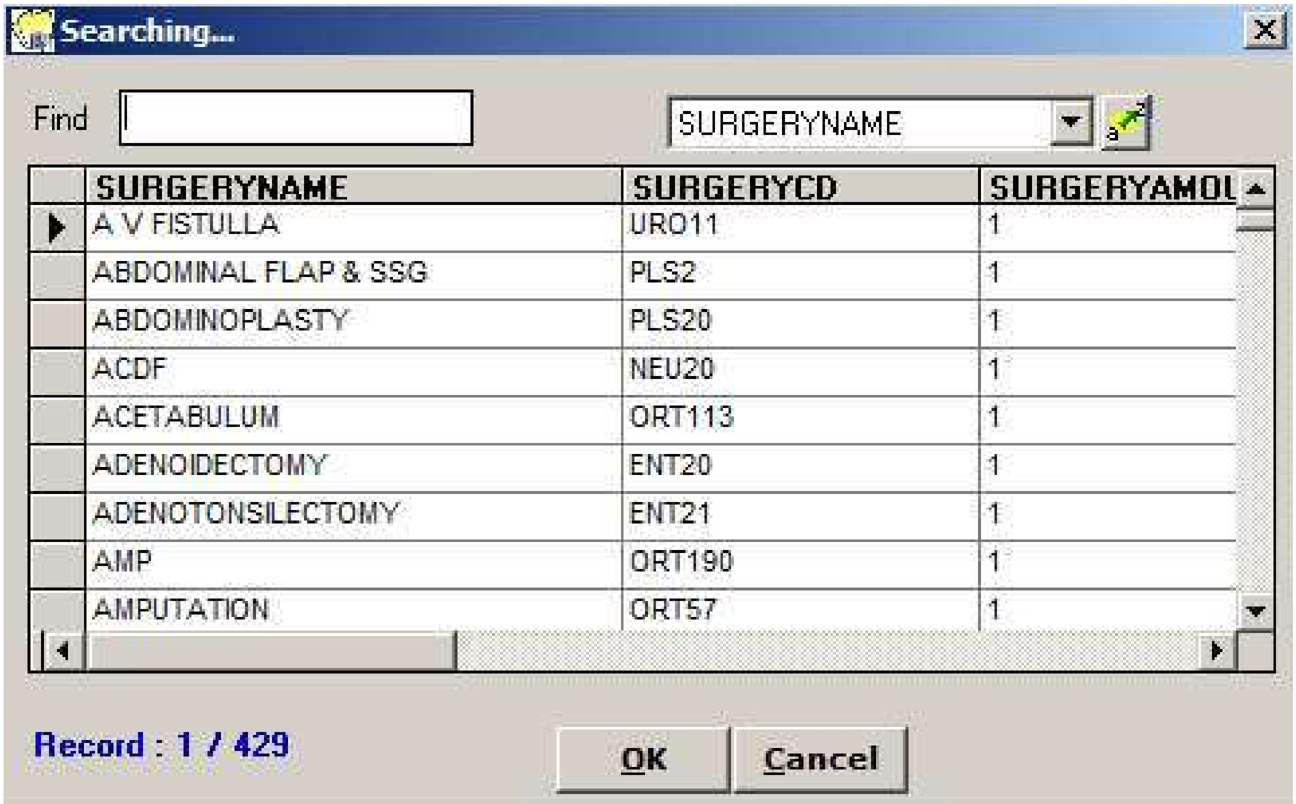
Following Form Will be displayed as



Template Cd: It refers to Auto generated No

Template Name: It refers to type Name manually

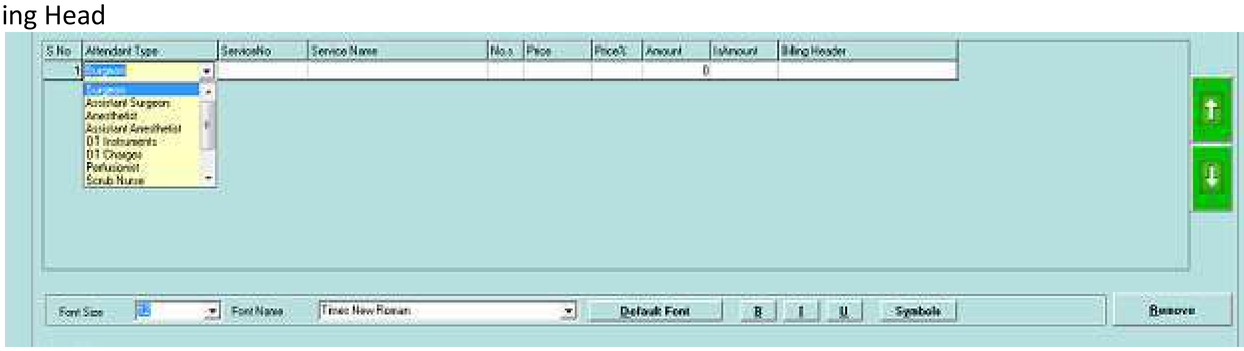
Surgery Name:



It refers to select Surgery Name by selecting F2 Key, When Surgery Name is selected them Amount also appear

User should select Attendant type details like

Surgeon, Assistant Surgeon, Anesthetist, Assistant Anesthetist, OT Instruments, OT Charges, Perfusionist, Scrub Nurse, Floor Nurse, Technician, Other. And their Qty, Price(user caqn define in Amount or in Percentage), and Billing Head

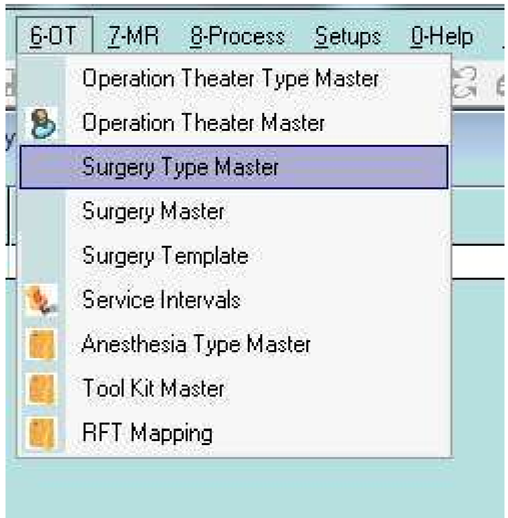


Remove: It refers to remove any Attendant Type

Surgery Procedure: It refers to type manually

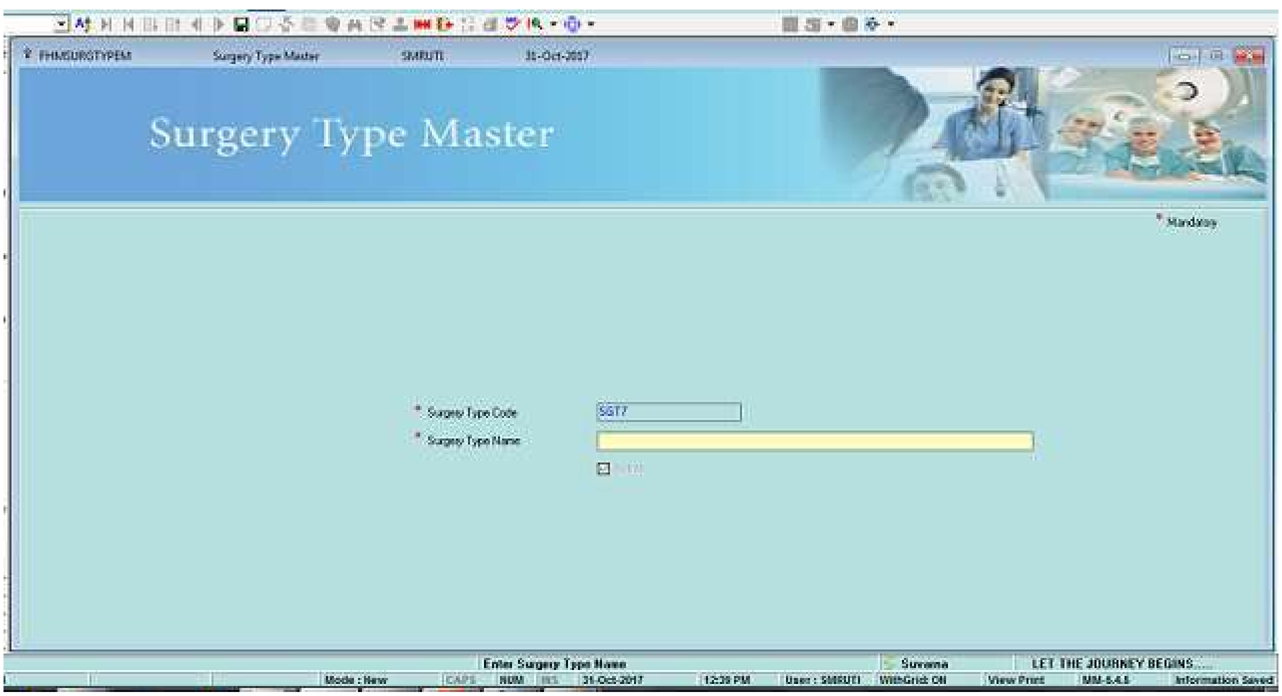
OT------->Surgery Type Master

Navigation Path:-Master Module---->OT -----> Surgery Type Master



-----> The Main Purpose of this form is used to create Surgery Type Names

Following Form Will be displayed as

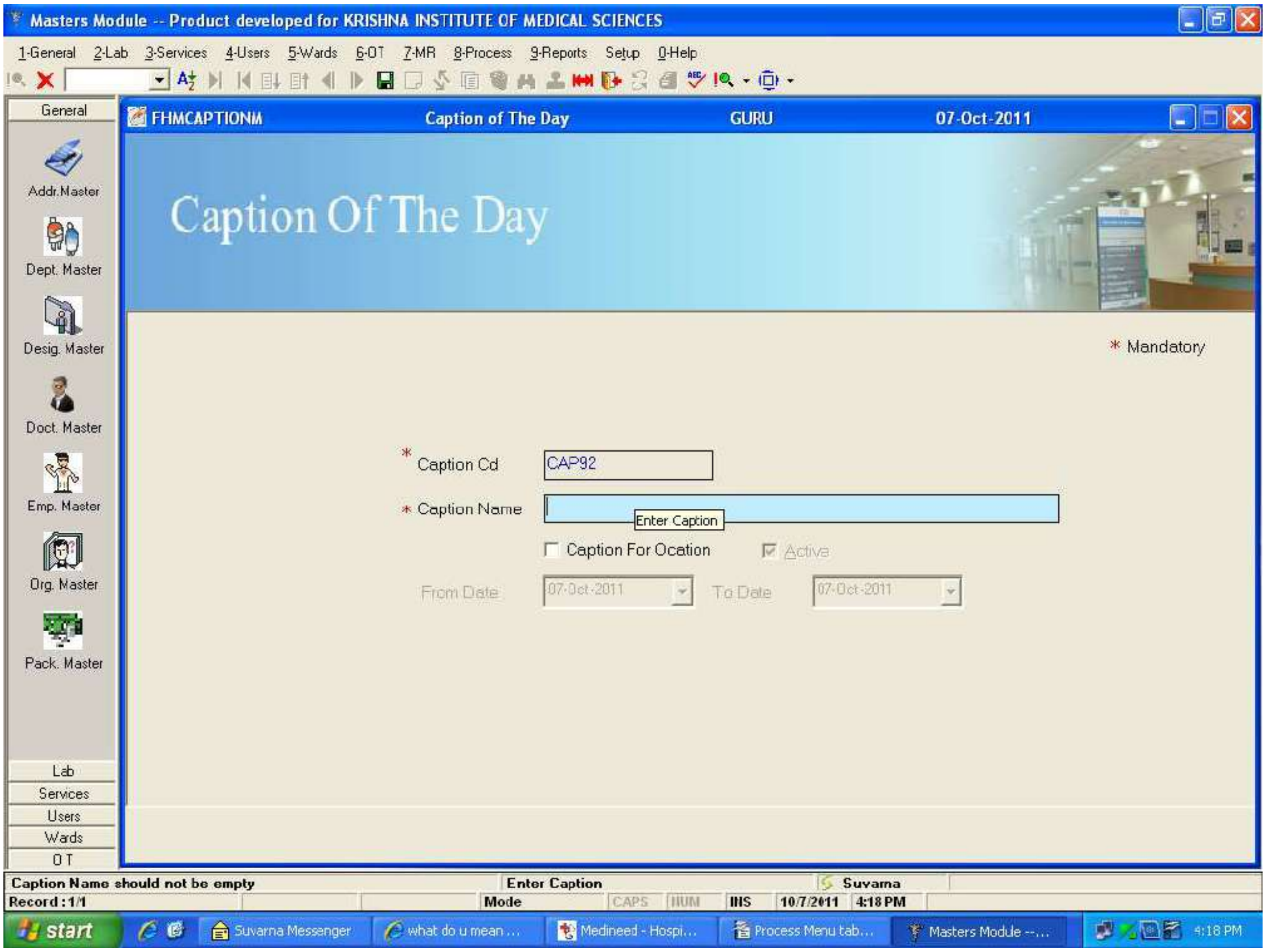


Surgery Type Code: It refers Auto generated no

Surgery Type Name: It refers Surgery Type Name Example: Major, Minor

Caption Of the Day Form

The Main Purpose of this document is,What Caption should display



Caption Cd: Code is an Autogenerated

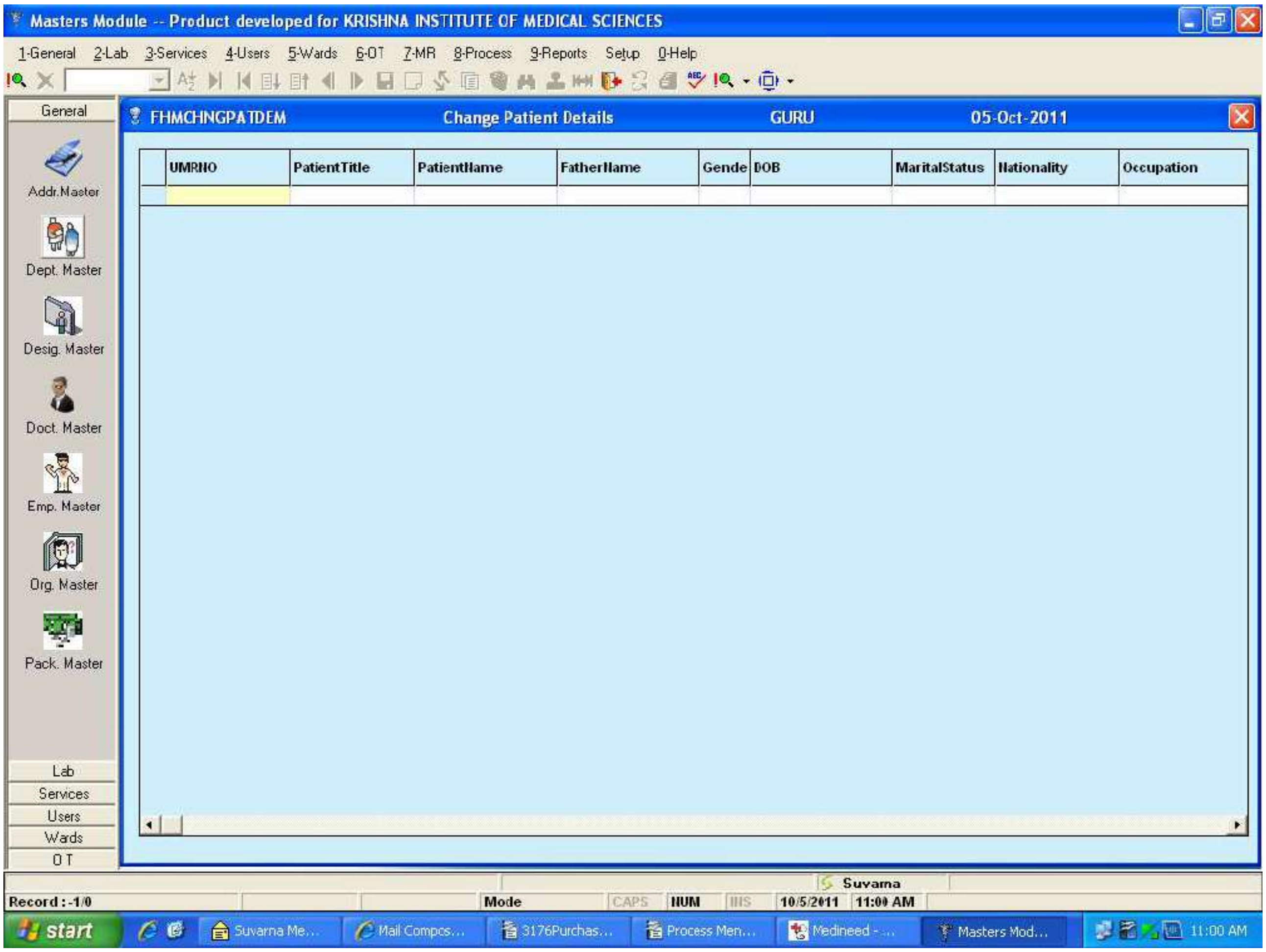
Caption Name: User Should Enter Manually

If time period should set to the Caption Name then Select the Caption For Ocation Check box and Set the Date ranges and Save the Record.

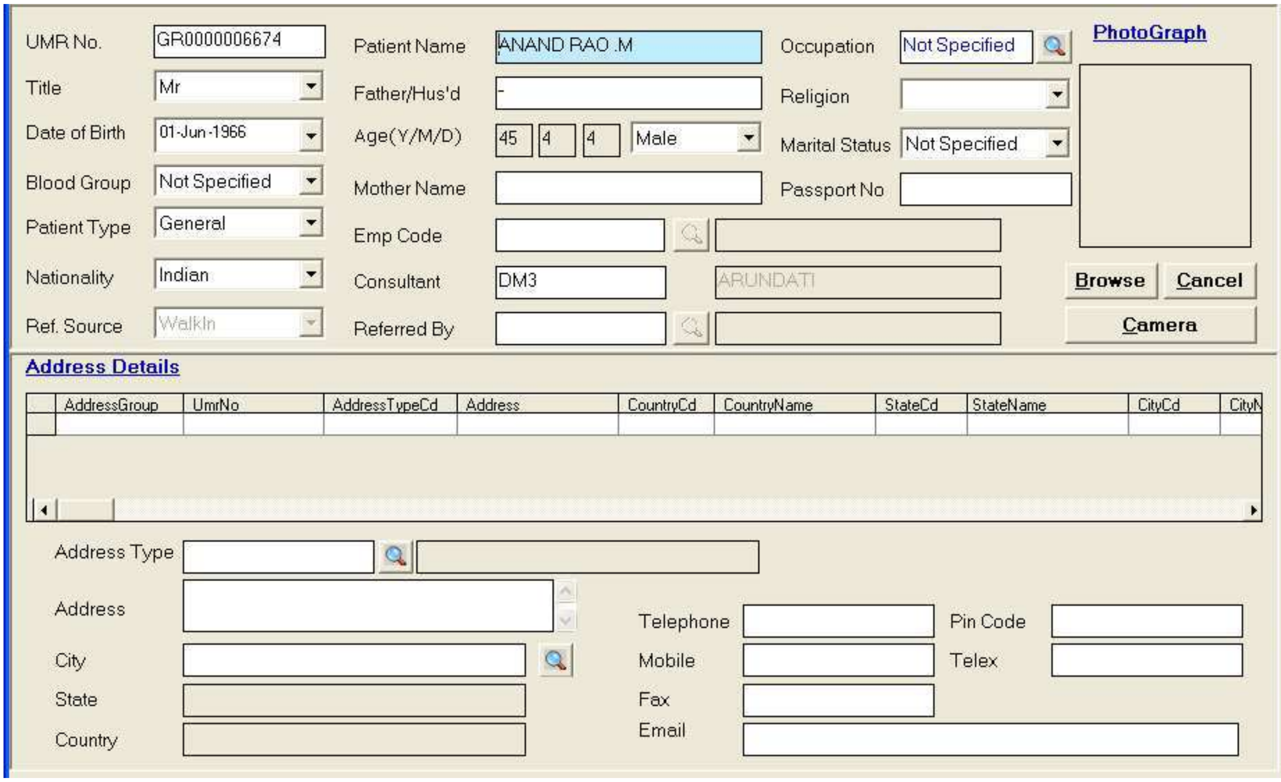
Process Menu tab

Change Patient Details Form

The Main Purpose of this document is to change the patient details. If the User Enterd incorrect data while registering or admiting, then click on the form. When Clicked on the Form it will opens only in Grid Mode. As shown below



Click on Search button, then the Created Registartion Patient details will be display. If User want to Modify then Select the Paricular record and Click on modify button or press F6,then the Page will be displayed as



- **UMR #**: Refers to the Universal Medical Record number which is an unique record number given to patient that will be used in the future for accessing that particular patient record. It is an auto generated code for new patient registration. Should not allow to edit this field.

- **Patient Name**:Refers the Name and User Can Edit

- **Occupation**:Refers to the profession of the patient like Businees,Software etc..and It Should Select by using search button.and User Can Select

- **Title**:Represents an inscription which defines the designation of the patient which in turns defines the martial status and gender of the applicant. The default values for each title will be configured in the Title Master and User Can Edit

- **Father/Husband**:Refers the Name and User Can Edit

- **Religion**:Refers to the Which religion the Patient is.Like Hindu,Muslim,Christian etc and User Can Edit

- **Date Of Birth**:Indicates the birth date of the patient. Here an option to select date from the predefine calender will be provided. When the user enters the Date of Birth, the age will be calculated.and User Can Edit.

- **Age**:Represents a which that the patient's age and that when the Date of birth is provided age is displayed.

- **Maritial Status**:Defines the martial status of the patient. This field will be populated based on title selected. And also user can change the status if required.

- **Blood Group**:Refers to the blood group of the patient.

- **Mother Name**:Refers to the Patients Mother's Name and User Can Edit

- **Passport No**:Represents the unique number provided for each individual at the time of applying for a new passport, this number should be provided here.User Can Edit

- **Patient Type**:Refers to the Patient is Either Generol or Corporate etc..User Can Edit

- **Emp Code**:If User Selects the Patient Type as Staff or Staff Dependency then the Employee Code Will be Enabled and It Refers to the Employers Code and User Can Edit

- **Nationality**:Refers to the Patient is Either Indian or American etc..and User Can Edit

- **Consultant**:Refers to the Doctor.When User Regestring to the Patient at that time Concultant is Selecting that Concultant Name will displaying here and User Cannot Edit here

- **Ref.Source**:An entity provided to enter the referral source Ex: Walkin, Staff etc.and User Cannot Edit(Other Than Walkin is selected then Reffered by will be enabled)

- **Reffered By**:Refers to the Which Doctor is refered to the patient When Referal Sourse is selected as Staff,Doctor etc..and User Cannot Edit.

- **Address Type**:Refers to thePatient where he stays like Present Adress or Permanent Adress and User Can Edit.

- **Address**:Refers to the Door no of the patient's house and User Can Edit.

- **City**:This field is provided for the users to enter the name of the city where patient resides.and User Can Edit.

- **State**:This entity needs to be filled in with the name of the state where patient is residing.and User Can Edit.

- **Country**:This entity refers to the name of the country to which the patient belongs. and User Can Edit.

- **Telephone**:This entity is provided to enter the land line number of the patient which is used for communication purpose and User Can Edit.

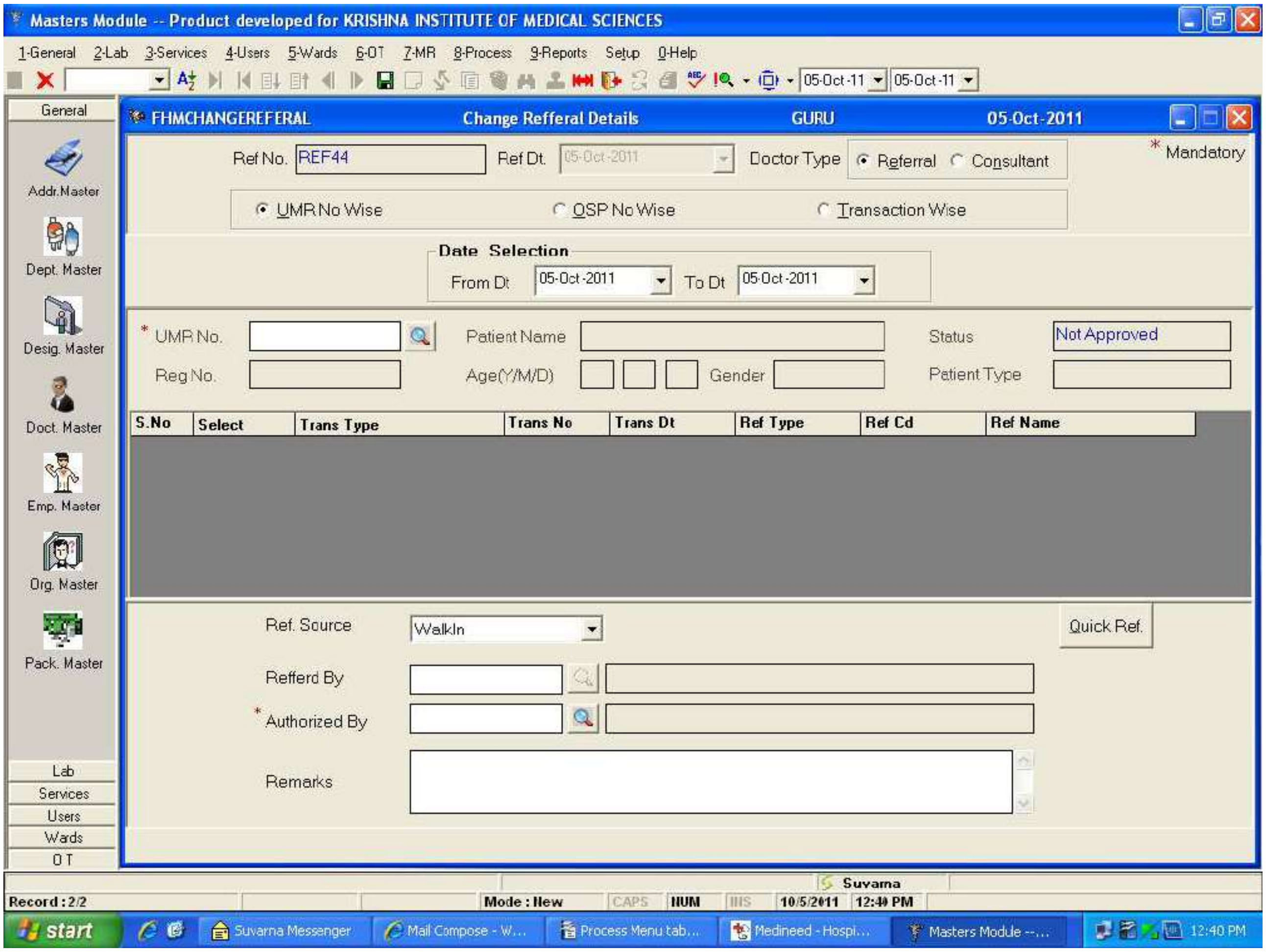
- **Pincode**:This entity is provided to enter the zone improvement plan code which refers to a code of letters and digits added to a postal address to aid in the sorting of mail.and User Can

Edit.

- **Mobile**:Refers to the mobile number of the patient.and User Can Edit.
- **Telex**:Refers to the Land Line No and User Can Edit.
- **Fax**:Refers to the Number and User Can Edit.
- **Email**:The email id of the patient needs to be entered in this entity. User can Edit

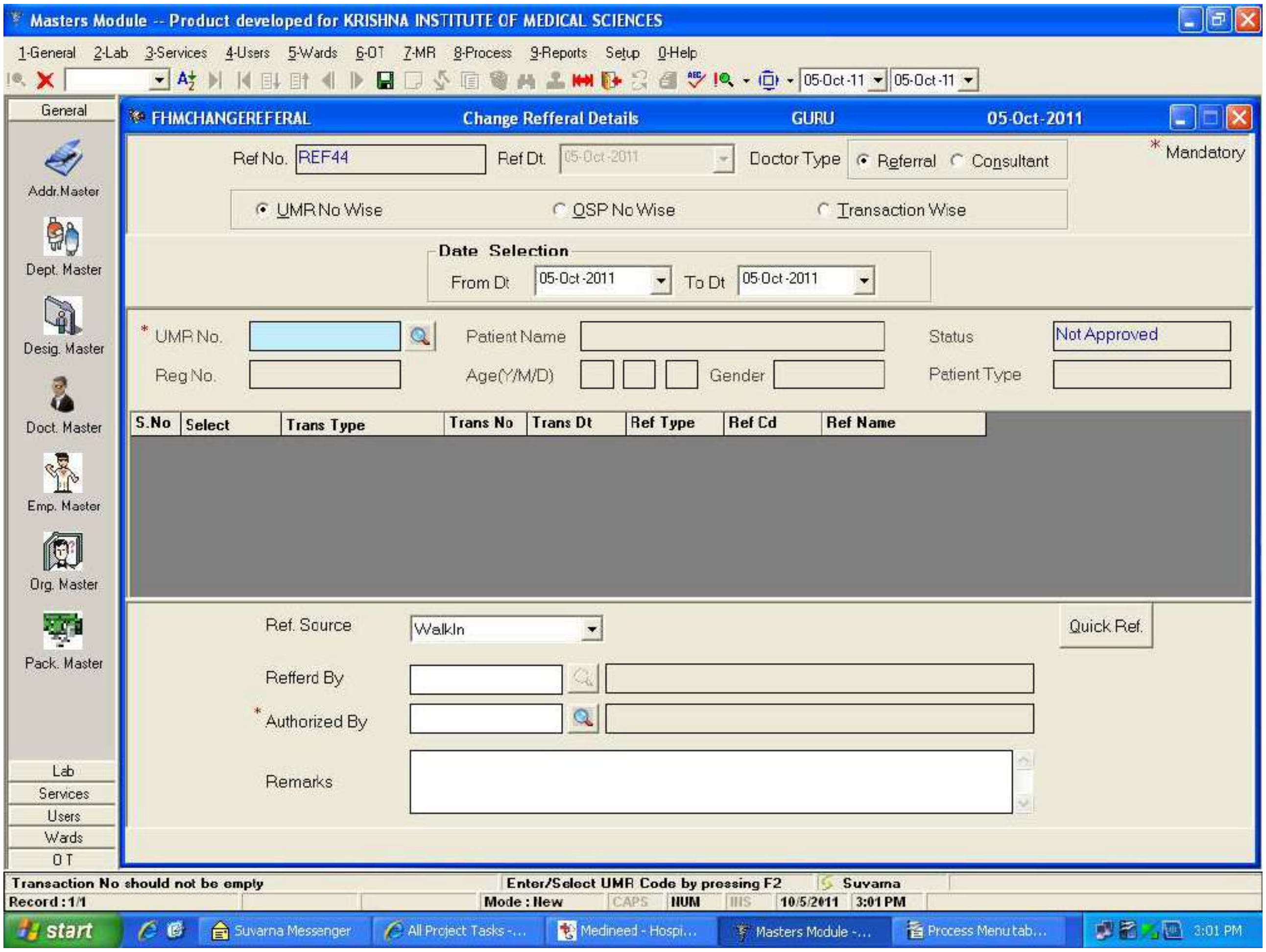
Change Referral Details Form

The Main Purpose of this document is to Change the Referal Type Details Like Walkin to another Referal Type Details Like Staff Doctors



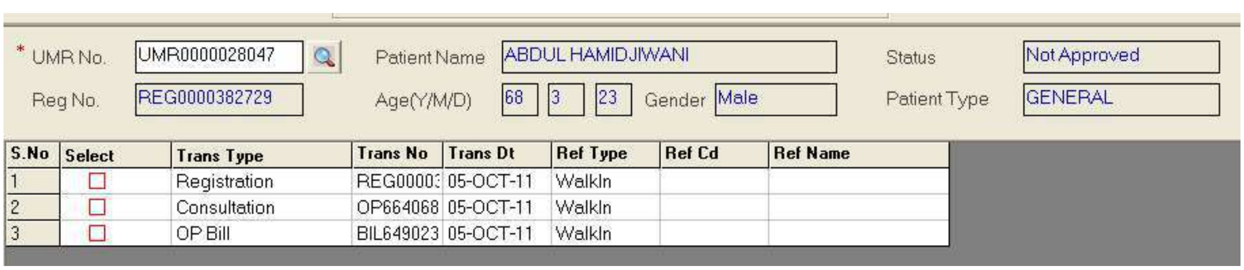
- **Ref No**:Referal No is an Autogenerated No and it cannot edit
- **Ref Dt**: Referal Dt should displayed todays date and it should be in disable mode
- **Doctor Type**:Refers to the Doctors and it should select the Referral or Consultant Radio buttons.

-- When 'Referral Radio button' is selected and UMR NO Wise Radio button is selected then form will be displayed as



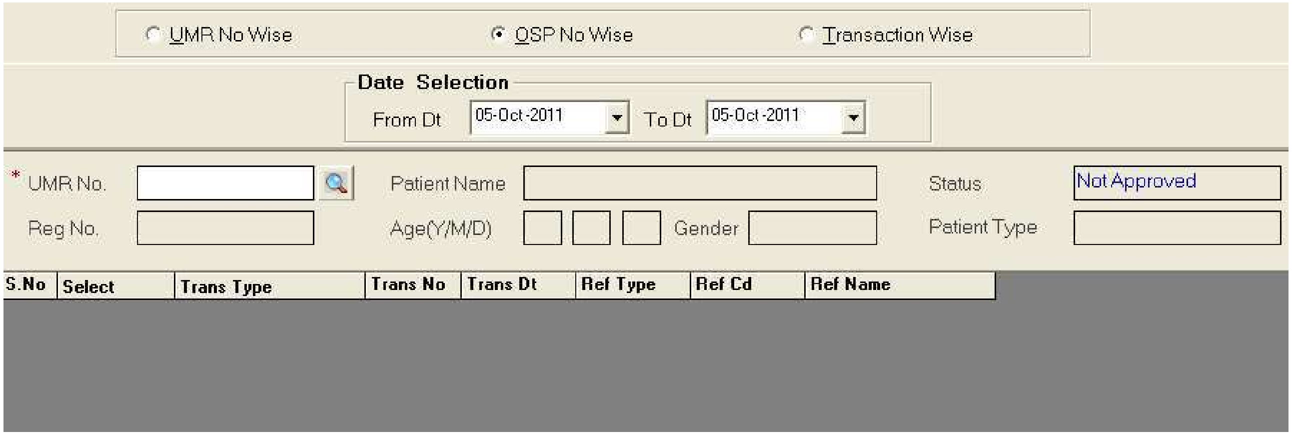
Date Selection : From Date and To Date should Select from the Calander

UMR NO : It should Select From the Search button. When UMR NO is Selected then all the the Details Will be displayed as shown as



Select the Check box and Change the Ref Source and Select the Authorized by,Referred By and Save the Record.After Saving the record open in Grid Mode and See the Changes.

-- When 'Referral Radio button' is selected and OSP NO Wise Radio button is selected then form will be displayed as

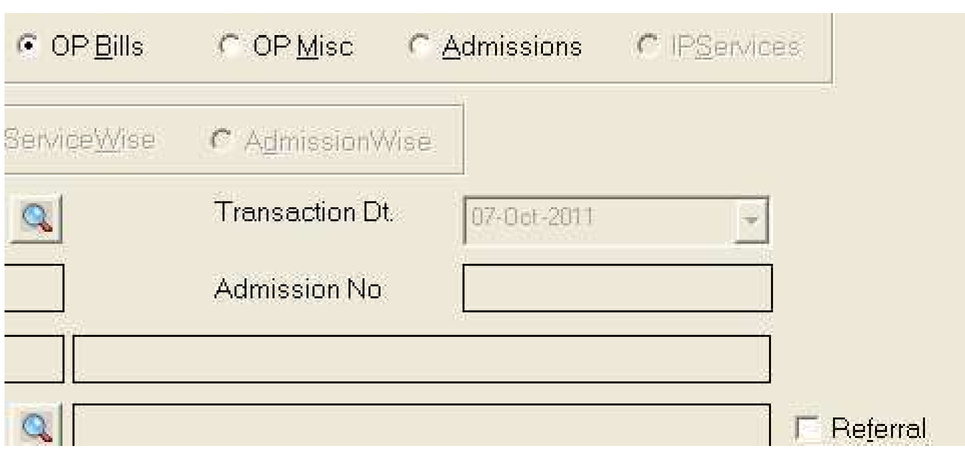


Date Selection : From Date and To Date should Select from the Calander

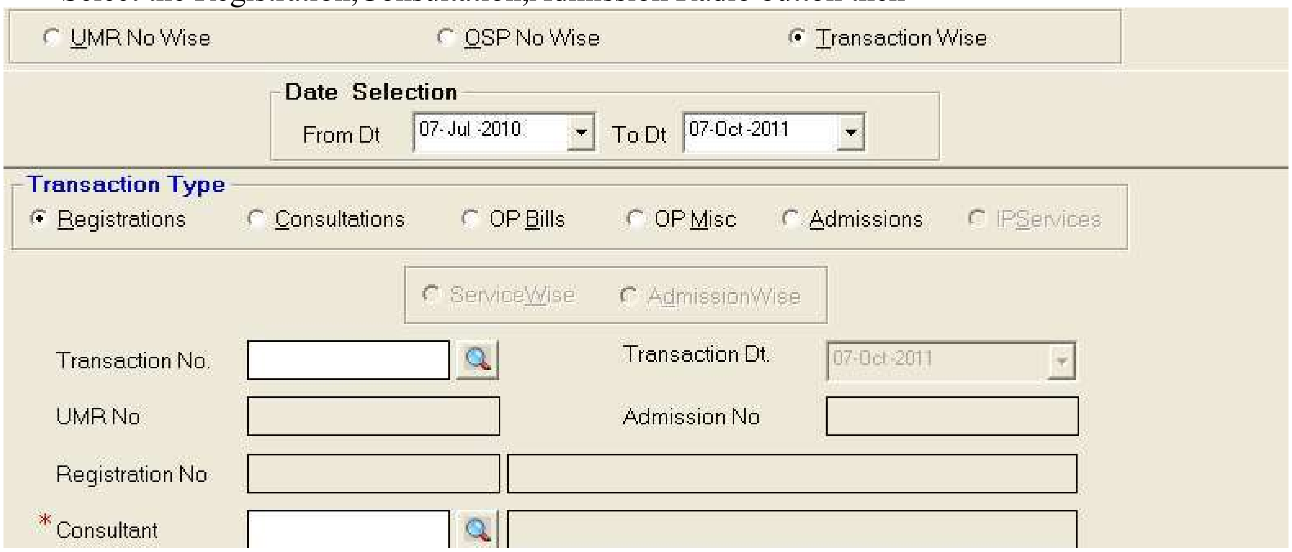
OSP NO : It should Select From the Search button. When OSP NO is Selected then all the the Details Will be displayed as shown as

Select the Check box and Change the Ref Source and Select the Authorized by,Referred By and Save the Record.After Saving the record open in Grid Mode and See the Changes.

-- When Referral Radio button is selected and Transaction Wise Radio button is selected then the Transaction Type of Ip Services Radio button will be in Disable Mode and
-- When OP Bills,OP Misc Radio buttons is selected the Referral check box will be Enabled



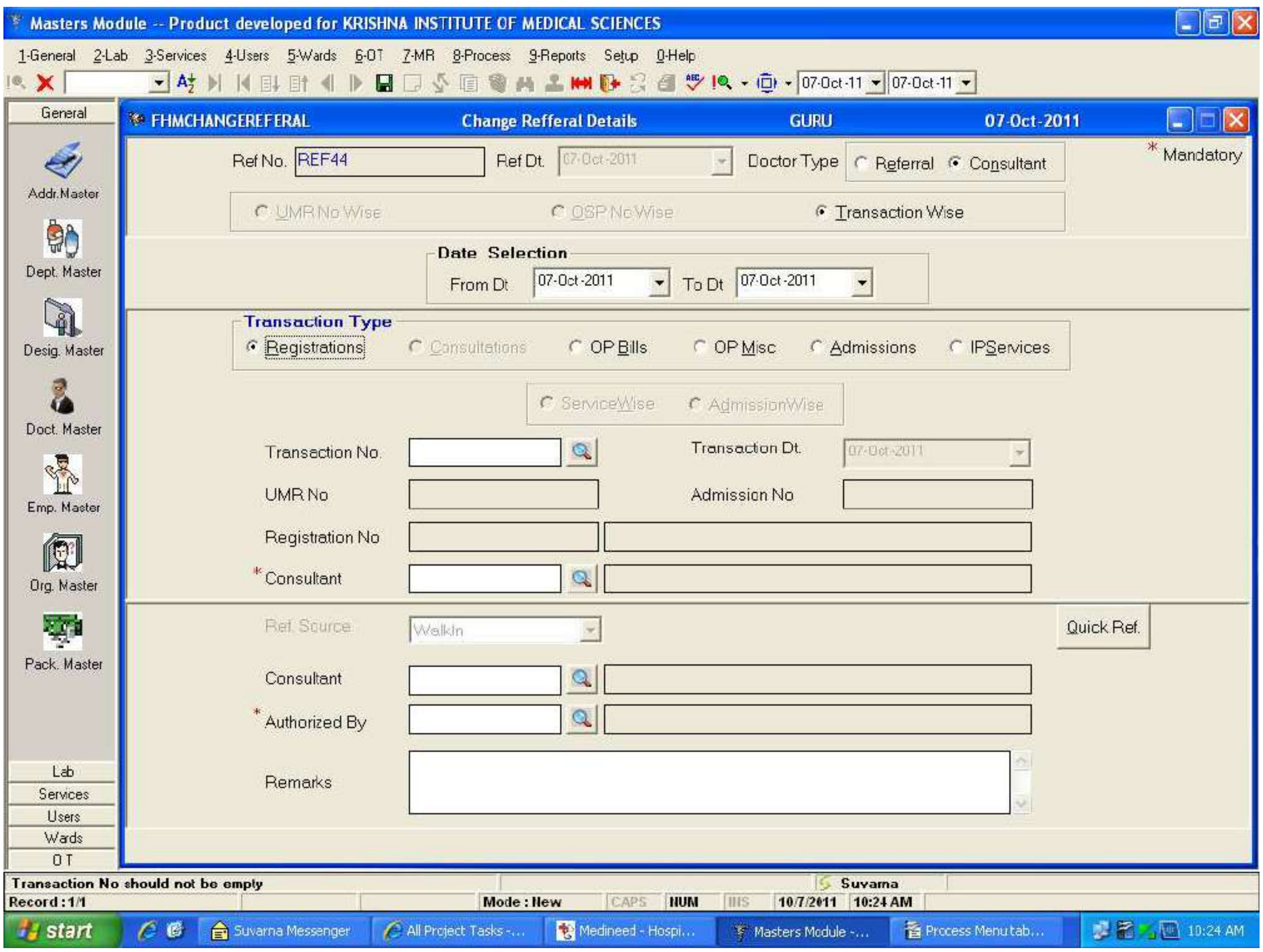
Select the Registration,Consultation,Admission Radio button then



- Date Selection: From Date and To Date should Select from the Calander
- **Transaction NO**:Refers to the Transactions are done in Billing.It should select by using search button
- **Transaction Dt**:Refers to the Date.It will display the Curent Date
- **UMR NO**:When Transaction No is selected the UMR NO will be displayed
- **Admission NO**:When Admission Radio button is selected and Transaction No is selected then Admission No will be displayed
- **Registartion NO**:When Registartion Radio button is selected and Transaction No is selected then Registartion No will be displayed.
- **Consultant**:Referrs to the Doctors.It should select by using Search button.
- **Ref Source**:An entity provided to enter the referral source Ex: Walkin, Staff etc.and User Cannot Edit(Other Than Walkin is selected then Reffered by will be enabled)
- **Reffered By**:Refers to the Which Doctor is refered to the patient When Referal Sourse is selected as Staff,Doctor etc..
- **Authorized By**:Refers to Authorization Person
- **Remarks**:User Can Enter Manually.

-- When 'Consultant Radio button' is selected the Transaction Type of Consulation Radio button will be in Disable Mode and When Ip Services Radio button is Selected the Service Wise and Admission Wise Radio buttons will be enabled and

UMR NO Wise and OSP NO Wise Radio buttons will be in Disable Mode



Select the Registration,OP Bills,OP Misc,Admission,Radio button then

- Date Selection: From Date and To Date should Select from the Calander

- **Transaction NO**:Refers to the Transactions are done in Billing.It should select by using search button

- **Transaction Dt**:Refers to the Date.It will display the Curent Date

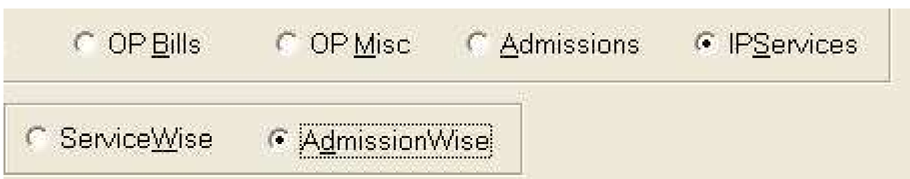
- **UMR NO**:When Transaction No is selected the UMR NO will be displayed

- **Admission NO**:When Admission Radio button is selected and Transaction No is selected then Admission No will be displayed

- **Registartion NO**:When Registartion Radio button is selected and Transaction No is selected then Registartion No will be displayed.

- **Consultant**:Referrs to the Doctors.It should select by using Search button.

When IP Services Radio button is selected then Service Wise and Admission Wise Radio buttons will be enabled



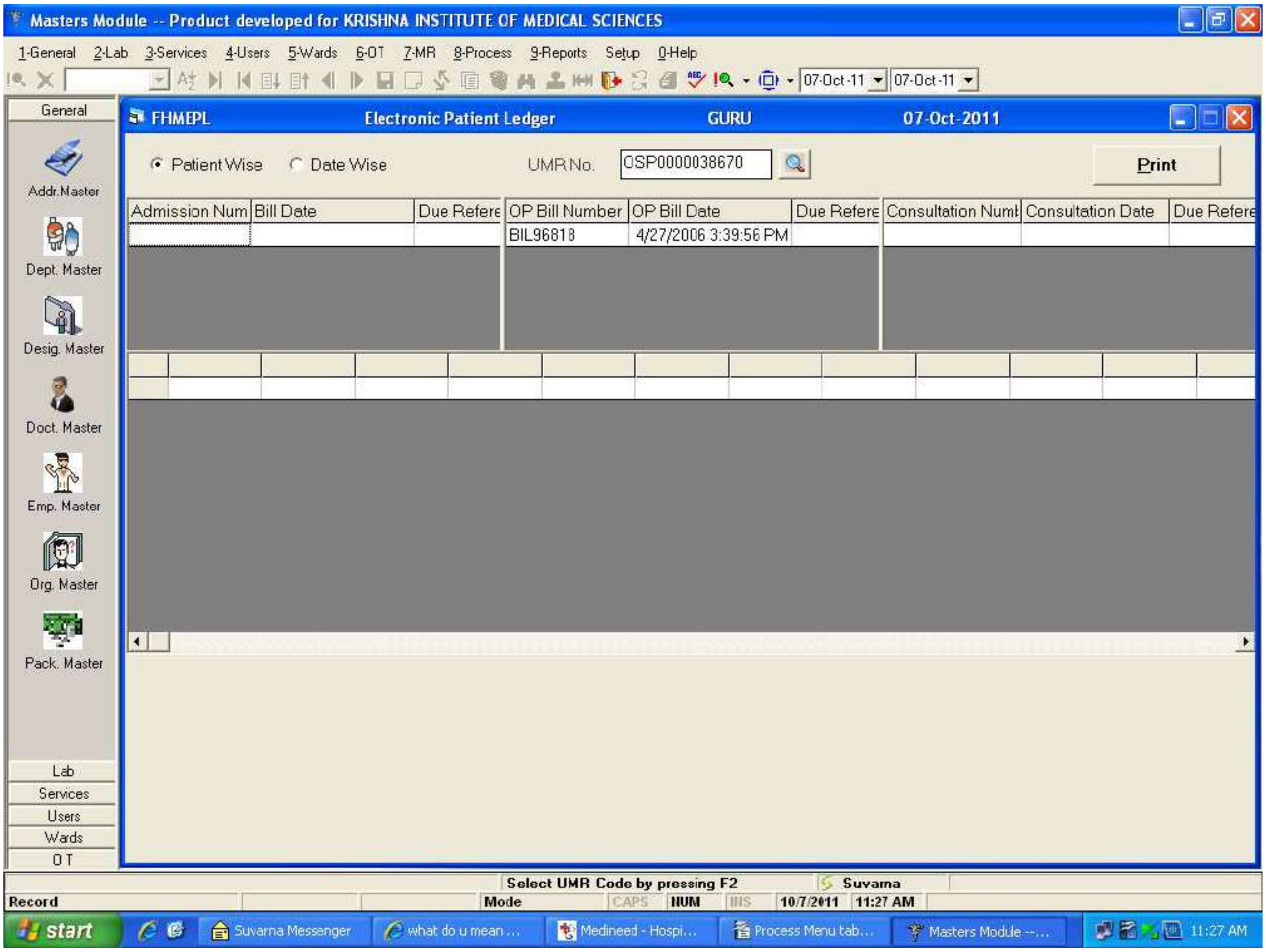
- **Consultant**:Refers to the Doctor .

- **Authorized By**:Refers to Authorization Person

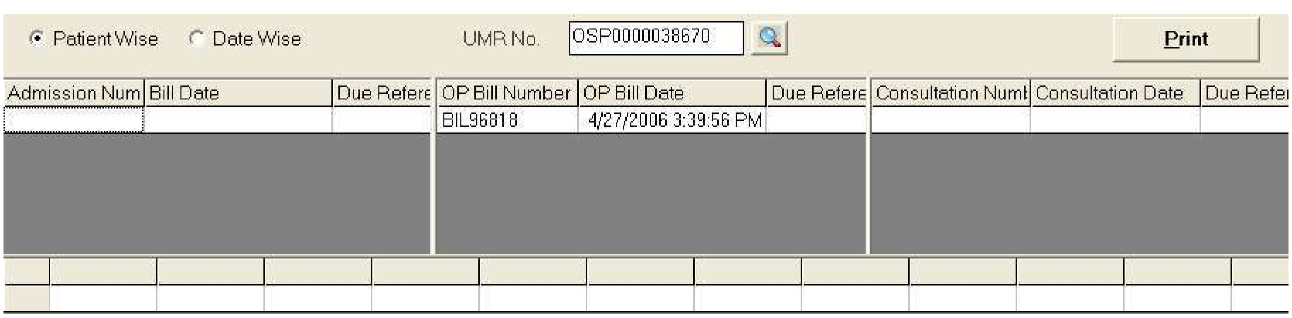
- **Remarks**:User Can Enter Manually.

Electronic Patient Ledger Form

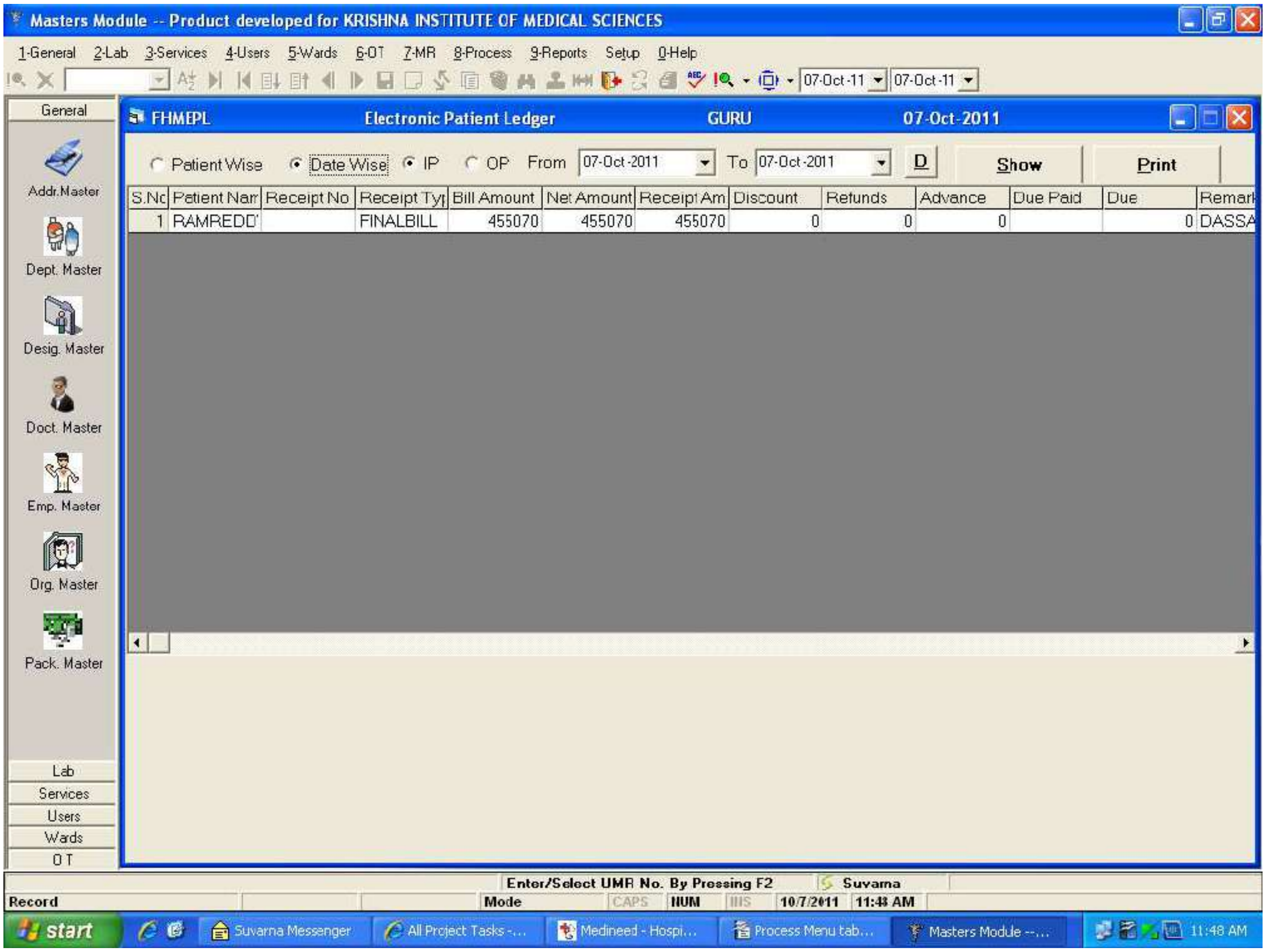
The Main Purpose of this document is, We Can Know the Collection of Records of the Patient Details



Select the 'Patient Wise Radion button' and Select the UMR NO bu using search button,When UMR No is selected all the Deatils will be displayed as shown below. If user want to Print Page then click on Print button



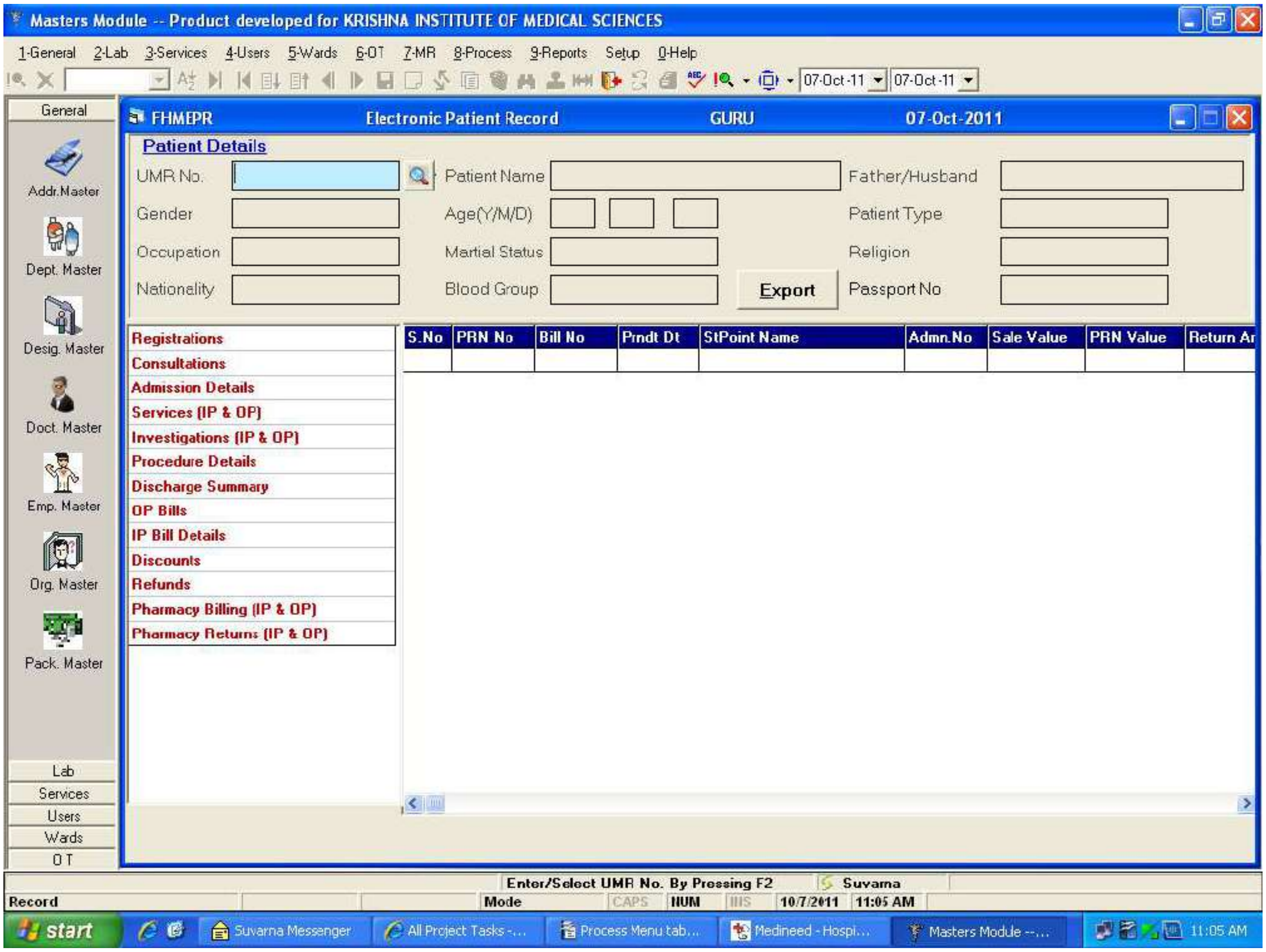
Select the 'Date Wise Radion button' and Change the Date Rangses.If User Want OP s list then Click on OP Radio button of if user want IP s list then click on IP Radio button and Click on Show button



If user want to Print Page then click on Print button

Electronic Patient Record Form:

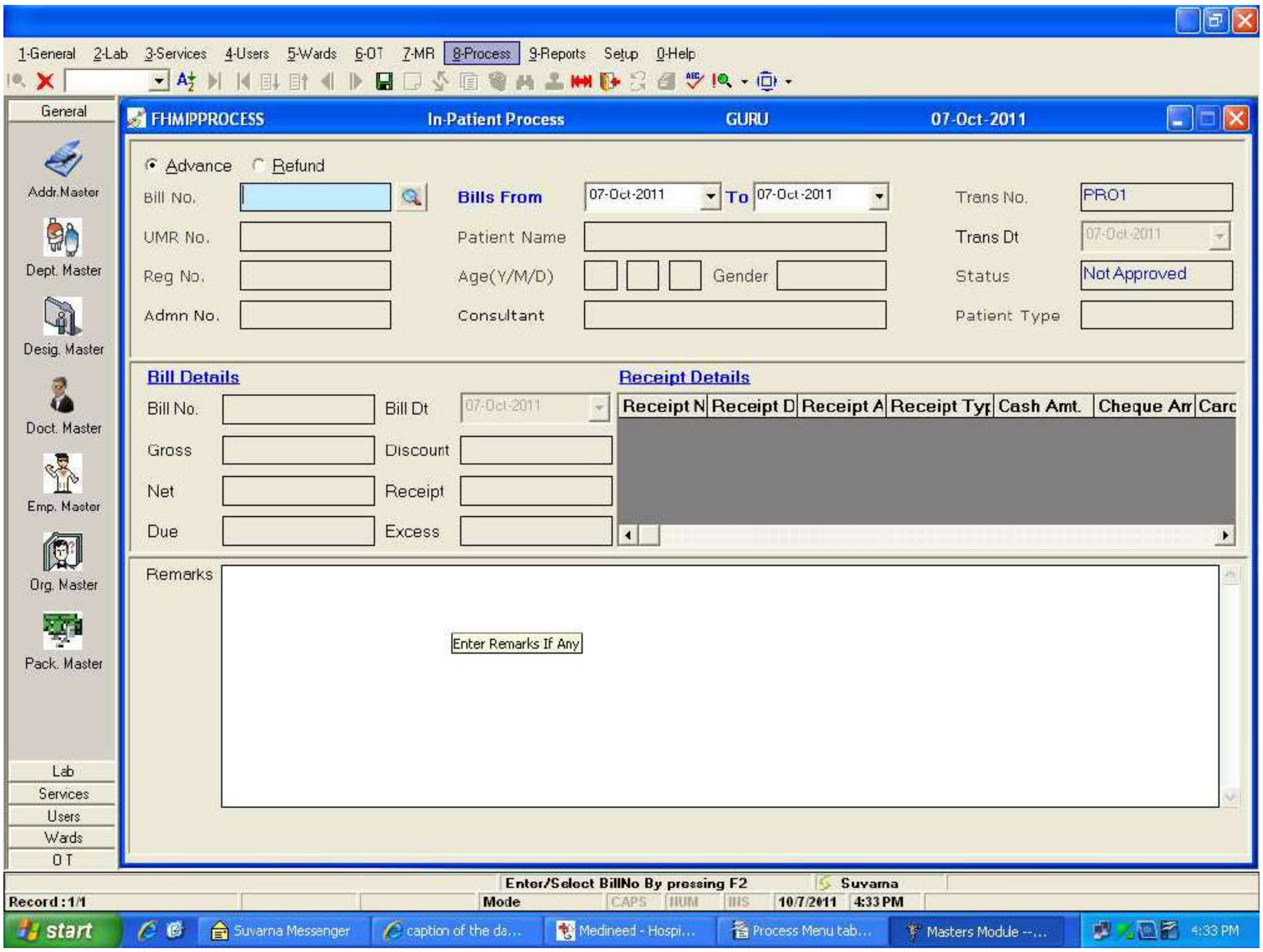
The Main Purpose of this document is, We Can Know the current status of the Patient.



Select the UMR NO and All the Details will be displayed like Patient Name,Father Name,Gender etc., and if user want to Export the current status of the ptaient then click on Export to button

Process--->In Patient Process Form

The Main Purpose of this document is, to Know how much Advance the Patient is paid and if any Refunds collected to the patient then Select the Refunds radio button



Change the Date ranges and Select the Bill No

when Bill NO is Selected All the Details wil be displayed as UMR NO,Patient Name,etc

Transaction NO: It is an Autogenerated.

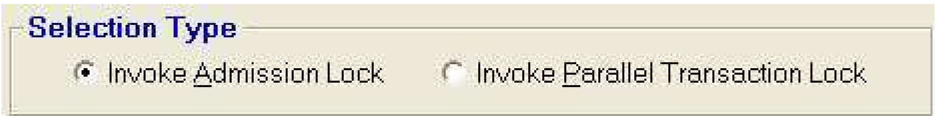
Transaction Date: Date should be Current Date

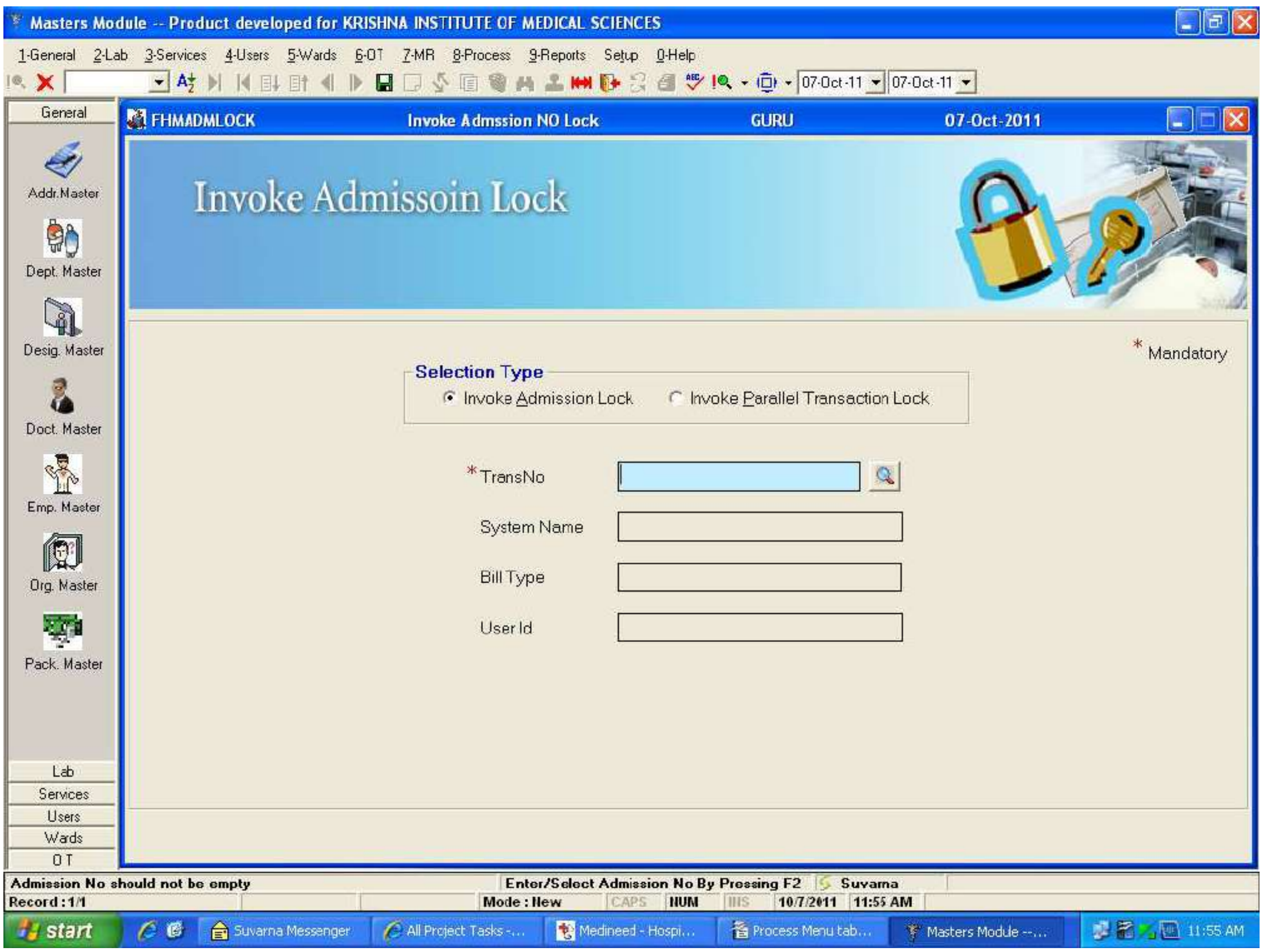
Remarks: User Can Enter Manually.

Invoke Admission Lock Form

The Main Purpose of this document is.if User is doing any transactions to the patients in one system and in the same time another user is selected the same patient and doing the transcations then the message will be displayed as the transaction is doing to this patient in particular system.Then Select the Selction Types as shown below and Select the Transaction No and Save the record

Selection Types are



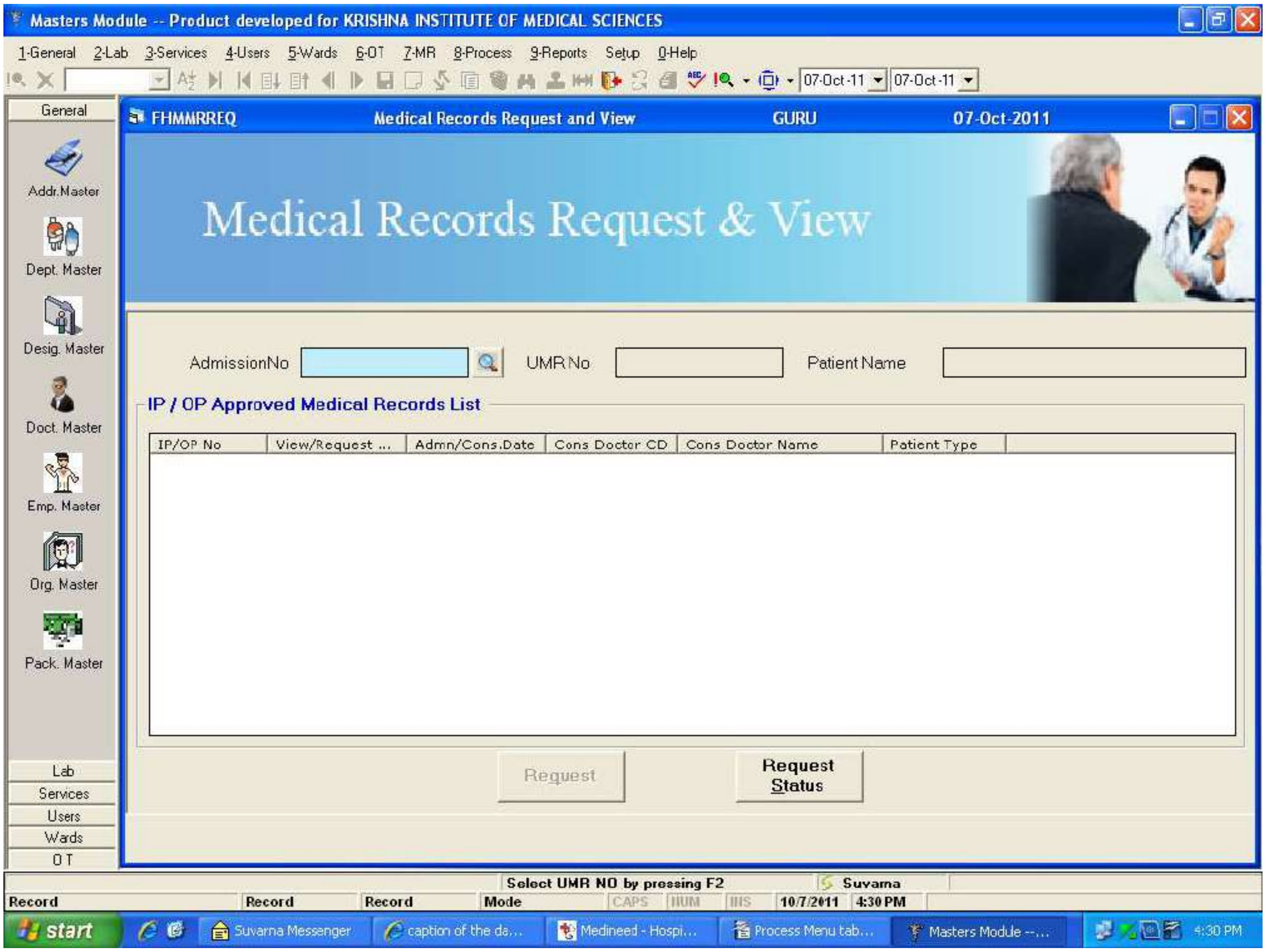


- **Transaction No**:Referrs to the Transaction No,Which the Parllel Transaction is done multipule systems.It should select from Search button
- **System Name**:Referrs to the,When Transaction No is selected then the System name will be displayed
- **Bill Type**:Referrs to the,When Transaction No is selected then the Bill Type will be displayed

- **User ID**:Referrs to the,When Transaction No is selected then the User ID will be displayed

Process--->Medical Records Request and view Form

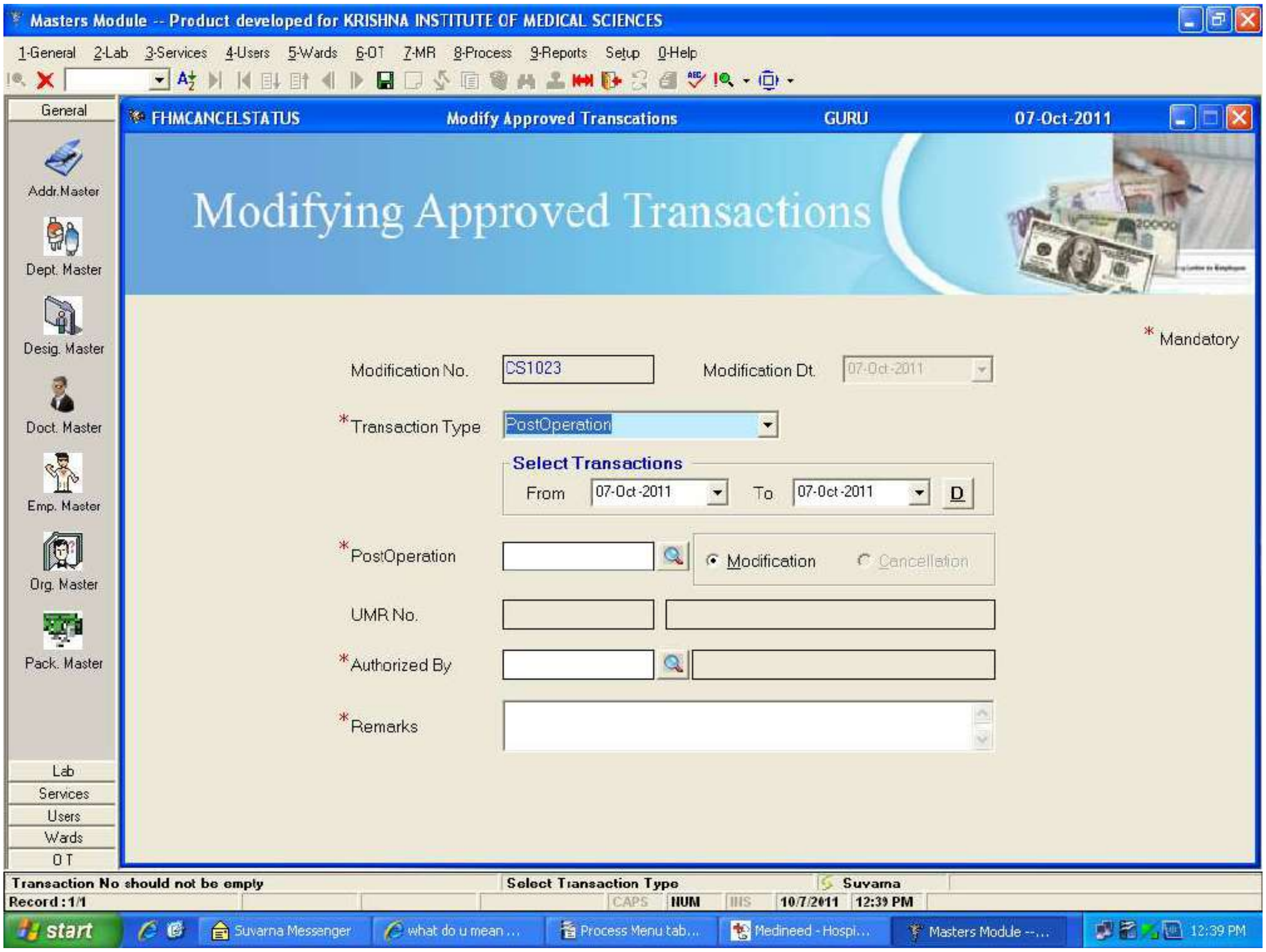
The Main Purpose of this document is to view the Approved Records



Select the Admission No and Click on Request Status then all the details will be displayued to view purpose

Modify Approval Transaction Form

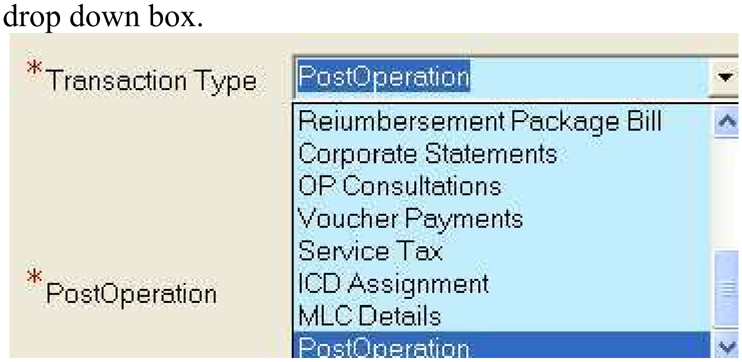
The Main Purpose of this document is,After Saving or Approving the Record if User want to Modify or Cancel the Form then this Form will be used as shown below



- **Modification No**: It should be Autogentrated

- **Modification Date**: It Refers to the Current Date and it should be disable Mode

- **Transaction Type**: Refers to the Modification or Cancellation Forms status and it should select from the drop down box.



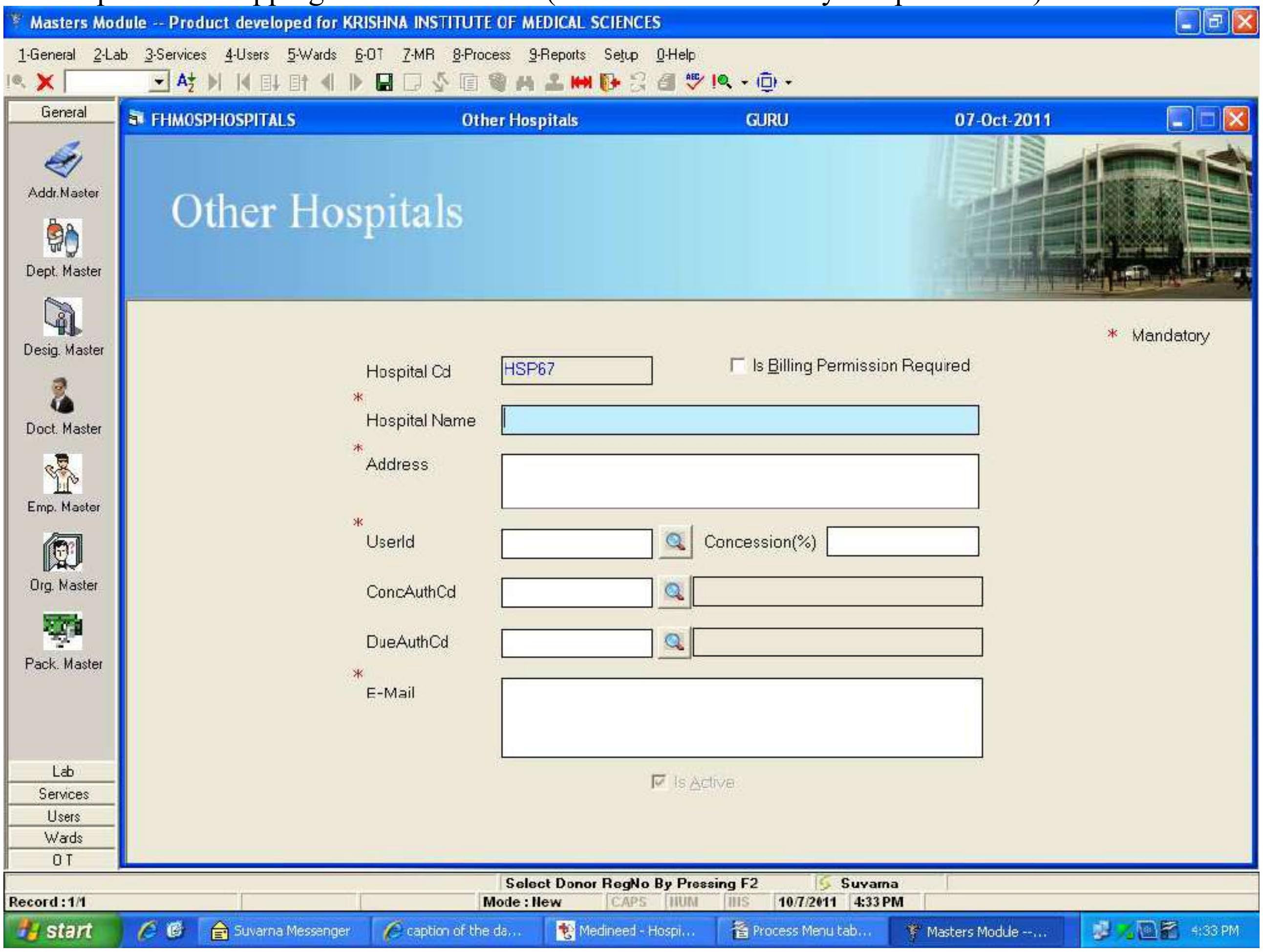
Modification Forms are : Discharge Summary,Result Entry,General Package Conversion,Corporate Package Conversion,Corporate Referral Entry,Corporate Registration,Corporate General bill,Corporate IP Package Bill,Reiumbersement Package Bill,Reiumbersement General bill,OP Consultation,ICD Assignments,MLC Details,Post Operation.

Cancellation Forms are : Post Discount,Refunds, Discharge Summary,General Package Conversion,Corporate Package Conversion,Corporate Referral Entry,Corporate Registration,Corporate General bill,Corporate IP Package Bill,Reiumbersement Package Bill,Reiumbersement General bill,Corporate Statement,Vocher Payment,Service tax, ICD Assignments.

Select the Transaction Dates By Using Calender

Process--->Other Hospitals Form

The Main Purpose of this document is, IF any Servies is not there in our hospital then we will send to other hospital that mapping should done here(Here We Will Set only Hospital Name)



Hospital Cd: It is an Autogenerated No

Hospital Name: Refers to Hospital Name and Entered Manually

Address: Refers to the Hospital Adress.

User Id: Who ever the logged in that login should be select by using search button.

If any Concession should Give then Select the Is Billing Permission Required Check box and Give Concession % in Concession % text box.When Ever Is Billing Permission Required Check box is checked then Concession Authorized Code and Due Authorized Code feilds will be enabled.

E-Mail: Refers the Hospital Mail id.

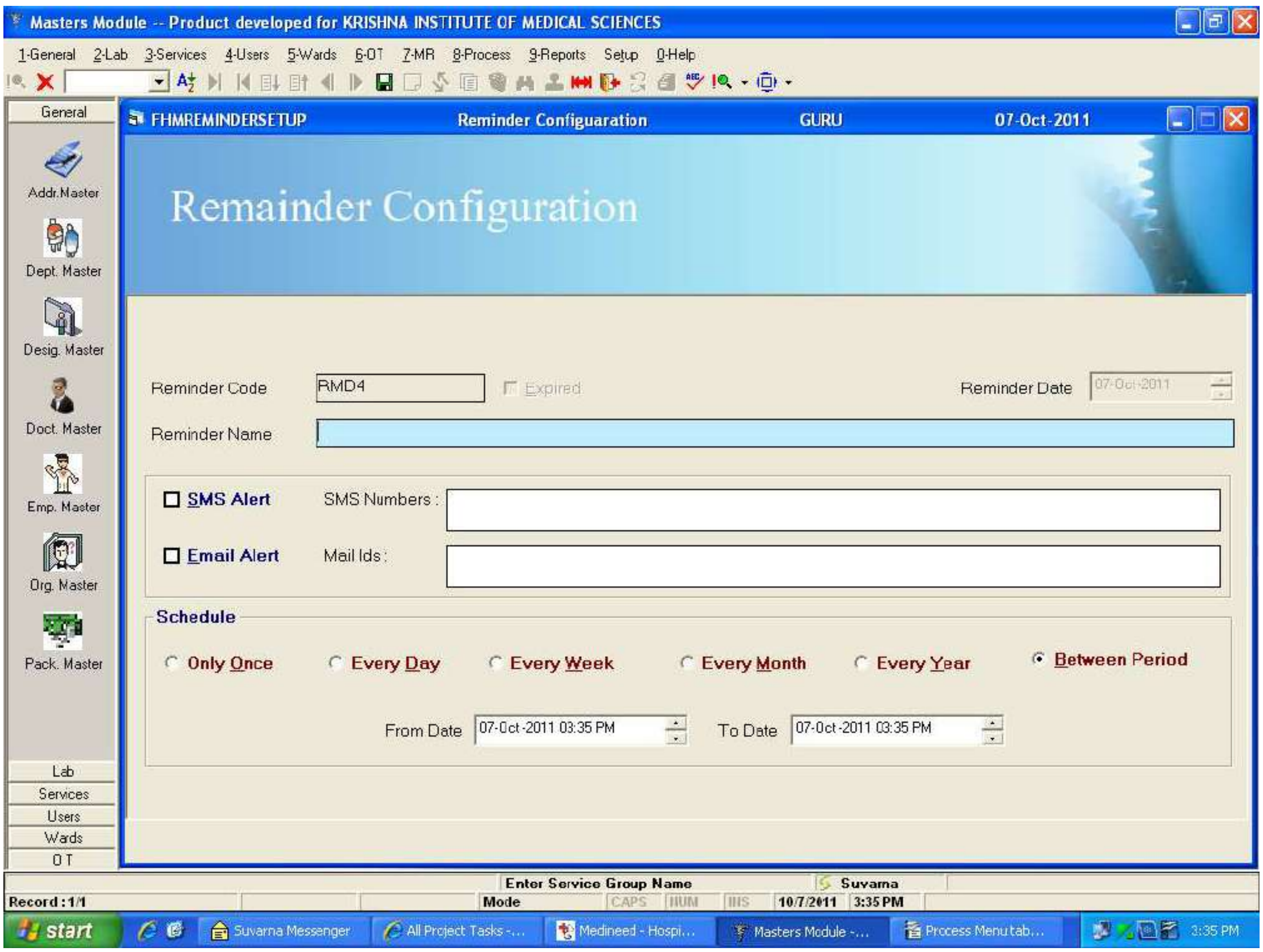
Remainder Configuration Form

The Main Purpose of this document is,to remaind the Patients Alerts like SMS or EMAILs

Remainder Code: Refers to the code and it is an autogenerated.

Remainder Name :User should enter manually

If User Want to send SMS or EMAIL Alerts then check the Check boxes and Enter them and Select the Schedule wise(Like Only Once,Every Day,Every Week,Every Month,Every Year,Between Days)



Process--->Remainders Report Form

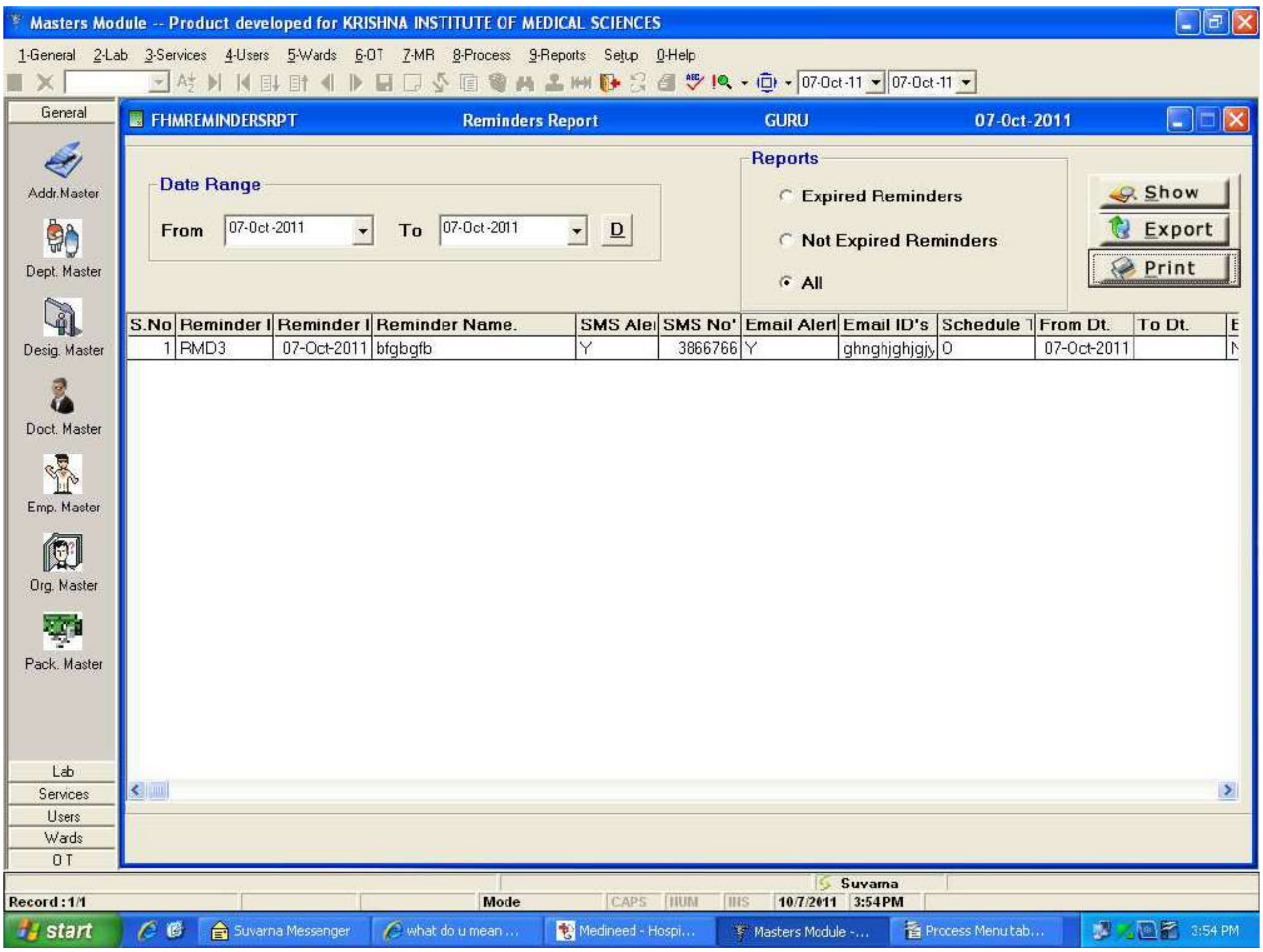
The Main Purpose of this document is,if the Patients Alerts like SMS or EMAILs are Expired or Non Expired that all details will be covered here

Change the Date Ranges and Click Show button then All the Details wil be displayed.

If Reports want only Expired Remainders then Select the Radio button and Click on show and Print button

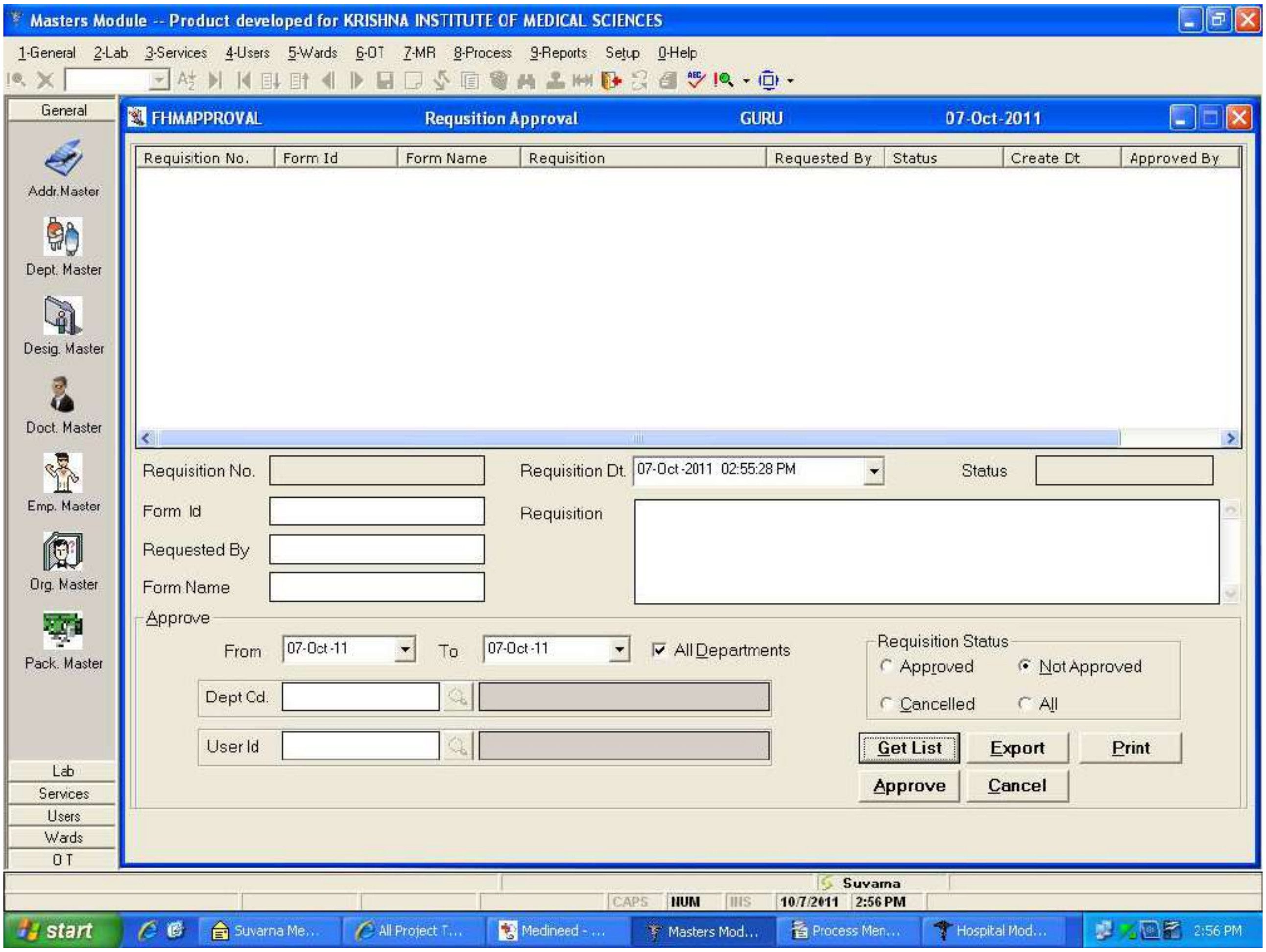
If Reports want only Non Expired Remainders then Select the Radio button and Click on show and Print button

If Reports want All then Select the Radio button and Click on show and Print button



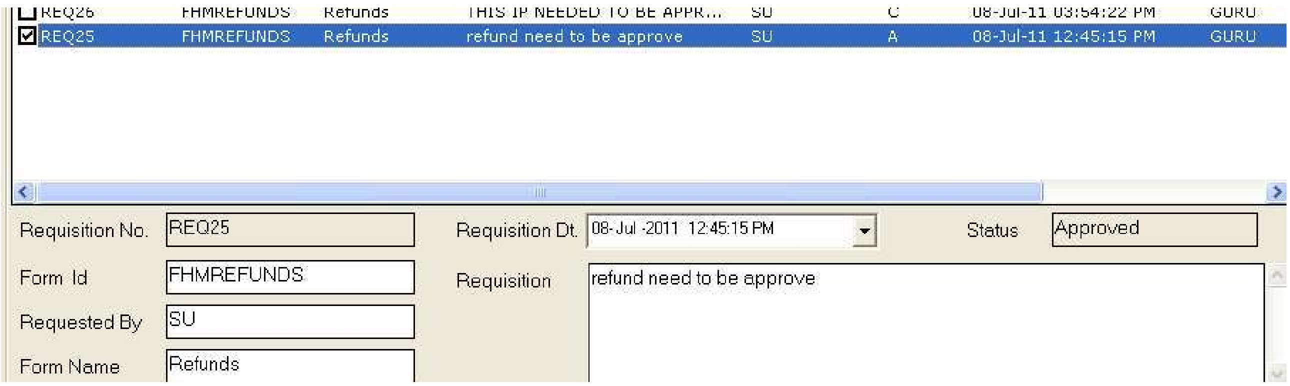
Requisition Approval Form

The Main Purpose of this document is,if Users Want to approve or Cancel the Records then this form will be used



Select the From Date and To Date.

Select the requisition status as Approve or Not Approved,or Cancelled or All radio buttons and click on Get List button and Click on Check box and Click on Approve button .When User Select the Record and Click on Check box and All the Details will be displayed as

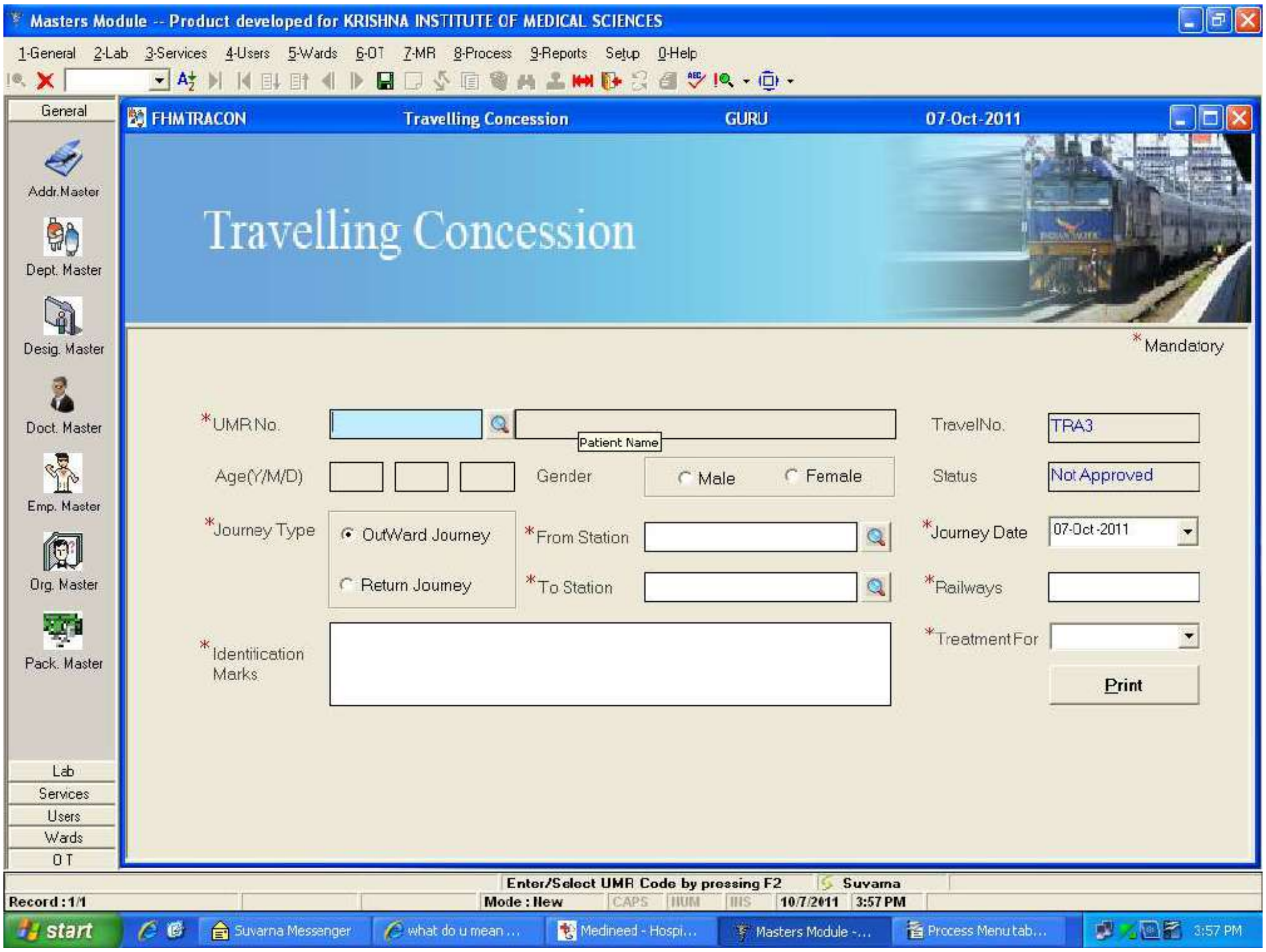


If User Wants the All Departments Record then click on All Departments Check box and Click on Get list button.Select the Check box and Approve it.If User want Individual Departments then Uncheck the All Departments Check box and Select the Department and User Id and Click on Getlist button and Click on Approve button

If User Want to Export or Print Page then Click on Export or Print button

Traveling Concession Form

The Main Purpose of this document is,if any emergrncy cases is there to the patient at that time they need to transfer from one hospital another then the reference of the Particular hospiatl details will be covered here



UMR NO :Refers to the Patients UMR No.When UMR No is Selected all the Details will be displayas Age,Gender,status

Travel NO :It is an autogenerated

Journey Type :Refers to outward journeey or Return journey

From Station and To Station :Refers to patient is transfering from which station to which station From Station should be Hyderabad

Railways and Identification Marks:User Can Enter manually

Treatment For :Treatment should select by using drop down box like Heart or Cancer

Services----->Automation of ward service

The main purpose of this form is to give privilege to a particular service when ever the modifications made to a particular ward at that time when we fetch the services at that time this service should comes to the list. It is nothing but giving the permission to a service to be include in the Ward Groups.

Path:

Masters
→ Services
→ Services
→ Automation of Ward Service

Screen

Fields:

- **Service Code:** Represents code of the service Name. Click on the browser it will display the list of services with service codes.

- **Service Name:** Represents the service Name. When we select the service code automatically service name also fetches and displays the service name.

- **Active:** Represents that the service is in Active state or Inactivation state.

Services---->Billing Header

The main purpose of this form is to create the billing header. Which means that, a service is posted to one patient then the charge of that service or billing for that service will displayed or where the charge will be collected from the patient is known as billing header.

Path:

Masters
→ Services
→ Services
→ Billing Header

Screen:

Fields:

- **Billing Header:** Represents the billing header name. It is manual entry. Billing header should be saved with service type. This is due to which services are included to the selected service type.
- **Service type:** Represents that the type of the service . Here we map Billing header with service type is to distinguish the services to different billing headers . Due to this it becomes easy to the user point view.
- **Add:** Represents the button. When we submit billing header name with service type then record will be added to the resultant list

- **Remove:** Represents the button which will be used to delete the records form the Grid or list of the results.

- **Save:** Represents the button which will be used to save the record.

- **Billing Header Grid:** Represents the grid and it displays the created Billing Header Names along with their service Types.

- **Billing Header:** Represents the name of the billing header created.

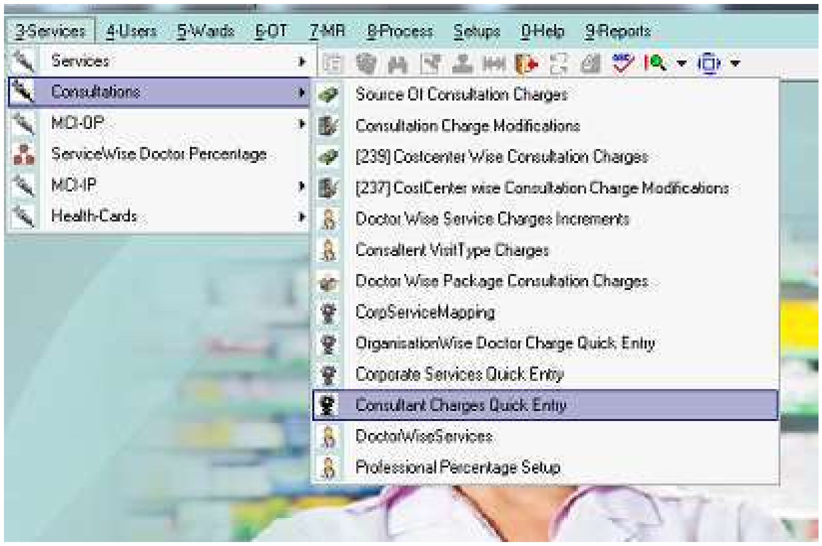
- **Service type:** Represents the type of the service. It comes maximum from the departments.

- **UP Arrow :** Represents that user wants to move the service up from the current position then we can use this up arrow

- **Down Arrow:** Represents that user wants to down the service down from the current position then we can use this down arrow

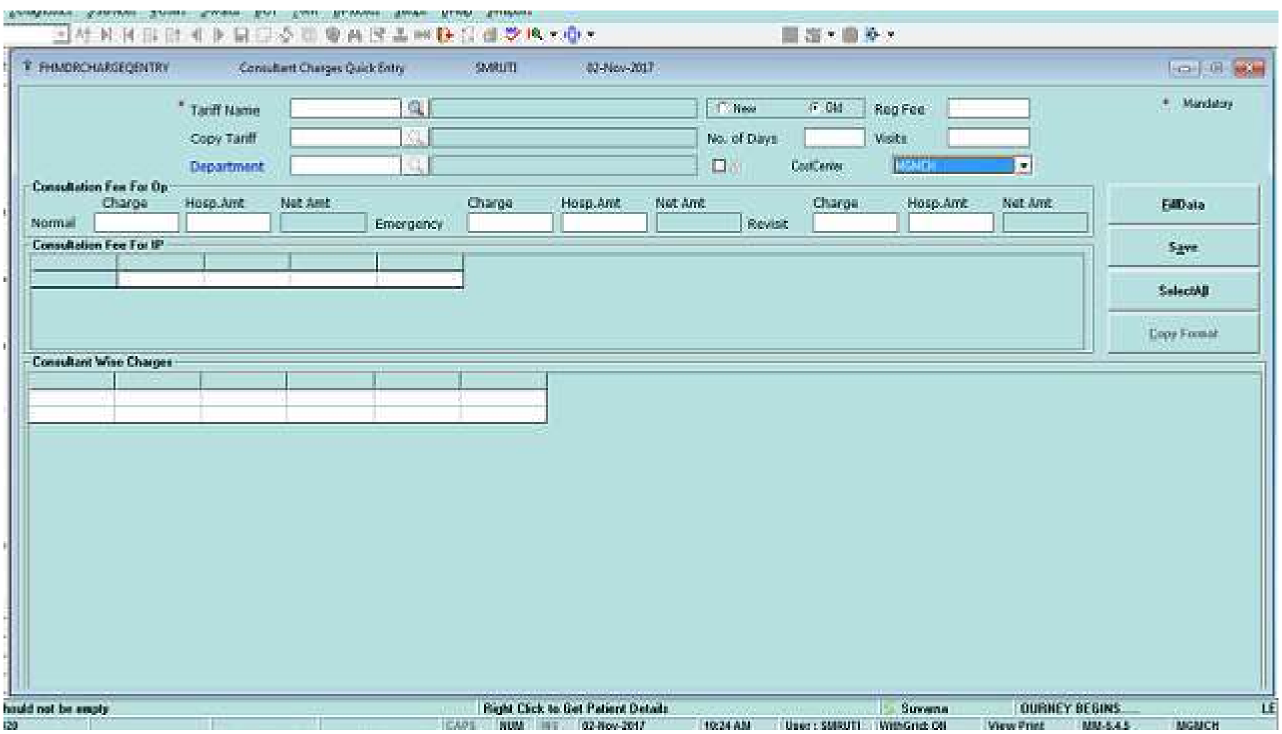
Consultation------->Consultant Charge Quick Entry

Navigation Path:-Master Module-->Services--->Consultations-->Consultant Charge Quick Entry

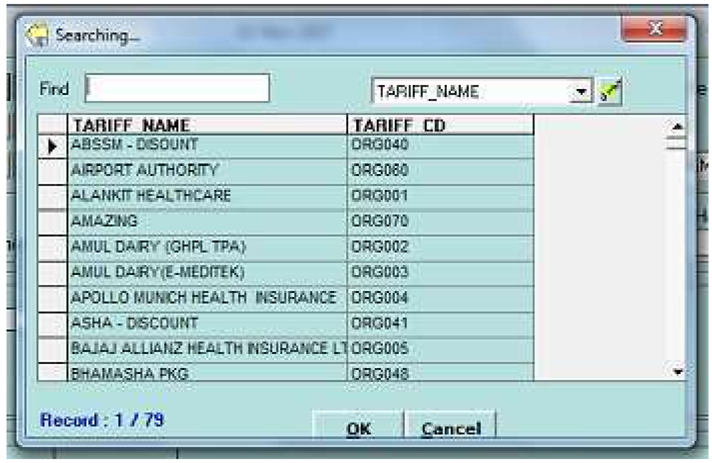


-----> The main purpose of this form is to set consultant charge at a time for all doctors

Following Form Will be displayed as:



Tariff Name:- By clicking the search button user can select different tariff



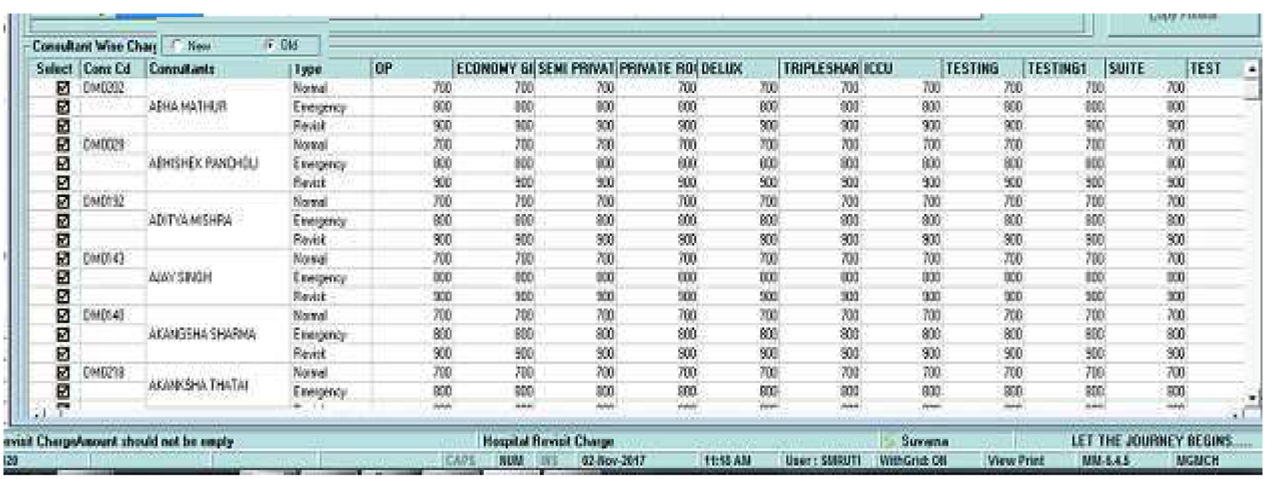
Consultation Fee For Op

---> Here user can set the Normal,Emergency,Revisit Charge and the same charge will reflect in

Consultant Fee For IP

Select All:- This Button Will Select all doctor

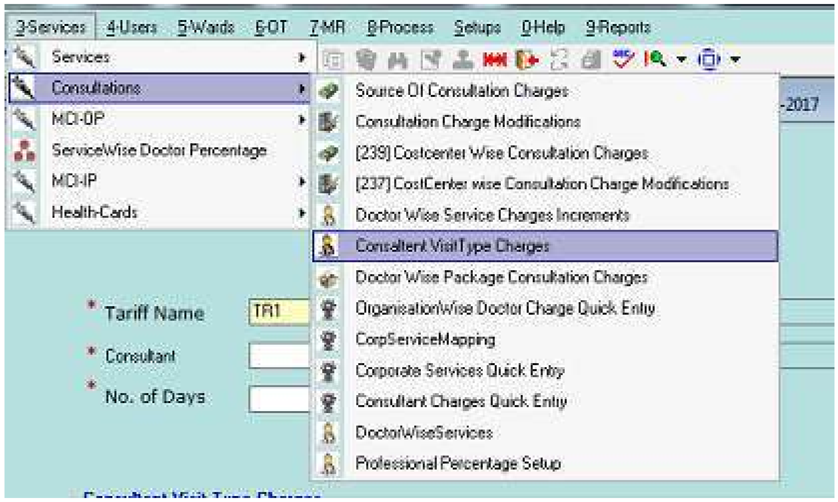
Fill Data:- This button will fill the consultant charges for selected doctors.



Save:- This Button will save the record

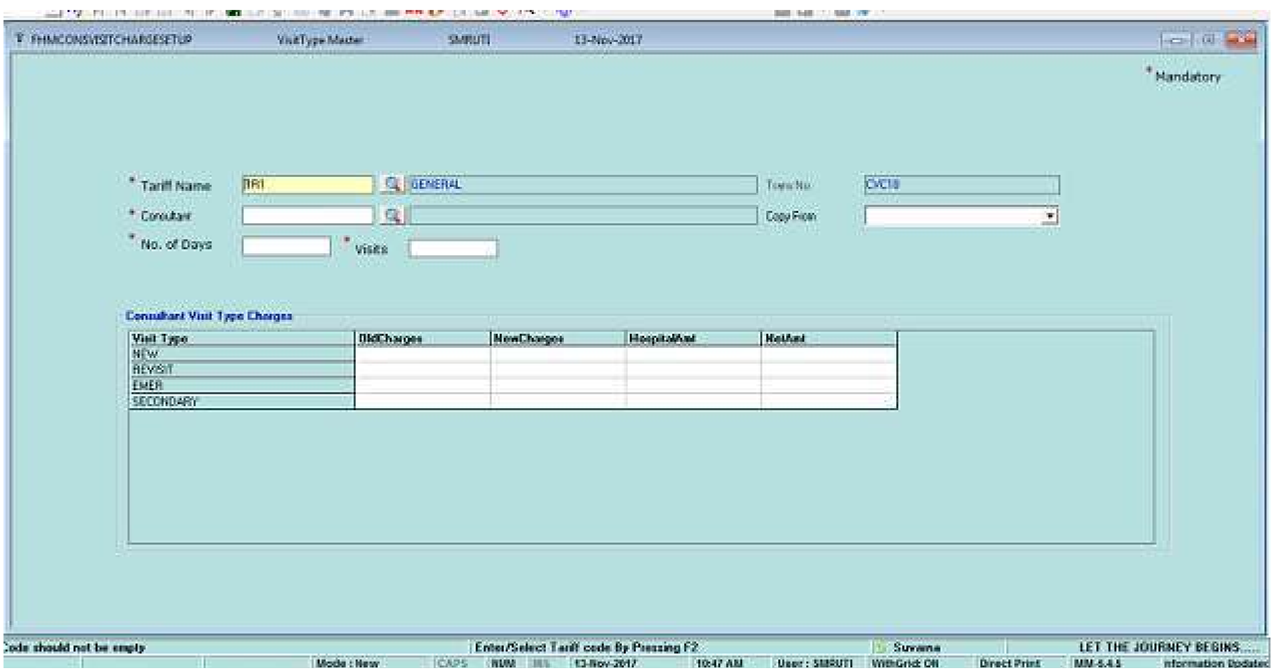
Consultations-------> Consultant Visit Type Charges

Navigation Path:-Master Module---->Services------>Consultations----->Consultant Visit Type Charges



-----> The Main purpose of this form is to set the consultation charge for the secondary doctor according to visit type against the doctor.

Following Form Will be displayed as:

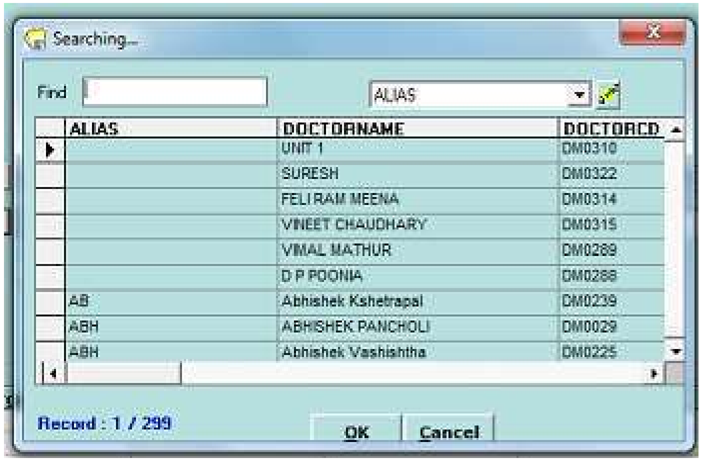


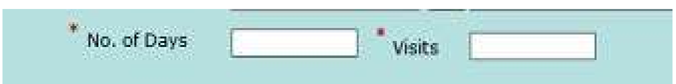
Tariff Name:-

---> This Search Button Will allow to select the tariff.

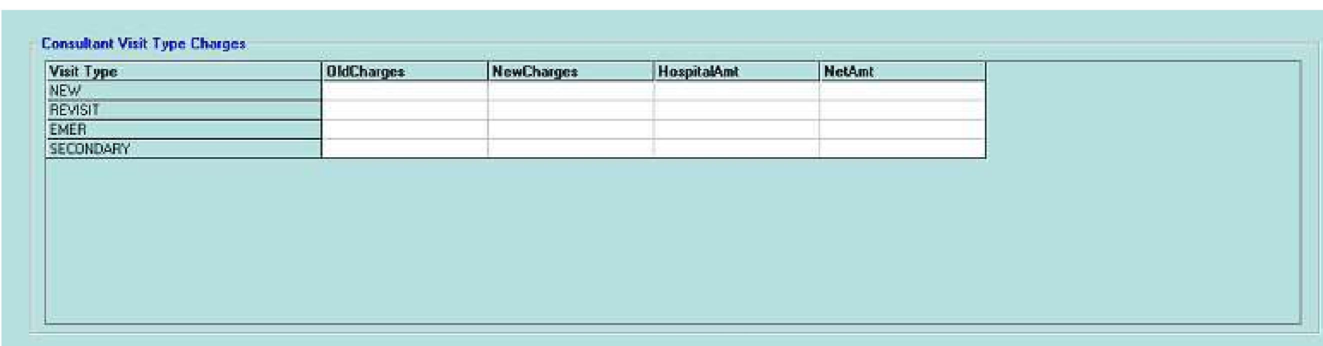
Consultant:-

The search button will allow to select the consultant doctor





---> Here user can enter the no.of days and visits for the patient.



----> In this screen user can set the consultaion charge according to visit type like New(If the patient comes for first time),Revisit(If patient comes for second time),Secondary(If patient wants to consult for another doctor)

Services---->Consultation Charge Modification

The main purpose of this form is to modify the above created consultant charges. Here we can edit or modify the consultant charges for all types like OP ,IP for different wards.

Path:

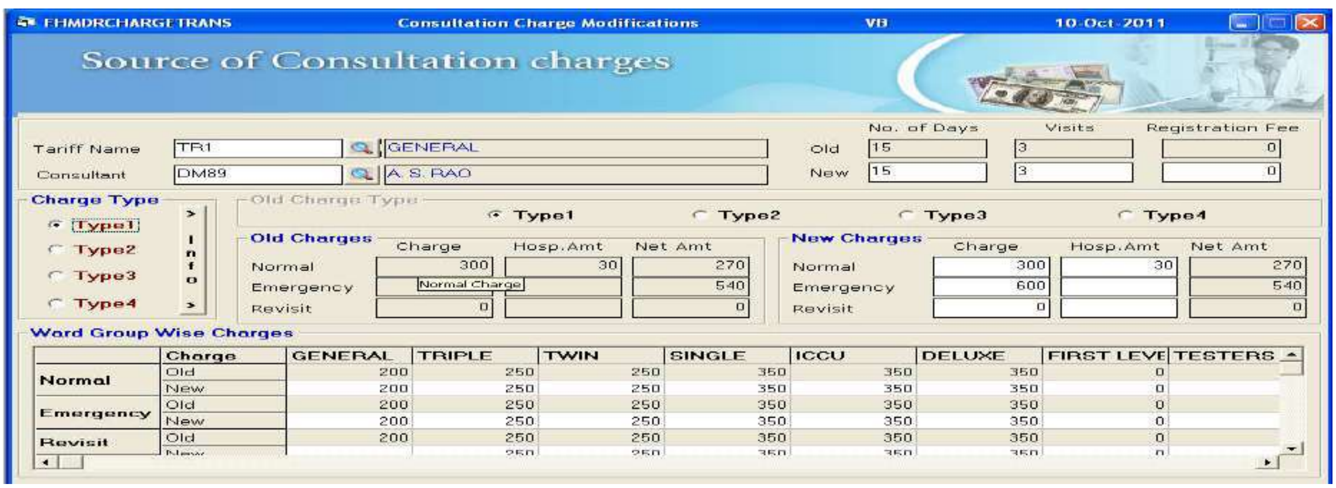
Masters

→ Services

→ Consultations

→ consultation Charge Modification

Screen:



Fields:

- **Tariff Name:** Represents the Tariff name. Here Consultant charges will be configured based on this tariff name. Consultants under this selected tariff only displayed for configuring the charges. It displays the Tariff name with it's CD.
- **Consultant:** Represents the Consultant Name with his CD and Department name. Here select any of the consultant from the list and configure the consultation charges to him.
- **Charge type:** Represents the charge types configurations. It means to select the type of configuration we need to apply for the consultant.

Info : Represents the button, when we click on this button it will displays the description about the charge type info.

- **Type 1:** Represents the Doctor wise charges Comparison for OP
- **Type 2:** Represents Department wise charge comparison for OP.
- **Type 3:** Represents Doctor wise charge comparison for IP.
- **Type 4:** Represents Department wise Charge comparison for IP
- **Old Charges:** Represents the grid which will displays the already configured consultation charges of the consultant who is selected for modification.
- **Normal:** Represents that the visit type is normal. So here we configure the charge for Normal visit.
- **Emergency:** Represents that the visit type is Emergency. That means the patient should be treated immediately. So the charge may vary or may not.
- **Revisit:** Represents the the visit type is Revisit. That means the patient comes again after Normal visit or Emergency visit. For this here we have to configure the pricing for him.
- **Charge Column:** Represents the column for entering charges for all visit types. These charges will be effected at the time of billing

  Hospital Amount: Represents the hospital amount. Which will be calculated from the given charge. It is manual entry. It means this amount belongs to the hospital.

- **Net Amount:** Represents the net amount. Which means this net amount belongs to the consultant. It will be calculated as

  Net Amount = Charge – Hospital Amount

- **New Charges:** Represents the grid here the is going to modify or edit the existing consultant details.
- **Normal:** Represents that the visit type is normal. So here we configure the charge for Normal visit.
- **Emergency:** Represents that the visit type is Emergency. That means the patient should be treated immediately. So the charge may vary or may not.
- **Revisit:** Represents the the visit type is Revisit. That means the patient comes again after Normal visit or Emergency visit. For this here we have to configure the pricing for him.

- **Charge Column:** Represents the column for entering charges for all visit types. These charges will be effected at the time of billing

- **Hospital Amount:** Represents the hospital amount. Which will be calculated from the given charge. It is manual entry. It means this amount belongs to the hospital.

- Net Amount: Represents the net amount. Which means this net amount belongs to the consultant. It will be calculated as

  Net Amount = Charge – Hospital Amount

- **Old Charge type:** Represents the charge type of the consultant whose details are already configured . It means for whom details are going to be modify will be displayed here.

  Info : Represents the button, when we click on this button it will displays the description about the charge type info.

- **Type 1:** Represents the Doctor wise charges Comparison for OP

- **Type 2:** Represents Department wise charge comparison for OP.

- **Type 3:** Represents Doctor wise charge comparison for IP.

- **Type 4:** Represents Department wise Charge comparison for IP

- **New :** Represents that the new charge of the consultant. Which means that user can able to enter the new charges for the existing consultant.

- **Old:** Represents the old charge of the consultant. Which means that it will displays the existing charges of the selected consultant.

- **Registration Fee:** Represents that Registration charge of the selected consultant. That is how much amount he has collected regarding Registration will be configured here. This charge will be effected at the time of billing.

- **Number Of Days:** Represents the validity period of the registration. It means for how many days the above created registration fees comes into consideration or Validity.

- **Visits:** Represents the number of visits will be allowed within the validity period. It means this value represents that the given number of times the patient is allowed for the visits .

- **Ward group wiser charges:** Represents the grid. Which will displays the configured charges for the ward groups available in the application. Here user can able to view the configured values as well as it allows to enter the new values for the selected consultant.

- **Old:** Represents that the old charge or configured charges of the existing consultant

- **New:** Represents that that the new charge of the consultant which is to be configure here.

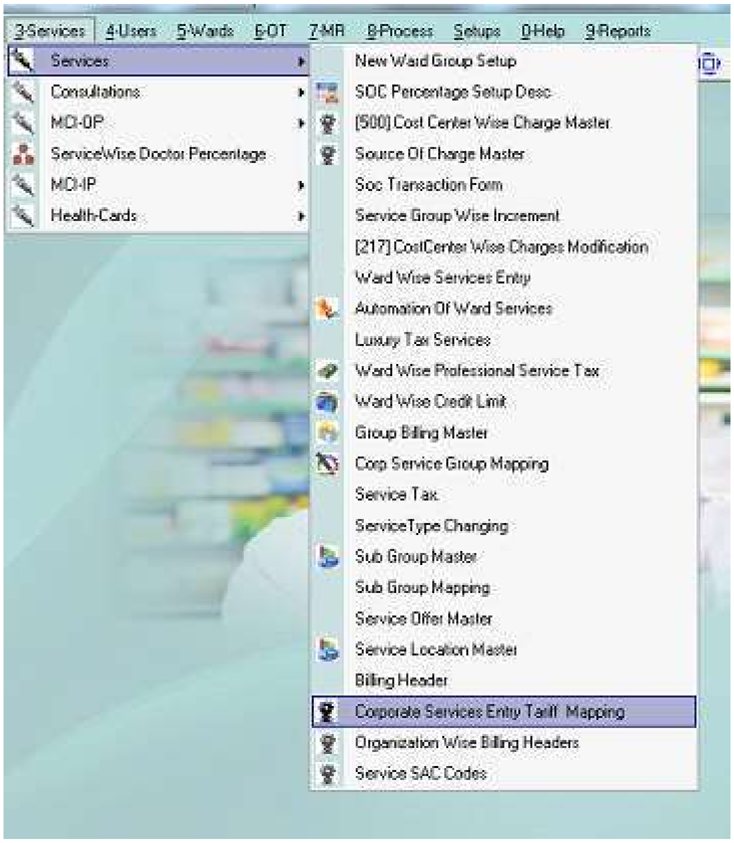
- **Normal Charge:** Represents the Normal charge or Normal Visit charges will be displayed. These values comes from the above consultation fee grid. These charge may or may not vary for different ward groups. Here it will displays New charge as well Old charge

- **Emergency Charge:** Represents the Emergency charges for various ward groups in application. These values comes from the above consultation fee grid. These charges may or may not vary for different ward groups. Here it will displays New charge as well Old charge

- **Revisit Charges:** Represents the Revisit charges for various ward groups in application. These values comes from the above consultation fee grid. These charges may or may not vary for different ward groups. Here it will displays New charge as well Old charge.

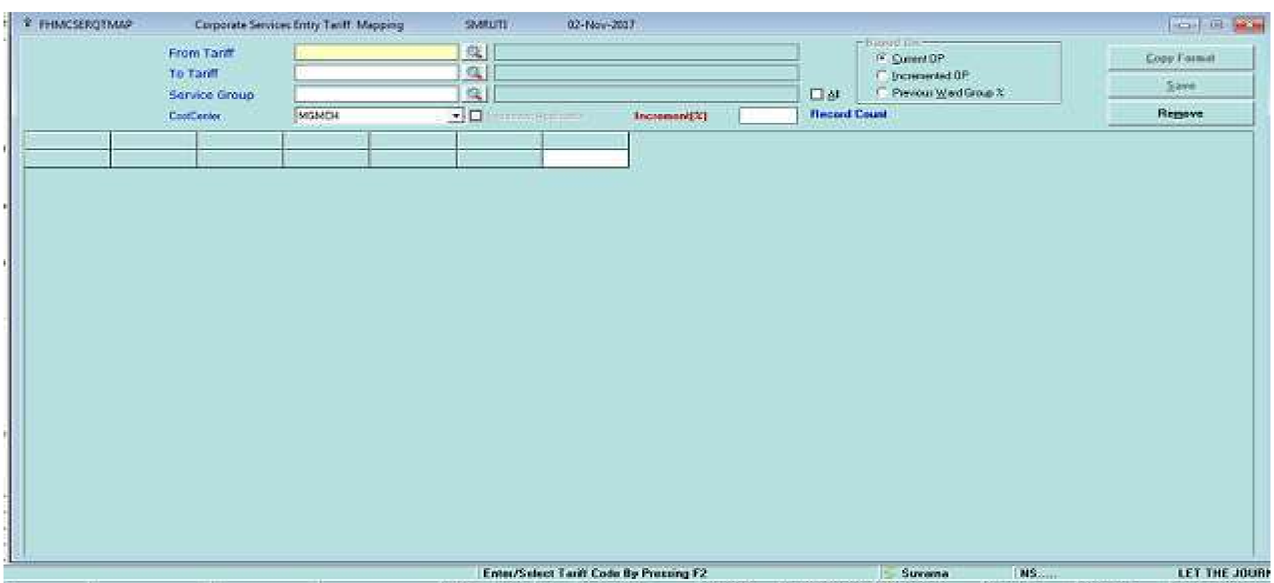
Services------->   Corporate Service Entry Tariff Mapping

Navigation Path:-Master Module-->Services--->Corporate Service Entry Tariff Mapping



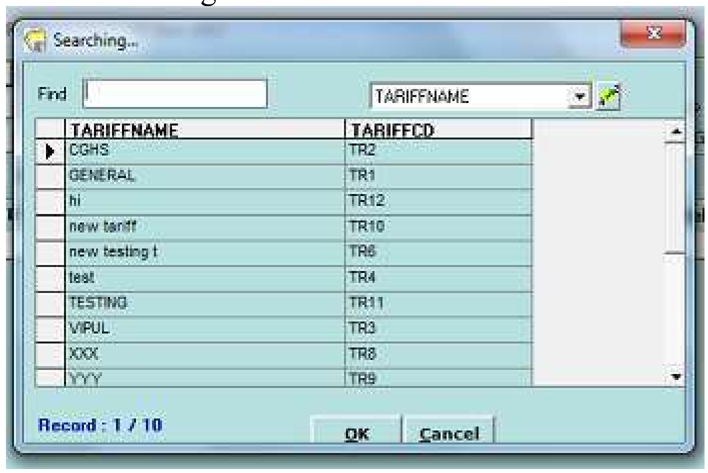
----> The main purpose of this form is whenever a new tariff is created user can copy service group wise investigations/services from existing tariff to new tariff

Following Form Will be displayed as:



From Tariff:-

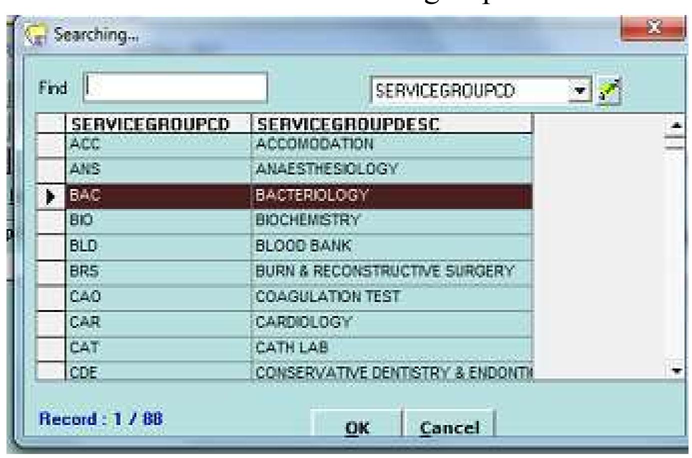
By Clicking The Search Window user can select the exiting tariff



To Tariff:-

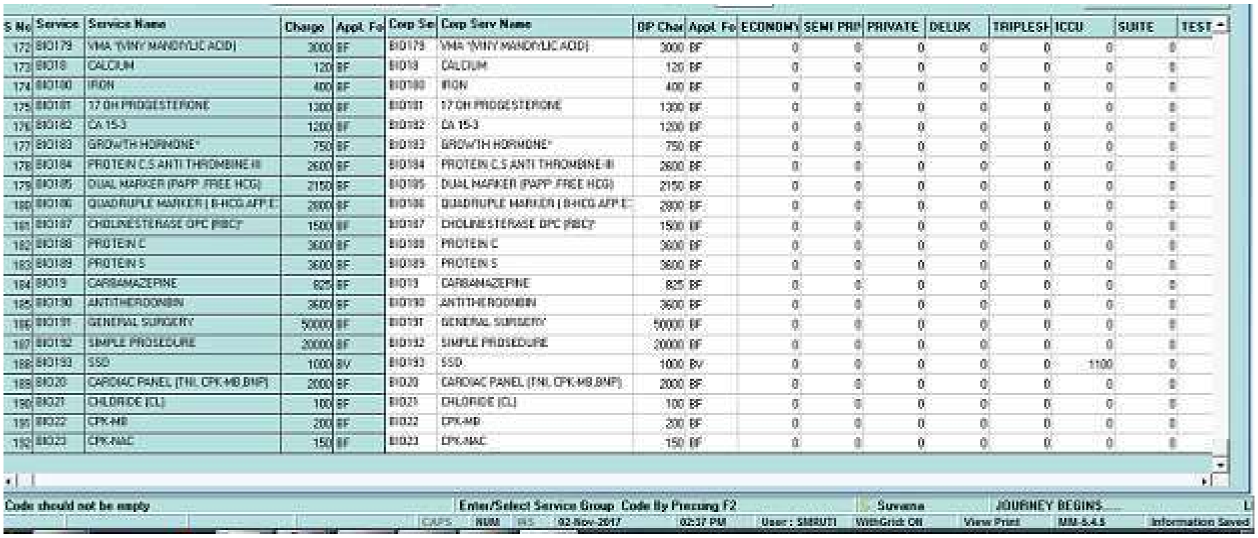
By Clicking The Search Window User can select the newly created tariff

Service Group:- By Clicking the Search Button user can select the service group which want to copy.



All:- If Selected this check box then investigation/service from all service group will be displayed.

Copy Format:- When User Clicks on this button all the service/investigations against the service group selected will be displayed .



S No	Service	Service Name	Charge	Appl. Fo	Corp Se	Corp Serv Name	OP Char	Appl. Fo	ECONOMY	SEMI PRI	PRIVATE	DELUX	TRIPLESH	ICCU	SUITE	TEST
172	BIO179	VMA 'VINY MANDYLIC ACID)	3000	BF	BIO179	VMA 'VINY MANDYLIC ACID)	3000	BF	0	0	0	0	0	0	0	
173	BIO18	CALCIUM	120	BF	BIO18	CALCIUM	120	BF	0	0	0	0	0	0	0	
174	BIO180	IRON	400	BF	BIO180	IRON	400	BF	0	0	0	0	0	0	0	
175	BIO181	17 OH PROGESTERONE	1300	BF	BIO181	17 OH PROGESTERONE	1300	BF	0	0	0	0	0	0	0	
176	BIO182	CA 15-3	1200	BF	BIO182	CA 15-3	1200	BF	0	0	0	0	0	0	0	
177	BIO183	GROWTH HORMONE*	750	BF	BIO183	GROWTH HORMONE*	750	BF	0	0	0	0	0	0	0	
178	BIO184	PROTEIN C.S ANTI THROMBINE III	2600	BF	BIO184	PROTEIN C.S ANTI THROMBINE-III	2600	BF	0	0	0	0	0	0	0	
179	BIO185	DUAL MARKER (PAPP ,FREE HCG)	2150	BF	BIO185	DUAL MARKER (PAPP ,FREE HCG)	2150	BF	0	0	0	0	0	0	0	
180	BIO186	QUADRUPLE MARKER (B-HCG AFP E	2800	BF	BIO186	QUADRUPLE MARKER (B-HCG AFP E	2800	BF	0	0	0	0	0	0	0	
181	BIO187	CHOLINESTERASE DPC (RBC)*	1500	BF	BIO187	CHOLINESTERASE DPC (RBC)*	1500	BF	0	0	0	0	0	0	0	
182	BIO188	PROTEIN C	3600	BF	BIO188	PROTEIN C	3600	BF	0	0	0	0	0	0	0	
183	BIO189	PROTEIN S	3600	BF	BIO189	PROTEIN S	3600	BF	0	0	0	0	0	0	0	
184	BIO19	CARBAMAZEPINE	825	BF	BIO19	CARBAMAZEPINE	825	BF	0	0	0	0	0	0	0	
185	BIO190	ANTITHEROOINBIN	3600	BF	BIO190	ANTITHEROOINBIN	3600	BF	0	0	0	0	0	0	0	
186	BIO191	GENERAL SURGERY	50000	BF	BIO191	GENERAL SURGERY	50000	BF	0	0	0	0	0	0	0	
187	BIO192	SIMPLE PROSEDURE	20000	BF	BIO192	SIMPLE PROSEDURE	20000	BF	0	0	0	0	0	0	0	
188	BIO193	SSD	1000	BV	BIO193	SSD	1000	BV	0	0	0	0	0	1100	0	
189	BIO20	CARDIAC PANEL (TNI, CPK-MB,BNP)	2000	BF	BIO20	CARDIAC PANEL (TNI, CPK-MB,BNP)	2000	BF	0	0	0	0	0	0	0	
190	BIO21	CHLORIDE (CL)	100	BF	BIO21	CHLORIDE (CL)	100	BF	0	0	0	0	0	0	0	
191	BIO22	CPK-MB	200	BF	BIO22	CPK-MB	200	BF	0	0	0	0	0	0	0	
192	BIO23	CPK-NAC	150	BF	BIO23	CPK-NAC	150	BF	0	0	0	0	0	0	0	

----> Here user can edit the charges,service name against the old one

Remove:- By Clicking this button we can remove selected service/investigation

Service-----> Corporate Service Group Mapping

The main purpose of the form is to mapping from general service groups to corporate service groups. One service group created in general tariff where as the user wants to use this service to corporate then here mapping should be made to convert the general service group to corporate service group.

Path:

Masters
→ Services
→ Services
→ Corp. Service group Mapping

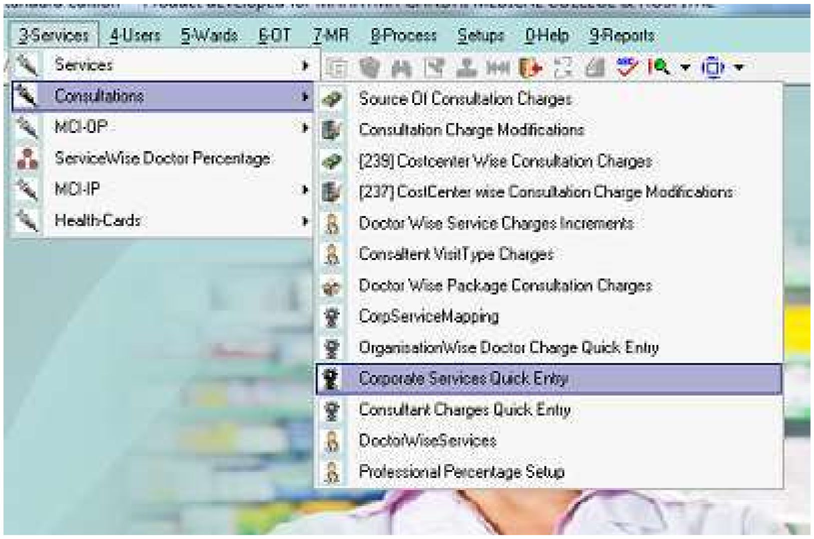
Screen:

Fields:

- **Mapping Code:** Represents the Mapping code. Which mean the number of the mapping creation.
- **Tariff CD:** Represents the Tariff Name. When we click on browser it will display the list of tariffs in tariff master. Select any one of the tariff except General will be select
- **Corp. Service group CD:** Represents the corp. service group name. After creation of service if a user wants to convert the service in to corporate then he has to change the tariff ,then selects under which tariff the service is to be created. That service group list will be displayed here.
- **Service Group CD:** Represents the general service group name along with service group CD.

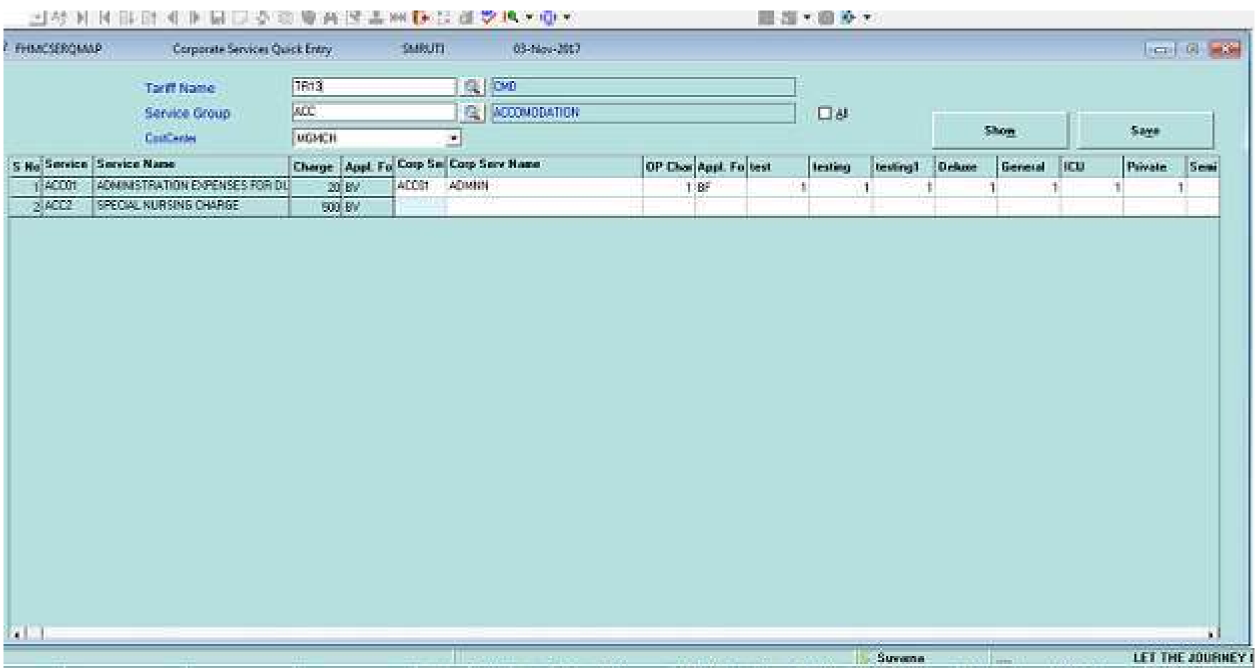
Consultations------->Corporate Service Quick Entry

Navigation Path:-Master Module-->Services--->Corporate Service Quick Entry

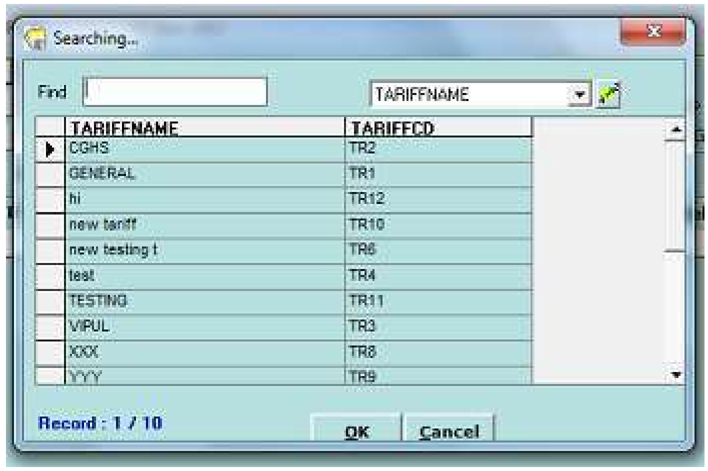


----> The main purpose of this form is when ever a new tariff is created we can add service/investigations and also we can set charges for that tariff.

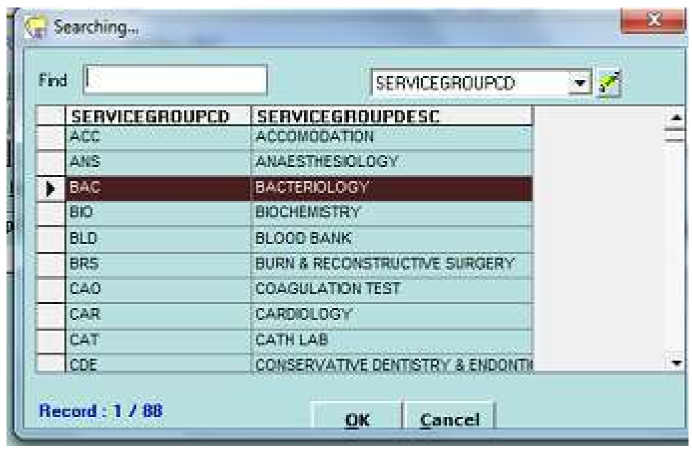
Following Form Will be displayed as:



Tariff Name:- By Clicking The Search Window User can select the newly created tariff

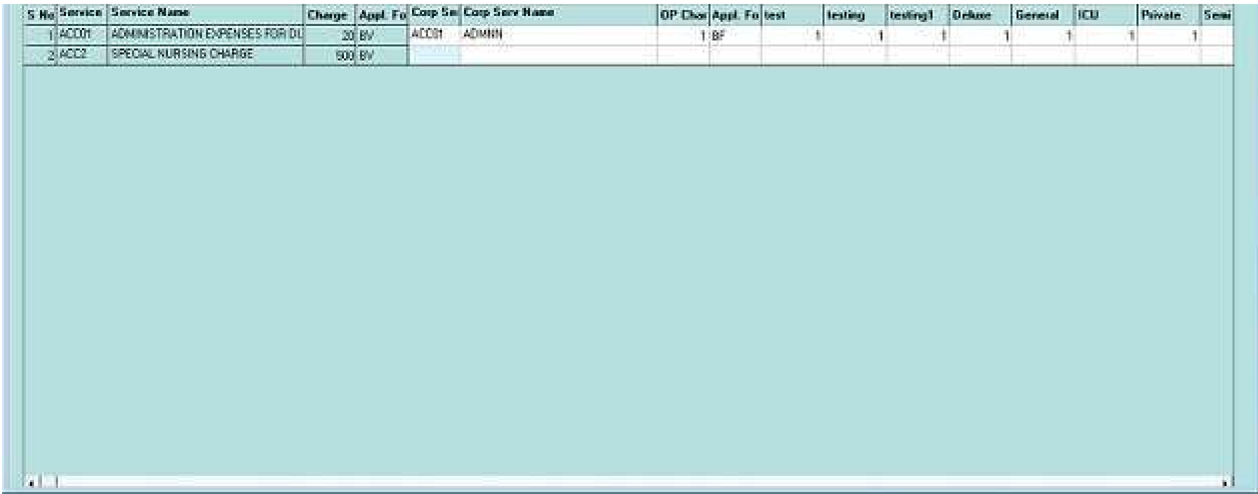


Service Group:- By Clicking the Search Button user can select the service group which want to copy.



All:- If Selected this check box then investigation/service from all service group will be displayed.

---> So by selecting the tariff name and service group when user clicks on show button the following window will display.



----> In this above screen user can edit **Corp Serv Code**,**Corp Serv Name**,**Charges** against the services/investigation.

Services---->Doctor wise Package consultation charges

The main purpose of this form is to configure the doctor wise package consultation charges. Which means that consultant charges will vary for general consultations as well as package consultations. So here we configuring the package consultation charges for individual doctors based on the tariffs. These charges will be applicable at the time of package consultations only.

Path:

Masters
→ Services
→ Consultations
→ Doctor wise package consultation charges

Screen:

Fields:

- **Tariff Name:** Represents tariff name . When we click on browser the newly created Tariffs list will be displayed. By selecting any one of the Tariff and we can assign the service group charges as ward wise. Here once we made configuration those tariffs are not displayed in the list. Here it displays only newly created tariffs or Not configured tariffs only .

- **Charges Setup Number:** Represents the number of the charge setup is to be configured. This number indicates that the number of charges setups existing in the hospital.

- **Charges Setup Date:** Represents the charges setup created date.

- **Consultants details grid :** Represents the consultants details.

  S.NO: Represents the serial number of the consultants

  Department: Represents the Department name under which the Charges setup is created.

  Doctor CD: Represents the Doctor CD. Which is unique for individual doctors.

  Doctor Name: Represents the Doctor's Name, for whom the Charges Setup is created.

  Charge: Represents the charge or amount given to the doctor under this charges setup.

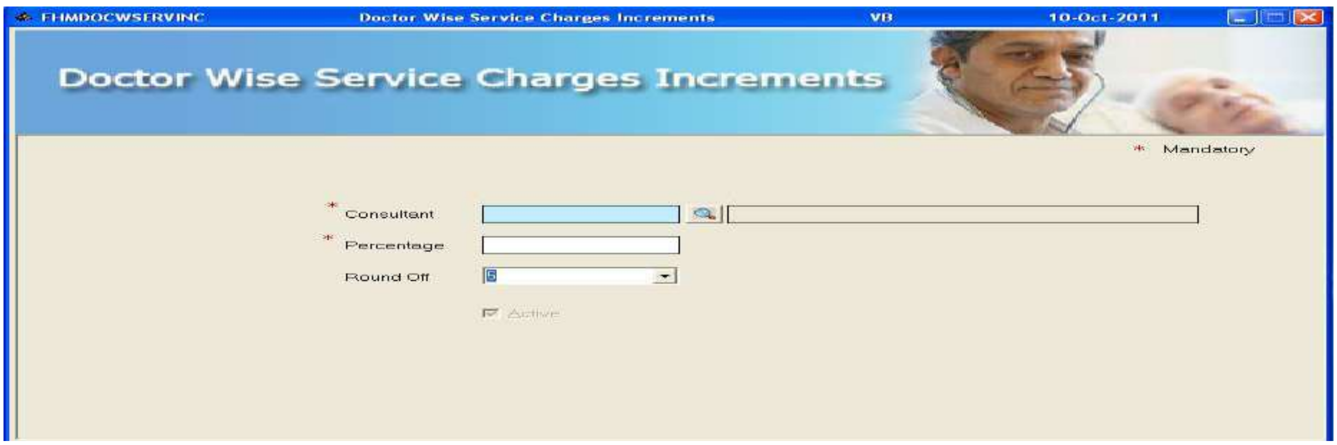
Services--->Doctor wise service Charge Increments

The main purpose of this form is to configure the consultation charges for a particular Doctor whose consultation charges will be different from the other consultants in the Hospital. That is for this selected doctor having different privileges than the remaining doctors. Here we will give some percent of amount which will be additionally applicable to that consultant.

Path:

Masters
→ Services
→ Consultations
→ Doctor wise service charge Increments

Screen:



Fields:

- **Consultant:** Represents the name of the consultant who has special privileges. Click on the browser it will display the list of consultants , select any of the patient then it will display the name of the consultant along with the consultant CD.
- **Percentage:** Represents the percentage of amount which will be effect to the selected consultant. It is applicable at the time of final billing.
- **Round of :** Represents that decimal values should be truncated or rounded to Min value or Max value. This is the value which is entered here will be applicable at the time decimal values.
- **Active:** Represents that the created service is in Active state or Deactivation state

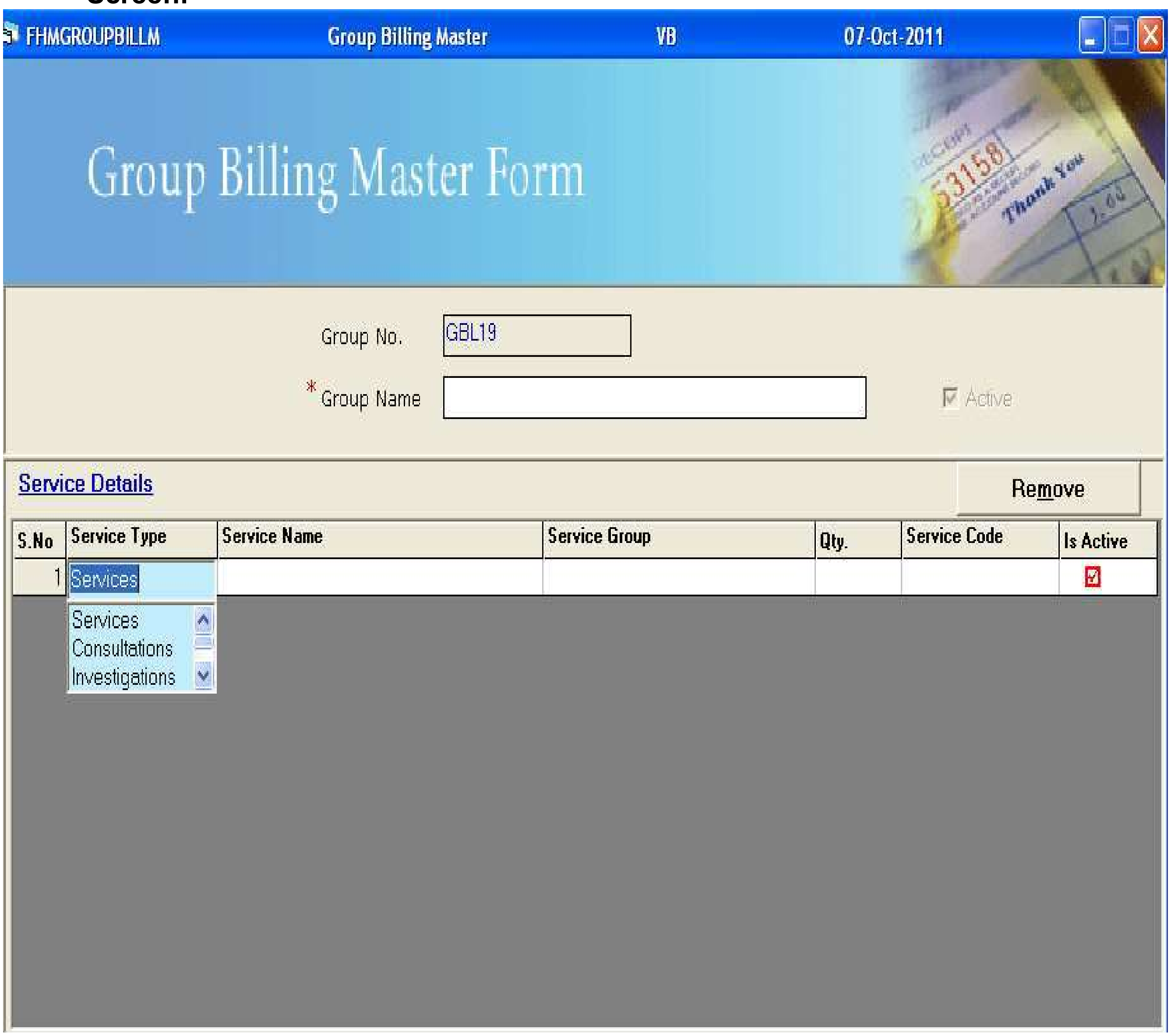
Service-----> Group Billing Master

The main purpose of this form is to create a group name. Based on this group name we have to generate group billing. In this Group it may include various types services. Under one service group various service types like Services, Consultations, Investigations, Miscellaneous, Professional, Procedures and wards Charges will be included. Based on the service these service type all or some services will be included.

Path:

Masters
→ Services
→ Services
→ Group Billing Master

Screen:



Fields:

- **Group Number:** Represents the number of the Groups created. It is auto generated and it should not be editable.

- **Group Name:** Represents the Group to be create. It is manual entry

- **Service Details:** Represents list of service which are to be included to the Newly created Group.
  SNO: Represents the serial number of the service types

  Service Type: Represents the type of the service like Services, Consultations, Investigations, Miscellaneous, Professional, Procedures and wards Charges

- **Service Name:** Represents the name of the service selected from the service type

- **Service Group:** Represents the name of the Service group.

- **Quantity :** Represents the quantity of the selected service

- **Service Code:** Represents the code of the selected service

- **IS Active :** Represents that whether the selected service will be in Active state or Inactivation state.

- **Active:** Represents that the created should be in Active State or it should be in Inactivation state.

- **Remove:** Represents the button. The purpose of this button is ,if user wants to remove any services from the list then select the service and click on remove button the service will be deleted from the list.

Services----->Luxury Tax Services

The main purpose of this form is to assign the Luxury permissions to a particular service. That is some services having special charges or giving specialization to a particular service. When we fetch these services the percentage given here will be applicable to that service.

Path:

Masters
→ Services
→ Services
→ Luxury Tax Services

Screen :

- **Service Code:** Represents code of the service Name. Click on the browser it will display the list of services with service codes.
- **Service Name:** Represents the service Name. When we select the service code automatically service name also fetches and displays the service name.
- **Percent:** Represents the charge to be applicable to the selected service
- **Active:** Represents that the service is in Active state or Inactivation state.

services

Services tab consists of different forms with different functionality. The main purpose of this tab is

creating services and their charges
Modifying the service charges
Assigning charges for different wards with different Tariffs
Configuring consultation charges and
Modifying the consultation charges

Path:

Masters
→ **Services**
→ **New ward group setup**

The main purpose of this form is , if we create any new ward then we have to configuring the services and service charges to the newly created Ward group. Here we can configuring the price for entire services or for individual service

Path:

Masters
→ Services
→ Services
→ New ward group setup

Screen:

- **New ward Group:** Represents the newly created wad group. By browsing with browser it can display the list of newly ward groups, select any of ward group from the list

- **Ward Setup Number:** Represents the number of the setups made in this application .It is auto generated number and it should not be editable.

- **All groups Flat:** Represents that for all groups the applicable charge is same. If we can't check this text box we can able to give service group charge.

- **Status :** Represents status of the form. Which means if the status is Approved it can used in the entire application where as the status is Not Approved , it is not used in the application.
- **Service group Grid :** Represents all the service groups available in the application. That is which are in active state. The grid consists of the following columns

  SNO: Represents the serial number of the services

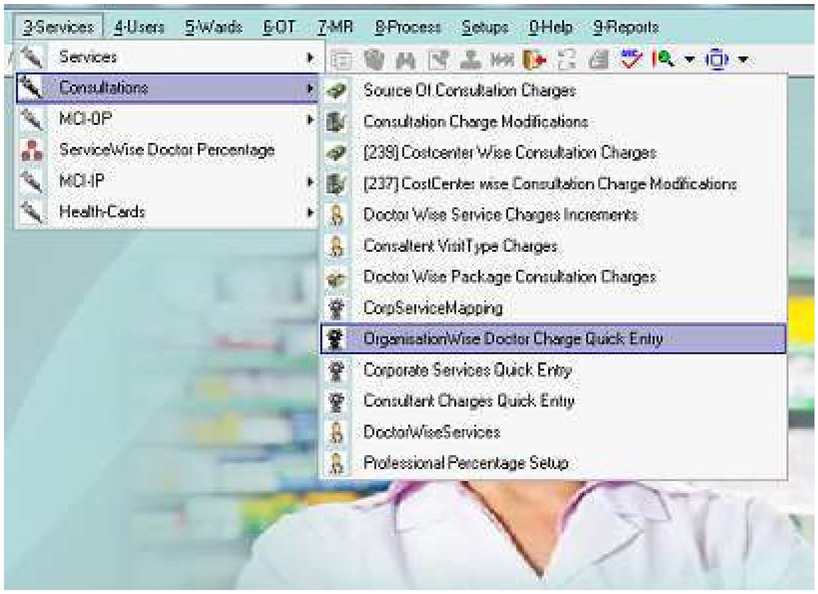
  Service Group Name: Represents the service group Name

  Service group CD: Represents the service group CD

  Percent : Represents that the percent to be assigned to the particular service group

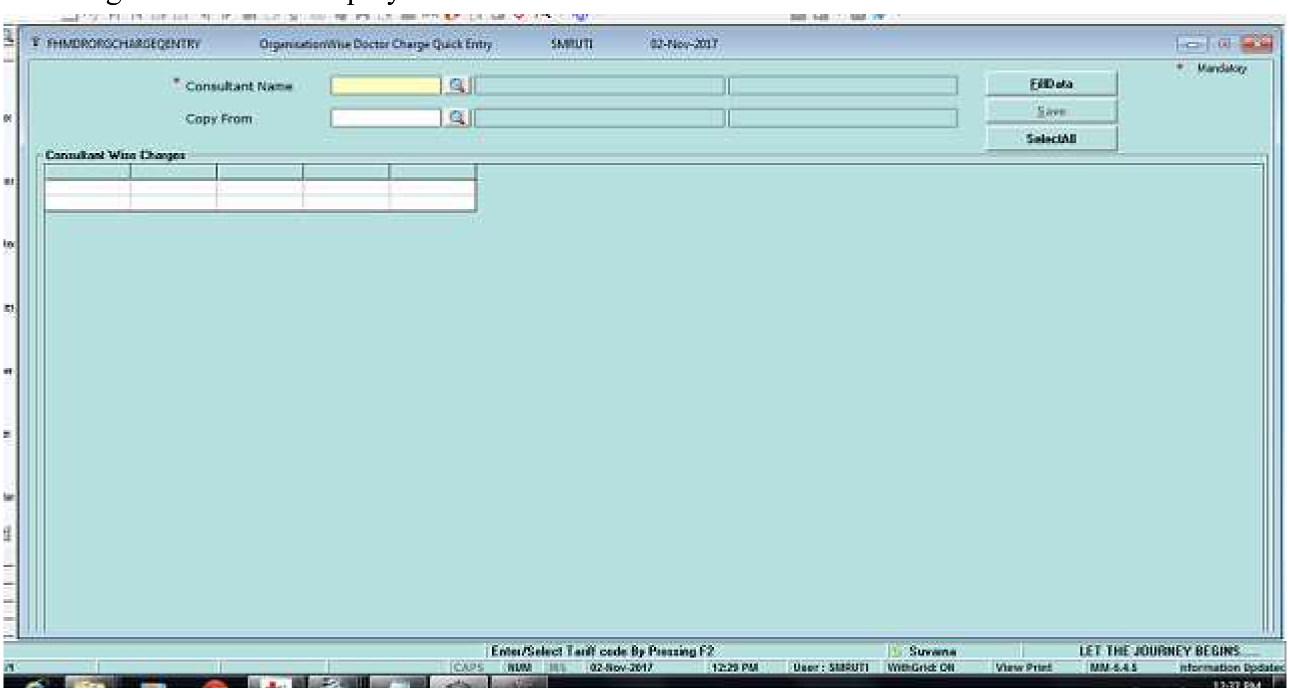
Consultation-------> Organization Wise Doctor Charge Quick Entry

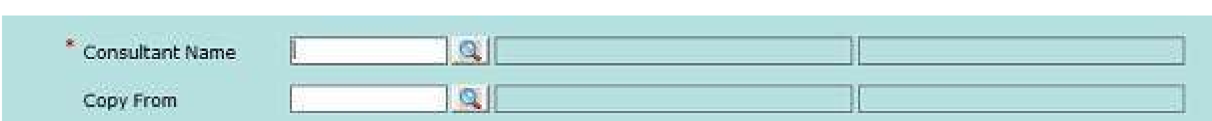
Navigation Path:-Master Module-->Services--->Consultations-->Organization Wise Doctor Charge Quick Entry



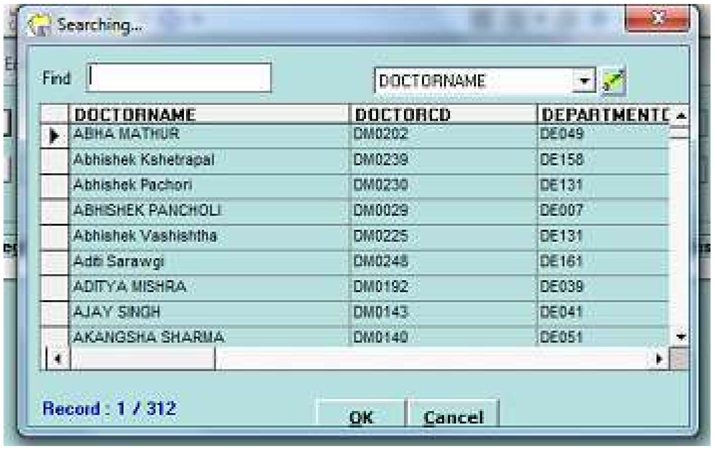
----> The Main Purpose of this form is to set the consultation charge for doctor belong to a particular organization

Following Form will be Displayed as:

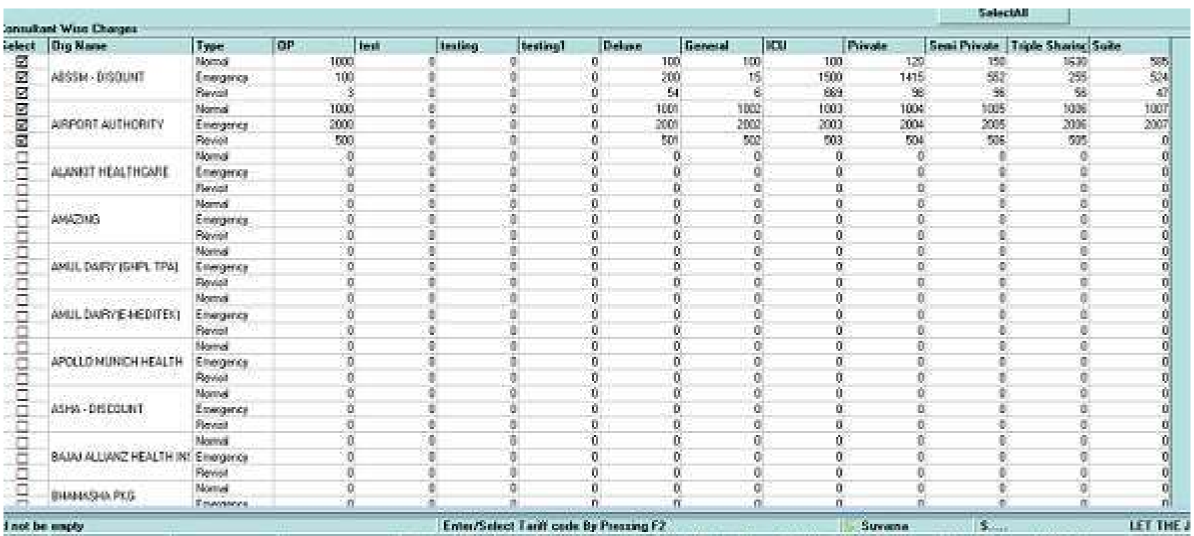




Consultant Name:- By clicking the search button the consultant name will appear



Fill <u>Data:-</u> When user click this button it will display the list of organization for the selected consultant



---> In above screen we can manually set the charges against the organization for the particular doctor selected in consultant field.

Select All:- This button will select all organization at a time.

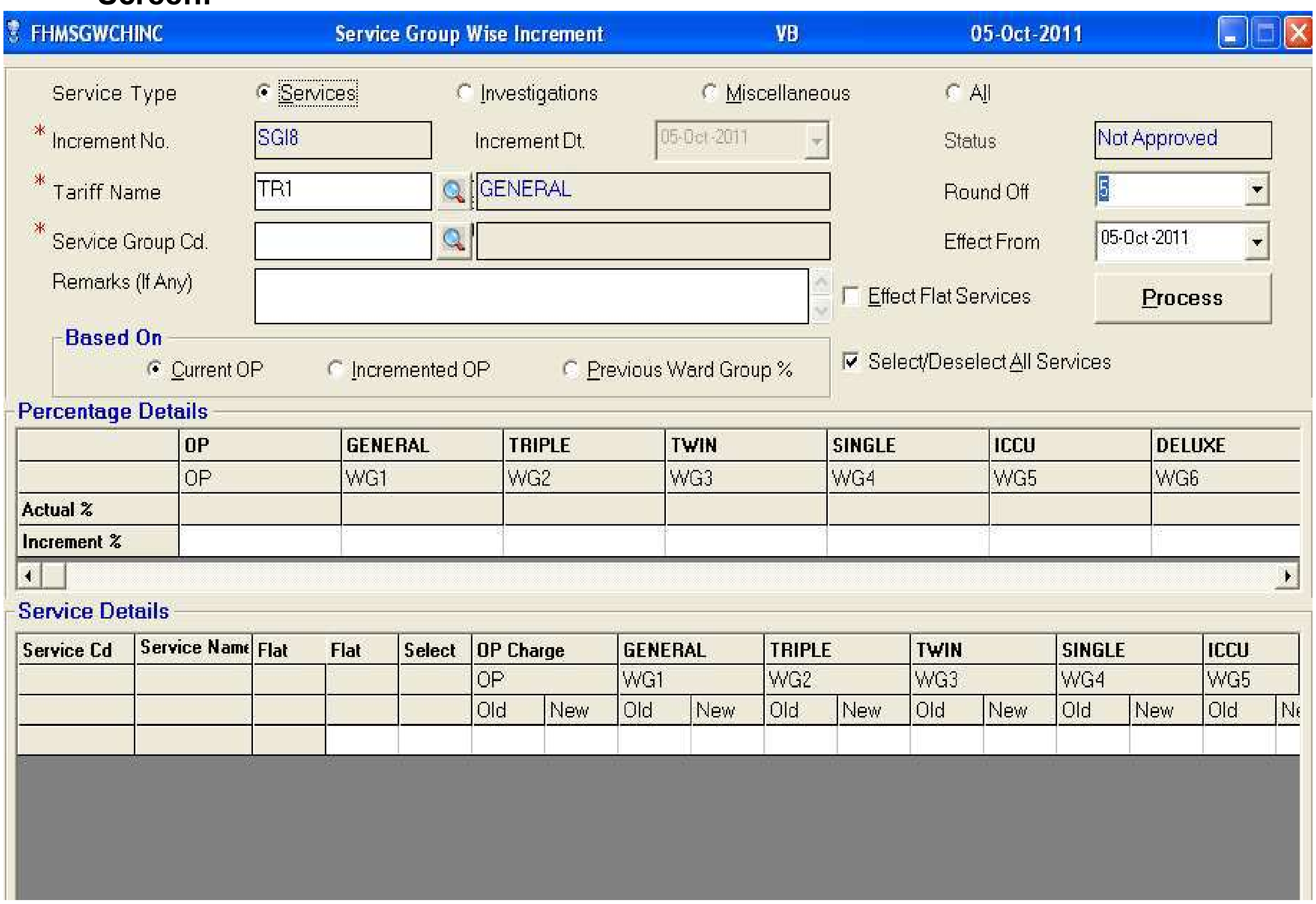
Services----->Service Group wise Increment

The main purpose of this form is to increment service charges based on the Service Group wise. Here we can change or modify the service charges based on the service group in OP patients as well as IP patients. The service charge price modification made not only for the service group it can also be effected to ward wise also.

Path:

Masters
→ Services
→ Services
→ Service Group wise Increment Form

Screen:



Fields:

- **Service Type:** Represents the which type of the service
- **Service :** Represents the General service. If the service type is service then it can be

created as Procedure, Out Side service and we can select Is Diet option also.
For these services we can not change the Quantity as well as Rate but it has reports option.

- **Investigation**: Represents the service type as investigation and it is completely laboratory related service. For this investigation the options consists of it may be a Procedure, it may be a out side service, it may need Sample and It may need Is Diet options
  For these investigations we can change the quantity but we can not change the Rate and it doesn't have reports.
  If we want to change the rate for investigations we can set the master settings and we can change the Rate for investigations

- **Miscellaneous:** Represents the service type as Miscellaneous and these are called external services it means which are used external. The options applicable for these services as Procedure , Out side and Is Diet.
  For these charges Quantity as well as Rate can be editable and the reports displaying as charges

- **All:** Represents that it will display the list of all the services available in the application

- **Increment No:** Represents the Increment form number. It is auto generated number and which is not editable.

- **Increment Date:** Represents date on which the service group charge is incremented. It is the current systems date and time and it is displaying in disable mode and it should not be Editable.

- **Status :** Represents that the service is in Approved state or Not approved. Approved means it can used in the application and Not approved means it should not used in the application.

- **Tariff Name:** Represents the Tariff name. Here user can selects under which Tariff the Service is to be create. Data comes from the Tariff Master

- **Service Group CD**: Represents the service Group Name. Here user can select under which service group the service is to be create. Service Group data comes from Service Group Master.

- **Remarks(if any):** Represents if there is any remarks about that selected service group.

- **Round Off:** Represents that decimal values should be truncated or rounded to Min value or Max value. This is the value which is entered here will be applicable at the time decimal values.

- **Effect From:** Represents that on which date onwards the service is to be in Active. It means from this date onwards the modifications for this service becomes Active or Applicable.

- **Effect Flat Services:** Represents that the modifications is Applicable throughout the services present in the service group Where the Applicable option is Flat. For those all services this modification is applicable.

- **Process:** Represents that when we enter all the needs and click on this button then the modifications are applicable or it is to be modified with the newly entered values.

- **Select / Deselected All Services:** Represents that to select entire services in that service group or Deselect the entire services in that service group. Here user can have the selection to modify the selected services.

- **Based On:** Represents the conditions to be modified. All these are the options to modify the specified services.

- **Current OP:** Represents that the user wants to modify the current OP service prices only .

- **Incremented OP:** Represents that the modification or increment is applicable only on the Incremented OP service only.

- **Previous Ward group %:** Represents that the increments are made on the Current OP charges. It means that what ever the increment charge we enter is applicable on the current Op charges.

- **Percentage Details:** Represents the grid and it displays the Actual % of charges and Increment % for all the wards.

- **Actual %:** Represents the default value of the service group for various wards that is service group charge at the time of creation.

- **Increment %:** Represents that it allows to enter the new charges for the service group in all wards.

- **Service Details:** Represents the grid and in that the service details and ward charges for all the services in that service group.
  Service CD: Represents the service CD of the service
  Service Name: Represents the name of the service &
  All the wards with their old charges and new or incremented charges will be displayed here.

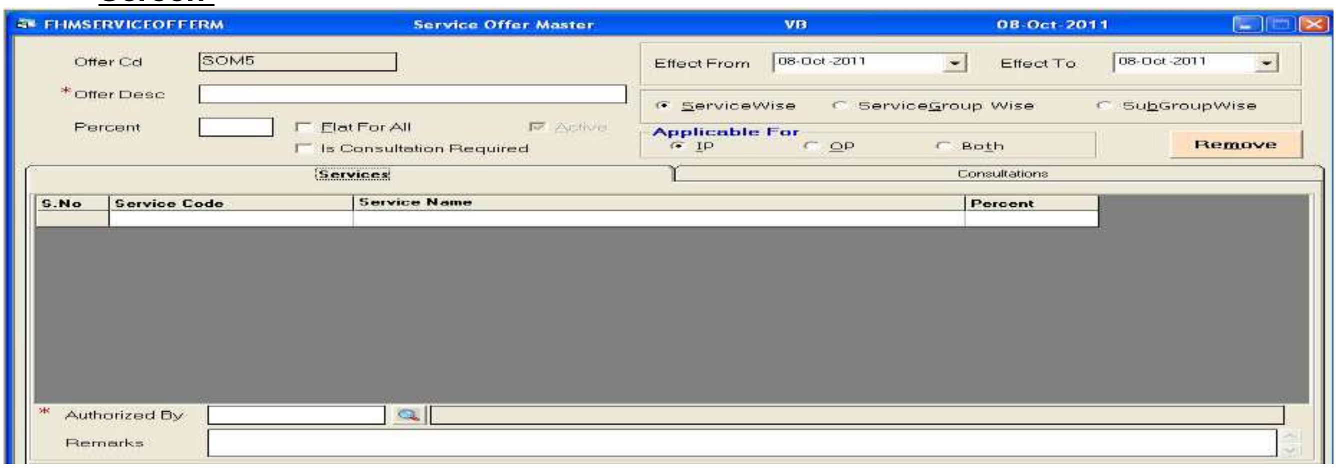
Services---->Service Offer Master

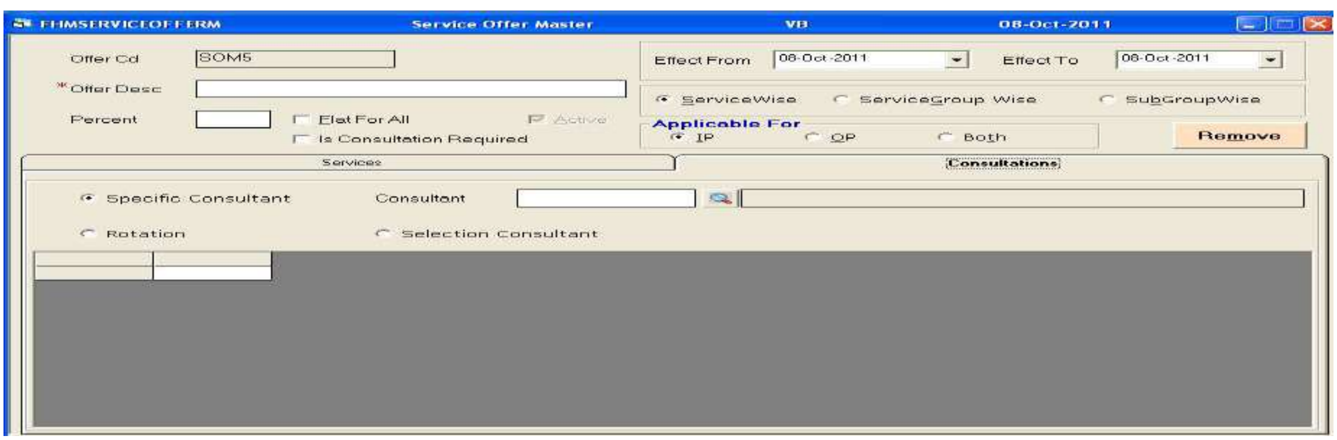
The main purpose of this form is to configure the offer services. That is some times organizations announcing some services providing with free of cast or some huge discounts like that they offering to the patients. For that purpose those modifications or offers will be configured here.

Path:

Masters
→ Services
→ Services
→ Service Offer Master

Screen





Fields:

- **Offer CD:** Represents the Offer service created number. This number is auto generated and it should not be editable.

- **Offer Description:** Represents the description about the offer creating. It gives brief description about the offer like what are services covers in this offer and what are charges of the services and are there any free service and consultations etc.

- **Percent:** Represents the percentage of the offer given on the services and consultations. Some times they are announcing 100 % or free of cost for some services.

- **Flat for All :** Represents that the given percentage will be same or effect for all the services we are entering.

- **Is Consultation Required:** Represents that Is there any consultations are mandatory for the creating offer or not . If we check this check box then at least one consultation should be mandatory. If the check box is unchecked then consultations are not mandatory so it is an optional

- **Effect from:** Represents that on which date onward the service is to be effected or comes to usage or becomes active state.

- **Effect To:** Represents that up to which date the offer will be in active state or the offer will be closed.

- **Service Wise:** Represents that the offer will be created as individual services wise. So when we select this option the offer will be created on the services only.

- **Service Group Wise:** Represents that the offer will be created based on the service group wise. So when we select this option the offer will be created only on the service groups.

- **Sub Group wise:** Represents that the offer will be created based on the sub group wise. So when we select this option the offer will be created only on the sub groups.

- **Applicable:** Represents that for which patients the offer is to be applicable.

- **IP Patients :** Represents that the offer is applicable for IP patients only.

- **OP Patients:** Represents that the offer is applicable for OP patients only.

- **Both Patients:** Represents that the offer is applicable for both OP patients as well as IP patients.

Service Grid: Represents the grid displaying the list of services which are selected for the offer.

- **SNO:** Represents Serial number of the services
- **Service Code:** Represents the Selected service code
- **Service Name:** Represents the Selected service Name
- **Percent:** Represents the percentage or offer given on the selected services.
- **Authorized By:** Represents the authorized person for the newly created offer. That he is the responsible person for that offer. It displays the name of the authorized person name with Authorized person CD.
- **Remarks:** Represents that the remarks about the newly created offer. Here it can describes the remarks as well as any suggestions and precautions.
- **Consultation Grid:** Represents that is there any consultations are mandatory then here it enters the consultation details.
- **Specific Consultant:** Represents that a specific consultant only included for the newly created offer. That is other consultants are not applicable for this offer.
- **Consultant:** Represents the name of the consultant included for the newly created offer. It will displays the name of the consultant along with consultant CD.
- **Rotation:** Represents that the consultants can be changed for different services in this offer. That here no restriction for the consultants.
- **Selection Consultant:** Represents that when we select this option list of consultants will be displayed then user can choose the consultant for the offer.
- **Remove:** Represents the button for removing the services entered or Consultant details entered.

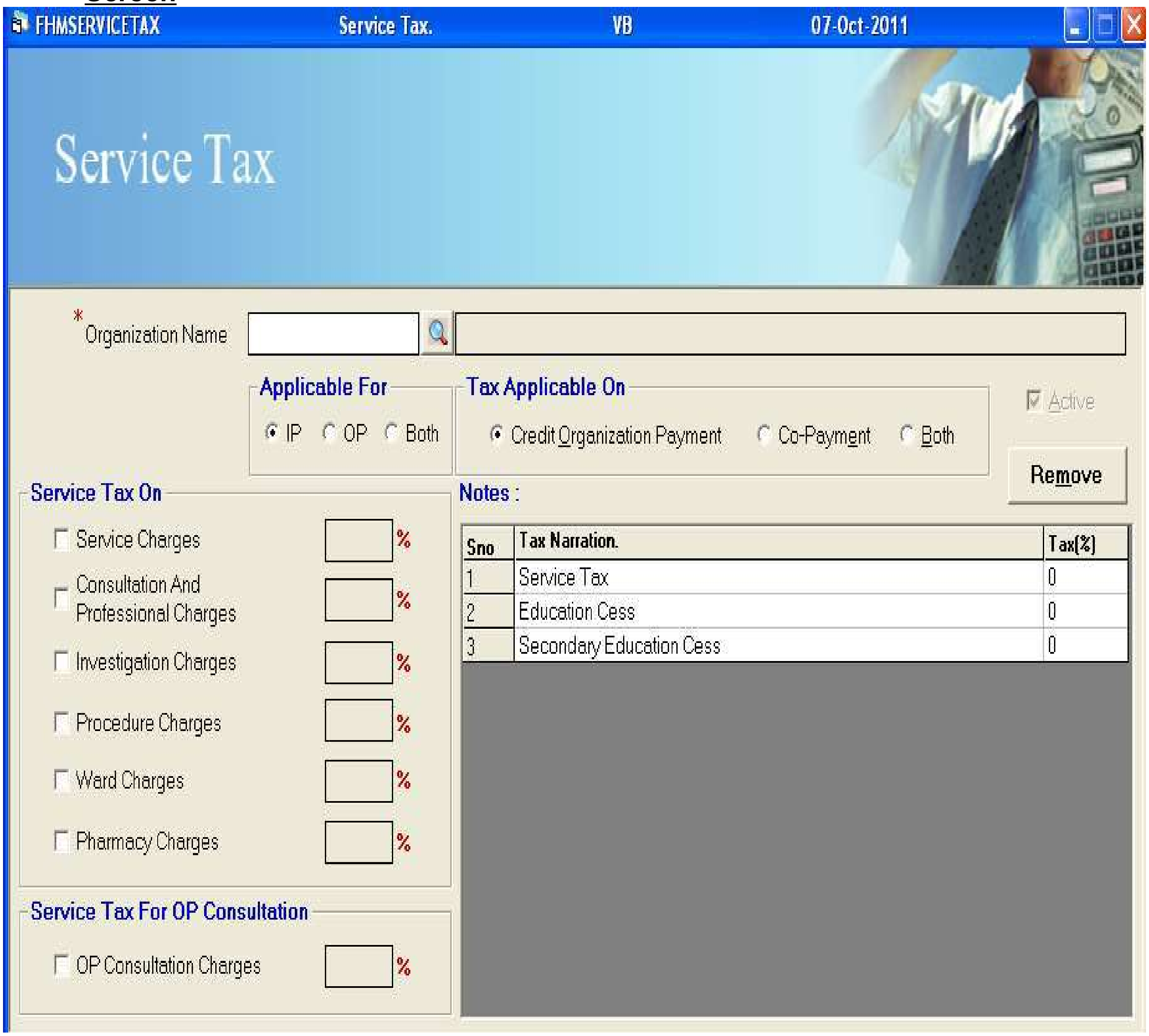
Services---->Service Tax

The main purpose of this form is to configure the service tax based on the organization wise. Here we can configure the taxation based on the User wise as well as Patient types. This tax will be applicable at the time of final billing.

Path:

Masters
→ Services
→ Services
→ Service Tax

Screen



Fields:

- **Organization Name:** Represents the name of the organization. If the patient type is corporate then the payment will be paid by these organizations. Click on the browser to display the list organizations and select any one form the list and configure the service tax for that organization.

- **Applicable For:** Represents that on which type patients the service tax is applicable under the selected organization

  IP: Represents that the created service tax is applicable only for IP patients

  OP: Represents that the created service tax is applicable only for OP patients

  Both: Represents that the created service tax is applicable for IP & Op patients

- **Tax Applicable on:** Represents that on which payments the service tax is to be applicable.

  Credit Organization Payment : Represents that the service tax is applicable only on the credit organization payment which means that in final billing the part or amount which is to be paid by the Organization . On that amount only the service tax is applied

  CO – Payment : Which means that apart from the organization payment the remain amount will be payed by the Patient. So here when we check this option the service tax will be applicable for the patient paying amount only that is Co – Payment amount.

  Both: Represents that the service tax is applicable on both Organization paid amount as well as patient or Co – payment amount.

- **Service Tax On:** Represents on which service types the service tax is to be applicable

  Service Charges: Represents that for all the service charges the service tax is applicable percentage amount should be enter here.

  Consultation & Professional Charges: Represents that for all the consultation & Professional service charges the service tax is applicable percentage amount should be enter here.

  Investigation Charges: Represents that for all the Investigation charges the service tax is applicable percentage amount should be enter here.

  Procedure Charges: Represents that for all the Procedure charges the service tax is applicable percentage amount should be enter here.

  Ward Charges: Represents that for all the ward charges the service tax is applicable percentage amount should be enter here.

Pharmacy Charges: Represents that for all the Pharmacy charges the service tax is applicable percentage amount should be enter here.

- **Service Tax For OP Consultation:** Represents that whether service tax is applicable for OP consultations or not .

  OP Consultation Charges: Represents that when we select this check box then the service tax will be applied on the OP consultation Charges.

- **Notes:** Represents that is there any service tax related issues , suggestions or modifications will be display here.

- **Default Service Grid :**Represents the grid and in that for each and every service these taxes will apply default .

  SNO: Represents the serial number of the taxes

  Tax Narration: Represents the service tax parts or it describes that the service tax how it is calculated.

  Tax (%) : Represents the Service tax applicable for the Narration

  Service Tax: Represents that how the service tax % it is to be applied.

  Education Cess: Represents the tax to be include in the service tax in the form of Educational cess

  Secondary Education Cess: Represents the tax to be include in the service tax in the form of Secondary Educational cess

For most of the services the default service tax will be as

Service Tax	= 10 %
Educational Cess	= 0.2 %
Secondary Educational Cess	= 0.1 %

Services---->Service Type Changing

The main purpose of this form is to convert or change the one service type to other service type for an organization. It means some times we want to change the service types at the time billing so for that reason here we change from one service type to other service type. So when ever we change the service types then at the time of billing it will display as the changed service type only. It is done for the requirement of the organization only. Once we configure one service group to one organization next time it doesn't display.

Path:

Masters
→ Services
→ Services
→ Service Type Changing

Screen

Fields:

- **Organization CD:** Represents the Organization name with organization CD. When we click on browser button it will display the organizations list and we can select any one from the list to service type should be changed.

- **Service Group CD:** Represents the Service Group with service Group CD. When we click on browser button it will display the Service Group list and select the service group which is to modified under the above said organization.

- **Service Type:** Represents the Service types which is to be changed.

- **Service :** Represents that the service type is Service.

- **Investigation:** Represents that the service type is Investigation.

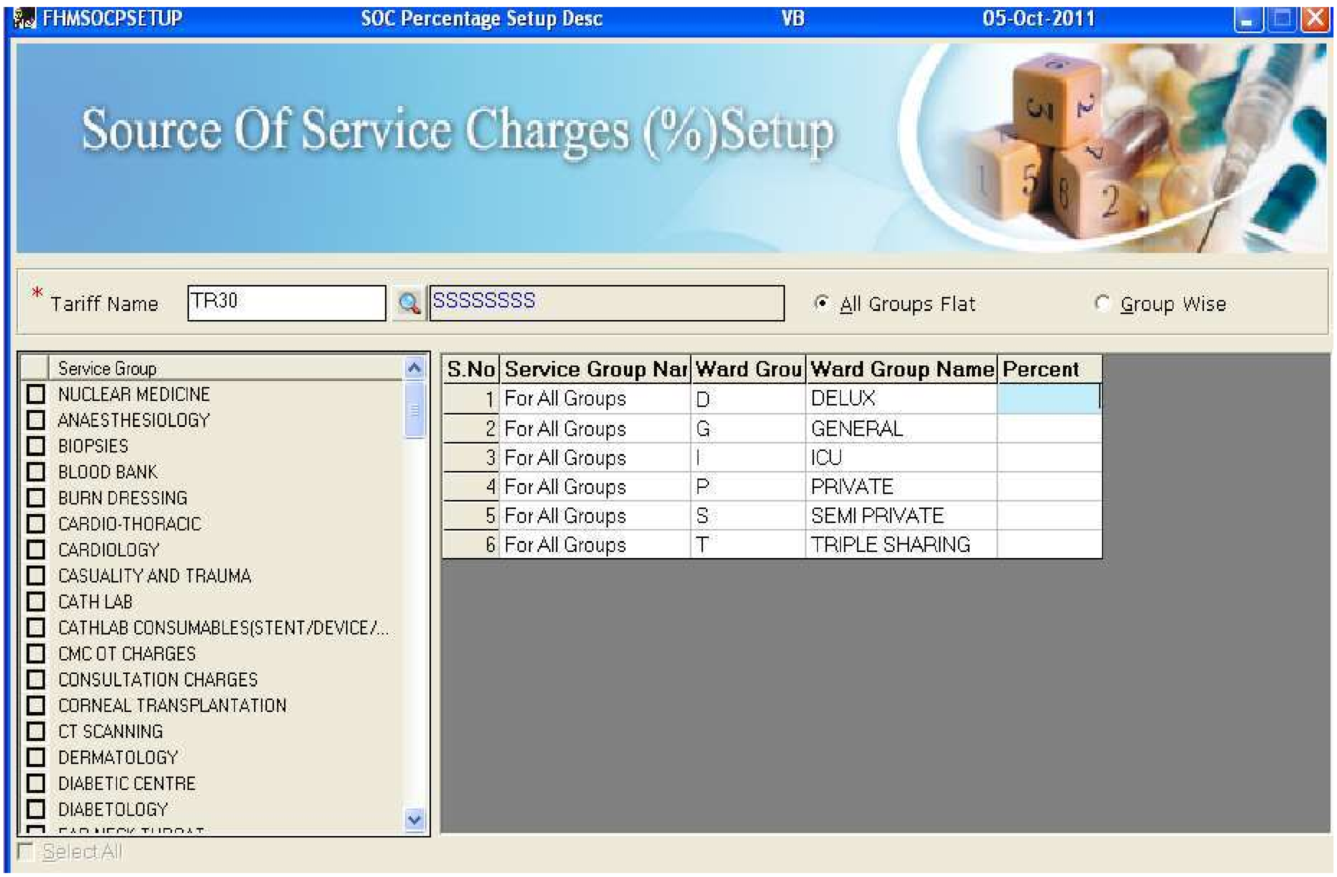
Services----> SOC Percentage Setup Description

The main purpose of this form is to configuring the Ward wise charges increment or modification to a newly created Tariffs. Here charges will be configured as either all groups at a time or individual group wise charge increment to the service based on the ward wise tariffs. Here the tariffs list comes only newly created or which tariffs are not configured. All tariffs list is not displayed.

Path:

Masters
→ Services
→ Services
→ SOC percentage setup Description

Screen :



Fields:

- **Tariff Name:** Represents tariff name . When we click on browser the newly created Tariffs list will be displayed. By selecting any one of the Tariff and we can assign the service group charges as ward wise. Here once we made configuration those tariffs are not displayed in the list. Here it displays only newly created tariffs or Not configured tariffs only .

- **All groups Flat:** Represents that For all groups same charge will be applicable . If we select this option it will display default Ward Groups list and to configure the Charge for that Tariff. If we configure charges for these Default ward groups automatically for all tariffs the charge will be effected.

- **Group Wise:** Represents that Group wise charge configuration. It means if we want to configure charge for individual Service group we can choose this option. Here select any of the service group then the related services with Ward groups will be displayed. Here we can configure the price and these will be effected to the selected Tariff.

- **Service Group:** Represents the list of Service groups available in the application.

- **Ward groups Grid :** Represents the grid to configure the charges for the ward groups. If we select the option as All Groups Flat , the grid will display the default ward groups, where as the option is Group wise the select group related ward group list will be displayed.

  SNO: Represents the serial number of the service groups

  Service group name: Represents the list service groups

  Ward group: Represents Ward group CD

  Ward Group Name : Represents the names of the ward groups

  Percentage: Represents what ever the value we have to configure for a particular Ward group

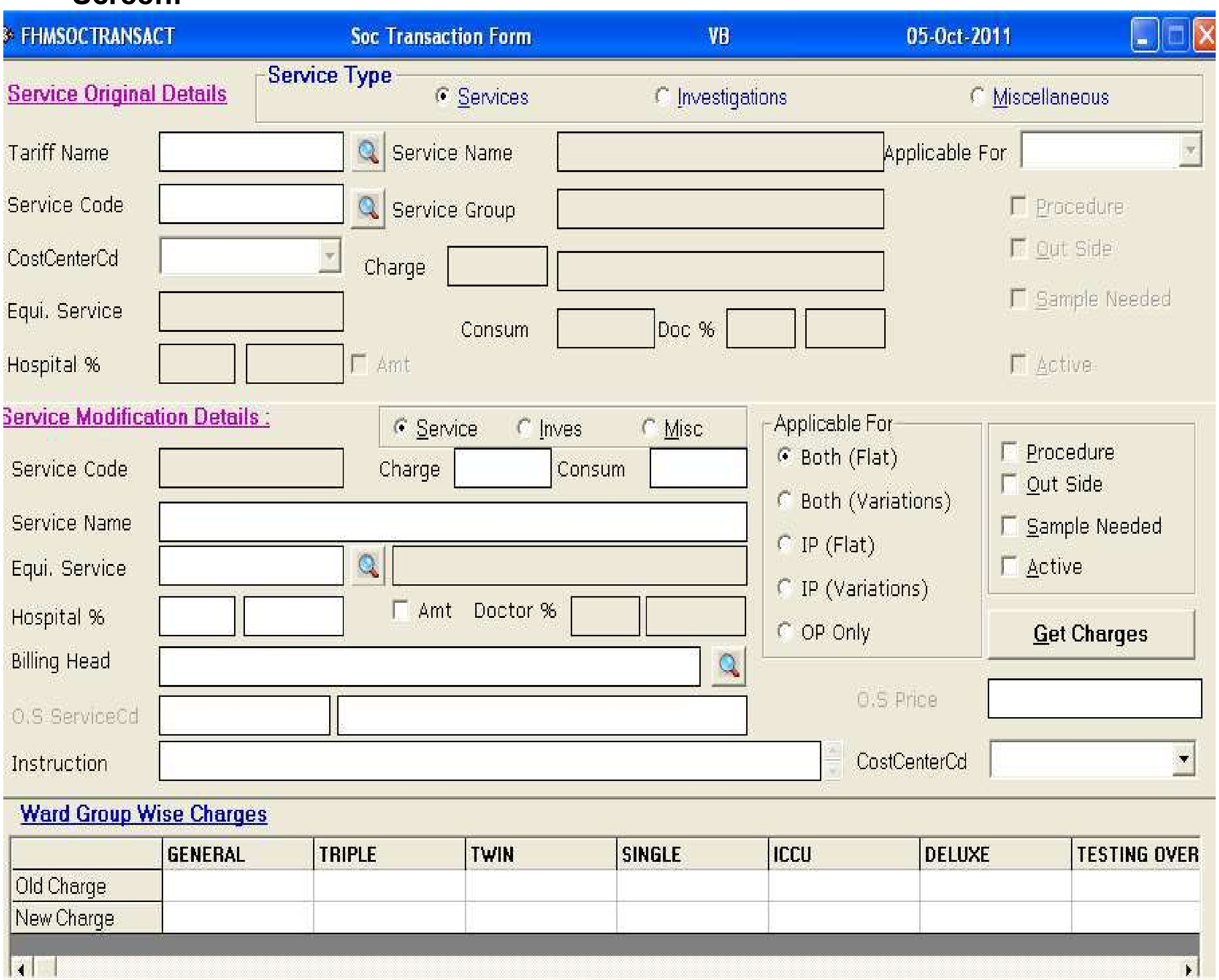
Services---->SOC Transaction Form

The main purpose of this form is to modify the service details, like service details Service charges etc. This is nothing but the Edit mode for SOC charge master.

Path:

Masters
→ Services
→ Services
→ Source of Transaction Form

Screen:



Fields:

- **Service Original Details :** Represents the service details which saved in the SOC charge form. Here when we select a particular tariff and Service then all the details about that service will be displayed.

- **Service Type:** Represents the which type of the service

- **Service :** Represents the General service. If the service type is service then it can be created as Procedure, Out Side service and we can select Is Diet option also.
  For these services we can not change the Quantity as well as Rate but it has reports option.

- **Investigation**: Represents the service type as investigation and it is completely laboratory related service. For this investigation the options consists of it may be a Procedure, it may be a out side service, it may need Sample and It may need Is Diet options
  For these investigations we can change the quantity but we can not change the Rate and it doesn't have reports.
  If we want to change the rate for investigations we can set the master settings and we can change the Rate for investigations

- **Miscellaneous:** Represents the service type as Miscellaneous and these are called external services it means which are used external. The options applicable for these services as Procedure , Out side and Is Diet.
  For these charges Quantity as well as Rate can be editable and the reports displaying as charges

- **Tariff Name:** Represents the Tariff name. Here user can selects under which Tariff the Service is to be create. Data comes from the Tariff Master

- **Service Code:** Represents Name of the service for which details are going to modify

- **Cost Center CD:** Represents for which center or organization the service is created and the charge of that service is applicable

- **Charge:** Represents the Charge for the newly created service. It is manual entry

- **Equivalent Service :** Represents the Equivalent Service Group Name. If the Tariff is except General all service groups having Equivalent Service names.

- **Hospital %:** Represents the percentage of the hospital. It means here entered percentage amount comes to hospital from the service charge.

- **Amount :** Represents the check box. If we check this check box we can directly enter the hospital amount rather than giving in Percentage

- **Doctor %:** Represents the percentage of the Doctor. It automatically calculates the percentage based on the Hospital. It is nothing but deduction of hospital amount from the service charge amount
  If we enter amount for the hospital here also the amount will be displayed

- **Consumption:** Represents the how much amount is to considered for consumption is to be displayed here.

- **Applicable:** Represents the conditions for the charges applicable for the different wards

- **Both (Flat):** Represents that in OP as well as IP for all wards same charge is applicable

- **Both (Variation) :** Represents that for OP and IP charges are varying

- **IP (Flat):** Represents that all wards in IP the charge same.

- **IP (Variation):** Represents that for each and every ward the charges are varying

- **OP Only :** Represents that the service is applicable only for OP patients only

- **Active:** Represents that this service is active state or In active that means that the services should be display in the services list or not.

- **Procedure:** Represents that the service is procedure. Where as the service may be service , investigation and Miscellaneous. In service entry when we fetch procedure these will be fetched at that time

- **Sample Needed:** Represents that the investigation needs Sample collection. It means for that particular investigation sample collection is mandatory

- **Out Side**: Represents that the service is Out side service. Where as the service may be service, Investigation and Miscellaneous.

- **Service Modification Details :** Represents that which field needs is to be modified. Here it display the selected service details in editable mode to modify the selected service details.

- **Service Code:** Represents Name of the service for which details are going to modify

- **Charge:** Represents the Charge for the newly created service. It is manual entry

- **Consumption:** Represents the how much amount is to considered for consumption is to be displayed here.

- **Service Type:** Represents the which type of the service

- **Service :** Represents the General service. If the service type is service then it can be created as Procedure, Out Side service and we can select Is Diet option also.
  For these services we can not change the Quantity as well as Rate but it has reports option.

- **Investigation**: Represents the service type as investigation and it is completely laboratory related service. For this investigation the options consists of it may be a Procedure, it may be a out side service, it may need Sample and It may need Is Diet options
  For these investigations we can change the quantity but we can not change the Rate and it doesn't have reports.
  If we want to change the rate for investigations we can set the master settings and we can change the Rate for investigations

- **Miscellaneous:** Represents the service type as Miscellaneous and these are called external services it means which are used external. The options applicable for these services as Procedure , Out side and Is Diet.
  For these charges Quantity as well as Rate can be editable and the reports displaying as charges

- **Service Name:** Represents the name of the service which is selected to edit or modify

- **Equivalent Service :** Represents the Equivalent Service Group Name. If the Tariff is except General all service groups having Equivalent Service names.

- **Hospital %:** Represents the percentage of the hospital. It means here entered percentage amount comes to hospital from the service charge.

- **Amount :** Represents the check box. If we check this check box we can directly enter the hospital amount rather than giving in Percentage

- **Doctor %:** Represents the percentage of the Doctor. It automatically calculates the percentage based on the Hospital. It is nothing but deduction of hospital amount from the service charge amount
  If we enter amount for the hospital here also the amount will be displayed

- **Billing Head:** Represents that where the service charge comes at the time of payment

- **O.S. Service CD:** Represents the out side service CD. Generally this service is displaying in disable mode where as the option Out side is checked this service comes in Enable mode.

- **O.S. Price:** Represents the charge of the O.S. Service.

- **Cost Center CD:** Represents for which center or organization the service is created and the charge of that service is applicable
- **Instructions :** Represents the instructions of the service.
- **Get Charges:** Represents the button to display the Previous charges of that particular service.
- **Ward Group wise charges:** Represents the list of wards available in the hospital and here we can configure the charges for each and every ward for this service. These charges are varying based on the different conditions. If we want to modify the charges we can able to modify here.
- **Applicable:** Represents the conditions for the charges applicable for the different wards
- **Both (Flat):** Represents that in OP as well as IP for all wards same charge is applicable
- **Both (Variation) :** Represents that for OP and IP charges are varying
- **IP (Flat):** Represents that all wards in IP the charge same.
- **IP (Variation):** Represents that for each and every ward the charges are varying
- **OP Only :** Represents that the service is applicable only for OP patients only
- **Active:** Represents that this service is active state or In active that means that the services should be display in the services list or not.
- **Procedure:** Represents that the service is procedure. Where as the service may be service , investigation and Miscellaneous. In service entry when we fetch procedure these will be fetched at that time
- **Sample Needed:** Represents that the investigation needs Sample collection. It means for that particular investigation sample collection is mandatory
- **Out Side**: Represents that the service is Out side service. Where as the service may be service, Investigation and Miscellaneous.

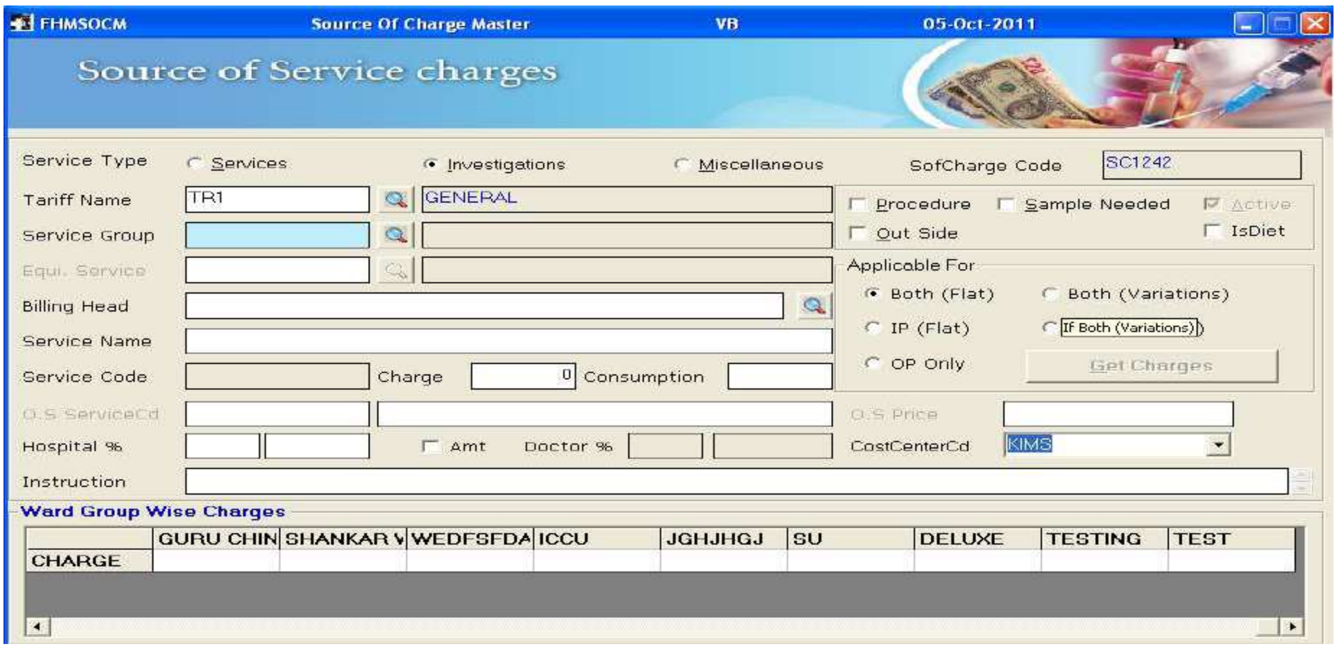
<u>**Services---->Source of Charge Master**</u>

The Main purpose of this form is to create different types of services and assigning Charges for those services . Here we can configure general service charge as well as ward wise service charges. These charges will be effect in the entire application.

Path:

Masters
→ Services
→ Services
→ Source of Charge Master

Screen:



Fields:

- **Service Type:** Represents the which type of the service
- **Service :** Represents the General service. If the service type is service then it can be created as Procedure, Out Side service and we can select Is Diet option also.
 For these services we can not change the Quantity as well as Rate but it has reports option.
- **Investigation**: Represents the service type as investigation and it is completely laboratory related service. For this investigation the options consists of it may be a Procedure, it may be a out side service, it may need Sample and It may need Is Diet

options
For these investigations we can change the quantity but we can not change the Rate and it doesn't have reports.
If we want to change the rate for investigations we can set the master settings and we can change the Rate for investigations

- **Miscellaneous:** Represents the service type as Miscellaneous and these are called external services it means which are used external. The options applicable for these services as Procedure , Out side and Is Diet.
For these charges Quantity as well as Rate can be editable and the reports displaying as charges

- **SOF Charge Code:** Represents the code of the service charge entry. Which is auto generated number.

- **Tariff Name:** Represents the Tariff name. Here user can selects under which Tariff the Service is to be create. Data comes from the Tariff Master

- **Service Group:** Represents the service Group Name. Here user can select under which service group the service is to be create. Service Group data comes from Service Group Master.

- **Equivalent Service :** Represents the Equivalent Service Group Name. If the Tariff is except General all service groups having Equivalent Service names.

- **Billing Head:** Represents that where the service charge comes at the time of payment

- **Service Name:** Represents the name of the Service which is going to create. It is manual creation.

- **Service Code:** Represents the code of the newly created service. It is Auto generated and it is mainly comes based on the Service Group.

- **Charge:** Represents the Charge for the newly created service. It is manual entry

- **Consumption:** Represents consumption charge for the newly created service. Some services having this consumption charge and some services may not

- **O.S. Service CD:** Represents the out side service CD. Generally this service is displaying in disable mode where as the option Out side is checked this service comes in Enable mode.

- **O.S. Price:** Represents the charge of the O.S. Service.

- **Procedure:** Represents that the service is procedure. Where as the service may be service , investigation and Miscellaneous. In service entry when we fetch procedure these will be fetched at that time

- **Sample Needed:** Represents that the investigation needs Sample collection. It means for that particular investigation sample collection is mandatory

- **Out Side:** Represents that the service is Out side service. Where as the service may be service, Investigation and Miscellaneous.

- **IS Diet :** Represents that patient needs to follow some diet instructions to done this service. Where as the service type may be service, investigation or Miscellaneous.

- **Hospital %:** Represents the percentage of the hospital. It means here entered percentage amount comes to hospital from the service charge.

- **Amount :** Represents the check box. If we check this check box we can directly enter the hospital amount rather than giving in Percentage

- **Doctor %:** Represents the percentage of the Doctor. It automatically calculates the percentage based on the Hospital. It is nothing but deduction of hospital amount from the service charge amount
  If we enter amount for the hospital here also the amount will be displayed

- **Cost Center CD:** Represents for which center or organization the service is created and the charge of that service is applicable

- **Instructions :** Represents the instructions of the service.

- **Ward Group wise charges:** Represents the list of wards available in the hospital and here we can configure the charges for each and every ward for this service. These charges are varying based on the below conditions

- **Applicable:** Represents the conditions for the charges applicable for the different wards

- **Both (Flat):** Represents that in OP as well as IP for all wards same charge is applicable

- **Both (Variation) :** Represents that for OP and IP charges are varying

- **IP (Flat):** Represents that all wards in IP the charge same.

- **IP (Variation):** Represents that for each and every ward the charges are varying

- **OP Only :** Represents that the service is applicable only for OP patients only

- **Active:** Represents that this service is active state or In active that means that the services should be display in the services list or not.

SERVICES--->CONSULTATIONS

The main purpose of this tab is to configure the consultant charges, Modifications, Individual consultant charge increments and package consultations. Here there are lot conditions to configure charges same for all or individual charges etc will be configured in this tab.

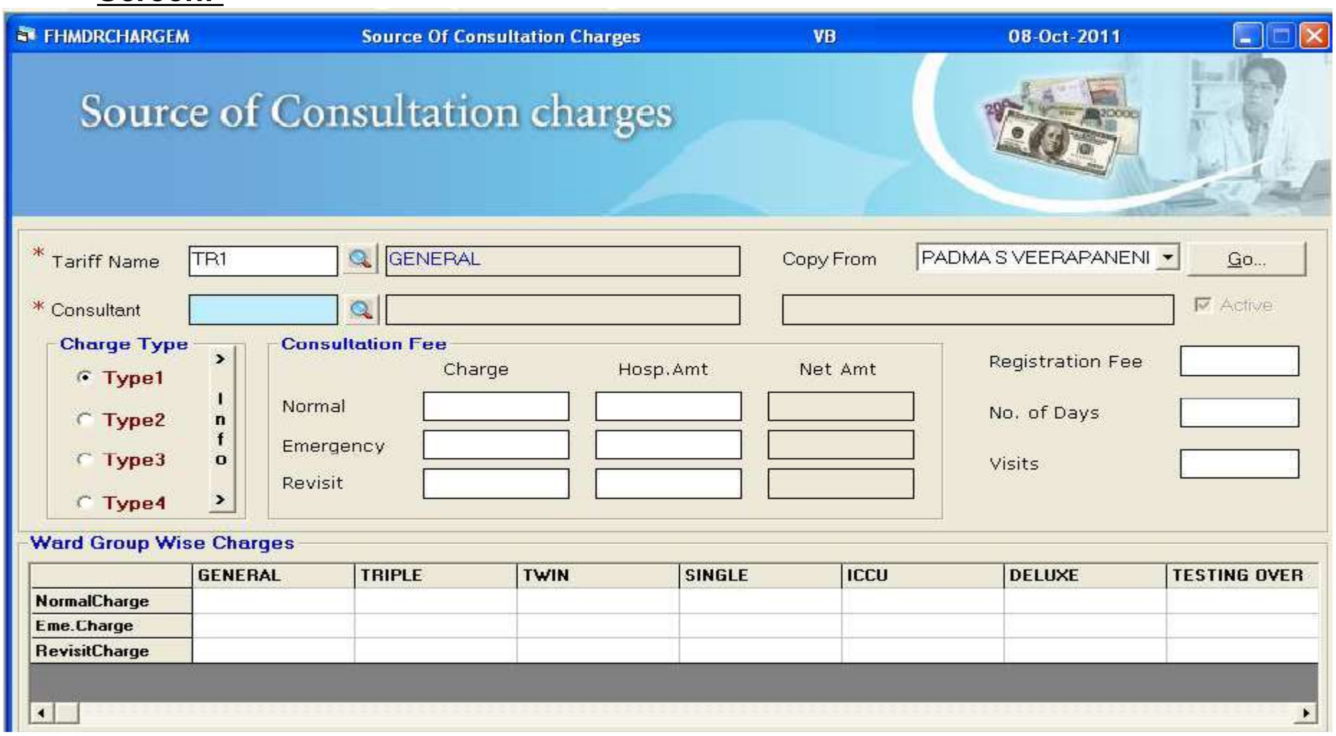
Source Of Consultation Charges

The main purpose of this form is to configure the consultation charges for a particular doctor. These charges will be OP consultation charges as well as IP condition charges and different charges for different ward groups will be configured in this form

Path:

Masters
→ Services
→ Consultations
→ Source of consultation Charges

Screen:



Fields:

- **Tariff Name:** Represents the Tariff name. Here Consultant charges will be configured based on this tariff name. Consultants under this selected tariff only displayed for configuring the charges. It displays the Tariff name with it's CD.

- **Copy From:** Represents the list of consultants whose consultations are already configured or over. If the consultant charges also same as the existing consultant then he has to copy the details from that consultant. There is no need to enter all the details again.

- **Consultant:** Represents the Consultant Name with his CD and Department name. Here select any of the consultant from the list and configure the consultation charges to him.

- **Charge type:** Represents the charge types configurations. It means to select the type of configuration we need to apply for the consultant.

  Info : Represents the button, when we click on this button it will displays the description about the charge type info.

- **Type 1:** Represents the Doctor wise charges Comparison for OP

- **Type 2:** Represents Department wise charge comparison for OP.

- **Type 3:** Represents Doctor wise charge comparison for IP.

- **Type 4:** Represents Department wise Charge comparison for IP

- **Go:** Represents the button. When we click on this button then consultant previous charges will be displayed if he doesn't have any charges it provides to enter new charges for him.

- **Consultation Fee:** Represents the grid to display the consultation charges for different types of visits with charge details.

- **Normal:** Represents that the visit type is normal. So here we configure the charge for Normal visit.

- **Emergency:** Represents that the visit type is Emergency. That means the patient should be treated immediately. So the charge may vary or may not.

- **Revisit:** Represents the the visit type is Revisit. That means the patient comes again after Normal visit or Emergency visit. For this here we have to configure the pricing for him.

- **Charge Column:** Represents the column for entering charges for all visit types. These charges will be effected at the time of billing

- **Hospital Amount:** Represents the hospital amount. Which will be calculated from the given charge. It is manual entry. It means this amount belongs to the hospital.

- **Net Amount:** Represents the net amount. Which means this net amount belongs to the consultant. It will be calculated as

  Net Amount = Charge – Hospital Amount

- **Registration Fee:** Represents that Registration charge of the selected consultant. That is how much amount he has collected regarding Registration will be configured here. This charge will be effected at the time of billing.

- **Number Of Days:** Represents the validity period of the registration. It means for how many days the above created registration fees comes into consideration or Validity.

- **Visits:** Represents the number of visits will be allowed within the validity period. It means this value represents that the given number of times the patient is allowed for the visits .

- **Ward group wiser charges:** Represents the grid. Which will displays the configured charges for the ward groups available in the application.

- **Normal Charge:** Represents the Normal charge or Normal Visit charges will be displayed. These values comes from the above consultation fee grid. These charge may or may not vary for different ward groups

- **Emergency Charge:** Represents the Emergency charges for various ward groups in application. These values comes from the above consultation fee grid. These charges may or may not vary for different ward groups.

- **Revisit Charges:** Represents the Revisit charges for various ward groups in application. These values comes from the above consultation fee grid. These charges may or may not vary for different ward groups.

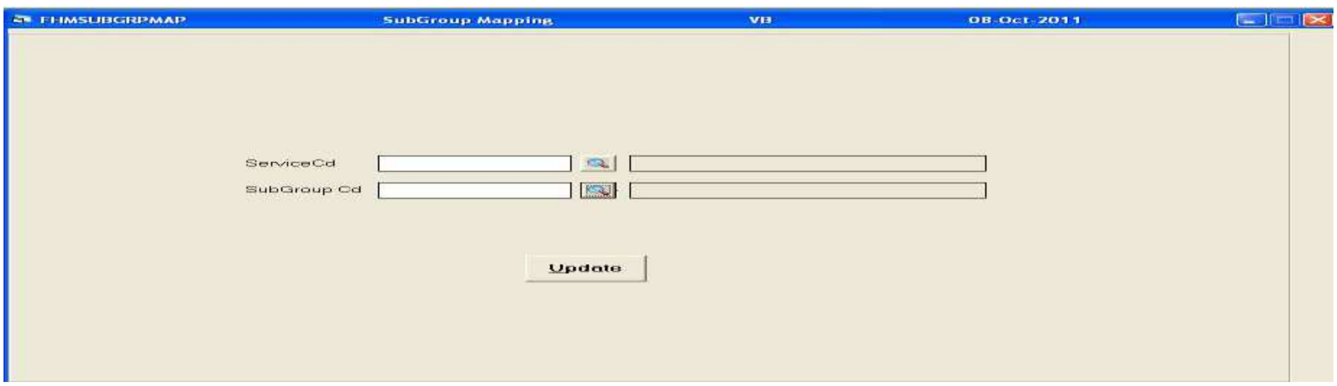
Services--->Sub Group Mapping

The main purpose of this form is to map different services for the newly created sub group. Under one sub group what are the services need to come will be mapped by using this form.

Path:

Masters
→ Services
→ Services
→ Sub Group Mapping

Screen



Fields:

- **Service CD:** Represents service name. Under one sub group which services we want include will be added here. Click on the browser button list of services will displayed under those services user can selects the required services. So here it it displays the selected service with service CD.

- **Sub Group CD:** Represents the Sub Group name. Under which services are to be added will be displayed here. Click on browser it will displays the newly created sub groups list so user can selects under which group we want to add services will be selected here. It will displays the sub group name with sub group CD

- **Update:** Represents the button. After entering services and sub group details click on this button then given details will be updated.

Services---->Sub Group Master

The main purpose of this form is to create sub groups. This is due to one main group or master group having different number of departments so to avoid the ambiguity or difficulty to the user sub group concept arise. Here we have create number of sub groups based on the Main Service Group and its dependent Departments.

Path:

Masters
→ Services
→ Services
→ Sub Group Master

Screen

Fields

- **Sub Group Code:** Represents that the sub group name, what ever the user want to create here based on the service group. It is manual entry.

- **Sub Group Description:** Represents the description about the newly creating sub group. It tells brief description about the creating sub group.

- **Main Group Code:** Represents the main service group. It tells us under which service group the sub group is to be creating. Based on this only we have to create sub groups. It displays the service group name with service group cd.

- **Active:** Represents that the created should be in Active State or it should be in Inactivation state.

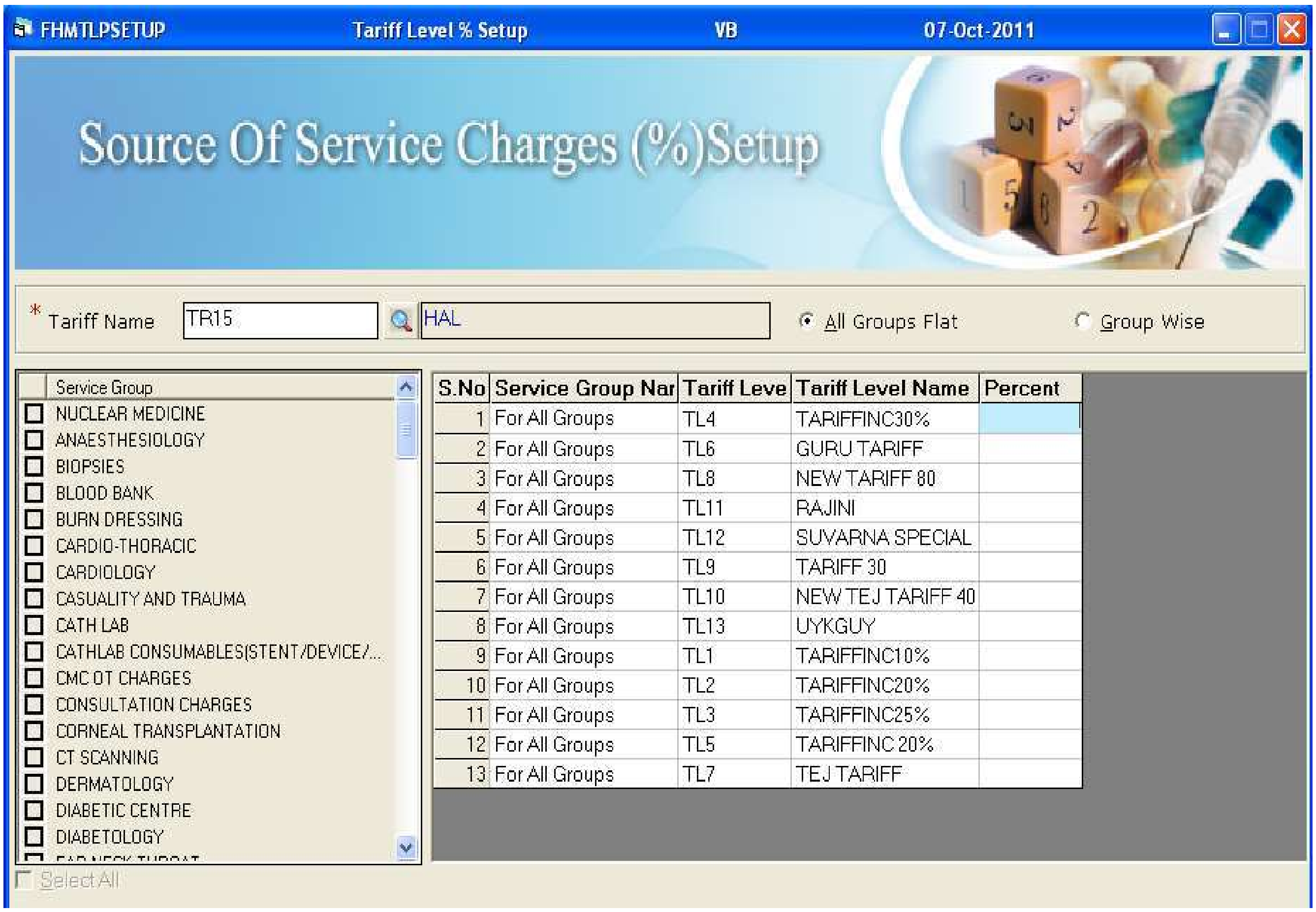
Services---->Tariff Level % Setup

The main purpose of this form is to configure the Tariff Level charge increment setup. Here the charge setup can be made as same for all all groups or individual group wise increment will be configured here.
Tariff Level will create under Tariff Level master. It follows in the below form.

Path:

Masters
→ Services
→ Services
→ Tariff Level Percentage Setup

Screen:



S.No	Service Group Nar	Tariff Leve	Tariff Level Name	Percent
1	For All Groups	TL4	TARIFFINC30%	
2	For All Groups	TL6	GURU TARIFF	
3	For All Groups	TL8	NEW TARIFF 80	
4	For All Groups	TL11	RAJINI	
5	For All Groups	TL12	SUVARNA SPECIAL	
6	For All Groups	TL9	TARIFF 30	
7	For All Groups	TL10	NEW TEJ TARIFF 40	
8	For All Groups	TL13	UYKGUY	
9	For All Groups	TL1	TARIFFINC10%	
10	For All Groups	TL2	TARIFFINC20%	
11	For All Groups	TL3	TARIFFINC25%	
12	For All Groups	TL5	TARIFFINC 20%	
13	For All Groups	TL7	TEJ TARIFF	

Fields:

- **Tariff Name:** Represents the Tariff Name. Click on the browser then it will display the list of Tariffs available in the application. Select any one from the list and make charge setup.

- **All groups Flat:** Represents that For all groups same charge will be applicable . If we select this option it will display default Tariff Level list and to configure the Charge for that Tariff. If we configure charges for these Default Tariff Level automatically for all tariffs the charge will be effected.

- **Group Wise:** Represents that Group wise charge configuration. It means if we want to configure charge for individual Service group we can choose this option. Here select any of the service group then the related services with Tariff Levels will be displayed. Here we can configure the price and these will be effected to the selected Tariff.

- **Service Group**: Represents the list of Service groups available in the application.

- **Tariff Level Grid :** Represents all the details about the Tariff levels. The charge percent will be configured here.

  SNO: Represents the serial number of the services

  Service Group Name: Represents the names of the service groups available in the application..

  Tariff Level: Represents the Tariff Level Names available for the selected Tariff

  Percent: Represents the charge to be assigned to a particular Tariff Level.

Services---->Tariff Level Master

The main purpose of this form is to create different Tariff levels for the Tariffs. This is due to vary the tariff charges based on the Tariff levels for different service groups. These levels will be effect on Tariff Level % setup form.

Path:

Masters
→ Services
→ Services
→ Tariff Level Master

Screen:

Fields:

- **Tariff Level CD:** Represents the Number of the Tariff Level creation. It is auto generated and it should not be editable.
- **Tariff Level Name:** Represents the Tariff Level Name. It is manual entry and user can create any level name.
- **Active :** Represents that the created should be in Active State or it should be in Inactivation state.

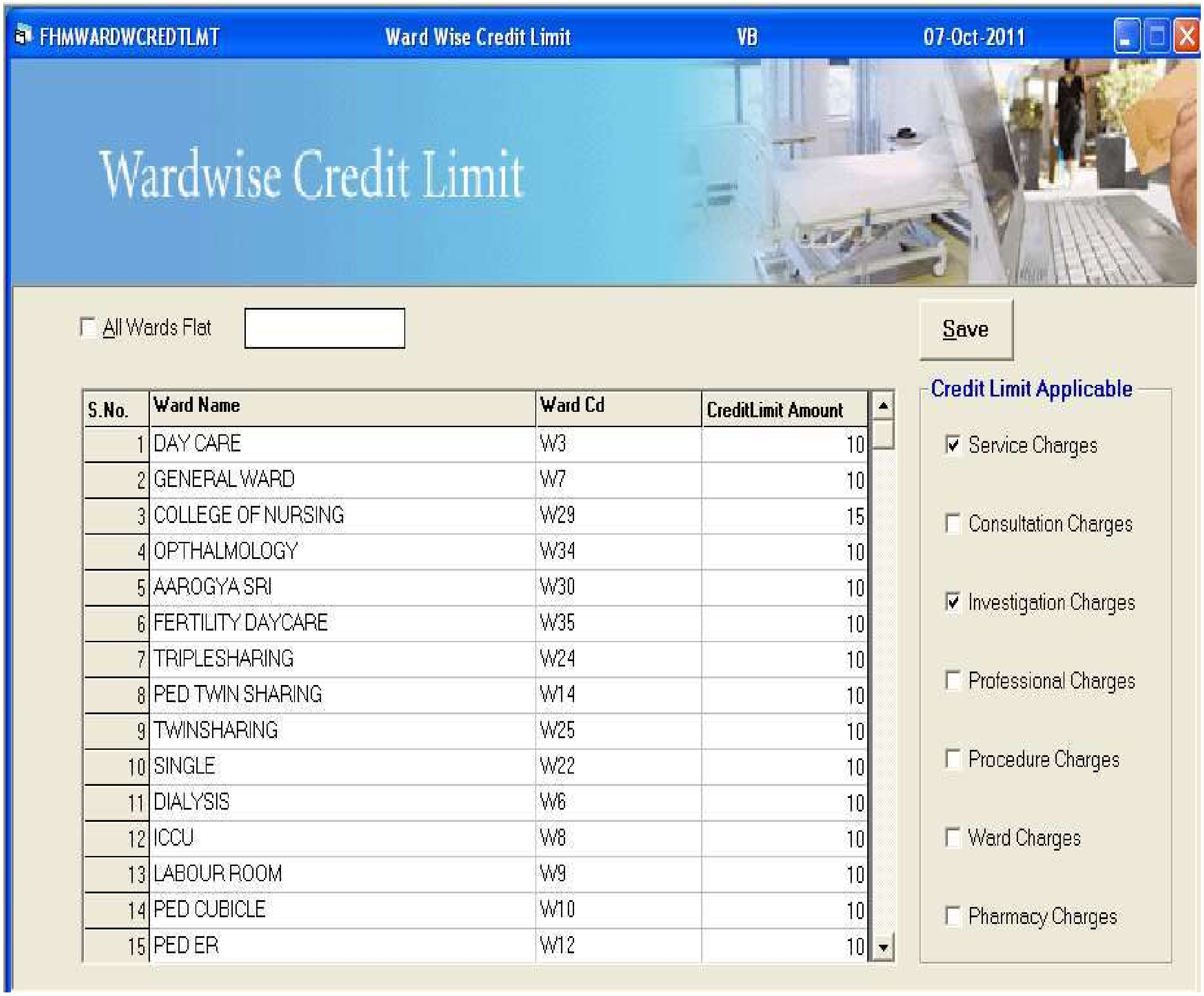
Service----> Ward Wise Credit Limit

The main purpose of this form is to configure the credit limit to a particular ward. Based on this limit only a patient credit limit will be fixed. Beyond the limit the patient is not allowed to credit in that ward.

Path:

Masters
→ Services
→ Services
→ Ward wise Credit Limit

Screen:



Fields:

- **All Groups Flat:** Represents that the selected service charge will be same for all the wards in the ward master. If we un check this All groups flat which means the service will be vary.

- **Billing Head:** Represents that where the service charge comes at the time of payment

- **Rounded by:**Represents that decimal values should be truncated or rounded to Min value or Max value. This is the value which is entered here will be applicable at the time decimal values.

- **Service Tax Applicable:** Represents the conditions on which service the service tax is applicable

  Service Charges: Represents that the service tax is applicable only on the services charges.

  Consultation Charges: Represents the service tax is applicable only on the Consultation Charges

  Investigation Charges: Represents the service tax is applicable only on the Investigations Charges

  Professional Charges: Represents the service tax is applicable only on the Professional Charges

  Procedure Charges: Represents the service tax is applicable only on the Procedure Charges

  Ward Charges: Represents the service tax is applicable only on the Ward Charges

  Pharmacy Charges: Represents the service tax is applicable only on the pharmacy Charges

- **Ward Details:** Displays the list wards in Wards master

  SNO: Represents the serial number of the Ward names

  Ward Name: Represents the ward name

  Ward CD: Represents the Ward CD regarding the Ward Name

  Credit Limit Amount: Represents the Credit limit amount. The is the maximum boundary to allow a patients credit limit.

Services----->Ward Wise Professional Service Tax

The main purpose of this form is to configure the Service tax for wards. Here based on the service type the ward charge will be configured here. These service charges will be effected at the time billing time.

Path:

Masters
→ Services
→ Services
→ Ward wise professional Service Tax

Screen:

Fields:

- **Service Name:** Represents the service Name. Click on browser button then the list services will be displayed. Select any of the service from the list. When we select the service it displays the service name as well as regarding service code also.

- **All Groups Flat:** Represents that the selected service charge will be same for all the wards in the ward master. If we un check this All groups flat which means the service will be vary.

- **Billing Head:** Represents that where the service charge comes at the time of payment

- **Rounded by:**Represents that decimal values should be truncated or rounded to Min value or Max value. This is the value which is entered here will be applicable at the time decimal values.

- **Service Tax Applicable:** Represents the conditions on which service the service tax is applicable

  Service Charges: Represents that the service tax is applicable only on the services charges.

  Consultation Charges: Represents the service tax is applicable only on the Consultation Charges

  Investigation Charges: Represents the service tax is applicable only on the Investigations Charges

  Professional Charges: Represents the service tax is applicable only on the Professional Charges

  Procedure Charges: Represents the service tax is applicable only on the Procedure Charges

  Ward Charges: Represents the service tax is applicable only on the Ward Charges

  Pharmacy Charges: Represents the service tax is applicable only on the pharmacy Charges

- **Ward Details:** Displays the list wards in Wards master

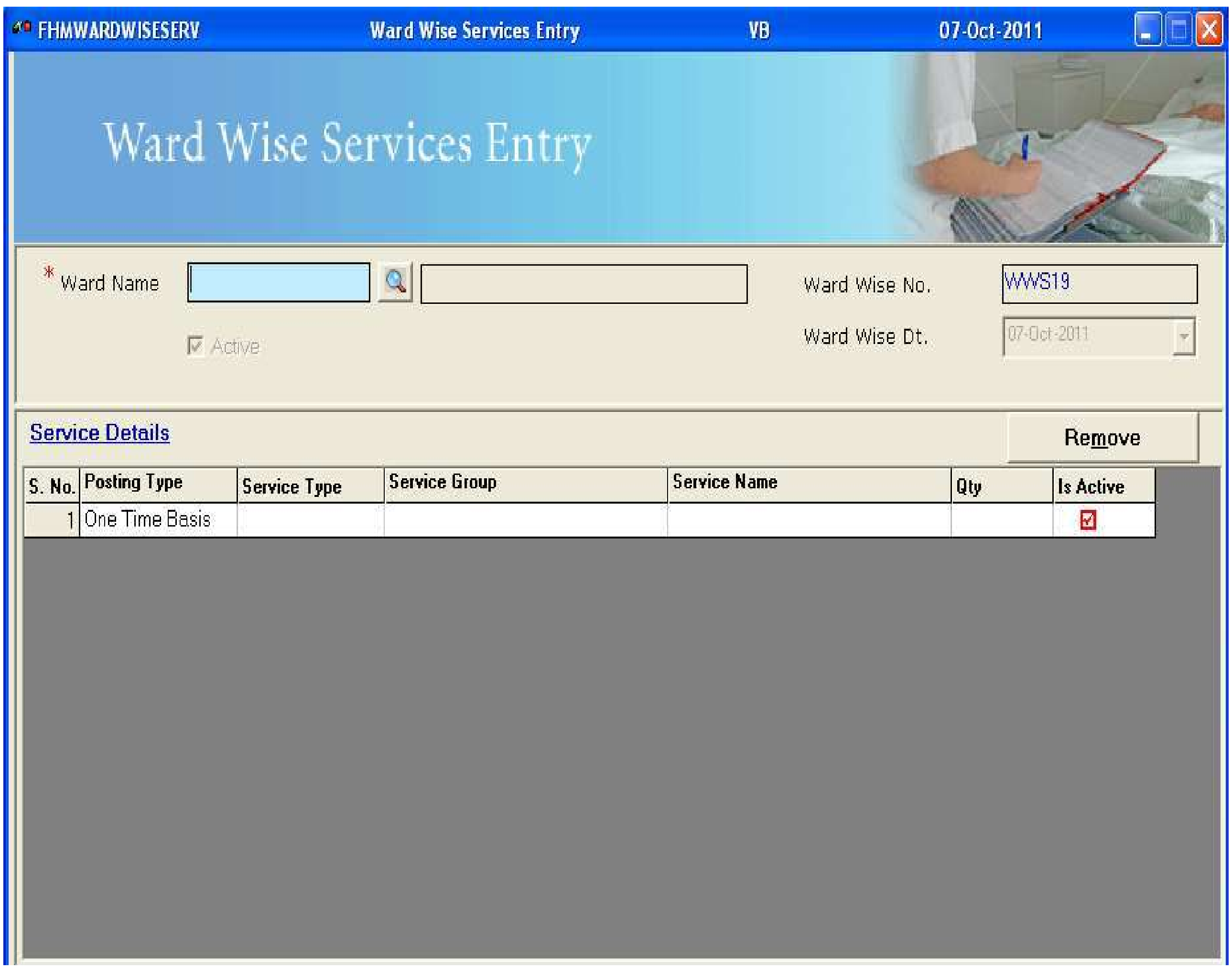
  SNO: Represents the serial number of the Ward names
  Ward Name: Represents the ward name
  Ward CD: Represents the Ward CD regarding the Ward Name
  Percent %: Represents the Percentage is applicable to the specified Ward name

Services----->Ward wise Services Entry

The main purpose of this form is to configure some default services should be applicable for a patient in a particular ward. What ever options we selected here will automatically applicable for the patient based on the ward name. It means some services should needs to be applicable continuously or repeatedly in the ward patients.

Path:

Masters
→ Services
→ Services
→ Ward wise Services Entry



Fields:

- **Ward Name:** Represents the ward name which one the user is selected. When we click on browser button list of ward names will be displayed and user can select the ward name which one he is to be configured.

- **Ward wise Number:** Represents the ward wise service entry created number. It is auto generated and not editable.

- **Ward Wise Date**: Represents the day of the ward wise service created date.

- **Active:** Represents that the created service is in Active state or Deactivation state

- **Service Details:** Represents the grid of the selected service details

  Posting Type: Represents the condition applicable to the service

  One time basis : Represents when ever a patient admitted in that ward this service should be applicable One Time .

  Hourly Basis : Represents when ever a patient admitted in that ward this service should be applicable for Hourly or every hour.

  24 Hourly Basis: Represents when ever a patient admitted in that ward this service should be applicable for every 24 Hours. It mean when ever we provide this service to that patient next time will be given exactly after 24 hours

  One Day Basis : Represents when ever a patient admitted in that ward this service should be applicable for one day. It means when the day start at that time it should be applicable that is 12:00 am this service is applied.

  Service Type: Represents the type of the service

  Service Group: Represents the name of the service group which the service belongs

  Service Name: Represents the Name of the service

  Quantity: Represents the dosage or quantity of the service to be provide for the patient

  Is Active: Represents the which services are active in a particular service group.

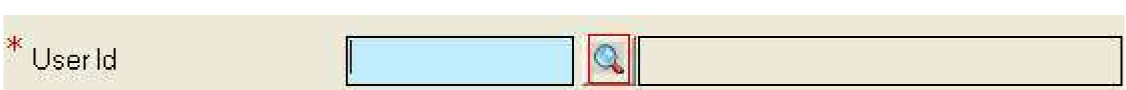
Users--> User Master-->Change Password For Users

Description: The Purpose of this is to Change the Passwords For Users.

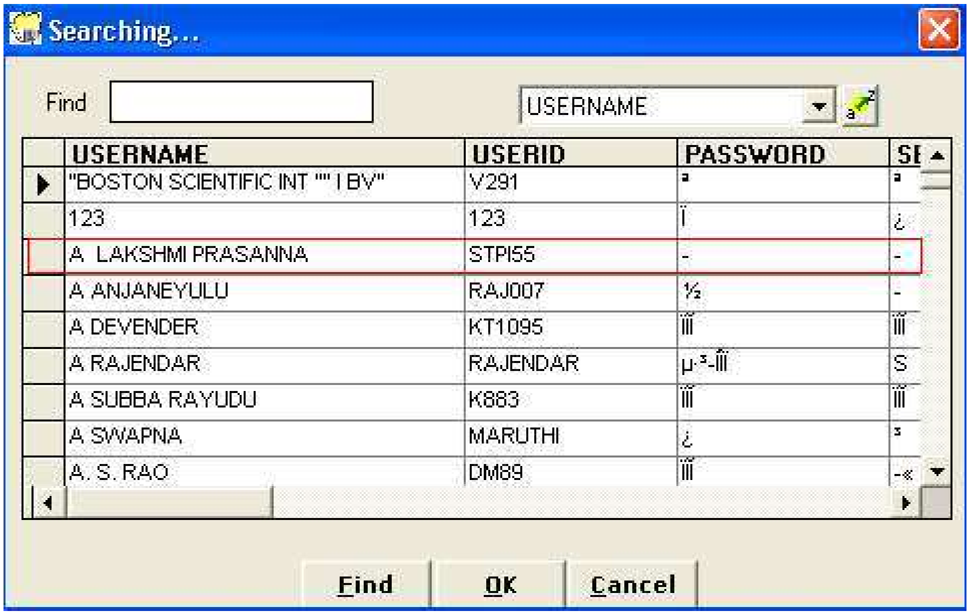
Navigation:Masters Module-->Users-->User Master--> Change Password For Users

Following Form will be displayed as

Pwd No:Here the Password Number is auto generated.



User Id:Here the User selects the User Id by clicking on the search icon.



→ When the User clicks on the search icon a window will be displayed and consists of the User Name along with the User Id, and click on OK button. When click on OK button the User Name will be automatically come into the corresponding text box fields.

New Pwd: Here this represents New Pwd. Here the User can enter the New Password.

Confirm Pwd:Here the User should provide Confirmation Password.

Security Pwd:Here the User should provide security for the Password.

Confirm Security Pwd:Here the User should give the Confirmation Security for the Password.

Remarks:Here the user should give the Remarks.

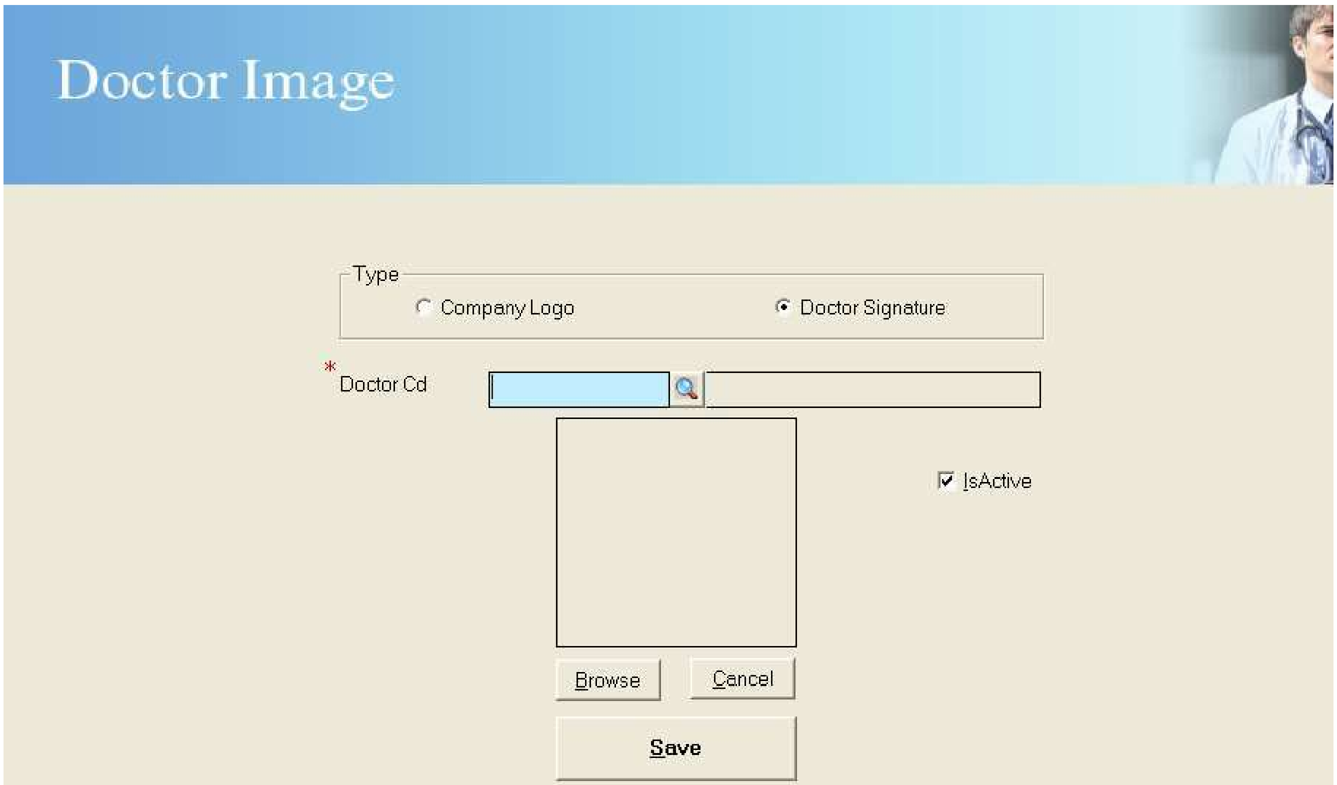
Online(Service): Here the User can select any one of the Options.

Users--> User Master-->Doctor Image

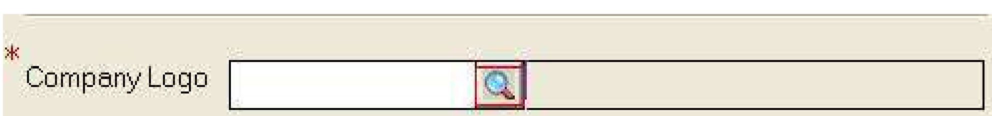
Description: The Purpose of this form is to load the Doctor Image.

Navigation: Masters Module--> Users --> Doctor Image

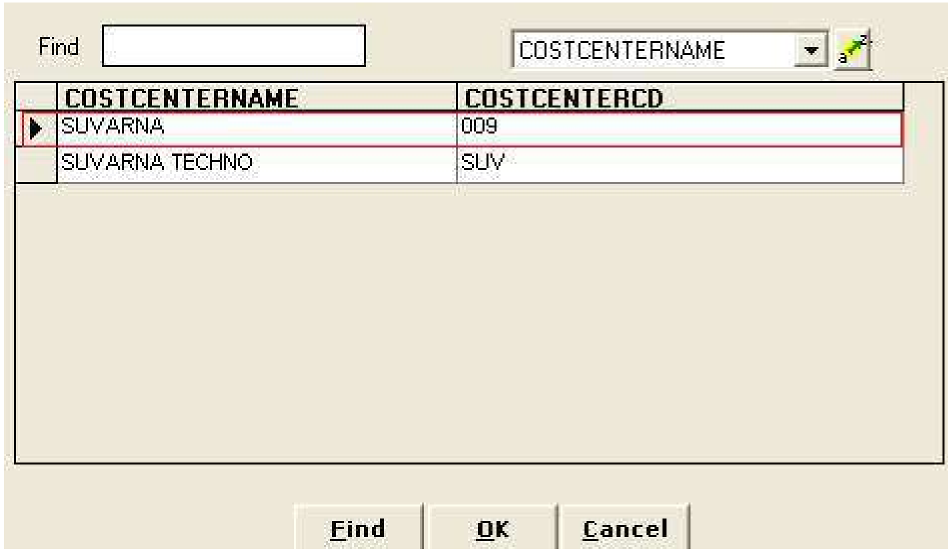
Following Form will be displayed as



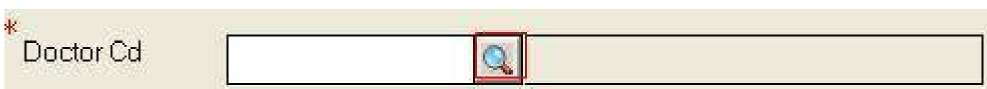
Type: Here the User can select the Company Logo or Doctor Signature. If the User selects the Doctor Signature means he should select the Concerned Doctor.



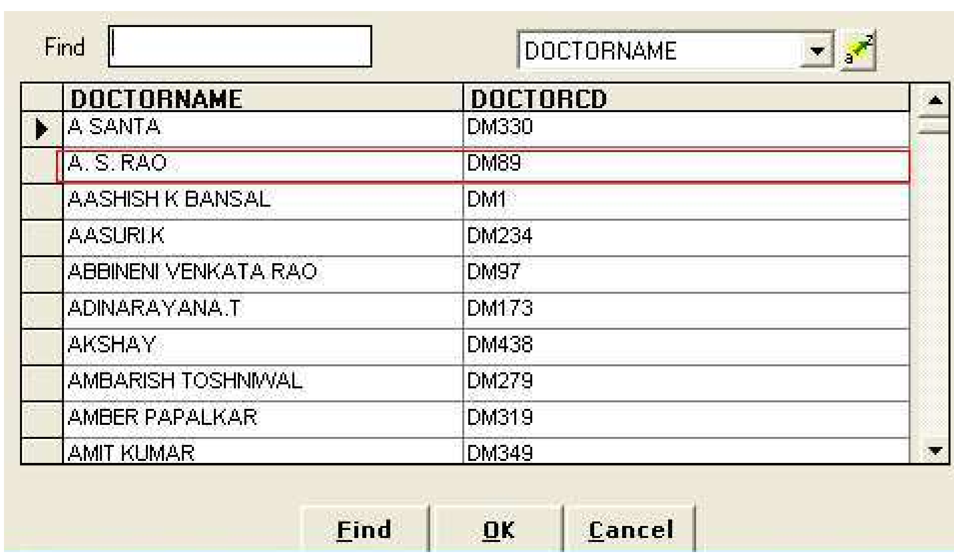
→ If the User selects the Company Logo radio button,then he can select the Company Logo from Cost Center form. Here the user can select the Company Logo by clicking on the Search icon.



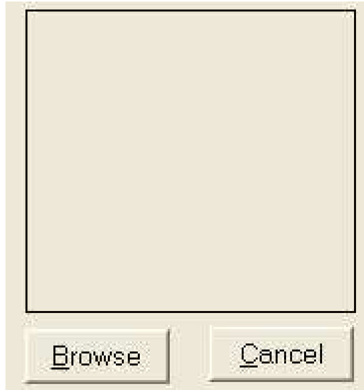
→ When the User clicks on the search icon a window will be displayed and consists of the Cost center Name and Code. The User selects one of the record from that and it will display in the corresponding fields.



→ Also when the User selects the Doctor Signature radio button,then the user can select the Doctor code from doctor master form. Here the user can select the Doctor Cd by clicking on the Search icon.



→ When the User clicks on the search icon a window will be displayed and consists of the Doctor Name and Doctor Code. The User selects one of the record from that and it will display in the corresponding fields.



Browse:Here the Browse button is used for to fetch the Path of the Image file.

Cancel: Here this is used for Cancel purpose.

Save: Here this is used to save the form.

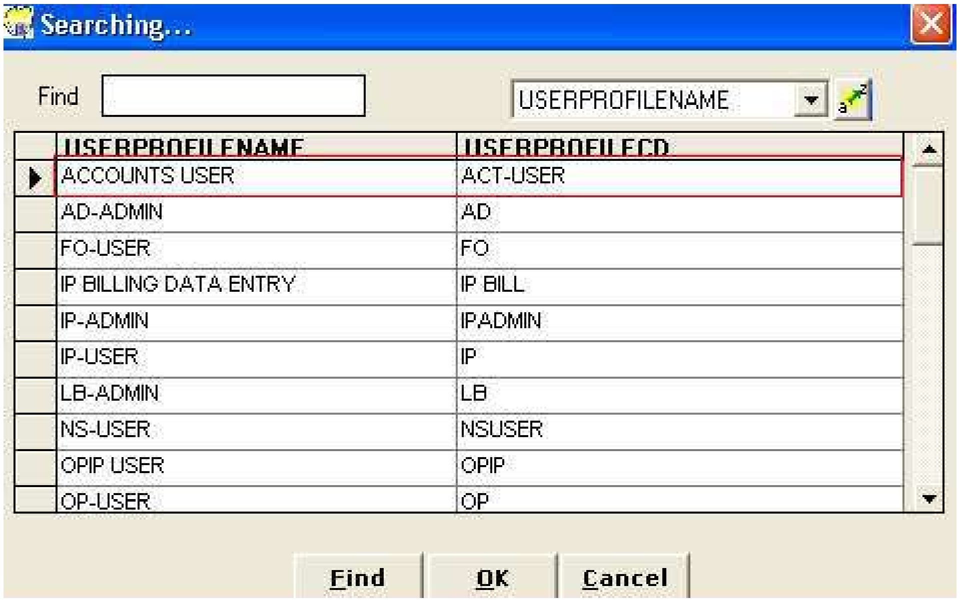
Users--> User Master-->Service Group Permissions

Description: The Purpose of this is used to give permission Service Group.

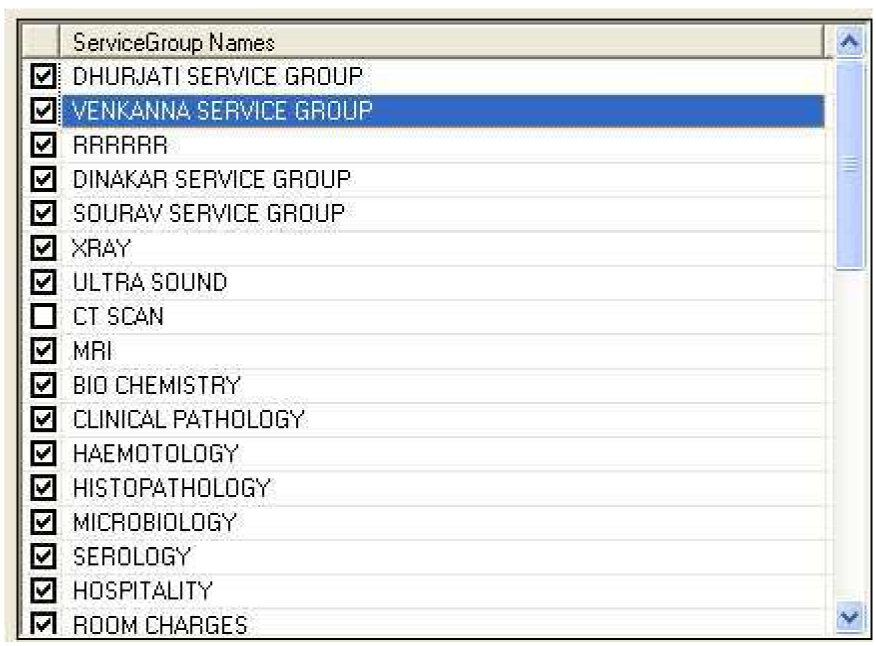
Navigation Path: Masters Module--> Users-->User Master-->Service Group Permissions

Following Form will be displayed as

User Profile:Here the User selects the User Profile by clicking on the search icon.



→ When the User clicks on the search icon a window will be displayed and consists of the User Profile Name along with the code, and clicks on OK button.



→ Here the User can select the Service group and should save the form.

Users--> User Master-->Updations Master

Description: The Purpose of this form is used to Update the Master.

Navigation:Masters Module--> Users-->User Master--> Updations Master

Following Form will be displayed as

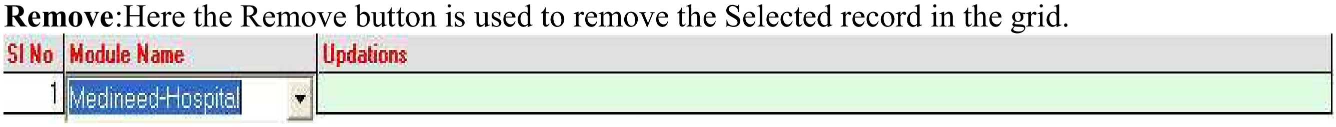
Updations No:Here the Updations Number is auto generated.

Updations Date: Here this represents the Updations date.

Version:Here this represents the Version.

Status:Here this entity represents the Status.

Remove:Here the Remove button is used to remove the Selected record in the grid.



S. No:Here this represents the Serial Number.
Module Name:Here the User can select the Module Names from the Drop down list.
Updations:Here the user selects the Module Name and write description in the Up dations field.

USERS MENU TAB

Users--> User Master--> User Category Master

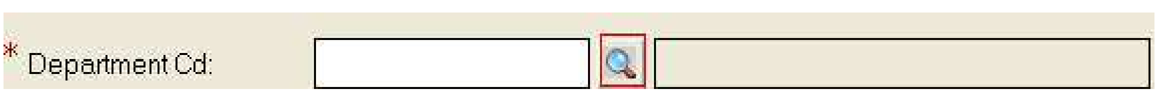
Description: The Purpose of this is to give Role for the particular User.

Navigation Path: Masters Module--> Users-->User Master--> User Category Master

Following Form will be displayed as

User Category Code:Here the User can give the Category code.

User Category Name:Here this represents the Name of the User Category.



Department Cd:Here the user should select the search icon to get different departments.

→ Here When the user selects the Search icon a window will be displayed and consists of Department Name along with the Code and clicks on OK button.

Users--> User Master--> User Master

Description: The purpose of this is used to create the User.

Navigation: Masters Module--> Users--> User Master-->User Master

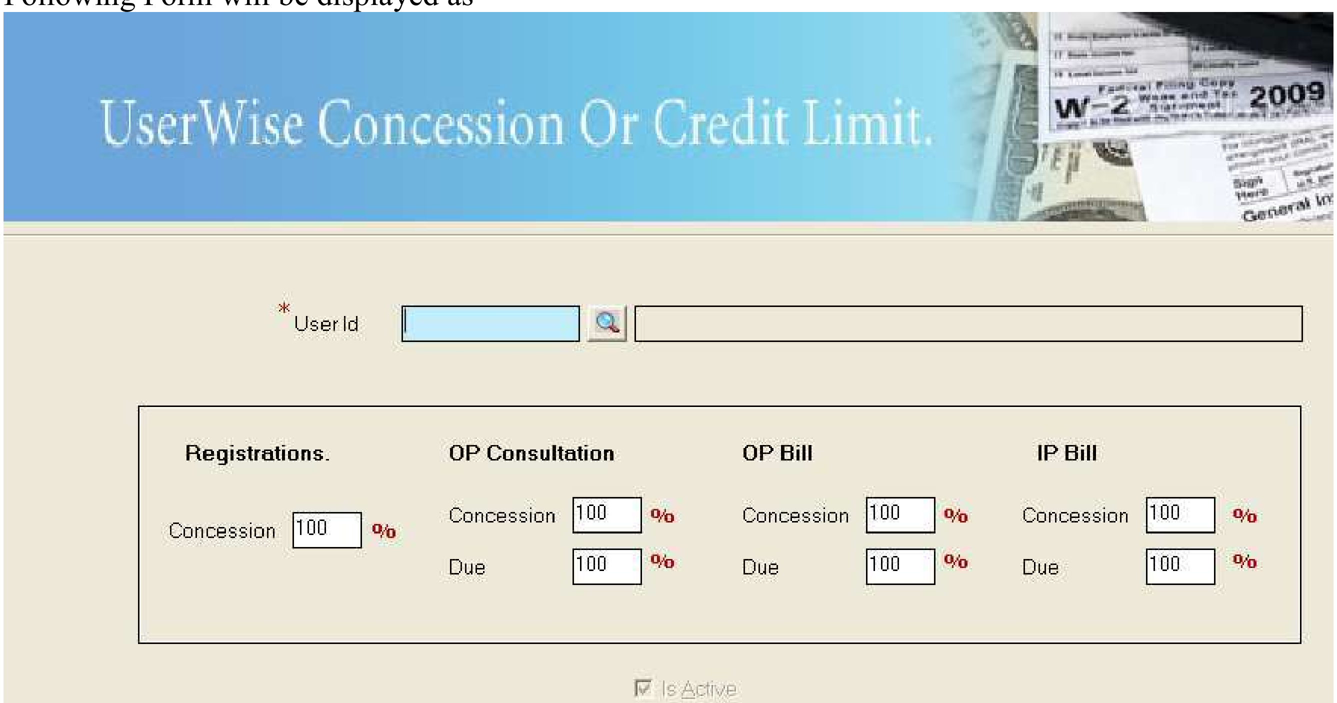
Following form will be displayed as

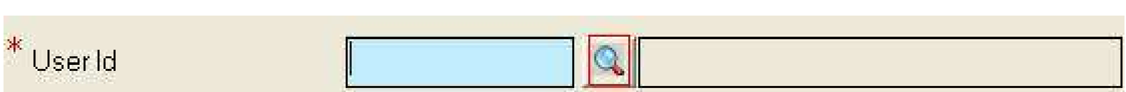
<u>**Users--> User Master-->User Wise Concession/Credit Limit**</u>

Description: The main Purpose of this is to give User Wise Concession.

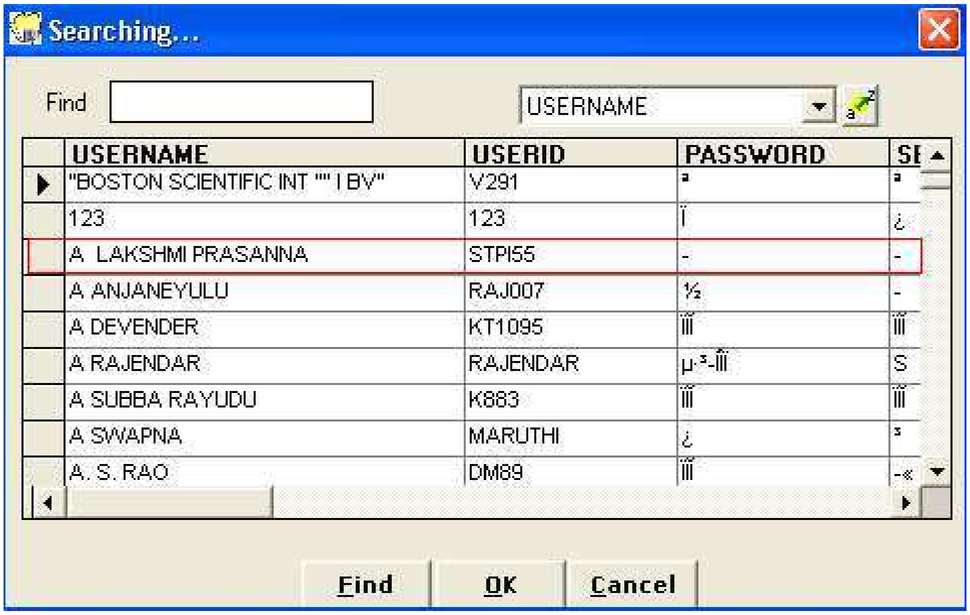
Navigation:Masters Module--> Users --> User Master-->User Wise Concession/Credit Limit

Following Form will be displayed as

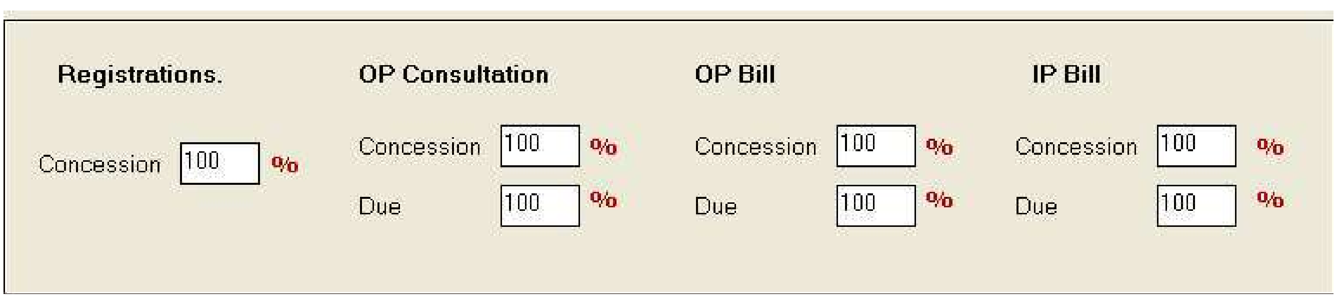




User Id:Here the User selects the User Id by clicking on the search icon.



→ When the User clicks on the search icon a window will be displayed and consists of the User Name along with the User Id, and click on OK button. When click on OK button the User Name will be automatically come into the corresponding text box fields.

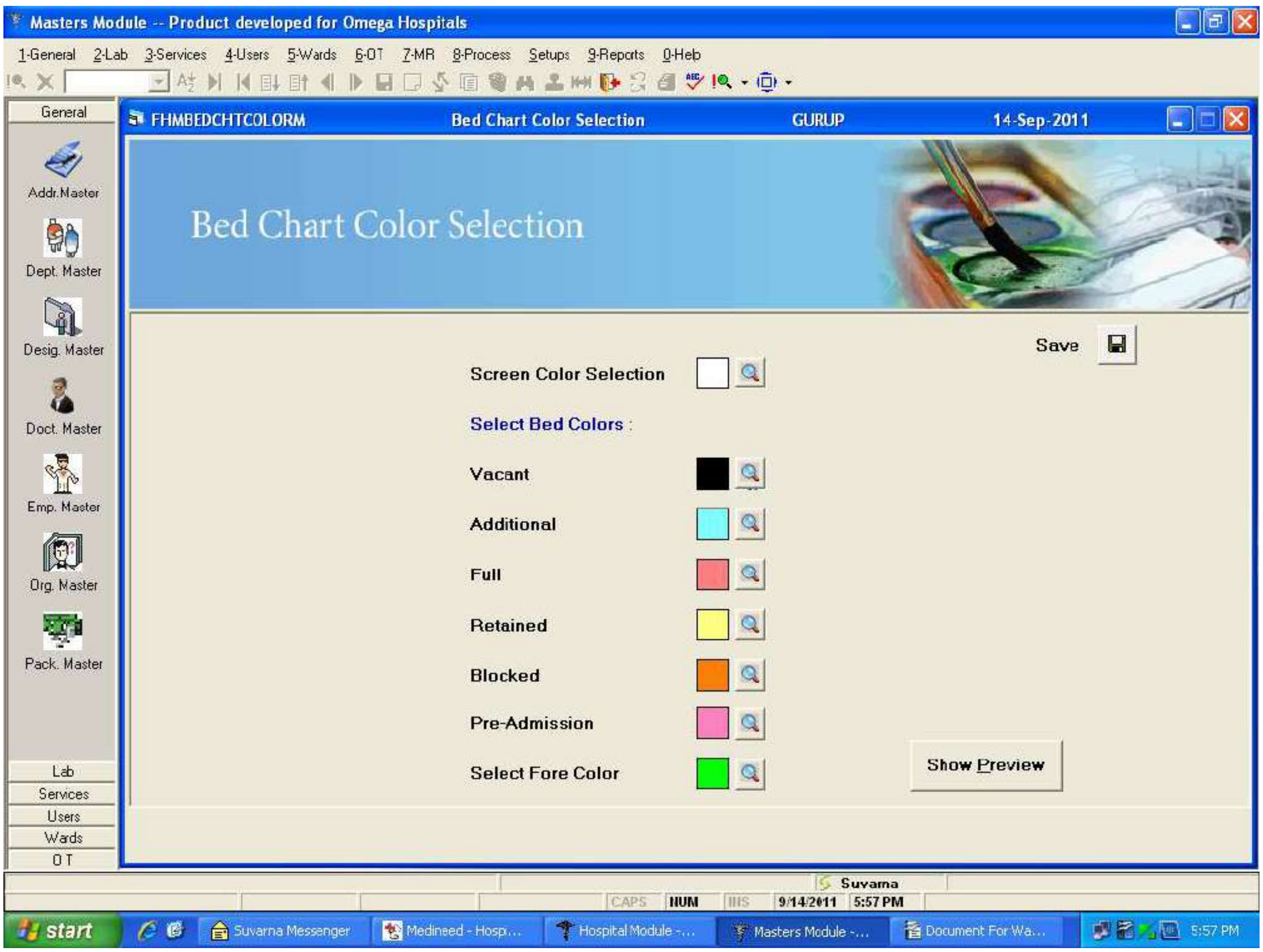


→ Here what the User selected the User concession that will be effected and also should select the Is Allow User Wise Concession/ Credit Limit,then only it will effect.

Wards ---> Bed Chart Color

Navigation Path : Masters Module --> Ward Menu tab --> Bed Chart Color

Fallowing Form will be displayed as



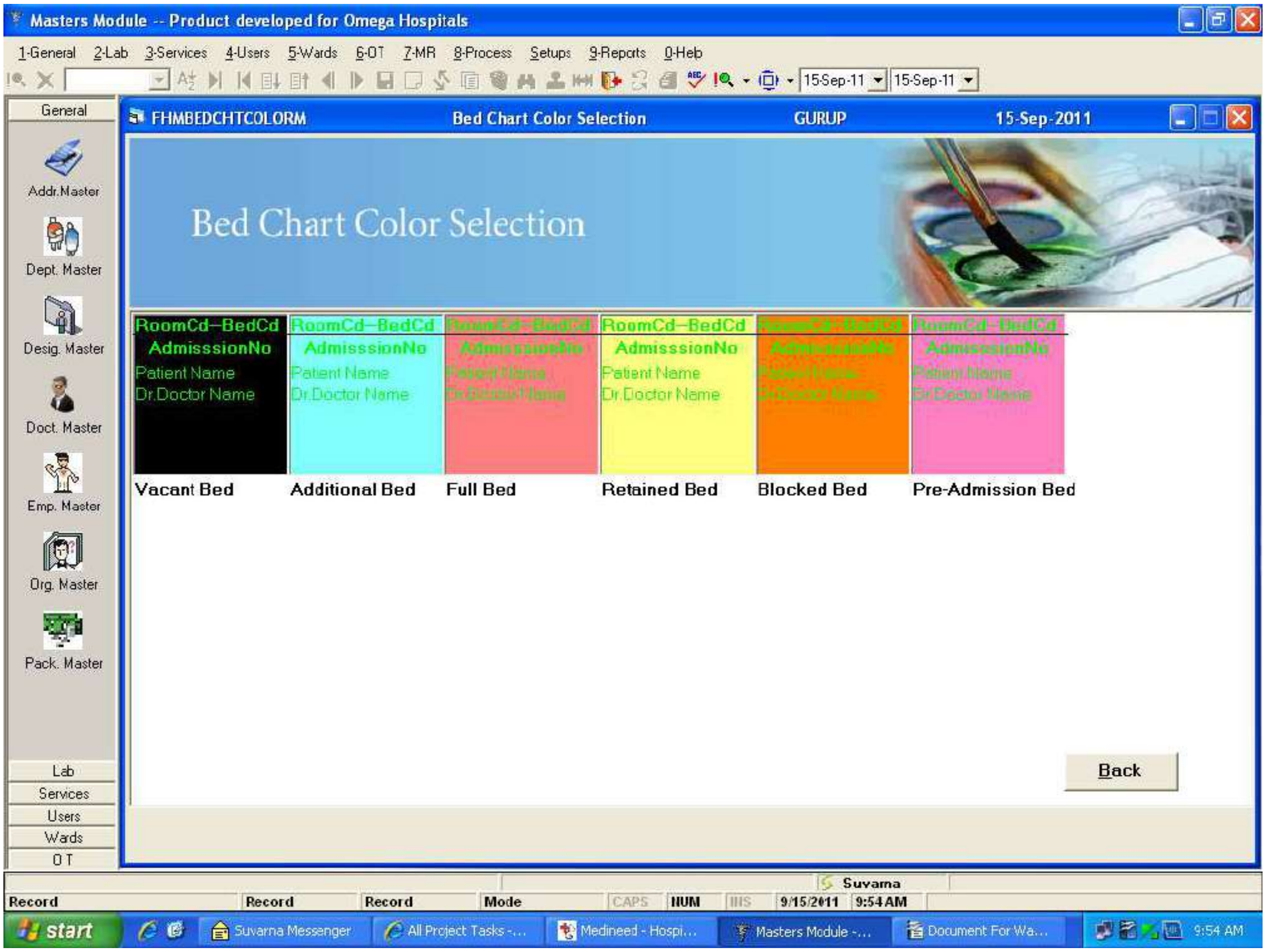
----> Here If You Want to Change the Color for 1) Vacant
2) Additional
3) Full
4) Retained
5) Blocked
6) Pre-Admission & 7) Selecect Fore Color

then Click Search button and Select the Color and Click on Save button

----> When Clicked on Save button the Message Will be displays as

-----> When Clicked on OK button the Changes Will Occured

---> When User Clicked on Show Previous button then it will displays as

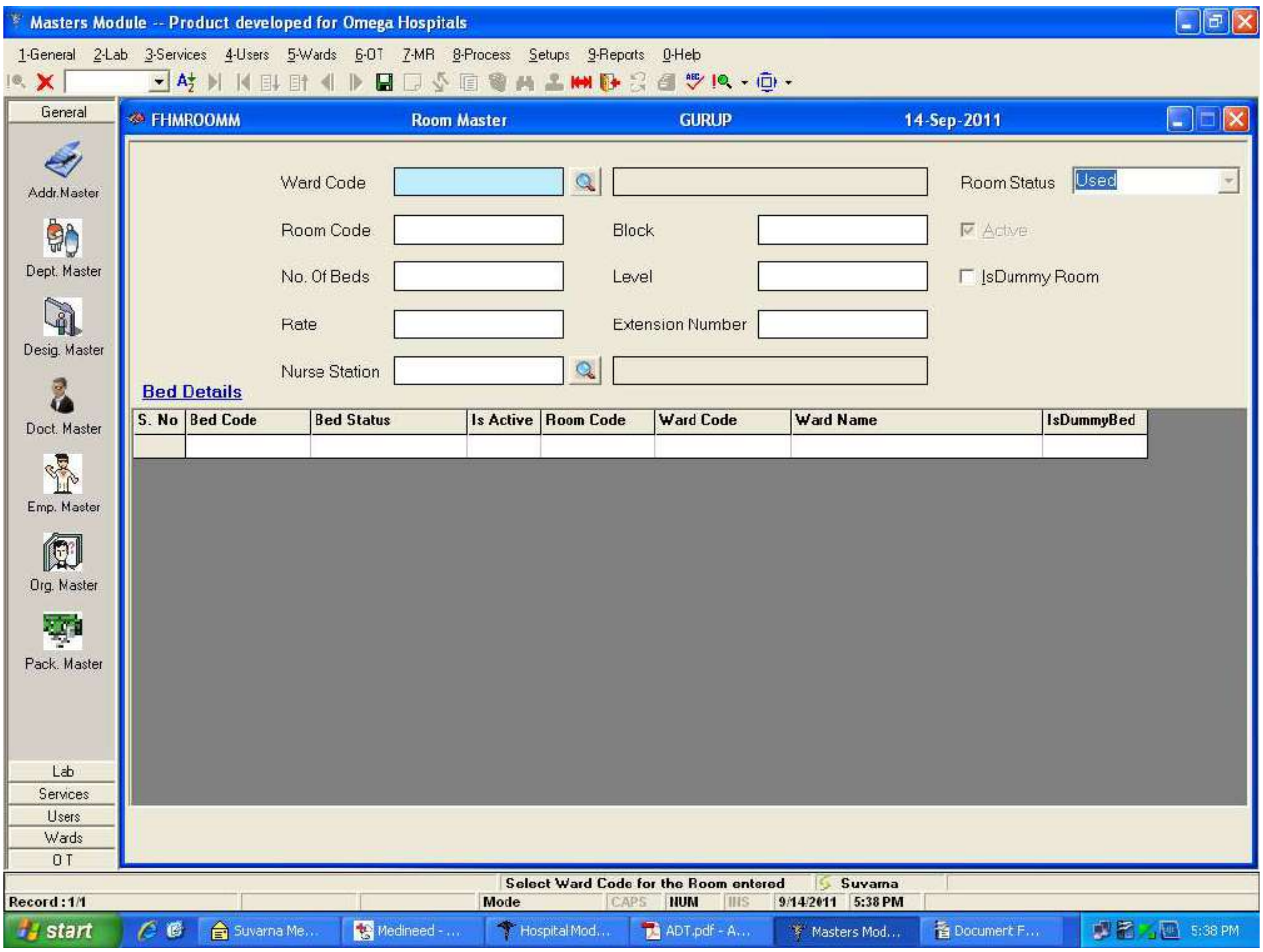


---> When Clicked on back button the Bed Chart Color Section will be displayed

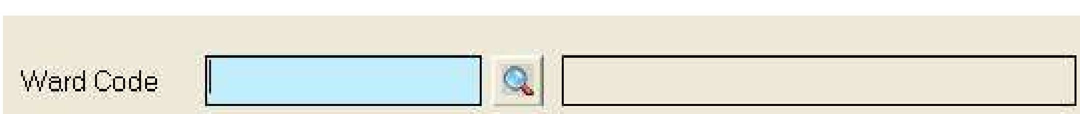
Wards ---> Room Master

Navigation Path : Masters Module --> Ward Menu tab --> Room Master

Fallowing Form will be displayed as



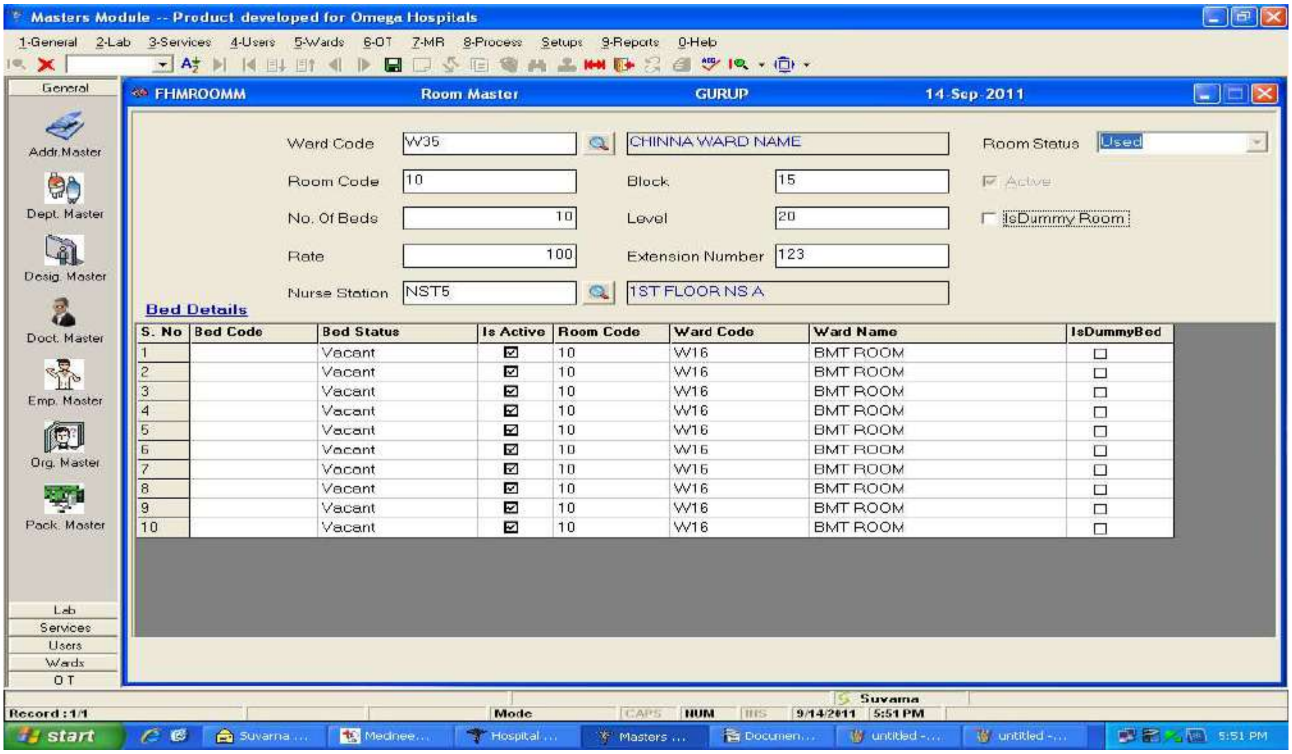
----> Ward Code Should Select by Using Search button



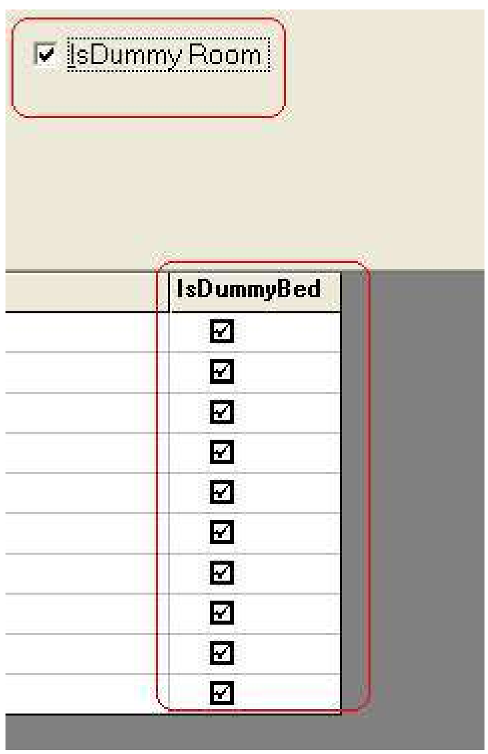
----> Room Code, No.of Beds, Rate, Block, Level, and Extension Number Should Enter Manually(By User)

----> Nurse Station Should Select From Search button

---> When User Entered the No of Beds as 10 then 10 Bed Details Will be displayed as



----> When User Checks the Is Dummy Romm Check box then All the Check boxes will checked in "IsDummy Bed" Column



Wards --> Ward Master

Description : Ward refers to Collection of Rooms

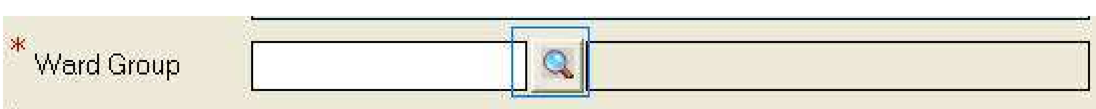
Navigation Path : Masters Module --> Ward Menu tab --> Ward Master

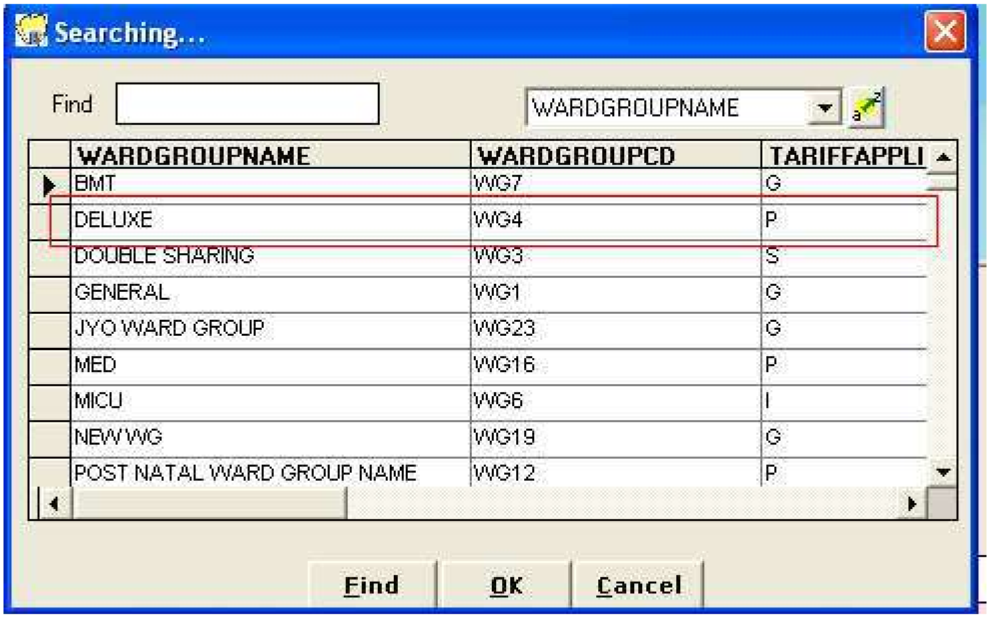
Fallowing Form will be displayed as

---> Ward Code should be Autogenerated

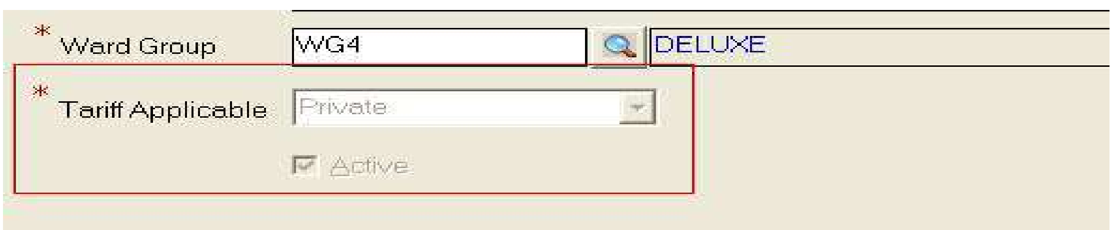
---> Ward Name Should Enter Manually(By User)

---> Ward Group Should Select by using Search button





----> When Ward Group is Selected by using Search button the "Tariff Applicable "Will displayed in Disable mode



Wards Menu tab

<u>Wards --> Ward Group Master</u>

Description : Set Of Wards Constitute a Word Group

Navigation Path : Masters Module --> Ward Menu tab --> Ward Group Master

Fallowing Form will be displayed as

---> Ward Group Code should be Autogenerated

---> Ward Group Name Should Enter Manually(By User)

---> Tariff Applicable Should Select by using Drop Down box