



**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A' Accredited by NAAC**

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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 62/2020)**

Original Date of BOM meeting as per the schedule: 17.07. 2020

Meeting was deferred to 01.08.2020

The deferred Meeting of the Board of Management (BOM-62/2020) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Wednesday, 16<sup>th</sup> September, 2020 at 11:00 AM in a virtual mode via ZOOM platform.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Dr. P.M. Jadhav	Member
Shri. A.N. Kadam	Member
Dr. S.N. Kadam	Member
Dr. Nivritti Patil	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Member Secretary

Hon'ble Chancellor Shri. Kamal Kishor Kadamji graced the meeting. C.A Shri. Ashok Patil was present as special invitee for the said meeting.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and Hon'ble Chancellor for gracing the occasion. He briefed the members about major accomplishments, initiatives & activities of MGMIHS & its constituent units, after the last BOM-61/2020 held on 27.06.2020, which are as follows:

- ❖ Recognition of MGM Medical College, Navi Mumbai & Aurangabad as a Recognized Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution from Mahatma Gandhi National Council of Rural Education, Department of Higher Education (DHE), Government of India. [Annexure – 1A, 1B]

- ❖ COVID-19 updates:
  - Felicitation to Dr. Mansee Thakur, I/c Director, MGM School of Biomedical Sciences, Navi Mumbai from District Collector, Alibaug as she was instrumental in setting up RTPCR lab for COVID testing at district Hospital, Alibaug, Raigad. [**Annexure - 2**]
  - NABL accreditation to MGM laboratory at Aurangabad to carryout RTPCR for diagnosis of COVID-19. [**Annexure - 3**]
- ❖ Hospital Information Management System (HIMS) at Navi Mumbai Campus update: Substantial Work has been completed and is scheduled to be inaugurated on 2<sup>nd</sup> October 2020 at the auspicious hands of Hon'ble Chancellor.
- ❖ National Webinars conducted:
  - National Webinar was held on “New Education Policy 2020” on 03.09.2020 wherein Prof. Ved Prakash, Former UGC Director was invited as an eminent speaker. This was organized by IQAC of MGMIHS. Vice Chancellor emphasized on the below mentioned suggestions by Prof. Ved Prakash for the implementation of NEP 2020:
    - a) Appointing a task force to plan and monitor the changes as per the National Education Policy 2020.
    - b) Remodel the library with more e-resources.
    - c) Improve use of technology.
    - d) Provide Wi-Fi facilities in all class-rooms.
    - e) Make institutional development plan short term (2025), intermediate term (2030) and long term (2040).
    - f) Make all stake holders pandemic ready.
    - g) Strong and centralized Management Information System.
    - h) Assuring the mental and physical well-being of all its stake holders.
  - National webinar on “An insight into ART Basics of Embryology” was organized by “MGM School of Biomedical Sciences, Navi Mumbai” on 8<sup>th</sup> September, 2020.
  - National webinar on “Emerging Trends on Nanotechnology” was organized by “MGM School of Biomedical Sciences, Navi Mumbai” on 11<sup>th</sup> September, 2020.
- ❖ World Physiotherapy Day 2020 was organized by “MGM School of Physiotherapy, Navi Mumbai” on 8<sup>th</sup> September, 2020.
- ❖ Multivariate Data Analysis using SPSS, three days workshop was conducted on 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> September 2020 organized by Department of Community Medicine, MGM Medical College, Aurangabad.



- ❖ NAAC 2<sup>nd</sup> cycle reaccreditation updates:
- a) Institutional Information for Quality Assessment (IIQA) submitted on 16.01.2020.
  - b) Self Study Report (SSR) submitted on 19.03.2020.
  - c) Student Satisfaction Survey (SSS) completed on 20.03.2020.
  - d) Data Verification & Validation (DVV) completed on 27.07.2020.
  - e) NAAC Peer Team visit is pending owing to ongoing COVID-19 pandemic and following nationwide lockdown.

Thereafter, he directed Dr. Rajesh Goel, Registrar & Member Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-62/2020:** To confirm the minutes of the 61<sup>st</sup> meeting of Board of Management (BOM-61/2020) held on Saturday, 27<sup>th</sup> June, 2020.

**Resolution No. 1 of BOM-62/2020:** The minutes of the 61<sup>st</sup> meeting of Board of Management (BOM-61/2020) held on Saturday, 27<sup>th</sup> June, 2020 was confirmed and approved. [Annexure-4]

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**Item No. 2 of BOM-62/2020:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-61/2020) held on Saturday, 27<sup>th</sup> June, 2020.

Members deliberated on the Action Taken Report (ATR) on the following points/resolutions:

- Dr. P.M. Jadhav wanted to know the details of Mentor Mentee system formulated to boost the moral and suppress depression feelings among students due to stress arising in pandemic situation. To this query, Hon'ble Vice Chancellor informed that Mentor Mentee system is already in place at both campuses & already mentors have interacted with mentees during lockdown period. Again a circular will be issued to strengthen Mentor Mentee system to boost the moral and suppress depression due to stress in ongoing pandemic situation.
- Dr. P.M. Jadhav further informed the members that the proposal for starting the programme of Bachelor in Naturopathy & Yogic Sciences (BYNS) at "MGM Arogyam Naturopathy Ayurved & Yoga centre" a proposed constituent unit of MGMIHS at Aurangabad campus (i.e. Resolution No. 4.2.ii of BOM-61/2020) is in process and will be submitted to University within 10 days for further action.
- To a query raised by Shri. Ashok Patil if "finance" module is included in office automation (ERP) (i.e. Resolution No. 4.3 of BOM-61/2020), Registrar intimated the members that the same is included.
- With regards to Resolution No. 4.3 of BOM-61/2020 for creation of academic/administrative positions in the University, Dr. P.M. Jadhav enquired about vacant positions for which appointment is to be made. Adding to it, Hon'ble Chancellor Sir opined to have sufficient academic/administrative staff in University for smooth & efficient functioning of University. Vice-chancellor told Registrar for preparation of advertisement in this matter.



- In response to Resolution No. 4.4.ii of BOM-61/2020 to decide the further journey of the granted patent i.e. “Quantum Dot Powered IP-10 Antibody Based Kit for Latent TB and TB Antigen Detection” in terms of technology transfer, and/or idea validation studies, Dr. Prakash Doke suggested to undergo validation of the product and then for its commercialization.
- While perusing the action taken report from Director, MGM School of Physiotherapy, A’bad in response to Resolution No. 4.7 of BOM-61/2020 for submitting complete proposal to start MPT in Women’s Health at MGM School of Physiotherapy, Aurangabad, Dr. P.M. Jadhav suggested to constitute a inspection Committee who would visit MGM School of Physiotherapy so as to conclude regarding feasibility of starting MPT in Women’s Health at MGM School of Physiotherapy, Aurangabad.
- It was unanimously decided to amend Resolution No. 5.1 of BOM-61/2020 regarding revenue sharing by including copyright alongwith patent.
- Objective criteria specified for awarding prizes to the outstanding user (UG/PG/Research Scholar/Faculty) of the library in compliance to Resolution No.8 of BOM-61/2020 was perused and approved by BOM members. [Annexure-5]
- Evidences in support of consultation/observership/workshop/CME sessions conducted /offered at MGM Centre of Human Movement Sciences for last 01 year was submitted by Director, MGM Centre of Human Movement Sciences in compliance to Resolution No. 14 of BOM-61/2020. It was perused and resolved to approve the consultation, observership and workshop fee for CME sessions at MGM centre of Human Movement Science.[Annexure-6]

**Resolution No. 2 of BOM-62/2020:** The Action Taken Report (ATR) on resolutions of Board of Management (BOM-61/2020) held on Saturday, 27<sup>th</sup> June, 2020 was accepted and approved with the following decisions: [Annexure-91]

**Resolution No. 2.1 of BOM-62/2020:** Resolved to strengthen the existing Mentor Mentee system to boost the moral and suppress depression feelings among students due to stress arising in ongoing pandemic situation.

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**Resolution No. 2.2 of BOM-62/2020:** Resolved to undergo validation of the product and then for its commercialization with respect to the granted patent i.e. “Quantum Dot Powered IP-10 Antibody Based Kit for Latent TB and TB Antigen Detection”.

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**Resolution No. 2.3 of BOM-62/2020:** Resolved to adhere to the existing norms of University for starting of new programme/increase in intake capacity for an existing programme which is as follows:

- i. Prior approval of Curriculum through BOS/Faculty/AC (i.e. 06 months prior to start of academic year in which the programme is planned to start).
- ii. Audit of infrastructure/clinical material/faculty resources etc. after receipt of proposal must be undertaken before the beginning of academic year in which the programme is planned to start.

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**Resolution No. 2.4 of BOM-62/2020:** Resolved to approve the amendments in an earlier BOM resolution pertaining to revenue sharing of Patent after commercialization:



**Amended BOM Resolution:** Resolved to approve the below mentioned revenue sharing of Patent/copyright after commercialization:

Institution (University)	: 60%
Investigator	: 30%
Departmental Development	: 10%

**[Earlier/Existing BOM Resolution:**

**Resolution No. 5.1 of BOM-61/2020:** Resolved to approve the below mentioned revenue sharing of Patent after commercialization:

Institution (University)	: 60%
Investigator	: 30%
Departmental Development	: 10% ]

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**Resolution No. 2.5 of BOM-62/2020:** Resolved to approve the Objective criteria specified for awarding prizes to the outstanding user (UG/PG/Research Scholar/Faculty) of the library. **[Annexure-5]**

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**Resolution No. 2.6 of BOM-62/2020:** Resolved to approve the consultation, observership and workshop fee for CME sessions at MGM Centre of Human Movement Science. **[Annexure-6]**

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**Item No. 3 of BOM-62/2020:** To peruse decisions & recommendations of Academic Council (AC-37/2020) meeting held on 18<sup>th</sup> July 2020 for their feasibility & implementation.

**Item No.3.1 of BOM-62/2020: (i.e. Item No.4 of AC-37/2020):** To discuss and approve the recommendations of the Faculty of Nursing and Allied Health Sciences [F(N&AHS)-04/2020] meeting held on Thursday, 25/06/2020.

### **3.1.1 BIOMEDICAL SCIENCES**

**Item No.3.1.1.1 of BOM-62/2020: (i.e. Item No. 3 of BOS):** Value Added Courses.

**Resolution No. 3.1.1.1.i of BOM-62/2020:** Resolved that in order to monitor / supervise all the Value Added Courses offered under different constituent units of MGMIHS, a senior Associate Professor/ Professor may be nominated as “Nodal Officer for Value Added Courses” who would be responsible for all matters pertaining to Value Added Courses under MGMIHS.

**Resolution No. 3.1.1.1.ii of BOM-62/2020:** It is resolved to approve the following Value added courses under the faculty of Allied Health Science (Biomedical Sciences Board) from Academic Year 2020-21 onwards:

- i) Lets Begin the Journey for Startup **[Annexure-7A]**
- ii) Basics and Advances in Phlebotomy **[Annexure-7B]**

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**Item No.3.1.1.2 of BOM-62/2020: (i.e. Item No. 4 of BOS):** Online Academic Programmes: List of such programmes available on online platform (like coursera / swayam / moodle) Subjects wise/topic wise, which could be used by either/both faculty and students.

**Resolution No. 3.1.1.2 of BOM-62/2020:** Resolved to approve the list of Online Academic Programmes available on Online platform (like coursera/swayam/moodle) subjects wise/topic wise, which could be used by either/both faculty and students of MGM School of Biomedical Sciences, Navi Mumbai & Aurangabad for Academic Year 2020-21. [Annexure-8]

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**Item No.3.1.1.3 of BOM-62/2020: (i.e. Item No. 5 of BOS):** Proposal for starting Endoscopy Technician Certificate Course.

**Resolution No. 3.1.1.3 of BOM-62/2020:** Resolved to include 'Endoscopy Technology' as a special learning module in the existing B.Sc. (OT & AT) programmes so that Hons. Degree may be offered to those students who opt for this specific module in the final year. It is further resolved that Chairperson, BOS (Biomedical Sciences) needs to submit the details of this specific module to be integrated in the existing B.Sc. (OT & AT) curriculum, through next BOS meeting.

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**Item No.3.1.1.4 of BOM-62/2020: (i.e. Item No. 6 of BOS):** NOC from the Institutes / Hospitals for the training of SBS interns (BOM-59/2019 dt. 11.11.2019) for necessary action.

**Resolution No. 3.1.1.4.i of BOM-62/2020:** Resolved to allow only 10% SBS Interns for 6 months (max) externship provided the student and the external institute fulfills the criteria as mentioned in Interns Logbook [Annexure-9]. It was further resolved that the constituent unit may charge a reasonable fee for the permitting externship and all applications with NOC of receiving & relieving institute must be submitted to University for final NOC to pursue externship.

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**Item No.3.1.1.5 of BOM-62/2020: (i.e. Item No. 7 of BOS):** Names to be included as internal examiners for various programs under school of Biomedical Sciences.

**Resolution No. 3.1.1.5 of BOM-62/2020:** Resolved that in order to allow Non-teaching staff/technical staff of hospital/laboratory etc. to be examiner for Allied Health Science Courses, BOE needs to prepare suitable regulations for the same. [Annexure-10]

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**Item No.3.1.1.6 of BOM-62/2020: (i.e. Item No. 8 of BOS):** List of books for M.Sc. Clinical Embryology & Common for Biotechnology/Genetics and Molecular Biology.

**Resolution No. 3.1.1.6 of BOM-62/2020:** Resolved to include the following Textbooks in the respective syllabus:

- a) Clinical Embryology[Annexure-11A]
  - b) Biotechnology/Genetics/Molecular Biology[Annexure-11B]
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**Item No.3.1.1.7 of BOM-62/2020: (i.e. Item No. 9 of BOS):** Academic Calendar of B.Sc. Allied & M.Sc. program for Academic year-2020-21.

**Resolution No. 3.1.1.7 of BOM-62/2020:** Resolved to approve the Academic Calendar of B.Sc. Allied & PG programs for Academic year-2020-21 with permission to the Institute head to modify it suitably as per the norms of State/Central Govt. in view of COVID-19 pandemic under intimation to the University. [Annexure-12A, 12B]

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**Item No.3.1.1.8 of BOM-62/2020: (i.e. Item No. 10 of BOS): Others (b) Internship for batch (AY 17-18).**

**Resolution No. 3.1.1.8 of BOM-62/2020:** Resolved to consider completion of internship of batch (AY 17-18) under MGM School of Biomedical Sciences by July 31<sup>st</sup> 2020 in view of COVID-19 pandemic, as it is mandatory for interns to complete 240 days for students of MGM School of Biomedical Sciences. It was further resolved to consider this provision for only those interns whose posting are affected due to COVID-19 pandemic as a onetime measure.

The above relaxation in internship is to be followed for interns of MGM School of Physiotherapy at both campuses as well due to COVID-19 pandemic as a onetime measure.

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### **3.1.2 PHYSIOTHERAPY AND PROSTHETICS & ORTHOTICS**

**Item No.3.1.2.1 of BOM-62/2020: (i.e. Item No. 3 of BOS):**

- BPT CBCS curriculum Semester III - IX &
- MPT Community Physiotherapy CBCS 2019 (Semester II-IV) curriculum

**Resolution No. 3.1.2.1 of BOM-62/2020:** Resolved to approve :

- (i) BPT CBCS (Semester III-IX) curriculum [**Annexure-13A** (Semester 3 & 4 merged with Semester 1 & 2 which is already approved in BOM-59/2019), **13B** (Semester 5-9)]
- (ii) MPT Community Physiotherapy CBCS curriculum (Semester II-IV) [**Annexure-14** (Semester 2-4 merged with Semester 1 which is already approved in BOM-59/2020)]

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**Item No.3.1.2.2 of BOM-62/2020: (i.e. Item No. 4 of BOS):** Journals for II BPT semester III & semester IV; Revision of Journals for I BPT semester I & semester II.

**Resolution No. 3.1.2.2 of BOM-62/2020:** Resolved to approve:

- i. Journal of Clinical applications of Kinesiology and Journal of Electrotherapy for II BPT Semester III. [**Annexure-15A, 15B**]
- ii. Journal of Physiotherapy Skills and Electro-diagnostics for II BPT Semester IV. [**Annexure-16A, 16B**]
- iii. Revised Journal of Kinesiotherapy I & Kinesiotherapy II for I BPT Semester I & Semester II. [**Annexure-17**]

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**Item No.3.1.2.3 of BOM-62/2020: (i.e. Item No. 6 of BOS):** Drawing of University End Semester Examination and college examinations question papers from validated Question Banks for all the following courses in BPT Semester I & Semester II.

**Resolution No. 3.1.2.3 of BOM-62/2020:** Resolved that the question Bank for BPT Semester I & Semester II should be made available to the students & University Examination section for guidance purpose only. [**Annexure-18**]

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**Item No.3.1.2.4 of BOM-62/2020: (i.e. Item No. 7 of BOS):**

- i) BPT Academic Calendar 2020-21
- ii) MPT Academic Calendar 2020-21
- iii) BPO Academic Calendar 2020-21

**Resolution No. 3.1.2.4 of BOM-62/2020:** Resolved to approve the Academic Calendar of BPT, MPT, BPO program for Academic year-2020-21 with permission to the Institute head to modify it suitably as per the norms of State/Central Govt./Regulatory body in view of COVID-19 pandemic under intimation to the University. [Annexure-19A, 19B, 19C]

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**Item No.3.1.2.5 of BOM-62/2020: (i.e. Item No. 8 of BOS):** Proposing a clinical examination at the end of BPT program internship for evaluation of core competency skills.

**Resolution No. 3.1.2.5 of BOM-62/2020:** Resolved to approve the proposal of clinical examination at the end of BPT program internship for evaluation of core competency skills for interns pursuing their internship during 2020-21 and onwards. [Annexure-20]

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**Item No.3.1.2.6 of BOM-62/2020: (i.e. Item No. 10 of BOS):** Revision of six monthly progress report for Master of Physiotherapy based on Best Postgraduate outcome for Chancellor's medal.

**Resolution No. 3.1.2.6 of BOM-62/2020:** Resolved to approve the revised version of six monthly progress report for Master of Physiotherapy (MPT) program from academic year 2020-21 onwards. [Annexure-21]

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**Item No.3.1.2.7 of BOM-62/2020: (i.e. Item No. 11 of BOS):** List of text books and reference books (BPT & MPT).

**Resolution No. 3.1.2.7 of BOM-62/2020:** Resolved to approve the additional List of text books and reference books for BPT & MPT program. [Annexure-22A, 22B]

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**Item No.3.1.2.8 of BOM-62/2020: (i.e. Item No. 12 of BOS):** Any Other Matter:

- i. Value Added Courses
- ii. MOOC "Physical Activity & Fitness"
- iii. Including Continuous Comprehensive Assessment(CCA) for BPT program
- iv. Thermal Agents course of BPT Semester II course to be conducted as end Semester University Examination-Proposal from Aurangabad
- v. Parents Teacher Association Meeting mandatory for BPT program
- vi. Project Work Time -Line Chart for BPO students

**Resolution No. 3.1.2.8.i of BOM-62/2020:** Resolved to approve the Value Added Courses (VAC) for academic year 2020-21 under the faculty of Allied Health Science (Physiotherapy and Prosthetics & Orthotics Board). [Annexure-23A, 23B, 23C, 23D, 23E, 23F, 23G]

**Resolution No. 3.1.2.8.ii of BOM-62/2020:** Resolved to expedite the video recording of the training material (MOOC) on "Physical Activity & Fitness" under Faculty of Physiotherapy and Prosthetics & Orthotics and launch the course in coordination between both campuses. It is further resolved that Director, SOP, NM must submit MOOC sample video to the concerned regulatory authority at the earliest for necessary approval. [Annexure-24]



**Resolution No. 3.1.2.8.iii of BOM-62/2020:** Resolved to include 5 marks for Continuous Comprehensive Assessment (CCA) in internal assessment of all University Examinations for BPT program applicable from batch admitted in 2020-21 onwards.

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### **3.1.3 NURSING**

**Item No.3.1.3.1 of BOM-62/2020: (i.e. Item No. 5a of BOS):** To discuss and recommend modifications in the curriculum for M.Sc. (N) in Obstetric & Gynecological Nursing, Child Health Nursing, Community Health Nursing and Mental Health Nursing Specialties.

**Resolution No. 3.1.3.1 of BOM-62/2020:** Resolved to approve the inclusion of subtopics in M.Sc. Nursing First year - Clinical Specialty I of all the specialties, to be implemented from the academic year 2020 -2021 onwards. [Annexure-25A, 25B, 25C, 25D]

1. Community Health Nursing - Unit V – sub topics of Modules - Integrated Management of neonatal and childhood illness (IMNCI), Skilled Birth Attendant (SBA) included.
  2. Child Health Nursing - Unit VII - Kangaroo Mother Care, Human Milk Bank
  3. Mental Health nursing - Unit I - Principles of Psychiatric nursing standards  
- Unit X - Reminiscence, Laughter & Pet therapy
  4. Obstetric & Gynecological Nursing - Unit IV- Maternal Early Obstetric Warning system (MEOWS)
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**Item No.3.1.3.2 of BOM-62/2020: (i.e. Item No. 5b of BOS):** To discuss and recommend log book for M.Sc. (N) in Obstetric & Gynecological Nursing, Child Health Nursing, Community Health Nursing and Mental Health Nursing Specialities.

**Resolution No. 3.1.3.2 of BOM-62/2020:** Resolved to approve the inclusion of Basic & Advanced Life support courses in the Log book of First year Clinical Specialty I of all the approved M.Sc. Nursing specialties. The Log book to be implemented from the academic year 2020 -2021 onwards. [Annexure-26A, 26B, 26C, 26D]

1. M.Sc. Community Health Nursing - ACLS
  2. M.Sc. Child Health Nursing - PALS & NALS
  3. M.Sc. Mental Health nursing - ACLS
  4. M.Sc. Obstetric & Gynecological Nursing - ACLS & NALS
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**Item No.3.1.3.3 of BOM-62/2020: (i.e. Item No. 7a of BOS):** To discuss and recommend short term value added courses applicable to nursing profession.

**Resolution No. 3.1.3.3 of BOM-62/2020:** Resolved to approve the course content, evaluation pattern, eligibility and number of students per batch & nomenclature for the following short term value added courses under the Faculty of Allied Health Science (Nursing Board): [Annexure-27A, 27B]

1. Palliative Nursing Care
  2. Transplant Nursing Care
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**Item No.3.1.3.4 of BOM-62/2020: (i.e. Item No. 7b of BOS):** To discuss and recommend online academic programmes available for the nursing faculty and students.

**Resolution No. 3.1.3.4 of BOM-62/2020:** Resolved to approve the proposed list of online courses available in SWAYAM platform for UG and PG students as well as for teaching and non teaching staff of Nursing faculty under MGMIHS. [Annexure-28]

Subject	Number of courses			
	UG	PG	Faculty	Non-teaching staff
Education	2	13	13	-
Management	2	3	3	2
Computer	3	3	3	1
Research & statistics	3	6	3	-
Innovation & Entrepreneurship	1	4	4	-
Nutrition	2	-	-	-
Soft skill	1	1	-	1

**Item No.3.1.3.5 of BOM-62/2020: (i.e. Item No. 7c of BOS):** To approve academic calendar for all UG and PG nursing programmes for AY 2020-2021.

**Resolution No. 3.1.3.5 of BOM-62/2020:** Resolved to approve the Academic Calendar for all UG and PG nursing programmes for Academic year-2020-21 with permission to the Institute head to modify it suitably as per the norms of State/Central Govt./INC in view of COVID-19 pandemic under intimation to the University. [Annexure-29A, 29B, 29C, 29D]

**Item No.3.1.3.6 of BOM-62/2020: (i.e. Item No. 7d of BOS):** To discuss and recommend Theme and subthemes for National Conference to be organized in the month of Nov/Dec. 2020.

**Resolution No. 3.1.3.6 of BOM-62/2020:** Resolved to conduct the National conference (theme & subtheme as mentioned below) through Webinar in a series for a week with 2 hrs /day in view of COVID-19 pandemic:

Theme: Governance and Leadership: Optimizing Nursing Education and Services

The subthemes: Leadership, Managing change, Problem solving and decision making, employee development programme, Professional Ethics, Strategies for staff motivation and retention, role of nurse as change agent in Sustainable Development goals, Performance appraisal, Cost accounting and organizational behavior.

**Item No.3.1.3.7 of BOM-62/2020: (i.e. Item No. 7e of BOS):** To discuss and suggest the panel of examiners for M.Sc. Nursing in Obstetric & Gynecological Nursing, Child Health Nursing, Community Health Nursing and Mental Health Nursing Specialties.

**Resolution No. 3.1.3.7 of BOM-62/2020:** Resolved to approve the proposed examiners from various Health Science Universities of Maharashtra for M.Sc. Nursing theory, Practical examinations and Viva voce Dissertation in Gynecological Nursing, Child Health Nursing, Community Health Nursing and Mental Health Nursing. [Annexure-30]

**Item No.3.2 of BOM-62/2020: (i.e. Item No.5 of AC-37/2020):** To discuss and approve the recommendations of the Faculty of Medicine (FM-25/2020) meeting held on Tuesday, 07/07/2020.



### **3.2.1 PRECLINICAL**

**Item No.3.2.1.1 of BOM-62/2020: (i.e. Item No. 3 of BOS):** Value added courses.

**Resolution No. 3.2.1.1 of BOM-62/2020:** Resolved to approve the following value added courses under the faculty of Medicine (Preclinical Board):

- 1) Anatomy –
  - i. Surgical Anatomy of Temporal bone, larynx & trachea. [Annexure-31A]
  - ii. Computer in Healthcare [Annexure-31B]
  - iii. Tissue Processing [Annexure-31C]
  - iv. Light Microscopy [Annexure-31D]
- 2) Physiology – Value added course in Yoga [Annexure-32]
- 3) Biochemistry –
  - i. Quality Management System [Annexure-33A]
  - ii. Nutrition in Clinical Practice [Annexure-33B]

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**Item No.3.2.1.2 of BOM-62/2020: (i.e. Item No. 4 of BOS):** AETCOM Questions Anatomy NM & Aurangabad.

**Resolution No. 3.2.1.2 of BOM-62/2020:** Resolved to approve the AETCOM Questions (Anatomy, Physiology & Biochemistry) as reference questions for MBBS CBME batches, Admission Year 2019-20 onwards. [Annexure-34]

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**Item No.3.2.1.3 of BOM-62/2020: (i.e. Item No. 5 of BOS):** Practical mark distribution Anatomy & Biochemistry

**Resolution No. 3.2.1.3.i of BOM-62/2020:** Resolved to accept changes in Practical mark distribution of Anatomy and Biochemistry for Mid Term, Terminal, Prelim and University exam for MBBS CBME batches, Admission Year 2019-20 onwards. [Annexure-35A, 35B]

**Resolution No. 3.2.1.3.ii of BOM-62/2020:** Resolved that adequacy of number of pages in the existing University exam answer booklets should be looked into in view of increased number of questions & marks and necessary modifications be done by exam section for 2019–20 MBBS CBME batch exams onwards.

**Resolution No. 3.2.1.3.iii of BOM-62/2020:** Resolved that answer booklets similar to university pattern should also be provided for all formative MBBS exams (Mid Term, Terminal & Prelim) at Medical Colleges through University Examination Section.

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**Item No.3.2.1.4 of BOM-62/2020: (i.e. Item No. 6 of BOS):** Academic Calendar 2020-21 (UG & PG).

**Resolution No. 3.2.1.4 of BOM-62/2020:** Resolved to approve the Academic Calendar for UG and PG for Academic year-2020-21 with permission to the Institute head to modify it suitably as per the norms of State/Central Govt./Statutory Body in view of COVID-19 pandemic under intimation to the University. [Annexure- 36A, 36B, 36C]

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**Item No.3.2.1.5 of BOM-62/2020: (i.e. Item No. 7 of BOS):** M.Sc. Medical Courses Syllabus III & IV Semester.

**Resolution No. 3.2.1.5 of BOM-62/2020:** Resolved to approve the Syllabus for M.Sc. Medical Courses (Anatomy, Physiology & Biochemistry) under CBCS pattern for III & IV Semester. [Annexure-37, 38, 39]

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**Item No.3.2.1.6 of BOM-62/2020: (i.e. Item No. 8 of BOS):** Submission of Evaluation pattern of M.Sc. Medical Courses – (Anatomy, Physiology & Biochemistry)

**Resolution No. 3.2.1.6 of BOM-62/2020:** Resolved to approve the Evaluation pattern (with subject codes) for M.Sc. Medical Courses (Anatomy, Physiology & Biochemistry) under CBCS pattern for Semester I-VI. [Annexure-40, 41, 42]

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**Item No.3.2.1.7 of BOM-62/2020: (i.e. Item No. 9 of BOS):** Log books for M.Sc. Medical Courses – Anatomy, Physiology & Biochemistry for approval.

**Resolution No. 3.2.1.7 of BOM-62/2020:** Resolved to approve the Log books for M.Sc. Medical Courses – Anatomy, Physiology & Biochemistry under CBCS pattern (3<sup>rd</sup> – 6<sup>th</sup> Semester) to be applicable from 2019-20 batch. [Annexure-43, 44, 45]

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**Item No.3.2.1.8 of BOM-62/2020: (i.e. Item No. 10 of BOS):** CBME Implementation Report.

CBME Implementation Report – Noted

**Resolution No. 3.2.1.8 of BOM-62/2020:** Resolved that as MCI guidelines for logbook (CBME) were released in February 2020 (just before COVID-19 lockdown), therefore new logbooks as per recent MCI guidelines will be implemented for the 1<sup>st</sup> MBBS batch admitted in 2020-21 [Annexure-To be submitted by BOS (Preclinical) Chairperson] onwards while batch admitted in 2019-20 will continue with the logbook as prepared by MGMIHS.

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**3.2.2      PARACLINICAL**

**Item No.3.2.2.1 of BOM-62/2020: (i.e. Item No. 3 of BOS):** Restructuring the 2nd MBBS Assessment Pattern (Formative and Summative) in line with Competency based medical education (CBME) guidelines by MCI.

**Resolution No. 3.2.2.1 of BOM-62/2020:** Resolved to approve the restructured Formative and Summative assessment pattern for 2nd MBBS Para-Clinical disciplines (Microbiology, Pathology, Pharmacology and FMT) which is in line with Competency Based Medical Education (CBME) curriculum guidelines as mandated by MCI. [Annexure-46A, 46B, 46C, 46D]

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**Item No.3.2.2.2 of BOM-62/2020: (i.e. Item No. 4 of BOS):** To approve the Log book of Para-Clinical disciplines (Microbiology, Pathology, Pharmacology and FMT) based on Phase 2 Competency Based Undergraduate Medical Curriculum.



**Resolution No. 3.2.2.2 of BOM-62/2020:** Resolved to approve the Log books for 2nd MBBS Para-Clinical disciplines (Microbiology, Pathology, Pharmacology and FMT) based on Phase 2 Competency Based Medical Education Guidelines. [Annexure-47A, 47B, 47C, 47D]

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**Item No.3.2.2.3 of BOM-62/2020: (i.e. Item No. 5 of BOS):** Preparation of Log book for Attitude, Ethics & Communication (AETCOM) Modules (Phase II).

**Resolution No. 3.2.2.3 of BOM-62/2020:** Resolved to approve the Log book for documenting teaching learning activities related to Attitude, Ethics & Communication (AETCOM) Modules for 2<sup>nd</sup> MBBS as specified under CBME Curriculum. [Annexure-48]

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**Item No.3.2.2.4 of BOM-62/2020: (i.e. Item No. 7 of BOS):** Restructuring syllabus and assessment pattern of M.Sc. Medical Microbiology Program (3<sup>rd</sup> and 4<sup>th</sup> Semester) as per Choice Based Credit System (CBCS) Guidelines.

**Resolution No. 3.2.2.4 of BOM-62/2020:** Resolved to approve the syllabus and assessment pattern of M.Sc. Medical Microbiology Program (3<sup>rd</sup> and 4<sup>th</sup> Semester) which is as per Choice Based Credit System (CBCS) Guidelines of UGC. [Annexure-49]

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**Item No.3.2.2.5 of BOM-62/2020: (i.e. Item No. 8 of BOS):** Restructuring syllabus and assessment pattern of M.Sc. Medical Pharmacology Program (3<sup>rd</sup> and 4<sup>th</sup> Semester) as per Choice Based Credit System (CBCS) Guidelines.

**Resolution No. 3.2.2.5 of BOM-62/2020:** Resolved to approve the syllabus and assessment pattern of M.Sc. Medical Pharmacology Program (3<sup>rd</sup> and 4<sup>th</sup> Semester) which is as per Choice Based Credit System (CBCS) Guidelines of UGC. [Annexure-50]

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**Item No.3.2.2.6 of BOM-62/2020: (i.e. Item No.9 of BOS):** Revision of log books for M.Sc. (Medical) Programs in Microbiology and Pharmacology as per Choice Based Credit System (CBCS) Guidelines.

**Resolution No. 3.2.2.6 of BOM-62/2020:** Resolved to approve the log books for M.Sc. (Medical) Programs in Microbiology and Pharmacology (3<sup>rd</sup> – 6<sup>th</sup> Semester) which is in accordance with Choice Based Credit System (CBCS). [Annexure-51A, 51B]

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**Item No.3.2.2.7 of BOM-62/2020: (i.e. Item No.10 of BOS):** Proposal to start value added Courses.

**Resolution No. 3.2.2.7 of BOM-62/2020:** Resolved to approve following Value-Added Courses under the faculty of Medicine (Paraclinical Board):

- Hospital Infection Prevention and Control: Microbiology [Annexure-52A]
  - Examination & reporting of Injured Person: FMT [Annexure-52B]
  - Blood Banking: Pathology [Annexure-52C]
  - Clinical Research: Pharmacology & Klintec Academy (Mumbai) [Annexure-52D]
  - Pharmacovigilance: Pharmacology & Klintec Academy (Mumbai) [Annexure-52E]
  - Medical Writing: Pharmacology & Klintec Academy (Mumbai) [Annexure-52F]
-



**Item No.3.2.2.8 of BOM-62/2020: (i.e. Item No.11 of BOS):** Proposal to start fellowship Programs.

**Resolution No. 3.2.2.8 of BOM-62/2020:** Resolved to approve the fellowship course in “Health Care Associated Infections” at MGM Medical College of both campuses under department of Microbiology. [Annexure-53]

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**Item No.3.2.2.9 of BOM-62/2020: (i.e. Item No.12 of BOS):** To identify appropriate learning resources available on Online platforms for recommending to faculty and students, subject wise. (Annexure 12)

**Resolution No. 3.2.2.9 of BOM-62/2020:** Resolved to approve the list of learning resources available at online platforms (Coursera/Swayam/Moodle) for faculty and students related to Microbiology, Pharmacology and Pathology subjects. [Annexure-54]

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**Item No.3.2.2.10 of BOM-62/2020: (i.e. Item No.13 of BOS):** The UG (2020-2021), M.D. (2020-2023) and M.Sc. (2020-2023) academic calendars.

**Resolution No. 3.2.2.10 of BOM-62/2020:** Resolved to approve the Academic Calendar for UG II<sup>nd</sup> MBBS (2020-2021), M.D. (2020-2023) and M.Sc. (2020-2023) with permission to the Institute head to modify it suitably as per the norms of State/Central Govt./Statutory Body in view of COVID-19 pandemic under intimation to the University. [Annexure-55A, 55B, 55C]

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**Item No.3.2.2.11 of BOM-62/2020: (i.e. Item No.14 of BOS):** Any Other Matter: Inclusion of Corona Virus (Novel COVID 19) in Integrated teaching session on ‘Emerging and re-emerging infections’ (Microbiology, Navi Mumbai)

**Resolution No. 3.2.2.11 of BOM-62/2020:** Resolved to approve the inclusion of topic on ‘Corona Virus (Novel COVID-19)’ alongwith ‘Emerging and Re-emerging infections’ in integrated teaching session for 2<sup>nd</sup> MBBS with Microbiology as Nodal Department. [Annexure-56]

### 3.2.3 MEDICINE & ALLIED

**Item No.3.2.3.1 of BOM-62/2020: (i.e. Item No.2 of BOS):** Academic calendar for UG - 2020-21.

**Resolution No. 3.2.3.1 of BOM-62/2020:** Resolved to approve the Academic Calendar for UG MBBS 3<sup>rd</sup> year Part I and 3<sup>rd</sup> year Part II (2020-21) with permission to the Institute head to modify it suitably as per the norms of State/Central Govt./Statutory Body in view of COVID-19 pandemic under intimation to the University. [Annexure-57]

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**Item No.3.2.3.2 of BOM-62/2020: (i.e. Item No.3 of BOS):** Convenership for practical examination.

**Resolution No. 3.2.3.2 of BOM-62/2020:** Resolved that since convenership for University practical examination is to be decided by rotation amongst all eligible faculties (as per MCI), it may not necessarily always be given to senior most faculty member of the department.



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**Item No.3.2.3.3 of BOM-62/2020: (i.e. Item No.4 of BOS):** Recommendation for Dermatology text books for postgraduates (Non CBME curriculum)

**Resolution No. 3.2.3.3 of BOM-62/2020:** Resolved to approve the list of recommended books for MD Dermatology (Non CBME curriculum). [Annexure-58]

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**Item No.3.2.3.4 of BOM-62/2020: (i.e. Item No.5 of BOS):** To implement the PG examination pattern (theory) for MD Dermatology as per CBME curriculum.

**Resolution No. 3.2.3.4 of BOM-62/2020:** Resolved to adhere to the existing norms of theory paper pattern for PG (MD/MS) examinations.

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**Item No.3.2.3.5 of BOM-62/2020: (i.e. Item No.6 of BOS):** List of External Examiners for MD Psychiatry Examination.

**Resolution No. 3.2.3.5 of BOM-62/2020:** Resolved to approve the list of External Examiners for MD Psychiatry Examination. [Annexure-59]

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**Item No.3.2.3.6 of BOM-62/2020: (i.e. Item No.7 of BOS):** Elective postings for MBBS students as per competency based curriculum.

**Resolution No. 3.2.3.6 of BOM-62/2020:** Resolved that respective BOS will draft Elective postings for MBBS students as per MCI norms for competency based curriculum.

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**Item No.3.2.3.7 of BOM-62/2020: (i.e. Item No.9 of BOS):** Updated syllabus for UG in Medicine (Non CBME pattern)

**Resolution No. 3.2.3.7 of BOM-62/2020:** Resolved to approve the updated syllabus for UG in Medicine subject (Non CBME pattern). [Annexure-60]

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**Item No.3.2.3.8 of BOM-62/2020: (i.e. Item No.10 of BOS):** Submission of value added courses from Depts.

**Resolution No. 3.2.3.8 of BOM-62/2020:** Resolved to approve the following Value-Added Courses under the faculty of Medicine (Medicine & Allied Board):

- i. Fundamentals of Human Genetics- Paediatric, Aurangabad[Annexure-61A]
- ii. Medical Photography- Dermatology, Aurangabad[Annexure-61B]
- iii. Soft skills development- Dermatology, Aurangabad[Annexure-61C]
- iv. Emotional Intelligence- - Psychiatry, Aurangabad[Annexure-61D]
- v. Communication Skills- Psychiatry, Aurangabad[Annexure-61E]
- vi. Occupational health- Community Medicine, Aurangabad[Annexure-61F]
- vii. Life style diseases- Community Medicine, Aurangabad[Annexure-61G]
- viii. Introduction to Population Health Surveys, Community Medicine, Navi Mumbai [Annexure-61H]
- ix. Government Sponsored Health Insurance: AB-PMJAY (Ayushman Bharat – Pradhan Mantri Jan Aarogya Yojana) Community Medicine, Navi Mumbai[Annexure-61H]

**Item No.3.2.3.9 of BOM-62/2020: (i.e. Item No.11 of BOS):** Realignment of 2<sup>nd</sup> MBBS syllabus and Assessment Plan for Community Medicine in line with Competency based medical education (CBME) guidelines by MCI).

**Resolution No. 3.2.3.9 of BOM-62/2020:** Resolved to approve the 2<sup>nd</sup> MBBS syllabus and Assessment Plan for Community Medicine in line with Competency Based Medical Education (CBME) guidelines of MCI. [Annexure-62]

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**Item No.3.2.3.10 of BOM-62/2020: (i.e. Item No.14 of BOS):** Clinical posting for II MBBS for batch 2019 (CBME curriculum).

**Resolution No. 3.2.3.10 of BOM-62/2020:** Resolved to approve the Clinical posting for II MBBS for batch 2019 (CBME curriculum). [Annexure-63]

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**Item No.3.2.3.11 of BOM-62/2020: (i.e. Item No.15 of BOS):** MD Family Medicine Programme Curriculum.

**Resolution No. 3.2.3.11 of BOM-62/2020:** Resolved to approve the Curriculum for MD Family Medicine Programme. [Annexure-64]

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#### **3.2.4 SURGERY & ALLIED**

**Item No.3.2.4.1 of BOM-62/2020: (i.e. Item No.2 of BOS):** “Endoscopy Technician Course”

**BOM have already resolved in this regard which is given below:**

**Resolution No. 3.1.1.3 of BOM-62/2020:** Resolved to include ‘Endoscopy Technology’ as a special learning module in the existing B.Sc. (OT & AT) programmes so that Hons. Degree may be offered to those students who opt for this specific module in the final year. It is further resolved that Chairperson, BOS (Biomedical Sciences) needs to submit the details of this specific module to be integrated in the existing B.Sc. (OT & AT) curriculum, through next BOS meeting.

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**Item No.3.2.4.2 of BOM-62/2020: (i.e. Item No.4 of BOS):** M.S. Traumatology & Surgery Programme Curriculum.

**Resolution No. 3.2.4.1 of BOM-62/2020:** Resolved to approve the Curriculum for M.S. Traumatology & Surgery Programme. [Annexure-65]

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**Item No.3.2.4.3 of BOM-62/2020: (i.e. Item No.8 of BOS):** Proposal to include 5 marks for communication skills for PG practical exam.

**Resolution No. 3.2.4.2 of BOM-62/2020:** Resolved to refer the proposal to allocate certain marks for communication skills in PG (MD/MS) practical exam to BOE for appropriate decision. [Annexure-66]

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**Item No.3.2.4.4 of BOM-62/2020: (i.e. Item No.9 of BOS):** Proposed value added course – Video editing (storage and archiving) for PG students.



**Resolution No. 3.2.4.3 of BOM-62/2020:** Resolved to approve the value added course – Video editing (storage and archiving) for PG students under the Faculty of Medicine (Surgery & Allied Board). [Annexure-67]

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**Item No.3.2.4.5 of BOM-62/2020: (i.e. Item No.10 of BOS):** PG thesis Submission deadline.

**Resolution No. 3.2.4.4 of BOM-62/2020:** Resolved to approve the proposed dates for PG (MD/MS) thesis Submission: November 15 (without late fees) / November 30 (with late fees) with effect from batch appearing in University examination during April 2021 onwards.

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**Item No.3.2.4.6 of BOM-62/2020: (i.e. Item No.11 of BOS):** Chapter on “NOTES” an endoscopic procedure included in UG Syllabus (1 Lecture)

**Resolution No. 3.2.4.5 of BOM-62/2020:** Resolved to include 01 lecture on “NOTES”, an endoscopic procedure in UG (MBBS) Syllabus in Surgery subject.

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### **3.2.5 SUPERSPECIALITY**

**Item No.3.2.5.1 of BOM-62/2020: (i.e. Item No.1 of BOS):** Academic Calendar

BOS (Superspeciality) Chairperson had submitted Academic Calendar for DM Nephrology for Academic year 2019. He was requested to submit Academic Calendar of all superspecialities for both campuses for batch admitted in 2019 & 2020.

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**Item No.3.2.5.2 of BOM-62/2020: (i.e. Item No.2 of BOS):** CME

**Resolution No. 3.2.5.1 of BOM-62/2020:** Resolved to conduct Nephrology CME on World Kidney day 2020 (scheduled on 22<sup>nd</sup> March 2020) through Webinar / virtual mode in view of Covid-19 pandemic. [Annexure-88]

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**Item No.3.3 of BOM-62/2020: (i.e. Item No.4 of FM-25/2020) :** To consider the proposal for starting MD-Sports Medicine at MGM Medical College, Navi Mumbai.

**Resolution No. 3.3 of BOM-62/2020:** Resolved to approve the proposal for starting MD-Sports Medicine from academic year 2021-22 at MGM Medical College, Navi Mumbai. [Annexure-68]

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**Item No.3.4 of BOM-62/2020: (i.e. Item No.5 of FM-25/2020) :** To consider the proposal for starting MD-Hospital Administration at MGM Medical College, Navi Mumbai.

**Resolution No. 3.4 of BOM-62/2020:** Resolved to approve the proposal for starting MD-Hospital Administration from academic year 2021-22 at MGM Medical College, Navi Mumbai. [Annexure-69]

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**Item No.3.5 of BOM-62/2020: (i.e. Item No.6 of FM-25/2020) :** Any other matter with the permission of Chair:

- i) Proposal of Fellowship for “Infectious Diseases”
- ii) Proposal of Fellowship for “Facial Plasty/Facial Cosmetic Surgery”

- iii) Proposal of Fellowship for “Neurogenetics”

**Resolution No. 3.5 of BOM-62/2020:** Resolved to principally approve the proposal to start the following Fellowship programmes:

- i) Fellowship for “Infectious Diseases” [Annexure-70]
- ii) Fellowship for “Facial Plasty/Facial Cosmetic Surgery” (Complete proposal is awaited)
- iii) Fellowship for “Neurogenetics” (Complete proposal is awaited)

The proposals will be put up through next BOS scheduled in September 2020.

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**Item No.3.6 of BOM-62/2020: (i.e. Item No.6 of AC-37/2020) :** To consider & take appropriate decision on the amendment in Ph.D. Ordinance regarding mandatory publication of atleast 01 paper from Ph.D. Research work in any peer reviewed indexed scientific journal i.e. Scopus, Pubmed & Web of Science.

**Resolution No. 3.6 of BOM-62/2020:** Resolved to approve the amendment in Ph.D. Ordinance regarding mandatory publication of atleast 01 paper from Ph.D. Research work in any peer reviewed indexed scientific journal i.e. Scopus, Pubmed & Web of Science with effect from the batch admitted in academic year 2020-21 onwards. [Annexure-71]

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**Item No.3.7 of BOM-62/2020: (i.e. Item No.7 of AC-37/2020) :** To consider & take appropriate decision on the inclusion of Covid-19 topics in health professional curriculum in response to advent of new disease/changing global trend.

**Resolution No. 3.7 of BOM-62/2020:** Resolved to approve the inclusion of Covid-19 topics in health professional curriculum in response to advent of new disease/changing global trend. It is further resolved that all BOS Chairpersons needs to discuss the same & finalize the topics in forthcoming BOS meeting.

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**Item No.3.8 of BOM-62/2020: (i.e. Item No.8 of AC-37/2020) :** To consider and grant post facto approval for decisions taken by BOE, MGMIHS.

**Resolution No. 3.8 of BOM-62/2020:** Resolved to accord Post facto approval to the below mentioned decisions taken by BOE, MGMIHS:

- i. It was resolved that all final year exit examination (UG and PG) will be notified after the lockdown period is over.
- ii. Final year M.Sc. Students thesis will be duly signed by guide, HOD and will be certified by Institutional Head only after plagiarism check and anti-plagiarism certificate. The Softcopies of the M.Sc. Final year dissertation must be submitted to University by 30<sup>th</sup> May 2020 with covering letter being signed by Head of the department and forwarded by Institutional Head.
- iii. Online defense and Viva Voce University examination will be conducted by internal examiners in the presence of observer appointed by University.
- iv. The annual examination to be held at Institutional level.



- v. University theory and practical examination for intermediate semesters and years will be conducted at Institutional level and final results to be sent to examination section for preparation of marks memo.
- vi. Next academic semester/year will commence from the month of August 2020 immediately after examinations are over. Institute Heads shall inform and instruct students to pay tuition fees in order to join next academic semester/Year.
- vii. Internal Assessment marks can be given by department considering any of the following:
  - a. Continuous evaluation
  - b. Seminars
  - c. PowerPoint presentation
  - d. Assignments etc.
- viii. After the completion of theory and practical examination the Institute Heads has to compile the marks of theory and practical examination along with Internal Assessment marks and submit to the examination section for finalization of result.
- ix. The University will notify examination result.
- x. It was resolved to conduct open defense of eligible PhD student's via online mode after lockdown period is over.

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**Item No.3.9 of BOM-62/2020: (i.e. Item No.10 of AC-37/2020) :** To consider & take appropriate decision on the proposal received from Director, MGM SOP, NM regarding allotting alternate research topics based on review of literature to MPT (2019-2020) students for completion of dissertation in view of their inability to collect data for their already ethically approved projects owing to Covid-19 pandemic.

**Resolution No. 3.9 of BOM-62/2020:** Resolved to ascertain the exact limitation to complete the dissertation based on the ethically approved topics of MPT (2019-2020) students as it is not clearly reflected in the covering letter of the Director, MGM SOP, NM. It further authorized Hon'ble Vice Chancellor to take the final decision on this matter. [Annexure-72]

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**Item No.3.10 of BOM-62/2020: (i.e. Item No.11 of AC-37/2020) :** For information:

- MGMIHS Alumni Association initiative for issuing an "Online e-magazine for MGMIHS ophthalmology alumni" to keep in touch & be updated with hospital.

**Resolution No. 3.10 of BOM-62/2020:** Resolved to forward the request for starting of "Online e-magazine for MGMIHS ophthalmology alumni" to Chairman, MGMIHS Alumni Association. [Annexure-73]

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**Item No.3.11 of BOM-62/2020: (i.e. Item No.12 of AC-37/2020) :** Mandatory training of ATLS/BLS for UG & PG students was proposed by Dr. Sameer Kadam, Prof. & Head, Surgery, MGM Medical College, Navi Mumbai.

**Resolution No. 3.11 of BOM-62/2020:** Resolved that as mandatory training in ATLS/BLS is already part of UG & PG curriculum, Board of Studies (BOS) Chairpersons are suggested to relook at the related syllabus for strengthening and reinforcing the same.

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**Item No. 4 of BOM-62/2020:** To peruse and take appropriate decisions on the recommendations of the Finance Committee (FC-46/2020) in its meeting to be held on Tuesday, 15<sup>th</sup> September, 2020. (To be placed on table on the day of meeting).

**Item No.4.1 of BOM-62/2020** (i.e. Item No.2 of FC-46/2020): To consider and approve the Action Taken Report on the Resolutions of FC-45/2020.

**Resolution No. 4.1 of BOM-62/2020:** It was unanimously resolved to approve the Action Taken Report on Resolutions of FC-45/2020 [Annexure-74]. Further the following resolutions were also approved:

**Resolution No. 4.1.i of BOM-62/2020:** It was resolved to prepare a plan for the development and up-gradating the Medical Colleges of Navi Mumbai and Aurangabad to 250 student capacity. The Registrar should write to both Medical Colleges inviting proposals for overall development as well as for increasing the capacity of both colleges and arrange to present the same in the Planning & Monitoring Board of MGMIHS.

**Resolution No. 4.1.ii of BOM-62/2020:** It was resolved that Hon'ble Vice Chancellor should arrange to prepare a Master Plan for the development of both campuses by including all requirements of additional Infrastructure needed viz.:

- a. Hostels for Nurses
- b. Hostels for students.
- c. Staff Quarters, etc.

**Resolution No. 4.1.iii of BOM-62/2020:** It was resolved that all surplus amounts should be Invested in the form of Earmarked Fixed Deposits for Infrastructure Development.

**Resolution No. 4.1.iv of BOM-62/2020:** It was resolved that the interest received on the corpus amount invested in Government Securities Bond should be used for setting up Clinical Skill Labs at both Navi Mumbai and Aurangabad Campuses. The Registrar shall put up the proposals for the same to the BOM.

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**Item No.4.2 of BOM-62/2020** (i.e. Item No.3 of FC-46/2020): To consider and approve Receipts and Payments Account for the period of April-2019 to March-2020.

**Resolution No. 4.2 of BOM-62/2020:** It was unanimously resolved to approve the Receipts and Payments Account for the period of April-2019 to March-2020. [Annexure-75]

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**Item No.4.3 of BOM-62/2020** (i.e. Item No.4 of FC-46/2020): To consider and approve Receipts and Payments Account for the period of Jan-20 to March-2020.

**Resolution No. 4.3 of BOM-62/2020:** It was unanimously resolved to approve the Receipts and Payments Account for the period of Jan-20 to March-2020. [Annexure-76]

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**Item No.4.4 of BOM-62/2020** (i.e. Item No.5 of FC-46/2020): To consider and approve Receipts and Payments Account for the period of April-2020 to June-2020.

**Resolution No. 4.4 of BOM-62/2020:** It was unanimously resolved to approve the Receipts and Payments Account for the period of April-2020 to June-2020. [**Annexure-77**]

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**Item No.4.5 of BOM-62/2020** (i.e. Item No.6 of FC-46/2020): To consider and approve Fee Reconciliation statements as on 31<sup>st</sup> March, 2020.

**Resolution No. 4.5 of BOM-62/2020:** It was unanimously resolved to approve Fee Reconciliation Statement as on 31.03.2020. [**Annexure-78**]

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**Item No.4.6 of BOM-62/2020** (i.e. Item No.7 of FC-46/2020): To consider and approve Fee Reconciliation statements as on 30<sup>th</sup> June, 2020.

**Resolution No. 4.6 of BOM-62/2020:** It was unanimously resolved to approve Fee Reconciliation Statement as on 31.06.2020. [**Annexure-79**]

It was suggested by Hon'ble Medical Director that students should be encouraged to go for Education Loans.

It was suggested by CA Shri. Ashok Patil that fees reconciliation summary should be made Batch-wise or year-wise. **As directed by Hon'ble Chancellor Sir, it was resolved that all finance data should be presented in the FC after the approval of the Statutory auditors.**

In this connection, Hon'ble Vice Chancellor informed that during the current academic year many students are not paying their fees which is expected to happen only when the Campuses shall open.

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**Item No.4.7 of BOM-62/2020** (i.e. Item No.8 of FC-46/2020): To consider the status of Non-operative Bank Accounts as on 31-08-2020.

**Resolution No. 4.7 of BOM-62/2020:** It was resolved that all Non-operative Bank Accounts should be closed at the earliest.

In this regard, Hon'ble Chancellor Sir requested CA Shri. Ashok Patil to explore the possibility of keeping any one bank for each Unit and submit his report on the same.

It was resolved that the excess amounts lying in various bank accounts of MGMIHS and its Constituent Units should be arranged to be immediately invested in Fixed Deposits.

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**Item No.4.8 of BOM-62/2020** (i.e. Item No.9A of FC-46/2020): To approve the revisions in budget by adding the following provisions in the budget as resolved in Item No. 5, FC-46:

- Provision of Rs.5 Crores for Chancellor's secretariat at Aurangabad and Navi Mumbai campuses
- Provision of Rs.1 Crore each for establishment of Department of Infectious Diseases at MGM Medical College, Navi Mumbai and MGM Medical College, Aurangabad.

**Resolution No. 4.8 of BOM-62/2020:** It was unanimously resolved to approve the revised Budget for 2020-21 with the additional provision of Rs five Crores (Rs. 2 Crores for 2020-21) for setting up Chancellor's Office and Rs One Crore each for the establishment of the Department of Infectious Diseases in both Navi Mumbai and Aurangabad campuses (Rs. 50 lakhs each for 2020-21). [Annexure-80]

It was further resolved that the Five Crore budget for the Office of Hon'ble Chancellor Sir should also include the Office for the Centre of Excellence being created by MGMIHS as well as for the infrastructure needed for establishing the Central Procurement Agency (CPA) which is being set up for carrying out the overall centralized purchases of MGMIHS and all its Constituent Units.

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**Item No.4.9 of BOM-62/2020** (i.e. Item No.9B of FC-46/2020): Implementation of e-pay system at all MGM units at Navi Mumbai and Aurangabad campuses for all categories of fees collections

As per the UGC directives for cashless transactions, MGMIHS had started SBI Collect Digital Mode of fees collection at MHMIHS and its Constituent Units at Navi Mumbai in 2018-19.

Further, as per Resolution No. 5.4 passed in BOM-57/2019, MGMIHS HO started E pay System for fees collection because of:

- The high transaction rates being charged in SBI Collect, and
- The wrong amounts and wrong categories of fee payments made by students which could not be controlled in SBI Collect could be done in E-pay. As a result, such wrong payments and the necessity of having to make refunds for all such wrong payments from the University has now stopped.

For implementing E-pay, software development is required whereby configuring is done for all parameters viz. various categories of fees; students/courses/Institutes /names/roll Nos. /Codes, etc. This software development was done by M/s. SMB India Pvt. Ltd. for the University (which had also earlier done the software development of MGM Examination Centre). The estimate given for this work by SMB is enclosed as Annexure-A.

If the E-pay software development work is given as a whole involving all MGM Units, there can be savings in the development charges as well as these charges can be shared amongst the Colleges.

**Resolution No. 4.9 of BOM-62/2020:** It is resolved that the E-Pay system should be introduced in MGMIHS Head Office and that all types of fees collections of all Constituent Units should be made directly by MGMIHS HO through this E-Pay system at the University level, in future. The software development work is to be accordingly awarded to M/s. SMB India Ltd., which has done this work hitherto.

The funds required by various Constituent Units for their expenditure shall be transferred from University on case to case basis, after the approval of the Competent Authority.

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**Item No.4.10 of BOM-62/2020** (i.e. Item No.9C of FC-46/2020): To open new saving bank account with IDBI bank for the MGM School of Physiotherapy, Aurangabad.



MGM School of Physiotherapy, Aurangabad has submitted their application for approval to open a new Saving Bank account with IDBI Bank for their day-to-day transactions in lieu of the existing bank account with Standard Urban Co-operative Bank (whose services are found to be very poor), with the following Signatories:

- 1) Vice Chairman- Dr. P.M. Jadhav
- 2) Secretary- Shri. A.N. Kadam
- 3) Trustee- Shri P.S. Borade

**Resolution No. 4.10 of BOM-62/2020:** It was resolved to open a new saving account at IDBI Bank in the name of MGM School of Physiotherapy, in lieu of the existing bank, with the following Signatories:

- A. Vice Chairman- Dr. P.M. Jadhav
- B. Secretary- Shri. A.N. Kadam
- C. Trustee- Shri P.S. Borade

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**Item No.4.11 of BOM-62/2020** (i.e. Item No.9D of FC-46/2020): Proposal to change the signatories of MGM School of Bioscience, Aurangabad bank account:

It is proposed to change the authorized signatory of MGM School of Biomedical Sciences, Aurangabad bank account which is Saraswat Co-op. Bank Ltd. Aurangabad (A/C No. 111100100000145).

The Current Registered authorized signatories are as follows:

1. Dr. P.M. Jadhav (Vice –Chairman, MGM Trust)
2. Dr. Ajit Shroff (Ex-Dean, MGM Medical College, Aurangabad)

Proposed to register new signatories as follows:

1. Dr. P.M. Jadhav (Vice-Chairman, MGM Trust)
2. Dr. Rajendra Bohra (Dean MGM Medical college, Aurangabad)

**Resolution No. 4.11 of BOM-62/2020:** It was resolved to change the signatories of the MGM School of Biomedical Sciences, Aurangabad Bank account with the proposed signatories as follows:

1. Dr. P.M. Jadhav (Vice-Chairman, MGM Trust)
2. Dr. Rajendra Bohra (Dean MGM Medical college, Aurangabad)

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**Item No.4.12 of BOM-62/2020** (i.e. Item No.9E of FC-46/2020): Purchase of land admeasuring 10,000 sq.mtrs, adjacent to Kamothe campus:

It is submitted for administrative approval the purchase of Land admeasuring 10,000 Sq.Mtrs, adjacent to Kamothe campus, for housing additional Student Hostels and Nurses Quarters for which the cost of the land including the cost of procurement would be worked out for appropriate budget approval.

**Resolution No. 4.12 of BOM-62/2020:** It was resolved to accord administrative approval for the purchase of Land admeasuring 10,000 Sq.Mtrs, adjacent to Kamothe campus, for housing additional Student Hostels and Nurses Quarters for which the cost of the land including the cost of procurement would be worked out for appropriate budget approval.

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**Item No.4.13 of BOM-62/2020** (i.e. Item No.9F of FC-46/2020): Vice-Chancellor approved Item for Ratification:

- I. A Purchase Committee has been constituted by Hon. Vice Chancellor Sir for purchases of items(s) above Rs.10 lakhs by MGMIHS and all its constituent Units

**Resolution No. 4.13 of BOM-62/2020:** It was resolved to ratify the “Purchase Committee” constituted by Hon’ble Vice Chancellor with the additional inclusion of Dr. Jayashree Ghanekar as a member in the committee for purchases of items(s) above Rs.10 lakhs by MGMIHS and all its constituent Units. The final approved composition of Purchase Committee is as follows:

Dr. Nitin Kadam, Hon’ble Pro Vice Chancellor - Chairman	
Dean, Medical College, Navi Mumbai	- Member
Dean, Medical College, Aurangabad	- Member
Dr. S F. Talib, Prof. Emeritus, Aurangabad	- Member
Dr. Jayashree Ghanekar, Navi Mumbai	- Member
Dr. Vijay Kadam, Navi Mumbai	- Observer
Dr. Rahul Kadam, Navi Mumbai	- Observer
Dr. Sameer Kadam, Navi Mumbai	- Observer
Finance Officer, MGMIHS	- Secretary

**Item No.4.14 of BOM-62/2020** (i.e. Item No.9G of FC-46/2020): For approval of Standard Operating Procedure (SOP) for cash and cash equivalents and statement of cash retention limits, as prepared by auditors.

The Standard Operating Procedures (SOP) and statement of cash retention limits prepared by the Auditors is submitted herewith for approval.

**Resolution No. 4.14 of BOM-62/2020:** It was resolved that the Standard Operating Procedures (SOP) [Annexure-81] should be first circulated to the various Heads of Units and Hospitals and their feedback be obtained. It was also strongly felt that all cash transactions should be avoided except for any unavoidable emergency.

As directed by Hon’ble Chancellor, it was resolved that the existing Current Accounts of MGMIHS and its Constituent Units should be converted to Savings Accounts, wherever possible, as there is a loss of interest in current accounts. CA Shri. Ashok Patil shall submit a report on which accounts are to be so converted to Savings Accounts.

**Item No.4.15 of BOM-62/2020** (i.e. Item No.9H of FC-46/2020): Proposal to close the Account No. 08410300000301 at DCB Bank, Kalamboli in the name of MGM School of Health Management & Studies, Navi Mumbai.

**Resolution No. 4.15 of BOM-62/2020:**

1. Resolved that the closure procedure has to be done for Bank account A/c No 08410300000301 at DCB Bank in the name of MGM School of Health Management Studies, Navi Mumbai, the constituent unit of MGMIHS as this Unit has been closed.



- a. Further resolved that for closure procedure the account has to be activated with the changed signatories.
- b. Further resolved that new authorized signatories for the account A/c No 08410300000301 at DCB Bank, Kalamboli in the name of MGM School of Health Management Studies, Navi Mumbai shall be as follows:

Sr. No.	Name of Bank account & Account No.	Old Signatories	New Signatories	Designation
1	MGM School of Health Management Studies, Navi Mumbai A/c No 08410300000301 at DCB Bank, Kamaboli	Dr. S. N. Kadam	Dr. Shashank D. Dalvi	Vice Chancellor
		Dr. Z.G. Badade	Dr. Rajesh B. Goel	Registrar
		Dr. Ranjan Bose	Dr. P.G. Ramesh	Finance Officer

- c. Further resolved that the amount lying in the account will be transferred to MGMIHS and the FDs booked in the name of MGM School of Health Management & Studies be transferred to MGMIHS .

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**Item No.4.16 of BOM-62/2020** (i.e. Item No.9I of FC-46/2020): To open a separate savings bank account for the grant to be received from DBT against research project titled “Impact of micronutrient fortified rice with vitamin C rich food on iron status of anemic school age children (6-12 years)”.

**Resolution No. 4.16 of BOM-62/2020:** Resolved that a separate Savings Bank Account has to be opened for the Grant to be received from DBT against Research Project Titled “**Impact of Micronutrient Fortified Rice with Vitamin C Rich food on Iron Status of Anemic School age children (6-12 Years)**” where the P.I. will be Dr. Priyanka Pareek , Assistant Professor of Clinical Nutrition, MGM School of Biomedical Sciences, Navi Mumbai. The Bank Account Title will be MGM Institute of Health Sciences (DBT-PFN). The account will be operated by and instructions regarding the Account be given by any two of the following Signatories:

1. Dr. Priyanka Pareek- Principal Investigator (P.I.)
2. Dr. Rajesh B Goel- Registrar
3. Dr. P.G. Ramesh- Finance Officer.

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**Item No. 5 of BOM-62/2020:** To peruse Research updates for the calendar year 2019 and provisional research data (half yearly) for 2020.

BOM members perused the research updates for the calendar year 2019 and provisional research data (half yearly) for 2020 presented by Director (Research) and requested Director (Research) to explore the disparity in number of MGMIHS funded research projects amongst two campuses.

Dr. Praveen Shingare advised to determine the ratio of publications per teacher.

**Resolution No. 5.1 of BOM-62/2020:** Resolved to relook at the research data presented [i.e. Research updates for the calendar year 2019 and provisional research data (half yearly) for 2020] to find out the reason for the disparity in number of MGMIHS funded research projects amongst two campuses. [Annexure-82]

**Resolution No. 5.2 of BOM-62/2020:** It is further resolved to showcase the ratio of publications per teacher while presenting the research data.

**Item No.6 of BOM-62/2020:** To implement financial penalties for those students who fail to apply for University eligibility process inspite of offering multiple attempts.

**Resolution No. 6.1 of BOM-62/2020:** Resolved to complete the process of University eligibility verification within 03 months of admission.

**Resolution No. 6.2 of BOM-62/2020:** Impose fine of Rs.10,000/- per month for delay in applying for University eligibility process.

**Resolution No. 6.3 of BOM-62/2020:** In case student does not apply for University eligibility process, the concerned defaulter student must not be allowed to appear for 1<sup>st</sup> terminal examination.

**Item No. 7 of BOM-62/2020:** To constitute a committee to prepare MGMIHS Annual Report 2019-20.

**Resolution No. 7 of BOM-62/2020:** It is resolved to authorize Hon'ble Vice Chancellor to constitute a committee under the chairmanship of Hon'ble Pro-Vice Chancellor, Dr. N.N. Kadam to prepare MGMIHS Annual Report 2019-20.

**Item No. 8 of BOM-62/2020:** To discuss regarding conduct of 13<sup>th</sup> Convocation of MGM Institute which is scheduled to be held in September in an ONLINE mode (Virtual).

**Resolution No. 8.1 of BOM-62/2020:** It is resolved to conduct 13<sup>th</sup> Convocation of MGM Institute on 27/09/2020 in a Virtual mode.

**Resolution No. 8.2 of BOM-62/2020:** Resolved to award the following Degrees to the qualified candidates in the 13<sup>th</sup> Convocation of the University to be held on 27<sup>th</sup> September, 2020 in a Virtual mode: [Annexure-83]

Total number of Eligible Students for 13 <sup>th</sup> Convocation Dated 27/09/2020			
Course	Number of Students		Total
<b>PG Course</b>	<b>NM</b>	<b>Aurangabad</b>	
Ph.D.	3	3	<b>6</b>
MD	40	26	<b>66</b>
MS	25	17	<b>42</b>
PG Diploma	10	5	<b>15</b>
M.Sc. AHS	4	1	<b>5</b>



M.Sc. Med	3	0	3
<b>Total (PG)</b>	<b>85</b>	<b>52</b>	<b>137</b>
<b>UG Course</b>			
MBBS	150	117	267
B.Sc. (AHS)	98	29	127
BPT	48	10	58
<b>Total (UG)</b>	<b>296</b>	<b>156</b>	<b>452</b>
<b>Total (UG &amp; PG)</b>	<b>381</b>	<b>208</b>	<b>589</b>

**Resolution No. 8.3 of BOM-62/2020:** Resolved to approve the award of the Chancellor's medal in the 13<sup>th</sup> Convocation of the University to be held on 27<sup>th</sup> September, 2020 in a Virtual mode:

1. Dr. A.M. Vare Gold Medal to KACHRU PRATIKSHA RANJAN from MGM Medical College, Aurangabad for securing Highest Marks in Anatomy Subject (1<sup>st</sup> Year MBBS ; Batch 2014-2019)
2. Dr. R.D. Kulkarni Gold Medal to KHADAS IFTIKAR SHAMSUDDIN from MGM Medical College, Navi Mumbai for securing Highest Marks in Pharmacology Subject (2<sup>nd</sup> Year MBBS; Batch 2014-2019)
3. Dr. C.A. Franklin Gold Medal to KACHRU PRATIKSHA RANJAN from MGM Medical College, Aurangabad for securing Highest Marks in FMT Subject (2<sup>nd</sup> Year MBBS ; Batch 2014-2019)
4. MGMIHS Gold Medal to CHAVAN MANSI SUNIL from MGM Medical College, Navi Mumbai for securing Highest Marks in General Medicine (3<sup>rd</sup> Year Part-II MBBS ; Batch 2014-2019)
5. MGMIHS Gold Medal to PATNE HARSHADA RAMCHANDRA from MGM Medical College, Navi Mumbai for securing Highest Marks in General Surgery (3<sup>rd</sup> Year Part-II MBBS ; Batch 2014-2019)
6. MGMIHS Gold Medal to KACHRU PRATIKSHA RANJAN from MGM Medical College, Aurangabad for securing Highest Marks in OBGY. (3<sup>rd</sup> Year Part-II MBBS ; Batch 2014-2019)
7. MGMIHS Gold Medal to KACHRU PRATIKSHA RANJAN from MGM Medical College, Aurangabad for securing Highest Marks in Paediatrics (3<sup>rd</sup> Year Part-II MBBS ; Batch 2014-2019)
8. Chancellor's Medal to KHADAS IFTIKAR SHAMSUDDIN from MGM Medical College, Navi Mumbai for being the "Best Graduate in MBBS" (Batch 2014-2019)

9. Chancellor's Medal to SAMPAT JAYATI BINDISH from MGM School of Physiotherapy, Navi Mumbai for being the "Best Graduate in Physiotherapy" (Batch 2015-2019)
10. Chancellor's Medal to JHAVERI JAI NIPUL from MGM School of Biomedical Sciences, Navi Mumbai for being the "Best Graduate in B.Sc. (Paramedical Sciences)" (Batch 2016-2019)
11. Chancellor's Medal to DR. SAMANT PRADNYA LAXMAN from MGM Medical College, Navi Mumbai for being the "Best Medical Post Graduate in Pre/Para Clinical Sciences (MD/MS)" (Batch 2017-20)
12. Chancellor's Medal to DR. KOTIAN SNEHA PRATAP from MGM Medical College, Navi Mumbai for being the "Best Medical Post Graduate in Clinical Sciences (MD/MS)" (Batch 2017-20)

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**Item No. 9 of BOM-62/2020:** To discuss & approve the schedule of statutory meetings of various authorities of MGMIHS for the academic year 2020-21.

**Resolution No.9 of BOM-62/2020:** It is resolved to approve the schedule of statutory meetings of various authorities of MGMIHS for the academic year 2020-21 with permission to conduct meetings in virtual mode keeping in view COVID-19 pandemic. [Annexure-84]

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**Item No. 10 of BOM-62/2020:** To consider proposal from "Green Mentors" for certifying "University as Green University".

**Resolution No. 10 of BOM-62/2020:** It is resolved to approve the proposal from "Green Mentors India" with an amount of Rs.25,000/- towards registration of MGMIHS for "Green Auditing" and Rs.25,000/- towards "Green University Accreditation". [Annexure-85]

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**Item No. 11 of BOM-62/2020:** To approve the official logo of "MGM Centre of Human Movement Sciences" to be applied for trademark.

**Resolution No. 11 of BOM-62/2020:** It is resolved to prepare the official logo of "MGM Centre of Human Movement Sciences" by integrating MGM logo with the help of a professional. The same could be then applied for trademark.

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**Item No. 12 of BOM-62/2020:** To consider and take appropriate decision regarding proposal to establish :

- A) "Indian Society for Performing Arts/Artist Healthcare" at MGMIHS and
- B) "MGM Clinic for Dancers & Performing Artist Health".

**Resolution No.12 of BOM-62/2020:** It is resolved to principally approve the proposal to establish "MGM Clinic for Dancers/Performing Artist/Sports person's Health at MGM Centre of Human Movement Sciences, Navi Mumbai. After few years, based on performance analysis, the proposal to establish "Indian Society for Performing Arts/Artist/Sports person Healthcare" may be considered. [Annexure-86]



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**Item No. 13 of BOM-62/2020:** To consider and take appropriate decision regarding proposal to establish “Biomechanics Society of India”.

**Resolution No. 13 of BOM-62/2020:** It is resolved to discuss the proposal to establish “Biomechanics Society of India” with Experts in the field during the annual meeting of MGM CHMS scheduled on 05th October 2020 and put up in the next BOM. [Annexure-87]

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**Item No. 14 of BOM-62/2020:** For information of Hon’ble BOM members:

- Internal Quality Assurance Cell (IQAC) updates of MGMIHS.
- Invitation from Dr. Ulhas Patil Medical College & Hospital to Hon’ble Vice Chancellor, MGMIHS to mentor for NAAC Purpose.

Hon’ble BOM members appreciated the quality initiatives undertaken by University Internal Quality Assurance Cell (IQAC) under the Chairmanship of Hon’ble Vice Chancellor.

BOM members further congratulated Hon’ble Vice Chancellor for being invited to mentor Dr. Ulhas Patil Medical College & Hospital for NAAC Purpose.

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**Item No. 15 of BOM-62/2020:** Any other matter with the permission of the Chair:

- i. To establish two new Medical Colleges, one at Vashi, Navi Mumbai and another at Noida, Uttar Pradesh with an intake of 150 students from academic year 2022-23.

**Resolution No. 14 of BOM-62/2020:** It was resolved that as soon as National Medical Commission (NMC) norms are notified, suitable action plan may be prepared to establish two new medical Colleges, one at Vashi, Navi Mumbai and another at Noida, Uttar Pradesh, with an intake of 150 students from academic year 2022-23, as constituent units of MGMIHS, provided UGC permission for starting additional off-campus are in place.

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- ii. To purchase land admeasuring 10,000 sq. mt. adjacent to Kamothe campus for housing additional student hostel and nurses quarter.

**Resolution No. 15 of BOM-62/2020:** Resolved that Hon’ble Pro Vice Chancellor should look into expediting the purchase of land admeasuring 10,000 sq. mt. adjacent to Kamothe campus for housing additional student hostel and nurses quarter.

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- iii. To prepare separate logo, flag & song of the university.

**Resolution No. 16 of BOM-62/2020:** Resolved to seek professional support to prepare logo, flag & song of the university.

BOM had also resolved in this regard which is as follows:

**Resolution No. 11 of BOM-61/2020:** Resolved to conduct a competition among students, teaching & non-teaching staff of all constituent units for designing “MGM University Flag” and finalize the best.

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- iv. To discuss & approve the Holiday list and important National/ International days, events & festivals to be celebrated under MGMIHS for 2021.

**Resolution No. 17 of BOM-62/2020:** It is unanimously resolved to approve the Holiday list for 2021. [Annexure-89]

**Resolution No. 18 of BOM-62/2020:** It is resolved to approve the important National/ International days, events & festivals to be celebrated as central event at each campus through NSS units. [Annexure-90]

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Prof N.G. Patil, suggested BOM agenda items could be divided into three parts in order to discuss the important issues at the start of the BOM meeting–

- i. Essential and Important,
- ii. Semi Essential and
- iii. For information only

Hon'ble Chancellor Sir thanked Dr. N.G. Patil, Vice Dean at the Faculty of Medicine, Macau University of Science & Technology (MUST) for participating as "Eminent Academician" in the meeting.

Hon'ble Vice Chancellor Sir thanked Hon'ble Chancellor Sir for his gracious presence and guidance throughout the meeting.


As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.



Registrar & Secretary



Vice Chancellor & Chairman  
(For approval)



Vice Chancellor & Chairman  
(For confirmation)





**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A' Accredited by NAAC**

Sector-1, Kamothe, Navi Mumbai - 410209

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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 63/2021)**

Original Date of BOM meeting as per the schedule: 23.10.2020

The deferred Meeting of the Board of Management (BOM-63/2021) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Wednesday, 17<sup>th</sup> February, 2021 at 11:00 AM in a virtual mode via ZOOM platform.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. S.N. Kadam	Member
Dr. Nivrutti Patil	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. R.B. Goel	Registrar & Member Secretary

Hon'ble Chancellor Shri. Kamal Kishor Kadamji graced the meeting.

Dr. P.M. Jadhav and Dr. Madhuri Engade had conveyed their inability to attend the meeting and were granted leave of absence.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and Hon'ble Chancellor for gracing the occasion. He briefed the members about major accomplishments, initiatives & activities of MGMIHS & its constituent units, after the last BOM-62/2020 held 16.07.2020, which are as follows:

❖ **COVID-19 UPDATES:**

Vaccination programme against COVID-19 has started for front line workers (Medical & Paramedical staff) in both the campuses.

❖ **ACCREDITATION / RANKING / RECOGNITION:**

1. MGM New Bombay Hospital, Vashi (a sister concern of MGM Trust) has received the coveted Joint Commission International (JCI) Accreditation. We stand as one of only 33 such esteemed institutions and congratulated Dr. N.N. Kadam, Hon'ble Pro Vice Chancellor for this achievement.
2. Congratulated Dr. S.N. Kadam & Dr. Sameer Kadam for obtaining 2<sup>nd</sup> prize from Navi Mumbai Mahanagar Palika for Swachh Sarvakhyan 2020 to MGM Hospital, Belapur.
3. Certificate awarded by District Collector & District Magistrate to MGM Medical College & Hospital, Navi Mumbai for exemplary performance under integrated Ayushman Bharat Pradhan Mantri Jan Arogya Yojna and MJPJAY.
4. Certificate awarded by District Collector & District Magistrate to MGM Medical College & Hospital, Navi Mumbai for Women's & Children for exemplary performance under integrated Ayushman Bharat Pradhan Mantri Jan Arogya Yojna and MJPJAY.
5. MGM Medical College & Hospital, A'bad was appreciated for exemplary work in MPJAY by Collector Aurangabad Mr. Sunil Chavan on occasion of Republic day, 26.01.2021.
6. Appreciation letter from Indian Nursing Council (INC) for proactive implementation and progress made in relation to NPCC program started in 2017 at MGM New Bombay College of Nursing, Navi Mumbai. First to start the program.
7. MGM School of Biomedical Sciences, Navi Mumbai students are the proud recipients of Youth Campus Ambassador Award 2020 which was felicitated virtually on the platform of National Education Conclave 2021 organized by Global Heartfulness Meditation Centre.
8. Dr. Rajani Mullerpatan, Director, MGM School of Physiotherapy, Navi Mumbai has been certified as Member of the Development Group for Low Back Pain to the development of World Health Organization (WHO) Package of Interventions for Rehabilitation (PIR).
9. Dr. Bela Agarwal (PT) from MGM School of Physiotherapy, Navi Mumbai is one of the contributor for "Expert Consensus and Recommendation for Physiotherapy Management of COVID-19 in Indian Set Up endorsed by Maharashtra State Council of Occupational Therapy and Physiotherapy".

❖ **ACADEMIC AND ADMINISTRATIVE AUDIT OF MGMIHS, NAVI MUMBAI** was undertaken from 08.2.2021 to 09.2.2021 with RAF for Health Science Universities by NAAC to assess the university on the qualitative metrics of the NAAC SSR of MGMIHS. The AAA committee was constituted with eminent external academicians as mentioned below:



1. Dr. Narinder Kumar Aggarwal (Chairperson)  
Professor & Head, Forensic Medicine, UCMS, New Delhi,
2. Dr. Siddharth Dubhashi  
Professor & Head, Department of Surgery,  
Dean (SW),  
Chairperson, Centre of Medical Education and Technology,  
AIIMS, Nagpur
3. Dr. Sudha Raddy  
Dean, Faculty of Nursing  
Principal & Professor, Institute of Nursing Sciences,  
KLE Academy of Higher Education
4. Dr. Savita Ravindra,  
Professor & Head, Physiotherapy, Ramaiah, Bengaluru

Similar exercise is to be undertaken at Aurangabad campus on 27.02.2021.

#### ❖ CONFERENCES/SEMINARS/WEBINARS:

- 38<sup>th</sup> All India Optometric Conference which was the first 3D Optometry Conference in India, organised by Indian Optometric Association from 4<sup>th</sup> - 6<sup>th</sup> December 2020. Quiz competition was organized for UG students. Total 10 colleges from all regions of India were selected for quiz and final round was held between 4 colleges. Proud moment for MGM School of Biomedical Sciences, Navi Mumbai, Department of Optometry won first prize in quiz competition.
- MGM School of Biomedical Sciences, Navi Mumbai, in association with Rajiv Gandhi University of Health Sciences) Karnataka has organised National Virtual Conference for Allied Health Care Specialist; a Career in Health Care on Nov 20<sup>th</sup>, 21 entitled. Number of beneficiaries more than 1000.
- 4<sup>th</sup> State Level Conference conducted by MGM New Bombay College of Nursing in association with Society of Midwives of India (Maharashtra Chapter) on Rebirth of Midwifery in India: Challenges faced by Midwives (E – Conference) from 06<sup>th</sup> - 07<sup>th</sup> January 2021.

#### ❖ ACADEMICS:

- Inauguration of MGM Media Laboratory by Hon'ble Chancellor Sir, Shri. Kamal kishore Kadamji on 26.01.2021. Dr. Avinash Narayankar has been appointed as Head of the MGM Media Laboratory.
- Increase in intake capacity of MBBS i.e. 250 seats at both Navi Mumbai & Aurangabad campus, proposals have been submitted.
- All constituent units have been reopened for students after countrywide lockdown and teaching is offered in blended mode i.e. Offline & Online
- The last date of admissions for Academic year 2020-21 for all programmes was 31<sup>st</sup> January 2021.

Thereafter, he directed Dr. Rajesh Goel, Registrar & Member Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-63/2021:** To confirm the minutes of the 62<sup>nd</sup> meeting of Board of Management (BOM-62/2020) held on Wednesday, 16<sup>th</sup> September, 2020.

**Resolution No. 1 of BOM-63/2021:** The minutes of the 62<sup>nd</sup> meeting of Board of Management (BOM-62/2020) held on Wednesday, 16<sup>th</sup> September, 2020 was confirmed and approved. [Annexure-1]

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**Item No. 2 of BOM-63/2021:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-62/2020) held on Wednesday, 16<sup>th</sup> September, 2020.

Members deliberated on the Action Taken Report (ATR) on the following points/resolutions:

1. **With regards to Resolution No. 3.3 of BOM-62/2020** pertaining to **starting MD-Sports Medicine** from academic year 2021-22 at MGM Medical College, Navi Mumbai; Dean, MGM MC, NM informed that proposal for M.Ch. Neurosurgery has been submitted to NMC. Hence he was requested to submit the syllabus for M.Ch. Neurosurgery through BOS/Faculty/Academic Council.
2. **With regards to Resolution No. 14 of BOM-62/2020** pertaining to establishing **two new medical Colleges, one at Vashi, Navi Mumbai and another at Noida**, Uttar Pradesh; Members suggested to send a letter to UGC for further clarifying the jurisdiction of Vashi, Navi Mumbai to be considered part of Headquarter or Off-campus.
3. **With regards to Resolution No. 4.9 of BOM-62/2020** pertaining to **E-Pay system**; members reiterated that E-Pay system is to be strictly implemented at individual unit level as well for paying all types of fees.

**Resolution No. 2 of BOM-63/2021:** The Action Taken Report (ATR) on resolutions of Board of Management (BOM-62/2020) held on Wednesday, 16<sup>th</sup> September, 2020 was accepted and approved [Annexure-2] with the following decisions:

**Resolution No. 2.1 of BOM-63/2021:** Resolved to request Dean, MGM MC, NM to submit the syllabus for M.Ch. Neurosurgery through BOS/Faculty/Academic Council.

**Resolution No. 2.2 of BOM-63/2021:** Resolved to seek clarification from UGC for Vashi, Navi Mumbai to be considered as part of Headquarter or Off-campus, as and when the proposal to approve the Medical College at Vashi as a constituent unit of MGMIHS.

**Resolution No. 2.3 of BOM-63/2021:** Resolved to strictly implement E-Pay system at individual unit level as well for paying all types of fees.

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**Item No. 3 of BOM-63/2021:** To peruse the decisions & recommendations of Special Academic Council (AC-38/2020) meeting held on 31<sup>st</sup> October 2020 for their feasibility & implementation.



**Item No.3.1 of BOM-63/2021: (i.e. Item No.2 of AC-38/2020):** To discuss regarding Academic Calendar and Campus Reopening for academic year 2020-21.

**Resolution No. 3.1 of BOM-63/2021:** Resolved to approve the following:

1. The Academic year (2020-21) is to be considered spanning from 01<sup>st</sup> November, 2020 to 31<sup>st</sup> August 2021.
2. The Vacation for the teaching staff has been curtailed which is as follows:

Vacation	Existing	Revised
Winter	30 days	15 days i.e. 02/11/2020-16/11/2020 <ul style="list-style-type: none"> <li>• 1<sup>st</sup> half : 02/11/2020 – 08/11/2020 (07 days)</li> <li>• Common working day -09/11/2020</li> <li>• 2<sup>nd</sup> half: 10/11/2020 - 16/11/2020(07 days)</li> </ul>
Summer	40 days	20 days i.e. 11/05/2021-31/05/2021 <ul style="list-style-type: none"> <li>• 1<sup>st</sup> half : 11/05/2021 – 20/05/2021(10 days)</li> <li>• Common working day -21/05/2021</li> <li>• 2<sup>nd</sup> half: 22/05/2021 – 31/05/2021(10 days)</li> </ul>

Note: There is no vacation for students in order to compensate the loss of teaching days.

3. The examination cell of the University will intimate about the University examination scheduled in due course of time.
4. Campus reopening will take place from 18<sup>th</sup> November, 2020 onwards in a gradual manner by asking different batches to join as given below:
  - Preference may be given to the exam going batches  
For MBBS Programme: 1st year MBBS batch (Admission year 2019-20) & Final MBBS Part II batch may be asked to join first.
  - Batches may be called in 02 shifts (Morning & afternoon)
  - Batches may be called on Alternate days
  - Batches may be called with gap period of 15 days apart.
  - For Non MBBS UG programme, only Online programmes to be continued.
5. All Institute Heads must align the batch wise campus reopening with university exam schedule so that sufficient time is available for completing the pending syllabi.
6. In order to prevent crowding at any given time, not more than 100-150 students should be in campus from each unit, to be further divided into small batches to maintain physical distancing.
7. Institute Heads are requested to constitute a committee (SQUAD) to effectively implement all the norms to be followed for effective COVID-19 prevention.
8. Due measures must be strictly followed in the places where crowding may occur like common areas, library, canteen, hostel, gym etc.
9. In the initial period of reopening of campus, blended mode of teaching learning (online & offline) may be adopted.

**Item No.3.2 of BOM-63/2021: (i.e. Item No.3.1 of AC-38/2020):** To consider the recommendations and decisions taken by the Board of Examinations in their meeting held on 29/10/ 2020 - To Schedule and planning for forthcoming University Examinations in Year 2021-2022.

**Resolution No. 3.2 of BOM-63/2021:** Resolved to inform tentative schedule of examination to Institute heads in order to plan to conduct practical, dissection, clinical and also prelim examinations. It was further resolved to upload the tentative schedule on website for information whereas First MBBS University examination schedule will be decided in the Last week of November 2020.

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**Item No.3.3 of BOM-63/2021 (i.e. Item No.3.2 of AC-38/2020):** Amendment in Guidelines of award of Best Graduate and Postgraduate Chancellor medals.

**Resolution No. 3.3 of BOM-63/2021:** Resolved to approve the guidelines for UG and PG Chancellor medals. [Annexure-3A, 3B]

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**Item No.3.4 of BOM-63/2021 (i.e. Item No.3.3 of AC-38/2020):** To plan examination schedule for fellowship programmes.

**Resolution No. 3.4 of BOM-63/2021:** Resolved to keep admissions open throughout the year in order to encourage students to join fellowship programmes. It is further resolved that after 01 year of completion of fellowship, University will schedule examination accordingly.

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**Item No.3.5 of BOM-63/2021 (i.e. Item No.3.4 of AC-38/2020):** Decision and approval of non-teaching faculty for Allied Health Sciences programmes.

**Resolution No. 3.5 of BOM-63/2021:** Resolved to have logbook for students of B.Sc. Allied Health Sciences professional programme which shall document all the procedures performed by the students during training. It is further resolved that present practice of appointment of examiners will continue.

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**Item No.3.6 of BOM-63/2021 (i.e. Item No.3.5 of AC-38/2020):** Provision to issue Rank Certificates.

**Resolution No. 3.6 of BOM-63/2021:** Resolved that University may consider request on case to case basis while issuing any specific academic certificate other than Best Graduate and Postgraduate Chancellor medals, with prior approval of Vice Chancellor.

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**Item No.3.7 of BOM-63/2021 (i.e. Item No.4 of AC-38/2020):** To felicitate Dr. Bani B. Ganguly & Dr. Maninder S. Setia for having published more than 05 research articles in peer reviewed (Scopus, Pubmed) journals in the last 05 years (2015-19).

Dr. Bani B. Ganguly & Dr. Maninder S. Setia were felicitated by Hon'ble Vice Chancellor with letter of appreciation for having published more than 05 research articles in peer reviewed (Scopus, Pubmed) journals in the last 05 years (2015-19). [Annexure-4A, 4B]

**BOM Noted**

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**Item No.3.8 of BOM-63/2021 (i.e. Item No.5 of AC-38/2020):** To peruse and take appropriate decisions on the recommendations of the Research cell in their meeting held on 27/10/2020.

**Resolution No. 3.7 of BOM-63/2021:** Resolved that:

1. Faculty should check the Portal of various funding agencies and submit the projects by end of December every year to Director (Research) through their Head of Institute.
2. The faculty members who participated in the workshop on Writing Research Project/ Research Protocol Writing should write a Research Project & submit the proposal within the next two months for it to be reviewed in the next recap workshop which will be planned in Jan 2021.
3. Approved the following amendment in guidelines/Rules of Best Scientific Paper Award:
  - a. The name of the author and department should be blinded and coded when submitting the research paper for evaluation
  - b. Any member of the committee, who applies for the Best Scientific Paper Award will abstain from evaluating the papers for the award.
  - c. Impact factor of the journal & citation index of the article should be taken into consideration –Thompson reuters impact factor should be considered.
4. To include two members in the Committee of the Best Scientific Paper Award:
  - i. Dr. Bela Agarwal from MGM School of Physiotherapy, Navi Mumbai.
  - ii. Dr. Swati Mahajan from MGM Medical College & Hospital, Aurangabad.
5. Approved the following amendment in rules for Incentive for papers published in Scopus/PubMed/Web of Science July 2020 –Dec 2020:
  - i. For the award of Incentives the date of publication should be considered **not** acceptance or submission.
  - ii. Research Paper should have Ethical approval before publication.
  - iii. Authorship guidelines must be followed, as per the contribution for the Research work.
6. Issuing appreciation to all faculty members who have received the incentive for paper publication and also to the authors of Books/Chapters published. The letter should be signed by the Head of the Institute of respective Faculty and Director (Research).
7. Decided that status of the Innovation and Incubation Centre's set-up at Aurangabad should be conveyed to the University.
8. To release an amount of 87,500/- (after approval from Board of Management) as Dr. Kulkarni has completed the Research Project, presented before the SAC committee. Further she should publish the completed research in an indexed journal.
9. Few other decisions taken are:
  - a. The present research facilities of the Central Research Lab & OMICS Lab should be made available and made user friendly or Faculty, Students PG/PhD for carrying out research. The Laboratories should have basics equipment's/instruments required for Research at molecular level & analytical level.
  - b. There should be a structured mechanism to monitor the entry/exit of researcher and careful handling of the equipment's/instruments.

- c. Each unit should identify the research equipment's/ instruments that are available in all units of MGMIHS. An audit of the Equipment/ instruments to assess their condition. If repair or condemnation is needed a report should be made.
- d. Dr. Mansee Thakur, Dr. Raman P Yadav, Dr. Rajani Mullerpatan and Dr. Swati Shiradkar should send the research budget requirement for their respective institutes with justification of the equipment/instruments required.
- e. Any instrument which has not been utilized by the department should be brought to the notice of the Director (Research).
- f. A register/computerized documentation of utility of the instruments/ equipment's should be maintained and daily utility of these instruments should be forwarded to the Director (Research).

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**Item No.3.9 of BOM-63/2021 (i.e. Item No.6 of AC-38/2020):** To peruse the activities of the IQAC cell.

**BOM Noted. [Annexure-5]**

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**Item No.3.10 of BOM-63/2021 (i.e. Item No.7 of AC-38/2020):** To discuss regarding inclusion of below mentioned textbooks as "Reference Book" in Health Science Program at university. (Received from Dept. of Forensic Medicine & Toxicology):

- Informed Consent in Medical Practice: Principle & Conventions
- Beyond Medicines: A to E for Medical Professionals

**Resolution No. 3.8 of BOM-63/2021:** Resolved to include below mentioned textbooks as "Reference Book" in Health Science Program at university:

- Informed Consent in Medical Practice: Principle & Conventions by Dr. K.D. Chavan & Dr. R.S. Bangal published by Jaypee Publications.
- Beyond Medicines: A to E for Medical Professionals Dr. K.D. Chavan, Dr. Sandeep Mane & Dr. Sunil Thitame published by RedFlower Publications.

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**Item No.3.11 of BOM-63/2021 (i.e. Item No.8 of AC-38/2020):** To discuss regarding establishment of MGM USG Simulation Centre under MGMIHS at Navi Mumbai campus in collaboration with GE Education. (Expert from GE Education is invited for a presentation)

**Resolution No. 3.9 of BOM-63/2021:** Resolved to principally approve the proposal for establishing MGM USG Simulation Centre (Centre of Excellence) under MGMIHS at Navi Mumbai campus in collaboration with GE Education. It was further resolved to authorize Dr. N.N. Kadam, Hon'ble Pro Vice Chancellor to work out the details.

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**Item No.3.12 of BOM-63/2021 (i.e. Item No.9 of AC-38/2020):** To peruse starting of Fellowship in Facial Plastic Surgery & Facial Cosmetic Surgery" under MGMIHS.

**Resolution No. 3.10 of BOM-63/2021:** Resolved that Dean Faculty (PG) must expedite preparing the special MOU specifying Terms and conditions between MGMIHS & Dr. Debraj Shome (specialised in Facial Plasty & Cosmetic Surgery) for starting the fellowship programme in Facial Plasty/Facial Cosmetic Surgery.



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**Item No.3.13 of BOM-63/2021 (i.e. Item No.10.i of AC-38/2020):** Dissertation timeline needs to be modified as a one-time measure for batch appearing in April 2021.

**Resolution No. 3.11 of BOM-63/2021:** Resolved to modify Dissertation timeline (given below) as a one-time measure, in view of COVID-19 pandemic, for PG (MD/MS), batch appearing in April 2021:

- Existing dates for PG (MD/MS) thesis Submission: November 15 (without late fees) / November 30 (with late fees)
- Revised Dates (as a one-time relaxation) – 31<sup>st</sup> January 2021

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**Item No.3.14 of BOM-63/2021 (i.e. Item No.10.ii of AC-38/2020):** Mandatory publication/poster presentation/conference attending by PG (MD/MS).

**Resolution No. 3.12 of BOM-63/2021:** Resolved to adopt the following, as the existing regulations does not offer waiver on matters regarding Mandatory publication/poster presentation/conference attending by PG (MD/MS), and also in absence of clarification from National Medical Commission (NMC, Earlier MCI):

- To take permission from National Medical Commission (NMC, Earlier MCI).
- To hold online conference for presentation
- Any journal having Online edition may be considered for publication

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**Item No.3.15 of BOM-63/2021 (i.e. Item No.10.iii of AC-38/2020):** Dr. Sarika Gadekar raised query for the batch (MD/MS) appearing in university examination in April 2022 who have not been able to collect data from March 2020 till year end.

**Resolution No. 3.13 of BOM-63/2021:** Resolved to abide by existing norms for Dissertation submission for PG (MD/MS) batch appearing in university examination in April 2022, since no intimation from National Medical Commission (NMC, Earlier MCI) on this issue.

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**Item No. 4 of BOM-63/2021:** To peruse the decisions & recommendations of Academic Council (AC-39/2021) meeting held on 29<sup>th</sup> January 2021 for their feasibility & implementation.

**Item No.4.1 of BOM-63/2021: (i.e. Item No.2 of AC-39/2021):** To approve the Action Taken Report (ATR) on the decisions taken in the meeting of Academic Council (AC-37/2020) held on Saturday, 18<sup>th</sup> July, 2020.

With regards to Resolution No. 3.11 of BOM-62/2020 pertaining to mandatory training of ATLS/BLS for UG/PG Students, the following decision was taken:

**Resolution No. 4.1.1 of BOM-63/2021:** Resolved that Medical College at both campuses should constitute a “Skill Committee” which can prepare and implement the necessary skills as desired under CBME curriculum for UG & PG Students.

**Resolution No. 4.1.2 of BOM-63/2021:** Resolved that if the training of ATLS/BLS is part of curriculum then the Value Added Course imparting these skills should be withdrawn.

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**Item No.4.2 of BOM-63/2021: (i.e. Item No.4 of AC-39/2021):** To approve the Action Taken Report (ATR) on the decisions taken in the special meeting of Academic Council (AC-38/2020) held on Saturday, 31<sup>st</sup> October, 2020.

With regards to decision of AC-38/2020 regarding establishment of MGM USG Simulation Centre under MGMIHS in collaboration with GE Education, Dr. N.N. Kadam, Hon'ble Pro Vice Chancellor informed that the proposal is ready and will be submitted to BOM for approval.

**Resolution No. 4.2 of BOM-63/2021:** Resolved to accept the proposal of establishing MGM USG Simulation Centre under MGMIHS in collaboration with GE Education at Navi Mumbai campus, for a period of one year initially. [Annexure-6]

It was further resolved to go ahead with 250 students @ Rs. 15000/- per student per year at Navi Mumbai campus. Based on the experience in the first year, adoption of the facility at Aurangabad campus may be considered along with extension at Navi Mumbai campus.

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**Item No.4.3 of BOM-63/2021: (i.e. Item No.5 of AC-39/2021):** To discuss and approve the recommendations of the Faculty of Nursing and Allied Health Sciences [F(N&AHS)-05/2021] meeting held on Thursday, 07/01/2021.

#### **4.3.1 BIOMEDICAL SCIENCES**

**Item No. 4.3.1.1 of BOM-63/2021 (Item No. 3 of BOS):** To include 'Endoscopy Technology' as a special learning module in the existing B.Sc. (OT & AT) programme so that Hons. Degree may be offered to those students who opt for this specific module in the final year.

**Resolution No. 4.3.1.1 of BOM-63/2021:** Resolved to constitute a Curriculum Committee to:

1. Review the existing undergraduate curriculum for distribution of subjects in existing B.Sc. (OT & AT) programme.
2. Explore the requirements for award of Honors degree in Endoscopy Technology in line with UGC guidelines.

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**Item No. 4.3.1.2 of BOM-63/2021 (Item No. 4 of BOS):** To approve the inclusion of Covid-19 topics in health professional curriculum as per the Resolution No. 3.7 of BOM-62/2020.

**Resolution No. 4.3.1.2 of BOM-63/2021:** Resolved to include topics related to COVID 19 in UG {B.Sc. AT & OT (BOTAT 108L), B.Sc. MLT( BMLT 108 L), B.Sc. MRIT (BMRIT 108L), B.Sc. MDT-(BMDT 108L), B.Sc. CCT (BCCT 108L), B.Sc.PT (BPT 108L), B.Optomety (BOPTOM 108L) Programs for Batch AY 2020-21 (Semester II)} & B.Sc. Medical Laboratory Technology SEMESTER-VI in subject of Medical Microbiology-II (BMLT 125 L) & Medical Microbiology-II (BMLT 125 P) for Batch AY 2020-21. [Annexure-7]

Further Dr. N.N. Kadam, Hon'ble Pro Vice Chancellor suggested to add topics under "Newer Infectious Diseases" as the main topic.

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**Item No. 4.3.1.3 of BOM-63/2021 (Item No. 5 of BOS):** Correction in the index for all programs of UG and PG for subjects/course that do not have university exam.

**Resolution No. 4.3.1.3 of BOM-63/2021:** Accorded post facto approval for changes in the index of UG (B.Sc. AT & OT, B.Sc. MLT, B.Sc. MRIT, B.Sc. MDT, B.Sc. CCT, B.Sc.PT, B. Optometry) and PG 2 year (M.Sc. Medical Biotechnology, M.Sc. Medical Genetics, M.Sc. Biostatistics, M.Sc. Molecular Biology, M.Sc. MRIT, M.Sc. CCT, M.Sc. Clinical Nutrition, M.Sc. Clinical Embryology, Master in Hospital Administration, Master of Public Health, and M.Optomtery). [Annexure-8A, 8B]

**Item No. 4.3.1.4 of BOM-63/2021 (Item No. 6 of BOS):** Evaluative modifications for dissertation in 2 year M.Sc. Programs /MHA/MPH carrying 200 marks.

**Resolution No. 4.3.1.4 of BOM-63/2021:** Resolved to constitute a committee to finalise decision on the Evaluative modifications for dissertation carrying 200 marks in 2 year M.Sc. Programs /MHA/MPH.

**Item No. 4.3.1.5 of BOM-63/2021 (Item No. 7 of BOS):** Amendment of topics in 3<sup>rd</sup> semester M. Sc. Medical Genetics syllabus approved in BOM 53/2018.

**Resolution No. 4.3.1.5 of BOM-63/2021:** Resolved to approve the changes in 3<sup>rd</sup> semester M.Sc. Medical Genetics syllabus. [Annexure-9]

**Item No. 4.3.1.6 of BOM-63/2021 (Item No. 8 of BOS):** Addendum in the index of B. Optometry

**Resolution No. 4.3.1.6 of BOM-63/2021:** Resolved to accord post facto approval for the changes in the subject name from Optometric Optics to Optometric Instrumentation (IA of 50 marks) in Semester IV in the curriculum of B.Optomtery, batch admitted in 2017-18 (old CBCS pattern) and 2018-19 onwards (new CBCS pattern) in the index of B. Optometry Semester 4.

**Item No. 4.3.1.7 of BOM-63/2021 (Item No. 9A of BOS):**

- a. Proposed the revised syllabus for B. Optom for AY 2020-21
- b. Revised Academic Calendar as per UGC norms AY 2020-21

**Resolution No. 4.3.1.7 of BOM-63/2021:** Resolved not to approve the proposed revised syllabus for B. Optom in view of restricting frequent major revision.

**Resolution No. 4.3.1.8 of BOM-63/2021:** Resolved to approve the revised Academic Calendar as per UGC guidelines for UG & PG of AY Batch 2020-21. [Annexure-10A, 10B]

**Item No. 4.3.1.8 of BOM-63/2021 (Item No. 9B of BOS):** Revised dates for ethical approval of AY Batch 2020-21 for M.Sc. 2 year.

**Resolution No. 4.3.1.9 of BOM-63/2021:** Resolved to accept the dissertation submission date up to 10<sup>th</sup> August 2021 instead of March 2021 for AY Batch 2020-21 for M.Sc. 2 year. [Annexure-11]

### **4.3.2 PHYSIOTHERAPY & PROSTHETIC AND ORTHOTICS**

**Item No. 4.3.2.1 of BOM-63/2021 (Item No. 3 of BOS):** Change in Nomenclature of Cardiovascular and Pulmonary Physiotherapy course to Cardiovascular and Respiratory Physiotherapy in Semester VII and VIII of Bachelor of Physiotherapy CBCS curriculum.

**Resolution No. 4.3.2.1 of BOM-63/2021:** Resolved to approve the change in nomenclature of “Cardiovascular and Pulmonary Physiotherapy” course to “Cardiovascular and Respiratory Physiotherapy” in Semester VII and VIII of BPT CBCS curriculum. [Annexure-12]

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**Item No. 4.3.2.2 of BOM-63/2021 (Item No. 4 of BOS):** Inclusion of infectious diseases (COVID, SARS, MERS) in section of Respiratory diseases in course of Medical and surgical aspects of cardiovascular, pulmonary disorders and general medical conditions in Semester V and Cardiovascular and Respiratory Physiotherapy II in Semester VIII for Bachelor of Physiotherapy & Semester I for Master of Physiotherapy (all specialty).

**Resolution No. 4.3.2.2 of BOM-63/2021:** Resolved to approve the inclusion of infectious diseases (COVID, SARS, MERS) in section of Respiratory Diseases in course of ‘Medical and Surgical Aspects of Cardiovascular, Respiratory Disorders and General Medical Conditions’ in Semester V and in ‘Cardiovascular and Respiratory Physiotherapy II’ in Semester VIII of BPT curriculum.

The topics will be included in the course ‘Exercise Physiology’ in Semester I of MPT Musculoskeletal Physiotherapy, in the course ‘Exercise Physiology in Health and Disease-Theory’ in Semester I of MPT Cardiovascular and Respiratory Physiotherapy, in the course ‘Exercise Physiology in Health and Disease’ in Semester I of MPT Community Physiotherapy, in the course ‘Exercise and Sports Physiology’ of Semester I of MPT Sports Physiotherapy and in the course ‘Functional Diagnosis and Principles of Management in Neurorehabilitation-Theory’ for MPT Neurophysiotherapy.

[Annexure-13A, 13B, 13C, 13D, 13E, 13F, 13G]

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**Item No. 4.3.2.3 of BOM-63/2021 (Item No. 5 of BOS):** Inclusion of Objective Structured Practical Examination (OSPE) in the Practical Examination for Anatomy & Physiology in Semester I & II of Bachelor of Physiotherapy Programme.

**Resolution No. 4.3.2.3.i of BOM-63/2021:** Resolved to approve the revised Practical examination scheme for Anatomy & Physiology in Semester I & Semester II of BPT program for batch admitted in 2020-21. [Annexure-14A]

**Resolution No. 4.3.2.3.ii of BOM-63/2021:** Resolved to prepare list of proposed OSPE Stations, Structured Checklist for each OSPE Station (manned & unmanned) with Mark Distribution and Time Allotment for each station in the Practical Examination for Anatomy & Physiology in Semester I & II of Bachelor of Physiotherapy Programme and obtain approval from BOS before implementation. [Annexure-14B]

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**Item No. 4.3.2.4 of BOM-63/2021 (Item No. 6 of BOS):** Post facto approval of correction in Bachelor of Physiotherapy CBCS syllabus.



**Resolution No. 4.3.2.4 of BOM-63/2021:** Resolved to accord post facto approval for corrections in BPT CBCS syllabus. [Annexure-15]

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**Item No. 4.3.2.5 of BOM-63/2021 (Item No. 7 of BOS):** Post facto approval of correction in Master of Physiotherapy CBCS syllabus

**Resolution No. 4.3.2.5 of BOM-63/2021:** Resolved to accord post facto approval for corrections in MPT CBCS syllabus. [Annexure-16A, 16B, 16C, 16D, 16E]

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**Item No. 4.3.2.6 of BOM-63/2021 (Item No. 8 of BOS):** Proposal for 'Virtual Pain' conference in February 2021 at MGM School of Physiotherapy, Aurangabad Campus.

**Resolution No. 4.3.2.6 of BOM-63/2021:** Resolved to approve the proposal for 'Virtual Pain' conference in February 2021 at MGM School of Physiotherapy, Aurangabad with modification in the title as "Virtual Conference on Pain". [Annexure-17]

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**Item No. 4.3.2.7 of BOM-63/2021 (Item No. 9 of BOS):** Posting of Internship students outside the University Department of Prosthetics and Orthotics for BPO (2016-17) Batch.

**Resolution No. 4.3.2.7 of BOM-63/2021:** Resolved to refer back to BOS to establish MOU with potential industry partners/clinics/facilities with well-defined terms and conditions before proposing posting of BPO Internship students (Batch 2016-17) outside the University.

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**Item No. 4.3.2.8 of BOM-63/2021 (Item No. 10A of BOS):** Update the Academic Calendar 2020-2021 for Bachelor of Physiotherapy, Master of Physiotherapy and Bachelor of Prosthetics and Orthotics program.

**Resolution No. 4.3.2.8 of BOM-63/2021:** Resolved to:

- i. Approve the Academic Calendar for BPT and MPT program subject to revision because of continued admission in BPT and MPT program until 31<sup>st</sup> January 2021. [Annexure-18A, 18B]
  - ii. Approve the Academic Calendar for BPO. [Annexure-18C]
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**Item No. 4.3.2.9 of BOM-63/2021 (Item No. 10B of BOS):** Admissions against vacant seats for BPT students Academic Year - 2020-21.

**Resolution No. 4.3.2.9 of BOM-63/2021:** Resolved to conduct the end of semester exam in the month of April/May 2021 so as to accommodate new BPT students admitted lately in Academic Year 2020-21.

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### **4.3.3 NURSING**

**Item No. 4.3.3.1 of BOM-63/2021 (Item No. 2 of BOS):** To discuss and recommend OSPE as method of assessment in Final University examination in the subject "Midwifery and Obstetrical Nursing" of Fourth year B.Sc. Nursing programme.

**Resolution No. 4.3.3.1 of BOM-63/2021:** Resolved to include OSPE as a method of assessment in Practical Examination of Fourth year B.Sc. (N) Programme for the subject

Midwifery & Obstetrical Nursing, to be implemented from the Academic year 2021-2022, with the marks distribution between Internal and External Examiners as below: [Annexure-19]

1. Bed side Evaluation - 40 marks (20+20)
2. Viva Voce - 40 marks (20+20)
3. OSPE - 20 marks (10+10)

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**Item No. 4.3.3.2 of BOM-63/2021 (Item No. 3 of BOS):** To discuss and approve inclusion of Covid-19 topics in the subjects of UG & PG Programmes.

**Resolution No. 4.3.3.2 of BOM-63/2021:** Resolved to approve the inclusion of topics related to COVID – 19 in the syllabus of UG & PG programmes. [Annexure-20]

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**Item No. 4.3.3.3 of BOM-63/2021 (Item No. 4 of BOS):** To discuss and approve inclusion of BLS/ ATLS in the subject Medical Surgical Nursing of Ist year Post Basic B.Sc. Nursing curriculum.

**Resolution No. 4.3.3.3 of BOM-63/2021:** Resolved to approve the inclusion of BLS/ATLS in the Subject “Medical Surgical Nursing” of First year Post Basic B.Sc. Nursing Programme. [Annexure-21]

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**Item No. 4.3.3.4 of BOM-63/2021 (Item No. 5 of BOS):** To discuss and recommend Theme and subthemes for National webinar for Nurse Practitioner in Critical Care Nursing (NPCC), to be organized during the year 2021.

**Resolution No. 4.3.3.4 of BOM-63/2021:** Resolved to accept the proposed theme i.e. “Simplified and Applied Pharmacology for Nurse practitioners” for the National Webinar for Nurse Practitioner in Critical Care Nursing (NPCC) to be held in March / April 2021.

It was further resolved to initiate procuring advanced mannequins to study the effect of various drugs in a phased manner.

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**Item No. 4.3.3.5 of BOM-63/2021 (Item No. 6A of BOS):** To discuss and approve draft of Ph.D. Nursing CET Syllabus –Paper II.

**Resolution No. 4.3.3.5 of BOM-63/2021:** Resolved to approve the content of the syllabus of Ph.D. CET Paper II for Nursing for the MGMIHS Ph.D. CET. [Annexure-22]

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**Item No. 4.3.3.6 of BOM-63/2021 (Item No. 6B of BOS):** Any Other - To approve academic calendar for AY 2020-2021.

**Resolution No. 4.3.3.6 of BOM-63/2021:** Resolved to approve the Academic Calendar for Academic year 2020-2021 for all UG & PG Nursing programme. [Annexure-23A, 23B]

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**Item No.4.4 of BOM-63/2021: (i.e. Item No.6 of AC-39/2021):** To discuss and approve the recommendations of the Faculty of Medicine (FM-26/2021) meeting held on Saturday, 16/01/2021.

#### **4.4.1 PRECLINICAL**



**Item No. 4.4.1.1 of BOM-63/2021 (Item No. 3 of BOS):** Revised Academic calendar – UG/PG (As per NMC letter no. NMC / Secy / 2020 / 03).

**Resolution No. 4.4.1.1 of BOM-63/2021:** Resolved to approve: [Annexure- 24A, 24B, 24C, 24D, 24E, 24F]:

- i. Academic calendar UG I MBBS 2019-20 Revised
- ii. Academic calendar UG I MBBS 2020-21
- iii. Academic calendar PG - MD/MS 2020-23
- iv. Academic calendar PG - MD/MS 2021-24
- v. Academic calendar PG – M.Sc. 2020-23 Revised

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**Item No. 4.4.1.2 of BOM-63/2021 (Item No. 4 of BOS):** Pandemic Management Module for UG (module-7).

**Resolution No. 4.4.1.2.i of BOM-63/2021:** Resolved to add 6 hrs as per Pandemic Management Module of NMC in Phase 1 which is distributed as follows:

- i. 2 hours session (F.1) to be added to foundation course on History of outbreaks, Epidemics and Pandemics, by Preclinical department  
It is decided to add this topic in module 1 of Foundation Course (Orientation)
- ii. 4 hours session (1.1) to be added to Phase 1 on Infection control: Part 1, Infection control practices – Hand washing, Decontamination, Use of PPE's by Microbiology department.  
It is decided to add this topic in module 2 of Foundation Course (Skills)

**Resolution No. 4.4.1.2.ii of BOM-63/2021:** Resolved to include Covid 19 topic in phase I:

- i. Physiology – [Annexure-25B].
  - Blood – Immunity – Covid 19 related – role of nutrition, immunity boosters, cytokine storm – Theory 1 hour
  - Respiratory system – Yogic breathing practices, breathing positions, ventilators, pulse oximetry – Theory 1 hour
- ii. Biochemistry – [Annexure-25C].
  - Biochemical laboratory Biomarkers alterations in patients of Covid 19 – Theory 1 hour

[Annexure-25A, 25B, 25C]

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**Item No. 4.4.1.3 of BOM-63/2021 (Item No. 5 of BOS):** I MBBS logbook (CBME).

**Resolution No. 4.4.1.3 of BOM-63/2021:** Resolved to approve the I<sup>st</sup> MBBS logbook (CBME) for both MGM Medical Colleges at Navi Mumbai & Aurangabad. [Annexure-26]

With regards to logbook for Community Medicine in MBBS (CBME), it was also decided that a single separate logbook for whole duration of programme (including all semesters) should be prepared to maintain the continuity.

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**Item No. 4.4.1.4 of BOM-63/2021 (Item No. 6 of BOS):** Addition of Reflective writing workshop (2 hours) for students during Foundation Course.

**Resolution No. 4.4.1.4 of BOM-63/2021:** Resolved to add Reflective writing workshop (2 hours) in module 4 of foundation course (Professional development including ethics). [Annexure-27]

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**Item No. 4.4.1.5 of BOM-63/2021 (Item No. 7 of BOS):** Updation of sub topics of Paper-I & Paper II of Biochemistry syllabus.

**Resolution No. 4.4.1.5 of BOM-63/2021:** Resolved to include following subtopics for Paper-I & Paper-II in MBBS curriculum: [Annexure-28]

**Paper-I:**

- I) Genetic code, Replication, Transcription, Translation, Regulation of gene expression, Recombinant DNA technology, PCR, DNA repair, gene mutation, Protein sorting & targeting.
- II) Concept of vaccine development

**Paper-II:**

- I) Role of xenobiotics in disease
  - II) Apoptosis
- 

**Item No. 4.4.1.6 of BOM-63/2021 (Item No. 8 of BOS):** Updation of pattern/format of Question paper of all three subjects in preliminary and University examination.

**Resolution No. 4.4.1.6 of BOM-63/2021:** Resolved to approve that:

- i. Terminology of SAQ for 5 marks question & BAQ for 3 marks question be used in question paper marks pattern.
- ii. One AETCOM question – SAQ 5 marks should be included in Paper I – Section B only, in each subject in prelim university examination.
- iii. Journal marks will not be included at university practical examination. Revised practical examination marks distribution pattern of three subjects
- iv. The above changes to be implemented from 2020-21 batch prelim & university examination.

[Annexure- 29A, 29B, 29C, 29D]

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**Item No. 4.4.1.7 of BOM-63/2021 (Item No. 9 of BOS):** Inclusion as Reference books for MGMIHS.

**Resolution No. 4.4.1.7 of BOM-63/2021:** Resolved to include following books as reference book for MGMIHS: [Annexure-30]

- 1. Humanities in Medical Education-Rajiv Mahajan, Tejinder Sing.
  - 2. Effective Medical Communication- Prof S. C. Parija, Dr. B. V. Adkoli
- 

**Item No. 4.4.1.8 of BOM-63/2021 (Item No. 10 of BOS):** M.Sc. (Medical courses) updation (As per letter from Dean Faculty of Medicine (PG) dated 5.12.2020) with reattached M.Sc.



Medical Courses Syllabus & Evaluation Pattern III & IV Sem (Anatomy, Physiology & Biochemistry).

**Resolution No. 4.4.1.8 of BOM-63/2021:** Resolved to approve the modification in marks tabulation of M.Sc. Medical courses (Anatomy, Physiology & Biochemistry) of III & IV Semester :

- Marks given for clinical posting pg activity & dissertation 20 each will be shifted from internal assessment to semester exam column. This will mean that students need 50% marks in each to pass & be eligible for university exam.
- Dissertation evaluation made of 70 marks & shifted from theory to Practical

**[Annexure-31A, 31B, 31C, 31D]**

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**Item No. 4.4.1.9 of BOM-63/2021 (Item No. 11 of BOS):** Revision of M.Sc. Medical Biochemistry syllabus (III & IV).

**Resolution No. 4.4.1.9 of BOM-63/2021:** Resolved to approve the inclusion of few topics in Sem III – Module 15, Sem IV – Modules 19, 21, 22 in M.Sc. Medical Biochemistry, Sem III & IV from Batch 2020 – 21. **[Annexure-32A, 32B]**

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**Item No. 4.4.1.10 of BOM-63/2021 (Item No. 12 of BOS):** M.Sc. Medical Courses Syllabus & Evaluation Pattern V & VI Sem (Anatomy, Physiology & Biochemistry).

**Resolution No. 4.4.1.10 of BOM-63/2021:** Resolved to approve the syllabus & evaluation pattern for V & VI Sem (M.Sc. Medical Anatomy, Physiology & Biochemistry). **[Annexure-33A, 33B, 33C]**

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**Item No. 4.4.1.11 of BOM-63/2021 (Item No. 13 of BOS):** M.Sc. Medical Courses Journal for 1<sup>st</sup> year (1<sup>st</sup> & 2<sup>nd</sup> Semester – Anatomy, Physiology & Biochemistry).

**Resolution No. 4.4.1.11 of BOM-63/2021:** Resolved to approve the M.Sc. I<sup>st</sup> yr Journals (Anatomy, Physiology & Biochemistry). **[Annexure-34A, 34B, 34C1, 34C2]**

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**Item No. 4.4.1.12 of BOM-63/2021 (Item No. 14 of BOS):** M.Sc. Medical courses IV / VI semester exams University Practical pattern - dissertation defense – assessment criteria amendment.

**Resolution No. 4.4.1.12 of BOM-63/2021:** Resolved to constitute a committee for finalizing whether to continue M.Sc. 3yr – VI Sem university exam pattern with theory & practical exam with dissertation defense 70 marks under Practical heading. **[Annexure-35]**

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**Item No. 4.4.1.13 of BOM-63/2021 (Item No. 15 of BOS):** Ph.D. Entrance Examination syllabus for subjects of Anatomy, Physiology & Biochemistry.

**Resolution No. 4.4.1.13 of BOM-63/2021:** Resolved to approve the Ph.D. Entrance Examination syllabus for subjects of Anatomy, Physiology & Biochemistry. **[Annexure-36A, 36B, 36C]**

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#### **4.4.2 PARACLINICAL**

**Item No. 4.4.2.1 of BOM-63/2021 (Item No. 3 of BOS):** To develop electives related to Para-Clinical disciplines in accordance with Competency Based Medical Education (CBME) guidelines:

- 10 A:Virology and Bacteriology Techniques (Block 1): Microbiology (Navi Mumbai)
- 10 B:Biomedical Waste management (Block 1): Microbiology (Aurangabad)
- 10 C:Quality control in Hematology (Block 1): Pathology (Navi Mumbai)
- 10 D:Blood Banking (Block 2): Pathology (Aurangabad)
- 10 E:Good Laboratory Practices (Block 1): Pathology (Aurangabad)
- 10 F:Pharmacovigilance and Clinical Pharmacology (Block 1): Pharmacology (Navi Mumbai)
- 10 G:Examination & reporting of Injured Person (Block 1): FMT (Aurangabad)

**Resolution No. 4.4.2.1.i of BOM-63/2021:** Resolved to approve following Electives prepared as per the MCI (NMC) template for planning learning experiences: [Annexure-37]

- **10 A:Virology and Bacteriology Techniques** (Block 1): Microbiology (Navi Mumbai)
- **10 B:Biomedical Waste management** (Block 1): Microbiology (Aurangabad)
- **10 C:Quality control in Hematology** (Block 1): Pathology (Navi Mumbai)
- **10 D:Blood Banking** (Block 2): Pathology (Aurangabad)
- **10 E:Good Laboratory Practices** (Block 1): Pathology (Aurangabad)
- **10 F:Pharmacovigilance and Clinical Pharmacology** (Block 1): Pharmacology (Navi Mumbai and Aurangabad)
- **10 G:Examination and reporting of Injured Person** (Block 1): FMT (Aurangabad and Navi Mumbai)

**Resolution No. 4.4.2.1.ii of BOM-63/2021:** Resolved to request Chairperson, BOS (Para Clinical) to take opinion of external experts as the Elective title “Examination and reporting of Injured Person”, needs to be relooked for its content, to be labeled as “Elective Course”.

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**Item No. 4.4.2.2 of BOM-63/2021 (Item No. 4 of BOS):** Inclusion of module on Management of Pandemics in the 2<sup>nd</sup> MBBS CBME Curriculum in respective subjects (Microbiology, Pharmacology).

**Resolution No. 4.4.2.2.i of BOM-63/2021:** Resolved to include the Longitudinal modules on Pandemic Management in the 2<sup>nd</sup> MBBS CBME Curriculum in respective subjects (Microbiology, Pharmacology) as recommended by MCI (NMC). [Annexure-38]

**Resolution No. 4.4.2.2.ii of BOM-63/2021:** Resolved to add an additional three hours, over and above the teaching hours for core curriculum in Pharmacology, to cover the module on Pandemic.

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**Item No. 4.4.2.3 of BOM-63/2021 (Item No. 5 of BOS):** Preparation of the Log book for MD Program based on Competency Based Postgraduate Training Guidelines.



**Resolution No. 4.4.2.3 of BOM-63/2021:** Resolved to approve the Log books for MD Microbiology, Pathology and Pharmacology as specified under Competency Based Postgraduate Training Guidelines. [Annexure-39A, 39B, 39C]

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**Item No. 4.4.2.4 of BOM-63/2021 (Item No. 6 of BOS):** Restructuring syllabus and assessment pattern of M.Sc. Medical Microbiology Program (5<sup>th</sup> and 6<sup>th</sup> Semester) as per Choice Based Credit System (CBCS).

**Resolution No. 4.4.2.4 of BOM-63/2021:** Resolved to approve the modified syllabus (Reflecting credits, topics for lectures, practicals, tutorials) and details of scheme for formative and summative examination of M.Sc. Medical Microbiology Program (5<sup>th</sup> and 6<sup>th</sup> Semester) as per Choice Based Credit System (CBCS) Guidelines by UGC. [Annexure-40]

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**Item No. 4.4.2.5 of BOM-63/2021 (Item No. 7 of BOS):** Restructuring syllabus and assessment pattern of M.Sc. Medical Pharmacology Program (5<sup>th</sup> and 6<sup>th</sup> Semester) as per Choice Based Credit System (CBCS).

**Resolution No. 4.4.2.5 of BOM-63/2021:** Resolved to approve the syllabus of M.Sc. Medical Pharmacology Program (5<sup>th</sup> and 6<sup>th</sup> Semester) and assessment plan as per Choice Based Credit System (CBCS). [Annexure-41]

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**Item No. 4.4.2.6 of BOM-63/2021 (Item No. 8 of BOS):** Revision of Practical Journals for M.Sc. (Medical) Programs in Microbiology and Pharmacology (1<sup>st</sup> and 2<sup>nd</sup> Semester).

**Resolution No. 4.4.2.6 of BOM-63/2021:** Resolved to approve the updated Practical Journals for M.Sc. (Medical) Programs in Microbiology and Pharmacology (1<sup>st</sup> and 2<sup>nd</sup> Semester) prepared as per Choice Based Credit System (CBCS) curriculum. [Annexure-42A, 42B]

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**Item No. 4.4.2.7 of BOM-63/2021 (Item No. 9 of BOS):** To consider revision of Assessment Pattern for M.Sc. Medical Program (1<sup>st</sup> to 4<sup>th</sup> Semester) in Microbiology and Pharmacology.

**Resolution No. 4.4.2.7 of BOM-63/2021:** Resolved to approve the revision of existing Assessment Scheme for M.Sc. Medical Programs (1<sup>st</sup> and 4<sup>th</sup> Sem) in Microbiology and Pharmacology by incorporating following changes:

- Inclusion of subject codes for various courses
- Change in breakup of Marks in Internal Assessment
- Inclusion of dissertation evaluation marks under the Practical head in University Final Exams

[Annexure-43]

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**Item No. 4.4.2.8 of BOM-63/2021 (Item No. 10 of BOS):** Submission of Curriculum for Fellowship Course in “Health Care Associated Infections” Microbiology (Navi Mumbai).

**Resolution No. 4.4.2.8.i of BOM-63/2021:** Resolved to approve the curriculum along with change of intake capacity as 2 instead of 4 for fellowship course in “Health Care Associated Infections” at Microbiology (Navi Mumbai). [Annexure-44]

**Resolution No. 4.4.2.8.ii of BOM-63/2021:** It was further resolved to carry out “Audit for Fellowship programmes” so as to find out the reason for less takers of the Fellowship programmes.

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**Item No. 4.4.2.9 of BOM-63/2021 (Item No. 11 of BOS):** Revision of UG and PG Academic calendar.

**Resolution No. 4.4.2.9 of BOM-63/2021:** Resolved to approve the revised academic calendar for UG and PG (Para Clinical subjects). [Annexure-45A, 45B]

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#### **4.4.3 MEDICINE & ALLIED**

**Item No. 4.4.3.1 of BOM-63/2021 (Item No. 2 of BOS):** Inclusion of Lecture of Emergency Medicine for 8<sup>th</sup> /9<sup>th</sup> Semester students of MBBS.

**Resolution No. 4.4.3.1 of BOM-63/2021:** Resolved to include lectures of Emergency Medicine for 8<sup>th</sup> /9<sup>th</sup> Semester students of MBBS. [Annexure-46]

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**Item No. 4.4.3.2 of BOM-63/2021 (Item No. 3 of BOS):** Inclusion of Acute Medical Emergencies in Internal Medicine as the content of Paper III in PG examination of Respiratory Medicine.

**Resolution No. 4.4.3.2 of BOM-63/2021:** Resolved to approve the inclusion of “Acute Medical Emergencies” in “Internal Medicine” as the Content of Paper-III in PG examination of Respiratory Medicine. The changed pattern will be applicable from batch appearing in exam in April 2022. [Annexure-47]

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**Item No. 4.4.3.3 of BOM-63/2021 (Item No. 4 of BOS):** Elective posting of UG as per CBME.

**Resolution No. 4.4.3.3 of BOM-63/2021:** Resolved that Institute Head must constitute a committee for microplanning of elective postings and resolve the matter at local level.

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**Item No. 4.4.3.4 of BOM-63/2021 (Item No. 5 of BOS):** Mention of names of Guide and Co-Guides on Ethics Committee Approval letter for PG dissertation.

**Resolution No. 4.4.3.4 of BOM-63/2021:** Resolved to include name of the Guide alongwith the student on Ethics Committee Approval letter for PG dissertations.

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**Item No. 4.4.3.5 of BOM-63/2021 (Item No. 6 of BOS):** Proposal to start fellowship course in Infectious disease.

**Resolution No. 4.4.3.5 of BOM-63/2021:** Resolved to approve the draft proposal to start fellowship course in “Infectious Disease” under ambit of Dept. of Medicine. Dr. Divyashree (Infectious disease specialist from MGM Vashi) will be appointed as visiting faculty for training of fellows. [Annexure-48]

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**Item No. 4.4.3.6 of BOM-63/2021 (Item No. 7 of BOS):** To conduct workshops on Advanced neonatal resuscitation, Communication skill in Pediatrics for undergraduates, Breast Feeding Hospital Initiative and Infant & Young Child Nutrition (IYCN)

**Resolution No. 4.4.3.6 of BOM-63/2021:** Resolved to conduct workshops on Advanced Neonatal Resuscitation, Communication Skill in Pediatrics for undergraduates, Breast Feeding Hospital Initiative and Infant & Young Child Nutrition (IYCN) by Dept of Paediatrics. [Annexure-49]

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**Item No. 4.4.3.7 of BOM-63/2021 (Item No. 8 of BOS):** To revise clinical posting schedule for II MBBS.

**Resolution No. 4.4.3.7 of BOM-63/2021:** Resolved to approve the Time table for clinical posting for phase II starting from 1.3.2021. [Annexure-50]

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**Item No. 4.4.3.8 of BOM-63/2021 (Item No. 9 of BOS):** Fellowship course in critical care at MGM Aurangabad.

**Resolution No. 4.4.3.8 of BOM-63/2021:** Resolved to approve the proposal to start fellowship course in “Critical Care” at MGM Aurangabad. It was further resolved that students can start course as soon as he/she joins & complete one year of training. Examination will be conducted as per time table decided by university. [Annexure-51]

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**Item No. 4.4.3.9 of BOM-63/2021 (Item No. 10 of BOS):** Content Inclusion of Pandemic Management module for UG (Module 7) as suggested by National Medical Commission

**Resolution No. 4.4.3.9 of BOM-63/2021:** Resolved to approve the inclusion of all topics as given in CBME document in syllabus of CBME batch in respective phases. The time required for teaching Sessions will be adjusted in regular teaching hours. [Annexure-52]

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**Item No. 4.4.3.10 of BOM-63/2021 (Item No. 11 of BOS):** Academic calendar of III MBBS Part II (Existing & new CBME batch & PG (Batch 2020)

**Resolution No. 4.4.3.10 of BOM-63/2021:** Resolved to approve the academic calendar for III MBBS Part I & Part II for existing batches & PG joining in July 2020. [Annexure-53A, 53B]

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**4.4.4 SURGERY & ALLIED**

**Item No. 4.4.4.1 of BOM-63/2021 (Item No. 3 of BOS):** Long case marks are same as short case marks. Hence change is requested in ENT Department.

**Resolution No. 4.4.4.1 of BOM-63/2021:** Resolved to keep the distribution of marks as 100 Marks for 1 Long Case, 50 Marks each for 2 short cases, and 50 marks for 4 table viva each in the MS(ENT) University Practical examination from admission Batch-2019 (University Examination Scheduled in 2022) [Annexure-54]

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**Item No. 4.4.4.2 of BOM-63/2021 (Item No. 4 Point 2 of BOS):** Deadline of thesis submission / sample size for thesis study to be considered due to Covid- 19 Pandemic.

**Resolution No. 4.4.4.2 of BOM-63/2021:** Resolved to adhere to NMC advisory dated 22.12.2020 regarding relaxation of time for submission for PG Degree thesis for batches 2018-19 and 2019-20. PG Batch 2020-21 should follow existing norms. [Annexure-55]

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#### **4.4.5 SUPERSPECIALITY**

BOS (Superspeciality) meeting was not held.

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**Item No. 4.5 of BOM-63/2021 (Item No.4 of FM-26/2021 dt.16.01.2021):** To consider inclusion of textbook entitled “Fundamental Human Neurophysiology” written by Dr. Amarnath B. Solepure, Dean and Professor of Physiology, JIIU’s Indian Institute of Medical Sciences & Research, Warudi, and Badnapur, published by Ahuja publishing house in the syllabus of Medical/Health Science programme.

**Resolution No. 4.5 of BOM-63/2021:** Resolved to approve the inclusion of textbook entitled “Fundamental Human Neurophysiology” written by Dr. Amarnath B. Solepure, Dean and Professor of Physiology, JIIU’s Indian Institute of Medical Sciences & Research, Warudi, and Badnapur, published by Ahuja publishing house in the syllabus of Medical/Health Science programme in the syllabus of Medical/Health Science programme. [Annexure-56]

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**Item No. 4.6 of BOM-63/2021 (Item No.5 of FM-26/2021 dt.16.01.2021):** To discuss regarding a letter received from Incharge Director, MGM School of Biomedical Sciences, Navi Mumbai about starting of Fellowship for “Neurogenetics”.

**Resolution No. 4.6 of BOM-63/2021:** Resolved to constitute a committee to work out the details for starting of Fellowship for “Neurogenetics”. [Annexure-57]

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**Item No. 4.7 of BOM-63/2021 (Item No.6.i of FM-26/2021 dt.16.01.2021):** Dr. G.S. Narshetty, Dean Faculty of Medicine (PG) informed the members regarding purchase of “Smart Computer Panels” at Navi Mumbai Campus as “Smart Classroom initiative”

**Resolution No. 4.7 of BOM-63/2021:** Resolved to purchase “Smart Computer Panels” at Navi Mumbai Campus as “Smart Classroom initiative”.

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**Item No. 4.8 of BOM-63/2021 (Item No.6.ii of FM-26/2021 dt.16.01.2021):** A strong IT Platform (LMS) must be installed so that lectures can be combined for both the campuses.

**Resolution No. 4.8 of BOM-63/2021:** Resolved to install a strong IT Platform (LMS) so that lectures can be combined for both the campuses.

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**Item No. 4.9 of BOM-63/2021 (Item No.7 of AC-39/2021):** To peruse and take appropriate decisions on the recommendations of the Research cell in their meeting held on 06/01/2021.

**Item No. 4.9.1 of BOM-63/2021 (Item No.7.1 of AC-39/2021):** The Ph.D. Course Work Choice Based Credit System (CBCS).

**Resolution No. 4.9.1 of BOM-63/2021:** Resolved to approve the Choice Based Credit System (CBCS) syllabus for Course Work of Ph.D. programme. [Annexure-58]



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**Item No. 4.9.2 of BOM-63/2021 (Item No.7.2 of AC-39/2021):** Six Monthly Research Progress of PhD Students of both Campus.

**Resolution No. 4.9.2 of BOM-63/2021:** Resolved to issue termination notice as per the UGC guidelines to those Ph.D. students who have completed Six Years of Registration /Admission and still not completed the research work.

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**Item No. 4.9.3 of BOM-63/2021 (Item No.7.3 of AC-39/2021):** Research Budget as per resolution of BOM-61/2020: Resolved that the interest accrued on the MGMIHS corpus amount in Government Securities Bond which is available for spending on developmental activities of the Institute as per UGC guidelines, should be arranged to be utilized for setting up of R&D labs in the areas of Molecular and Biosafety Level – 3 labs”.

**Resolution No. 4.9.3 of BOM-63/2021:** Resolved that Research Laboratories budget should be prepared and submitted to the MGMIHS for release of the funds so as to enhance the available infrastructure for carrying out research of both the Campus. The budget should be submitted within two months with details of the equipment and cost involved for up-gradation of the Infrastructure.

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**Item No. 4.9.4 of BOM-63/2021 (Item No.7.4.i of AC-39/2021): Research Budget of projects Utilizing Infrastructure:** All MSc, MD, MS, PhD and Faculty carrying out Research in the Constituent Units of MGMIHS must submit a detailed budget of the infrastructure, materials, chemicals, laboratory tests etc. to be utilized by the researcher in the research project. Any waiver of charges for the laboratory test should also be projected in the budget. This budget should be submitted along with the Research Proposal to the Scientific Advisory Committee and Ethics Committee for approval. The Member Secretary of the both the committees must make a note of this decision and implement it with immediate effect.

**Resolution No. 4.9.4 of BOM-63/2021:** Resolved that all M.Sc., MD, MS, PhD and Faculty carrying out Research in the Constituent Units of MGMIHS must submit the budget along with the research proposal to the Member Secretary of SAC & Ethics Committee of concerned unit. The Member Secretary must see that research budget is submitted before approving the proposal.

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**Item No. 4.9.5 of BOM-63/2021 (Item No.7.4.ii of AC-39/2021):** All Institutes should prepare their yearly research budget and send it to the MGMIHS in advance by December of each year to place in Finance Committee Meeting. The budget can be revised and re-submitted later.

**Resolution No. 4.9.5 of BOM-63/2021:** Resolved that all Institutes must include “Research Head” while preparing their yearly budget.

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**Item No. 4.10 of BOM-63/2021 (Item No.8 of AC-39/2021):** To peruse the activities of the IQAC cell.

Dr. Rita Khadkikar, University IQAC Coordinator presented updates of activities of the IQAC cell, MGMIHS. [Annexure-59]

**BOM Noted**

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**Item No. 4.11 of BOM-63/2021 (Item No.9 of AC-39/2021):** To consider the recommendations and decision taken by the Board of Examinations (BOE-01/2021) in their meeting held on 27/01/2021.

**Item No. 4.11.1 of BOM-63/2021 (Item No.9.1 of AC-39/2021):** Presentation of Annual Report of examination section of Academic Year 2019-2020.

**Resolution No. 4.11.1 of BOM-63/2021:** Resolved to accept and approve annual report of examination for year 2019-20.

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**Item No. 4.11.2 of BOM-63/2021 (Item No.9.2 of AC-39/2021):** To discuss issuing fellowship Degree Certificate with details of external expert as well as guide.

**Resolution No. 4.11.2 of BOM-63/2021:** Resolved to continue existing practice of issuing fellowship certificate by University.

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**Item No. 4.11.3 of BOM-63/2021 (Item No.9.3 of AC-39/2021):** Enhancing remuneration for examiners.

**Resolution No. 4.11.3 of BOM-63/2021:** Resolved to refer the matter of enhancing remuneration for examiners to Finance Committee for final decision.

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**Item No. 4.11.4 of BOM-63/2021 (Item No.9.4 of AC-39/2021):** To depict college levels examinations on the mark memo.

**Resolution No. 4.11.4 of BOM-63/2021:** Resolved that all courses (Core courses as well as electives) in all programs with CBCS curriculum of MGM School of Biomedical Sciences (MGMSBS-UG & PG) and MGM School of Physiotherapy (MGMSOP - BPT & MPT) will be evaluated at the level of the University for end semester examination.

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**Item No. 4.11.5 of BOM-63/2021 (Item No.9.5 of AC-39/2021):** To reflect CGPA as well as percentage of marks on marks memo of all CBCS programme.

**Resolution No. 4.11.5 of BOM-63/2021:** Resolved to reflect CGPA as well as percentage of marks on marks memo of all CBCS programmes.

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**Item No. 4.11.6 of BOM-63/2021 (Item No.9.6 of AC-39/2021):** Discussion on PG dissertation eligibility criteria's as per NMC

**Resolution No. 4.11.6 of BOM-63/2021:** Resolved to follow advisory issued by NMC dated 22.12.2020 on PG dissertation eligibility criteria.

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**Item No. 4.11.7 of BOM-63/2021 (Item No.9.8 of AC-39/2021):** Presentation of IVS (Internal Vigilance Squad) report

**Resolution No. 4.11.7 of BOM-63/2021:** Resolved to accept the report submitted by Internal Vigilance Squad of both the campuses.

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**Item No. 4.11.8 of BOM-63/2021 (Item No.9.9 of AC-39/2021):** Any other point permission to chair - Controller of Examinations presented an application of student seeking change of marksheet as per lateral entry to CCT programme from B.Optomety.

**Resolution No. 4.11.8 of BOM-63/2021:** Resolved to refer the application of student seeking change of marksheet as per lateral entry to CCT programme from B.Optomety to the committee of CBCS appointed by Hon'ble Vice Chancellor.

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**Item No. 4.12 of BOM-63/2021 (Item No.10 of AC-39/2021):** To discuss regarding equivalence of Research work instead of Ph.D. in promotion of Physiotherapy and Biomedical Faculties.

**Resolution No. 4.12 of BOM-63/2021:** Resolved to constitute a committee under the Chairmanship of Vice Chancellor to take an appropriate decision regarding equivalence of Research work instead of Ph.D. in promotion of Physiotherapy and Biomedical Faculties.

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**Item No. 4.13 of BOM-63/2021 (Item No.11 of AC-39/2021):** To discuss & consider the proposal for upgrading existing Zebrafish facility into a "ZEBCOG- Centre of Excellence" under MGMSBS to promote collaborative research.

**Resolution No. 4.13 of BOM-63/2021:** Principally approved the proposal for upgrading existing Zebrafish facility into a "ZEBCOG- Centre of Excellence" under MGMSBS to promote collaborative research and directed I/c Director, MGM SBS, NM to submit the budget for the same so that it could be placed in Finance Committee meeting. [Annexure-60]

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**Item No. 4.14 of BOM-63/2021 (Item No.12 of AC-39/2021):** To discuss and take appropriate decision regarding AIU-CII Smart Manager Programme for graduates of all disciplines.

**Resolution No. 4.14 of BOM-63/2021:** Resolved to direct all Heads of constituent units to encourage their students to register for AIU-CII Smart Manager Programme. [Annexure-61]

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**Item No. 4.15 of BOM-63/2021 (Item No.13.i of AC-39/2021):** Appointment of Dr. Vrushali Ponde & Dr. Margareta Nordin as Honorary Faculty at MGMIHS.

**Resolution No. 4.15 of BOM-63/2021:** Resolved to appoint Dr. Vrushali Ponde & Dr. Margareta Nordin as Honorary Faculty as per rules of MGMIHS.

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**Item No. 4.16 of BOM-63/2021 (Item No.13.ii of AC-39/2021):** Dr. Sameer Kadam, Prof & Head, Surgery, MGM Medical College, Navi Mumbai proposed to have a combined Surgical Procedure Programme with nearby Medical Colleges.

**Resolution No. 4.16 of BOM-63/2021:** Resolved to direct Dr. Sameer Kadam, Prof & Head, Surgery, MGM Medical College, Navi Mumbai to submit detailed proposal regarding combined Surgical Procedure Programme with nearby Medical Colleges, for further consideration.

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**Item No. 4.17 of BOM-63/2021 (Item No.13.ii of AC-39/2021):** Hon'ble Vice Chancellor informed the members about draft Regulations of UGC Academic Credit Bank facility and requested all faculties to peruse the same for effective implementation at MGMIHS. [Annexure-62]

**Resolution No. 4.17 of BOM-63/2021:** Resolved to obtain feedback from all stakeholders about draft Regulations of UGC Academic Credit Bank facility and send to UGC. It was further resolved to implement the Regulations of UGC Academic Credit Bank facility once the same is notified. [Annexure-62]

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**Item No. 4.18 of BOM-63/2021 (Item No.13.ii of AC-39/2021):** Dr. Sameer Kadam, Prof & Head, Surgery, MGM Medical College, Navi Mumbai raised the matter of strict conduction of Institute level internal examination in lines of University examination and suggested to prepare SOPs for the same.

COE, MGMIHS informed the members that SOPs for University examinations are already in place and the same can be suitably used for the Institute level examination as well.

**Resolution No. 4.18 of BOM-63/2021:** Resolved to implement the SOPs which are followed for University examinations, for Institute/college/Department level examination as well.

**Item No. 5 of BOM-63/2021:** To peruse and take appropriate decisions on the recommendations of the Finance Committee (FC-47/2021) in its meeting to be held on Monday, 15<sup>th</sup> February, 2021. (To be placed on table on the day of meeting)

**Item No.5.1 of BOM-63/2021 (i.e. Item No.2 of FC-47/2020):** To consider and approve the Action Taken Report on the Resolutions of FC-46/2020.

**Resolution No. 5.1 of BOM-63/2021:** The following resolutions were passed:

- A. It was resolved to present proposals in the BOM for additional Infrastructure needed for Hostels and quarters for Students and Nurses in both campuses by the Deans of both Medical Colleges. [Annexure-63]
- B. It was resolved that proposals are to be submitted to VC Office such that upon approval of BOM, necessary FDs can be ear-marked for such Infrastructure Developmental requirements.
- C. It was resolved that the interest received on the Corpus amount invested in Government Securities Bond as well as additional provision of funds should be used for setting up one Clinical Skill Lab with Simulation at both Navi Mumbai and Aurangabad Campuses with an investment of around Rs. 5 to 6 Crores for each lab. One Faculty from each campus should be identified for this purpose who should visit well known Labs and then submit proposals and budget for setting up our Clinical Skill Labs in both the campuses. The Registrar shall put up the proposals for the same in the BOM.
- D. It was resolved that all Receipts & Payments Accounts duly signed by Finance Officer shall be sent for the advice of Statutory Auditor, CA. Shri Ashok Patil before presenting the same in Finance Committee Meetings.



- E. It was resolved to send the number of transactions and fund status in each of the Current accounts opened with various banks with MGMIHS and all its Units to CA. Shri Ashok Patil in order to take the decision of converting which all current accounts into savings accounts.
- F. It was resolved that fee collections from students in all MGM Units should be in the online E-Pay mode.

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**Item No.5.2 of BOM-63/2021 (i.e. Item No.3A of FC-47/2020):** Approval given by Hon. VC Sir for purchases of equipment by New Bombay College of Nursing, Navi Mumbai, towards NAAC requirements.

**Resolution No. 5.2 of BOM-63/2021:** Resolved to look into the requirements of New Bombay College of Nursing also from its laboratory and classroom facilities and take appropriate decision. [Annexure-64]

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**Item No.5.3 of BOM-63/2021 (i.e. Item No.4 of FC-47/2020):** To Consider and approve Receipts and Payments Account for the F.Y.April-2020 to Dec-2020.

**Resolution No. 5.3 of BOM-63/2021:** It was unanimously resolved to approve the Receipts and Payments Account for F.Y.April-2020 to Dec-2020. [Annexure-65]

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**Item No.5.4 of BOM-63/2021 (i.e. Item No.5 of FC-47/2020):** To Consider and approve Receipts and Payments Account for the period of July-20 to Dec-2020.

**Resolution No. 5.4 of BOM-63/2021:** It was unanimously resolved to approve the Receipts and Payments Account for the period of July-20 to Dec-2020. [Annexure-66]

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**Item No.5.5 of BOM-63/2021 (i.e. Item No.6 of FC-47/2020):** To Consider and approve Fee Reconciliation statements as on December -20.

**Resolution No. 5.5 of BOM-63/2021:** It was unanimously resolved to approve Fee Reconciliation Statement as on 31.12.2020. [Annexure-67]

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**Item No.5.6 of BOM-63/2021 (i.e. Item No.7a of FC-47/2020):** MUHS has revised the rates of examination remuneration dtd. 08.06.2020. BoE has recommended the approval of the revised MUHS remuneration for conduct of University Examinations at MGMIHS.

**Resolution No. 5.6 of BOM-63/2021:** It was unanimously resolved to approve the MUHS revised rates of examination remuneration for MGMIHS. It was further directed that FO, MGMIHS in consultation with the COE, MGMIHS shall look into the feasibility of containing this revised expenditure within the exam fee collections and thereupon to increase the examination fee rates suitably, if so needed. [Annexure-68]

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**Item No.5.7 of BOM-63/2021 (i.e. Item No.7b of FC-47/2020):** Approval for more expenses heads to be added in the Income & Expenditure Schedules as per the requirements of NAAC/NIRF.

**Resolution No. 5.7 of BOM-63/2021:** It was unanimously resolved to send the list of new account heads to be added to C.A. Shri Ashok Patil for confirming the same. Further it was resolved that such heads should be included in the Budgets also. [Annexure-69]

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**Item No. 6 of BOM-63/2021:** To consider & take appropriate decision on the recommendation of Research Cell meeting held on 27.10.2020 regarding funding research (Rs. 87,500) to Dr. Sadhana Kulkarni, Professor & Head, Dept. of Emergency Medicine, MGM Medical College, Aurangabad.

**Resolution No. 6 of BOM-63/2021:** Resolved to approve funding of Rs. 87,500 to Dr. Sadhana Kulkarni, Professor & Head, Dept. of Emergency Medicine, MGM Medical College, Aurangabad for her research.

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**Item No. 7 of BOM-63/2021:** To discuss & take appropriate decision regarding waiver of Internship fees for B. Optometry (2017-18 & 2018-19 batches) for MGM School of Biomedical Sciences, Navi Mumbai.

**Resolution No. 7 of BOM-63/2021:** Resolved to waive off Internship fees for B. Optometry (2017-18 & 2018-19 batches) for MGM School of Biomedical Sciences, Navi Mumbai

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**Item No. 8.1 of BOM-63/2021:** To consider & take appropriate decision on certain suggestions from Controller of Examination regarding providing similar answer booklets to students in “University exam” & “College level exam”.

**Resolution No. 8.1 of BOM-63/2021:** Resolved to refer the matter regarding providing similar answer booklets to students in “University exam” & “College level exam” to BOE.

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**Item No. 8.2 of BOM-63/2021:** To consider & take appropriate decision on certain suggestions from Controller of Examination regarding Policy decision for disposal of thesis copy stored by examinations section since 2009 to till date.

**Resolution No. 8.2 of BOM-63/2021:** Resolved to refer the matter regarding “Policy decision for disposal of thesis copy stored by examinations section since 2009 to till date” to BOE.

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**Item No. 8.3 of BOM-63/2021:** To consider & take appropriate decision on certain suggestions from Controller of Examination regarding availing University Previous Year Question paper bank to students in spiral bound.

**Resolution No. 8.3 of BOM-63/2021:** Resolved to refer the matter regarding “availing University Previous Year Question paper bank to students in spiral bound” to BOE.

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**Item No. 9 of BOM-63/2021:** To discuss & approve purchase of “Handbook of National Education Policy 2020” published by Oxford Book Company.

**Resolution No. 9 of BOM-63/2021:** Resolved to approve purchase of “Handbook of National Education Policy 2020” published by Oxford Book Company.

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**Item No. 10 of BOM-63/2021:** To discuss & take appropriate decision regarding Honorarium/remuneration amount to Guest speakers for conducting online session in webinars.

**Resolution No. 10 of BOM-63/2021:** Resolved to follow existing norms of remuneration to Guest speakers adopted for offline session.

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**Item No. 11 of BOM-63/2021:** To consider the proposal for smooth operationalization of MGM Rhythm Institute of Music and Performing Arts Academy.

**Resolution No. 11 of BOM-63/2021:** Resolved that as the facility of MGM Rhythm Institute of Music and Performing Arts Academy is essential for harvesting and promoting music/arts among students and staff, a budget amounting to Rs. 10 lakh per year may be sanctioned for the smooth operationalization of MGM Rhythm Institute of Music and Performing Arts Academy.

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**Item No. 12 of BOM-63/2021:** To discuss & take appropriate decision regarding Annual Contract renewal with SkyQ Infotech for development and maintenance of the website of MGMIHS and its constituent units at Navi Mumbai campus.

**Resolution No.12 of BOM-63/2021:** Resolved to further negotiate with the vendor “SkyQ Infotech” regarding the percentage hike for renewal of Annual Contract for development and maintenance of the website of MGMIHS and its constituent units at Navi Mumbai campus. It was further resolved to authorize Vice Chancellor to approve the final negotiated amount.

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**Item No. 13 of BOM-63/2021:** To consider & take appropriate decision on the applications request forwarded by Dean, MGM Medical College, Aurangabad received from MBBS students towards concession in tuition fees for various reasons.

Registrar informed the members regarding existing BOM resolutions pertaining to grant of concession in tuition fees for various academic programmes:

- **Resolution No. 9 of BOM-58/2019 dt. 19/07/2019:** Resolved that:
  - i) Institution head must scrutinize applications seeking concession in Tuition fees in terms of financial background of the candidate alongwith encouraging/helping the candidate to obtain educational loan.
  - ii) After ascertaining the above facts, if candidate still requires any financial help then Institution head may forward the request to BOM for consideration.
- **Resolution No. 10 of BOM-59/2019 dt. 11/11/2019:** Resolved that Hon’ble Vice Chancellor is authorized to grant concession in programme tuition fees to needy students after considering the recommendations of respective Institute Heads.

**BOM directed Registrar to re-circulate the existing BOM resolutions (mentioned above) pertaining to grant of concession in tuition fees for various academic programmes.**

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**Item No. 14 of BOM-63/2021: Items for post facto approval:**

**Item No. 14.1 of BOM-63/2021:** Request forwarded by I/C Director, MGM School of Biomedical Sciences, Navi Mumbai for providing Freeship for Academic Year 2020-21.

**Resolution No. 13.1 of BOM-63/2021:** Resolved to approve the Freeship for Academic Year 2020-21 as per request forwarded by I/C Director, MGM School of Biomedical Sciences, Navi Mumbai. [Annexure-70]

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**Item No. 14.2 of BOM-63/2021: Items for post facto approval:** Minor corrections in MoA (Inclusion of Pro Vice Chancellor) prepared as per UGC (Institutions Deemed to be Universities) Regulations, 2019.

**Resolution No. 13.2 of BOM-63/2021:** Resolved to approve minor corrections in MoA (Inclusion of Pro Vice Chancellor) prepared as per UGC (Institutions Deemed to be Universities) Regulations, 2019. [Annexure-71]

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**Item No. 15 of BOM-63/2021: Items for information:**

- i) From Controller of Examination, MGMIHS-Regarding Third MBBS (Part-II) Additional Supplementary Examination, November 2020.

#### **BOM Noted**

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- ii) Appointment of Dr. Raman P. Yadav as adjunct Professor (Honorary) at Institute of Chemical Technology, Mumbai, India.

BOM appreciated the appointment of Dr. Raman P. Yadav as adjunct Professor (Honorary) at Institute of Chemical Technology, Mumbai, India and resolved as follows:

**Resolution No. 14.1 of BOM-63/2021:** Resolved to approve appointment of Dr. Raman P. Yadav as adjunct Professor (Honorary) at Institute of Chemical Technology, Mumbai, India

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- iii) From Director, MGM School of Physiotherapy, Navi Mumbai-To conduct a program "Move the Health Way" in Institutes of MGM Trust as an initiative of "MGM's Healthy Institute of Health Sciences" aligned with Fit India Campaign (UGC).

**Resolution No. 14.2 of BOM-63/2021:** BOM appreciated the idea to conduct a program "Move the Health Way" mooted by MGM School of Physiotherapy, Navi Mumbai and empowered Vice Chancellor to implement the same at MGMIHS.

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- iv) **MGMIHS IT related:**
    - a) Recommendations of committee constituted with reference to recent cyber attack on Student portal.
    - b) Retrieving data from Ensign Infosystems Pvt. Ltd
    - c) Signing MOU with M/s SMB Systems Pvt. Ltd. for data safety & data portability in case of termination.

**Resolution No. 14.3 of BOM-63/2021:** Resolved to accept the recommendations of committee constituted with reference to recent cyber attack on Student portal and implement the same. [Annexure-72]



**Resolution No. 14.4 of BOM-63/2021:** Resolved to obtain legal advice to resolve the issue regarding :

- Retrieving data from Ensign Infosystems Pvt. Ltd
- Signing MOU with M/s SMB Systems Pvt. Ltd. for data safety & data portability in case of termination.

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**Item No. 16 of BOM-63/2021:** Any other matter with the permission of the Chair.

**i) 14<sup>th</sup> Convocation of MGMIHS:**

**Resolution No. 15.1 of BOM-63/2021:** Resolved to conduct 14<sup>th</sup> Convocation of MGMIHS in a virtual mode in view of COVID-19 pandemic.

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**ii) PG Bond:**

**Resolution No. 15.2 of BOM-63/2021:** Resolved to strictly implement PG Bond in view of COVID-19 pandemic and requirement of SRs in view of increase in intake to 250 in MBBS programme.

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Hon'ble Vice Chancellor Sir thanked Hon'ble Chancellor Sir for his gracious presence and guidance throughout the meeting.

As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.

  
Registrar & Secretary

  
Vice Chancellor & Chairman  
(For approval)

  
Vice Chancellor & Chairman  
(For confirmation)



## MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector-1, Kamothe, Navi Mumbai - 410209

Tel. No. 022-27432471, 022-27432994, Fax No. 022 - 27431094

E-mail : registrar@mgmhuhs.com ; Website : www.mgmhuhs.com

### MINUTES OF THE SPECIAL MEETING OF THE BOARD OF MANAGEMENT (BOM – 63A/2021)

A Special Meeting of the Board of Management (BOM-63A/2021) of MGM Institute of Health Sciences (MGM Institute) was held on Saturday, 17<sup>th</sup> April, 2021 at 11.00 AM in an online mode.

The following members were present :-

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. S.N. Kadam	Member
Dr. P.M. Jadhav	Member
Dr. Nivrutti Patil	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Dr. R.B. Goel	Registrar & Member Secretary

At the outset Hon'ble Vice-Chancellor and Chairperson welcomed all the Members present.

Dr. R.B. Goel, Registrar & Secretary placed before the Board of Management, the following recommendations of Special Academic Council Meeting (AC-39A/2021) held on Saturday, 17<sup>th</sup> April, 2021 at 10.00 AM for consideration :-

**Item No. 1:** To conduct 14<sup>th</sup> Convocation of MGM Institute on 25/04/2021 in a Virtual mode.

**Resolution No. 1:** It is resolved to conduct 14<sup>th</sup> Convocation of MGM Institute on 25/04/2021 in a Virtual mode in view of COVID-19 pandemic.

**Item No. 2:** To approve the award of the following degrees in the 14<sup>th</sup> Convocation of MGM Institute on 25/04/2021 in a Virtual mode:



- a. Ph.D. Degrees on successful and qualified Students.
- b. Superspeciality, M.D., M.Sc. AHS, M.Sc. Med., MPT, M.Sc. (Nursing) and M.Sc. (NPCC) Degrees on successful and qualified Students.
- c. M.B.B.S., B.Sc. (Allied Health Sciences), B.P.T., B.Sc.(Nursing), P.B.B.Sc.(Nursing) Degrees on successful and qualified Students.

Note : The Board of Management under the powers vested in it under Clause No. 10.07.2 of UGC (Institutions Deemed to be Universities) Regulations, 2019 and Clause No. 1.1(b) (xxxix) of MGM University Rules & Regulations is empowered to approve award of degrees & diploma based on the results of the examination and tests and to confer, grant or award the degrees/diplomas, certificates and other academic titles and distinctions on the qualifying candidates.

The Academic Council has recommended to award the following Degrees to the qualified candidates in the 14<sup>th</sup> Convocation of the University to be held on 25<sup>th</sup> April, 2021 in a Virtual mode:

<b>Total number of Eligible Students for</b>			
<b>14th Convocation</b>			
<b>Dated 25.04.2021</b>			
<b>Course</b>	<b>Number of Students</b>		<b>Total</b>
<b>PG Course</b>	<b>NM</b>	<b>Aurangabad</b>	
Ph.D.	5	1	6
MD	1	1	2
M.Sc. AHS	53	0	53
M.Sc. Med	13	1	14
MPT	8	3	11
M.Sc Nursing	3	-	3
M.Sc Nursing (NPCC)	4	-	4
Super Speciality	3	2	5
<b>Total</b>	<b>90</b>	<b>8</b>	<b>98</b>
<b>UG Course</b>			
MBBS	6	124	130
B.Sc. (AHS)	2	4	6
BPT	11	17	28
B.Sc Nursing	47	-	47
P.B.B.Sc Nursing	9	-	9
<b>Total</b>	<b>75</b>	<b>145</b>	<b>220</b>
<b>Total (UG &amp; PG)</b>	<b>165</b>	<b>153</b>	<b>318</b>

The list containing the names of 318 students is enclosed herewith. [Annexure-1]

**Resolution No. 2 :** The Board of Management under the powers vested in it under Clause No. 10.07.2 of UGC (Institutions Deemed to be Universities) Regulations, 2019 and Clause No.1.1(b) (xxxix) of MGM University Rules & Regulations

approves the award of degrees & diplomas based on the results of the examination and tests and to confer, grant or award the degrees, diplomas, certificates and other academic titles and distinctions on 318 qualified students in the Fourteenth Convocation to be held on Sunday, 25<sup>th</sup> April, 2021. [**Annexure I - List of the Students**]

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**Item No. 3:** To consider the recommendations of the Screening Committee for award of Chancellor's medal in the 14<sup>th</sup> Convocation of the University to be held on 25<sup>th</sup> April, 2021 in a Virtual mode.

Note : The Board of Management under the powers vested in it under Clause No. 10.07.2 of UGC (Institutions Deemed to be Universities) Regulations 2019 and Clause No. 1.1(b) (xii) of MGM University Rules and Regulations is empowered to institute and award Fellowship, including Travel Fellowships, Scholarships, Studentships, Medals.

The Academic Council in exercise of powers vested in it under Section 10.11.1.B.x.b of UGC (Institutions Deemed to be Universities) Regulations 2019 and under Section 1.2(c).(j).(ii) of MGM Rules & Regulations has resolved to recommend to the Board of Management to award the following candidates with Chancellor's Medals for their Academic achievements in the 14<sup>th</sup> Convocation of the University to be held on 25<sup>th</sup> April, 2021 in a Virtual mode::

1. **Dr. R.D. Kulkarni Gold Medal** to **Ms. Naik Ketki Rajiv** from MGM Medical College, Aurangabad for securing **Highest Marks in Pharmacology Subject** (2<sup>nd</sup> Year MBBS; Batch 2015-2020)
2. **MGMIHS Gold Medal** to **Ms. Naik Ketki Rajiv** from MGM Medical College, Aurangabad for securing **Highest Marks in General Medicine** (3<sup>rd</sup> Year Part-II MBBS ; Batch2015-2020)
3. **MGMIHS Gold Medal** to **Mr. PANAT ROHAN MANGESH** from MGM Medical College, Aurangabad for securing **Highest Marks in General Surgery** (3<sup>rd</sup> Year Part-II MBBS ; Batch 2015-2020)
4. **MGMIHS Gold Medal** to **PANAT ROHAN MANGESH** from MGM Medical College, Aurangabad for securing **Highest Marks in OBGY.** (3<sup>rd</sup> Year Part-II MBBS ; Batch 2015-2020)
5. **MGMIHS Gold Medal** to **Ms. Naik Ketki Rajiv** from MGM Medical College, Aurangabad for securing **Highest Marks in Paediatrics** (3<sup>rd</sup> Year Part-II MBBS ; Batch2015-2020).
6. **Chancellor's Medal** to **NAIK KETKI RAJIV** (14<sup>th</sup> Convocation) from MGM Medical College, Aurangabad for being the **"Best Graduate in MBBS"** (Batch 2015-2020)



7. **Chancellor's Medal** to **Ms. Neha Sudhir Raorane** from MGM School of Physiotherapy, Navi Mumbai for being the "**Best Post Graduate in Physiotherapy**" (Batch 2018-2020)
8. **Chancellor's Medal** to **Ms. Khan Firdaus Rauf** from MGM New Bombay College of Nursing, Navi Mumbai for being the "**Best Graduate in B.Sc. (Nursing)**" (Batch 2016-2020)
9. **Chancellor's Medal** to **Ms. Persis Gracy Philip** from MGM New Bombay College of Nursing for being the "**Best Post Graduate in M.Sc (Nursing)**" (Batch 2018-20)
10. **Chancellor's Medal** to **Mr. Gupta Rohit Indrakumar** from MGM School of Biomedical Sciences, Navi Mumbai for being the "**Best Post Graduate in M.Sc (Allied) 2 Years**" (Batch 2018-20)

**Resolution No. 3 :** The Board of Management under the powers vested in it under Clause No. 10.07.2 of UGC (Institutions Deemed to be Universities) Regulations 2019 & Clause No. 1.1(b) (xii) of MGM University Rules and Regulations approves to institute and award Fellowship, including travel fellowships, scholarships, studentships & medals, resolved to award the Chancellors' Medals to the following Students in the Fourteenth Convocation of MGM Institute to be held on Sunday, 25<sup>th</sup> April, 2021:-


1. **Dr. R.D. Kulkarni Gold Medal** to **Ms. Naik Ketki Rajiv** from MGM Medical College, Aurangabad for securing **Highest Marks in Pharmacology Subject** (2<sup>nd</sup> Year MBBS; Batch 2015-2020)
2. **MGMIHS Gold Medal** to **Ms. Naik Ketki Rajiv** from MGM Medical College, Aurangabad for securing **Highest Marks in General Medicine** (3<sup>rd</sup> Year Part-II MBBS ; Batch2015-2020)
3. **MGMIHS Gold Medal** to **Mr. PANAT ROHAN MANGESH** from MGM Medical College, Aurangabad for securing **Highest Marks in General Surgery** (3<sup>rd</sup> Year Part-II MBBS ; Batch 2015-2020)
4. **MGMIHS Gold Medal** to **PANAT ROHAN MANGESH** from MGM Medical College, Aurangabad for securing **Highest Marks in OBGY.** (3<sup>rd</sup> Year Part-II MBBS ; Batch 2015-2020)
5. **MGMIHS Gold Medal** to **Ms. Naik Ketki Rajiv** from MGM Medical College, Aurangabad for securing **Highest Marks in Paediatrics** (3<sup>rd</sup> Year Part-II MBBS ; Batch2015-2020)
6. **Chancellor's Medal** to **NAIK KETKI RAJIV** (14<sup>th</sup> Convocation) from MGM Medical College, Aurangabad for being the "**Best Graduate in MBBS**" (Batch 2015-2020)
7. **Chancellor's Medal** to **Ms. Neha Sudhir Raorane** from MGM School of Physiotherapy, Navi Mumbai for being the "**Best Post Graduate in Physiotherapy**" (Batch 2018-2020)

8. **Chancellor's Medal** to **Ms. Khan Firdaus Rauf** from MGM New Bombay College of Nursing, Navi Mumbai for being the "**Best Graduate in B.Sc. (Nursing)**" (Batch 2016-2020)
9. **Chancellor's Medal** to **Ms. Persis Gracy Philip** from MGM New Bombay College of Nursing for being the "**Best Post Graduate in M.Sc (Nursing)**" (Batch 2018-20)
10. **Chancellor's Medal** to **Mr. Gupta Rohit Indrakumar** from MGM School of Biomedical Sciences, Navi Mumbai for being the "**Best Post Graduate in M.Sc (Allied) 2 Years**" (Batch 2018-20)

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**Item No. 4: Any other matter with the permission of the Chair.**

There being no further point to discuss the meeting ended with a Vote of Thanks to the Chair.



**Registrar & Secretary**



**Vice Chancellor & Chairman  
(For approval)**

**[Encl: Annexure containing List of Candidates eligible for conferment of Degrees/Diploma in the Fourteenth Convocation]**





**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A' Accredited by NAAC**

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**MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT**  
**(BOM – 64/2021)**

Original Date of BOM meeting as per the schedule: 15.01.2021

The deferred Meeting of the Board of Management (BOM-64/2021) of MGM Institute of Health Sciences, Navi Mumbai (MGMIHS) was held on Friday, 16<sup>th</sup> July, 2021 at 11:00 AM via Video Conference.

Following members were present:

Dr. Shashank D. Dalvi	Vice-Chancellor & Chairman
Dr. N.N. Kadam	Pro Vice-Chancellor & Member
Shri. A.N. Kadam	Member
Dr. S.N. Kadam	Member
Dr. Nivrutti G. Patil	Member
Dr. Pravin Shingare	Member
Dr. Prakash Doke	Member
Dr. G.S. Narshetty	Member
Dr. R.B. Bohra	Member
Dr. Prabha Dasila	Member
Dr. Madhuri Engade	Member
Shri Ashok Patil	Invitee
Dr. R.B. Goel	Registrar & Member Secretary

Hon'ble Chancellor Shri. Kamal Kishor Kadamji graced the meeting.

Dr. P.M. Jadhav had conveyed his inability to attend the meeting and was granted leave of absence.

At the outset, Dr. Shashank D. Dalvi, Hon'ble Vice Chancellor & Chairman welcomed all the members and Hon'ble Chancellor for gracing the occasion. He briefed the members about major accomplishments, initiatives & activities of MGMIHS & its constituent units, after the last BOM-64/2021 held 17/02/2021, which are as follows:

❖ **Covid-19 Hospital Updates**

- He applauded for all the Hospital staff of both campuses who joined hands with corporation (NMMC & PMC) in the 2<sup>nd</sup> wave for treating & curing large number of COVID-19 patients.
- He intimated that inspite of extreme pressure on the hospital infrastructure, the essential facilities have been available without shortage like Oxygen requirement and also no mishaps like fire outbreak which were reported in other hospitals.

❖ **Academic Council**

- He expressed his sincere thanks to Hon'ble Chancellor Shri Kamal Kishor Kadamji for boosting the moral of all the staff members who worked in COVID atmosphere by providing self signed certificates and Incentives.

❖ **Vaccine Mission**

- He informed all members that MGM Medical College & Hospital, Navi Mumbai joined hands with Corporation (NMMC & PMC) in administration of COVID-19 vaccines. Further privately vaccines were made available at reasonable rates at MGM group of Hospitals. Till date 41,000 doses have been administered, out of which 24,000 private. Dr. Nitin Kadam, Pro Vice Chancellor has taken a lot of efforts in this matter. In addition to this, as per NMC recommendation, an order for Vaccum Swing Absorption Oxygen Plant installation process has been initiated at Kamothe, Sanpada and Aurangabad. Pro Vice Chancellor is also trying to get some oxygen plants from CSR funds of an American Company at Kalamboli, CBD and Vashi MGM group of Hospitals.

❖ **Increase in Intake**

Increase in intake capacity of MBBS program at both the campuses from present 150 to 250 from academic year 2021-22 is in process by:

- Dr. Rajendra Bohra – under guidance of Dr. P.M. Jadhav
- Dr. G.S. Narshetty– under guidance of Dr. Sudhir Kadam

❖ **Curriculum Committee of MGMIHS inclusive for both campuses**

Dr. R.S. Inamdar - CBME

Dr. Mansee Thakur - CBCS

Dr. Prabha Dasila – Program & Course outcome Analysis

- Information of Webinar on Curricular aspects - on 19/6/2021.
- Dr. Rita Khadkikar and Dr. Swati Shiradkar are taking efforts for success.
- Advice to plan annual activities 2021-22
  - Webinars
  - IQAC – Both campuses
  - Directorate of Research
  - IIC
  - Planning will be easy to show NAAC PEER Team
  - Annual calendar for College Council with Academic points
  - LMS at website - Dr. Mamta. Mr. Anil and Dr. Goel



- Research Analysis on website and at individual portal – Dr. Sabita Ram, Director (Research).
- Review of programs by units and either improving them suitably or closing them.
- As per NMC directions, Medical Colleges at both campuses need to prepare academic calendar and upload on respective institution's website.
- Appreciated use of Media Lab in both the campuses during this COVID -19 pandemic for online teaching.
- Endeavors taken by non-teaching staff to get acclimated with “New Normal” teaching techniques may be Cisco Webex, Google-meet, Microsoft teams and most popular Zoom platform now everyone has adopted. The feedbacks of online teaching are encouraging. When all others are lagging behind, we could maintain the time schedule of academic program. We have completed the examinations on time and declared the results in time. The examination section under the leadership of Dr. Parineeta Samant has worked hard. The Convocation also completed in time for convenience of our Graduates.
- In all aspects, we have given good fight with 1<sup>st</sup> and 2<sup>nd</sup> wave. Now our campuses should be safe in future also. It is therefore necessary to fully vaccinate all the teaching, non teaching staff as well as students UG/PG. Soon under the guidance of Board of Management, we are preparing action plan for this. Ultimately, we should follow COVID appropriate behavior all the time.

Dr. Nitin Kadam, Pro Vice Chancellor briefed about the Ultra Sonography Simulation lab in collaboration with GE Health Care for skill enhancement purpose at Navi Mumbai campus. He further added that these activities are being minutely monitored and it may be extended to Aurangabad campus depending on results.

Dr. N.G. Patil suggested to have “University Logo/MGM Trademark” in the backdrop/ displayed on all the frames in any University meeting.

Thereafter, Vice Chancellor directed Dr. Rajesh Goel, Registrar & Member Secretary, to take up the items on the agenda for further deliberation and discussion.

**Item No. 1 of BOM-64/2021:** To confirm the minutes of the 63<sup>rd</sup> meeting of Board of Management (BOM-63/2021) held on Wednesday, 17<sup>th</sup> February, 2021.

**Resolution No. 1 of BOM-64/2021:** The minutes of the 63<sup>rd</sup> meeting of Board of Management (BOM-63/2021) held on Wednesday, 17<sup>th</sup> February, 2021 was confirmed and approved. [Annexure-1]

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**Item No. 2 of BOM-64/2021:** To consider and approve the Action Taken Report (ATR) on resolutions of Board of Management (BOM-63/2021) held on Wednesday, 17<sup>th</sup> February, 2021.



**Resolution No. 2 of BOM-64/2021:** The Action Taken Report (ATR) on resolutions of Board of Management (BOM-63/2021) held on Wednesday, 17<sup>th</sup> February, 2021 was accepted and approved [Annexure-2].

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**Item No. 3 of BOM-64/2021:** To peruse the decisions of Academic Council (AC-40/2021) meeting held on 15<sup>th</sup> June 2021.

**Resolution No. 3 of BOM-64/2021:** BOM perused and concurred with the resolutions passed in Academic Council (AC-40/2021) meeting held on 15<sup>th</sup> June 2021 [Annexure-3].

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**Item No. 4 of BOM-64/2021:** Items referred by Academic Council (AC-40/2021) meeting held on 15<sup>th</sup> June 2021 for appropriate decision of BOM:

**Item No. 4.i of BOM-64/2021:** Formation of a company under Section 8 for start ups.

**Resolution No. 4.i of BOM-64/2021:** Resolved to establish a company under Section 8 for start ups and requested CA, Shri. Ashok Patil to assist for the same. He assured to give necessary guidance within one month.

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**Item No. 4.ii of BOM-64/2021:** Clarification regarding separate registration of Institution Innovation Council (IIC) at MGM Medical College, Aurangabad.

**Resolution No. 4.ii of BOM-64/2021:** Resolved to merge Institution Innovation Council (IIC) at MGM Medical College, Aurangabad with Institution Innovation Council (IIC) of MGMIHS at Navi Mumbai.

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**Item No. 5 of BOM-64/2021:** To peruse and take appropriate decisions on the recommendations of the Finance Committee (FC-48/2021) in its meeting held on Friday, 25<sup>th</sup> June, 2021.

**Item No.5.1 of BOM-64/2021 (i.e. Item No.2 of FC-48/2021):** To Consider and Approve Action Taken Report on Resolutions of FC-47/2021.

**Resolution No. 5.1 of BOM-64/2021:** It was unanimously resolved to approve the Action Taken Report [Annexure-4] on the resolutions of FC-47/2021 dated 15<sup>th</sup> February 2021, subject to the following :

It was resolved to spend Rs. 4 to 6 crores for the development of one Skill Lab each at both campuses from the interest on Corpus Fund invested in the Govt. Security Bonds and other University funds. A committee should be appointed to coordinate and monitor the development of the skill labs which should also ensure that the funds as approved for the same are made available. Hon. Vice Chancellor shall constitute this committee. This committee should visit high quality labs in various prestigious Institutions and accordingly suggest ways and means to strengthen our labs.

- a) All Units should first finalize which items of fees should be brought under the three heads - "Other Fees", "Optional Fees" and "Deposits". Each Unit should prepare these three sub head details with proper justification, in consultation with the Auditors, so that a standard policy is followed in all the MGMIHS Units. The Finance Officer shall take necessary steps in this matter. The same



is to be then submitted to BoM for approval. Once the Other Fees of each Unit is approved, it was resolved that "Other fees" which is now being collected by the respective Units should be collected by the University through E-Pay system. The University shall transfer such amounts to the respective Units within 8-10 days.

- b) It was also resolved that alongwith the recurring revenue expenditure, there should also be a capital expenditure provision for Music Academy, which may be decided from time to time by BoM.

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**Item No.5.2 of BOM-64/2021 (i.e. Item No.3 of FC-48/2021):** To Consider and approve Receipts and Payments Account for the F.Y. April-2020 to March-2021.

**Resolution No. 5.2 of BOM-64/2021:** It was unanimously resolved to approve the Receipts and Payments for the F.Y. April-2020 to March-2021 [Annexure-5].

It was resolved that Receipt & Payments should be sent to C.A. Office 10 to 15 days before the Finance Meeting date, for their necessary guidance and suggestions.

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**Item No.5.3 of BOM-64/2021 (i.e. Item No.4 of FC-48/2021):** To Consider and approve Receipts and Payments for the period Jan-2021 to March-2021.

**Resolution No. 5.3 of BOM-64/2021:** It was unanimously resolved to approve the Receipts and Payments for the period Jan-2021 to March-2021. [Annexure-6]

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**Item No.5.4 of BOM-64/2021 (i.e. Item No.5 of FC-48/2021):** To Consider and approve Fee Reconciliation statements as on 31<sup>st</sup> March-2021.

**Resolution No. 5.4 of BOM-64/2021:** It was unanimously resolved to approve the Fee Reconciliation statements as on 31<sup>st</sup> March-2021. [Annexure-7]

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**Item No.5.5 of BOM-64/2021 (i.e. Item No.6 of FC-48/2021):** To Consider and approve the Budget for the year 2021-22 for MGMIHS & Its constituent Units, respectively.

**Resolution No. 5.5 of BOM-64/2021:** It was resolved to approve the budget for the year 2021-22 for MGMIHS and its Constituent Units [Annexure-8], subject to the following corrections/amendments/modifications:

- a. Detailed deliberations were held regarding the inclusion of the budgets of Hostels, Messing and Pharmacy in the Consolidated Budget of MGMIHS under Medical Colleges, Kamothe and Aurangabad. The Statutory auditor was of the opinion that since the Hospitals are run on a No-Loss-No-Profit basis and since the Hostels, Messing and Pharmacies are profit making areas, they should not be included in the Consolidated Budget of MGMIHS.
- I. It was unanimously resolved NOT to include the budgets of Hostels, Messing and Pharmacy in the Consolidated Budget of MGMIHS under Medical Colleges, Kamothe and Aurangabad.

- b. Detailed discussions were held regarding the inclusion of MGM Medical Centre and Research Institute (MCRI) in the Consolidated Budget of MGMIHS under Medical College, Aurangabad. It was noted that all the infrastructure including the civil works, office and medical equipment, appointment of doctors, nurses and support staff, etc. of MCRI are belonging to and in the name of MGMIHS.
- I. It was unanimously resolved that the Budget of MCRI should be included in the Consolidated Budget of MGMIHS under Medical College, Aurangabad.
  - II. Further it was decided that the accounts of MCRI should be merged with Medical College, Aurangabad, under the Dean and the Receipts and Payments, Income and Expenditure and Balance Sheet of MCRI should be included in the Final Accounts of MGMIHS w.e.f. FY 2021-22. It was also resolved to transfer the surplus amount lying in the MCRI account to MGM Medical College, Aurangabad account immediately.
- c. As per the suggestion of Hon. Chancellor Sir, wherever provisions for very large amounts of expenditure are to be made in the budget, the same may split into two parts – one part to be included in the budget in the beginning and the other part to be included in Revised Budget in Oct/Nov. each year, after the half yearly completion of the financial year.
- d. It was resolved that there should be a provision for 500 Nursing Staff in salary expenditure in the budget as per NMC requirement for 250 Seats for Medical colleges.
- e. Regarding Capital Expenditure and Repairs & Maintenance:
- I. It was suggested by Hon'ble Pro Vice Chancellor Sir that our building construction should be provided with all adequate amenities so as to attract students. It should create an eagerness in the students to take admission in our University.
  - II. It was resolved that approval of BOM is necessary for every purchase of capital asset even if the same is approved in the budget. The purchase of Capital Wealth should be as per the norms of NMC.
  - III. Regarding Repairs & Maintenance, it was suggested by Hon'ble Chancellor Sir that there should be a good control on the expenditure on Repairs and Maintenance of capital assets.
    - i. University should have a separate department (similar to Central Purchase Department) for handling capital assets. This dept. shall centrally handle the maintenance of all capital items of all the Units, including repairs, maintenance, AMC/CMC, etc.; their stock verification; and the write off of capital items from to time, when needed.



- f. As regards the budget of School of Physiotherapy, Navi Mumbai, proper regrouping of expenses under Lab and Departmental expenses should be done and re-submitted.
- g. Hon'ble Medical Director remarked that the Prostho and Ortho department has excellent potential since its courses are available only in very few institutions and therefore desired that this Department should be provided with top class laboratories.
- h. It was noted that the expenditure shown under Medicine purchases are drastically varying in the last few years at Medical College, Aurangabad both in expenditure and in Budgets. It was therefore suggested by the Trustees that re-accounting and re-grouping of the same should be done by Aurangabad Medical College and the revised budget should be presented in next BOM.
- i. Hon. Chancellor Sir pointed out that there is a minimum charge that is applicable to every bed whether it is occupied or vacant, because of electricity, staff salary, washing and cleaning charges, etc. He was of the opinion that this minimum charge should be calculated and the same should be charged to a patient even if the patient is under charity. Deans of both Medical Colleges shall arrive at such minimum charges per bed and submit to the Board.
- j. Vice Chancellor Sir suggested that Research & Other Labs of our Constituent Units should be adequate both quantitatively and qualitatively. A separate committee should be appointed under Hon. Pro Vice Chancellor. The budgets for research expenses should also be decided as above. Hon. Vice Chancellor shall constitute this committee.

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**Item No.5.6 of BOM-64/2021 (i.e. Item No.7 of FC-48/2021):** To consider and approve deferring of Fee Payment Cycle of 2020-21 MBBS batch from June of every year to December of every year.

**Resolution No. 5.6 of BOM-64/2021:** It was approved to change the fee payment cycle off newly admitted 1<sup>st</sup> year MBBS (Batch 2020-21) students from "June-June" to "December-December" cycle, due to the change in academic cycle by NMC [Annexure-9].

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**Item No.5.7 of BOM-64/2021 (i.e. Item No.8 of FC-48/2021):** To consider and approve the Gratuity guidelines submitted by CA Ashok Patil

**Resolution No. 5.7 of BOM-64/2021:** Members discussed [Annexure-10] and agreed with the suggestion of CA Ashok Patil Sir that since major amendments in the gratuity rules and regulations w.r.t. social security (changes in wage definition, reducing vesting period from 5 to 3 years, etc.) have been now taken up by the Govt., there is a need to take the legal opinion of gratuity experts handling labour laws.

It was resolved that we may we go ahead with the implementation of the group



gratuity scheme for teaching staff as already approved by BoM and make necessary changes if and when such amendments are introduced by Govt. in future.

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**Item No.5.8.a of BOM-64/2021 (i.e. Item No.9A of FC-48/2021):** Reporting Items: Post Facto Approval for purchase and distribution of Covishield Vaccines to all MGM group of Hospitals on actual Payment Basis.

**Resolution No. 5.8 of BOM-64/2021:** It was unanimously resolved to approve the purchase and distribution of Covishield Vaccines to all MGM group of Hospitals on actual Payment Basis [Annexure-11].

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**Item No.5.8.b of BOM-64/2021 (i.e. Item No.9A of FC-48/2021):** Reporting Items: Post Facto Approval for Additional interim budget of Rs. 25,00,000/- granted to MGMIHS (HO) till june-2021 by Hon'ble Vice Chancellor.

**Resolution No. 5.9 of BOM-64/2021:** It was unanimously resolved to approve the Post Facto Approval for Additional interim budget of Rs. 25,00,000/- granted to MGMIHS (HO) till june-2021 by Hon'ble Vice Chancellor. [Annexure-12]

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**Item No. 6 of BOM-64/2021:** To discuss about the updates on increase in MBBS intake from 150 to 250 at MGM Medical College, Navi Mumbai & MGM Medical College, Aurangabad for academic year 2021-22.

BOM appreciated the efforts undertaken by Deans of Medical Colleges at both campuses to submit the proposal for increase in MBBS intake from 150 to 250, and subsequent submission of affidavit as prescribed by NMC.

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**Item No. 7 of BOM-64/2021:** To discuss regarding tuition fees, eligibility fee and other fees for academic year 2021-22 for various academic programmes under MGMIHS.

**Resolution No. 7.a of BOM-64/2021:** Resolved that the tuition fees and eligibility fee for academic year 2021-22 for various academic programmes under MGMIHS shall remain same as applicable for academic year 2020-21.

**Resolution No. 7.b of BOM-64/2021:** It was resolved to relook at the tuition fees for Superspeciality programmes in view of Superspeciality seats going vacant in last few years.

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**Item No. 8 of BOM-64/2021:** To discuss regarding initiation of admission process for academic year 2021-22 for non-NEET programmes.

**Resolution No. 8 of BOM-64/2021:** Resolved that "New admissions for AY 2021-22" at "MGM School of Biomedical Sciences (Navi Mumbai and Aurangabad) for all UG and PG programs", at MGM New Bombay College of Nursing for Post Basic B.Sc. Nursing, at MGM IUDP&O for Bachelor of Prosthetics and Orthotics, at "MGM Medical College (NM & A'bad) for M.Sc. Medical programs", may be started as per following guidelines:

1. Admission process to be initiated as per UGC guidelines after 12<sup>th</sup> standard results. Till such time, waiting list of students to be prepared.



2. The Admissions process and fee payment must be undertaken through the university portal created specifically for the purpose. Other modes of admission and fee payment will not be considered.
3. Applicants who are in possession of all necessary documents and fulfill eligibility criteria may be granted confirmed admissions as per rules. These applicants may be given preference.
4. Applicants who are unable to produce necessary documents but fulfill eligibility criteria may be granted provisional admissions as per rules.
5. Only those applicants who have registered themselves on the university portal for admission must be considered.
6. BOM approved tuition fee must only be charged from admitted students. Any waiver/freeship/installment must be approved by Hon'ble member of the Board of Management/Trustee.
7. Admission guidelines and Cancellation policy of MGMIHS must be clearly shown to the applicant before taking admission to avoid any future confrontation.
8. If the number of candidates registered for any program is more than the permitted intake then admission must be considered on merit basis only.
9. Registered candidates on the portal for a particular program may also be counseled for other programs of the Institute / University, so that they can consider opting for other programs if they are not getting admission in the chosen programs.
10. At the time of admission it is mandatory that the respective 'program coordinator' is present to counsel the students about programs details.

Further the guidelines/advisories of UGC/NMC/INC/RCI etc. needs to be followed as and when these are notified.

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**Item No. 9 of BOM-64/2021:** Any other matter with the permission of the Chair.

- i) Regarding conduct of 15<sup>th</sup> Convocation of MGMIHS in an ONLINE mode in view of COVID-19 pandemic.

**Resolution No. 15.1 of BOM-64/2021:** Resolved to conduct 15<sup>th</sup> Convocation of MGMIHS in a virtual mode in view of COVID-19 pandemic in the last week of August 2021.

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**ii) To consider the draft design of MGMIHS LOGO.**

The matter pertaining to the draft design of "MGMIHS LOGO" is deferred on the advice of Hon'ble Chancellor Sir.

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- iii) To activate internet Banking for Current Account No. 37711736289 of State Bank of India, Kamothe in the name of MGM Institute of Health Sciences for online transactions specially for NAAC Purpose.

**Resolution No. 15.2 of BOM-64/2021:** Resolved that “It is needed to activate internet Banking for Current Account No. 37711736289 of State Bank of India, Kamothe in the name of MGM Institute of Health Sciences for online transactions specially for NAAC Purpose, since IDBI internet online facility only allows retail and not corporate internet banking. The facility will remain activated in future as well for the following reasons:

1. The necessary online payment which needs corporate internet banking
2. To View the fixed deposits status”

The Minimum balance in the account should not be more than Rs. 1,00,000/- (Rupees One Lakh Only). Special approval is necessary for online transactions made and for maintaining balance more than Rs. 1,00,000/- (Rupees One Lakh Only).

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Hon’ble Vice Chancellor Sir thanked Hon’ble Chancellor Sir for his gracious presence and guidance throughout the meeting.

As there was no other item for discussion the meeting concluded with a Vote of Thanks to the Chair.



**Registrar & Secretary**



**Vice Chancellor & Chairman  
(For approval)**



**Vice Chancellor & Chairman  
(For confirmation)**