



**MGM INSTITUTE OF HEALTH SCIENCES**  
(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A' Accredited by NAAC**

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**MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL**  
**(AC-40/2021)**

The Fortieth meeting of the Academic Council (AC-40/2021) of MGM Institute of Health Sciences, Navi Mumbai was held on Tuesday, 15<sup>th</sup> June, 2021 in an ONLINE mode (via Zoom APP).

The following members were present in the meeting:

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|--|---|
| 1. Dr. Shashank D. Dalvi– Chairperson      | 22. Dr. Sabita Ram – Member               |
| 2. Dr. S.N. Kadam – Member                 | 23. Dr. Dhananjay V. Bhale – Member       |
| 3. Dr. N.N. Kadam – Member                 | 24. Dr. Prasad Waingankar – Member        |
| 4. Dr. Gurunath S. Narshetty – Member      | 25. Dr. Vijay Kamale – Member             |
| 5. Dr. Rajendra B. Bohra – Member          | 26. Dr. Anjali V. Kale – Member           |
| 6. Dr. Ravindra S. Inamdar – Member        | 27. Dr. N. Abidi – Member                 |
| 7. Dr. Ipseeta Ray – Member                | 28. Dr. Pradeep Potdar – Member           |
| 8. Dr. Jaishree Ghanekar – Member          | 29. Dr. Ashish R. Deshmukh – Member       |
| 9. Dr. Pravin R. Suryawanshi– Member       | 30. Dr. Rakesh Ghildiyal – Member         |
| 10. Dr. Sudhir G. Kulkarni – Member        | 31. Dr. R.L. Gogna – Member               |
| 11. Dr. Mansee Thakur – Member             | 32. Dr. Sasturkar Vasanti Mukund – Member |
| 12. Dr. Rajani Mullerpatan – Member        | 33. Dr. Priti Kapoor – Member             |
| 13. Dr. Prabha Dasila – Member             | 34. Dr. Alfven Vieire – Member            |
| 14. Dr. Gautam A. Shroff – Member          | 35. Dr. Kalpana Rajivkumar – Member       |
| 15. Dr. Manjushree H. Bhalchandra – Member | 36. Dr. Anahita B. Hodiwala – Member      |
| 16. Dr. Shobha Salve – Member              | 37. Dr. Z.G. Badade – Member              |
| 17. Dr. Shaifali Patil – Member            | 38. Dr. Ujjwala Maheshwari – Member       |
| 18. Dr. Sameer Kadam – Member              | 39. Dr. K.R. Salgotra – Member            |
| 19. Dr. Rajesh Dase – Member               | 40. Dr. Vishwas Sathe – Member            |
| 20. Dr. Rinkle Hotwani – Member            | 41. Dr. Sameer Pachpute – Member          |
| 21. Dr. Parineeta Samant – Member          | 42. Dr. Rajesh Kadam – Member             |

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|--|---|
| 43. Dr. Sadhana Kulkarni – Member        | 63. Dr. Mitesh Thakkar- Member            |
| 44. Dr. Jyotika P. Mishrikotkar – Member | 64. Dr. Ajit Shroff- Member               |
| 45. Dr. Pramod U. Shinde – Member        | 65. Dr. S.F. Talib- Member                |
| 46. Dr. Naik Manjiri Rajiv – Member      | 66. Dr. Sangita A Adchitre- Member        |
| 47. Dr. Lakshmi Rachakonda – Member      | 67. Dr. Madhuri Bhagwanrao Engade- Member |
| 48. Dr. Reena Anil Vare – Member         | 68. Dr. Rajesh P. Jambure – Member        |
| 49. Dr. Swati S. Shiradkar – Member      | 69. Dr. Shylaja Someswar – Member         |
| 50. Dr. C.P. Bhale – Member              | 70. Dr. Ajay Shendarkar – Member          |
| 51. Dr. Anjali Sabnis – Member           | 71. Prof. Sanjay Zodpey – Member          |
| 52. Dr. D.B. Bhusare – Member            | 72. Dr. A.N. Suryakar – Member            |
| 53. Dr. Raman P. Yadav – Member          | 73. Dr. N. C. Mohanty – Member            |
| 54. Dr. Srivalli Natrajan– Member        | 74. Dr. P.M. Jadhav- Member               |
| 55. Dr. Sarika Gadekar – Member          | 75. Dr. Shilpi Sahu – Member              |
| 56. Dr. Bharat Dhadeshwar – Member       | 76. Dr. Sushil Kumar – Member             |
| 57. Dr. P.N. Khandelwal— Member          | 77. Dr. Prasanna S. Mishrikotkar – Member |
| 58. Dr. Pankaj Patil— Member             | 78. Dr. Girish Gadekar – Member           |
| 59. Dr. Uttara Deshmukh – Member         | 79. Dr. Siddharth P. Dubhashi – Member    |
| 60. Dr. Santosh Gawali- Member           | 80. Dr. R.B. Goel – Member Secretary      |
| 61. Dr. Ashish S.Deshmukh- Member        |   |
| 62. Dr. Bageshree Seth- Member           |   |

The following members could not attend the meeting, and hence were granted leave of absence:-

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|-------------------------------------|-----------------------------------|
| 1. Dr. Avinash D. Yelikar – Member  | 7. Dr. Rajendra Shewale – Member  |
| 2. Dr. Shreeja Nair – Member        | 8. Dr. R. Rathod- Member          |
| 3. Dr. Piyush Singhania – Member    | 9. Dr. Deepak Bhosle – Member     |
| 4. Dr. Ashish V. Deshpande – Member | 10. Dr. Martand G. Patil – Member |
| 5. Dr. Arun V. Marvale – Member     | 11. Dr. Bhaskar Musande- Member   |
| 6. Dr. Omprakash Rohandia—Member    |                                   |

Dr. Shashank Dalvi, Hon'ble Vice Chancellor welcomed all the members and expressed his warm greetings to all. In his opening remarks to the members of the Academic Council, he informed the house on the following points:

❖ **Covid-19 Hospital Updates**

- He applauded for all the Hospital staff of both campuses who joined hands with corporation (NMMC & PMC) in the 2<sup>nd</sup> wave for treating & curing large number of COVID-19 patients.
- He intimated that inspite of extreme pressure on the hospital infrastructure, the essential facilities have been available without shortage like Oxygen requirement and also no mishaps which were reported in other hospitals.

❖ **Academic Council**

- He expressed his sincere thanks to Hon'ble Chancellor Shri Kamal Kishor Kadamji for boosting the moral of all the staff members who worked in COVID atmosphere by providing self signed certificates and Incentives.

❖ **Vaccine Mission**

- He informed all members that MGM Medical College & Hospital, Navi Mumbai joined hands with Corporation (NMMC & PMC) in administration of COVID-19 vaccines. Further privately vaccines were made available at reasonable rates at MGM group of Hospitals. Till date 41,000 doses have been administered, out of which 24,000 private. Dr. Nitin Kadam, Pro Vice Chancellor has taken a lot of efforts in this matter. In addition to this, as per NMC recommendation, an order for Vaccum Swing Absorption Oxygen Plant installation process has been initiated at Kamothe, Sanpada and Aurangabad. Pro Vice Chancellor is also trying to get some oxygen plants from CSR funds of an American Company at Kalamboli, CBD and Vashi MGM group of Hospitals.

❖ **Increase in Intake**

Increase in intake capacity of MBBS program at both the campuses from present 150 to 250 from academic year 2021-22 is in process by:

- Dr. Rajendra Bohra – under guidance of Dr. P.M. Jadhav  
→ Dr. G.S. Narshetty– under guidance of Dr. Sudhir Kadam

❖ **Curriculum Committee of MGMIHS inclusive for both campuses**

Dr. R.S. Inamdar - CBME

Dr. Mansee Thakur - CBCS

Dr. Prabha Dasila – Program & Course outcome Analysis

- Information of Webinar on Curricular aspects - on 19/6/2021.  
→ Dr. Rita Khadkikar and Dr. Swati Shiradkar are taking efforts for success.  
→ Advice to plan annual activities 2021-22
- Webinars
  - IQAC – Both campuses
  - Directorate of Research
  - IIC
  - Planning will be easy to show NAAC PEER Team
  - Annual calendar for College Council with Academic points
  - LMS at website - Dr. Mamta. Mr. Anil and Dr. Goel
  - Research Analysis on website and at individual portal – Dr. Sabita Ram, Director (Research).
  - Review of programs by units and either improving them suitably or closing them.
  - Ultra Sonography Simulation lab for skill enhancement purpose at Navi Mumbai campus in this year in collaboration with GE Health Care. On results it will be extended to Aurangabad campus. Dr. Nitin Kadam monitoring these activities minutely.
  - As per NMC directions, Medical Colleges at both campuses need to prepare academic calendar and upload on respective institution's website.
  - Appreciated use of Media Lab in both the campuses during this COVID -19 pandemic for online teaching.

- Endeavors taken by non-teaching staff to get acclimated with “New Normal” teaching techniques may be Cisco Webex, Google-meet, Microsoft teams and most popular Zoom platform now everyone has adopted. The feedbacks of online teaching are encouraging. When all others are lagging behind, we could maintain the time schedule of academic program. We have completed the examinations on time and declared the results in time. The examination section under the leadership of Dr. Parineeta Samant has worked hard. The Convocation also completed in time for convenience of our Graduates.
- In all aspects, we have given good fight with 1<sup>st</sup> and 2<sup>nd</sup> wave. Now our campuses should be safe in future also. It is therefore necessary to fully vaccinate all the teaching, non teaching staff as well as students UG/PG. Soon under the guidance of Board of Management, we are preparing action plan for this. Ultimately, we should follow COVID appropriate behavior all the time.

Thereafter following items of the agenda were discussed and decisions on its recommendations were taken up:-

**Item No.1 of AC-40/2021:** To confirm the minutes of the meeting of Academic Council (AC-39/2021) held on Friday, 29<sup>th</sup> January, 2021.

**Resolution No. 1 of AC-40/2021:** Resolved to confirm the minutes of the meeting of Academic Council (AC-39/2021) held on Friday, 29<sup>th</sup> January, 2021. [ANNEXURE-1]

**Item No.2 of AC-40/2021:** To approve the Action Taken Report (ATR) on the decisions taken in the meeting of Academic Council (AC-39/2021) held on Friday, 29<sup>th</sup> January, 2021.

**Resolution No. 2 of AC-40/2021:** Resolved to approve the Action Taken Report (ATR) [ANNEXURE-2] on the decisions taken in the meeting of Academic Council (AC-39/2021) held on Friday, 29<sup>th</sup> January, 2021 with the following observations:

- (a) Dr. P.M. Jadhav wanted to know if all the syllabus with updates is available on university website as mentioned in the action taken.
- (b) All updates of syllabus must also be sent to Examination Section.
- (c) Major changes in the syllabus must not be frequent.
- (d) In the resolutions the changes suggested must also include Batch to which the changes are applicable.
- (e) All students must be made aware of the updated syllabus and Induction Programme is the best opportunity to inform about syllabus.
- (f) Academic Council appreciated the inclusion of COVID-19 topic in syllabus and suggested that it should be treated as “Must know” topic in all syllabus.
- (g) Organization of Conference by units as proposed through BOS may be placed as information for Academic Council. There is no need for Academic council approval for such activities.

- (h) For enhanced exposure to P & O students/interns, potential Industrial partners may be short listed after due checks of the credentials of such industries.
- (i) Dr. P M Jadhav pointed that as per the resolution no. 4.4.1.12 of BOM 63/2021, a Committee was to be constituted but action taken shows that the resolution was sent to COE for action.
- (j) Dr. S.H. Talib inquired about inclusion of topics of emergency medicine in MBBS to which Dr. Jaishree Ghanekar clarified about the resolution taken by Academic Council.
- (k) On the matter of less takers for Fellowship programs, it was decided that the matter may be placed as a compulsory agenda item in BOS for discussion in details to find out the reasons for the same.
- (l) On the matter of fellowship in Neutrigenetics, Dr. K.R. Salgotra inquired about the nomenclature of the fellowship if it is correct.
- (m) It was pointed out that the annexure was missing for Annual Report of examination section for the academic year 2019-20.
- (n) It was suggested that appointment of Honorary Faculty must follow the SOP for such appointments and if SOP is not available then it needs to be drafted at the earliest.
- (o) For better clarity of the item, it was suggested that a brief of each item needs to be mentioned.

Apart from above issues, certain resolutions and action taken were discussed for clarifications by some members to which suitable clarifications were provided.

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**Item No.3 of AC-40/2021:** To peruse and take appropriate decisions on the recommendations of the Research cell in their meeting held on 08/06/2021.

A. Members appreciated the following research updates presented by Director (Research) for information:

1. Six PhD's Awarded and uploaded on Shodhganga
2. 17 Research Projects presented in 3 SAC meetings
3. 5 Research Projects reviewed by Ethics Committee
4. Lab validation of Patent granted is in progress by Dr. Raman P Yadav
5. Clinical validation of Patent protocol approved by ethics committee presented by Dr. P V Potdar and Dr. Sameer Pachpute.
6. The First Examination Report of 3 patents filed is in progress
7. 41 Copyrights filed
8. MGMIHS has participated in Atal Ranking of Institutions on innovation Achievement (ARIIA )
9. Dr. Raman P. Yadav has been nominated as coordinator for National Innovation Start up Policy (NISP), the 1<sup>st</sup> stage of NISP policy Adoption of Innovation & Startup policy has been accepted.
10. Dr Raman Yadav, Convener, Dr. Rajani Mullerpatan, Dr Mansee Thakur, Dr. Uttara Deshmukh and Dr. Anjali Kanoongo have been nominated to implement various programs designed for the Institution's Innovation Council (IIC).
11. Shastri Indo – Canadian Institute Membership for the year 2021-22 has been renewed.

12. A Publication analysis "Researgence portal" is ready for launch:
13. Books - 2 and Chapters - 13 have been published in 2020 and chapters - 3 in books published in 2021, incentive will be given according to as per the resolution of the BOM-52/2018 dated 13/01/2018.
14. Appreciation letters have been sent to all authors for the year 2019 and 2020.
15. Two workshops in i) Research Methodology and Proposal Writing ii) Research Publication, Finding Index Journals and Patent/Copyrights, Designs were conducted.
16. Virtual Meeting was held with PhD students and PhD Guides, which addressed their issues and solutions.

**B.** Academic Council adopted the following resolutions on recommendations of the Research cell:

**Resolution No. 3.1 of AC-40/2021:** Academic Council appreciated the idea of establishing a company for furtherance of Research under MGMIHS and resolved that permission from the Board of Management is required for the formation of a company under section 8 for start ups. A note in this regard is enclosed as annexure [ANNEXURE-3] for consideration of Board of Management for their suggestions.

**Resolution No. 3.2 of AC-40/2021:** Resolved to approve the Inter-Disciplinary Research Committee alongwith SOP to enhance Inter-Disciplinary Projects involving Researchers from disciplines, which will enhance the quality of the research and have outcome which will be multi-faceted. [ANNEXURE-4]

**Resolution No. 3.3 of AC-40/2021:** Academic Council appreciated the research analysis undertaken by MGMIHS through an external agency "Researgence" for the calendar year 2019 and 2020 for research publication. Academic Council recommended to undertake similar analysis from inception of University. It was further resolved to make appropriate budgetary provision under the research head for the same. [ANNEXURE-5]

**Resolution No. 3.4 of AC-40/2021:** Resolved to enhance the quality of Research publication done by all PG students so that the same may be published in indexed journals. In all such publications during the tenure of PG and after completing PG, name of MGMIHS must be reflected clearly.

**Resolution No. 3.5 of AC-40/2021:** Resolved to expedite the indexing of MGM Journal of Medical Sciences in Scopus/Web of Science/UGC Care list/NMC list at the earliest by constituting a three member Committee under the Chairmanship of Chief Editor.

**Resolution No. 3.6 of AC-40/2021:** Resolved to purchase minimum three copies of the Books written by our Faculties as "Authors" and Books in which chapters are published by the Faculty through MGMIHS Central Library and distribute copies to respective Institute and Departments. [ANNEXURE-6]

**Resolution No. 3.7 of AC-40/2021:** Academic Council noted that the research budget for 2021-22 has been submitted to the Finance Officer to place in the Finance Committee.  
[ANNEXURE-7]

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**Resolution No. 3.8 of AC-40/2021:** Academic Council appreciated the participation of University in ARIIA ranking/NIRF/NISP/IIC and therefore emphasized that Research cell of the University must initiate different programmes and activities for enhancing research and innovation amongst students and faculties.

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**Resolution No. 3.9 of AC-40/2021:** Academic Council appreciated the work done so far by the Incubation and Innovation Center and Institution's Innovation Council of University at Navi Mumbai campus. It was further resolved to enhance similar activities at Aurangabad campus. Dr. Raman Yadav may be requested to guide and mentor the Aurangabad faculties.

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**Resolution No. 3.10 of AC-40/2021:** Registrar informed that the provision of providing funds is already available (in place) to those students whose ICMR STS projects are not accepted by ICMR.

**[Reference - Resolution No. 7.1 of BOM-57/2019 dt. 26.04.2019:** Resolved to approve the guidelines for grant of incentives for UG-MBBS students whose ICMR-STS projects are not selected for grant by ICMR].

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**Resolution No. 3.11 of AC-40/2021:** Resolved to approve the following amendments in Publication Guidelines [ANNEXURE-8- Revised Guidelines on Publication]:

- i) **Existing: Point No. 8.9:** The Manuscript will be evaluated and scrutinized by the Publication Guidelines committee (MGMIHS PGC). The Biostatistician will advise at every stage. The member may advise suggestions which the author needs to carry out and resubmit. Once approval is given to the manuscript will be sent for publication. The committee should complete the work in one month of submission, otherwise it will be presumed as approved by the committee.

**Amendment 8.9:** Prior permission of MGMIHS for submitting paper to Journals, conferences not required. There is no objection if author(s) submitted a paper to a reputed journal or conference directly, provided an intimation is sent to the MGMIHS through proper channel, confirming ethics committee clearance, plagiarism check etc. If submitted for advise, the MGMIHS Publication Committee on request, may provide suitable experts, mentor or epidemiologist to help enhancing the quality and contents of the paper before submission to appropriate journals. While doing so, the committee would maintain complete confidentiality of all data and scientific contents of the said paper.

- ii) **Existing: Point No. 15:** Documents to be submitted to the Publication Committee for approval:

- 15.1 Draft for Publication
- 15.2 Ethical Approval Letter
- 15.3 Plagiarism Certificate
- 15.4 Format of authorship consensus
- 15.5 Details of the proposed for publication and its indexing

**Amendment Point No. 15 should be deleted from the guidelines.**

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**Resolution No. 3.12 of AC-40/2021:** Resolved to approve the guidelines suggested by Publication Guideline Committee to enhance quality of publications. [ANNEXURE-27]

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**Resolution No. 3.13 of AC-40/2021:** Resolved to accept the list of Ph.D. guides which is approved by Scientific Advisory Committee (meeting dt. 11.06.2021) [ANNEXURE-28].

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**Item No.4 of AC-40/2021:** To consider the recommendations and decision taken by the Board of Examinations (BOE-02/2021) in their meeting held on 31/05/2021.

- A. Academic Council adopted following resolutions on recommendations of the Board of Examinations (BOE-02/2021):

**Resolution No. 4.1 of Academic Council (AC-40/2021):** It is resolved to approve standard operating procedure (SOP) for retention and Disposal of examination papers and other examination documents. [ANNEXURE-9]

It is decided to shred all examination papers, answer booklets/Answer sheets, multiple choice question OMR answer sheets, Question Booklets after 5 years, through an official vendor with whom MOU is already established. Regarding disposal of PG (MD, MS, MPT, PhD & M.Sc.) dissertation/thesis, it is resolved to send one copy of dissertation to the concerned department and one copy to the central library of concerned campus. Remaining copies of dissertation/thesis can be shredded and disposed as per SOP.

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**Resolution No. 4.2 of Academic Council (AC-40/2021):** It is resolved to make University previous year question paper bank available for the students of all programme in the library.

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**Resolution No. 4.3 of Academic Council (AC-40/2021):** Academic Council noted that the report of Internal Vigilance Squad, Unfair Means committee, re-totaling and re-evaluation are prepared by Controller of Examinations. It was suggested to present unfair means report campus wise and also mention the type of malpractice adopted by the candidates.

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**Resolution No. 4.4 of Academic Council (AC-40/2021):** It is resolved to accept the proposed committee for finalizing and introducing new gold medals. Respected Pro-Vice Chancellor suggested to include Institute Heads of Medical, SBS, Nursing & Physiotherapy as invitee members.



Pro Vice Chancellor also recommended to take external examiners recommendations for student showing extra ordinary performance in PG examination. The same be considered for finalization of gold medal whenever there is a challenging situation.

Examination section will prepare a proforma for the same and will share with external examiner along with appointment letter. [ANNEXURE-10]

Academic Council suggested to nominate Vice Chancellor as Chairman of the Committee alongwith Pro Vice Chancellor, Controller of Examinations and Head of Institutions and one member from Board of Management as member.

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**Resolution No. 4.5 of Academic Council (AC-40/2021):** Resolved that e-paper delivery module will be implemented in a phase wise manner and shall be extended to other programmes if successful.

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**Resolution No. 4.6 of Academic Council (AC-40/2021):** Resolved to upload E- module and evaluate thesis. It is recommended to customize it as per MGMIHS requirement.

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**Resolution No. 4.7 of Academic Council (AC-40/2021):** Academic Council suggested to refer the following decisions of CBCS committee to BOS for concurrence:

(i) Members agreed that all courses (core, elective, seminar, clinical posting etc) in all programs with CBCS curriculum under MGM School of Biomedical Sciences (MGMSBS-UG & PG), MSc Medical Programme under MGM Medical College and MGM School of Physiotherapy (MGMSOP) (BPT & MPT) will be evaluated at the level of the University at the end during semester examination. (Detailed included as 1, 2,3,4 points)

(ii) MGM School of Biomedical Sciences (MGMSBS-UG) : First year B.Sc. (Semester I & Semester II) (core-1.1 & 1.2) and (elective-1.3) common for all seven programs (B.Sc. DT, B.Sc. AT & OT, B.Sc. CCT, B. Optometry, B.Sc. PT, B.Sc. MRIT, B.Sc. MLT) which were having 100 marks previously will be changed to 50 marks (40 marks university Semester End Exam - (SEE) and 10 marks Internal Assessment – (IA) as per below format - 1.4) w.e.f. AY 20-21. [ANNEXURE-11]

Clinical Directed posting allotted 50 marks will be assessed as university end semester exam w.e.f. AY 20-21. [ANNEXURE-12]

(iii) Courses which were evaluated at constituent units titled as elective, seminar, clinical posting etc. will be evaluated at university level.

Members agreed that all courses (core, elective, seminar, clinical posting etc) in all programs with CBCS curriculum under MGM School of Biomedical Sciences (MGMSBS- PG), will be evaluated at the level of the University end semester examination w.e.f. AY 2020-21.

\* For PG program (M.Sc. 2 year including allied program, MHA, MPH) having courses like seminar/education tour & Industrial visit which were allotted **50 marks** will be assessed as university end semester exam.

- a. Amended 10 marks in seminar [ANNEXURE-13]
- b. Amended 20 marks for Educational Tour/Field Work/Hospital Visit/Industrial Visit [ANNEXURE-14]
- c. 50 marks for Clinical Directed Posting (no change) [ANNEXURE-15]

(iv) PG Courses which were evaluated at constituent units titled as elective carrying 100 marks as only similar to that of core courses, will be evaluated at university level. Similar pattern which is being followed for core Subjects (IA - 20 Marks + university exam - 80 marks) will be followed.[ANNEXURE-16]

(v) It was decided that the Subject Headings should be as per UGC Guidelines hence Core Elective Subject will be now mentioned as Discipline Specific Elective Subject and General Elective Subject as Generic Elective Subject.

Evaluation of Elective subjects (Discipline Specific Elective Subject and Generic Elective Subject), clinical/ departmental postings, seminars and dissertation/project will be conducted at university end semester exam from the Batch Admitted in AY 2020-21) [ANNEXURE-17]

For strength of 10 students enrolled for the Programme of Medical Biochemistry and Microbiology, Practical Examination of Core Subjects will need 2 days. [ANNEXURE-17]

(vi) For BPT and MPT programs, electives and core subjects need to be included, will be evaluated for 50 marks (40 marks End Semester Exam and 10 marks internal assessment) w.e.f. AY 20-21. Details of evaluation pattern will be submitted shortly.

Scheme of evaluation for Clinical Training is reflected on Page 47 of BPT CBCS curriculum and Research Project on Pages 50-51 of BPT CBCS curriculum and Page 37-38 of MPT curriculum. Evaluation of clinical training for MPT. [ANNEXURE-18]

(vii) A maximum 3 attempts (including the first appearance) for appearing the examination will be given to students securing "F" grade in a given course (Core course, elective course, project work/report/dissertation/field work/training work/ etc.), along with the subsequent end semester examination.

(viii) After extensive deliberation, it was mutually decided by the members that the existing grade and grade point table on the back side of marks memo of all CBCS Programme will be followed as it is.

- (ix) Pattern of evaluation was finalized, wherein the guide should submit his/her assessment marks allotted to the student (out of 50) at the time of the submission of the thesis to the university with effect from AY year 2020-21.

Scheme of evaluation for MGMSBS for subjects like project work/report/dissertation are as attached [ANNEXURE-19].

Evaluation parameter( Semester IV)	Continuous Internal Evaluation (CIE)	Semester End Evaluation (SEE)	
		Guide	Internal examiner
Thesis preparation, Novelty, Overall Lab Work Culture	25	-	-
Dissertation/Project work book	25	25	25
Evaluation of thesis including Viva Voce	-	50	50
Total	50	75	75
Overall Total = 200			

**Note:** For the conduction of the Internal college level university exams (electives / seminar/Educational tour and Industrial visit / Clinical Directed Posting/ etc) for students enrolled prior to AY 2020-21 request university exam cell to provide the SOP.

- (x) All the members unanimously accepted the conversion factor as 10 to start with as per UGC guidelines (Scheme for implementation of Choice based credit system at Post graduate level – factor used is 10 – pg no. 17) and other statutory bodies like AICTE who follow the same pattern of conversion factor as 9.5.

The transcript will reflect the actual percentage of the student per semester which will be issued to the candidate on demand.

All members unanimously accepted the 10 conversion factor.

Formula to calculate the percentage from CGPA or SGPA = CGPA or SGPA \* 10;

- (xi) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student,

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

The CGPA is also calculated taking into account all the courses undergone by a student over all the semesters of a programme,  
i.e.  $CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester. Cumulative grade and grade point table as attached [ANNEXURE-20].

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**Resolution No. 4.8 of Academic Council (AC-40/2021):** It is resolved that printing of answer booklets for college level examination will be undertaken by University Central Purchase Department (CPD). COE will confirm the actual requirement of answer booklets in different denominations for each institute on yearly basis and provide the same to CPD.

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**Resolution No. 4.9 of Academic Council (AC-40/2021):** It is resolved that the Controller of Examinations will depute a professor level Joint Centre In-charge/ Centre observers for all type of University examination considering no of examinations and the burden of theory, practical & CAP examination..

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**B. Academic Council perused the following information submitted by Board of Examinations for Information only:**

- (i) To continue with existing practice of University CAP conduction for UG as well as PG programmes.
- (ii) To continue with the existing system of supplementary examination within 6 months from declaration of result of Third MBBS (Part-II).

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**Item No.5 of AC-40/2021:** To discuss the recommendations and decisions taken by the University IQAC in their meeting held on 24/05/2021.

Academic Council took the following decisions based on recommendations of University IQAC:

**Resolution No. 5.1 of AC-40/2021:** Resolved to approve Annual Quality Assurance Report (AQAR) 2019-20 entered in the NAAC HEI portal. [ANNEXURE-21]

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**Item No.5.2 of AC-40/2021 (Item 1.b of IQAC): AQAR 2020-21 (Health Sciences format)**

**Resolution No. 5.2 of AC-40/2021:** Noted and resolved to prepare AQAR 2020-2021 for the period 1<sup>st</sup> November 2020 - 31<sup>st</sup> August 2021 as per the Manual for Health Sciences University [ANNEXURE-22 & 23]. It was further resolved to schedule Criterion wise meetings for all unit to sensitize them about the new format.

**Resolution No. 5.3 of AC-40/2021:** Noted and suggested to take all necessary measures to implement the recommendations of Audit Committee (Internal & External Academic and Administrative Audit Committee).

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**Item No.6 of AC-40/2021:** To discuss awarding Doctor of Science (D.Sc.) degree.

**Resolution No. 6 of AC-40/2021:** Academic Council resolved to institute the Doctor of Science (D.Sc.) degree under MGMIHS. It was further resolved that being the highest Post Doctoral qualification, a scrutiny committee needs to be constituted to ascertain the parameters to be fulfilled for award of D.Sc. degree.[ANNEXURE-24]

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**Item No.7 of AC-40/2021:** To discuss on the proposal regarding “Industry Academia Interface” received from Association of Indian Universities (AIU).

**Resolution No. 7 of AC-40/2021:** Academic Council showed their concurrence with the idea of “Industry Academia Interface” [ANNEXURE-25]. It was resolved to constitute a committee under the Chairmanship of Hon’ble Vice Chancellor with the following members - Dr. G.S. Narshetty, Dr. R.B. Bohra, Dr. S.H. Talib, Dr. Deepak Bhonsale and Dr. Mansee Thakur.

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**Item No.8 of AC-40/2021:** Items for information for Academic Council members:

- Signed collaboration agreement between the World Medical Association (WMA) & International Chair in Bioethics.[ANNEXURE-26]

#### AC NOTED

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**Item No.9 of AC-40/2021:** For opinion & discussions:

- a) How to enhance PhD admissions.
- b) To increase research output of Faculties/Departments/Institutions.
- c) To enhance State/National/International level Scholarships/Awards/ Collaborations/Fellowships.
- d) How to enhance enrolment for Value Added Courses (VAC)
- e) New academic programs
- f) Program outcome (PO) /Course outcome (CO) mapping.
- g) Examination reforms.
- h) Newer methods of teaching learning.
- i) Faculty Development Programs (FDPs)

**Resolution No. 8 of AC-40/2021:** Members deliberated and gave their suggestions at length. Due to paucity of time, it was further resolved that all these important academic issues must be placed in BOS for discussion and appropriate suggestions to achieve the targets.

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**Item No.10 of AC-40/2021:** Any other matter with permission of Chair.

Dr. Swati Shiradkar, Professor, OBGY, raised following matters for clarification:



- i) Separate Institution Innovation Council (IIC) at MGM Medical College, Aurangabad campus to which Hon'ble Vice Chancellor clarified that as MGMIHS has already registered at University level, therefore separate campus wise Institution Innovation Council (IIC) is not permissible and suggested to seek clarification from Board of Management.
- ii) Regarding association with Jugad Funda, Registrar clarified that the Jugad Funda is no more associated with MGMIHS. In future if required we may contact them for enhancing collaboration with industries for startups after establishing Section 8 company.
- iii) Interdisciplinary committee with MGM University.
- iv) Research cell at MGM Medical College, Aurangabad campus may be established to support the clinicians for performing research at molecular & cellular level.

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As there were no other items for discussion, the meeting concluded with a Vote of Thanks to the Chair.



Registrar & Secretary



Vice Chancellor & Chairman  
(For approval)



Vice Chancellor & Chairman  
(For confirmation)