



# MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

**Grade 'A++' Accredited by NAAC**

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : [registrar@mgmuhs.com](mailto:registrar@mgmuhs.com) ; Website : [www.mgmuhs.com](http://www.mgmuhs.com)

**BY EMAIL**

No.MGM/01/AC-17/2024/ 732

December 04, 2024

To:

The Dean/Director/Principal  
All Constituent Unit of MGMIHS  
Navi Mumbai & Aurangabad

**Subject :** Extension of submission of online eligibility application form for UG/PG (non NEET based) and Ph.D programmes for the academic year 2024-25

**Ref :** 1. MGMIHS letter no. MGM/01/AC-21/2024/717, dated November 21, 2024.  
2. MGMIHS letter no. MGM/01/AC-17/2024/711, dated October 29, 2024

Dear Sir/Madam,

This is to inform you that the Eligibility portal for UG/PG (Non NEET based) and Ph.D programmes (batch 2024-25) will remain open **without penalty** from December 06, 2024 to December 10, 2024 up to 05 :00 pm on the University website.

Extension effective from December 11, 2024 will be with penalty of Rs. 5,000/- per month. This may be communicated to all students/parents at the earliest.

Based on the status of the submitted documents by students, eligibility status have been categorised as follows:-

- A. Eligibility form and documents found to be correct (Status : **Accepted**).
- B. Documents incorrect / not relevant /not readable (Status : **Rejected**)
- C. Students who have not filled the online eligibility form (Status : **Not submitted**)
- D. Students who have not paid the eligibility fee through their online eligibility login portal (Status : **Not submitted**).
- E. Student who have not paid the 1st year tuition fee in full without valid approval (Status : '**Accepted but not assigned**' until 1st year tuition fees paid in full)

Accepted or Rejected status is displayed in the student login zone on the website.

P.T.O.

Therefore, following actions are being initiated:-

1. **For rejected category students :-** 'As per the deficiencies shown in the student's login, concerned student need to upload / re-upload the necessary documents in the stipulated time period from December 06, 2024, 09.00 am to December 10, 2024 up to 05.00 pm. **No penalty will be charged if re-submitted documents are found to be correct / relevant / readable.**
2. **Not submitted category students :-** Students who have not submitted the online eligibility form can also complete the process from December 06, 2024, 09.00 am to December 10, 2024 up to 05.00 pm. **No penalty will be charged from these students if submitted documents are found to be correct / relevant / readable and eligibility fee is paid through online eligibility login portal.** (Student who are unable to pay the eligibility fee through their online eligibility login portal need to inform to the undersigned with valid reason and only justifiable reason will be entertained)

Students (Status Rejected / Status Not submitted / Status Accepted but Not assigned) will not be issued PR Numbers until they fulfill all needful requirements. Thus, with effect from December 11, 2024 academic term will not be granted to such students and also they will not be able to fill the University examination form due to lack of PR Numbers eventually.

It is important to note that the documents which are to be submitted for eligibility were already known to the students / institutes as they are all mandatory documents for admission process itself. The process of admission started in June/July 2024 thereby students were clearly having 4 to 5 months time to mobilise required documents until now. Therefore, no excuses or reasoning will be entertained by University from such students after December 10, 2024. All these students will get the PR Numbers only when they complete the eligibility process with applicable penalty with effective from December 11, 2024.

All such students admitted in the academic year 2024-25 (UG/PG & Ph.D) (Non NEET Based) may be informed about above at the earliest to initiate necessary action from their side to avoid the academic inconvenience for which they will be solely responsible due to non-compliance.

Thanking you,

Registrar

**Dr. Rajesh B. Goel**  
**Registrar**  
**MGM Institute of Health Sciences**  
**Navi Mumbai - 410209**