



# MGM INSTITUTE OF HEALTH SCIENCES

Accredited by NAAC with 'A' Grade

(Deemed University u/s 3 of UGC Act, 1956)

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## NOTICE

No. MGM/01/AC-17/2025/896

December 24, 2025

To :  
The Dean  
MGM Medical College  
Kamothe (Navi Mumbai) & Chhatrapati Sambhajinagar

**Subject:** Re-opening of Online Eligibility forms of DM/MCh Program with '**Penalty**' to complete the process of admission for the academic year 2024-25 - regarding.

### References:

1. MGMIHS letter no. MGM/01/AC-17/2025/607, dated September 11, 2025.
2. MGMIHS letter no. MGM/01/AC-17/2025/705, dated October 27, 2025
3. MGMIHS letter no. MGM/01/AC-17/2025/770, dated November 20, 2025

Dear Sir,

This is to inform you that eligibility confirmation process without penalty for newly admitted (DM/MCh) students in the academic year 2024-25 is already over. However, it is noticed that few students have deficiencies and their eligibility application is currently under '**rejected**' category and few students have not filled the eligibility form at all ('**not submitted**' category) and few students filled their eligibility form successfully but not paid the tuition fees in full is under "**Accepted but not assigned PR Number**" category.

**Kindly note that the students who have submitted their online eligibility form and uploaded the documents but have not paid the eligibility fees through their eligibility login portal such students are also placed in 'Not submitted' category.**

The online eligibility portal with penalty is being activated with effect from January 01, 2026. An amount of Rs. 10,000/- per month penalty charges will be applicable to student whose eligibility application is currently under '**rejected**', '**Not submitted**' and "**Accepted but not assigned**" categories.

Please inform to the concerned students to do needful through their online eligibility login portal **under intimation to undersigned through email ([registrar@mgmuhs.com](mailto:registrar@mgmuhs.com))**. Kindly note that the deficient / required documents need to be uploaded through student's login only. Non intimation through email regarding uploading of all documents OR submission of deficient documents through email attachment will not be considered and no request in this matter will be entertained by the University.

Students who are unable to pay the eligibility fees through their online eligibility login portal need to inform to the undersigned with valid reason and only justifiable reason will be entertained.

Kindly note that eligibility process is an important step to assign PR Numbers to the students without which they are not registered with university as their eligibility is not ascertained in a time bound manner, failing which suitable action under MGMIHS rules and regulations will be taken including non-granting of their academic term OR non eligibility to appear in the University exam. This may please be informed to the concerned students at the earliest.

Thanking you,

  
Registrar

**Dr. Rajesh B. Goel**  
Registrar  
MGM Institute of Health Sciences  
Navi Mumbai - 410209